



School District 622
NORTH ST. PAUL | MAPLEWOOD | OAKDALE

Ready for tomorrow

SCHOOL BOARD MEETING

Regular Meeting

**March 17, 2015
6:00 PM**

Board Members:

Caleb Anderson, Director
Theresa Augé, Chair
Amy Coborn, Director
Steve Hunt, Vice Chair
Nancy Livingston, Clerk
Becky Neve, Director
Michelle Yener, Treasurer

Superintendent:

Patty Phillips

622 Education Center
2520 East 12th Avenue
North St. Paul, Minnesota 55109

District Mission Statement:

A community collaborative dedicated to educating and empowering all learners to excel in our changing world.

**SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 622
North St. Paul-Maplewood-Oakdale**

**Regular Meeting
March 17, 2015
6:00 PM**

District Education Center, 2520 East 12th Avenue, North St. Paul

A G E N D A

I. Call to Order and Pledge of Allegiance

II. Approval of the Agenda

III. Public Comment

An opportunity for public to comment on items pertaining to the agenda. Speakers shall complete a registration card and will have between two and four minutes, depending on the number of speakers, to speak on an agenda topic. The Public Comment section of the meeting shall last no longer than thirty minutes.

IV. Consent Agenda

9

The Consent Agenda consists of routine items that are acted on in a single, consolidated motion without Board discussion. Board members have the option of pulling items off the Consent Agenda if they wish to discuss them or consider them individually.

****I recommend that the consent agenda items, listed below, be approved as presented.***

- | | |
|--|----|
| A. Minutes of February 17, 2015 Business Meeting | 10 |
| B. Minutes of February 19, 2015 Special Meeting | 16 |
| C. Minutes of February 25, 2015 Special Meeting | 17 |
| D. Minutes of March 10, 2015 Work Study Session | 19 |
| E. Minutes of March 10, 2015 Closed Session | 21 |
| F. Routine Personnel | 22 |

G. Bid/RFP Calendar	24
H. Bid Awards	25
<i>As mentioned at this week's study session, the bid award for the high school Fab Labs (\$182,227) is on tonight's agenda. Also on this agenda is the bid award for roof repair and replacement (\$502,220), with the job going to our local company, Berwald.</i>	
I. School District Portrait Package Contract for Services	34
J. Severance of Teacher & Extracurricular Assignments	35
<i>Each year we sever extracurricular and added work assignments from the teacher contract effective at the end of the school year so we are protected from adverse costs if funding is reduced next year.</i>	
K. Adopt Criteria for Discontinuance of Licensed Positions	36
<i>This is another resolution we put before you for adoption each year. We review staffing needs and adjust certified staff through termination or placement on unrequested leave of absence for those personnel we will not need due to program reductions, declining enrollment or lack of funds. This resolution formally establishes the aforementioned criteria.</i>	
L. Disbursements	37
V. Reports	
A. Student Board Representatives	
B. Teaching & Learning	
1. ACT Testing - Miller	
<i>Here are Dr. Miller's comments on ACT Testing: "District 622 will be having a late start for North High 9, 10, and 12th graders and Tartan 9 and 10th on April 28. The late start is necessary in order to meet the new 2014-2015 ACT requirements that have all 11th graders taking the ACT (this has been optional in the past). The late start provides the kind of environment kids need for testing and allows us to manage the test appropriately.</i>	

ACT has different management rules that are more stringent.

Examples below:

**Test monitors can't leave the room or be switched during the administration, which creates significant staffing issues for the rest of the building if all students are in attendance*

**Disruptions of any kind are not allowed and can invalidate tests (bells, announcements, hallway noise)*

We want to create an ideal testing environment for our students so they perform their best. Valid results will help us see strengths and weaknesses in college preparedness. Further, scores are a regular part of the college admissions process and students will want to show their best effort.

Several other districts and high schools are planning to handle these unique challenges in similar ways:

**Roseville - only 11th graders have school*

**South Washington - only 11th graders have school*

**Shakopee - only 11th graders have school*

**Robbinsdale - only 11th graders have school*

Tartan: 11th graders are in attendance full day; 9th & 10th graders arrive at approximately 11:00 to begin their day. 12th graders are off-site for the day at their Wisdom Retreat.

North: 11th graders are in attendance full day; 9th, 10th & 12th graders arrive at approximately 11:30. We are working closely with transportation to finalize the plan.

C. Superintendent

1. College in the Schools Video

We are very proud of our college in the schools offerings for our students at both Tartan and North; and this video highlights the

success of our CIS Program.

D. School Board

1. 916 Report - Augé

VI. Action Items

A. Business Office

1. Acknowledgment of Contributions - *Livingston* 40

**I recommend that the list of contributions, with a year to date total of \$164,870.15 be accepted with appreciation.*

2. 2014-2015 Budget Revision - *Anderson* 42

At the March 10 study session Director of Business Services Randy Anderson did an excellent job of walking us through each line item of budget revisions, with a detailed account of the changes.

**I recommend that the 2014-2015 Budget be revised as presented.*

3. Capital Budget Approval - *Anderson* 45

At the March 10 study session Randy walked us through the Capital budget and the supporting materials in your packets, giving us a detailed look at the various line items. Included in the discussion was the across the board twenty-five percent reduction in capital budgets for schools and departments which is being implemented this year, and possibly next, to eliminate the capital budget deficit.

**I recommend that the 2015-2016 Capital Budget be approved as presented.*

4. Amendment to Valley Crossing Joint Powers Agreement - *Phillips* 49

The Valley Crossing partner districts, South Washington County Schools, Stillwater Area Schools, North St. Paul-Maplewood-Oakdale Schools and Intermediate District 916 have reached agreement on an amendment to the Valley Crossing Joint Powers Agreement; a passage of this resolution by each of the partners will put the amended items into action. A big benefit to our school district is that the other entities agreed that payment for phantom students would

cease so if the amendment is approved, we would not be required to pay \$105,000 at the end of this school year for 622 students who failed to show up at Valley as promised for the 2014-2015 school year and no such payment for phantom students would be assessed for the 2015-2016 school year, the final year of the partnership. Additionally, capital dollars in the fund balance would be returned to each district on a pro rata basis and no capital dollars would flow to Valley in 2015-2016. The amendment also addresses the tuition equity issue, as all three districts would send 622's operating referendum amount, rather than their much higher amount. Valley will make reductions in staff to free up funds to address these amendments and additional dollars needed would be taken out of Valley's fund balance. Because South Washington School District is getting complaints regarding the budget reductions at Valley and there is the misconception that the sale of the school has prompted the budget reductions at Valley for next year, the three partner school districts have crafted a joint letter to clear up misconceptions, and it will be sent to Valley parents next week. You are receiving a copy of the letter.

**I recommend that the school board approves the amendment to the Valley Crossing Joint Powers Agreement as presented.*

B. Student Services - McIntyre

1. Adoption of Policy E-009 (Early Entrance to Kindergarten)

52

This is the second and final reading of the Early Entrance to Kindergarten policy.

**I recommend the adoption of Policy E-009 (Early Entrance to Kindergarten).*

C. School Board

1. Set Agenda & Time for April 14, 2015 Work Study Session

Our April 14 work study session date has already been set, but we

must take action on the time, location and agenda. Suggested items are: Randy's two and ten year facility plan; followed by Tom Howley and staff sharing Olweus, Welcoming Schools and a LGBT Update; and a first glimpse of proposed policy revisions MSBA has sent us from the 2014 legislative session. I estimated a two hour session and we have reserved Conference Room 202 for our meeting.

**I recommend that the April 14 work study session begins at 4:30 p.m. in Conference Room 202 of the District Education Center and includes the following agenda items: 1)Two & Ten Year Facility Plan, 2)Olweus, 3)Welcoming Schools, 4)LGBT Update, and 5)Policy Review.*

2. Alternative Teacher Profession Pay System Notification (Q Comp) - 54
Gray

In order to comply with the Q Comp Memorandum of Agreement we must let the NSPMO Education Association know by April 1 if we are not agreeable to the Q Comp Plan continuing in its current form. Because we are deficit spending by \$190,000 and because the Q Comp agreement as currently written no longer supports the infrastructure or budget assumptions agreed upon by both parties at the inception of the plan, the School Board consensus at March 10's closed session was to notify the NSPMO Education Association that the District wishes to discontinue and terminate the current agreement and direct its bargaining team to enter into negotiations with NSPMOEA with the intent of drafting a new agreement that both parties can approve.

**I recommend that the Alternative Teacher Professional Pay System Notification resolution be approved.*

3. Set Special Meeting for Superintendent Contract

VII. Future Board Meeting Dates

A. April 14, 2015 Work Study Session 4:30 p.m. (Conference Room 202) -
proposed time

B. April 28, 2015 Business Meeting 6:00 p.m. (Board Room)

VIII. Adjourn

IV. CONSENT AGENDA

The Consent Agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

Therefore, the following resolution is recommended:

BE IT RESOLVED by the School Board of Independent School District No. 622 that Consent Agenda Items, IV.A. through IV.L., be approved as written, and a copy of the agenda items is attached to the minutes.

MOTION:

SECOND:

**INDEPENDENT SCHOOL DISTRICT 622
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**REGULAR MEETING
SCHOOL BOARD
February 17, 2015**

Chair Augé called the meeting to order at 6:00 p.m. with the following present: Chair Augé, Vice Chair Hunt, Clerk Livingston, Treasurer Yener, Directors Anderson, Coborn, Neve, Superintendent Phillips, and Student Representative Donna Fischer. Absent: Student Representative Charlotte Zangs.

Others present were: Bob Biddick, Director of Technology; Keith Gray, Director of Human Resources; Terri Johnson; Jo McCabe, Executive Assistant; Troy Miller, Assistant Superintendent; Randy Anderson, Director of Business Services; Cory McIntyre, Director of Student Services; Kim Cavallaro, Administrative Assistant; and Jo McCabe, Executive Assistant.

The meeting opened with the Pledge of Allegiance led by Oakdale Elementary students Zachary Ewaldt, Miles Ewaldt, Daniel Tucker, Jordon Vilas-Tucker, and Max Gentry.

Livingston moved and Yener seconded the following motion, which carried:

THAT the agenda be approved as presented.

During the Public Comment section of the board meeting, the following individuals addressed the Board regarding the 2015-2016 budget reductions: Tom Lonergan, Katelyn Holloway, Dan Cahill, Rosey Dickey, and James Hayes.

Livingston moved and Yener seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following Consent Agenda Items, V.A. through V.G., be approved as written, and a copy of the agenda items is attached to the minutes.

Tartan High Student Board Representative Donna Fischer reported on the following items: Incoming was last week and numerous activities occurred; Senator Al Franken will be visiting Tartan on Thursday to view the Robotics/STEM Program and the Ideal Credit Union; a book collection for students took place; Tartan Theatre is presenting “Charlotte’s Web; and winter sports are coming to an end.

Phillips indicated that February 16 - 20 is School Board Appreciation Week. She thanked the Board for their many accomplishments during her ten year tenure as Superintendent. She showed a video highlighting Oakdale Elementary’s School Wide Book Club which provided a

glimpse into the academic program. Phillips ended her report by providing an overview of the budget reduction process and walked through the list of proposed reductions that the Board would be taking action on later in the meeting.

Ken Dragseth, Toni Johns and Bob Ostlund, Superintendent Search consultants from the firm of School Exec Connect, presented the Board with a slate of candidates for Board Members to consider in their search for the new superintendent of District 622.

Augé presented a report on District 916 and the Education Assistant pathway to E/BD licensure program.

McIntyre presented a first reading on Policy E-009, Early Entrance to Kindergarten. He mentioned that the policy had been reviewed at the February 10, 2015 Work Study Session and possible board adoption of the policy is slated for the March 17, 2015 Board Business Meeting.

Anderson moved and Hunt seconded the following resolution, which carried;

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

<u>Donor</u>	<u>Item and/or Amount</u>	<u>Purpose</u>
House of Prayer Church	4 hand knitted neck warmers (valued at \$40.00)	Students in need
H. O'Brien	\$30.00	John Glenn Math Carnival
Pam Woodward	\$42.00	Meals on Wheels
Margie Hammer	\$42.00	Meals on Wheels
Silver Lake United Methodist	Scarves, Hats and Mittens	Castle School
Jessica Lindblom	6 - 3 ring binders; 7 packages of shipping & return labels	Castle School faculty/school use
Shawn McMahon	\$100.00	Meals on Wheels
Robert Malm	\$100.00	Meals on Wheels
Anonymous	\$67.25	Meals on Wheels
Knights of Columbus	\$200.00	Meals on Wheels
St. Croix Hospice	100 - 3 ring binders	Maplewood Middle School
ECMC Group, Inc.	School Supplies (valued at \$15,002.37)	Maplewood Middle School students

Rainbow Foods	\$20.00 Gift card for apples	Oakdale JRFH
Cub Foods	\$25.00 Gift card for apples	Oakdale JRFH
Christa Waymire	\$50.00	Harmony Pilot Program
Tartan Girls Swim & Dive Booster Club	\$3,200.00	Tartan Girls Swim & Dive Team
James Bain	\$35.00	Meals on Wheels
Steve Hunt	\$50.00	Oakdale - Reading Enrichment

Hunt moved and Livingston seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the list of general fund budget reductions be approved for the 2015-2016 fiscal year.

Livingston moved and Neve seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the Temporary Construction Easement and Agreement and Waiver of Compensation and Donation in Exchange for Construction Improvement with the City of Maplewood be approved.

Yener moved and Livingston seconded the following resolution which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the calendar be approved and adopted for the 2015-2016 school year and that pursuant to Minn. Stat. §645.44, Subd. 5, the School Board of Independent School District has determined that Columbus Day is not a legal holiday and therefore, public business, including school board and informational meetings, may be transacted on that day. Additionally, schools will be open on Veterans Day and in accordance with state statute will have at least one hour of activities in observance of Veterans Day.

Anderson moved and Yener seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622 that it accept as semifinalists the slate of candidates as presented by School Exec Connect.

After the Board accepted the slate of candidates, Gray shared the names of the semifinalists: Dr. Brenda Lewis; Dr. Richard Spicuzza; Cecilia Saddler; Gregory Nelson; Dr. Lori Simon; Dr. John Bezek; and Dr. Ryan Laager.

Yener moved and Livingston seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the 2015-2016 Student Services Indexed FTE be approved.

Yener moved and Hunt seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the 2015-2016 Regular Education Indexed FTE be approved.

Yener moved and Livingston seconded the following resolution, which carried:

WHEREAS, the North St. Paul-Maplewood-Oakdale Independent School District 622 provides an opportunity for all of its citizens to participate in district program communities, and

WHEREAS, the Indian Education Parent Committee of the North St. Paul-Maplewood-Oakdale Independent School District 622 is the established Parent Committee comprised of community members, parents, student representatives and district staff, and

WHEREAS, the Indian Education parent Committee's current responsibilities are to include involvement in the advisement of cultural programs specifically designed for American Indian learners implemented through Community Education and the Department of Teaching and Learning, and

WHEREAS, the Indian Education Parent Committee of the North St. Paul-Maplewood-Oakdale Independent School District 622 did meet on January 28, 2015 to review, recommend, and approve this Resolution, and

WHEREAS, the Indian Education Parent Committee has found that while progress has been made, the District's educational programs continue to be inadequate in meeting the needs of American Indian students. Those areas of concern are focused on culture and academic needs in social studies, mathematics, literacy and science, and

WHEREAS, the Indian Education Parent Committee recommends taking the following step to meet the needs of the District's American Indian students:

Action Step - American Indian students will be offered specific academic support in all curriculum areas, especially mathematics and literacy.

WHEREAS, District data will be regularly shared with the Indian Education Parent Committee to measure progress in the academic performance of American Indian students, and

WHEREAS, the LEA Representative will present an annual report to the School Board in order to improve communication and educate members of the Board on issues that are relevant to the American Indian community, and

WHEREAS, efforts have begun to address these areas of concern, efforts need to continue with full support in order to foster academic success for American Indian students.

THEREFORE BE IT RESOLVED, the Indian Education Parent Committee of North St. Paul-Maplewood-Oakdale Independent School District 622 does not concur that the District's programs meet American Indian students' needs.

The ISD 622 Indian Education Parent Committee recommends that the above action step be taken to improve District efforts to meet American Indian students' needs. The Committee also recommends continuing efforts that were started to foster academic success for American Indian students.

Augé asked the Board to set the agenda for the March 10, 2015 Work Study Session. Yener moved and Livingston seconded the following motion, which carried:

THAT the March 10, 2015 Work Study Session begins at 4:30 p.m. in Room 202 of the District Education Center and includes the following agenda items: Review Summer 2015 Alternative Facilities Projects/Budgets; Capital Budget Plan Overview; 2014-2015 Budget Revision; Solar Energy Update; 916 Phase III Potential Levy Costs; and Community Survey.

Augé asked the Board to set the agenda for the March 17, 2015 Reflection Study Session. Neve moved and Yener seconded the following motion, which carried:

THAT the March 17, 2015 Reflection Study Session be held at 5:00p.m. in Room 202 of the District Education Center and includes the following agenda items: 1)Check-In; and 2)Reports (Committees, Liaisons, Trainings, Conferences).

Augé asked the Board to set a June Work Study Session. Livingston moved and Anderson seconded the following motion, which carried:

THAT a Work Study Session be held at 4:30 p.m. on June 9 in Room 202 of the District Education Center and includes the following agenda items: 2015-2016 General Fund and Community Education Budgets; and Levy Discussion.

Augé and Gray asked the Board to revise the February 18 & 19 Superintendent Candidate Interview Schedule to include an additional interview time on February 18. Coborn moved and Yener seconded the following motion, which carried:

THAT the Superintendent Interview Schedule established by School Exec Connect be revised with the following dates and times: First round Board-Conducted interviews - February 18: 5:00 PM; 6:15 PM; 7:30 PM; and 8:45 PM. February 19: 5:00 PM; 6:15 PM; and 7:30 PM and the location of the interviews will be posted.

During Board Communications, the following items were shared:

- ✓ Augé announced that due to low phone call volume on School Board Members' voicemail, Board Members will no longer utilize voicemail and instead use email which allows for a quick response.

Anderson moved and Livingston seconded the following motion, which carried:

THAT the meeting be adjourned.

The meeting adjourned at 8:31 p.m.

Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, www.isd622.org.

**INDEPENDENT SCHOOL DISTRICT 622
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**SPECIAL MEETING SESSION
SCHOOL BOARD
February 19, 2015**

Chair Augé called the meeting to order at 9:48 p.m. with the following present: Chair Augé, Vice Chair Hunt, Clerk Livingston, Treasurer Yener, Directors Anderson, Coborn, and Neve.

Others present were: Ken Dragseth and Toni Johns.

Hunt moved and Anderson seconded the following motion, which carried:

THAT the following three superintendent candidates be invited back as finalists:
Dr. Lori Simon, Dr. Ryan Laager, and Mr. Greg Nelson.

Neve moved and Livingston seconded the following motion, which carried:

THAT the meeting be adjourned.

The meeting adjourned at 9:55 p.m.

Clerk

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**INDEPENDENT SCHOOL DISTRICT 622
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**SPECIAL MEETING
SCHOOL BOARD
February 25, 2015**

Chair Augé called the meeting to order at 10:09 p.m. with the following present: Chair Augé, Vice Chair Hunt, Clerk Livingston, Treasurer Yener, Directors Anderson, Coborn, and Neve.

Others present were: Ken Dragseth and Bob Ostlund. In the audience: Rory Sanders.

Yener moved and Coborn seconded the following resolution, which failed with Anderson, Augé, Hunt, Livingston, and Neve voting NO:

WHEREAS the Board of Education has adopted a superintendent profile; and

WHEREAS the Board of Education has adopted a process to solicit student, parent, staff and community input into the superintendent search process; and

WHEREAS the Board of Education has followed a process and narrowed the candidate pool.

THEREFORE BE IT RESOLVED that the School Board of Independent School District 622 moves to enter into negotiations with Gregory Nelson as the next Superintendent of the North St. Paul-Maplewood-Oakdale School District effective July 1, 2015.

Anderson moved and Livingston seconded the following motion, which carried with Coborn voting NO:

WHEREAS the Board of Education has adopted a superintendent profile; and

WHEREAS the Board of Education has adopted a process to solicit student, parent, staff and community input into the superintendent search process; and

WHEREAS the Board of Education has followed a process and narrowed the candidate pool.

THEREFORE BE IT RESOLVED that the School Board of Independent School District 622 moves to enter into negotiations with Ryan Laager as the next Superintendent of the North St. Paul-Maplewood-Oakdale School District effective July 1, 2015.

Livingston moved and Coborn seconded the following motion, which carried:

THAT the meeting be adjourned.

The meeting adjourned at 10:15 p.m.

Clerk

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**INDEPENDENT SCHOOL DISTRICT 622
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**WORK STUDY SESSION
SCHOOL BOARD
March 10, 2015**

Chair Augé called the meeting to order at 4:30 p.m. with the following present: Chair Augé, Vice Chair Hunt, Treasurer Yener, Directors Coborn, Neve, and Superintendent Phillips. Absent: Director Anderson, Clerk Livingston. Arriving at 4:35 p.m: Clerk Livingston.

Others present were: Randy Anderson, Mike Boland, Sharon Burrell, Kim Cavallaro, Keith Gray, and Jo McCabe.

In the audience: Kevin Rupp and Rory Sanders.

Phillips discussed the District's Q Comp Program and included conversation on the budget, Q Comp results, the current Memorandum of Agreement and the Q Comp Governance Team.

The Work Study Session adjourned at 4:47 and a Closed Session was called to order at 4:50 p.m. by Chair Augé for the purpose of strategizing for labor negotiations. Present were: Chair Augé, Vice Chair Hunt, Clerk Livingston, Treasurer Yener, Directors Coborn and Neve, Superintendent Phillips, Randy Anderson, Keith Gray and Kevin Rupp. The Closed session adjourned at 5:30 p.m.

The Work Study Session reconvened and was called to order by Chair Augé at 5:34 p.m. with the following present: Chair Augé, Vice Chair Hunt, Clerk Livingston, Treasurer Yener, Directors Coborn, Neve, Superintendent Phillips, Randy Anderson, Mike Boland, Kim Cavallaro, and Jo McCabe. In the audience: Rory Sanders.

Anderson and Boland presented a review of the summer 2015 alternative facilities projects and budgets. They outlined projects scheduled for this summer, shared a fifteen year history of deferred maintenance and discussed district needs and next steps that will be taken.

Anderson provided a 2015-2016 capital budget plan overview which included capital building allocations, capital expenditures for equipment, textbooks and technology, and a 2015-2016 capital expenditure budget. This item will be proposed for action at the March 17, 2015 board business meeting.

Augé discussed District 916's Phase III potential levy costs on the Lake Elmo and Capitol View projects.

Anderson reviewed the 2014-2015 budget revisions that he will be presenting for action at the March 17 board business meeting. Revisions will include General Fund 01; Nutrition Services Fund 02; Community Services Fund 04; Building Construction Fund 06; Debt Service Fund 07; Trust Fund 09; and Health Self Insured Fund 20.

Phillips discussed the option of conducting an operating levy community survey.

Augé and Yener provided a superintendent search update and shared their positive feedback from their recent site visit to the Stillwater Area School District. They also reported on the March 9 Personnel Subcommittee meeting and the subcommittee's recommendation for the proposed superintendent contract.

The meeting adjourned at 7:29 p.m.

Clerk

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**INDEPENDENT SCHOOL DISTRICT 622
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**CLOSED SESSION
SCHOOL BOARD
March 10, 2015**

A Closed Session was called to order by Chair Augé at 4:50 p.m. for the purpose of Strategizing for Labor Negotiations. Present were: Chair Augé, Vice Chair Hunt, Clerk Livingston, Treasurer Yener, Director Coborn, Neve, and Superintendent Phillips. Absent: Director Anderson.

Others present were: Randy Anderson, Keith Gray and Kevin Rupp.

The Closed Session adjourned at 5:30 p.m.

Clerk

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Employment

First Name	Last Name	Employed as	Building	Effective	Pay Rate	Per
Tizita	Atnafu	ECSE Para	Beaver Lake/Gladstone	2/17/15	\$15.55	hour
* Meagan	Beadle	Swim Coach	Tartan High	12/1/14	\$4,056.88	assignment
Rebecca	Boehm	Adv. Conn. SN CC Para	Skyview Elem	3/9/15	\$15.80	hour
Christian	Chase	PT Bus Driver	Bus Garage	2/23/2015	\$19.00	Hour
* Matt	Cory	Swim Coach	Tartan High	12/1/14	\$6,053.13	assignment
Ryan	Ekstrand	WSI - A	District Wide	2/25/2015	\$12.18	Hour
Katherine	Erickson	Middle School Lifeguard	John Glenn Middle	2/2/2015	\$15.85	Hour
Mary Lou	Gray	Adv. Conn. SN CC Para	Weaver	2/25/15	\$14.18	hour
* Glenn	Hansen	Misc Activities	Tartan High School	1/1/2015	\$17.25	Hour
Tiffany	Jendro	Chaperone	John Glenn Middle	2/5/2015	\$16.65	Hour
* Beth	Johnson	ABE Instructor	Harmony Learning Center	1/9/2015	\$25.30	Hour
Jessica	Leo	SPED Bldg Para	John Glenn	2/23/15	\$14.85	hour
Scott	McKusick	EBD Para	Harmony	2/18/15	\$15.55	hour
Elizabeth	O'Brien	CE Pool Guard	District Wide	2/2/2015	\$11.40	Hour
Laura	Ohs	Chaperone	Skyview Middle	2/6/2015	\$16.65	Hour
Ronald	Pearson	OJT Student	Next Step	3/9/2015	\$10.25	Hour
Hillary	Pechacek	CE 10 Month AC Site Manager	Carver Elementary	3/6/2015	\$29,000.00	Year
Cheryl	Peterson-Schurke	Misc Activities	Tartan High School	2/2/2015	\$17.25	Hour
* Cori	Piechowski	Hockey Coach	Tartan High	10/27/14	\$1,545.48	assignment

Status Change

* First Name	Last Name	From	To	Effective	Pay Rate	Per
Rebecca	Boehm	CID Para .27	Lunch/Playground Monitor .06	3/2/2015	\$14.92	hour
Patrick	Dunbar	PT Bus Driver	FT Night Custodian	2/23/2015	\$17.08	Hour
* April	Johnson	Intervention EA .14	Intervention EA .17	1/21/2015	\$13.47	hour
* Kara	Mullen	1.0 FACS Teacher	.80 FACS Teacher	6/5/2015	\$51,841.60	year
Dana	Snyder	FT Night Custodian	FT Night Lead Custodian	2/23/2015	\$23.06	Hour
Tessa	Stener	CE 10 Month AC Site Manager	CE 12 Month AC Site Manager	2/17/2015	\$37,644.23	Year
Alicia	Triviski	SPED Para Float	EBD Para	2/23/2015	\$14.51	hour

Resignation

* First Name	Last Name	Assignment	Building	Effective
Paul	Brashear	Assessment & Program Quality Coordinator	DEC	2/27/2015
Sonya	Czerepak	Elementary Principal	Cowern	6/30/2015
Ayanna	Farrel	Educational Equity Alliance Coordinator	DEC	2/27/2015
John	Haeyes	Youth Facilitator	DEC	3/13/2015
Mary	Hildreth	Receptionist	Carver	3/13/2015
Kathleen	Johnson	Bldg EA	Castle	2/11/2015
Nicole	Kohlhapp	Registered Nurse (BSN)	Beaver Laker	3/20/2015
Debra	Kratz	School Social Worker	Districtwide	6/5/2015
Amy	Marka	CID Teacher	Castle	6/5/2015
Ruth	McBride	Bldg EA	Cowern	3/1/2015
Nicholas	Morse	Lunch/Playground Monitor	Castle	3/11/2015
Eleanor	Rahn	Hall Monitor	Tartan	3/31/2015
Jennifer	Rangel	Parent Volunteer Coordinator	Richardson Elementary	3/5/2015
Jayne	Wenzel	Grade 4 Teacher	Eagle Point	7/28/2015
Lyncy	Yang	Language Arts Teacher	North	6/5/2015

Termination

* First Name	Last Name	Assignment	Building	Effective
Patrick	Delaney	Adv. Conn. SN CC Para	Cowern/Skyview Elem	2/20/2015
Renee	Gates-Jackson	10 Month Bus Driver	Bus Garage	2/13/2015
Pauline	Rock	Parent Volunteer Coordinator	Castel Elementary	2/26/2015
Nicole	Sames	MN Para	John Glenn	2/26/2015
Zach	Schreiber	OJT Student	Next Step	3/5/2015
Molly	Van Ort	Elementary Teacher	Districtwide	6/5/2015

BID/RFP CALENDARS

<u>NAME OF BID</u>	<u>BID OPENING</u>	<u>BOARD MEETING</u>
Fab Labs - North High School and Tartan High School	3/5/2015 10:00 a.m. Room 209A	3/17/15
District Wide Roof Repair and Replacement	3/6/2015 2:00 P.M. Room 206A	3/17/15
Fiber Optic Network and Service - District Wide	BID RESCINDED	N/A
2015 North Parking Lot Reconstruction - Beaver Lake Education Center	3/11/15 1:00 P.M. Room 202	3/17/15
Bus Maintenance Building Exterior Remodel	3/11/15 1:30 P.M. Room 202	3/17/15

<u>NAME OF RFP</u>	<u>RFP DUE DATE/TIME</u>	<u>BOARD MEETING</u> (if applicable)
School District Portrait Packages	2/4/2015 2:00 P.M.	3/17/15

“Notice to Bidders” can be found on ISD 622 website at www.isd622.org. Click on “New Bid/RFP Posted” Quick Link to see a complete listing of Bids and RFPs.

Note: RFP’S have a due date/time only. There is not a formal opening or reading of the proposals unless noted. Bids have a due date/time and room location for the formal opening and reading of the bids.

IV. H. BID/RFP AWARDS

Sealed bids and/or Request for Proposals (RFP) were solicited as required by law for goods and services listed below. The bids were opened and tabulated by the Business Office and are recommended for award to the lowest responsible bidders. Construction awards are recommended by Kraus-Anderson Construction Company. Bid tabulations are on file in the Business Office.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that contracts be awarded as follows:

<u>For</u>	<u>Vendor</u>	<u>#Bids</u>	<u>Fund</u>	<u>Amount</u>
Fab Labs - North High School and Tartan High School - Base Bid Only	Haldeman Homme, Inc.	2	01	\$ 182,227.00*
District Wide Roof Repair and Replacement - Alt. Facilities	Berwald Roofing	4	06	\$ 502,220.00
2015 North Parking Lot Reconstruction - Beaver Lake Education Center - Alt. Facilities	Midwest Asphalt Corporation	6	06	\$ 274,400.00
Bus Maintenance Building Exterior Remodel - Alt. Facilities - Base Bid \$113,000; Alt. #1- \$5,500.00	Green Construction Services, Inc.	5	06	\$ 118,500.00
Fiber Optic Network and Service - District Wide	BID RESCINDED	---	---	-----

*Funded through 3M Grant

BID TALLY SHEET

BID FOR: NORTH/TARTAN FAB LAB

DATE: 3/5/2015 at 10:00 AM

		VENDOR		VENDOR		
		First Technologies, Inc.		Haldeman Homme		
		Certified Check 5%		Bid Bond 5%		
		Yes		Yes		
QTY	PART NUMBER	DESCRIPTION	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
BID BOND						
SIGNED AFFIDAVIT						
North/Tartan Fab Lab						
2	680-10305-C	uPrint SE 3D Print Pack	* \$ 5,000.00	\$ 10,000.00	\$ 15,900.00	\$ 31,800.00
2		Freight	Included	Included	\$ 500.00	\$ 1,000.00
2		Tech Ed Installation and Training, Setup and Configuration	Included	Included	\$ 600.00	\$ 1,200.00
4	150-42100	uPrint SE Education Material Package	* \$ 585.00	\$ 2,340.00	\$ 2,500.00	\$ 10,000.00
4	250-10000	uPrint SE PrinterCare	* \$ 462.50	\$ 1,850.00	\$ 1,950.00	\$ 7,800.00
2		Discount for uPrint SE and Consumable purchased together	N/A	N/A	\$ (3,873.00)	\$ (7,746.00)
8	MP05825	MakerBot Replicator 5th Generation	\$ 3,350.00	\$ 26,800.00	\$ 2,899.00	\$ 23,192.00
8	MP06165	MakerCare 5th Generation	\$ 350.00	\$ 2,800.00	\$ 350.00	\$ 2,800.00
2		Freight	\$ 97.50	\$ 195.00	\$ 400.00	\$ 800.00
4	VLS4.60-50	VLS 4.60 Versa Laser	* \$19,036.25	\$ 76,145.00	\$ 13,895.00	\$ 55,580.00
4	46480	Corel - CorelDraw Graphics Suite X7	\$ 130.00	\$ 520.00	\$ 109.00	\$ 436.00
2		Freight	Included	Included	Included	Included
4	VLCT-4	VLS 4.60 Downdraft Cutting Table	Included	Included	\$ 1,260.00	\$ 5,040.00
2		Tech Ed Installation and Training, Setup and Configuration	Included	Included	\$ 600.00	\$ 1,200.00
4	1-Touch Photo	1-Touch Photo Software	\$ 400.00	\$ 1,600.00	\$ 285.00	\$ 1,140.00
4	L1954A8205	Oracle Advantage fume extractor	\$ 3,378.00	\$ 13,512.00	\$ 3,141.00	\$ 12,564.00
4	SBHK-1264	Single Hose Kit	Included	Included	\$ 126.00	\$ 504.00
4		Freight	Included	Included	\$ 200.00	\$ 800.00
2	CNC-6000-CLBA	110V Package	\$ 20,240.00	\$ 40,480.00	\$ 18,953.00	\$ 37,906.00
2	011081-110	Coolant System	\$ 420.00	\$ 840.00	\$ 420.00	\$ 840.00

		VENDOR		VENDOR		
		First Technologies, Inc.		Haldeman Homme		
QTY	PART NUMBER	DESCRIPTION	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
2	011088	4" Fourth Axis Rotary Worktable with tailstock	\$2,125.00	\$ 4,250.00	\$ 2,125.00	\$ 4,250.00
2	011063	Four Jaw Chuck	\$185.00	\$ 370.00	\$ 185.00	\$ 370.00
2		Freight	\$900.00	\$ 1,800.00	\$ 695.00	\$ 1,390.00
2		Tech Ed Installation and Training, Setup and Configuration	Included	Included	\$ 600.00	\$ 1,200.00
2	GX-24	Roland GX-24 Vinyl Cutter	\$2,155.00	\$ 4,310.00	\$ 2,095.00	\$ 4,190.00
2		Freight	\$60.00	\$ 120.00	\$ 100.00	\$ 200.00
		Discount	\$	(9,396.00)	\$	(3,665.00)
		Subtotal North/Tartan Fab Lab	\$	178,535.40	\$	194,791.00
Fab Lab Alternatives						
1	SV-12	STIKA 12" Vinyl Cutter	\$ 795.00	\$ 795.00	\$ 795.00	\$ 795.00
1		Freight	\$ 35.00	\$ 35.00	\$ 65.00	\$ 65.00
1	PMF 48" X 48"	MakerFab by Forest Scientific 4 X 4 Plasma Table	* \$13,895.00	\$ 13,895.00	\$ 16,999.00	\$ 16,999.00
1	Powermax 45	Powermax 45 Torch	\$ 3,571.00	\$ 3,571.00	\$ 2,699.00	\$ 2,699.00
1	Torch B A	Optional - Torch Break-Away system	Included	Included	\$ 1,000.00	\$ 1,000.00
1	A T H	Optional - Automatic Torch Height System	Included	Included	\$ 2,899.00	\$ 2,899.00
1		Forest Scientific Shipping	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
1		Training from Forest Scientific	Included	Included	\$ 1,100.00	\$ 1,100.00
		Subtotal Fab Lab Alternatives	\$	19,796.00	\$	27,057.00
		GRAND TOTAL	\$	\$198,331.40	\$	\$221,848.00

*Alternate Items

Bid awarded to Haldeman Homme



since 1895

THE GARLAND COMPANY, INC.

HIGH PERFORMANCE BUILDING ENVELOPE SOLUTIONS

TROY THOMPSON
MN Representative
612-991-4651
E-Mail: tthompson@garlandind.com

March 6th, 2015

Vicky Kornegor
Purchasing Supervisor
ISD 622 Education Center
2520 East 12th Avenue
North St. Paul, MN 55109

Dear Mrs. Kornegor

Today sealed bids were opened to tally results for the 2015 roof replacement & maintenance project. Please find an enclosed copy of the bid tally sheet identifying the bid results. The responsible low bidder is Berwald Roofing. After reviewing their bid they are confident they can complete the project as specified. Therefore, it is our formal recommendation to award the Project to Berwald Roofing of North St. Paul, MN for a total sum of \$502,220 (Combination Bid).

Berwald Roofing has submitted all of the required paperwork as indicated in the specifications. They have numerous years of experience installing the specified roof system and are considered one of the top applicators in the Twin City area.

If you have any further questions or require any further assistance please feel free to contact me at 612-991-4651. Thank you and I look forward to seeing this project through its completion.

Sincerely,

Troy Thompson
The Garland Company



2015 Roof Replacement - Bid Results

<u>Bidding Contractor</u>	<u>Line Item #1</u>	<u>Line Item #2</u>	<u>Add #1</u>	<u>Line Item #3</u>	<u>Combination Bid</u>
Berwald Roofing	\$272,200	\$167,030	\$18,690	\$46,800	<u>\$502,220</u>
Ettel & Franz Roofing	\$282,200	\$179,600	\$23,000	\$55,500	\$540,000
John A Dalsin Roofing	\$293,412	\$214,000	\$23,600	\$48,850	\$579,862
Peterson Bros. Roofing	\$286,300	\$173,250	\$24,900	\$53,500	\$537,950



Innovative Construction Solutions

8625 Rendova Street NE
P.O. Box 158
Circle Pines, MN 55014
O 763.786.7711
F 763.786.2650
www.krausanderson.com

March 11, 2015

Vicky Kornegor
Independent School District 622
2520 12th Avenue East
North St. Paul, MN 55109

Re: 2015 North Parking Lot Reconstruction
Beaver Lake Education Center

Dear Ms. Kornegor:

This letter is concerning the contract award for the above referenced project that was bid on March 11, 2015.

Listed below is the lowest responsible bidder and the bid amount for the work scope:

WORK SCOPE 01 – Earthwork, Exterior Improvements, Site Concrete, Asphalt, Utilities
– Midwest Asphalt Corporation. - base bid - \$274,400.00 – total contract amount -
\$274,400.00.

Based on the current information we have, it is our recommendation to award Work Scope 01 contract to Midwest Asphalt Corporation.

If you should have any questions, please contact me at 763-786-7711.

Very truly yours,

KRAUS-ANDERSON® CONSTRUCTION COMPANY

A handwritten signature in blue ink, appearing to read 'Jon M. Kuenstling', with a stylized flourish at the end.

Jon M. Kuenstling
Project Manager

c: Mike Boland, ISD 622
Greg Buchal, Larson Engineering



Innovative Construction Solutions

8625 Rendova Street NE
P.O. Box 158
Circle Pines, MN 55014
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March 11, 2015

Vicky Kornegor
Independent School District 622
2520 12th Avenue East
North St. Paul, MN 55109

Re: Bus Maintenance Building Exterior Remodel

Dear Ms. Kornegor:

This letter is concerning the contract award for the above referenced project that was bid on March 11, 2015.

Listed below is the lowest responsible bidder and the bid amount for the work scope:

WORK SCOPE 01 – General Construction and Masonry – Green Construction Services, Inc. - base bid - \$113,000.00, add alternate #1 bid - \$5,500.00 – total contract amount - **\$118,500.00.**

Based on the current information we have, it is our recommendation to award Work Scope 01 contract to Green Construction Services, Inc.

If you should have any questions, please contact me at 763-786-7711.

Very truly yours,

KRAUS-ANDERSON® CONSTRUCTION COMPANY

A handwritten signature in blue ink, appearing to read 'Jon M. Kuenstling'.

Jon M. Kuenstling
Project Manager

c: Mike Boland, ISD 622
Raj Dhital, MLA

BUS MAINTENANCE BUILDING EXTERIOR REMODEL

BID TABULATIONS
MARCH 11, 2015 @ 1:30 P.M.

OWNER: NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS ISD #622
 CONSTRUCTION MGR.: KRAUS-ANDERSON, CONSTRUCTION COMPANY
 ARCHITECT: MLA ARCHITECTS, INC.

WORK SCOPE 01: GENERAL CONSTRUCTION & MASONRY

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Green Construction Services, Inc.	Meisinger Construction Company, Inc.	Parkos Construction Company	Ebert, Inc.	Maertens-Brenny Construction Company	
BID SECURITY	Bid Bond	Bid Bond	Bid Bond	Bid Bond	Bid Bond	
ADDENDA REC'D.	1	1	1	1	1	
RESPONSIBLE CONTRACTOR	Yes	Yes	Yes	Yes	Yes	
BASE BID	\$113,000.00	\$114,500.00	\$121,200.00	\$128,800.00	\$166,000.00	
Alternate #1: Paint North Elevation Masonry Wall and South Elevation Metal Siding	Add: \$5,500.00	Add \$6,500.00	Add: \$7,500.00	Add: \$11,800.00	Add: \$12,000.00	

IV. I. CONTRACT AWARD/SCHOOL DISTRICT PORTRAIT PACKAGES

In an effort to standardize school portrait packages and pricing and to provide qualified photographers proposals were requested for "School District Portrait Packages." Based on committee review of the pricing, options and service package, it was determined that the proposal to best meet the District requirements was submitted by Lifetouch National School Studios.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District 622 that a contract be awarded to Lifetouch National School Studios for the 2015-2016 school year for School District Portrait Packages - District Wide.

MOTION:

SECOND:

IV. J. SEVERANCE OF ADDED TEACHER AND EXTRACURRICULAR ASSIGNMENTS

It is customary each year to sever added work and extracurricular assignments from the basic teacher contract, effective at the end of the school year. The purpose of such action is to provide additional protection from the adverse effect of extracurricular assignments in the next school year when funding for these services remains uncertain.

Therefore, the Director of Human Resources recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the additional work and extracurricular assignment portion of all teacher contracts, with the exception of drivers' education instructors, be terminated effective June 30, 2015.

MOTION:

SECOND:

IV. K. ADOPT CRITERIA FOR DISCONTINUANCE OF LICENSED POSITIONS

Each year it is necessary that the School District review its staffing for the coming year and potentially adjust its certificated staff through employee termination and placement on unrequested leave of those personnel not needed due to program reductions and curtailments, reductions in student enrollments at certain instructional levels, or lack of funding. The following resolution formally establishes these criteria as the legal basis for necessary staff reductions.

Therefore, the Director of Human Resources recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the criteria for discontinuance of positions effective for the 2015-16 school year shall be lack of funding; program reductions and curtailments; and reductions in student enrollments in specific grade levels, subject, and programs.

MOTION:

SECOND:

IV. L. DISBURSEMENTS

State statutes require school boards to provide for payment of just claims and also require that a list of electronic fund transfers be submitted to the school board at its next regular meeting. This action will authorize payment of audited and allowable claims, purchase of investments, transfers to the payroll account, and transactions by electronic fund (wire) transfers.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following disbursements and transfers be approved:

General Fund	\$	1,630,377.00
Food Service		339,746.00
Community Service		26,071.00
Building		87,315.00
Debt Redemption		3,789.00
Trust		112,139.00
OPEB Benefits Trust		589.00
		<hr/>
A/P Checks Disbursed (02-01-15 thru 02-28-15)	\$	2,200,026.00
Payroll Disbursed - Net (02-01-15 thru 02-28-15)	\$	4,403,347.00
Wire Transfers (02-01-15 thru 02-28-15)	\$	15,131,715.00
Investments on 03-06-15	\$	30,041,238.00

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

INVESTMENTS

DEPOSITORY	TYPE	RATE	PURCHASED	MATURES	AMOUNT
MSDLAF OTHER FUNDS	MM	0.02%	(BALANCE AT 03-06-15)		\$119,680.00
P M A SECURITIES OPERATING FUNDS	VARIOUS	0.04%	(BALANCE AT 03-06-15)		\$10,923,876.00
P M A SECURITIES AID ANTICIPATION CERTIFICATE	VARIOUS	0.04%	(BALANCE AT 03-06-15)		\$2,448,846.00
P M A SECURITIES OPEB BONDS	VARIOUS	0.04%	(BALANCE AT 03-06-15)		\$14,961,640.00
ASSOCIATED BANK EQUITY INVESTMENTS	EQUITY	1.30%	(BALANCE AT 01-31-15)		\$1,587,196.00
					<u>\$30,041,238.00</u>

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

WIRE TRANSFERS

02/01/2015 thru 02/28/2015

	FROM	TO		REASON
02/02/15	PREMIER BANK	DELTA DENTAL	\$134,980.00	MONTHLY PAYMENT
02/02/15	PREMIER BANK	HEALTH PARTNERS	\$135,802.00	HEALTH CLAIMS
02/02/15	PREMIER BANK	STATE OF MINN.	\$128,514.00	PAYROLL TAX
02/05/15	P M A	MSDLAF	\$275,000.00	A/P P-CARD
02/06/15	P M A	PREMIER BANK	\$500,000.00	A/P - P/R*
02/09/15	PREMIER BANK	BANKCARD	\$750.00	CREDIT CARD FEE
02/09/15	PREMIER BANK	HEALTH PARTNERS	\$566,399.00	HEALTH CLAIMS
02/10/15	PREMIER BANK	PITNEY BOWES	\$3,000.00	POSTAGE
02/12/15	P M A	PREMIER BANK	\$1,500,000.00	A/P - P/R*
02/12/15	P M A	PREMIER BANK	\$3,175,000.00	A/P - P/R*
02/13/15	PREMIER BANK	ANNUITY COMPANIES	\$747,138.00	PAYROLL PAYABLES
02/13/15	PREMIER BANK	CORPORATE HEALTH	\$21,951.00	FLEX PROCESSING
02/13/15	PREMIER BANK	I R S	\$827,987.00	PAYROLL TAX
02/13/15	PREMIER BANK	NSPMOEA	\$35,185.00	UNION DUES
02/17/15	PREMIER BANK	HEALTH PARTNERS	\$268,592.00	HEALTH CLAIMS
02/17/15	PREMIER BANK	STATE OF MINN.	\$128,551.00	PAYROLL TAX
02/23/15	P M A	PREMIER BANK	\$500,000.00	A/P - P/R*
02/23/15	PREMIER BANK	HEALTH PARTNERS	\$321,811.00	HEALTH CLAIMS
02/26/15	P M A	PREMIER BANK	\$1,000,000.00	A/P - P/R*
02/26/15	P M A	PREMIER BANK	\$3,180,000.00	A/P - P/R*
02/27/15	PREMIER BANK	ANNUITY COMPANIES	\$744,433.00	PAYROLL PAYABLES
02/27/15	PREMIER BANK	CORPORATE HEALTH	\$63,069.00	FLEX PROCESSING
02/27/15	PREMIER BANK	I R S	\$837,622.00	PAYROLL TAX
02/27/15	PREMIER BANK	MISCELLANEOUS	\$304.00	MISCELLANEOUS
02/27/15	PREMIER BANK	NSPMOEA	\$35,627.00	UNION DUES
		TOTAL	<u>\$15,131,715.00</u>	

* TO COVER ACCOUNTS PAYABLE OR PAYROLL CHECKS

VI. A. 1. ACKNOWLEDGEMENT OF CONTRIBUTIONS - presented by *Livingston*

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

<u>Donor</u>	<u>Item and/or Amount</u>	<u>Purpose</u>
Trader Joe's	Case of apples (valued at \$49.68)	Oakdale - Jump Rope for Heart
Larry S. and Christy N. Brown	\$100.00	Oakdale - Winter Bingo Event
Paul Rabory	\$20.00	Oakdale - Winter Bingo Event
Dorothy L. Fease	\$20.00	Oakdale - Winter Bingo Event
Estate of Patricia A. Doolan	\$1,000.00	Tartan High School Art Department
Anonymous	\$2,000.00	Oakdale Holiday Help for Families
House of Prayer Church	Multiple knitted hats, mittens, neck warmers & felt hats (valued at \$200.00)	Cowern Elementary
Anonymous	\$1,000.00	Richardson Elementary toward field trips
Therese Faulconbridge	\$42.00	Meals on Wheels
Susan Purvis	\$50.00	Meals on Wheels
Gary Laska	\$50.00	Meals on Wheels
Emily Putzler	\$50.00	Cowern Elementary School
Elinor Nicklawske	\$150.00	Meals on Wheels
J.J. Steenberg	\$50.00	Meals on Wheels
Maplewood North Lions	\$200.00	Meals on Wheels
Walter and Mary Lindeman	\$100.00	Meals on Wheels
Cherie Bender	Octane Elliptical Trainer (valued at \$500.00)	Harmony Learning Center
The Home Depot	One 8x6 8 ft. cedar board, one 8x6 12 ft. board, 3x10 exterior screws, 3M 9x11 sandpaper, two 2x4 12 ft. cedar, three 8x4 12 ft. cedar, 3/8 50 staples, 4x50 netting, two 2 inch hooks, 2½ 10 exterior screws (valued at \$130.33)	Harmony Learning Center

Christa Lane Waymire	\$50.00	Harmony Learning Center Pilot Program
Cherie Bender	Vision Fitness/Recumbent exercise bike (valued at \$350.00)	Next Step - Denise Caley's Classroom
Ideal Credit Union	\$1,500.00	Meals on Wheels

MOTION:

SECOND:

Total fiscal year 2014-2015 monetary contributions: \$164,870.15

Fund	2014-2015 March Budget Revisions	Revenue	Expense
General Fund 01	2014-2015 Original Budget	\$124,192,335	\$126,502,002
01 R 005 000 000 000 360	Special Education Revenue	2,750,000	
01 R 005 000 000 000 211	State Aid Revenue	(2,990,174)	
01 R 005 000 000 000 001	Levy Revenue	1,767,273	
01 R 005 000 000 000 090	Miscellaneous Aid	214,572	
	Salary adjustment based on current staffing		3,324,610
	Payroll Tax/Benefit Adjustment related to Salary Adj		1,373,414
	Health Insurance Adjustment		989,425
	Worker Compensation Insurance Adjustment		271,175
	Property and Liability Insurance adjustment		115,000
	Special Assessment - City of Woodbury		251,183
	Loan & Debt Service		215,000
	Transportation		176,080
	Miscellaneous Expenses		120,000
	ALC Tuition payments		(800,000)
	Capital Adjustments		(287,495)
	Health & Safety Adjustments		(838,672)
	2014-2015 Revised Budget	\$125,934,007	\$131,411,722
Nutrition Service Fund 02	2014-2015 Original Budget	\$5,996,500	\$5,954,000
02 R 005 770 000 xxx 300	State Aid Increase	55,000	
02 R 005 770 000 xxx 400	Federal Aid Increase	190,000	
02 R 005 770 000 xxx 601	Sales to Pupils Decrease	(302,000)	
02 R 005 770 000 xxx 602	Sales to Pupils-Reduced Decrease	(80,000)	
02 E 005 770 000 xxx 100	Salary Expense Decrease		(40,421)
02 E 005 770 000 xxx 200	Benefit Expense Workers Comp Rate Increase		18,541
02 E 005 770 000 xxx 366	Travel Expense Decrease		(10,000)
	2014-2015 Revised Budget	\$5,859,500	\$5,922,120
Community Service Fund 04	2014-2015 Original Budget	\$8,044,952	\$8,050,079
04 R 005 520 000 322 XXX	Adult Basic Ed (ABE)	392,360	
04 R 005 505 000 321 XXX	General Community Education	159,414	
04 R 005 585 000 325 XXX	Early Childhood Family Ed.	63,579	
04 R 005 582 000 344 XXX	School Readiness	31,872	
04 R 700 590 000 351 XXX	Non-Public Pupil Aid	31,230	
04 E 005 520 000 322 XXX	Adult Basic Ed (ABE)		397,892
04 E 005 505 000 321 XXX	General Community Education		69,676
04 E 005 585 000 325 XXX	Early Childhood Family Ed.		13,824
04 E 700 590 000 351 XXX	Non-Public Pupil Aid		31,230
	2014-2015 Revised Budget	\$8,723,407	\$8,562,701
Building Construction Fund 06	2014-2015 Original Budget	\$3,274,500	\$4,294,500
06 E 005 870 128 386 XXX	Expenditures Related to Employees Salaries		\$200,000
06 E 026 870 451 386 520	Decrease in Beaver Lake Budget Due to Payments in 13-14.		(\$446,000)
06 E 501 870 455 386 520	Decrease in Gladstone Budget due to Payments in 13-14.		(\$648,500)
06 E XXX 870 XXX 386 520	Increase due to 15-16 Projects Being Paid in 14-15.		\$264,550
	Various Increases in Budgets		\$25,000
	2014-2015 Revised Budget	\$3,274,500	\$3,689,550
Debt Service Fund 07	2014-2015 Original Budget	\$12,484,344	\$13,507,159
07 R 000 000 000 000 001	Property Tax Levy Delinquents/Abatements Adjust	(261,304)	
07 R 000 000 000 599 500	Build America Bond IRS Sequestration Interest Deduct	(7,093)	
07 R 091 000 000 000 093	Tartan Arena Revenue Transfer	156,105	
07 E 005 910 000 000 710	Retirement of Bond Principal Refunding Payment Adjust		(605,000)
07 E 005 910 000 000 720	Retirement of Bond Interest Refunding Payment Adjust		(352,511)
07 E 091 910 000 000 720	Tartan Arena Interest		8,052
	2014-2015 Revised Budget	\$12,372,052	\$12,557,700
Trust Fund 09	2014-2015 Original Budget	\$1,200,000	\$1,200,000
09 R 000 000 000 000 096	Increase in Trust Contributions	100,000.00	
09 E 000 000 000 000 401	Increase in Trust Contributions		100,000.00
	2014-2015 Revised Budget	\$1,300,000	\$1,300,000
Health Self Insured Fund 20	2014-2015 Original Budget	\$0.00	\$0.00
	Estimate Revenue	16,000,000	
	Estimate Expenditures		15,500,000
	2014-2015 Revised Budget	\$16,000,000	\$15,500,000

VI. A. 2. ADOPTION OF THE 2014-15 MARCH BUDGET REVISIONS

At the March 10, 2015 work session, the Director of Business Services recommended that the School Board approve the attached list of budget revisions affecting the 2014-15 budget.

General Fund 01

Revenues: Positive and negative revenue adjustments are outlined on the attached documents and amount to a change to 2014-15 revenue from \$124,192,335 to \$125,934,007, an increase of \$1,741,672.

Expenditures: Positive and negative expenditure adjustments are outlined on the attached documents and amount to a change in 2014-15 expenditures from \$126,502,002 to \$131,411,722, an increase of \$4,909,720.

With these revisions, the General Fund will have a structural imbalance of **(\$5,477,715)**. This will lower the estimated General Fund balance from \$7,177,839 to approximately \$1,700,124. This significantly is less than the Boards minimal fund balance policy of 5%.or approximately \$6,550,000. Administration has addressed the deficit spending by implementing an \$8 million budget adjustment for the 2015-16 budget year. In future budget planning, we will look at putting in place steps to incrementally increase our fund balance to meet the policy that is in place and to meet the needs of the District.

Nutrition Service Fund 02

The revision includes a reduction in revenue of \$400,000 from the sale to pupils, but includes an increase of state and federal aid of \$245,000. Expenditures include a reduction in salary and travel expenses of \$50,421 and also an increase in workers compensation of \$18,541. The revisions result in overall revenue of \$5,859,500 and expenses of \$5,922,120, a structural imbalance of **(\$62,620)**.

Community Services Fund 04

Each year, Community Education submits budget amendments to reflect actual state aid revenue. The total awards by MDE are not known when the budgets are being prepared for the upcoming fiscal year. Therefore, amendments are done to accurately reflect our aid entitlement.

The school district has been notified of several aids allotment revisions:

- Non-Public textbooks, health services and guidance/counseling services increased by \$31,230 (based on last year's pupil count for our nonpublic schools, including homeschool students)
- Adult Basic Education increased by \$392,360 (Based on contact hours for Adult Basic Education for the Metro East ABE Consortium, of which ISD 622 is the fiscal agent)
- School Readiness increased by \$31,872 (due to 2014 legislative action)
- ECFE increased by \$68,513 (due to 2014 legislative action)

In addition, other Community Education revenues and expenditures have been revised based on projections for participation this year. Participation in programs affects revenue collected in the form of fees, as well as expenditures needed to provide programming. The revision results in revenues of \$8,723,407 and expenditures of \$8,562,701.

Building Construction Fund 06

The revisions for the expenditures in the Alternative Facilities projects are due to a timing difference. Summer projects start in June but are really a part of the next fiscal year which

starts in July. We must recognize payments made in June in the fiscal year in which they are paid. We have made budget revisions to reflect this matching principal. The revision results in revenues of \$3,274,500 and expenditures of \$3,689,550. A structural imbalance of **(\$415,050)** - this imbalance will be eliminated when we receive our Payable 2015 property tax payments.

Debt Service Fund 07

The revisions include making adjustments for delinquent taxes and abatement adjustments to recognizing the retirement of paid off debt. The revision results in revenue of \$12,372,052 and expenditures of \$12,557,700. A structural imbalance of **(\$185,648)** - this will be absorbed by the debt service reserve.

Trust Fund 09 & Health Self Insured Fund 20

Revisions to these funds include, setting up an initial budget for the Health Self Insured Fund to adding an increase in contributions for the Trust Fund.

THEREFORE the Director of Business Services recommends that the following resolution be approved:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the 2014-15 District Budget be revised as per the attached listing of changes.

MOTION:

SECOND:

VI. A. 3. ADOPTION OF THE 2015-16 CAPITAL EXPENDITURE BUDGET

At the March 10, 2015 work session the Capital Budget Plan for 2015-16 was presented for adoption as per the attached budget worksheets.

THEREFORE the Director of Business Services recommends the following resolution:

BE IT RESOLVED that the School Board of Independent School District No. 622 approve and adopt the 2015-16 capital expenditure budget as per the attached 2015-16 Capital Budget Plan.

MOTION:

SECOND:

CAPITAL EXPENDITURE BUDGET
2015-2016
SUMMARY SHEET

Description	Original FY 2014-2015	Revised FY 2014-2015	Original FY 2015-2016	\$ CHANGE
	Budget	Budget	Budget	
OPERATING LEASES				
Gymnastics	\$ 3,600	\$ 3,600	\$ 8,600	\$ 5,000
Golf	\$ 2,070	\$ 2,070	\$ 2,070	\$ -
No. St. Paul Community School	\$ 58,500	\$ -	\$ -	\$ -
Next Step Program	\$ 307,450	\$ 307,450	\$ 307,450	\$ -
	\$ 371,620	\$ 313,120	\$ 318,120	\$ 5,000
LEASES - INTERMEDIATE 916	\$ 180,745	\$ 180,745	\$ 275,000	\$ 94,255
CAPITALIZED LEASES				
Cowern/Richardson/Eagle Point	\$ 712,919	\$ 712,919	\$ 585,000	\$ (127,919)
Oakdale Wing Lease From 916	\$ -	\$ 58,720	\$ 58,720	\$ -
Oakdale Addition	\$ 185,785	\$ 185,785	\$ 184,913	\$ (872)
	\$ 898,704	\$ 957,424	\$ 828,633	\$ (128,791)
LEASES - DEBT SERVICE				
Valley Crossing - Intermediate 916	\$ 203,207	\$ 203,207	\$ 221,179	\$ 17,972
	\$ 203,207	\$ 203,207	\$ 221,179	\$ 17,972
ASSESSMENTS				
Woodbury - Lake Elmo Economic Development	\$ -	\$ 251,183	\$ 386,032	\$ 134,850
HEALTH AND SAFETY - 622	\$ 1,574,433	\$ 817,870	\$ 682,870	\$ (135,000)
HEALTH AND SAFETY - Intermediate 916	\$ 100,109	\$ 18,000	\$ 18,000	\$ -
ALTERNATIVE FACILITIES	\$ 4,294,500	\$ 3,689,550	\$ 3,535,450	\$ (154,100)
SUB-TOTAL - Leases/Access/Health & Safety/Alt. Facilities	\$ 7,623,318	\$ 6,431,099	\$ 6,265,284	\$ (300,664)
SUB-TOTAL - District Wide and Building Allocations	\$ 4,300,000	\$ 4,012,285	\$ 2,275,508	\$ (1,736,777)
TOTAL - Lease/Capital Expenditure	\$ 11,923,318	\$ 10,443,384	\$ 8,540,792	\$ (1,902,591)

CAPITAL EXPENDITURES
EQUIPMENT, TEXTBOOKS, TECHNOLOGY
2015-2016

ORGANIZATION/PROGRAM		ORIGINAL BUDGET 2014-2015	REVISED BUDGET 2014-2015	PROPOSED BUDGET 2015-2016	\$ CHANGE
005	DISTRICT WIDE				
	020 Superintendent Office	2,000	2,000	1,500	(500)
	030 Teaching & Learning	2,000	2,000	1,500	(500)
	105 Human Resources	2,000	2,000	1,500	(500)
	107 Communications - Emergency Calling System	26,364	-	-	0
	108 Skyward Lease	26,918	-	-	0
	108 Hardware Purchases	40,000	40,000	40,000	0
	108 Software Licenses	40,000	40,000	40,000	0
	108 Technology/Curriculum	900,000	900,000	250,000	(650,000)
	108 Techs. From General to C.O.	715,000	715,000	1,115,000	400,000
	108 Data Projects	200,000	40,000	-	(40,000)
	110 One time Safety, Security & Minor Space Adjustments	-	-	-	0
	110 Business Office	2,000	2,000	1,500	(500)
	110 Financial Planning Model	6,000	61,000	4,500	(56,500)
	110 Purchasing Office - district-wide copier leases	288,000	288,000	288,000	0
	258 Music/Instrumental	15,000	15,000	11,250	(3,750)
	420 Student Services - General	50,000	50,000	37,500	(12,500)
	610 Curriculum Development-Lang Arts Textbooks	-	-	-	0
	620 Media Center Books/Materials	32,000	32,000	24,000	(8,000)
	620 Educational Media	14,000	14,000	10,500	(3,500)
	720 Health Services	2,000	2,000	2,000	0
	810 Operations & Maint. - Building Repair	118,320	118,320	88,740	(29,580)
	810 Classroom Furniture Replacement (CRS 016)	61,200	61,200	45,900	(15,300)
	850 BL/Gladstone Overage/Trash Enclosure	1,329,433	1,200,000	-	(1,200,000)
	850 Operations & Maint. Equipment	36,000	36,000	27,000	(9,000)
	850 Operations & Maint. Site Improvement	15,300	15,300	15,300	0
SUB-TOTALS - DISTRICT WIDE		\$ 3,923,535	\$ 3,635,820	\$ 2,005,690	\$ (1,630,130)
SCHOOLS					
	026 ECSE @ Beaver Lake	2,080	2,080	1,560	(520)
	027 Carver	13,832	13,832	10,101	(3,731)
	028 Castle	11,648	11,648	9,263	(2,386)
	029 Cowern	11,856	11,856	9,692	(2,165)
	030 Eagle Point	10,738	10,738	8,366	(2,373)
	033 Oakdale	14,170	14,170	10,179	(3,991)
	034 Richardson	12,688	12,688	9,009	(3,679)
	035 Weaver	13,832	13,832	9,497	(4,336)
	036 Webster	10,192	10,192	8,249	(1,944)
	037 Skyview Elem.	15,288	15,288	11,427	(3,861)
	040 ALC	3,034	3,034	2,255	(779)
	041 Harmony	3,510	3,510	2,633	(878)
	043 Next Step - Transition	2,405	2,405	1,788	(618)
	054 Skyview M.S.	28,971	28,971	22,303	(6,669)
	055 John Glenn	28,490	28,490	21,175	(7,315)
	056 Maplewood	26,788	26,788	19,168	(7,621)
	057 North	68,117	68,117	51,673	(16,445)
	058 Tartan	62,826	62,826	45,485	(17,341)
	057 North Athletics	28,000	28,000	8,000	(20,000)
	058 Tartan Athletics	8,000	8,000	8,000	0
SUB-TOTALS - SCHOOLS		\$ 376,465	\$ 376,465	\$ 269,818	\$ (106,647)
GRAND TOTAL EXPENSES		\$ 4,300,000	\$ 4,012,285	\$ 2,275,508	\$ (1,736,777)
TOTAL ESTIMATED CAPTIAL REVENUE		\$ 2,682,837	\$ 2,682,837	\$ 2,683,516	
BEGINNING FUND BALANCE		\$ 637,990	\$ 637,990	\$ (691,458)	
ESTIMATED ENDING FUND BALANCE		\$ (979,173)	\$ (691,458)	\$ (283,449)	

CAPITAL EXPENDITURE BUILDING ALLOCATIONS
BUILDING CAPITAL
2015-2016

SCHOOL SITES	TOTAL ENROLLMENT	ALLOTMENT/ STUDENT	ALLOCATION
ELEMENTARY SCHOOLS			
HARMONY	135.00	\$19.50	\$2,633
ECSE @ Beaver Lake	80.00	\$19.50	\$1,560
CARVER	518.00	\$19.50	\$10,101
CASTLE	475.00	\$19.50	\$9,263
COWERN	497.00	\$19.50	\$9,692
EAGLE POINT	429.00	\$19.50	\$8,366
OAKDALE	522.00	\$19.50	\$10,179
RICHARDSON	462.00	\$19.50	\$9,009
SKYVIEW	586.00	\$19.50	\$11,427
WEAVER	487.00	\$19.50	\$9,497
WEBSTER	423.00	\$19.50	\$8,249
TOTAL ELEMENTARY			\$89,973
MIDDLE SCHOOLS			
JOHN GLENN	770.00	\$27.50	\$21,175
MAPLEWOOD	697.00	\$27.50	\$19,168
SKYVIEW	811.00	\$27.50	\$22,303
ALC - M.S.	82.00	\$27.50	\$2,255
TOTAL MIDDLE SCHOOLS			\$ 64,900
SENIOR HIGHS			
NEXT STEP TRANSITION	65.00	\$27.50	\$1,788
NORTH	1,879.00	\$27.50	\$51,673
TARTAN	1,654.00	\$27.50	\$45,485
NORTH ATHLETICS			\$8,000
TARTAN ATHLETICS			\$8,000
TOTAL HIGH SCHOOLS			\$114,945
GRAND TOTAL			\$269,818

AMENDMENT TO JOINT POWERS AGREEMENT

THIS AMENDMENT is made by and between INDEPENDENT SCHOOL DISTRICT NO. 833 (“South Washington County Schools”), INDEPENDENT SCHOOL DISTRICT NO. 834 (“Stillwater Area Schools”), INDEPENDENT SCHOOL DISTRICT NO. 622 (“North St. Paul-Maplewood-Oakdale Schools”), and NORTHEAST METROPOLITAN INTERMEDIATE SCHOOL DISTRICT NO. 916 (“Northeast Metro 916”). The afore-mentioned school districts shall hereinafter be referred to as the “Collaborating Districts.” Each of the three independent school districts shall be referred to collectively as the “Participating Districts.”

RECITALS

A. The Collaborating Districts entered into a Joint Powers Agreement dated October 7, 1994, as amended pursuant to the Amended and Restated Joint Powers Agreement dated July 1, 1995, and as amended by Amendment No. 1 to the Amended and Restated Joint Powers Agreement, (collectively, the “Joint Powers Agreement”) to provide a framework to govern the administration, financing and operation of a joint elementary school, known as Valley Crossing Community School (“Valley Crossing”).

B. Pursuant to the terms of the Joint Powers Agreement, Northeast Metro 916 has operated, managed, controlled and administered Valley Crossing on behalf of the Participating Districts since its inception in 1994.

C. The Participating Districts have each provided to Northeast Metro 916 the written notice required under Article II of the Joint Powers Agreement to terminate the duties of Northeast Metro 916 effective June 30, 2016, for South Washington County Schools to purchase the Valley Crossing school facility and for the Collaborating Districts to terminate the Joint Powers Agreement.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, and other good and valuable consideration, it is agreed by and between the parties that the Joint Powers Agreement shall be modified consistent with the following terms.

AGREEMENT

Notwithstanding any provision to the contrary in the Joint Powers Agreement dated October 7, 1994, as amended pursuant to the Amended and Restated Joint Powers Agreement dated July 1, 1995, and as amended by Amendment No. 1 to the Amended and Restated Joint Powers Agreement, including but not limited to Northeast Metro 916 School Board Operating Procedure C3.0 (attached hereto as Exhibit A), the goals of the Collaborating Districts are to plan for an estimated One Hundred Thousand Dollars (\$100,000.00) to remain in the Valley Crossing FY16 general fund balance through all or a combination of the strategies identified below:

1. The FY16 referendum revenues in the tuition for North St. Paul-Maplewood-Oakdale Schools shall be the basis for the tuition due and owing from each Participating District.
2. The Participating Districts shall determine an amount equal to the FY15 difference between actual and declared student enrollment from any Participating District to be returned to the Participating Districts at the end of FY 15.
3. Northeast Metro 916 shall not demand payment at the end of FY16 for any difference between actual and declared student enrollment from any Participating District.
4. The Operating Capital revenue shall be removed from the Northeast Metro 916 tuition formula for FY16.
5. Northeast Metro 916 shall return the majority of the assigned Operating Capital reserves to each Participating District at the close of FY16 based on the same percentage of students enrolled over time that was used to determine each Participating District's proportionate share of equity in the facility.
6. In the event there is a deficit in either the Valley Crossing General Revenue (unassigned) fund or Operating Capital (assigned) fund at the end of FY16, the Participating Districts shall be responsible for their proportionate share of such deficit and the parties agree to modify the terms of this Agreement for the Participating Districts to absorb and assume financial responsibility for any such deficit.
7. The parties agree that this Agreement is a declaration of intent and an articulation of mutually desired goals in planning for the dissolution of the Joint Powers Agreement relating to the operation of Valley Crossing.

The Participating Districts and Northeast Metro 916 have executed this Agreement as of the latest date indicated below.

INDEPENDENT SCHOOL DISTRICT NO. 833

By _____
School Board Chair

By _____
School Board Clerk

Date: _____

INDEPENDENT SCHOOL DISTRICT NO. 834

By _____
School Board Chair

By _____
School Board Clerk

Date: _____

INDEPENDENT SCHOOL DISTRICT NO. 622

By _____
School Board Chair

By _____
School Board Clerk

Date: _____

NORTHEAST METROPOLITAN INTERMEDIATE SCHOOL DISTRICT NO. 916

By _____
School Board Chair

By _____
School Board Clerk

Date: _____

ADOPTION OF POLICY E-009 (EARLY ENTRANCE TO KINDERGARTEN)

One of the primary functions of the school board is to adopt new or revise previous school board policy.

State law indicates, “No person shall be admitted to any public school (1) as a kindergarten pupil, unless the pupil is at least five years of age on September 1 of the calendar year in which the school year for which the pupil seeks admission commences... except that any school board may establish a policy for admission of selected pupils at an earlier age.” (Statute 120A.20 Admission to Public School).

Therefore, the Director of Student Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District 622 that Policy E-009, Early Entrance to Kindergarten, be approved to establish the procedures for the evaluation process for determining the early admission of students into kindergarten.

MOTION:

SECOND:

ENDS

Policy Title	Policy Level	Date Approved/Revised
Early Entrance To Kindergarten	E-009	

1) General Statement of Policy

A child being evaluated for early entrance to Kindergarten must demonstrate the cognitive, social, emotional, physical maturity for continuing success in school beyond kindergarten. The early entrance assessment is designed to select students who demonstrate superior development in all of these areas. Research and experience indicate that most children will have a more successful experience if they enter school with their age mates. Only a small number of students are recommended for early entrance to kindergarten. State law indicates, "No person shall be admitted to any public school (1) as a kindergarten pupil, unless the pupil is at least five years of age on September 1 of the calendar year in which the school year for which the pupil seeks admission commences... except that any school board may establish a policy for admission of selected pupils at an earlier age." (Statute 120A.20 Admission to Public School)

Any child who is five years of age on or before October 31 may be eligible for early entrance to kindergarten. A written application for early entrance to kindergarten must be submitted by the child's parent or guardian to the Director of Student Services on or before May 15 of the year in which entrance is requested. An exception may be considered by the Student Services Director for families who move into the district after May 1.

The Director of Student Services is responsible for identifying an evaluation team, coordinating an evaluation process, and securing the recommendation regarding eligibility for early entrance. Early entrance assessments will typically be completed between June 15 and June 30 of the year early entrance is requested.

Rationale: District 622 - North St. Paul-Maplewood-Oakdale School District recognizes that the purpose of this policy is to provide an evaluation process for early entrance to kindergarten.

Adoption and Revision History	Incorporated Policies
Policy E-009 EARLY ENTRANCE TO KINDERGARTEN This Policy Adopted:	

Administrative Rule, Regulation and Procedure: EEK Procedures E-009P

Legal References: Minn. Statute 120A.20 (Admission to Public School)

Cross References: Minnesota Department of Education Early Entrance: Comprehensive Evaluation Guidance (December, 2013)

VI. C. 2. ALTERNATIVE TEACHER PROFESSIONAL PAY SYSTEM
NOTIFICATION (Q COMP)

District 622 is currently participating in an Alternative Teacher Performance Pay System (ATPPS) plan that stipulates that either District 622 or North St. Paul - Maplewood - Oakdale Education Association will continue the current ATPPS plan from year to year unless one or both parties notifies the other by December 1 of the even numbered calendar years, effective for the next school year. This year with the uncertainty in the budget both parties agreed to make a one-time delay in that notification and move it to April 1, 2015.

Unfortunately, in its review of the financial status of the plan District 622 finds that the current plan is over budget each year by approximately \$190,000 and is no longer supporting the infrastructure or the budget assumptions agreed upon at the inception of the plan.

Therefore, the Director of Human Resources recommends the following resolution:

BE IT RESOLVED by the School Board of District 622 that it approves the notification of North St. Paul - Maplewood - Oakdale Education Association (NSPMOEA) that the District discontinues and terminates the current ATPPS Memorandum of Agreement and directs its bargaining team to enter into negotiations with NSPMOEA with the intent of drafting a new agreement that both parties can approve. If an agreement cannot be reached, the District will notify the Minnesota Department of Education that it is withdrawing from the Alternative Teacher Professional Pay System (Q Comp) plan.

MOTION:

SECOND: