

Stafford Municipal School District

Regular Meeting

Monday, March 21, 2016

Board Room, Administration Building, 1625 Staffordshire Road, Stafford, Texas 77477

6:30 PM



*Stafford Municipal School District
1625 Staffordshire Road
Stafford, Texas 77477
281-261-9200*

www.staffordmsd.org



NOTICE OF REGULAR MEETING

*State of Texas
Counties of Fort Bend and Harris
Stafford Municipal School District*

Notice is hereby given of a Regular Meeting of the Board of Trustees of the Stafford Municipal School District, Fort Bend and Harris Counties, to be held on March 21, 2016 at 6:30 PM in the Board Room, Administration Building, 1625 Staffordshire Road, Stafford, Texas 77477.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

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Closed meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071 et seq. concerning any and all purposes permitted by the Act, including but not limited to the following sections and purposes:

Texas Government Code Section:

- | | |
|---------|--|
| 551.071 | For the purpose of a private consultation with the board's attorney on all subjects or matter authorized by law. <ol style="list-style-type: none"> 1. When the governmental body seeks the advice of its attorney about; <ol style="list-style-type: none"> A) pending or contemplated litigation; or B) a settlement offer; or 2. On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. 3. Consider legal advice regarding personnel and/or public officer issues. 4. Consider legal advice concerning any agenda item. 5. Consider legal advice regarding district owned property. |
| 551.074 | For the purpose of considering the appointment, employment, resignation, evaluation, reassignment, duties, discipline, termination or dismissal of a public officer or employee. <ol style="list-style-type: none"> 1. Consider appointment, employment, resignation, termination, evaluation, reassignment, duties, discipline or dismissal of a public officer and/or professional and non-professional personnel. 2. Consider administrative recommendations with regard to professional employees. |

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on:

Dr. Robert Bostic
Superintendent

Date



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: I.

SUBJECT: Call to Order

SECTION: Call to Order

EC Member: Dr. Robert Bostic, Superintendent

Prepared by: Sonya Austin, Executive Assistant

Presenter: President Auturo Jackson

Recommendation: Board president will call the meeting to order

Summary: This verbal information indicates that the Board met required legal components of an open meeting and the verbal information will be included in the minutes.

Rationale: Required information to comply with open meetings laws.

Background:

- A. Announcement by the president whether a quorum is present, that the meeting has been duly called, and notice of the meeting has been posted for the time and manner required by law.
- B. Invocation and Pledge of Allegiance

Supporting Documentation: None

Legal Review: N/A

Board Policy Reference: BE

Budget Impact: \$-0-

Source: N/A

Strategic Plan Reference: None

Recommended Motion: None



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: I. A.

SUBJECT: Announcement by the president whether a quorum is present, that the meeting has been duly called, and notice of the meeting has been posted for the time and manner required by law.

SECTION: Call to Order

EC Member: Dr. Robert Bostic, Superintendent

Prepared by: Sonya Austin, Executive Assistant

Presenter: President Auturo Jackson

Recommendation: Board president will announce if a quorum is present, if any Board members are absent, that the meeting has been duly called and notice of the meeting has been posted for the time and manner required by law. The Board president will announce the time the meeting began.

Summary: This verbal information indicates that the Board met required legal components of an open meeting and the verbal information will be included in the minutes.

Rationale: The meeting agenda was posted as required by law and the time designated to begin is at the earliest 6:30 pm.

Background: Required information to comply with open meetings laws.

Supporting Documentation: None

Legal Review: N/A

Board Policy Reference: BE

Budget Impact: \$-0-

Source: N/A

Strategic Plan Reference: None

Recommended Motion: None

Time: _____



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: I.B.

SUBJECT: Invocation and Pledge of Allegiance

SECTION: Call to Order

EC Member: Dr. Robert Bostic, Superintendent

Prepared by: Sonya Austin, Executive Assistant

Presenter: President Auturo Jackson

Recommendation: A Board member will give the Invocation and either the Superintendent or a Board member will lead the Pledge of Allegiance.

Summary: It is customary to begin the meeting with an Invocation and Pledge of Allegiance.

Rationale: Customary action

Background: It is customary to begin the meeting with an Invocation and Pledge of Allegiance.

Invocation given by: _____

Pledge of Allegiance led by: _____

Supporting Documentation: None

Legal Review: None

Board Policy Reference: BEC

Budget Impact: \$-0-

Source: N/A

Strategic Plan Reference: None

Recommended Motion: None

Invocation given by: _____

Pledge of Allegiance led by: _____



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: II.A.

SUBJECT: Recognition Agenda

SECTION: Recognition

E.C. Members: Dr. Robert Bostic, Superintendent
Ms. Suzanne Heinrich, Chief Academic Officer

Prepared by: Sonya Austin, Executive Assistant

Presenters:

Summary: The SMSD Board of Trustees and district administrators recognize, encourage, and support students, parents, employees and community members that contribute to the mission of SMSD, its Vision Plan and exemplify its behaviors.

Recommendation: Recognize employees and students who contribute to the mission of SMSD, its Vision Plan and exemplify its behaviors.

Rationale:

Background: **Recognition Agenda:**

1. #CommittedToSMSD employees- MS Career Day committee

Supporting Documentation: Each agenda item has additional information.

Legal Review: N/A

Board Policy Reference: N/A

Budget Impact: Varies by item

Source: General Operating Funds

Strategic Plan Reference: Strategy 2: Implement innovative, engaging, nonconventional, instructional, and enrichment activities to achieve the mission and objectives.

Strategy 4: Identify, attract, train and retain highly-qualified professionals who expand their jobs beyond official boundaries to accomplish the mission and objectives.

Recommended Motion: None



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: II.B.

SUBJECT: Stafford MSD Rodeo Art Participants

SECTION: Recognition

EC Member: Dr. Robert Bostic, Superintendent
Ms. Suzanne Heinrich, Interim Chief Academic Officer
Ms. Marva Rasberry, Assistant Superintendent of CIA

Prepared by: Ms. Suzanne Heinrich, Interim Chief Academic Officer

Presenter: Mr. Andre Roberson, Middle School Principal

Summary: The SMSD Board of Trustees and district administrators recognize, encourage, and support students who contribute to the mission of SMSD, its Vision Plan, and exemplify its behaviors.

Recommendation: Recognize students, staff and community organizations who contribute to the mission of SMSD, its Vision, and exemplify its behaviors.

Rationale: Reports provide information to the Board, Administration, and Community.

Background: The following students under the direction of Ms. Tammy Bui, Stafford High School art teacher and Ms. Stephanie Garcia, Stafford Middle School art teacher, participated in the Houston Livestock Show and Rodeo Art Competition.

Gabriella Cooper, Pre-K, "Fancy Cow" (Gold Medal)
Audrey Benitez, 3rd Grade, "Red Windmill" (Best of Show)
Kristel Familiar, 8th Grade, "The Blue Bird" (Best of Show)
Christopher Lopez Brown, 7th Grade, "Blue Bonnet" (Gold Medal)
Ian Cuesta, 12 Grade, "Billy Meets Bull" (Best of Show)
Abida Khan, 12 Grade, "One Last Journey" (Gold Medal)
Michael Nathaniel Natt, Jr., 11th Grade, "Exhausted" (Gold Medal)
Genesis Perez, 11th Grade, "Run Bull" (Special Merit)

Supporting Documentation: None

Legal Review: N/A

Board Policy Reference: N/A

Budget Impact: N/A

Source: N/A



Stafford Municipal School District

Strategic Plan Reference: Strategy 2: Implement innovative, engaging, nonconventional, instructional, and enrichment activities to achieve the mission and objectives.

Recommended Motion: None



Stafford Municipal School District

School Board Agenda

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AGENDA ITEM: II.

SUBJECT: Closed Session until approximately 7:00 pm.

SECTION: Closed Session

E.C. Member: Dr. Robert Bostic, Superintendent

Prepared by: Sonya Austin, Executive Assistant

Presenter: President Auturo Jackson

Recommendation: The President will announce that the Board will move the meeting from open session to closed session for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Sections 551.071 and 551.074 as posted on the agenda.

The Board president will announce the time recessed to closed session is _____.

Summary: This verbal information indicates that the Board met required legal components of moving to closed session and the verbal information and time will be included in the minutes.

Rationale: Closed session is provided by the Texas Open Meetings Act to discuss issues authorized by the Texas Open Meetings Act and Texas Government Code.

Background: Required information for minutes.

Supporting Documentation: None

Legal Review: David Hodgins, Thompson & Horton

Board Policy Reference: BE

Budget Impact: \$325 per hour

Source: Local Operating Funds

Strategic Plan Reference: None

Recommended Motion: None

Time: _____



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: III.

SUBJECT: Return to Open Session

SECTION: Return to Open Session

E.C. Member: Dr. Robert Bostic, Superintendent

Prepared by: Sonya Austin, Executive Assistant

Presenter: President Auturo Jackson

Recommendation: The President will reconvene the Board from closed to open session and announce the time.

Summary: The President officially announces that the meeting is reconvening to open session.

Rationale: The time the Board reconvenes to open session is required information for inclusion in the official minutes.

Background: The time the Board reconvenes to open session is required information for inclusion in the official minutes.

Supporting Documentation: None

Legal Review: None

Board Policy Reference: BEC

Budget Impact: \$-0-

Source: N/A

Strategic Plan Reference: None

Recommended Motion: None

Time reconvened: _____



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: V.

SUBJECT: Citizen/Community Participation

SECTION: Citizen/Community Participation

E.C. Member: Dr. Robert Bostic, Superintendent

Prepared by: Sonya Austin, Executive Assistant

Presenter: President Auturo Jackson

Recommendation: As provided in School Board Policies BED Legal and Local, the community is provided an opportunity at regular board meetings to address the Board.

Summary: Community members requesting to made comments to the Board will complete a form located at the table entering the board room and submit the form to the Coordinator for Board and Community Relations prior to the beginning of the meeting.

Rationale: Audience participation at a Board meeting is limited to this portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer.

Background: Board policy BED Legal and Local provide opportunities for the public to make comments to the Board. BED Local adopted November 15, 2005, gives specific language for the length of time allotted to individuals and for all comments.

Guidelines

1. Each participant shall be limited to five minutes to make comments to the Board.
2. Any complaint for which resolution has not been sought in accordance with policy will not be heard. For further information on these requirements, contact the Superintendent.
3. Any complaint against an employee of the District shall not be heard in open forum unless the employee chooses to have the complaint heard.

Open Forum: At regular meetings the Board shall allot 30 minutes to hear persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall sign up as they arrive, indicating the topic about which they wish to speak.

Limit on Participation: Public participation is limited to the designated open forum portion of a meeting. At all other times during Board meetings, the audience shall not enter into discussion or debate on



Stafford Municipal School District

matters being considered by the Board. No presentation shall exceed five minutes. Delegations of more than five persons shall appoint one person to present their views before the Board.

Board's Response: Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board may not deliberate, discuss, or make any decision on any subject not on the agenda.

Supporting Documentation: Citizen and Community Comment Form

Legal Review: N/A

Board Policy Reference: BE Legal and Local

Budget Impact: \$-0-

Source: N/A

Strategic Plan Reference: Strategy 3 – Energize and integrate all aspects of our diverse community, businesses and parents into full support and implementation of the mission objectives.

Recommended Motion: None



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: VI.

SUBJECT: Calendar of Events

SECTION: Calendar of Events

E.C. Member: Dr. Robert Bostic, Superintendent

Prepared by: Sonya Austin, Executive Assistant

Presenters: President Auturo Jackson
Dr. Robert Bostic, Superintendent

Recommendation: Information concerning events and activities at the campus, district and in the community are presented.

Summary: The Board, administration, and community receive information about upcoming events.

Rationale: The Calendar of Events provides an opportunity to share information with the Board and community.

Background: The calendar of events provides an opportunity for the district and campuses to share information with the Board, administration and community.

Supporting Documentation: The calendar of events will be presented at the meeting.

Legal Review: None

Board Policy Reference: None

Budget Impact: \$-0-

Source: All funds

Strategic Plan Reference: Strategy 3: Energize and integrate all aspects of our diverse community, businesses and parents into full support and implementation of the mission and objectives.

Recommended Motion: None



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: VII.

SUBJECT: Department Reports – Include data concerning support programs, work orders and transportation mileage serving students and staff.

SECTION: Department Reports

E.C. Members: Dr. Robert Bostic, Superintendent
Ms. Suzanne Heinrich, Interim Chief Financial Officer
Ms. Marva Rasberry, Assistant Superintendent of Curriculum, Instruction & Assessment
Mr. George Daniel Flores, Chief Financial Officer

Prepared by: Mr. Ron Counter, Athletic Director
Mrs. Danny McDonald, Director of Child Nutrition
Ms. Charmaine Garcia, Director of Federal and State Programs
Mrs. Adrienne Lee, Library & Media Services
Ms. Jaci Phenix, Interim Director of Operations
Ms. Deborah Nordt, Director of Stafford College and Career Center
Mr. Willie Roberts, Director of Technology

Presenters: President Auturo Jackson and Dr. Robert Bostic

Recommendation: School Board members review the reports and contact the Superintendent prior to the day of the meeting with questions so that research can be completed and an answer provided before or by the meeting.

Summary: Department information includes data concerning support programs, work orders, and transportation mileage servicing students and staff.

The Board receives information concerning issues that may require their approval or enhance their decision making in the future.

Rationale: Department reports have traditionally been provided to the Board to inform and provide a basis for decision making.

Background: Monthly department reports provide information.

Supporting Documentation:

1. Athletic Department Report – Ron Counter
2. Child Nutrition Report – Danny McDonald
3. Federal and State Programs Report – Charmaine Garcia
4. Library & Media Services – Adrienne Lee
5. Operations Report (includes Grounds, Transportation, and Facilities- Jaci Phenix
6. Stafford College & Career Center – Deborah Nordt
7. Technology – Willie Roberts

Legal Review: None



Stafford Municipal School District

Board Policy Reference: None

Budget Impact: Varies by department **Source:** All funds

Strategic Plan Reference: Strategy 1: Develop and implement a program that will address college and career readiness.
Strategy 2: Implement innovative, engaging, nonconventional, instructional, and enrichment activities to achieve the mission and objectives.
Strategy 3: Energize and integrate all aspects of our diverse community, businesses and parents into full support and implementation of the mission and objectives.
Strategy 4: Identify, attract, train and retain highly-qualified professionals who expand their jobs beyond official boundaries to accomplish the mission and objectives.
Strategy 5: Supplement existing school funding by developing and fostering a financially supportive relationship with the SMSD business community while using creative approaches to research alternative funding sources to accomplish the mission and objectives.
Strategy 6: Continuously adapt our infrastructure to create an engaging learning environment.
Strategy 7: Make technology a priority and make sure it is flexible and reflective of current trends.

Recommended Motion: None

Stafford Athletics
February 2016

Softball

Coach Arrambide reports-

The Stafford softball team is off to a 7-1 start this season. They finished in the Stafford Tourney in 2nd place in their pool, losing only to Terry High School. This week they will be traveling to Lamar Consolidated March 3-5 to participate in their tournament. Our upcoming district schedule begins on March 12th versus La Marque at home.

Baseball

Coach Mesa reports-

The varsity team is 2-2. They travel to Marshall tomorrow, March 1st and to Danbury for a tournament this weekend. The J.V team is 0-1. They will travel to Marshall tomorrow, March 1st and Friday, March 4th to MacArthur. Come out and support your Spartans!

Positive Coach Alliance (PCA) Meetings

February 17th we had the PCA meeting for our parents and seven parents attended.

February 24th we had the PCA meeting for two athletes from every sport and forty athletes attended.



Basketball

Coach Oliver reports-

The basketball season for the girls program has come to a close now. All three teams were competing, working hard and getting better every game. The freshman team finished their season 13-4, JV team finished 9-13 and Varsity team finished 12-19 missing post season play by one game. Varsity will have 7 returning players next year, which includes 4 freshmen, 2 sophomore and 1 junior that helped carried the team this year. We are looking forward to returning to post season play next year.

Coach Botts reports-

Since the last report we started district play and we stood in a tie for 1st place thru round one. We opened with a win at home versus Sweeny and suffered a loss to Columbia. Following that loss we travelled to Needville and had a solid win and travelled to Brazosport and won there as well. Brazosport was ranked #2 in the State. To end the first half of district we played host to La Marque who was ranked #3 in the State and won at home. Our record stood at 19-9 with 5 games left to play before playoffs.

In the second half on district we suffered some slippage. We started off with a convincing win in Sweeny 70-45. That same week we had to travel to Columbia where we suffered a 1 point loss. We then came home to face Needville and won 67-46. We had 2 games left against the top team in the district and the top teams in the State. We were unable to answer the bell losing to Brazosport at home by 10 and going on the road to La Marque and losing by 14. We ended the district season with a 6-4 record and a 4th place seed in the playoffs.

In the opening round of the playoffs we faced a familiar opponent in Wharton. With an up and down battle the Spartans got behind late in the 4th quarter after leading much of the game and lost by 4 points. We finished the season with a 21-13 record. We had some players get recognized in district following the season. Lance Byron was named Offensive Player of the Year and Za'Quan Brooks was named Defensive Player of the Year. Miles Brazle received Unanimous 1st All District Honors. Desmond Mathis and Curtis Robinson received 2nd Team All District Honors.

Powerlifting

Coach Gloston reports-

Last week at the Madison power lifting meet:

David Williams Lifted in the 242 weight class benched: 295, squat: 500, dead lift: 430
Joseph Mayfield lifted in the 242 weight class & benched: 365, squat: 500, dead lift: 420
Kenneth Savannah lifted in the 198 weight class & benched 225, squat: 325, dead lift: 350
Ethan George lifted in the 198 weight class & benched 205, squat: 400, Dead lift 340

We had two girls make it to the THSWPA regional meet:

Ryann Brown who finished 10th in the region benching: 105, squatting 230, & dead lifting 275.
Frances Ajaero who finished 4th in the region benching: 105, squatting 250, & dead lifting 250.

The boys will be competing at the regional meet on Saturday March 5th at Anuhuac Middle school.

Soccer

Coach Malmros reports-

The month of February started off with district play for the Lady Spartans. They started at home and then played 4 away games before finishing the month with a home game. The Lady Spartans have started District with a record of 4 wins 2 losses and 1 loss in a PK shootout. As of today March 2nd the Lady Spartans are in 3rd place 1 point behind 2nd place Sealy and 10 points behind 1st place Bellville. We have two games left to play plus one forfeit win from Hempstead. The JV team ended their season this month with 1 win and 1 tie the first in 8 years of playing JV girls soccer.

We have 2 games left on Friday March 4th against Navasota at 6 PM at Stafford and on Monday at 5PM against Bellville; hope to see you all there.

Coach Perez reports-

The Stafford Spartans Boys' Soccer team is currently 10-2-3 with three games left in district play. The Spartans are 5-2 in district and in first place for the moment. We have a big game in Navasota on Friday March 4th. The outcome will have major implications because the top four teams are separated by two points in the district standings. Our last two games have been exciting wins vs Sealy (2-0) and Royal (1-0). These two wins have put the Spartans in great position for a playoff push.

Boys and Girls Track

Coach Hinojosa and Hoffmann reports-

The Stafford Boys and Girls track teams have been training since January 11th and are very excited about this upcoming season. The Varsity Boys 4x100 and 4x200 are currently ranked first in the state for 4A, with the girls 4x100 and 4x200 ranked in the top 20 for 4A. This week we will be traveling to Lamar Consolidated followed by Klein Relays, and then TSU Relays. We plan to have a great showing at TSU as the weather heats up and really push ourselves 2 weeks later at Texas Relays in Austin. Although we are the best little school district in Texas we are competing with the most talented schools from across the state. Go SPARTANS!!!



Stafford MSD Child Nutrition

March 2016

Food For Thought

Breakfast Meals Served for February 2016

Stafford High :	4,923
Stafford Middle:	3,534
Stafford Primary:	7,118
Stafford Elementary:	9,647
Stafford Intermediate:	3,814
Total Breakfast:	29,036

Lunch Meals Served for February 2016

Stafford High :	11,780
Stafford Middle:	8,606
Stafford Primary:	8,951
Stafford Elementary:	10,603
Stafford Intermediate:	6,904
Total Breakfast:	46,844

Site	Enrollment	Free	Reduced	Total F/R	Total F/R %
SCHOOL - 008	4	2	0	2	50.00
ELEMENTARY	759	501	56	557	73.39
HIGH	978	525	79	604	61.76
INTERMEDIATE	489	312	28	340	69.53
MIDDLE	534	343	36	379	70.97
PRIMARY	648	431	66	497	76.70
Total:	3,412	2,114	265	2379	69.72



Stafford MSD Child Nutrition March 2016

Food For Thought

The Child Nutrition Department processed 21 free and reduced applications for the month of February 2016.

The Texas Department of Agriculture (TDA) has selected the SMSD Child Nutrition Department to receive a National School Lunch Program Equipment Assistance Grant in the amount of \$20,047.49.

The department also had a tasting for pizza at the high school, based on the surveys that the students completed the tasting was a great success. The new pizza will be on the menu the 2016-2017 school year.



SMSD LIBRARY & MEDIA SERVICES

Report for

February 2016

Library Services

In keeping with the standards of creating an environment for the 21st century learner, the library is implementing programs and initiatives that will benefit the students, staff and the community

The focus for February included:

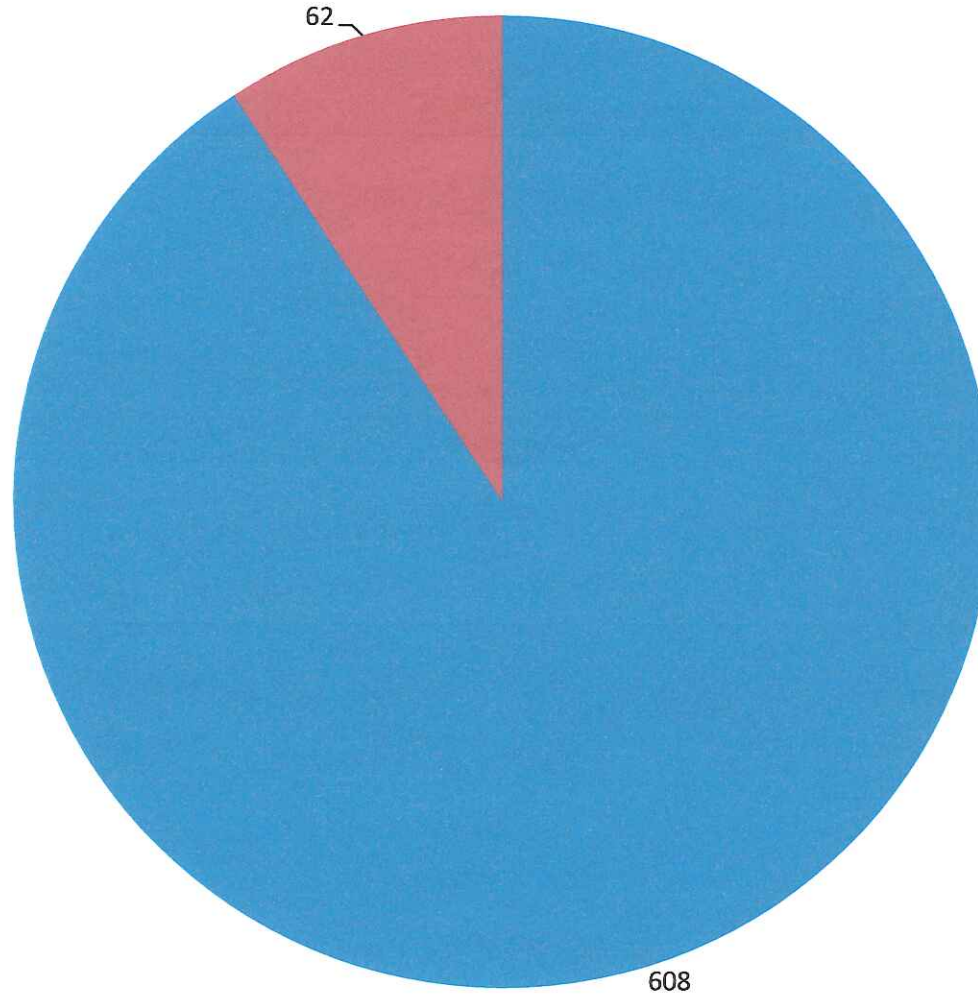
- Research skills; proper use of non-print resources to facilitate instruction
- Collection development
- End of year inventory

Library Report
February 2016
Adrienne Lee

Locations	Work Orders Completed	Average # Days Aged	Feb-16	
Administration	24	1	Total Open Completed Orders	608
High	141	4	Total Open Work Orders	62
Middle	61	4		
Intermediate	38	4		
Elementary	63	5		
Primary	57	3		
Child Nutrition	23	13		
Maintenance	131	1		
Athletics	56	6		
Technology	0	0		
Federal	2	1		
Transportation	12	4		
Totals	608	4		

Work Orders - Complete And Open

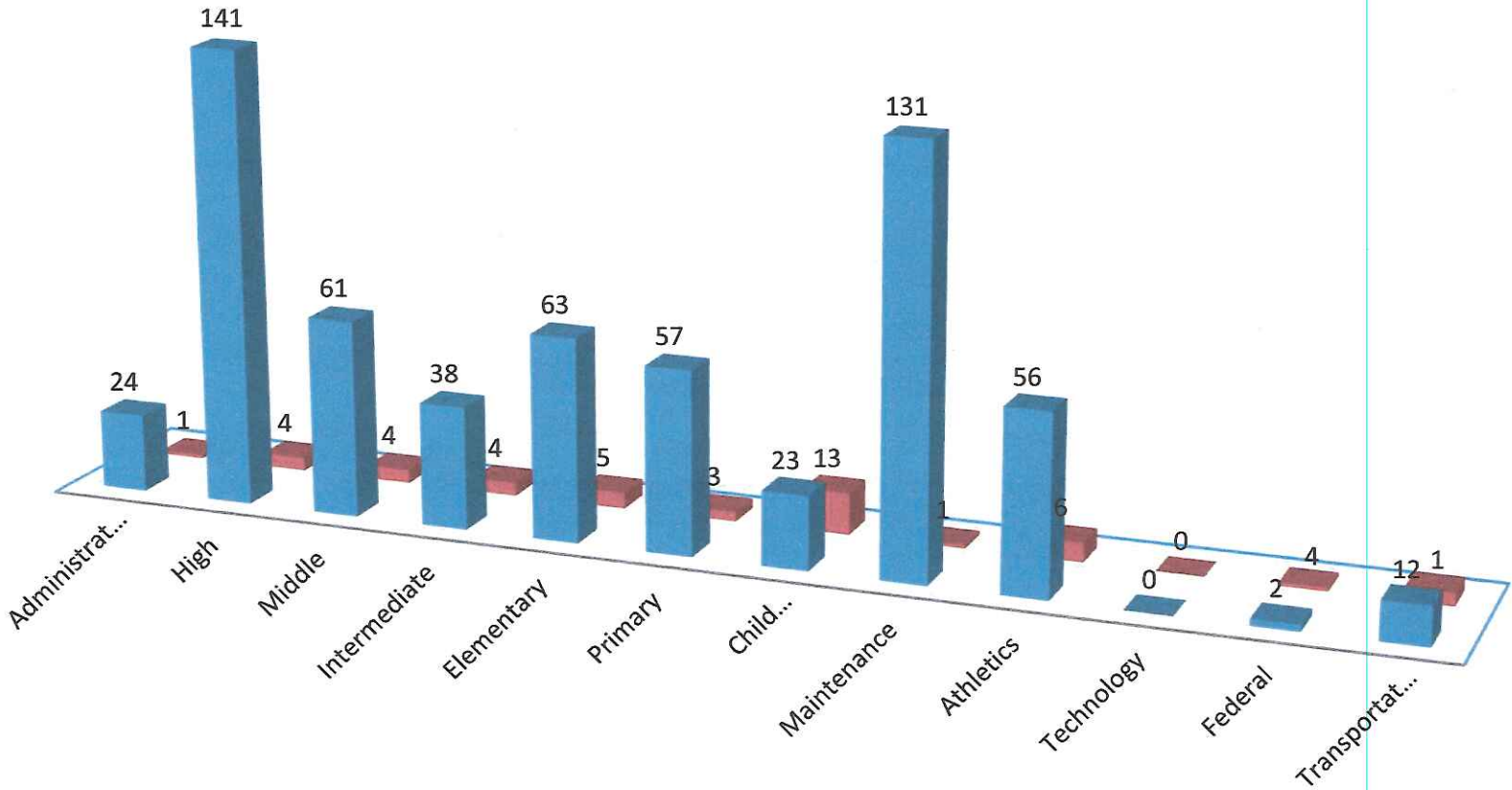
■ Total Open Completed Orders ■ Total Open Work Orders



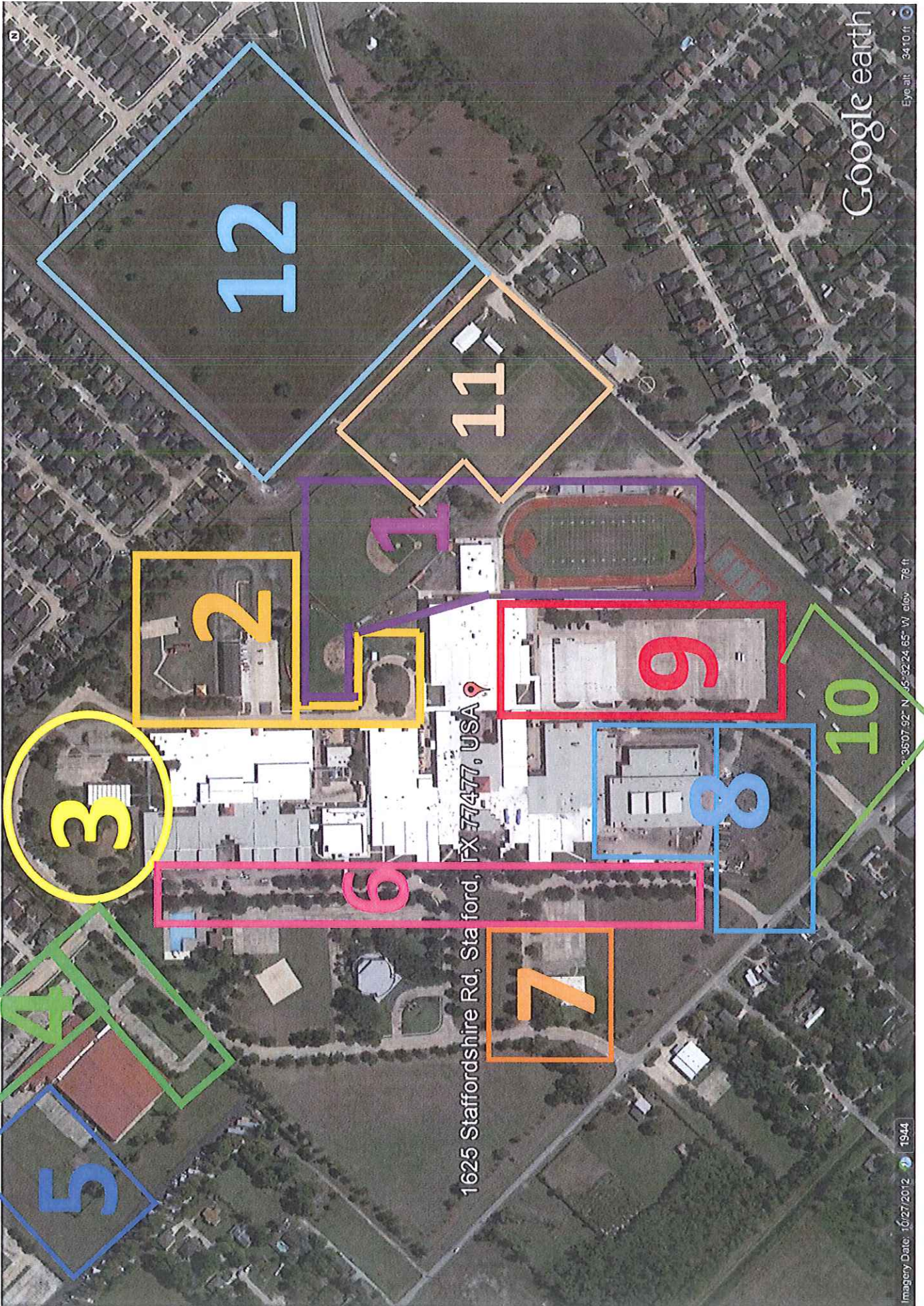
Work Order Report from February 1, 2016 to February 29, 2016

Work Orders Completed and Time Required

■ Work Orders Completed ■ Average # Days Aged



Work Order Report from February 1, 2016 to February 29, 2016



1625 Staffordshire Rd, Stafford, TX 77477, USA

**Stafford College and Career Center
Board Report
March, 2016**

Staffing:

All 12 of the Academies are fully staffed with certified instructors.

College Readiness:

The Spring College Fair for juniors and seniors was held on Friday, February 12th in the flex space of the College and Career Center. Eighteen representatives from Colleges, Universities, Technical schools and Junior Colleges were in attendance. The College fair was the culminating event of a weeklong focus on College and Career planning/Course selection called, "Destination 2016".

Houston Community College has expanded its Honor's College from the Central Campus to the Southwest, including the Stafford Campus. The Honor's College provides an academically structured and rigorous environment where students study together in a cohort throughout their time in college. The goal of the Honors College is to help each student reach their potential and to earn their academic degree in two years so that they will be superior candidates for transfer to highly rated four-year universities. The Stafford campus has reserved twenty-five seats for Stafford High School students. Students accepted into the Honor's program will receive full financial aid, including an opportunity for learning-based travel abroad during their sophomore year.

Professional Development:

I attended HCC's Dual Credit Advisory Committee meeting on February 25th. The committee is planning summer joint professional development sessions for our dual credit teachers. This will be an opportunity for school district personnel to collaborate/plan with their HCC counterparts. This collaboration will strengthen our dual credit program as well as ensuring that Stafford students are graduating from High School College and career ready without remediation.

Partnerships (Business/Community):

I attended the February HOA meetings for the Kingsway and Promenade communities. College and Career Center information flyers (attached) were distributed to those that attended along with an invitation to tour the facility and to volunteer in the schools. I received 2 tour requests and 1 request to volunteer with the Criminal Justice Mock Trial team, "Spartan Justice League".

The University of Houston held First Lego Leagues' Lone Star Bronze and Gold Championship on the Middle and High School on Saturday, February 20th from 9:00-6:00. 208 teams from school districts, private/charter schools and home schools competed. Three of the teams were from Stafford Elementary and Intermediate. There were approximately 2500 people on the campus. It was a huge success. The Culinary Arts students provided the concessions and cleared \$1800.00 for the program.

The La Sparta Café will open on Wednesday's in March and April for lunch. The students will be serving soups, salads and desserts. Brother's Produce will be underwriting the operational cost by donating the produce for these two months. They will deliver 7 cases of produce each week during March and April. In addition, Fadi's Mediterranean Restaurant is the newest Red Level Academy Sponsor. They have donated \$3000.00 to the Culinary Arts Academy.



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: VIII.

SUBJECT: Reports Agenda

SECTION: Reports

E.C. Members: Dr. Robert Bostic, Superintendent
Ms. Suzanne Heinrich, Interim Chief Academic Officer
Mrs. Marva Rasberry, Assistant Superintendent of Curriculum, Instruction, & Assessment
Mr. Daniel Flores, Chief Financial Officer

Prepared by: Dr. Robert Bostic, Superintendent
Ms. Suzanne Heinrich, Interim Chief Academic Officer
Mrs. Marva Rasberry, Assistant Superintendent of Curriculum, Instruction, & Assessment
Mr. Daniel Flores, Chief Financial Officer

Presenters: President Auturo Jackson, Dr. Robert Bostic, Ms. Suzanne Heinrich, Mrs. Marva Rasberry, Mr. Daniel Flores

Recommendation: Administration and Board shares information with the community.

Summary: Reports are provided at regular monthly School Board meetings from the Superintendent, Assistant Superintendent, Chief Financial Officer, and Trustees.

Rationale: Reports provide information to the Board, Administration, and Community.

Background: **Reports Agenda**
A. Superintendent's Report
B. Chief Academic Officer's Report
C. Assistant Superintendents' Report
D. Chief Financial Officer's Report
 1. Update on Projects
E. Board Officer's Report

Supporting Documentation: Each report provides information.

Legal Review: Varies by item

Board Policy Reference: Varies by item

Budget Impact: Varies by item

Source: Varies by item



Stafford Municipal School District

Strategic Plan Reference: Varies by item

Recommended Motion: None



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: VIII.A

SUBJECT: Superintendent's Report Agenda

SECTION: Reports

E.C. Member: Dr. Robert Bostic, Superintendent

Prepared by: Dr. Robert Bostic, Superintendent

Presenter: Dr. Robert Bostic

Recommendation: Administration and Board shares information with the community.

Summary: Reports are provided at regular monthly School Board meetings from the Superintendent, Assistant Superintendent, Chief Financial Officer, and Trustees.

Rationale: Reports provide information to the Board, Administration, and Community.

Background: Nothing to report this month.

Supporting Documentation: None

Legal Review: N/A

Board Policy Reference: N/A

Budget Impact: N/S

Source: N/A

Strategic Plan Reference: N/A

Recommended Motion: None

STAFFORD MSD
GRADING GUIDELINES
2016-2017

STAFFORD MSD GRADING GIUDELINES

BELIEF STATEMENT

Grading is reporting information about a student's mastery of the curriculum to students, parents, other campuses, universities and employers.

PHILOSOPHY

The purpose of grading and reporting student progress is to engage students, educators, and parents in the process of increasing student achievement. An effective system allows educators to clearly communicate student progress towards mastery of the state standards as outlined in the District curriculum in a form that is equitable, accurate and useful. Grading is a video rather than a snapshot.

GRADING PURPOSES

Grades shall reflect individual student mastery of the content. Academic Work Habits or classroom behavior shall not be reflected in, nor influence, the Academic Mastery grade. Points shall not be added nor deducted to grades for behavior, format of papers (heading, name, date, etc.), attendance or tardiness, supplies, etc. Points may only be added or deducted for errors in format (heading, spacing, name, date, etc.) when format is part of the learning objective and students are notified ahead of time in writing.

ACCOUNTABILITY FOR ACCURACY, EQUITY, AND QUALITY OF GRADES

The accuracy, equity, and quality of grades as a measure of student learning are directly dependent on the quality of instruction provided, the alignment of student learning tasks to the content and pacing of the District's curriculum, and the quality and rigor of the student work that is used to determine grades.

GRADING FOR STUDENTS WITH DISABILITIES

Grading for students with disabilities is subject to modification by the Admission, Review and Dismissal committee(s).

TEACHER GRADING GUIDELINES

The following general guidelines apply at all levels.

- Guided practice is to precede assessments for which grades are given.
- Teachers will record grades using the District's electronic grade book.
- Teachers will post assignment grades within four school days from the assignment due date; unless administrative approval is obtained for a special project or research paper.
- Teachers will enter assignment due date for each assignment in the electronic grade book.
- Teacher must update students' grade in the electronic grade book, weekly. This process will allow parent/guardians to have an accurate indication of their child's progress.
- The academic grade shall not be tied to discipline.
- Teachers will ~~develop and~~ consistently implement common grade-level or department grading procedures in compliance with District regulations.
- Each teacher will distribute a copy of their grading procedures to students and parents at the beginning of the school year or semester and to all new students and parents, thereafter.
- Teachers must include, through collaboration with their elementary grade-level team or secondary campus department, late work and makeup work procedures that promote responsibility without denying students reasonable opportunities to exhibit master of curriculum concepts and skill.
- Teachers must include, through collaboration with their elementary grade-level team or secondary campus department, reteach and reassessment procedures that provide a reasonable opportunity for remediation to a student who earns a failing grade.
- Each teacher must be able to justify student grades using valid, District curriculum-related material.
- Each school, with support from the District, will provide alternative programs for students having difficulties, i.e., specialized interventions, tutorial support, mentoring, etc.
- Grades will not be taken on pre-Assessments.

As the instructional leader of the school, the principal has the ultimate responsibility to enforce fair and consistent grading procedures that are consistent with District policies and developed by the elementary grade-level team or secondary campus department in each school.

Commented [RB1]: If the teachers (undefined-Group, Cohort, Grade Level Team) develop procedures (this variable could be dangerous if we aren't all grading in a consistent manner)

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DEFINITIONS FOR GRADING PRACTICES GRADES K-12

ADVANCED PLACEMENT & PREADVANCED PLACEMENT ACCOMMODATIONS	Allowable accommodations for students enrolled in Pre-AP and AP courses are determined by the accommodations allowed by The College Board. Shortened assignments as an accommodation is not permitted as students prepare for AP tests. Allowable accommodations include extended time, large print and braille.
ASSESSMENT	Assessment is the process of gathering information that reflects levels of student achievement.
AUTHENTIC ASSESSMENT	A demonstration of performance of skills or knowledge in a real-life context
BENCHMARK	A district-wide assessment administered to all students in an identified grade or course. These assessments are designed to simulate the STAAR or EOC test for that grade or course, and to predict student performance on the upcoming state assessment.
CBA	"Content Based Assessment" or CBA is an assessment based on the curriculum (TEKS) as described by the Scope & Sequence for a specific time period.
CLASSWORK	Work that is assigned and intended for completion in class
EVALUATION	The process of judging the results of an assessment
EXTRA CREDIT	Extra points given for optional academic extension activities
FINAL/SEMESTER EXAM	Assessment conducted at the end of a semester or school year designed to assess achievement in a particular field of knowledge
GROUP GRADE	One grade given to all students in a group for their overall performance/product (see p.6)
HOMEWORK	Homework is any work assigned to be done outside of class for the practice and reinforcement of learned skills. Homework is a non-observable activity that is an extension of classroom instruction. Homework must be evaluated.
INDIVIDUALIZED EDUCATION PLAN (IEP)	Individual Education Plan is designed for a student who meets special education eligibility criteria by the Admission, Review and Dismissal Committee (ARD). This plan may address student grading accommodations.
INDIVIDUAL ACCOMMODATION PLAN (IAP)	Individual Accommodation Plan is designed for a student who meets 504 eligibility criteria and has a 504 Plan in place. This plan may address student grading accommodations.
INDEPENDENT GRADES	Grades given for assigned student work other than tests (completed independently, without assistance) which are used for calculating grading-period averages
INDEPENDENT PRACTICE	Work/assignment given to a student to provide opportunity to reinforce skills
MAJOR GRADE	Unit tests, projects, presentations, lab reports, CBAs, etc.
MASTER	(verb: <i>to become skilled or proficient in the use of, to achieve mastery or command of, to gain a thorough understanding, grasp or knowledge of</i>) In testing, to master means the student can demonstrate proficiency at a predetermined degree of success.
NON-MAJOR GRADE	Class work, short quizzes, lab reports, projects, journal writings, vocabulary tests, book reports, etc.
PARENT NOTIFICATION	Includes but is not limited to Parent Portal, e-mails, phone calls, face-to-face conferences, letters, and progress reports
PARTICIPATION	Contribution to the learning process of self and others by presenting other points of view, additional examples or illustrations or references, questioning, answering, etc.
PERFORMANCE ASSESSMENT	An assessment based on performance of a task or product to demonstrate a skill or skills that have been learned
POP QUIZ	A short test given with no prior warning
PORTFOLIO	A collection of student work showing development of knowledge, understanding and application of skills in a given curriculum area
PROJECT/EXHIBIT	Product used to communicate understanding of a subject or area of learning

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DRAFT

SPECIAL EDUCATION ACCOMMODATIONS	The Admission, Review and Dismissal committee (ARD) determines the instructional accommodations necessary for the classroom and testing environment. This committee will determine the specially designed instructional plan for each special education student. These accommodations may include grading, format of assignments, length of assignments, and location of instruction.
TEST	An example of an assessment device
UNIT	A specific topic within a course of study
UNIT TEST	The assessment conducted at the end of a unit of study

ELEMENTARY (Pre K-4) GRADING GUIDELINES

PRE-K & K

The report card is designed to assist teachers in evaluating the ongoing growth and development of students. Parent/teacher conferences are suggested during the first and third reporting periods.

The following symbols will be used to indicate a student's academic progress in all reported areas:

IA – Independently Applies Learning

P – Progressing

N – Not Progressing/Needs Additional Academic Support

Comments for all reporting periods are to elaborate on strengths and offer suggestions for students who need to improve in meeting expectations established by the Texas Essential Knowledge and Skills.

The kindergarten report card will include the student's reading development as assessed by the Texas Proficiency Reading Inventory (TPRI).

GRADES 1 – 4

Grades 1-4 will use numeric grades for reading, language, math science, and social studies. . E (excellent), S (satisfactory), N (needs improvement) and U (unsatisfactory) will be used for art, music, and physical education.

Specific guidelines for grades 1-4 will be as follows:

- At least two grades must be entered into the electronic grade book for each subject, weekly. This provides for a minimum of 10 grades, per subject, by the end of the six weeks.
- A minimum of three (3) grades recorded should be major grades.
- A minimum of seven (7) grades recorded should be non-major grades.
- Weekly Spelling Tests Grades will be averaged for the six weeks and will become one major grade.
- Homework may not count more than 10% of a student's grade in a grading period.
- No major grades can be counted more than once.

Elementary School report cards will include the student's current reading level as a result of the most recent district assessment. (Texas Proficiency Reading Inventory – TPRI and DRA) See Primary Assessment Calendar

Reading– a minimum of 10 grades	
30% - *3 Major	CBA, Presentations, Projects, Unit Tests
70% - *7 Non-major Grades	Book Reports, Classroom Assessments, Class Work, Homework, Quizzes
English/Language Arts – a minimum of 10 grades (Writing, Grammar, Spelling)	
30% - *3 Major Grades	CBA, Essays, Spelling Average, Unit Tests
70 % - *7 Non-major Grades	Classroom Assessments, Class Work, Homework, Journal Writings, Vocabulary Tests
Mathematics – a minimum of 10 grades	
30% - *3 Major Grades	CBA, Projects, Six Week Test, Unit Tests
70% - * 7 Non-major Grades	Classwork, Daily Assignments, Classroom Assessments, Homework
Science – a minimum of 10 grades	
30% - *3 Major Grades	CBA, Projects (Must include 1 project per six weeks), Unit tests
70% - *7 Non-major Grades	Classroom Assessments, Class work, Homework, Journal Writings
Social Studies – a minimum of 10 grades	
30% - *3 Major Grades	Projects, Six weeks tests, Unit Tests
70% - *7 Non- major Grades	Classroom Assessments, Class Work, Homework
*- Minimum number of grades in a category and grading period	

Intermediate (5-6) GRADING GUIDELINES

Grades 5 - 6 will use numeric grades for all subjects.

Specific guidelines for grades 5-6 will be as follows:

- At least two grades must be entered into the electronic grade book for each subject, weekly. This provides for a minimum of 10 grades, per subject, by the end of the six weeks.
- A minimum of three (3) grades recorded should be major grades.
- A minimum of seven (7) grades recorded should be non-major grades.
- Weekly Spelling Tests Grades will be averaged for the six weeks and will become one major grade.
- Homework may not count more than 10% of a student's grade in a grading period.
- No major grades may be counted more than once.

Reading- a minimum of 10 grades

50% - *3 Major	CBA, Presentations, Projects, Unit Tests
50% - *7 Non-major Grades	Book Reports, Classroom Assessments, Class Work

English/Language Arts – a minimum of 10 grades (Writing, Grammar, Spelling)

50% - *3 Major Grades	CBA, Essays, Spelling Average, Unit Tests
50%- *7 Non-major Grades	Classroom Assessments, Class Work, Homework, Journal Writings, Vocabulary Tests

Mathematics – a minimum of 10 grades

50% - *3 Major Grades	CBA, Tests, Projects, Six Week Test, Unit Tests
50% - *7 Non-Major Grades	Classroom Assessments, Class Work, Daily Assignments, Homework

Science – a minimum of 10 grades

50% - *3 Major Grades	CBA, Projects (Must include 1 project per six week), Six Weeks Test, Unit Tests
50% - *7 Non-Major Grades	Classroom Assessments, Class Work, Homework

Social Studies – a minimum of 10 grades

50% - *3 Major Grades	Tests, Six weeks tests, Projects
50% - *7 Non-Major Grades	Quizzes, Class work, Homework

*- Minimum number of grades in the category

MIDDLE SCHOOL/HIGH SCHOOL (7 – 12) GRADING GUIDELINES

ACADEMIC LEVEL	PRE-AP LEVEL	AP LEVEL
<p>Major grades (unit tests, projects, research papers, skills assessments, six weeks exams, etc.) will count 60% of the grading period grade.</p> <p>A minimum of 3 major grades are required each grading period. No major grades can be counted more than once.</p> <p>Non-Major grades (homework, class work, quizzes, guided or independent practice, etc.) will count 40% of the grading period grade.</p> <p>A minimum of 7 non-major grades are required each grading period.</p>	<p>Major grades (unit tests, projects, research papers, skills assessments, six weeks exams, etc.) will count 65% of the grading period grade.</p> <p>A minimum of 3 major grades are required each grading period. No major grades can be counted more than once.</p> <p>Non-major grades (homework, class work, quizzes, guided or independent practice, etc.) will count 35% of the grading period grade.</p> <p>A minimum of 7 non-major grades are required each grading period.</p>	<p>Major grades (unit tests, projects, research papers, skills assessments, six weeks exams, etc.) will count 70% of the grading period grade.</p> <p>A minimum of 3 major grades are required each grading period. No major grades can be counted more than once.</p> <p>Non-major grades (homework, class work, quizzes, guided or independent practice, etc.) will count 30% of the grading period grade.</p> <p>A minimum of 7 non-major grades are required each grading period.</p>
<p>Dual credit courses in all subjects will adhere to the grading procedures and policies as defined in each HCC course syllabus. All Stafford MSD policies regarding the District’s electronic grade book and grading timelines will be followed.</p>		

<p>MAJOR GRADES</p>	<p>The primary purpose of assessments should be to measure the student’s successful attainment of the TEKS as expressed in the course objectives. Assessments of complex assignments typically requiring one to three days to complete are called major assignments. One of the three major grades should be project-based/performance based. Three days advanced notice must be given to students of any activity or test that constitutes a major grade.</p>	<p>The following are examples of major assignments:</p> <ul style="list-style-type: none"> • Chapter or unit tests • Research paper • Special activities or projects, i.e., lab, artwork • Skills assessments, i.e., essays, performances, oral presentations • Six weeks exams • CBAs (Curriculum Based Assessments) 										
<p>NON-MAJOR GRADES</p>	<p>Assessments of assignments typically requiring only one day to complete are examples of non-major assignments. Feedback should be provided within 48 hours of the submission of the assignment or as soon as reasonably possible. Feedback is defined as written comments, peer review, conference, grades, and the like. Daily grades must be taken from a variety of different assessments of the curriculum.</p>	<p>The following are examples of non-major assignments:</p> <ul style="list-style-type: none"> • Guided or independent practice • Quizzes • Classroom Participation • Classroom Activities/Assignments • Teacher observation, i.e., small group participation, labs, oral presentations • Homework 										
<p>HOMEWORK</p>	<p>Homework is any work assigned to be done outside of the class to enrich, reinforce, or support instruction. Homework should satisfy at least one following objectives.</p> <ul style="list-style-type: none"> • To give the student practice and extension of concepts/skills learned in class • To allow students to make up work after absences <p>Homework is included in the broad category of non-major grades.</p> <p>Homework should never be a disciplinary measure, but should be used to enrich and strengthen classroom experiences.</p> <p>No homework shall be assigned to be completed over Thanksgiving Week, Winter Break, Spring Break or religious holy days.</p> <p>Grades 1 – 6 – Homework should count no more than 10% of a student’s grade.</p>	<p>Homework may be assigned not to exceed, daily:</p> <table border="0"> <tr> <td>K – 2nd</td> <td>30 minutes</td> </tr> <tr> <td>3rd – 4th</td> <td>45 minutes</td> </tr> <tr> <td>5th – 6th</td> <td>60 minutes</td> </tr> <tr> <td>7th – 8th</td> <td>90 minutes</td> </tr> <tr> <td>9th – 12th</td> <td>150 minutes</td> </tr> </table>	K – 2 nd	30 minutes	3 rd – 4 th	45 minutes	5 th – 6 th	60 minutes	7 th – 8 th	90 minutes	9 th – 12 th	150 minutes
K – 2 nd	30 minutes											
3 rd – 4 th	45 minutes											
5 th – 6 th	60 minutes											
7 th – 8 th	90 minutes											
9 th – 12 th	150 minutes											

	Grades 7 -12 – Homework should count no more than 20% of a student's grade.	
PROGRESS REPORTS	<ul style="list-style-type: none"> • Progress reports will reflect the grade through the end of the 3rd week of the grading period for all students. • Special Education students may receive both a progress report/report card and a copy of their progress on specifically designed goals and objectives. • Parent/Guardian notification of changes in a student's grade will be done at the point, after the progress report, that a student's grade becomes failing. • Progress Reports will be issued for Dual Credit Classes Taught by SMSD staff 	
GROUP PROJECTS	<p>The following shall be used when determining an individual student's grade within a group assignment/project</p> <ul style="list-style-type: none"> • When a group assignment or project is assigned, clearly described criteria are to be established for each student in the group • When students are assigned a group project, each student is to know in advance the criteria to be used in assigning his/her grade. • From 95% to 100% of a student's grade will be determined by the student's performance in meeting assigned criteria • If an overall group grade is given, it is to count no more than 10% of each student's grade on the project. • No more than 5% of a student's final grade, semester or yearly, may be based on grades that are given for the performance of a group overall 	
EXTRA CREDIT	<ul style="list-style-type: none"> • To receive extra credit, the work completed must be directly related to the curriculum, should be used for enrichment, and should not replace any missed work. All extra credit should be academic. • Extra credit should not be used to the extent that the grade does not accurately reflect the academic achievement of that student for the current grading period. • Extra credit should count for no more than 5 % of a student's grade in a grading period. • If extra credit is offered, it must be offered to ALL students in the class. 	
MAKE-UP WORK	<ul style="list-style-type: none"> • It is the teacher's responsibility to provide students with makeup work upon returning to class from an absence. • A grace period equal to the number of days missed, plus one, is allowed for make-up work. • At the teacher's discretion, make-up work may be made up before, during, or after school. Make-up work, including tests, may be of an altered version. 	
LATE ASSIGNMENTS	<ul style="list-style-type: none"> • Students are expected to submit all assignments, including electronic assignments, by the date established by the teacher. • Teachers will accept and award at least partial credit for late work turned in within three consecutive school days of the due date. • Late assignments will accrue 10 point penalty per day. • Teachers have the option of giving students an alternative assignment that will be due within the same time frame as the original assignment. Students will be made aware of the deadline established by the teacher. 	

<p>ZEROS</p>	<ul style="list-style-type: none"> • Extenuating circumstances* will be given special consideration. • Giving zeros as a grade is not a best practice, and, therefore, a zero can only be recorded only after a parent call/notification has been made. • Students shall not be allowed to “opt out” of their learning by choosing not to complete assessments/assignments.
<p>HIGHEST GRADE ALLOWABLE FOR A GRADING PERIOD</p>	<ul style="list-style-type: none"> • The average of any grading period cannot be higher than 100. • Report cards will not report a grade higher than 100. • Grades are calculated on a 100 point scale.
<p>RE-TEACHING</p>	<ul style="list-style-type: none"> • Re-teaching is a necessary component in the mastery of essential knowledge and skills. Re-teaching must occur whenever the teacher determines that a student has not mastered the objective(s) at the independent practice or assessment level. • There must be documentation of re-teaching when the teacher has determined that the student has not mastered an objective. Documentation that re-teaching has occurred must consist of entries either in the teacher’s lesson plans or grade book. • If 25% or more of the students in a single class per teacher do not demonstrate mastery of the TEKS on a major assessment, the teacher will provide the opportunity for re-teaching and retesting during class time. • If less than 25% of the students in a single class per teacher do not demonstrate mastery, the student may be required to attend tutorials, complete test corrections, or perform other tasks as directed by the teacher, prior to reassessment.
<p>REASSESSMENT</p>	<ul style="list-style-type: none"> • Students who do not demonstrate mastery on a major assessment must retest. Retesting guidelines apply to major assessments only. Daily grades, quizzes, projects, six weeks exams and semester exams are not included in the retesting guidelines. • Retesting procedures should be consistent across grade levels/individual departments/ or the campus as determined at each campus. • The following guidelines apply to retesting: <ul style="list-style-type: none"> ✓ Re-teaching must be completed prior to the administration of the next major assessment in the course. ✓ Retesting will occur within five school days of the date the failing grade was received or no later than ten days of the date of the original assessment. ✓ The decision as to how to reassess objectives that are retaught is the option of the classroom teacher. ✓ In order to retest, the student must have been retaught the non-mastered objectives. ✓ Students will receive the higher of the two grades not to exceed a grade of 75.

Commented [RB2]: I’m not a fan of zeros. I believe they keep students from recovering if that grade is calculated in to there average.

CONDUCT GRADES	<p>The areas of attitude, behavior, and tardiness will not influence the student's academic grade. These areas will influence a student's conduct grades and reported as an:</p> <p>E- Excellent behavior S- Satisfactory behavior N- Needs improvement U- Unsatisfactory behavior</p>	
GRADE REPORTING	<ul style="list-style-type: none"> Teachers shall not cut off grades any earlier than two days prior to the end of the grading period. If a numerical grade below 50 will be recorded on the report card, the teacher must submit documentation of the actions taken utilizing the "Student Summary and Progress Supporting Final Grades Below a '50' Form. Teachers should be prepared to provide documentation to the campus principal for students who do not meet the 90% compulsory attendance threshold and have received a passing grade of 70 or better. Teachers should be prepared to provide documentation to the campus principal for students whose grade averages are on the pass/fail borderline of 68-69, including strategies and interventions for academic supports for the next six weeks. Teacher with a six-week and/or semester failure rate of over 30 % in any subject area will be required to develop and submit an intervention support plan for struggling students that will be monitored by an administrator. 	
DETERMINING FINAL GRADES	GRADES 1 – 5	<ul style="list-style-type: none"> Average the three grading periods to determine the semester average for a one-semester course Average all grading periods to determine the final average for year-long courses.
	GRADES 7 – 12	<ul style="list-style-type: none"> The semester exam for any course will count 1/7th of the semester average. Dual credit final grades will be determined according to HCC's policy.
AVERAGING SEMESTER GRADES FOR CREDIT	PRE-K & K & GRADES 1-5	N/A
	GRADES 7-8	<ul style="list-style-type: none"> Students enrolled in a course for high school credit will receive high school credit for any semester with a 70 or above average.
	HIGH SCHOOL (Academic, Pre-AP, & AP	<ul style="list-style-type: none"> A student receives credit for any semester with a 70 or above average. In a yearlong course, a student receives credit for both semesters if he/she passes the second semester and the average of the two semesters equals 70 or greater.



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: VII.C.

SUBJECT: Assistant Superintendent's Report

SECTION: Reports

E.C. Member: Ms. Marva Rasberry, Assistant Superintendent of Curriculum, Instruction and Assessment

Prepared by: Ms. Marva Rasberry, Assistant Superintendent of Curriculum, Instruction and Assessment

Presenter: Ms. Marva Rasberry, Assistant Superintendent of Curriculum, Instruction and Assessment

Recommendation: Administration and Board shares information with the community.

Summary: Reports are provided at regular monthly School Board meetings from the Superintendent, Deputy Superintendent, Assistant Superintendent, Executive Director of Business & Finance, and Trustees.

Rationale: Reports provide information to the Board, Administration, and Community.

Background: No report this month.

Supporting Documentation: None

Legal Review: N/A

Board Policy Reference: N/A

Budget Impact: N/A

Source: N/A

Strategic Plan Reference: N/A

Recommended Motion: None



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: VIII.D.

SUBJECT: Chief Financial Officer Report

SECTION: Report

E. C. Member: George Daniel Flores, RTSBA, Chief Financial Officer

Prepared by: George Daniel Flores, RTSBA, Chief Financial Officer

Presenter: George Daniel Flores, RTSBA, Chief Financial Officer

Recommendation: Reports are provided for informational purposes.

Rationale: Reports provide information.

Background: Review of :
1. Update on Projects

Supporting Documentation: Varies by item.

Legal Review: Varies by item.

Board Policy Reference: Varies by item

Budget Impact: Varies by item

Source: All Funds

Strategic Plan Reference: Varies by item

Recommended Motion: None



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: VIII.E.

SUBJECT: Board Officer's Report

SECTION: Reports

E.C. Member: Dr. Robert Bostic, Superintendent

Prepared by: Dr. Robert Bostic, Superintendent

Presenter: President Auturo Jackson, SMSD School Board

Recommendation: Administration and Board shares information with the community.

Summary: Reports are provided at regular monthly School Board meetings from the Superintendent, Assistant Superintendent, Chief Financial Officer, and Trustees.

Rationale: Reports provide information to the Board, Administration, and Community.

Background: No Report

Supporting Documentation: None

Legal Review: None

Board Policy Reference: None

Budget Impact: \$-0-

Source: None

Strategic Plan Reference: None

Recommended Motion: None



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: IX.

SUBJECT: Action and/or Discussion Item Agenda

SECTION: Action and/or Discussion Items

E.C. Members: Dr. Robert Bostic, Superintendent
Mrs. Marva Rasberry, Assistant Superintendent of CIA
Mr. Daniel Flores, CFO
Suzanne Heinrich, Interim CAO

Prepared by: Dr. Robert Bostic, Superintendent
Mrs. Marva Rasberry, Assistant Superintendent of CIA
Mr. Daniel Flores, CFO
Suzanne Heinrich, Interim CAO

Presenters: President Auturo Jackson, Dr. Robert Bostic, Mrs. Marva Rasberry, Mr. Daniel Flores, Ms. Suzanne Heinrich

Recommendation: The Board will review the information presented in preparation for taking action.

Summary: The action agenda includes multiple items for consideration.

Rationale: Action items are submitted to the Board for approval.

Background: Action Agenda Items:

- A. Consider approval of professional administrator contracts for 2016-2017 as presented and related actions.
- B. Consider approval of professional administrator contracts for 2016-2017 as presented and related actions.
- C. Consider approval of engagement letter for auditing services with Weaver and Tidwell, LLP. for the 2015-2016 fiscal year as presented and related actions.
- D. Consider approval of RFP #2016-0003 for electricity supply and associated services to vendor as presented and related actions.

Supporting Documentation: Each action item has an agenda item description and back-up information if pertinent.

Legal Review: Each item includes information as to legal review.

Board Policy Reference: Each item includes information concerning Board policies.

Budget Impact: Varies by item.

Source: All Funds



Stafford Municipal School District

Strategic Plan Reference: Varies by item

Recommended Motion: Each action item includes a recommended motion.



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: IX.B.

SUBJECT: Consider approval of professional administrator and non-certified professional contract actions for 2016-2017 as presented and related actions.

SECTION: Action

E.C. Member(s): Dr. Robert Bostic, Superintendent
Suzanne Heinrich, Interim CAO
Teresa Sazedj, Director of Personnel

Prepared by: Teresa Sazedj, Director of Personnel Services

Presenters: Dr. Robert Bostic, Superintendent
Suzanne Heinrich, Interim CAO

Recommendation: Approval of professional administrator and non-certified professional contracts for 2016-2017.

Summary: A list of employee names and contract types (by campus/department) will be provided for review in closed session.

Rationale: Approval of professional administrator and non-certified professional contracts as presented to the Board based on recommendations from District administration.

Background: Based on recommendations given to the Personnel Services department by district administration, it is my recommendation that the Board approve the 2016-2017 professional administrator and non-certified professional contracts as presented in closed session.

Supporting Documentation: A spreadsheet listing each administrator's name, campus, and contract type will be provided in closed session. Contracts will be available for Board President's signature (if applicable).

Legal Review: David Hodgins, Thompson & Horton LLP

Board Policy Reference: N/A

Budget Impact: Pending approval of 2016-2017 Salary Schedule

Source: General Operating Funds

Strategic Plan Reference: Strategy 4: Identify, attract, train and retain highly-qualified professionals who expand their jobs beyond official boundaries to accomplish the mission and objectives.

MOTION: _____ SECOND: _____ VOTE: _____



Stafford Municipal School District

Recommended Motion: I move that the Board approve the professional administrator and non-certified professional contracts for 2015-2016 school year as presented

MOTION: _____ SECOND: _____ VOTE: _____



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: IX.B.

SUBJECT: Consider approval of engagement letter for auditing services with Weaver and Tidwell, L.L.P. for the 2015-2016 fiscal year as presented and related actions.

SECTION: Action

E.C. Member(s): George Daniel Flores, RTSBA, Chief Financial Officer

Prepared by: George Daniel Flores, RTSBA, Chief Financial Officer

Presenter(s): George Daniel Flores, RTSBA, Chief Financial Officer

Summary: Annual Audit required by Texas Education Code 44.008(a)(b).

Recommendation: I recommend that the Board approve the engagement letter presented for the annual audit agreement for the 2015-2016 fiscal year with Weaver and Tidwell, L.L.P. as presented.

Rationale: Price for audit services is reasonable and the business office is requesting to continue using Weaver and Tidwell, L.L.P.

Background: The business office issued a Request for Proposal during the 2007-2008 school year and the bid was awarded to Hereford, Lynch, Sellars and Kirkham. The business office has been very pleased with the auditing services provided by HLSK since 2007 and is requesting to continue using their services. HLSK merged with Weaver and Tidwell, L.L.P. this year.

Supporting Documentation: Engagement letter

Legal Review: N/A

Board Policy Reference: CFC

Budget Impact:

Source: General Fund

Strategic Plan Reference: Strategy 5: Supplement existing school funding by developing and fostering a financially supportive relationship with the SMSD business community while using creative approaches to research alternative funding sources to accomplish the mission and objectives.

Recommended Motion: I move to approve the engagement letter with Weaver and Tidwell, L.L.P. for auditing services for the 2015-2016 fiscal year as presented and related actions.

MOTION: _____ SECOND: _____ VOTE: _____



February 1, 2016

To the Board of Trustees and Management
Stafford Municipal School District
1625 Staffordshire Road
Stafford, Texas 77477

Dear Board of Trustees and Management:

You have requested that we audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Stafford Municipal School District (District), as of August 31, 2016, and for the year then ended, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents. In addition, we will audit the District's compliance over major federal award programs, if applicable, for the period ended August 31, 2016. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

Accounting principles generally accepted in the United States of America require that management's discussion and analysis and budgetary comparison information, among other items, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

1. Management's Discussion and Analysis.
2. Budgetary Comparison Schedules.
3. GASB 68 – Required Supplementary Pension Schedules.

Supplementary information other than RSI will accompany the District's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United

Stafford Municipal School District
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February 1, 2016

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States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

1. Schedule of Expenditures of Federal Awards, as applicable.
2. Combining and Individual Fund Financial Statements, as applicable.
3. Compliance Schedules Required by TEA.

Also, the document we submit to you will include the following other additional information that will not be subjected to the auditing procedures applied in our audit of the financial statements:

1. Introductory Section
2. Statistical Section

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material aspects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to above when considered in relation to the financial statements as a whole. The objective also includes reporting on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*; and internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), as applicable. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add emphasis-of-matter, or other-matter paragraphs. If our opinions on the financial statements or compliance are other than modified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

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February 1, 2016

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Auditor Responsibilities

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS), the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; and the provisions of the Uniform Guidance, as applicable. Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and *Government Auditing Standards* issued by the Comptroller General of the United States of America. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In making our risk assessments, we consider internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

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February 1, 2016

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As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with certain provisions of laws, regulations, contracts, and grants that could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions is not an objective of our audit, and accordingly, we will not express such an opinion.

As applicable, our audit of the District's major federal award program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; and the provisions of the Uniform Guidance; and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such an opinion on major federal award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the District has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major federal award programs. Our procedures will consist of determining major federal programs and performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. The purpose of those procedures will be to express an opinion on the District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Also, as required by the Uniform Guidance, we will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the District's major federal award programs. However, our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report.

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality

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agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service provider.

Management's Responsibilities

Our audit will be conducted on the basis that management acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
- b. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements;
- c. For safeguarding assets;
- d. For identifying all federal awards expended during the period including federal awards and funding increments received prior to December 26, 2014, and those received in accordance with the Uniform Guidance generally received after December 26, 2014;
- e. For preparing the schedule of expenses of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance;
- f. For the design, implementation, and maintenance of internal control over compliance;
- g. For identifying and ensuring that the District complies with laws, regulations, grants, and contracts applicable to its activities and its federal award programs;
- h. For following up and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
- i. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
- j. For submitting the reporting package and data collection form to the appropriate parties;
- k. For making the auditor aware of any significant vendor relationships where the vendor is responsible for program compliance;

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- l. To provide us with:
 - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, and relevant to federal award programs, such as records, documentation, and other matters;
 - ii. Additional information that we may request from management for the purpose of the audit; and
 - iii. Unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence.
- m. For including the auditor's report in any document containing financial statements that indicates that such financial statements have been audited by the District's auditor;
- n. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
- o. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter;
- p. With respect to any nonaudit/nonattest services we perform, including preparation of financial statements and related notes and preparation of schedule of expenditures of federal awards, for (a) making all management decisions and performing all management functions; (b) assigning an individual with suitable skills, knowledge, and experience to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities. These nonaudit/nonattest services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*.
- q. With regard to the supplementary information referred to above: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited consolidated financial statements, or if the supplementary information will not be presented with the audited consolidated financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

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Government Auditing Standards require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed a nonaudit/nonattest service.

During the course of our engagement, we will request information and explanations from management regarding the District's operations, internal controls, future plans, specific transactions and accounting systems and procedures. At the conclusion of our engagement, we will require, as a precondition to the issuance of our report, that management provide certain representations in a written representation letter. The District agrees that as a condition of our engagement to perform an audit that management will, to the best of its knowledge and belief, be truthful, accurate and complete in all representations made to us during the course of the audit and in the written representation letter. The procedures we perform in our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the written and oral representations that we receive from management. False or misleading representations could cause us to expend unnecessary efforts in the audit; or, worse, could cause a material error or a fraud to go undetected by our procedures. Thus, the District agrees that we will not be liable for any damages or otherwise responsible for any misstatements in the District's financial statements that we may fail to detect as a result of false or misleading representations that are made to us by management. Moreover, the District agrees to indemnify and hold us harmless from any claims and liabilities, including reasonable attorneys' fees, expert fees and costs of investigation and defense, arising out of or related to this engagement if false or misleading representations are made to us by any member of the District's management.

Reporting

We will issue a written report upon completion of our audit of the District's basic financial statements. Our report will be addressed to the governing body of the District.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

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As applicable, we will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the District's major federal award programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

Other

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

In the unlikely event that circumstances occur which we in our sole discretion believe could create a conflict with either the ethical standards of our firm or the ethical standards of our profession in continuing our engagement, we may suspend our services until a satisfactory resolution can be achieved or we may resign from the engagement. We will notify you of such conflict as soon as practicable, and will discuss with you any possible means of resolving them prior to suspending our services.

Both of us agree that any dispute between you and Weaver and Tidwell, L.L.P., arising from the engagement, this agreement, or the breach of it, may, if negotiations and other discussion fail be first submitted to mediation in accordance with the provisions of the Commercial Mediation Rules of the American Arbitration Association (AAA) then in effect. Both of us agree to conduct any mediation in good faith and make reasonable efforts to resolve any dispute by mediation. Mediation is not a pre-condition to the arbitration provided for below and the failure or refusal by either party to request or participate in mediation shall not preclude the right of either party to initiate arbitration. We agree to conduct the mediation in Houston, Texas or another mutually agreed upon location.

Both of us agree that any dispute arising from the engagement, this agreement or the breach of it shall be subject to binding arbitration under the provisions of the Federal Arbitration Act (9 U.S.C. § 1, et seq.) and of the Dispute Resolution Rules for Professional Accounting and Related Services Disputes of the AAA (the Rules), and judgment on the award rendered by the arbitrator may be entered in any court of competent jurisdiction. The arbitration shall be heard before one or more arbitrators selected in accordance with the Rules. The parties agree to conduct the arbitration in in Houston, Texas or another mutually agreed upon location. The arbitrator may only award direct damages and may not award consequential, exemplary, or punitive damages. The prevailing party in any arbitration or litigation shall be entitled to recover from the other party reasonable attorneys' and expert witness fees, court costs, and the administrative costs,

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arbitrator's fees, and expenses of the AAA incurred in the arbitration or litigation in addition to any other relief that may be awarded.

Notwithstanding the provisions of the immediately preceding paragraph, neither of us shall be compelled to arbitrate any dispute between us which arises out of any claim asserted against either of us by a third party, unless the third party (whether one or more) agrees to join the arbitration or can be compelled to join it.

If any term of this engagement letter is declared illegal, unenforceable, or unconscionable, that term shall be severed and the remaining terms of the engagement letter shall remain in force. Both of us agree that the arbitrator(s) or Court, as the case may be, should modify any term declared to be illegal, unenforceable, or unconscionable in a manner that will retain the intended term as closely as possible. If a dispute arising from the engagement or from this agreement or any term of it or any alleged breach of it is submitted to a Court for interpretation or adjudication, both of us irrevocably waive right to trial by jury and agree that the provisions of this engagement letter regarding damages, attorneys' fees, and expenses shall be applied and enforced by the Court.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Debbie Kirkham Young is the engagement partner for the audit services specified in this letter. Her responsibilities include supervising our services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report. We expect to begin our audit procedures in March 2016, and issue our report on or prior to January 2017.

We estimate that the fee for our audit will be \$47,000. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Our fee is

Stafford Municipal School District
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based upon the complexity of the work to be performed and the tasks required. Payments are due in compliance with the Texas Local Government Code.

The audit documentation for this engagement is the property of Weaver and Tidwell, L.L.P. and constitutes confidential information. However, we may be requested to make certain audit documentation available to regulators and federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Weaver and Tidwell, L.L.P.'s personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

It is expected that prior to the conclusion of the engagement, sections of the Data Collection Form will be completed by our firm. The sections that we will complete summarize our audit findings by federal grant or contract. Management is responsible to submit the reporting package (defined as including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. The instructions to the Data Collection Form require that the reporting package be an unlocked, unencrypted, text searchable portable document file (PDF) or else it will be rejected by the Federal Audit Clearinghouse. We will be available to assist management in creating the PDF if needed.

We will coordinate with you the electronic submission and certification upon the reporting package completion. If applicable, we will provide copies of our report for you to include with the reporting package if there is a need to submit the package to pass-through entities.

The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of our reports or nine months after the end of the audit period.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm for your consideration and files.

Stafford Municipal School District
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February 1, 2016

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Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements and compliance over major federal award programs, as applicable, including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Yours truly,

Debbie Kirkham Young, CPA

WEAVER AND TIDWELL, L.L.P.

Conroe, Texas

RESPONSE:

This letter correctly sets forth the understanding.

Acknowledged and agreed on behalf of Stafford Municipal School District by:

Signature: _____

Title: Stafford MSD Board President

Date: 3/21/2016



System Review Report

October 4, 2013

To the Partners of Weaver and Tidwell, L.L.P.
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Weaver and Tidwell, L.L.P. (the firm) applicable to non-SEC issuers in effect for the year ended May 31, 2013. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards*; audits of employee benefit plans, audits performed under FDICIA, and examinations of service organizations (Service Organizations Control (SOC) 1 and 2 engagements).

In our opinion, the system of quality control for the accounting and auditing practice of Weaver and Tidwell, L.L.P. applicable to non-SEC issuers in effect for the year ended May 31, 2013, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Weaver and Tidwell, L.L.P. has received a peer review rating of *pass*.

Eide Bailly LLP

www.eidebailly.com

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Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: IX. C.

SUBJECT: Consider approval of RFP# 2016-0003 for electricity supply and associated services to vendor as presented and related actions.

SECTION: Action

E.C. Member(s): George Daniel Flores, RTSBA, Chief Financial Officer

Prepared by: George Daniel Flores, RTSBA, Chief Financial Officer

Presenter(s): George Daniel Flores, RTSBA, Chief Financial Officer

Summary: Texas Education Code 44.031 states that we need to bid for purchases totaling over \$50,000 in a 12-month period on a category or commodity.

Recommendation: Consider awarding RFP# 2016-0003 for electricity supply and associated services to selected vendor.

Rationale: State law requires that school districts procure services and goods through any of the nine methods of procurement allowable by the Texas State Law, Texas Education Code §44.031 (a). The administration has determined that the selected vendor provides the best value to SMSD.

Background: The Administration utilized the bid process to ensure fair and equitable options for SMSD. The recommended award period may be up to 60 months, from May 1, 2016 to April 30, 2021.

Supporting Documentation: Matrix for RFP# 2016-0003

Legal Review: N/A

Board Policy Reference: Board Policy CDC

Budget Impact: **Source:** All funds

Strategic Plan Reference: Strategy 5: Supplement existing school funding by developing and fostering a financially supportive relationship with the SMSD business community while using creative approaches to research alternative funding sources to accomplish the mission and objectives.

Recommended Motion: I move to approve the RFP# 2016-0003 for electricity supply and associated services to vendor as presented and related actions.

MOTION: _____ SECOND: _____ VOTE: _____

**MATRIX OF PROPOSAL FOR
Electricity Supplies and Associated Services
RFP# 2016-0003**

Award Period: Award Date Range of May 1, 2016 to (max period) April 30, 2021

Criteria that will be Taken Into Consideration	Vendor #1 TXU	Vendor #2 CONSTELLATION	Vendor #3 DIRECT ENERGY	Vendor #4 RELIANT
1. Overall Price	60	54	56	58
2. Term Price				
48 months	5	3	2	4
60 months	5	3	2	4
3. REP relationship with the District	5	4	4	4
4. Business History	5	5	5	5
5. Local office accessibility	5	5	5	5
6. Added Valued Services				
Green Initiatives	5	3	5	4
Energy Efficiency Rebates	5	0	0	0
7. Energy Education and Community Involvement	5	4	5	4
Total Evaluation Score	100	81	84	88
Vendor Ranking	1	4	3	2
Energy Rate (per kWh)				



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: IX.D.

SUBJECT: Consider approval of 2016-17 School calendar as presented and related actions.

SECTION: Action

E.C. Member: Suzanne Heinrich, Interim Chief Academic Officer

Prepared by: Suzanne Heinrich, Interim Chief Academic Officer

Presenter: Suzanne Heinrich, Interim Chief Academic Officer

Recommendation: The administration recommends approval of the 2016-17 School calendar Option A.

Summary: The School Board Regular Meeting calendar is approved in advance to facilitate planning for the Board, staff, and community.

Rationale: An approved school calendar provides a timeline for planning academic instruction.

Background: The Stafford Municipal School District develops the school calendar in advance to facilitate planning for the students, parents, community and staff. The guiding principles and goals for developing the 2016-2017 calendar are based on what is best instructionally for students and staff. In addition, SMSD takes into account community and staff considerations and preferences. Two calendars were originally drafted. A survey was developed to gather staff and community input on the options. The results of the survey are attached.

Supporting Documentation: 2016-17 SMSD School Year calendar

Legal Review: None

Board Policy Reference: BE

Budget Impact: \$-0-

Source: N/A

Strategic Plan Reference: Strategy 1: Develop and implement a program that will address college and career readiness.
Strategy 3: Energize and integrate all aspects of our diverse community, businesses and parents into full support and implementation of the mission and objectives.

Recommended Motion: I move to approve the SMSD 2016-17 School calendar as presented.

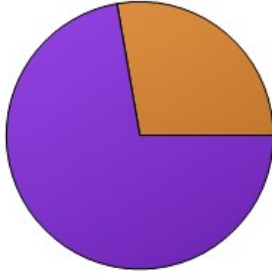
MOTION: _____ SECOND: _____ VOTE: _____

Summary Report

All

February 18, 2016 2:08 PM

Please select your preference for the 2016-17 Instructional Calendar, by voting on Calendar Option A or Calendar Option B.: 2016-17 Instructional Calendar



	Count	Percentage
Calendar Option A	125	72.25%
Calendar Option B	48	27.75%
Total	173	100%



STAFFORD MSD 2016-2017 INSTRUCTIONAL CALENDAR - Option A

JULY 2016

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST 2016

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER 2016

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER 2016

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER 2016

S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER 2016

S	M	T	W	T	F	S
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

JANUARY 2017

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22	23	24	25	26	27	28
29	30	31				

FEBRUARY 2017

S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH 2017

S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL 2017

S	M	T	W	T	F	S
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY 2017

S	M	T	W	T	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE 2017

S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

IMPORTANT DATES

July 4	Independence Day Holiday
August 9-10	New Teachers to SMSD
August 11 - 19	Staff Development/Work Day
August 22	First Day of School
Sept. 5	Labor Day Holiday
Sept. 23	Fort Bend County Fair Day Holiday
Oct. 6	Early Dismissal: Prim, Elem & Int. School
Oct. 10	Student Holiday/Staff Development Day
Nov. 21 - 25	Thanksgiving Holiday
Dec. 15	Early Dismissal: Middle & High School
Dec. 16	Early Dismissal: All Schools
Dec. 19 - 30	Christmas Break
January 2	Student Holiday/SD Flex Day
January 3	Student Holiday/Work Day
January 4	Students Return for 2nd Semester
Jan 16	Martin Luther King Jr. Holiday
Feb 20	President's Day Holiday/SD Flex Day
TBD	Early Dismissal: Prim, Elem & Int. School (UIL)
March 13 - 17	Spring Break
Apr 14	Good Friday Holiday
May 29	Memorial Day Holiday
May 31	Early Dismissal: Middle & High School
June 1	Last Day of School & District Early Dismissal
June 2	Teacher Workday/High School Graduation
	New Teacher Training
	Board Meeting
	Staff Development Day
	Student Holiday/Staff Development Day
	Early Dismissal: All Schools
	First Day of School
	Early Dismissal: Prim/Elem/Int. Schools-12:15 PM
	Early Dismissal: Middle/High Schools-11:50 AM
	Teacher Workday/HS Graduation
	Holiday - Student/Staff

GRADING PERIODS (176 Instructional Days)

1st Semester (78 days)	2nd Semester (98 days)
Aug 22-Sep 30 (28)	Jan 4-Feb 17 (32)
Oct 3-Nov 4 (25)	Feb 21-Apr 13 (33)
Nov 7-Dec 16 (25)	Apr 17-June 1 (33)
9 Professional Development Days, 3 Work Days	

CONTACT INFORMATION

Stafford Municipal School District		
1625 Staffordshire Rd, Stafford, TX 77477		
www.staffordmsd.org		
www.twitter.com/StaffordMSD		
Administration	281-261-9200	7:30am-4:30pm
Primary	281-261-9203	
Elementary	281-261-9229	
Intermediate	281-208-6100	
Middle	281-261-9215	
High	281-261-9239	



Stafford Municipal School District

School Board Agenda

March 8, 2016

AGENDA ITEM: X.

SUBJECT: Consent Agenda

SECTION: Consent

E.C. Members: Dr. Robert Bostic, Superintendent
Mr. George Daniel Flores, Chief Financial Officer

Prepared by: Dr. Robert Bostic, Superintendent
Mr. George Daniel Flores, Chief Financial Officer
Sonya Austin, Executive Assistant

Presenters: President Auturo Jackson, Dr. Robert Bostic, Mr. Daniel Flores

Recommendation: It is recommended that the Board approve the Consent Agenda as presented.

Summary: The Consent Agenda includes items that are customary in nature.

Rationale: Consent Agenda items are customary and occur on a regular schedule.

Background:

- A. Statement of Bills
- B. Financial Statements
- C. Vendor List
- D. Payments over \$50,000
- E. Payroll Expenditures
- F. Donations over \$5,000
- G. Surplus Property
- H. Consider certification of unopposed status for May 7, 2016 trustee general election

Supporting Documentation: Each consent item has an agenda item description and back-up information if pertinent.

Legal Review: Each consent item includes information as to legal review.

Board Policy Reference: Each consent item includes information concerning Board policies.

Budget Impact: Varies by item. **Source:** All Funds

Strategic Plan Reference: Varies by item

Recommended Motion: I move to approve the Consent Agenda as presented.

MOTION: _____ SECOND: _____ VOTE: _____



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: X.A.

SUBJECT: Consider approval of statements of bills and related actions.

SECTION: Consent

E. C. Member: George Daniel Flores, RTSBA, Chief Financial Officer

Prepared by: George Daniel Flores, RTSBA, Chief Financial Officer

Presenter: George Daniel Flores, RTSBA, Chief Financial Officer

Recommendation: To approve the statement of bills as presented and related actions.

Rationale: Approval of statement of bills is not a legally required action, but in order to be transparent with our expenditures to the Board and the community, this agenda item has been a usual and customary item on regular monthly agendas for years.

Background: Board approval of check registers, also called the statement of bills, is optional but SMSD continues to have them approved and post online in accordance with Title 19, Texas Administrative Code 109.1002(b)(2)(A). In addition, the approval and posting of the check register is one of the criteria used by the State Comptroller in assigning their Leadership Award status.

Supporting Documentation: Check Register for January, 2016

Legal Review: N/A

Board Policy Reference: N/A

Budget Impact: \$ 582,610.27

Source: All Funds

Strategic Plan Reference: Strategy 5: Supplement existing school funding by developing and fostering a financially supportive relationship with the SMSD business community while using creative approaches to research alternative funding sources to accomplish the mission and objectives.

Recommended Motion: I move to approve the statement of bills for January, 2016 as presented.

MOTION: _____ SECOND: _____ VOTE: _____



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: X. B.

SUBJECT: Consider approval of Financial Statements and related actions.

SECTION: Consent

E C Member: George Daniel Flores, RTSBA, Chief Financial Officer

Prepared by: George Daniel Flores, RTSBA, Chief Financial Officer

Presenter: George Daniel Flores, RTSBA, Chief Financial Officer

Recommendation: To approve the financial statements and related actions.

Summary: This agenda item is for the approval of financial statements.

Rationale: Financial statements provide information to the Board and community on the district's financial position.

Background: The approving of financial statements is optional, but SMSD continues to have them approved and post online. In addition, the approval and posting of the financial statements is one of the criteria used by the State Comptroller in assigning their Leadership Award status.

Supporting Documentation: Financial statements – January, 2016

Legal Review: N/A

Board Policy Reference: N/A

Budget Impact: \$ -0-

Source: All Funds

Strategic Plan Reference: Strategy 5: Supplement existing school funding by developing and fostering a financially supportive relationship with the SMSD business community while using creative approaches to research alternative funding sources to accomplish the mission and objectives.

Recommended Motion: I move to approve the financial statement for January 2016 as presented.

MOTION: _____ SECOND: _____ VOTE: _____

**STAFFORD MUNICIPAL SCHOOL DISTRICT
INTERIM BALANCE SHEET - GENERAL FUND
January 31, 2016**

Stafford Municipal School District
GENERAL FUND INTERIM BALANCE SHEET
January 31, 2016

ASSETS

Cash and Temporary Investments	\$ 15,081,324
Due from State	3,179
Current Year Taxes Receivable	786,322
Less: Allowance for Uncollectible Taxes	(6,267)
Due from Other Funds	(423,107)
Central Supply Inventory	(5,533)
Prepaid Rent	-
Prepaid Expenses	<u>4,278</u>

Total Assets: \$ 15,440,197

LIABILITIES

Accounts Payable	\$ 2,217,586
TAN Payable	-
Accrued Wages	779,346
Due to Other Funds	1,605,515
Due to State	(415)
Deferred Revenue	<u>620,424</u>

Total Liabilities: \$ 5,222,456

Fund Balance:

Beginning Fund Balance 8/31/15 unaudited	\$ 10,069,490
Revenues and Other Resources	11,320,438
Expenditures and Other Uses	<u>11,172,187</u>

Ending Fund Balance: \$ 10,217,741

Total Liabilities and Fund Balance: \$ 15,440,197

**STAFFORD MUNICIPAL SCHOOL DISTRICT
BUDGET SUMMARY-GENERAL FUND
January 31, 2016**

	<u>Amended Budget</u>	<u>Actual</u>	<u>Balance</u>	<u>Percent</u>
<u>REVENUES & OTHER RESOURCES</u>				
Revenues				
Tax Collections	\$ 22,751,146	\$ 9,087,518	\$ (13,663,628)	39.94%
Tuition & Fees	100,000	47,005	(52,995)	47.01%
Investment Earnings	4,000	4,747	747	118.68%
Rent	21,000	5,940	(15,060)	28.29%
Donations	-	-	-	0.00%
Miscellaneous Local Revenue	105,000	49,223	(55,777)	46.88%
Athletic Gate Receipts	45,000	47,954	2,954	106.57%
Total Local Revenues	23,026,146	9,242,387	(13,783,759)	40.14%
Foundation School Program	3,377,648	1,809,215	(1,568,433)	53.56%
Teacher Retirement On-Behalf	1,129,808	-	(1,129,808)	0.00%
Gasoline Tax Refund	5,000	-	(5,000)	0.00%
Total State Revenues	4,512,456	1,809,215	(2,703,241)	40.09%
Indirect Cost Revenue	325,000	-	(325,000)	0.00%
School Health & Related Services	225,000	224,029	(971)	99.57%
Miscellaneous Federal Revenue	115,000	44,807	(70,193)	38.96%
Total Federal Revenues	665,000	268,836	(396,164)	40.43%
Total Revenues:	\$ 28,203,602	\$ 11,320,438	\$ (16,883,164)	40.14%
Other Resources				
Other Resources	-	-	-	
Transfers In	-	-	-	
Total Revenues & Other Resources:	\$ 28,203,602	\$ 11,320,438	\$ (16,883,164)	40.14%
<u>EXPENDITURES & OTHER USES</u>				
Expenditures				
11 Instruction	\$ 15,319,776	\$ 6,078,273	\$ 9,241,503	39.68%
12 Instructional Resources & Media	227,543	119,382	108,161	52.47%
13 Staff Development	451,521	83,575	367,946	18.51%
21 Instructional Administration	673,348	236,751	436,597	35.16%
23 School Administration	2,048,490	791,772	1,256,718	38.65%
31 Guidance and Counseling	727,617	298,496	429,121	41.02%
33 Health Services	316,028	103,462	212,566	32.74%
34 Student Transportation	845,976	281,445	564,531	33.27%
35 Food Services	-	-	-	0.00%
36 Co-Curricular Activities	848,085	612,585	235,500	72.23%
41 General Administration	1,658,662	521,782	1,136,880	31.46%
51 Plant Maintenance and Operations	3,604,269	1,436,022	2,168,247	39.84%
52 Security	190,250	100,268	89,982	52.70%
53 Technology	881,862	366,067	515,795	41.51%
61 Community Service	1,175	283	892	0.00%
71 Debt Service	20,000	13,455	6,545	67.27%
81 Capital Outlay	150,000	26,417	123,583	0.00%
91 Contracted Instructional Services Between Public Schools	-	-	-	0.00%
93 Payments to Fiscal Agents	34,000	7,646	26,354	22.49%
95 Payments to JJAEP	25,000	-	25,000	0.00%
99 Payments to Tax Office	180,000	94,506	85,495	52.50%
Total Expenditures:	\$ 28,203,602	\$ 11,172,187	\$ 17,031,415	39.61%
Other Resources (Uses)				
Other Resources	-	-	-	
Other Uses	-	-	-	
Excess (Deficiency) Revenues and Other Resources Over (Under) Expenditures and Other Uses	\$ -	\$ 148,251		

**STAFFORD MUNICIPAL SCHOOL DISTRICT
BUDGET SUMMARY-FOOD SERVICE FUND
January 31, 2016**

**Stafford Municipal School District
FOOD SERVICE FUND (240)
BUDGET REPORT
January 31, 2016**

	<u>Budget</u>	<u>Actual</u>	<u>Balance</u>	<u>Percent</u>
<u>REVENUES & OTHER RESOURCES</u>				
Revenues				
Food Service Meals, Catering Services, & Interest	\$ 522,530	\$ 268,457	\$ (254,073)	51.38%
Total Local Revenues	<u>522,530</u>	<u>268,457</u>	<u>(254,073)</u>	<u>51.38%</u>
Miscellaneous State Revenues	12,000	33,904	21,904	282.54%
Teacher Retirement On-Behalf	55,397	-	(55,397)	0.00%
Total State Revenues	<u>67,397</u>	<u>33,904</u>	<u>(33,493)</u>	<u>50.31%</u>
School Breakfast Program	485,784	141,311	(344,473)	29.09%
National School Lunch Program	1,082,483	426,501	(655,982)	39.40%
USDA Commodities	123,952	-	(123,952)	0.00%
Total Federal Revenues	<u>1,692,219</u>	<u>567,812</u>	<u>(1,124,407)</u>	<u>33.55%</u>
Total Revenues:	\$ 2,282,146	\$ 870,173	\$ (1,411,973)	38.13%
Other Resources				
Transfers In	-	-	-	
Total Revenues & Other Resources:	\$ 2,282,146	\$ 870,173	\$ (1,411,973)	38.13%
<u>EXPENDITURES & OTHER USES</u>				
Expenditures				
Food Service	\$ 2,127,146	\$ 851,207	\$ 1,275,939	40.02%
Plant Maintenance & Operations	155,000	-	155,000	0.00%
Total Expenditures:	\$ 2,282,146	\$ 851,207	\$ 1,430,939	37.30%
Other Uses				
Transfers Out	-	-	-	
Total Expenditures and Other Uses:	\$ 2,282,146	\$ 851,207	\$ 1,430,939	37.30%
Excess (Deficiency) Revenues and Other Resources				
Over (Under) Expenditures and Other Uses	\$ -	\$ 18,966		
Fund Balance - September 1 (Beginning) Unaudited	418,560	418,560		
Fund Balance - (Ending)	\$ 418,560	\$ 437,526		

**STAFFORD MUNICIPAL SCHOOL DISTRICT
BUDGET SUMMARY-DEBT SERVICE FUND
January 31, 2016**

Stafford Municipal School District
DEBT SERVICE FUND (599)
BUDGET REPORT
January 31, 2016

	<u>Budget</u>	<u>Actual</u>	<u>Balance</u>	<u>Percent</u>
<u>REVENUES & OTHER RESOURCES</u>				
Revenues				
Tax Collections	\$ 4,159,723	\$ 3,010,320	\$ (1,149,403)	72.37%
Investment earnings	1,000	1,248	\$ 248	124.80%
Total Local Revenues	<u>4,160,723</u>	<u>3,011,568</u>	<u>(1,149,155)</u>	<u>72.38%</u>
Total Revenues:	\$ 4,160,723	\$ 3,011,568	\$ (1,149,155)	72.38%
Other Resources				
Bond Proceeds, Premium, & Prepaid Interest	-	-	-	
Total Revenues & Other Resources:	<u>\$ 4,160,723</u>	<u>\$ 3,011,568</u>	<u>\$ (1,149,155)</u>	<u>72.38%</u>
<u>EXPENDITURES & OTHER USES</u>				
Expenditures				
Debt Service	\$ 4,242,151	\$ 750	\$ 4,241,401	0.02%
Total Expenditures:	<u>\$ 4,242,151</u>	<u>\$ 750</u>	<u>\$ 4,241,401</u>	<u>0.02%</u>
Other Uses				
Bond Refunding and Costs of Issuance	-	-	-	
Total Expenditures and Other Uses:	<u>\$ 4,242,151</u>	<u>\$ 750</u>	<u>\$ 4,241,401</u>	<u>0.02%</u>
Excess (Deficiency) Revenues and Other Resources				
Over (Under) Expenditures and Other Uses	\$ (81,428)	\$ 3,010,818		
Fund Balance - September 1 (Beginning) Unaudited	1,528,297	1,400,372		
Fund Balance - (Ending)	<u>\$ 1,446,869</u>	<u>\$ 4,411,190</u>		



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: X.C.

SUBJECT: Consider approval of vendor list and related actions.

SECTION: Consent

E. C. Member: George Daniel Flores, RTSBA, Chief Financial Officer

Prepared by: George Daniel Flores, RTSBA, Chief Financial Officer

Presenter: George Daniel Flores, RTSBA, Chief Financial Officer

Recommendation: To approve the awarded vendor list and new vendors as presented and related actions.

Rationale: This is not required by policy, but the business office has traditionally provided the board with a list of new vendors used the preceding month. This is another example of a transparent operation.

Background: The awarded vendors list is a comprehensive list of vendors that have goods and/or services in a category that is subject to State bid law based on our current expenditure levels in that category. For categories that are not subject to bid law, campuses and departments can use a reputable vendor of their choice.

Supporting Documentation: Awarded Vendor List

Legal Review: N/A

Board Policy Reference: Board Policy CDC

Budget Impact: \$-0-

Source: N/A

Strategic Plan Reference: Strategy 5: Supplement existing school funding by developing and fostering a financially supportive relationship with the SMSD business community while using creative approaches to research alternative funding sources to accomplish the mission and objectives.

Recommended Motion: I move to approve the vendor list as presented.

MOTION: _____ SECOND: _____ VOTE: _____



Stafford Municipal School District
Approved Awarded Vendor List 2015-2016



Company Name	Category	Proposal # or Cooperative Name	Flat Rate Discount %	Corporate/Branch Office/Store	Expiration Date	Bid Notes
4Imprint	General Supplies	RFP# 2015-0005		Oshkosh, WI	8/31/16	
4Imprint	Fundraising Supplies	RFP# 2015-0006	10%	Oshkosh, WI	8/31/16	10%
A Bargas & Associates	School, Office, Science & Library Furniture	Buyboard		San Antonio, TX	3/31/16	Free shipping
A2Z Educational Supplies	Science Equip., Furniture, Instr. Supplies, Art, E	ESC 5 Cooperative		Humble, TX	11/30/16	5%, Reference 20141005 when ordering
A-Athletic & Medical Supply Co., Inc.	First Aid Supplies and Equipment	Buyboard		Houston, TX	5/31/17	
Abbot Ipco Inc/The Poinsettia People	Educational Activities & Supplies	ESC 7 Cooperative		Dallas, TX	8/20/16	
ABDO Publishing Company	Library Books & Supplies	ESC 7 Cooperative		Minneapolis, MN	6/10/16	
ABDO Publishing Company	General Supplies	RFP# 2015-0005		Minneapolis, MN	8/31/16	
Ablenet	Special Education Supplies	ESC 7 Cooperative		Roseville, MN	10/20/16	SPE415
Abrams Learning Trends	Instructional Catalog	ESC 7 Cooperative		Austin, TX	12/15/16	
Academic Superstore	Instructional materials, classroom teaching sup	Buyboard		Austin, TX	10/31/18	
ACE Educational Supplies, Inc	Instructional Catalog	ESC 7 Cooperative		Davie, FL	12/15/16	
ACE Educational Supplies, Inc	Special Education Supplies	RFP# 2015-0002		Davie, FL	8/31/16	33% orders over \$50 after discount
ACE Educational Supplies, Inc	General Supplies, Furniture	RFP# 2015-0005		Davie, FL	8/31/16	33% on all catalog orders
Ace Mart	Food Service Equipment and Supplies	Buyboard		Houston, TX	10/31/16	Free freight
Acuity Specialty dba Zep Sales	Fleet Washing Products	TCPN		Atlanta, GA	9/30/17	
AD Graphics	Instructional Catalog	ESC 7 Cooperative		Warwick, RI	12/15/16	
Advanced Graphics	Audio Visual Equipment & Supplies	ESC 7 Cooperative		Katy, TX	2/19/16	
Advanced Graphics	Vocational Equipment & Supplies	ESC 7 Cooperative		Katy, TX	8/20/16	
Advantage Office Products	General Office Supplies & Furniture	ESC 7 Cooperative		Killeen, TX	4/16/16	
Advantage Office Products	Office and School Supplies	TIPS/TAPS		Killeen, TX	6/28/18	
Adventures in Learning-El Paso	General Supplies	ESC 20 Cooperative		El Paso, TX	4/30/16	
AFP Industries	Graphing Calculators	ESC 20 Cooperative		South Miami, FL	4/30/16	
AFP Industries, Inc.	Technology Supplies	RFP# 2015-0009		Miami, FL	8/31/16	12%-special conditions
Air Filters, Inc.	HVAC Equipment, Supplies & Installation	Buyboard		Houston, TX	9/30/17	5% fuel surcharge on invoice



Stafford Municipal School District
Approved Awarded Vendor List 2015-2016



Company Name	Category	Proposal # or Cooperative Name	Flat Rate Discount %	Corporate/Branch Office/Store	Expiration Date	Bid Notes
Airgas Refrigerants, Inc	Vehicle Parts & Supplies	RFP# 2016-0001	25%	Long Island, NY	8/31/17	Free delivery.
Alamo Iron Works	Buiding Maintenance, Repairs, Operations Sup	Buyboard		San Antonio, TX	5/31/16	
Alamo Iron Works	First Aid Supplies and Equipment	Buyboard		San Antonio, TX	5/31/17	
Alert Services	First Aid Supplies and Equipment	Buyboard		San Marcos, TX	5/31/17	
ALJUCAR, LLC dba One Foot in Fron	Fundraising Supplies	RFP# 2015-0006		Missouri City, TX	8/31/16	
Allsteel	Furniture & Installation	TCPN		Houston, TX	4/30/18	
Already Gear	Awards, Trophies and Personal Recognitions	Buyboard		Dallas, TX	6/30/16	
Al's Formal Wear	Uniforms-Band, Dance, Performance, Work/Uni	Buyboard		Houston, TX	5/31/16	
Aluminum Athletic Equipment Co	Athletic, PE, Gym Supplies, Equipment	Buyboard		Royersford, TX	3/31/16	Reference #101287 on all orders
AMC Music, LLC	Musical Instruments, Equipment, Supplies and	ESC 5 Cooperative		Houston, TX	11/30/16	Call for pricing and s/h
American Eagle Company INC dba Teachers Discovery	Educational Activities & Supplies	ESC 7 Cooperative		Aubourn Hills, MI	12/15/16	
Andersons	Awards, Trophies and Personal Recognitions	Buyboard		Minneapolis, MN	6/30/16	
Apple, Inc	Computers	DIR		Sugar Land, TX	2/8/17	DIR-SDD-2068
Apple, Inc.	Electronics-Apple Products	Sole Source		Sugar Land, TX	1/31/17	
Arbor Scientific	Scientific Laboratory Equipment	Choice Partners		Ann Arbor, MI	9/15/16	
Artcobell	Furniture & Installation	TCPN		Temple, TX	4/30/18	
Asel Art Supply	Instructional Catalog	ESC 7 Cooperative		Dallas, TX	12/15/16	
Assessment Services, INC	Instructional Catalog, Sci Supp, PE Equip.	ESC 7 Cooperative		Sugar Land, TX	12/15/16	
Athletes World	Awards, Trophies and Personal Recognitions	Buyboard		San Angelo, TX	6/30/16	
Audio Visual Aids	Audio Visual Equipment & Supplies	Buyboard		San Antonio, TX	4/30/16	
Audio Visual Aids	Technology Solutions	TCPN		San Antonio, TX	10/31/16	
Authentic Promotions	Awards, Trophies and Personal Recognitions	Buyboard		Carmichael, CA	6/30/16	
Automated Business Systems, Inc	Office Supplies & Equipment	Buyboard		Houston, TX	4/30/17	chris@abservices.com
AVES Audio Visual Systems, Inc	Audio Visual Equipment & Supplies	Buyboard		Sugar Land, TX	4/30/18	
AVES Audio Visual, Inc.	Technology Supplies	RFP# 2015-0009	10-75%	Sugar Land, TX	8/31/16	Call for quote 281-295-1300
AVX Northwest, Inc. dba Athletic Sound	Athletic Sound	Sole Source		Montesano, WA	1/14/17	



Stafford Municipal School District
Approved Awarded Vendor List 2015-2016



Company Name	Category	Proposal # or Cooperative Name	Flat Rate Discount %	Corporate/Branch Office/Store	Expiration Date	Bid Notes
Azteca Designs, Inc	Buiding Maintenance, Repairs, Operations Sup	Buyboard		San Antonio, TX	5/31/16	
B & H Photo & Electronics Corp	Audio Visual Equipment & Supplies	Buyboard		New York, NY	4/30/18	
B&H Photo & Electronics Corp.	General Supplies	RFP# 2015-0005	1%	New York, NY	8/31/16	
Balance Sporting Goods	Athletic, PE, Gym Supplies, Equip., Heavy Duty E	Buyboard		Meadowlakes, TX	3/31/16	
Balfour Company	Award Jackets, Screen Printing & Embroidery	Choice Partners		Houston, TX	8/17/16	
Balfour Company	Graduation, Yearbook & Commemorative	Choice Partners		Houston, TX	4/14/16	
Ballard & Tight Publishers	Instructional Catalog	ESC 7 Cooperative		Brea, CA	12/15/16	
Band Shoppe	Uniforms: Athletic, Band, Performance, Institutio	ESC 7 Cooperative		Cynthiana, IN	8/20/16	
Band Shoppe	Musical Instruments/Services, Equip. & Supplies	ESC7		Cynthiana, IN	6/10/16	
Barcelona Sporting Goods	Extra-Curricular, Athletic and Physical Educatio	TCPN		Houston, TX	6/30/17	
Barcelona Sporting Goods	Athletic, PE, Gym Supplies, Equipment	Buyboard		Plano, TX	3/31/16	
Barefoot Athletics	Awards, Trophies and Personal Recognitions	Buyboard		Stephenville, TX	6/30/16	
Barnes and Noble Booksellers	Library Books, Used Textbooks, & Other Books	BuyBoard		Houston, TX	5/31/17	Call Johnny Rovelie 713-783-1220
Barnes and Noble Booksellers	Textbooks & Library Books	Choice Partners		Houston, TX	7/20/16	
Bayside Printing Company, Inc	High Quality Printing, Copying and Related Item	Choice Partners		Houston, TX	2/27/17	
Benchmark Education Company	Library Books and Supplies	ESC 7 Cooperative		West Nyack, NY	6/10/16	
Best Buy For Business	Audio Visual Equipment & Supplies	Buyboard		Richfield, MN	4/30/18	
BidSync	e-Procurement Solutions	PSA		American Fork, UT	7/14/16	
Bingswagner Glass	Buiding Maintenance, Repairs, Operations Sup	Buyboard		Webster, TX	5/31/16	
Bio Corporation	Science Equipment and Supplies	ESC 5 Cooperative		Alexandria, MN	11/30/16	Call for pricing and s/h
BJM Associates, Inc dba Blue Jungle	Fundraising Supplies	RFP# 2015-0006		Stafford, TX	8/31/16	5% discount on order >\$500
Blick Art Materials	Art Supplies	Choice Partners		Galesburg, IL	3/31/16	
Blue Bell Creameries	Food and Non-Food Items	Choice Partners		Brenham, TX	7/31/16	Pricing per bid tabulation
Blue Moose Tees	Athletic, PE, Gym Supplies, Equipment	Buyboard		Arlington, TX	3/31/16	
BMI Educational Services	Library Books & Supplies	ESC 7 Cooperative		Dayton, NJ	6/10/16	
Books-A-Million / Joe Muggs Café	Instructional Catalog	ESC 7 Cooperative		Longview, TX	12/15/16	
Borden Milk	Food and Non-Food Items	Choice Partners		Conroe, TX	7/31/16	Pricing per bid tabulation
Bosworth Paper Supply	Office Supplies	Choice Partners		Houston, TX	6/16/16	



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Company Name	Category	Proposal # or Cooperative Name	Flat Rate Discount %	Corporate/Branch Office/Store	Expiration Date	Bid Notes
Bosworth Paper Supply	Paper	Choice Partners		Houston, TX	3/31/16	
Bound to Stay Bound Books, Inc	Library Books, Used Books and Other	Buyboard		Jacksonville, IL	5/31/17	
Brentwood Marketing	Awards, Trophies and Personal Recognitions	Buyboard		Spring, TX	6/30/16	
Brodart Company	Classroom Supplies and Equipment	Buyboard		McElhattan, PA	10/31/18	Delivers in 10 days
Brook Mays Music/H&H Music	Musical Instruments, Equipment, Supplies & Re	Buyboard		Houston, TX	8/31/17	
Brooks Duplicator Company	Classroom Supplies and Equipment	Buyboard		Houston, TX	10/31/18	
Brookside Equipment Sales, Inc.	Grounds Equip., Parts, & Supplies	Buyboard		Houston, TX	5/31/17	Freight is added to invoice
BSN Sports	Athletic Supplies, Awards & Equipment	RFP# 2015-0007		Dallas, TX	8/31/16	10% discount with exceptions. \$50 minimum order
BSN Sports/Collegiate Pacific	Athletic, PE, Gym Supplies, Equipment	Buyboard		Dallas, TX	3/31/16	Free shipping
Buck Terrell Athletics	Athletic, PE, Gym Supplies, Equipment	Buyboard		Houston, TX	3/31/16	Free Shipping
Buckeye Cleaning Center	Custodial Supplies & Equipment	Buyboard		Houston, TX	8/30/18	Free shipping
Buffalo Specialties	General Supplies	RFP# 2015-0005		Houston, TX	8/31/16	
Buffalo Specialties	Fundraising Supplies	RFP# 2015-0006		Houston, TX	8/31/16	20% off 2015 Imprintable Apparel and Accessories Catalog and 25% off Promotional Products Catalog
Buffalo Specialties, Inc	Athletic Supplies, Awards & Equipment	RFP# 2015-0007	20%	Houston, TX	8/31/16	Minimum order is 12 pieces
Buffalo Specialties, Inc.	Band Supplies	RFP# 2015-0008		Houston, TX	8/31/16	20% 2015 Imprintable Apparel & Accessories. Minimum order is 12 pieces. Decorating pricing, shipping and handling charges additional.
Burton Companies Vaughn Interest, Inc	Buiding Maintenance, Repairs, Operations Sup	Buyboard		Weslaco, TX	5/31/16	
Butler Business	Art, Classroom Supplies and Paper	Choice Partners		Houston, TX	3/31/16	
Butler Business Products	Office Supplies	Choice Partners		Houston, TX	3/31/16	
C Link Corporation	Electrical Cables and wires (not electronic)	DIR		Pearland, TX	9/13/16	DIR-SDD-1898 Call for quotes 281-997-9111 D. Fore



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Company Name	Category	Proposal # or Cooperative Name	Flat Rate Discount %	Corporate/Branch Office/Store	Expiration Date	Bid Notes
Cadan Technologies	Special Education Supplies	RFP# 2015-0002		Eagan, MN	8/31/16	13% 2014 Assistive Technologies Catalog
Caldwell Country Chevrolet	Vehicles & Heavy Duty Trucks & Options	Buyboard		Caldwell, TX	11/30/16	
Cannon Sports, Inc	Athletic, PE, Gym Supplies, Equipment	Buyboard		Dallas, TX	3/31/16	
Capstone	Library Books & Supplies	ESC 7 Cooperative		Mankato, MN	6/10/16	
Capstone Classroom	Instructional Catalog	ESC 7 Cooperative		Mankato, MN	12/15/16	
Cardiac Science Corporation	AED, accessories, replacement parts	PSA		Waukesha, WI	10/8/16	PSA Contract# 09-100
Cardinal's Sport Center	Athletic, PE, Gym Supplies, Equip	Buyboard		Lubbock, TX	3/31/16	
Carlex	Educational Supplies	ESC 7 Cooperative		Venore, TN	8/20/16	
Carolina Biological Supply Co	Classroom Supplies and Equipment	Buyboard		Burlington, NC	10/31/18	
Carrier Corporation	HVAC Equipment, Supplies & Installation	Buyboard		Houston, TX	9/30/17	
Carrier Enterprises, LLC	Buiding Maintenance, Repairs, Operations Sup	Buyboard		Houston, TX	5/31/16	
CAS Companies LP	Comprehensive HVAC Solutions & Services	TIPS/TAPS		Missouri City, TX	3/26/16	
CAS Companies LP	Job Order Contract	TIPS/TAPS		Missouri City, TX	1/20/19	Call for pricing and s/h
Cascio Interstate Music, Inc dba Inter	Band Supplies	RFP# 2015-0008		New Berlin, WI	8/31/16	Reference StaffordMSD14195cat_051515TX on all Purchase Orders. Free shipping on orders totalling \$100 or more.
Castro Roofing of Texas	Roofing	TIPS/TAPS		Dallas, TX	4/28/16	
CDI Computer Dealers INC	Technology, Equipment, Software, Supplies and	Buyboard		Markham, ON	12/31/18	
CDW-G	Computers, Components, Peripherals, Software	TIPS/TAPS		Dallas, TX	6/28/18	
CDW-G	Software	TIPS/TAPS		Dallas, TX	6/26/18	http://www.cdwg.com/tips-taps
CDWG	Technology Solutions	TCPN		Dallas, TX	10/31/16	R5106
CED Houston	Buiding Maintenance, Repairs, Operations Sup	Buyboard		Houston, TX	5/31/16	
Cengage Learning, Inc	Instructional Supplies	ESC 20 Cooperative		Mason, OH	10/31/16	
Cengage Learning, INC	Library Books & Supplies	ESC 7 Cooperative		Mason, OH	6/10/16	
Centerline Supply, LTD	Highway Safety & Traffic Control Products	Buyboard		Grand Praire, TX	5/31/17	
Central Programs Inc. dba Gumdrop B	General Supplies	RFP# 2015-0005		Bethany, MO	8/31/16	
Chalk's Truck Parts	School Buses, All Options and Parts	Buyboard		Houston, TX	9/30/17	Delivers in 10 days



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Company Name	Category	Proposal # or Cooperative Name	Flat Rate Discount %	Corporate/Branch Office/Store	Expiration Date	Bid Notes
Chapman Smidt Hardware	Building Materials, Supplies and/or Services	ESC 5 Cooperative		Houston, TX	4/30/16	
Charlton's Body Repair	Vehicle Parts and Supplies	RFP# 2016-0001		Stafford, TX	8/31/17	10% on OEM sheet metal parts
Children's Plus, Inc.	Library Books & Literature	TIPS/TAPS		Beecher, IL	12/19/17	
City of Stafford	Fuel	Interlocal		Stafford, TX	8/31/16	
CMC Network Solutions	Computer Hardware & Supp, Network Systems	TIPS/TAPS		Plano, TX	7/26/18	
Coast to Coast Computer Products, Inc	Technology Supplies	RFP# 2015-0009		Simi Valley, CA	8/31/16	15% off Diamond Series cartridges
Coastal Fundraising Concepts, Inc	Fundraising Supplies	RFP# 2015-0006		Houston, TX	8/31/16	30-50% discount based on program type and quantity ordered
Collins Music Center	Band Supplies	RFP# 2015-0008	0-50%	Richmond, TX	8/31/16	
Collins Music Center	Musical Instruments, Equipment, Supplies & Rep	Buyboard		El Campo, TX	8/31/17	
Collins Music Center	Band Instrument Repairs and Services	RFP# 2015-0004		Richmond, TX	8/31/16	
Complete Book & Media Supply, LLC	Special Education Supplies	RFP# 2015-0002		Cedar Park, TX	8/31/16	Free freight on orders >\$100
Complete Tablet Solutions / CTS	Computers	DIR		Austin, TX	2/8/17	
Constructive Playthings	Instructional Catalog	ESC 7 Cooperative		Houston, TX	12/15/16	
Contract Paper Group	Paper	ESC 5 Cooperative		Uniontown, OH	3/31/16	
Contrax Furnishings	Furniture (Classroom and Office)	TCPN		Sugar Land, TX	4/30/18	
Contrax Furnishings	Furniture Fixtures and Equipment-Phase 2	TCPN		Sugar Land, TX	4/30/18	TCPN Contract R4976
Cornish Medical	First Aid Supplies and Equipment	Buyboard		Houston, TX	5/31/17	
Corporate Incentives, Inc	Awards, Trophies and Personal Recognitions	Buyboard		Woodlands, TX	6/30/16	
Counter Trade Products	Technology Solutions	TCPN		Arvada, CO	10/31/16	
Crawford Electric Supply	Building Maintenance, Repairs, Operations Sup	Buyboard		San Antonio, TX	5/31/16	
Creative Risk Funding (School Comp)	Worker's Compensation Insurance	Interlocal		Plano, TX	9/31/16	
Creeside Internet Holdings LP dbaHomeroom Teacher	Classroom furniture & Supplies	ESC 7 Cooperative		Bullard, TX	6/10/16	
Curriculum Associates LLC	Instructional Catalog	ESC 7 Cooperative		N Billerica, MA	12/15/16	



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Company Name	Category	Proposal # or Cooperative Name	Flat Rate Discount %	Corporate/Branch Office/Store	Expiration Date	Bid Notes
Custom Sportswear, Inc	Athletic Supplies, Awards & Equipment	RFP# 2015-0007		Sewell, NJ	8/31/16	All inclusive pricing, free sample, free shipping and handling, free set-up and artwork. No minimum order requirement.
Custom Sportswear, Inc	Promotional and Related Items	Choice Partners		Sewell, NJ	10/17/16	
Custom Sportswear, Inc	Athletic Equip & Supplies	ESC 7 Cooperative		Sewell, NJ	4/16/16	
Custom Sportswear, Inc	Athletics, Band, Performance and Institutional S	ESC 7 Cooperative		Sewell, NJ	8/20/16	
Custom Sportswear, Inc	General Supplies	RFP# 2015-0005		Sewell, NJ	8/31/16	
Custom Sportswear, Inc	Fundraising Supplies	RFP# 2015-0006		Sewell, NJ	8/31/16	
Cynmar Corporation	Science Supplies	ESC 7 Cooperative		Carlinville, IL	12/15/16	
D&G Supplies	Industrial Equipment, Chemicals & Supplies	TIPS/TAPS		Burleson, TX	11/20/17	Contract No: 2112014
D&H Distributing Company	Classroom Supplies and Equipment	Buyboard		Harrisburg, PA	10/31/18	
D&H Distributing Company	Computers	DIR		Harrisburg, PA	2/8/17	
Daktronics	Electronic Signs, Scoreboards, Software & Serv	TCPN		Houston, TX	6/30/16	
Davidson Titles INC	Library Books & Supplies	ESC 7 Cooperative		Houston, TX	6/10/16	
Davis Publications	Instructional Materials	Buyboard		Worcester, MA	10/31/18	
DBS Texas	Athletic, PE, Gym Supplies, Equipment	Buyboard		Deer Park, TX	3/31/16	
DBS Texas	Uniforms-Band, Dance, Performance, Work/Uni	Buyboard		Deer Park, TX	6/30/16	
Dealers Electrical Supply	Buiding Maintenance, Repairs, Operations Sup	Buyboard		Waco, TX	5/31/16	
Deanan Gourmet Popcorn	Snacks, Beverages, A la carte	ESC 7 Cooperative		Converse, TX	4/16/16	Call for pricing & s/h
Deanan Products, Inc	Fundraising Supplies	RFP# 2015-0006		Wylie, TX	8/31/16	
Dell	Technology Supplies & Software	DIR		Dallas, TX	1/19/17	See IT Dept.
Dell Marketing, LP	Computers	DIR		Dallas, TX	2/8/17	
Demco	School, Office, Science & Library Furniture	Buyboard		Madison, WI	3/31/16	
Demco INC	Classroom Furn. & Library Books	ESC 7 Cooperative		Madison, WI	6/10/16	
Demco, Inc.	School, Office, Science, Library & Dormitory Fu	Buyboard		Madison, WI	3/31/16	
Demco, Inc.	General Supplies	ESC 20 Cooperative	7-15%	Madison, WI	4/30/16	
Demco, Inc.	Classroom and Teaching Aides	TIPS/TAPS		Madison, WI	11/22/18	



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Demco, Inc.	Furniture	TIPS/TAPS		Madison, WI	10/25/18	
Demco, Inc.	Office Supplies	TIPS/TAPS		Madison, WI	6/28/18	
DeMoulin Brothers & Company	Band Supplies	RFP# 2015-0008	5-25%	Greenville, IL	8/31/16	
DestinationLearn INC	Instructional Catalog	ESC 7 Cooperative		Bloomington, IN	12/15/16	
Dick Blick Company	Art Supplies	ESC 7 Cooperative		Galesburg, IL	12/15/16	Free shipping if > \$100
Different Roads to Learning	Special Education Supplies	RFP# 2015-0002		New York, NY	8/31/16	
Discount School Supply	Instructional Supplies	Buyboard		Monterey, CA	10/31/16	Free on stock items over \$79 after discount. Drop ship items 15% of product total.
Diversified Supply	Awards, Trophies and Personal Recognitions	Buyboard		Willow Park, TX	6/30/16	
DLB Educational Corp	Library Books & Supplies	ESC 7 Cooperative		White Oak, TX	6/10/16	
DLP Lamp Source	Technology Supplies	RFP# 2015-0009	10%	Poway, CA	8/31/16	Free UPS Ground shipping
DLP Lamp Source	General Supplies	RFP# 2015-0005	15%	Poway, CA	8/31/16	15%
DOCUmation	Multifunction Devices, Related Products, Services	PSA		Houston, TX	5/14/16	PSA Contract# 13-101
DunRite Playgrounds	Athletic, PE, Gym Supplies, Equipment	Buyboard		Richmond, TX	3/31/16	
DunRite Playgrounds	Parks, Recreation & Field Lighting Products	Buyboard		Richmond, TX	9/30/16	
DYMO / Mimio - A Newell Rubbermaid Company	Technology Solutions	TCPN		Cambridge, MA	10/31/16	
DynaStudy	Classroom Supplies and Equipment	Buyboard		Marble Falls, TX	10/31/18	
DynastyStudy INC	Special Education Supplies	ESC 7 Cooperative		Marble Falls, TX	10/20/16	
EAI Education	Classroom Supplies and Equipment	Buyboard		Oakland, NJ	10/31/18	
EAI Education	Educational Activities	ESC 7 Cooperative		Oakland, NJ	8/20/16	
EAI Education	Special Education Supplies	ESC 7 Cooperative		Oakland, NJ	10/20/16	
Early Childhood LLC dba Discount School Supply	Special Education Supplies	ESC 7 Cooperative		Monterey, CA	10/26/16	
East Texas Educational Supplies	Instructional Catalog	ESC 7 Cooperative		Longview, TX	12/15/16	
EBSCO Information Services	Library Books & Supplies	ESC 7 Cooperative		Birmingham, AL	6/10/16	
Ecolab, Inc	Janitorial Supplies, Equipment, Maintenance & Repairs	TCPN		St Paul, MN	2/28/17	



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Company Name	Category	Proposal # or Cooperative Name	Flat Rate Discount %	Corporate/Branch Office/Store	Expiration Date	Bid Notes
ECS Learning Systems	Bilingual/ESL Supplies	RFP# 2015-0003		Bulverde, TX	8/31/16	
ECS Learning Systems INC	Library Books, Used Textbooks, & Other Books	BuyBoard		Bulverde, TX	5/31/17	
ECS Learning Systems INC	Instructional Materials	ESC 7 Cooperative		Bulverde, TX	10/31/18	
Education 2000	Technology, Equipment, Software, Supplies and	Buyboard		Houston, TX	4/30/18	
Educational Products, Inc.	Classroom Supplies and Equipment	Buyboard		Houston, TX	10/31/18	Free shipping
Educators Depot	School, Office, Science & Library Furniture	Buyboard		Sugar Land, TX	3/31/16	Free shipping
Educators Depot	School, Office, Science, Library & Dormitory Fu	Buyboard		Sugar Land, TX	3/31/16	
Educators Depot	Educational Materials	Choice Partners		Sugar Land, TX	8/18/16	
Educators Depot	Furniture	Choice Partners		Sugar Land, TX	7/14/16	Call for Pricing & S/H
Educators Depot	Office Supplies	Choice Partners		Sugar Land, TX	3/31/16	
Educator's Depot	Athletic Supplies, Awards & Equipment	RFP# 2015-0007	10%	Sugar Land, TX	8/31/16	
Educators Depot INC	School, Office Science, Library and Dorm Furni	BuyBoard		Sugar Land, TX	3/31/16	
Educators Depot INC	Educational Activities	ESC 7 Cooperative		Sugar Land, TX	8/20/16	
Educators Depot INC	Special Education Supplies	ESC 7 Cooperative		Sugar Land, TX	10/20/16	
Educators Depot INC	Classroom Supplies and Equipment	Buyboard		Timnath, CO	10/31/18	
Educators Depot INC	Instructional Catalog	ESC 7 Cooperative		Timnath, CO	12/15/16	
Educators Depot INC	General Supplies	RFP# 2015-0005		Timnath, CO	8/31/16	15% 2014 Educator Outlet Catalog
eInstruction	Technology, Equipment, Software, Supplies and	Buyboard		Denton, TX	10/31/16	
eInstruction Corporation	Technology Solutions	TCPN		Scottsdale, AZ	10/31/16	
ElectroCoat	Buiding Maintenance, Repairs, Operations Sup	Buyboard		Houston, TX	5/31/16	
Encyclopedia Britannica, Inc	Library Books, Used Books and Other	Buyboard		Chicago, IL	5/31/17	
Engraving and More	Awards, Trophies and Personal Recognitions	Buyboard		Marfa, TX	6/30/16	
Ensystex	Building Maintenance & Safety Supply	ESC 7 Cooperative		Fayetteville, NC	2/19/16	
Escue & Associates	Library Books, Used Books and Other	Buyboard		Brookshire, TX	5/31/17	
EST Group	Professional Services	TIPS/TAPS		Arlington, TX	4/25/16	
EST Group, LLC	Technology, Equipment, Software, Supplies and	Buyboard		Arlington, TX	12/31/18	
ETA Hand2Mind	General Supplies	RFP# 2015-0005	15%	Vernon Hills, IL	8/31/16	



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Company Name	Category	Proposal # or Cooperative Name	Flat Rate Discount %	Corporate/Branch Office/Store	Expiration Date	Bid Notes
ETA Hand2Mind a Division of a Daigger & CO INC	Instructional Materials	Buyboard		Vernon Hills, IL	10/31/18	
ETA Hand2Mind a Division of a Daigger & CO INC	Library Books & Supplies	ESC 7 Cooperative		Vernon Hills, IL	6/10/16	
Facility Solutions Group	Parks & Recreation Equipment, Field Lighting P	Buyboard		Austin, TX	9/30/16	
FacilityDude.com	Building maintenance, Repair & operations	Buyboard		Cary, NC	11/30/18	
Fairway Supply, Inc	Buiding Maintenance, Repairs, Operations Sup	Buyboard		Houston, TX	5/31/16	
Fan Cloth, LLC	Athletic Awards, Equip., Clothing	ESC 7 Cooperative		Grand Praire, TX	4/16/16	
Fastenal	Maintenance Repair & Operations	TCPN		Winona, Minn	3/31/18	
Firetron	Security, Surveillance Systems & Installation	ESC 5 Cooperative		Stafford, TX	4/30/16	
First Financial Group of America	Sec 403 Third Partty Administrator	Interlocal		Abilene, TX		
First to the Finish	Physical Education/Recreational Sports, Equipr	ESC 7 Cooperative		Carlinville, IL	12/15/16	
First to the Finish	Uniforms: Athelic, Band, Performance	ESC 7 Cooperative		Carlinville, IL	8/20/16	
Fishburn Violin Shop	Musical Instruments, Equipment, Supplies and	Buyboard		Tomball, TX	8/31/17	
Fisher Science Education	Classroom furniture & Supplies	ESC 7 Cooperative		Hanover Park, IL	6/10/16	
Fitness Finders Inc	Instructional Catalog	ESC 7 Cooperative		Jackson, MI	12/15/16	
Flaghouse	Athletic, PE, Gym Supplies, Equipment	Buyboard		Hasbrouck Heights, NJ	3/31/16	Free shipping
Flatt Stationers, Inc.	Classroom furniture & Supplies	ESC 57Cooperative		Mexia, TX	6/10/16	
Flatt Stationers, Inc.	General Supplies	ESC 57Cooperative		Mexia, TX	4/16/16	
Flatt Stationers, Inc.	Paper	ESC 57Cooperative		Mexia, TX	6/30/16	Call for pricing and s/h
Flinn Scientific, Inc.	Classroom Supplies and Equipment	Buyboard		Batavia, IL	10/31/18	Free shipping
Follett Educational Services	Library Books, Used Books and Other	Buyboard		Woodridge, IL	5/31/17	
Follett School Solutions	Library Books & Supplies	ESC 7 Cooperative		Woodridge, IL	6/10/16	
Follett School Solutions, Inc	Special Education Supplies	RFP# 2015-0002		McHenry, IL	8/31/16	
Follett School Solutions, Inc	Bilingual/ESL Supplies	RFP# 2015-0003		McHenry, IL	8/31/16	
Ford Audio-Video	Stage Curtains & Lighting/Stage & Stadium Sou	Buyboard		Austin, TX	4/30/18	
Forestry Suppliers, Inc	Instructional Catalog	ESC 7 Cooperative		Jackson, MS	12/15/16	
Fort Bend Music Center	Band Supplies	RFP# 2015-0008	10-50%	Stafford, TX	8/31/16	



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Company Name	Category	Proposal # or Cooperative Name	Flat Rate Discount %	Corporate/Branch Office/Store	Expiration Date	Bid Notes
Fort Bend Music Center	Instrument, Equipment, Supplies and Repairs	Buyboard		Stafford, TX	8/31/17	
Fort Bend Music Center	Band Instrument Repairs and Services	RFP# 2015-0004		Stafford, TX	8/31/16	
Fort Bend Music Center	General Supplies	RFP# 2015-0005	10-50%	Stafford, TX	8/31/16	10-50% off MSRP
Frey Scientific	Science Supplies	ESC 7 Cooperative		Nashua, NH	12/15/16	
Frey Scientific	Educational Activities & Supplies	ESC 7 Cooperative		Nashua, NH	8/20/16	
Frog Publications	Special Education Supplies	ESC 7 Cooperative		San Antonio, FL	10/20/16	
Frog Street Press	Instructional Catalog	ESC 7 Cooperative		Grapevine, TX	12/15/16	
Frost National Bank	Depository Service	RFP# 2013-0004		Stafford, TX	8/31/17	
Gallopede International	Instructional Catalog	ESC 7 Cooperative		Peachtree City, GA	12/15/16	
Gandy Ink	Library Books & Supplies	ESC 20 Cooperative		San Angelo, TX	6/10/16	
Gareth Stevens Publishing	Library Books, Used Textbooks, & Other Books	Buyboard		New York, NY	5/31/17	
Gateway Printing & office Supplies, Inc	Special Education Supplies	RFP# 2015-0002	27%	Stafford, TX	8/31/16	
Gateway Printing & Office Supplies, Inc	General Supplies	RFP# 2015-0005		Stafford, TX	8/31/16	10-88% from Business Products 2015 catalog
Gateway Printing & Office Supplies, Inc	Fundraising Supplies	RFP# 2015-0006		Stafford, TX	8/31/16	10-88% discount of Spectrum 2015 Catalog. Free delivery.
Gateway Printing & Office Supplies, Inc	Bilingual/ESL Supplies	RFP# 2015-0003	27%	Stafford, TX	8/31/16	
Gilman Gear	Athletic, PE, Gym Supplies, Equipment	Buyboard		Gilman, CT	3/31/16	Call for pricing and s/h
Glazier Foods Company	Food and Non-Food Items	Choice Partners		Houston, TX	7/31/16	
Glen Products	Buiding Maintenance, Repairs, Operations Sup	Buyboard		Santa Ana, CA	5/31/16	
Global Asset	Technology, Equipment, Software, Supplies and	Buyboard		Carrollton, TX	12/31/18	
Gonzalez Office Products, Inc	Office Supplies	TCPN		Houston, TX	2/28/18	TCPN Contract R4942
Goodyear Tire & Rubber Company	Automotive Tires, Mounting	ESC 7 Cooperative		Tyler, TX	12/15/16	
Gopher Performance	Athletic, PE, Gym Supplies, Equipment	Buyboard		Owatonna, MN	3/31/16	Delivers in 45 days
GovConnection	Technology Solutions	TCPN		Merrimack, NH	10/31/16	
Grainger	Buiding Maintenance, Repairs, Operations Sup	Buyboard		Stafford, TX	5/31/16	Free shipping
Graphics Unlimited, Inc	Promotional Items	Choice Partners		Crosby, TX	10/17/16	



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Company Name	Category	Proposal # or Cooperative Name	Flat Rate Discount %	Corporate/Branch Office/Store	Expiration Date	Bid Notes
Greenwood Publishing dba Heinemann	Instructional Catalog	ESC 7 Cooperative		Portsmouth, NH	12/15/16	
GTM Sportswear	Athletic, PE, Gym Supplies, Equipment	Buyboard		Manhattan, KS	3/31/16	Free shipping
Guerra Publishing, Inc	Classroom Supplies and Equipment	Buyboard		Spring Branch, TX	10/31/18	
Gulf Coast Athletic Supply, Inc.	Athletic Trainer, Field House Equipment and Supplies	ESC 7 Cooperative		Sugar Land, TX	4/16/16	Call for shipping rates
Gulf Coast Paper Company	Custodial Supplies & Equipment	Buyboard		Clute, TX	8/31/18	Free shipping
Gulf Coast Paper Company	Office Supplies & Equipment	Buyboard		Clute, TX	10/31/18	Free shipping
Gumdrop Books	Library Books, Used Books and Other	Buyboard		Bethany, MO	5/31/17	Call for pricing & s/h
Gumdrop Books	Instructional Supplies	ESC 20 Cooperative		Bethany, MO	10/31/16	Call for pricing & s/h
H&H Music	Band Instrument Repairs and Services	RFP# 2015-0004		Katy, TX	8/31/16	
Hallmark Office Products	Office Supplies & Equipment	Choice Partners		Houston, TX	6/16/16	Call for pricing & s/h
Halo Branded Solutions, Inc	Athletic Supplies, Awards & Equipment	RFP# 2015-0007		Houston, TX	8/31/16	15% off Next Quantity Price
Halo Branded Solutions, Inc	Band Supplies	RFP# 2015-0008		Houston, TX	8/31/16	15% off Next Quantity Price
Halo Branded Solutions, Inc	Technology Supplies	RFP# 2015-0009		Houston, TX	8/31/16	15% off Next Quantity Price
Halo Branded Solutions, Inc	Maintenance Supplies	RFP# 2015-0010		Houston, TX	8/31/16	15% off Next Quantity Price
Harcourt Industries, Inc dba Harcourt	Fundraising Supplies	RFP# 2015-0006		Milroy, IN	8/31/16	
Harcourt Outlines Inc	General Supplies	RFP# 2015-0005		Milroy, IN	8/31/16	
Harcourt Outlines, Inc	Educational Activities	ESC 7 Cooperative		Milroy, IN	8/20/16	
Hayes Software Systems	Technology, Equipment, Software, Supplies and Services	Buyboard		Austin, TX	12/31/18	
Health Edco a Div of WRS Goup LTD	Instructional Catalog	ESC 7 Cooperative		Waco, TX	12/15/16	
HEB Grocery Company	General Supplies	ESC 20 Cooperative		Stafford, TX	4/30/16	In-store pricing
Heinemann	Special Education Teaching & Assessment Materials	ESC 5 Cooperative		Houston, TX	5/31/16	
Helfman Ford	Vehicle Parts and Supplies	RFP# 2016-0001		Stafford, TX	8/31/17	
Hellas Construction, Inc	Indoor/Outdoor & Sports Surface Flooring Products	Buyboard		Austin, TX	3/31/18	
Hendrick Long Publishing Co	Instructional Catalog	ESC 7 Cooperative		Houston, TX	12/15/16	
Heritage Food Service Equipment, Inc.	Food Service Equipment and Supplies	Buyboard		Fort Wayne, IN	10/31/16	



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Company Name	Category	Proposal # or Cooperative Name	Flat Rate Discount %	Corporate/Branch Office/Store	Expiration Date	Bid Notes
Hewlett Packard Company	Computers	DIR		Loveland, CO	2/8/17	
Hillyard, Inc.	Custodial Supplies & Equipment	Buyboard		Houston, TX	8/31/18	Free shipping
Home Depot	Hardware	TXMAS		Houston, TX	6/30/18	TXMAS-12-51V010
Hon	Furniture & Installation	TCPN		Houston, TX	4/30/18	
Houghton Mifflin Harcourt	Instructional Catalog	ESC 7 Cooperative		Orlando, FL	12/15/16	
IDN-Acme, Inc	Buiding Maintenance, Repairs, Operations Sup	Buyboard		Bellaire, TX	5/31/16	
Indeco Sales, Inc.	School, Office, Science & Library Furniture	Buyboard		Houston, TX	3/31/16	Free shipping
Independent Living Aids, LLC	Special Education Supplies	RFP# 2015-0002		Buffalo, NY	8/31/16	5% discount from 2014 Living Aids Catalog
Industrial Equipment Co of Houston	Buiding Maintenance, Repairs, Operations Sup	Buyboard		Houston, TX	5/31/16	
Infinity Sound, Ltd	Stage Curtains & Lighting/Stage & Stadium Sou	Buyboard		Grand Praire, TX	4/30/18	
Innovative Learning Concepts dba To	Special Education Supplies	RFP# 2015-0002		Colorado Springs, CO	8/31/16	
		Buyboard				
Insight System Exchange	Computer Equipment, Components and Periphe	TIPS/TAPS		Garden Grove, CA	6/28/18	
InSource Technologies Direct, LLC	Technology Software, Hardware and Related It	Choice Partners		Houston, TX	2/23/17	13/068DG-20
Interquest Detection Canines	Canine Detection	Interlocal		Houston, TX	6/30/16	
Ion Wave Technologies	Technology, Equipment, Software, Supplies and	Buyboard		Springfield, OH	12/31/18	
ISI Commercial Regrigeration, Inc.	Food Service Capital Equipment	Buyboard		Coppell, TX	10/31/16	Free shipping
Jade Distributing	Instructional Catalog	ESC 7 Cooperative		Humble, TX	12/15/16	
Jamail & Smith Construction	Trade Services & Labor for Electrical, Plumbing	Buyboard		Houston, TX	11/30/18	
Jamail & Smith Construction	Job Order Contract	TCPN		Houston, TX	10/31/18	
Jean's Restaurant Supply	Food Service Equipment and Supplies	Buyboard		Corpus Christi, TX	10/31/16	
Jefferson Medical Supply	First Aid Supplies and Equipment	Buyboard		San Antonio, TX	5/31/17	
John Deere Landscapes	Grounds Equip., Parts, & Supplies	Buyboard		Stafford, TX	5/31/17	Freight is added to invoice
Johnco	Office supplies, copiers, furniture	TIPS/TAPS		Indianapolis, IN	6/28/16	
Johnstone Supply	Building Materials & Safety Supplies	ESC 7 Cooperative		Dallas, TX	2/19/16	
Johnstone Supply	HVAC Equip. Supplies & Install	Buyboard		Houston, TX	9/30/17	
Joyous Stitches, Etc.	Awards, Trophies and Personal Recognitions	Buyboard		Channelview, TX	6/30/16	



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Company Name	Category	Proposal # or Cooperative Name	Flat Rate Discount %	Corporate/Branch Office/Store	Expiration Date	Bid Notes
K & S Music	Band Supplies	RFP# 2015-0008	5%	Berkeley Heights, NY	8/31/16	
KAMICO Instructional Media	Classroom Supplies and Equipment	Buyboard		Salado, TX	10/31/18	Freight is added to invoice
KAMICO Instructional Media	Instructional Catalog	ESC 7 Cooperative		Salado, TX	12/15/16	
KAMICO Instructional Media	Science Supplies	ESC 7 Cooperative		Salado, TX	12/15/16	
KAMICO Instructional Media, Inc	Instructional materials, classroom supplies	Buyboard		Salado, TX	10/31/18	
KAMICO Instructional Media, Inc	Special Education Supplies	RFP# 2015-0002		Salado, TX	8/31/16	
KAMICO Instructional Media, Inc	General Supplies	RFP# 2015-0005		Salado, TX	8/31/16	
KAMICO Instructional Supplies	Bilingual/ESL Supplies	RFP# 2015-0003		Salado, TX	8/31/16	
Kaplan Early Learning Company	Classroom Supplies and Equipment	Buyboard		Lewisville, NC	3/31/16	Freight is added to invoice
Kaplan Early Learning Company	Classroom Furniture & Supplies	ESC 7 Cooperative		Lewisville, NC	8/20/16	EDACT1415
Kellog Brown and Root	Job Order Contract	Choice Partners		Houston, TX	8/17/17	
Keystone Books & Media	Bilingual/ESL Supplies	RFP# 2015-0003	5-35%	Houston, TX	8/31/16	
Kimball Midwest	Buiding Maintenance, Repairs, Operations Sup	Buyboard		Columbus, OH	5/31/16	
K-Log	School Furniture	ESC 5 Cooperative		Zion, IL	11/30/16	5% Discount - # 0200
Knowledge Nook	Instructional Catalog	ESC 7 Cooperative		Longview, TX	12/15/16	
Komputer + Peripherals, Inc.	General Supplies	RFP# 2015-0005	20%	Houston, TX	8/31/16	
Komputer+Peripherals, Inc.	Technology Supplies	RFP# 2015-0009	20%	Houston, TX	8/31/16	
Kraftsman Commercial Playgrounds & Water	Parks, Recreation & Field Lighting Products	Buyboard		Spring, TX	9/30/16	
Kroger Texas LP	General Supplies	RFP# 2015-0005		Shenandoah, TX	8/31/16	Notify cashier of tax exempt purchase before you checkout
KST Data	Computers	DIR		Los Angeles, CA	2/8/17	
Kubota Tractor Corporation	Grounds, Maintenance, Equipment, Irrigation P	Buyboard		Houston, TX	5/31/17	
Kurz & Co	Bread	Choice Partners		TX	7/31/16	
Lady Liberty Flags and Flagpoles	Flags and Flagpoles	Choice Partners		Austin, TX	4/20/16	
Lakeshore Learning	Bilingual/ESL Supplies	RFP# 2015-0003	5%	Carson, CA	8/31/16	
Lakeshore Learning	Classroom Supplies and Equipment	Buyboard		Houston, TX	10/31/18	Free shipping



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Lakeshore Learning Materials	Computer Software, Instruc. Catalog, Sci Supplies	ESC 7 Cooperative		Houston, TX	12/15/16	
Lakeshore Learning Materials	Physical Education/Recreational Sports, Equipm	ESC 7 Cooperative		Houston, TX	12/15/16	
Lakeshore Learning	Audio/Visual Equip and Supplies	ESC 7 Cooperative		houston, TX	2/19/16	
Lakeshore Learning	Library Books & Supplies	ESC 7 Cooperative		Houston, TX	6/10/16	
Lakeshore Learning Materials	Special Education Supplies	RFP# 2015-0002		Carson, CA	8/31/16	5% 2014 Lakeshore Catalogs
Lakeshore Learning Materials	General Supplies	RFP# 2015-0005		Carson, CA	8/31/16	5% Must reference Bid # on PO
Lakeshore Learning Materials	Classroom Furniture & Supplies	ESC 7 Cooperative		Houston, TX	6/10/16	
Lange Mechanical Services, LP	Energy Management System Products and Ser	TXMAS		Houston, TX	7/13/16	Tracy Pearson 281-822-5221, 281-541-0227
Lassetter-LaFour Equipment, LP	Vehicle Parts and Supplies	RFP# 2016-0001		Stafford, TX	8/31/17	Allison 545 Transmission \$900 exchange; Allison 2000 series transmission \$2650 exchange. Price includes pick up and delivery. For removal and replacement add \$900.
Lawson Products	Maintenance, Repair and Operating Equipment	TCPN		Houston, TX	3/31/20	
Lazel, Inc dbaLearning A-Z	Special Education Supplies	ESC 7 Cooperative		Tucson, AZ	10/20/16	
Leapin Leotards	General Supplies	RFP# 2015-0005		Houston, TX	8/31/16	
Leapin' Leotards Ltd	Uniforms & Accessories	Buyboard		Houston, TX	5/31/16	
Leaping Leotards Ltd	Athletic Supplies, Awards & Equipment	RFP# 2015-0007		Houston, TX	8/31/16	3% shipping charge on all orders
Learning Wheels INC	Library Books, Used Books and Other	Buyboard		Richardson, TX	5/31/17	
Lektro, Inc. dba Escue & Associates	Bilingual/ESL Supplies	RFP# 2015-0003		Robstown, TX	8/31/16	
Lemons Auctioneers, dba Online Pros	Auctioneer Services	Buyboard		Tomball, TX	8/31/17	
Lenovo	Computers	DIR		Morrisville, NC	2/8/17	
Lerner Publishing Group	Library Books & Supplies	ESC 7 Cooperative		Minneapolis, MN	6/10/16	
Lerner Publishing Group	Library Books and Supplies	ESC 7 Cooperative		Minneapolis, MN	6/10/16	
Leslie G	General Supplies	ESC 20 Cooperative	75%	Houston, TX	4/30/16	



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Library Design Systems, inc	School, Office, Science & Library Furniture	Buyboard		Houston, TX	3/31/16	
Lifetouch	Photography Services	TCPN		Stafford, TX	4/30/18	
Lightspeed Technologies, INC	Assitive Technologies	TCPN		Tualatin, OR	10/31/16	
Linebarger, Goggan, Blair & Sampson	Delinquent Tax Attorney	Contract		Conroe, TX	11/30/16	
Lone Star Learning	Educational Activities	ESC 7 Cooperative		Lubbock, TX	8/20/16	
Lone Star Percussion	Band Supplies	RFP# 2015-0008		Dallas, TX	8/31/16	Call 214-340-0835 for quotes or e-mail schoolbids@lonestarpercussion.com
Lonestar Copy Products	Printing and Printing Supplies	ESC 7 Cooperative		Dallas, TX	8/20/16	
LoneStar Copy Products	General Supplies	RFP# 2015-0005		Dallas, TX	8/31/16	Free delivery on orders >\$75
Longhorn Bus Sales	School Buses and Parts	Buyboard		Houston, TX	9/30/17	
Longhorn Bus Sales	Vehicle Parts & Supplies	RFP# 2016-0001		Houston, TX	8/31/17	All parts at national fleet pricing
Lowe's Home Centers	MRO Equipment, supplies and related services	TCPN		Missouri City, TX	3/31/20	
M & A Technology	Technology, Equipment, Software, Supplies and	Buyboard		Carrollton, TX	12/31/18	
M&A Technology	Technology Supplies	RFP# 2015-0009	40%	Carrollton, TX	8/31/16	
M&A Technology	Technology Solutions	TCPN		Carrollton, TX	10/31/16	
Mackin Educational Resources	Library Books, Used Textbooks, & Other Books	Buyboard		Burnsville, MN	5/31/17	
Mackin Educational Resources	Library Books & Supplies	ESC 7 Cooperative		Burnsville, MN	6/10/16	
Marco Products Inc	Special Education Supplies	ESC 7 Cooperative		Warminster, PA	10/20/16	
Mary Ruth Books	Bilingual/ESL Supplies	RFP# 2015-0003		Chagrin Falls, OH	8/31/16	
MasterTurf Products and Services, Inc	Grounds Maintenance Equipment/Irrigation	Buyboard		North Richland Hills, TX	5/31/17	
Math Teachers Press	Special Education Supplies	RFP# 2015-0002		Minneapolis, MN	8/31/16	
Math Teachers Press	Bilingual/ESL Supplies	RFP# 2015-0003		Minneapolis, MN	8/31/16	
McGraw Hill Company	Bilingual/ESL Supplies	RFP# 2015-0003		Columbus, OH	8/31/16	
McGraw Hill Education	Special Education Supplies	RFP# 2015-0002		Columbus, OH	8/31/16	



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McGraw-Hill School Education LLC	Special Education Supplies	ESC 7 Cooperative		Chicago, IL	10/20/16	
McKenna Contracting	Maintenance Supplies	RFP# 2015-0010		Spring, TX	8/31/16	10% with conditions
Meca Sportswear	Awards, Trophies and Personal Recognitions	Buyboard		Tomah, WI	6/30/16	
Medco Supply Co	Athletic, PE, Gym Supplies, Equipment	Buyboard		Tonawanda, NY	3/31/16	
Medicaid Claims Solutions of Texas	SHARS Collection Services	Contract		Mansfield, TX	8/31/16	Pricing per Contract
Medicaleshop Inc	Special Education Supplies	RFP# 2015-0002		New Milford, CT	8/31/16	Request quotes. Mention RFP#
Melhart Music Center	Musical Instruments, Equipment, Supplies & Re	Buyboard		McAllen, TX	8/31/17	
Mentoring Minds	Special Education Supplies	RFP# 2015-0002		Tyler, TX	8/31/16	
Mentoring Minds	Bilingual/ESL Supplies	RFP# 2015-0003		Tyler, TX	8/31/16	
Mentoring Minds LP	Special Education Supplies	ESC 7 Cooperative		Tyler, TX	10/20/16	
MFAC LLC	General Supplies	RFP# 2015-0005		Cranston, RI	8/31/16	10% some exclusions
MFAC Miller Net Company, Inc	Athletic, PE, Gym Supplies, Equipment	Buyboard		Cranston, RI	3/31/16	Free shipping
Micro Integration & Programming, Inc.	Security Systems, Fire Alarms and Extinguishers	Choice Partners		Houston, TX	1/22/17	
Mission Restaurant Supply	Food Service Equipment and Supplies	Buyboard		San Antonio, TX	10/31/16	
Mitel	Telecommunication Equipment	DIR		Houston, TX	5/10/16	
Mity-Lite	School, Office, Science & Library Furniture	Buyboard		Orem, UT	3/31/16	
Monarch Trophy Studio	Awards, Trophies and Personal Recognitions	Buyboard		Houston, TX	6/30/16	
Moore Medical LLC	First Aid Supplies and Equipment	Buyboard		Farmington, CT	5/31/17	
Moore Supply Co	Buiding Maintenance, Repairs, Operations Sup	Buyboard		Stafford, TX	5/31/16	
Morrison Supply (MRO, Plumbing)	Plumbing Supplies	ESC 7 Cooperative		Longview, TX	6/10/16	PLUMB 1415
MSC Industrial Supply	Buiding Maintenance, Repairs, Operations Sup	Buyboard		Houston, TX	5/31/16	
Music & Arts Center	Band Instrument Repairs and Services	RFP# 2015-0004		Dallas, TX	8/31/16	Free shipping on orders > \$25
Music & Arts Center	Band Supplies	RFP# 2015-0008		Dallas, TX	8/31/16	Educator prices on www.musicarts.com are already discounted 0-60% Free shipping on online orders over \$25.00



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Company Name	Category	Proposal # or Cooperative Name	Flat Rate Discount %	Corporate/Branch Office/Store	Expiration Date	Bid Notes
Music in Motion	Library Books, Used Books and Other	Buyboard		Plano, TX	5/31/17	Call for pricing & s/h
Music in Motion	Musical Instruments, Equipment, Supplies and	Buyboard		Plano, TX	5/31/17	Call for pricing & s/h
Music Time, Inc.	Band Supplies	RFP# 2015-0008	20%	Haddonfield, NJ	8/31/16	
MusicTime, Inc	General Supplies	RFP# 2015-0005	20%	Haddonfield, NJ	8/31/16	
Myers Tire Supply	Equipment & Supplies	ESC 5 Cooperative	30%	San Antonio, TX	5/31/16	Free shipping for in-stock items
NAPA Auto Parts	Automotive Grease, Oils, Lubs, Transmission F	Buyboard		Houston, TX	3/31/18	Contract # 484-15
NASCO	Instructional Catalog	ESC 7 Cooperative		Ft Arkinson, WI	12/15/16	
Nasco	Instructional Teaching Aids and Supplies	ESC 5 Cooperative		Ft Atkinson, WI	11/30/16	Call for quote. Reference 23774.
Nasco	Instructional Supplies	ESC 20 Cooperative		Toledo, OH	10/31/16	
National Educational Music Company	Band Supplies	RFP# 2015-0008		Mountainside, NJ	8/31/16	Call 800-966-1924 or e-mail sales@shopnemoc.com for quotes.
National Educational System	Bilingual/ESL Supplies	RFP# 2015-0003		San Antonio, TX	8/31/16	10% excludes furniture, playground equipment and strollers
National Educational Systems	Educational Activities	ESC 7 Cooperative		San Antonio, TX	8/20/16	
National Signs	Parks, Recreation & Field Lighting Products	Buyboard		Houston, TX	9/30/16	
National Stage Equipment, Inc	Stage Curtains & Lighting/Stage & Stadium Sou	Buyboard		Lorena, TX	10/31/18	
Nationwide Networks Technologies	Tech Equip, Softwarde, supplies	Buyboard		Dallas, TX	12/31/18	
NCS Pearson	Special Education Supplies	FRP# 2015-0002		San Antonio, TX	8/31/16	
NCS Pearson Inc	Special Education Supplies	ESC 7 Cooperative		San Antonio, TX	10/20/16	
NCS Pearson, Inc	Special Education Supplies	RFP# 2015-0002		San Antonio, TX	8/31/16	
Neff Motivation, Inc	Athletic Supplies, Awards & Equipment	RFP# 2015-0007	5%	Greenville, OH	8/31/16	
Neff Motivation, Inc	Athletic, PE, Gym Supplies, Equipment	Buyboard		Greenville, OH	3/31/16	
Neff Motivation, Inc	Awards, Trophies and Personal Recognitions	Buyboard		Greenville, OH	6/30/16	
Netsync Network Solutions dba US Tech	Networked Products and Services	DIR		Houston, TX	1/31/17	DIR-SDD-2015
Network Cabling Services, Inc	Security Systems Provider	TCPN		Houston, TX	4/30/17	
New Readers Press	Library Books & Supplies	ESC 7 Cooperative		Syracuse, NY	6/10/16	



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Newbart Products, Inc	Technology, Equipment, Software, Supplies and	Buyboard		Houston, TX	12/31/18	
Norcostco-Texas Costume, Inc.	Stage Curtains & Lighting/Stage & Stadium Sou	Buyboard		Dallas, TX	10/31/18	
North American Solutions-PCAT	Property and Casualty Insurance	RFP# 2012-0021		Cypress, TX	8/31/16	
Office Depot	Janitorial Supplies, Equipment, Maintenance &	TCPN		Stafford, TX	2/28/17	
Office Depot	Office Supplies	TCPN		Stafford, TX	2/28/18	Pricing per website
Office Depot	School Supplies	TCPN		Stafford, TX	1/31/18	
Office Max	Office Supplies, Related Products & Services	Purchasing Solutions Alliance		Houston, TX	5/18/16	PSA Contract# 13-100
OFS Brands	Furniture & Installations	TCPN		Houston, tx	4/30/18	
Olen Williams, Inc.	Athletic, PE, Gym Supplies, Equipment	Buyboard		Eucless, TX	3/31/16	
Oracle America	Computers	DIR		Redwood Shores, CA	2/8/17	
O'Reilly Auto Parts	Tires, Tubes & Automotive Parts, Supplies & E	Buyboard		Stafford, TX	11/30/17	
O'Reilly Auto Parts	Vehicle Parts & Supplies	RFP# 2016-0001	41%	Stafford, TX	8/31/17	41% discount on online orders. Except Item II.43
Oriental Trading Company	General Supplies	RFP# 2015-0005		Omaha, NE	8/31/16	5% discount applies to merchandise only, no custom imprints.
Pala Supply Co	Awards, Trophies and Personal Recognitions	Buyboard		Forney, TX	6/30/16	
Palmer Hamilton, LLC	Furniture (Supplemental)	TIPS/TAPS		Elkhorn, WI	10/25/18	
Palomar Modular Buildings, LLC	Portable/Modular Buildings	TIPS/TAPS		DeSoto, TX	4/26/18	
Palos Sports	Athletic, PE, Gym Supplies, Equipment	Buyboard		Alsip, IL	3/31/16	
Pamela Printing	Printing & Copying services	Choice Partners		Sugar Land, TX	6/20/16	
Pasco Scientific	Classroom Supplies and Equipment	Buyboard		Roseville, CA	10/31/18	Please contact for s/h rates
Paxton/Patterson LLC	Classroom Supplies and Equipment	Buyboard		Chicago, IL	10/31/18	Must reference RFP #
PCMG Inc, formerly PC Mall Gov	Technology, Equipment, Software, Supplies and	Buyboard		Chantilly, VA	12/31/18	



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Pearland Alternator Co, Inc	Vehicle Parts & Supplies	RFP# 2016-0001		Houston, TX	8/31/17	65% off catalog or in-store purchases. 75% off PALCO, Leece-Neville catalogs. Free local shipping.
Pearson Education INC Publishing as Scott Foresman and Prentice Hall	Instructional Catalog	ESC 7 Cooperative		Lebanon, IN	12/15/16	
Pender's Music Company	Musical Instruments, Equipment, Supplies & rep	Buyboard		Denton, TX	8/31/17	
Peoples Education	Instructional Catalog	ESC 7 Cooperative		Saddle Brook, NJ	12/15/16	
PepWear	Athletic Equipment	ESC 7 Cooperative		Cedar Hill, TX	4/16/16	
Peripole, Inc	Band Supplies	RFP# 2015-0008		Salem, OR	8/31/16	Reference Peripole Bid # 6897-15C/D on all orders
Perma Bound	Bilingual/ESL Supplies	RFP# 2015-0003	3%	Jacksonville, IL	8/31/16	
Pest Management, Inc	Pest Control	Contract		Austin, TX	9/30/16	
Pitney Bowes	Office Supplies & Equipment	Buyboard		Houston, TX	10/31/18	
Pitsco Education	Classroom Supplies and Equipmen	BuyBoard		Pittsburg, KS	10/31/18	
Pitsco Education	Assistive Technology Supplies	TIPS/TAPS		Pittsburg, KS	3/27/16	
Playgrounds Today, Inc	Parks & Recreation Equipment, Field Lightinh P	Buyboard		Goodrich, TX	9/30/16	
Plumbmaster, Inc	Buiding Maintenance, Repairs, Operations Sup	Buyboard		Concordville, PA	5/31/16	
Pocket Nurse	Heathcare/Science Supplies for Instruction	TCPN		Monaca, PA	6/30/17	
Pollock Paper Distributors	Maintenance Supplies	RFP# 2015-0010	20-40%	Houston, TX	8/31/16	
Portable Computer Systems, Inc	Computers	DIR		Denver, CO	5/3/17	
Positive Promotions	Technology Supplies	RFP# 2015-0009	5%	Hauppauge, IL	8/31/16	
Positive Promotions	Awards, Trophies and Personal Recognitions	Buyboard		Hauppauge, IL	6/30/16	
Positive Promotions	Athletic Supplies, Awards & Equipment	RFP# 2015-0007	5%	Hauppauge, IL	8/31/16	
Praise Hymn Fashions	Uniforms-Band, District, Performance	ESC 7 Cooperative		Mesquite, TX	8/20/16	Free shipping
Premier Agendas, Inc.	Instructional Catalog	ESC 7 Cooperative		Bellingham, WA	4/30/18	



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Prime Systems	Technology, Equipment, Software, Supplies and	Buyboard		Houston, TX	12/31/18	
Prime Systems	Technology Hardware, Software, and Related It	Choice Partners		Houston, TX	1/22/17	
Professional Turf Products	Grounds Equip., Parts, & Supplies	Buyboard		San Antonio, TX	5/31/17	
Proforma A-Z Specialties	Awards, Trophies and Personal Recognitions	Buyboard		Duncanville, TX	6/30/16	
ProMaxima MFG	Athletic Supplies, Awards & Equipment	RFP# 2015-0007		Houston, TX	8/31/16	0-30% from 2014 Heavy Metal Catalog
Promethean, Inc.	Technology Solutions	TCPN		Alpharetta, GA	10/31/16	
Pro-Tuff Decals	Athletic Supplies, Awards & Equipment	RFP# 2015-0007		Crystal Lake, IL	8/31/16	\$9.99 shipping on orders under \$125. 8% shipping on orders over \$125
Prufrock Press Inc	Books	Sole Source		Waco, TX	2/9/17	
Pyramid School Products	Art Supplies	ESC 20 Cooperative		Tampa, FL	10/31/16	
QEP Professional Books	Library & Instructional Books	ESC 7 Cooperative		Plano, TX	6/10/16	
Quill Corporation	Art Supplies	ESC 20 Cooperative		Lincolnshire, IL	10/31/16	
Quill Corporation	Special Education Supplies	ESC 7 Cooperative		Lincolnshire, IL	10/20/16	
Rainbow Book Company	Instructional Supplies	ESC 20 Cooperative		Lake Zurich, IL	10/31/16	Call for pricing & s/h
Rainbow Book Company	Special Education Supplies	ESC 7 Cooperative		Lake Zurich, IL	10/26/16	
Ramtech Building Systems, Inc.	Modular Classroom Building, 2-story permanen	Buyboard		Mansfield, TX	11/30/17	
RBC Music Company, Inc	Musical Instruments, Equipment, Supplies & rep	Buyboard		Houston, TX	8/31/17	Call for pricing & s/h
Really Good Stuff	Instructional Supplies & Equipment	ESC 5 Cooperative		Monroe, CT	11/30/16	Reference 20141005 when ordering.
Really Good Stuff	Special Education Supplies	ESC 7 Cooperative		Monroe, CT	10/26/16	
Really Good Stuff	Special Education Supplies	RFP# 2015-0002		Monroe, CT	8/31/16	
Really Good Stuff	Bilingual/ESL Supplies	RFP# 2015-0003		Monroe, CT	8/31/16	
Really Good Stuff	General Supplies	RFP# 2015-0005		Monroe, CT	8/31/16	
Reliance Communications, Inc	Voice Broadcast Communications System	Buyboard		Los Gatos, CA	7/31/18	
Reliant Business Products	Office Supplies	Choice Partners		Houston, TX	6/16/16	
Renaissance Learning	Educational Activities	ESC 7 Cooperative		Wisconsin Rapids, WI	8/20/16	



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Company Name	Category	Proposal # or Cooperative Name	Flat Rate Discount %	Corporate/Branch Office/Store	Expiration Date	Bid Notes
Renaissance Learning	Library Books & Supplies	ESC 7 Cooperative		Wisconsin Rapids, WI	6/10/16	
Renaissance Learning, Inc	General Supplies	RFP# 2015-0005		Wisconsin Rapids, WI	8/31/16	
Renaissance Learning, Inc.	Classroom Supplies and Equipment	Buyboard		Wisconsin Rapids, WI	10/31/18	Freight is added to invoice
Renaissance Learning, Inc.	Instruc materials and classroom supp	Buyboard		Wisconsin Rapids, WI	10/31/18	Call for pricing & s/h
Renaissance Learning, Inc.	Instructional materials, classroom teaching sup	Buyboard		Wisconsin Rapids, WI	10/31/18	
Renaissance Learning, Inc.	Bilingual/ESL Supplies	RFP# 2015-0003		Wisconsin Rapids, WI	8/31/16	
Republic Services	Waste Collection and Disposal Service	Contract-Extension		Houston, TX	9/30/16	
Resources for Reading	Instructional Teaching Aids & Supplies	ESC 20Cooperative		S San Francisco, CA	10/31/16	
Resources for Reading	Instructional Catalog	ESC 7 Cooperative		S San Francisco, CA	12/15/16	
Reynolds Manufacturing Corp	Classroom Furniture & Supplies	ESC 7 Cooperative		Abilene, TX	6/10/16	
Reynolds Uniforms	Uniforms-Band, Dance, Performance, Work/Uni	Buyboard		Stafford, TX	5/31/16	
Ornino Plastics	Buiding Maintenance, Repairs, Operations Sup	Buyboard		Harlingen, TX	5/31/16	
Ricoh USA, Inc	Copier Service	RFP# 2013-0009		Houston, TX	9/30/18	
Ricoh USA, Inc	Copier Equipment & Supplies	Buyboard		Malvern, PA	8/31/17	
Riddell/All American	Athletic Supplies, Awards & Equipment	RFP# 2015-0007	1-40%	San Antonio, TX	8/31/16	call for quotes, reference bid#2015-0007
Riddell/All American	Athletic, PE, Gym Supplies, Equipment	Buyboard		San Antonio, TX	3/31/16	
Roessler Equipment	Buiding Maintenance, Repairs, Operations Sup	Buyboard		Houston, TX	5/31/16	
Romeo Music LLC	Musical Instruments, Equipment, Supplies & Re	Buyboard		Dallas, TX	8/31/17	
Rush Truck Centers of Texas, LP dba Rush Bus Center	Vehicle Parts & Supplies	RFP# 2016-0001	57%	Houston, TX	8/31/17	57% off Rush Bus Parts and Blue Bird
RW Gonzalez Office Products	Instructional Supplies	ESC 20 Cooperative		Katy, TX	10/31/15	
S & S Worldwide	Art Supplies	ESC 20 Cooperative		Colchester, CT	10/31/16	
S & T Enterprises	Instructional Catalog	ESC 7 Cooperative		Midland, TX	12/15/16	
S&S Worldwide	Special Education Supplies	RFP# 2015-0002		Colchester, CT	8/31/16	18% from 2015 S&S Worldwide Catalog



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S&S Worldwide	Athletic Supplies, Awards & Equipment	RFP# 2015-0007		Colchester, CT	8/31/16	Reference BID# 2015-0007% on all orders. 18% from catalog prices. Call for shipping charges
Saddleback Educational	Special Education Supplies	RFP# 2015-0002		Costa Mesa, CA	8/31/16	
Saddleback Educational Publishing, Inc.	Special Education Supplies	ESC 7 Cooperative		Costa Mesa, CA	10/20/16	
Safeguard Universal	General Supplies	RFP# 2015-0005		Corpus Christi, TX	8/31/16	
Safeguard Universal Business Forms	Awards, Trophies & Personal Recognition Prod	Buyboard		Corpus Christi, TX	6/30/16	In-store pricing only
Sam Ash Quikship Corp.	Band Supplies	RFP# 2015-0008		Tampa, FL	8/31/16	
Sam's Club	General Supplies	ESC 20 Cooperative		Stafford, TX	4/30/16	Call for pricing & s/h
Sargent-Welch now VWR International LLC	Classroom Supplies and Equipment	Buyboard		Arlington Heights, IL	10/31/18	
Scents of Soy Fundraising	Fundraising Supplies	RFP# 2015-0006		Dayton, TX	8/31/16	
Scholastic INC	Instructional Catalog, Comp Software	ESC 7 Cooperative		Danbury, CT	12/15/16	
Scholastic Library Publishings	Library Books, Used Textbooks, & Other Books	Buyboard		Danbury, CT	5/31/17	
School Datebooks, Inc	General Supplies	RFP# 2015-0005		Lafayette, IN	8/31/16	
School Health Corporation	First Aid Supplies and Equipment	Buyboard		Hanover Park, IL	5/31/17	
School Life, a division of Imagestuff.co	Athletic Supplies, Awards & Equipment	RFP# 2015-0007		Spring, TX	8/31/16	
School Mate	General Supplies	RFP# 2015-0005		Kearney, NE	8/31/16	
School Media Associates LLC	Instructional Catalog	ESC 7 Cooperative		Norcross, GA	12/15/16	
School Nurse Supply	First Aid Supplies and Equipment	Buyboard		Schaumburg, IL	5/31/17	
School Outfitters	Instructional Supplies	ESC 20Cooperative		Cincinnati, OH	10/31/16	2% discount
School Outfitters	Classroom Furniture & Supplies	ESC 7 Cooperative		Cincinnati, OH	6/10/16	
School Specialty	Athletic Supplies	Buyboard		Greenville, WI	3/31/16	
School Specialty	Athletic, PE, Gym Supplies, Equipment	Buyboard		Greenville, WI	3/31/16	Pricing per website
School Specialty	Classroom Supplies and Equipment	Buyboard		Greenville, WI	10/31/18	Pricing per website
School Specialty	Office Paper & Toner Products	Buyboard		Greenville, WI	4/30/17	



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School Specialty	School, Office, Science & Library Furniture	Buyboard		Greenville, WI	3/31/16	Pricing per website
School Specialty	Art Supplies	Choice Partners		Greenville, WI	3/31/16	
School Specialty	Athletic Supplies	Choice Partners		Greenville, WI	3/31/16	
School Specialty	Art Supplies	ESC 20 Cooperative		Greenville, WI	10/31/16	
School Specialty	Physical Education/Recreational Sports, Equipm	ESC 7 Cooperative		Greenville, WI	4/6/16	
School Specialty	Special Education Supplies	RFP# 2015-0002		Greenville, WI	8/31/16	
School Specialty	General Supplies	RFP# 2015-0005		Greenville, WI	8/31/16	
School Specialty	School Supplies	TCPN		Greenville, WI	1/31/18	Free shipping
School Specialty	Furniture	Choice Partners		Norcross, GA	7/14/16	
School Specialty	Educational Materials	Choice Partners		Appleton, WI	8/18/16	
School Specialty, Inc.	Athletic Supplies, Awards & Equipment	RFP# 2015-0007	12-35%	Greenville, WI	8/31/16	Call for quotes 888-388-3224
School Specialty, Inc.	Technology Supplies	RFP# 2015-0009	12-35%	Greenville, WI	8/31/16	
School Specialty, Inc.	Maintenance Supplies	RFP# 2015-0010	12-35%	Greenville, WI	8/31/16	
School Speciaty	Office Supplies	choice Partners		Greenville, WI	6/16/16	
School Tee Factory	General Supplies	RFP# 2015-0005		Sewell, NJ	8/31/16	
School Tee Factory	Fundraising Supplies	RFP# 2015-0006		Sewell, NK	8/31/16	
School Tee Factory	Athletic Supplies, Awards & Equipment	RFP# 2015-0007		Sewell, NK	8/31/16	Quantity based pricing. 72 pieces minimum order. Free shipping on orders above \$1,000.
SchoolDude.com	Facilities Management Software	TCPN		Cary, NC	3/31/16	TCPN Contract R5133
Schoolhouse Audio-Visual	Audio Visual Equipment & Supplies	ESC 7 Cooperative		Plano, TX	2/19/16	
Schoolhouse Audio-Visual	Contracted Services	ESC 7 Cooperative		Plano, TX	8/20/16	
Scott Equipment	Commercial Washer/Dryers	Buyboard		Houston, TX	10/31/16	
Sebco Books	Library Books, Used Textbooks, & Other Books	Buyboard		Pembroke Park, FL	5/31/17	
Selections Promotional Products	Awards, Trophies and Personal Recognitions	Buyboard		Carrollton, TX	6/30/16	
Sexauer	Buiding Maintenance, Repairs, Operations Sup	Buyboard		Jacksonville, FL	5/31/16	
Shiffler Equipment Sales	Buiding Maintenance, Repairs, Operations Sup	Buyboard		Chardon, OH	5/31/16	
Shoppa's Material Handling, LTD	Grounds Maint. Equip., Irrigation Parts, Supplie	Buyboard		San Angelo, TX	5/31/17	Must reference RFP #



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SKC Communications	Video Conferencing, Equipment & Services	TCPN		Richardson, TX	6/30/16	
Soccer Time	Athletic Awards, Equipment, Clothing and Supp	ESC 5 Cooperative		Pasadena, TX	6/30/16	Freight is added to invoice
Social Studies School Service	Classroom Supplies and Equipment	Buyboard		Culver City, CA	10/31/18	
Social Studies School Service	Instructional Catalog	ESC 7 Cooperative		Culver City, CA	12/15/16	
SOI Systems	Instructional Catalog	ESC 7 Cooperative		Vida, OR	12/15/16	
Southeastern Emergency Equipment	First Aid Supplies and Equipment	Buyboard		Youngsville, NC	5/31/17	
Southeastern Performance Apparel	Uniforms-Band, Dance, Performance, Work/Uni	Buyboard		Dothan, AL	5/31/16	Please contact for s/h rates
Southern Computer Warehouse	Technology Equipment,Software,Supplies, & Te	Buyboard		Marietta, GA	12/31/18	
Southern Floral	General Supplies	RFP# 2015-0005		Houston, TX	8/31/16	
Southern Floral Company	Fundraising Supplies	RFP# 2015-0006		Houston, TX	8/31/16	
Southern Importers	General Supplies	RFP# 2015-0005		Houston, TX	8/31/16	
Southwest Book Company	Library Books, Used Books and Other	Buyboard		Stafford, TX	5/31/17	
Southwest Materials Handling Company	Buiding Maintenance, Repairs, Operations Sup	Buyboard		Dallas, TX	5/31/16	
Southwest Strings	Musical Instruments, Equipment, Supplies and	Buyboard		Tucson, AZ	8/31/17	
Specialty Supply & Installation, LLC	Athletic, PE, Gym Supplies, Equipment	Buyboard		Conroe, TX	3/31/16	
Specialty Supply & Installation, LLC	School, Office, Science, Library & Dormitory Fu	Buyboard		Conroe, TX	3/31/16	
Spectrum Corporation	Parks, Recreation & Field Lighting Products	Buyboard		Houston, TX	9/30/16	
Sports Field Solutions	Grounds Maintenance Equip.	Buyboard		Benbrook, TX	5/31/17	
Sports Imports, Inc	Athletic,PE,Gym Supplies,Equip., Heavy Duty E	Buyboard		Hilliard, OH	3/31/16	
SSR-Scholastics and Sports Recognitions	Awards, Trophies and Personal Recognitions	Buyboard		Spring, TX	6/30/16	
Stafford Auto Supply	Vehicle Parts and Supplies	RFP# 2016-0001		Stafford, TX	8/31/17	
StageLight, Inc	Stage Curtains & Lighting/Stage & Stadium Sou	Buyboard		Houston, TX	10/31/18	
StageLight, Inc	Vocational Equipment and Supplies	ESC 7 Cooperative		Houston, TX	8/20/16	
Stanbury Uniforms	Uniforms-Band, Dance, Performance, Work/Uni	Buyboard		Brookfield, MO	5/31/16	Free shipping
Standard Stationery	Art Supplies	ESC 20 Cooperative		Wheeling, IL	10/31/16	



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Staples	Office Supplies & Equipment	Buyboard		Houston, TX	10/31/18	
Steps to Literacy	Instructional Cata	ESC 7 Cooperative		Bridgewater, NJ	12/15/16	
Sterling's Uniforms	Awards, Trophies and Personal Recognitions	Buyboard		San Antonio, TX	6/30/16	
Sterlington Medical	First Aid Supplies and Equipment	Buyboard		Houston, TX	5/31/17	
Steve Weiss Music	Band Supplies	RFP# 2015-0008		Willow Grove, PA	8/31/16	Percussion Only. 0-60%
Sunburst Digital	Educational Activities & Supplies	ESC 7 Cooperative		Hoffman Estates, IL	8/20/16	
Sunny Sky Products	Food and Non-Food Items	Choice Partners		Houston, TX	7/31/16	
Super Duper Publications	Classroom Supplies and Equipment	Buyboard		Greenville, SC	10/31/18	
Superior Text, LLC	Library Books, Used Books and Other	Buyboard		Ypsilanti, MI	5/31/17	Call for pricing & s/h
Suzuki Music USA	Band Supplies	RFP# 2015-0008	5%	Santee, CA	8/31/16	No discount on Pianos.
Swim Shops of the Southwest	Athletic, PE, Gym Supplies, Equipment	Buyboard		Woodlands, TX	3/31/16	
Synergy Electronics	Computers	DIR		Scottsdale, AZ	12/22/19	
TASB	Unemployment Insurance	Interlocal		Dallas, TX	8/31/16	
TCG	Sect. 125 Third Party Administrator	TCPN		Austin, TX	6/30/18	Call for pricing & s/h
Teacher Heaven	Special Education Supplies	RFP# 2015-0002		Austin, TX	8/31/16	10% 2015 Teacher Heaven Catalog
Teacher Heaven	General Supplies	RFP# 2015-0005		Austin, TX	8/31/16	10% on 2015 catalog
Teacher's Discovery	Instructional Supplies & Equipment	ESC 5 Cooperative		Auburn Hills, MI	11/30/16	Call for Quote
Teaching Strategies INC	Instructional Catalog	ESC 7 Cooperative		Bethesda, MD	12/15/16	
Teaching Systems	Vocational Equipment and Supplies	ESC 7 Cooperative		Arlington, TX	8/20/16	
Teaching Systems, Inc.	Instructional Supplies	ESC 20 Cooperative		Arlington, TX	10/31/16	
Team Express, Inc.	Athletic, PE, Gym Supplies, Equipment	Buyboard		San Antonio, TX	3/31/16	Must reference RFP #
Team Go Figure	Athletic Equipment and Supplies	Buyboard		Garland, TX	3/31/16	
Tech Depot/Office Depot	Technology Solutions	TCPN		Trumbull, CT	10/31/16	
Tennis Outlet	Athletic, PE, Gym Supplies, Equipment	Buyboard		Lubbock, TX	3/31/16	
Terrific Teachers Treasures Inc	Instructional Catalog	ESC 7 Cooperative		Nacogdoches, TX	12/15/16	
Tex-Air Filters Mfg, Co	Buiding Maintenance, Repairs, Operations Sup	Buyboard		Fort Worth, TX	5/31/16	
Texas Alternator	Tires, Tubes & Automotive Parts, Supplies & Ed	Buyboard		Austin, TX	11/30/17	



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Texas Educational Solutions	Technology, Equipment, Software, Supplies and	Buyboard		Austin, TX	12/31/18	
Texas Educational Solutions	Computer Software and Supplies	ESC 7 Cooperative		Austin, TX	12/15/16	
Texas Food Service Equipment Co.	Food Service Capital Equipment	Buyboard		Manvel, TX	10/31/16	Must reference RFP #
Texas Litho	Copying and Printing Services	Choice Partners		Houston, TX	6/20/16	Call Adolfo at 832-967-7094 for quotes
Texas Motion Sports	Awards, Trophies and Personal Recognitions	Buyboard		Rowlett, TX	6/30/16	
Textbook Warehouse	General Supplies	ESC 20 Cooperative	10-37%	Alpharetta, GA	4/30/16	
Textbook Warehouse	Library Books and Supplies	ESC 20 Cooperative	10-37%	Alpharetta, GA	6/10/16	
Textbook Warehouse	Instructional Catalog	ESC 7 Cooperative		Alpharetta, GA	12/15/16	
Textbook Warehouse	Library Books and Supplies	ESC 7 Cooperative		Alpharetta, GA	6/10/16	
The Band Room	Musical Instruments, Equipment, Supplies & Re	Buyboard		Harker Heights, TX	8/31/17	
The Contrax Group	School, Office, Science & Library Furniture	Buyboard		Sugar Land, TX	3/31/16	
The Edu-Source Corporation	Food Service Capital Equipment	Buyboard		San Antonio, TX	9/30/16	Freight is added to invoice
The Edu-Source Corporation	Parks, Recreation & Field Lighting Products	Buyboard		San Antonio, TX	9/30/16	Free shipping
The Graphix Store	Awards, Trophies and Personal Recognitions	Buyboard		Fort Worth, TX	6/30/16	
The Library Store	Audio Visual Equipment & Supplies	Buyboard		Tremont, IL	3/31/16	Freight is added to invoice
The Library Store	School, Office, Science & Library Furniture	Buyboard		Tremont, IL	3/31/16	Must reference RFP #
The Library Store	Audio Visual/Media Equipment	ESC 5 Cooperative		Tremont, IL	8/31/16	Reference REG5ESC when ordering
The Office Pal	Office Paper and Toner Products	Buyboard	35%	Lakewood, NJ	4/30/17	
The Reynolds Company	Buiding Maintenance, Repairs, Operations Sup	Buyboard		Houston, TX	5/31/16	
The Toro Company	Grounds keeping products & services	TCPN		Houston, TX	9/30/17	
The Tuba Exchange	Musical Instruments, Equipment, Supplies & Re	Buyboard		Durham, NC	8/31/17	
The Urban Circle	Awards, Trophies and Personal Recognitions	Buyboard		Houston, TX	6/30/16	
The Woodwind & Brasswind	Musical Instruments, Equipment, Supplies & Re	Buyboard		Westlake Village, CA	8/31/17	
Thomas Bus Gulf Coast	Vehicle Parts & Supplies	RFP# 2016-0001	20%	Houston, TX	8/31/17	Free delivery.
Thomas Bus Gulf Coast GP, Inc.	School Buses, Repairs, Labor and Parts	Buyboard		Houston, TX	9/30/17	
TK Sales	Custodial Supplies & Equipment	PSA		Bryan, TX	12/9/16	PSA Contract# 11-100



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Company Name	Category	Proposal # or Cooperative Name	Flat Rate Discount %	Corporate/Branch Office/Store	Expiration Date	Bid Notes
Toledo Phys Ed Supply	Physical Education/Recreational Sports, Equipm	ESC 7 Cooperative		Toledo, OH	12/15/16	
Toledo Phys Ed Supply	Grounds/Athletic Fields Maintenance and Supp	ESC 7 Cooperative		Toledo, OH	10/20/16	
Toledo Phys Ed Supply	Athletic Trainer/Fieldhouse Equip,emt & Supplie	ESC 7 Cooperative		Toledo, OH	2/19/16	Ref #ATHTR1415 on all orders
Trane	HVAC Equip. Refrigeration, Installatio	TCPN		Piscataway, NJ	9/30/17	
Tremco	Roofing products & services	TCPN		Houston, TX	2/28/19	
Troxell Communications	Technology Solutions	TCPN		Allen, TX	10/31/16	
Troxell Communications, Inc	Public Safety Equipment/Police/Fire/EMS	Buyboard		Allen, TX	3/31/17	
Tune In	Instructional Catalog	ESC 7 Cooperative		Austin, TX	12/15/16	
Turf Materials, Inc	Grounds/Athletic Fields Maintenance and Supp	ESC 7 Cooperative		Rowlett, TX	10/20/16	
TXU Energy	Electricity	RFP# 2011-0002		Houston, TX	4/30/16	
Universal Lubricants, LLC	Lubricant & Chemical Products, Filters	ESC 7 Cooperative		Dallas, TX	12/15/16	
Universal Melody Services	Band Supplies	RFP# 2015-0008		Dallas, TX	8/31/16	Reference RFP 2015-0008 on all purchases. Special prices at www.brooksmays.com
US Games	General Supplies	ESC 20 Cooperative	15%	Dallas, TX	4/30/16	\$50 minimum order
US Games	Intructional Supplies	ESC 20 Cooperative		Dallas, TX	10/31/16	
US Games	PE Supplies	ESC 20 Cooperative		Dallas, TX	12/15/16	
US Games	Athletic Supplies, Awards & Equipment	RFP# 2015-0007		Dallas, TX	8/31/16	15% off catalog price with exceptions. \$50 mininum order.
US Toy Co dba Constructive Playthings	Special Education Supplies	RFP# 2015-0002		Grandview, MO	8/31/16	15% 2014-15 Constructive Playthings Catalog
USA Drinking Fountain	Maintenance Supplies	RFP# 2015-0010	0-35%	Houston, TX	8/31/16	
Valiant National AV Supply	General Supplies	RFP# 2015-0005	5%	Fairfield, NJ	8/31/16	5%
Varsity Spirit Fashion	Athletic Supplies, Awards & Equipment	RFP# 2015-0007		Memphis, TN	8/31/16	Free "ground rate" shipping, reference bid# 2015-0007 on PO
Varsity Spirit Fashions	Athletic, PE, Gym Supplies, Equipment	Buyboard		Memphis, TN	3/31/16	
Veritiv Company	Copy Paper, Envelopes, Business Cards	ESC 7 Cooperative		Shreveport, LA	6/30/16	
Vernier Software & Technology	Classroom Furniture	ESC 7 Cooperative		Beaverton, OR	6/10/16	



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Virco, Inc.	School, Office, Science & Library Furniture	Buyboard		Torrance, CA	3/31/16	
Virtucom, Inc	Computers	DIR		Norcross, GA	2/8/17	
Vista Higher Learning	Books	Sole Source		Boston, MA	2/3/17	
Ward's Natural Science, Inc. now VWR International LLC	Classroom Supplies and Equipment	Buyboard		Rochester, NY	3/31/16	Freight paid by vendor
Ward's Natural Science, Inc. now VWR International LLC	School, Office, Science & Library Furniture	Buyboard		Rochester, NY	3/31/16	
Washington Music Center	Band Supplies	RFP# 2015-0008		Wheaton, MD	8/31/16	
WaterSignal, LLC	Buiding Maintenance, Repairs, Operations Sup	Buyboard		Alpharetta, GA	5/31/16	
Wenger Corporation	Band Supplies	RFP# 2015-0008		Owatonna, MN	8/31/16	Call for quote 800-733-0393 ext 377
Wenger Corporation	Musical Instruments, Equipment, Supplies & Re	Buyboard		Owatonna, MN	8/31/17	
WESCO Distribution, Inc	Buiding Maintenance, Repairs, Operations Sup	Buyboard		Irving, TX	5/31/16	
West Music Company	Music Instruments, Supplies & Repairs	Buyboard		Coralville, IA	8/31/17	Call for pricing & s/h
Wood Alternator & Starter Svc	Vehicle Parts & Supplies	RFP# 2016-0001		Houston, TX	8/31/17	15% discount
Wood Etc Corp	Classroom Supplies and Equipment	Buyboard		Dallas, TX	10/31/18	
Wood Etc Corp	Furniture (All) & Installation	TIPS		Irving, TX	10/25/18	
Woodwind & Brasswind	Musical Instruments	ESC 7 Cooperative		Westlake Village, CA	6/10/16	
World of Promotions	Awards, Trophies and Personal Recognitions	Buyboard		Elk Grove Village, IL	6/30/16	
World Wide Imaging Supplies	Office Paper and Toner Products	Buyboard		San Antonio, TX	4/30/17	
World's Finest Chocolate	Fundraising Supplies	RFP# 2015-0006		Houston, TX	8/31/16	
Worldwide Specialty Advertising	Awards, Trophies and Personal Recognitions	Buyboard		Fort Worth, TX	6/30/16	
Worthington Direct	School, Office, Science & Library Furniture	Buyboard		Dallas, TX	3/31/16	
Xerox	Copiers & Printers	TCPN		Houston, TX	5/28/18	
Yankee Candle	Fundraising Supplies	RFP# 2015-0006		S Deerfield, MA	8/31/16	
Yes Chinese Corp.	Chinese Textbook	Sole Source		Naperville, IL	1/19/17	Freight is added to invoice
You Name It Specialties	Awards, Trophies and Personal Recognitions	Buyboard		San Antonio, TX	6/30/16	
Z Wear, Inc.	Athletic, PE, Gym Supplies, Equipment	Buyboard		Houston, TX	3/31/16	



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Zaner-Bloser	Special Education Supplies	ESC 7 Cooperative		Columbus, OH	10/20/16	
Zep Inc.	Fleet washing Products	TCPN		Atlanta, GA	9/30/17	
Zulli Method	General Supplies	RFP# 2015-0005	5-15%	Houston , TX	8/31/16	5-15%

VENDORS TO BE APPROVED

PAUL SLUGA
11647 CHIMNEY ROCK RD #8
HOUSTON TX

TIMOTHY FORD
2823 CAMBRIDGE LN
MISSOURI CITY TX

ELECTRONIX EXPRESS
900 HART ST
RAHWAY NJ

HOSA
548 SILICON DR STE 101
SOUTHLAKE TX

A+ACADEMICS (UIL)
PO BOX 8028
AUSTIN TX

ARCHIE CRAFT ENTERPRISES LLC
2719 VERMILLION DR
MISSOURI CITY TX

FRED BROWN
21446 RIVER COURT DR
KATY TX

SPORTS FIELD SOLUTIONS
PO BOX 8028
AUSTIN TX

GCSTCA
4005 BLUE HERON DR
PEARLAND TX

DICKENSON ATHLETICS
2800 BAKER DR
DICKENSON TX

ORDAYAS CUSTOM APHOLSTERY
2638 5TH ST #5
STAFFORD TX

SUNBURST DIGITAL
3150 W HIGGINS RD STE 140
HOFFMAN ESTATES IL

DESHAWN SKINNER
2703 QUIET BEND DR
HOUSTON TX

GARY THOMPSON
14814 PERTHSHIRE RD #265
HOUSTON TX

CORY GRANT
13100 WEST BELFORT #1215
HOUSTON TX

CATFISH STATION
9522 HUFFMEISTER STE 500
HOUSTON TX

RAVEN MECHANICAL LP
1618 BUSCHONG
HOUSTON TX

OUTDOOR SIGNS AMERICA
1400 8TH ST
NORTH CLANTON AL

YULONDA BUSTER
638 EASY JET
STAFFORD TX

PAPPASITOS CANTINA
13750 SOUTHWEST FRWY
SUGAR LAND TX

LAWSON PRODUCTS
8770 WEST BRYN MAWR AVE STE 900
CHICAGO IL

TAJ ROGERS
6106 WALKERS PARK DR
SUGARLAND TX

ANGELA LILLIE
4030 ASHVEIW LN
FRESNO TX

JADE DISTRIBUTING
317 E MAIN ST
HUMBLE TX

WILDERT SHELVEN
2323 ELDRIDGE PKWY #238
HOUSTON TX

MICHAELS
15385 SOUTHWEST FRWY
SUGAR LAND TX

CHESTER DEAL
1924 WILDWOOD RIDGE
MISSOURI CITY TX

THSWPA
PO BOX 3021
BROWNSVILLE TX

CHRISTOPHER BUTLER
12303 ELK MEADOW
STAFFORD TX

AMANDA LEE OLIVIA ANDERSON
9026 THEYSEN ST
HOUSTON TX

HISD HOUSTON STERLING
9400 W. 18TH
HOUSTON TX

SIMON VASQUEZ
1003 SUGARDALE CT
SUGARLAND TX

HARRY WRIGHT
7114 GRANT HOLLOW LN
RICHMOND TX

JOHN BOUTTE
8383 EL MUNDO ST #516
HOUSTON TX

MASTERY EDUCATION
PO BOX 513
SADDLE BROOK NJ

ANTHONY DUPONT
405 BANK DR
GALENA PARK TX

MATTHEW GARCIA
2507 CARRIAGE LN
STAFFORD TX

VIDA CONSULTING LLC
4822 MAPLE AVE
DALLAS TX

CENTERLINE SUPPLY
530 JESSE ST
GRAND PRAIRIE TX



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: X.D.

SUBJECT: Consider approval of Payments over \$50,000 and related actions.

SECTION: Consent

E. C. Member: George Daniel Flores, RTSBA, Chief Financial Officer

Prepared by: George Daniel Flores, RTSBA, Chief Financial Officer

Presenter: George Daniel Flores, RTSBA, Chief Financial Officer

Recommendation: This item is to approve payments over \$50,000.

Rationale: Payments over \$50,000 require Board approval.

Background: For the month of January, 2016, the following check exceed \$50,000:
TXU \$81,633.01 (Electricity Services)

Supporting Documentation: None

Legal Review: N/A

Board Policy Reference: Board Policy CDC

Budget Impact: \$ 81,633.01 **Source:** All funds

Strategic Plan Reference: Strategy 5: Supplement existing school funding by developing and fostering a financially supportive relationship with the SMSD business community while using creative approaches to research alternative funding sources to accomplish the mission and objectives.

Recommended Motion: I move to approve payments over \$50,000 as presented.

MOTION: _____ SECOND: _____ VOTE: _____



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: X.E.

SUBJECT: Consider approval of payroll expenditures and related actions.

SECTION: Consent

E C Member: George Daniel Flores, RTSBA, Chief Financial Officer

Prepared by: George Daniel Flores, RTSBA, Chief Financial Officer

Presenter: George Daniel Flores, RTSBA, Chief Financial Officer

Recommendation: To approve the payroll expenditures as presented.

Rationale: This is not a legally required action but in order to be transparent with our expenditures to the board and community, this has been a usual and customary item on regular monthly agendas for years.

Background: The approving of payroll expenditures is optional but SMSD continues to have them approved and post online.

Supporting Documentation: Payroll Summary – January, 2016

Legal Review: N/A

Board Policy Reference: N/A

Budget Impact: \$ 1,898,709

Source: All Funds

Strategic Plan Reference: Strategy 5: Supplement existing school funding by developing and fostering a financially supportive relationship with the SMSD business community while using creative approaches to research alternative funding sources to accomplish the mission and objectives.

Recommended Motion: I move to approve the payroll expenditures for January, 2016 as presented.

MOTION: _____ SECOND: _____ VOTE: _____

Stafford Municipal School District
 Monthly Aggregate Payroll Amounts by Fund Type
 For Fiscal Year 2015-2016

	September	October	November	December	January
General Operating	\$ 1,734,003	\$ 1,748,802	\$ 1,814,624	\$ 1,813,529	\$ 1,760,732
Special Revenue Funds	\$ 69,782	\$ 69,497	\$ 72,286	\$ 66,976	\$ 67,661
Child Nutrition	\$ 71,635	\$ 70,335	\$ 70,061	\$ 70,899	\$ 70,316
	<u>\$ 1,875,420</u>	<u>\$ 1,888,634</u>	<u>\$ 1,956,971</u>	<u>\$ 1,951,404</u>	<u>\$ 1,898,709</u>

	February	March	April	May	June
General Operating					
Special Revenue Funds					
Child Nutrition					
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

	July	August
General Operating		
Special Revenue Funds		
Child Nutrition		
	<u>\$ -</u>	<u>\$ -</u>



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: X. F.

SUBJECT: Consider approval of donations over \$5,000 and related actions.

SECTION: Consent

E. C. Member: George Daniel Flores, RTSBA, Chief Financial Officer

Prepared by: George Daniel Flores, RTSBA, Chief Financial Officer

Presenter: George Daniel Flores, RTSBA, Chief Financial Officer

Recommendation: Review, discuss, and consider approval of donations over \$5,000.

Rationale: Stafford MSD did not receive donations exceeding \$5,000 this month.

Background: This agenda item is for the approval of items donated with a value in excess of \$5,000. There were no donations exceeding that amount for this month.

Supporting Documentation: None

Legal Review: N/A

Board Policy Reference: Board Policy CDC

Budget Impact: \$

Source: All Funds

Strategic Plan Reference: Strategy 5: Supplement existing school funding by developing and fostering a financially supportive relationship with the SMSD business community while using creative approaches to research alternative funding sources to accomplish the mission and objectives.

Recommended Motion: N/A.

MOTION: _____ SECOND: _____ VOTE: _____



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: X.G.

SUBJECT: Consider approval of declaration of surplus property and related actions.

SECTION: Consent

E. C. Member: George Daniel Flores, RTSBA, Chief Financial Officer

Prepared by: George Daniel Flores, RTSBA, Chief Financial Officer

Presenter: George Daniel Flores, RTSBA, Chief Financial Officer

Recommendation: No items are recommended for this month.

Rationale: Pending Board approval items can be declared as surplus property.

Background: No items are recommended for declaration as surplus property for this month.

Supporting Documentation: None

Legal Review: N/A

Board Policy Reference: Board Policy CI

Budget Impact: \$-0-

Source: Local Operating Funds

Strategic Plan Reference: Strategy 5: Supplement existing school funding by developing and fostering a financially supportive relationship with the SMSD business community while using creative approaches to research alternative funding sources to accomplish the mission and objectives.

Recommended Motion: No items are required to be approved this month.

MOTION: _____ SECOND: _____ VOTE: _____



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: X.H

SUBJECT: Consider certification of unopposed status for May 7, 2016 trustee general election

SECTION: Consent

EC Member(s): Dr. Bostic, Sonya Austin

Prepared by: Sonya Austin, Executive Assistant

Presenter: Dr. Robert Bostic, Superintendent

Recommendation: The administration recommends the Board declare the candidates unopposed and elected to office according to Texas Election Code 2.053 which provides that a certificate of election is issued to each candidate who is declared elected, "in the same manner and at the same time as provided for a candidate elected at the election". Candidates cannot take office until the time period, May 10 - 18, 2016 when a regular canvassing would have taken place. The remaining steps of the Certificate of Election and the Oath of Office, however, must be performed after the May 7, 2016 Election Day in the usual manner following the dates provided for canvassing.

Summary: Sections 2.051-2.053 of the Texas Election Code provide for the cancellation of an election when candidates are unopposed.

Rationale: Approval of the certification that the candidates were unopposed must occur prior to approval on an order to cancel the election.

Background: At its January 11, 2016 meeting, the SMSD Board of Trustees approved an order for a general election to elect three trustees on May 7, 2016, to serve regular three-year terms on the SMSD School Board. The filing deadlines for the applicant applying for a place on the ballot and declaring write-in candidacy has passed and no applications have been filed; incumbents Greg Holsapple, Auturo Jackson, and Alicia Lacy-Castille. Therefore, since all candidates are unopposed, the general election may be cancelled. Before ordering an election to be cancelled, certification of unopposed status must first be declared.

The Statement of Elected Officer must be completed and filed at any time after the meeting at which the candidates were declared elected.

Supporting Documentation: Certification of Unopposed Candidates in a General Election

Legal Review: N/A

Board Policy Reference: BBB Legal and Local

Budget Impact: \$ -0-

Budget Source: General Operating Fund

Recommended Motion: I move to approve the Certification of Unopposed Candidates in a General Election as presented.

MOTION: _____ SECOND: _____ VOTE: _____



Stafford Municipal School District

MOTION: _____ SECOND: _____ VOTE: _____

CERTIFICATION OF UNOPPOSED CANDIDATES IN GENERAL ELECTION

STATE OF TEXAS §
 §
COUNTIES OF FORT BEND §
AND HARRIS §

I, Sonya Austin, Executive Assistant to the Superintendent of Stafford Municipal School District, am the authority responsible for having the official ballot prepared in Stafford Municipal School District Board of Trustees elections. I do hereby certify that Auturo Jackson, Greg Holsapple and Alicia Lacy-Castille are unopposed candidates for the Stafford Municipal School District Board of Trustees general election scheduled to be held on May 7, 2016 as Auturo Jackson, Greg Holsapple and Alicia Lacy-Castille are the only candidates whose names were to be placed on the ballot under Section 52.003 of the Texas Election Code and no other candidates were placed on the list of write-in candidates under applicable law.

I further certify that the above-named candidates are all candidates whose names are to appear on the ballot, that no proposition is to appear on the ballot, and that the deadline for candidates to file, including write-in candidates, has passed.

Sonya Austin, Executive Assistant to the Superintendent

SUBSCRIBED AND SWORN TO before me on this _____ day of March, 2016.

Notary Public in and for the State of Texas
Name: _____
My Commission Expires: _____



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: IX.G

SUBJECT: Consider moving April 11, 2016 Board meeting to April 18, 2016 due to National School Board conference.

SECTION: Action

EC Members: Dr. Robert Bostic, Superintendent

Prepared by: Sonya Austin, Executive Assistant

Presenter: Dr. Robert Bostic, Superintendent

Recommendation: The administration recommends approval of moving the April 11, 2016 Board meeting to April 18, 2016.

Summary:

Rationale:

Background: Board policy BE Local states that regular meetings of the Board will be held on the second Monday of each month except when determined necessary for the convenience of trustees. The regular School Board meeting scheduled for April 11, 2016 is being proposed to be moved to April 18, 2016 due to the National School Board Association conference wrapping up on April 11, 2016.

Supporting Documentation: None

Legal Review: None

Board Policy Reference: BE

Budget Impact: None

Source: N/A

Strategic Plan Reference:

Recommended Motion:



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: XI.

SUBJECT: Future Business Agenda

SECTION: Future Business Agenda

E.C. Member: Dr. Robert Bostic, Superintendent

Prepared by: Sonya Austin, Executive Assistant

Presenter: President Auturo Jackson, SMSD School Board

Recommendation: Board president, trustees, and superintendent will report on upcoming activities for Board Members or Administration personnel.

Summary: This agenda item provides an opportunity to report on activities pertaining to school board trustees and administrators.

Rationale: To provide an opportunity to discuss upcoming activities.

Background:

- A. Report(s) by Superintendent and/or Board Members regarding previous or upcoming activities for Board Members or Administration Personnel
- B. Issues for Upcoming Board Agendas

Supporting Documentation: None

Legal Review: N/A

Board Policy Reference: BE

Budget Impact: Varies by activity

Source: Local Operating Funds

Strategic Plan Reference: Strategy 1: Develop and implement a program that will address college and career readiness.
Strategy 2: Implement innovative, engaging, nonconventional, instructional, and enrichment activities to achieve the mission and objectives.
Strategy 3: Energize and integrate all aspects of our diverse community, businesses and parents into full support and implementation of the mission and objectives.
Strategy 4: Identify, attract, train and retain highly-qualified professionals who expand their jobs beyond official boundaries to accomplish the mission and objectives.
Strategy 5: Supplement existing school funding by developing and fostering a financially supportive relationship with the SMSD business



Stafford Municipal School District

community while using creative approaches to research alternative funding sources to accomplish the mission and objectives.

Strategy 6: Continuously adapt our infrastructure to create an engaging learning environment.

Strategy 7: Make technology a priority and make sure it is flexible and reflective of current trends.

Recommended Motion: None



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: XI.A

SUBJECT: Reports by Superintendent and/or Board members regarding previous or upcoming activities for Board members or administration personnel.

SECTION: Future Business Agenda

E.C. Member: Dr. Robert Bostic, Superintendent

Prepared by: Sonya Austin, Executive Assistant

Presenter: President Auturo Jackson, SMSD School Board

Recommendation: Board President, Trustees, and Superintendent will report on upcoming activities for Board Members or Administration personnel.

Summary: This agenda item provides an opportunity to report on activities pertaining to school board trustees and administrators.

Rationale: To provide an opportunity to discuss upcoming activities.

Background: To provide an opportunity for the Board president, Trustees, and Superintendent to discuss upcoming activities.

Supporting Documentation: None

Legal Review: N/A

Board Policy Reference: None

Budget Impact: Varies by activity

Source: Local Operating Funds

Strategic Plan Reference: Strategy 1: Develop and implement a program that will address college and career readiness.
Strategy 2: Implement innovative, engaging, nonconventional, instructional, and enrichment activities to achieve the mission and objectives.
Strategy 3: Energize and integrate all aspects of our diverse community, businesses and parents into full support and implementation of the mission and objectives.
Strategy 4: Identify, attract, train and retain highly-qualified professionals who expand their jobs beyond official boundaries to accomplish the mission and objectives.
Strategy 5: Supplement existing school funding by developing and fostering a financially supportive relationship with the SMSD business community while using creative approaches to research alternative funding sources to accomplish the mission and objectives.



Stafford Municipal School District

Strategy 6: Continuously adapt our infrastructure to create an engaging learning environment.

Strategy 7: Make technology a priority and make sure it is flexible and reflective of current trends.

Recommended Motion: None



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: XI.B.

SUBJECT: Issues for Upcoming Board Agendas

SECTION: Future Business

E.C. Member: Dr. Robert Bostic, Superintendent

Prepared by: Sonya Austin, Executive Assistant

Presenter: President Auturo Jackson

Recommendation: Board president will entertain requests for future Board meeting agendas.

Summary: This agenda item provides Trustees with the opportunity to discuss upcoming agenda items.

Rationale: To provide Trustees with an opportunity to propose and discuss upcoming agenda items in an open forum.

Background: It is customary to include this item on the agenda.

Supporting Documentation: None

Legal Review: N/A

Board Policy Reference: None

Budget Impact: Varies by activity

Source: Local Operating Funds

Strategic Plan Reference: Strategy 1: Develop and implement a program that will address college and career readiness.
Strategy 2: Implement innovative, engaging, nonconventional, instructional, and enrichment activities to achieve the mission and objectives.
Strategy 3: Energize and integrate all aspects of our diverse community, businesses and parents into full support and implementation of the mission and objectives.
Strategy 4: Identify, attract, train and retain highly-qualified professionals who expand their jobs beyond official boundaries to accomplish the mission and objectives.
Strategy 5: Supplement existing school funding by developing and fostering a financially supportive relationship with the SMSD business community while using creative approaches to research alternative funding sources to accomplish the mission and objectives.



Stafford Municipal School District

Strategy 6: Continuously adapt our infrastructure to create an engaging learning environment.

Strategy 7: Make technology a priority and make sure it is flexible and reflective of current trends.

Recommended Motion: None



Stafford Municipal School District

School Board Agenda

March 21, 2016

AGENDA ITEM: XII.

SUBJECT: Adjournment

SECTION: Adjournment

E.C. Member: Dr. Robert Bostic, Superintendent

Prepared by: Sonya Austin, Executive Assistant

Presenter: President Auturo Jackson

Recommendation: Board president will ask for a motion to adjourn.

Summary: Official closing of the open meeting occurs upon approved adjournment.

Rationale: The SMSD School Board uses the Roberts Rules of Order for meeting procedures.

Background: This action is required to document the end of the meeting. The time is recorded in the official minutes.

Supporting Documentation: None

Legal Review: N/A

Board Policy Reference: None

Budget Impact: \$-0-

Source: Local Operating Funds

Strategic Plan Reference: None

Recommended Motion: I move to adjourn.

MOTION: _____ SECOND: _____ VOTE: _____