



**School District 622**  
NORTH ST. PAUL | MAPLEWOOD | OAKDALE

*Ready for tomorrow*

# SCHOOL BOARD MEETING

## Regular Meeting

**February 17, 2015  
6:00 PM**

**Board Members:**

Caleb Anderson, Director  
Theresa Augé, Chair  
Amy Coborn, Director  
Steve Hunt, Vice Chair  
Nancy Livingston, Clerk  
Becky Neve, Director  
Michelle Yener, Treasurer

**Superintendent:**

Patty Phillips

622 Education Center  
2520 East 12<sup>th</sup> Avenue  
North St. Paul, Minnesota 55109

***District Mission Statement:***

*A community collaborative dedicated to educating and empowering all learners to excel in our changing world.*

**SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT 622  
North St. Paul-Maplewood-Oakdale**

**Regular Meeting  
February 17, 2015  
6:00 PM**

**District Education Center, 2520 East 12th Avenue, North St. Paul**

**A G E N D A**

- I. Call to Order and Pledge of Allegiance**
- II. Approval of the Agenda**
- III. Public Comment**  
*An opportunity for public to comment on items pertaining to the agenda. Speakers shall complete a registration card and will have between two and four minutes, depending on the number of speakers, to speak on an agenda topic. The Public Comment section of the meeting shall last no longer than thirty minutes.*
- IV. Consent Agenda** 12  
*The Consent Agenda consists of routine items that are acted on in a single, consolidated motion without Board discussion. Board members have the option of pulling items off the Consent Agenda if they wish to discuss them or consider them individually.*  
***\*I recommend that the consent agenda items, listed below, be approved as presented.***
  - A. Minutes of January 27, 2015 Business Meeting 13
  - B. Minutes of February 10, 2015 Special Meeting 20
  - C. Minutes of February 10, 2015 Work Study Session 22
  - D. Routine Personnel 24
  - E. Bid/RFP Calendar 26
  - F. RFP Award 27

**V. Reports**

A. Student Board Representatives

B. Superintendent

1. Oakdale Elementary School-Wide Book Club

*I will be showing a video highlighting Oakdale Elementary's School Wide Book Club, another glimpse into the great academic programs our students experience in our school.*

2. 2015-2016 Budget Reductions

*I will be giving our listening audience an overview of the whys and whats of our budget reduction process and walk through the list of proposed reductions in readiment for taking action on the reductions later on in the business meeting.*

C. School Board

1. Superintendent Candidates

*Representatives from School Exec Connect will present the Board with a slate of candidates for Board Members to consider in their search for the new superintendent of District 622. After the Board has approved the field of candidates to be interviewed (action will take place later in this meeting), the search firm will present the Board with candidate application forms, letters of application, reference letters, resumes, proof of licensure and transcripts.*

2. 916 Report - Augé

**VI. Discussion**

A. Student Services

1. Policy E-009 (Early Entrance to Kindergarten) - McIntyre

*State law indicates, "No person shall be admitted to any public school (1) as a kindergarten pupil, unless the pupil is at least five years of age on September 1 of the calendar year in which the school year for which the pupil seeks admission commences...except that any school board may establish a policy for admission of selected*

*pupils at an earlier age." (Statute 120A.20, Admission to Public School).*

*A task force of District 622 staff studied model policies from the Minnesota Department of Education for Early Entrance to Kindergarten, and the policies and procedures of 10 metro school districts in selecting our policy's proposed new language, with cross reference credit given to those school districts. The proposed policy and procedures have been developed to be consistent with the state guidelines and regional best practices that were studied.*

*The policy and procedures were reviewed at the School Board Study Session on February 10, 2015 and the proposal is before you for a first reading. You will see some changes to the policy that are noted in blue. These are modifications suggest by legal counsel. Karen Kepple was out of the country and upon her return this week advised us to make these changes. Possible board adoption of the policy is slated for the March school board business meeting.*

## VII. Action Items

### A. Business Office

1. Acknowledgment of Contributions - Augé 54  
*\*I recommend that the list of contributions, with a year to date total of \$158,488.15 be accepted with appreciation.*

2. 2015-2016 General Fund Budget Reductions - Anderson 55  
*The budget reduction plan resolution, list of proposed reductions and an explanation of each reduction item is included in Board Book. The process we have used and the list of proposed reductions will have been reviewed earlier in the meeting, We plan to take action on the list as a whole but board members may pull items from the list for further discussion or clarification.*

*\*I recommend that the budget reduction plan resolution and list of*

*proposed budget reductions be approved.*

3. Safe Routes to School Trail - Anderson/Boland 64

*\*I recommend that the Safe Routes to School Trail resolution including the temporary construction easement and agreement and waiver of compensation done in exchange for construction improvement as reviewed at the February 10 study session and described in the resolution be adopted.*

B. Human Resources - Gray

1. 2015-2016 School Calendar 65

*Next year's calendar follows a similar pattern as this year's with two exceptions. The first teacher work week is a full week that could change to just three days if the two Q Comp days can be reduced. Additionally, the secondary building evening conference times will be established by the schools and communicated to parents by the schools, so they are not listed in the calendar.*

*\*I recommend that the 2015-2016 school calendar be adopted as presented.*

2. Superintendent Semifinalists 67

*School Exec Connect will present the School Board with a description of the candidates, but their names will not be public until the board has officially taken action to approve the semi-finalist slate of candidates as indicated in the resolution.*

*\*I recommend that the School Board approves the superintendent semi-finalist slate of candidates as presented by School Exec Connect.*

C. Student Services - McIntyre

1. Student Services Indexed FTE for 2015-2016 68

*Director McIntyre had the following comments to share regarding Student Services Indexed FTE: "I will be asking you to approve 286.8 iFTE out of the General Education Fund for the 2015-2016 school*

*year. Starting in 2013-2014 and continuing on to 2014-215, the Student Services department restructuring has resulted in a number of departments, programs, and services being shifted from Teaching and Learning to Student Services and the FTE has followed.*

*The current reduction is a 33.885 iFTE reduction from the start of the year. This total iFTE reduction was generated by adding the 9.2 iFTE reduction from Student Services District Office/District Wide positions; the 3.83 iFTE reduction in Special Education Center Based Programs; the 11.29 iFTE reduction in Special Education Resource Programs; the 4.0 iFTE reduction in Speech and Language Services; the 2.0 iFTE reductions in Work Based Learning Services; and the 3.56 iFTE reduction in Chemical Health Services from the 2015-2016 Budget Reductions/Adjustments/Shifts list studies at the February 10th School Board Study Session.*

*These changes represent a reorganization on Student Services programs and will be administered and delivered. The changes are based on the recommendations from the District Management Council (DMC) to increase direct services/contact time with our most qualified licensed staff to make progress in raising achievement for students while spending less. New staffing guidelines have been developed with the assistance of DMC based on workload factors of IEP services minutes, expectations of hours of direct service time/student instructional time by staff, and student group size.*

*Systemically implementing a process with specific strategies that enable 622 to balance the budget and improve student outcomes is what we are trying to do. The changes from this process will make budgets better and will help many students make academic gains. At the same time, we will show taxpayers and other stakeholders that we are doing everything possible to meet the needs of all children and live within our means.*

*This will be challenging work. Teachers, administrators and parents are motivated by a love of children and a passion to help. They also have a little love for cost-savings measures. The thinking goes something like this: "Special education is very expensive, that's just the way it is. Any attempt to cut spending is harmful to kids and detracts from their ability to learn." Tough times demand districts increase the cost of effectiveness of special education. Instead of talking about cost-cutting, we need to talk about cost effectiveness. It's a difference that cuts to the heart of the matter. Cost cutting assumes that we are taking something away from children. No one wants to support that. Cost effectiveness means getting the same or better results for less money. We believe these changes put us on a path to do that.*

*These adjustments will be finalized during the staffing process based on students' needs."*

*\*I recommend that the 2015-2016 Student Services iFTE of 286.85 be approved.*

#### D. Teaching & Learning

##### 1. General Education Indexed FTE for 2015-2016 - Miller

69

*Troy will be asking you to approve 373.53 iFTE out of the General Education Fund for the 2015-2016 school year. This is a 32.59 iFTE reduction from the previous year. This total iFTE reduction was generated by adding the 7.59 iFTE cuts from the reduction list (high school administrators, high school clerical staff, middle school attendance secretaries, and Media Specialists) and the additional 25 iFTE.*

*The approximate reductions for each level:*

*\*High Schools 13.59 iFTE*

*\*Middle Schools 12.50 iFTE*

*\*Elementary Schools 6.50 iFTE*

*District leadership is working on the impact of the reductions that equate to approximately a 6% reduction in administration, support staff, and licensed teachers. The reductions will slightly impact class sizes and some of our course offerings that have low participation. These adjustments will be finalized during the staffing process based on students' needs.*

*\*If the two Q Comp days are not approved, then the 6.8 iFTE reduction will be distributed equally amongst the high school, middle school and elementary levels.*

*\*I recommend that the 2015-2016 General Education iFTE of 373.53 be approved.*

2. American Indian Resolution - Howley

70

*State Statute mandates the formation of an American Indian Parent Committee for school districts in which there are ten or more American Indian children enrolled. In addition, State Statute calls for American Indian Parent Committees to annually submit an assessment of educational services available to American Indian students.*

*This resolution is being submitted by the ISD 622 American Indian Parent Committee. The Parent Committee is submitting a resolution for school board action which states that some of the District's educational programs are inadequate in meeting the needs of American Indian students. The template for this resolution is from the Minnesota Department of Education.*

*The ISD 622 American Indian Parent Committee recognizes progress from past years, particularly in the areas of curriculum review*

*(ensuring that materials are culturally appropriate/relevant) and professional development (providing staff with American Indian culture/heritage professional development).*

*The resolution outlines one area of concern and recommends that the following step be taken to alleviate concerns:*

*\*Provide academic support for American Indian students in all academic areas.*

*We are fortunate to have a group of committed American Indians parents who work in partnership with us to improve the achievement of our students. ISD 622 is proud of our American Indian Education program and we look forward to continued progress during this coming year.*

*\*I recommend that the American Indian Resolution be adopted.*

#### E. School Board

##### 1. Set Agenda for March 10, 2015 Work Study Session

*We have already set the date of the March 10, 2015 work study session, but need to set the time, location and agenda. Submitted items include: Review of Summer 2015 Alternative Facilities Projects/Budgets; Capital Budget Plan Overview; 2014-2015 Budget Revision; Solar Energy Update; 916 Phase III Potential Levy Costs; and Community Survey.*

*\*I recommend that the March 10 school board work study session begins at 4:30 p.m. in Room 202 of the District Education Center and includes the following agenda items: Review Summer 2015 Alternative Facilities Projects/Budgets; Capital Budget Plan Overview; 2014-2015 Budget Revision; Solar Energy Update; 916*

*Phase III Potential Levy Costs; and Community Survey.*

2. Set Agenda for March 17, 2015 Reflection Study Session

*Our March 17 reflection study session time has already been set to begin at 5:00 p.m., but we must take action on the location and agenda.*

*\*I recommend that the March 17 reflection study session be held in Room 202 of the District Education Center and includes the following agenda items: 1)Check-In; and 2)Reports (Committees, Liaisons, Training, Conferences).*

3. Set June Work Study Session

*Director Anderson asked the Board at the February 10 work study session to consider a June work study session so that he may present the 2015-2016 General Fund and Community Education budgets before they are approved at the June 23 business meeting. Chair Augé mentioned the addition of a levy conversation added to that study session.*

*\*I recommend that a June 9, 2015 work study session begins at 4:30 p.m. in Conference Room 202 of the District Education Center and includes the following agenda items: 2015-2016 General Fund and Community Education Budgets; and Levy Discussion.*

4. Revise Superintendent Candidate Interview Schedule - Gray

*School Exec Connect has added an additional candidate and therefore a revised superintendent candidate interview schedule needs to be approved for February 18 and 19 to include an additional interview time on February 18. The proposed revision for February 18 & 19 is as follows:*

*February 18:* Board conducts first interviews at 5:00 PM; 6:15 PM; 7:30 PM; and 8:45 PM.

*February 19:* Board conducts first interviews at 5:00 PM; 6:15 PM; and 7:30 PM. Location of the interviews will be posted.

*\*I recommend that the School Board approves the revised Superintendent Interview Schedule established by School Exec Connect which includes the following dates and times: First Round Board-Conducted interviews - February 18: 5:00 PM; 6:15 PM; 7:30 PM; and 8:45 PM. February 19: 5:00 PM; 6:15 PM; and 7:30 PM and the location of the interviews will be posted.*

**VIII. Future Board Meeting Dates**

- A. March 10, 2015 Work Study Session 4:30 p.m. (Conference Room 202) - proposed time
  
- B. March 17, 2015 Reflection Study Session 5:00 p.m. (Conference Room 202)
  
- C. March 17, 2015 Business Meeting 6:00 pm. (Board Room)

**IX. Adjourn**

#### IV. CONSENT AGENDA

The Consent Agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

Therefore, the following resolution is recommended:

BE IT RESOLVED by the School Board of Independent School District No. 622 that Consent Agenda Items, IV.A. through IV.G., be approved as written, and a copy of the agenda items is attached to the minutes.

MOTION:

SECOND:

**INDEPENDENT SCHOOL DISTRICT 622  
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**REGULAR MEETING  
SCHOOL BOARD  
January 27, 2015**

Chair Augé called the meeting to order at 6:03 p.m. with the following present: Chair Augé, Vice Chair Hunt, Treasurer Yener, Directors Anderson, Coborn, Neve, Superintendent Phillips, and Student Representative Charlotte Zangs. Absent: Clerk Livingston; Student Representative Donna Fischer.

Others present were: Keith Gray, Director of Human Resources; Troy Miller, Assistant Superintendent; Randy Anderson, Director of Business Services; Cory McIntyre, Director of Student Services; and Kim Cavallaro, Administrative Assistant.

The meeting opened with the Pledge of Allegiance led by Harmony Anderson.

Coborn moved and Hunt seconded the following motion, which carried:

THAT the agenda be approved as presented.

Augé noted that Livingston had a work commitment and would arrive late to the meeting.

Yener moved and Neve seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following Consent Agenda Items, IV.A. through IV.G., be approved as written, and a copy of the agenda items is attached to the minutes.

North High Student Board Representative Charlotte Zangs reported on the following information: The second trimester is progressing smoothly; Girls basketball is playing Henry Sibley this evening; North's One Act Festival also takes place this evening; and Sno Daze Week is occurring with many events and ends with the Sno-Daze dance on January 31.

Speaking on behalf of Fischer, Augé commented on the Tartan Boys Hockey team event on January 20 when the student athletes spent the evening packing up food for kids in need at Feed My Starving Children.

Phillips reported on the Community Conversation on Race & Equity, an event that took place on January 12. Neve, Livingston, Yener and Augé had attended the session and Yener, Neve and Augé shared their perceptions of the event. Tom Howley, Educational Equity Coordinator thanked those who attended. He invited board members to stop by to meet and chat with

Equity team members. Howley said that a meeting will be held tomorrow to discuss next steps for continued dialogue and opportunities will be explored.

Phillips shared a video regarding School to Work students at Tartan who were able to learn about career options at Extreme Sandbox. Melissa Jorgensen, Work Based Learning Coordinator, addressed the Board and shared how this opportunity transpired.

Jim Eichten, from the accounting firm of Malloy, Montague, Karnowski, Radosevich & Co., P.A., presented the audit report for the year ended June 30, 2014. Eichten stated that an unmodified opinion was issued on basic financial statements and there were no findings on internal control opinions. He shared notes on two compliance findings, student activity findings, general comments and recommendations, and the declining general fund financial position.

(Livingston arrived at 6:43 p.m.)

Anderson reviewed the enrollment numbers and budget adjustment scenarios. He reviewed two budget adjustment scenarios; the ramifications of doing nothing and the projected result of reducing expenditures by a minimum of eight million dollars.

Coborn moved and Yener seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the audit reports for the fiscal year ending June 30, 2014 presented by Malloy, Montague, Karnowski, Radosevich and Co. P.A. be accepted as presented.

Hunt moved and Yener seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District 622 that administration's recommendation of a minimum of \$8,000,000 in reductions be approved for the 2015-16 fiscal year.

Yener moved and Coborn seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

<u>Donor</u>	<u>Item and/or Amount</u>	<u>Purpose</u>
Rainbow Foods	\$20.00 Gift Card	Oakdale Winter Bingo Night
Filister Enterprises	10 Gift Certificates (valued at \$200.00)	Oakdale Winter Bingo Night
Charell Lindgren	Gait trainer	Therapies for classrooms
Cub Foods	15# turkey & 6.52# ham (valued at \$45.10)	Oakdale Winter Bingo Night

Target - Oakdale Store	\$100 gift card	Oakdale Winter Bingo Night
Byerly's	\$20.00 gift card	Oakdale Winter Bingo Night
Cub Foods	\$25.00 gift card	Oakdale Winter Bingo Night
Faith Hagestuen	Water bottles and miscellaneous items (valued at \$400.00)	ISD 622 Community Bridge
Anonymous	\$65.19	Meals on Wheels
Sam's Club	\$50 gift card for two turkeys	Oakdale Winter Bingo Night
Kowalski's	\$100 gift card for two turkeys and two hams	Oakdale Winter Bingo Night
Jeff Lynum	\$160.00	North High Backpack Program
Anonymous	\$2,000.00	Richardson - clothing and gifts for children in need
Thierry Auge`	6 large screen computer monitors with cables (valued at \$725.00)	District 622 IT department
Anonymous	\$50.00	Gladstone Meals on Wheels
Janet Ringsred	\$20.00	Richardson families in need
Mary Jane Warren Memorial Scholarship Fund of the Saint Paul Foundation	\$1,000.00	North High School scholarship for college tuition
Milton Chlan	\$500.00	North High School - Robotics Club
Greg Nelson	Cub Gift Cards (valued at \$600.00)	North High School Backpack program
Greg Nelson	Food for staff meeting (valued at \$95.52)	North High School staff meeting
Diamond Machine	Tool chest, tool chest middle section, roller base tool chest (valued at \$500.00)	Tartan Robotics Team
ECMC Group, Inc.	\$1,736.42	Maplewood Middle School
ECMC Group, Inc.	\$34,965.00	Maplewood Middle School
House of Prayer	Scarfs, hats and mittens (valued at \$250.00)	Cowern Elementary
Big Steer Meats	1 turkey	Oakdale Winter Bingo Night
Michelle Gerdes	\$200.00	Pilot Program - Harmony Learning Center

Michelle Gerdes	\$200.00	Pilot Program - Harmony Learning Center
Larry Eberhard	800 Eagle Point School Folders	Eagle Point Elementary
Peacemaker Minnesota	\$6,800.00	Cowern Elementary - Peace site
Weyer's Services, L.L.C.	\$100.00	North High School Boys Basketball Program
Amy Coborn	\$100.00	John Glenn Jet Fuel Program
Patrick Gerdes	\$100.00	Pilot Program - Harmony Learning Center
Jacob Trexel	\$20.00	Pilot Program - Harmony Learning Center
Anonymous Donor	\$65.19	Meals on Wheels
Timothy and Arlene Morgan	\$20.00	Meals on Wheels
Dean and Debra Armstrong	\$250.00	Meals on Wheels
Josephine Zeug	\$200.00	Meals on Wheels
Josephine Zeug	\$100.00	Meals on Wheels
Barbara Kline	\$50.00	ISD 622 Community Bridge
James Brennan	\$50.00	Meals on Wheels
Patricia H. Lemke	\$20.00	Meals on Wheels
Gerad & Marian Schneider	\$15.00	Meals on Wheels
David Schifsky	\$100.00	Meals on Wheels
Norman Purrington	\$100.00	Meals on Wheels
Raymond & Karen Bade	\$336.00	Meals on Wheels
Brian Nerison	\$200.00	Meals on Wheels
B.J. Haak	\$50.00	Meals on Wheels
Ronald Shaw	\$168.00	Meals on Wheels
Miland and Myrna Meek	\$25.00	Meals on Wheels
David Moeckel	\$50.00	Meals on Wheels
Propel Event Transportation	\$25.00	Meals on Wheels
Michael and Deborah Theis	\$115.00	ISD 622
Berwald Roofing Company	\$100.00	Meals on Wheels
Donna Chapp	\$20.00	Meals on Wheels
Karen Evans	\$40.00	Meals on Wheels
Annemarie Fosburgh	\$5.00	Meals on Wheels
Marilyn Cunningham	\$200.00	Meals on Wheels

Dianna Crenshaw	\$84.00	Meals on Wheels
Andrus Built	\$100.00	Meals on Wheels
Nancy Johnson	\$25.00	Meals on Wheels
Mark and Deb Wheeler	2-12 inch plastic terrariums (valued at \$20.00 each)	District 622 Science Center
Betty Motz	\$50.00	Meals on Wheels
Mary Ann Thell	\$84.00	Meals on Wheels
Merlyn Ader	\$25.00	Meals on Wheels
Bridget McKelvey	\$100.00	Meals on Wheels
Joan Reeves	\$84.00	Meals on Wheels
Margaret Curran	\$100.00	Meals on Wheels
Susan Navarrette	\$50.00	Meals on Wheels
Josephine Zeug	\$200.00	Meals on Wheels
Anthony Reiter	\$10.00	Meals on Wheels
Brenda Hedrick	\$25.00	Meals on Wheels
Patrick and Joan Brown	\$42.00	Meals on Wheels
James and Beverly Franzen	\$20.00	Meals on Wheels
Lynne Howe	\$50.00	Meals on Wheels
Muriel Kohler	\$50.00	Meals on Wheels
Karen Pohl	\$25.00	Meals on Wheels
Patricia Thoreson	\$50.00	Meals on Wheels
Deborah Morisset	\$42.00	Meals on Wheels
Elizabeth Stejskal	\$75.00	Meals on Wheels
Pattianne Demaray	\$126.00	Meals on Wheels
Mary Kimlinger	\$50.00	Meals on Wheels
Molly Ellingwood	\$25.00	Meals on Wheels
Margaret Hanson	\$100.00	Meals on Wheels
Lori Rothmund	\$50.00	Meals on Wheels
LeeAnn Seppala	\$50.00	Meals on Wheels
Linda and Bruce Baumeister	\$84.00	Meals on Wheels
Rhonda Larson	\$126.00	Meals on Wheels
Fidelity Charitable Grant	\$300.00	Meals on Wheels

Darlene Loipersbeck	\$30.00	Meals on Wheels
Guardian Angels Church	\$100.00	Meals on Wheels
Kathleen Johnson	\$25.00	Meals on Wheels

Augé asked the Board to set the time, location and agenda of the February 10, 2015 work study session. Livingston moved and Anderson seconded the following motion, which carried:

THAT the February 10, 2015 work study session begins at 4:30 p.m. in Room 202 of the District Education Center and includes the following agenda items: Budget Process Update & Plan Options for Adjustments/Right Sizing/Reductions; 2014-2015 Budget Revision Discussion; Safe Routes to School Trail; Possibility of a June Work Study Session; Early Entrance to Kindergarten Policy; and Personnel Committee Discussion.

Augé asked the Board to set the Superintendent Candidate Interview Schedule. Livingston moved and Neve seconded the following motion, which carried:

THAT the School Board approves the Superintendent Interview Schedule established by School Exec Connect which includes the following dates and times: First Round Board-Conducted interviews - February 18 & 19: 5:00 PM, 6:15 PM, and 7:30 PM; and Second Round Board-Conducted interviews - February 23, 24, and 25 (if applicable) at 6:15 PM. Locations for interviews will be posted.

Hunt moved and Anderson seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622, State of Minnesota, that notice be given to the Intermediate District 916 on or before February 1, 2015, that District 622 intends to terminate the duties of the Intermediate District 916 to operate, manage, control and administer Valley Crossing Community School. The Notice of Termination shall be effective on June 30, 2016, the calendar year following the Notice of Termination, as outlined in the Joint Powers Agreement. Said Notice of Termination shall be in the form of this resolution sent to Intermediate District 916 members via its Board of Directors.

During Board Communications, the following items were shared:

- ✓ Coborn commented on how quickly the school year is flying by and how the schools are filled with many activities such as testing, conferences and registration. She gave her appreciation for the hard work that is being done by all.
- ✓ Hunt mentioned that he had attended the RCLLG meeting and shared items from their legislation platform. He reported that he also had an opportunity to attend the Maplewood City Town Hall meeting. Hunt closed his report by stating that we need to spend more time investing in early learners.

- ✓ Livingston shared that she was at the Community Discussion on Race and commented on the good turnout of people in attendance including many students and the police chiefs from all three cities. Livingston mentioned that the Governor is proposing a 1% increase in the formula and noted that a large portion of that funding would help support early learning and give the most return on the dollar.
- ✓ Anderson thanked his fellow board colleagues and District staff for helping him as he begins his tenure as a board member. He added that he is already learning quite a bit.
- ✓ Augé shared the District Award of Distinction recognition plaque that District 622 recently earned at the MSBA conference on behalf of Board Members' many hours of education and training. Augé also announced that two 916 ALC students received scholarships from the 916 Education Foundation. Augé stated that the Board had just taken action on the budget reduction amount and asked the audience to submit budget reduction ideas and for the student board representatives to share their feedback.

Livingston moved and Coborn seconded the following motion, which carried:

THAT the meeting be adjourned.

The meeting adjourned at 7:44 p.m.

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Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, [www.isd622.org](http://www.isd622.org).

**INDEPENDENT SCHOOL DISTRICT 622  
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**SPECIAL MEETING  
SCHOOL BOARD  
February 10, 2015**

Chair Augé called the meeting to order at 4:32 p.m. with the following present: Chair Augé, Vice Chair Hunt, Clerk Livingston, Directors Anderson, Coborn, Neve, and Superintendent Phillips. Absent: Treasurer Yener.

Others present were: Randy Anderson, Bob Biddick, Shawn Bromeland, Kim Cavallaro, Keith Gray, Terri Johnson, Jo McCabe, Cory McIntyre, Jill Miklausich, Troy Miller, and Greg Nelson.

Hunt moved and Livingston seconded the following resolution, which carried:

WHEREAS, in 1995, Independent School District Nos. 622, 833 and 834 entered a joint powers agreement providing for the construction and operation of the Valley Crossing school, located in Woodbury; and

WHEREAS, the joint school was financed through a third party; and

WHEREAS, the financing of the joint school will be fully paid off as of January 1, 2016; and

WHEREAS, the joint powers agreement between the parties indicates that, upon pay-off of the financing, ownership of the joint school will vest in the three school districts as tenants in common; and

WHEREAS, the Districts have engaged, over the last year, in a process to consider and evaluate the ultimate disposition of the joint school, and

WHEREAS, Independent School District No. 833 has expressed a willingness to acquire the Valley Crossing school and property at a gross price of \$21,500,000, which amount, upon sale, would be apportioned to the party Districts as set forth in the joint powers agreement; and

WHEREAS, Independent School District Nos. 622 and 834 support the sale of the property to Independent School District No. 833 at the above amount.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No.622 as follows:

1. The School Board hereby approves the sale of the Valley Crossing school and property as set forth herein

2. District administration and legal counsel are authorized and directed to engage in negotiations to finalize the terms of the sale and transfer of the Valley Crossing school and property to Independent School District No. 833, it being the intent of the Board that a detailed agreement be brought back to the Board in the future for final approval.

Neve moved and Anderson seconded the following motion, which carried:

THAT the meeting be adjourned.

The meeting adjourned at 4:38 p.m.

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Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, [www.isd622.org](http://www.isd622.org).

**INDEPENDENT SCHOOL DISTRICT 622  
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**WORK STUDY SESSION  
SCHOOL BOARD  
February 10, 2015**

Chair Augé called the meeting to order at 4:38 p.m. with the following present: Chair Augé, Vice Chair Hunt, Clerk Livingston, Directors Anderson, Coborn, Neve, and Superintendent Phillips. Absent: Treasurer Yener.

Others present were: Randy Anderson, Bob Biddick, Shawn Bromeland, Kim Cavallaro, Keith Gray, Terri Johnson, Jo McCabe, Cory McIntyre, Jill Miklausich, Troy Miller, and Greg Nelson.

Phillips reviewed the list of proposed budget reductions/adjustments/shifts which totaled \$8,061,453 and noted that \$2,322,000 were department, program or non-staff reductions and \$5,739,453 were staff reductions. After all of the items were presented, a discussion was held with additional comments from directors and principals. This will be a proposed action item at the February 17, 2015 Board business meeting.

Anderson discussed the Safe Routes to School (SRTS) program, and the proposal to construct a trail along County Road B from Birmingham Street to Van Dyke Street. The School District has been working with the City of Maplewood on this project which is fully funded by grants and the City. In order to construct such a trail, a temporary easement is required over a portion of John Glenn Middle School. The agreement for the required temporary easement from District 622's property would be donated back to the City of Maplewood. This will be a proposed action item at the February 17, 2015 Board business meeting.

Anderson asked the Board to consider a June work study session for presentation of the 2015-2016 General Fund and Community Education budgets. This will be an Action Item at the February 17 Board business meeting.

McIntyre presented proposed Policy E-009, Early Entrance to Kindergarten. The proposed policy was designed to address the enrollment of children who are not five years of age on September 1 of the calendar year for the school year for which they are seeking early admission. This policy will also be presented for discussion at the February 17, 2015 Board business meeting, followed by possible action at the March 17, 2015 Board business meeting.

Augé suggested the idea of forming a Board Personnel Committee that would draft a contract for the new superintendent and negotiations of subsequent superintendent contracts. Augé asked interested Board Members to let her know if they wished to be part of the Committee.

The meeting adjourned at 7:59 p.m.

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Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, [www.isd622.org](http://www.isd622.org).

# Employment

First Name	Last Name	Employed as	Building	Effective	Pay Rate	Per
Laura	Cohen	Adv. Conn. CC Para	Carver	2/10/15	\$11.65	hour
Patrick	Delaney	Adv. Conn. SN CC Para	Skyview/Cowern	2/6/15	\$14.18	hour
Daniel	Ekstrand	CE Pool Guard	District Wide	1/26/2015	\$11.40	Hour
Daniel	Ekstrand	WSI - C	District Wide	1/26/2015	\$13.11	Hour
Shelby	Fromholz	Adv. Conn. CC Para	Cowern	1/28/15	\$11.91	hour
Lucas	Fuerst	Hockey Coach	Tartan	10/27/14	\$3,477.33	assignment
Erin	Gallagher	Hockey Coach	Tartan	10/27/14	\$2,833.38	assignment
Christina	Harrington	Adv. Conn. CC Para	Skyview Elem	2/4/15	\$12.19	hour
Clarissa	Herrera	Building EA	Oakdale	2/4/15	\$13.47	hour
Rachel	Highley	Grant Support A	Skyview Middle	2/3/2015	\$15.00	Hour
Ronald	Lese	PT Bus Driver	Bus Garage	1/20/2015	\$19.00	Hour
Kayla	Lutgen	HR Specialist	DEC	1/26/2015	\$38,000.00	Annually
Mary	Maher	CREED Para	North	2/23/15	\$14.85	hour
Jon	Matel	SPED Resource Teacher/Reading Intervention Teacher	John Glenn	2/2/15	\$15,743.47	year
Melissa	Miller	CE Pool Guard	District Wide	1/26/2015	\$11.40	Hour
Melissa	Miller	WSI - E	District Wide	1/26/2015	\$13.92	Hour
Kailey	Schmidt	Adv. Conn. SN CC Para	Castle	1/23/2015	\$15.80	hour
Matthew	Sieberg	Para Music Asst.	Skyview MS	2/17/2015	\$18.25	hour
David	Terry	Lunch/Playground Monitor	Cowern	1/26/2015	\$13.35	hour
Kristian	Tschida	FSIII - Short Hour	North	2/16/2015	\$13.11	Hour
Kim	Washington	PT Bus Driver	Bus Garage	1/14/2015	\$19.00	Hour
Jessie	Whitman	Lunch/Playground Monitor	Carver	2/2/2015	\$13.35	hour
Celeste	Woods	Bus Monitor	Bus Garage	11/3/2014	\$16.58	Hour
Mike	Yang	Misc Activities	Tartan High School	12/1/2014	\$17.25	Hour

# Status Change

First Name	Last Name	From	To	Effective	Pay Rate	Per
Robyn	Engen	EBD Para	SPED Building Para	2/12/2015	\$16.85	hour
Andrea	Henning	Adv. Conn. CC Para .11	Adv. Conn. CC Para .13	1/21/2015	\$15.99	hour
Gabrielle	Morcomb	FSIII - Short Hour	Sub Cook	2/1/2015	\$11.80	Hour
Benita	Perry	Adv. Conn. SN CC Para .08	Adv. Conn. SN CC Para .06	9/2/2014	\$14.85	hour
Benita	Perry	CID Para .14	CID Para .27	9/2/2015	\$14.85	hour
Amanda	Pfarr	FAN Para & Adv. Conn. SN CC Para	Adv. Conn. Program Asst.	2/23/2015	\$15.00	hour
Joyce	Staebler	Adv. Conn. SN CC Para .10	Adv. Conn. SN CC Para .13	1/21/2015	\$18.35	hour
Kristian	Tschida	Sub Cook	FSIII - Short Hour	2/16/2015	\$13.11	Hour
Kristi	Van Frost	Adv. Conn. CC Para	Adv. Conn. CC Para	1/14/2015	\$17.10	hour

# Leave of Absence

First Name	Last Name	Assignment	Building	Leave Type	Dates
Jeannette	Landin	Science Teacher	Skyview Middle	Child Care	4/6/2015 - 6/5/2015
Terri	Satersmoen	Speech Language Pathologist	North	Child Care	4/7/2015 - 6/5/2015
Jessica	Young	Grade 3 Teacher	Oakdale	Child Care	3/9/2015 - 6/5/2015

# Resignation

* First Name	Last Name	Assignment	Building	Effective
Ashley	Beseman	Adv. Conn. SN CC Para	Weaver	2/2/2015
Terryl	Gordon	Adventure Connection Site Manager (12 Month)	Skyview Elementary	1/26/2015
Malinda	Hughes	TEEP Para	Harmony	2/20/2015
Gabrielle	Morcomb	FSIII - Short Hour	Tartan	2/1/2015
Lisa	Mullen	PT Bus Driver	Bus Garage	1/21/2015
* Luana	Olson	Night Lead Custodian	John Glenn Middle School	2/5/2015
* Benita	Perry	Adv. Conn. SN CC Para	Weaver	9/2/2015
Casey	Rafn	Para Music Asst.	Skyview MS	1/18/2015
Alexis	Santos	Chem Health Prevention Specialist	North High School	1/30/2015
Alexis	Santos	Interpreter	North High School	1/30/2015
Krystal	Sieben	Teacher on Leave of Absence	Districtwide	1/22/2015
Joseph	Thomas	PT Arena Supervisor	Arenas	1/27/2015
Carolyn	Witzel	Lunch/Playground Monitor	Carver	2/2/2015
Carolyn	Witzel	Adv. Conn. Program Asst.	Oakdale	2/9/2015

# Termination

First Name	Last Name	Assignment	Building	Effective
Raymond	Johanek	PT Bus Driver	Bus Garage	1/28/2015
Dwanne	Outlaw	PT Bus Driver	Bus Garage	1/22/2015
Celeste	Woods	Bus Monitor	Bus Garage	10/6/2014

## BID/RFP CALENDARS

<u>NAME OF BID</u>	<u>BID OPENING</u>	<u>BOARD MEETING</u>
<b>Fab Labs - North High School and Tartan High School</b>	3/5/2015 10:00 a.m. Room 209A	3/17/15
<b>District Wide Roof Repair and Replacement</b>	3/6/2015 2:00 P.M. Room 206A	3/17/15
<b>Fiber Optic Network and Service - District Wide</b>	3/10/15 2:00 P.M. Room 209A	3/17/15
<b>2015 North Parking Lot Reconstruction - Beaver Lake Education Center</b>	3/11/15 1:00 P.M. Room 202	3/17/15
<b>Bus Maintenance Building Exterior Remodel</b>	3/11/15 1:30 P.M. Room 202	3/17/15

<u>NAME OF RFP</u>	<u>RFP DUE DATE/TIME</u>	<u>BOARD MEETING</u> (if applicable)
<b>Network Firewall Procurement, Configuration and Set Up</b>	1/27/2015 2:00 P.M.	2/17/2015
<b>School District Portrait Packages</b>	2/4/2015 2:00 P.M.	3/17/15

*“Notice to Bidders” can be found on ISD 622 website at [www.isd622.org](http://www.isd622.org). Click on “New Bid/RFP Posted” Quick Link to see a complete listing of Bids and RFPs.*

*Note: RFP’S have a due date/time only. There is not a formal opening or reading of the proposals unless noted. Bids have a due date/time and room location for the formal opening and reading of the bids.*

IV. F. RFP AWARD

Proposals were solicited as required by law for goods and services listed below. The proposals were opened and tabulated by the Business Office and are recommended for award to the lowest responsible bidders. RFP tabulations are on file in the Business Office.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that contracts be awarded as follows:

<u>For</u>	<u>Vendor</u>	<u>#Bids</u>	<u>Fund</u>	<u>Amount</u>
<b>Network Firewall Procurement, Configuration and Set Up</b>	CDW Government LLC	02	01	\$166,071.00

RFP TALLY SHEET

RFP FOR: Network Firewall Procurement, Configuration and Set Up

DATE: 1/27/2015

ITEMS	VENDOR		VENDOR		VENDOR		VENDOR	
	CDW Government LLC	Insight Public Sector, Inc.	CDW Government LLC	Insight Public Sector, Inc.				
Bid Bond	5% Bid Bond	5% Bid Bond						
Affidavit of Non-Collusion	Yes	Yes						
Option 1: ASAS5585 Pair with SF IPS and AMP; Professional Services Included	\$166,071.00	\$226,155.87						
Option 2: ASAS5585 Pair with SF IPS, URL and AMP; Professional Services Included	\$186,777.00	\$230,005.87						

Contract awarded to CDW Government LLC



# PRICE QUOTE

7145 Boone Avenue North  
Suite 140  
Brooklyn Park, MN 55428-1511

Project: ASA5585 S20 pair with SF IPS & AMP  
Attention: Bob Biddick  
Prepared for: Independent School District 622  
2520 12th Ave E  
Saint Paul, MN  
55109-2420

QUOTE ID: 255500  
Revision: 3  
CUSTOMER ID: 5977816  
QUOTE DATE: 12/01/2014  
QUOTE EXPIRES: 01/01/2015  
PAYMENT TERMS: Net 30 Days  
FOB: Port of Origin

Sales Person: Steve Tatge  
Phone: (763) 592-5808  
Email: Steve.Tatge@cdw.com  
ISR: Camillia Aguirre  
Phone: (920) 996-3013  
Email: camillia.aguirre@cdw.com

Qty	Part Number	Description	List Price	Customer Price	Customer Extended Price
<b>ASA5585-S20F20X-BN</b>					
1	ASA5585-S20F20X-BN	ASA 5585-X SSP-20X with FirePOWER Svcs. Chassis and Subs.	\$ -	\$ -	\$ -
2	ASA5585-S20F20XK9	ASA 5585-X SSP-20, FirePOWER SSP-20,16GE,4SFP+,2AC,3DES/AES	\$ 114,995.00	\$ 64,972.18	\$ 129,944.36
2	CON-SNT-A85S2F29X	SMARTNET 8X5XNBD ASA 5585-X SSP-20, F	\$ 9,200.00	\$ 6,440.00	\$ 12,880.00
4	ASA5585-BLANK-HD	ASA 5585-X Hard Drive Blank Slot Cover	\$ -	\$ -	\$ -
2	ASA-AC-E-5585	AnyConnect Essentials VPN License - ASA 5585-X (Max Users)	\$ 500.00	\$ 282.50	\$ 565.00
2	ASA5585-20CTRL-LIC	Cisco ASA5585-20 Control License	\$ -	\$ -	\$ -
4	CAB-C19-CBN	Cabinet Jumper Power Cord, 250 VAC 16A, C20-C19 Connectors	\$ -	\$ -	\$ -
2	ASA5585-PWR-AC	ASA 5585-X AC Power Supply	\$ -	\$ -	\$ -
2	SF-ASA-X-9.2.2-K8	ASA 9.2.2 Software image for ASA 5500-X Series,5585-X,ASA-SM	\$ -	\$ -	\$ -
8	SFP-10G-SR	10GBASE-SR SFP Module	\$ 995.00	\$ 562.18	\$ 4,497.44
2	ASA-VPN-CLNT-K9	Cisco VPN Client Software (Windows, Solaris, Linux, Mac)	\$ -	\$ -	\$ -
2	ASA5500-ENCR-K9	ASA 5500 Strong Encryption License (3DES/AES)	\$ -	\$ -	\$ -
2	ASA5585-PWR-AC	ASA 5585-X AC Power Supply	\$ -	\$ -	\$ -
2	ASA-ANYCONN-CSD-K9	ASA 5500 AnyConnect Client + Cisco Security Desktop Software	\$ -	\$ -	\$ -
2	ASA-SSP-20-INC	ASA 5585-X Security Services Processor-20 with 8GE	\$ -	\$ -	\$ -
2	ASA5585-SEC-PL	ASA 5585-X Security Plus License (Enables 10G SFP+ Ports)	\$ -	\$ -	\$ -
2	ASA-SFR-20-INC-K9	ASA 5585-X FirePOWER SSP-20, 8GE, 3DES/AES	\$ -	\$ -	\$ -
2	SF-FP5.3.1-K9	Cisco FirePOWER Software v5.3.1	\$ -	\$ -	\$ -
2	L-ASA5585-20-TAM=	Cisco ASA5585-20 FirePOWER IPS and AMP Licenses	\$ -	\$ -	\$ -
2	L-ASA5585-20-TAM3Y	Cisco ASA5585-20 FirePOWER IPS and AMP 3YR Subs	\$ 40,800.00	\$ 23,052.00	\$ 46,104.00
<b>FS-VMW-2-SW-K9</b>					
1	FS-VMW-2-SW-K9	Cisco FireSIGHT Management Center,(VMWare) for 2 devices	\$ 500.00	\$ 282.50	\$ 282.50
1	CON-SAU-VMWSW2	SW APP SUPP + UPGR Cisco FireSIGHT Mana	\$ 100.00	\$ 70.00	\$ 70.00
1		Professional Services	\$ 18,280.00	\$ 18,280.00	\$ 18,280.00

CUSTOMER IS RESPONSIBLE TO PAY FREIGHT CHARGES. ESTIMATED OR ACTUAL FREIGHT CHARGES ARE NOT INCLUDED IN QUOTES (UNLESS SPECIFICALLY STATED). THIS QUOTE EXCLUDES SALES TAX (UNLESS SPECIFICALLY STATED). SALES AND SERVICES ARE GOVERNED BY THE SIGNED AGREEMENT YOU MAY HAVE WITH CDW. IF NO SEPARATE AGREEMENT IS EFFECTIVE, THE TERMS AND CONDITIONS OF SALES AND SERVICES ARE LIMITED TO THOSE CONTAINED IN THE "TERMS & CONDITIONS" LINK AT <http://www.cdw.com/content/terms-conditions/default.aspx>. BY ORDERING OR ACCEPTING DELIVERY OF PRODUCTS OR BY ENGAGING CDW TO PERFORM OR PROCURE SERVICES, YOU AGREE TO BE BOUND BY AND ACCEPT THOSE TERMS AND CONDITIONS. ANY ADDITIONAL OR DIFFERENT TERMS OR CONDITIONS IN ANY FORM DELIVERED BY CUSTOMER ARE HEREBY DEEMED TO BE MATERIAL ALTERATIONS, AND NOTICE OF OBJECTION TO THEM AND REJECTION OF THEM IS HEREBY GIVEN. THIS DOCUMENT IS CONFIDENTIAL.



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# PRICE QUOTE

QUOTE ID: 255507 Revision: 2

Prepared for: Independent School District 622

Qty	Part Number	Description	List Price	Customer Price	Customer Extended Price
1		One-Time Executive Discount	\$ -52,468.30	\$ -52,468.30	\$ -52,468.30

**Quote Total: \$ 186,777.00**

CUSTOMER IS RESPONSIBLE TO PAY FREIGHT CHARGES. ESTIMATED OR ACTUAL FREIGHT CHARGES ARE NOT INCLUDED IN QUOTES (UNLESS SPECIFICALLY STATED). THIS QUOTE EXCLUDES SALES TAX (UNLESS SPECIFICALLY STATED). SALES AND SERVICES ARE GOVERNED BY THE SIGNED AGREEMENT YOU MAY HAVE WITH CDW. IF NO SEPARATE AGREEMENT IS EFFECTIVE, THE TERMS AND CONDITIONS OF SALES AND SERVICES ARE LIMITED TO THOSE CONTAINED IN THE "TERMS & CONDITIONS" LINK AT <http://www.cdw.com/content/terms-conditions/default.aspx>. BY ORDERING OR ACCEPTING DELIVERY OF PRODUCTS OR BY ENGAGING CDW TO PERFORM OR PROCURE SERVICES, YOU AGREE TO BE BOUND BY AND ACCEPT THOSE TERMS AND CONDITIONS. ANY ADDITIONAL OR DIFFERENT TERMS OR CONDITIONS IN ANY FORM DELIVERED BY CUSTOMER ARE HEREBY DEEMED TO BE MATERIAL ALTERATIONS, AND NOTICE OF OBJECTION TO THEM AND REJECTION OF THEM IS HEREBY GIVEN. THIS DOCUMENT IS CONFIDENTIAL.



# PRICE QUOTE

QUOTE ID: 255500  
 Revision: 3  
 CUSTOMER ID: 5977816  
 QUOTE DATE: 12/01/2014  
 QUOTE EXPIRES: 01/01/2015  
 PAYMENT TERMS: Net 30 Days  
 FOB: Port of Origin

7145 Boone Avenue North  
 Suite 140  
 Brooklyn Park, MN 55428-1511

Project: ASA5585 S20 pair with SF IPS & AMP  
 Attention: Bob Biddick  
 Prepared for: Independent School District 622  
 2520 12th Ave E  
 Saint Paul, MN  
 55109-2420

Sales Person: Steve Tatge  
 Phone: (763) 592-5808  
 Email: Steve.Tatge@cdw.com  
 ISR: Camillia Aguirre  
 Phone: (920) 996-3013  
 Email: camillia.aguirre@cdw.com

Qty	Part Number	Description	List Price	Customer Price	Customer Extended Price
<b>ASA5585-S20F20X-BN</b>					
1	ASA5585-S20F20X-BN	ASA 5585-X SSP-20X with FirePOWER Svcs. Chassis and Subs.	\$ -	\$ -	\$ -
2	ASA5585-S20F20XK9	ASA 5585-X SSP-20, FirePOWER SSP-20,16GE,4SFP+,2AC,3DES/AES	\$ 114,995.00	\$ 64,972.18	\$ 129,944.36
2	CON-SNT-A85S2F29X	SMARTNET 8X5XNBD ASA 5585-X SSP-20, F	\$ 9,200.00	\$ 6,440.00	\$ 12,880.00
4	ASA5585-BLANK-HD	ASA 5585-X Hard Drive Blank Slot Cover	\$ -	\$ -	\$ -
2	ASA-AC-E-5585	AnyConnect Essentials VPN License - ASA 5585-X (Max Users)	\$ 500.00	\$ 282.50	\$ 565.00
2	ASA5585-20CTRL-LIC	Cisco ASA5585-20 Control License	\$ -	\$ -	\$ -
4	CAB-C19-CBN	Cabinet Jumper Power Cord, 250 VAC 16A, C20-C19 Connectors	\$ -	\$ -	\$ -
2	ASA5585-PWR-AC	ASA 5585-X AC Power Supply	\$ -	\$ -	\$ -
2	SF-ASA-X-9.2.2-K8	ASA 9.2.2 Software image for ASA 5500-X Series,5585-X,ASA-SM	\$ -	\$ -	\$ -
8	SFP-10G-SR	10GBASE-SR SFP Module	\$ 995.00	\$ 562.18	\$ 4,497.44
2	ASA-VPN-CLNT-K9	Cisco VPN Client Software (Windows, Solaris, Linux, Mac)	\$ -	\$ -	\$ -
2	ASA5500-ENCR-K9	ASA 5500 Strong Encryption License (3DES/AES)	\$ -	\$ -	\$ -
2	ASA5585-PWR-AC	ASA 5585-X AC Power Supply	\$ -	\$ -	\$ -
2	ASA-ANYCONN-CSD-K9	ASA 5500 AnyConnect Client + Cisco Security Desktop Software	\$ -	\$ -	\$ -
2	ASA-SSP-20-INC	ASA 5585-X Security Services Processor-20 with 8GE	\$ -	\$ -	\$ -
2	ASA5585-SEC-PL	ASA 5585-X Security Plus License (Enables 10G SFP+ Ports)	\$ -	\$ -	\$ -
2	ASA-SFR-20-INC-K9	ASA 5585-X FirePOWER SSP-20, 8GE, 3DES/AES	\$ -	\$ -	\$ -
2	SF-FP5.3.1-K9	Cisco FirePOWER Software v5.3.1	\$ -	\$ -	\$ -
2	L-ASA5585-20-TAM=	Cisco ASA5585-20 FirePOWER IPS and AMP Licenses	\$ -	\$ -	\$ -
2	L-ASA5585-20-TAM3Y	Cisco ASA5585-20 FirePOWER IPS and AMP 3YR Subs	\$ 40,800.00	\$ 23,052.00	\$ 46,104.00
<b>FS-VMW-2-SW-K9</b>					
1	FS-VMW-2-SW-K9	Cisco FireSIGHT Management Center,(VMWare) for 2 devices	\$ 500.00	\$ 282.50	\$ 282.50
1	CON-SAU-VMWSW2	SW APP SUPP + UPGR Cisco FireSIGHT Mana	\$ 100.00	\$ 70.00	\$ 70.00
1		Professional Services	\$ 18,280.00	\$ 18,280.00	\$ 18,280.00

CUSTOMER IS RESPONSIBLE TO PAY FREIGHT CHARGES. ESTIMATED OR ACTUAL FREIGHT CHARGES ARE NOT INCLUDED IN QUOTES (UNLESS SPECIFICALLY STATED). THIS QUOTE EXCLUDES SALES TAX (UNLESS SPECIFICALLY STATED). SALES AND SERVICES ARE GOVERNED BY THE SIGNED AGREEMENT YOU MAY HAVE WITH CDW. IF NO SEPARATE AGREEMENT IS EFFECTIVE, THE TERMS AND CONDITIONS OF SALES AND SERVICES ARE LIMITED TO THOSE CONTAINED IN THE "TERMS & CONDITIONS" LINK AT <http://www.cdw.com/content/terms-conditions/default.aspx>. BY ORDERING OR ACCEPTING DELIVERY OF PRODUCTS OR BY ENGAGING CDW TO PERFORM OR PROCURE SERVICES, YOU AGREE TO BE BOUND BY AND ACCEPT THOSE TERMS AND CONDITIONS. ANY ADDITIONAL OR DIFFERENT TERMS OR CONDITIONS IN ANY FORM DELIVERED BY CUSTOMER ARE HEREBY DEEMED TO BE MATERIAL ALTERATIONS, AND NOTICE OF OBJECTION TO THEM AND REJECTION OF THEM IS HEREBY GIVEN. THIS DOCUMENT IS CONFIDENTIAL.



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# PRICE QUOTE

QUOTE ID: 255500 Revision: 3

Prepared for: Independent School District 622

Qty	Part Number	Description	List Price	Customer Price	Customer Extended Price
1		One-Time Executive Discount	\$ -46,552.30	\$ -46,552.30	\$ -46,552.30

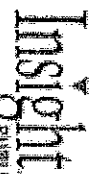
Quote Total: \$ 166,071.00

CUSTOMER IS RESPONSIBLE TO PAY FREIGHT CHARGES. ESTIMATED OR ACTUAL FREIGHT CHARGES ARE NOT INCLUDED IN QUOTES (UNLESS SPECIFICALLY STATED). THIS QUOTE EXCLUDES SALES TAX (UNLESS SPECIFICALLY STATED). SALES AND SERVICES ARE GOVERNED BY THE SIGNED AGREEMENT YOU MAY HAVE WITH CDW. IF NO SEPARATE AGREEMENT IS EFFECTIVE, THE TERMS AND CONDITIONS OF SALES AND SERVICES ARE LIMITED TO THOSE CONTAINED IN THE "TERMS & CONDITIONS" LINK AT <http://www.cdw.com/content/terms-conditions/default.aspx>. BY ORDERING OR ACCEPTING DELIVERY OF PRODUCTS OR BY ENGAGING CDW TO PERFORM OR PROCURE SERVICES, YOU AGREE TO BE BOUND BY AND ACCEPT THOSE TERMS AND CONDITIONS. ANY ADDITIONAL OR DIFFERENT TERMS OR CONDITIONS IN ANY FORM DELIVERED BY CUSTOMER ARE HEREBY DEEMED TO BE MATERIAL ALTERATIONS, AND NOTICE OF OBJECTION TO THEM AND REJECTION OF THEM IS HEREBY GIVEN. THIS DOCUMENT IS CONFIDENTIAL.



School District 622

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Attachment F

Attachment F

OPTION 1: ASAS5585 S20 PAIR WITH SF IPS AND AMP

QTY	PART NUMBER	DESCRIPTION	PRICE	EXTENDED PRICE
	ASAS5585-S20F20X-BN			
1	ASAS5585-S20F20X-BN	ASA 5585-X SSP-20X with FirePOWER Svcs. Chassis and Subs.		
2	ASAS5585-S20F20XK9	ASA 5585-X SSP-20, FirePOWER SSP-20, 16GE,4SFP+, 2AC,3DES/AES	\$49,160.37	\$98,320.74
2	CON-SNT-A85S2F29X	SMARTNET 8X5XNBD ASA 5585-X SSP-20, F	\$5,520.00	\$11,040.00
4	ASAS5585-BLANK-HD	ASA 5585-X Hard Drive Blank Slot Cover		
2	ASA-AC-E-5585	AnyConnect Essentials VPN License - ASA 5585-X (Max Users)	\$213.75	\$427.50
2	ASAS5585-20CTRL-LIC	Cisco ASAS5585-20 Control License		
4	CAB-C19-CBN	Cabinet Jumper Power Cord, 250 VAC 16A, C20-C19 Connectors		
2	ASAS585-PWR-AC	ASA 5585-X AC Power Supply		
2	SF-ASA-X-9.2.2-K8	ASA 9.2.2 Software image for ASA 5500-X Series,5585-X,ASA-SM		
8	SFP-10G-SR	10GBASE-SR SFP Module	\$425.36	\$3,402.88
2	ASA-VPN-CLNT-K9	Cisco VPN Client Software (Windows, Solaris, Linux, Mac)		
2	ASAS5500-ENCR-K9	ASA 5500 Strong Encryption License (3DES/AES)		
2	ASAS5585-PWR-AC	ASA 5585-X AC Power Supply		
2	ASA-ANYCONN-CSD-K9	ASA 5500 AnyConnect Client + Cisco Security Desktop Software		
2	ASA-SSP-20-INC	ASA 5585-X Security Services Processor-20 with 8GE		
2	ASAS5585-SEC-PL	ASA 5585-X Security Plus License (Enables 10G SFP+ Ports)		
2	ASA-SFR-20-INC-K9	ASA 5585-X FirePOWER SSP-20, 8GE, 3DES/AES		
2	SF-FP5.3.1-K9	Cisco FirePOWER Software v5.3.1		
2	L-ASAS5585-20-TAMC=	Cisco ASAS5585-20 FirePOWER IPS, AMP and URL Licenses		
2	L-ASAS5585-20-TAM3Y	Cisco ASAS5585-20 FirePOWER IPS and AMP 3YR Subs	\$26,163.00	\$52,326.00





School District 622

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Attachment F

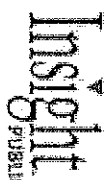
OPTION 2: ASAS5585 S20 PAIR WITH SF IPS, URL AND AMP

QTY	PART NUMBER	DESCRIPTION	PRICE	EXTENDED PRICE
	ASAS5585-S20F20X-BN			
1	ASAS5585-S20F20X-BN	ASA 5585-X SSP-20X with FirePOWER Svcs. Chassis and Subs.		
2	ASAS5585-S20F20XK9	ASA 5585-X SSP-20, FirePOWER SSP-20, 16GE,4SFP+,2AC,3DES/AES	\$49,160.37	\$98,320.74
2	CON-SNT-A85S2F29X	SMARTNET 8X5XNBD ASA 5585-X SSP-20, F	\$5,520.00	\$11,040.00
4	ASAS5585-BLANK-HD	ASA 5585-X Hard Drive Blank Slot Cover		
2	ASA-AC-E-5585	AnyConnect Essentials VPN License - ASA 5585-X (Max Users)	\$213.75	\$427.50
2	ASAS5585-20CTRL-LIC	Cisco ASAS5585-20 Control License		
4	CAB-C19-CBN	Cabinet Jumper Power Cord, 250 VAC 16A, C20-C19 Connectors		
2	ASAS5585-PWR-AC	ASA 5585-X AC Power Supply		
2	SF-ASA-X-9.2.2-K8	ASA 9.2.2 Software Image for ASA 5500-X Series,5585-X,ASA-SM		
8	SFP-10G-SR	10GBASE-SR SFP Module	\$425.36	\$3,402.88
2	ASA-VPN-CLNT-K9	Cisco VPN Client Software (Windows, Solaris, Linux, Mac)		
2	ASAS5500-ENCR-K9	ASA 5500 Strong Encryption License (3DES/AES)		
2	ASAS5585-PWR-AC	ASA 5585-X AC Power Supply		
2	ASA-ANYCONN-CSD-K9	ASA 5500 AnyConnect Client + Cisco Security Desktop Software		
2	ASA-SSP-20-INC	ASA 5585-X Security Services Processor-20 with 8GE		
2	ASAS5585-SEC-PL	ASA 5585-X Security Plus License (Enables 10G SFP+ Ports)		
2	ASA-SFR-20-INC-K9	ASA 5585-X FirePOWER SSP-20, 8GE, 3DES/AES		
2	SF-FP5.3.1-K9	Cisco FirePOWER Software v5.3.1		
2	L-ASAS5585-20-TAMC=	Cisco ASAS5585-20 FirePOWER IPS, AMP and URL Licenses		
2	L-ASAS5585-20-TAMC3Y	Cisco ASAS5585-20 FirePOWER IPS, AMP and URL 3YR Subs	\$26,163.00	\$52,326.00



School District 622

NORTH ST PAUL | MAPLEWOOD | DAKDALE  
Ready for tomorrow



Attachment F

QTY	PART NUMBER	DESCRIPTION	PRICE	EXTENDED PRICE
	FS-VMW-2-SW-K9			
1	FS-VMW-2-SW-K9	Cisco Firesight Management Center (VMWare) for 2 devices	\$213.75	\$213.75
1	CON-SAU-VMW/SW2	SW APP SUPP + UPGR Cisco Firesight Mana	\$60.00	\$60.00
				0
		DISCOUNT		
		TOTAL		\$165,790.87

**OPTION 2A - PROFESSIONAL SERVICES FOR: ASASE85 S20 PAIR WITH SE IPS, URL AND AMP**

QTY	PART NUMBER	DESCRIPTION	PRICE	EXTENDED PRICE
1		See Statement of Work for Option 1 that immediately follows this page.	\$54,340.00	\$54,340.00
		Professional Services to migrate data and setup redundant firewall and tools for District 622		
		Travel Expenses are estimated at \$9,875.00		\$9,875.00
		DISCOUNT		
		TOTAL		\$64,215.00

**NOTE:** ISD 622 reserves the option to award one contract to include equipment and professional services OR to award individual contracts for equipment and professional services. To provide professional services only, the proposer must provide proof of certification for designated equipment before contract is awarded.

IV. F. DISBURSEMENTS

State statutes require school boards to provide for payment of just claims and also require that a list of electronic fund transfers be submitted to the school board at its next regular meeting. This action will authorize payment of audited and allowable claims, purchase of investments, transfers to the payroll account, and transactions by electronic fund (wire) transfers.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following disbursements and transfers be approved:

General Fund	\$	3,109,861.00
Food Service		331,306.00
Community Service		114,589.00
Building		84,014.00
Debt Redemption		3,985.00
Trust		121,563.00
OPEB Benefits Trust		18,173.00
		<hr/>
A/P Checks Disbursed (01-01-15 thru 01-31-15)	\$	3,783,491.00
Payroll Disbursed - Net (01-01-15 thru 01-31-15)	\$	4,300,587.00
Wire Transfers (01-01-15 thru 01-31-15)	\$	17,554,307.00
Investments on 12-31-14	\$	29,013,622.00

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

INVESTMENTS

DEPOSITORY	TYPE	RATE	PURCHASED	MATURES	AMOUNT
MSDLAF OTHER FUNDS	MM	0.02%	(BALANCE AT 02-06-15)		\$120,127.00
P M A SECURITIES OPERATING FUNDS	VARIOUS	0.04%	(BALANCE AT 02-06-15)		\$12,311,895.00
P M A SECURITIES OPEB BONDS	VARIOUS	0.04%	(BALANCE AT 02-06-15)		\$14,958,171.00
ASSOCIATED BANK EQUITY INVESTMENTS	EQUITY	1.30%	(BALANCE AT 12-31-14)		\$1,623,429.00
					<u>\$29,013,622.00</u>

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

WIRE TRANSFERS

01/01/2015 thru 01/31/2015

DATE	FROM	TO		REASON
01/02/15	P M A	HEALTH PARTNERS	\$264,203.00	MEDICAL CLAIMS
01/02/15	P M A	MSDLAF	\$312,000.00	A/P P-CARD
01/02/15	PREMIER BANK	DELTA DENTAL	\$135,377.00	MONTHLY PAYMENT
01/02/15	PREMIER BANK	STATE OF MINN.	\$149,782.00	PAYROLL TAX
01/06/15	PREMIER BANK	HEALTH PARTNERS	\$118,390.00	HEALTH CLAIMS
01/06/15	PREMIER BANK	PITNEY BOWES	\$3,000.00	POSTAGE
01/07/15	P M A	PREMIER BANK	\$1,000,000.00	A/P - P/R*
01/07/15	PREMIER BANK	ANNUITY COMPANIES	\$753,677.00	PAYROLL PAYABLES
01/12/15	PREMIER BANK	HEALTH PARTNERS	\$234,299.00	HEALTH CLAIMS
01/14/15	P M A	PREMIER BANK	\$3,050,000.00	A/P - P/R*
01/15/15	PREMIER BANK	CORPORATE HEALTH	\$17,482.00	FLEX PROCESSING
01/15/15	PREMIER BANK	I R S	\$796,463.00	PAYROLL TAX
01/15/15	PREMIER BANK	NSPMOEA	\$35,623.00	UNION DUES
01/16/15	P M A	PREMIER BANK	\$500,000.00	A/P - P/R*
01/16/15	PREMIER BANK	STATE OF MINN.	\$123,354.00	PAYROLL TAX
01/20/15	PREMIER BANK	HEALTH PARTNERS	\$197,622.00	HEALTH CLAIMS
01/20/15	PREMIER BANK	STATE OF MINN.	\$25,348.00	UC TAX
01/22/15	PREMIER BANK	PITNEY BOWES	\$3,000.00	POSTAGE
01/23/15	P M A	PREMIER BANK	\$500,000.00	A/P - P/R*
01/23/15	PREMIER BANK	CORPORATE HEALTH	\$20,196.00	FLEX PROCESSING
01/26/15	P M A	HEALTH PARTNERS	\$264,203.00	MEDICAL CLAIMS
01/26/15	PREMIER BANK	HEALTH PARTNERS	\$251,205.00	HEALTH CLAIMS
01/28/15	P M A	PREMIER BANK	\$7,150,000.00	A/P - P/R*
01/29/15	PREMIER BANK	CORPORATE HEALTH	\$50,282.00	FLEX PROCESSING
01/30/15	PREMIER BANK	ANNUITY COMPANIES	\$728,689.00	PAYROLL PAYABLES
01/30/15	PREMIER BANK	BANKCARD	\$5,130.00	CREDIT CARD FEE
01/30/15	PREMIER BANK	I R S	\$828,079.00	PAYROLL TAX
01/30/15	PREMIER BANK	NSPMOEA	\$35,683.00	UNION DUES
	PREMIER BANK	MISCELLANEOUS	\$1,220.00	MISCELLANEOUS
		TOTAL	<u>\$17,554,307.00</u>	

\* TO COVER ACCOUNTS PAYABLE OR PAYROLL CHECKS

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS  
WIRE TRANSFERS  
01/01/2015 thru 01/31/2015

DATE	FROM	TO		REASON
01/02/15	P M A	HEALTH PARTNERS	\$264,203.00	MEDICAL CLAIMS
01/26/15	P M A	HEALTH PARTNERS	\$264,203.00	MEDICAL CLAIMS
01/02/15	P M A	MSDLAF	\$312,000.00	A/P P-CARD
01/07/15	P M A	PREMIER BANK	\$1,000,000.00	A/P - P/R*
01/14/15	P M A	PREMIER BANK	\$3,050,000.00	A/P - P/R*
01/16/15	P M A	PREMIER BANK	\$500,000.00	A/P - P/R*
01/23/15	P M A	PREMIER BANK	\$500,000.00	A/P - P/R*
01/28/15	P M A	PREMIER BANK	\$7,150,000.00	A/P - P/R*
	P M A	PREMIER BANK		A/P - P/R*
	P M A	PREMIER BANK		A/P - P/R*
01/15/15	PREMIER BANK	I R S	\$796,463.00	PAYROLL TAX
01/30/15	PREMIER BANK	I R S	\$828,079.00	PAYROLL TAX
01/02/15	PREMIER BANK	STATE OF MINN.	\$149,782.00	PAYROLL TAX
01/16/15	PREMIER BANK	STATE OF MINN.	\$123,354.00	PAYROLL TAX
01/30/15	PREMIER BANK	BANKCARD	\$5,130.00	CREDIT CARD FEE
01/15/15	PREMIER BANK	CORPORATE HEALTH	\$17,482.00	FLEX PROCESSING
01/23/15	PREMIER BANK	CORPORATE HEALTH	\$20,196.00	FLEX PROCESSING
01/29/15	PREMIER BANK	CORPORATE HEALTH	\$50,282.00	FLEX PROCESSING
	PREMIER BANK	CORPORATE HEALTH		FLEX PROCESSING
01/06/15	PREMIER BANK	HEALTH PARTNERS	\$118,390.00	HEALTH CLAIMS
01/12/15	PREMIER BANK	HEALTH PARTNERS	\$234,299.00	HEALTH CLAIMS
01/20/15	PREMIER BANK	HEALTH PARTNERS	\$197,622.00	HEALTH CLAIMS
01/26/15	PREMIER BANK	HEALTH PARTNERS	\$251,205.00	HEALTH CLAIMS
	PREMIER BANK	HEALTH PARTNERS		HEALTH CLAIMS
	PREMIER BANK	MISCELLANEOUS	\$1,220.00	MISCELLANEOUS
01/02/15	PREMIER BANK	DELTA DENTAL	\$135,377.00	MONTHLY PAYMENT
	PREMIER BANK	DELTA DENTAL		MONTHLY PAYMENT
01/15/15	PREMIER BANK	I R S		OBAMA CARE TAX
01/07/15	PREMIER BANK	ANNUITY COMPANIES	\$753,677.00	PAYROLL PAYABLES
01/30/15	PREMIER BANK	ANNUITY COMPANIES	\$728,689.00	PAYROLL PAYABLES
01/20/15	PREMIER BANK	STATE OF MINN.	\$25,348.00	UC TAX
01/06/15	PREMIER BANK	PITNEY BOWES	\$3,000.00	POSTAGE
01/22/15	PREMIER BANK	PITNEY BOWES	\$3,000.00	POSTAGE
01/15/15	PREMIER BANK	NSPMOEA	\$35,623.00	UNION DUES
01/30/15	PREMIER BANK	NSPMOEA	\$35,683.00	UNION DUES
		TOTAL	\$17,554,307.00	

\* TO COVER ACCOUNTS PAYABLE OR PAYROLL CHECKS

## **Federal Instructional Settings: School Age 6 – 21**

**Setting 01 - Special Education outside regular class less than 21 percent of day.**

**Setting 02 - Special education outside regular class at least 21 percent of day and no more than 60 percent of day.**

**Setting 03 - Special education outside the regular classroom more than 60 percent of the day.**

**Setting 04 - Public Separate Facility.** Include children with disabilities receiving special education and related services between 50 and 100 percent of the school day in public separate facilities.

**Setting 05 - Private Separate Facility.** Include children with disabilities receiving special education and related services at public expense, for greater than 50 percent of the school day in private separate facilities.

**Setting 06 - Public Resident Facility.** Include children with disabilities receiving special education and related services for greater than 50 percent of the school day in public residential facilities.

**Setting 07 - Private Residential Facility.** Include children with disabilities receiving special educations and related services, at public expense, for greater than 50 percent of the school day in private residential facilities.

**Setting 08 - Homebound/Hospital.** Includes children and with disabilities placed in and receiving special education and related services in hospital programs or homebound services





# Education Assistant Pathway to E/BD Licensure Update

Megan McAllister, Staffing Coordinator



## The Issue

- Shortage of special education teachers qualified to teach in self-contained E/BD programs



### Mission

Northeast Metro Intermediate School District 916 responds to the unique needs of students, educators and school districts with innovation, quality and trusted experience.



## Current Conditions

- YTD we have hired 30 new Special Education Teachers
- Continued openings across Minnesota (EdPost)

### Mission

Northeast Metro Intermediate School District 916 responds to the unique needs of students, educators and school districts with innovation, quality and trusted experience.



## Goals of Program

- Provide a graduate level pathway to licensure for current Education Assistants, focused on serving students in self-contained programs
- Target strong performing Education Assistants currently holding a Bachelor's Degree
- Cost effective
- Ability to work full-time while completing licensure program

### Mission

Northeast Metro Intermediate School District 916 responds to the unique needs of students, educators and school districts with innovation, quality and trusted experience.



## Process



- Made decision to move forward with the University of Minnesota
- Met with the U of M and Board of Teaching to discuss an experimental program and the application process
- Obtained conditional approval from the MN Board of Teaching in April 2014

### Mission

Northeast Metro Intermediate School District 916 responds to the unique needs of students, educators and school districts with innovation, quality and trusted experience.



## Criteria for Program Submission

- Selection process at the district level
  - Bachelor's Degree
  - Essay & Panel Interview
- Selection process at the University of Minnesota
  - 2.0 GPA
  - 2 strong letters of recommendation
  - Special education work experience

### Mission

Northeast Metro Intermediate School District 916 responds to the unique needs of students, educators and school districts with innovation, quality and trusted experience.



## Program at a glance:

	Fall 2014	Spring 2015	Fall 2015	Spring 2016
Year 1	9 credits: 2 8-week courses & 16-week Clinical Based Competency Portfolio Eval	9 credits: 2 8-week courses & 16-week Clinical Based Competency Portfolio Eval		
Year 2			9 credits: 2 8-week courses & 16-week Clinical Based Competency Portfolio Eval	9 credits: 2 8-week courses & 20-week Student Teaching



## What makes our program unique?

- Clinical based competency evaluation
  - In-classroom observation of teacher candidates by instructor
  - Teacher candidates assessed on specific competencies required for licensure

### Mission

Northeast Metro Intermediate School District 916 responds to the unique needs of students, educators and school districts with innovation, quality and trusted experience.



## Cost Comparison:

Cost of Northeast Metro 916 cohort program	Cost of on-campus program at University of Minnesota
\$14,400 (\$400 per credit x 36 credits)	\$22,220 (\$595 per credit + 200 fees per semester x 36 credits)

### Mission

Northeast Metro Intermediate School District 916 responds to the unique needs of students, educators and school districts with innovation, quality and trusted experience.



## Loan Forgiveness

- Federal government offers up to \$17,500 in loan forgiveness
- Must be working for five consecutive years in a qualifying school to be eligible
- Eligibility is based on percentage of free and reduced lunch

### Mission

Northeast Metro Intermediate School District 916 responds to the unique needs of students, educators and school districts with innovation, quality and trusted experience.



## Where are we at today?

- 23 participants
- Students are completing their first semester
- Classes take place at Capitol View Center



## Northeast Metro 916 Participants



### Mission

Northeast Metro Intermediate School District 916 responds to the unique needs of students, educators and school districts with innovation, quality and trusted experience.



## Other Participating Districts



MINNEAPOLIS  
PUBLIC SCHOOLS  
Urban Education. Global Citizens.

### Mission

Northeast Metro Intermediate School District 916 responds to the unique needs of students, educators and school districts with innovation, quality and trusted experience.



## Personal Experiences

- Kevin Kumlin, ALP at Capitol View
- Erik Jahn, ALP at Capitol View

### Mission

Northeast Metro Intermediate School District 916 responds to the unique needs of students, educators and school districts with innovation, quality and trusted experience.



"We immediately began learning about extremely relevant information to our current jobs on the first day of class. Things that we already kind of knew began to click and we have really started to connect the dots!"

"We have really started to bond with each other and we all feel as though we are in this together, which is great".

"So far the E/BD cohort has been amazing. The students in the cohort all bring a wealth of knowledge from different yet similar backgrounds. It has been so fun to talk to other EA's about their experiences working with our population of students".

Mission

Northeast Metro Intermediate School District 916 responds to the unique needs of students, educators and school districts with innovation, quality and trusted experience.



# Questions

Mission

Northeast Metro Intermediate School District 916 responds to the unique needs of students, educators and school districts with innovation, quality and trusted experience.

VI. A. 1. ADOPTION OF POLICY E-009 (EARLY ENTRANCE TO KINDERGARTEN)

One of the primary functions of the school board is to adopt new or revise previous school board policy.

State law indicates, “No person shall be admitted to any public school (1) as a kindergarten pupil, unless the pupil is at least five years of age on September 1 of the calendar year in which the school year for which the pupil seeks admission commences... except that any school board may establish a policy for admission of selected pupils at an earlier age.” (Statute 120A.20 Admission to Public School).

Therefore, the Director of Student Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District 622 that Policy E-009, Early Entrance to Kindergarten, be approved to establish the procedures for the evaluation process for determining the early admission of students into kindergarten.

ENDS

Policy Title	Policy Level	Date Approved/Revised
Early Entrance To Kindergarten	E-009	

1) General Statement of Policy

A child being evaluated for early entrance to Kindergarten must demonstrate the cognitive, social, emotional, physical maturity for continuing success in school beyond kindergarten. The early entrance assessment is designed to select students who demonstrate superior development in all of these areas. Research and experience indicate that most children will have a more successful experience if they enter school with their age mates. Only a small number of students are recommended for early entrance to kindergarten. State law indicates, “No person shall be admitted to any public school (1) as a kindergarten pupil, unless the pupil is at least five years of age on September 1 of the calendar year in which the school year for which the pupil seeks admission commences... except that any school board may establish a policy for admission of selected pupils at an earlier age.” (Statute 120A.20 Admission to Public School)

**Any child who is five years of age on or before October 31 may be eligible for early entrance to kindergarten. A written application for early entrance to kindergarten must be submitted by the child’s parent or guardian to the Director of Student Services on or before May 15 of the year in which entrance is requested. An exception may be considered by the Student Services Director for families who move into the district after May 1.** ~~A parent/legal guardian shall submit a request for early entrance to kindergarten to the Student Services Director on or before May 15th of the year in which early entrance is requested. An exception may be considered by the Student Services Director for families who move into the district after May 1st. Early entrance assessments will typically be completed between June 15 and June 30 of the year early entrance is requested.~~

**The Director of Student Services is responsible for identifying an evaluation team, coordinating an evaluation process, and securing the recommendation regarding eligibility for early entrance. Early entrance assessments will typically be completed between June 15 and June 30 of the year early entrance is requested.** ~~Any child who is five years of age on or before October 31 may be eligible for early entrance to kindergarten. A written application for early entrance to kindergarten must be submitted by the child’s parent or guardian to the Director of Student Services. The Director of Student Services is responsible for identifying an evaluation team, coordinating an evaluation process, and securing the recommendation regarding eligibility for early entrance.~~

**Rationale:** District 622 - North St. Paul-Maplewood-Oakdale School District recognizes that the purpose of this policy is to provide an evaluation process for early entrance to kindergarten.

Adoption and Revision History	Incorporated Policies
Policy E-009 EARLY ENTRANCE TO KINDERGARTEN This Policy Adopted:	

Administrative Rule, Regulation and Procedure: EEK Procedures E-009P

Legal References: Minn. Statute 120A.20 (Admission to Public School)

Cross References: ~~South Washington County Schools Policy 607.1~~  
~~Mounds View Public Schools Policy EG-1101~~  
~~Anoka Public Schools Policy 503.3~~  
~~Minnetonka Public Schools Policy 509.1~~  
~~Mahtomedi Public Schools Policy 540~~  
~~Lakeville Public Schools Policy~~  
~~West St. Paul Mendota Heights Eagan Policy~~  
~~Stillwater Public Schools Policy~~  
~~Roseville Public Schools Procedures for Early Entrance to Kindergarten~~  
~~Hudson School District Policy 5110.1~~  
Minnesota Department of Education Early Entrance: Comprehensive Evaluation Guidance  
(December, 2013)

VII. A. 1. ACKNOWLEDGEMENT OF CONTRIBUTIONS

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

<u>Donor</u>	<u>Item and/or Amount</u>	<u>Purpose</u>
House of Prayer Church	4 hand knitted neck warmers (valued at \$40.00)	Students in need
H. O'Brien	\$30.00	John Glenn Math Carnival
Pam Woodward	\$42.00	Meals on Wheels
Margie Hammer	\$42.00	Meals on Wheels
Silver Lake United Methodist	Scarves, Hats and Mittens	Castle School
Jessica Lindblom	6 - 3 ring binders; 7 packages of shipping & return labels	Castle School faculty/school use
Shawn McMahon	\$100.00	Meals on Wheels
Robert Malm	\$100.00	Meals on Wheels
Anonymous	\$67.25	Meals on Wheels
Knights of Columbus	\$200.00	Meals on Wheels
St. Croix Hospice	100 - 3 ring binders	Maplewood Middle School
ECMC Group, Inc.	School Supplies (valued at \$15,002.37)	Maplewood Middle School students
Rainbow Foods	\$20.00 Gift card for apples	Oakdale JRFH
Cub Foods	\$25.00 Gift card for apples	Oakdale JRFH
Christa Waymire	\$50.00	Harmony Pilot Program
Tartan Girls Swim & Dive Booster Club	\$3,200.00	Tartan Girls Swim & Dive Team
James Bain	\$35.00	Meals on Wheels
Steve Hunt	\$50.00	Oakdale - Reading Enrichment

MOTION:  
SECOND:

Total fiscal year 2014-2015 monetary contributions: \$158,488.15

VII. A. 2. APPROVAL OF 2015-2016 GENERAL FUND BUDGET ADJUSTMENT PLAN

At their meeting on January 27, 2015, the School Board approved a general fund budget adjustment target amount of a minimum of \$8,000,000 to offset a spending deficit of approximately \$6,500,000 and to achieve an estimated June 30, 2016 fund balance of \$2,000,000. Since that time, the administration has received input from staff and community and developed the attached listing of budget adjustments to accomplish the School Board's budget adjustment target that was shared with the Board at their February 10, 2015 Study Session.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District #622, that the attached list of general fund budget adjustments be approved for the 2015-2016 fiscal year.

MOTION:

SECOND:

2015-2016 Budget Reductions/Adjustments/Shifts

Goal	\$ 8,000,000.00
Cuts	\$ 8,061,453.00
Remaining	\$ (61,453.00)

Department, Program, Non-Staff Reductions			
RA	1	Freeze school bus replacement	\$ 540,000.00
RA	2	Shift business/operations salaries to Alternative Facilities	\$ 500,000.00
RA	3	Streamline transportation routes (convenience exceptions will be eliminated)	\$ 85,000.00
BB	4	Fiber network Federal E-rate refund return	\$ 80,000.00
TM	5	Reduce capital curriculum/technology budget & shift salaries into capital	\$ 400,000.00
TM	6	Reduce instructional curriculum budget	\$ 21,000.00
TM	7	Reduce assessment budget	\$ 60,000.00
TM	8	Shift a portion of AVID classroom teacher salaries from general to Equity budget	\$ 82,000.00
TM	9	Extra-curricular budget reduction	\$ 124,000.00
TM	10	Eliminate two Qcomp staff development days *contingent on union approval	\$ 430,000.00
Non-staff Subtotal			<b>\$ 2,322,000.00</b>

Staffing Cuts			
CM	1	Student Services staff reductions - 9.5 positions	
		* Admin/Coordinators & Accountant (3 - Non-unit)	\$ 315,348.00
		* Admin/Coordinators (5 positions) Going back to teaching	\$ 531,833.00
		* Clerical (1 - Clerical)	\$ 47,102.00
		* District-wide Job Coach (.5 - Para)	\$ 13,075.00
CM	2	Center Based staff reductions - 10 positions	
		* Para positions (7 - Para)	\$ 183,050.00
		* CREED teacher position (1 - Teacher)	\$ 66,000.00
		* CREED BIA positions (2 - Non-units)	\$ 89,672.00
CM	3	Resource staff reductions - 16 positions	
		* Para positions (5 - Para)	\$ 130,750.00
		* Resource teacher positions (9 - Teacher)	\$ 594,000.00
		* Resource BIA positions (2 - Non-units)	\$ 89,672.00
CM	4	Speech and Language reductions (4 - iFTE Teacher)	\$ 264,000.00
CM	5	Work Based Learning reductions (2 - iFTE Teacher)	\$ 132,000.00
CM	6	Chemical Health reductions (4 - Non-unit) *Safe Schools Shift	\$ 201,167.00
CM	7	Reduce one EL TOSA Coord. and restructure district office support	\$ 30,000.00
KG	8	Human Resources reduction (1 - Non-unit)	\$ 58,000.00
RA	9	Business Office reduction (.5 - Clerical)	\$ 17,000.00
RA	10	Eliminate Transportation Trainer position (1 - Local 70)	\$ 60,000.00
RA	11	Reduce regular route Bus Monitors (8 - Local 70)	\$ 155,000.00
RA	12	Eliminate 3 FT Driver/Custodians due to retirements & replace with PT - 1.5 (Local 70)	\$ 60,000.00
RA	13	Reduce summer cleaning crew positions (2 - Local 70)	\$ 100,000.00
RA	14	Eliminate one warehouse/driver position (1 - Local 70)	\$ 60,000.00
BB	15	Technology staff reductions - 2 positions	
		* Technical Support position (1 - Non-unit)	\$ 69,812.00
		* Clerical position (1 - Clerical)	\$ 47,102.00
TM	16	Equity Department reductions - 1.5 positions	
		* Equity Specialist position (1 - Non-unit)	\$ 84,307.00
		* Clerical position (.5 - Clerical)	\$ 34,435.00
TM	17	Teaching & Learning Curriculum/Staff Development Coordinator (1 - Non-unit)	\$ 150,000.00
TM	18	High School Assistant Principal reductions (2 - Administrative)	\$ 240,000.00
TM	19	Middle School Attendance Secretary reductions - 1 per site (3 - Clerical)	\$ 103,128.00
TM	20	High School Attendance Secretary reductions (1.18 - Clerical) *both HS buildings	\$ 55,000.00
TM	21	Eliminate Media Specialists positions (1.2 Teacher)	\$ 108,000.00
TM	22	iFTE reduction in addition to previous items(25 iFTE Teacher/EA/Support Staff)	\$ 1,650,000.00
		If elimination of 2 QComp Staff Dev Days is not accomplished - add add'l 6.8 iFTE reduction	\$ 430,000.00
		*Should the District & NSPMOEA come to an agreement on the permanent or temporary deletion of the two ATTPS (Q Comp )staff development days, the District will reinstate the iFTE associated with that reduction.	
Subtotal			<b>\$ 5,739,453.00</b>
Total Cuts			<b>\$ 8,061,453.00</b>
One Time			<b>\$ 1,090,000.00</b>

Other Items, Some Soft, Some Requiring Negotiations			
KG	1	Take a day off without pay (furlough) *Non-unit	\$ 28,680.00
		*Teachers	\$ 300,000.00
		*Principals	\$ 13,700.00
TM	2	Shift Qcomp mentor, peer observer training, & ASDC stipend budget to Inst. Coaches-requires union agreement	\$ 130,000.00
KG	3	Reduce Qcomp stipend (\$1900 to \$1700) which requires union agreement	\$ 150,000.00
TM	4	Automate Receptionist security work (7 position reduction)	\$ 133,222.00
Total Soft Items			<b>\$ 755,602.00</b>

## Proposed Budget Reductions/Adjustments/Shifts for 15-16

### Department, Program, Non-Staff Reductions

#### 1. Freeze School Bus Replacement - \$540,000

The District will delay replacing six busses next year. This will result in the replacement cycle being extended by one year. This is reduction for one year only.

#### 2. Shift Business/Operations Salaries to Alternative Facilities - \$500,000

Minnesota Department of Education allows Districts to shift and reallocate general fund personnel salaries to building construction fund for the time worked during the year on state approved alternative facility projects.

#### 3. Streamline Transportation Routes-Convenience Exceptions eliminated - \$85,000

While we are not suggesting increases in walking distances to match the statute, special requests will no longer be honored so some students may have to walk further to their bus stops, but the distances will still be within our policy which has much shorter walking distances than the statute requires.

#### 4. Fiber Network Federal E-Rate refund return - \$80,000

Funds the District receives from the Federal E-Rate program will return to the general fund instead of being used for additional capital needs in the Technology Department.

#### 5. Reduce Capital Curriculum/Technology budget - \$400,000

No major curriculum adoptions are planned for the 2015-16 school year so funds designated for curriculum materials and instructional technology hardware and software purchases will be reduced. This is a reduction for one year only.

#### 6. Reduce Instructional Curriculum budget - \$21,000

Since no major curriculum adoptions are planned for the 2015-16 school year, this reduction represents the savings from substitute and timesheet costs that would have been needed for teachers to develop curriculum.

**7. Reduce Assessment budget - \$60,000**

This is a cost savings resulting from switching the District's testing vendor to a better and less expensive product.

**8. Shift a portion of AVID teacher salaries from General Fund to Equity – \$82,000**

Rather than paying AVID teacher salaries from the General Fund, a portion of those salaries at our five secondary schools will be paid out of the Equity Budget, which is a separate funding source.

**9. Reduction of six percent of the Extra-Curricular Budget-\$124,000**

This will include a \$15,000 reduction in the budget of each of the three middle schools for a total of \$45,000; a reduction in assistant coaches at Tartan and North for a total of \$38,200; a reduction of supplies of \$10,000 and reductions as follows for cooperative agreements for 15-16 in Varsity Girl's Golf \$6404, Varsity Dance Team \$9274 and JV Girl's Hockey \$15,121 for a total of \$30,799.

**10. Eliminate 2 Q-comp staff development Day days - \$430,000**

This will eliminate two Q-Comp Staff Development days and is contingent upon agreement from the Teacher's Union. If elimination of the two Q-Comp days is not accomplished, an additional reduction of 6.8 iFTE will be substituted to attain the \$430,000 reduction.

## Staffing Reductions

### 1. Reduce 2 Student Services Coordinators and 1 Accountant(3 non-unit) - \$315,348

#### Reduce 5 Special Education Coordinators(5 positions)-\$531,833

These are administrative cuts that would eliminate all Student Services/Special Ed coordinator positions supporting Special Ed, ALC, Homeless, Mental Health, 504, School Safety, Out of District Placements. This is a restructuring of the Student Services department and would align the District with the structure found in most other comparable districts (see chart below). Required duties now completed by the coordinators would shift to other staff members. When compared to 12 metro schools similar to our size, this reduction will align us with the norm.

	Dist Enroll	SpEd Child Count	Director	Assist Director	Supervisors	Coordinators
South Wash Co	18486	2579	1	0	4	0
Rochester	17102	2671	1	1	3	1
Lakeville	11600	1558	1 (Exec Director)	1 (Director)	0	0
Mounds View	11121	1428	1	0	1	3
Bloomington	10823	1542	1 (Exec Director)	1 (Director)	3	0
ISD 622	10,500	1843	1	0	5	7
Burnsville	10256	1596			5	0
Stillwater	8907	1234	1	1	1	1
White Bear	8686	1201	1	0	4	1
Shakopee	8602	1390	1	0	3	0
Roseville	7442	976	1	0	6	0
Farmington	6900	1081	1	1	0	0
Spring Lake	5671	747	1	0	0	1
Hudson, WI	5600	750	1	0	0	1
Inver Grove	4221	654	1	1	0	0

#### Reduce 1 Student Services Clerical-\$47,102

The Student Services Office will restructure the accounting and clerical duties including cross training to cover the department workload.

#### Reduce 1 District Wide Job Coach (.5 Para)-\$13,075

Programming changes/efficiencies in our service delivery model per MDE Program Guidelines allows for a reduction in numbers of staff needed.

**2. Special Education Center Based Staffing Reduction -\$338,772**

**Reduce 7 Para Positions-\$183,050**

**Reduce 1 CREED Teacher Position-\$66,000**

**Reduce 2 CREED Non-Unit BIA Positions-\$89,672**

This is a reorganization of how special education services are administered in our center-based programs. Programs will follow state staffing requirements, previously 622 staffed higher than the required. Secondary teachers will no longer have an hour of Due Process Case management in addition to their prep and they will follow the contract to provide 5 hours/day of instruction to students. This is consistent with the District Management Council study recommendation to increase direct services/contact time with our most qualified licensed staff to raise achievement.

**3. Special Education Resource Staffing Reduction-\$814,422**

**Reduce 5 Special Education Para Positions-\$130,750**

**Reduce 9 Special Education Resource Teachers-\$594,000**

**Reduce 2 Non-Unit Special Ed Resource Behavior Intervention Specialists-\$89,672**

This is a reorganization of how special education services are provided at the school level. This change is based on the DMC study recommendations and new staffing guidelines being developed considering caseload and workload based on IEP service minutes, revised expectations of hours of direct service time/student instructional time by staff, and student group size to determine staffing efficiency. Secondary teachers will follow the contractual 5 hours/day of instruction and the hour of Due Process Case management will be eliminated. Eliminating several BIA positions will allow us to keep more licensed staff members.

**4. Reduction of 4 iFTE Speech Language Pathologists-\$264,000**

This is a reorganization of how the District offers its speech and language special education services. This change is based on the DMC study recommendations and new staffing guidelines being developed considering caseload and workload based on IEP service minutes, revised expectations of hours of direct service time/student instructional time by staff, and student group size to determine staffing efficiency.

- 5. Reduce 2 iFTE Work Based Learning Teaching Positions - \$132,000**  
This reduction would eliminate 2 iFTE of the work-based learning positions and restructure how the services are offered. Programming changes/efficiencies in our service delivery model per MDE Program Guidelines allows for a reduction in numbers of staff needed.
- 6. Reduce 4 Chemical Health Non-Unit Positions- \$201,167.00**  
Four Chemical Health positions at the secondary level will be eliminated and all buildings and we will move to a School Linked Chemical Health Service Model similar to the School Linked Mental Health Service delivery model provided by outside agencies.
- 7. Restructure EL (English Learners) District Office Support-\$30,000**  
The restructuring would eliminate the E.L. TOSA/Coordinator, move one E.L. Teacher's salary from Title III and Compensatory Ed to all Title III, freeing up enough dollars to make the E.L. Supervisor full time while realizing \$30,000 in savings.
- 8. Reduction of 1 Non Unit FTE in Human Resources - \$58,000**  
This is an elimination of the Human Resources receptionist/specialist position. Duties will be reassigned to other staff members.
- 9. Reduction of .5 Clerical in Business Office-\$17,000**  
The part-time payroll clerical position will be eliminated and duties will be reassigned.
- 10. Eliminate Transportation Trainer Position-\$60,000**  
The full-time trainer position will be eliminated and trainings will be outsourced. The cost for outsourcing the training was taken into consideration when crafting the dollar amount of the reduction.
- 11. Reduction of 8 Regular Route Bus Monitors-\$155,000**  
Bus monitor positions on regular education routes will be eliminated.
- 12. Eliminate 3 FT driver/custodians & replace with 3 PT drivers-\$60,000**  
Three full time driver/custodians are retiring, and they will be replaced by 3 part time drivers for a reduction of 1.5 Local 70 positions.

**13. Reduce summer cleaning crew by 2 FT Local 70 positions-~~\$100,000~~**

The summer cleaning crew will be reduced from 3 positions to 1.

**14. Eliminate one Warehouse/Driver Local 70 position-~~\$60,000~~**

**15. Reduce Two Technology Department staff - \$140,000**

**Reduce 1 Non-Unit Technical Support Position-~~\$69,812~~**

**Reduce 1 Clerical Position-~~\$47,102~~**

Duties will be reassigned to other staff.

**16. Equity Reduction of 1.5 FTE-~~\$118,742~~**

**Reduce 1 Equity Specialist Non-Unit-~~\$84,307~~**

**Reduce .5 clerical-~~\$34,435~~**

This would eliminate one and half positions from the Equity Department and shift other equity-related general fund expenses (AVID teacher salaries) to the Equity Budget.

**17. Teaching & Learning Curriculum/Staff Development Coordinator - ~~\$150,000~~**

This is a one year reduction that would eliminate the Curriculum and Staff Development Coordinator position. Significant staff development reductions and no major curriculum adoptions for 2015-16 school year allow the District to realize these savings for one year. Compliance work will be shifted to other Teaching and Learning staff.

**18. Reduction of 2 High School Assistant Principals- ~~\$240,000~~**

This reduction would eliminate one high school Assistant Principal position at each high school. This will mean that remaining principals will each be required to evaluate more teachers and there will be fewer administrators to support staff, students and families.

**19. Reduction of 3 attendance secretaries, 1 at each Middle Schools- ~~\$103,128~~**

The attendance secretary at each of the three middle schools would be eliminated and job duties would be reassigned to other staff members.

**20. Reduction of 2 attendance secretaries, 1 at each High School-~~\$55,000~~**

An attendance secretary at each of the two high schools would be eliminated and job duties would be reassigned to other staff members.

**21. Eliminate 1.2 FTE media specialists - \$108,000**

The media specialist positions at Maplewood and John Glenn will be eliminated (Skyview does not currently have this position). District media services would be restructured, with a skilled education assistant in charge of the daily operation of each site's media center. Management and oversight will be shifted to assistant principals or deans. This recommendation does NOT mean school libraries will be closed – libraries will remain open and maintained.

**22. Reduction in iFTE in addition to items previously listed - 25 iFTE - \$1,650,000**

This is an iFTE building staffing reduction, the makeup of which is determined by staffing needs at the site. The bulk (90%) of a building's iFTE is typically used to staff teachers but it is also used for Education Assistants and other support staff.

**If the Q-Comp reduction of \$430,000 isn't approved, this iFTE number will increase by 6.8 iFTE.**

Final Draft for February 10, 2015 Study Session  
2-6-15

VII. A. 3. SAFE ROUTES TO SCHOOL TRAIL

In January 2014 the city of Maplewood applied for two grants in conjunction with the Safe Routes to School (SRTS) program. The grant was to design and construct a trail along County Road B from Birmingham Street to Van Dyke Street. The trail is planned to be built adjacent to John Glenn Middle School. The bituminous trail will be built within the existing County Road B right-of-way. In April 2014 the City received notification that they had been selected for both grants. The School District has been working with the City this past fall to help in design and coordination of this project. This project is fully funded by the grants and the City.

The proposed SRTS infrastructure project will complete a major segment of the County Road B corridor trail. The new segment will connect the existing trail that leads to the Maplewood Community Center at Van Dyke Street to the existing trail at Birmingham Street. This segment of the County Road B trail will help to provide a safe route for students walking or biking to John Glenn Middle School and Weaver Elementary School.

The City of Maplewood will be responsible for the maintenance, snow removal and repair of the proposed bituminous trail. The City of Maplewood has agreed to construct a concrete sidewalk that would connect the proposed bituminous trail to John Glenn Middle School's existing sidewalk system. In order to construct the proposed bituminous trail and sidewalk segment a temporary easement is required over a portion of John Glenn Middle School. The temporary easement will allow the City to grade and excavate the land, construct the trail and sidewalk, plant replacement trees, and restore the disturbed area within the area covered by the temporary easement. The agreement for the required temporary easement from our property, valued by the City's appraisal at \$8,650 would be donated back to the City of Maplewood in exchange for the construction of the additional sidewalk.

This project is planned to start after the last day of school and finish this summer 2015. The portion in front of John Glenn Middle School is a priority to be completed before school starts in September.

The City will be asking the Board to approve an easement granting access to District land on which part of the trail will be constructed.

Therefore the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District 622 that the Temporary Construction Easement and Agreement and Waiver of Compensation and Donation in Exchange for Construction Improvement with the City of Maplewood be approved.

MOTION:

SECOND:

VII. B. 1. ADOPTION OF 2015-2016 SCHOOL CALENDAR

The proposed 2015-2016 school calendar has been reviewed and is recommended by the District's Calendar Committee (Keith Gray, Megan Yang, Sharon Burrell, Greg Nelson, Erik Tvedten, Rory Sanders, Mary Glagavs) to the School Board for adoption. Additionally, in order to conduct school district activities on Columbus Day and Veterans Day, the District must pass a resolution to authorize such action.

Therefore, the Director of Human Resources recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the attached calendar be approved and adopted for the 2015-2016 school year and that pursuant to Minn. Stat. §645.44, Subd. 5, the School Board of Independent School District No. 622 has determined that Columbus Day is not a legal holiday, and therefore, public business, including school board and informational meetings, may be transacted on that day. Additionally, schools will be open on Veterans Day and in accordance with state statute will be have at least one of hour of activities in observance of Veterans Day.

MOTION:

SECOND:

July 2015						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2015						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

November 2015						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

January 2016						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

March 2016						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

May 2016						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2015						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

October 2015						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

December 2015						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2016						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

April 2016						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

June 2016						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## North St. Paul-Maplewood-Oakdale 2015-2016

- Aug 31- Sept 4** *Opening Days [order tbd]*  
*Building Staff Development*  
*District Staff Development*  
*Teacher Workshop*  
*Training – Q Comp.*
- Sept 7 Labor Day [no school]  
 Sept 8 First day of school grades 1-12  
 Sept 9 First day of kindergarten
- Oct 9** *K-12 [no school]*  
*District Building Staff Dev.*  
*EM Break [no school]*
- Oct 15-16** Thanksgiving [no school]  
 Nov 26-27 End of 1<sup>st</sup> trimester K-12 (58 days)  
 Dec 3 *K-12 [no school]*  
*6-12 Bldg. Staff Dev./Report Card Prep.*  
*K-5 Report Card Prep [half day]*  
*K-5 District Staff Dev. [half day]*
- Dec 23- Jan 1 Winter Break [no school]  
 Jan 4 Classes resume  
 Jan 18 Martin Luther King Day [no school]  
 Feb 15 President's Day [no school]
- Mar 4** *K-12 [no school]*  
*K-12 District Building Staff Dev.*  
*K-5 Conference Prep (half day)*
- Mar 10 End of 2<sup>nd</sup> trimester K-12 (58 days)  
**Mar 11** *K-12 [no school]*  
*6-12 Bldg. Staff Dev./Report Card Prep.*  
*K-5 Conferences [full day]*
- Mar 21 – Mar 25** *Spring Break [no school]*  
 Mar 28 Classes resume  
**Apr 29** *K-12 [no school]*  
*K-12 District Building Staff Dev.*
- May 30 Memorial Day [no school]  
 June 9 End of 3<sup>rd</sup> trimester K-12 (57 days)  
**June 10** *Term Transition*

VII. B. 2. SUPERINTENDENT SEMIFINALIST CANDIDATES

The District's Superintendent search firm, School Exec Connect, has reviewed application materials, interviewed and vetted applicants in order to narrow the field to a group of semifinalists. The group of semifinalists presented this evening is scheduled to be interviewed by the School Board on February 18 and 19, 2015. In accordance with data practices, the identity of the candidates will remain confidential until the School Board adopts this slate of candidates. Each candidate's credentials will be shared anonymously, and once the resolution is approved the identity of each candidate will be revealed.

Therefore, the Director of Human Resources recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that it accept as semifinalists the slate of candidates as presented by School Exec Connect.

MOTION:

SECOND:

VII. C. 1. STUDENT SERVICES INDEXED FTE FOR 2015-2016

Board action is annually required to establish indexed full time equivalent (iFTE) staffing positions for the following school year. The information below represents the level of iFTE requested for 2015-2016, with a comparison to the iFTE approved by the School Board for the current 2014-2015 school year.

2015-2016 iFTE reflects a 33.885 iFTE decrease from the previous year. This adjusted number reflects a decrease based on budget reductions and a steady enrollment pattern.

	<u>2014-2015</u>	<u>2015-2016</u>	<u>Difference</u>
STUDENT SERVICES TOTAL	320.735	286.85	-33.885

Therefore, the Director of Student Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District 622 that the 2015-2016 iFTE be approved.

MOTION:

SECOND:

VII. D. 1. 2015-16 INDEXED iFTE APPROVAL

Board Action is annually required to establish indexed full time equivalent (iFTE) staffing positions for the following school year. The information below represents the level of iFTE requested for 2015-16, with a comparison to the iFTE approved by the School Board for the current 2014-15 school year.

2015-16 iFTE reflects a 32.59 iFTE decrease from the previous year. This adjusted number reflects a decrease based on budget reductions and a steady enrollment pattern.

	<u>2014-15</u>	<u>2015-16</u>	<u>Difference</u>
REGULAR ED TOTAL	406.12	373.53	-32.59

Therefore, the Assistant Superintendent recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District 622 that the 2015-16 iFTE be approved.

MOTION:

SECOND:

## Resolution

WHEREAS, the North St. Paul-Maplewood-Oakdale Independent School District 622 provides an opportunity for all of its citizens to participate in district program communities, and

WHEREAS, the Indian Education Parent Committee of the North St. Paul-Maplewood-Oakdale Independent School District 622 is the established Parent Committee comprised of community members, parents, student representatives and district staff, and

WHEREAS, the Indian Education Parent Committee's current responsibilities are to include involvement in the advisement of cultural programs specifically designed for American Indian learners implemented through Community Education and the Department of Teaching and Learning, and

WHEREAS, the Indian Education Parent Committee of the North St. Paul-Maplewood-Oakdale Independent School District 622 did meet on **January 28, 2015** to review, recommend, and approve this Resolution and

WHEREAS, The Indian Education Parent Committee has found that while progress has been made the District's educational programs continue to be inadequate in meeting the needs of American Indian students. Those areas of concern are focused on culture and academic needs in social studies, mathematics, literacy and science, and

WHEREAS, the Indian Education Parent Committee recommends taking the following step to meet the needs of the District's American Indian students:

**Action Step** - American Indian students will be offered specific academic support in all curriculum areas, especially mathematics and literacy.

WHEREAS, District data will be regularly shared with the Indian Education Parent Committee to measure progress in the academic performance of American Indian students, and

WHEREAS, the LEA Representative will present an annual report to the School Board in order to improve communication and educate members of the Board on issues that are relevant to the American Indian community, and

WHEREAS efforts have begun to address these areas of concern, efforts need to continue with full support in order to foster academic success for American Indian students.

THEREFORE BE IT RESOVED, the Indian Education Parent Committee of North St. Paul-Maplewood-Oakdale Independent School District 622 does not concur that the District's programs meet American Indian students' needs.

The ISD622 Indian Education Parent Committee recommends that the above action step be taken to improve District efforts to meet American Indian students' needs. The Committee also recommends continuing efforts that were started to foster academic success for American Indian students.

In favor of Resolution 9

Not in favor of Resolution 0

Royal Basson

Name

1-28-15

Date

Chairperson – ISD#622 American Indian Education Parent Committee

In favor of Resolution \_\_\_\_\_

Not in favor of Resolution \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

Clerk – ISD #622 School Board