



**BURNET**  
Consolidated ISD  
**CRAFTING *the* FUTURE**

**BURNET CONSOLIDATED I.S.D.**

**Regular Meeting**

**Monday, February 20, 2017 6:30 PM**

# Agenda of Regular Meeting

## The Board of Trustees BURNET CONSOLIDATED I.S.D.



A Regular meeting of the Board of Trustees of BURNET CONSOLIDATED I.S.D. will be held February 20, 2017, beginning at 6:30 PM in the BCISD Board Room, 308 E. Brier, Burnet, Texas 78611.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. INVOCATION

Jason Teague, Pastor, First United Methodist Church of Burnet

2. PLEDGE OF ALLEGIANCE

Shady Grove Elementary Students Greenli VanZandt, Cody Hill, and Emily Hill

3. CALL TO ORDER

4. ATTENDANCE (Sign In)

5. OPEN FORUM

Any interested citizen may use not more than three (3) minutes to present any subject that may affect the school district. However, if the subject is not on the agenda, no action or discussion can or will be taken. The item may be placed on the agenda for consideration at the next regular Board meeting upon request of the Board President. A total of 30 minutes will be allotted for this portion of the agenda.

6. COMMUNICATIONS AND REPORTS

- A. BHS Students of the Month (Burkhart) 4  
Cody Moore, Reagan Giesenschlag & Colin McBurnett
- B. Recognition of Academic All-State Football Player (Jones) 5
- C. District Spotlight: Parent Resource Center (Denton) 6
- D. Financial Reports (Goehring) 7  
Monthly Financial Statement, Fund Balance Report, Investment Report, Tax Collection Report, Extra-Curricular Trip Report, Check Register, Credit Card Report, Utility Reports, Attorney Invoices, Bond Financial Report
- E. Report on 2014 Bond Program (Goble) 43
- F. Report on Mid-Year Campus Improvement Plans (Reavis) 44
- G. Report on Board of Trustees Election (McBurnett) 200

7. CONSENT AGENDA

Information on these items has been sent to the Board of Trustees for review prior to the meeting. Any Board member may pull any item from the Consent Agenda (without a second) for deliberation prior to consideration. Any item pulled will be considered with the action

items on the agenda.

A. Board Minutes	201
B. Purchases in Excess of \$25,000.00	208
8. BUSINESS ITEMS	
A. Discussion and Possible Action regarding Approval of Resolution Amending Authorized Representative for TexPool (McBurnett)	209
B. Discussion and Possible Action regarding Approval of Vendor(s) for District-Wide Concrete Work for 2016-2017 fiscal year (Goble)	212
C. Discussion and Possible Action regarding Approval of Vendor(s) for District-Wide Painting Work for 2016-2017 fiscal year (Goble)	213
D. Discussion and Possible Action regarding Approval of Early Resignation Notification Incentive for Contract Staff (Huffman)	214
9. Personnel (Huffman)	215
Board discussion could be held in Executive Session Under Texas Government Code, Section 551.074	
A. Employment of Professional Personnel	
B. Report on Professional Staff Resignations and Transfers and At-Will Staff Hirings, Resignations, and Transfers	

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*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]*

*§551.071 Private consultation with the Board's attorney.*

*§551.072 Discussing purchase, exchange, lease or value of real property.*

*§551.073 Discussing negotiated contracts for prospective gifts or donations.*

*§551.074 Discussing personnel or to hear complaints against personnel.*

*§551.076 Considering the deployment, specific occasions for, or implementation of, security personnel or devices.*

*§551.082 Considering discipline of a public school child, or complaint or charge against personnel.*

*§551.0821 To deliberate a matter regarding a public school student if personally identifiable information will be revealed.*

*§551.083 Considering the standards, guidelines, terms or conditions the Board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups.*

*§551.084 Excluding witnesses from a hearing.*

*Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:*

*(a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or*

*(b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.*

Keith McBurnett  
Superintendent of Schools

**For: Burnet Consolidated ISD Board of Trustees**  
**Date: February 20, 2017**  
**Action: Information**  
**Department: Burnet High School**



**Agenda Item #6A (Communications & Reports)**

**Recognition of BHS Students of the Month**

**Summary**

**The February Students of the Month are Reagan Giesenschlag and Colin McBurnett. These Seniors were selected by the Social Studies Department. January Student of the Month Cody Moore was not able to attend last month's meeting due to stock show competition. All three of these students will be recognized at the Board meeting.**

**Respectfully Submitted by:**

**Casey Burkhart**  
**BHS Principal**

**For: Burnet Consolidated ISD Board of Trustees**  
**Date: February 20, 2017**  
**Action: Information**  
**Department: Burnet High School**



**Agenda Item #6B (Communications & Reports)**

**Recognition of Academic All-State Football Player**

**Summary**

**BHS Senior Drew Kiser was recently named 2nd Team Academic All-State in football by the Texas High School Coaches Association. When selecting players for the Academic All-State Team, the THSCA takes into consideration the athlete's moral character, GPA, class rank, and ACT/SAT score.**

**We will recognize Drew at Monday's Board meeting.**

**Respectfully Submitted by:**

**Kurt Jones**  
**Athletic Director/Head Football Coach**



**BURNET**  
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**For: Burnet Consolidated ISD Board of Trustees**  
**Date: February 20, 2017**  
**Action: Report**  
**Department: Curriculum and Instruction**

**Agenda Item #6C (Communications & Reports)**

**Board Spotlight on Parent Resource Center (PRC)**

**Summary**

**For the February spotlight, we will have a presentation highlighting all of the many activities the Parent Resource Center is providing to campuses and parents.**

**Respectfully Submitted by:**

**Shelley Reavis**  
**Elementary Curriculum Director**

**For: Burnet Consolidated ISD Board of Trustees**  
**Date: February 20, 2017**  
**Action: Reports**  
**Department: Business Office**



**Agenda Item #6D (Communications & Reports)**

**Financial Reports**

**Summary**

The financial reports are included for your review. I will provide a brief overview of the reports at Monday's meeting. Please contact me if you have questions or concerns.

Respectfully Submitted by:

**Clay Goehring**  
**Director of Business and Finance**

**BURNET CISD  
MONTHLY FINANCIAL STATEMENT  
FOR YEAR ENDED AUGUST 31, 2017**

<b>GENERAL OPERATING FUND - 199</b>									
	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	YTD TOTALS	BUDGET	AMT REM	USED/ REC
<b>Revenues</b>									
Local	237,007	1,114,023	1,381,346	8,184,199	6,728,946	17,645,520	20,908,569	3,263,049	84%
State	1,419,547	1,223,031	93,992	94,804	-	2,831,374	4,262,118	1,430,744	66%
Federal	44	61	24,968	29,758	3,598	58,430	490,000	431,570	12%
Other Resources	173,500	-	-	17,000	-	190,500	-	-	0%
<b>Total Revenues</b>	<b>1,830,098</b>	<b>2,337,115</b>	<b>1,500,306</b>	<b>8,325,761</b>	<b>6,732,544</b>	<b>20,725,824</b>	<b>25,660,687</b>	<b>5,125,363</b>	<b>81%</b>
<b>Expenditures</b>									
11 Instructional	1,285,147	1,024,403	1,149,769	1,104,280	1,060,346	5,623,945	13,703,627	8,079,682	41%
12 Library	32,233	11,283	25,245	17,776	26,911	113,449	253,220	139,771	45%
13 Staff Development	37,275	38,644	36,927	31,647	27,179	171,671	450,570	278,900	38%
21 Instructional Leadership	29,263	13,666	14,882	14,707	15,338	87,856	206,688	118,832	43%
23 Campus Administration	144,653	132,915	136,830	136,895	136,131	687,423	1,652,668	965,245	42%
31 Counseling	64,354	64,590	63,653	73,280	62,217	328,092	783,687	455,594	42%
33 Health Services	21,068	19,485	20,844	20,240	21,342	102,980	248,129	145,149	42%
34 Student Transportation	130,051	83,021	145,207	107,193	92,479	557,952	1,431,639	873,687	39%
35 Food Services	-	-	-	-	-	-	3,500	3,500	0%
36 Co-Curricular	149,673	67,011	111,439	99,066	82,880	510,068	1,169,628	659,560	44%
41 General Administration	154,049	105,029	93,239	221,242	74,006	647,565	1,411,697	764,131	46%
51 Plant Maintenance	562,674	196,966	276,715	290,106	274,565	1,601,026	3,552,796	1,951,770	45%
52 Security & Monitoring	13,768	15,718	7,064	-	6,662	43,211	81,804	38,593	53%
53 Data Processing	51,567	36,285	35,931	38,403	34,587	196,772	657,485	460,713	30%
61 Community Services	-	14	232	467	198	911	4,050	3,139	22%
71 Debt Service	-	-	-	-	-	-	-	-	0%
99 TAX APPRAISALS COSTS	69,988	-	174	72,125	36,410	178,697	300,000	121,303	60%
00 Other Uses	-	-	-	-	-	-	-	-	0%
<b>Total Expenditures</b>	<b>2,745,762</b>	<b>1,809,030</b>	<b>2,118,149</b>	<b>2,227,427</b>	<b>1,951,250</b>	<b>10,851,619</b>	<b>25,911,187</b>	<b>15,059,568</b>	<b>42%</b>

**Cash and Investment Balances:**

	<b>January 31, 2017</b>
Local Maintenance	\$ 18,763,307
Food Service Fund	610,842
Debt Service Fund	4,610,742
Student Activity/Special Fund	1,149,685
Employee Health Insurance	50,988
Workers' Compensation	33,992
Construction (2014 Bond)	3,230,173
<b>Total</b>	<b>\$ 28,449,728</b>

**Recap of Other Resources:**

Assigned FB for Awning at Shady Grove	75,000
Assigned FB for Mediation Agreement	98,500
Assigned Additional FB for Band Uniforms	17,000
	<hr/>
	190,500

**BURNET CISD  
MONTHLY FINANCIAL STATEMENT  
FOR YEAR ENDED AUGUST 31, 2017**

<b>FOOD SERVICE FUND - 240</b>									
	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	YTD TOTALS	BUDGET	AMT REM	USED/ REC
<b>Revenues</b>									
Local	96,795	59,995	49,976	35,764	61,939	304,469	482,000	177,531	63%
State	-	-	-	-	-	-	9,000	9,000	0%
Federal	-	147,702	138,200	119,073	80,976	485,951	1,321,000	835,049	37%
Other Resources-Fund Bal.	-	-	-	-	-	-	-	-	0%
<b>Total Revenues</b>	<b>96,795</b>	<b>207,697</b>	<b>188,176</b>	<b>154,837</b>	<b>142,915</b>	<b>790,420</b>	<b>1,812,000</b>	<b>1,021,580</b>	<b>44%</b>
<b>Expenditures</b>									
35 Food Services	152,615	189,265	119,867	137,506	113,023	712,277	1,812,000	1,099,723	39%
00 Indirect Costs	-	-	-	-	-	-	-	-	0%
<b>Total Expenditures</b>	<b>152,615</b>	<b>189,265</b>	<b>119,867</b>	<b>137,506</b>	<b>113,023</b>	<b>712,277</b>	<b>1,812,000</b>	<b>1,099,723</b>	<b>39%</b>

6

<b>DEBT SERVICE FUND - 599</b>									
	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	YTD TOTALS	BUDGET	AMT REM	USED/ REC
<b>Revenues</b>									
Local	16,840	291,841	368,301	2,202,109	1,801,302	4,680,392	4,744,993	64,601	99%
State	-	-	97,491	-	-	97,491	146,000	48,509	0%
Other Resources	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>16,840</b>	<b>291,841</b>	<b>465,792</b>	<b>2,202,109</b>	<b>1,801,302</b>	<b>4,777,883</b>	<b>4,890,993</b>	<b>113,110</b>	<b>98%</b>
<b>Expenditures</b>									
71 Debt Services	-	-	763	-	943,910	944,674	4,890,993	3,946,319	19%
00 Other Uses	-	-	-	-	-	-	-	-	0%
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>763</b>	<b>-</b>	<b>943,910</b>	<b>944,674</b>	<b>4,890,993</b>	<b>3,946,319</b>	<b>19%</b>



# BURNET

Consolidated ISD

## Fund Balance - General Fund 1/31/2017

**Audited Fund Balance as of 8/31/16** 9,136,565

**Less Assigned Fund Balance** (350,500)

199-3590 Assigned Fund Balance - Other	Assigned	Expended to Date	Remain. Balance	
Turf Replacement Set-Aside-Year One & Two	(100,000)	-	(100,000)	
Band Uniforms Set-Aside-Board Approved 1/18/16 & 1/16/17	(77,000)		(77,000)	
Awning at Shady Grove-Board Approved 9/19/16	(75,000)	78,670	3,670	overage covered by F&O Budget
Mediation Agreement-Board Approved 9/19/16	(98,500)	33,510	(64,990)	
	(350,500)	112,180	(238,320)	

**Less Inventories (prior year amount)** (132,381)

**Less Prepaid Items (prior year amount)** (122,213)

**Unassigned Fund Balance** \$ 8,531,471

**Optimum Fund Balance (3 months operating expenses)** \$ 6,773,114

**Difference** \$ 1,758,357



# BURNET

Consolidated ISD

## Fund Balance - Child Nutrition Program 1/31/2017

### Audited Fund Balance 8/31/16

240-3450 Restricted Fund Balance-for the use of Federal Program only	532,247
Less Inventories	(75,594)
Reserved Fund Balance*	<u>\$ 456,653</u>
Cannot exceed three months operating expenses	439,890
Difference	\$ 16,763



# BURNET

Consolidated ISD

## Fund Balance - Debt Service Fund 1/31/2017

### Audited Fund Balance 8/31/16

599-3480 Restricted Fund Balance-for the use of the retirement of debt only \$ 2,274,782

Less - Estimated Pay Down of Principal on Outstanding Bonded Debt (500,000)

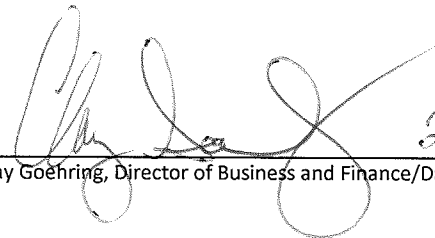
### Restricted Fund Balance


\$ 1,774,782

Note: Debt Service fund balance is restricted for the retirement of debt.

**Burnet CISD  
Investment Report  
As of 1/31/2017**

Fund Number	Description	Purchase/ Renewal Date	Security Description	Account Number	Security Number	Maturity Date	Interest Rate	Purchase Price	Par Value	Market Value	S&P Rating
<b>199 Local Maintenance</b>											
	CD	3/16/2016	First State Bank-Burnet	31968		3/16/2017	0.70%	100,000.00		108,569.99	
	CD	4/30/2014	Wells Fargo Public Funds	7884899415		4/30/2017	1.25%	200,000.00		206,100.42	
	Commercial Paper	9/29/2016	Abbey Natl Treasury Serv		00280NTG5	6/16/2017	1.27%	495,522.22	500,000.00	497,921.14	A1
	Commercial Paper	11/16/2016	Credit Suisse Bank New York		2254EATE3	6/14/2017	1.35%	496,081.25	500,000.00	498,028.00	A1
	TexPool			270200004						13,452,400.98	
										<u>\$ 14,763,020.53</u>	
<b>599 Interest and Sinking</b>											
	CD	3/16/2016	First State Bank-Burnet	31967		3/16/2017	0.70%	100,000.00		108,569.99	
	CD	4/30/2014	Wells Fargo Public Funds	7884899407		4/30/2018	1.25%	200,000.00		206,100.42	
	Muni	12/17/2015	Fannie Mae		3136G1E47	11/28/2017	1.052%	374,758.39	374,000.00	374,579.70	N/A
	Commerical Paper	6/9/2016	Natixis NY		63873JP38	2/3/2017	1.030%	695,259.83	700,000.00	699,967.04	A1
	TexPool									2,943,205.81	
										<u>\$ 4,332,422.96</u>	
<b>753 Employee Health Insurance</b>											
	TexPool									<u>\$ 5,129.06</u>	
<b>461/865 Special Fund</b>											
	TexPool									<u>\$ 301,719.04</u>	
<b>755 Workers Compensation</b>											
	TexPool									<u>\$ 7,729.99</u>	
										Certificate Of Deposit	629,340.82
										Commerical Paper	1,695,916.18
										Muni Bonds	374,579.70
										TexPool	16,710,184.88
										<b>Grand Total</b>	<u><u>\$ 19,410,021.58</u></u>

  
Clay Goehring, Director of Business and Finance/Date  
2/6/17

  
Deidra Hall, Accountant/Date  
2/6/17



**BURNET CISD  
COLLECTION REPORT  
JANUARY 2017**

<b>CURRENT YEAR</b>	<b>BASE</b>	<b>P &amp; I</b>	<b>COLL FEE</b>	<b>ADJUSTMENTS</b>
SEPTEMBER	-	-	-	-
OCTOBER	1,318,366.54	-	-	782.98
NOVEMBER	1,681,644.97	-	-	(7,957.14)
DECEMBER	10,320,887.42	113.74	-	(19,269.65)
JANUARY	8,461,533.09	6.58	-	(9,979.92)
FEBRUARY				
MARCH				
APRIL				
MAY				
JUNE				
JULY				
AUGUST				
<b>YEAR TO DATE</b>	<b>21,782,432.02</b>	<b>120.32</b>	<b>-</b>	<b>(36,423.73)</b>
<b>DELINQUENT YEARS</b>	<b>BASE</b>	<b>P &amp; I</b>	<b>COLL FEE</b>	<b>ADJUSTMENTS</b>
SEPTEMBER	66,315.07	18,750.33	11,566.02	(3,596.43)
OCTOBER	39,301.41	10,219.29	9,070.60	(941.29)
NOVEMBER	40,796.96	14,011.57	10,532.19	(3,704.59)
DECEMBER	37,786.75	11,494.90	8,831.48	(3,450.54)
JANUARY	13,933.97	6,671.04	5,276.82	(3,555.42)
FEBRUARY				
MARCH				
APRIL				
MAY				
JUNE				
JULY				
AUGUST				
<b>YEAR TO DATE</b>	<b>198,134.16</b>	<b>61,147.13</b>	<b>45,277.11</b>	<b>(15,248.27)</b>
<b>REFUNDS</b>				
SEPTEMBER		MARCH		
OCTOBER		APRIL		
NOVEMBER		MAY		
DECEMBER				
JANUARY		JULY		
FEBRUARY		AUGUST		
<b>SUB-TOTAL</b>	<b>-</b>		<b>0.00</b>	
<b>YEAR TO DATE</b>	<b>-</b>			

STAN HEMPHILL CHIEF APPRAISER/ TAX ASSESSOR-COLLECTOR.



**BURNET CISD COUNTY EDUCATION DISTRICT  
COLLECTION REPORT  
JANUARY 2017**

<b>CURRENT</b>	<b>BASE</b>	<b>P &amp; I</b>	<b>COLL FEE</b>	<b>TOTAL</b>
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				
JANUARY				
FEBRUARY				
MARCH				
APRIL				
MAY				
JUNE				
JULY				
AUGUST				
YEAR TO DATE	-	-	-	-
<b>DELINQUENT YEARS</b>	<b>BASE</b>	<b>P &amp; I</b>	<b>COLL FEE</b>	<b>ADJUSTMENTS</b>
SEPTEMBER	6.61	20.36	5.39	(24.46)
OCTOBER	30.79	93.48	24.85	(5.58)
NOVEMBER	86.31	267.57	70.78	(123.89)
DECEMBER	-	-	-	-
JANUARY	-	-	-	-
FEBRUARY				
MARCH				
APRIL				
MAY				
JUNE				
JULY				
AUGUST				
YEAR TO DATE	123.71	381.41	101.02	(153.93)
<b>REFUNDS</b>				
SEPTEMBER	-	<b>MARCH</b>		
OCTOBER		<b>APRIL</b>		
NOVEMBER	-	<b>MAY</b>		
DECEMBER		<b>JUNE</b>		
JANUARY		<b>JULY</b>		
FEBRUARY		<b>AUGUST</b>		
SUB-TOTAL	-		0	
YEAR TO DATE	-			

STAN HEMPHILL - CHIEF APPRAISER/ TAX ASSESSOR-COLLECTOR.

EXTRACURRICULAR TRIP REPORT  
January 2017

DATE	DESTINATION	GROUP	DRIVER NAME	VEH. #	VEHICLE TYPE	MILES	HOURS	BUDGET ACCOUNT	COST
1/6/2017	CAMPUS SHUTTLE - WEEKLY	BHS EDUCATION CLASS	MOORE/MCCURRY	61	BUS	30.4	4.75	199-11-6494.00-001-7-22-0-00	\$ 93.10
1/13/2017	CAMPUS SHUTTLE - WEEKLY	BHS EDUCATION CLASS	MCCURRY/GILMORE	61	BUS	66.8	9	199-11-6494.00-001-7-22-0-00	\$ 190.20
1/20/2017	CAMPUS SHUTTLE - WEEKLY	BHS EDUCATION CLASS	MCCURRY/GILMORE	61	BUS	66.8	9	199-11-6494.00-001-7-22-0-00	\$ 190.20
1/28/2017	CAMPUS SHUTTLE - WEEKLY	BHS EDUCATION CLASS	MCCURRY/GILMORE	61	BUS	66.8	9.25	199-11-6494.00-001-7-22-0-00	\$ 192.50
									\$ 666.00
1/13/2017	SAN ANTONIO	HOSA	SHARON MASSEY	109	SUV	208.0		199-11-6494.00-001-7-22-H-OS	\$ 104.00
1/27/2017	HAILEY NELSON PARK	BMS	JEREMY HILL	97	BUS	25.0		199-11-6494.00-041-7-11-0-00	\$ 37.50
1/13/2017	AUSTIN MOVIE HOUSE	BMS	STEVE GRANT	95	VAN	88.0		199-11-6494.00-041-7-11-0-FT	\$ 44.00
1/27/2017	BERTRAM LIBRARY	BERTRAM KINDER-PREK	DANIEL DILWORTH	3	BUS	28.0	4	199-11-6494.00-102-7-11-0-00	\$ 82.00
1/9/2017	BURNET POLICE DEPARTMEN	RJ RICHEY	BJ GATES	108	SUV	6.0		199-11-6494.00-104-7-11-0-00	\$ 3.00
1/11/2017	LOCAL	SPED	LONI GIRDLER	58	VAN	5.0		199-11-6494.00-902-7-23-0-VI	\$ 2.50
1/18/2017	ROUND ROCK	BHS FOR FINGERPRINTS	WES STRAHAN	109	SUV	99.0		199-11-6499.00-001-7-22-P-HA	\$ 49.50
1/18/2017	ROUND ROCK	BHS FOR FINGERPRINTS	SHARON MASSEY	109	SUV	99.0		199-11-6499.00-001-7-22-P-HA	\$ 49.50
									\$ 99.00
1/26/2017	SCHOOL CAMPUSES	ADMINISTRATION	JIM CONNOR	109	SUV	7.0		199-13-6494.00-901-7-99-0-00	\$ 3.50
1/27/2017	AUSTIN	SPED	PRUDA FULTS	58	VAN	108.0		199-21-6494.00-902-7-99-M-IL	\$ 54.00
1/12/2017	AUSTIN REGION 13	BHS COUNSELLORS	KRISTI CARRUTHERS	58	VAN	117.0		199-31-6494.00-001-7-11-0-00	\$ 56.00
1/12/2017	AUSTIN REGION 13	BHS COUNSELLORS	CLINT MULHOLLAN	108	SUV	117.0		199-31-6494.00-001-7-11-0-00	\$ 56.00
									\$ 112.00
1/10/2017	AUSTIN REGION 13	SPED	RITA WILLIAMS	108	SUV	116.0		199-31-6494.00-902-7-23-0-00	\$ 58.00
1/26/2017	CORPUS CHRISTI rtn 1/28	FCCLA/CULINARY ARTS	JACOB TARVER	118	BUS	591.0	43.5	199-36-6494.00-001-7-22-C-UL	\$ 1,321.50

## EXTRACURRICULAR TRIP REPORT

January 2017

1/26/2017	CORPUS CHRISTI rtn 1/28	FCCLA/CULINARY ARTS	MIKE ERICKSON	84	VAN	533.4		199-36-6494.00-001-7-22-C-UL	\$ 266.70
									\$ 1,588.20
1/18/2017	AUSTIN	BHS FFA	KOBY SCHOOLER	111	14 PASS	176.0		199-36-6494.00-001-7-22-F-FA	\$ 88.00
1/3/2017	BANDERA	BHS BOYS SOCCER	BRYAN ROBINSON	S-23	BUS	232.0	4.25	199-36-6494.00-001-7-91-0-00	\$ 390.00
1/5/2017	GEORGETOWN	BHS BOYS SOCCER	BRYAN ROBINSON	S-23	BUS	80.7	1	199-36-6494.00-001-7-91-0-00	\$ 131.05
1/6/2017	TAYLOR	BHS GIRLS BASKETBALL	KATIE HEWITT	17	BUS	69.0	1.75	199-36-6494.00-001-7-91-0-00	\$ 121.00
1/6/2017	GEORGETOWN	BHS BOYS SOCCER	BRYAN ROBINSON	S-23	BUS	81.8	2	199-36-6494.00-001-7-91-0-00	\$ 142.70
1/7/2017	GEORGETOWN	BHS BOYS SOCCER	BRYAN ROBINSON	S-23	BUS	81.7	1	199-36-6494.00-001-7-91-0-00	\$ 132.55
1/12/2017	FREDERICKSBURG	BHS GIRLS SOCCER	BRENT KELLEY	118	BUS	138.0	1.25	199-36-6494.00-001-7-91-0-00	\$ 219.50
1/13/2017	LEANDER	BHS BOYS BASKETBALL	ROY KISER	98	BUS	64.0	2	199-36-6494.00-001-7-91-0-00	\$ 116.00
1/13/2017	FREDERICKSBURG	BHS GIRLS SOCCER	BRENT KELLEY	118	BUS	142.0	1.5	199-36-6494.00-001-7-91-0-00	\$ 228.00
1/13/2017	LEANDER	BHS GIRLS BASKETBALL	KATIE HEWITT	50	BUS	57.5	1	199-36-6494.00-001-7-91-0-00	\$ 67.50
1/14/2017	FREDERICKSBURG	BHS GIRLS SOCCER	BRENT KELLEY	118	BUS	139.0	3	199-36-6494.00-001-7-91-0-00	\$ 238.50
1/17/2017	MARBLE FALLS	BHS BOYS SOCCER	BRYAN ROBINSON	S-39	BUS	34.0		199-36-6494.00-001-7-91-0-00	\$ 66.00
1/19/2017	GEORGETOWN	BHS GIRLS SOCCER	BRENT KELLEY	118	BUS	80.0	1	199-36-6494.00-001-7-91-0-00	\$ 130.00
1/19/2017	LAMPASAS	BHS BOYS POWERLIFTING	JEROD RYE	S-23	BUS	43.0	1	199-36-6494.00-001-7-91-0-00	\$ 74.50
1/20/2017	TEMPLE	BHS SWIM TEAM	APRIL POERNER	111	14 PASS	162.9		199-36-6494.00-001-7-91-0-00	\$ 81.45
1/20/2017	GEORGETOWN	BHS GIRLS SOCCER	MERLE FAIR	118	BUS	82.0	6	199-36-6494.00-001-7-91-0-00	\$ 183.00
1/20/2017	LIBERTY HILL	BHS BOYS BASKETBALL	ROY KISER	50	BUS	40.0	1.5	199-36-6494.00-001-7-91-0-00	\$ 75.00
1/20/2017	LIBERTY HILL	BHS GIRLS BASKETBALL	KATIE HEWITT	S-23	BUS	41.2	1	199-36-6494.00-001-7-91-0-00	\$ 71.80
1/20/2017	HUTTO	BHS BOYS SOCCER	BRYAN ROBINSON	97	BUS	104.0	2.5	199-36-6494.00-001-7-91-0-00	\$ 181.00
1/21/2017	GEORGETOWN	BHS GIRLS SOCCER	ELYSE MOORE	118	BUS	83.3	6.5	199-36-6494.00-001-7-91-0-00	\$ 189.95
1/24/2017	VISTA RIDGE HIGH SCHOOL	BHS AVID	BRENT KELLEY	118	BUS	79.0		199-36-6494.00-001-7-91-0-00	\$ 118.50
1/24/2017	MARBLE FALLS	BHS TENNIS	BUSH	111	14 PASS	44.1		199-36-6494.00-001-7-91-0-00	\$ 22.05
1/27/2017	SALADO	BHS BOYS BASKETBALL	ROY KISER	S-23	BUS	144.0	2	199-36-6494.00-001-7-91-0-00	\$ 236.00
1/27/2017	SALADO	BHS GIRLS BASKETBALL	KATIE HEWITT	17	BUS	126.0	2.75	199-36-6494.00-001-7-91-0-00	\$ 216.50
1/6/2017	LLANO	BHS BOYS BASKETBALL	ROY KISER	9	BUS	72.0	1.75	199-36-6494.00-001-7-91-0-00	\$ 125.50
									\$ 3,558.05
1/7/2017	WACO	BHS BAND	JASON JONES	84	VAN	230.4		199-36-6494.00-001-7-99-B-AN	\$ 115.40
1/7/2017	WACO	BHS BAND	ALLEN ANDRUS	95	VAN	218.9		199-36-6494.00-001-7-99-B-AN	\$ 109.45
									\$ 224.85
1/14/2017	BLANCO	BHS UIL	BETTY SMALLWOOD	111	14 PASS	113.1		199-36-6494.00-001-7-99-U-IL	\$ 56.55



## Burnet CISD

Check Register

January 2017

Check No.	Check Date	Vendor Name	Account Code				Description	Amount
113830	20170103	Cirkiel & Associates, P.C.	199 11	6299 00	902 7 23	M ED	Settlement-Final payment	5,000.00
113831	20170104	Elton D. Heine	199 51	6499 00	907 7 99	C ON	Pavilion Fence Project	9,400.00
113832	20170106	Ace Mart Restaurant	240 35	6342 00	888 7 99	0 00	Smallwares-FS	103.48
113833	20170106	American Challenge	199 36	6399 00	001 7 91	G SC	Soccer Balls	440.99
113834	20170106	AT&T	199 53	6256 00	805 7 99	0 LT	Telephone Service	40.65
113835	20170106	Atmos Energy	199 51	6258 00	907 7 99	0 00	Gas	4,864.17
			199 51	6258 00	907 7 99	0 00	Gas	693.99
113836	20170106	ATSSB Region 29	199 36	6495 00	001 7 99	B AN	Area Audition Entry Fees	100.00
113837	20170106	Austin American	199 41	6399 00	750 7 99	0 00	Paper Subscription	22.00
113838	20170106	Holly Bauer	199 11	6411 ML	001 7 24	0 HB	Mileage-Homebound-HS	6.00
113839	20170106	Michelle Blake	199 21	6411 00	902 7 99	M IL	Mileage-Dec	4.25
113840	20170106	Lisa Bostick	240 35	6411 00	888 7 99	0 00	Mileage-Dec	30.95
113841	20170106	Wayne Brown	199 36	6219 00	001 7 91	G MO	Official-BB-Liberty Hill-12/13	50.00
113842	20170106	BSN Sports	199 36	6397 00	001 7 91	0 00	Leggings - Baseball	175.00
			199 36	6399 00	001 7 91	B SC	Soccer Shorts	473.70
113843	20170106	Casey Burkhart	461 11	6399 00	001 7 00	0 00	Attendance Awards-HS	100.00
113844	20170106	Burnet Trophies & Awards	199 11	6497 00	041 7 11	0 00	Medals-MS	9.00
			199 11	6497 00	041 7 11	0 00	Awards-MS-Robitics	40.50
113845	20170106	BWI-Schulenburg	865 11	6399 00	041 7 00	G HS	Greenhouse Supplies	221.64
113846	20170106	Kristi Carruthers	461 11	6399 00	001 7 00	0 00	Snacks-Testing Teachers	58.50
113847	20170106	Ernie Casbeer	199 11	6219 00	001 7 11	C TC	Dual Credit Teacher Extra Days	525.00
113848	20170106	Jo Ann Chapa	240 35	6411 00	888 7 99	0 00	Mileage-Dec	31.80
113849	20170106	City of Bertram Water Dept	199 51	6255 00	907 7 99	0 00	Water	1,152.26
113850	20170106	City of Burnet Police	199 52	6219 00	999 7 99	0 00	Burnet SRO-Dec	6,661.59
113851	20170106	Clint Wright Painting	199 51	6499 00	907 7 99	C ON	Painting of Adm Bldg.-Bertram	15,500.00
113852	20170106	Jim Connor	199 13	6411 00	901 7 99	0 00	Mileage-12/1-15	55.30
113853	20170106	Consolidated Water	199 41	6399 00	750 7 99	0 00	Bottled Water	17.50
113854	20170106	Courage Cheer and Dance	461 36	6399 00	041 7 00	C HL	Cheer Music	475.00
113855	20170106	Darrell Crain	199 36	6219 00	001 7 91	G MW	Game worker-BB-12/13	45.00
113856	20170106	Tommie Michelle Crain	199 36	6219 00	001 7 91	G MW	Game worker-BB-12/13	45.00
113857	20170106	CTRMA Processing	199 34	6499 00	905 7 99	T OL	Toll Fees	17.48
			199 34	6499 00	905 7 99	T OL	Toll Fees	9.06
113858	20170106	Curriculum Center	199 11	6249 00	001 7 22	F CS	FCS Curriculum	1,000.00
113859	20170106	Dell Marketing, L.P.	199 23	6399 00	104 7 99	0 00	Admin. Laptop-RJR	642.00
			199 53	6399 00	805 7 99	H DW	Chromebook Screen	203.97
			240 35	6399 00	888 7 99	0 00	Office Computer-FS Manager	607.00
113860	20170106	Demco, Inc.	199 12	6399 00	102 7 11	0 00	Library supplies	500.00
			199 12	6669 00	102 7 11	0 00	Library supplies	71.91
113861	20170106	Dick Blick	199 11	6399 00	001 7 11	A RT	Art Supplies-HS	6.80
113862	20170106	Dir Telecommunications	199 53	6256 00	805 7 99	0 LD	Long Distance Telephone Service	190.48
113863	20170106	Joseph Doucet	199 36	6411 00	001 7 91	0 00	Meals-BB Clinic-Coaches	136.00
			199 36	6411 00	001 7 91	M IL	Mileage-BB Clinic-Waco	109.00
113864	20170106	Edgar Flower Shop	461 11	6399 00	041 7 00	0 TE	Flowers for Funeral	35.00
113865	20170106	Education Service Center	199 12	6411 00	101 7 11	0 00	Workshops-12/1	45.00
			199 13	6411 00	003 7 24	0 00	Analytical Writing	85.00
			199 13	6411 00	101 7 11	0 00	Workshop-11/2	45.00
113866	20170106	Elizabeth R. Gilchrist RG	199 31	6219 00	902 7 23	L SP	ARD Services-35.75Hrs	2,487.50
113867	20170106	James Esch	199 36	6219 00	001 7 91	G MO	Official-BB-Liberty Hill-12/13	120.00
113868	20170106	Brandon Evans	199 11	6411 00	001 7 22	0 AG	Meals-Ft Worth/Kerrville shows	180.00
113869	20170106	Thom Fairleigh	461 36	6399 00	001 7 00	0 SW	Official-Starter-12/2-3	25.00
			461 36	6399 00	001 7 00	0 SW	Official-Swim-12/9	25.00

## Burnet CISD

Check Register

January 2017

Check No.	Check Date	Vendor Name	Account Code				Description	Amount
113870	20170106	Fisher Scientific Company,	485 11	6399 00	001 7 11 0	00 Classroom materials	1,230.12	
113871	20170106	Fuelman	199 11	6399 00	001 7 22 0	AG Fuel	34.76	
			199 11	6399 00	001 7 22 0	AG Fuel	22.12	
			199 34	6311 01	905 7 99 0	00 Fuel	5,663.15	
			199 34	6311 01	905 7 99 0	00 Fuel	3,377.34	
			199 34	6311 01	905 7 99 0	00 Fuel	1,670.93	
			199 34	6311 01	905 7 99 0	00 Fuel	2,568.41	
			199 51	6311 00	907 7 99 0	00 Fuel	156.23	
			199 51	6311 00	907 7 99 0	00 Fuel	134.19	
			199 51	6311 00	907 7 99 0	00 Fuel	32.99	
			199 51	6311 00	907 7 99 0	00 Fuel	139.57	
113872	20170106	Virginia Garcia	240 35	6411 00	888 7 99 0	00 Mileage-Dec	26.40	
113873	20170106	Barbara H. Gideon	199 11	6219 00	901 7 99 S	IP School Improvement Consultant	750.00	
113874	20170106	Loni R Girdler	224 11	6219 OM	902 7 23 0	00 O & M Service-24.25 Hrs	1,818.75	
113875	20170106	Gordon's Sharpening	199 11	6399 00	001 7 22 0	AG Shop Supplies	281.49	
113876	20170106	Shirley Hall	240 35	6411 00	888 7 99 0	00 Mileage-Dec	22.80	
113877	20170106	Amanda Hensley	199 11	6411 ML	041 7 24 0	HB Mileage-Homebound-MS	78.00	
113878	20170106	Delilah Hibler	240 35	6411 00	888 7 99 0	00 Mileage-Dec	6.00	
113879	20170106	Hill Country Auto Glass	199 34	6249 00	905 7 99 0	00 Bus Window Repairs	386.00	
113880	20170106	Pamela Holcomb	240 35	6411 00	888 7 99 0	00 Mileage-Dec	75.56	
113881	20170106	Kammie Holmes	199 36	6219 00	001 7 91 G	MO Official-BB-Liberty Hill-12/13	120.00	
113882	20170106	Holt Cat	199 34	6311 02	905 7 99 0	00 Parts for repair	465.55	
113883	20170106	HOSA,TA	199 11	6411 00	001 7 22 H	OS HOSA Spring Conf.	200.00	
113884	20170106	JB's Teacher Supply	199 53	6399 00	805 7 99 H	DW Shipping	5.33	
113885	20170106	Jason Jones	199 36	6412 00	001 7 99 B	AN Student Meals-Band-1/7	83.00	
113886	20170106	Marvel July	199 36	6219 00	001 7 91 G	MO Official-BB-St. Andrews-12/13	70.00	
113887	20170106	Junior Library Guild	199 12	6669 00	101 7 11 0	00 Guild Renewal	1,063.30	
113888	20170106	Eric Kronebusch	199 36	6219 00	001 7 91 G	MO Official-BB-St. Andrews-12/13	70.00	
113889	20170106	Kerry Kurio	199 36	6219 00	001 7 91 G	MO Official-BB-St. Andrews-12/13	93.74	
113890	20170106	Labatt Food Service	199 11	6399 00	001 7 22 C	UL Culinary Supplies	617.76	
113891	20170106	Joseph LaJoie	461 36	6399 00	001 7 00 0	SW Official-Swim-12/9	25.00	
			461 36	6399 00	001 7 00 0	SW Official-Swim-12/2-3	25.00	
113892	20170106	The Library Store, Inc.	199 12	6399 00	041 7 11 0	00 Library Supplies-MS	240.92	
			461 12	6399 00	041 7 00 0	00 Library Supplies-MS	116.25	
113893	20170106	Phillip Malina	199 53	6411 00	805 7 99 M	IL Mileage 12/1-16	55.00	
113894	20170106	Sharon Massey	199 11	6411 00	001 7 22 H	OS Meals-HOSA-1/13-14	312.00	
113895	20170106	Mustang Equipment	199 51	6399 05	907 7 99 0	00 Canopy Top	500.00	
113896	20170106	Navarro Independent	199 41	6499 01	701 7 99 0	00 CTPA Membership	125.00	
113897	20170106	Patty Neiman	199 11	6411 ML	001 7 24 0	HB Mileage-Homebound-HS	8.00	
113898	20170106	Gregory Neunaber	199 36	6219 00	001 7 91 G	MO Official-BB-St. Andrews-12/13	93.74	
113899	20170106	Debra S. Nickle	199 11	6219 00	902 7 23 0	PT Physical Therapy-48.5Hrs	3,395.00	
113900	20170106	Oates Specialities, LLC	461 36	6399 00	001 7 00 0	BA Speciality Baseball Equipment	1,479.93	
113901	20170106	Valerie M. Ozanne	199 11	6219 00	902 7 23 0	OT OT/APE Services- 41.25Hrs	3,591.25	
113902	20170106	Ken Patton	199 36	6219 00	001 7 91 G	MO Official-BB-12/1-3-Liberty Hill	70.00	
113903	20170106	Praxair Distribution Inc	199 11	6399 00	001 7 22 0	AG Shop Supplies-AG	326.09	
113904	20170106	RB Sporting Goods	199 36	6399 00	041 7 91 B	KB Score Books for MS BB	31.00	
			199 36	6399 00	041 7 91 B	KG Basketballs & Officials Jersey	1,651.55	
113905	20170106	Iverson Rhome	199 36	6219 00	001 7 91 G	MO Official-BB-12/1-Fredricksburg	161.68	
113906	20170106	Cindy Roberts	199 36	6412 01	001 7 99 C	HR Meals-Cheer	794.00	
113907	20170106	Samuel French Inc	865 11	6399 00	001 7 00 D	RA Performance Fees	125.00	
113908	20170106	School Comp	755 00	6429 00	000 7 00 0	00 SHARS Claims Cost - Dec	7,171.22	

## Burnet CISD

Check Register

January 2017

Check No.	Check Date	Vendor Name	Account Code				Description	Amount
113909	20170106	School Health, Corp	199 33	6399 00	041 7 99	0 00	Clinic supplies-MS	298.49
			199 33	6399 00	104 7 99	0 00	Clinic Supplies-RJR	412.80
113910	20170106	School Health Corporation	199 11	6399 00	902 7 23	0 LS	Life Skills Supplies	78.01
113911	20170106	School Specialty	199 11	6399 00	101 7 11	1 00	Classroom Supplies	38.00
			199 11	6399 00	101 7 34	0 PK	Classroom Supplies	5.95
			199 11	6399 00	102 7 11	0 00	Storage Cart-Bert	31.38
			461 11	6399 00	101 7 00	D ON	New PPCD Class Supplies	387.72
113912	20170106	Shell	199 34	6311 01	905 7 99	0 00	Fuel	111.33
113913	20170106	Starfall Education	461 11	6399 00	101 7 00	0 00	Computer Program-Students	270.00
113914	20170106	Wes Strahan	199 36	6412 00	001 7 91	G SC	Meals-Soccer-Tourn-1/8	384.00
			461 36	6399 00	001 7 00	G SC	Meals-Soccer-Tourn-1/8	311.00
113915	20170106	Wes Strahan	199 36	6412 00	001 7 91	G SC	Meals-Soccer Tourn.-1/11	854.00
113916	20170106	Taylor HS Theatre Dept.	199 36	6219 00	001 7 99	O AP	Reg.-One Act Play	250.00
113917	20170106	TCU Baseball	199 36	6411 00	001 7 91	0 00	Reg.-Fees-BB Clinic-1/12	165.00
113918	20170106	Heather Tepe	240 35	6411 00	888 7 99	0 00	Mileage-Dec	21.60
113919	20170106	Texas Alternator Starter	199 51	6399 05	907 7 99	0 00	Starter for mower ZD331 #303	249.25
113920	20170106	Texas Building and	199 11	6399 00	001 7 22	0 AG	Shop Supplies	327.55
113921	20170106	Texas Dept of Public	199 41	6219 00	740 7 99	0 BC	Background Checks	15.00
113922	20170106	ULINE, Inc.	199 11	6399 00	001 7 22	0 00	Shop Equipment	583.11
113923	20170106	United Rentals(North	199 51	6269 00	907 7 99	0 00	Rental for a Boom 45-50' Teles	1,687.94
113924	20170106	Floyd VanDerStoep	199 11	6411 00	901 7 99	0 00	Mileage-11/7-12/12	37.35
113925	20170106	Joe Vann	199 11	6411 00	001 7 22	0 AG	Meals-Ft Worth/Kerrville-AG	180.00
113926	20170106	Jodi Wagner	240 35	6411 00	888 7 99	0 00	Mileage-Dec	8.75
113927	20170106	Wal-Mart	199 33	6399 00	101 7 99	0 00	Clinic Supplies-SG	111.31
			199 33	6399 00	104 7 99	0 00	Clinic Supplies-RJR	96.88
			240 35	6399 00	888 7 99	0 00	FS Supplies	77.50
			865 11	6399 00	001 7 00	A RT	Art Supplies	211.14
113928	20170106	Davis Wall	199 36	6219 00	001 7 91	G MO	Official-BB-St. Andrews-12/13	56.48
113929	20170106	Wimberly High School	199 36	6499 00	041 7 91	0 EF	Entry Fees-BB-Wimberly	250.00
113930	20170112	Joe Vann	199 11	6412 00	001 7 22	0 AG	Meals-Ft. Worth/Kerrville AG	1,143.00
113931	20170113	1St Choice Restaurant	240 35	6342 00	888 7 99	0 00	Smallwares-FS	2,029.39
113932	20170113	ACA Appliance & A/C, LLC	199 11	6399 00	102 7 11	0 00	Repair Charge-Fridge	65.00
113933	20170113	Apple Education, Apple Inc	865 11	6399 00	001 7 00	B AN	Apple TV 32GB	149.00
113934	20170113	Brad Ballee	461 36	6399 00	001 7 00	0 GB	Official-BB-12/29-30 Tourn.	450.00
113935	20170113	Blanco High School	199 36	6494 00	001 7 99	U IL	Fees-UIL Invitational	375.00
113936	20170113	Shantell Bogues	461 36	6399 00	001 7 00	0 GB	Official-BB-12/29-30 Tourn.	295.00
113937	20170113	Borden	240 35	6341 00	888 7 99	0 00	Dairy Foods-District	7,089.01
113938	20170113	Wayne Brown	199 36	6219 00	001 7 91	G MO	Official-BB-1/3-Salado	136.45
113939	20170113	Burnet Trophies & Awards	199 41	6399 00	702 7 99	0 00	Name Plate-Williams	6.50
113940	20170113	Butterkrust Bakery, Inc	240 35	6341 00	888 7 99	0 00	Bakery Foods-District	883.16
113941	20170113	BWI-Schulenburg	865 11	6399 00	041 7 00	G HS	Greenhouse Supplies	461.40
			865 11	6399 00	041 7 00	G HS	Greenhouse Supplies	335.34
113942	20170113	Cedar Ridge Softball	199 36	6499 00	001 7 91	0 EF	Entry Fees-SB-1/4-Tournament	400.00
113943	20170113	Angela Clemmons	461 36	6399 00	001 7 00	0 GB	Official-BB-12/29-30 Tourn.	225.00
113944	20170113	Allyson Cokendolpher	461 36	6399 00	041 7 00	B YS	Game Change-BB Tourn-1/6	1,200.00
113945	20170113	Consolidated Water	199 34	6399 00	905 7 99	0 00	Bottled Water-5 Gallons	20.00
113946	20170113	Darrell Crain	199 36	6219 00	001 7 91	G MW	Game worker-BB-1/3	45.00
113947	20170113	Tommie Michelle Crain	199 36	6219 00	001 7 91	G MW	Game worker-BB-1/3	45.00
113948	20170113	CTRMA Processing	199 34	6499 00	905 7 99	T OL	Toll Fees	6.25
			199 34	6499 00	905 7 99	T OL	Toll Fees	11.26
113949	20170113	Helen Kaye Cummings	199 11	6219 00	902 7 24	D YS	Dyslexia Assessments	2,745.00

## Burnet CISD

Check Register

January 2017

Check No.	Check Date	Vendor Name	Account Code	Description	Amount
			199 31 6219 00 902 7 23 L SP	Dyslexia Evaluation	1,100.00
113950	20170113	Dell Marketing, L.P.	461 11 6399 00 102 7 00 H EB	Innovative Grant & Patsy Leg	1,400.00
			461 11 6399 01 001 7 00 H EB	Dell Chromebooks-20	2,000.00
			461 11 6399 01 102 7 00 0 PL	Innovative Grant & Patsy Leg	200.00
113951	20170113	Dick Blick	199 11 6399 00 101 7 11 A RT	Classroom Supplies	959.84
113952	20170113	East View High School	199 36 6499 00 001 7 91 0 EF	Entry Fees-Tennis	125.00
113953	20170113	Guy Enjada	199 34 6411 00 905 7 99 0 00	Reimb Certification Class	50.00
113954	20170113	Julian Erdmann	199 36 6499 00 001 7 99 U IL	CX-LD Scrimmage Workshop	100.00
113955	20170113	James Esch	199 36 6219 00 001 7 91 G MO	Official-BB-1/3-Salado	151.18
113956	20170113	Frontier	199 53 6256 00 805 7 99 0 LT	Local Telephone-12/28-1/27	2,698.02
113957	20170113	Fuelman	199 34 6311 01 905 7 99 0 00	Fuel	46.55
			199 51 6311 00 907 7 99 0 00	Fuel	133.91
113958	20170113	Henry Garcia	199 36 6219 00 001 7 91 G MO	Official-BB-12/1-Fredricksburg	90.00
			199 36 6219 00 001 7 91 G MO	Official-BB-12/15-Marble Falls	151.68
113959	20170113	Fred L. Gay, Jr.	199 36 6219 00 001 7 91 G MO	Official-BB-12/15-Marble Falls	136.20
113960	20170113	Glen Hafley	199 36 6412 00 041 7 91 0 00	Meals-BB-Tourn. MS	250.00
113961	20170113	Hoovers Builders & Supply	199 11 6399 00 001 7 22 0 AG	Shop Supplies-AG	1,533.60
			199 34 6311 02 905 7 99 0 00	Transportation Supplies	127.01
			199 51 6399 04 907 7 99 0 00	Maint/Supplies	2,412.35
			199 53 6399 00 805 7 99 N ET	Network supplies	24.65
			240 35 6399 00 888 7 99 0 00	FS Supplies	24.25
			461 11 6399 00 001 7 00 S CI	Classroom materials	107.28
			461 36 6399 00 001 7 00 H IG	Nutcracker Supplies	250.88
			865 11 6399 00 001 7 00 B AN	Tarps for Trailers-Band	107.90
			865 11 6399 00 041 7 00 G HS	Greenhouse Supplies	107.54
113962	20170113	Indeco Sales Co	461 12 6399 00 101 7 00 0 00	Shelving-Library	1,297.28
113963	20170113	Jeffrey V Popham D.C.	199 34 6219 DP 905 7 99 0 00	Drivers Physical-Deffenderfer	45.00
113964	20170113	Kaeser and Blair, Inc.	461 11 6399 00 041 7 00 0 00	Fundraiser Items-MS	2,013.02
113965	20170113	Kerr County Produce	240 35 6341 00 888 7 99 0 00	Produce-Districtwide	24.50
113966	20170113	Killeen ISD	199 36 6499 00 001 7 91 0 EF	Entry Fees-SB-Tournament	300.00
113967	20170113	Roy Kiser	199 36 6399 00 001 7 91 B KB	Cords-Clocks HS Gym	39.98
113968	20170113	Labatt Food Service	240 35 6341 00 888 7 99 0 00	Food-District	31,236.47
			240 35 6342 00 888 7 99 0 00	Food-District	733.28
113969	20170113	Maldonado Construction	199 51 6219 00 907 7 99 0 00	Base Pad for Connex Boxes	3,950.00
113970	20170113	Theresa Mayfield	199 36 6219 00 001 7 91 G MO	Official-BB-11/29-Marble Falls	38.40
			461 36 6399 00 001 7 00 0 GB	Official-BB-12/29-30 Tourn.	450.00
113971	20170113	MorphoTrust USA	199 11 6499 00 001 7 22 P HA	Fingerprinting-Hosa Pharmacy	296.00
113972	20170113	NextCare	199 34 6219 DT 905 7 99 0 00	DOT Drug Screen	43.00
113973	20170113	Christopher O'Brien	199 36 6499 00 001 7 99 U IL	LD Scrimmage Workshop	100.00
113974	20170113	Partymakers	199 61 6399 00 901 7 99 0 00	Banner-DIVA Dawg	25.11
113975	20170113	Michelle Ramm	199 34 6499 00 905 7 99 0 00	Reimb Staff Meeting Supplies	152.44
113976	20170113	Iverson Rhome	199 36 6219 00 001 7 91 G MO	Official-BB-12/15-Marble Falls	80.00
113977	20170113	School Specialty	199 11 6399 00 041 7 11 0 MA	Classroom Supplies-MS	121.96
			199 11 6399 00 041 7 24 0 00	Classroom Supplies-MS	73.30
			199 11 6399 00 101 7 11 1 00	Classroom Supplies-SG	56.48
			199 11 6399 00 101 7 11 2 00	Classroom Supplies-SG	26.83
			199 11 6399 00 101 7 11 K 00	Classroom Supplies-SG	69.97
			199 11 6399 00 101 7 11 K 00	Classroom Supplies-SG	85.03
			199 41 6399 00 750 7 99 0 00	Desk Pad Calendars	79.80
113978	20170113	Koby Schooler	199 11 6411 00 001 7 22 0 AG	Meals-Ft Worth/Kerrville Ag	172.00
113979	20170113	Jennifer Simpson	461 11 6399 00 102 7 00 0 TE	Reimb Teacher Supplies	113.08

## Burnet CISD

Check Register

January 2017

Check No.	Check Date	Vendor Name	Account Code	Description	Amount
113980	20170113	Betty Sue Smallwood	199 36 6494 00 001 7 99 U IL	Meals-UIL Invitational	256.00
113981	20170113	Mike Springfield	199 36 6219 00 001 7 91 G MO	Official-BB-1/5-Salado	136.96
113982	20170113	Taylor High School	199 36 6499 00 001 7 91 0 EF	Entry Fees-Sftball- Tourn.	300.00
113983	20170113	Vanishing Texas River	461 11 6399 00 041 7 00 0 AB	Entry Fee	264.00
113984	20170113	Wells Fargo VISA	199 34 6311 02 905 7 99 0 00	Vehicle Reg. Fees	60.77
			199 34 6311 02 905 7 99 0 00	Retirement Supplies	22.45
			199 34 6411 00 905 7 99 0 00	Training	100.00
			199 34 6499 00 905 7 99 0 00	Meals for Ace Drivers	138.77
			461 34 6399 00 905 7 00 0 00	Meals For Ace Drivers	68.96
113985	20170113	Wells Fargo VISA	199 11 6399 00 102 7 11 M US	Christmas Decorations	30.33
			199 61 6399 00 901 7 99 0 00	Classroom Supplies-PRC	146.01
			461 11 6399 00 102 7 00 0 TE	Xmas Supplies-Bertram	53.45
			461 11 6399 00 104 7 00 0 00	Classroom Supplies-RJR	283.24
113986	20170113	Wells Fargo VISA	199 41 6399 00 750 7 99 0 00	Awards	27.72
			199 41 6411 00 701 7 99 0 00	Cabinet - Lunch	59.04
			461 11 6399 00 999 7 00 0 JJ	Drug Coalition Lunch	64.25
113987	20170113	Wells Fargo VISA	199 00 1310 49 000 7 00 0 00	Postage	22.95
			199 11 6399 00 101 7 24 0 LA	Reading Materials-SG	645.33
			461 11 6399 00 101 7 00 H EB	Classroom Supplies-SG	300.91
113988	20170113	Lisa Woodruff	199 11 6219 00 902 7 23 0 SP	Speech Therapy-51.56 Hrs	3,609.20
113989	20170116	TCASE	199 21 6411 00 902 7 99 0 00	Conf/Hotel fees-1/17-19	625.00
113990	20170116	Wells Fargo VISA	865 11 6399 00 001 7 00 A VI	AVID Conf Fees	298.50
			865 11 6399 00 001 7 00 S PE	Speech Medals	379.85
113991	20170120	1St Choice Restaurant	240 35 6342 00 888 7 99 0 00	2-Compartment Sink-FS	2,618.22
113992	20170120	Ace Mart Restaurant	240 35 6249 00 888 7 99 0 00	Disposal for BHS Kitchen	1,874.30
113993	20170120	David Allen	199 36 6219 00 001 7 91 G MO	Official-BB-12/13-St. Andrews	141.38
113994	20170120	Arnold Oil Company of	199 34 6311 02 905 7 99 0 00	Parts and repairs	95.31
113995	20170120	ASCD	199 23 6495 00 003 7 24 0 00	Renew membership	69.00
113996	20170120	Atmos Energy	199 51 6258 00 907 7 99 0 00	Gas	3,756.51
			199 51 6258 00 907 7 99 0 00	Gas	806.82
113997	20170120	Aus-Tex Towing &	199 51 6219 00 907 7 99 0 00	Relocating the CO-Annex Boxes	725.00
113998	20170120	Austin American	199 41 6399 00 750 7 99 0 00	Newspaper Subscription	22.00
113999	20170120	Austin Fuel Injection	199 34 6311 02 905 7 99 0 00	Engine Parts for 46 & 106	280.00
114000	20170120	Burnet Transfer Station	199 51 6259 00 907 7 99 0 00	Trash Collection	66.30
114001	20170120	Burnet Trophies & Awards	199 11 6399 00 104 7 11 M US	Ribbons/Medals for Art Show	171.40
			461 36 6399 00 001 7 00 0 SW	Awards for 4A & Under Swim	336.40
114002	20170120	Capital Referees	199 36 6219 00 001 7 91 G MO	Official-Soccer-12/31-Fredbrg	75.00
114003	20170120	Centerline Supply, LTD	199 51 6399 04 907 7 99 0 00	Parts for Stop Sign at 3rd St	224.95
114004	20170120	Central Texas College	461 11 6399 00 001 7 00 0 FT	Turf Scholarship-Hahn	750.00
114005	20170120	Central Texas Food Bank	240 35 6344 00 888 7 99 0 DF	Food-District-FS	967.20
114006	20170120	Cerebellum Corporation	199 11 6399 00 901 7 11 0 CS	Elem. Counseling Materials	368.78
114007	20170120	C Leaf Enterprises, LLC	240 35 6341 00 888 7 99 0 00	Food-District-FS	620.16
114008	20170120	Commercial Kitchen	199 51 6399 04 907 7 99 0 00	Part for ice machine	31.17
114009	20170120	Darrell Crain	199 36 6219 00 001 7 91 G MW	Game worker-BB-1/10	45.00
114010	20170120	Tommie Michelle Crain	199 36 6219 00 001 7 91 G MW	Game worker-BB-1/10	45.00
114011	20170120	Nancy Cranfill	199 36 6219 00 001 7 91 G MW	Game worker-BB-1/12	30.00
114012	20170120	CTRMA Processing	199 34 6499 00 905 7 99 T OL	Toll Fees	5.03
			199 34 6499 00 905 7 99 T OL	Toll Fees	43.92
			199 34 6499 00 905 7 99 T OL	Toll fees	42.12
			199 34 6499 00 905 7 99 T OL	Toll Fees	37.96
			199 34 6499 00 905 7 99 T OL	Toll Fees	25.43

## Burnet CISD

Check Register

January 2017

Check No.	Check Date	Vendor Name	Account Code	Description	Amount
114013	20170120	CTSFSDA	240 35 6411 00 888 7 99 0 WK	Winter Symposium Reg.	65.00
114014	20170120	Julie Deffenderfer	199 41 6499 00 740 7 99 0 FP	Reimb Fingerprinting	43.90
114015	20170120	Anthony DeFrancis	199 36 6219 00 001 7 91 G MO	Official-BB-1/3-Salado	166.46
114016	20170120	Dell Marketing, L.P.	199 11 6399 00 001 7 22 0 00	Latitude Laptop	631.00
			461 11 6399 00 104 7 00 H EB	7 Chromebooks-RJR	1,400.00
114017	20170120	Dick Blick	199 11 6399 00 001 7 11 A RT	Classroom materials	260.92
114018	20170120	Education Service Center	199 13 6411 00 902 7 23 0 00	Workshop-12/1	45.00
			224 31 6411 00 902 7 23 0 00	FIE Writing Workshop	800.00
114019	20170120	Elliott Electric Supply	199 51 6399 03 907 7 99 0 00	Volt Sensor Pkt Tester	41.95
			199 51 6399 04 907 7 99 0 00	Ele parts to hook Care-A-Van	460.24
114020	20170120	James Esch	199 36 6219 00 001 7 91 G MO	Official-BB-Lampasas-1/3	153.21
114021	20170120	Jeff Eschenburg	199 36 6219 00 001 7 91 G MO	Official-BB-1/3-Salado	156.45
114022	20170120	Carrie A. Kouri	199 11 6399 00 902 7 23 0 LS	Classroom Chair w/ foot plate	930.66
114023	20170120	Brandon Evans	199 11 6411 00 001 7 22 0 AG	Meals-Ft Worth Steer Show	160.00
114024	20170120	Thom Fairleigh	461 36 6399 00 001 7 00 0 SW	Official-Swim-Tex Robertson	25.00
114025	20170120	Ferguson Enterprises, Inc	199 11 6399 00 001 7 11 0 00	Plumbing Supplies	1,884.18
114026	20170120	Fuelman	199 11 6399 00 001 7 22 0 AG	Fuel	46.39
			199 34 6311 01 905 7 99 0 00	Fuel	3,883.86
			199 34 6311 01 905 7 99 0 00	Fuel	26.96
			199 51 6311 00 907 7 99 0 00	Fuel	187.02
114027	20170120	Grainger	199 51 6399 04 907 7 99 0 00	Magnetic strips	156.28
114028	20170120	H B Enterprises	199 11 6299 00 001 7 11 B AN	Concert Dresses	294.00
			199 11 6397 00 001 7 11 B AN	Concert Dresses	2,000.00
114029	20170120	H E Butt Grocery	199 11 6399 00 041 7 11 A VI	AVID Supplies	95.86
			199 11 6399 00 041 7 11 S CI	Science Supplies	17.46
			199 11 6399 00 041 7 24 0 00	General Supplies-MS	6.97
			199 11 6399 00 041 7 24 0 00	General Supplies-MS	165.76
			199 11 6399 00 101 7 11 2 LA	Classroom Supplies-LA-BE	31.32
			199 11 6399 01 003 7 24 0 00	Classroom Snacks-Testing	87.92
			199 36 6412 00 001 7 91 B KB	Meals-BB-Home	62.32
			240 35 6341 00 888 7 99 0 00	Food - FS	445.47
			461 11 6399 00 001 7 00 0 00	Classroom Supplies-HS	150.51
			461 11 6399 00 001 7 00 0 00	Supplies	87.92
			461 11 6399 00 041 7 00 0 00	Student Supplies	51.50
			461 11 6399 00 041 7 00 0 YB	Yearbook Supplies	108.91
			461 11 6399 00 101 7 00 0 TE	Teacher supplies-SG	9.58
			461 11 6399 00 102 7 00 0 TE	Teacher Supplies-Bertram	58.18
			461 36 6399 00 001 7 00 0 FB	Meals/Drinks-FB	127.20
			461 36 6399 00 001 7 00 0 FB	Meals Supplies	51.36
			865 11 6399 00 001 7 00 F FA	Classroom Supplies-AG	38.86
			865 11 6399 00 041 7 00 0 SC	Student Council Supplies	221.05
114030	20170120	Highland Lakes	199 41 6219 00 750 7 99 0 AD	Classified Ads	270.00
114031	20170120	Lee Hoffpaur, Inc.	199 51 6399 05 907 7 99 0 00	Mower Filters	34.10
114032	20170120	Willis W Holland	199 36 6219 00 001 7 91 G MO	Official-BB-1/3-Salado	106.72
114033	20170120	Hutto ISD	199 36 6499 00 001 7 91 0 EF	Entry Fees-Golf-1/12	285.00
114034	20170120	Inca-Trio Fire Services, Lp	199 51 6219 00 907 7 99 0 00	Annual Fire Alarm Inspections	5,463.00
114035	20170120	Janet Stuart Education	199 31 6219 00 902 7 23 L SP	LSSP Services-32.5 hrs	1,625.00
114036	20170120	Johnstone Supply	240 35 6249 00 888 7 99 0 00	Water Filters-FS	639.18
114037	20170120	Junior Library Guild	199 12 6669 00 001 7 11 0 00	Book Subscription-HS	711.40
			199 12 6669 00 102 7 11 0 00	Books for Library	1,579.80
114038	20170120	Roy Kiser	199 36 6412 00 001 7 91 B KB	Meals-BB-12/28-Fredericksburg	67.10

## Burnet CISD

Check Register

January 2017

Check No.	Check Date	Vendor Name	Account Code	Description	Amount
114039	20170120	Von Kittrel	199 36 6219 00 001 7 91 G MO	Official-BB-Lampasas-1/10	157.99
114040	20170120	Kerry Kurio	199 36 6219 00 001 7 91 G MO	Official-BB-12/13-Liberty Hill	50.00
114041	20170120	Michael Lehman	199 36 6219 00 001 7 91 G MO	Official-BB-1/3-Salado	139.44
			199 36 6219 00 001 7 91 G MO	Official-BB-Lampasas-1/10	112.96
114042	20170120	Llano Central Appraisal	199 99 6213 00 703 7 99 0 00	16/17 Entity Allocations	36,410.00
114043	20170120	Llano High School Golf	199 36 6499 00 001 7 91 0 EF	Golf Entry Fees	240.00
114044	20170120	Longhorn International	199 34 6311 02 905 7 99 0 00	Parts for repair	26.50
114045	20170120	Michael Lowe	199 36 6219 00 001 7 91 G MO	Official-BB-Lampasas-1/10	120.25
			199 36 6219 00 001 7 91 G MO	Official-BB-1/3-Salado	120.25
114046	20170120	William Lucas	199 36 6219 00 001 7 91 G MO	Official-BB-Lampasas-1/10	166.74
114047	20170120	Magnum Custom Trailers	199 34 6311 02 905 7 99 0 00	Jack Handle-Band Trailer	32.35
114048	20170120	Master Screen Graphics	461 11 6399 00 101 7 00 0 TE	Teacher Shirts	36.28
114049	20170120	Theresa Mayfield	199 36 6219 00 001 7 91 G MO	Official-BB-Lampasas-1/10	121.30
114050	20170120	Keith McBurnett	199 41 6495 00 701 7 99 0 00	Rotary Dues-Dec	20.00
114051	20170120	Johnny Ray McCoy	461 36 6399 00 001 7 00 0 GB	Official-BB-12/29-30 Tourn.	450.00
114052	20170120	Metal Mart	199 51 6399 04 907 7 99 0 00	Metal pipe caps	2.58
114053	20170120	Allen Michelson	199 36 6219 00 001 7 91 G MO	Official-BB-Lampasas-1/10	153.21
114054	20170120	Aaron Milam	199 53 6411 00 805 7 99 M IL	Mileage-12/9-1/18	121.50
114055	20170120	Rick Miller	199 36 6219 00 001 7 91 G MO	Official-BB-11/22-Belton	32.40
114056	20170120	Kenneth Scott Mills	461 36 6399 00 001 7 00 0 SW	Official-Swim-Tex Robertson	75.00
114057	20170120	N2Y Inc	199 11 6399 00 902 7 23 0 LS	SmbolStix PRIME	67.34
114058	20170120	Angelo Newton	199 36 6219 00 001 7 91 G MO	Official-BB-Lampasas-1/10	119.68
114059	20170120	BlueTarp Financial	199 51 6399 05 907 7 99 0 00	Tools for Grounds Department	393.99
114060	20170120	Office Depot	240 35 6249 00 888 7 99 0 00	Cork strips for lunch cards	149.94
114061	20170120	Pearson Clinical	199 31 6219 00 902 7 99 A SS	Assessment - KA	85.00
			199 31 6219 00 902 7 99 A SS	Subscriptions	105.00
114062	20170120	Positive Promotions, Inc	461 11 6399 00 101 7 00 0 00	Green Ribbon Week Pencils	212.65
114063	20170120	Praxair Distribution Inc	199 51 6399 04 907 7 99 0 00	Butane-Shop Equipment	53.58
114064	20170120	Pro-Ed	224 31 6339 00 902 7 23 0 00	Testing Forms	151.80
114065	20170120	Quill Corp	199 34 6399 00 905 7 99 0 00	Office Supplies-Trans.	29.74
114066	20170120	Justin Reeves	199 36 6412 00 001 7 91 B KB	Meals-Scouting Trip-BB-12/27	8.79
114067	20170120	Kiryenski Richardson	199 36 6219 00 001 7 91 G MO	Official-BB-12/15-Marble Falls	130.32
114068	20170120	School Specialty	199 11 6399 00 102 7 11 0 00	3rd grade Supplies	79.68
114069	20170120	Simplex Grinnell	199 51 6219 00 907 7 99 0 00	Alarm/Detection Monitoring	1,103.31
			199 51 6219 00 907 7 99 0 00	Alarm/Detection Monitoring-MS	367.77
114070	20170120	Southpaw Enterprises	225 11 6399 00 901 7 23 0 00	Joist Installation Kit	338.58
114071	20170120	Texas Art Education Assn	199 11 6495 00 001 7 11 A RT	Art Competition Fees	750.00
114072	20170120	Kim Timmons	199 11 6412 00 001 7 11 A RT	Meals-Visual Art-2/4	620.00
114073	20170120	Lawrence E. Timmons	199 36 6219 00 001 7 91 G MO	Official-Soccer-1/3-Bandera	34.10
114074	20170120	The Trane Company	199 51 6399 00 907 7 99 H VA	Replacement parts for A/C unit	1,205.92
114075	20170120	Trane U.S., Inc.	199 51 6399 04 907 7 99 0 00	HVAC parts-Locker Room	300.72
114076	20170120	Trident Beverage, Inc.	240 35 6341 00 888 7 99 0 00	Food-District-FS	460.00
114077	20170120	Unifirst Holdings Inc.	199 34 6249 00 905 7 99 0 00	Uniform Service-Trans.	970.51
			199 51 6219 00 907 7 99 0 00	Uniform Service-Custodial	133.91
			199 51 6219 00 907 7 99 0 00	Uniform Service-Maint	231.60
			199 51 6219 00 907 7 99 0 00	Uniform Service-Maint	206.64
114078	20170120	V-Quest	199 11 6399 00 041 7 24 0 00	Laserjet Cartridges	48.95
114079	20170120	Vista Ridge Dance	865 11 6399 00 041 7 00 B EL	Dance Championship Reg. Fees	510.00
114080	20170120	Walsh Gallegos Trevino	199 41 6211 00 701 7 99 0 00	Legal Services	88.80
			199 41 6211 00 701 7 99 0 ME	Legal Services-Mediation	1,270.00
114081	20170120	West Davis & Company	199 41 6212 00 750 7 99 0 00	Audit Services Final Billing	8,825.00

## Burnet CISD

Check Register

January 2017

Check No.	Check Date	Vendor Name	Account Code	Description	Amount
114082	20170120	XLR8	199 36 6399 00 001 7 91 G SC	Embroidery for HS Girls Soccer	170.00
			199 51 6319 00 913 7 99 0 00	Custodian Aprons	120.00
			461 11 6399 00 041 7 00 0 00	T-Shirts-MS	70.00
			461 11 6399 00 041 7 00 0 TE	Teacher Shirts-MS	76.72
			461 11 6399 00 041 7 00 0 TE	Faculty T-Shirts-MS	10.96
			461 11 6399 00 102 7 00 0 TE	Banners/Hoodies/T-shirts	1,282.00
			461 11 6399 00 102 7 00 P TO	Banners/Hoodies/T-shirts	120.00
			865 11 6399 00 041 7 00 A VI	T-Shirts-AVID	87.00
114083	20170125	Mike Erickson	199 36 6411 00 001 7 22 C UL	Meals-Teacher-Culinary	276.00
			199 36 6412 00 001 7 22 C UL	Student Meals-Culinary-1/26	833.00
114084	20170125	Phantom Warriors	461 36 6399 00 001 7 00 P OW	Powerlifting Officials-1/26	750.00
114085	20170127	Atmos Energy	199 51 6258 00 907 7 99 0 00	Gas	4,729.80
114086	20170127	Chad Andrew Becker	461 36 6399 00 001 7 00 0 SW	Official-Swim-1/6	25.00
114087	20170127	Gabriel Joseph Belmarez	199 36 6219 00 001 7 91 G MW	Game Worker-Soccer-1/10	15.00
			199 36 6219 00 001 7 91 G MW	Game worker-Soccer-1/13	15.00
114088	20170127	Martin Charles Boardman	199 36 6219 00 001 7 91 G MO	Official-Soccer-1/10-Frdbrg	106.62
114089	20170127	Wayne Brown	199 36 6219 00 001 7 91 G MO	Official-BB-12/13-St. Andrews	86.45
114090	20170127	Burnet Vet Clinic Inc	865 11 6399 00 001 7 00 F FA	Project Animal Care/Meds	244.35
114091	20170127	Butterkrust Bakery, Inc	240 35 6341 00 888 7 99 0 00	Bakery Food-District	1,037.72
114092	20170127	Carrot-Top Industries	199 41 6399 00 750 7 99 0 00	Flags-Central Office	121.27
114093	20170127	Central Texas College	461 11 6399 00 999 7 00 0 SC	Scholarship-(W. Lester)	1,200.00
114094	20170127	Allyson Cokendolpher	199 36 6411 00 001 7 91 M IL	Mileage-10/5-1/7	31.30
114095	20170127	Nancy Cranfill	199 36 6219 00 001 7 91 G MW	Game worker-BB-1/14	15.00
114096	20170127	CTRMA Processing	199 34 6499 00 905 7 99 T OL	Toll Fees	25.93
			199 34 6499 00 905 7 99 T OL	Toll Fees	15.00
			199 34 6499 00 905 7 99 T OL	Toll fees	15.00
			199 34 6499 00 905 7 99 T OL	Toll Fees	4.31
			199 34 6499 00 905 7 99 T OL	Toll Fees	15.00
			199 34 6499 00 905 7 99 T OL	Toll Fees	22.89
			199 34 6499 00 905 7 99 T OL	Toll Fees	25.43
			199 34 6499 00 905 7 99 T OL	Toll Fees	15.00
			199 34 6499 00 905 7 99 T OL	Toll Fees	15.00
			199 34 6499 00 905 7 99 T OL	Toll Fees	15.00
114097	20170127	Troy R. Curtis	199 36 6219 00 001 7 91 G MO	Official-BB-1/12-Llano	131.16
114098	20170127	Dell Marketing, L.P.	199 11 6395 00 003 7 24 L AP	Dell Slim Power Adapter - 65 w	179.96
114099	20170127	Demco, Inc.	199 12 6399 00 104 7 11 0 00	Library Supplies	446.59
114100	20170127	Dir Telecommunications	199 53 6256 00 805 7 99 0 LD	Long Distance Service-12/1-31	125.15
114101	20170127	Breydon East	199 53 6411 00 805 7 99 M IL	Mileage-12/16-1/26	62.45
114102	20170127	Exxon/Mobil	199 34 6311 01 905 7 99 0 00	Fuel	34.00
			199 36 6219 00 001 7 91 G MO	Official-BB-1/12-Llano	137.04
114103	20170127	Fritz Miller	461 36 6399 00 041 7 00 B YS	Officials-MS BB-Tournament	1,780.00
			199 12 6669 00 041 7 11 0 00	Library Books-MS	666.48
114104	20170127	Follett School Solutions,	199 12 6669 00 041 7 11 0 00	Library Books-MS	666.48
114105	20170127	Fuelman	199 34 6311 01 905 7 99 0 00	Fuel	46.55
			199 51 6311 00 907 7 99 0 00	Fuel	133.91
			199 34 6311 00 905 7 99 0 00	32 Tires	7,281.40
114106	20170127	Goolsbee Tire Service,	199 34 6311 00 905 7 99 0 00	32 Tires	7,281.40
114107	20170127	Jon Hawkins	199 36 6219 00 001 7 91 G MO	Official-BB-Llano-1/12	140.40
114108	20170127	Pamela Holcomb	240 35 6399 00 888 7 99 0 00	Reimb Supplies-FS	34.99
114109	20170127	R.S. Equipment Company	199 34 6249 00 905 7 99 0 00	Equipment Repair	35.00
			199 34 6311 00 905 7 99 0 00	Replacement hose for bus wash	189.00
114110	20170127	Hutto ISD	199 36 6499 00 001 7 91 0 EF	Entry Fees-Golf-1/19	495.00
114111	20170127	Idwholesaler	199 11 6497 00 104 7 11 0 00	Top dawg badges/Ribbons	296.00
114112	20170127	Indeco Sales Co	199 11 6399 00 001 7 22 L TW	PLTW-Storage Cabinets	2,403.12

## Burnet CISD

Check Register

January 2017

Check No.	Check Date	Vendor Name	Account Code				Description	Amount
114113	20170127	Javeline Trading Co.	199 11	6399 00	001 7 22 0	AG Shop Supplies-AG	669.00	
114114	20170127	JB's Teacher Supply	461 36	6399 00	001 7 00 0	FB Overnight Pkg-SMU Recruiter	97.27	
114115	20170127	Johnson Sewell	199 34	6311 02	905 7 99 0	00 Part for repair	49.04	
114116	20170127	Labatt Food Service	865 11	6399 00	001 7 00 F	CC Hospitality Room Supplies	1,055.81	
114117	20170127	Maria Laidler	199 11	6399 00	902 7 23 0	LS Community Based Inst-Sped	100.00	
114118	20170127	LBJ High School	199 36	6499 00	001 7 91 0	EF Entry Fees-Softball-3/2-4	300.00	
114119	20170127	Learning A-Z	410 11	6321 00	101 7 25 B	IL Reading Resource Bilingual	180.00	
114120	20170127	Llano High School Golf	199 36	6499 00	001 7 91 0	EF Entry Fees-Golf-2/14	480.00	
114121	20170127	Longhorn International	199 34	6311 02	905 7 99 0	00 Injection Repairs	3,596.72	
114122	20170127	MFAC,LLC	199 36	6399 00	001 7 91 B	TR Track Supplies	444.55	
			199 36	6399 00	001 7 91 G	TR Track Supplies	207.40	
114123	20170127	Jeff McAnally	199 11	6399 00	102 7 11 0	00 Wall Signs/Letters	196.00	
114124	20170127	Gregory Allen McCutcheon	865 11	6399 00	001 7 00 B	AN Band Program Evaluation Clinic	200.00	
114125	20170127	Whitley Miller	240 00	5751 00	000 7 00 0	00 Refund Lunch Acct	29.25	
114126	20170127	Daniel E Mullen III	865 11	6399 00	001 7 00 B	AN Band Program Evaluation Clinic	200.00	
114127	20170127	Odyssey Serv/Blind &	199 11	6219 00	902 7 23 0	VI Visually Impaired Serv.-37hrs	2,775.00	
114128	20170127	Parts Express International	461 11	6399 00	101 7 00 0	00 Student Supplies	139.00	
114129	20170127	Partymakers	461 11	6399 00	041 7 00 0	CC Tablecloths	11.46	
114130	20170127	Pedro Placek	199 36	6219 00	001 7 91 G	MO Official-Soccer-1/13-Lorena	82.95	
114131	20170127	Rabo Business Forms Inc	199 41	6399 00	750 7 99 0	00 A/P-Payroll Checks/Deposits	926.50	
114132	20170127	RB Sporting Goods	199 36	6399 00	041 7 91 V	OL MS Volleyball Supplies	811.30	
114133	20170127	RBC Music Co Inc	199 11	6399 00	001 7 11 B	AN Concert Music	659.21	
			199 11	6399 00	041 7 11 B	AN Band Supplies	61.71	
114134	20170127	Really Good Stuff	199 11	6399 00	101 7 11 2	00 Classroom Supplies-SG	74.88	
			199 11	6399 00	104 7 11 0	00 Reading Support Materials	88.15	
114135	20170127	Marvin Richter	199 36	6219 00	001 7 91 G	MO Official-BB-11/29-Marble Falls	11.83	
114136	20170127	Ritchie Engineering Co.,	199 51	6399 03	907 7 99 0	00 Repair to the Recovery Machine	199.05	
114137	20170127	Romeo Music, LLC	865 11	6399 00	001 7 00 B	AN Band Supplies-HS	2,119.00	
114138	20170127	Salado High School	199 36	6499 00	001 7 91 0	EF Entry Fees-Golf-1/19	600.00	
114139	20170127	Salado ISD	199 36	6499 00	001 7 91 0	EF Entry fees-Golf-1/13	300.00	
114140	20170127	Sax Arts and Crafts	199 11	6399 00	041 7 11 A	RT Art Supplies-MS	65.35	
114141	20170127	School Specialty	199 11	6399 00	102 7 21 0	GT GT classroom materials	28.35	
114142	20170127	David A. Stewart	199 36	6219 00	001 7 91 G	MO Official-Soccer-1/10-Frdbrg	90.65	
114143	20170127	Subway	199 36	6499 00	001 7 99 B	AN Meals-Band 10/29	485.00	
114144	20170127	Taft High School Golf	199 36	6499 00	001 7 91 0	EF Entry Fees-Golf-1/13	275.00	
			199 36	6499 00	001 7 91 0	EF Entry Fees-Golf-1/16	295.00	
114145	20170127	Sarah Taylor	240 35	6411 00	888 7 99 0	00 Reimb Food Handler Fee	9.95	
114146	20170127	Temple Independent	199 36	6499 00	001 7 91 0	EF Entry Fees-Swimming-1/20	180.00	
114147	20170127	Texas A&M University-	199 41	6499 00	740 7 99 0	00 Career Fair-UT	50.00	
114148	20170127	Texas Dept of Public	199 41	6219 00	740 7 99 0	BC Criminal History Checks	5.00	
114149	20170127	Triple 'C' Feeds	865 11	6399 00	001 7 00 F	FA Stockshow Supply	149.65	
114150	20170127	TumbleBooks, Inc.	461 12	6399 00	102 7 00 0	00 Books for library	719.00	
114151	20170127	TxTag	199 34	6499 00	905 7 99 T	OL Toll Fees	16.88	
114152	20170127	UIL Music Region 32	199 36	6495 00	001 7 99 B	AN UIL- Solo/Ensemble Entry Fees	1,032.00	
114153	20170127	V-Quest	199 11	6399 00	041 7 11 I	SS HP Cartridges	14.50	
			199 31	6399 00	041 7 99 0	00 HP Cartridges	79.99	
114154	20170127	Joe Vann	199 11	6411 00	001 7 22 0	AG Meals-AG-2/7-11-San Ant	160.00	
114155	20170127	Joe Vann	199 11	6411 00	001 7 22 0	AG Meals-Ft Worth Lamb Show	52.00	
114156	20170127	Varsity Spirit Fashions	461 36	6399 00	001 7 00 C	HL Motion Flex Bodyliners-Cheer	83.45	
114157	20170127	Wal-Mart	199 33	6399 00	102 7 99 0	00 Clinic Supplies	98.63	
114158	20170127	World Class Athletic	199 36	6399 00	001 7 91 B	SC Turf Paint	202.00	

**Burnet CISD**

Check Register

January 2017

<b>Check No.</b>	<b>Check Date</b>	<b>Vendor Name</b>	<b>Account Code</b>	<b>Description</b>	<b>Amount</b>
114159	20170127	Chad Wright Creative	199 41 6399 00 750 7 99 0 00	Business Cards-Goehring	35.00
114160	20170127	Greg Wright	199 36 6219 00 001 7 91 G MO	Official-BB-11/29-Marble Falls	27.70
114161	20170127	YMCA Highalnd Lakes	199 36 6269 00 001 7 91 S WI	Swim Center Lease-Jan/Feb	4,444.00
114162	20170130	American Express	199 00 2110 AE 000 7 00 0 00	Monthly Statement	139,210.23
<b>Total</b>					<b><u>\$ 472,881.07</u></b>

**Burnet CISD**  
Credit Card Register  
January 2017

Check No.	Check Date	Vendor Name	Account Code	Description	Amount
004718	20161209	Taco Bell	199 36 6412 00 001 7 91 B KB	Meals - BB-12/9-St. Dominic	175.07
007416	20170103	Scholastic Book Fairs	461 12 6399 00 041 7 00 0 00	Book Fair-MS Library	2,655.26
007417	20170104	Esmart Payroll	199 41 6399 00 750 7 99 0 00	Employer's 941 Filing	4.95
007419	20161202	Raising Cane's	199 36 6412 00 001 7 91 B KB	Meals-BB-12/2-Stacey	175.07
007420	20161206	Dairy Queen	199 36 6412 00 001 7 91 B KB	Meals-BB-12/6-Wimberly	175.07
007421	20170103	Amazon.Com	865 11 6399 00 041 7 00 0 UT	Archery Face Pins/Targets	147.57
007422	20161111	Amazon.Com	199 53 6399 00 805 7 99 H DW	Computer parts	237.28
007423	20161216	Amazon.Com	199 11 6399 00 902 7 23 0 00	Reading Skills Book-Lori Allen	42.25
007424	20161215	Amazon.Com	199 11 6399 00 902 7 23 0 LS	Diaper Bag Refil/Fitz	47.40
007425	20161118	Wal-Mart	865 11 6399 00 001 7 00 F CC	Christmas Tree Supplies	807.35
007426	20161205	XLR8	199 11 6399 00 001 7 22 0 AG	Vest-Ag Mech. Uniforms	1,225.00
007427	20161117	The Social Express	199 11 6399 00 102 7 11 0 00	Social skills program	54.99
007428	20170103	Quill Corp	199 11 6399 00 101 7 11 0 00	Office and Classroom Supplies	279.79
007429	20170103	Quill Corp	199 11 6399 00 101 7 34 0 PK	Classroom Supplies	57.05
007430	20161103	Napa Auto Parts	199 34 6399 01 905 7 99 0 00	Safety for Employees-Flashlight	1,212.75
007431	20161130	Napa Auto Parts	199 34 6311 02 905 7 99 0 00	Parts for Repair	1,128.35
007432	20161129	H E Butt Grocery	199 11 6399 00 001 7 22 C UL	Culinary Supplies	43.46
007433	20161110	Amazon.Com	199 11 6399 00 104 7 11 0 00	Student Supplies	54.80
007434	20161213	Amazon.Com	199 11 6399 00 902 7 23 0 00	USB 4 Port HUB	36.36
007435	20161206	Gude's Bakery & Deli	461 11 6399 00 001 7 00 0 00	Snacks for Testing Teachers	19.50
007436	20170102	Time Warner Cable	199 53 6256 01 805 7 99 0 TW	Internet Service-12/17-1/16	891.23
007437	20161215	The Social Express	199 11 6399 00 041 7 24 0 00	Subscription	29.95
007438	20160102	Pedernales Electric Coop	199 51 6257 00 907 7 99 0 00	Electricity-Bertram	2,409.04
007439	20161212	Quill Corp	199 41 6399 00 750 7 99 0 00	Office Supplies-CO	185.35
007440	20161210	Dairy Queen	199 36 6412 00 001 7 91 B KB	Meals-BB Tournament-12/10	38.94
007441	20161209	CiCi's Pizza	199 36 6412 00 001 7 91 B KB	Meals - BB-12/9-St.Andrews	65.89
007442	20170109	M&A Technology	461 12 6399 00 104 7 00 0 00	Library Screen	2,217.80
007443	20170109	Amazon.Com	199 11 6399 00 104 7 11 0 00	Teacher Supplies-RJR	307.62
007444	20161217	M&A Technology, Inc	199 11 6399 00 805 7 11 0 IT	Samsung Chromebook Charger	105.50
007445	20161230	M&A Technology, Inc	865 11 6399 00 001 7 00 S PE	Lenovi/Accessories-Computer	634.53
007446	20161227	M&A Technology, Inc	199 12 6399 00 805 7 11 0 AV	Peerless Mountings-Computers	391.65
007447	20161206	M&A Technology, Inc	199 11 6399 00 001 7 22 0 BU	Business Equipment-Scanner	166.42
007448	20161013	Sign Warehouse	865 11 6399 00 001 7 00 0 17	Projects-AG-Supplies	237.63
007449	20161220	Lowe's Home Centers	865 11 6399 00 001 7 00 S PE	Shelving	147.80
007450	20160104	Lowe's Home Centers	461 11 6399 00 102 7 00 H EB	Laminate Stacking Storage	29.92
007451	20161202	Best of Texas Contest &	199 36 6399 00 001 7 99 U IL	UIL Contest Fees	879.86
007452	20161206	Coldspring	199 51 6399 04 907 7 99 0 00	Time Capsule Marking	550.00
007453	20170120	Quill Corp	199 41 6399 00 702 7 99 0 00	Certificate Covers	163.00
007454	20170111	Education Service Center	199 13 6411 00 001 7 11 0 00	Strategic Workshop-Starr	125.00
007455	20170111	Education Service Center	199 13 6411 00 001 7 11 0 00	Staar Ready Boot Camp	125.00
007456	20161210	Little Ceasars	199 36 6412 00 001 7 91 B KG	Meals=BB-12/10	28.09
007457	20170110	Ricoh USA, Inc	199 41 6269 00 750 7 99 0 00	Copier Leases-12/22-01/21	4,659.50
007458	20170112	Education Service Center	199 34 6411 00 905 7 99 0 00	Certification Classes	200.00
007459	20170118	Napa Auto Parts	199 51 6399 04 907 7 99 0 00	Parts for Repairs	193.21
007460	20170117	Napa Auto Parts	199 34 6311 02 905 7 99 0 00	Parts for repair	628.50
007461	20170111	Cindy Roberts	199 36 6412 00 001 7 99 C HR	Fuel Cost-UIL Spirit Comp	87.99
007462	20170111	Hilton Garden Inn Ft.	199 36 6412 00 001 7 99 C HR	Hotel-UIL Spirit Comp-1/11	1,182.65
007463	20170104	Amazon.Com	199 11 6399 00 902 7 23 0 AT	Keyboard for iPad/Student	22.38
007464	20170111	Amazon.Com	199 11 6399 00 104 7 11 0 00	Teacher Supplies-RJR	702.34
007465	20161114	Hospitality Educator's	199 13 6411 00 001 7 22 C UL	Culinary Event-HEAT Conf.	365.00
007466	20170113	Totally Tomatoes	865 11 6399 00 041 7 00 G HS	Plants for Greenhouse	349.55

**Burnet CISD**  
Credit Card Register  
January 2017

Check No.	Check Date	Vendor Name	Account Code	Description	Amount
007467	20170111	Moviehouse Management,	461 11 6399 00 041 7 00 0 00	Student Incentive Trip	98.51
007468	20170109	TEMA Membership	199 51 6495 00 907 7 99 0 00	Membership-Goble	100.00
007469	20170111	Texas Dept of Public	199 34 6311 02 905 7 99 0 00	Vehicle Lic. Renewal	7.50
007470	20170116	Time Warner Cable	199 53 6256 00 805 7 99 0 TW	Internet Service-01/16-2/15/17	442.30
007471	20170116	Time Warner Cable	199 53 6256 00 805 7 99 0 TW	Internet Service-01/17-2/16/17	1,954.07
007472	20170116	Mel's Lone Star Lanes	461 11 6399 00 041 7 00 0 00	Deposit for Bowling-MS	50.00
007473	20170113	Quill Corp	199 41 6399 00 750 7 99 0 00	Office Supplies-CO	86.44
007474	20170116	Amazon.Com	199 11 6399 00 041 7 24 0 00	Teacher Supplies-MS	279.61
007475	20161130	H E Butt Grocery	199 11 6399 00 001 7 22 C UL	Classroom Supplies-Cul	353.32
007476	20161230	H E Butt Grocery	461 11 6399 00 001 7 00 P SA	Paints-HS	84.44
007477	20170116	Gulf Coast Paper	240 35 6342 00 888 7 99 0 00	Paper Supplies-District-FS	1,416.17
007478	20170105	Education Service Center	488 13 6411 00 902 7 11 0 00	Wilson Reading System-Training	9,200.00
007479	20170104	UT of Austin	865 11 6399 00 041 7 00 B EL	Tickets-Belles	190.00
007480	20161213	Hyatt Regency	199 41 6411 00 701 7 99 0 00	TAMS Conf-Rooms	165.93
007481	20170102	Time Warner Cable	199 53 6256 00 805 7 99 0 TW	Internet Service-12/27-1/26	439.99
007482	20171105	Quill Corp	199 41 6399 00 750 7 99 0 00	Ruled pads-Legal	21.66
007483	20170107	Amazon.Com	199 11 6399 00 041 7 11 S CI	Swingline Papercutter	38.19
007484	20170109	Agile Sports Technologies	461 36 6399 00 001 7 00 0 GB	BB 30-49 Breakdown Subscription	1,132.20
007485	20171219	McDonald's	199 36 6412 00 001 7 91 B KB	Meals-BB-12/19-Brentwood	51.13
007486	20161216	Taco Bueno	199 36 6412 00 001 7 91 B KB	Meals-BB-12/16-Taylor	153.49
007487	20161227	Gattis Pizza	461 36 6399 00 001 7 00 0 BB	Meals-BB-12/27-Frdbrg	126.00
007488	20161230	Whataburger	199 36 6412 00 001 7 91 B KB	Meals-BB-12/30-Bellville	117.00
			461 36 6399 00 001 7 00 0 BB	Meals-BB-12/30-Bellville	12.14
007489	20170103	Hacienda	461 11 6399 00 001 7 00 0 00	Breakfast for Training	254.40
007490	20161130	H E Butt Grocery	199 11 6399 00 001 7 22 N UT	Nutrition Supplies	158.36
007491	20160112	Music Theatre	865 11 6399 00 001 7 00 D RA	Theatre Royalty	5.00
007492	20170105	Quill Corp	199 41 6399 00 750 7 99 0 00	Office Supplies-CO	103.24
007493	20170118	University of Texas, San	199 41 6499 00 740 7 99 0 00	Educator Job Fair	175.00
007494	20170124	City of Burnet	199 51 6499 00 907 7 99 C ON	Building Permit-Grounds Shop	671.00
007495	20170117	Taylor Publishing	461 11 6399 00 102 7 00 0 YB	225 Color Yearbooks	3,141.00
007496	20170117	Shiffler Equipment Sales	199 11 6399 00 102 7 11 0 00	Cafeteria replacement seats	255.32
007497	20170125	Quill Corp	199 33 6399 00 101 7 99 0 00	Clinic Office Supplies	179.35
007498	20170112	Medic Batteries	199 34 6311 02 905 7 99 0 00	Batteries for Flashlights	52.24
007499	20170111	Good Docs	199 23 6399 00 003 7 24 0 00	Educational Documentary	140.00
007500	20170104	Amazon.Com	199 53 6399 00 805 7 99 H DW	Memory to upgrade computers	241.50
007501	20170912	Amazon.Com	199 11 6399 00 101 7 11 A RT	Supplies for Art	59.12
007502	20160929	Amazon.Com	199 11 6399 00 902 7 23 0 00	Sped Supplies	184.11
007503	20161103	Amazon.Com	199 11 6399 00 001 7 22 0 BU	Career Resources	21.63
007504	20161025	Amazon.Com	199 11 6399 00 001 7 11 0 00	New Monitor needed	129.00
007505	20161024	Amazon.Com	199 11 6399 00 001 7 22 0 00	PLTW Technology-Cables	10.89
007506	20170120	SNAP Social, Inc.	461 61 6399 00 999 7 00 P RC	Pictures for Bros & Divas Meet	1,195.00
007507	20170120	City of Burnet Utilities Dept	199 51 6255 00 907 7 99 0 00	Water	4,335.32
			199 51 6257 00 907 7 99 0 00	Electricity	47,432.44
			199 51 6259 00 907 7 99 0 00	Garbage/Sewer	7,460.77
007508	20161103	Michael's	199 61 6399 00 102 7 99 0 VD	Veterans Day Supplies	26.47
007509	20161107	Staybridge Suites	199 36 6499 00 001 7 99 B AN	Hotel-State Marching Contest	385.05
007510	20170118	Amazon.Com	199 11 6399 00 902 7 23 0 AT	Raised Line Paper	33.27
007511	20161107	Yard House	199 36 6499 00 001 7 99 B AN	Meals-Marching Contest	63.33
007512	20161107	Which Wich	199 36 6499 00 001 7 99 B AN	Meals-State Marching Contest	45.25
007513	20161107	Boudro's	199 36 6499 00 001 7 99 B AN	Meals-State Marching Contest	87.94
007514	20161107	Ticketmaster	199 36 6499 00 001 7 99 B AN	Tickets-State Marching contest	152.00

**Burnet CISD**  
Credit Card Register  
January 2017

Check No.	Check Date	Vendor Name	Account Code	Description	Amount
007515	20170125	XLR8	461 11 6399 00 104 7 00 0 00	Ace T-Shirts	465.00
007516	20170119	Dancewear Solutions	865 11 6399 00 041 7 00 B EL	Lace Neck Overdress	33.54
007517	20170126	XLR8	461 36 6399 00 001 7 00 G SC	Team Shirts-Soccer	414.00
007518	20170113	Ethan B. Reeves	199 36 6399 00 001 7 99 U IL	Online Filing - UIL Speech	60.00
007519	20170117	TASN	240 35 6495 00 888 7 99 0 00	TASN Conf. Dues	250.00
007520	20161208	IXL Learning	461 11 6399 00 104 7 00 H EB	Membership-IXL Learning	559.00
007521	20170120	Education Service Center	199 13 6411 00 901 7 99 0 00	Math Star Workshop	85.00
007522	20170120	NCS Pearson aimsweb	199 11 6249 00 901 7 24 0 AM	AIMSWEB Usage Enrollment	2,058.00
007523	20170119	Quill Corp	199 41 6399 00 750 7 99 0 00	Office Supplies-CO	106.45
007524	20170113	Pizza Hut	461 36 6399 00 041 7 00 B YS	Hospitality Rm-BB Tournament	35.00
007525	20170116	Wal-Mart	461 36 6399 00 001 7 00 P OW	Powerlifting Supplies	91.58
007526	20170118	Hacienda	461 36 6399 00 001 7 00 0 FB	Team Meeting Tacos	112.50
007527	20170107	Gattis Pizza	199 36 6412 00 001 7 91 B SC	Meals-Soccer-1/7	63.00
			461 36 6399 00 001 7 00 B SC	Meals-Soccer-1/7	11.97
007528	20170119	Chick-Fil-A	199 36 6412 00 001 7 91 B SC	Meals-Soccer-1/6-Georgetown	81.00
			461 36 6399 00 001 7 00 B SC	Meals-Soccer-1/6-Georgetown	22.53
007529	20170105	Raising Cane's	199 36 6412 00 001 7 91 B SC	Meals-Soccer-1/6-Georgetown	81.00
			461 36 6399 00 001 7 00 B SC	Meals-Soccer-1/6-Georgetown	42.93
007530	20170103	Dairy Queen	199 36 6412 00 001 7 91 B SC	Meals-Soccer-1/3-Bandera	137.58
007531	20161230	Taco Bell	199 36 6412 00 001 7 91 B SC	Meals-Soccer-12/30-Copperas CV	110.00
007532	20170125	XLR8	461 36 6399 00 001 7 00 P OW	Bags for Powerlifting Meet	700.00
<b>Total</b>					<b>\$ 115,738.83</b>

## UTILITY COST

FEBRUARY 2017 (January 2017 Billing)

	2016			2017		
	Electricity	Gas	Water	Electricity	Gas	Water
Athletics	2,506	68	535	2,884	69	589
Bertram Elementary	2,409	948	243	3,778	1,054	242
Burnet High School	20,873	1,072	1,343	22,576	1,742	1,542
Burnet Middle School	9,932	2,100	958	12,218	3,474	1,272
Central Office/Red Brick Bldg. *				1,496	186	89
Facilities & Operations	374	112	38	407	860	45
Parent Resource Center	67	0	Included in CO	177	0	Included in CO
Professional Development Center	266	126	41	343	358	45
Quest High School (was BES) **				3,121	2,394	310
RJ Richey Elementary	4,181	677	565	5,215	1,186	754
Shady Grove Elementary (was vacant) ***				4,970	807	598
Transportation	554	0	99	614	0	113
	41,162	5,103	3,822	57,799	12,131	5,601

Central Office/Red Brick Bldg.\*

Quest High School \*\*

Shady Grove Elementary \*\*\*

Red Brick Building due to no longer in full-time use.

Developing baseline year information due to new configuration.

Developing baseline year information due to new configuration.

Notes:

**UTILITY USAGE**  
**FEBRUARY 2017 (JANUARY 2017 BILLING)**

	2016			2017		
	Electricity	Gas	Water	Electricity	Gas	Water
	KWH	CCF	Gallons	KWH	CCF	Gallons
Athletics	22,798	22	23,700	25,865	24	33,010
Bertram Elementary	42,756	1,176	3,500	44,221	1,273	3,100
Burnet High School	195,951	1,487	53,200	209,554	2,368	110,470
Burnet Middle School	91,800	2,617	66,600	113,400	4,294	120,600
Central Office/Red Brick Bldg. *				13,737	146	3,890
Facilities & Operations	3,063	414	3,440	3,347	1,201	5,100
Parent Resource Center	534	0	Included in CO	1,510	0	Included in CO
Professional Development Center	2,320	118	1,190	3,000	455	2,160
Quest High School (was BES) **				27,211	3,393	17,200
RJ Richey Elementary	38,015	916	35,660	48,015	1,594	69,950
Shady Grove Elementary (was vacant) ***				45,000	995	83,400
Transportation	4,604	0	5,000	5,126	0	7,400
	401,841	6,750	192,290	539,926	15,743	456,290

Central Office/Red Brick Bldg.\*

Quest High School \*\*

Shady Grove Elementary \*\*\*

Red Brick Building due to no longer in full-time use.

Developing baseline year information due to new configuration.

Developing baseline year information due to new configuration.

P.O. Box 2156 Austin, Texas 78768 (512) 454-6864 Fax (512) 467-9818  
Federal Tax ID No.: 74-2279224

COVER SHEET

Burnet CISD  
208 East Brier  
Burnet, Texas 78611

February 01, 2017  
Client: 03600  
Page: 1

Attention: **Keith McBurnett, Superintendent**

For Professional Services Rendered Through January 15, 2017

ACCOUNT SUMMARY

Matter #	Matter Name	Invoice #	Current Inv.	Prev. Balance	Pmts & Credits	Total
000000	General	513246	\$413.08	\$0.00	(\$0.00)	\$413.08
000101	Lauryn H.	513247	\$1,357.12	\$0.00	(\$0.00)	\$1,357.12
<b>PAY THIS AMOUNT</b>						<b>\$1,770.20</b>

Please reference the invoice number with your payment and make checks payable to:

**Walsh Gallegos Treviño Russo & Kyle P.C.**

Please contact the Billing Department at (512) 454-6864 if you have any questions regarding your statement.

*[Handwritten Signature]*  
2/13/17

*[Handwritten Signature]*  
Ken McBurnett  
2/10/17

**WG | WALSH GALLEGOS**  
TREVINO RUSSO & KYLE P.C.

P.O. Box 2156 Austin, Texas 78768 (512)454-6864 Fax (512)467-9818  
Federal Tax ID No.: 74-2279224

Burnet CISD  
208 East Brier  
Burnet, Texas 78611

**Attention: Keith McBurnett, Superintendent**

February 01, 2017  
Client: 03600  
Matter: 000000  
Invoice #: 513246

Page: 1

RE: General

For Professional Services Rendered through January 15, 2017

**SERVICES**

Date	Person	Description of Services	Hours	Rate	Amount
1/10/2017	SBG	[NO CHARGE RETAINER] Telephone conference with Director regarding strategy regarding possible Independent Educational Evaluation for speech reevaluation in which student did not qualify.	0.4	\$0.00	\$0.00
1/11/2017	SBG	[NO CHARGE RETAINER] Telephone conference with Director regarding procedures for Admission, Review and Dismissal committee meeting when student no longer qualifies for Special Education Services.	0.3	\$0.00	\$0.00
1/12/2017	SBG	Review Admission, Review and Dismissal committee meeting report and Prior Written Notice for Student.	0.9	\$295.00	\$265.50
1/12/2017	SBG	Telephone conference with Director of Special Education regarding review of Admission, Review and Dismissal committee meeting and Prior Written Notice.	0.5	\$295.00	\$147.50
Total Professional Services			2.1		\$413.00

**TIMEKEEPER RECAP**

Timekeeper	Level	Hours	Rate	Amount
SBG Susan B. Graham	SHAREHOLDER	1.4	\$295.00	\$413.00
SBG Susan B. Graham	SHAREHOLDER	0.7	\$0.00	\$0.00

February 01, 2017  
Client: 03600  
Matter: 000000  
Invoice #: 513246

Page: 2

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**DISBURSEMENTS**

<b>Date</b>	<b>Description of Disbursements</b>	<b>Amount</b>
1/15/2017	Long Distance Telephone	\$0.08
	Total Disbursements	\$0.08
	Total Services	\$413.00
	Total Disbursements	\$0.08
	Total Current Charges	\$413.08
	<b>PAY THIS AMOUNT</b>	<b>\$413.08</b>

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**PAYMENT DUE UPON RECEIPT**

*Please reference the invoice number with your payment and make checks payable to:*

**Walsh Gallegos Treviño Russo & Kyle P.C.**

*Please contact the Billing Department at (512) 454-6864 if you have any questions regarding your statement.*

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# WG | WALSH GALLEGOS

TREVIÑO RUSSO & KYLE P.C.

P.O. Box 2156 Austin, Texas 78768 (512)454-6864 Fax (512)467-9818

Federal Tax ID No.: 74-2279224

Burnet CISD  
208 East Brier  
Burnet, Texas 78611

**Attention: Keith McBurnett, Superintendent**

February 01, 2017  
Client: 03600  
Matter: 000101  
Invoice #: 513247

Page: 1

RE: Lauryn H.

For Professional Services Rendered through January 15, 2017

## SERVICES

Date	Person	Description of Services	Hours	Rate	Amount
12/16/2016	SBG	Review e-mail from Director regarding outcome of Admission, Review and Dismissal committee meeting; telephone conference with Director regarding review of deliberations.	0.4	\$295.00	\$118.00
12/19/2016	SBG	Review Independent Educational Evaluation assessment and prior evaluation by District; telephone conference with Director regarding revised deliberations and Admission, Review and Dismissal strategy for next meeting.	2.3	\$295.00	\$678.50
12/20/2016	SBG	Review revised draft deliberations; telephone conference with Director regarding revised deliberations.	0.6	\$295.00	\$177.00
1/9/2017	SBG	Telephone conference with Director regarding review of documents; review documents prior to conference call; telephone conference with Director regarding review and revisions of ARD report and Prior Written Notice; discuss strategy regarding parent's request for payment of Advocate's fees and cost of private dyslexia tutoring.	1.3	\$295.00	\$383.50
Total Professional Services			4.6		\$1,357.00

## TIMEKEEPER RECAP

Timekeeper	Level	Hours	Rate	Amount
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February 01, 2017  
Client: 03600  
Matter: 000101  
Invoice #: 513247

Page: 2

**TIMEKEEPER RECAP**

Timekeeper	Level	Hours	Rate	Amount
SBG Susan B. Graham	SHAREHOLDER	4.6	\$295.00	\$1,357.00

**DISBURSEMENTS**

Date	Description of Disbursements	Amount
1/15/2017	Long Distance Telephone	\$0.12
	Total Disbursements	\$0.12
	Total Services	\$1,357.00
	Total Disbursements	\$0.12
	Total Current Charges	\$1,357.12
	<b>PAY THIS AMOUNT</b>	<b>\$1,357.12</b>

**PAYMENT DUE UPON RECEIPT**

Please reference the invoice number with your payment and make checks payable to:

**Walsh Gallegos Treviño Russo & Kyle P.C.**

Please contact the Billing Department at (512) 454-6864 if you have any questions regarding your statement.

**Burnet CISD Bond Financial Statement  
February 9, 2017**

School	Location	Fund	Func	Object	SO	Org	FY	PIC	Detail	Description	Fiscal Year 2014-15			Fiscal Year 2015-16			Fiscal Year 2016-17		
											Budget	Expense	Balance	Budget Amend	Expense	Balance	Budget Amend	Expense	Balance
Admin	699	81	6499	20	750	5	99	F	EE	Fees-Admin/PDC	(64,673.16)	0.00	(64,673.16)		31,617.29	(33,055.87)		410.00	(32,645.87)
Admin	699	81	6629	03	750	5	99	C	MR	CM-Pkg 3-Admin/PDC	(607,901.00)	0.00	(607,901.00)			(607,901.00)		700,368.82	92,467.82
Admin	699	81	6629	10	750	5	99	C	ON	Contingency-Admin/PDC	(68,724.00)	0.00	(68,724.00)			(68,724.00)			(68,724.00)
Admin	699	81	6629	6F	750	5	99	D	IS	District-Security-Admin/PDC	(10,000.00)	0.00	(10,000.00)		2,664.92	(7,335.08)			(7,335.08)
Admin	699	81	6629	7H	750	5	99	D	IS	District-Sitework-Admin/PDC	(69,334.00)	21,674.43	(47,659.57)		12,165.02	(35,494.55)			(35,494.55)
Bertram	699	81	6629	0	102	6	99	D	IS	District Projects - Other	0.00	0.00	0.00		21,110.00	21,110.00			21,110.00
Bertram	699	81	6499	20	102	5	99	F	EE	Fees-Bertram	(163,951.70)	13,000.00	(150,951.70)		115,902.32	(35,049.38)		10,014.52	(25,034.86)
Bertram	699	81	6629	03	102	5	99	C	MR	CM-Pkg 3-Bertram	(1,586,977.00)	0.00	(1,586,977.00)		2,762,640.50	1,175,663.50		414,980.50	1,590,644.00
Bertram	699	81	6629	10	102	5	99	C	ON	Contingency-Bertram	(174,221.00)	0.00	(174,221.00)			(174,221.00)			(174,221.00)
Bertram	699	81	6629	4A	102	5	99	D	IS	District-Other-Bertram	(55,900.00)	0.00	(55,900.00)		21,040.00	(34,860.00)			(34,860.00)
Bertram	699	81	6629	4B	102	5	99	D	IS	District-OtherB-Bertram	(22,270.00)	0.00	(22,270.00)		10,000.00	(12,270.00)			(12,270.00)
Bertram	699	81	6629	6A	102	5	99	D	IS	District-Security-Bertram	(26,736.00)	0.00	(26,736.00)			(26,736.00)			(26,736.00)
Bertram	699	81	6629	6B	102	5	99	D	IS	District-SecurityB-Bertram	(10,000.00)	0.00	(10,000.00)			(10,000.00)			(10,000.00)
Bertram	699	81	6629	7K	102	5	99	D	IS	District-Sitework-Bertram	(40,328.00)	0.00	(40,328.00)			(40,328.00)			(40,328.00)
BES	699	81	6499	20	101	5	99	F	EE	Fees-Burnet Elementary	(19,506.22)	20,017.93	511.71		2,911.88	3,423.59			3,423.59
BES	699	81	6629	01	101	5	99	C	MR	CM-Pkg 1-Burnet Elementary	(207,278.00)	235,888.03	28,610.03		(6,481.45)	22,128.58			22,128.58
BES	699	81	6629	10	101	5	99	C	ON	Contingency-Burnet Elementary	(20,728.00)	0.00	(20,728.00)			(20,728.00)			(20,728.00)
BES	699	81	6629	30	101	5	99	C	MR	CM-MEP-Burnet Elementary	0.00	126,527.65	126,527.65			126,527.65			126,527.65
BHS	699	81	6499	20	001	5	99	F	EE	Fees-Burnet High	(116,018.05)	53,384.97	(62,633.08)		49,565.28	(13,067.80)		10,272.01	(12,795.79)
BHS	699	81	6629	03	001	5	99	C	MR	CM-Pkg 3-Burnet High	(1,074,340.00)	16,863.00	(1,057,477.00)		1,513,236.49	455,759.49		213,554.97	669,314.46
BHS	699	81	6629	10	001	5	99	C	ON	Contingency-Burnet High	(123,285.00)	0.00	(123,285.00)			(123,285.00)		-	(123,285.00)
BHS	699	81	6629	4F	001	5	99	D	IS	District-Other-Burnet High	(19,250.00)	0.00	(19,250.00)		28,008.27	8,758.27		932.55	9,690.82
BHS	699	81	6629	60	001	5	99	C	MR	CM-Security-Burnet High	0.00	0.00	0.00		6,783.95	6,783.95		7,177.15	13,961.10
BHS	699	81	6629	6E	001	5	99	D	IS	District-Security-Burnet High	(42,640.00)	0.00	(42,640.00)			(42,640.00)	42,640.00		0.00
BHS	699	81	6629	7E	001	5	99	D	IS	District-Sitework-Burnet High	(96,623.00)	0.00	(96,623.00)			(96,623.00)		29,500.00	(67,123.00)
BMS	699	81	6499	20	041	5	99	F	EE	Fees-Burnet Middle	(366,992.99)	0.00	(366,992.99)		284,696.03	(82,296.96)		13,840.54	(68,456.42)
BMS	699	81	6629	03	041	5	99	C	MR	CM-Pkg 3-Burnet Middle	(3,718,225.00)	0.00	(3,718,225.00)		4,035,903.53	317,678.53		425,814.16	743,492.69
BMS	699	81	6629	10	041	5	99	C	ON	Contingency-Burnet Middle	(389,980.00)	0.00	(389,980.00)			(389,980.00)			(389,980.00)
BMS	699	81	6629	4E	041	5	99	D	IS	District-OtherE-Burnet Middle	(13,248.00)	0.00	(13,248.00)		23,558.00	10,310.00			10,310.00
BMS	699	81	6629	60	041	5	99	C	SP	CSP-Security-Burnet Middle	(25,000.00)	0.00	(25,000.00)			(25,000.00)			(25,000.00)
BMS	699	81	6629	6C	041	5	99	D	IS	District-Security-BurnetMiddle	(15,000.00)	0.00	(15,000.00)			(15,000.00)			(15,000.00)
BMS	699	81	6629	6D	041	5	99	D	IS	DistrictSecurityDBurnetMiddle	(34,326.00)	0.00	(34,326.00)			(34,326.00)	34,326.00		0.00
BMS	699	81	6629	7C	041	5	99	D	IS	District-Sitework-BurnetMiddle	(20,000.00)	0.00	(20,000.00)			(20,000.00)			(20,000.00)
BMS	699	81	6629	7D	041	5	99	D	IS	DistrictSiteworkDBurnetMiddle	(74,000.00)	0.00	(74,000.00)			(74,000.00)			(74,000.00)
District	699	81	6119	20	999	5	99	F	EE	Salaries-Project Manager	(130,000.00)	38,730.64	(91,269.36)		37,879.50	(53,389.86)		5,643.46	(47,746.40)
District	699	81	6141	20	999	5	99	F	EE	Social Security/Medicare	0.00	499.03	499.03		485.74	984.77		714.50	1,699.27
District	699	81	6142	20	999	5	99	F	EE	Group Health & Life Insurance	0.00	2,411.01	2,411.01		2,083.23	4,494.24		90.04	4,584.28
District	699	81	6143	20	999	5	99	F	EE	Workers' Compensation	0.00	105.81	105.81			105.81			105.81
District	699	81	6145	20	999	5	99	F	EE	Unemployment Compensation	0.00	69.72	69.72			69.72			69.72
District	699	81	6146	20	999	5	99	F	EE	Teacher Retirement/TRS Care	0.00	794.01	794.01		776.55	1,570.56		130.33	1,700.89
District	699	81	6499	00	999	5	99	0	00	MISC-General Contingency	0.00	159,836.47	159,836.47			159,836.47			159,836.47
District	699	81	6499	00	999	5	99	C	ON	MISC-General Contingency	(284,246.00)	868.33	(283,377.67)			(283,377.67)			(283,377.67)
District	699	81	6499	20	999	5	99	F	EE	Fees-District-wide Projects	(172,014.65)	216.00	(171,798.65)		11,235.00	(160,563.65)			(160,563.65)
District	699	81	6629	10	999	5	99	C	ON	Contingency-District-wide Proj	(182,789.00)	0.00	(182,789.00)			(182,789.00)			(182,789.00)
District	699	81	6629	00	999	7	99	D	IS	District-District-Wide Signage	0.00	0.00	0.00			0.00		12,077.85	12,077.85
District	699	81	6629	6D	999	7	99	D	IS	District-Security Cameras & Server	0.00	0.00	0.00			0.00	(76,966.00)		(76,966.00)
District	699	81	6629	7I	999	5	99	D	IS	District-Sitework-DistwideProj	(56,171.00)	0.00	(56,171.00)			(56,171.00)			(56,171.00)
District	699	81	6629	7J	999	5	99	D	IS	District-SiteworkDistwideProj	(64,722.00)	0.00	(64,722.00)			(64,722.00)			(64,722.00)
District	699	81	6629	8E	999	5	99	D	IS	District-Tech-DistwideE Proj	(37,000.00)	0.00	(37,000.00)		46,892.47	9,892.47			9,892.47
District	699	81	6631	4G	999	5	99	D	IS	District-Bus Purchases	(1,000,000.00)	0.00	(1,000,000.00)		505,495.00	(494,505.00)		299,217.00	(195,288.00)
District	699	81	6639	8B	999	5	99	D	IS	District-Tech-DistrictwideProj	(24,000.00)	10,757.53	(13,242.47)			(13,242.47)			(13,242.47)

**Burnet CISD Bond Financial Statement  
February 9, 2017**

School	Location	Fund	Func	Object	SO	Org	FY	PIC	Detail	Description	Fiscal Year 2014-15			Fiscal Year 2015-16			Fiscal Year 2016-17		
											Budget	Expense	Balance	Budget Amend	Expense	Balance	Budget Amend	Expense	Balance
District	699	81	6639	8C	999	5	99	D	IS	District-Tech-DistwideC Proj	(388,162.57)	174,852.11	(213,310.46)		4,002.29	(209,308.17)			(209,308.17)
District	699	81	6639	8D	999	5	99	D	IS	District-Tech-DistwideD Proj	(37,837.43)	37,837.43	0.00			0.00			0.00
District	699	81	6639	8F	999	5	99	D	IS	District-Tech-DistwideF Proj	(120,000.00)	0.00	(120,000.00)		89,644.80	(30,355.20)			(30,355.20)
District	699	81	6639	8G	999	5	99	D	IS	District-Tech-DistwideG Proj	(100,000.00)	0.00	(100,000.00)		77,681.00	(22,319.00)			(22,319.00)
Quest	699	81	6499	20	003	5	99	F	EE	Fees-Quest	(9,975.19)	0.00	(9,975.19)		4,456.88	(5,518.31)			(5,518.31)
Quest	699	81	6629	10	003	5	99	C	ON	Contingency-Quest	(10,600.00)	0.00	(10,600.00)			(10,600.00)			(10,600.00)
Quest	699	81	6629	50	003	5	99	C	MR	CM-Roofing-Quest	(106,000.00)	0.00	(106,000.00)			(106,000.00)			(106,000.00)
RJR	699	81	6499	20	104	5	99	F	EE	Fees-RJ Richey	(182,359.67)	128,049.13	(54,310.54)		24,773.20	(29,537.34)			(29,537.34)
RJR	699	81	6629	01	104	5	99	C	MR	CM-Pkg 1-RJ Richey	(1,823,427.00)	1,171,325.75	(652,101.25)		70,025.45	(582,075.80)			(582,075.80)
RJR	699	81	6629	02	104	5	99	C	MR	CM-Pkg 2-RJ Richey	(66,250.00)	0.00	(66,250.00)			(66,250.00)			(66,250.00)
RJR	699	81	6629	10	104	5	99	C	ON	Contingency-RJ Richey	(193,782.00)	0.00	(193,782.00)			(193,782.00)			(193,782.00)
RJR	699	81	6629	30	104	5	99	C	MR	CM-MEP-RJ Richey	0.00	466,527.25	466,527.25			466,527.25			466,527.25
RJR	699	81	6629	4C	104	5	99	D	IS	District-OtherC-RJ Richey	(21,684.00)	0.00	(21,684.00)		21,597.27	(86.73)			(86.73)
RJR	699	81	6629	70	104	6	99	C	MR	CM-Sitework-RJ Richey	0.00	0.00	0.00		21,550.00	21,550.00			21,550.00
RJR	699	81	6629	7A	104	5	99	D	IS	District-Sitework-RJ Richey	(26,463.00)	0.00	(26,463.00)		21,420.00	(5,043.00)			(5,043.00)
SGE	699	81	6499	20	103	5	99	F	EE	Fees-Shady Grove	(828,100.05)	368,808.58	(459,291.47)		231,692.48	(227,598.99)		6,934.30	(220,664.69)
SGE	699	81	6629	02	103	5	99	C	MR	CM-Pkg 2-Shady Grove	(8,698,458.00)	0.00	(8,698,458.00)		6,773,965.76	(1,924,492.24)		404,392.70	(1,520,099.54)
SGE	699	81	6629	10	103	5	99	C	ON	Contingency-Shady Grove	(879,969.00)	0.00	(879,969.00)			(879,969.00)			(879,969.00)
SGE	699	81	6629	4D	103	5	99	D	IS	District-OtherD-Shady Grove	(1,960.00)	0.00	(1,960.00)		496.45	(1,463.55)			(1,463.55)
SGE	699	81	6629	60	103	5	99	C	MR	CM-Security-Shady Grove	0.00	0.00	0.00		10,135.62	10,135.62		18,894.78	29,030.40
SGE	699	81	6629	7B	103	5	99	D	IS	District-Sitework-Shady Grove	(39,267.00)	0.00	(39,267.00)		19,645.00	(19,622.00)		9,050.00	(10,572.00)
SGE	699	81	6639	8A	103	5	99	D	IS	District-Technology-ShadyGrove	(60,000.00)	0.00	(60,000.00)		20,683.24	(39,316.76)			(39,316.76)
Stadium	699	81	6499	20	002	5	99	F	EE	Fees-Stadium	(151,888.32)	146,482.49	(5,405.83)	645.02	4,760.81	0.00			0.00
Stadium	699	81	6629	10	002	5	99	C	ON	Contingency-Stadium	(161,402.00)	0.00	(43,961.00)	38,376.25		(5,584.75)			(5,584.75)
Stadium	699	81	6629	40	002	5	99	C	SP	CSP-Other-Stadium	(25,000.00)	436.04	(24,563.96)	24,563.96		0.00			0.00
Stadium	699	81	6629	60	002	5	99	C	SP	CSP-Security-Stadium	(70,000.00)	79,492.00	9,492.00	(11,919.50)	2,427.50	0.00			0.00
Stadium	699	81	6629	7F	002	5	99	D	IS	District-Sitework-Stadium	(145,562.00)	139,700.00	(5,862.00)	(76,558.60)	82,420.60	0.00			0.00
Stadium	699	81	6629	7G	002	5	99	D	IS	District-SiteworkG-Stadium	(60,700.00)	0.00	(60,700.00)	60,700.00		0.00			0.00
Stadium	699	81	6629	7H	002	5	99	D	IS	DIS-Other Stadium	(40,000.00)	0.00	(40,000.00)	(5,121.13)	45,121.13	0.00			0.00
Stadium	699	81	6629	90	002	5	99	C	SP	CSP-Track/Turf-Stadium	(1,272,754.00)	1,544,970.00	154,775.00	(148,127.00)	(6,648.00)	0.00			0.00
<b>Totals</b>											<b>(26,750,000.00)</b>	<b>4,960,125.34</b>	<b>(21,789,874.66)</b>	<b>(117,441.00)</b>	<b>17,040,021.00</b>	<b>(4,867,294.66)</b>	<b>0.00</b>	<b>2,584,010.18</b>	<b>(2,283,284.48)</b>

**For: Burnet Consolidated ISD Board of Trustees**  
**Date: February 20, 2017**  
**Action: Information**  
**Department: Facilities and Operations**



**Agenda Item #6E (Communications & Reports)**

**2014 Bond Update**

**Summary**

**Director of Facilities and Operations, Charlie Goble, will present a status report on the 2014 Bond Program.**

**Respectfully Submitted by:**

**Charlie Goble**  
**Director of Facilities and Operations**

**For: Burnet Consolidated ISD Board of Trustees**  
**Date: February 20, 2017**  
**Action: Report**  
**Department: Curriculum and Instruction**



**Agenda Item #6F (Communications & Reports)**

**Mid-Year Campus Improvement Plan Review**

**Summary**

The campus improvement plans for the current academic year were originally approved in September. Each year at midterm, campuses reflect and review campus plans. All campuses revisited their improvement plans to monitor progress and to make adjustments as needed. Analysis of data after implementing each goal and strategy were reviewed and either revised or continued.

A copy of the plan for each campus is enclosed for your review.

**Respectfully Submitted by:**

**Shelley Reavis**  
**Elementary Curriculum Director**

**Jim Connor**  
**Secondary Curriculum Director**

# Burnet CISD District Improvement Plan

## A Continuous Improvement Strategic Plan

**Time Line**

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23– December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: Burnet CISD	Year: 2016-17	Current AYP Status:	Current State Rating: Met Standard
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<b>P</b>	<b>PLAN: Identify the gap and the approach</b>
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**District Goal #1 We will increase student academic achievement through the effective implementation and monitoring of a challenging well-organized curriculum. We will support efforts to ensure student success and cultivate a learning community where students are engaged learners achieving their fullest potential.**

45

**Target SMART Goal #1 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed)** Ensure that the District Curriculum TCMPC, Agile Mind, SpringBoard, Odysseyware and District Curriculum initiatives AVID, Project Lead the Way, Daily Five and the Daily Three are being implemented with integrity throughout Burnet CISD. The use of common assessments, the interpretation of data from these assessments to inform instruction, targeted Response to Intervention (RtI), coaching visits from outside partners, professional development and walkthroughs to maintain the quality of implementation, all will be used to increase student achievement. Piloting the new T-TESS growth model teacher evaluation system which focuses on increasing student engagement and personal ownership of their education will help assist the transition into a student-centered culture.

<b>Data Analysis. Answer the question below using any data and/or information you have about your performance.</b>
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In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.) Providing high quality classroom instruction has become the area of focus within BCISD. Powerful classroom instruction begins with the adoption and use of an evidence-based curriculum, but effective teachers do not simply teach such a program page-by-page in the same way for all students. Teachers differentiate instruction and provide instruction designed to meet the specific needs of students in class.

# Burnet CISD District Improvement Plan

## A Continuous Improvement Strategic Plan

46

**Data Analysis. Answer the data analysis questions.**

<p><b>1. What is contributing to your success in this area and how do you know?</b>          School Board policy (EG Local) ensures that the District has a PK – 12 aligned curriculum. Guidance from outside partners to assist with successful implementation. Professional development opportunities for teachers and administrators, especially in areas of need, research based best practices, the use of data from the T-TESS walkthroughs</p>	<p><b>2. What opportunities for improvement do you notice?</b>          Student performance data on STAAR and EOC tests have identified a need to assure students continue to make yearly progress across subjects, grades and campuses. Specific areas of focus are on reading, success of re-testers, and performance of special populations.</p>	<p><b>3. What seems to be the root cause of the problem and how do you know?</b>          Index 1 which measures student achievement has been targeted in the past, but targeted remediation for students who were previously unsuccessful has been a focused area of instruction. A concentrated effort to reach all students in academic growth, especially in the area of special populations has proved to be an area of concern.</p>
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**D DO: Develop and implement deployment plan**

**What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?**

Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Provide professional development for administration and principals for T-TESS appraisal system.	Curriculum and Instruction, Human Resources	Registration Sheets, Sign-in sheets, Certificates, Calibration Walks	8/2016	6/2017
2	Utilize Common Assessment data to inform instruction. Address all Index 1 groups in targeted remediation/acceleration	Curriculum and Instruction , Campus Administrators, Intervention Specialists Teachers	Eduphoria data, Advisory groups, Rtl groups	8/2016	6/2017

# Burnet CISD District Improvement Plan

## A Continuous Improvement Strategic Plan

3	Construct school schedules that include daily remediation for targeted students, by creating classes, interventions, and instructional opportunities for targeted students.	Campus Administrators, Curriculum and Instruction	Class schedules, Weekly curriculum meetings and updates, campus wide data analysis.	7/2016	6/2017
4	Provide professional development opportunities for all teachers and administrators on high impact strategies that infuse learning.	Curriculum and Instruction, Special Education, Campus Specialists	Certificates of Attendance, Leadership Team Meetings, Campus Curriculum Meetings, District Trainings, Program Coaches Notes	7/2016	6/2017
5	Monitor the fidelity of the implementation of the District Curriculum and Curriculum Initiatives	District and Campus Administration	Campus Snapshots, Leadership Team Meetings, AP/Counselor Meetings, Campus Curriculum Meetings	8/2016	6/2017
6	Utilize T-TESS walkthrough documents in Eduphoria to aid in the collection of data	District and Campus Administration	Data in Eduphoria	8/2016	6/2017

### Implementation Plan Quality Check:

What resources/budget needs do you have for the first semester?

- a. Renew Purchase of the District Curriculum
- b. Renew Purchase Contract and Materials for SpringBoard
- c. Extend Contract with Agile Mind
- d. Renew Contract for AVID
- e. Extend Contract for PLTW
- f. Extend Contract with Eduphoria
- g. Extend Contract with TEST Maker

If you identified budget needs, what budget code will you use to meet the budget needs for this semester?

- a. 211-11-6239.00-901-3-24-CS
- b. Instructional Materials Allotment
- c. 199-11-6219.00-901-6-11-OAM
- d. 211-11-6219.00-901-6-11-AV

# Burnet CISD District Improvement Plan

## A Continuous Improvement Strategic Plan

- e. KDK Harman Grant funds
- f. 199-11-6249.00-901-11-ED, 211-11-6219.00-901-6-24-ED
- g. 211-11-6239.00-901-6-24-WC

If funding is not available, identify the steps from the implementation plan that will address the funding gap.  
N/A

### What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach?

TCMPC training, Eduphoria training, AVID training and Coaching visits, Agile Mind training and Coaching visits, SpringBoard training and Coaching visits Daily Five training, Project Lead the Way training

### Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:

<p><b>A. List the information or measures the team will use to determine if the approach was implemented/ completed? (Completion data)</b> District Snapshot Data, Eduphoria data, STAAR data, EOC data, Lesson Plans, Curriculum Coaches notes, T-TESS Walkthrough Data, Common Assessment Data, Class Schedules, Campus Schedules</p>	<p><b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)</b> District Snapshot Data, Eduphoria data, STAAR data, EOC data, Lesson Plans, Curriculum Coaches notes, T-TESS Walkthrough Data, Common Assessment Data, Class Schedules, Campus Schedules</p>	<p><b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)</b> District Snapshot Data, Eduphoria data, STAAR data, EOC data, Lesson Plans, Curriculum Coaches notes, T-TESS Walkthrough Data, Common Assessment Data, Class Schedules, Campus Schedules</p>
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# Burnet CISD District Improvement Plan

## A Continuous Improvement Strategic Plan

49

**S STUDY – Analysis of data after implementing an approach**

**At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

<p><b>1. What worked and how do you know?</b> Teachers continue to meet as department or grade teams for planning purposes. Benchmark data has indicated student achievement has increased because of this planning. December Results from EOC Testing has shown a positive increase in scores. Advisory and Intervention classes (groups) structured based upon previous year results, to help fill learning gaps. T-TESS walkthrough data has shown a shift to a more student centered learning environment.</p>	<p><b>2. What didn't work and how do you know?</b> Implementation of programs/curriculum initiatives have gone as well as expected.</p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b>          ___Yes <b>X</b> No</p>
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**Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select "check" to check the box)?**

<input type="checkbox"/> Target goal has been met and is changed to a new target goal. <input checked="" type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle.	<input type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above. <input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach.
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**A ACT – Revise or continue with implementation plan based on data analysis.**

4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for Semester 2, state it here.

Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
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# Burnet CISD District Improvement Plan

## A Continuous Improvement Strategic Plan

1	Evaluation of all instructional staff including pre and post conferences to determine individual professional development needs, areas of focus and strengths.	Campus Administration, District Administration	T-TESS and T-PESS evaluation data	1/18/2017	5/28/2017
2	Monitor the fidelity of the implementation of the District Curriculum and new Curriculum Initiatives, including Intervention Groups	District and Campus Administration	Campus Snapshots, Leadership Team Meetings, Administrative Assistant C & I Meetings	1/5/2017	5/28/2017

### Implementation Plan Quality Check:

What resources/budget needs do you have for Semester 2?

NA

If you identified budget needs, what budget code will you use to meet the budget needs for this semester?

If funding is not available, list the steps from the implementation plan that will address the funding gap.

### What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach?

NA

### Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions

<p><b>A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion Data)</b> T-TESS and T-PESS data, Walkthrough data, STAAR data and Benchmark data on Eduphoria</p>	<p><b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation.)</b> T-TESS and T-PESS data, Walkthrough data, STAAR data and Benchmark data on Eduphoria</p>	<p><b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact Data)</b> District-wide increased student centered learning, evidenced from T-TESS data, STAAR data</p>
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# Burnet CISD District Improvement Plan

## A Continuous Improvement Strategic Plan

### **S** STUDY – Analysis of data after implementing an approach

**At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

1. What worked and how do you know?	2. What didn't work and how do you know?	3. Do you need any additional assistance as you look at your results and start planning for Semester 2? ___Yes ___No From whom do you need assistance?
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**Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.**

### **A** ACT – Continue with the Target Goal or revise the Target Goal for next year.

Overall goal has been met and School Improvement Plan focus will change for next year.

Or...

Target goal has been met and is changed to a new target goal.

Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.

Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.

# Burnet CISD District Improvement Plan

## A Continuous Improvement Strategic Plan

### Time Line

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23 – December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: Burnet CISD	Year: 2016-17	Current AYP Status:	Current State Rating: Met Standard
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**P PLAN: Identify the gap and the approach**

**District Goal #2 We will increase college and career readiness through effective implementation and monitoring of innovative academic programs.**

**Target SMART Goal #2 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed)** Ensure that the students of Burnet CISD are exposed to a variety of college and career opportunities through successful implementation of innovative programs, a strong focus on Career and Tech Education, maintaining the enrollment in dual credit college courses, implementation of a strong STEM curriculum and creating a college going culture in all schools.)

**Data Analysis. Answer the question below using any data and/or information you have about your performance.**

In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.). A District-wide focus of the AVID College Readiness SYSTEM (ARCS) to help guide instruction into this cultural shift, providing a system of instructional strategies that will be essential in developing a college and career culture from K – 12. A focused STEM initiative that utilizes Project Lead the Way and begins in kindergarten and continues through Burnet High School where students have two STEM pathways to guide their interests. Provide several career clusters in Career and Technical Education, opening a variety of career opportunities for the students in Burnet CISD.

**Data Analysis. Answer the data analysis questions.**

<p><b>1. What is contributing to your success in this area and how do you know?</b>                  PLTW training for teachers and administrators, AVID training for teachers and administrators, student</p>	<p><b>2. What opportunities for improvement do you notice?</b>                  Explorations for an affordable alternative for Dual Credit that will benefit students, their families and faculty. Expand the Gifted and</p>	<p><b>3. What seems to be the root cause of the problem and how do you know?</b> Traditionally underserved student groups have not had a strong college and career focus.</p>
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52

# Burnet CISD District Improvement Plan

## A Continuous Improvement Strategic Plan

enrollment in the AVID elective class, AVID coaching visits, AVID parent nights, campus college days, increased certification for CTE coursework, and future ready certificates. Maintaining the availability of 55 hours of college credit opportunity.	Talented program in the area of STEM.	Parental support especially for the Economically disadvantaged, in both the college and career pathways
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### **D DO: Develop and implement deployment plan**

**What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?**

Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Provide Campus AVID strategies professional development. Increase AVID site team meetings and participation to help steer the program.	AVID Coordinator, Campus and District Admin	Sign in sheets, faculty meeting agendas	8/16	ongoing
2	Provide AVID Coaching visits and opportunities for teachers to attend National and statewide conventions in all CCR programs.	Curriculum and Instruction, AVID Coaches	Coaches notes, Eduphoria	8/16	ongoing
3	PSAT/PSAT 8/9 administration, SAT/ACT/TSI administrations	Campus Administration and Testing Coordinators	PSAT/SAT College Board reports, ACT reports	10/16	6/17
4	Fine tune the implementation of curriculum initiatives to assist teachers to reach out to all students, building a strategic K-12 Curriculum Plan.	Campus and District Administration	Walkthrough data, Coaches notes, District Curriculum Plan	8/16	ongoing
5	Provide and Utilize Naviance College/Career Readiness Program	Counselors, Teachers, campus admin	Four year plans, Course syllabi, student data, College Go Get It Week	8/16	ongoing

# Burnet CISD District Improvement Plan

## A Continuous Improvement Strategic Plan

6	Begin the Inspired Classroom Initiative, Continue with the Innovative Educator Grant, Expand upon building a cadre of Leaders and Innovators in BCISD.	Campus Admin, Leadership Academy, Inspired Classroom and IEG participants	Agendas, data collection, development of Student Learning Objectives	8/16	ongoing
7	Provide a STEM curriculum (PLTW) in the field of biomedical engineering and robotics for G/T students and professional development for all interested teachers	C and I, PLTW lead teachers, campus admin, G/T coordinator	Class rosters, walkthrough data, student products, student schedules	9/16	6/17

### Implementation Plan Quality Check:

What resources/budget needs do you have for the first semester?

- a. Renew Contract for AVID
- b. Renew Contract for PLTW
- c. Renew Contract with College Board

If you identified budget needs, what budget code will you use to meet the budget needs for this semester?

- a. 211-11-6219.00-901-6-11-AV
- b. KDK-Harman Grant Funds
- c. 199-11-6219.00-901-6-11-SB

If funding is not available, identify the steps from the implementation plan that will address the funding gap.

NA

### What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach?

AVID professional development  
 PLTW professional development  
 Inspired Classroom professional development  
 Leadership Academy  
 National and State Conventions

# Burnet CISD District Improvement Plan

## A Continuous Improvement Strategic Plan

**Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:**

<p><b>A. List the information or measures the team will use to determine if the approach was implemented/ completed? (Completion data)</b> Individual Graduation Plans, PSAT data, AP/Pre AP class rosters and grades, student assessment data, Certification data (AVID,PLTW)</p>	<p><b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)</b> Individual Graduation Plans, walkthrough data, PSAT data, student assessment data.</p>	<p><b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)</b> Coaches notes, certification data.</p>
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**S STUDY – Analysis of data after implementing an approach**

**At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

<p><b>1. What worked and how do you know?</b> AVID strategies are being implemented District-wide, AVID professional development has become part of all campus meetings. PLTW has impacted student learning and increased interest in STEM activities. Data has been collected from the Inspired Classroom Initiative, Innovative Educator Grants were written and awarded. District-wide PSAT was administered.</p>	<p><b>2. What didn't work and how do you know?</b> PSAT data not available yet.</p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b> ___Yes <u>X</u>No</p>
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**Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select "check" to check the box)?**

<p><input type="checkbox"/> Target goal has been met and is changed to a new target goal.</p> <p><input checked="" type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle.</p>	<p><input type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above.</p> <p><input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach.</p>
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## Burnet CISD District Improvement Plan

### A Continuous Improvement Strategic Plan

<b>A</b>	<b>ACT – Revise or continue with implementation plan based on data analysis.</b>
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4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for semester 2, state it here.

Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1.	Provide Campus AVID strategies professional development	AVID Coordinator, Campus and District Admin	Sign in sheets, faculty meeting agendas	1/4/2017	5/28/2017
2.	Provide AVID Coaching visits	Curriculum and Instruction, AVID Coaches	Coaches notes	1/4/2017	5/28/2017
3.	Monitor the fidelity of implementation of all district initiatives	Campus/District Administration, Out of District Coaches	Walkthrough data, Coaches notes	1/4/2017	5/28/2017
4.	Utilize outside coaching data to improve instruction	Campus/District Administration, Coaches notes and feedback	Coaches notes and feedback, walkthrough data	1/4/2016	6/1/2016

<b>Implementation Plan Quality Check:</b>
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What resources/budget needs do you have for Semester 2?  
 NA

If you identified budget needs, what budget code will you use to meet the budget needs for this semester?

If funding is not available, list the steps from the implementation plan that will address the funding gap.

<b>What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach?</b>
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NA

56

# Burnet CISD District Improvement Plan

## A Continuous Improvement Strategic Plan

**Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions**

<b>A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion Data)</b> Walkthrough information, T-TESS data, PSAT Data, Data from Outside Coaching visits	<b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation.)</b> Walkthrough information, T-TESS data, PSAT Data, Data from Outside Coaching visits	<b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact Data)</b> Walkthrough information, T-TESS data, PSAT Data, Data from Outside Coaching visits
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**S STUDY – Analysis of data after implementing an approach**

**At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

<b>1. What worked and how do you know?</b>	<b>2. What didn't work and how do you know?</b>	<b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b> ___Yes ___No <b>From whom do you need assistance?</b>
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57

**Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.**

**A ACT – Continue with the Target Goal or revise the Target Goal for next year.**

- Overall goal has been met and School Improvement Plan focus will change for next year.
- Or...
- Target goal has been met and is changed to a new target goal.
- Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.
- Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.

# Burnet CISD District Improvement Plan

## A Continuous Improvement Strategic Plan

**Time Line**

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23 – December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: Burnet CISD	Year: 2016-17	Current AYP Status:	Current State Rating: Met Standard
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**P PLAN: Identify the gap and the approach**

**District Goal #3 We will support student achievement by increasing student attendance.**

**Target SMART Goal #3 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed)** Continued increases in daily student attendance at all campuses

**Data Analysis. Answer the question below using any data and/or information you have about your performance.**

In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.) Burnet CISD had a student attendance rating that was below the State average. Continued use and support of a District Attendance Specialist

**Data Analysis. Answer the data analysis questions.**

<p><b>1. What is contributing to your success in this area and how do you know?</b> District-wide focus on student attendance, Continuation of District Attendance Specialist</p>	<p><b>2. What opportunities for improvement do you notice?</b> District-wide and campus-wide increase in student attendance.</p>	<p><b>3. What seems to be the root cause of the problem and how do you know?</b> Poor understanding of the laws that govern student attendance</p>
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58

# Burnet CISD District Improvement Plan

## A Continuous Improvement Strategic Plan

<b>D</b>	<b>DO: Develop and implement deployment plan</b>				
<b>What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?</b>					
Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1.	Continued support of the District Attendance Specialist.	School Board, Superintendent, Administration	Attendance increases	9/16	6/17
2.	Attendance Campaign, Letters of Attendance Laws	Campus administration, Attendance Specialist	Signed forms, increased attendance	9/16	6/17
3.	Continued utilization of School Resource Officer	School Board, Superintendent, Human Resources	SRO reports and logs	9/16	6/17
<b>Implementation Plan Quality Check:</b>					
<p>What resources/budget needs do you have for the first semester?</p> <ul style="list-style-type: none"> <li>a. Salary for District Attendance Specialist</li> <li>b. Salary for School Resource Officer</li> </ul> <p>If you identified budget needs, what budget code will you use to meet the budget needs for this semester?</p> <ul style="list-style-type: none"> <li>a. 199-11-6149.00-901-3-11-SM</li> <li>b. 199-11-6149.00-901-3-11</li> </ul> <p>If funding is not available, identify the steps from the implementation plan that will address the funding gap.</p> <p>NA</p>					
<b>What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach?</b>					
NA					

59

# Burnet CISD District Improvement Plan

## A Continuous Improvement Strategic Plan

**Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:**

<p><b>A. List the information or measures the team will use to determine if the approach was implemented/ completed? (Completion data)</b> Student Attendance improves at all campuses</p>	<p><b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)</b> Student Attendance does not improve at any/all campuses</p>	<p><b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)</b> Student Attendance data</p>
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<b>S</b>	<b>STUDY – Analysis of data after implementing an approach</b>
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**At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

<p><b>1. What worked and how do you know?</b> The School Resource Officer continues to be a great resource for BCISD. The Attendance Specialist has refined routines throughout all campuses and scheduled biweekly meetings</p>	<p><b>2. What didn't work and how do you know?</b> Attendance has trended downward at some campuses, continued vigilance remains as a focus point</p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b> ___ Yes ___ <b>X</b> No</p>
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**Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select "check" to check the box)?**

<p><input type="checkbox"/> Target goal has been met and is changed to a new target goal.</p> <p><input checked="" type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle.</p>	<p><input type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above.</p> <p><input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach.</p>
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<b>A</b>	<b>ACT – Revise or continue with implementation plan based on data analysis.</b>
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**4. What is your focus for Semester 2 (Identify key approach or strategy)?** If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for Semester 2, state it here.

# Burnet CISD District Improvement Plan

## A Continuous Improvement Strategic Plan

Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Continued support of a District Attendance Specialist	School Board, Superintendent, Campus Administration	Attendance Increases	1/4/2017	5/28/2017
2	Attendance Campaign, Letters of Attendance Laws, Parental Signed forms acknowledging understanding	Campus administration, District Attendance Specialist	Signed forms, increased attendance	1/4/2017	5/28/2017
3	Continued utilization of the School Resource Officer.	School Board, Superintendent, Human Resources	SRO Log	1/4/2017	5/28/2017

61

**Implementation Plan Quality Check:**

What resources/budget needs do you have for Semester 2?  
 NA  
 If you identified budget needs, what budget code will you use to meet the budget needs for this semester?  
 If funding is not available, list the steps from the implementation plan that will address the funding gap.

**What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach?**  
 NA

**Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions**

<b>A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion Data)</b> Student Attendance improves at all campuses	<b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation.)</b> Student Attendance does not improve at any/all campuses	<b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact Data)</b> Student Attendance data
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# Burnet CISD District Improvement Plan

## A Continuous Improvement Strategic Plan

<b>S</b>	<b>STUDY – Analysis of data after implementing an approach</b>	
<b>At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:</b>		
<p><b>1. What worked and how do you know?</b></p>	<p><b>2. What didn't work and how do you know?</b></p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b>            ___ Yes ___X No  <b>From whom do you need assistance?</b></p>

62

<b>Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.</b>	
<b>A</b>	<b>ACT – Continue with the Target Goal or revise the Target Goal for next year.</b>
<p><input type="checkbox"/> Overall goal has been met and School Improvement Plan focus will change for next year.</p> <p>Or...</p> <p><input type="checkbox"/> Target goal has been met and is changed to a new target goal.</p> <p><input type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.</p> <p><input type="checkbox"/> Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.</p>	

# Burnet CISD District Improvement Plan

## A Continuous Improvement Strategic Plan

### Time Line

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23 – December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: Burnet CISD	Year: 2016-17	Current AYP Status:	Current State Rating: Met Standard
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**P PLAN: Identify the gap and the approach**

**District Goal #4 We will continue to develop systems that support a positive climate, accountability, communication, and engagement of all stakeholders. (Campus Goal based upon identified need; data from Survey, Focus document etc...).**

**Target SMART Goal #4 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed)** Burnet CISD will utilize multiple surveys as methods of communication with its stakeholders to build a positive climate, strengthen customer service and to establish district-wide expectations to support accountability Burnet CISD will utilize multiple methods of communication to partner with its stakeholders to build a positive climate, strengthen customer service and to establish district-wide expectations to support accountability

**Data Analysis. Answer the question below using any data and/or information you have about your performance.**

In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.) The continued utilization of District Committees that involve stakeholders in building a positive climate, strengthen customer service and supporting accountability. Maintain partnerships with Panorama and Gallup to conduct, evaluate, communicate and distribute poll data.

**Data Analysis. Answer the data analysis questions.**

<p><b>1. What is contributing to your success in this area and how do you know?</b>                  Establishment of District and Community stakeholders committees, Webinars, Professional Development, District SIS Committee. Staff survey participation, Campus/District meetings to analyze survey data</p>	<p><b>2. What opportunities for improvement do you notice?</b> Ensuring that stakeholders have opportunities and are included in decision making, and are held accountable for decisions made. Involvement of key stakeholders in the decision-making process</p>	<p><b>3. What seems to be the root cause of the problem and how do you know?</b> Stakeholders did not have consistent input in decisions in past years</p>
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3

# Burnet CISD District Improvement Plan

## A Continuous Improvement Strategic Plan

D	DO: Develop and implement deployment plan				
What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?					
Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1.	Utilization of Parent Resource Center, Family Specialist through ACE	Central Office, Parent Resource Personnel	Agendas, Sign-in Sheets, PRC Meeting Agendas	8/2016	6/2017
2.	Community Forum	Superintendent	Agendas, Sign-in sheets, Needs assessments	10/2016	6/2017
3.	Pastoral Forum	Superintendent, Area Pastors	Agendas, Sign-in sheets	10/2016	6/2017
4.	AVID Family Nights	Campus Administration, District Teachers	Agendas, Sign-in sheets	9/2016	6/2017
5.	PSAT/Readistep/SAT Family Nights, College Nights	Central Office Staff, Campus Administration, District Staff	Agendas, Sign-in sheets	8/2016	6/2017
6.	Gallup/Panorama Survey Data Analysis w/stakeholders	Central Office, Campus Administration	Data from Gallup	8/2016	ongoing
7.	School Messenger utilization	Central Office Staff, Campus Administration	Data use records	8/2016	6/2017

# Burnet CISD District Improvement Plan

## A Continuous Improvement Strategic Plan

### Implementation Plan Quality Check:

What resources/budget needs do you have for the first semester?

- a. Purchase the TXeis
- b. Purchase of School Messenger
- c. Food/Accessories for meetings
- d. Panorama/Gallup Survey

If you identified budget needs, what budget code will you use to meet the budget needs for this semester?

- a. General Supply
- b. 199-11-6249.00-901-11-VIS

If funding is not available, identify the steps from the implementation plan that will address the funding gap.  
N/A

### What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach?

District Leadership Team, AVID Training and Family Nights, PSAT/PSAT 8/9 Parent Meetings, Monthly District AP Meetings, Monthly District Counselor Meetings, Leadership Academy, New Teacher Academy Meetings.

### Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:

<p><b>A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion data)</b> Forum Agendas, Sign In Sheets, Walkthrough Information, Gem of Appreciation Nominations Survey Results, Stakeholder Feedback.</p>	<p><b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)</b> Lack of Attendance, Lack of Teacher/Parent Participation, Insufficient Sign In Sheets, Walkthrough Information, Gem of Appreciation Nominations</p>	<p><b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)</b> Attendance Data, Participation Data, Walkthrough Information</p>
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### **S STUDY – Analysis of data after implementing an approach**

At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:

<p><b>1. What worked and how do you know?</b> Data from surveys not available yet</p>	<p><b>2. What didn't work and how do you know?</b> Data from surveys not available yet</p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b> ___Yes ___X___No</p>
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65

# Burnet CISD District Improvement Plan

## A Continuous Improvement Strategic Plan

**Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select “check” to check the box)?**

<input type="checkbox"/> Target goal has been met and is changed to a new target goal. <input checked="" type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle.	<input type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn’t work as identified in #2 above. <input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach.
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**A     ACT – Revise or continue with implementation plan based on data analysis.**

4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for Semester 2, state it here.

Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Staff/Student/Parent climate survey	Central Office, Campus Administration	Completed Survey results	1/4/2017	5/28/2017

**Implementation Plan Quality Check:**

What resources/budget needs do you have for Semester 2?  
 NA  
 If you identified budget needs, what budget code will you use to meet the budget needs for this semester?  
 If funding is not available, list the steps from the implementation plan that will address the funding gap.

**What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach?**  
 NA

**Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions**

<b>A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion Data)</b>	<b>B. List the information or measures the team will use to determine if the approach wasn’t implemented correctly? (Fidelity of implementation.)</b>	<b>C. List the information or measures the team will use to determine what worked and what didn’t work? (Impact Data)</b>
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# Burnet CISD District Improvement Plan

## A Continuous Improvement Strategic Plan

<b>S</b>	<b>STUDY – Analysis of data after implementing an approach</b>		
<b>At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:</b>			
<p><b>1. What worked and how do you know?</b></p>	<p><b>2. What didn't work and how do you know?</b></p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b>            ___Yes ___No  <b>From whom do you need assistance?</b></p>	

67

<b>Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.</b>	
<b>A</b>	<b>ACT – Continue with the Target Goal or revise the Target Goal for next year.</b>
<p><input type="checkbox"/> Overall goal has been met and School Improvement Plan focus will change for next year.</p> <p>Or...</p> <p><input type="checkbox"/> Target goal has been met and is changed to a new target goal.</p> <p><input type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.</p> <p><input type="checkbox"/> Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.</p>	

# Burnet High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Time Line

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23– December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: Burnet HS	Year: 2016-17	Current AYP Status:	Current State Rating: Met Standard
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**P PLAN: Identify the gap and the approach**

**District Goal #1 We will increase student academic achievement through the effective implementation and monitoring of a challenging, well-organized curriculum. We will support efforts to ensure student success and cultivate a learning community where students are engaged and learners are achieving their fullest potential.**

**Target SMART Goal #1 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed)**

Increase student scores on ELA and Math EOC assessments.

Improvement efforts will be focused on improved instruction through implementation of the AVID instructional strategies. SpringBoard ELA will be analyzed, adjusted, and supplemented to fit student needs based on EOC data. Springboard Math curriculum implementation will be supported through focused common planning periods, professional learning communities, and common assessments. Additionally, assessment data for economically disadvantaged and special education students will be individually reviewed for targeted interventions.

**Data Analysis. Answer the question below using any data and/or information you have about your performance.**

In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.)

Interventions and strategies to target retesters. Additionally, identifying specific areas where students did not perform in ELA and making instructional adjustments. Continue to implement Springboard math for math and identify specific areas students did not score well in math.

68

# Burnet High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Data Analysis. Answer the data analysis questions.

<p><b>1. What is contributing to your success in this area and how do you know?</b>          ELA has entered the fourth year of SpringBoard implementation. Testing data was invalid due to technology issues, but we did see a trend in some areas where we need to supplement Springboard.</p>	<p><b>2. What opportunities for improvement do you notice?</b>          Math has this year begun to utilize the curriculum in earnest. Planning and familiarization will help with implementation. Emphasis will be on beginning to plan with backward design and utilizing the SpringBoard embedded and unit assessments. In PLCs teachers for math and ELA will begin to use data to make instructional decisions.</p>	<p><b>3. What seems to be the root cause of the problem and how do you know?</b>          TEKS have changed and with no aligned curriculum, performance is not as expected. Springboard ELA does not address all of the TEKS well enough and math has not been implemented with fidelity.</p>
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### **D DO: Develop and implement deployment plan**

#### What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?

Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Training with SpringBoard consultants	Admin Team	Teacher attendance	8/2016	8/2017
2	Common planning by grade level or content area	Admin Team	Teacher attendance and classroom observations	9/2016	5/2017
3	Data analysis with PLCs	Admin Team	Teacher attendance and PLC summary documents	9/2016	5/2017
4	Utilize SpringBoard unit assessments	ELA/Math teachers	Assessments given	9/2016	5/2017
5	Target retesters	ELA/Math teachers/Admin/Counselors	Student logs	10/2016	12/16

88

# Burnet High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>Implementation Plan Quality Check:</b>		
What resources/budget needs do you have for the first semester? Curriculum has been purchased. Occasional substitutes will be needed. If you identified budget needs, what budget code will you use to meet the budget needs for this semester? Substitute account If funding is not available, identify the steps from the implementation plan that will address the funding gap.		
<b>What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach?</b>		
Training through SpringBoard and common planning by content area PLC training On going professional development for department heads to lead PLCs		
<b>Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:</b>		
<b>A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion data)</b> Classroom observation, PLC attendance, PLC analysis documents, retester action plan, and common assessment data analysis	<b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)</b> Classroom observation, PLC attendance, PLC analysis documents, retester action plan, and common assessment data analysis	<b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)</b> Classroom observation, PLC attendance, PLC analysis documents, retester action plan, and common assessment data analysis

70

# Burnet High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>S</b>	<b>STUDY – Analysis of data after implementing an approach</b>	
<b>At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:</b>		
<p><b>1. What worked and how do you know?</b>                  Retesting Interventions resulted in a higher percentage of students passing the EOC retest. Data analysis led to targeted instruction of standards that needed to be met. Unit Assessments provided data for reteach and intervention. Using Springboard for common planning, teachers were close or on the same standard in all grade levels and content areas.</p>	<p><b>2. What didn't work and how do you know?</b>                  So far each piece of the plan proves to be working. We know because our EOC retest scores are higher than they have been. In addition, walkthroughs indicate that the Springboard curriculum is being implemented with fidelity. Teachers are also holding all kids to the same standards.                   One unanticipated challenge was large class sizes were not working for inclusion because these kids were not as successful. We have implemented a plan to adjust class size and target individual students based on test scores.</p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b>                  ___Yes ___No                  We have made all the adjustments necessary and that we are able to utilizing the staff we have.</p>
<b>Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select "check" to check the box)?</b>		
<input type="checkbox"/> Target goal has been met and is changed to a new target goal. <input type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle.	<input checked="" type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above. <input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach.	

71

# Burnet High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

A	<b>ACT – Revise or continue with implementation plan based on data analysis.</b>				
4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for Semester 2, state it here.					
Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Common planning by grade level or content area	Admin Team/ELA/Math Teachers	Teacher attendance and classroom observations	1/2017	5/2017
2	Data analysis with PLCs	Admin Team/ELA/Math Teachers	Teacher attendance and PLC summary documents	1/2017	5/2017
3	Utilize SpringBoard unit assessments	ELA/Math teachers	Assessments given	1/2017	5/2017
4	Target retesters through boot camp and benchmarks	Admin Team/ELA/Math Teachers	Boot camp attendance	1/2017	5/2017
<b>Implementation Plan Quality Check:</b>					
<p>What resources/budget needs do you have for Semester 2?                      Occasional substitutes will be needed.                      If you identified budget needs, what budget code will you use to meet the budget needs for this semester?                      Substitute account                      If funding is not available, list the steps from the implementation plan that will address the funding gap.</p>					
<b>What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach?</b>					
<p>On going professional development for department heads for PLC                      Dr. Crain professional development for leadership and department heads to lead PLCs</p>					

72

# Burnet High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions**

<p><b>A List the information or measures the team will use to determine if the approach was implemented/ completed? (Completion data)</b> Classroom observation, PLC attendance, PLC analysis documents, retester action plan, common assessment data analysis, EOC Results</p>	<p><b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)</b> Classroom observation, PLC attendance, PLC analysis documents, retester action plan, and common assessment data analysis</p>	<p><b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)</b> Classroom observation, PLC attendance, PLC analysis documents, retester action plan, and common assessment data analysis</p>
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**S STUDY – Analysis of data after implementing an approach**

**At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

<p><b>1. What worked and how do you know?</b></p>	<p><b>2. What didn't work and how do you know?</b></p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b> ___Yes ___No <b>From whom do you need assistance?</b></p>
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**Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.**

**A ACT – Continue with the Target Goal or revise the Target Goal for next year.**

- Overall goal has been met and School Improvement Plan focus will change for next year.  
Or...
- Target goal has been met and is changed to a new target goal.
- Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.
- Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.

# Burnet High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Time Line

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23 – December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: Burnet HS	Year: 2016-17	Current AYP Status:	Current State Rating: Met Standard
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**P PLAN: Identify the gap and the approach**

**District Goal #2 We will increase college and career readiness through effective implementation and monitoring of innovative academic programs.**

**Target SMART Goal #2 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed)**

BHS has numerous college and career readiness programs. These include AVID, PLTW, Pioneer Leadership, Coding, and On-line Spanish. Each of these programs helps ensure that students are “Future Ready.” Each program will be monitored for success through course appropriate measures. AVID uses a variety of measures from grades to attendance. PLTW measures performance on national tests. Pioneer Leadership is performance based assessment from projects. Coding and On-line Spanish use performance based assessments.

**Data Analysis. Answer the question below using any data and/or information you have about your performance.**

**In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.)**

Implementation of the full Naviance plan. This will allow students to successfully develop four-year plans and choose the right college ready program for them. It will also allow them to set goals and is the platform for our college and career ready management system.

74

# Burnet High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Data Analysis. Answer the data analysis questions.

<p><b>1. What is contributing to your success in this area and how do you know?</b>                  AVID – all teachers are implementing AVID                  Consistent use of AVID strategies helps students realize the strategies’ relevance to college and career success                  AVID schoolwide helps create a college and career ready culture                  AVID site visit confirms progress</p>	<p><b>2. What opportunities for improvement do you notice?</b>                  Naviance implementation can be improved from past years                  A greater focus on college and career planning                  A greater focus on a college and career ready campus environment</p>	<p><b>3. What seems to be the root cause of the problem and how do you know?</b>                  Many students are graduating without a plan or not fully prepared for college                  Feedback from students.</p>
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### **D DO: Develop and implement deployment plan**

#### What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?

Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Continue teacher training in AVID	Admin Team	Training documentation	8/2016	5/2017
2	Ensure that all teachers have appropriate resources for classes	Admin Team	Teachers have resources	8/2016	12/2016
3	Counselors develop a college and career ready action plan	Counselors	Choice sheets reflect additions to endorsements	8/2016	12/2016
4	Naviance is implemented according to plan	Counselor/Teachers	Students using Naviance	8/2016	5/2017
5	Implement AVID action plan	Admin/Teachers	Plan completed	8/2016	5/2017

75

# Burnet High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Implementation Plan Quality Check:

What resources/budget needs do you have for the first semester?  
 Training and resource materials/Funds for college ready campus (college banners)  
 If you identified budget needs, what budget code will you use to meet the budget needs for this semester?  
 CTE funding and Instructional supply fund  
 If funding is not available, identify the steps from the implementation plan that will address the funding gap.

### What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach?

Numerous teachers have been to AVID training. All staff members are receiving training in focused note taking and modeling of note taking.  
 Naviance training for teachers using the program. Weekly Naviance meetings with lead counselor

### Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:

<p><b>A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion data)</b>                  Classroom walk throughs and evidence within student work/Student Naviance usage reports</p>	<p><b>B. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion data)</b>                  Classroom walk throughs and evidence within student work/Student Naviance usage reports</p>	<p><b>C. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion data)</b>                  Classroom walk throughs and evidence within student work/Student Naviance usage reports</p>
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76

### **S** STUDY – Analysis of data after implementing an approach

#### At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:

<p><b>1. What worked and how do you know?</b>                  Staff members have implanted note taking. Walkthrough data indicates full implementation of agendas, learning targets, and essential questions as well as WICOR strategies. 100% of students have a graduation plan with a career pathway. Increased use of Naviance users. AVID action plan developed and in progress.</p>	<p><b>2. What didn't work and how do you know?</b>                  Frequency of weekly meetings is reduced at times based on current schedule demands.</p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b>                  ___Yes ___No                   Dedicated teacher to high school campus for AVID site coordinator.                  Dedicated counselor for college and career readiness.</p>
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# Burnet High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select "check" to check the box)?**

- |  |   |
|--|---|
| <input type="checkbox"/> Target goal has been met and is changed to a new target goal.<br><input checked="" type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle. | <input type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above.<br><input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach. |
|--|---|

**A ACT – Revise or continue with implementation plan based on data analysis.**

4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for semester 2, state it here.

Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Ongoing teacher training in AVID	Admin Team/AVID Site Team	Training documentation	1/2017	5/2017
2	Counselors meet with every Senior to develop college and career action plan	Counselors	Senior sign in sheet	1/2017	5/2017
3	Counselors develop a college and career ready action plan	Counselors	Choice sheets reflect additions to endorsements/Plan Completed	1/2017	5/2017
4	Naviance is implemented according to plan	Counselor/Teachers	Students using Naviance	1/2017	5/2017
5	Implement AVID action plan	Admin/Teachers/AVID Site Team	Plan completed	1/2017	5/2017

**Implementation Plan Quality Check:**

What resources/budget needs do you have for Semester 2?  
 Training and resource materials  
 If you identified budget needs, what budget code will you use to meet the budget needs for this semester?  
 Instructional supply fund  
 If funding is not available, list the steps from the implementation plan that will address the funding gap.

77

# Burnet High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach?**  
 Numerous teachers have been to AVID training. Ongoing AVID training in focused note taking and modeling of note taking through campus professional development. Ongoing Naviance training for teachers using the program  
 Weekly Naviance meetings with lead counselor

**Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions**

<p><b>A List the information or measures the team will use to determine if the approach was implemented/ completed? (Completion data)</b> Classroom walkthroughs and evidence within student work/Student Naviance usage reports</p>	<p><b>B List the information or measures the team will use to determine if the approach was implemented/ completed? (Completion data)</b> Classroom walkthroughs and evidence within student work/Student Naviance usage reports</p>	<p><b>C List the information or measures the team will use to determine if the approach was implemented/ completed? (Completion data)</b> Classroom walkthroughs and evidence within student work/Student Naviance usage reports</p>
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### **S STUDY – Analysis of data after implementing an approach**

**At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

<p><b>1. What worked and how do you know?</b></p>	<p><b>2. What didn't work and how do you know?</b></p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b>                  ___Yes ___No  <b>From whom do you need assistance?</b></p>
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**Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.**

### **A ACT – Continue with the Target Goal or revise the Target Goal for next year.**

- Overall goal has been met and School Improvement Plan focus will change for next year.
- Or...
- Target goal has been met and is changed to a new target goal.
- Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.
- Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.

# Burnet High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Time Line

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23 – December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: Burnet HS	Year: 2016-17	Current AYP Status:	Current State Rating: Met Standard
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**P PLAN: Identify the gap and the approach**

**District Goal #3 We will support student achievement by increasing student attendance.**

**Target SMART Goal #3 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed)**

Attendance will be monitored and addressed each day. A focus on Spirit, Pride, and Honor should increase student attendance.

**Data Analysis. Answer the question below using any data and/or information you have about your performance.**

In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.)

Effective monitoring and responding to attendance issues as they arise is critical to improving attendance.

**Data Analysis. Answer the data analysis questions.**

<p><b>1. What is contributing to your success in this area and how do you know?</b>          Principals and District personnel have made this a priority.          Tying exemptions to good attendance.          A focus on Spirit, Pride, and Honor increase student pride in school.          Perfect attendance awards</p>	<p><b>2. What opportunities for improvement do you notice?</b>          Attendance rates can still improve.</p>	<p><b>3. What seems to be the root cause of the problem and how do you know?</b>          Lack of engagement in school and local cultural norms.</p>
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# Burnet High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>D</b>	<b>DO: Develop and implement deployment plan</b>				
<b>What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?</b>					
Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Admin team will monitor attendance daily	Admin team	Attendance rate will improve over last year	8/2016	5/2017
<b>Implementation Plan Quality Check:</b>					
<p>What resources/budget needs do you have for the first semester? None</p> <p>If you identified budget needs, what budget code will you use to meet the budget needs for this semester?</p> <p>If funding is not available, identify the steps from the implementation plan that will address the funding gap.</p>					
<b>What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach?</b>					
Principals review changes in attendance law and regulations. Local policies and procedures have been revised as required.					

# Burnet High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:**

<p><b>D. List the information or measures the team will use to determine if the approach was implemented/ completed? (Completion data)</b> Attendance reports</p>	<p><b>E. List the information or measures the team will use to determine if the approach was implemented/ completed? (Completion data)</b> Attendance reports</p>	<p><b>F. List the information or measures the team will use to determine if the approach was implemented/ completed? (Completion data)</b> Attendance reports</p>
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**S**

### **STUDY – Analysis of data after implementing an approach**

**At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

<p><b>1. What worked and how do you know?</b> Attendance has improved 0.39% over last year.</p>	<p><b>2. What didn't work and how do you know?</b> We believe the increased SPH, attendance awards, and exemptions have impacted attendance positively. To confirm exemptions working, we will need more rounds of exemptions to compare data. We will also analyze the current policies and regulations to make suggestions to the attendance coordinator system.</p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b> <b>___Yes ___No</b> Different assistance from the attendance coordinator may prove to be more successful. We will be analyzing the current policies and regulations to make suggestions.</p>
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**Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select "check" to check the box)?**

<p><input type="checkbox"/> Target goal has been met and is changed to a new target goal.</p> <p>X<input type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle.</p>	<p><input type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above.</p> <p><input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach.</p>
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# Burnet High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

A	<b>ACT – Revise or continue with implementation plan based on data analysis.</b>				
4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for Semester 2, state it here.					
Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Admin team will monitor attendance daily	Admin team	Attendance rate will improve over last year	1/2017	5/2017
2	Meet with and consequence for students with excessive absences	Admin team	Meetings logs/Consequences	1/2017	5/2017
3	Analyze current policies, regulations, and practices for attendance and create attendance action plan	Admin team/Teachers/Attendance support staff	Action plan created	1/2017	4/2017
4	Analyze and address current attendance recording processes	Admin team	Attendance recording improves	1/2017	5/2017
<b>Implementation Plan Quality Check:</b>					
<p>What resources/budget needs do you have for Semester 2? None</p> <p>If you identified budget needs, what budget code will you use to meet the budget needs for this semester?</p> <p>If funding is not available, list the steps from the implementation plan that will address the funding gap.</p>					
<b>What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach?</b>					
<p>Principals review changes in attendance law and regulations. Local policies and procedures have been revised as required.</p> <p>Training for teachers and attendance support staff on attendance procedures</p>					

88

# Burnet High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions**

<b>A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion Data)</b> Attendance reports	<b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation.)</b> Attendance reports	<b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact Data)</b> Attendance reports
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### **S STUDY – Analysis of data after implementing an approach**

**At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

<b>1. What worked and how do you know?</b>	<b>2. What didn't work and how do you know?</b>	<b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b> ___Yes ___No <b>From whom do you need assistance?</b>
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**Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.**

### **A ACT – Continue with the Target Goal or revise the Target Goal for next year.**

- Overall goal has been met and School Improvement Plan focus will change for next year.
- Or...
- Target goal has been met and is changed to a new target goal.
- Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.
- Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.

# Burnet High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Time Line

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23 – December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 18  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: Burnet HS	Year: 2016-17	Current AYP Status:	Current State Rating: Met Standard
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**P PLAN: Identify the gap and the approach**

**District Goal #4 We will continue to develop systems that support a positive climate, accountability, communication, and engagement of all stakeholders. (Campus Goal based upon identified campus need, data from Survey, Focus document, etc...).**

**Target SMART Goal #4 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed)**

Increase Spirit, Pride, and Honor

**Data Analysis. Answer the question below using any data and/or information you have about your performance.**

In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.)

Develop student leadership

**Data Analysis. Answer the data analysis questions.**

<p><b>1. What is contributing to your success in this area and how do you know?</b></p> <p>Freshman Orientation – All students are taking pride in campus/less trash/student feedback/students singing fight song at games/pep rallies</p>	<p><b>2. What opportunities for improvement do you notice?</b></p> <p>SPH is going well on campus at the cultural level. We need to improve in SPH in our learning and classwork.</p>	<p><b>3. What seems to be the root cause of the problem and how do you know?</b></p> <p>Expectations – Students have risen to the higher expectations this year/Student feedback</p>
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84

# Burnet High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>D</b>	<b>DO: Develop and implement deployment plan</b>				
<b>What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?</b>					
Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Develop plan for Freshman Orientation	Teachers/Students	Freshman Orientation	8/2016	5/2017
2	SPH activity plan	All staff/students	Plan developed and activities	8/2016	5/2017
3	Senior leaders meeting with Freshman all year	Students	Meeting agendas	8/2016	5/2017
4	Student council plan for learning	Students	Meeting agendas and plan	8/2016	5/2017
<b>Implementation Plan Quality Check:</b>					
<p>What resources/budget needs do you have for the first semester?            Funds for food at orientation and for activities            If you identified budget needs, what budget code will you use to meet the budget needs for this semester?            Activity accounts            If funding is not available, identify the steps from the implementation plan that will address the funding gap.</p>					
<b>What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach?</b>					
Student leader training					
<b>Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:</b>					
<b>A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion data)</b> Plans developed and activities took place/student feedback		<b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)</b> Plans developed and activities took place/student feedback		<b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)</b> Plans developed and activities took place/student feedback	

# Burnet High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>S</b>	<b>STUDY – Analysis of data after implementing an approach</b>
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**At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

**1. What worked and how do you know?**

Freshman Orientation Plan resulted in successful orientation. SPH Activity Plan resulted in SPH activities taking place. Senior leaders meetings and student leadership trainings resulted in student buy in and students developing new SPH activities. Examples include the Christmas Tree Lighting Ceremony and Spirit Flags. Staff and students have provided feedback that there was an increase in spirit at pep rallies.

**2. What didn't work and how do you know?**

There needs to be more opportunities for Senior leaders to meet with Freshman throughout the year.

**3. Do you need any additional assistance as you look at your results and start planning for Semester 2?**

\_\_\_Yes \_\_\_No

We are making necessary adjustments and no assistance is needed.

**Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select "check" to check the box)?**

- Target goal has been met and is changed to a new target goal.
- Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle.

- Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above.
- Target goal not met and information indicates that we need to abandon the current plan and identify a new approach.

# Burnet High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>A</b>	<b>ACT – Revise or continue with implementation plan based on data analysis.</b>
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4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for Semester 2, state it here.

Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Develop plan for Freshman Orientation	Teachers/Students	Freshman Orientation	1/2017	5/2017
2	SPH activity plan	All staff/students	Plan developed and activities	1/2017	5/2017
3	Senior leaders meeting with Freshman all year	Students	Meeting agendas	1/2017	5/2017
4	Student council plan for learning	Students	Meeting agendas and plan	1/2017	5/2017

<b>Implementation Plan Quality Check:</b>
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What resources/budget needs do you have for Semester 2?  
 Funds for activities  
 If you identified budget needs, what budget code will you use to meet the budget needs for this semester?  
 Activity Accounts  
 If funding is not available, list the steps from the implementation plan that will address the funding gap.

<b>What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach?</b>
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Student leader training

<b>Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions</b>
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<p><b>A. List the information or measures the team will use to determine if the approach was implemented/ completed? (Completion data)</b></p> <p style="padding-left: 40px;">Plans developed and activities took place/student and staff feedback</p>	<p><b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation.)</b></p> <p style="padding-left: 40px;">Plans developed and activities took place/student and staff feedback</p>	<p><b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact Data)</b></p> <p style="padding-left: 40px;">Plans developed and activities took place/student and staff feedback</p>
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# Burnet High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>S</b>	<b>STUDY – Analysis of data after implementing an approach</b>		
<b>At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:</b>			
<p><b>1. What worked and how do you know?</b></p>	<p><b>2. What didn't work and how do you know?</b></p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b>            ___Yes ___No  <b>From whom do you need assistance?</b></p>	
<b>Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.</b>			
<b>A</b>	<b>ACT – Continue with the Target Goal or revise the Target Goal for next year.</b>		
<p><input type="checkbox"/> Overall goal has been met and School Improvement Plan focus will change for next year. Or...</p>	<p><input type="checkbox"/> Target goal has been met and is changed to a new target goal.  <input type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.  <input type="checkbox"/> Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.</p>		

# Quest High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Time Line

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23– December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: Quest HS	Year: 2016-17	Current AYP Status:	Current State Rating: Improvement Required
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**P PLAN: Identify the gap and the approach**

**District Goal #1 We will increase student academic achievement through the effective implementation and monitoring of a challenging well-organized curriculum. We will support efforts to ensure student success and cultivate a learning community where students are engaged learners achieving their fullest potential.**

**Target SMART Goal #1 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed)**

**Implement Odysseyware to meet district goals and expectations.**

**Data Analysis. Answer the question below using any data and/or information you have about your performance.**

In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.)

Implement Odysseyware software to facilitate student progress. Incorporating the use of audio and visual aids. Aware usage in Eduphoria as well as completion data/credits earned by each student.

**Data Analysis. Answer the data analysis questions.**

<p><b>1. What is contributing to your success in this area and how do you know?</b>                  Student: engagement, success, progress and working at home with individual laptops.</p>	<p><b>2. What opportunities for improvement do you notice?</b> Improvement needed in helping students finish EOC completion. Improvements needed to alleviate software glitches. Improvement needed in monitoring student progress.</p>	<p><b>3. What seems to be the root cause of the problem and how do you know?</b>                  Technology implementation                  -Program allows students to progress even if a failing grade is earned                  Assessment discrepancies in EOC</p>
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# Quest High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>D</b>	<b>DO: Develop and implement deployment plan</b>
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**What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?**

Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Implement enrollment for students in Quest	Eversole	Number of students enrolled	8/25/2016	N/A
2	Observe Daily Progress of students in each Class	Teachers	Teacher Monitor logs	8/25/2016	5/31/2017
3	Monitor student work outside of school	Teachers/Principal	On- task indicators	8/25/2016	5/31/2017
4	Weekly completion/progress reports	Principal	Reports in Odysseyware	8/28/2016	5/31/2017
5	Data tracking folders for each student taking EOC exams	Principal/Teachers	Completion percentage and progress reports	9/4/2016	5/31/2017

<b>Implementation Plan Quality Check:</b>
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What resources/budget needs do you have for the first semester?  
 Contract with Odysseyware  
 If you identified budget needs, what budget code will you use to meet the budget needs for this semester?  
 Centrally funded  
 If funding is not available, identify the steps from the implementation plan that will address the funding gap. N/A

<b>What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach?</b>
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Odysseyware on-site training for all of BCISD August 17<sup>th</sup>, 2016  
 Data meetings and conferences to evaluate progress.

06

# Quest High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:**

<b>A. List the information or measures the team will use to determine if the approach was implemented/ completed? (Completion data)</b> Number of graduates, credits earned, student success on EOC exams	<b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)</b> Number of graduates, credits earned, student success on EOC exams	<b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)</b> Number of graduates, credits earned, student success on EOC exams
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### **S STUDY – Analysis of data after implementing an approach**

At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:

<b>1. What worked and how do you know? Many students are making great progress working through the curriculum. 18 Students have completed course work for graduation this first semester.</b>	<b>2. What didn't work and how do you know? Odysseyware has had some access issues and we are working with technology to remedy this.</b>	<b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b> ___Yes __X__No
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**Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select "check" to check the box)?**

<input type="checkbox"/> Target goal has been met and is changed to a new target goal. <input type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle.	<input checked="" type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above. <input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach.
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### **A ACT – Revise or continue with implementation plan based on data analysis.**

**4. What is your focus for Semester 2 (Identify key approach or strategy)?** If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for Semester 2, state it here. Continue to try and remedy access problems for students working in Odysseyware.

# Quest High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Implement enrollment for students in Quest	Eversole	Number of students enrolled	8/25/2016	N/A
2	Observe Daily Progress of students in each Class	Teachers	Teacher Monitor logs	8/25/2016	5/31/2017
3	Monitor student work outside of school	Teachers/Principal	On- task indicators	8/25/2016	5/31/2017
4	Weekly completion/progress reports	Principal	Reports in Odysseyware	8/28/2016	5/31/2017
5	Data tracking folders for each student taking EOC exams	Principal/Teachers	Completion percentage and progress reports	9/4/2016	5/31/2017

### Implementation Plan Quality Check:

What resources/budget needs do you have for Semester 2? None

If you identified budget needs, what budget code will you use to meet the budget needs for this semester? N/A

If funding is not available, list the steps from the implementation plan that will address the funding gap. N/A

**What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach? We will continue to learn to use Istation to supplement Odysseyware at QHS/DAEP.**

**Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions**

**A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion Data) Odysseyware reports and student success in completing graduation.**

**B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation.) Completion data and time on task reports.**

**C. List the information or measures the team will use to determine what worked and what didn't work? (Impact Data) Completion data and time on task reports. Student success on EOC testing.**

# Quest High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### **S** STUDY – Analysis of data after implementing an approach

**At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

1. What worked and how do you know?	2. What didn't work and how do you know?	3. Do you need any additional assistance as you look at your results and start planning for Semester 2? ___Yes ___No From whom do you need assistance?
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**Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.**

### **A** ACT – Continue with the Target Goal or revise the Target Goal for next year.

Overall goal has been met and School Improvement Plan focus will change for next year.

Or...

Target goal has been met and is changed to a new target goal.

Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.

Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.

# Quest High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Time Line

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23 – December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: Quest HS	Year: 2016-17	Current AYP Status:	Current State Rating: Improvement Required
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**P PLAN: Identify the gap and the approach**

**District Goal #2 We will increase college and career readiness through effective implementation and monitoring of innovative academic programs.**

**Target SMART Goal #2 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed) Odysseyware implementation for students in a self-paced/alternative school environment**

**Data Analysis. Answer the question below using any data and/or information you have about your performance.**

In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.) Prepare each student for post-secondary life including career counseling and opportunities as outlined in Naviance.

**Data Analysis. Answer the data analysis questions.**

<p><b>1. What is contributing to your success in this area and how do you know?</b>          Students are graduating with high school diplomas and our graduation rate is well above the state average.</p>	<p><b>2. What opportunities for improvement do you notice?</b>          Systems in place to register each incoming student into naviance and other career preparation applications.</p>	<p><b>3. What seems to be the root cause of the problem and how do you know?</b> Systems in place to ensure student enrollment because not all students are participating.</p>
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# Quest High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>D</b>	<b>DO: Develop and implement deployment plan</b>				
<b>What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?</b>					
Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	6 weeks reports in Odysseyware	Gibson	Student completion progress	8/25/2016	5/31/2017
2	Student data tracking folders for EOC testing	Teachers	Checkpoint benchmarks	8/25/2016	5/31/2017
3	Upon Enrollment student entered into career applications	Eversole	Student registration list and active participants	8/25/2016	5/31/2017
<b>Implementation Plan Quality Check:</b>					
<p>What resources/budget needs do you have for the first semester?  Odysseyware  If you identified budget needs, what budget code will you use to meet the budget needs for this semester?  Centrally funded  If funding is not available, identify the steps from the implementation plan that will address the funding gap. N/A</p>					
<b>What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach? Continued support from central office and PSP to help monitor career readiness.</b>					
<b>Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:</b>					
<b>A. List the information or measures the team will use to determine if the approach was implemented/ completed? (Completion data) Student participation rates</b>		<b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.) Student participation rates</b>		<b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data) Student participation rates</b>	

95

# Quest High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**S STUDY – Analysis of data after implementing an approach**

**At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

<p><b>1. What worked and how do you know? Students are completing course requirements indicative of the number of courses completed.</b></p>	<p><b>2. What didn't work and how do you know? We needed to add a direct instruction component for students in ELA to gain basic writing skills and revision skills.</b></p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2? _X_Yes ___No</b></p>
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**Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select "check" to check the box)?**

<input type="checkbox"/> Target goal has been met and is changed to a new target goal. <input checked="" type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle.	<input type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above. <input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach.
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**A ACT – Revise or continue with implementation plan based on data analysis.**

4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for semester 2, state it here. Prepare each student for post-secondary life including career counseling and opportunities as outlined in Naviance.

Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	6 weeks reports in Odysseyware	Gibson	Student completion progress	8/25/2016	5/31/2017
2	Student data tracking folders for EOC testing	Teachers	Checkpoint benchmarks	8/25/2016	5/31/2017
3	Upon Enrollment student entered into career applications	Eversole	Student registration list and active participants	8/25/2016	5/31/2017

**Implementation Plan Quality Check:**

What resources/budget needs do you have for Semester 2? Continued use of Odysseyware and Naviance as district resources  
 If you identified budget needs, what budget code will you use to meet the budget needs for this semester? N/A  
 If funding is not available, list the steps from the implementation plan that will address the funding gap. N/A

06

# Quest High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach? Continued support from Odysseyware as needed.

Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions

<b>A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion Data) ?</b> Students have completed course requirements including 18 graduates the first semester.	<b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation.)</b> Students not completing work and failure to pass EOC exams upon course completion.	<b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact Data)</b> Number of graduates and students earning diplomas
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### **S** STUDY – Analysis of data after implementing an approach

At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:

1. What worked and how do you know?	2. What didn't work and how do you know?	3. Do you need any additional assistance as you look at your results and start planning for Semester 2? ___Yes ___No From whom do you need assistance?
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Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.

### **A** ACT – Continue with the Target Goal or revise the Target Goal for next year.

- Overall goal has been met and School Improvement Plan focus will change for next year.
- Or...
- Target goal has been met and is changed to a new target goal.
- Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.
- Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.

# Quest High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Time Line

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23 – December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: Quest HS	Year: 2016-17	Current AYP Status:	Current State Rating: Improvement Required
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<b>P</b>	<b>PLAN: Identify the gap and the approach</b>
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**District Goal #3 We will support student achievement by increasing student attendance.**

**Target SMART Goal #3 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed)** Quest High School will improve daily attendance with attendance support programs, a flexible school day, and by utilizing the attendance specialist.

**Data Analysis. Answer the question below using any data and/or information you have about your performance.**

In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.) Improving school climate and systems for students to want to attend. Signs for drug free, weapons free, no bullying, visitors must have I.D. ran through new raptor system Also install cameras, master class lists and attendance specialist as a resource

**Data Analysis. Answer the data analysis questions.**

<p><b>1. What is contributing to your success in this area and how do you know?</b>                  Contacting students/parents daily if absent. Provide procedures to ensure greatest attendance rate possible.</p>	<p><b>What opportunities for improvement do you notice?</b> Keeping students in class. Providing an opportunity for some students to attend optional flexible school day program.</p>	<p><b>2. What seems to be the root cause of the problem and how do you know?</b> Lack of consistent motivation and communication with stakeholders.</p>
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80

# Quest High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>D</b>	<b>DO: Develop and implement deployment plan</b>
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**What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?**

Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	OFSDP implementation	Staff/School Board	Improved attendance rate	08/25/2016	05/31/2017
2	Safe and Secure Schools	All Staff	Regular drills and clear procedures	08/25/2016	05/31/2017
3	Consistent Contact with Attendance Specialist	Principal	Improved attendance rate	08/25/2016	05/31/2017
4	Consistent Support through SRO	Principal	Reduced/NO incidents of lack of safety	08/25/2016	05/31/2017

<b>Implementation Plan Quality Check:</b>
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What resources/budget needs do you have for the first semester? Board approval for continued optional flexible school day program.

If you identified budget needs, what budget code will you use to meet the budget needs for this semester? N/A

If funding is not available, identify the steps from the implementation plan that will address the funding gap. N/A

<p><b>What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach? Safety training annually. Attendance contacts professional development for parent outreach. Attend alternative education conference.</b></p>
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# Quest High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:**

<b>B. List the information or measures the team will use to determine if the approach was implemented/ completed? (Completion data)</b> Student attendance rate	<b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)</b> Student attendance rate	<b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)</b> Student attendance rate
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### **S STUDY – Analysis of data after implementing an approach**

**At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

<b>1. What worked and how do you know? Continued monitoring of student attendance. Currently attendance rate for Semester 1 is 88%.</b>	<b>2. What didn't work and how do you know? Continued struggles with OOS students enrolled.</b>	<b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2? ___Yes _X_No</b>
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**Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select "check" to check the box)?**

<input type="checkbox"/> Target goal has been met and is changed to a new target goal. <input type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle.	<input checked="" type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above. <input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach.
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# Quest High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>A</b>	<b>ACT – Revise or continue with implementation plan based on data analysis.</b>
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4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for Semester 2, state it here. .) Improving school climate and systems for students to want to attend. Signs for drug free, weapons free, no bullying, visitors must have I.D. ran through new raptor system Also install cameras, master class lists and attendance specialist as a resource.

Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	OFSDP implementation	Staff/School Board	Improved attendance rate	08/25/2016	05/31/2017
2	Safe and Secure Schools	All Staff	Regular drills and clear procedures	08/25/2016	05/31/2017
3	Consistent Contact with Attendance Specialist	Principal	Improved attendance rate	08/25/2016	05/31/2017
4	Consistent Support through SRO	Principal	Reduced/NO incidents of lack of safety	08/25/2016	05/31/2017
5	“Donuts with DOC” – Perfect Attendance breakfast	Principal	Number of students participation	02/08/2017	05/31/2017

<b>Implementation Plan Quality Check:</b>
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What resources/budget needs do you have for Semester 2? Activities Fund

If you identified budget needs, what budget code will you use to meet the budget needs for this semester? Activities Fund

If funding is not available, list the steps from the implementation plan that will address the funding gap. N/A

<b>What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach? N/A</b>
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<b>Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions</b>
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<p><b>A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion Data)</b> Attendance Rate</p>	<p><b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation.)</b> Attendance Rate</p>	<p><b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact Data)</b> Attendance Rate</p>
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101

# Quest High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**S STUDY – Analysis of data after implementing an approach**

**At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

<p><b>1. What worked and how do you know?</b></p>	<p><b>2. What didn't work and how do you know?</b></p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b>          ___Yes ___No  <b>From whom do you need assistance?</b></p>
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**Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.**

**A ACT – Continue with the Target Goal or revise the Target Goal for next year.**

- Overall goal has been met and School Improvement Plan focus will change for next year.
- Or...
- Target goal has been met and is changed to a new target goal.
- Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.
- Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.

# Quest High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Time Line

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23 – December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: Quest HS	Year: 2016-17	Current AYP Status:	Current State Rating: Improvement Required
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**P PLAN: Identify the gap and the approach**

**District Goal #4 We will continue to develop systems that support campus achievement for all students to meet improvement required expectations set forth by the Texas Education Agency.**

**Target SMART Goal #4 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed) Will increase student achievement scores of re-testers by 10% overall for the 2016-2017 academic school year.**

**Data Analysis. Answer the question below using any data and/or information you have about your performance.**

In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.) English EOC scores must improve from the current 7 of 37 testers meeting standard on the EOC exams.

**Data Analysis. Answer the data analysis questions.**

<p><b>2. What is contributing to your success in this area and how do you know?</b>          Direct instruction techniques improving writing/reading skills</p>	<p><b>4. What opportunities for improvement do you notice?</b>          Set schedule daily for students that need to pass EOC exams in designated times, begin tracking data daily via folders for each student. Develop master list of students needing to test and use previous data to determine achievement gaps.</p>	<p><b>5. What seems to be the root cause of the problem and how do you know?</b>           Lack of systems to ensure student success in an online self-paced program. Testing irregularities.</p>
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103

# Quest High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

D	DO: Develop and implement deployment plan				
What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?					
Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Designate earmarked time for direct instruction relating to EOC exams during school day	Principal	Student enrollment	08/25/2016	05/31/2017
2	Data tracking folders for each student in EOC courses	Teachers	Evaluate data folders	08/25/2016	05/31/2017
3	Develop master list of students testing requirements that detail individual reports	Counselor	Testing document	08/25/2016	05/31/2017
4	Evaluate previous testing data to fill in instructional gaps	Teachers	Testing Data	08/25/2016	05/31/2017
5	Conduct baseline mock testing	Teacher/Principal	Testing Data	10/12/2016	10/12/2016
Implementation Plan Quality Check:					
<p>What resources/budget needs do you have for the first semester? TEA monitoring and improvement required plans.</p> <p>If you identified budget needs, what budget code will you use to meet the budget needs for this semester? N/A</p> <p>If funding is not available, identify the steps from the implementation plan that will address the funding gap. N/A</p>					
What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach?					
Continued support from district curriculum team through training and specific targeted trainings to improve English direct instruction.					

# Quest High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:**

<p><b>C. List the information or measures the team will use to determine if the approach was implemented/ completed? (Completion data) December and May Testing data</b></p>	<p><b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.) December and May Testing data</b></p>	<p><b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data) December and May Testing data</b></p>
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**S STUDY – Analysis of data after implementing an approach**

**At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

<p><b>1. What worked and how do you know? 41% of students passed fall EOC exams</b></p>	<p><b>2. What didn't work and how do you know? Many students did not pass ELA EOC exams</b></p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2? ___Yes _X_No</b></p>
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**Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select "check" to check the box)?**

<p><input type="checkbox"/> Target goal has been met and is changed to a new target goal.</p> <p><input checked="" type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle.</p>	<p><input type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above.</p> <p><input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach.</p>
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# Quest High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>A</b>	<b>ACT – Revise or continue with implementation plan based on data analysis.</b>				
4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for Semester 2, state it here. <b>Will increase student achievement scores of re-testers by 10% overall for the 2016-2017 academic school year</b>					
Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Designate earmarked time for direct instruction relating to EOC exams during school day	Principal	Student enrollment	08/25/2016	05/31/2017
2	Data tracking folders for each student in EOC courses	Teachers	Evaluate data folders	08/25/2016	05/31/2017
3	Develop master list of students testing requirements that detail individual reports	Counselor	Testing document	08/25/2016	05/31/2017
4	Evaluate previous testing data to fill in instructional gaps	Teachers	Testing Data	08/25/2016	05/31/2017
5	Conduct baseline mock testing	Teacher/Principal	Testing Data	03/2017	03/2017
<b>Implementation Plan Quality Check:</b>					
What resources/budget needs do you have for Semester 2? N/A					
If you identified budget needs, what budget code will you use to meet the budget needs for this semester? N/A					
If funding is not available, list the steps from the implementation plan that will address the funding gap. N/A					
<b>What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach? Continued support from Director of Secondary Curriculum and BHS ELA expert.</b>					
<b>Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions</b>					
<b>A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion Data) EOC passing percentage Overall</b>		<b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation.) EOC passing percentage Overall</b>		<b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact Data) EOC passing percentage Overall</b>	

# Quest High School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**S**     **STUDY – Analysis of data after implementing an approach**

At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:

<p><b>1. What worked and how do you know?</b></p>	<p><b>2. What didn't work and how do you know?</b></p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b>          ___Yes ___No  <b>From whom do you need assistance?</b></p>
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Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.

**A**     **ACT – Continue with the Target Goal or revise the Target Goal for next year.**

Overall goal has been met and School Improvement Plan focus will change for next year.

Or...

Target goal has been met and is changed to a new target goal.

Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.

Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.

# Burnet Middle School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Time Line

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23– December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: Burnet MS	Year: 2016-17	Current AYP Status:	Current State Rating: Met Standard
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**P PLAN: Identify the gap and the approach**

**District Goal #1 We will increase student academic achievement through the effective implementation and monitoring of a challenging well-organized curriculum. We will support efforts to ensure student success and cultivate a learning community where students are engaged learners achieving their fullest potential.**

**Target SMART Goal #1 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed)** Implement the District Curriculum (TCMPC, Springboard, Agile Mind, Project Lead the Way & AVID) and use common assessments (3 week Data Point checks, Unit Tests, Benchmark Tests, State Assessments) to ensure an increase of student academic achievement on the Benchmark (mid year) and State Assessments (end of year).

**Data Analysis. Answer the question below using any data and/or information you have about your performance.**

In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.)

Some of our smaller sub groups (ESL, Hispanic, Special Education, and Eco Disadvantage) are not meeting performance standard based on System Safeguards – Status Report. In addition, we still have specific Math, Reading, Writing, Science and Social Studies Student Expectations (SEs) that historically have been problems for students.

# Burnet Middle School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Data Analysis. Answer the data analysis questions.

<p><b>1. What is contributing to your success in this area and how do you know?</b></p> <p>We implemented focused rotations of specified enrichment last year during advisory to implement addition instruction for troubled areas. We saw significant improvements in Writing, 6<sup>th</sup> &amp; 8<sup>th</sup> grade Math, and 8<sup>th</sup> grade reading. The state averages dropped in all scoring areas so in comparing our scores to the state averages, we also made gains in 7<sup>th</sup> Reading in addition to those others mentioned.</p>	<p><b>2. What opportunities for improvement do you notice?</b></p> <p>We have implemented a 25 minute enrichment period this year to continue to provide support for specific SEs that are areas of struggle with students. We grouped students based on growth measure from last year's STAAR test. We have also re-structured our inclusion classes to put what we feel are the right staff members with specific classes. We have created times in the day for our ESL support staff to work on language acquisition with ELL students as well.</p>	<p><b>3. What seems to be the root cause of the problem and how do you know?</b></p> <p>We have students with learning gaps. This is based on SE information from student test scores. In addition, we have students that have large gaps of learning (Special Education specifically) that create a challenge.</p>
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### **D DO: Develop and implement deployment plan**

#### What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?

Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1.	CCT members will be facilitate the training of their teams in data analysis of all common assessments. This will build capacity for all core teachers to analyze their own date	CCT members, Admin, Core Teahers	Spiraling of indentified SEs of struggle, walkthroughs, and individual instructor meetings	8/23/16	12/16/16
2.	Monitor the fidelity of the classroom implementation of the district curriculum.	Campus Admin, Dept Heads	Walk-throughs, Coaching Visits from AVID, Springboard, Agile Mind specialists	8/23/16	12/16/16
3.	Structure the enrichment class around specific SEs where students struggle and group students based on growth measures in tested core areas	Admin, Dept Heads, Teachers	Walkthroughs, Meeting with Teachers, Department Meetings, Common Assessment Data	8/23/16	12/16/16
4.	We have focused on trying to put a certified teacher as the inclusion teacher in our Math and ELA classes	Admin, Sped Staff	We will see benefits in scoring for these students that are impacted by this	8/23/16	12/16/16
5.	We have time during the day where the ESL instructional partner can work on language acquisition these students	Admin, Counselor, ESL support staff	We will see improvements in TELPAS ratings	8/23/16	12/16/16

# Burnet Middle School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Implementation Plan Quality Check:

What resources/budget needs do you have for the first semester?

- It would be a benefit to have a curriculum for History (in comparison to Springboard like we have for Math and Reading).

If you identified budget needs, what budget code will you use to meet the budget needs for this semester?

If funding is not available, identify the steps from the implementation plan that will address the funding gap.

### What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach?

- Training to Department Heads regarding Data Analysis
- Utilization of our staff member that is part of the Springboard Math staff member to assist with Math trainings.
- AVID strategies through the AVID site team
- On-going discussions with teachers about best practices through T-TESS observations
- RTI discussions through departments regarding student concerns with academics

### Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:

**A. List the information or measures the team will use to determine if the approach was implemented/ completed? (Completion data)**

Staff Development – Certificates/sign-in sheets. Walkthrough data, Benchmark scores, formative assessments

**B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)**

Walkthrough data, student assessment performance. Feedback from CCT, Benchmark scores, formative assessments

**C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)**

Walkthrough data, student assessment performance. Feedback from CCT, benchmark scores, formative assessments.

# Burnet Middle School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>S</b>	<b>STUDY – Analysis of data after implementing an approach</b>	
<b>At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:</b>		
<p><b>1. What worked and how do you know?</b> Teachers are taking a more active role in using data to help drive instruction. The enrichment period has gone well and students report positive feedback. We have conducted Reading benchmark tests for 6<sup>th</sup> and 8<sup>th</sup> grade and a writing test for 7<sup>th</sup> grade. Results show positive impact from these programs.</p>	<p><b>2. What didn't work and how do you know?</b> We won't know how successful the processes have been until we test at the end of the year.</p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b>            ___Yes __X_No</p>
<b>Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select "check" to check the box)?</b>		
<input type="checkbox"/> Target goal has been met and is changed to a new target goal. <input checked="" type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle.	<input type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above. <input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach.	

111

# Burnet Middle School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>A</b>	<b>ACT – Revise or continue with implementation plan based on data analysis.</b>
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4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for Semester 2, state it here.

Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1.	CCT members will facilitate the training of their teams in data analysis of all common assessments. This will build capacity for all core teachers to analyze their own data	CCT members, Admin, Core Teachers	Spiraling of indentified SEs of struggle, walkthroughs, and individual instructor meetings	1/2/17	5/25/17
2.	Monitor the fidelity of the classroom implementation of the district curriculum.	Campus Admin, Dept Heads	Walk-throughs, Coaching Visits from AVID, Springboard, Agile Mind specialists	1/2/17	5/25/17
3.	Structure the enrichment class around specific SEs where students struggle based on benchmark tests and group students based on growth measures in tested core areas	Admin, Dept Heads, Teachers	Walkthroughs, Meeting with Teachers, Department Meetings, Common Assessment Data	1/2/17	5/25/17
4.	Continue to utilize certified staff as inclusion teachers as much as possible	Admin, Sped Staff	We will see benefits in scoring for these students that are impacted by this	1/2/17	5/25/17
5.	We have created time during the day where the ESL instructional partner can work on language acquisition with these students	Admin, Counselor, ESL support staff	We will see improvements in TELPAS ratings	1/2/17	5/25/17

<b>Implementation Plan Quality Check:</b>
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What resources/budget needs do you have for Semester 2? N/A

If you identified budget needs, what budget code will you use to meet the budget needs for this semester?

If funding is not available, list the steps from the implementation plan that will address the funding gap.

# Burnet Middle School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach? CCT will continue to discuss data analysis and working with departments.

Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions

**A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion Data)**  
 Staff Development – Certificates/sign-in sheets.  
 Walkthrough data, Benchmark scores, formative assessments

**B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation.)**  
 Walkthrough data, student assessment performance. Feedback from CCT, Benchmark scores, formative assessments

**C. List the information or measures the team will use to determine what worked and what didn't work? (Impact Data)**  
 Walkthrough data, student assessment performance. Feedback from CCT, benchmark scores, formative assessments.

### **S** STUDY – Analysis of data after implementing an approach

At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:

1. What worked and how do you know?

2. What didn't work and how do you know?

3. Do you need any additional assistance as you look at your results and start planning for Semester 2?  
 \_\_\_Yes \_\_\_No  
 From whom do you need assistance?

Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.

### **A** ACT – Continue with the Target Goal or revise the Target Goal for next year.

Overall goal has been met and School Improvement Plan focus will change for next year.

Or...

Target goal has been met and is changed to a new target goal.

Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.

Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.

# Burnet Middle School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Time Line

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23 – December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: Burnet MS	Year: 2016-17	Current AYP Status:	Current State Rating: Met Standard
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**P PLAN: Identify the gap and the approach**

**District Goal #2 We will increase college and career readiness through effective implementation and monitoring of innovative academic programs.**

**Target SMART Goal #2 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed)** Increase access to rigorous programs (Pre-AP, AVID, PLTW, Springboard, Agile Mind, Outdoor Education, Naviance, High School Credit Courses) that are focused on academic and career outcomes with student success (measured by grades, assessments, and certifications).

**Data Analysis. Answer the question below using any data and/or information you have about your performance.**

In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.)

Increase of the rigor in Pre-AP course vs. non-Pre-AP courses in order to challenge high achieving students beyond what has been the norm to help prepare them for high school and post-graduate courses.

**Data Analysis. Answer the data analysis questions.**

<p><b>1. What is contributing to your success in this area and how do you know?</b></p> <p>All 8<sup>th</sup> graders are taking at least one high school credit class. Offering Hybrid Math increases the opportunities for students to follow an advanced track in Math. We have more sections of Project Lead the Way based on demand as well as in AVID.</p>	<p><b>2. What opportunities for improvement do you notice?</b></p> <p>The differentiation between onlevel and Pre-AP courses.</p>	<p><b>3. What seems to be the root cause of the problem and how do you know?</b></p> <p>The challenges of differentiating to higher levels of instruction.</p>
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114

# Burnet Middle School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>D</b>	<b>DO: Develop and implement deployment plan</b>				
<b>What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?</b>					
Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1.	Teachers analyze demographics of pre-ap students to see how sub groups are performing in comparison to the norm.	Teachers	Teacher analysis data	8/23/16	12/16/16
2.	Lesson plans and tests are to reflect the differentiation of Pre-AP vs. non Pre-AP	Teachers	Lesson plans and common assessments	8/23/16	12/16/16
3.	Education of parents regarding expectations of grades and testing performance for Pre-AP courses	Admin	Signed acknowledgement forms	8/23/16	12/16/16
4.	Increase of AVID strategies in all classes	AVID site team, teachers	Walkthroughs, CCT feedback, AVID coordinator feedback	8/23/16	12/16/16
<b>Implementation Plan Quality Check:</b>					
What resources/budget needs do you have for the first semester? No needs at this time.					
If you identified budget needs, what budget code will you use to meet the budget needs for this semester? N/A					
If funding is not available, identify the steps from the implementation plan that will address the funding gap. N/A					
<b>What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach?</b>					
<ul style="list-style-type: none"> <li>• Mini AVID strategies discussions and trainings.</li> <li>• CCT members will review corresponding high school AP exams to see the level of rigor expected.</li> </ul>					

# Burnet Middle School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:**

<p><b>A. List the information or measures the team will use to determine if the approach was implemented/ completed? (Completion data)</b></p> <p>Meeting minutes with discussion outcomes</p>	<p><b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)</b></p> <p>Meeting minutes with discussion outcomes</p>	<p><b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)</b></p> <p>Meeting minutes with discussion outcomes</p>
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### **S STUDY – Analysis of data after implementing an approach**

**At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

<p><b>1. What worked and how do you know?</b> AVID strategies continue to be implemented throughout the campus. Pre-AP distinctions are beginning to become more evident.</p>	<p><b>2. What didn't work and how do you know?</b> We need to continue to establish better distinctions between regular and Pre-AP course rigor.</p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b> ___Yes __X_No</p>
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**Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select "check" to check the box)?**

<p><input type="checkbox"/> Target goal has been met and is changed to a new target goal.</p> <p><input checked="" type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle.</p>	<p><input type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above.</p> <p><input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach.</p>
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# Burnet Middle School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>A</b>	<b>ACT – Revise or continue with implementation plan based on data analysis.</b>
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4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for semester 2, state it here.

Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1.	Teachers analyze demographics of pre-ap students to see how sub groups are performing in comparison to the norm.	Teachers	Teacher analysis data	1/2/17	5/25/17
2.	Lesson plans and tests are to reflect the differentiation of Pre-AP vs. non Pre-AP	Teachers	Lesson plans and common assessments	1/2/17	5/25/17
3.	Education of parents regarding expectations of grades and testing performance for Pre-AP courses	Admin	Pre-AP Parent night at the end of February	1/2/17	5/25/17
4.	Increase of AVID strategies in all classes	AVID site team, teachers	Walkthroughs, CCT feedback, AVID coordinator feedback	1/2/17	5/25/17

<b>Implementation Plan Quality Check:</b>
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What resources/budget needs do you have for Semester 2? N/A

If you identified budget needs, what budget code will you use to meet the budget needs for this semester?

If funding is not available, list the steps from the implementation plan that will address the funding gap.

<b>What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach? We will continue to have the AVID site team share and show examples of strategies to use in classrooms. We will continue to work with staff to fine-tune distinctions between regular and pre-ap course rigor.</b>
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# Burnet Middle School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions**

<p><b>A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion Data)</b> Meeting minutes and team discussions. We will see an increase in use of AVID strategies. We will see more distinct differences in the rigor of pre-ap courses vs regular courses.</p>	<p><b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation.)</b> Meeting minutes and team discussions. Lack of evidence of differentiation between pre-ap and regular classes.</p>	<p><b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact Data)</b> Meeting minutes and team discussions. Lack of evidence of differentiation between pre-ap and regular classes.</p>
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**S STUDY – Analysis of data after implementing an approach**

**At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

<p><b>1. What worked and how do you know?</b></p>	<p><b>2. What didn't work and how do you know?</b></p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b> ___Yes ___No From whom do you need assistance?</p>
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**Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.**

**A ACT – Continue with the Target Goal or revise the Target Goal for next year.**

- Overall goal has been met and School Improvement Plan focus will change for next year.
- Or...
- Target goal has been met and is changed to a new target goal.
- Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.
- Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.

# Burnet Middle School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**Time Line**

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23 – December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: Burnet MS	Year: 2016-17	Current AYP Status:	Current State Rating: Met Standard
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**P PLAN: Identify the gap and the approach**

**District Goal #3 We will support student achievement by increasing student attendance.**

**Target SMART Goal #3 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed)** Increase average daily student attendance through motivational/incentive programs, goal setting, parental educations, and assistance from the district attendance specialist.

**Data Analysis. Answer the question below using any data and/or information you have about your performance.**

**In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.)** Parental awareness of attendance laws and the academic impact of students failure to attend school.

**Data Analysis. Answer the data analysis questions.**

<p><b>1. What is contributing to your success in this area and how do you know?</b></p> <p>District-wide expectations for attendance and the students’ desire to earn the incentives for perfect attendance on a six week basis as well as for the year.</p>	<p><b>2. What opportunities for improvement do you notice?</b></p> <p>Increase the parental awareness of the impact of student absenteeism.</p>	<p><b>3. What seems to be the root cause of the problem and how do you know?</b></p> <p>Parental awareness and understanding of the academic impact of student absenteeism.</p>
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119

# Burnet Middle School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>D</b>	<b>DO: Develop and implement deployment plan</b>
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<b>What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?</b>
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120

Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1.	Incentive program for perfect attendance each 6 weeks	Admin	Increased attendance	8/23/16	12/16/16
2.	Provide parents with attendance information and updates in an easy to understand format on the campus website and in mail-outs with report cards	Admin	Increased student attendance and parental compliance with absent notes	8/23/16	12/16/16
3.	Utilization of attendance specialist	Admin	Increased student attendance and parental compliance with absent notes	8/23/16	12/16/16
4.	Use of School Messenger for daily phone calls to parents of absent students	Attendance Clerk	Increased student attendance and compliance with notes	8/23/16	12/16/16

<b>Implementation Plan Quality Check:</b>
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What resources/budget needs do you have for the first semester? No additional resources are needed at this time.

If you identified budget needs, what budget code will you use to meet the budget needs for this semester? N/A

If funding is not available, identify the steps from the implementation plan that will address the funding gap. N/A

# Burnet Middle School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach?**

Provide staff with information regarding attendance laws and information regarding criteria for the incentive programs. Attendance clerk to stay up-to-date on PIEMS information .

**Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:**

**B. List the information or measures the team will use to determine if the approach was implemented/ completed? (Completion data)**

Increased student attendance and parent compliance with bringing absent notes

**B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)**

Continued involvement of the attendance specialist in working with students who have excessive absences.

**C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)**

Student surveys, increase home visits from attendance specialist, number of students receiving attendance rewards.

### **S STUDY – Analysis of data after implementing an approach**

**At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

**1. What worked and how do you know?** Using our six-weeks reward program, we have an increased number of students with perfect attendance in comparison to last year.

**2. What didn't work and how do you know?** While we have more students with perfect attendance on a six weeks basis, we do not see a significant difference in overall attendance in comparison to last year.

**3. Do you need any additional assistance as you look at your results and start planning for Semester 2?**  
 \_\_\_Yes \_\_\_X\_No

**Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select "check" to check the box)?**

Target goal has been met and is changed to a new target goal.

Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle.

Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above.

Target goal not met and information indicates that we need to abandon the current plan and identify a new approach.

# Burnet Middle School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>A</b>	<b>ACT – Revise or continue with implementation plan based on data analysis.</b>
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4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for Semester 2, state it here.

Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1.	Incentive program for perfect attendance each 6 weeks	Admin	Increased attendance	1/2/17	5/25/17
2.	Provide parents with attendance information and updates in an easy to understand format on the campus website and in mail-outs with report cards	Admin	Increased student attendance and parental compliance with absent notes	1/2/17	5/25/17
3.	Utilization of attendance specialist	Admin	Increased student attendance and parental compliance with absent notes	1/2/17	5/25/17
4.	Use of School Messenger for daily phone calls to parents of absent students	Attendance Clerk	Increased student attendance and compliance with notes	1/2/17	5/25/17

<b>Implementation Plan Quality Check:</b>
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What resources/budget needs do you have for Semester 2? N/A

If you identified budget needs, what budget code will you use to meet the budget needs for this semester?

If funding is not available, list the steps from the implementation plan that will address the funding gap.

<b>What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach?</b> None at this time
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# Burnet Middle School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions**

<p><b>A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion Data)</b> We will evaluate perfect attendance and overall campus attendance numbers. We will also see compliance in parents bringing absence notes.</p>	<p><b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation.)</b> We will evaluate perfect attendance and overall campus attendance numbers. We will see lack of parents bringing absent notes.</p>	<p><b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact Data)</b> We will evaluate perfect attendance and overall campus attendance numbers. We will evaluate compliance of parents bringing absence notes.</p>
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**S STUDY – Analysis of data after implementing an approach**

**At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

<p><b>1. What worked and how do you know?</b></p>	<p><b>2. What didn't work and how do you know?</b></p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b> ___ Yes ___ No <b>From whom do you need assistance?</b></p>
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**Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.**

**A ACT – Continue with the Target Goal or revise the Target Goal for next year.**

- Overall goal has been met and School Improvement Plan focus will change for next year.
- Or...
- Target goal has been met and is changed to a new target goal.
- Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.
- Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.

# Burnet Middle School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Time Line

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23 – December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: Burnet MS	Year: 2016-17	Current AYP Status:	Current State Rating: Met Standard
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**P PLAN: Identify the gap and the approach**

**District Goal #4 We will continue to develop systems that support a positive climate, accountability, communication, and engagement of all stakeholders. (Campus Goal based upon identified need; data from Survey, Focus document etc...).**

**Target SMART Goal #4 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed)** Increase passing rate for our Special Education, ESL, Low Socioeconomic Students. Taking STAAR A out of the picture and just looking at the regular STAAR tests, we want to make the following improvements:

8th Gr. Rdg	From	To
ESL	38%	50%
SPED	33%	50%
ECO DIS	74%	80%

8th Gr. Math	From	To
ESL	14%	50%
SPED	20%	50%
ECO DIS	64%	75%

8th Gr. Sci	From	To
ESL	57%	65%
SPED	57%	65%
ECO DIS	66%	75%

8th Gr. SS	From	To
ESL	43%	55%
SPED	50%	60%
ECO DIS	52%	65%

7th Gr. Rdg	From	To
ESL	0%	50%

7th Gr. Math	From	To
ESL	20%	50%

124

# Burnet Middle School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

SPED	0%	50%	SPED	27%	50%
ECO DIS	59%	70%	ECO DIS	63%	75%

7th Gr. Wrt	From	To
ESL	12%	35%
SPED	9%	35%
ECO DIS	62%	70%

6th Gr. Rdg	From	To
ESL	12%	50%
SPED	25%	50%
ECO DIS	63%	75%

6th Gr. Math	From	To
ESL	14%	50%
SPED	30%	50%
ECO DIS	56%	65%

**Data Analysis. Answer the question below using any data and/or information you have about your performance.**

In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.)

We need to find better ways to reach these students academically. From our Panorama survey, we discovered that teachers don't have the confidence that they can help these students.

**Data Analysis. Answer the data analysis questions.**

<p><b>2. What is contributing to your success in this area and how do you know?</b></p> <p>We have some teachers that do a great job connecting with these students and understanding how they struggle to learn things the same way as others. Teachers teaming with each other to discuss strategies that work cross-curricular</p>	<p><b>4. What opportunities for improvement do you notice?</b></p> <p>We need to find more opportunities to give students support with on-level academics. Teachers need training to help understand how to work with these students to be able to differentiate while still holding them to a high standard of rigor.</p>	<p><b>5. What seems to be the root cause of the problem and how do you know?</b></p> <p>As students are promoted to the next grade level, the academic gaps increase exponentially. In addition, teacher lack of experience or training because they don't have the confidence and skills to reach these students academically.</p>
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# Burnet Middle School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>D</b>	<b>DO: Develop and implement deployment plan</b>
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<b>What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?</b>					
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Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1.	RTI training for teachers	Admin, Sped Staff, Sped Director	Students scores will improve on common assessments	8/23/16	12/16/16
2.	Increase presence and assistance of inclusion staff in regular classrooms	Sped Staff, ESL staff	Students scores will improve on common assessments	8/23/16	12/16/16
3.	Weekly Round Table meeting to discuss individual students academic needs and successes	Sped Staff, Admin, Sped Director	Students scores will improve on common assessments	8/23/16	12/16/16
4.	Enrichment period for increased practice with SEs that are historically challenging to students	Teachers, Admin, Sped Staff	Students scores will improve on common assessments	8/23/16	12/16/16

<b>Implementation Plan Quality Check:</b>					
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What resources/budget needs do you have for the first semester? Training from outside specialists.

If you identified budget needs, what budget code will you use to meet the budget needs for this semester?

If funding is not available, identify the steps from the implementation plan that will address the funding gap.

<b>What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach?</b>					
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We will utilize our in house experts to train on RTI strategies and inclusion procedures. It would be helpful to have an expert from outside the district to come do a training on reaching hard to reach students.

# Burnet Middle School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:**

<p><b>C. List the information or measures the team will use to determine if the approach was implemented/ completed? (Completion data)</b></p> <p>Training certificates, reflections in lesson plans and practices, common assessment data</p>	<p><b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)</b></p> <p>Common assessment data, 2017 PBMAS report</p>	<p><b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)</b></p> <p>Common assessment data, 2017 PBMAS report</p>
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**S STUDY – Analysis of data after implementing an approach**

**At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

<p><b>1. What worked and how do you know?</b> Until we take the state assessments, we won't know the effectiveness of our efforts. The enrichment period has allowed us the opportunity to provide additional instruction in areas of concern.</p>	<p><b>2. What didn't work and how do you know?</b> Until we take the state assessments, we won't know the effectiveness of our efforts.</p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b>          ___Yes __X__No</p>
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**Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select "check" to check the box)?**

<p><input type="checkbox"/> Target goal has been met and is changed to a new target goal.</p> <p><input checked="" type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle.</p>	<p><input type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above.</p> <p><input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach.</p>
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# Burnet Middle School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>A</b>	<b>ACT – Revise or continue with implementation plan based on data analysis.</b>				
4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for Semester 2, state it here.					
Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1.	RTI training for teachers	Admin, Sped Staff, Sped Director	Students scores will improve on common assessments	1/2/17	5/25/17
2.	Increase presence and assistance of inclusion staff in regular classrooms	Sped Staff, ESL staff	Students scores will improve on common assessments	1/2/17	5/25/17
3.	Weekly Round Table meeting to discuss individual students academic needs and successes	Sped Staff, Admin, Sped Director	Students scores will improve on common assessments	1/2/17	5/25/17
4.	Enrichment period for increased practice with SEs that are historically challenging to students	Teachers, Admin, Sped Staff	Students scores will improve on common assessments	1/2/17	5/25/17
<b>Implementation Plan Quality Check:</b>					
What resources/budget needs do you have for Semester 2? N/A					
If you identified budget needs, what budget code will you use to meet the budget needs for this semester?					
If funding is not available, list the steps from the implementation plan that will address the funding gap.					
<b>What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach? We will continue to have discussions regarding ways to reach our sub-groups.</b>					
<b>Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions</b>					
<b>A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion Data)</b> Reflections in lesson plans and practices, common assessment data		<b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation.)</b> Common assessment data, 2017 PBMAS report		<b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact Data)</b> Common assessment data, 2017 PBMAS report	

# Burnet Middle School Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### **S** STUDY – Analysis of data after implementing an approach

**At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

1. What worked and how do you know?	2. What didn't work and how do you know?	3. Do you need any additional assistance as you look at your results and start planning for Semester 2? ___Yes ___No From whom do you need assistance?
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**Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.**

### **A** ACT – Continue with the Target Goal or revise the Target Goal for next year.

Overall goal has been met and School Improvement Plan focus will change for next year.

Or...

Target goal has been met and is changed to a new target goal.

Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.

Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.

# Shady Grove Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Time Line

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 6  
 Semester 1- August 23– December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: Shady Grove ES	Year: 2016-17	Current AYP Status:	Current State Rating: Met Standard
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<b>P</b>	<b>PLAN: Identify the gap and the approach</b>
<b>District Goal #1 We will increase student academic achievement through the effective implementation and monitoring of a challenging well-organized curriculum. We will support efforts to ensure student success and cultivate a learning community where students are engaged learners achieving their fullest potential.</b>	
<b>Target SMART Goal #1 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed)</b>	
85% of students will finish the year (kinder, 1 <sup>st</sup> , 2 <sup>nd</sup> ) reading on grade-level according to the BAS reading assessment. Prekindergarten and PPCD teachers will utilize leveled books from the literature library during small group reading instruction, and 100% of prekindergarten students will be BAS tested by the end of the year.	
<b>Data Analysis. Answer the question below using any data and/or information you have about your performance.</b>	
<b>In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.)</b>	
We will implement grade-level data meetings bi-monthly in order to monitor students' progress and adjust goals/plans as needed. We will offer professional development throughout the year that specifically focuses on small group guided reading instruction, procedures and classroom management strategies. We will conduct a literature library audit throughout the year to ensure that there are appropriate and adequate resources available to staff, and that books are aligned to the BAS assessment.	

# Shady Grove Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Data Analysis. Answer the data analysis questions.

<p><b>1. What is contributing to your success in this area and how do you know?</b> Utilizing the RTI process that is individualized to meet student’s needs.</p> <p>Creating time for grade-level teachers to plan a scope and sequence, and closely examine and unpack the TEKS. Assessing all students using AIMS Web and BAS</p>	<p><b>2. What opportunities for improvement do you notice?</b> Bi-monthly data meetings to reflect on the data, discuss skill gaps, and reflect on student’s needs in order to help drive instruction.</p> <p>Utilize data to implement appropriate interventions and inform flexible grouping decision in the classroom to meet the student’s needs.</p>	<p><b>3. What seems to be the root cause of the problem and how do you know?</b> Teachers need more, targeted professional development on small group guided reading. We need to identify and correct structures that limit the time each teacher has with each small group. Data indicates gaps in reading acquisition skills, comprehension, and fluency.</p>
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### **D DO: Develop and implement deployment plan**

#### What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?

Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Bi-monthly data meeting with grade-level teachers	Campus Administration Teachers	Data meetings are occurring and teams are reviewing SGGR protocols, student progress, and student data.	9/16/2016	12/15/2016
2	Reading Intervention	Campus Administrators Interventionist	Aimswab, BAS assessment	9/19/2016	12/15/2016
3	Professional Development	Administrator, Interventionist, Teachers	Attendance, walk-through data, lesson planning, progress monitoring data	8/12/16	12/15/2016
4	Walk-through observations	Campus Administrators	Eduphoria walkthrough documentation, individual follow-up with teachers.	9/12/2016	4/14/16

# Shady Grove Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Implementation Plan Quality Check:

What resources/budget needs do you have for the first semester? Time with teachers.

If you identified budget needs, what budget code will you use to meet the budget needs for this semester?

If funding is not available, identify the steps from the implementation plan that will address the funding gap.

### What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach?

- Purposeful and meaningful PD around small-group guided reading instruction and balanced literacy completed through data meetings, staff (professional development) meetings, and grade-level meetings.
- Wilson and Foundations certification through Region 13 with specified teachers
- Grade level planning opportunities across the district.

### Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:

**A. List the information or measures the team will use to determine if the approach was implemented/ completed? (Completion data)**

Progress monitoring data, lesson plans, data conversations, walk-through observations, BAS levels, and Istation data and information presented by teachers at data meetings.

**B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)**

Progress monitoring data, lesson plans, data conversations, walk-through observations, BAS levels, Istation data

**C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)**

Progress monitoring data, BAS Levels, Istation data and information presented by teachers at data meetings.

# Shady Grove Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**S STUDY – Analysis of data after implementing an approach**

**At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

<p><b>1. What worked and how do you know?</b></p> <p>More time in direct contact with students, at their individual reading level has greatly benefitted all students. Reducing the number of groups each teacher sees has had a direct effect on the previously mentioned increase in time. Studying the data and creating goals for each student has allowed teachers to pinpoint what their students need and design work around those needs.</p> <p>Evidence: Students are seeing growth according to the BAS and in class assessments. The percentage of students below grade level, in second grade, have dropped by over 30 percentage points. In first grade, at the beginning of the year there were 83 students reading below grade-level. Now there are 61 with a reduction of 22 students under grade level. The data is still coming in for other grade levels however teachers are reporting that they have seen more growth this year than they have traditionally in the past.</p>	<p><b>2. What didn't work and how do you know?</b></p> <p>Teachers are seeing mixed results around istation and aimsweb student performance and data that does not seem to align with other data points and observations in the classroom. Students in the lower grades need to continue to refine their computer use skills and increase their stamina attending to tasks. Teachers report that students often just click around or log off before their time is finished on istation. In certain grades Aimsweb scores consistently are below what teachers expect and see in the classroom. This could be attributed to a misalignment between how the students are assessed in this program and how the material is practiced in the class. In working with the STAR lab and teachers, we are looking at how we can make minor tweaks in the way concepts are presented and assessed in the classroom that best prepare students for this, Aimsweb assessment. The amount of walkthroughs will be increased to monitor student and teacher progress toward this goal.</p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b></p> <p><input checked="" type="checkbox"/> Yes   <input type="checkbox"/> No</p> <p>The assistance would not be in the area of understanding the results but opportunities to collaborate with principals at RJR and Bertram to discuss how each campus is addressing this.</p>
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# Shady Grove Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select “check” to check the box)?**

<input type="checkbox"/> Target goal has been met and is changed to a new target goal. <input type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle.	<input checked="" type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above. <input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach.
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**A     ACT – Revise or continue with implementation plan based on data analysis.**

4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for Semester 2, state it here.  
 The major focus will continue from the first semester with the addition of purposefully analyzing the Aimsweb assessments and seeking to align instruction with assessment, to continue to train our youngest students how to properly use technology and to give them the practice they need to build the stamina needed to spend the amount of time on the programs to obtain valid data.

134

Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Bi-monthly data meeting with grade-level teachers	Campus Administration Teachers	Data meetings are occurring and teams are reviewing SGGR protocols, student progress, and student data.	9/16/2016	EOY
2	Reading Intervention	Campus Administrators Interventionist	Aimsweb, BAS assessment	9/19/2016	EOY
3	Professional Development	Administrator, Interventionist, Teachers	Attendance, walk-through data, lesson planning, progress monitoring data	8/12/16	EOY
4	Walk-through observations	Campus Administrators	Eduphoria walkthrough documentation, individual follow-up with teachers.	9/12/2016	EOY

# Shady Grove Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Implementation Plan Quality Check:

What resources/budget needs do you have for Semester 2?

We will be purchasing a phonemic awareness practice program to be used in PK-1<sup>st</sup> grades.

Additional technology will be purchased to be used in each room in order to allow more time on various instructional programs.

If you identified budget needs, what budget code will you use to meet the budget needs for this semester? 461-11-6399.00-101

If funding is not available, list the steps from the implementation plan that will address the funding gap.

### What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach?

- Purposeful and meaningful PD around small-group guided reading instruction and balanced literacy completed through data meetings, staff (professional development) meetings, and grade-level meetings.
- Wilson and Foundations certification through Region 13 with specified teachers
- Grade level planning opportunities across the district.
- Campus-based training on using the new phonemic awareness program once it is bought.
- Training will be given on an as needed basis for any new technology purchased.

### Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions

**A. List the information or measures the team will use to determine if the approach was implemented/ completed? (Completion data)**

Progress monitoring data, lesson plans, data conversations, walk-through observations, BAS levels, and Istation data and information presented by teachers at data meetings.

**B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)**

Progress monitoring data, lesson plans, data conversations, walk-through observations, BAS levels, Istation data

**C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)**

Progress monitoring data, BAS Levels, Istation data and information presented by teachers at data meetings.

# Shady Grove Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**S**     **STUDY – Analysis of data after implementing an approach**

**At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

<p><b>1. What worked and how do you know?</b></p>	<p><b>2. What didn't work and how do you know?</b></p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b>          ___Yes ___No  <b>From whom do you need assistance?</b></p>
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**Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.**

**A**     **ACT – Continue with the Target Goal or revise the Target Goal for next year.**

Overall goal has been met and School Improvement Plan focus will change for next year.

Or...

Target goal has been met and is changed to a new target goal.

Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.

Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.

# Shady Grove Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Time Line

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23 – December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: Shady Grove ES	Year: 2016-17	Current AYP Status:	Current State Rating: Met Standard
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<b>P</b>	<b>PLAN: Identify the gap and the approach</b>
<b>District Goal #2 We will increase college and career readiness through effective implementation and monitoring of innovative academic programs.</b>	
<b>Target SMART Goal #2 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed)</b>	
100% of students will utilize AVID strategies in the classroom, across all subjects and teachers will implement WICOR (Write, Inquire, Collaborate, Organize, and Read) in all subjects weekly.	
<b>Data Analysis. Answer the question below using any data and/or information you have about your performance.</b>	
In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.)	
Students need to be exposed to rigorous lessons and write across the curriculum every day. We also need to maintain a focus on AVID strategies throughout the year.	

# Shady Grove Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Data Analysis. Answer the data analysis questions.

<p><b>1. What is contributing to your success in this area and how do you know?</b> Teachers are incorporating WICOR and other AVID strategies in the lesson plans, and students are using Paw Planners to organize.</p>	<p><b>2. What opportunities for improvement do you notice?</b> Lessons need to be rigorous, engaging and elicit critical thinking and problem solving skills. Students need to write and reflect in all subjects daily.</p>	<p><b>3. What seems to be the root cause of the problem and how do you know?</b> Teachers struggle with time constraints within a subject; balancing writing in each subject everyday while still teaching whole group and small group, working in small groups, collaborative practice and checking for understanding. Teachers need additional training in how to incorporate AVID strategies within a finite block of time.</p>
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### **D DO: Develop and implement deployment plan**

#### What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?

Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	We will provide an AVID training to be given by the middle school AVID teacher	Admin	The training will occur and evidence of learning will be observed in classrooms.	August 2016	September 2016
2	Continue to train all teachers in AVID principals and further teacher development by ensuring teachers extend their basic knowledge through participation in training in additional strands	Shelley Reavis Campus Admin	Teachers attend the trainings and implement in classroom.	August 2016	Dec 2016
3	Conduct AVID professional development in staff meetings and model these strategies as we learn together	Campus Admin	Implementation of AVID strategies is taking place in classrooms.	August 2016	Dec. 2016
4	Teachers will use WICOR and other AVID strategies when planning	Campus Admin	AVID strategies are evident in lesson plans and classroom walk-throughs.	August 2016	Dec. 2016
5	Attend the AVID national conference and present to the staff.	Natalie Lyle Bonnie Sullivan	Attendance of conference and staff presentation held.	August 2016	Dec. 2016

# Shady Grove Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Implementation Plan Quality Check:

What resources/budget needs do you have for the first semester? Time to train at faculty meetings

If you identified budget needs, what budget code will you use to meet the budget needs for this semester? None

If funding is not available, identify the steps from the implementation plan that will address the funding gap.

### What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach?

The AVID site team will continue to model WICOR strategies in professional development.

The middle school AVID teacher will come to our campus and conduct a training session.

### Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:

<p><b>A. List the information or measures the team will use to determine if the approach was implemented/completed?</b></p> <p>Lesson Plans with WICORized lessons Observation Walk-through Data</p>	<p><b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)</b></p> <p>Students unable to WICOR in lessons</p>	<p><b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)</b></p> <p>Teacher feedback, site meetings, faculty meetings</p>
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### **S STUDY – Analysis of data after implementing an approach**

#### At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:

<p><b>1. What worked and how do you know?</b></p> <p>The training teachers are getting. Evidence: Teachers are planning with AVID strategies in their lessons. There is evidence of WICOR and other AVID strategies inside and outside of the rooms and the students are using AVID vocabulary in their in the classrooms.</p>	<p><b>2. What didn't work and how do you know?</b></p> <p><b>The strategies seem to be working. We just have to continue to be mindful and purposeful in their use throughout the rest of the year.</b></p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b></p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><b>For admin and Ms. Lyle to plan with Shelley Reavis future AVID initiatives (like getting certified) and discuss potential opportunities for the future.</b></p>
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# Shady Grove Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select “check” to check the box)?**

<input type="checkbox"/> Target goal has been met and is changed to a new target goal. <input checked="" type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle.	<input type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn’t work as identified in #2 above. <input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach.
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**A      ACT – Revise or continue with implementation plan based on data analysis.**

4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for semester 2, state it here.

Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Continue to train all teachers in AVID principals and further teacher development by ensuring teachers extend their basic knowledge through participation in training in additional strands	Shelley Reavis Campus Admin	Teachers attend the trainings and implement in classroom.	2-10-2017	EOY
2	Conduct AVID professional development in staff meetings and model these strategies as we learn together	Campus Admin	Implementation of AVID strategies is taking place in classrooms.	2-10-2017	EOY
3	Teachers will use WICOR and other AVID strategies when planning	Campus Admin	AVID strategies are evident in lesson plans and classroom walk-throughs.	2-10-2017	EOY
4	After attending the AVID national conference, present to the staff.	Natalie Lyle Bonnie Sullivan	Attendance of conference and staff presentation held.	2-10-2017	EOY

# Shady Grove Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Implementation Plan Quality Check:

What resources/budget needs do you have for Semester 2? none

If you identified budget needs, what budget code will you use to meet the budget needs for this semester?

If funding is not available, list the steps from the implementation plan that will address the funding gap.

### What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach?

The AVID site team will continue to model WICOR strategies in professional development.

Ms. Lyle will present about what steps we need to take to become an AVID.

### Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions

<p><b>B. List the information or measures the team will use to determine if the approach was implemented/ completed?</b>                  Lesson Plans with WICORized lessons                  Observation of AVID strategies being used in the classroom and evidence of student-used AVID vocabulary.</p> <p>Walk-through Data</p>	<p><b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)</b>                  Students unable to WICOR in lessons</p>	<p><b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)</b>                  Teacher feedback, site meetings, faculty meetings, student/ class observations.</p>
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### **S** STUDY – Analysis of data after implementing an approach

#### At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:

<p><b>1. What worked and how do you know?</b></p>	<p><b>2. What didn't work and how do you know?</b></p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b>                  ___Yes ___No                  From whom do you need assistance?</p>
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141

# Shady Grove Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.

### **A** ACT – Continue with the Target Goal or revise the Target Goal for next year.

Overall goal has been met and School Improvement Plan focus will change for next year.

Or...

Target goal has been met and is changed to a new target goal.

Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.

Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.

# Shady Grove Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Time Line

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23 – December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: Shady Grove ES	Year: 2016-17	Current AYP Status:	Current State Rating: Met Standard
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**P PLAN: Identify the gap and the approach**

**District Goal #3 We will support student achievement by increasing student attendance.**

**Target SMART Goal #3 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed)**

Increase student attendance to 98% for each six-weeks

**Data Analysis. Answer the question below using any data and/or information you have about your performance.**

**In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.)**

Meeting with parents when student’s attendance falls below 98% the attendance rate expectation.

**Data Analysis. Answer the data analysis questions.**

<p><b>1. What is contributing to your success in this area and how do you know?</b></p> <p>Previously, meeting with parents, phone calls home to check on students, positive incentives</p>	<p><b>2. What opportunities for improvement do you notice?</b></p> <p>Early intervention – Start speaking with parents once a problem has been identified.</p>	<p><b>3. What seems to be the root cause of the problem and how do you know?</b></p> <p>Parents do not understand attendance rules and the negative impact on children.</p>
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# Shady Grove Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

D	DO: Develop and implement deployment plan				
What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?					
Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1.	Schedule regular meetings with BCISD attendance officer	Campus Admin Wes Strahan	We have met with parents and district-level meeting dates scheduled on calendar.	August 2016	Dec 2016
2.	Meet with parents when student falls below 90%	Campus Admin	We have met with parents	August 2016	Dec. 2016
3.	Provide positive incentives for students to improve their attendance	Campus Admin Marci Russell	We have provided students with positive incentives for improvement.	August 2016	Dec. 2016
4.	Recognize students with perfect attendance each six-weeks	Campus Admin	We have announced perfect attendance and celebrating it with students and parents alike.	August 2016	Dec. 2016
5	Recognize students at the semester with perfect attendance	Campus Admin	We provided students with perfect attendance a reward for great attendance.	August 2016	Dec 2016
6	Work to find out why students are absent and provide parents with accurate attendance rules/expectations especially if they are moving to another school.	Campus Admin Marci Russell	We held parent meetings.	August 2016	Dec. 2016

# Shady Grove Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**Implementation Plan Quality Check:**

**What resources/budget needs do you have for the first semester?** Incentives for perfect attendance.

**If you identified budget needs, what budget code will you use to meet the budget needs for this semester?**

**If funding is not available, identify the steps from the implementation plan that will address the funding gap.**

**What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach?**

Educate staff on attendance rules and new laws regarding attendance.

Work with staff to identify students that we need to check on for consecutive absences.

**Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:**

<p><b>C. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion data)</b> Students' attendance will improve after meeting with parents.</p>	<p><b>D. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)</b> Principal will keep records of meetings with parent of students who are perpetually absent. Meetings will not be successful if rate of absences doesn't change.</p>	<p><b>E. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)</b> Team will evaluate if attendance rate is improving in students who have been perpetually absent.</p>
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**S STUDY – Analysis of data after implementing an approach**

**At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

<p><b>1. What worked and how do you know?</b> Parent meetings. It has given us the opportunity to not only talk to parents about what is getting in the way, but also what we can do to help. We have discussed riding the bus and enrolling in ACE. We have been able to troubleshoot ways to prevent tardies and absences with parents</p>	<p><b>2. What didn't work and how do you know?</b> Provide positive incentives for students to improve their attendance. For our perpetually absent students, incentives have not made a difference.</p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b> <b>___Yes __X__No</b></p>
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# Shady Grove Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select "check" to check the box)?**

<input type="checkbox"/> Target goal has been met and is changed to a new target goal. <input checked="" type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle.	<input type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above. <input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach.
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**A ACT – Revise or continue with implementation plan based on data analysis.**

4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for Semester 2, state it here.

Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
	Continue with current plan but we will work with teachers to attempt to enhance hands-on, engaging lessons. We will use hands-on science activities as an incentive to get students to school on Fridays. We find Fridays is missed more often so we will make Fridays a day where students get to participate in more hands-on activities.	Administrators Teachers	Attendance increases overall and specifically on Fridays.	2-10-2017	EOY

**Implementation Plan Quality Check:**

What resources/budget needs do you have for Semester 2?  
 Need to purchase some science materials for each grade level

If you identified budget needs, what budget code will you use to meet the budget needs for this semester? 461-11-6399.00-101

If funding is not available, list the steps from the implementation plan that will address the funding gap.

146

# Shady Grove Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach?</b> Discussions with staff about awareness of student absenteeism, steps to take when a student is absent like calling home/ inquiring about the absence, etc.		
<b>Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions</b>		
<b>F. List the information or measures the team will use to determine if the approach was implemented/ completed? (Completion data)</b>  Students' attendance will improve after meeting with parents and as a result of incentives, activities.	<b>G. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)</b>  Principal will keep records of meetings with parent of students who are perpetually absent. Meetings will not be successful if rate of absences doesn't change.	<b>H. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)</b>  Team will evaluate if attendance rate is improving in students who have been perpetually absent.
<b>S STUDY – Analysis of data after implementing an approach</b>		
<b>At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:</b>		
<b>1. What worked and how do you know?</b>	<b>2. What didn't work and how do you know?</b>	<b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?                  __X_Yes ___No                  From whom do you need assistance?                   Continued support from Mr. Strahan</b>
<b>Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.</b>		
<b>A ACT – Continue with the Target Goal or revise the Target Goal for next year.</b>		
<input type="checkbox"/> Overall goal has been met and School Improvement Plan focus will change for next year. Or... <input type="checkbox"/> Target goal has been met and is changed to a new target goal. <input type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2016-2017 CIP to take our work to sustaining. <input type="checkbox"/> Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.		

# Shady Grove Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Time Line

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23 – December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: Shady Grove ES	Year: 2016-17	Current AYP Status:	Current State Rating: Met Standard
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**P PLAN: Identify the gap and the approach**

**District Goal #4 We will continue to develop systems that support a positive climate, accountability, communication, and engagement of all stakeholders. (Campus Goal based upon identified need; data from Survey, Focus document etc...).**

**Target SMART Goal #4 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed)**

Reduce the need for office referrals by 20% from last year by the end of the school year.

**Data Analysis. Answer the question below using any data and/or information you have about your performance.**

In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.)

Provide systematic classroom management procedures and behavior support.

**Data Analysis. Answer the data analysis questions.**

<p><b>2. What is contributing to your success in this area and how do you know?</b></p> <p>Addition of behavior teacher and instructional partner that work with teachers to offer strategies for the purpose of supporting students within the classroom.</p>	<p><b>4. What opportunities for improvement do you notice?</b></p> <p>Lessons that are student led and designed to increase engagement and minimize off-task behavior.</p> <p>Professional development training on working with students with specific leaning needs within the general education classroom setting</p>	<p><b>5. What seems to be the root cause of the problem and how do you know?</b></p> <p>Classroom procedures and philosophies that are not able to address the unique needs of our diverse student population.</p>
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148

# Shady Grove Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

D	DO: Develop and implement deployment plan				
What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?					
Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1.	Create, communicate, initiate, and monitor campus-wide elementary discipline plan	Campus Admin Discipline team	Teachers understand the expectations of themselves and their students and implement the discipline plan with fidelity.	August 2016	Dec 2016
2.	Schedule regularly held meetings of the discipline team to facilitate step #1	Campus Admin Discipline team	The meetings will be scheduled and attended every other Wednesday.	August 2016	Dec 2016
3.	Create a systematic process for utilization of the behavior teacher and instructional partner	Campus Admin Behavior Support Team	Teachers are following protocols and using tier 1 strategies in the classroom before the behavior teacher and IP are called.	August 2016	Dec. 2016
4.	Develop campus-wide expectations for common areas.	Campus Admin Teachers Behavior Team	There is consistency between classes regarding common-area behavior expectations and results.	August 2016	Dec. 2016
5.	Use Positive Behavior Support Strategies	ALL Staff	Teachers have delineated, specific positive behavior supports that focus on their students and are utilizing them alongside negative consequences.	August 2016	Dec. 2016

# Shady Grove Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Implementation Plan Quality Check:

**What resources/budget needs do you have for the first semester?** Time with teachers.

**If you identified budget needs, what budget code will you use to meet the budget needs for this semester?**

**If funding is not available, identify the steps from the implementation plan that will address the funding gap.**

### What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach?

Behavior teachers will give specific tips, tools, and pointers to individual teachers as the need presents itself.

The behavior team will present plans to the staff.

Teachers will be trained in cooperative and restorative discipline strategies.

### Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:

**I. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion data)**

Referrals and calls to the behavior teachers will decrease (compared to last year).

**B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)**

There will be no evidence of adherence to the discipline plan and referrals will remain the same or increase.

**C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)**

The discipline team will survey teachers to gain an understanding on their ideas of what worked and what did not.

We will use observational data to inform our understand of what specifically is working or not

# Shady Grove Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**S STUDY – Analysis of data after implementing an approach**

**At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

<p><b>1. What worked and how do you know?</b>                  The addition of the focus teachers and the focus IP, has greatly impacted the amount of referrals we receive. Our goal is to reinstate the students into the class upon redirection and not just give out punishment. Students can go to the focus room at their choice or at the teacher's choice. Once there they work on social stories and calming strategies. Even though this is working well, teachers and the focus teacher/ IP can write a referral at any time where one is warranted.</p>	<p><b>2. What didn't work and how do you know?</b>                  The plans put in place seem to be working and we will continue on this track.</p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b>                  __X__Yes __No                  Work to find the most pertinent discipline reports from 2015-2016 and 2016-2017.</p>
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**Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select "check" to check the box)?**

<p><input type="checkbox"/> Target goal has been met and is changed to a new target goal.</p> <p><input checked="" type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle.</p>	<p><input type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above.</p> <p><input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach.</p>
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# Shady Grove Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

A	<b>ACT – Revise or continue with implementation plan based on data analysis.</b>				
4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for Semester 2, state it here.					
Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Create, communicate, initiate, and monitor campus-wide elementary discipline plan	Campus Admin Discipline team	Teachers understand the expectations of themselves and their students and implement the discipline plan with fidelity.	2-10-2017	EOY
2	Schedule regularly held meetings of the discipline team to facilitate step #1	Campus Admin Discipline team	The meetings will be scheduled and attended every other Wednesday.	2-10-2017	EOY
3	Create a systematic process for utilization of the behavior teacher and instructional partner	Campus Admin Behavior Support Team	Teachers are following protocols and using tier 1 strategies in the classroom before the behavior teacher and IP are called.	2-10-2017	EOY
4	Develop campus-wide expectations for common areas.	Campus Admin Teachers Behavior Team	There is consistency between classes regarding common-area behavior expectations and results.	2-10-2017	EOY
5	Use Positive Behavior Support Strategies	ALL Staff	Teachers have delineated, specific positive behavior supports that focus on their students and are utilizing them alongside negative consequences.	2-10-2017	EOY

# Shady Grove Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Implementation Plan Quality Check:

What resources/budget needs do you have for Semester 2? Time working with teachers, behavior teachers, students, and parents.

If you identified budget needs, what budget code will you use to meet the budget needs for this semester?

If funding is not available, list the steps from the implementation plan that will address the funding gap.

### What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach?

Behavior teachers will give specific tips, tools, and pointers to individual teachers as the need presents itself.

The behavior team will present plans to the staff.

Teachers will be trained in cooperative and restorative discipline strategies.

### Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions

**J. List the information or measures the team will use to determine if the approach was implemented/ completed? (Completion data)**

Referrals will decrease (compared to last year).

**B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)**

There will be no evidence of adherence to the discipline plan and referrals will remain the same or increase.

**C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)**

The discipline team will survey teachers to gain an understanding on their ideas of what worked and what did not.

We will use observational data to inform our understand of what specifically is working or not

# Shady Grove Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**S STUDY – Analysis of data after implementing an approach**

**At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

<p><b>1. What worked and how do you know?</b></p>	<p><b>2. What didn't work and how do you know?</b></p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b>          ___Yes ___No  <b>From whom do you need assistance?</b></p>
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**Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.**

**A ACT – Continue with the Target Goal or revise the Target Goal for next year.**

Overall goal has been met and School Improvement Plan focus will change for next year.

Or...

Target goal has been met and is changed to a new target goal.

Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.

Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.

# Bertram Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Time Line

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23– December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: Bertram ES	Year: 2016-17	Current AYP Status:	Current State Rating: Met Standard
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<b>P</b>	<b>PLAN: Identify the gap and the approach</b>
<b>District Goal #1 We will increase student academic achievement through the effective implementation and monitoring of a challenging well-organized curriculum. We will support efforts to ensure student success and cultivate a learning community where students are engaged learners achieving their fullest potential.</b>	
<b>Target SMART Goal #1 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed)</b>	
Bertram Elementary will increase target scores from the 2015-2016 to 2016 -2017 school year for Index 2, for students in the following special populations: LEP, Hispanic, and Special Education. Additionally, Bertram Elementary will increase target scores for Index 1.	
Index 2 – Students in the LEP, Hispanic, and Special Education sub-groups will meet or exceed progress.	
<b>Data Analysis. Answer the question below using any data and/or information you have about your performance.</b>	
In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.)	
Based on data from the following sources, Index 1 and Index 2 are important areas to address: 2016 System Safeguards, 2016 PBMAS report, 2016 State Assessment Summary Report. Information from these sources indicates that student performance needs improvement.	

155

# Bertram Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Data Analysis. Answer the data analysis questions.

**1. What is contributing to your success in this area and how do you know?**

- Implementation of an RTI program that is individualized to meet grade level and student needs (LEP, GT/Advanced, At Risk, and SPED).
- Teachers at all grade levels thoroughly examined standards for each applicable content area to create a pacing guide document.
- Individualized instruction for students in Special Education.
- Individualized strategies for students in ESL.
- Lesson plans are required to have an essential question and reflect the context of the TEKS.

**2. What opportunities for improvement do you notice?**

- Vertical team meetings to study verbiage of TEKS at each grade level and content area. This will ensure that the context of the TEKS are clear .
- Using data from unit assessments and benchmarks to adjust intervention and instruction.
- Data meetings each 6 weeks to review and chart student progress.

**3. What seems to be the root cause of the problem and how do you know?**

- Student population lacking prior knowledge and experiences.
- Challenges with implementation of rigorous instruction.
- With the recent hiring of a campus interventionist, progress with RTI will not be seen immediately.

# Bertram Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

D	DO: Develop and implement deployment plan				
What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?					
Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Vertical Team meetings - with access to grade level and content area standards.	Campus Administration & Teachers	Use vertical team meeting protocol and attend meetings, reference pacing guides.	09/21/2016	12/16/2016
2	ESL Intervention through RTI	Campus Administration, Teachers, Interventionist, and ESL Instructional Partner	ESL accommodation forms and data analysis reports.	08/29/2016	12/16/2016
3	Data Analysis Meetings (BOY, MOY, EOY, and each 6 weeks)	Campus Administration, Teachers, Interventionist, SPED teacher	Use data meeting protocol and action plan, attendance at meetings, Eduphoria heat maps, progress monitoring data(Istation & AIMSweb) charting of student progress.	09/15/2016	12/16/2016
4	Meet with grade levels for planning instruction	Campus Administration & Teachers	Attend planning sessions, review lesson plans, reference lesson planning tool used district wide, review pacing guide.	08/23/2016	12/16/2016
5	Continuous walkthrough observations	Campus Administration	Eduphoria walkthrough documentation, individual follow-up with teachers.	08/23/2016	12/16/2016

# Bertram Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Implementation Plan Quality Check:

What resources/budget needs do you have for the first semester? N/A

If you identified budget needs, what budget code will you use to meet the budget needs for this semester? N/A

If funding is not available, identify the steps from the implementation plan that will address the funding gap. N/A

### What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach?

- Provide grade level planning opportunity for grade levels across the district to create unit assessments using the test item data bank.
- October 10, 2016: staff development to include: STAAR presentation, Behavior Management by Laura Molleur, Lucy Calkins training.
- Individual consultation with teachers by district ESL coordinator.
- Wilson and Foundations certification through Region 13 with SPED teacher and Interventionist.

### Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:

<p><b>A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion data)</b></p> <p>-Progress monitoring data, heat maps, lesson plans, walkthrough observation documentation, IEP progress reports.</p>	<p><b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)</b></p> <p>-Progress monitoring data, heat maps, lesson plans, walkthrough observation documentation, IEP progress reports.</p>	<p><b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)</b></p> <p>- RTI progress monitoring data, Unit test data/heat maps, MOY assessment data.</p>
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# Bertram Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

159

<b>S</b>	<b>STUDY – Analysis of data after implementing an approach</b>	
<b>At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:</b>		
<p><b>1. What worked and how do you know?</b></p> <ul style="list-style-type: none"> <li>- ESL supports – evidence of student progress during walkthrough and formal observations.</li> <li>- RTI - MOY BAS data show growth in early childhood students.</li> <li>- Data Analysis/Vertical alignment – evidence of an increase in teacher awareness related to rigor of standards and how to analyze data (IQ Analysis).</li> </ul>	<p><b>2. What didn't work and how do you know?</b></p> <ul style="list-style-type: none"> <li>- Ongoing process to educate teachers and gain buy in.</li> </ul>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b>  <u>  X  </u> Yes    <u>  </u> No</p> <ul style="list-style-type: none"> <li>- Time constraints for data analysis and vertical teaming.</li> </ul>
<b>Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select "check" to check the box)?</b>		
<input type="checkbox"/> Target goal has been met and is changed to a new target goal. <input type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle.	<input checked="" type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above. <input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach.	

# Bertram Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

A	<b>ACT – Revise or continue with implementation plan based on data analysis.</b>				
4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for Semester 2, state it here.					
Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Vertical Team meetings - with access to grade level and content area standards.	Campus Administration & Teachers	Use vertical team meeting protocol and attend meetings, reference pacing guides.	01/04/2017	05/25/2017
2	ESL Intervention through RTI	Campus Administration, Teachers, Interventionist, and ESL Instructional Partner	ESL accommodation forms and data analysis reports.	01/04/2017	05/25/2017
3	Data Analysis Meetings (BOY, MOY, EOY, and each 6 weeks)	Campus Administration, Teachers, Interventionist, SPED teacher	Use data meeting protocol and action plan, attendance at meetings, Eduphoria heat maps, progress monitoring data (Istation & AIMSweb) charting of student progress.	01/04/2017	05/25/2017
4	Meet with grade levels for planning instruction	Campus Administration & Teachers	Attend planning sessions, review lesson plans, reference lesson planning tool used district wide, review pacing guide.	01/04/2017	05/25/2017
5	Continuous walkthrough observations	Campus Administration	Eduphoria walkthrough documentation, individual follow-up with teachers.	01/04/2017	05/25/2017
6	Plan for Data Analysis and Vertical Alignment	Campus Administration	Schedule ½ day for teachers; attend planning sessions with teachers	01/04/2017	05/25/2017

# Bertram Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Implementation Plan Quality Check:

What resources/budget needs do you have for Semester 2? ½ day subs for vertical planning/data analysis.

If you identified budget needs, what budget code will you use to meet the budget needs for this semester? 199-11-6112-00-102-6-11-0-00

If funding is not available, list the steps from the implementation plan that will address the funding gap. N/A

### What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach?

- PD on January 2 & 3 2017 (IQ Data Analysis with vertical teams)

### Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions

<p><b>A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion Data)</b></p> <ul style="list-style-type: none"> <li>- Completed T-chart and action plan for each content area (January 3)</li> <li>- Completed IQ Data Analysis form for each content area (January 3)</li> <li>- Mock STAAR data that will be given the 2<sup>nd</sup> Semester.</li> </ul>	<p><b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation.)</b></p> <ul style="list-style-type: none"> <li>- IQ Analysis forms</li> <li>- T-chart/action plans</li> </ul>	<p><b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact Data)</b></p> <ul style="list-style-type: none"> <li>- IQ Analysis forms</li> <li>- T-chart/action plans</li> <li>- Progress monitoring data</li> <li>- SST meeting data</li> <li>- EOY STAAR scores</li> </ul>
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### **S** STUDY – Analysis of data after implementing an approach

At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:

<p><b>1. What worked and how do you know?</b></p>	<p><b>2. What didn't work and how do you know?</b></p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b>          ___Yes ___No  <b>From whom do you need assistance?</b></p>
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# Bertram Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.

### **A** ACT – Continue with the Target Goal or revise the Target Goal for next year.

Overall goal has been met and School Improvement Plan focus will change for next year.

Or...

Target goal has been met and is changed to a new target goal.

Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.

Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.

# Bertram Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Time Line

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23 – December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: Bertram ES	Year: 2016-17	Current AYP Status:	Current State Rating: Met Standard
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**P PLAN: Identify the gap and the approach**

**District Goal #2 We will increase college and career readiness through effective implementation and monitoring of innovative academic programs.**

**Target SMART Goal #2 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed)** Bertram Elementary will increase college and career readiness by maintaining and monitoring AVID Elementary.

**Data Analysis. Answer the question below using any data and/or information you have about your performance.**

In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.) In order to meet our overall goal, the most important area that needs improvement is utilizing and implementing effective strategies in all content areas using the WICOR methodology. Specific areas of focus, based on our AVID site plan, are inquiry and writing to learn.

**Data Analysis. Answer the data analysis questions.**

<p><b>1. What is contributing to your success in this area and how do you know?</b></p> <ul style="list-style-type: none"> <li>- 13 out of 17 classroom teachers are AVID certified.</li> <li>- All grade levels utilize AVID structures across content areas.</li> <li>- Requiring teachers to post AVID examples on campus photo circle.</li> <li>- College shirt day.</li> <li>- Promotion of colleges through displaying pennants, signs, etc.</li> </ul>	<p><b>2. What opportunities for improvement do you notice?</b></p> <ul style="list-style-type: none"> <li>- Increase the number of level 3 questions being asked.</li> <li>- Continue practice with using growth mindset ideals.</li> </ul>	<p><b>3. What seems to be the root cause of the problem and how do you know?</b></p> <ul style="list-style-type: none"> <li>- Environmental factors – parents not aware of resources, students lacking experiences.</li> </ul>
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103

# Bertram Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

D	DO: Develop and implement deployment plan				
What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?					
Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Implementing all components of WICOR into all content areas.	Teachers	WICOR documentation (photocircle); Lesson plans; observations by administrators	08/23/2016	12/16/2016
2	Develop skills that promote academic success, self-efficacy, and self-advocacy.	All teachers, staff, and students	AVID ambassadors, students and staff wearing college attire weekly, decorated classroom doors and bulletin boards, high school mentor program, Pen pal program with high school AVID, exemplifying growth mindset ideals, shout outs during morning assemblies and at faculty meetings.	08/23/2016	12/16/2016
3	Continued training in AVID principles and structures for new teachers and administrators.	Central Office Administration, Campus Administration, Teachers	Administrators will attend grade level planning meetings, AVID national conference in the Fall, AVID committee meetings.	08/23/2016	12/16/2016
Implementation Plan Quality Check:					
What resources/budget needs do you have for the first semester? AVID National Conference in December 2016 (1 teacher and 1 administrator).					
If you identified budget needs, what budget code will you use to meet the budget needs for this semester? 199-23-6411-00-102-6-99-0-00					
If funding is not available, identify the steps from the implementation plan that will address the funding gap.					

# Bertram Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach?**

- AVID committee meetings and faculty meetings
- AVID National Conference

**Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:**

**A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion data)**

- Photocircle (student samples)
- AVID strategies used in class
- Walk-through observations
- Evidence of college awareness through decorated campus and staff wearing college attire

**B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)**

- Photocircle (student samples)
- AVID strategies used in class
- Walk-through observations
- Evidence of college awareness through decorated campus and staff wearing college attire

**B. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)**

- Photocircle (student samples)
- Share-outs at faculty meetings and AVID site team meetings

**S**

**STUDY – Analysis of data after implementing an approach**

**At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

**1. What worked and how do you know?**

- Students wearing college shirts each Thursday
- Evidence of AVID essentials throughout the school and posted on Photocircle
- AVID Ambassadors have been selected
- Evidence of using interactive notebooks (PD on January 3, 2017)

**2. What didn't work and how do you know?**

- Ongoing parent awareness of AVID

**3. Do you need any additional assistance as you look at your results and start planning for Semester 2?**

**\_\_\_Yes \_\_X\_No**

# Bertram Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select “check” to check the box)?**

- |   |  |
|---|--|
| <input type="checkbox"/> Target goal has been met and is changed to a new target goal.<br><input type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle. | <input checked="" type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn’t work as identified in #2 above.<br><input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach. |
|---|--|

**A     ACT – Revise or continue with implementation plan based on data analysis.**

4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for semester 2, state it here.

Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Implementing all components of WICOR into all content areas.	Teachers	WICOR documentation (photocircle); Lesson plans; observations by administrators	01/04/2017	05/25/2017
2	Develop skills that promote academic success, self-efficacy, and self-advocacy.	All teachers, staff, and students	AVID ambassadors, students and staff wearing college attire weekly, decorated classroom doors and bulletin boards, high school mentor program, Pen pal program with high school AVID, exemplifying growth mindset ideals, shout outs during morning assemblies and at faculty meetings.	01/04/2017	05/25/2017
3	Continued training in AVID principles and structures for new teachers and administrators.	Central Office Administration, Campus Administration, Teachers	Administrators will attend grade level planning meetings, AVID national conference in the Fall, AVID committee meetings.	01/04/2017	05/25/2017

# Bertram Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

4	Spring open house featuring AVID showcase room for parents	Teachers; Campus Administration; Students	Sign in sheet from open house; students attending the extra recess as an incentive to bring parents	01/04/2017	05/25/2017
5	PD March 3 – Rigor Across AVID College Readiness System and Using Collaborative Study Groups	Teachers (3-5); Campus Administration	Sign in sheet verifying attendance; evidence during walkthrough observations	01/04/2017	05/25/2017
<b>Implementation Plan Quality Check:</b>					
What resources/budget needs do you have for Semester 2? N/A					
If you identified budget needs, what budget code will you use to meet the budget needs for this semester? N/A					
If funding is not available, list the steps from the implementation plan that will address the funding gap. N/A					
<b>What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach?</b>					
January 3, 2017: Interactive Notebooking					
March 3, 2017: Rigor Across AVID College Readiness System and Using Collaborative Study Groups					
<b>Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions</b>					
<b>A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion Data)</b>		<b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation.)</b>		<b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact Data)</b>	

# Bertram Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>S</b>	<b>STUDY – Analysis of data after implementing an approach</b>		
<b>At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:</b>			
<p><b>1. What worked and how do you know?</b></p>	<p><b>2. What didn't work and how do you know?</b></p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b>                  ___Yes ___No  <b>From whom do you need assistance?</b></p>	
<b>Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.</b>			
<b>A</b>	<b>ACT – Continue with the Target Goal or revise the Target Goal for next year.</b>		
<p><input type="checkbox"/> Overall goal has been met and School Improvement Plan focus will change for next year.</p> <p>Or...</p> <p><input type="checkbox"/> Target goal has been met and is changed to a new target goal.</p> <p><input type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.</p> <p><input type="checkbox"/> Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.</p>			

# Bertram Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Time Line

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23 – December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: Bertram ES	Year: 2016-17	Current AYP Status:	Current State Rating: Met Standard
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**P PLAN: Identify the gap and the approach**

**District Goal #3 We will support student achievement by increasing student attendance.**

**Target SMART Goal #3 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed)**

Bertram Elementary will implement incentives to encourage a high attendance rate.

**Data Analysis. Answer the question below using any data and/or information you have about your performance.**

In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.)

The most important areas that need improving are repetitive tardiness, repetitive leave earlies, or absences of the same students.

**Data Analysis. Answer the data analysis questions.**

<p><b>1. What is contributing to your success in this area and how do you know?</b></p> <ul style="list-style-type: none"> <li>- Shout-outs at morning assemblies</li> <li>- Drawing for gift card each 6 weeks for perfect attendance</li> <li>- Recognition of all students with perfect attendance at morning assembly (at the end of each 6 weeks)</li> </ul>	<p><b>2. What opportunities for improvement do you notice?</b></p> <ul style="list-style-type: none"> <li>- Repetitive tardies, leave earlies, and/or absences.</li> </ul>	<p><b>3. What seems to be the root cause of the problem and how do you know?</b></p> <ul style="list-style-type: none"> <li>- Scheduling doctor appointments during the school day</li> <li>- Lack of importance</li> </ul>
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169

# Bertram Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**D DO: Develop and implement deployment plan**

**What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?**

Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Call parents when students are absent.	Teachers, Registrar, Campus Administration	Documentation in Eduphoria	08/23/2016	12/16/2016
2	Schedule attendance meetings for students who have more than 3 absences.	Administration, Attendance Committee, Teachers, Registrar	Attendance meeting letter sent to parents, meeting sign-in sheet	08/23/2016	12/16/2016
3	Provide incentives for students who attend school	Administration, Teachers, Registrar	6 weeks reports used in morning assemblies, drawing each 6 weeks for gift card	08/23/2016	12/16/2016
4	Truancy Officer to assist with promoting attendance.	Truancy Officer	Phone or home visit documentation	08/23/2016	12/16/2016

**Implementation Plan Quality Check:**

What resources/budget needs do you have for the first semester? N/A

If you identified budget needs, what budget code will you use to meet the budget needs for this semester? N/A

If funding is not available, identify the steps from the implementation plan that will address the funding gap.

170

# Bertram Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach?

N/A

Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:

**A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion data)**

- Attendance reports
- Attendance meeting sign in sheets
- Truancy Officer information and documentation

**B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)**

- Attendance reports
- Attendance meeting sign in sheets
- Truancy Officer information and documentation

**B. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)**

- Attendance reports indicating if there has been a change in attendance.

**S STUDY – Analysis of data after implementing an approach**

**At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

**1. What worked and how do you know?**

- Morning assemblies
- Perfect attendance recognition each 6 weeks
- Perfect and outstanding attendance rewards each 6 weeks

**2. What didn't work and how do you know?**

- Consistent habitual absences

**3. Do you need any additional assistance as you look at your results and start planning for Semester 2?**

- Yes  No
- Ongoing communication and meetings with Attendance Specialist

171

# Bertram Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select “check” to check the box)?**

- |   |  |
|---|--|
| <input type="checkbox"/> Target goal has been met and is changed to a new target goal.<br><input type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle. | <input checked="" type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above.<br><input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach. |
|---|--|

**A ACT – Revise or continue with implementation plan based on data analysis.**

4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for Semester 2, state it here.

Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Call parents when students are absent.	Teachers, Registrar, Campus Administration	Documentation in Eduphoria	01/04/2017	05/25/2017
2	Schedule attendance meetings for students who have more than 3 absences.	Administration, Attendance Committee, Teachers, Registrar	Attendance meeting letter sent to parents, meeting sign-in sheet	01/04/2017	05/25/2017
3	Provide incentives for students who attend school	Administration, Teachers, Registrar	6 weeks reports used in morning assemblies, drawing each 6 weeks for gift card	01/04/2017	05/25/2017
4	Truancy Officer to assist with promoting attendance.	Truancy Officer	Phone or home visit documentation	01/04/2017	05/25/2017
5	Weekly incentive for perfect attendance	Teachers; Campus Administration; Campus Staff	Handing out incentive each Friday	01/04/2017	05/25/2017
6	Parent complete extenuating circumstance form for excessive absences	Asst. Principal; Registrar	Returned forms	01/04/2017	05/25/2017

# Bertram Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Implementation Plan Quality Check:

What resources/budget needs do you have for Semester 2? Rewards/incentives

If you identified budget needs, what budget code will you use to meet the budget needs for this semester? 199-11-6497-00-102-6-11-0-00

If funding is not available, list the steps from the implementation plan that will address the funding gap. N/A

### What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach?

N/A

### Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions

<b>A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion Data)</b>	<b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation.)</b>	<b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact Data)</b>
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173

### **S** STUDY – Analysis of data after implementing an approach

#### At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:

<b>1. What worked and how do you know?</b>	<b>2. What didn't work and how do you know?</b>	<b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?          ___Yes ___No          From whom do you need assistance?</b>
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# Bertram Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.

### **A** ACT – Continue with the Target Goal or revise the Target Goal for next year.

Overall goal has been met and School Improvement Plan focus will change for next year.

Or...

Target goal has been met and is changed to a new target goal.

Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.

Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.

# Bertram Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Time Line

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
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 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: Bertram ES	Year: 2016-17	Current AYP Status:	Current State Rating: Met Standard
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**P PLAN: Identify the gap and the approach**

**District Goal #4 We will continue to develop systems that support a positive climate, accountability, communication, and engagement of all stakeholders. (Campus Goal based upon identified need; data from Survey, Focus document etc...).**

**Target SMART Goal #4 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed)**

Bertram Elementary will develop systems that support a positive climate where all stakeholders are included, involved, and engaged.

**Data Analysis. Answer the question below using any data and/or information you have about your performance.**

In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.)

An important area for improvement, is to ensure that new members of the community are informed of campus activities and events.

**Data Analysis. Answer the data analysis questions.**

<p><b>2. What is contributing to your success in this area and how do you know?</b></p> <ul style="list-style-type: none"> <li>- Collaboration with PTO</li> <li>- Utilizing local media avenues: local newspaper, Campus Facebook page, Campus Website</li> <li>- Collaboration with Bertram Chamber of Commerce (attend monthly meetings)</li> </ul>	<p><b>4. What opportunities for improvement do you notice?</b></p> <ul style="list-style-type: none"> <li>- Recruiting parents who do not frequently attend school functions</li> </ul>	<p><b>5. What seems to be the root cause of the problem and how do you know?</b></p> <ul style="list-style-type: none"> <li>- Parent work schedules</li> <li>- Transportation for parents</li> <li>- No parental access to media</li> </ul>
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175

# Bertram Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

D	DO: Develop and implement deployment plan				
What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?					
Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Open House	All Staff	Calendar invitation, parent letters, sign-in sheets	08/29/2016	08/29/2016
2	Grandparents Day Lunch	All Staff	Sign –in sheet	09/09/2016	09/09/2016
3	PTO meetings	Administration & PTO members	Minutes from meeting	09/14/2016 09/27/2016	09/14/2016 09/27/2016
4	Homecoming Parade	All Staff	Pictures; permission forms from students to ride the float.	09/15/2016	09/15/2016
5	Fall Carnival	All Staff; PTO	Pictures; ticket sales	10/28/2016	10/28/2016
6	Book Fair	Librarian; Teachers; PTO	Book sales	10/24/2016	10/28/2016
7	Green Ribbon Week	All Staff	Pictures of student participation	10/24/2016	10/28/2016
8	Veterans Day Program	All Staff; PTO; Community	Pictures; attendance at lunch; visitor sign in	11/11/2016	11/11/2016
9	DEAR Day (1/2 day)	All staff; Parents; PTO	AR reports; visitor sign in	11/18/2016	11/18/2016
10	Christmas Program	All Staff; PTO; Community	Visitor turn out; pictures	12/08/2016	12/08/2016
11	Chamber of Commerce Monthly Luncheons	Administration	Sign in at luncheon	09/12/2016	12/12/2016
12	Teacher incentives (each 6 weeks)	Administration & Office Staff	Teacher morale; climate of the campus	08/23/2016	12/16/2016

# Bertram Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Implementation Plan Quality Check:

What resources/budget needs do you have for the first semester?  
 Supplies and prizes for events – Homecoming parade float, Veterans Day, Teacher incentives.

If you identified budget needs, what budget code will you use to meet the budget needs for this semester?  
 Teacher activity fund and student activity fund.

If funding is not available, identify the steps from the implementation plan that will address the funding gap.

### What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach?

N/A

### Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:

<p><b>A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion data)</b></p> <ul style="list-style-type: none"> <li>- Pictures in the newspaper</li> <li>-sign in sheets for events</li> <li>-PTO Facebook page</li> <li>-Ticket sales</li> </ul>	<p><b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)</b></p> <ul style="list-style-type: none"> <li>- Pictures in the newspaper</li> <li>-sign in sheets for events</li> <li>-PTO Facebook page</li> <li>-Ticket sales</li> </ul>	<p><b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)</b></p> <ul style="list-style-type: none"> <li>- Feedback from parents, teachers, PTO, community members.</li> </ul>
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### **S** STUDY – Analysis of data after implementing an approach

#### At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:

<p><b>1. What worked and how do you know?</b></p> <ul style="list-style-type: none"> <li>- Parent involvement in Fall semester events</li> <li>- Communication via social media and webpage</li> <li>- Meetings with PTO</li> </ul>	<p><b>2. What didn't work and how do you know? N/A</b></p>	<p><b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b>          ___Yes _X_No</p>
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177

# Bertram Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select “check” to check the box)?**

- |  |   |
|--|---|
| <input type="checkbox"/> Target goal has been met and is changed to a new target goal.<br><input checked="" type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle. | <input type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above.<br><input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach. |
|--|---|

**A ACT – Revise or continue with implementation plan based on data analysis.**

4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for Semester 2, state it here.

Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Open House/AVID Showcase	All Staff	Calendar invitation, parent letters, sign-in sheets	03/02/2017	03/02/2017
2	PTO meetings	Administration & PTO members	Minutes from meeting	01/04/2017	05/25/2017
3	Book Fair	Librarian; Teachers; PTO	Book sales	02/27/2017	03/03/2017
4	DEAR Day (1/2 day)	All staff; Parents; PTO	AR reports; visitor sign in	03/10/2017	03/10/2017
5	Chamber of Commerce Monthly Luncheons	Administration	Sign in at luncheon	09/12/2016	12/12/2016
6	Pastries for Parents	All staff; PTO; Parents	Attendance	01/20/2017	01/20/2017
7	100 day parade	All staff; PTO; Parents	Attendance	02/03/2017	02/03/2017
8	Field Day	All staff; PTO; Parents	Attendance	05/19/2017	05/19/2017
9	Groundhog/Donkey Day	All staff; Chamber of Commerce	Pictures	02/02/2017	02/02/2017
10	Family Fun Night	All staff; PTO; Community	Attendance	05/18/2017	05/18/2017
11	Daddy/Daughter Dance	PTO; Parent Resource Center	Pictures	02/12/2017	02/12/2017

# Bertram Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Implementation Plan Quality Check:

What resources/budget needs do you have for Semester 2? N/A

If you identified budget needs, what budget code will you use to meet the budget needs for this semester? N/A

If funding is not available, list the steps from the implementation plan that will address the funding gap. N/A

**What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach? N/A**

### Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions

<b>A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion Data)</b>	<b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation.)</b>	<b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact Data)</b>
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### **S STUDY – Analysis of data after implementing an approach**

**At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

<b>1. What worked and how do you know?</b>	<b>2. What didn't work and how do you know?</b>	<b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b> ___Yes ___No <b>From whom do you need assistance?</b>
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**Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.**

### **A ACT – Continue with the Target Goal or revise the Target Goal for next year.**

- Overall goal has been met and School Improvement Plan focus will change for next year.
- Or...
- Target goal has been met and is changed to a new target goal.
- Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.
- Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.

# RJ Richey Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Time Line

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23– December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: RJ Richey ES	Year: 2016-17	Current AYP Status:	Current State Rating: Met Standard
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180

<b>P</b>	<b>PLAN: Identify the gap and the approach</b>
<b>District Goal #1 We will increase student academic achievement through the effective implementation and monitoring of a challenging well-organized curriculum. We will support efforts to ensure student success and cultivate a learning community where students are engaged learners achieving their fullest potential.</b>	
<b>Target SMART Goal #1 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed)</b> 85% of all students will achieve Level II on STAAR assessment in Reading, Math, Writing and Science. Increase % of students reaching Level III in all areas on STAAR. Students will meet progress measure in all areas.	
<b>Data Analysis. Answer the question below using any data and/or information you have about your performance.</b>	
In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.) Instructional practices across the campus.	

# RJ Richey Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

**Data Analysis. Answer the data analysis questions.**

<p><b>1. What is contributing to your success in this area and how do you know?</b></p> <ul style="list-style-type: none"> <li>-collaborative planning with evidence of detailed lesson plans</li> <li>-Tailored RTI intervention and enrichment for all students</li> <li>-Scheduled data talks</li> <li>-Using data to drive instruction</li> <li>-PD opportunities for staff</li> </ul>	<p><b>2. What opportunities for improvement do you notice?</b></p> <ul style="list-style-type: none"> <li>-planning for student collaboration within the lesson</li> <li>-rigor and quality questioning</li> <li>-training on how to use data to plan</li> </ul>	<p><b>3. What seems to be the root cause of the problem and how do you know?</b></p> <ul style="list-style-type: none"> <li>-teachers teaching to the level of the verb, differentiated lessons lacking rigor</li> </ul>
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### **D DO: Develop and implement deployment plan**

**What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?**

Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Support New teachers to campus or grade level	Wittekiend/Gates	Meeting notes	08/09/16	12/16/16
2	Support teachers in need of assistance	Wittekiend/Gates	Meeting notes	08/09/16	05/25/17
3	Conduct formative assessments that produce actionable data	Wittekiend/Gates	Eduphoria reports	08/09/16	05/25/17
4	Conduct continual accountability discussions looking at practices	Wittekiend/Gates	Meeting notes	08/09/16	05/25/17
5	Ensure teachers are teaching knowledge and skills	Wittekiend/Gates	Classroom observations	08/09/16	05/25/17
6	Implement school wide discipline plan	Wittekiend/Gates	Eduphoria journal notes	08/09/16	05/25/17
7	Fully implement collaborative planning process	Wittekiend/Gates	Observation of planning sessions	08/09/16	05/25/17

# RJ Richey Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Implementation Plan Quality Check:

What resources/budget needs do you have for the first semester? NA

If you identified budget needs, what budget code will you use to meet the budget needs for this semester? NA

If funding is not available, identify the steps from the implementation plan that will address the funding gap.

### What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach?

Model collaborative planning process.

Model data discussions.

Model WICORizing

Book study on grit and growth mindset

### Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:

**A. List the information or measures the team will use to determine if the approach was implemented/completed?** (Completion data) Weekly checks with new staff/Observation of collaborative lessons/Assessment reviews/accountability conversations with staff/monitor teaching of knowledge and skills/ implementation of discipline plan/

**B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)**  
Assessment data, teacher evaluations, student growth analysis

**C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)**  
STAAR scores (student growth)

# RJ Richey Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>S</b>	<b>STUDY – Analysis of data after implementing an approach</b>				
<b>At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:</b>					
1. What worked and how do you know?	2. What didn't work and how do you know?	3. Do you need any additional assistance as you look at your results and start planning for Semester 2? ___Yes ___No			
<b>Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select "check" to check the box)?</b>					
<input type="checkbox"/> Target goal has been met and is changed to a new target goal. <input type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle.		<input type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above. <input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach.			
<b>A</b>	<b>ACT – Revise or continue with implementation plan based on data analysis.</b>				
4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for Semester 2, state it here.					
Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
<b>Implementation Plan Quality Check:</b>					
What resources/budget needs do you have for Semester 2?					
If you identified budget needs, what budget code will you use to meet the budget needs for this semester?					
If funding is not available, list the steps from the implementation plan that will address the funding gap.					
What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach?					

# RJ Richey Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions

<b>A. List the information or measures the team will use to determine if the approach was implemented/completed? (</b>	<b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation.)</b>	<b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact Data)</b>
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**S STUDY – Analysis of data after implementing an approach**

At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:

<b>1. What worked and how do you know?</b>	<b>2. What didn't work and how do you know?</b>	<b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?          ___Yes ___No          From whom do you need assistance?</b>
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Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.

**A ACT – Continue with the Target Goal or revise the Target Goal for next year.**

- Overall goal has been met and School Improvement Plan focus will change for next year.
- Or...
- Target goal has been met and is changed to a new target goal.
- Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.
- Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.

# RJ Richey Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Time Line

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23 – December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: RJ Richey ES	Year: 2016-17	Current AYP Status:	Current State Rating: Met Standard
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### P PLAN: Identify the gap and the approach

**District Goal #2 We will increase college and career readiness through effective implementation and monitoring of innovative academic programs.**

**Target SMART Goal #2 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed)** Full implementation of AVID strategies campus wide.

**Data Analysis. Answer the question below using any data and/or information you have about your performance.**

In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.) Instructional practices including AVID strategies implemented daily.

**Data Analysis. Answer the data analysis questions.**

<p><b>1. What is contributing to your success in this area and how do you know?</b>                  Each year we are getting more staff members AVID trained.</p>	<p><b>2. What opportunities for improvement do you notice?</b>                  Full implementation of WICOR strategies, reflected in lesson plans and then carried through in classroom lessons.</p>	<p><b>3. What seems to be the root cause of the problem and how do you know?</b>                  Lack of full implementation of AVID strategies.</p>
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# RJ Richey Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>D</b>	<b>DO: Develop and implement deployment plan</b>				
<b>What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?</b>					
Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	AVID site team meetings	Wittekiend/Gates	Faculty Meeting agendas	08/09/16	05/25/17
2	AVID site team presentations during faculty meetings	Wittekiend/Gates	Faculty Meeting agendas/sign in	08/09/16	05/25/17
3	Requirement of WICORizing documentation in lesson plans	Wittekiend/Gates	Monitor lesson plans	09/28/16	05/25/17
4	Evidence of use of Wicorizing in classrooms/charted	Wittekiend/Gates	Walkthrough observations	09/28/16	05/25/17
5	Inquiry discussions in classrooms	Wittekiend/Gates	Photo circle documentation	08/09/16	05/25/17
6	Scheduled planning times/collaboration focus	Wittekiend/Gates	Evidence on calendar and administrator involvement	09/07/16	05/17/17
7	DATA talks specific to collaboration and inquiry methods	Wittekiend/Gates	Meeting notes	08/09/16	05/25/17
8	Use of lesson planning tool	Wittekiend/Gates	Eduphoria lesson plans	09/28/16	05/25/17
<b>Implementation Plan Quality Check:</b>					
<p>What resources/budget needs do you have for the first semester? NA</p> <p>If you identified budget needs, what budget code will you use to meet the budget needs for this semester?</p> <p>If funding is not available, identify the steps from the implementation plan that will address the funding gap.</p>					
<b>What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach?</b>					
<p>AVID national convention and mini AVID trainings within the district.</p>					

# RJ Richey Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:</b>					
<b>A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion data)</b> Increased walk-throughs using the specific AVID walk-throughs in Euduphoria.	<b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)</b> student achievement data; teacher evaluation system; growth in STAAR progress measure indicator			<b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)</b> growth in STAAR progress measure indicator	
S	<b>STUDY – Analysis of data after implementing an approach</b>				
<b>At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:</b>					
<b>1. What worked and how do you know?</b>	<b>2. What didn't work and how do you know?</b>	<b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b> ___Yes ___No			
<b>Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select "check" to check the box)?</b>					
<input type="checkbox"/> Target goal has been met and is changed to a new target goal. <input type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle.			<input type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above. <input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach.		
A	<b>ACT – Revise or continue with implementation plan based on data analysis.</b>				
4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for semester 2, state it here.					
Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date

## RJ Richey Elementary Campus Improvement Plan

### A Continuous Improvement Strategic Plan

#### Implementation Plan Quality Check:

What resources/budget needs do you have for Semester 2?

If you identified budget needs, what budget code will you use to meet the budget needs for this semester?

If funding is not available, list the steps from the implementation plan that will address the funding gap.

#### What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach?

#### Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions

<b>A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion Data)</b>	<b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation.)</b>	<b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact Data)</b>
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#### S **STUDY – Analysis of data after implementing an approach**

At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:

<b>1. What worked and how do you know?</b>	<b>2. What didn't work and how do you know?</b>	<b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b> ___Yes ___No <b>From whom do you need assistance?</b>
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# RJ Richey Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.

**A**

**ACT – Continue with the Target Goal or revise the Target Goal for next year.**

Overall goal has been met and School Improvement Plan focus will change for next year.

Or...

Target goal has been met and is changed to a new target goal.

Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.

Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.

# RJ Richey Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Time Line

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23 – December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: RJ Richey ES	Year: 2016-17	Current AYP Status:	Current State Rating: Met Standard
P	PLAN: Identify the gap and the approach		
<b>District Goal #3 We will support student achievement by increasing student attendance.</b>			
<b>Target SMART Goal #3 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed)</b> Increase student attendance rate from 96.15% to 98%.			
<b>Data Analysis. Answer the question below using any data and/or information you have about your performance.</b>			
In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.) Parental awareness of the importance of school attendance.			
<b>Data Analysis. Answer the data analysis questions.</b>			
<b>1. What is contributing to your success in this area and how do you know?</b> Parent contact regarding attendance.	<b>2. What opportunities for improvement do you notice?</b> Increase percentage of attendance.	<b>3. What seems to be the root cause of the problem and how do you know?</b> Lack of parent awareness of the importance of student attendance.	

# RJ Richey Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

<b>D</b>	<b>DO: Develop and implement deployment plan</b>				
<b>What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?</b>					
Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Increase communication to parents through website and throughout the campus.	Sandy Kinsey	Monitor web site		
2	Present attendance awards	Wittekiend/Gates	Awards Ceremonies		
3	Promote handwashing to decrease student illnesses	Classroom teachers/Nurse	Decrease in nurse referrals		
4	Announce attendance incentives during morning announcements	Wittekiend/Gates	Put on announcement schedule		
<b>Implementation Plan Quality Check:</b>					
<p>What resources/budget needs do you have for the first semester?</p> <p>If you identified budget needs, what budget code will you use to meet the budget needs for this semester?</p> <p>If funding is not available, identify the steps from the implementation plan that will address the funding gap.</p>					
<b>What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach? NA</b>					

# RJ Richey Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:

<b>B. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion data)</b> Current attendance rates	<b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)</b> Notations in student journals (Eduphoria) concerning attendance reminders.	<b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)</b> Documentation of parent contact.
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### S STUDY – Analysis of data after implementing an approach

At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:

<b>1. What worked and how do you know?</b>	<b>2. What didn't work and how do you know?</b>	<b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b> ___Yes ___No
--	---	--

Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select "check" to check the box)?

<input type="checkbox"/> Target goal has been met and is changed to a new target goal. <input type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle.	<input type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above. <input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach.
---	---

### A ACT – Revise or continue with implementation plan based on data analysis.

4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for Semester 2, state it here.

Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date

## RJ Richey Elementary Campus Improvement Plan

### A Continuous Improvement Strategic Plan

#### Implementation Plan Quality Check:

What resources/budget needs do you have for Semester 2?

If you identified budget needs, what budget code will you use to meet the budget needs for this semester?

If funding is not available, list the steps from the implementation plan that will address the funding gap.

What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach?

#### Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions

A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion Data)

B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation.)

C. List the information or measures the team will use to determine what worked and what didn't work? (Impact Data)

### **S** STUDY – Analysis of data after implementing an approach

**At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:**

1. What worked and how do you know?

2. What didn't work and how do you know?

3. Do you need any additional assistance as you look at your results and start planning for Semester 2?  
 \_\_\_Yes \_\_\_No  
 From whom do you need assistance?

# RJ Richey Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.

**A**

**ACT – Continue with the Target Goal or revise the Target Goal for next year.**

Overall goal has been met and School Improvement Plan focus will change for next year.

Or...

Target goal has been met and is changed to a new target goal.

Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.

Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.

# RJ Richey Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

### Time Line

Semester 1 Review and Coaching- September  
 Semester 1 Plan Finalized- October 5  
 Semester 1- August 23 – December 16  
 Semester 2 Review and Coaching- November  
 Semester 2 Plan Finalized- December 16  
 Semester 2- January - June

PLAN/DO Completed Semester 1  
 Study/ACT 1 Completed End of Semester 1  
 Study/ACT 2 Completed End of Semester 2

School Name: RJ Richey ES	Year: 2016-17	Current AYP Status:	Current State Rating: Met Standard
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<b>P</b>	<b>PLAN: Identify the gap and the approach</b>
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**District Goal #4 We will continue to develop systems that support a positive climate, accountability, communication, and engagement of all stakeholders. (Campus Goal based upon identified need; data from Survey, Focus document etc...).**

**Target SMART Goal #4 (Specific, Measurable, Aligned to requirements, Results-focused, Time-Framed) Increase student performance in the Special Education subgroup in Reading from 47% to 60% and in Math from 33% to 60%, on the state assessment.**

**Data Analysis. Answer the question below using any data and/or information you have about your performance.**

**In order to meet your Overall Goal, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please list or attach to this form.)** Teachers need to gain confidence in serving the needs of struggling students, as stated on the Panoramic Survey conducted during the 2015-16 school year.

**Data Analysis. Answer the data analysis questions.**

<p><b>2. What is contributing to your success in this area and how do you know?</b>                  Additional support from our special services director in providing teachers with tools for struggling students.</p>	<p><b>4. What opportunities for improvement do you notice?</b>                  Teachers need training in meeting needs of struggling students.</p>	<p><b>5. What seems to be the root cause of the problem and how do you know?</b>                  lack of training</p>
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## RJ Richey Elementary Campus Improvement Plan

### A Continuous Improvement Strategic Plan

<b>D</b>	<b>DO: Develop and implement deployment plan</b>				
<b>What will you do during Semester 1 to address the root cause (Identify key approach or strategy you will implement during Semester 1 to move toward achieving your target goal.)?</b>					
Step #	Semester 1 List the specific steps your team will complete during the first semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date
1	Meet with sped director on placement of students.	Wittekiend	Wittekiend		
2	RTI training for teachers	Wittekiend/Smith	Wittekiend/Smith		
3	E-spced documentation of RTI services	Wittekiend/Gates/Smith	Wittekiend/Smith		
4	Support from behavior teacher	Wittekiend/Hillger	Wittekiend/Gates		
5	Monitoring of student progress	Wittekiend/Hughes	Wittekiend/Gates		
6	Weekly round table meetings to discuss concerns	Wittekiend/Gates/Smith/Hughes	Wittekiend/Gates		
<b>Implementation Plan Quality Check:</b>					
<p>What resources/budget needs do you have for the first semester?</p> <p>If you identified budget needs, what budget code will you use to meet the budget needs for this semester?</p> <p>If funding is not available, identify the steps from the implementation plan that will address the funding gap.</p>					
<b>What professional development, if any, will be offered in Semester 1 to support the staff in implementing the approach? RTI/Differentiation training</b>					

# RJ Richey Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

Determine the measures/data that will be used to determine the effectiveness of the first semester approach by answering the following questions:

<b>C. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion data)</b> Training certificates, reflections in lesson plans and practices, unit test data	<b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation data.)</b> Unit assessment data, 2017 PBMAS report,	<b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data)</b> Unit assessment data, 2017 PBMAS report
---	--	--

**S STUDY – Analysis of data after implementing an approach**

At the end of Semester 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:

<b>1. What worked and how do you know?</b>	<b>2. What didn't work and how do you know?</b>	<b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b> ___ Yes ___ No
--	---	--

Reflect on the answers in box 1 and 2 above for Semester 1 and check which option best describes what you will do in your plan for Semester 2 (double click the box and select "check" to check the box)?

<input type="checkbox"/> Target goal has been met and is changed to a new target goal. <input type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle.	<input type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above. <input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach.
---	---

**A ACT – Revise or continue with implementation plan based on data analysis.**

4. What is your focus for Semester 2 (Identify key approach or strategy)? If you are continuing with the approach from Semester 1, restate it here. If you are changing your approach for Semester 2, state it here.

Step #	Semester 2 List the specific steps your team will complete during the second semester.	Person(s) responsible for completion of the step.	Measure/Indicator (How will you know if the step is completed correctly?)	Start Date	End Date

## RJ Richey Elementary Campus Improvement Plan

### A Continuous Improvement Strategic Plan

#### Implementation Plan Quality Check:

What resources/budget needs do you have for Semester 2?

If you identified budget needs, what budget code will you use to meet the budget needs for this semester?

If funding is not available, list the steps from the implementation plan that will address the funding gap.

What professional development, if any, will be offered in Semester 2 to support the staff in implementing the approach?

#### Determine the measures/data that will be used to determine the effectiveness of the Semester 2 approach by answering the following questions

<b>A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion Data)</b>	<b>B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation.)</b>	<b>C. List the information or measures the team will use to determine what worked and what didn't work? (Impact Data)</b>
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#### S **STUDY – Analysis of data after implementing an approach**

At the end of Semester 2, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above:

<b>1. What worked and how do you know?</b>	<b>2. What didn't work and how do you know?</b>	<b>3. Do you need any additional assistance as you look at your results and start planning for Semester 2?</b> ___Yes ___No <b>From whom do you need assistance?</b>
--	---	--

# RJ Richey Elementary Campus Improvement Plan

## A Continuous Improvement Strategic Plan

Reflect on the data analysis for the year so far and check the option below that best describes your direction for the 2016-17 CIP.

**A**

**ACT – Continue with the Target Goal or revise the Target Goal for next year.**

Overall goal has been met and School Improvement Plan focus will change for next year.

Or...

Target goal has been met and is changed to a new target goal.

Target goal not met but current plan is effective so we will continue current plan and repeat it for the 2012-2013 CIP to take our work to sustaining.

Target goal not met, so we will continue current plan for 2016-17. We will make improvements to the plan based on what didn't work through this year.

**For: Burnet Consolidated ISD Board of Trustees**  
**Date: February 20, 2017**  
**Action: Report**  
**Department: Superintendent's Office**



**Agenda Item #6G (Communications and Reports)**

**Report on Board of Trustees Election**

**Summary**

The Burnet CISD School Board Trustee Election will be held on Saturday, May 6<sup>th</sup>. There are two places on the ballot this year, Place 3 and Place 7. The following candidates have filed as of BoardBook publication:

**Place 3**

**Craig Barefoot**  
**Suzanne Brown**

**Place 7**

**Mark Kincaid**

- **Friday, February 17, 2017 - 5:00 p.m. - Last day to file an application for a place on the ballot.**
- **Monday, April 24, 2017 (12th day before election day) - First day to vote early in person**
- **Tuesday, May 2, 2017 (4th day before election day) - Last day to vote early by personal appearance.**
- **Saturday, May 6, 2017 - (ELECTION DAY) 7:00 a.m. – 7:00 p.m. - Polls open.**

**Respectfully Submitted by:**

**Keith McBurnett**  
**Superintendent of Schools**

**For: Burnet Consolidated ISD Board of Trustees**  
**Date: February 20, 2017**  
**Action: Approval**  
**Department: Superintendent's Office**



**Agenda Item #7A (Consent Agenda)**

**Discussion and Possible Action regarding Approval of Board Minutes**

**Recommendation**

**The Administration recommends the approval of Board Minutes**

**Summary**

**The Board Minutes from the January 16<sup>th</sup> public hearing and meeting are attached for your review and consideration.**

**Respectfully Submitted by:**

**Sharon Schwartz**  
**Administrative Assistant**

## Minutes of Public Hearing

### The Board of Trustees BURNET CONSOLIDATED I.S.D.

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A Public Hearing of the Board of Trustees of BURNET CONSOLIDATED I.S.D. was held Monday, January 16, 2017, beginning at 6:30 PM in the BCISD Board Room, Professional Development Center, 308 E. Brier, Burnet, Texas 78611.

Board Members Present:

Angela Moore

Board Members Present:

Andy Feild, President

Angela Moore, Vice-President

Earl Foster, Secretary

Robby Robertson

Jeff Hullum

Craig Barefoot

Charles Williams (took Oath of Office during regular meeting)

School Personnel Present:

Keith McBurnett, Superintendent

Clay Goehring, Director of Business and Finance

Jim Connor, Secondary Curriculum Dir.

Contessa Huffman, Director of Human Resources

Shelley Reavis, Elem. Curriculum Dir.

Teresa Smith, Special Programs Dir.

Charlie Goble, Facilities & Operations Dir.

Casey Burkhart, Principal

Schwartz Sharon

Visitors

Craig Lindholm

Jim Luther, Jr.

Gary Davis

#### 1. CALL TO ORDER

Mr. Feild called the meeting to order at 6:35 p.m. He stated that a quorum of Board members was present and that the meeting had been duly called and posted under Texas Government Code, Section 551

#### 2. ATTENDANCE (Sign In)

Mr. Feild asked everyone to sign the visitor's sheet.

#### 3. PUBLIC HEARING TO DISCUSS AUDIT REPORT FOR 2015-2016 SCHOOL YEAR

Clay Goehring, Director of Business and Finance, introduced Gary Davis, partner with West, Davis, and Company LLP. Mr. Davis reviewed the 2015-2016 school year audit. BCISD was issued an unqualified opinion meaning the District's financial records and statements are fairly and appropriately presented. Mr. Davis shared that the District is in a strong financial position. There was a finding dealing with bidding services that in the aggregate exceeded \$50,000. Mr. Goehring stated that the Business and Finance Department has already developed a corrective action plan to ensure the District has corrected that finding into the future. A copy of the audit report will be posted on the

school district website and is included with the Board minutes.

Mr. Feild adjourned the meeting at 7:00 p.m.

DATE APPROVED: \_\_\_\_\_

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

# Minutes of Regular Meeting

## The Board of Trustees BURNET CONSOLIDATED I.S.D.

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A Regular Meeting of the Board of Trustees of BURNET CONSOLIDATED I.S.D. was held Monday, January 16, 2017, beginning at 7:00 PM in the BCISD Board Room, Professional Development Center, 308 E. Brier, Burnet, Texas 78611.

### Board Members Present:

Andy Feild, President	Angela Moore, Vice President
Earl Foster, Secretary	Craig Barefoot
Robbie Robertson	Jeff Hullum
Charles Williams	

### School Personnel Present:

Keith McBurnett, Superintendent	Clay Goehring, Director of Business and Finance
Teresa Smith, Special Services Director	Contessa Huffman, Director of Human Resources
Shelley Reavis, Elem. Curriculum Dir.	Charlie Goble, Facilities & Operations Dir.
Jim Connor, Secondary Curriculum Dir.	Casey Burkhart, Principal
Mark Edmondson	Jason Jones
Sharon Schwartz	

### Visitors:

Lew Cohn	Craig Lindholm
Tim Denton	Audrey Anderson
Emily Ellzey	Jim Luther, Jr.

#### 1. INVOCATION

Tim Denton, Minister of the Vanderveer Street Church of Christ, provided the invocation.

#### 2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American and Texas flags was recited.

#### 3. CALL TO ORDER

Mr. Feild called the meeting to order at 7:10 p.m. He stated that a quorum of Board members was present and that the meeting had been duly called and posted under Texas Government Code, Section 551.

#### 4. ATTENDANCE (Sign In)

Mr. Feild asked everyone to sign in so that we would have a record of their attendance and to sign an open forum form if they wished to speak later in the meeting.

#### 5. OPEN FORUM

Any interested citizen may use not more than three (3) minutes to present any subject that

may affect the school district. However, if the subject is not on the agenda, no action or discussion can or will be taken. The item may be placed on the agenda for consideration at the next regular Board meeting upon request of the Board President. A total of 30 minutes will be allotted for this portion of the agenda.

No one signed in to speak under Open Forum.

#### 6. SWEAR IN NEW BOARD MEMBER

During the December Board meeting, Charles Williams was appointed by the Board to fill Jim Luther, Jr.'s unexpired term. Mr. Williams recited the Statement of Elected Official and took the Oath of Office.

#### 9. BUSINESS ITEMS

##### A. Discussion and Possible Action regarding Approval of External Audit Report (Goehring)

Motion by Craig Barefoot, seconded by Jeff Hullum, to approve the external audit report as presented.

#### 7. COMMUNICATIONS AND REPORTS

##### A. BHS Students of the Month (Burkhart)

Audrey Anderson and Cody Moore

Mark Edmondson, Career and Technology Chairman, introduced Audrey Moore speaking of her many accomplishments and the recognizing her for displaying Spirit, Pride, and Honor at BHS. Cody Moore was unable to attend the meeting due to being out of town at a stock show. Cody will be recognized at the February Board meeting.

##### B. Recognition of Burnet CISD School Board (McBurnett)

Superintendent McBurnett presented each Board member with a special certificate in honor of School Board Recognition Month. He thanked the Board for their countless hours of service to the district. The Board members and their families were treated to a dinner before the meeting and presented with a BCISD/Bulldog polo.

##### C. Financial Reports (Goehring)

Monthly Financial Statement, Fund Balance Report, Investment Report, Tax Collection Report, Extra-Curricular Trip Report, Check Register, Credit Card Report, Utility Reports, Attorney Invoices, Bond Financial Report  
Clay Goehring, Business and Finance Director, presented the highlights of the financial reports. A corrected utility report and fund balance report was provided to the Board members and included with the minutes.

##### D. Report on 2017-2018 Budget Development Calendar (Goehring)

Clay Goehring, Director of Business and Finance, reviewed the timeline for the 2017-18 budget development calendar which was included in BoardBook.

##### E. Report on 2014 Bond Program (Goble)

Charlie Goble, Facilities and Operations Director, provided an update on the 2014 Bond projects. A copy of the handout and of the PowerPoint is included with the Board minutes.

##### F. Report on Board of Trustees Election (McBurnett)

Superintendent McBurnett stated that the Burnet CISD School Board Trustee

Election will be held on Saturday, May 6. There are two places on the ballot this year: Place 3, currently held by Craig Barefoot and Place 7, held by previous Board member Jim Luther, Jr., and being temporarily filled by Charles Williams. Filing for a place on the ballot begins on Wednesday, January 18th and continues through Friday, February 17th.

#### 8. CONSENT AGENDA

Information on these items has been sent to the Board of Trustees for review prior to the meeting. Any Board member may pull any item from the Consent Agenda (without a second) for deliberation prior to consideration. Any item pulled will be considered with the action items on the agenda.

BHS Band Director Jason Jones introduced a band member who was dressed in the proposed new band uniform.

Motion by Craig Barefoot, seconded by Jeff Hullum, to approve the Consent Agenda as presented. MC/u.

- A. Board Minutes
- B. Assignment of Additional Fund Balance for Band Uniforms
- C. Purchases in Excess of \$25,000.00

#### 9. BUSINESS ITEMS

- B. Discussion and Possible Action regarding Approval of Order calling for School Board Election on Saturday, May 6, 2017, which includes appointing Doug Ferguson, Burnet County Elections Administrator, as the Early Voting Clerk. (McBurnett)

Motion by Angela Moore, seconded by Earl Foster, to approve the Order calling for the School Board Election on Saturday, May 6, 2017, which includes appointing Doug Ferguson, Burnet County Elections Administrator, as the Early Voting Clerk. MC/u.

- C. Discussion and Possible Action regarding Approval of Elections Services Contract with the Burnet County Elections Administrator and Approval of Joint Election Agreement (McBurnett)

Motion by Angela Moore, seconded by Earl Foster, to approve the Elections Services Contract with the Burnet County Elections Administrator and Approve the Joint Election Agreement. MC/u.

- D. Discussion and Possible Action regarding Approval of Resolution Repealing A-F Rating System (McBurnett)

Superintendent McBurnett provided an in-depth report on the A-F Rating System. A copy of the PowerPoint is included with the Board minutes. Motion by Robby Robertson, seconded by Angela Moore, to approve a Resolution repealing the A-F Rating System. MC/u.

- E. Discussion and Possible Action regarding Approval of Intent to Apply for District of Innovation (Connor)

Jim Connor, Secondary Curriculum presented a PowerPoint which highlighted the opportunities, flexibilities, and local control that the District of Innovation would allow and the application process to be considered for the exemption approval. A

copy of the PowerPoint and handout is included with the Board minutes. Motion by Angela Moore, seconded by Charles Williams, to approve the Intent to Apply for District of Innovation. MC/u.

- F. Discussion and Possible Action regarding Approval of New Course Offerings at Burnet High School for 2017-2018 (Connor)  
Motion by Craig Barefoot, seconded by Angela Moore, to approve the new course offerings at Burnet High School for 2017-2018.
- G. Personnel (Huffman)  
Board discussion could be held in Executive Session Under Texas Government Code, Section 551.074
1. Employment of Professional Personnel  
There were no professional personnel to present for hiring.
  2. Report on Professional Staff Resignations and Transfers and At-Will Staff Hirings, Resignations, and Transfers  
Contessa Huffman, reported on the at-will hirings, transfers, and resignation. A copy of this report is included in BoardBook.
- H. Superintendent's Formative Evaluation  
Board discussion will be held in Executive Session Under Texas Government Code, §551.074  
At 8:56 p.m., Mr. Feild stated that the Board would go into closed session un Texas Government Code, Section 551.074.  
Mr. Feild reconvened the Board into open session at 9:52 p.m.

Mr. Feild adjourned the meeting at 9:52 p.m.

DATE APPROVED: \_\_\_\_\_

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary



**BURNET**  
Consolidated ISD

CRAFTING the FUTURE

**For: Burnet Consolidated ISD Board of Trustees**  
**Date: February 20, 2017**  
**Action: Approval**  
**Department: Business Office**

**Agenda Item #7B (Consent Agenda)**

**Purchases in excess of \$25,000.**

**Recommendation**

**The Administration recommends approval of purchases in excess of \$25,000.**

**Summary**

**According to Policy CH (Local), any purchase that costs or aggregates to a cost of \$25,000 or greater shall require Board approval. The following purchases are presented for approval:**

<b>Requested by</b>	<b>Vendor</b>	<b>Description</b>	<b>Budget Source</b>	<b>Amount</b>
<b>Business Office</b>	<b>City of Burnet</b>	<b>Electricity 12/31/16-1/31/2017</b>	<b>General Fund</b>	<b>\$66,841.07</b>
<b>Curriculum Department</b>	<b>Glynlyon, Inc.</b>	<b>Odysseyware Online Curriculum</b>	<b>General Fund</b>	<b>\$33,000.00</b>
<b>Transportation</b>		<b>Used White Fleet Vehicles</b>	<b>General Fund</b>	<b>Not to Exceed \$57K</b>
<b>Transportation/Maintenance</b>	<b>Texas Dept of Criminal Justice</b>	<b>Vehicle Refurbish &amp; Repair</b>	<b>General Fund</b>	<b>\$30,372.87</b>

**Respectfully Submitted by:**

**Clay Goehring**  
**Director of Business and Finance**



**BURNET**  
Consolidated ISD

CRAFTING *the* FUTURE

**For: Burnet Consolidated ISD Board of Trustees**  
**Date: February 20, 2017**  
**Action: Approval**  
**Department: Superintendent's Office**

**Agenda Item #8A (Business Items)**

**Discussion and Possible Action regarding Approval of Resolution Amending Authorized Representatives for TexPool**

**Recommendation**

**The administration recommends the approval of the resolution designating Clay Goehring as the authorized BCISD representative for TexPool.**

**Summary**

**With the hiring of new Director of Business and Finance Clay Goehring, Burnet CISD will need to amend the current TexPool Resolution. Clay Goehring will serve as the authorized representative for TexPool**

**Respectfully Submitted by:**

**Keith McBurnett**  
**Superintendent of Schools**



# Resolution Amending Authorized Representatives

Please use this form to amend or designate Authorized Representatives.

This document supersedes all prior Authorized Representative forms.

\* Required Fields

## 1. Resolution

WHEREAS,

Participant Name\*

Location Number\*

("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool/ Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
- C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1.

Name

Title

Phone/Fax/Email

Signature

2.

Name

Title

Phone/Fax/Email

Signature

**1. Resolution (continued)**

3.   
 Name  
  
 Title  
  
 Phone/Fax/Email  
  
 Signature

4.   
 Name  
  
 Title  
  
 Phone/Fax/Email  
  
 Signature

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Name

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. This limited representative cannot perform transactions. If the Participant desires to designate a representative with inquiry rights only, complete the following information.

Name  
  
 Title  
  
 Phone/Fax/Email

D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the \_\_\_\_ day \_\_\_\_\_, 20 \_\_\_\_.

**Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.**

Name of Participant\*

**SIGNED**

Signature\*  
  
 Printed Name\*  
  
 Title\*

**ATTEST**

Signature\*  
  
 Printed Name\*  
  
 Title\*

**2. Mailing Instructions**

The completed Resolution Amending Authorized Representatives can be faxed to TexPool Participant Services at 1-866-839-3291, and mailed to:

TexPool Participant Services  
1001 Texas Avenue, Suite 1400  
Houston, TX 77002

**ORIGINAL SIGNATURE AND DOCUMENT REQUIRED**

**TEX-REP**

**2 OF 2**

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G45340-17 (12/15)

**For: Burnet Consolidated ISD Board of Trustees**  
**Date: February 20, 2017**  
**Action: Approval**  
**Department: Facilities and Operations**



**Agenda Item #8B (Business Items)**

**Discussion and Possible Action regarding Approval of Vendor for District-Wide Concrete Vendor(s) for the 2016-2017 fiscal year.**

**Recommendation**

**The Administration recommends the approval of the vendor(s) as presented to perform District-Wide Concrete Work.**

**Summary**

**A Request for Proposal (RFP) for District-Wide Concrete Work was issued on February 3 and was advertised on February 8 and February 15. All proposals are due the morning of February 20. Responses and recommendations will be shared with the Board at the February 20 Board Meeting.**

**Approval of concrete vendors will allow the Administration to negotiate projects with a primary, secondary and possibly a tertiary vendor for District-Wide Concrete Projects without issuing a Request for Proposal (RFP) for each project. Approval of these expenditures will follow District Policy.**

**Respectfully Submitted by:**

**Charlie Goble**  
**Director of Facilities and Operations**

**For: Burnet Consolidated ISD Board of Trustees**  
**Date: February 20, 2017**  
**Action: Approval**  
**Department: Facilities and Operations**



**Agenda Item #8C (Business Items)**

**Discussion and Possible Action regarding Approval of District-Wide Painting Vendor(s) for the 2016-2017 Fiscal Year.**

**Recommendation**

**The Administration recommends the approval of the vendor(s) as presented to perform District-Wide painting work.**

**Summary**

**A Request for Proposal (RFP) for District-Wide Painting was issued on February 3 and was advertised on February 8 and February 15. All proposals are due the morning of February 20. Responses and recommendations will be shared with the Board at the February 20 Board Meeting.**

**Approval of painting vendors will allow the Administration to negotiate projects with a primary, secondary and possibly a tertiary vendor for District-Wide Painting Projects without issuing a Request for Proposal (RFP) for each project. Approval of these expenditures will follow District Policy.**

**Respectfully Submitted by:**

**Charlie Goble**  
**Director of Facilities and Operations**

**For: Burnet Consolidated ISD Board of Trustees**  
**Date: February 20, 2017**  
**Action: Approval**  
**Department: Human Resources**



**Agenda Item # 8D (Business Items)**

**Approval of Early Resignation Notification Incentive for Contract Staff**

**Recommendation**

**Discussion and Possible Action Regarding Early Resignation Notification Incentives for Contract Staff.**

**Summary**

**Early Resignation Notifications Incentives provide the District invaluable time to plan and budget for the coming year. Additionally, it allows the District to begin the recruitment process early and attract the best candidates for BCISD. In order to qualify, resignations must be received in writing by close of business Monday, March 20, 2017, and they must fulfill their current school year contract.**

**\$500 - Early Resignation Notification Incentive for Contract Staff**

**BCISD has offered this incentive the last three years with tremendous success:**

- **2015/16 - 21 resignations received prior to the deadline**
- **2014/15 - 17 resignations received prior to the deadline**
- **2013/14 - 15 resignations received prior to the deadline**

**Respectfully Submitted by:**

**Contessa Huffman**  
**Director of Human Resources and Administrative Services**

**For: Burnet Consolidated ISD Board of Trustees**  
**Date: February 20, 2017**  
**Action: Information**  
**Department: Human Resources**



**Agenda Item # 9A&B (Personnel)**

**Information regarding Personnel**

**Summary**

**No changes to report for professional personnel.**

**Hire - 0**

**Transfer - 0**

**Resignation - 0**

**The following list of at-will employees is being presented for your knowledge.**

**Hire - 11**

<b>Name</b>	<b>Assignment</b>	<b>Location</b>
Cravey, Gary	Bus Driver Trainee	Transportation
Griggs, Teresa	Bus Monitor	Transportation
Maldonado, Katherine	Instructional Partner	Bertram Elementary
Martin, Joshua	Groundskeeper	Maintenance
Patino, Silvia	Lunch Room Monitor	Shady Grove Elementary
Romero, Roxanne	Cook/Cashier	Food Service
Sage, Sabrina	Payroll Coordinator	Central Office
Savickas, Karen	Bus Monitor	Transportation
Torrez, Richard	Network Administrator	Central Office
Walker, Troy	Bus Driver Trainee	Transportation
Wallace, Susan	Cook/Cashier	Food Service

**Transfers - 0**

**Resignation - 2**

<b>Name</b>	<b>Assignment</b>	<b>Location</b>
Lewis, Katherine	Payroll Coordinator	Central Office
Poncik, Anthony	Groundskeeper	Maintenance

**Respectfully Submitted by:**

**Contessa Huffman**  
**Director of Human Resources and Administrative Services**