

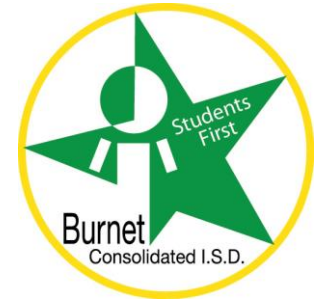
BURNET CONSOLIDATED I.S.D.

Regular Meeting

Monday, August 17, 2015 6:30 PM

Agenda of Regular Meeting

The Board of Trustees BURNET CONSOLIDATED I.S.D.



A Regular meeting of the Board of Trustees of BURNET CONSOLIDATED I.S.D. will be held August 17, 2015, beginning at 6:30 PM in the BCISD Board Room, 208 E. Brier, Burnet, Texas 78611.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. INVOCATION

Pastor B. J. Tapley, First Christian Church of Burnet

2. PLEDGE OF ALLEGIANCE

3. CALL TO ORDER

4. OPEN FORUM

Any interested citizen may use not more than three (3) minutes to present any subject that may affect the school district. However, if the subject is not on the agenda, no action or discussion can or will be taken. The item may be placed on the agenda for consideration at the next regular Board meeting upon request of the Board President. A total of 30 minutes will be allotted for this portion of the agenda.

5. COMMUNICATIONS AND REPORTS

A. Financial Reports (Cervi)

4

Monthly Financial Statement, Fund Balance Report, Investment Report, Tax Collection Report, Extra-Curricular Trip Report, Check Register, Credit Card Report, Utility Reports, Attorney Invoices, and Bond Financial Report

B. Report on 2014 Bond Program (Alaniz)

38

C. Report on State Accountability Ratings (Reavis)

39

6. CONSENT AGENDA

Information on these items has been sent to the Board of Trustees for review prior to the meeting. Any Board member may pull any item from the Consent Agenda (without a second) for deliberation prior to consideration. Any item pulled will be considered with the action items on the agenda.

A. Board Minutes

40

B. Purchases in Excess of \$25,000.00

47

7. BUSINESS ITEMS

A. Discussion and Possible Action regarding Approval to accept the certified appraisal rolls for tax year 2015 for the Burnet Consolidated Independent School District. (Cervi)

48

B. Discussion and Possible Action regarding Approval to accept the effective tax rate and

52

rollback tax rate for tax year 2015 for Burnet Consolidated Independent School District. (Cervi)	
C. Discussion and Possible Action regarding Adoption of the 2015-2016 school year budget. (Cervi)	54
D. Discussion and Possible Action regarding Approval of a Resolution to adopt a tax rate of \$1.33 consisting of \$1.04 for maintenance and operations and .29 for debt service for tax year 2015. (Cervi)	55
E. Discussion and Possible Action regarding Approval of purchase of Attendance Credits from TEA as District's Option for equalizing wealth level for Chapter 41 status. (Cervi)	57
F. Discussion and Possible Action regarding Approval of Final Budget Amendment for 2014- 2015 (Cervi)	58
G. Discussion and Possible Action regarding Approval of Transportation Purchases (Cervi)	59
H. Discussion and Possible Action regarding the Assignment of Fund Balance for transportation purchases and CTE. (Cervi)	60
I. Discussion and Possible Action regarding Approval of Board Priorities (McBurnett)	61
J. Discussion and Possible Action regarding Approval of Board Operating Procedures (McBurnett)	62
K. Discussion and Possible Action regarding Approval of 2015-2016 Appraisal Calendar (Reavis)	78
L. Personnel (Huffman)	80
Board discussion could be held in Executive Session Under Texas Government Code, Section 551.074	
1. Employment of Professional Personnel	82
2. Report on professional staff resignations and transfers and at-will staff hirings, resignations, and transfers.	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

§551.071 *Private consultation with the Board's attorney.*

§551.072 *Discussing purchase, exchange, lease or value of real property.*

§551.073 *Discussing negotiated contracts for prospective gifts or donations.*

§551.074 *Discussing personnel or to hear complaints against personnel.*

§551.076 *Considering the deployment, specific occasions for, or implementation of, security personnel or devices.*

§551.082 *Considering discipline of a public school child, or complaint or charge against personnel.*

§551.0821 *To deliberate a matter regarding a public school student if personally identifiable information will be revealed.*

§551.083 *Considering the standards, guidelines, terms or conditions the Board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups.*

§551.084 *Excluding witnesses from a hearing.*

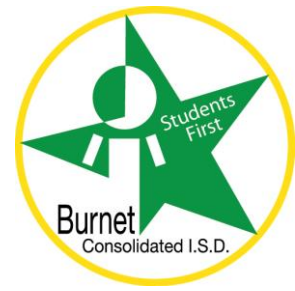
Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

(a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or

(b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.

Keith McBurnett
Superintendent of Schools

For: Burnet Consolidated ISD Board of Trustees
Date: August 17, 2015
Action: Information
Department: Business Office



Agenda Item #5A (Communications and Reports)

Financial Reports.

Summary

The monthly financial reports are included for your review. A couple of highlights:

- **The monthly financial report shows we are at 88% of budget in the general fund and Food Service. Debt service is at 100% as we have made our payments for the year. The last payroll of the year will get us closer to 100% of budget.**
- **We paid out about a million dollars in bond funds this month. That is a reflection of getting closer to completion on the stadium, RJ and Burnet Elementary. To ensure we are being fiscally responsible with taxpayer dollars, Mario and I plan to conduct a mini-audit of the pay apps we have processed with American Constructors.**
- **The utility report reflects a few increases in electricity. The increase at the middle school is likely due to increased utilization for summer school and ACE. Athletics is due to all the activity with the stadium renovation. The city checked the meter at Transportation and found no reason for the increase we have seen over the last few months. We will be asking them to set a new meter at that location.**

Respectfully Submitted by:

Sarah Cervi
Director of Business and Finance

**BURNET CISD
MONTHLY FINANCIAL STATEMENT
FOR YEAR ENDED AUGUST 31, 2015**

GENERAL OPERATING FUND - 199

	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	YTD TOTALS	BUDGET	AMT REM	USED/ REC
Revenues															
Local	180,222	1,350,292	1,045,216	5,769,624	6,322,036	3,390,454	412,941	473,629	158,750	293,257	98,232	19,494,653	19,754,822	260,169	99%
State	1,731,205	1,299,653	12,269.22	89,250	-	-	127,346	83,202	89,521	132,371	92,019	3,656,836	4,576,338	919,502	80%
Federal	-	10,696	7,033	6,964	16,556	4,850	15,424	5,470	22,983	9,170	(1,530)	97,614	391,366	293,752	25%
Other Resources	354,678	-	-	-	-	-	-	-	179,450	-	-	534,128	534,128	-	0%
Total Revenues	2,266,105	2,660,641	1,064,519	5,865,837	6,338,591	3,395,304	555,711	562,301	450,704	434,798	188,721	23,783,232	25,256,654	1,473,422	94%
Expenditures															
11 Instructional	1,087,194	1,124,714	1,072,307	1,169,773	1,106,786	1,043,447	1,130,294	1,053,995	1,047,066	1,081,941	991,972	11,909,489	13,176,859	1,267,371	90%
12 Library	17,987	38,487	16,658	19,913	21,198	22,185	21,722	24,099	17,710	17,716	21,944	239,618	256,720	17,102	93%
13 Staff Development	30,997	31,569	27,878	28,536	40,471	28,728	31,608	32,633	40,029	51,565	32,928	376,941	496,967	120,026	76%
21 Instructional Leadership	29,306	16,567	15,948	16,305	17,546	16,458	16,633	18,435	16,373	17,772	15,849	197,192	215,920	18,727	91%
23 Campus Administration	139,741	139,489	137,167	138,371	137,891	137,162	138,800	138,992	137,126	157,531	122,833	1,525,103	1,594,696	69,593	96%
31 Counseling	55,447	49,452	53,248	50,503	49,382	46,419	48,473	54,152	51,310	53,503	47,825	559,714	648,203	88,490	86%
33 Health Services	20,585	21,644	21,191	21,285	20,084	20,383	23,611	20,237	19,738	17,777	20,033	226,568	251,837	25,269	90%
34 Student Transportation	195,284	78,324	135,518	100,474	99,601	109,161	104,188	115,098	125,907	112,204	47,294	1,223,053	1,717,395	494,342	71%
35 Food Services	-	-	-	-	-	-	-	-	-	-	-	-	3,500	3,500	0%
36 Co-Curricular	97,749	117,459	87,325	99,928	82,112	89,247	78,443	87,745	72,580	54,775	41,847	909,209	1,086,861	177,653	84%
41 General Administration	142,015	100,069	106,074	143,572	117,700	84,511	87,364	93,361	81,838	203,612	95,211	1,255,326	1,357,833	102,508	92%
51 Plant Maintenance	419,546	328,422	153,388	346,280	260,302	273,804	168,263	257,623	249,489	258,973	212,652	2,928,740	3,311,361	382,621	88%
52 Security & Monitoring	14,582	7,649	438	6,732	-	6,662	-	6,662	19,985	15,742	17,416	95,866	182,874	87,008.38	52%
53 Data Processing	38,051	43,647	36,979	78,036	37,243	75,110	33,298	51,215	45,318	41,589	45,916	526,402	645,376	118,974	82%
61 Community Services	560.00	389.60	313	343	385	102	-	37.44	29	150	559	2,868	5,250	2,382	55%
71 Debt Service	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
99 TAX APPRAISALS COSTS	92,980	32,775	-	90,382	-	140	64,617	-	0	12,812	-	293,706	305,000	11,294	96%
00 Other Uses	-	3,623	-	-	-	-	-	-	-	-	-	3,623	-	(3,623)	0%
Total Expenditures	2,382,021	2,134,280	1,864,432	2,310,434	1,990,699	1,953,519	1,947,313	1,954,284	1,924,496	2,097,663	1,714,278	22,273,418	25,256,654	2,983,235	88%

Cash and Investment Balances:

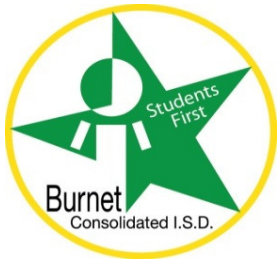
July 31, 2015

Local Maintenance	\$ 10,785,548
Food Service Fund	501,275
Debt Service Fund	2,218,636
Student Activity/Special Fund	881,366
Employee Health Insurance	50,934
Workers' Compensation	33,867
Construction (2014 Bond)	24,091,076
Total	\$ 38,562,703

Recap of Other Resources:

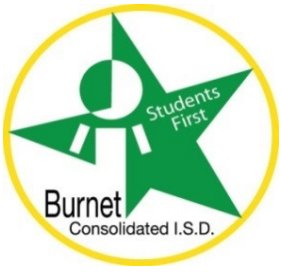
Rollover of Assigned FB for Culinary Lab	
199-11-66xx-00-001-5-22-C-UI	321,753
Assigned FB for Suburban	
199-34-6631-00-905-5-99-0-FB	32,925
Assigned FB for Radios and Tower	
199-52-6639-00-999-5-99-RAD	115,000
Assigned FB for Scoreboard	
199-36-6639-00-001-5-91-S-CB	64,450
Total Other Resources	534,128

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Fund Balance - General Fund
7/31/2015

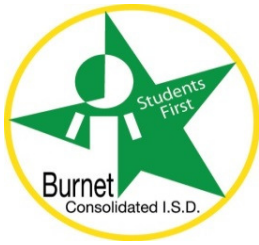
Audited Fund Balance as of 8/31/14		9,227,777
Less Assigned Fund Balance		(534,128)
199-3590 Assigned Fund Balance - Other		
CTE Expenditures-Board Approved 4/15/13 & 8/18/14	(321,753)	
Suburban Purchase-Board Approved 9/15/14	(32,925)	
Security Radios and Tower-Board Approved 5/18/15	(115,000)	
Scoreboard-Board Approved 5/18/15	(64,450)	
	<u>(534,128)</u>	
Less Inventories		(130,729)
Less Prepaid Items		(153,983)
Unassigned Fund Balance		<u><u>\$ 8,408,937</u></u>
Optimum Fund Balance (3 months operating expenses)		\$ 6,305,079
Difference		\$ 2,103,858



**Fund Balance - Child Nutrition Program
7/31/2015**

Audited Fund Balance 8/31/14

240-3450 Restricted Fund Balance-for the use of Federal Program only	528,568
Assigned Fund Balance-for anticipated revenue shortfall	(83,005)
Less Inventories	(73,736)
Reserved Fund Balance*	<u>\$ 371,827</u>
Cannot exceed three months operating expenses	445,564



**Fund Balance - Debt Service Fund
7/31/2015**

Audited Fund Balance 8/31/14

599-3480 Restricted Fund Balance-for the use of the retirement of debt only \$ 1,698,936

Restricted Fund Balance

\$ 1,698,936

Note: Debt Service fund balance is restricted for the retirement of debt.

Burnet CISD
Investment Report
As of 7/31/2015

Fund Number	Description	Purchase/Renewal Date	Security Description	Account Number	Security Number	Maturity Date	Interest Rate	Purchase Price	Par Value	Market Value	S&P Rating
199 Local Maintenance											
	CD	3/16/2015	First State Bank-Burnet	31968		3/16/2016	0.70%	100,000.00		107,433.88	
	CD	4/30/2014	Wells Fargo Public Funds	7884899415		4/30/2016	1.25%	200,000.00		205,688.07	
	Muni	4/8/2015	North Wheeler Cnty Hspt		663326AA4	2/1/2016	0.75%	397,101.90	390,000.00	393,989.70	A3
	Muni	6/16/2015	Montgomery Cntry-Utility		61370RDN1	4/1/2016	0.70%	141,550.27	140,000.00	141,076.60	AA
	TexPool			270200004						1,995,112.82	
										<u>\$ 2,843,301.07</u>	
599 Interest and Sinking											
	CD	3/16/2015	First State Bank-Burnet	31967		3/16/2016	0.70%	100,000.00		107,433.88	
	CD	4/30/2014	Wells Fargo Public Funds	7884899407		4/30/2016	1.25%	200,000.00		205,688.07	
	Muni	4/15/2015	Barren Cnty KY Refund Bonds		068437FR8	4/1/2016	0.60%	115,439.30	115,000.00	115,104.65	AA
	Commerical Paper	5/5/2015	Abbey National NA LLC		0027A0AV3	1/29/2016	0.525%	996,166.11	1,000,000.00	997,553.11	A1
	TexPool									746,351.67	
										<u>\$ 2,172,131.38</u>	
699 Bond Construction											
	Muni	5/11/2015	Toledo-Lucas Cnty Port Auth		889253AA8	12/1/2015	0.35%	521,505.00	500,000.00	\$ 506,330.00	A
753 Employee Health Insurance											
	TexPool									\$ 5,106.04	
461/865 Special Fund											
	TexPool									\$ 300,360.72	
755 Workers Compensation											
	TexPool									\$ 7,539.28	
										Certificate Of Deposit	626,243.90
										Commerical Paper	997,553.11
										Muni Bonds	1,156,500.95
										TexPool	3,054,470.53
										Grand Total	<u>\$ 5,834,768.49</u>

Sarah Cervi 8/11/15
 Sarah Cervi, Director of Business and Finance/Date

Deidra Hall 8/11/15
 Deidra Hall, Accountant/Date

**BURNET CISD
COLLECTION REPORT
JULY 2015**

CURRENT YEAR	BASE	P & I	COLL FEE	ADJUSTMENTS
SEPTEMBER	-	-	-	-
OCTOBER	1,471,120.09	-	-	637.41
NOVEMBER	1,186,893.21	-	-	1,181.90
DECEMBER	9,451,995.18	500.02	-	(10,033.60)
JANUARY	7,321,658.67	475.35	-	(10,000.49)
FEBRUARY	1,980,808.46	22,671.10	176.79	(8,011.64)
MARCH	364,210.44	24,851.96	560.88	(2,442.30)
APRIL	259,900.30	26,886.46	394.92	(7,797.07)
MAY	297,227.37	29,033.09	516.09	(6,833.19)
JUNE	132,081.04	15,972.66	778.75	(7,327.23)
JULY	128,114.87	10,238.49	10,021.55	2,595.03
AUGUST				
YEAR TO DATE	22,594,009.63	130,629.13	12,448.98	(48,031.18)
DELINQUENT YEARS	BASE	P & I	COLL FEE	ADJUSTMENTS
SEPTEMBER	49,250.50	14,170.55	12,471.92	(2,902.12)
OCTOBER	89,414.91	19,376.91	15,501.45	23,140.17
NOVEMBER	39,826.39	9,789.76	9,279.69	(1,787.98)
DECEMBER	44,222.56	11,918.86	8,113.73	1,454.55
JANUARY	54,897.64	7,236.93	5,355.92	(5,074.18)
FEBRUARY	31,097.02	9,947.00	6,391.98	(2,300.01)
MARCH	39,864.72	12,742.52	7,674.93	(423.94)
APRIL	19,216.74	7,740.40	4,862.15	3,902.74
MAY	13,441.68	6,310.23	3,685.05	5,432.22
JUNE	21,630.82	10,641.68	5,643.62	(36,259.10)
JULY	29,602.31	10,351.70	6,612.68	18,453.13
AUGUST				
YEAR TO DATE	432,465.29	120,226.54	85,593.12	3,635.48
REFUNDS				
SEPTEMBER		MARCH		
OCTOBER		APRIL		
NOVEMBER		MAY		
DECEMBER				
JANUARY		JULY		
FEBRUARY		AUGUST		
SUB-TOTAL	-		0.00	
YEAR TO DATE	-			

STAN HEMPHILL CHIEF APPRAISER/ TAX ASSESSOR-COLLECTOR.

**BURNET CISD COUNTY EDUCATION DISTRICT
COLLECTION REPORT
JULY 2015**

CURRENT	BASE	P & I	COLL FEE	TOTAL
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				
JANUARY				
FEBRUARY				
MARCH				
APRIL				
MAY				
JUNE				
JULY				
AUGUST				
YEAR TO DATE	-	-	-	-
DELINQUENT YEARS	BASE	P & I	COLL FEE	ADJUSTMENTS
SEPTEMBER	-	-	-	-
OCTOBER	-	-	-	-
NOVEMBER	-	-	-	-
DECEMBER	-	-	-	-
JANUARY	-	-	-	-
FEBRUARY	-	-	-	-
MARCH	-	-	-	-
APRIL	-	-	-	-
MAY	-	-	-	-
JUNE	-	-	-	(1,925.36)
JULY	-	-	-	-
AUGUST				
YEAR TO DATE	-	-	-	(1,925.36)
REFUNDS				
SEPTEMBER	-	MARCH		
OCTOBER		APRIL		
NOVEMBER	-	MAY		
DECEMBER		JUNE		
JANUARY		JULY		
FEBRUARY		AUGUST		
SUB-TOTAL	-		0	
YEAR TO DATE	-			

STAN HEMPHILL - CHIEF APPRAISER/ TAX ASSESSOR-COLLECTOR.

EXTRACURRICULAR TRIP REPORT
JULY 2015

DATE	DESTINATION	GROUP	DRIVER NAME	VEH. #	VEHICLE TYPE	MILES	BUDGET ACCOUNT	COST
7/2/2015	BURNET AIRPORT	ACE SUMMER SCHOOL	LINDA McCURRY	23	BUS	8.4	265-11-6494.00-104-5-11-ACE	\$ 37.60
7/3/2015	SUMMER FUN PARK	YMCA	BOB GATLIN	50	BUS	167.0	BILL TO YMCA	\$ -
7/7/2015	OAKS NURSING CENTER	BMS ACE - 2 DAYS	SEAN MOORE	88	VAN	24.0	265-11-6494.00-041-5-11-A-CE	\$ 12.00
7/8/2015	AUSTIN	ADMINISTRATION	MARIO ALANIZ	63	SUV	122.0	199-51-6411.00-907-5-99-0-00	\$ 61.00
7/9/2015	BALCONES CANYONLANDS	BMS ACE	SEAN MOORE	88	VAN	44.1	265-11-6494.00-041-5-11-A-CE	\$ 22.05
7/9/2015	BALCONES CANYONLANDS	BMS ACE	LAURA BERLIN	84	VAN	44.1	265-11-6494.00-041-5-11-A-CE	\$ 22.05
7/10/2015	LONGHORN CAVERNS	YMCA	BOB GATLIN	50	BUS	26.0	BILL TO YMCA	\$ -
7/12/2015	SAN ANTONIO	T-TESS TRAINING	KEITH MCBURNETT	108	SUV	286.0	199-13-6411.00-901-5-99-0-00	\$ 143.00
7/13/2015	CORPUS CHRISTI	BHS FFA	JOE VANN	89	VAN	673.0	199-11-6494.00-001-5-22-0-AG	\$ 336.50
7/13/2015	CORPUS CHRISTI	BHS FFA	BRANDON EVANS	83	VAN	687.0	199-11-6494.00-001-5-22-0-AG	\$ 343.50
7/13/2015	GLEN ROSE	HILL COUNTRY FELLOWSHIP	JOHN NEEDHAM	50	BUS	243.7	BILL HC FELLOWSHIP	\$ -
7/13/2015	BRUSHY CREEK SPLASH	HILL COUNTRY FELLOWSHIP	BOB GATLIN	9	BUS	88.0	BILL HC FELLOWSHIP	\$ -
7/14/2015	SAN ANTONIO	AVID/ELEMENTARY	JENNIFER SIMPSON	63	SUV	209.0	480-13-6499.00-999-5-11-0-00	\$ 104.50
7/14/2015	SAN ANTONIO	AVID/ELEMENTARY	CINDY WALKER	109	SUV	211.0	480-13-6499.00-999-5-11-0-00	\$ 105.50
7/14/2015	SAN ANTONIO	AVID/ELEMENTARY	KIM GREBE	58	SUV	210.0	480-13-6499.00-999-5-11-0-00	\$ 105.00
7/15/2015	CAPITAL AREA FOOD BAND	HILL COUNTRY FELLOWSHIP	TIM LEBOEUF	23	BUS	139.9	BILL HC FELLOWSHIP	\$ -
7/15/2015	LOCAL PLAYGROUND BURNET	SPED	BRANDY FRITZ	108	SUV	5.0	199-34-6494.00-902-5-23-E-SY	\$ 2.50
7/15/2015	CAMP BUCKNER	YMCA	BOB GATLIN	9	BUS	59.0	BILL TO YMCA	\$ -
7/17/2015	JOHNSON CITY EXOTIC ZOO	HILL COUNTRY FELLOWSHIP	BOB GATLIN	9	BUS	69.0	BILL HC FELLOWSHIP	\$ -
7/17/2015	KRESBABACH POOL	HILL COUNTRY FELLOWSHIP	TIM LEBOEUF	107	BUS	109.4	BILL HC FELLOWSHIP	\$ -
7/17/2015	GLENROSE	HILL COUNTRY FELLOWSHIP	JOHN NEEDHAM	50	BUS	243.2	BILL HC FELLOWSHIP	\$ -
7/19/2015	CONCORDIA UNIVERSITY	BHS UIL	BETTY SMALLWOOD	88	VAN	151.6	199-36-6494.00-001-5-99-U-IL	\$ 75.80
7/20/2015	HILL COUNTRY SCIENCE MILL	BOYS AND GIRLS CLUB	JOHN NEEDHAM	50	BUS	79.7	BILL HILL COUNTRY SCIENCE MILL	\$ -
7/20/2015	AUSTIN	FOOD SERVICE	TRISH ROBERTSON	108	SUV	109.0	240-35-6411.00-888-5-99-0-FS	\$ 54.50
7/21/2015	HILL COUNTRY SCIENCE MILL	BOYS AND GIRLS CLUB	JOHN NEEDHAM	50	BUS	78.7	BILL HILL COUNTRY SCIENCE MILL	\$ -
7/21/2015	AUSTIN - 3 DAYS	FOOD SERVICE	TRISH ROBERTSON	63	SUB	245.0	240-35-6411.00-888-5-99-0-FS	\$ 122.50
7/22/2015	LOCAL PLAYGROUND BURNET	ESY	BRANDY FRITZ	58	VAN	5.0	199-34-6494.00-902-5-23-E-SY	\$ 2.50
7/22/2015	HILL COUNTRY SCIENCE MILL	BOYS AND GIRLS CLUB	TIM LEBOEUF	50	BUS	80.5	BILL HILL COUNTRY SCIENCE MILL	\$ -

EXTRACURRICULAR TRIP REPORT
JULY 2015

7/23/2015	HILL COUNTRY SCIENCE MILL	BOYS AND GIRLS CLUB	TIM LEBOEUF	50	BUS	79.4	BILL HILL COUNTRY SCIENCE MILL	\$ -
7/23/2015	SAN ANTONIO	BHS BAND	JASON JONES	108	SUV	214.0	199-36-6494.00-001-5-99-B-AN	\$ 107.00
7/24/2015	WACO SUMMER WATER PARK	YMCA	BOB GATLIN	9	BUS	164.0	BILL YMCA	\$ -
7/24/2015	HILL COUNTRY SCIENCE MILL	BOYS AND GIRLS CLUB	JOHN NEEDHAM	50	BUS	78.8	BILL HILL COUNTRY SCIENCE MILL	\$ -
7/27/2015	HILL COUNTRY SCIENCE MILL	BOYS AND GIRLS CLUB	JOHN NEEDHAM	50	BUS	78-5	BILL HILL COUNTRY SCIENCE MILL	\$ -
7/29/2015	LOCAL PLAYGROUND BURNET	ESY	BRANDY FRITZ	58	VAN	5.0	199-34-6494.00-902-5-23-E-SY	\$ 2.50
7/29/2015	HILL COUNTRY SCIENCE MILL	BOYS AND GIRLS CLUB	TIM LEBOEUF	107	BUS	81.9	BILL HILL COUNTRY SCIENCE MILL	\$ -
7/29/2015	YMCA	CAMP BUCKNER	BOB GATLIN	9	BUS	59.0	BILL YMCA	\$ -
7/30/2015	HILL COUNTRY SCIENCE MILL	BOYS AND GIRLS CLUB	TIM LEBOEUF	107	BUS	82.8	BILL HILL COUNTRY SCIENCE MILL	\$ -
7/31/2015	HILL COUNTRY SCIENCE MILL	BOYS AND GIRLS CLUB	BOB GATLIN	9	BUS	78.0	BILL HILL COUNTRY SCIENCE MILL	\$ -
7/30/2015	GRAPEVINE	PRE-K TEACHERS	DONNA EDMONDS	109	SUV	34.0	199-13-6411.00-56-11-0-00	\$ 217.00
7/28/2015	DALLAS	BHS FCS DEPARTMENT	SAMILEE SORRELLS	108	SUV	390.0	199-13-6411.00-001-5-22-C-UL	\$ 195.00
7/30/2015	PFLUGERVILLE	FOOD SERVICE	PAMELA HOLCOMB	58	VAN	109.0	240-35-6411.00-888-5-99-0-00	\$ 54.50
						5,794.2		\$ 2,126.50

Burnet CISD
Check Register
July 2015

Check No.	Check Date	Vendor Name	Account Code				Description	Amount
108544	20150707	American Express	199 00	2110 AE	000 5 00	00 00	Monthly Statement	215,711.52
108545	20150709	AHI Enterprises, LLC	199 31	6399 00	041 5 99	00 00	Electronic Dictionaries	691.89
108546	20150709	Shelly Arrington	865 11	6399 00	041 5 00	G HS	Meals for Conf-7/27-31-Waco	269.82
108547	20150709	AT&T	199 53	6299 00	805 5 99	0 LT	Telephone-Elevator	39.78
108548	20150709	Atmos Energy	199 51	6258 00	907 5 99	0 00	Gas	150.30
108549	20150709	Borden	240 35	6341 00	888 5 99	0 00	Milk Orders for Cafeterias	703.01
108550	20150709	Burnet Trophies & Awards	199 41	6399 00	702 5 99	0 00	Engraving	18.15
108551	20150709	Butterkrust Bakery, Inc	240 35	6341 00	888 5 99	0 00	Bread Orders for Cafeterias	344.80
108552	20150709	Capital Area Food Bank of	240 35	6344 00	888 5 99	0 DF	Commodity Delivery Fees	1,134.69
108553	20150709	Championship Debate	865 11	6399 00	001 5 00	S PE	Debate Group Fees	5,300.00
108554	20150709	City of Bertram Water Dept	199 51	6255 00	907 5 99	0 00	Water-Bertram	1,908.69
108555	20150709	D & W Printing	865 11	6399 00	001 5 00	0 15	Graduation Programs	1,407.00
108556	20150709	Edgar Flower Shop	199 41	6497 00	702 5 99	0 00	Flowers-M Jones	40.00
108557	20150709	Frontline Technologies,	199 41	6249 00	740 5 99	S UB	AESOP Services-2015/16	7,152.30
108558	20150709	Gopher Performance	461 11	6399 00	041 5 00	0 00	Classroom Supplies-MS	230.00
108559	20150709	Gulf Coast Paper	240 35	6342 00	888 5 99	0 00	Paper Goods-FS	472.80
108560	20150709	Home Depot Commercial	199 13	6399 00	901 5 99	0 CP	15 Compartment Organizers	117.65
108561	20150709	Houston ISD-Medicaid	199 00	5931 00	000 5 00	0 00	Medicaid Reimb-May	1,440.03
108562	20150709	Hyatt Place San Antonio	199 13	6411 00	902 5 23	0 00	Hotel-Feeding Therapy Seminar	231.17
108563	20150709	Idwholesaler	199 53	6399 00	805 5 99	0 ID	Zebra Color Ribbons-3	210.00
108564	20150709	Kerr County Produce	240 35	6341 00	888 5 99	0 00	Produce Orders for Cafeterias	701.45
108565	20150709	Labatt Food Service	240 35	6341 00	888 5 99	0 00	Food for Cafeterias	4,113.56
108565	20150709	Labatt Food Service	240 35	6342 00	888 5 99	0 00	Food for Cafeterias	342.18
108566	20150709	Julie Malina	199 13	6411 00	104 5 11	0 00	Meals-Conference 6/23-26	108.00
108567	20150709	Keith McBurnett	199 41	6495 00	701 5 99	0 00	Reimb-Rotary Dues	17.00
108568	20150709	Richard Miller	199 53	6411 00	805 5 99	M IL	Mileage-6/1-6/11	30.40
108569	20150709	MSB Services	199 34	6499 00	905 5 99	T OL	Toll Fees	31.10
108569	20150709	MSB Services	199 34	6499 00	905 5 99	T OL	Toll Fees	7.00
108569	20150709	MSB Services	199 34	6499 00	905 5 99	T OL	Toll Fees	4.95
108569	20150709	MSB Services	199 34	6499 00	905 5 99	T OL	Toll Fees	8.90
108570	20150709	Nasco	199 11	6399 00	902 5 23	0 00	SpEd supplies for RJR studnets	74.58
108571	20150709	Shannon Neal	240 00	5751 00	000 5 00	0 00	Reimburse Lunch Acct	22.55
108572	20150709	The Neff Company	461 36	6399 00	001 5 00	H IG	13 Letterjackets-Highlandettes	650.00
108573	20150709	Sherrie Perkins	199 13	6411 00	104 5 11	0 00	Meals-Conference 6/23-26	108.00
108574	20150709	Perma Bound	199 12	6669 00	001 5 11	0 00	BHS Library Books	938.38
108575	20150709	Praxair Distribution Inc	199 11	6399 00	001 5 22	0 AG	Gas/Welding Supplies	376.14
108576	20150709	Project Lead The Way,	199 13	6399 00	901 5 99	0 CP	GO-Temp/Blood Pressure Sensor	526.00
108577	20150709	School Specialty	199 11	6399 00	102 5 11	0 00	Wall Clock-Backorder-151829	28.52
108578	20150709	Betty Sue Smallwood	199 36	6411 00	001 5 99	U IL	Hotel Reimb-Corpus-1 ngt	239.70
108578	20150709	Betty Sue Smallwood	199 36	6494 00	001 5 99	U IL	Hotel Reimb-Corpus-1 ngt	141.65
108579	20150709	Texas Alternator Starter	199 51	6399 05	907 5 99	0 00	Part for the Toro Mower	263.25
108580	20150709	Texas Building and	244 11	6399 00	001 5 22	0 AG	Welding Supplies	462.50
108581	20150709	Texas Fleet Fuel	199 34	6311 01	905 5 99	0 00	Fuel	311.55
108581	20150709	Texas Fleet Fuel	199 34	6311 01	905 5 99	0 00	Fuel	580.64
108581	20150709	Texas Fleet Fuel	199 51	6311 00	907 5 99	0 00	Fuel	245.72
108581	20150709	Texas Fleet Fuel	199 51	6311 00	907 5 99	0 00	Fuel	200.32
108582	20150709	Theatrical Rights	865 11	6399 00	001 5 00	D RA	Production Order Lic	1,910.00
108583	20150709	Trane U.S., Inc.	199 51	6399 00	907 5 99	H VA	HS Library AC Part	393.52
108583	20150709	Trane U.S., Inc.	199 51	6399 04	907 5 99	0 00	Parts for HVAC unit BHS Library	406.66
108584	20150709	Troxell Communications	199 61	6399 00	101 5 99	0 PI	Classroom Supplies-BES	558.99
108585	20150709	TxTag	199 34	6499 00	905 5 99	T OL	Toll Fees	42.52
108585	20150709	TxTag	199 34	6499 00	905 5 99	T OL	Toll Fees	30.72
108585	20150709	TxTag	199 34	6499 00	905 5 99	T OL	Toll Fees	18.07
108586	20150709	U.S. Toy LLC	461 11	6399 00	101 5 00	0 00	Student Supplies-BES	287.86
108587	20150709	University of Mary Hardin-	461 11	6399 00	999 5 00	0 SC	Scholarship-(D. Lindley)	1,100.00
108588	20150709	Joe Vann	461 11	6399 00	001 5 00	A AB	Meals-FFA Conv-7/10-17	378.00

108589	20150709	Verizon Southwest	199	53	6299	00	805	5	99	0	LT	Local Telephone Service	2,879.92
108590	20150709	Walsh Gallegos Trevino	199	41	6211	00	701	5	99	0	00	Legal Services	2,268.72
108591	20150709	Wells Fargo -4602	199	41	6399	00	702	5	99	0	00	Board Meeting Meals	68.26
108591	20150709	Wells Fargo -4602	199	41	6399	00	750	5	99	0	00	Office Supplies	71.95
108592	20150709	Wells Fargo	199	00	1310	49	000	5	00	0	00	Central Office Postage	19.99
108592	20150709	Wells Fargo	199	11	6497	00	104	5	11	0	AR	A/R Field Trip	1,068.80
108593	20150709	Wells Fargo	199	00	1310	49	000	5	00	0	00	Central Office Postage	19.99
108593	20150709	Wells Fargo	199	41	6499	00	740	5	99	0	00	Meeting Supplies	90.30
108594	20150709	Wells Fargo	199	41	6499	00	701	5	99	0	00	Special Event Supplies	20.83
108595	20150709	Wells Fargo Payment	199	13	6399	00	901	5	99	0	CP	Classroom Supplies-Curriculum	2,103.14
108596	20150709	Winzer Corporation	199	34	6311	02	905	5	99	0	00	Assorted hardware for parts	503.21
108597	20150709	Jill Wittekiend	199	23	6411	00	104	5	99	0	00	Meals-Conference 6/23-26	96.00
108598	20150709	Zee Medical, Inc	199	51	6219	00	907	5	99	0	00	Medical Cabinet Supplies	101.45
108599	20150713	Megan Jones	480	13	6499	00	999	5	11	0	00	Meals-AVID Conf-7/14-17	100.00
108600	20150713	Sheila Leath	480	13	6499	00	999	5	11	0	00	Meals-AVID Conf-7/14-17	100.00
108601	20150716	Joshua Albro	199	34	6411	00	905	5	99	0	00	Meals-6/26 and 6/29-Dallas	27.42
108602	20150716	Alsco, Inc.	199	34	6249	00	905	5	99	0	00	Uniform Service	217.02
108603	20150716	Atmos Energy	199	51	6258	00	907	5	99	0	00	Gas	245.98
108604	20150716	Austin American	199	41	6399	00	750	5	99	0	00	Austin Newspaper	22.00
108605	20150716	Austin Fuel Injection	199	34	6249	00	905	5	99	0	00	Parts for Repair	496.62
108606	20150716	Avatt Services, Inc.	240	35	6249	00	888	5	99	0	00	Service/Repair Walkin Cooler	583.13
108607	20150716	Baylor University	461	11	6399	00	999	5	00	0	SC	Scholarship (E. Ray)	1,100.00
108608	20150716	Commercial Kitchen	199	11	6639	00	001	5	22	C	UL	Service/Repair Oven	226.00
108609	20150716	Consolidated Water	199	51	6399	00	907	5	99	0	00	Bottled Water	17.50
108609	20150716	Consolidated Water	461	34	6399	00	905	5	00	0	00	Bottled Water	20.00
108610	20150716	Michele Darling	199	41	6411	00	740	5	99	0	00	Mileage/Parking-Austin	115.13
108611	20150716	Dealers Electrical Supply	199	51	6399	04	907	5	99	0	00	Emergency ballests for BHS Aud	458.70
108611	20150716	Dealers Electrical Supply	199	51	6399	04	907	5	99	0	00	Inventory of lights for BHS Aud	384.00
108611	20150716	Dealers Electrical Supply	199	51	6399	04	907	5	99	0	00	Parts for BHS Server Room	101.13
108611	20150716	Dealers Electrical Supply	199	51	6399	04	907	5	99	0	00	Lamps for HS Art Dept	355.50
108612	20150716	Decker Equipment	199	51	6319	00	913	5	99	0	00	3 wheel movers for furniture	173.88
108613	20150716	Dir Telecommunications	199	53	6299	00	805	5	99	0	LD	Long Distance Service	179.50
108614	20150716	Education Service Center,	199	11	6399	00	902	5	23	0	00	Dyslexia Handbooks	240.00
108615	20150716	Elliott Electric Supply	199	11	6399	00	001	5	22	0	00	Elect Supplies for Ag Barn	1,334.71
108615	20150716	Elliott Electric Supply	199	51	6399	04	907	5	99	0	00	Ballest for auditorium @ BHS	546.24
108615	20150716	Elliott Electric Supply	199	51	6399	04	907	5	99	0	00	Inventory of electrical supplies	64.89
108616	20150716	Ewald Kubota, Inc.,	199	51	6399	05	907	5	99	0	00	Parts for ZD 331 and mower 1	375.35
108617	20150716	Ewing	199	51	6399	05	907	5	99	0	00	Irrigation parts for prac field	391.50
108618	20150716	Fairway Sales & Service	199	51	6399	04	907	5	99	0	00	Classroom knob for Bertram LS	104.00
108619	20150716	Fairway Supply	199	51	6399	04	907	5	99	0	00	Inventory for Lock Supplies	76.88
108620	20150716	Ford & Crews Home and	199	51	6399	04	907	5	99	0	00	Testing Supplies-Gas Lines	43.14
108621	20150716	Frontline Technologies,	199	00	1410	00	000	5	00	0	00	Veri-Time Annual Renewal	5,500.00
108622	20150716	Gale - Cengage Learning	199	12	6669	00	001	5	11	0	00	BHS Library Books	1,035.24
108623	20150716	Connie Haines	199	53	6411	00	805	5	99	M	IL	Mileage-5/8-7/13	49.30
108624	20150716	Heavy Duty Bus Parts	199	34	6311	02	905	5	99	0	00	Seat Repair	558.05
108625	20150716	Hill Country Tire	199	34	6249	00	905	5	99	0	00	Tire Repairs/Towing	900.00
108626	20150716	Lee Hoffpaur, Inc	199	34	6311	02	905	5	99	0	00	Engine - Veh. #57	2,165.56
108627	20150716	Lighthouse Country Club	461	36	6399	00	001	5	00	0	GF	Golf Fees for Tournament-5/20	809.26
108628	20150716	Lookout Books	199	12	6669	00	041	5	11	0	00	Library Books	290.85
108629	20150716	M&A Technology, Inc	199	53	6399	00	805	5	99	H	DW	Technology Supplies-Repairs	28.00
108630	20150716	Kevin C. Mays	199	41	6499	00	740	5	99	0	FP	Reimburse Fingerprint Cost	46.98
108631	20150716	Keith McBurnett	199	41	6495	00	701	5	99	0	00	Reimburse Dues-Rotary	17.00
108632	20150716	Mccreary, Veselka, Bragg	199	00	2110	AF	000	5	00	0	00	Collection of Delinquent Taxes	6,422.37
108633	20150716	Metal Mart	199	51	6399	04	907	5	99	0	00	Metal to close in overhead door	747.20
108634	20150716	Minute Man Rentals	199	51	6269	00	907	5	99	0	00	Trencher rental for Bertram GH	110.00
108635	20150716	Jeremy Robert Myers	461	36	6399	00	001	5	00	0	FB	Contract-Secure FB Card Vendor	1,000.00
108636	20150716	North Texas Tollway	199	34	6499	00	905	5	99	T	OL	Toll Fees	14.74
108636	20150716	North Texas Tollway	199	34	6499	00	905	5	99	T	OL	Toll Fees	14.74
108637	20150716	Cindy O'Connor	199	34	6411	00	905	5	99	0	00	Reimb-Bus Refresher Class	25.00
108638	20150716	Oticon Inc	199	11	6395	AT	902	5	11	5	04	Service agreement for FM system	160.00
108639	20150716	Michelle Ramm	199	34	6411	00	905	5	99	0	00	Meals-6/25-6/29-Training	86.04

108640	20150716	Robert Madden Inc	199 51 6399 04 907 5 99 0 00	Ignition module for BES Rm 10	210.34
108641	20150716	Teresa Smith	199 21 6411 00 902 5 23 0 00	TCASE Workshop-Reimb-7/13-17	485.00
108642	20150716	Star Propane	199 51 6319 00 913 5 99 0 00	Forklift Fuel	16.00
108643	20150716	TASB Facility Services	199 51 6219 00 907 5 99 0 00	3 yr re-inspection for BCISD	1,540.00
108644	20150716	Texas A&M University	461 11 6399 00 999 5 00 0 SC	Scholarship (L. Beckwith)	1,100.00
108645	20150716	Texas Alternator Starter	199 34 6311 02 905 5 99 0 00	Parts for repair	695.00
108646	20150716	Texas Fleet Fuel	199 11 6399 00 001 5 22 0 AG	Fuel	133.92
108646	20150716	Texas Fleet Fuel	199 34 6311 01 905 5 99 0 00	Fuel	452.08
108646	20150716	Texas Fleet Fuel	199 51 6311 00 907 5 99 0 00	Fuel	331.27
108647	20150716	Texas Multi-Chem, Ltd	199 51 6399 05 907 5 99 0 00	Topdress for Baseball & Softball	1,500.00
108648	20150716	The Trane Company	199 51 6399 00 907 5 99 H VA	HVAC out Transportation	377.64
108649	20150716	Trane U.S., Inc.	199 51 6399 04 907 5 99 0 00	Blower for BHS Library	2,029.60
108650	20150716	Triple 'C' Feeds	865 11 6399 00 001 5 00 F FA	AG Supplies	56.45
108651	20150716	Waco Landscape Supply,	199 51 6399 05 907 5 99 0 00	Transaxle for mower 301	767.85
108652	20150716	Zee Medical, Inc	199 34 6311 02 905 5 99 0 00	First Aid Supplies	175.00
108653	20150723	Abilene Christian	461 11 6399 00 999 5 00 0 SC	Scholarship (M. Herrin)	1,100.00
108654	20150723	Alltimeprint com, Inc.	461 36 6399 00 001 5 00 0 FB	Football Fundraiser Cards	379.00
108655	20150723	Angelo State University	461 11 6399 00 999 5 00 0 SC	Scholarship (L. Turner)	1,100.00
108656	20150723	Apple Store	199 53 6399 00 805 5 99 0 00	Apple Mac Book/Accessories	1,655.00
108657	20150723	Atmos Energy	199 51 6258 00 907 5 99 0 00	Gas	40.45
108658	20150723	Austin Brake & Clutch Inc	199 34 6311 02 905 5 99 0 00	Repair -Veh#82-Truck	135.00
108659	20150723	Blackboard Inc.	199 53 6249 00 805 5 99 0 SF	Schoolfusion Hosting Fees	3,047.31
108660	20150723	Blinn College	461 11 6399 00 999 5 00 0 SC	Scholarship (C. Cavender)	1,100.00
108661	20150723	Blinn College	461 11 6399 00 999 5 00 0 SC	Scholarship (K. Hall)	1,100.00
108662	20150723	Bound To Stay Bound	199 12 6669 00 104 5 11 0 00	Library Books	34.37
108663	20150723	Burnet Trophies & Awards	199 41 6499 01 701 5 99 0 00	Name Plate-T. Smith	6.15
108664	20150723	Canyon Cleaners	199 11 6299 00 001 5 11 B AN	Band Uniform Cleaning	635.25
108665	20150723	Cedar Creek High School	199 36 6499 00 001 5 91 P LO	Softball Playoff-05/01-Gonzalez	141.96
108666	20150723	Nicole Cuplin	199 13 6411 00 901 5 99 0 CP	Meals-Springboard-8/3-5	144.00
108667	20150723	Dir Telecommunications	199 53 6299 00 805 5 99 0 LD	Long Distance Service	80.37
108668	20150723	Exxon/Mobil	199 34 6311 01 905 5 99 0 00	Fuel	255.82
108669	20150723	Joyce Gholson	199 13 6411 00 901 5 99 0 CP	Meals-Springboard-8/3-5	144.00
108670	20150723	Giddings Independent	199 36 6499 00 001 5 91 P LO	Softball Playoff-5/5-9	443.64
108671	20150723	Brenda Gilmoare	199 34 6411 00 905 5 99 0 00	Reimb. Certification Cost	25.00
108672	20150723	H E Butt Grocery	199 13 6399 00 901 5 99 0 00	Meeting Supplies	112.96
108672	20150723	H E Butt Grocery	240 35 6341 00 888 5 99 0 00	Food - FS	118.26
108672	20150723	H E Butt Grocery	461 11 6399 00 041 5 00 0 00	Supplies-Teacher MS	42.19
108672	20150723	H E Butt Grocery	461 11 6399 00 101 5 00 0 TE	Meeting Supplies	61.38
108672	20150723	H E Butt Grocery	461 11 6399 00 102 5 00 0 00	Student Supplies	71.43
108672	20150723	H E Butt Grocery	865 11 6399 00 001 5 00 0 ST	Meeting Supplies	69.58
108672	20150723	H E Butt Grocery	865 11 6399 00 001 5 00 F FA	Classroom Supplies/Meetings	279.42
108672	20150723	H E Butt Grocery	865 11 6399 00 041 5 00 A VI	Meeting Supplies	77.57
108673	20150723	Hardin-Simmons	461 11 6399 00 001 5 00 0 FT	Scholarship (C. Chafin)	1,000.00
108674	20150723	Hasler Total Funds	199 00 1310 49 000 5 00 0 00	Postage	1,508.00
108675	20150723	Houston ISD-Medicaid	199 00 5931 00 000 5 00 0 00	Medicaid Reimb. - June	573.48
108676	20150723	Johnson Sewell	199 34 6311 02 905 5 99 0 00	Parts- Repair for Ford Vans	151.47
108677	20150723	Jason Jones	199 11 6411 00 001 5 11 B AN	Meals-Conv-7/23-26-2 teachers	300.00
108678	20150723	Knight Security,LLC	199 53 6399 00 805 5 99 0 ID	Security Cards - Badges	442.00
108679	20150723	Lehman High School	199 36 6499 00 001 5 91 P LO	Basketball Playoff-2/17-Navarro	159.98
108680	20150723	Bonnie Morris	199 34 6411 00 905 5 99 0 00	Reimburse Certification Fee	15.00
108681	20150723	MRS Communications	199 52 6639 00 999 5 99 R AD	Radio Upgrades	12,027.81
108682	20150723	MSB Services	199 34 6499 00 905 5 99 T OL	Toll Fees	1.94
108682	20150723	MSB Services	199 34 6499 00 905 5 99 T OL	Toll Fees	4.95
108682	20150723	MSB Services	199 34 6499 00 905 5 99 T OL	Toll Fees	16.80
108682	20150723	MSB Services	199 34 6499 00 905 5 99 T OL	Toll Fees	16.80
108683	20150723	North Texas Tollway	199 34 6499 00 905 5 99 T OL	Toll Fees	4.28
108684	20150723	Praxair Distribution Inc	199 34 6311 02 905 5 99 0 00	Acetylene/Oxygen-Welding	91.20
108685	20150723	Randal's Tower Tech, Inc,	199 52 6639 00 999 5 99 R AD	BCISD Radio Tower Update	5,388.00
108686	20150723	Charla Rogers	199 13 6411 00 901 5 99 0 CP	Meals-Springboard-8/3-5	144.00
108687	20150723	Salem's Press Product	199 12 6669 00 001 5 11 0 00	BHS Library Book Purchase	947.75
108688	20150723	School Comp	755 00 6429 00 000 5 00 0 00	Excess Ins. PR Audit-13/14	468.15

108689	20150723	Stitch America	240	35	6399	00	888	5	99	0	UN	Food Service Uniforms	2,460.00
108690	20150723	Texas Assoc. School Bus	199	34	6411	00	905	5	99	0	00	Bus Air Cond. Workshop	65.00
108691	20150723	Texas FFA	865	11	6399	00	001	5	00	F	FA	FFA Conv. Registration	820.00
108692	20150723	Texas Fleet Fuel	199	11	6399	00	001	5	22	0	AG	Fuel	182.54
108692	20150723	Texas Fleet Fuel	199	34	6311	01	905	5	99	0	00	Fuel	493.80
108692	20150723	Texas Fleet Fuel	199	51	6311	00	907	5	99	0	00	Fuel	125.07
108693	20150723	The University of Alabama	461	11	6399	00	999	5	00	0	SC	Scholarship (B. Clark)	1,100.00
108694	20150723	Transfinder Corporation	199	34	6249	00	905	5	99	0	TF	Servicefinder	2,000.00

Total 343,405.37

Burnet CISD
American Express Register
July 2015

Check No.	Check Date	Vendor Name	Account Code	Description	Amount
002695	20150625	Quill Corp	199 41 6399 00 750 5 99 0 00	Monitor Riser	27.89
002696	20150706	Amazon.Com	199 34 6399 00 905 5 99 0 00	USB Hub W/ extension cable	12.54
002697	20150708	Quill Corp	240 35 6399 00 888 5 99 0 00	Office Supplies-Food Srv	938.04
002698	20150708	Quill Corp	461 11 6399 00 101 5 00 0 00	Student Supplies	127.40
002699	20150625	Quill Corp	199 34 6399 00 905 5 99 0 00	Office Supplies	159.17
002700	20150420	Positive Promotions, Inc	199 11 6497 00 102 5 11 0 00	Field Day - Participation	71.51
002701	20150618	Amsterdam Printing &	461 11 6399 00 101 5 00 0 TE	Planners for Staff	176.37
002702	20150707	CKEP, LLC	199 51 6639 00 907 5 99 R JR	Replace Ice Machines	4,519.20
002702	20150707	CKEP, LLC	199 51 6639 00 907 5 99 T RN	Replace Ice Machines	4,519.20
002703	20150707	Grizzly Industrial, Inc	244 11 6399 00 001 5 22 0 00	Band Saw Blades	175.00
002704	20150707	Longhorn International	199 34 6249 00 905 5 99 0 00	Parts for repair and labor	1,411.61
002705	20150707	School Specialty	199 11 6399 00 902 5 23 0 00	Sped Supplies-MS	167.50
002706	20150707	M&A Technology, Inc	199 11 6399 00 001 5 22 0 00	Laptop & Warranty-J Vann	654.99
002707	20150707	M&A Technology, Inc	199 53 6399 00 805 5 99 H DW	VGA Cables/Mounting Supplies	152.68
002708	20150707	M&A Technology, Inc	199 11 6399 00 001 5 11 0 00	3 Document Cameras	1,672.02
002709	20150707	Matera Paper Co.	199 51 6319 00 913 5 99 0 00	Custodial Supplies	1,771.30
002710	20150707	Varsity Spirit Fashions	461 36 6399 00 001 5 00 C HL	Cheer Camp wear	7,242.40
002711	20150518	Amazon.Com	199 11 6497 00 104 5 11 0 00	End of Year Awards	650.83
002712	20150708	Ricoh USA, Inc	199 41 6269 00 750 5 99 0 00	Copier Leases	6,291.95
002712	20150708	Ricoh USA, Inc	199 41 6269 01 750 5 99 0 00	Copier overages	4,695.50
002713	20150609	Amazon.Com	199 53 6399 00 805 5 99 0 00	Label Maker/Tape	51.37
002714	20150617	Amazon.Com	199 53 6399 00 805 5 99 0 00	Laminated Tapes	29.98
002715	20150707	Longhorn International	199 34 6249 00 905 5 99 0 00	Repair/Labor Bus 46	3,915.82
002716	20150707	Arbor Scientific	199 11 6399 00 041 5 24 0 00	Pocket Scales	107.13
002717	20150707	Supporting Science, Inc.	199 11 6399 00 041 5 11 S CI	Classroom Supplies-Science	181.50
002718	20150709	School Specialty	461 11 6399 00 101 5 00 0 00	Classroom Supplies-BES	444.70
002719	20150709	Jostens, Inc.	461 11 6399 00 041 5 00 0 YB	Yearbooks-MS	1,399.05
002720	20150709	Bound To Stay Bound	199 12 6399 00 104 5 11 0 00	Library Books	280.19
002720	20150709	Bound To Stay Bound	199 12 6669 00 104 5 11 0 00	Library Books	2,286.35
002721	20150709	Bound To Stay Bound	199 12 6669 00 001 5 11 0 00	Online Book Order-HS	437.64
002722	20150709	Ricoh USA, Inc	199 41 6269 00 750 5 99 0 00	Copier Leases	4,659.50
002723	20150714	M&A Technology, Inc	199 34 6399 00 905 5 99 0 00	ViewSonic Monitor	152.69
002724	20150714	School Specialty	199 11 6399 00 041 5 11 E LE	Classroom Supplies-MS	842.44
002725	20150714	School Specialty	199 23 6399 00 101 5 99 0 00	Teacher/Classroom Supplies	318.44
002726	20150714	School Specialty	461 11 6399 00 102 5 00 0 00	Classroom Supplies-2nd Grade	88.38
002727	20150714	GE Capital Information	199 41 6269 00 750 5 99 0 00	Copier Leases	6,728.50
002728	20150714	Quill Corp	199 11 6399 00 101 5 11 1 SC	Pre-K-2nd Best Rite Easels (13)	2,110.00
002729	20150714	Quill Corp	199 34 6399 00 905 5 99 0 00	Office Supplies-Transp	87.54
002730	20150615	Network Solutions	199 53 6249 00 805 5 99 0 00	Domain Name Renewals	554.85
002731	20150613	Staybridge Suites Univ.	199 13 6494 00 001 5 22 P LW	Hotel 6/13-27-PLTW Core Train	1,334.32
002732	20150708	TASBO	199 00 1410 00 000 5 00 0 00	15/16 Membership (McBurnett)	150.00
002733	20150708	TASA	199 00 1410 00 000 5 00 0 00	2015-16 Membership	654.33
002734	20150629	Quill Corp	199 41 6399 00 750 5 99 0 00	Office Chair	143.99
002735	20150625	Whataburger	199 34 6411 00 905 5 99 0 00	Meals - Training - Dallas	12.52
002736	20150630	American Express-Fuel	199 34 6411 00 905 5 99 0 00	Fuel-TAPT Convention-Dallas	67.00
002737	20150626	Chili's Grill	199 34 6411 00 905 5 99 0 00	Meals-Training-Dallas	20.11
002738	20150625	Sheraton Dallas Hotel	199 34 6411 00 905 5 99 0 00	2 Rms 5 Day Training-Dallas TAPT	1,645.30
002739	20150713	Time Warner Cable	199 53 6299 00 805 5 99 0 TW	Internet Service	1,954.08
002740	20150713	Time Warner Cable	199 53 6299 01 805 5 99 0 TW	Internet Service	389.77
002741	20150720	Napa Auto Parts	199 51 6399 04 907 5 99 0 00	Auto parts-Repairs	144.37
002742	20150720	Napa Auto Parts	199 34 6311 02 905 5 99 0 00	Parts for Repair	913.51
002743	20150720	Napa Auto Parts	199 34 6311 02 905 5 99 0 00	Repair Equipment for Shop	2,751.28
002744	20150720	Amazon.Com	199 23 6399 00 003 5 24 0 00	Radio Earpiece	12.00
002745	20150710	Lowe's	199 51 6399 04 907 5 99 0 00	Plumbing Supplies-Bertram	418.00
002746	20150721	Learning A-Z	410 11 6321 00 041 5 11 0 00	District Reading Resource IMA	968.40
002746	20150721	Learning A-Z	410 11 6321 00 101 5 11 0 00	District Reading Resource IMA	1,452.68
002746	20150721	Learning A-Z	410 11 6321 00 102 5 11 0 00	District Reading Resource IMA	1,371.90

Burnet CISD
American Express Register
July 2015

Check No.	Check Date	Vendor Name	Account Code	Description	Amount
002746	20150721	Learning A-Z	410 11 6321 00 104 5 11 0 00	District Reading Resource IMA	1,452.68
002747	20150721	Buckeye Cleaning Center	199 51 6319 00 913 5 99 0 00	Custodial Supplies	9,160.60
002748	20150721	Education Service Center	199 13 6411 00 902 5 23 S LP	HC Institute Workshops	315.00
002749	20150721	Education Service Center	240 35 6411 00 888 5 99 0 WK	Summer Workshops-FS	110.00
002750	20150721	Education Service Center	199 13 6411 00 902 5 23 0 00	HS Institute Workshops-SpEd	400.00
002751	20150720	Brainpop	410 11 6321 00 041 5 11 0 00	District Reading Resource IMA	1,256.85
002751	20150720	Brainpop	410 11 6321 00 101 5 11 0 00	District Reading Resource IMA	1,256.85
002751	20150720	Brainpop	410 11 6321 00 102 5 11 0 00	District Reading Resource IMA	1,256.85
002751	20150720	Brainpop	410 11 6321 00 104 5 11 0 00	District Reading Resource IMA	1,256.85
002752	20150721	City of Burnet Utilities Dept	199 51 6255 00 907 5 99 0 00	Water	4,129.92
002752	20150721	City of Burnet Utilities Dept	199 51 6257 00 907 5 99 0 00	Electricity	59,029.48
002752	20150721	City of Burnet Utilities Dept	199 51 6259 00 907 5 99 0 00	Garbage/Sewer	8,096.08
002753	20150714	Quill Corp	199 41 6399 00 750 5 99 0 00	Curved Copy Holder	9.89
002754	20150713	Education Service Center	199 13 6411 00 901 5 99 0 00	Teacher Workshop-7/16-17	50.00
002755	20150715	US Postal Service	199 36 6399 00 001 5 91 F TB	Postage-Headsets Reconditioning	99.80
002756	20150529	Staybridge Suites Univ.	199 13 6411 00 901 5 99 0 CP	PLTW 10 day Training-Hotel	904.70
002757	20150716	Quill Corp	199 41 6399 00 750 5 99 0 00	Phone Shoulder Rest	10.69
002758	20150715	Walgreens	484 11 6399 00 999 5 11 0 00	Cards-APP Purchase-IPADS	90.00
002759	20150624	Omni Hotel & Resorts	480 13 6499 00 999 5 11 0 00	14 Rms-AVID Conf.-3 Nights	8,763.00
002760	20150720	Time Warner Cable	199 53 6299 00 805 5 99 0 TW	Internet Service	405.00
002761	20150714	Quill Corp	199 41 6399 00 750 5 99 0 00	Office Supplies-CO	77.41
002762	20150715	Full Spectrum Ice	461 11 6399 00 999 5 00 H EB	Ice Sculpture-Back to School	320.00
002763	20150722	Osburn Materials, Inc.	461 36 6399 00 001 5 00 0 BA	Sand-Baseball/Softball Fields	2,794.22
002763	20150722	Osburn Materials, Inc.	461 36 6399 00 001 5 00 0 SB	Sand-Baseball/Softball Fields	1,372.36
002764	20150722	Varsity Spirit Fashions	199 36 6398 00 001 5 99 C HR	Cheer Uniforms	767.70
002765	20150722	Gray Manufacturing	199 34 6311 02 905 5 99 0 00	Hi Rise Transmission Jack	1,484.00
002766	20150713	Writing Academy	270 11 6299 00 901 5 11 0 00	Writing Academy	4,900.00
002767	20150722	American Legacy	410 11 6321 00 101 5 11 0 00	SS Adoption Elem. IMA	12,453.00
002767	20150722	American Legacy	410 11 6321 00 101 5 25 B IL	SS Adoption Elem. IMA	865.28
002767	20150722	American Legacy	410 11 6321 00 102 5 11 0 00	SS Adoption Elem. IMA	8,752.68
002767	20150722	American Legacy	410 11 6321 00 104 5 11 0 00	SS Adoption Elem. IMA	12,595.32
002767	20150722	American Legacy	410 11 6321 00 104 5 25 B IL	SS Adoption Elem. IMA	513.76
Total					<u>\$ 219,466.70</u>

UTILITY COST SUMMARY
JULY UTILITIES

	2014						2015						% Cost Change
	Electricity	Gas	Water	Sewer	Garbage	Total Utility Cost	Electricity	Gas	Water	Sewer	Garbage	Total Utility Cost	
Athletics	3,112	57	762	287	216	4,434	4,203	62	639	147	307	5,358	20.8%
Bertram Elementary	4,893	133	108	126	678	5,939	5,197	136	132	133	678	6,276	5.7%
Burnet Elementary	5,448	68	290	462	290	6,558	6,316	41	265	448	392	7,462	13.8%
Burnet High School	20,838	169	1,808	608	1,526	24,949	22,256	138	1,542	610	2,877	27,423	9.9%
Burnet Middle School	14,822	285	717	721	1,294	17,839	19,122	271	741	398	959	21,490	20.5%
Central Office	1,806	42	106	177	110	2,240	1,891	42	119	135	110	2,297	2.5%
Facilities & Operations	598	108	65	94	120	984	578	120	60	76	122	955	-3.0%
Parent Resource Center					110		371					371	
Professional Development Center	698	41	44	37		820	651	43	39	35		768	-6.3%
Quest	1,584	Included in Central Office				1,584	1,674	Included in Central Office				1,674	
RJ Richey Elementary	11,072	84	429	336	474	12,394	8,561	93	475	340	479	9,948	-19.7%
Shady Grove Elementary	1,941	49	79	70	474	2,613	1,444	40	74	33	62	1,653	-36.7%
Transportation	520		81	69	110	780	990		90	37	87	1,204	54.3%
	\$ 67,331	\$ 1,036	\$ 4,489	\$ 2,987	\$ 5,402	\$ 81,135	\$ 73,254	\$ 986	\$ 4,176	\$ 2,392	\$ 6,073	\$ 86,880	7.1%

**ELECTRICITY COMPARISON REPORT
JULY UTILITIES**

	2014			2015			% Cost Change
	KWH	Demand	Amount	KWH	Demand	Amount	
Athletics	25,739	35	\$3,112.11	36,812	43	\$4,202.93	35.1%
Bertram Elementary	43,804		\$ 4,893.08	52,969		\$5,196.84	6.2%
Burnet Elementary	44,417	165	\$ 5,447.83	61,416	164	\$6,315.81	15.9%
Burnet High School	175,474	514	\$ 20,838.10	201,312	544	\$ 22,256.25	6.8%
Burnet Middle School	126,600	283	\$ 14,821.52	175,200	365	\$ 19,121.90	29.0%
Central Office	15,200	42	\$ 1,805.66	17,040	45	\$ 1,890.84	4.7%
Facilities & Operations	4,587		\$ 598.12	4,711		\$ 577.59	-3.4%
Parent Resource Center	2,144		\$ 272.14	3,143		\$ 371.33	36.4%
Professional Development Center	5,600		\$ 697.92	5,560		\$ 650.74	-6.8%
Quest	12,955	54	\$ 1,584.00	14,774	51	\$ 1,674.33	5.7%
RJ Richey Elementary	94,082	233	\$ 11,071.72	76,037	282	\$ 8,561.30	-22.7%
Shady Grove Elementary	16,200	53	\$ 1,941.32	12,900	39	\$ 1,443.83	-25.6%
Transportation	3,888		\$ 520.01	8,209		\$ 989.84	90.4%
	570,690	1,379	\$ 67,603.53	670,083	1,533	\$ 73,253.53	8.4%

GAS COMPARISON REPORT

JULY UTILITIES

	2014		2015		% Cost Change
	*	Amount	MCF	Amount	
Athletics	19.0	\$ 56.83	26.0	\$ 61.83	8.8%
Bertram Elementary	65.0	\$ 133.46	89.0	\$ 135.89	1.8%
Burnet Elementary	38.0	\$ 68.05	1.0	\$ 41.02	-39.7%
Burnet High School	172.0	\$ 169.37	172.0	\$ 138.35	-18.3%
Burnet Middle School	221.0	\$ 285.04	262.0	\$ 270.50	-5.1%
Central Office	3.0	\$ 41.57	2.0	\$ 41.59	0.0%
Facilities & Operations	34.0	\$ 107.59	58.0	\$ 120.08	11.6%
Professional Development Center	2.0	\$ 40.82	5.0	\$ 43.29	6.1%
Quest	Included in Central Office				
RJ Richey Elementary	59.0	\$ 83.93	92.0	\$ 92.82	10.6%
Shady Grove Elementary	36.0	\$ 48.85	0.0	\$ 40.45	-17.2%
	649.0	\$ 1,035.51	681.0	\$ 985.82	-4.8%

WATER COMPARISON REPORT
JULY UTILITIES

	2014		2015		% Cost Change
	Gallons	Amount	Gallons	Amount	
Athletics	50,470	\$ 762.02	29,190	\$ 638.75	-16.2%
Bertram Elementary	12,000	\$ 108.06	17,200	\$ 132.43	22.5%
Burnet Elementary	13,600	\$ 289.87	8,600	\$ 264.75	-8.7%
Burnet High School	159,180	\$ 1,807.95	113,190	\$ 1,541.89	-14.7%
Burnet Middle School	20,380	\$ 717.05	25,500	\$ 741.09	3.4%
Central Office	7,050	\$ 106.18	9,320	\$ 119.32	12.4%
Facilities & Operations	9,280	\$ 64.67	8,180	\$ 59.52	-8.0%
Professional Development Center	1,910	\$ 43.84	900	\$ 39.17	-10.7%
Quest			Included In Central Office		
RJ Richey Elementary	11,950	\$ 428.74	20,100	\$ 475.09	10.8%
Shady Grove Elementary	1,400	\$ 78.98	300	\$ 73.69	-6.7%
Transportation	1,900	\$ 81.30	3,400	\$ 89.87	10.5%
	289,120	\$ 4,488.66	235,880	\$ 4,175.57	-7.0%

WG | WALSH GALLEGOS
TREVINO RUSSO & KYLE P.C.

REC'D AUG 05 2015

P.O. Box 2156 Austin, Texas 78768 (512) 454-6864 Fax (512) 467-9318
Federal Tax ID No.: 74-2279224

COVER SHEET

Burnet CISD
208 East Brier
Burnet, Texas 78611

August 01, 2015
Client: 03600
Page: 1

Attention: **Keith McBurnett, Superintendent**

For Professional Services Rendered Through July 15, 2015

ACCOUNT SUMMARY

Matter #	Matter Name	Invoice #	Current Inv.	Prev. Balance	Pmts. & Credits	Total
000000	General	477493	\$0.00	\$0.00	(\$0.00)	\$0.00
000095	Sale of Real Estate (3 Acres)	477494	\$51.00	\$204.00	(\$204.00)	\$51.00
000099	Morgan J.	477495	\$4,572.82	\$2,064.72	(\$2,064.72)	\$4,572.82 <i>MED</i>
PAY THIS AMOUNT						\$4,623.82

Please note that effective June 1, 2015, our firm name has changed. Please update your records to reflect the new name below.

Please reference the invoice number with your payment and make checks payable to:

Walsh Gallegos Treviño Russo & Kyle P.C.

Please contact the Billing Department at (512) 454-6864 if you have any questions regarding your statement.

199-41-6211-00-701-5-99 \$ 51.00
199-41-6211-00-701-5-99 MED \$ 4572.82
Approved for Lewis
8/6/15
Approved
Kar M...
8/6/15

WG | WALSH GALLEGOS
TREVIÑO RUSSO & KYLE P.C.

P.O. Box 2156 Austin, Texas 78768 (512)454-6864 Fax (512)467-9318
 Federal Tax ID No.: 74-2279224

Burnet CISD
 208 East Brier
 Burnet, Texas 78611
Attention: Keith McBurnett, Superintendent

August 01, 2015
 Client: 03600
 Matter: 000000
 Invoice #: 477493

Page: 1

RE: General

For Professional Services Rendered through July 15, 2015

SERVICES

Date	Person	Description of Services	Hours	Rate	Amount
6/24/2015	KAS	[NO CHARGE RETAINER] Telephone conference with Special Education Director regarding request for personnel records.	0.3	\$0.00	\$0.00
6/25/2015	MMM	[NO CHARGE RETAINER] Review e-mail inquiry from Director Huffman regarding residency requirement; telephone conference with Director regarding same.	0.3	\$0.00	\$0.00
6/25/2015	MMM	[NO CHARGE RETAINER] Draft e-mail correspondence to Director Huffman regarding residency requirement options.	0.2	\$0.00	\$0.00
6/25/2015	MMM	[NO CHARGE RETAINER] Review e-mail inquiry from Director Huffman regarding child abuse and sexual harassment training.	0.1	\$0.00	\$0.00
Total Professional Services			0.9		\$0.00

TIMEKEEPER RECAP

Timekeeper	Level	Hours	Rate	Amount
MMM Marquette M. Maresh	SHAREHOLDER	0.6	\$0.00	\$0.00
KAS Karla A. Schultz	ASSOCIATE	0.3	\$0.00	\$0.00

August 01, 2015
Client: 03600
Matter: 000000
Invoice #: 477493
Page: 2

Total Current Charges \$0.00
PAY THIS AMOUNT **\$0.00**

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WG | WALSH GALLEGOS
TREVIÑO RUSSO & KYLE P.C.

P.O. Box 2156 Austin, Texas 78768 (512)454-6864 Fax (512)467-9318
 Federal Tax ID No.: 74-2279224

Burnet CISD
 208 East Brier
 Burnet, Texas 78611
Attention: Keith McBurnett, Superintendent

August 01, 2015
 Client: 03600
 Matter: 000095
 Invoice #: 477494

Page: 1

RE: Sale of Real Estate (3 Acres)

For Professional Services Rendered through July 15, 2015

SERVICES

Date	Person	Description of Services	Hours	Rate	Amount
7/7/2015	SAM	Receive, review, and respond to e-mail correspondence from Director of Business and Finance regarding status of matter and next steps.	0.2	\$255.00	\$51.00
Total Professional Services			0.2		\$51.00

TIMEKEEPER RECAP

Timekeeper	Level	Hours	Rate	Amount
SAM Ann Mewhinney	ASSOCIATE	0.2	\$255.00	\$51.00
Total Services			\$51.00	
Total Current Charges				\$51.00
Previous Balance				\$204.00
<i>Payments Received</i>				<i>(\$204.00)</i>
PAY THIS AMOUNT				\$51.00

August 01, 2015

Client: 03600

Matter: 000095

Invoice #: 477494

Page: 2

Please note that effective June 1, 2015, our firm name has changed. Please update your records to reflect the new name below.

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Please contact the Billing Department at (512) 454-6864 if you have any questions regarding your statement.

WG | WALSH GALLEGOS
TREVIÑO RUSSO & KYLE P.C.

P.O. Box 2156 Austin, Texas 78768 (512)454-6864 Fax (512)467-9318
 Federal Tax ID No.: 74-2279224

Burnet CISD
 208 East Brier
 Burnet, Texas 78611

Attention: Keith McBurnett, Superintendent

August 01, 2015
 Client: 03600
 Matter: 000099
 Invoice #: 477495

Page: 1

RE: Morgan J.

For Professional Services Rendered through July 15, 2015

SERVICES

Date	Person	Description of Services	Hours	Rate	Amount
6/24/2015	DH	Telephone conference with David Beinke regarding Admission, Review and Dismissal committee meeting follow-up; two telephone conferences with Nanci Stobaugh regarding status report; telephone conference with Behavior Specialist Sandy Smith regarding follow-up on in-home training.	0.8	\$275.00	\$220.00
6/30/2015	DH	Telephone conference with David Beinke regarding follow-up from Admission, Review and Dismissal committee meeting.	0.2	\$275.00	\$55.00
7/2/2015	CRA	Scan, review, and prepare District documents regarding OT Weekly Therapy Notes for production to D Beinke in response to records request.	0.9	\$105.00	\$94.50
7/2/2015	CRA	Scan, review, redact, and prepare District documents regarding Assessments from October 2012 to May 2015 for production to D Beinke in response to records request.	1.3	\$105.00	\$136.50
7/2/2015	CRA	Scan, review, and prepare District documents regarding ECI 2010 for production to D Beinke in response to records request.	0.2	\$105.00	\$21.00
7/2/2015	CRA	Scan, review, and prepare District documents regarding Classroom Data 2014 - 2015 for production to D Beinke in response to records request.	1.2	\$105.00	\$126.00

SERVICES

Date	Person	Description of Services	Hours	Rate	Amount
7/2/2015	CRA	Scan, review, and prepare District documents regarding ARDs for production to D Beinke in response to records request.	1.0	\$105.00	\$105.00
7/2/2015	CRA	Scan, review, and prepare District documents regarding Employment Certifications for production to D Beinke in response to records request.	0.8	\$105.00	\$84.00
7/2/2015	CRA	Scan, review, and prepare District documents regarding ESY Data for production to D Beinke in response to records request.	0.5	\$105.00	\$52.50
7/6/2015	CRA	Finalize correspondence and arrange for delivery to Opposing Counsel.	0.5	\$105.00	\$52.50
7/7/2015	DH	Two telephone conferences with Sandy Smith regarding in-home behavior and follow-up with Plaintiff; telephone conference with Teresa Smith regarding update on mother.	1.1	\$275.00	\$302.50
7/7/2015	CRA	Forward correspondence to District regarding production of records.	0.1	\$105.00	\$10.50
7/8/2015	DH	Review records; two telephone conferences with Teresa Smith regarding scope of case and file, and interview of physician; telephone conference with David Beinke regarding physician issues; draft questions for physician interview.	4.0	\$275.00	\$1,100.00
7/10/2015	DH	Telephone conference with Teresa Smith regarding informal meeting with attorneys; telephone conference with Sandy Smith regarding Admission, Review and Dismissal committee meeting and follow-up with Plaintiff; telephone conference with David Beinke regarding position of Plaintiffs, Texas Education Agency residential application and requests for data tracking; left multiple messages for David Beinke.	1.3	\$275.00	\$357.50
7/10/2015	CRA	Print and organize student records for DH's review.	2.2	\$105.00	\$231.00
7/10/2015	CRA	Begin preparation of a student records index from organization of student records in preparation for DH's review.	3.5	\$105.00	\$367.50
7/13/2015	DH	Prepare and review for meeting with Jim Heidelberg and David Beinke regarding data, Coordinator for Admission, Review and Dismissal committee meeting; review videos; participate in conference call with Attorney and Advocate; prepare records in response to Opposing Counsel request; attorney/paralegal in-house conference with CRA regarding same; draft communication to Opposing Counsel to confirm conference.	2.9	\$275.00	\$797.50
7/13/2015	CRA	Continue preparation of student records index from organization of student records for DH's review.	1.9	\$105.00	\$199.50

August 01, 2015
 Client: 03600
 Matter: 000099
 Invoice #: 477495

Page: 3

SERVICES

Date	Person	Description of Services	Hours	Rate	Amount
		Total Professional Services	24.4		\$4,313.00

TIMEKEEPER RECAP

Timekeeper	Level	Hours	Rate	Amount
DH Denise Hays	SHAREHOLDER	10.3	\$275.00	\$2,832.50
CRA Cathleen R. Avila	PARALEGAL	14.1	\$105.00	\$1,480.50

DISBURSEMENTS

Date	Description of Disbursements	Amount
7/15/2015	Long Distance Telephone	\$0.32
7/15/2015	Photocopies (in-house) (.15/copy) (1730 @ \$0.15)	\$259.50
	Total Disbursements	\$259.82

Total Services	\$4,313.00	
Total Disbursements	\$259.82	
Total Current Charges		\$4,572.82
Previous Balance		\$2,064.72
Payments Received		(\$2,064.72)
PAY THIS AMOUNT		\$4,572.82

Please note that effective June 1, 2015, our firm name has changed. Please update your records to reflect the new name below.

Please reference the invoice number with your payment and make checks payable to:

Walsh Gallegos Treviño Russo & Kyle P.C.

Please contact the Billing Department at (512) 454-6864 if you have any questions regarding your statement.

Burnet CISD Bond Financial Statement
August 11, 2015

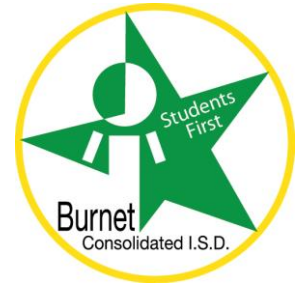
Location	Fund	Func	Object	SO	Org	FY	PIC	Detail	Description	Budget	Encumbrance	Expense	Balance
Admin	699	81	6499	20	750	5	99	F	EE Fees-Admin/PDC	(64,673.16)	0.00	0.00	(64,673.16)
Admin	699	81	6629	03	750	5	99	C	MR CM-Pkg 3-Admin/PDC	(607,901.00)	0.00	0.00	(607,901.00)
Admin	699	81	6629	10	750	5	99	C	ON Contingency-Admin/PDC	(68,724.00)	0.00	0.00	(68,724.00)
Admin	699	81	6629	6F	750	5	99	D	IS District-Security-Admin/PDC	(10,000.00)	0.00	0.00	(10,000.00)
Admin	699	81	6629	7H	750	5	99	D	IS District-Sitework-Admin/PDC	(69,334.00)	0.00	11,500.00	(57,834.00)
Bertram	699	81	6499	20	102	5	99	F	EE Fees-Bertram	(163,951.70)	0.00	0.00	(163,951.70)
Bertram	699	81	6629	03	102	5	99	C	MR CM-Pkg 3-Bertram	(1,586,977.00)	0.00	0.00	(1,586,977.00)
Bertram	699	81	6629	10	102	5	99	C	ON Contingency-Bertram	(174,221.00)	0.00	0.00	(174,221.00)
Bertram	699	81	6629	4A	102	5	99	D	IS District-Other-Bertram	(55,900.00)	0.00	0.00	(55,900.00)
Bertram	699	81	6629	4B	102	5	99	D	IS District-OtherB-Bertram	(22,270.00)	0.00	0.00	(22,270.00)
Bertram	699	81	6629	6A	102	5	99	D	IS District-Security-Bertram	(26,736.00)	0.00	0.00	(26,736.00)
Bertram	699	81	6629	6B	102	5	99	D	IS District-SecurityB-Bertram	(10,000.00)	0.00	0.00	(10,000.00)
Bertram	699	81	6629	7K	102	5	99	D	IS District-Sitework-Bertram	(40,328.00)	0.00	0.00	(40,328.00)
BES	699	81	6499	20	101	5	99	F	EE Fees-Burnet Elementary	(19,506.22)	0.00	20,017.93	511.71
BES	699	81	6629	01	101	5	99	C	MR CM-Pkg 1-Burnet Elementary	(207,278.00)	0.00	229,261.13	21,983.13
BES	699	81	6629	10	101	5	99	C	ON Contingency-Burnet Elementary	(20,728.00)	0.00	0.00	(20,728.00)
BHS	699	81	6499	20	001	5	99	F	EE Fees-Burnet High	(116,018.05)	3,153.00	42,213.86	(70,651.19)
BHS	699	81	6629	03	001	5	99	C	MR CM-Pkg 3-Burnet High	(1,074,340.00)	0.00	16,863.00	(1,057,477.00)
BHS	699	81	6629	10	001	5	99	C	ON Contingency-Burnet High	(123,285.00)	0.00	0.00	(123,285.00)
BHS	699	81	6629	4F	001	5	99	D	IS District-Other-Burnet High	(19,250.00)	0.00	0.00	(19,250.00)
BHS	699	81	6629	6E	001	5	99	D	IS District-Security-Burnet High	(42,640.00)	0.00	0.00	(42,640.00)
BHS	699	81	6629	7E	001	5	99	D	IS District-Sitework-Burnet High	(96,623.00)	0.00	0.00	(96,623.00)
BMS	699	81	6499	20	041	5	99	F	EE Fees-Burnet Middle	(366,992.99)	0.00	0.00	(366,992.99)
BMS	699	81	6629	03	041	5	99	C	MR CM-Pkg 3-Burnet Middle	(3,718,225.00)	0.00	0.00	(3,718,225.00)
BMS	699	81	6629	10	041	5	99	C	ON Contingency-Burnet Middle	(389,980.00)	0.00	0.00	(389,980.00)
BMS	699	81	6629	4E	041	5	99	D	IS District-OtherE-Burnet Middle	(13,248.00)	0.00	0.00	(13,248.00)
BMS	699	81	6629	60	041	5	99	C	SP CSP-Security-Burnet Middle	(25,000.00)	0.00	0.00	(25,000.00)
BMS	699	81	6629	6C	041	5	99	D	IS District-Security-BurnetMiddle	(15,000.00)	0.00	0.00	(15,000.00)
BMS	699	81	6629	6D	041	5	99	D	IS DistrictSecurityDBurnetMiddle	(34,326.00)	0.00	0.00	(34,326.00)
BMS	699	81	6629	7C	041	5	99	D	IS District-Sitework-BurnetMiddle	(20,000.00)	0.00	0.00	(20,000.00)
BMS	699	81	6629	7D	041	5	99	D	IS DistrictSiteworkDBurnetMiddle	(74,000.00)	0.00	0.00	(74,000.00)
District	699	81	6119	20	999	5	99	F	EE Salaries-Project Manager	(130,000.00)	0.00	33,197.70	(96,802.30)
District	699	81	6141	20	999	5	99	F	EE Social Security/Medicare	0.00	0.00	427.74	427.74
District	699	81	6142	20	999	5	99	F	EE Group Health & Life Insurance	0.00	0.00	2,066.58	2,066.58
District	699	81	6143	20	999	5	99	F	EE Workers' Compensation	0.00	0.00	105.81	105.81
District	699	81	6145	20	999	5	99	F	EE Unemployment Compensation	0.00	0.00	69.72	69.72
District	699	81	6146	20	999	5	99	F	EE Teacher Retirement/TRS Care	0.00	0.00	680.58	680.58
District	699	81	6499	00	999	5	99	C	ON MISC-General Contingency	(284,246.00)	0.00	868.33	(283,377.67)
District	699	81	6499	20	999	5	99	F	EE Fees-District-wide Projects	(172,014.65)	0.00	216.00	(171,798.65)
District	699	81	6629	10	999	5	99	C	ON Contingency-District-wide Proj	(182,789.00)	0.00	0.00	(182,789.00)
District	699	81	6629	7I	999	5	99	D	IS District-Sitework-DistwideProj	(56,171.00)	0.00	0.00	(56,171.00)
District	699	81	6629	7J	999	5	99	D	IS District-SiteworkJDistwideProj	(64,722.00)	0.00	0.00	(64,722.00)

Location	Fund	Func	Object	SO	Org	FY	PIC	Detail	Description	Budget	Encumbrance	Expense	Balance
District	699	81	6629	8E	999	5	99	D	IS District-Tech-DistwideE Proj	(37,000.00)	0.00	0.00	(37,000.00)
District	699	81	6631	4G	999	5	99	D	IS District-Bus Purchases	(1,000,000.00)	0.00	0.00	(1,000,000.00)
District	699	81	6639	8B	999	5	99	D	IS District-Tech-DistrictwideProj	(24,000.00)	0.00	10,757.53	(13,242.47)
District	699	81	6639	8C	999	5	99	D	IS District-Tech-DistwideC Proj	(390,000.00)	7,013.95	167,839.06	(215,146.99)
District	699	81	6639	8D	999	5	99	D	IS District-Tech-DistwideD Proj	(36,000.00)	0.00	37,837.43	1,837.43
District	699	81	6639	8F	999	5	99	D	IS District-Tech-DistwideF Proj	(120,000.00)	0.00	0.00	(120,000.00)
District	699	81	6639	8G	999	5	99	D	IS District-Tech-DistwideG Proj	(100,000.00)	0.00	0.00	(100,000.00)
Quest	699	81	6499	20	003	5	99	F	EE Fees-Quest	(9,975.19)	0.00	0.00	(9,975.19)
Quest	699	81	6629	10	003	5	99	C	ON Contingency-Quest	(10,600.00)	0.00	0.00	(10,600.00)
Quest	699	81	6629	50	003	5	99	C	MR CM-Roofing-Quest	(106,000.00)	0.00	0.00	(106,000.00)
RJR	699	81	6499	20	104	5	99	F	EE Fees-RJ Richey	(182,359.67)	4,500.00	114,677.19	(63,182.48)
RJR	699	81	6629	01	104	5	99	C	MR CM-Pkg 1-RJ Richey	(1,823,427.00)	0.00	1,171,325.75	(652,101.25)
RJR	699	81	6629	02	104	5	99	C	MR CM-Pkg 2-RJ Richey	(66,250.00)	0.00	0.00	(66,250.00)
RJR	699	81	6629	10	104	5	99	C	ON Contingency-RJ Richey	(193,782.00)	0.00	0.00	(193,782.00)
RJR	699	81	6629	4C	104	5	99	D	IS District-OtherC-RJ Richey	(21,684.00)	0.00	0.00	(21,684.00)
RJR	699	81	6629	7A	104	5	99	D	IS District-Sitework-RJ Richey	(26,463.00)	0.00	0.00	(26,463.00)
SGE	699	81	6499	20	103	5	99	F	EE Fees-Shady Grove	(828,100.05)	0.00	304,429.77	(523,670.28)
SGE	699	81	6629	02	103	5	99	C	MR CM-Pkg 2-Shady Grove	(8,698,458.00)	0.00	0.00	(8,698,458.00)
SGE	699	81	6629	10	103	5	99	C	ON Contingency-Shady Grove	(879,969.00)	0.00	0.00	(879,969.00)
SGE	699	81	6629	4D	103	5	99	D	IS District-OtherD-Shady Grove	(1,960.00)	0.00	0.00	(1,960.00)
SGE	699	81	6629	7B	103	5	99	D	IS District-Sitework-Shady Grove	(39,267.00)	0.00	0.00	(39,267.00)
SGE	699	81	6639	8A	103	5	99	D	IS District-Technology-ShadyGrove	(60,000.00)	0.00	0.00	(60,000.00)
Stadium	699	81	6499	20	002	5	99	F	EE Fees-Stadium	(151,888.32)	0.00	129,514.83	(22,373.49)
Stadium	699	81	6629	10	002	5	99	C	ON Contingency-Stadium	(161,402.00)	0.00	0.00	(161,402.00)
Stadium	699	81	6629	40	002	5	99	C	SP CSP-Other-Stadium	(25,000.00)	0.00	436.04	(24,563.96)
Stadium	699	81	6629	60	002	5	99	C	SP CSP-Security-Stadium	(70,000.00)	0.00	66,294.80	(3,705.20)
Stadium	699	81	6629	7F	002	5	99	D	IS District-Sitework-Stadium	(145,562.00)	0.00	0.00	(145,562.00)
Stadium	699	81	6629	7G	002	5	99	D	IS District-SiteworkG-Stadium	(60,700.00)	0.00	0.00	(60,700.00)
Stadium	699	81	6629	7H	002	5	99	D	IS DIS-Other Stadium	(40,000.00)	36,225.00	0.00	(3,775.00)
Stadium	699	81	6629	90	002	5	99	C	SP CSP-Track/Turf-Stadium	(1,272,754.00)	0.00	891,337.50	(381,416.50)
										<u>(26,750,000.00)</u>	<u>50,891.95</u>	<u>3,251,938.28</u>	<u>(23,447,169.77)</u>

Burnet CISD
Bond Program Check Register
July 2015

Check No.	Check Date	Vendor Name	Account Code	Description	Amount
000420	20150715	American Constructors, LLC	699 81 6629 01 101 5 99 C MR	Package 1-BES Draws	37,670.35
000420	20150715	American Constructors, LLC	699 81 6629 01 104 5 99 C MR	Package 1-RJR Draws	367,377.35
000421	20150715	City of Burnet	699 81 6499 20 101 5 99 F EE	Building Permits - BES	1,790.00
000422	20150715	JPH Land Surveying, Inc.	699 81 6499 20 001 5 99 F EE	Topographic Survey	2,900.00
000423	20150715	McCall, Parkhurst, &	699 81 6499 00 999 5 99 C ON	General Contingency Cost	868.33
000424	20150715	MWH Engineering, LLC	699 81 6499 20 002 5 99 F EE	Materials Testing-Stadium	865.00
000424	20150715	MWH Engineering, LLC	699 81 6499 20 103 5 99 F EE	Geo-Tech Fees-SGE	3,028.00
000425	20150715	Pfluger Associates,LP	699 81 6499 20 001 5 99 F EE	AE Fees-High School Renovation	7,856.11
000425	20150715	Pfluger Associates,LP	699 81 6499 20 002 5 99 F EE	AE Services-Stadium Improvemen	7,423.36
000425	20150715	Pfluger Associates,LP	699 81 6499 20 103 5 99 F EE	AE Fees-Shady Grove ES	63,621.80
000426	20150715	SK Nelson Engineering	699 81 6499 20 002 5 99 F EE	Testing Lab Services-Stadium	2,775.00
000427	20150715	Symmetry Turf	699 81 6629 7H 750 5 99 D IS	Concrete Pad/Bleachers	11,500.00
			699 81 6629 90 002 5 99 C SP	Stadium Turf-Pay App #3	457,662.50
Total					<u>\$ 965,337.80</u>

For: Burnet Consolidated ISD Board of Trustees
Date: August 17, 2015
Action: Information
Department: Bond Construction



Agenda Item #5B (Communications & Reports)

Report on 2014 Bond

Summary

This report will provide updated information for the Board to consider.

Project Status Sheets with current photos on the following projects:

Stadium Turf and Track Improvement Project

Burnet Elementary School – CMR, Package One

RJ Richey Elementary School – CMR, Package One

Burnet High School – CMR, Package Two

Package Two – RJ Richey Elementary School - Burnet High School

Stadium Paving Project

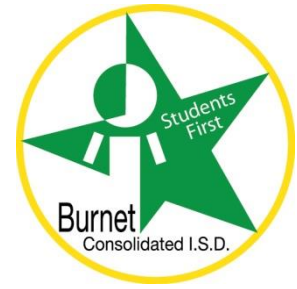
Stadium Fencing Project

Stadium Bleachers Project, Visitor's Side

Respectfully Submitted by:

Mario S. Alaniz, Architect
Construction Project Manager

For: Burnet Consolidated ISD Board of Trustees
Date: August 17, 2015
Action: Information
Department: Curriculum and Instruction



Agenda Item #5C (Communications & Reports)

Report on 2014-2015 STAAR Ratings

Summary

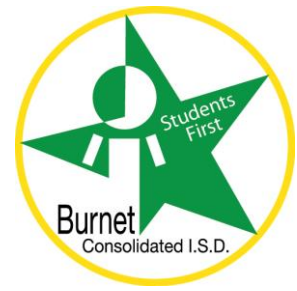
On August 7th, district and campus ratings for STAAR were released to the public. The curriculum department will provide information on the ratings at Monday's meeting.

Respectfully Submitted by:

Shelley Reavis
Elementary Curriculum Director

Jim Connor
Secondary Curriculum Director

For: Burnet Consolidated ISD Board of Trustees
Date: August 17, 2015
Action: Approval
Department: Superintendent's Office



Agenda Item #6A (Consent Agenda)

Board Minutes

Recommendation

Discussion and Possible Action regarding approval of Board Minutes

Summary

The Board Minutes from the July 20th and August 3rd meeting are attached for your review and consideration.

Respectfully Submitted by:

Sharon Schwartz
Administrative Assistant

Minutes of School Board Meeting

The Board of Trustees BURNET CONSOLIDATED I.S.D.

A School Board Meeting of the Board of Trustees of BURNET CONSOLIDATED I.S.D. was held Monday, July 20, 2015, beginning at 6:30 PM in the BCISD Board Room, 208 E. Brier, Burnet, Texas 78611.

Board Members Present:

Andy Feild, President
Charles Williams, Secretary
Craig Barefoot
Jeff Hullum

Jim Luther, Jr., Vice President
Robby Robertson
Angela Moore

School Personnel Present:

Keith McBurnett, Superintendent
Adam Hermes, Technology Director
Shelley Reavis, Elem. Curriculum Dir.
Teresa Smith, Special Programs Dir.
Jerry Blizzard, Maint. & Facilities Dir.
Josh Albro
Sharon Schwartz

Sarah Cervi, Director of Business and Finance
Contessa Huffman, Director of Human Resources
Jim Connor, Secondary Curriculum Dir.
Mario Alaniz, Bond Project Manager
Michelle Ramm, Transportation Director
Charlie Goble

Visitors:

Alexandria Randolph
Joe Cox
Ann Cosper
Bobby Minton
Madison and Darren Ramm
Paul Nelson
Cody Lester

Lela Jo Glimp Goar
Mandy Cox Robson
Jerry Hamilton
Brownlee Bowmer
Doug Lindley
David Vaughn
Dan Horan

1. INVOCATION

Doug Lindley, Pastor, First Baptist Church of Burnet, provided the invocation.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American and Texas flags was recited.

3. CALL TO ORDER

Mr. Feild called the meeting to order at 6:33 p.m. He stated that a quorum of Board members was present and that the meeting had been duly called under Texas Government Code, Section 551. He asked the visitors to sign in on the visitor's sheet and to sign the Open Forum form if they wished to speak under Open Forum.

4. OPEN FORUM

Any interested citizen may use not more than three (3) minutes to present any subject that may affect the school district. However, if the subject is not on the agenda, no action or

discussion can or will be taken. The item may be placed on the agenda for consideration at the next regular Board meeting upon request of the Board President. A total of 30 minutes will be allotted for this portion of the agenda.

No one signed in to speak under Open Forum.

8. BUSINESS ITEMS

- A. Discussion and Possible Action regarding Approval of Board Resolution Approving Conveyance of Real Property without Warranty to the Bethel Community Cemetery Association (Cervi)

Board members from the Bethel Community Cemetery Association were present for the meeting. Motion by Craig Barefoot, seconded by Jim Luther, Jr., to approve the Conveyance of Real Property without Warranty to the Bethel Community Cemetery Association. MC/u.

6. COMMUNICATIONS AND REPORTS

At 6:38 p.m., Mr. Feild stated that the Board would take a brief recess to move to Board Conference room due to malfunction of air conditioning unit in the Board Room. Mr. Feild reconvened the meeting at 6:45 p.m. in the Board Conference Room.

- A. Financial Reports (Cervi)

Monthly Financial Statement, Fund Balance Report, Investment Report, Tax Collection Report, Extra-Curricular Trip Report, Check Register, Credit Card Report, Utility Reports, Attorney Invoices, and Bond Financial Report Sarah Cervi, Director of Business and Finance, stated that the monthly financial reports were included in BoardBook. Mrs. Cervi reviewed a PowerPoint presentation that provided information on basic school finance and funding. A copy of the PowerPoint is included with the Board minutes.

5. SWEAR IN NEW BOARD MEMBER

Jeff Hullum was elected as a School Board trustee on May 9, 2015. He was unable to attend the June 15 meeting when Angela Moore and Robby Robertson took the Oath of Office. Mr. Hullum took the Statement of Elected Official and Oath of Office.

6. COMMUNICATIONS AND REPORTS

- B. Report on 2014 Bond Program (Alaniz)

Bond Project Manager Mario Alaniz provided a handout and reviewed a PowerPoint giving an update of the Bond projects. A copy of the handout and PowerPoint are included with the Board minutes. Technology Director Adam Hermes reviewed a PowerPoint providing information on Bond technology projects. A copy of the report is included with the Board minutes.

- C. Report on Transportation (Cervi)

Sarah Cervi introduced Transportation Director Michelle Ramm and Josh Albro who presented a report providing current information on the transportation fleet and recommendations for the upcoming year. A copy of the PowerPoint is included in the Board minutes.

7. CONSENT AGENDA

Information on these items has been sent to the Board of Trustees for review prior to the meeting. Any Board member may pull any item from the Consent Agenda (without a second) for deliberation prior to consideration. Any item pulled will be considered with the action items on the agenda.

Motion by Jeff Hullum, seconded by Charles Williams, to approve items A & B on the Consent Agenda. MC/u.

- A. Board Minutes
- B. Purchases in Excess of \$25,000.00

8. BUSINESS ITEMS

- B. Discussion and Possible Action regarding Approval of the sale of property acquired by the Burnet Central Appraisal District (Cervi)

David Vaughn, City Manager for Burnet, gave the Board members a handout which provided information on the MyTown Housing Program. The sale of the property would provide another location for this building program. A copy of the handout is included with the Board minutes. Motion by Jim Luther, Jr., seconded by Angela Moore, to approve the sale of property acquired by the Burnet Central Appraisal District. MC/u.

- C. Discussion and Possible Action regarding the approval of an interlocal agreement with the City of Burnet to provide a School Resource Officer (McBurnett)
Motion by Charles Williams, seconded by Angela Moore, to approve the interlocal agreement with the City of Burnet to provide a School Resource Officer for the 2015-2016 school year in the amount of \$60,760.24. MC/u.

- D. Discussion and Possible Action regarding approval of Policy Update 102 affecting local policies:

CDA(LOCAL): OTHER REVENUES - INVESTMENTS; DBB(LOCAL): EMPLOYMENT REQUIREMENTS AND RESTRICTIONS - MEDICAL EXAMINATIONS AND COMMUNICABLE DISEASES; DEA(LOCAL): COMPENSATION AND BENEFITS - COMPENSATION PLAN; DEAA(LOCAL): COMPENSATION PLAN - INCENTIVES AND STIPENDS; DEAB(LOCAL): COMPENSATION PLAN - WAGE AND HOUR LAWS; DEE(LOCAL): COMPENSATION AND BENEFITS-EXPENSE REIMBURSEMENT; DFFA(LOCAL): REDUCTION IN FORCE - FINANCIAL EXIGENCY; DHE(LOCAL): EMPLOYEE STANDARDS OF CONDUCT - SEARCHES AND ALCOHOL/DRUG TESTING; FNC(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT CONDUCT; FO(LOCAL): STUDENT DISCIPLINE (Huffman)

Motion by Craig Barefoot, seconded by Jim Luther, Jr., to approve Board Policy Update 102 affecting local policies:

CDA(LOCAL): OTHER REVENUES - INVESTMENTS; DBB(LOCAL): EMPLOYMENT REQUIREMENTS AND RESTRICTIONS - MEDICAL EXAMINATIONS AND COMMUNICABLE DISEASES; DEA(LOCAL): COMPENSATION AND BENEFITS - COMPENSATION PLAN; DEAA(LOCAL): COMPENSATION PLAN - INCENTIVES AND STIPENDS; DEAB(LOCAL): COMPENSATION PLAN - WAGE AND HOUR LAWS; DEE(LOCAL): COMPENSATION AND BENEFITS-EXPENSE REIMBURSEMENT; DFFA(LOCAL): REDUCTION IN FORCE - FINANCIAL EXIGENCY; DHE(LOCAL): EMPLOYEE STANDARDS OF CONDUCT - SEARCHES AND ALCOHOL/DRUG TESTING; FNC(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT CONDUCT; FO(LOCAL): STUDENT DISCIPLINE. MC/u.

- E. Discussion and Possible Action regarding revisions to Board Policy DEC(LOCAL) COMPENSATION AND BENEFITS-LEAVES AND ABSENCES (Huffman)
Motion by Robby Robertson, seconded by Jeff Hullum, to approve the revisions to Board Policy DEC(LOCAL) COMPENSATION AND BENEFITS-LEAVES AND ABSENCES. MC/u.
- F. Discussion and Possible Action regarding Approval of Revisions to Board Policy DED(LOCAL) COMPENSATION AND BENEFITS-VACATIONS AND HOLIDAYS (Huffman)
Jeff Hullum was not present for this agenda item.
Motion by Jim Luther, Jr., seconded by Angela Moore, to approve the revisions to Board Policy DED (LOCAL) COMPENSATION AND BENEFITS-VACATIONS AND HOLIDAYS. MC/u.
- G. Discussion and possible action regarding Approval of resolution affirming investment policy - CDA (LOCAL) and designating investment officers (Cervi)
Motion by Craig Barefoot, seconded by Jim Luther, Jr. to approve the Resolution affirming investment policy – CDA (LOCAL) and designating investment officers. MC/u.
- H. Discussion and Possible Action regarding Approval of Resolution adopting Authorized Broker List (Cervi)
Motion by Robby Robertson, seconded by Craig Barefoot, to approve the Resolution adopting Authorized Broker List. MC/u.
- I. Discussion and Possible Action regarding Approval to establish proposed 2015-2016 tax rates for maintenance and operations and debt service and set date for public meeting to discuss 2015-2016 budget and proposed tax rate (Cervi)
Motion by Angela Moore, seconded by Robby Robertson, to establish a proposed total tax rate of \$1.3415 for 2015-2016 consisting of \$1.04 for Maintenance and Operations (M&O) and \$.3015 for Debt Service Interest and Sinking (I&S); and to set as the date of August 17, 2015 at 6:00 p.m. for the Public Hearing to discuss the 2015-2016 budget and proposed tax rate. MC/u.
- J. Discussion and Possible Action regarding Approval of Budget Amendment (Cervi)
Mrs. Cervi stated that a revised budget amendment was provided at each Board member's place. A copy is included with the Board minutes.
Motion by Craig Barefoot, seconded by Jeff Hullum, to approve the budget amendment as presented. MC/u.
- K. Discussion and Possible Action regarding Approval of Board Resolution Extending Depository Contract with Wells Fargo Bank (Cervi)
Motion by Charles Williams, seconded by Angela Moore, to approve the Board Resolution extending the depository contract with Wells Fargo Bank from September 1, 2015 through August 31, 2017. MC/u.
- L. Discussion and Possible Action regarding endorsement of candidate to fill Place 13 C on the TASB Board of Directors (McBurnett)
Motion by Craig Barefoot, seconded by Jim Luther, Jr., to endorse Vernagene Mott as the candidate to fill Place 13 C on the TASB Board of Directors. MC/u.
- M. Discussion and Possible Action regarding Approval of Student Code of Conduct (Reavis)

Motion by Craig Barefoot, seconded by Robby Robertson, to approve the Student Code of Conduct as presented. MC/u.

N. Discussion and Possible Action regarding revision to 2015-2016 Fine Arts Stipend (Huffman)

Motion by Robby Robertson, seconded by Angela Moore, to approve the revision to the 2015-2016 Fine Arts stipend as presented. MC/u.

O. Personnel (Huffman)

Board discussion could be held in Executive Session Under Texas Government Code, Section 551.074

1. Employment of Professional Personnel

Mrs. Huffman stated that an update to the Personnel recommendations had been provided at the Board member's place. A copy is included with the Board minutes. Motion by Jim Luther, seconded by Robby Robertson, to approve the professional staff hirings of Cynthia Cox, Joseph Cox, Tessa Gartin and Jessica Paxtor. MC/u. The following list of professional personnel was presented for Board information (approved by Superintendent with Board Authority – May 18th Board Meeting) Nicole Cuplin, Darlene Elmore, Jeannie Jackson, Maria Laidler, Sheila Leath, Kimberly Poerner, and Kimberly Shipp.

2. Report on professional staff resignations and transfers and at-will staff hirings, resignations, and transfers.

Mrs. Huffman reported on the professional staff resignations of Stefany Austin, Blake Boyette, Emily Long, Janna McHazlett, Andy McHazlett, Michael Oreka, Bill Rundzieher, and Abby Wood. There were no professional transfers to report.

Mrs. Huffman reported on the at-will hirings, transfers, and resignations.

3. Approval of Hiring of Bertram Elementary Assistant Principal

Motion by Jim Luther, Jr., seconded by Angela Moore, to approve the hiring of Erika O'Connor as Bertram Elementary Assistant Principal. MC/u.

4. Approval of Hiring of Burnet Elementary Assistant Principal

Motion by Angela Moore, seconded by Jim Luther, Jr., to approve the hiring of Bonnie Sullivan as the Burnet Elementary Assistant Principal. MC/u.

The meeting was adjourned at 9:11 p.m.

DATE APPROVED: _____

President

Secretary

Minutes of Board Workshop

The Board of Trustees BURNET CONSOLIDATED I.S.D.

A Board Workshop of the Board of Trustees of BURNET CONSOLIDATED I.S.D. was held Monday, August 3, 2015, beginning at 6:30 PM in the BCISD Board Conference Room, 208 E. Brier, Burnet, Texas 78611.

Board Members Present:

Andy Feild, President

Charles Williams, Secretary

Craig Barefoot

Jeff Hullum

Jim Luther, Jr., Vice President

Robby Robertson

Angela Moore

School Personnel Present:

Keith McBurnett, Superintendent

Visitors:

Terry Smith, ESC XIII

1. Call to Order

Mr. Feild called the meeting to order at 6:30 p.m. He stated that a quorum of Board members was present and that the meeting had been duly called under Texas Government Code, Section 551.

2. Attendance (Sign In)

3. The purpose of this meeting is to receive required Board training as follows:

Board Team Building, facilitated by Terry Smith, Education Service Center Region XIII

Terry Smith, Executive Director of Education Service Center Region XIII, facilitated the annually required Board Team Building workshop. A copy of the handout is included with the Board minutes.

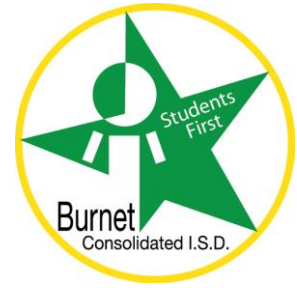
The meeting was adjourned at 9:30 p.m.

DATE APPROVED: _____

President

Secretary

For: Burnet Consolidated ISD Board of Trustees
Date: August 17, 2015
Action: Approval
Department: Business Office



Agenda Item #6B (Consent Agenda)

Purchases in excess of \$25,000.

Recommendation

Approval of purchases in excess of \$25,000 is recommended.

Summary

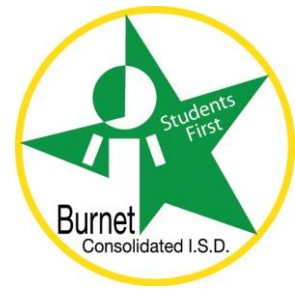
According to Policy CH (Local), any purchase that costs or aggregates to a cost of \$25,000 or greater shall require Board approval. The following purchases are presented for approval:

Requested by	Vendor	Description	Budget Source	Amount
Business Office	City of Burnet Utilities	July 2015 Utilities	General Fund	\$80,196.01

Respectfully Submitted by:

Sarah Cervi
Director of Business and Finance

For: Burnet Consolidated ISD Board of Trustees
Date: August 17, 2015
Action: Approval
Department: Business Office



Agenda Item #7A (Business Items)

Discussion and Possible Action regarding Approval to accept the certified appraisal rolls for tax year 2015 for the Burnet Consolidated Independent School District.

Recommendation

Approval to accept the certified appraisal rolls for tax year 2015 for Burnet Consolidated Independent School District is recommended.

Summary

The Chief Appraisers of the Burnet County Appraisal District, Llano County Appraisal District, and Williamson County Appraisal District have certified and submitted the appraisal rolls as approved by their respective Appraisal Review Boards for calendar year beginning January 1, 2015 and ending December 31, 2015 and have delivered to Stan Hemphill, Tax Assessor-Collector for the Burnet Consolidated Independent School District, a statement of the total amount of appraised, assessed and taxable value of property as of January 1, 2015. Also included is the value for properties under protest at the time of submission for the assessment rolls lying within the District.

Respectfully Submitted by:

Sarah Cervi
Director of Business and Finance

**ACCEPTANCE OF THE CERTIFIED APPRAISAL ROLL
FOR TAX YEAR 2015
Burnet Consolidated Independent School District
BURNET COUNTY, TEXAS**

The Chief Appraiser of the Burnet Appraisal District has certified and submitted the appraisal roll as approved by the Appraisal Review Board, for calendar year beginning January 1, 2015 and ending December 31, 2015, and has delivered to Stan Hemphill, Tax Assessor Collector for the Burnet Consolidated Independent School District, a statement of the total amount of appraised, assessed, and taxable value of property as of January 1, 2015. Also included is the value for properties under protest at the time of submission for the assessment rolls lying within the Burnet Consolidated Independent School District.

*** Certified Appraisal Roll:**

Plus:	Market Value of Real Property	3,282,764,250
Less:	Agricultural Exclusion	(1,222,437,408)
Plus:	Gross Taxable Personal Property	103,217,406
Less:	Value Cap on Homesteads	(16,487,589)
	Assessed Value	2,147,056,659

Less:	Homestead Exemptions	(126,710,544)
	Over 65 Exemptions	(23,376,325)
	Disabled Veterans	(14,276,155)
	Disabled Residential Homestead	(1,849,584)
	Freeport Exemption	(6,007,913)
	Absolute Exemptions	(269,618,600)
	Other	(4,454,985)
		(446,294,106)

Net Certified Taxable Value **1,700,762,553**

Chief Appraiser Estimate of Uncertified Roll:

Plus:	Protested Accounts (Real Property)	21,830,766
Less:	Estimated Agricultural Exclusion	(91,439)
Plus:	Protested Accounts (Personal Property)	795,750
Less:	Value Cap on Homesteads	(169,922)
	Uncertified Assessed Value	22,365,155

Less:	Homestead Exemptions	(225,000)
	Over 65 Exemptions	(10,000)
	Disabled Veterans	(7,500)
	Disabled Residential Homestead	0
	Freeport Exemption	0
	Absolute Exemptions	0
	Other	0
		(242,500)

Net Uncertified Taxable Value **22,122,655**

Net Taxable Appraisal Roll Before Tax Freeze **1,722,885,208**

Less: Taxable Value of Over 65 & Disabled Persons with Frozen Taxes (333,957,159)

2015 Total Taxable Value After Tax Freeze **1,388,928,049**

* Includes \$53,643,393 of New Improvements.

**ACCEPTANCE OF THE CERTIFIED APPRAISAL ROLL
FOR TAX YEAR 2015
Burnet Consolidated Independent School District
LLANO COUNTY, TEXAS**

The Chief Appraiser of the Llano Appraisal District has certified and submitted the appraisal roll as approved by the Appraisal Review Board, for calendar year beginning January 1, 2015 and ending December 31, 2015, and has delivered to Stan Hemphill, Tax Assessor Collector for the Burnet Consolidated Independent School District, a statement of the total amount of appraised, assessed, and taxable value of property as of January 1, 2015. Also included is the value for properties under protest at the time of submission for the assessment rolls lying within the Burnet Consolidated Independent School District.

*** Certified Appraisal Roll:**

Plus:	Market Value of Real Property	356,687,964
Less:	Agricultural Exclusion	(53,861,090)
Plus:	Gross Taxable Personal Property	6,374,390
Less:	Value Cap on Homesteads	(1,538,310)
	Assessed Value	307,662,954

Less:	Homestead Exemptions	(16,972,229)
	Over 65 Exemptions	(4,660,318)
	Disabled Veterans	(1,744,405)
	Disabled Residential Homestead	(262,290)
	Freeport Exemption	0
	Absolute Exemptions	(9,516,562)
	Other	0
		(33,155,804)
	Net Certified Taxable Value	274,507,150

Chief Appraiser Estimate of Uncertified Roll:

Plus:	Protested Accounts (Real Property)	471,700
Less:	Estimated Agricultural Exclusion	0
Plus:	Protested Accounts (Personal Property)	0
Less:	Value Cap on Homesteads	0
	Uncertified Assessed Value	471,700

Less:	Homestead Exemptions	0
	Over 65 Exemptions	0
	Disabled Veterans	0
	Disabled Residential Homestead	0
	Freeport Exemption	0
	Absolute Exemptions	0
	Other	0
		0
	Net Uncertified Taxable Value	471,700

Net Taxable Appraisal Roll Before Tax Freeze **274,978,850**

Less:	Taxable Value of Over 65 & Disabled Persons with Frozen Taxes	(63,085,135)
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2015 Total Taxable Value After Tax Freeze **211,893,715**

* Includes \$1,712,511 of New Improvements.

**ACCEPTANCE OF THE CERTIFIED APPRAISAL ROLL
FOR TAX YEAR 2015
Burnet Consolidated Independent School District
WILLIAMSON COUNTY, TEXAS**

The Chief Appraiser of the Williamson Appraisal District has certified and submitted the appraisal roll as approved by the Appraisal Review Board, for calendar year beginning January 1, 2015 and ending December 31, 2015, and has delivered to Stan Hemphill, Tax Assessor Collector for the Burnet Consolidated Independent School District, a statement of the total amount of appraised, assessed, and taxable value of property as of January 1, 2015. Also included is the value for properties under protest at the time of submission for the assessment rolls lying within the Burnet Consolidated Independent School District.

*** Certified Appraisal Roll:**

Plus:	Market Value of Real Property	35,095,528
Less:	Agricultural Exclusion	(27,756,957)
Plus:	Gross Taxable Personal Property	6,266
Less:	Value Cap on Homesteads	(12,547)
	Assessed Value	7,332,290

Less:	Homestead Exemptions	(627,507)
	Over 65 Exemptions	(100,000)
	Disabled Veterans	(233,337)
	Disabled Residential Homestead	0
	Freeport Exemption	0
	Absolute Exemptions	(1,058)
	Other	0
		(961,902)
	Net Certified Taxable Value	6,370,388

Chief Appraiser Estimate of Uncertified Roll:

Plus:	Protested Accounts (Real Property)	0
Less:	Estimated Agricultural Exclusion	0
Plus:	Protested Accounts (Personal Property)	570,434
Less:	Value Cap on Homesteads	0
	Uncertified Assessed Value	570,434

Less:	Homestead Exemptions	0
	Over 65 Exemptions	0
	Disabled Veterans	0
	Disabled Residential Homestead	0
	Freeport Exemption	0
	Absolute Exemptions	0
	Other	0
		0
	Net Uncertified Taxable Value	570,434

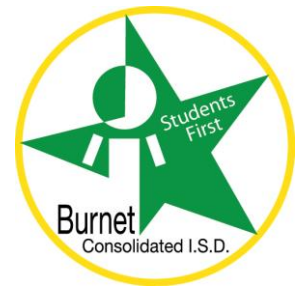
Net Taxable Appraisal Roll Before Tax Freeze **6,940,822**

Less:	Taxable Value of Over 65 & Disabled Persons with Frozen Taxes	(579,984)
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2015 Total Taxable Value After Tax Freeze **6,360,838**

* Includes \$216,380 of New Improvements.

For: Burnet Consolidated ISD Board of Trustees
Date: August 17, 2015
Action: Approval
Department: Business Office



Agenda Item #7B (Business Items)

Discussion and Possible Action regarding Approval to accept the effective tax rate and rollback tax rate for tax year 2015 for Burnet Consolidated Independent School District.

Recommendation

Approval to accept the effective tax rate and rollback tax rate for tax year 2015 for the Burnet Consolidated Independent School District if recommended.

Summary

Moak Casey and Associates has calculated the effective tax rate and the rollback tax rate for the district for tax year 2014. Section 26.04 of the Property Tax Code requires that the effective tax rate and the rollback tax rate be submitted to the Board of Trustees for acceptance.

Respectfully Submitted by:

Sarah Cervi
Director of Business and Finance

2015 Property Tax Rates
in Burnet Consolidated Independent School District

The following presents information about three tax rates. Last year's tax rate is the actual rate the school district used to determine property taxes last year. This year's effective tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's rollback tax rate is the highest tax rate the school district can set before it must hold a rollback election. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustment as required by state law. The rates are given per \$100 of property value.

Last year's tax rate:

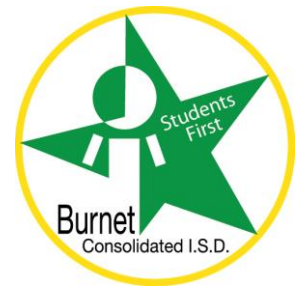
Last year's maintenance and operation tax rate	\$1.040000/\$100
Last year's debt rate	\$0.222500/\$100
Last year's total tax rate	\$1.262500/\$100

This year's effective tax rate \$1.205082/\$100

This year's rollback tax rate:

This year's rollback maintenance and operation tax rate	\$1.040000/\$100
This year's debt rate	\$0.290016/\$100
This year's rollback tax rate	\$1.330000/\$100

For: Burnet Consolidated ISD Board of Trustees
Date: August 17, 2015
Action: Approval
Department: Business Office



Agenda Item # 7C (Business Items)

Discussion and Possible Action regarding Adoption of 2015-16 school year budget.

Recommendation

Adoption of the 2015-2016 Budget is recommended.

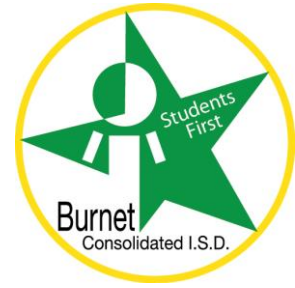
Summary

The 2015-2016 budgets for Maintenance and Operations, Food Service and Debt Service funds were presented at the Public Hearing immediately prior to this Regular Board Meeting. These funds together represent the District budget and may be adopted either as presented or with changes, if any.

Respectfully Submitted by:

Sarah Cervi
Director of Business and Finance

For: Burnet Consolidated ISD Board of Trustees
Date: August 17, 2015
Action: Approval
Department: Business Office



Agenda Item #7D (Business Items)

Discussion and Possible Action regarding Approval of a Resolution to adopt a tax rate of \$1.33 consisting of \$1.04 for maintenance and operations and \$0.29 for debt service for tax year 2015.

Recommendation

Approval of a resolution to adopt a tax rate of \$1.33 consisting of \$1.04 for maintenance and operations and \$0.29 for debt service for tax year 2015 is recommended.

Summary

The Effective Tax Rate and Rollback Tax Rate calculated by Moak Casey and Associates for Burnet CISD has been accepted by the Board. The adoption of this resolution will allow property taxes to be levied for tax year 2015 at a rate of \$1.33 of which \$1.04 is for maintenance and operations and \$0.29 is for debt service per \$100 valuation.

Respectfully Submitted by:

Sarah Cervi
Director of Business and Finance

Board of Trustees
Burnet Consolidated Independent School District
RESOLUTION TO SET TAX RATE

Date: August 17, 2015

On this date, we, the Board of Trustees of the Burnet Consolidated Independent School District, hereby levy or set the tax rate on \$100 valuation for the District for the tax year 2015 at a total tax rate of \$1.33, to be assessed and collected by the duly specified assessor and collector as follows:

\$1.04 for the purpose of maintenance and operations, and
\$0.29 for the purpose of payment of principal and interest on debts.

Such taxes are to be assessed and collected by the tax officials designated by the District.

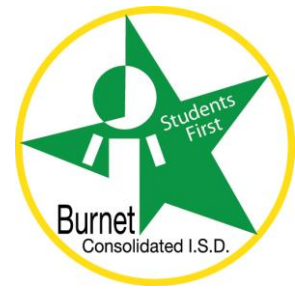
**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE
AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

Adopted this 17th day of August, 2015 by the Board of Trustees.

C. Andy Feild
President, Board of Trustees
Burnet Consolidated Independent School District

Charles Williams
Secretary, Board of Trustees
Burnet Consolidated Independent School District

For: Burnet Consolidated ISD Board of Trustees
Date: August 17, 2015
Action: Approval
Department: Business Office



Agenda Item #7E (Business Items)

Discussion and Possible Action regarding Approval of purchase of Attendance Credits from TEA as the District's Option for equalizing wealth level for Chapter 41 status.

Recommendation

Approval of the purchase of Attendance Credits from TEA as the District's option is recommended.

Summary

Burnet CISD is a Chapter 41 school district subject to wealth sharing provisions of Chapter 41 of the Texas Education Code. To be considered Chapter 41, wealth per WADA must be above \$319,000. We are not yet at a level of wealth that requires us to pay recapture back to the state. The current estimate of wealth per WADA for 2015-16 is \$453,528. The level requiring recapture will be \$504,000 next year. Unless demographics or property values significantly change, we do not expect to enter recapture in the next three years.

However, TEA regulations require us to make various elections and submissions each year that would satisfy the wealth sharing provisions of the law were they become effective for this school year. There are five options:

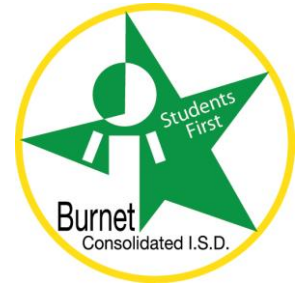
- 1. Consolidate with another district**
- 2. Detach property**
- 3. Purchase attendance credits from the state**
- 4. Contract to educate nonresident students from a partner district**
- 5. Consolidate tax bases with another district**

The best and most viable option for Burnet CISD is Option 3, purchase attendance credits from the state. Essentially, we would pay the state any excess wealth.

Respectfully Submitted by:

Sarah Cervi
Director of Business and Finance

For: Burnet Consolidated ISD Board of Trustees
Date: August 17, 2015
Action: Approval
Department: Business Office



Agenda Item #7F (Business Items)

Discussion and Possible Action regarding the Approval of Final Budget Amendment for 2014-2015.

Recommendation

Approval of final budget amendment is recommended.

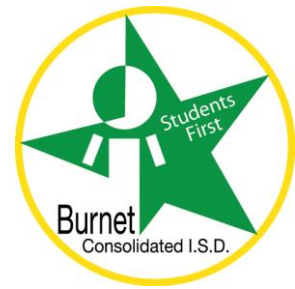
Summary

The final budget amendment for the year will be presented at the meeting. This amendment adjusts revenue and expenditure budget to more closely reflect the results of operations of the 2014-2015 fiscal year. The amendment will be finalized on the 17th and available at the meeting.

Respectfully Submitted by:

Sarah Cervi
Director of Business and Finance

For: Burnet Consolidated ISD Board of Trustees
Date: August 17, 2015
Action: Approval
Department: Business Office



Agenda Item #7G (Business Items)

Discussion and Possible Action regarding Approval of Transportation Purchases.

Recommendation

Approval of transportation purchases is recommended.

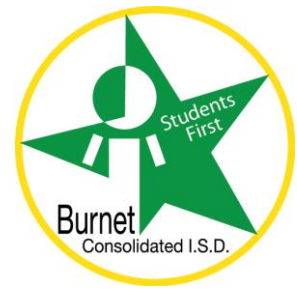
Summary

The Transportation Department did a comprehensive assessment of our white and yellow fleet and presented the findings to the Board in July. It is recommended that we purchase a 14 passenger bus not to exceed 50K that will accommodate smaller athletic and UIL teams. This will eliminate the need to take multiple vehicles, saving fuel and driver cost. This bus does not require a CDL. We currently have 19 spare buses. It is recommended that we take two buses and have them retrofitted as activity buses with the expectation they will be used for at least 10 years. They will have new seats installed, underneath storage, external paint and a DVD system for entertainment and instructional purposes. The cost is not to exceed 33K each. One of the advantages of activity buses is to minimize the need for charter buses. We spent 22K this year.

Respectfully Submitted by:

Sarah Cervi
Director of Business and Finance

For: Burnet Consolidated ISD Board of Trustees
Date: August 17, 2015
Action: Approval
Department: Business Office



Agenda Item #7H (Business Items)

Discussion and Possible Action regarding the Approval to Assign Fund Balance for transportation purchases and CTE.

Recommendation

Approval of assigning fund balance is recommended.

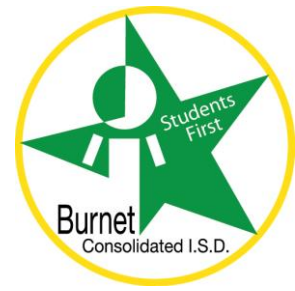
Summary

This action is to assign fund balance for the purchase of items budgeted this fiscal year that won't be finalized or paid for until after the year ends. Therefore, we are recommending assigning fund balance for the purchases which includes a band trailer for 23K, 14 passenger bus, turning two existing buses into activity buses and for any CTE funds we did not spend during the year to meet the spending requirement. We will have the most recent numbers available at the meeting.

Respectfully Submitted by:

Sarah Cervi
Director of Business and Finance

For: Burnet Consolidated ISD Board of Trustees
Date: August 17, 2015
Action: Approval
Department: Superintendent's Office



Agenda Item #71 (Business Items)

Discussion and Possible Action regarding approval of 2015-2016 Board Priorities.

Recommendation

The administration recommends the approval of the 2015-2016 Board Priorities as presented.

Summary

On August 3, 2014 the Board of Trustees worked with Dr. Terry Smith, Executive Director of the Region XIII Service Center, to briefly review and revise the Board Priorities. The Board and the administration have worked together to finalize the six Board Priorities. They are:

Board Priority 1: The District will increase student academic achievement through the effective implementation and monitoring of innovative academic programs, while providing students a relevant education.

Board Priority 2: The District will support all stakeholders in utilizing technology to support student academic achievement and efficient operations.

Board Priority 3: The District will develop systems to support a positive climate, strong customer service and accountability for all stakeholders.

Board Priority 4: The District will continue to improve communication and engagement of the District Stakeholders while promoting Burnet CISD through effective public relations.

Board Priority 5: The District will support student achievement by increasing student attendance.

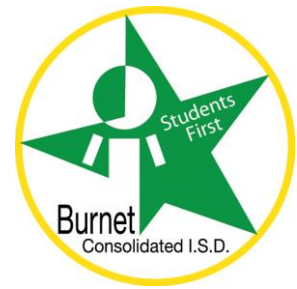
Board Priority 6: The District will recruit, employ, and retain a quality teaching, administrative, and support staff to attain excellence in student performance.

These Board Priorities, once approved, will become the foundation for Campus Plans, District Plans and the Superintendent's Evaluation.

Respectfully Submitted by:

Keith McBurnett
Superintendent of Schools

For: Burnet Consolidated ISD Board of Trustees
Date: August 17, 2015
Action: Approval
Department: Superintendent's Office



Agenda Item #7J (Business Items)

Discussion and Possible Action regarding Approval of Board Operating Procedures

Recommendation

The administration recommends the approval of the Board Operating Procedures as presented.

Summary

On August 3, 2015 the Board of Trustees worked with Dr. Terry Smith, Executive Director of the Region XIII Service Center, to review the Board Operating Procedures which were originally developed in June, 2012. Board Operating Procedures provide guidance to current and future Board Members on standard operating procedures agreed upon by the whole Board. The only change to the proposed document is to allow newly elected Board Members to be seated at the first Board Meeting after the election instead of the June Board Meeting.

The final annotated draft of the Board Operating Procedures is attached for your review.

Respectfully Submitted by:

Keith McBurnett
Superintendent of Schools



**Burnet CISD
Board Operating Procedures
August 2015**

Burnet CISD
Board Operation Procedures
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I. Board Meeting Agenda

BE (LOCAL)

a. Placement of Items on the Agenda

- i. In consultation with the board president, the superintendent shall prepare the agenda for board meetings.
- ii. Any trustee may request that a subject be included on the agenda for a meeting.
- iii. The superintendent shall include on the preliminary agenda all trustee-related topics that have been timely submitted.
- iv. Before the official agenda is finalized for any meeting, the superintendent shall consult with the board president to ensure that the agenda and the topics included meet with the president's approval. In reviewing the preliminary agenda, the president shall ensure that any topics the board or individual trustees have requested to be addressed are either on that agenda or scheduled for deliberation at an appropriate time in the near future. The board president shall not have authority to remove from the agenda a subject requested by a trustee without that trustee's specific authorization.
- v. The agenda for meetings of the board normally will be closed at noon of the fifth calendar day preceding regular meetings and at noon of the third calendar day for all other meetings. The notice of any emergency addendum to the agenda must be posted at least two hours before the meeting.
- vi. The final agenda, with accompanying synopses and documentation, will be made available via Boardbook to the board on or before the Thursday prior to the scheduled board meeting.

b. Consent Agenda

- i. The consent agenda shall include items of a routine and/or recurring nature, grouped together as one action item.
- ii. The superintendent, with the board president's concurrence, shall determine which items qualify for inclusion in the consent agenda.
- iii. Background material for each consent agenda item shall be furnished to the board in the meeting's supporting documents.
- iv. All consent agenda items shall be acted upon by one motion and one vote without separate discussion.
- v. Any board member may request that any item on the consent agenda be pulled for individual discussion and consideration.

II. Conduct During a Board Meeting

BED (LOCAL); BDAA (LOCAL)

a. Audience Participation

- i. Audience participation at a board meeting is limited to the portion of the meeting designated for that purpose. At all other times during a board meeting, the audience shall not enter into discussion or debate on matters being considered by the board, unless recognized by the presiding officer.
- ii. At regular meetings the board shall allot 30 minutes to hear persons who desire to make comments to the board.
- iii. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak.
- iv. No presentation shall exceed three minutes.
- v. Delegations of more than five persons shall appoint one person to present their views before the board.

b. Board Response to Patrons Addressing the Board

- i. Board members will not respond to or enter into discussions with the speakers or the audience during the meeting since items on the agenda will be discussed as appropriate and scheduled on the agenda.
- ii. Discussions of items not on the agenda are not permitted.
- iii. Superintendent may contact speakers of his own accord or at the request of a board member for a follow-up conversation at a time after the board meeting.
- iv. Public comments may be on items listed on the agenda or other areas of district operations, but shall not include complaints or comments about individual students, employees or officials of the district. Speakers with specific complaints regarding students or District personnel shall be referred to board policy FNG (LOCAL) and the grievance process.

c. Voting

- i. The board president shall have the right to discuss, make motions, resolutions, and vote on all matters coming before the board. (BDAA LOCAL)
- ii. No member shall vote on a motion in which he or she has a direct pecuniary interest not common to other members of the board. (BBFA LEGAL).
- iii. When a proposal is presented to the board, a discussion shall be held and a decision reached. Although there may be dissenting votes, which are a

matter of public record, each board decision shall be an action by the whole board binding upon each other.

- iv. All votes, including, dissenting and abstaining votes, shall be recorded in the minutes of the board meeting.
- v. Board members are encouraged to vote based on their convictions but as team members, are expected to support the will of the board.

d. Meeting Preparation

- i. Board members will come to meetings prepared having read their agenda packet material.
- ii. Clarifying questions should be addressed to the superintendent in advance of the meeting.

e. Executive Session

- i. Board members will honor the confidential nature of executive session discussions.
- ii. No one in attendance at an executive session for the board meeting will disclose the certified agenda, the tape recording or any aspect of the discussion that has taken place during that executive session, by penalty of law.

III. Individual Board Members BBE (LEGAL); BBE (LOCAL); BBG (LOCAL)

- a. Standard of Behavior: Board members will be knowledgeable of the Board of Trustees Code of Ethics and the code's implications of their day-to-day actions.

- b. Violation of Board Operating Procedures: Infractions of board operating procedures will result in the president meeting with and discussing the concern with the member, and thereafter reporting to the board.

- c. Individual Board Member Authority
 - i. Board members as individuals shall not attempt to exercise any authority over the district, its property, or its employees.
 - ii. Except for appropriate duties and functions of the board president, an individual member may not act on behalf of the board without the express authorization of the board. Without such authorization, no individual member may commit the board on any issue.
 - iii. Board members will avoid personal involvement in activities the legislature or the board has delegated to the superintendent.

- d. Board Member Requests for Information
 - i. Individual board members shall not direct or require district employees to prepare reports derived from an analysis of information in existing district records or to create a new record compiled from information in existing district records.
 - ii. Directives to the superintendent or custodian of the records regarding the preparation of reports shall be by board action.
 - iii. Information requested by a board member will be provided to all trustees.

- e. Individual Board Member Access to Information
 - i. When acting in the member's official capacity, a Board member has an inherent right of access to information, documents, and records maintained by the District. "Official capacity" means all duties of office and includes administrative decisions or actions. The District shall provide the information, documents, and records to the Board member without requiring the Board member to submit a public information request under Texas Government Code Chapter 552 (Public Information Act) and without regard to whether the requested items are the subject of or relate to an item listed on an agenda for an upcoming meeting. The District may withhold or redact information, a document, or a record requested by a Board member to the extent that the item is excepted

from disclosure or is confidential under the Public Information Act or other law [see GBA]. Education Code 11.1512 does not require the District to provide information, documents, and records that are not subject to disclosure under the Family Educational Rights and Privacy Act of 1974 [see FL].

- ii. The District shall post, in a place convenient to the public, the cost of responding to one or more requests submitted by a Board member under Education Code 11.1512(c) if the requests are for 200 or more pages of material in a 90-day period. The District shall report annually to TEA not later than September 1 of each year: 1. The number of requests submitted by a Board member under Education Code 11.1512(c) during the preceding school year; and 2. The total cost to the District for that school year of responding to the requests.
 - iii. When there are competing confidentiality or security concerns, it may be proper for the Board to establish reasonable procedures to preserve confidentiality, but the District may not absolutely prohibit an individual Board member from viewing records involving District business that are otherwise properly available to the Board as a governmental body. *Atty. Gen. Op. No. GA-138 (2004)*
 - iv. Individual board members shall seek access to record or request copies of record from the superintendent. When a custodian of records other than the superintendent provides access to records or copies of records to individual trustees, the provider shall inform the superintendent of the records provided.
 - v. Requests by board members for existing district information or documents should be made to the superintendent. The superintendent shall notify other board members of such requests. Information released to or viewed by individual board members remains subject to all rules and regulations related to the sharing of confidential information.
- f. Complaints to Individual Board Member
- i. If employees, parents, students, or other members of the public bring concerns or complaints to an individual board member, he/she should listen politely and encourage the patron to seek resolution at the source of the complaint (teacher, principal, etc.) and or refer them to the superintendent or other appropriate administrator, who shall proceed according to the applicable complaint policy. Depending on the circumstances, it may be appropriate for members to politely remind patrons that they have no authority as an individual board member and that if they get involved then they would need to recuse themselves if the issues eventually came to the board as a grievance or complaint. Regardless of circumstance, the board member will notify the superintendent of the complaint.

- ii. Board members shall not conduct investigations of allegations on their own. Board members shall inform the superintendent of complaints first, and then, if dissatisfied with the response of the superintendent, may bring the matter to the attention of the board during executive session, if appropriate for executive session.
 - iii. When the concern or complaint directly pertains to the board's own actions or policy, for which there is no administrative remedy, the trustee may request that the issue be placed on the agenda.
- g. School Events – board members are encouraged to attend school events and will be recognized/introduced only when in attendance as an official representative of the board of trustees (graduation ceremonies, certain banquets, etc.) and will set an example of good sportsmanship at all competitive events. Board members must exercise caution at social functions and avoid gathering in groups of more than two board members and will avoid any discussion of board business.

IV. Campus Visits by Board Members

GKC (LOCAL)

- a. All visitors to the schools, including parents and board members, are welcome to visit the campus; however, prominent notices shall be posted at each campus that all visitors must first report to the principal's office. Board members are required to adhere to the visitor policy regardless of whether the visit is in their official capacity, as a parent/relative or as a member of the public.
- b. Board members will notify the campus principal and superintendent prior to visiting a campus in an official capacity and are encouraged to notify campus principals for all visits with the exception of sporting events, concerts and other activities to which the public is invited.
 - i. Board members shall not visit a campus in an attempt to evaluate or direct personnel.
 - ii. It is often difficult for staff members to view board members as parents rather than as board members. When visiting a campus or classroom as parents, board members shall observe protocol as follows:
 1. Make it clear that they are acting as parents.
 2. Follow the same rules and guidelines for all parents regarding campus visits.
 3. Never request nor accept extraordinary consideration for their

children.

4. Attempt to set a positive example for other parents.

V. Communications

- a. Board Member Communication with the Media
 - i. The superintendent serves as the official spokesperson for the district and the board president serves as the spokesperson for the board team to the media/press on issues of media attention.
 - ii. Media calls should be directed to the board president or superintendent.
 - iii. Board members asked for individual comments or opinions by the media/press are discouraged from responding and should direct the media/press to the superintendent or board president. However, if a board member chooses to respond they will qualify statements as being the opinion of the individual board member and not representative of the board as a whole or the school district.

- b. Communication Between Board Members: For the purpose of this document, “communications” includes electronic communications, including email correspondence and text messaging.
 - i. Board members are free to communicate with each other on a one-to-one basis.
 - ii. To avoid public speculation that the Open Meetings Act has been violated, board members must exercise extreme caution at social functions and avoid gathering in groups of more than two board members and will avoid any discussion of board business.
 - iii. Unless a committee meeting has been posted according to the Open Meetings Act, board members that are not serving on the committee are not to attend the committee meeting.
 - iv. Communications should not be sent from one board member to more than two other board members, even if no reply is requested, expected, or received.
 - v. Board members who have received messages should not forward them if the result is that a quorum of board members will receive the message.
 - vi. If a board member wishes to provide information to the entire board, the information should first be submitted to the superintendent, who will provide the information to all board members.
 - vii. Board members are reminded that all written communications related to school business are potentially subject to disclosure if requested under the Texas Open Records Act.

- c. Board Member Communication with District Staff
 - i. Board members have the same rights as others to communicate with district employees regarding issues involving their own children.

- ii. Board members have the right to communicate with district employees in personal conversation and social settings as long as such communication does not circumvent the role and authority of the superintendent. Circumvention occurs when the board member's intent is to persuade employees, direct employees, elicit a position from employees, or obtain information from employees without the board's knowledge or superintendent's knowledge and/or consent.

VI. Superintendent Evaluation

BJCD (LOCAL)

CRITERIA

The Board shall prepare a written evaluation of the Superintendent at annual or more frequent intervals and may at any time conduct and communicate oral evaluations to augment its written evaluations. The written evaluation shall be based on the Superintendent job description [see BJA] and other criteria identified by the Board.

The Board shall furnish the Superintendent with a copy of the completed evaluation and shall discuss its conclusions with the Superintendent in closed meeting.

OBJECTIVES

The Board shall strive to accomplish the following objectives in conducting the Superintendent's evaluation:

1. Clarify to the Superintendent his or her role, as seen by the Board.
2. Clarify to Board members the Superintendent's role, according to the Board's written criteria, as expressed in the Superintendent's job description and the District's goals and objectives.
3. Foster an early understanding among new Board members of the evaluation process and the Superintendent's current performance objectives and priorities.
4. Develop and sustain a harmonious working relationship between the Board and the Superintendent.
5. Ensure administrative leadership for excellence in the District.

FORMATIVE EVALUATIONS

Formative evaluations will be conducted in closed session three times annually, at approximately three month intervals.

The formative evaluation process will consist of the Board meeting in closed session to review current district progress toward goals and objectives set forth in the Superintendent Evaluation Instrument. The Board will then discuss with the Superintendent areas of accomplishment as well as areas in need of additional focus. The Board will develop a consensus document summarizing results of the formative evaluation. The document will be signed by all Board members present and provided to the Superintendent in a timely manner. The first formative evaluation that occurs following the annual Board

election should include discussion that fosters an early understanding among new Board members of the evaluation process and the Superintendent's current performance objectives and priorities. All discussions will be held in a manner not to violate the Texas Open Meetings Act. The Board may discuss the Superintendent's contract at any formative evaluation.

SUMMATIVE EVALUATIONS

A summative evaluation will be conducted in closed session annually in September and will include a discussion of the Superintendent's contract. The Board will use the approved evaluation instrument for the summative evaluation.

- a. A copy of the evaluation document will be completed in advance by each Board member and brought to evaluation meeting.
- b. The Board will review, as a team, each section of the evaluation instrument and arrive at a consensus rating and set of comments. The Board will meet with the Superintendent to discuss the evaluation.
- c. A consensus evaluation will be signed by all Board members and the Superintendent. Copies will be kept on file by the Superintendent, the Board President, and the Board Vice President. Other Board members may be provided a copy if requested. A sealed copy will be placed in the Superintendent's personnel file.
- d. Individual Board members may choose to share with the Superintendent copies of their individual Board evaluations; however the consensus document will serve as the official record of the evaluation by the Board.
- e. Specific details of the Superintendent's evaluation are to be kept confidential and are not subject to the Texas Freedom of Information Act. However, as part of the posted evaluation agenda item, the Board may issue a public statement regarding the overall level of satisfaction of the Board regarding the Superintendent's performance.
- f. In the event that the Board determines that the performance of the Superintendent is unsatisfactory in any respect, it shall describe in writing, in reasonable detail, specific instances of unsatisfactory performance.

SUPERINTENDENT:
EVALUATION

BJCD (LEGAL)

PENALTY FOR
NONCOMPLIANCE

Funds of the District may not be used to pay a Superintendent who has not been appraised in the preceding 15 months.
Education Code 21.354(d)

APPRAISAL
PROCESS

The Board shall appraise the Superintendent annually using either:

1. The commissioner's recommended appraisal process and criteria [see BJCD(EXHIBIT)]; or
2. An appraisal process and performance criteria that are:
 - a. Developed by the District in consultation with the District- and campus-level committees; and
 - b. Adopted by the Board.

Education Code 21.354(c)

ANNUAL
PERFORMANCE
REPORT

The information in the annual report describing the educational performance of the District [see BQ series] shall be a primary consideration of the Board in evaluating the Superintendent.

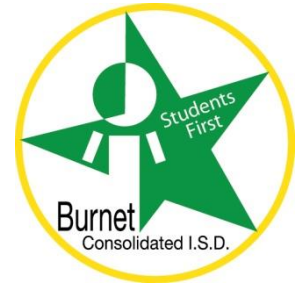
VII. Board of Trustee Elections

BBB (Local)

- a. Board members elected in a challenged or non-challenged race will be sworn in and seated at the first board meeting after the election.

- b. Outgoing board members will all be invited to sit on the platform during the graduation ceremonies immediately following that election.

For: Burnet Consolidated ISD Board of Trustees
Date: August 17, 2015
Action: Approval
Department: Curriculum and Instruction



Agenda Item #7K(Business Items)

Approval of Appraisal Calendar

Recommendation

Discussion and Possible Action regarding the Approval of the 2015-2016 Appraisal Calendar

Summary

As outlined in Chapter 19 of the Texas Administrative Code, Section 150.1003(d), each school district is required to establish a calendar for the appraisal of teachers. The appraisal period for each teacher must include all of the days of a teacher's contract. Additionally, observations during the appraisal period must be conducted during the required days of instruction for students during one school year.

The attached schedule reflects additional considerations delineated in the administrative code regarding the limitations for conducting teacher appraisals, including, but not limited to, the following:

- (a) Prohibit observations on the last day of instruction, before any official school holiday, during state assessment or on any other day deemed inappropriate by the school district board of trustees; and
- (b) Indicate a period for summative annual conferences that ends no later than 15 working days before the last day of instruction for students.

A calendar is attached for your review.

Respectfully Submitted by:

Shelley Reavis
Elementary Curriculum Director



Burnet Consolidated Independent School District
Teacher Appraisal Calendar
2015-2016

Chapter 150. Commissioner's Rules Concerning Educator Appraisal – Subchapter AA. Teacher Appraisal – Item 150.1003 requires each school district to establish a calendar for the appraisal of teachers. The appraisal period for each teacher must include all of the days of a teacher's contract. Observations during the appraisal period must be conducted during the required days of instruction.

Beginning Observation Date: September 14, 2015

No observations on the following dates:

- May Vary by Grade Level
 October 12, November 24
 December 15, 16, 17, 18
 January 7, February 12, 18, 19
 March 24, April 14, 15, May 23-30
- Day before State Assessment / State Assessment Days
 Day before Holidays

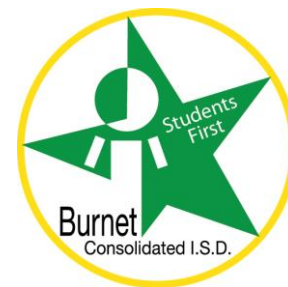
Ending Observation Date: April 15, 2016

Deadline for Completing Summative Conferences: May 27, 2016

Deadline for Completing Summative Conferences Paperwork to CO for Filing: June 6, 2016

Goal Setting / Self-Assessment	
Window for Teacher/Staff Completion	September 14 – October 2, 2015
Goal Setting Conferences	September 15 – October 9, 2015
End Of Year Summative	
Goal Setting Summative	Prior to May 27, 2016

For: Burnet Consolidated ISD Board of Trustees
Date: August 17, 2015
Action: Approval & Information
Department: Human Resources



Agenda Item #7L (Business Items)

Personnel

Summary

The following list of professional personnel is being presented for your information (approved by Superintendent with Board Authority - May 18th Board Meeting).

Hires - 4

Name	Assignment	Location
Fleming, Sheila	Math Teacher	Burnet High School
<p>Ms. Fleming was interviewed by Mark Kincaid, Principal, Casey Burkhart, Asst Principal, and Jim Connor, Director of Curriculum. Ms. Fleming has completed her Master of Science in Math Concentrating in Math Education and is currently working to finalize her Doctorate. She has seven years classroom teaching experience and an additional five years' experience writing math curriculum. Her references described her as a very solid teacher, especially given the high number of low economic students she worked with. She built very solid relationships with her students and made herself available to her students for tutoring and extra help. Ms. Fleming is now part of the Bertram community and is excited to be teaching in her community.</p>		
Gaertner, Kara	1 st Grade Teacher	Bertram Elementary
<p>Ms. Gaertner was interviewed by Jennifer Simpson, Principal, Erika O'Connor, Assistant Principal, Erin Rowe, Dept Head, and Martha Pritchett, Dept Head. Ms. Gaertner has four years classroom teaching experience and holds teaching certifications in Elementary Reading, Math, and English in addition to her Generalist 1-6. Ms. Gaertner has spent the last 8 years at home with her children and is excited to be back in the classroom. Her references report that she is an extremely caring and supportive teacher who is well organized and prepared. Ms. Gaertner has also volunteered in her child's classroom and Burnet Teachers recommend her highly as well.</p>		
Marcellus, Justin	Middle School Athletic Coordinator	Burnet Middle School
<p>We are fortunate that such a strong candidate applied for the MS Athletic Coordinator position, Justin Marcellus. Justin has 9 years' experience teaching and coaching at the High School level. He began his career at Lampasas ISD and continued to build his knowledge, most recently with Grapevine ISD. Justin was enticed to try a new career path in medical sales and began a new position outside of the school world on June 1st. Justin very quickly figured out that his passion is teaching and coaching and not in sales. When the MS Coordinator position was posted, he immediately reached out to Kurt to discuss the position. Justin had visited with Kurt previously in November during our playoff run and even visited practice in November. After the interview, Kurt was confident Justin is one of the best caliber candidates for any of his coaching positions. References reinforce this – comments included he is extremely organized, kid magnet, positive role model, team player, and I would have him back in a heartbeat.</p>		

Rios, Angel	Athletic Trainer	Burnet High School
<p>Mr. Rios was interviewed by Kurt Jones, Athletic Director, Mark Kincaid, Burnet High School Principal, and Doug Messer, Girls Athletic Coordinator. Mr. Rios graduated from Tarleton State University with his Bachelor of Science in Kinesiology. He has spent the last year gaining valuable experience working at Action Sports in Abilene and supporting school districts, specifically Comanche ISD. His supervisors described him as a very hard worker with great integrity. Comanche ISD's Athletic Director reported that Mr. Rios was very dependable and took care of his business in a very professional way. Mr. Rios is excited to begin his career with Burnet CISD and building positive encouraging relationships with students and staff.</p>		

Transfers – 2

Name	Old Assignment	New Assignment
Rye, Jerod	MS Athletic Coordinator Burnet Middle School	Teacher / Coach Burnet High School
Pfau, Carolyn	Kinder Teacher Bertram Elementary	ACE Site Coordinator (Non-Contract, Grant Funded) Bertram Elementary

Resignations – 0

Summary

The following list of at-will employees is being presented for your knowledge.

Hires - 3

Name	Assignment	Location
Martin, Brianna	Nurse Assistant	Burnet High School
Ortiz, Yudith	Instructional Partner	Burnet Middle School
Wagner, Kelly	Instructional Partner – Life Skills	Bertram Elementary

Transfers – 1

Name	Old Assignment	New Assignment
Wills, Victoria	Central Office / HR Assistant	RJ Richey / Instructional Partner

Resignations - 4

Name	Assignment	Location
Brew, Kay	Instructional Partner	RJ Richey Elementary
Briggs, Kerri	Instructional Partner	Burnet Middle School
Devaney, Deborah	Nurse Assistant	Burnet High School
O'Connor, Cindy	Routing Specialist	Transportation

Respectfully Submitted by:

**Contessa Huffman
Director of Human Resources & Admin Services**

Sheila Fleming

Profile

4.0 GPA in Doctoral Program at the University of Texas at Arlington
Golden Key International Honor Society, Spring 2013 to current
College of Education and Health Professions Dean's Honor Roll, Fall 2013

Education

Doctorate in Educational Leadership and Policy Studies – The University of Texas at Arlington;
dissertation (in progress): Self-Concepts, Teacher-Student Interactions, and Mathematics Achievement

Master of Science in Mathematics with a Concentration in Mathematics Education – The University of Texas at San Antonio, December 2009. Thesis: Researching Secondary Mathematics Standards

Teacher Certification in Secondary Mathematics – St. Edward's University, December 2003.

Bachelor of Science in General Mathematical Studies – The University of Texas at San Antonio, December 1997.

Research Interests

Mathematics, learning styles

Education Related Employment

AUGUST 2013 – AUGUST 2014: WAXAHACHIE INDEPENDENT SCHOOL DISTRICT

High School Math Teacher: Mathematical Models for Applications and Algebra 1

DECEMBER 2008 – AUGUST 2013: EDMENTUM, LLC

Associate Content writer for Mathematics curriculum, all grade levels

FEB 2007 – AUGUST 2008: GRAND PRAIRIE INDEPENDENT SCHOOL DISTRICT

Middle School TAKS Math Instructor; High School Math Teacher: Algebra 1, Algebra 2, Geometry, Pre-Calculus

2000 – 2001, 2002– DEC 2006: AUSTIN INDEPENDENT SCHOOL DISTRICT

7th grade math, Geometry, Algebra 1, TAKS Review, Algebra 2, Math Models.

JUNE 2006 – AUGUST 2006: TEXAS STATE STUDENT LEARNING ASSISTANCE CENTER, SAN MARCOS, TEXAS.

Math tutor, specializing in Calculus and Business Math.

JUNE 1996 – MAY 1997: LEARNING ASSISTANCE CENTER, THE UNIVERSITY OF TEXAS AT SAN ANTONIO

Taught Non-Course Based Tutorial Program for Mathematics

Worked as a Teaching Assistant (Directed Group Leader) for a Calculus I class

Non-Education Related Employment

JUNE 2015 – CURRENT: BEALLS, CEDAR PARK, TEXAS

sales associate

JUNE 2001 – SEPTEMBER 2002, SUMMER 2003: BEALLS, AUSTIN, TEXAS.

Manager for the Women's Department, sales associate

1990 – 2000; MARCH 2006 – JUNE 2006: SEARS, AUSTIN, TEXAS (AT BARTON CREEK MALL AND HANCOCK CENTER) AND SAN ANTONIO, TEXAS.

Salesperson, Stock Team team leader, Management Intern, Credit Manager/Store Trainer, Merchandise Specialist

Objective

After taking time away from teaching to raise my four children in their pre-school years, I am excited to pursue my calling in the classroom and impact my community with the gifts and talents I have been given. I hope to obtain a teaching position that allows me to inspire students to explore their unknown abilities and motivate those around me to thrive in the classroom.

Experience

Third Grade Teacher – Wallace Elementary – Richardson ISD

August 2002 to May 2006

- Served as Grade Level Lead Teacher to help support teammates in developing consistent, challenging lessons, created parent communication and support techniques, and organized our grade level budget
- Mentor Teacher for my campus from December 2002 – May 2006
- Named Rising Star Teacher for RISD for 2002-2003
- Selected as STAR Teacher for RISD for 2005-2006

Student Teaching – Texas A&M University – Bowen Elementary – Bryan ISD

Spring 2002

- Created and implemented integrated lesson plans with interactive and thematic units.
- Team planning with both current 2nd grade teachers and other student teachers on campus.
- Lead parent-teacher conferences and communication of student progress, goals, and expectations.
- Completed five consecutive weeks of full classroom responsibility in 2nd grade.

IMS – Texas A&M University – Bowen Elementary – Bryan ISD

Fall 2001

- Developed and implemented tiered lesson plans across integrated units of study.
- Collaborated with other teachers on effective instruction techniques.
- Experienced diverse opportunities for learning within the school day.
- Trained in TRIBES community building classroom management program.
- Completed full classroom responsibilities for four consecutive weeks.

Education

Texas A&M University – College Station, Texas

Class of 2002

Graduated with a 3.75 GPA in Elementary Education with an emphasis in Reading Instruction and Phi Eta Sigma National Honor Society Member.

Olney High School – Olney, Texas

Class of 1998

Graduated valedictorian with a 3.9 GPA and a concentration in math and English, including dual credit hours from Midwestern State University in Wichita Falls, Texas.

Skills



Problem solving, organization, classroom function, interpersonal interactions, enthusiasm, instructional competencies, classroom management, tiered teaching, student learning acceleration and understanding the importance of considering the campus as a whole unit are all strengths I offer beyond basic lesson development and classroom instruction.

Active Certifications

Elementary Reading

- Grades 1-8 Expires 9/30/2019

Elementary Self-Contained

- Grades 1-6 Expires 9/30/2019

Elementary English

- Grades 1-6 Expires 9/30/2019

Elementary Mathematics

- Grades 1-6 Expires 9/30/2019

Justin P. Marcellus, BESS

Objective

To provide the opportunity for young men and women the means and motivation to achieve academic, athletic, and career success through the avenue of athletic participation. Foster a family, relationship-based environment that harbors trust, accountability, and growth for all student-athletes as well as staff.

Education and Certifications

Texas State University, San Marcos, Texas

Bachelor's of Exercise Sport Science, December 2005

- *Minor in Criminal Justice*

Aledo High School-Aledo, TX

- *HS Diploma 2001*

Texas Teacher Certification: S.S Composite (8-12) Physical Education (EC-12) Health (8-12)

Professional Experience

Lampasas High School

Lampasas, TX

- 2006-2007 Physical Education Teacher and Coach
Varsity Wide-Receivers Coach/Varsity Baseball
- 2007-2008 Health/Physical Education Teacher and Coach
Co-Offensive Coordinator (Passing-Game)
Head Boys Powerlifting Coach
Strength and Conditioning Coordinator
 - Oversee and schedule the implementation and execution for all sports' in-season and off-season programs
- 2008-2009 Physical Education Teacher and Coach
Offensive Coordinator
Head Boys' Powerlifting Coach
Strength and Conditioning Coordinator

Katy Mayde Creek High School

Katy, TX

- 2009-2010 U.S. History Teacher and Coach
Offensive Coordinator

Palestine High School

Palestine, TX

- 2010-2014 Teaching Roles: World History, Health, Economics, Physical Education
Coaching Roles: Offensive Coordinator/Asst. Head Coach, Head Boys' Powerlifting, and Offseason Coordinator.

Daily Operations Football: Install, Implement, and Oversee the entire scope of the offense at all grade levels. This also includes play calling duties on Friday night. Manage and oversee the offensive coaching staff. Organize and implement practice plans.

Daily Operations Powerlifting: Oversee all persons and activities that fall within the scope of powerlifting which includes: budget, schedule, practice, transportation, meals, and hosting an invitational meet on an annual basis.

Daily Operations Offseason Coordinator: Design and implement a flexible yet specialized offseason program that meets the needs of all abilities and grade levels. Duties include but are not limited to: working with the Athletic Director, managing the assistant coaching staff, testing and evaluating the progress of all athletes, and maintaining the \$85,000 strength and conditioning facility.

Grapevine High School**Grapevine, TX**

- July 2014-Current
 - Pre-AP World History Teacher
 - Varsity Football (Offensive Line/Run Game Coordinator) and Assistant Track
 - Helped lead Grapevine to a playoff appearance for the first time since 2011.
 - Coached three offensive linemen who attained all-district recognition, one of which was an academic all-state performer.

College Football Playing Experience

Texas State University Football Player and Four Year Letterman (3 years as a starter)

-Leadership Council, 2004

-Senior Council, Spring/Fall 2005

Angel Rios

Education	Tarleton State University <ul style="list-style-type: none">○ Bachelor of Science in Kinesiology○ Emphasis- Sports Medicine/ Athletic Training○ Graduation Date: May 10, 2014 Gustine High School <ul style="list-style-type: none">○ High school diploma	Summer 2010- May 2014
Licenses/ Certificates	Texas Advisory Board of Athletic Trainers <ul style="list-style-type: none">○ License of Athletic Training American Academy of Orthopedic Surgeons <ul style="list-style-type: none">○ CPR and AED Certified	December 8, 2013 2013- Present
Experience	Action Sports Medicine <ul style="list-style-type: none">○ Physical Therapy Aid○ ‘Back to Action’ Coordinator○ Misc. Event Coverage Comanche High School Contract Work <ul style="list-style-type: none">○ Football (all Home games/ all Varsity games)○ Girls/Boys Basketball Tarleton State University Sports Medicine <ul style="list-style-type: none">○ Collegiate Athletics Experience: Football, Men’s/Women’s track & Field, Women’s Tennis, Men’s/Women’s Basketball, Volleyball, Women’s Golf, Baseball and Softball○ Practice/ Game Day Coverage○ Experience in Therapeutic Modalities & Exercises○ Assisted in record keeping and daily duties in Athletic Training facilities Clinical Experience Observations <ul style="list-style-type: none">○ Physical Therapy at Stephenville Sports Rehab○ Orthopedic clinic at Cross Timbers Orthopedics○ General health at Tarleton Student Health Center	June 2014- Present Fall 2012- Spring 2014 Fall 2013- Spring 2014

Activities	<p>Tarleton Sports Medicine Association (TSMA) Tarleton State University ○ Member and TSMA Representative</p> <p>Student Athlete Advising Committee (SAAC) Tarleton State University ○ TSMA Representative</p> <p>Student Government Association (SGA) Tarleton State University ○ TSMA Representative</p> <p>High School Athletics Gustine High- Gustine, TX ○ Football, Track and Field, Cross Country</p>	<p>Fall 2012- Spring 2014</p> <p>Fall 2012- Spring 2014</p> <p>Fall 2012- Spring 2014</p> <p>2006- 2010</p>
Service	<p>Student Athlete Advising Committee (SAAC) <i>Make a Wish Foundation</i> ○ Dinner and a Movie raffle- <i>Spring 2014</i> ○ T-Shirt Sale- <i>Fall 2013</i> Head Start Stephenville, TX ○ Recess Period with Children</p> <p>Tarleton Sports Medicine Association (TSMA) <i>Tarleton Round Up</i> Stephenville, TX ○ Assisted Moving for incoming students <i>Susan G. Komen 3-Day Walk</i> Farmers Branch, TX ○ Medical Tent: Wound Care</p>	<p>Fall 2013 Spring 2014</p> <p>Spring 2013- Fall 2014</p> <p>Spring 2013</p> <p>November 2013</p>
