



School District 622
NORTH ST. PAUL | MAPLEWOOD | OAKDALE

Ready for tomorrow

SCHOOL BOARD MEETING

Regular Meeting

**August 26, 2014
6:00 PM**

Board Members:

Theresa Augé, Vice Chair
Amy Coborn, Chair
Steve Hunt, Clerk
Nancy Livingston, Treasurer
Becky Neve, Director
Mark Wheeler, Director
Michelle Yener, Director

Superintendent:

Patty Phillips

622 Education Center
2520 East 12th Avenue
North St. Paul, Minnesota 55109

District Mission Statement:

A community collaborative dedicated to educating and empowering all learners to excel in our changing world.

**SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 622
North St. Paul-Maplewood-Oakdale**

**Regular Meeting
August 26, 2014
6:00 PM**

District Education Center, 2520 East 12th Avenue, North St. Paul

A G E N D A

I. Call to Order and Pledge of Allegiance

II. Approval of the Agenda

III. Public Comment

An opportunity for public to comment on items pertaining to the agenda. Speakers shall complete a registration card and will have between two and four minutes, depending on the number of speakers, to speak on an agenda topic. The Public Comment section of the meeting shall last no longer than thirty minutes.

IV. Consent Agenda

The Consent Agenda consists of routine items that are acted on in a single, consolidated motion without Board discussion. Board members have the option of pulling items off the Consent Agenda if they wish to discuss them or consider them individually.

****I recommend that the consent agenda items, listed below, be approved as presented.***

- | | |
|---|----|
| A. Minutes of July 15, 2014 Business Meeting & Closed Session | 6 |
| B. Minutes of August 19, 2014 Work Study Session | 9 |
| C. Routine Personnel | 10 |
| D. Disbursements | 16 |

V. Reports

- A. Superintendent - *Phillips*

2014 North graduate Juan Jose Inocente's story tugs on heartstrings.

Fleeing pressure to join a gang in his homeland of El Salvador, Juan immigrated to this country and through incredible self discipline, drive and persistence, is achieving the American dream. Juan has a college class so he will not be able to join us at the meeting but Jennifer McNeil has captured his poignant story in a short video which we will share during my report.

1. Juan Jose Inocente-Colocho

B. School Board

1. Superintendent's Evaluation - Coborn

You evaluated me at the July 15 closed session. Statute requires that a summary of that evaluation be given at the next board meeting. Chair Coborn will share an executive summary of my evaluation at this meeting. Additionally, I have sent Chair Coborn a letter (and copied Human Resources Director Keith Gray) officially indicating that I will be resigning/retiring from my position as superintendent when my current contract expires, which is on June 30, 2015. I have thoroughly enjoyed my tenure with District 622.

2. District 916 Report - Augé

VI. Action Items

A. Business Office

1. Acknowledgment of Contributions - Livingston 19

**I recommend that we accept with appreciation the contributions presented by Director Livingston for a 2014-2015 total of \$45,578.90.*

2. Polar Arena Rates - Anderson 20

Below are Director Anderson's comments on the 2014-2015 Polar Arena Rental Rates:

"Ice rental rates at Polar Arena were last raised in July, 2012 to \$165.00 per hour. As indicated in the attached survey, we currently have the lowest hourly rental rates of the arenas in the survey. The Tartan Joint Powers Board recently approved a prime time rate

increase to \$175.00 at Tartan Arena for the 2014-2015 season. To maintain parity with Tartan Arena and to keep pace with increasing operating costs, administration is recommending rate increases at Polar Arena to \$170.00/hour for prime time. Non prime time is recommending to increase to \$125.00/hour, and open skate to increase to \$4.67/person. The stated difference between rates at the Tartan and Polar Arenas is due to the increased costs at Tartan caused by the retirement of debt on that arena. I am also recommending that we change the time parameters for prime and non-prime as identified by the attached survey. Many arenas follow this time pattern to increase their utilization during slow times."

**I recommend that we approve the 2014-2015 Polar Arena ice time and rental rates and modified prime and non-prime time parameters as indicated in pink (current rates and times) and salmon (proposed rates and times) on the materials presented by Director Anderson.*

B. Community Education - Johnson

1. Revision of Community Education Facility Use Fee Schedule 22

Here are Director Johnson's comments on the proposed usage/rental fees for FY 2015:

"Community Education is proposing an increase in facility usage/rental and equipment rates for the 2014-2015 school year. This is the first increase for the majority of fees since the 2010-2011 school year. Usage/rental fees that were initiated and/or revised for the 2013-2014 school year were: swimming pools, Board Room, concession stands, high school stadiums, and volleyball standards.

Revenue received from rentals and fees help cover administration costs of managing the Facility Use Office. This revenue is also used to pay cost allocation to the general fund. Cost allocation offsets the cost of utilities, consumables, and maintenance attributed to Community Education and public sponsored activities and events.

The proposed increase to usage/rental and equipment fees is necessary due to the increase in utilities, consumables, and wages since 2010.

The Facility Use Coordinator compared current rental rates to those in surrounding districts and found that ISD 622 rates were below average. The proposed rates are more comparable to those charged by other districts.

Usage/rental rates are based on user classification. School/district sponsored groups (Class A) do not pay any usage fees unless they are raising revenue. School/district sponsored groups raising revenue and non-profit community groups with a majority of district residents (Class B) pay a fee set at a rate to recover operating costs. Non-profit community groups with a majority of district residents who are raising revenue (Class C), groups with less than a majority of district residents (Class D) and commercial groups (Class E) pay higher rates."

**I recommend that the fee structures for use of district facilities and equipment be revised as proposed and presented.*

VII. Future Board Meeting Dates

- A. September 9, 2014 Board Retreat 4:30 - 6:30 p.m. (Hillcrest Clubhouse)
- B. September 23, 2014 Work Study Session 4:30 p.m. (Conference Room 202)
- C. September 23, 2014 Board Business Meeting 6:00 p.m. (Board Room)

VIII. Board Communications

An opportunity for Board Members to share relevant information from partnerships, assigned meetings or community events.

IX. Adjourn

**INDEPENDENT SCHOOL DISTRICT 622
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**REGULAR MEETING
&
CLOSED SESSION
SCHOOL BOARD
July 15, 2014**

Chair Coborn called the meeting to order at 5:02 PM: with the following present: Chair Coborn, Vice Chair Augé, Clerk Hunt, Directors Neve, Wheeler, Yener, and Superintendent Phillips. Arriving at 5:07 PM: Treasurer Livingston.

Others present were: Keith Gray, Director of Human Resources; and Kim Cavallaro, Administrative Assistant.

The meeting opened with the Pledge of Allegiance.

Hunt moved and Neve seconded the following motion, which carried:

THAT the agenda be approved as presented.

Neve moved and Augé seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following Consent Agenda Items, IV.A. through IV.F., be approved as written, and a copy of the agenda items is attached to the minutes.

Phillips reported that the Board had just taken action on the hiring of Cheryl Lien, the new Assistant Principal at North High School. Lien addressed the Board.

Phillips shared an update on her recent meeting with the mayors and city administrators from North St. Paul, Maplewood and Oakdale.

Phillips commented on the recent passing of Richard St. Germain, a former employee of District 622 who worked from 1976 - 1989 and served as superintendent during the last years of his tenure. She offered condolences to the family.

Augé moved and Wheeler seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

<u>Donor</u>	<u>Item and/or Amount</u>	<u>Purpose</u>
ECMC - Imation	\$17,110.26	Maplewood Middle School - Ipads and Surface tablets
Eagle Point Parent Group	\$15,530.97	Eagle Point Field Trips, Books & Programs
Ron Sushak	17 t-shirts (valued at \$134.75)	T-shirts for Community Bridge T-ball team
Knights of Columbus - No. St. Paul	\$1,869.74	Community Bridge - general programming
Delores Rowan	\$100.00	Meals on Wheels
Mary Kay Connolly	\$50.00	Meals on Wheels
Agnes Gausmann	\$50.00	Meals on Wheels
Kathleen Johnson	\$25.00	Meals on Wheels
Marilyn Cunningham	\$100.00	Meals on Wheels
King of Kings Lutheran Church	\$21.00	Meals on Wheels
Mary Lou Lindeman	\$50.00	Meals on Wheels
Anonymous Donor	\$217.93	Meals on Wheels
Thrivent Financial	\$50.00	Meals on Wheels
National Tooling & Machining Assoc.	\$500.00	North High Combat Robotics Team

Coborn asked the Board to set the agenda for the August 19, 2014 Work Study Session. Augé moved and Livingston seconded the following motion, which carried:

THAT the August 19, 2014 Work Study Session will begin at 4:30 p.m. in Room 202 of the District Education Center and include the following agenda items: Pre K-3 Early Learning System; Update on American Indian Programs.

Coborn asked the Board to change the September 23, 2014 reflection study session to a work study session so that achievement results may be shared, and revise the start time to include ample time for discussion. Augé moved and Neve seconded the following motion, which carried:

THAT the September 23, 2014 reflection study session be changed to a work study session which begins at 4:30 p.m. in Room 202 of the District Education Center with the following agenda item: 2013-2014 Achievement Results.

Wheeler moved and Livingston seconded the following motion, which carried:

THAT the meeting be adjourned.

The meeting adjourned at 5:23 PM.

Chair Coborn called the Closed Session to order in Conference Room 202 at 5:30 PM for the purpose of evaluating the superintendent. Present were: Chair Coborn, Vice Chair Augé, Clerk Hunt, Treasurer Livingston, Directors Neve, Wheeler, Yener, and Superintendent Phillips.

Phillips left the Closed Session at 5:31 PM. The Board took a short break from 7:40 - 7:45 PM at which time Phillips returned. A report of the Superintendent's Evaluation will be provided at the August 26, 2014 board business meeting.

The meeting adjourned at 8:15 PM.

Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, www.isd622.org.

**INDEPENDENT SCHOOL DISTRICT 622
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**WORK STUDY SESSION
SCHOOL BOARD
August 19, 2014**

Chair Coborn called the meeting to order at 4:30 p.m. with the following present: Chair Coborn, Vice Chair Augé, Clerk Hunt, Directors Neve, Wheeler, Yener, and Superintendent Phillips. Absent: Treasurer Livingston.

Others present were: Sharon Burrell, Kim Cavallaro, Terri Johnson, Cory McIntyre, Jennifer McNeil, Troy Miller, Ruth Paisley, and Jenna Peters. Arriving later: Paul Brashear, Shawn Bromeland, Becky Buck, Tom Howley, Janice LaFloe, Greg Nelson, and Robin Nelson. In the audience: Heather Sanders and Rory Sanders.

Phillips started the discussion on the Pre K-3 Early Learning System. She spoke about why quality early childhood programs are crucial to level the playing field for all students; how they close wide achievement gaps; and how they ensure that all students have the opportunity to succeed. Staff members from Community Education, Student Services and Teaching and Learning also spoke on the subject and reported on current programs and services; who the District serves; what data tells about achievement and proficiency of students; what other districts are doing; the District's goal for Pre K-3; and what strategies will help achieve this goal. Speakers included: Ruth Paisley, Jenna Peters, Paul Brashear, Troy Miller, Terri Johnson, and Cory McIntyre.

Educational Equity Coordinator Tom Howley, along with staff members Robin Nelson, Becky Buck, Janice LaFloe, Greg Nelson, Shawn Bromeland and Sharon Burrell gave an update on what District 622 is doing with Indian Education programming. Their presentation included conversation on introduction, overview and rationale of the program; data comparisons with surrounding districts; examples of teaching in the elementary and secondary levels; curriculum; and leadership initiatives.

The meeting adjourned at 6:45 p.m.

Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, www.isd622.org.

Employment

First Name	Last Name	Employed as	Building	Effective	Pay Rate	Per
Tristyne	Adler	Grade 2 Teacher	Richardson	8/25/14	\$ 38,750.00	Year
Jessalyn	Akerman-Frank	ASL Teacher/Transitions Teacher	North	8/25/14	\$ 64,802.00	Year
Steve	Anderson	Volleyball Head	North	8/11/14	\$ 6,181.92	
Ashley	Ashbeck	SLD/EBD/ASD Resource Teacher	North	8/25/14	\$ 36,798.00	Year
Sally	Bailey	CREED Para	North	9/2/14	\$ 17.10	hour
Megan	Bartel	School Liaison - Non Unit	John Glenn	9/2/14	\$ 15.40	hour
Dawn	Beardsley	Intervention EA	Carver	9/2/14	\$ 14.57	hour
Tess	Behrens	Girls Swimming	North	8/11/14	\$ 3,541.73	
Stephanie	Blanda	Volleyball Assistant	North	8/11/14	\$ 3,670.52	
Joseph	Blumel	Miscellaneous Activities	North	7/8/14	\$ 16.72	hr
David	Bonko	Football Assistant	North	8/11/14	\$ 4,894.02	
Amy	Boris	Principal's Secretary	Oakdale	7/28/14	\$ 19.94	hour
Sandra	Burton	French Teacher	Maplewood	8/25/14	\$ 7,879.80	Year
Dan	Cahill	Girl's Track	North	6/3/14	\$ 123.79	
Whitney	Cantrell	SLD/EBD Teacher	Webster	8/25/14	\$ 49,613.90	Year
Tom	Cappelen	Football Assistant	North	8/11/14	\$ 5,409.18	
Lisa	Carr	Bus Monitor	Transportation	8/18/14	\$ 16.58	hour
Nylice	Carter	PT Bus Driver	Transportation	9/2/14	\$ 19.00	hour
Cliff	Charpentier	Softball Coach	North	6/6/14	\$ 371.37	
Michael	Cook	Grade 2/3 Split Teacher	Richardson	8/25/14	\$ 42,074.00	Year
Ben	Dahlen	Football 9th grade	North	8/11/14	\$ 2,275.29	
Ryan	DeLaCroix	Media EA	Tartan	9/2/14	\$ 14.72	hour
Stacy	Dey	Miscellaneous Activities	North	7/8/14	\$ 16.72	hr
Joel	Direks	Football Assistant	North	8/11/14	\$ 4,507.65	
Tamera	Ekstrand	Middle School Lifeguard	Skyview Middle	8/25/14	\$ 15.85	hour
Robyn	Engen	EBD Para	Harmony	9/2/14	\$ 16.85	hour
Katherine	Erickson	Math Teacher	John Glenn	8/25/14	\$ 40,405.00	Year
Katy	Fini	Cross Country Head Coach	North	8/11/14	\$ 5,151.60	
Laresa	Fitzgerald	Classroom EA	Skyview Middle	9/2/14	\$ 13.47	hour
Kevin	Flanagan	1:1 SE Para	Oakdale	9/2/14	\$ 14.51	hour
Shelby	Fromholz	Lunch/Playground Monitor	Skyview Elem	9/2/14	\$ 13.70	hour
Kelly	Gibb	Volleyball	North	8/11/14	\$ 3,541.73	

Sean	Hall	Girls Soccer	North	8/11/14	\$ 4,443.26	
Natasha	Halseth	HR Specialist	DEC	9/2/14	\$ 62,500.00	year
Angela	Hilpisch	Grade 2 Teacher	Castle	8/25/14	\$ 36,798.00	Year
Dave	Hobbs	Volleyball	North	8/11/14	\$ 4,056.89	
Casey	Holm	Soccer	North	8/11/14	\$ 5,795.55	
Marilyn	Hrabik	PT Bus Driver	Transportation	8/18/14	\$ 19.00	hour
Elizabeth	Hubert	Lunch/Playground Monitor	Castle	9/2/14	\$ 13.70	hour
Stacy	Jackson	Program Asst.	Skyview Elem	8/25/14	\$ 16.80	hour
Lesa	Jacobsen	Choir Teacher	Skyview Middle	8/25/14	\$ 37,466.00	Year
Steve	Jents	Football 9th grade	North	8/11/14	\$2,275.29	
Lynda	Johnson	9th Gr Volleyball	North	8/11/14	\$ 2,994.37	
Julie	Kelly	Building EA	Richardson	9/2/14	\$ 14.05	hour
Julie	Kelly	Before School Monitor	Richardson	9/2/14	\$ 14.00	hour
John	Kliethermes	Football	North	8/11/14	\$ 4,765.23	
Julianne	Koster	Licensed Health Asst	Non-Public	8/25/14	\$ 18.00	hour
Emily	Landblom	PBIS Specialist	Maplewood	8/25/14	\$ 45,000.00	year
Sengleuame	Lee	Girls Tennis	North	8/11/14	\$ 3,348.54	
Charell	Lindgren	Bus Monitor	Transportation	8/18/14	\$ 16.58	hour
Erik	Linn-Molin	Science Teacher - Physics and Chemistry	Tartan	8/25/14	\$ 36,798.00	Year
Eric	Longtin	Boy's Track	North	6/10/14	\$ 123.79	
Eric	Longtin	Football Head Coach	North	8/11/14	\$ 7,083.45	
Katherine	Madden	DAPE Teacher	Tartan	8/25/14	\$ 11,841.80	Year
Dominic	Mahon	Football Assistant	North	8/11/14	\$ 5,151.60	
Linda	Martin	Language Arts Teacher	Tartan	8/25/14	\$ 30,715.80	Year
Josh	Mattison	Volleyball	Tartan	8/11/14	\$ 6,053.13	
Brenda	McAloon	Secondary EBD Teacher	Harmony	8/25/14	\$ 52,324.00	Year
Shannon	McGuire	Music Teacher	Cowern	8/25/14	\$ 56,412.00	Year
Rebecca	McQuiston	Volleyball	North	8/11/14	\$ 3,654.81	
Linda	Meier	PT Bus Driver	Transportation	8/18/14	\$ 19.00	hour
Joe	Metcalf	Football 9th grade	North	8/11/14	\$ 2,275.29	
Barb	Miller	Golf	Tartan	6/2/14	\$ 123.79	
Erin	Moller	Student Services Clerk	DEC	8/18/14	\$ 17.45	hour
Andy	Navis	Football Assistant	North	8/11/14	\$ 4,765.23	
Tom	Nemo	Softball Coach	North	6/6/14	\$ 371.37	
Ann	Neuer	Bus Monitor	Transportation	8/18/14	\$ 16.58	hour
Katie	Nicholson	Miscellaneous Activities	North	7/21/14	\$ 16.72	hr
Katie	Nicholson	Girls Soccer Head	North	8/11/14	\$ 5,409.18	
Lori	Nystrom	Student Services Clerk	DEC	8/18/14	\$ 16.71	hour
Jamie	Oliver	Boy's Track	North	6/10/14	\$ 123.79	
Joe	Pinotti	Softball Coach	North	6/6/14	\$ 371.37	
Nicole	Powers	Bus Monitor	Transportation	8/18/14	\$ 16.58	hour
Jennifer	Quinn	Grade 4 Teacher	Cowern	8/25/14	\$ 51,036.00	Year
Mary	Raab	Secondary General Ed/SPED Teacher	Fairview	8/25/14	\$ 33,545.40	Year

Dan	Salava	Girl's Track	North	6/10/14	\$ 123.79	
Heather	Sanders	T & L Programs Coordinator	DEC	8/13/14	\$ 72,000.00	year
Amy	Savino	Language Arts Teacher	Skyview Middle	8/25/14	\$ 40,695.00	Year
Jerome	Scheidler	SLD/EBD Resource Teacher	Tartan Arena	8/25/14	\$ 55,909.00	Year
Marjorie	Semonick	1:1 SE Para	John Glenn	9/2/14	\$ 18.85	hour
Brian	Shaul	Girls Soccer	North	8/11/14	\$ 3,928.10	
Sawanda	Smith	Licensed Health Asst	Tartan	8/25/14	\$ 18.75	hour
Jean	Sorensen	Dean of Students	Skyview Middle	8/25/14	\$80,195.50	Year
Haley	Spencer	Girls Swimming	North	8/11/14	\$ 5,537.97	
Shannon	Sprout	Multiple Needs Teacher	Oakdale	8/25/14	\$ 36,798.00	Year
Scott	Strum	Football Assistant	North	8/11/14	\$ 4,636.44	
Dan	Stumpf	Girls Tennis	North	8/11/14	\$ 5,151.60	
Dave	Terry	Cross Country Head Coach	North	8/11/14	\$ 5,280.39	
Tom	Thole	Softball Coach	North	6/6/14	\$ 371.37	
Brandon	Thompson	Girls Tennis	North	8/11/14	\$ 3,219.75	
Allison	Thunstrom	Miscellaneous Activities	North	7/8/14	\$ 16.72	hr
Michael	Thunstrom	Miscellaneous Activities	North	7/13/14	\$ 16.72	hr
Janna	Todd	SPED Resource Teacher	Skyview Middle	8/25/14	\$ 41,521.00	Year
Essance	Tyler	Beh. Intervention Spec.	Next Step	8/25/14	\$ 21.85	hour
Shoua	Vang	Licensed Health Asst	Non-Public	8/25/14	\$ 20.25	hour
Todd	Wallert	Boy's Track	North	6/10/14	\$ 123.79	
Trisha	Weldon	Principal's Secretary	Skyview Elem	7/21/14	\$ 19.94	hour
Jenelle	Willms	Kindergarten Teacher	Castle	8/25/14	\$ 36,798.00	Year
Mark	Woodcock	Boy's Track	North	6/10/14	\$ 123.79	
Celeste	Woods	Bus Monitor	Transportation	8/18/14	\$ 16.58	hour
Allison	Yaeger	Spanish Teacher	Maplewood	8/25/14	\$ 36,798.00	Year

Status Change

First Name	Last Name	From	To	Effective	Pay Rate	Per
Karen	Abrahamson	.49 Intervention Teacher	.6 Intervention Teacher	8/25/2014	\$29,073.60	Year
Laura	Anderson	Receptionist	Principal's Secretary	8/11/2014	\$17.77	hour
Christopher	Black	Lunch Monitor .06	EBD Para .27	9/2/2014	\$14.51	hour
Daniel	Cahill	1.0 Teacher	1.1 Curriculum & Staff Development Specialist	8/25/2014	\$71,282.20	Year
Katie	Calson	.4 Grade 5 Teacher	.6 Grade 5 Teacher	8/25/2014	\$21,969.35	Year
Tom	Cooper	1.0 Phy Ed Teacher	.8 Phy Ed Teacher	8/25/2014	\$55,084.80	Year
Jason	Crespin	EBD Para .27	EBD Para .25	9/2/2014	\$15.55	hour
Carrie	Eicher	1.0 Instructional Coach	1.1 Dean	8/25/2014	\$71,282.20	Year
Christopher	Galbraith	MN Para	Building Para	9/2/2014	\$18.35	hour
Dan	Greene	Behavior Int. Spec. .52	Behavior Int. Spec. .47	8/25/2014	\$21.85	hour
Tracie	Hanson	.4 Music Teacher	.6 Music Teacher	8/25/2014	\$62,003.00	Year
Kathleen	Johnson	Intervention EA .27	Building EA .21	9/2/2014	\$17.37	hour
Katherine	Kermes	.8 ELL Teacher	1.0 ELL Teacher	8/25/2014	\$45,103.00	Year
Peggy	Knowles	Media EA	Building EA	9/2/2014	\$17.62	hour
Mary	Krech	1.0 SLD Teacher	.8 WBL Coordinator	8/25/2014	\$51,841.60	Year
Kathryn	Larson	.8 Phy Ed Teacher	1.0 Phy Ed Teacher	8/25/2014	\$40,695.00	Year
Brett	Latterell	Dean	1.1 Instructional Coach	8/25/2014	\$80,195.50	Year
Celeste	Loibl	FAN Para .27	ECSE Para .21	9/2/2014	\$18.35	hour
Katie	Malek	ECSE Para .08	ECSE Para .10	9/2/2014	\$14.85	hour
Melissa	McLean	Resource Teacher	WBL Coordinator	8/25/2014	\$68,856.00	Year
Connie	Miller	.49 Intervention Teacher	.6 Intervention Teacher	8/25/2014	\$36,752.40	Year
Jill	Miller	Media EA .15	Building EA .17	9/2/2014	\$15.22	hour
Sylvia	Neblett	Parent Volunteer Coord.	Education Equity Specialist	8/8/2014	\$45,000.00	year
Vicky	Noonan	.49 Intervention Teacher	.6 Intervention Teacher	8/25/2014	\$32,166.60	Year
Dana	Ochocki	.5 ELL Teacher	.7 ELL Teacher	8/25/2014	\$41,085.80	Year
Cheryl	Peterson-Schurke	Para Music Asst .15	Para Music Asst .13	9/2/2014	\$18.99	hour
Aloun	Phoulavan	EBD Teacher	Art Teacher	8/25/2014	\$53,463.20	Year
Yvonne	Piontek	Lunch Monitor .06	Hall Monitor .27	9/2/2014	\$14.58	hour
Angela	Redman	Grade 4 Teacher	Grade 4/5 Split Teacher	8/25/2014	\$70,897.00	Year
Barbara	Ryan	1:1 SE Para .25	CREED Para .27	9/2/2014	\$14.51	hour
Susan	Sanders-Johnson	.7 WBL Coordinator	.7 WBL Coordinator and .2 FACS Teacher	8/25/2014	\$43,864.20	Year
Carol	Seidenkranz	.5 Social Worker	.6 Social Worker	8/25/2014	\$43,743.00	Year
Brian	Trexel	CREED Para	SE Bldg Para	9/2/2014	\$15.91	hour
Moua	Vue	AC CC Para .10	AC CC Para .13	8/25/2014	\$12.19	hour
Ying	Yang	Building EA .17	Building EA .21	9/2/2014	\$16.66	hour
Teresa	Zurbey	Para Program Asst .33	Para Job Coach .25	9/2/2014	\$18.85	hour

Leave of Absence					
First Name	Last Name	Assignment	Building	Leave Type	Dates
Nicole	Bailey	SPED Resource Teacher	Cowern	Child Care	8/25/14-10/19/2014
Melissa	Chiri	Language Arts Teacher	North	.40 Leave - Other	8/25/2014-6/5/2015
Charles	Christopherson	Industrial Tech Teacher	John Glenn	.20 Leave - Other	8/25/2014-6/5/2015
Andrea	Hager	Guidance Counselor	North	.20 Leave - Other	8/25/2014-6/5/2015
Jessica	Haster	Intervention Teacher	Weaver	.50 Leave	8/25/2014-6/5/2015
Rebecca	Krueger	Art Teacher	North	Child Care	8/25/2014-6/5/2014
Stefanie	Lender	School Psychologist	Webster/Eagle Point	.20 Leave - Other	8/25/2014-6/5/2015
Heather	Lloyd	Language Arts Teacher	North	Other	8/25/2014-6/5/2015
Amy	Mess	Grade 5 Teacher	Weaver	Child Care	9/11/2014-10/28/2014
Betsey	Poindexter	Instructional Coach/Grade 6 Teacher	John Glenn	.10 Leave - Other	8/25/2014-6/5/2015
Kimberlee	Presswood	English/Language Arts Teacher	Tartan	.20 Leave - Other	8/25/2014-6/5/2015
Kelley	Pribyl	SLD/EBD Teacher	Carver	Other	8/25/14-6/5/2015
Sheri	Prigge	Stem Teacher	Eagle Point	.10 Leave - Other	8/25/2014-6/5/2015
Karina	Samy	Band Teacher	North	Child Care	8/25/2014-6/5/2015
Elaine	Simon	Math Teacher	North	Child Care	8/25/2014 - 11/2/2014

Resignation

First Name	Last Name	Assignment	Building	Effective
Christine	Barnes	Principal's Secretary	Carver	8/1/2014
Molly	Belk	Grade 2 Teacher	Richardson	6/9/2014
Theodore	Bergemann	PT Arena Worker	DW	8/7/2014
Jackie	Chitwood	Media Specialist	Skyview Middle	7/25/2014
Sarah	Craig	Grade 4/5 Split	Cowern	7/28/2014
Ian	Deans	PT Arena Worker	DW	8/7/2014
Rebecca	Elliott	CID Para	Skyview Elem	8/11/2014
Andrew	Emmert	CREED Para	North	7/27/2014
Ali	Farah	ABE Teacher	Harmony	8/18/2014
Jennifer	George	Math Teacher	John Glenn	6/25/2014
Rochelle	Gresafe	FACS Teacher	Maplewood	7/25/2014
Brian	Griebenow	CID Para	Tartan	8/11/2014
Terri	Hastings-Wold	Lunch/Playground Monitor	Castle	8/8/2014
Blake	Helquist	PT Arena Worker	DW	8/7/2014
Jennifer	Hodgson	Psychologist Intern	District-wide	6/9/2014
Pierce	Huxtable	SE Bldg Para	North	7/27/2014
Anna	Johnson	Para Music Asst	Tartan	7/22/2014
Samuel	Jurgensen	PT Arena Worker	DW	8/7/2014
Judy	Knutson	Cafeteria Assistant	Skyview	9/1/2014
Abigail	Kohlman	CREED Para	North	6/9/2014
Nikole	Kostuch	Pre-K Teacher	Richardson	6/9/2014
Kimberly	Larson	Lunch/Playground Monitor	Webster	7/10/2014
Kristin	Longway	Pre-K Teacher	Oakdale	7/17/2014
Jane	Lough	SE Bldg Para	North	7/15/2014
Joseph	Mercer	PT Arena Worker	DW	8/7/2014
Julie	Moeckly	HR Specialist	DEC	8/26/2014
Susan	Osiecki	Hall Monitor	Tartan	8/4/2014
Amanda	Platson	Community Ed Clerk	DEC	8/22/2014
Tara	Schifsky	Social Studies Teacher	Tartan	7/28/2014
Lydwine	Sisson	Student Services Clerk	DEC	7/31/2014
Christine	Smith	Community Ed Clerk	DEC	8/11/2014
Amanda	Spinner	Grade 1/2 Split Teacher	Richardson	6/9/2014
Danielle	Thiele	PT Arena Worker	DW	8/7/2014
Melanie	Tlusty	Choir Teacher	Skyview Middle	7/18/2014
Jody	Zambrano	ELL Teacher	Carver	6/9/2014

Termination

First Name	Last Name	Assignment	Building	Effective
Marlene	Decker	Community Ed Clerk	DEC	8/8/2014
Ephesia	Holmes	Girls basketball	Tartan	7/23/2014
Anne	Krinke	Dance Coach	Tartan	5/12/2014
Rob	Murphy	Boys Soccer	Tartan	7/28/2014

IV. C. DISBURSEMENTS

State statutes require school boards to provide for payment of just claims and also require that a list of electronic fund transfers be submitted to the school board at its next regular meeting. This action will authorize payment of audited and allowable claims, purchase of investments, transfers to the payroll account, and transactions by electronic fund (wire) transfers.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following disbursements and transfers be approved:

General Fund	\$	3,767,416.00
Food Service		135,307.00
Community Service		45,174.00
Building		648,951.00
Debt Redemption		0.00
Trust		34,499.00
OPEB Benefits Trust		16,139.00
		<hr/>
A/P Checks Disbursed (07-01-14 thru 07-31-14)	\$	4,647,486.00
Payroll Disbursed - Net (07-01-14 thru 07-31-14)	\$	1,404,593.00
Wire Transfers (07-01-14 thru 07-31-14)	\$	6,285,503.00
Investments on 08-20-14	\$	49,576,198.00

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

INVESTMENTS

DEPOSITORY	TYPE	RATE	PURCHASED	MATURES	AMOUNT
MSDLAF OTHER FUNDS	MM	0.02%	(BALANCE AT 08-20-14)		\$107,094.00
P M A SECURITIES OPERATING FUNDS	VARIOUS	0.04%	(BALANCE AT 08-20-14)		\$32,791,160.00
P M A SECURITIES OPEB BONDS	VARIOUS	0.04%	(BALANCE AT 08-20-14)		\$14,809,560.00
ASSOCIATED BANK EQUITY INVESTMENTS	EQUITY	1.30%	(BALANCE AT 08-20-14)		\$1,868,384.00
					<u>\$49,576,198.00</u>

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

WIRE TRANSFERS

07/01/2014 thru 07/31/2014

DATE	FROM	TO	AMOUNT	REASON
07/02/14	P M A	MSDLAF	\$650,000.00	A/P P-CARD
07/30/14	P M A	PREMIER BANK	\$1,000,000.00	A/P - P/R*
07/28/14	P M A	PREMIER BANK	\$1,000,000.00	A/P - P/R*
07/22/14	P M A	PREMIER BANK	\$1,000,000.00	A/P - P/R*
07/07/14	PREMIER BANK	ANNUITY COMPANIES	\$400,658.00	PAYROLL PAYABLES
07/22/14	PREMIER BANK	ANNUITY COMPANIES	\$192,822.00	PAYROLL PAYABLES
07/01/14	PREMIER BANK	CORPORATE HEALTH	\$9,995.00	FLEX PROCESSING
07/08/14	PREMIER BANK	CORPORATE HEALTH	\$12,803.00	FLEX PROCESSING
07/18/14	PREMIER BANK	CORPORATE HEALTH	\$178,612.00	FLEX PROCESSING
07/22/14	PREMIER BANK	CORPORATE HEALTH	\$17,570.00	FLEX PROCESSING
07/29/14	PREMIER BANK	CORPORATE HEALTH	\$2,139.00	FLEX PROCESSING
07/01/14	PREMIER BANK	DELTA DENTAL	\$138,454.00	MONTHLY PAYMENT
07/08/14	PREMIER BANK	HEALTH PARTNERS	\$266,664.00	HEALTH CLAIMS
07/14/14	PREMIER BANK	HEALTH PARTNERS	\$308,025.00	HEALTH CLAIMS
07/21/14	PREMIER BANK	HEALTH PARTNERS	\$197,511.00	HEALTH CLAIMS
07/28/14	PREMIER BANK	HEALTH PARTNERS	\$242,690.00	HEALTH CLAIMS
07/15/14	PREMIER BANK	I R S	\$240,256.00	PAYROLL TAX
07/31/14	PREMIER BANK	I R S	\$258,586.00	PAYROLL TAX
07/15/14	PREMIER BANK	MERCHANT SERVICES	\$5,073.00	CREDIT CARD FEE
07/25/14	PREMIER BANK	PITNEY BOWES	\$3,000.00	POSTAGE
07/01/14	PREMIER BANK	STATE OF MINN.	\$103,143.00	PAYROLL TAX
07/16/14	PREMIER BANK	STATE OF MINN.	\$37,505.00	PAYROLL TAX
07/18/14	PREMIER BANK	STATE OF MINN.	\$19,997.00	UC TAX
		TOTAL	<u>\$6,285,503.00</u>	

* TO COVER ACCOUNTS PAYABLE OR PAYROLL CHECKS

VI. A. 1. ACKNOWLEDGEMENT OF CONTRIBUTIONS - *presented by Livingston*

Minnesota Statute 123B.02 permits school boards to “...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof.”

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

<u>Donor</u>	<u>Item and/or Amount</u>	<u>Purpose</u>
Kinney Family Foundation	\$5,000.00	ISD 622 Community Bridge
Veronica Paslawski	\$17.00	ISD 622 Community Bridge
North High School Retired Teacher Book Club	\$1,000.00	North High School Guidance Scholarship Program
University of Minnesota	\$850.00	Skyview Elementary
Skyview Elementary PTO	\$3,787.00	5 th grade Audubon
Maplewood Police Department	52 lockers	Harmony Learning Center
	2 framed posters & 2000 sheets of large construction paper (valued at \$100.00)	Castle Elementary School
Carole and Ron Javner		
Michael Testa	\$50.00	Meals on Wheels
Patty Phillips	\$25.00	622 Welcome Back BBQ
Kim Cavallaro	\$25.00	622 Welcome Back BBQ
Michelle Yener	\$25.00	622 Welcome Back BBQ
Amy Coborn	\$25.00	622 Welcome Back BBQ
Mark Wheeler	\$25.00	622 Welcome Back BBQ
Steve Hunt	\$25.00	622 Welcome Back BBQ
Becky Neve	\$25.00	622 Welcome Back BBQ
Theresa Augé	\$25.00	622 Welcome Back BBQ

MOTION:

SECOND:

Total fiscal year 2014-2015 monetary contributions: \$46,578.90

VI. A. 2. APPROVAL OF 2014-2015 POLAR ARENA RENTAL RATES

Ice rental rates at Polar Arena were last raised in July, 2012 to \$165.00 per hour. As indicated by the attached survey, we currently have the lowest hourly rental rates of the arenas in the survey. The Tartan Joint Powers Board recently approved a prime time rate increase to \$175.00 at Tartan Arena for the 2014-2015 season. To maintain parity with Tartan Arena and to keep pace with increasing operating costs, administration is recommending rate increases at Polar Arena to \$170.00/hour for prime time. Non prime time is recommended to increase to \$125.00/hour, and open skate to increase to \$4.67/person. The stated difference between rates at the Tartan and Polar Arenas is due to the increased costs at Tartan caused by the retirement of debt on that arena.

With support from Mr. Brad Martinson, Arena Manager, I am also recommending that we change the time parameters for our hourly rates for prime and non-prime. As identified by the attached survey, many arenas follow this time patterning to increase utilization during their "slow times". Our recommendation is to change prime time from 6:00 a.m. - 10:00 p.m. during the week, to 2:15 p.m. - 10:00 p.m. Monday - Friday and 7:00 a.m. - 10:00 p.m. on Saturday and Sunday. Non-prime time would change from 10:15 p.m. - 5:45 a.m. during the week, to 10:15 p.m. - 2:00 p.m. Monday - Friday and 10:15 p.m. - 6:45 a.m. on Saturday and Sunday.

Therefore the Director of Business Services recommends the following resolution:

BE IT RESOLVED that the School Board of Independent School District No. 622 approve and adopt the 2014-2015 Polar Arena ice time rental rates as presented.

MOTION:

SECOND:

ICE RENTAL RATES SURVEY				
	PRIME TIME		NON-PRIME TIME	
	Rate Per Hour		Rate Per Hour	
Polar Arena - (Current)	\$165.00	6 a.m. - 10 p.m.	\$120.00	10:15 p.m. - 5:45 a.m.
Polar Arena - (Proposed)	\$170.00	2:15 p.m. - 10 p.m. M-F, 7 a.m. - 10 p.m. Sat & Sun	\$125.00	10:15 p.m. - 2 p.m. M-F, 10:15 p.m. - 6:45 a.m. Sat & Sun
Tartan Arena	\$175.00	6 a.m. - 10 p.m.	\$125.00	11 p.m. - 6 a.m.
Aldrich Arena	\$195.00	3 p.m. - 10 p.m.	\$130.00	6 a.m. - 2:50 p.m.
Blaine Fogerty Arena	\$175.00	7 a.m. - 9:30 p.m.	\$155.00	9:30 p.m. - 7 a.m.
Elk River Arena	\$185.00	2 - 10 p.m. M-F, 7 a.m. - 10 p.m. Sat & Sun	\$145.00	10 p.m. - 2 p.m M-F, 10 p.m. - 7 a.m. Sat & Sun
Hopkins Arena	\$195.00	2 p.m. - 10 p.m. M-F, 7 a.m. - 10 p.m. Sat & Sun	\$140.00	10 p.m. - 2 p.m M-F, 10 p.m. - 7 a.m. Sat & Sun
Lakeville Ice Arena's	\$215.00	Oct 1 - Mar 31	\$160.00	April 1 - Sept 30
Maple Grove Community Center	\$180.00	2 p.m. - 11 p.m. M-F, 6 a.m. - 11 p.m. Sat & Sun	\$145.00	11 p.m. - 2 p.m. M-F, 11 p.m. - 6 a.m. Sat & Sun
Rogers Arena	\$185.00	2 - 10 p.m. M-F, 7 a.m. - 10 p.m. Sat & Sun	\$145.00	10 p.m. - 2 p.m M-F, 10 p.m. - 7 a.m. Sat & Sun
Vadnais Heights Sports Center	\$195.00	3 p.m. - 10 p.m.	\$115.00	6 a.m. - 2:50 p.m.
White Bear Lake Sports Center	\$180.00	3 p.m. - 9 p.m.	\$150.00 & \$125.00	8 a.m. - 3 p.m., after 9 p.m.
Woodbury Arena	\$215.00	4 p.m. - 10 p.m. M-F	\$155.00	10 p.m. - 4 p.m. M-F

VI. B. 1. REVISION OF COMMUNITY EDUCATION FACILITY USE FEE SCHEDULE

The Facility Use Office has reviewed its fee structure for the use of district facilities and equipment. (The majority of the current fees were initiated for the 2010-11 school year). Because the cost of select utilities, supplies and wages have increased since 2010, it was deemed necessary to raise rates for the 2014-2015 school year. The proposed rates closely match those charged by neighboring school districts.

Therefore, the Director of Community Education recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the fee structure for the use of district facilities and equipment be revised as proposed.

MOTION:

SECOND:

Facility and Equipment Fee Schedule 2014 - 2015

	Proposed		Proposed		Proposed		Proposed	
Facility Rental Fees (<i>Hourly unless otherwise noted</i>)	Class B	Class B	Class C	Class C	Class D	Class D	Class E	Class E
Auditorium (additional fees for sound &/or light & tec	\$12	\$15	\$25	\$30	\$75	\$75	\$100	\$100
Cafeterias								
Elementary Cafeteria	\$4	\$5	\$9	\$10	\$18	\$20	\$23	\$25
Middle School Cafeteria	\$4	\$6	\$10	\$11	\$23	\$25	\$31	\$35
High School Cafeteria	\$7	\$8	\$11	\$12	\$27	\$30	\$36	\$40
Classroom (all buildings)	\$4	\$5	\$7	\$8	\$13	\$15	\$16	\$20
Computer Labs (Additional Fee for Technical support may be required)								
15 users or less (Plus Materials fee of \$2/computer)	\$4	\$5	\$18	\$19	\$53	\$55	\$70	\$75
16 users or more (Plus Materials fee of \$2/computer)	\$4	\$6	\$31	\$32	\$96	\$100	\$127	\$130
Concession Stand	\$1/h	\$1/h	\$2/h	\$2/h	\$3/h	\$3/h	\$4/h	\$4/h
Gymnasiums (fee is per court)								
Elementary Gym	\$4	\$5	\$10	\$11	\$23	\$30	\$31	\$40
John Glenn Middle School (2 courts available - fee/court)	\$4	\$5	\$10	\$11	\$28	\$30	\$36	\$40
Maplewood Middle School (2 courts available - fee/co	\$4	\$5	\$10	\$11	\$28	\$30	\$36	\$40
North High School Primary Gym (Gym 1 or 2 fee/court)	\$4	\$6	\$11	\$12	\$28	\$32	\$43	\$42
North High School Auxilliary Gym (Gym 3 or 4 fee/court)	\$4	\$6	\$7	\$12	\$24	\$32	\$31	\$42
Skyview Community School gym (3 courts available - fee/court)	\$4	\$6	\$11	\$12	\$28	\$32	\$36	\$42
Tartan High School (3 courts available - fee/court)	\$4	\$6	\$11	\$12	\$28	\$32	\$43	\$42
Wrestling Gym/Middle School Auxilliary Gym	\$4	\$5	\$7	\$11	\$18	\$30	\$23	\$40
Lecture, Meeting, Large Group Rooms								
Board Room East (District Education Center)	\$4	\$5	\$7	\$8	\$14	\$16	\$18	\$20
Board Room West (District Education Center)	\$4	\$5	\$7	\$8	\$14	\$16	\$18	\$20
Commons Area (all buildings)	\$4	\$5	\$7	\$8	\$13	\$16	\$16	\$20
Conference Room	\$4	\$5	\$8	\$8	\$14	\$16	\$18	\$20
Forum/Lecture Room/Large Group Room	\$7	\$8	\$13	\$14	\$28	\$30	\$36	\$40
Media Centers								
Elementary School Media Center	\$4	\$5	\$7	\$8	\$13	\$15	\$16	\$20
Middle School Media Center	\$4	\$6	\$7	\$9	\$18	\$20	\$26	\$30
High School Media Center	\$4	\$7	\$11	\$13	\$23	\$26	\$31	\$35
Swimming Pools (Rate includes lifeguard/s)								
Swimming Pool 30 swimmers or less	\$55	\$55	\$60	\$60	\$65	\$65	\$75	\$75
Swimming Pool 31 - 59 swimmers	\$82	\$82	\$87	\$87	\$92	\$92	\$102	\$102
Swimming Pool more than 60 swimmers	\$109	\$109	\$114	\$114	\$119	\$119	\$129	\$129
Grounds								
Tennis Court	\$4	\$5	\$5	\$7	\$7	\$10	\$12	\$15
Fields (does not include HS Varsity Football, Softball, or Baseball)			\$14	\$14	\$39	\$39	\$51	\$51
Field Painting (per painting incudes labor and paint)	\$135	\$135	\$135	\$135	\$135	\$135	\$135	\$135
North HS Track (track surface, bleachers and interior field only)		\$5	\$5	\$7	\$7	\$10	\$12	\$15

Polar Stadium and Titan Stadium (does not include cost of Field Supervisor)

<i>Hourly Rate</i>	Proposed		Proposed		Proposed		Proposed	
	Class B	Class B	Class C	Class C	Class D	ClassD	Class E	ClassE
Artificial Turf Field	\$50	\$50	\$75	\$75	\$150	\$150	\$200	\$200
Track (track surface, bleachers and interior field only)	\$50	\$50	\$75	\$75	\$150	\$150	\$200	\$200
Field Lights	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25
Press Box (includes scoreboards)	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25
Sound System/Wireless Internet Access (does not include fee for required technician)	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25
Field Maintenance (charged on non-school days &/or events that require additional maintenance)	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100

***User will need to arrange for additional portable toilets during large events.

<i>Equipment Rates (Daily unless otherwise noted)</i>	Proposed		Proposed		Proposed		Proposed	
	Class B	Class B	Class C	Class C	Class D	ClassD	Class E	ClassE
Folding Chairs	\$15	\$17	\$15	\$20	\$20	\$25	\$25	\$30
LCD Projector	\$12	\$14	\$20	\$22	\$36	\$40	\$50	\$50
Microphone - Corded includes Public Address System	\$10	\$12	\$15	\$17	\$20	\$25	\$25	\$30
Microphone - Cordless (sound system additional)	\$10	\$12	\$15	\$17	\$20	\$25	\$25	\$30
Piano (Grand)	\$50	\$52	\$50	\$52	\$100	\$110	\$150	\$160
Piano (Spinet)	\$10	\$12	\$10	\$12	\$25	\$30	\$35	\$40
Piano Tuning Fee (Minimum 2 week notice)	Market Rate							
Pool Timing Equipment (does not include fee for required)	\$50	\$50	\$60	\$60	\$65	\$65	\$75	\$75
Risers	\$8	\$10	\$8	\$10	\$25	\$30	\$35	\$40
Scoreboards	\$12	\$14	\$12	\$14	\$30	\$35	\$40	\$45
Stage Lighting & Light Board (does not include technician)	\$30	\$35	\$40	\$45	\$60	\$65	\$80	\$85
Stage Sound System (does not include technician fee)	\$30	\$35	\$40	\$45	\$60	\$65	\$85	\$90
Stage Intercom System	\$15	\$20	\$25	\$30	\$35	\$40	\$50	\$55
Stage Sound Shells	\$20	\$25	\$25	\$30	\$30	\$40	\$50	\$60
TV/VCR/DVD	\$10	\$15	\$15	\$20	\$25	\$30	\$35	\$40
Volleyball Standards/Nets Practice Rate - practice/gym	\$3	\$3	\$3	\$3	\$7	\$7	\$10	\$10
Volleyball Standards/Nets Game Rate - hour/gym	\$3	\$3	\$3	\$3	\$7	\$7	\$10	\$10

Personnel Fees and Annual Processing Fee

Supervision and custodial costs may be charged at district prevailing rate based on service provided
A \$25 permit application processing fee is charged annually (one time/one group/year) to Classes B-E.