

Safety & Security Meeting

Monday, July 28, 2025 10:00 AM

Board Room, Administration Building, 631 Connally Street, Sulphur Springs, TX 75482

I. Call to Order

I.A.

- Chairperson: Chief Pat Leber
- Welcome and introductions

II. Approval of Previous Meeting Minutes

II.A. Approval of Agenda

II.A.I.

- Review and approval of the meeting agenda

II.A.I.a.

- Review and approval of minutes from the previous committee meeting

III. Cycle 1 & 2 Update

III.A.

- **Presenter:** Assistant Superintendent Shawn Duhon
- Overview of Cycle 1 grant progress and outcomes
- Discussion on the impact of Cycle 1 & 2 funding on safety and security initiatives
- Updates on physical security infrastructure (cameras, locks, lighting, etc.)
- Questions and feedback from committee members

IV. District Audit Report add Inspection

IV.A.

- **Presenter:** Chief Pat Leber
- Review of audit process & procedures
- New developments or concerns regarding the districts audit inspection
- Discussion of audit inspection teams assignment and campuses
- Assignment of committee members to audit inspection teams.

- Discussion on team meeting dates and scheduling of inspections. (build a timeline for each campus and completion dates)

V. TEA Sentinel Document Repository

V.A.

- **Presenter:** Dee Dee Self
- Update on required documents that are uploaded into the repository
- Additional documents policy required – traumatic injury protocol updates (Stop the Bleed kit and Narcan placement) training update.
- Emergency Operations Plan
- Doors / Facilities – Door sweep logs – IDA completed.
- First Responder – Walkthroughs and outside agency collaborations involving drills.
- Behavioral Threat Assessment Team
- Medical Police and training records
- District Policies

VI. Psychological First Aid

VI.A.

- **Presenter:** Chief Pat Leber
- Reminder that all committee members must complete PFA.
- The Eduhero course does not meet the requirements for PFA.
- Discussion on training The free, online certification can be found: <https://learn.nctsn.org/course/index.php?categoryid=11>.

VII. Training Updates: Opioid Antagonist (Fentanyl) & Stop the Bleed

VII.A.

- **Presenter:** Chief Pat Leber
- March 17th, 2025 District training was conducted.
- Staff was trained on the recognition of opioid overdose and administering Narcan.

- Narcan has been supplied to the District by ETCADA.
- Discussion on where to store Narcan on each campus site.
- Annual Stop the Bleed training was conducted for the District by Hopkins County EMS.

VIII. **Next Steps and Action Items**

VIII.A.

- Review of action items and assignments from the meeting
- Assign responsibilities and deadlines for next steps if required

IX. **Set Date and Time for Next Meeting**

IX.A.

- Propose and finalize date for the next Safety and Security Committee meeting July of 2025.

X. **Adjournment**

X.A.

- Closing remarks
- Meeting adjournment

Board Secretary