

# WAYZATA PUBLIC SCHOOLS

Independent School District 284  
Wayzata, Minnesota

## **BOARD OF EDUCATION**

Regular Meeting - February 9, 2015 - 7:00 PM  
Wayzata City Hall, 600 Rice Street, Wayzata

### **AGENDA**

<b>1. CALL TO ORDER/ROLL CALL</b>	3
<b>2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS</b>	4
Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Consent Agenda items are as follows:	
A. Approval of Minutes	5
B. Finance and Business Recommendations	
1. Monthly Reports	12
C. Human Resource Recommendations	
1. Monthly Recommendations	28
D. P-Card Approvals	32
<b>3. RECOGNITIONS</b>	
A. Retiree Recognition	33
B. Boy's Cross Country	35
C. Girl's Cross Country	36
D. Track and Field Coach of the Year - Aaron Berndt	37
E. National High School Cross Country Coach of the Year - Bill Miles	38
F. February Employee of the Month - Patty Peniata	39
<b>4. REPORTS FROM ORGANIZATIONS</b>	
<b>5. STUDENT CURRICULUM PRESENTATION</b>	
A. Sunset Hill Elementary School	40
<b>6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS</b>	
A. Superintendent	46
1. Policy 804: Emergency Closings	47
B. Teaching and Learning	
C. Finance and Business Services	
1. Monthly Financial Reports	49
D. Human Resource Services	58
1. Policy 723 & 732-R Data Subject Access	59
2. Policy 733 & 733-R Public Data Access	66
<b>7. OTHER BOARD ACTION</b>	
A. Resolution to Convey the WMEP Schools to Robbinsdale and Minneapolis Public Schools	71
B. Reschedule March Work Session to March 16th	73
<b>8. BOARD REPORTS</b>	74
<b>9. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD</b>	75
This section of the agenda provides an opportunity for those who have called and placed their names on the list and for members of the audience to address the School Board.	
<b>10. ADJOURN</b>	76

# WAYZATA PUBLIC SCHOOLS

Independent School District 284  
Wayzata, Minnesota

## MISSION

### **Our Core Purpose:**

The mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

## VISION

### **What We Intend to Create and Experience:**

The vision of Wayzata Public Schools is to be a model of excellence where all students discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success through:

### **Exceptional Student Learning, Experiences and Relationships:**

- High achievement by each and every student—no exceptions, no excuses;
- Content-rich, rigorous and personalized education;
- Meaningful relationships with teachers, staff, mentors and peers in a welcoming, nurturing and safe environment.

### **Community Trust, Confidence and Partnership:**

- Comprehensive learning opportunities meeting diverse learner needs and community aspirations;
- Committed to being the first choice for students and families;
- Maintaining the highest levels of satisfaction and pride by staff, parents and community.

### **Operational Excellence:**

- Attraction, development and retention of exemplary, creative and valued employees;
- Effective and efficient use of time and human, financial and physical resources;
- Culture of continuous improvement and responsive innovation;
- High performing district governance, management and partnerships.

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**  
Regular Meeting – February 9, 2015

**AGENDA SECTION:** 1. Call to Order

**ITEM:** Call to Order/Roll Call Attendance

**COMMENTS BY:** Linda Cohen, Board Chair

School Board Chair, Linda Cohen, will call the meeting to order.

	<u>Present</u>	<u>Absent</u>
Linda A. Cohen	_____	_____
Andrea Cuene	_____	_____
Sarah Johansen	_____	_____
Jay A. Hesby	_____	_____
Chris McCullough	_____	_____
Carter G. Peterson	_____	_____
Cheryl Polzin	_____	_____
Dr. Chace B. Anderson, Ex Officio	_____	_____

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**  
Regular Meeting – February 9, 2015

**AGENDA SECTION:** 2. Approval of Agenda and Consent Agenda Items

**ITEM:** \_\_\_\_\_

**COMMENTS BY:** Linda Cohen, Board Chair

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event, the item will be removed as a Consent Agenda item and addressed. Consent Agenda items are as follows:

- A. Approval of Minutes**
- B. Finance and Business Recommendations**
- C. Human Resource Recommendations**
- D. P-Card Approvals**

**RECOMMENDED ACTION:** Approve the agenda as presented and the Consent Agenda items.

Motion by: \_\_\_\_\_ ROLL CALL Passed \_\_\_\_\_

Second by: \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions: \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**  
Regular Meeting – February 9, 2015

**AGENDA SECTION:** 2. Approval of Minutes

**ITEM:** A. Approval of Minutes

**COMMENTS BY:** Cheryl Polzin, Board Clerk

**1.12.2015 Regular Board Meeting Minutes**

**RECOMMENDED ACTION:** Approve the minutes of the Regular Board Meeting of January 12, 2015

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions: \_\_\_\_\_

# Minutes of Organizational/Regular Board

## The Board of Education Wayzata Public Schools

---

A Organizational/Regular Board of the Board of Education of Wayzata Public Schools was held Monday, January 12, 2015, beginning at 7:00 PM in the Wayzata City Hall, 600 Rice Street, Wayzata.

### 1. CALL TO ORDER/ROLL CALL

*The meeting was called to order by Linda Cohen, acting Board Chair. Cheryl Polzin, acting Board Clerk, called the roll. The following School Board members were present: Linda Cohen, Andrea Cuene, Jay Hesby, Sarah Johansen, Carter Peterson, Chris McCullough, Cheryl Polzin., and Chace B. Anderson, Superintendent of Schools and ex officio member of the School Board.*

### 2. ELECTION OF SCHOOL BOARD OFFICERS

*Linda Cohen called for a nomination of Board officers for the 2015 calendar year. Sarah Johansen motioned to keep the roster of acting Board members the same as the previous year, and Chris McCullough seconded the motion. The motion carried with a unanimous vote. The Board officers will be: Linda Cohen, Board Chair; Jay Hesby, Vice Chair; Cheryl Polzin, Board Clerk; and Carter Peterson, Treasurer.*

### 3. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

*Jay Hesby moved to approve the agenda and consent agenda with a modification to remove item M to a future Board meeting. Carter Peterson seconded the motion, and the motion carried with a unanimous roll call vote.*

#### A. Approval of Minutes

*Approved the minutes of the following meetings:*

1. 12.08.2014 Regular Meeting Minutes
2. 12.15.2014 Special Meeting Minutes

#### B. Finance and Business Recommendations

##### 1. Monthly Reports

*Approved the following disbursements:*

General Checking Account for December 2014	\$6,281,756
Wire Transfer for November 2014	\$9,390,755

AMOUNT	DONATED BY	PURPOSE
\$17.79	GW PTA	Supplies
\$83.00	GW PTA	T-shirts
\$83.00	GW PTA	Office supplies
\$95.20	Benevity community impact fund	Student supplies
\$150.00	Webb Golden Valley LLC	Wolf ridge donation

\$240.00	Brenda Backes	Scholarship
\$240.00	Interfaith Outreach	Reimburse for background cks
\$278.40	GW PTA	Supplies
\$282.88	GW PTA	Equipment for SDC
\$500.00	Lauren & Ed Hoffman	Student needs
\$1,000.00	BV PTA	KDGN field trips
\$1,491.78	Wells Fargo	Employee match program
\$2,923.39	GW PTA	Student Activity
\$3,396.44	OW PTA	Books for media center
\$9,662.45	GW PTA	Student Activity

C. Human Resource Recommendations

1. Monthly Recommendations

*Approved the Human Resource recommendations as follows:*

Employment

<b>Roman Foore</b> <i>Retirement</i>	<i>6 Hour Paraprofessional</i>	<i>East Middle</i>
<b>Abby Forrette</b> <i>Transfer</i>	<i>3.75 Hour Culinary Express</i>	<i>High School</i>
<b>Paul Harris</b> <i>Transfer</i>	<i>4.75 Hour Culinary Express</i>	<i>Central Middle</i>
<b>Chaz Heikkila</b> <i>New Position</i>	<i>6 Hour Paraprofessional</i>	<i>Central Middle</i>
<b>Geisele Lempola</b> <i>Retirement</i>	<i>8 Hour Secretary</i>	<i>Plymouth Creek</i>
<b>Kari Lynch</b> <i>Retirement</i>	<i>1.0 Accounting Specialist</i>	<i>Administration</i>
<b>Carrie McGregor</b> <i>Resignation</i>	<i>1.0 Communications Specialist</i>	<i>Administration</i>
<b>Christine Paluta</b> <i>Transfer</i>	<i>3.25 Hour Culinary Express</i>	<i>High School</i>
<b>Kiran Zaman</b> <i>Increased Enrollment</i>	<i>.5 Communications Teacher</i>	<i>Central Middle</i>

Contract Modification

<b>Monica Healy</b> <i>only) Kimberly Lane, Plymouth Creek</i>	<i>Vocal Music, Physical Education</i>	<i>From .4 to .5 (.1 14-15</i>
<b>Sarah Storvick</b> <i>only)</i>	<i>Literacy Specialist, Birchview</i>	<i>From .5 to .6 (.1 14-15</i>

Leave of Absence

**Katharine Barsness**, Sunset Hill Kindergarten Teacher, has requested a leave of absence beginning approximately April 6, 2015 through the end of the 2014-2015 school year.

**Kathryn Lenhardt**, Plymouth Creek Special Education Teacher, has requested a leave of absence beginning approximately March 12 through May 8, 2015.

**Tia McAuliff**, Plymouth Creek 1<sup>st</sup> Grade Teacher, has requested a leave of absence beginning approximately May 14, 2015 through the end of the 2014-2015 school year.

**Cathi Scott**, Gleason Lake Literacy Specialist, has requested a leave of absence from April 20-21, 2015 using one personal day and one day without pay.

**Kyle Swenson**, High School ETD Teacher, has requested a leave of absence from March 25-27, 2015 using two personal days and one day without pay.

Resignation

**Rena Connoy**, Plymouth Creek Home Base Site Manager, has submitted her resignation effective January 2, 2015.

**Jessica Doll**, Kimberly Lane Physical Education, has submitted her resignation effective December 19, 2014.

**Ella Eydel**, East Middle Culinary Express, has submitted her resignation effective January 16, 2015.

**Joan Sable-Lemke**, Greenwood Culinary Express, has submitted her resignation effective December 19, 2014.

Retirement

**Cheryl Ebner**, Birchview Paraprofessional, has submitted her retirement effective June 5, 2015. Ms. Ebner has been employed with the District since 1997.

**Dorte Monson**, East Middle Paraprofessional, changed her retirement date to December 12, 2014. Ms. Monson was previously recognized at the December Board meeting.

- D. Designation of Official Investment Brokers
- E. Designation of Official Cash Depositories
- F. Resolution for Machine-Signed Signatures
- G. P-Card Approvals
- H. Bid Award: EMS Boiler Replacement
- I. Bid Award: Sunset Hill 2016-2016 Upgrades
- J. School Board Standard Operating Procedures for 2015
- K. Reaffirm Current School Board Policies

L. LAC Platform Approval

~~M. Resolution to Convey the WMEP Schools to Robbinsdale and Minneapolis Public Schools~~

N. Designation of Authorized Personnel

#### 4. RECOGNITIONS

A. Retiree Recognition

*Superintendent Chace Anderson recognized Cheryl Ebner for her 18 years of service to the district.*

B. Paraprofessional Recognition Week Jan 25th-31st - Anne Bipes

*Anne Bipes accepted the recognition for Paraprofessional Recognition Week, on behalf of all paraprofessionals working in the district. Board Clerk Cheryl Polzin read the proclamation from the State of Minnesota declaring Jan 25<sup>th</sup>-31<sup>st</sup> the recognition week.*

C. WHS Girl's Swim & Dive Team State Champions

*Elizabeth Hansen, coach of the WHS Girl's Swim and Dive Team, recognized the girl's for their individual accomplishments. Superintendent Chace Anderson applauded the team for their efforts and their State Championship win.*

D. January Employee of the Month - Kathleen Bucher

*Superintendent Chace Anderson read the nomination for Kathleen Bucher, January Employee of the Month.*

E. Perfect ACT & SAT

*Superintendent Chace Anderson recognized four students for their perfect scores: Senior Bella Roussanov and junior Christine Kim earned perfect scores on the SAT exam, and seniors Changyeon Park and Bo Dai earned a perfect score on the ACT exam.*

#### 5. REPORTS FROM ORGANIZATIONS

A. Wayzata High School Student Council Representative

*Tiffany Hass gave a brief overview of the latest events at WHS.*

#### 6. STUDENT CURRICULUM PRESENTATION

A. Central Middle School

*Jill Johnson, Executive Director of Teaching and Learning, introduced Clark Doten, Principal of Central Middle School, and his team: Jenny Berg, Associate Principal; and teachers Solveig Harriday, Jordan Herzog, and Molly Davin. They highlighted their site-specific goals, including their focus on fostering a good climate and culture at the school. Academically, their goals included raising mathematics proficiency to 81.5%, reducing the proficiency gap in MCA-III mathematics by six percentage points, and developing a higher student motivation for mathematics as a whole.*

#### 7. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

A. Superintendent

B. Teaching and Learning

1. Policy 605 - Teaching About Religion and Religious Beliefs/Non-Beliefs  
*Jill Johnson, Executive Director of Teaching and Learning, presented the updated version of Policy 605. Chris McCullough motioned to waive the reading of the policy and approve it; Sarah Johansen seconded the motion. Linda Cohen, Jay Hesby, Cheryl Polzin, Chris McCullough, Sarah Johansen, and Andrea Cuene voted yes; Carter Peterson voted no. The motion to approve the policy passed with a 6-1 majority vote.*
2. Policy 607 - School Calendar  
*Sarah Johansen motioned to waive the reading of Policy 607 and approve it, Andrea Cuene seconded the motion. The motion passed unanimously.*

C. Finance and Business Services

*Jim Westrum, Executive Director of Finance and Business Services, presented the monthly financial reports, and the Resolution to Transfer Funds.*

1. Monthly Financial Reports
2. Resolution to Transfer Funds  
*Carter Peterson moved to waive the reading of the resolution, and Jay Hesby seconded the motion. The motion carried unanimously with a roll call vote.*

D. Human Resource Services

**10. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD**

*Linda Cohen recommended that this item be moved ahead of the remaining agenda items as some members of the audience were waiting in attendance.*

*Mark Sorensen, student, addressed the School Board about school security and safety concerns, and mentioned his belief that the addition of at least one officer in each school would greatly improve security measures. Jim Westrum, Executive Director of Finance and Business, welcomed the student to sit down with him at any time to discuss the security measures in place at the schools.*

**8. OTHER BOARD ACTION**

*Linda Cohen read the Board Committees and Appointments for 2015.*

A. Board Committee Structure for 2015

*Jay Hesby motioned to approve the Committee Structure for 2015. Sarah Johansen seconded the motion, and it carried unanimously.*

B. Board Appointments for 2015

*Chris McCullough motioned to approve the Appointments for 2015. Cheryl Polzin seconded the motion, and it carried unanimously.*

C. School Board Member Compensation for 2015

*Linda Cohen presented the recommendation from the Board that the Board compensation remain the same as previous years with no increase. Chris McCullough motioned to approve the motion. Carter Peterson seconded the motion, and it carried unanimously.*

**9. BOARD REPORTS**

*Linda Cohen mentioned that an ad hoc committee will be established to discuss the district's strategic roadmap. This committee will be made of Board members Carter Peterson, Linda Cohen, and Sarah Johansen; and meetings may include other*

*administrative staff as needed.*

**11. ADJOURN**

*Jay Hesby motioned for the meeting to adjourn. The vote was unanimous, and the meeting adjourned at 8:15 pm.*

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**  
Regular Meeting – February 9, 2015

**AGENDA SECTION: APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

**ITEM: Finance & Business Recommendations**

**COMMENTS BY: Jim Westrum, Executive Director of Finance and Business**

**Finance and Business Recommendations**

These routine items are presented for Board of Education review and approval through a single consent motion.

**Monthly Bills**

The attached lists itemize claims for which the Board of Education is requested to authorize payment.

General Checking Account for January 2015	\$3,711,332
Wire Transfer for December 2014	\$9,111,658

**RECOMMENDED ACTION:** Authorize payment as recommended.

**Acknowledgement Of Contributions**

Minn. Stat. 465.03 - GIFTS TO MUNICIPALITIES.

“Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”

**Monthly Donations**

The attached lists donations for which the Board of Education is requested to accept.

Donations received in January 2015	\$14,972.46
------------------------------------	-------------

<b>AMOUNT</b>	<b>DONATED BY</b>	<b>PURPOSE</b>
\$100.00	Allina Health	Donation to OW
\$100.00	Craig or Jean Johnson	Roger Lipelt Scholarship fund
\$40.00	Food Perspectives, Inc	Donation to KL
\$200.00	James Allen	Peppermint fence
\$23.77	K Foundation	Donation to OW
\$911.90	KL PTA	First grade books-Fairchild-KL
\$3,500.00	KL PTA	Field trips-KL
\$5,000.00	L or J Millis	Young Scientist Roundtable
\$754.00	Lifetouch	Student activities-KL
\$1,000.00	Loren and Geraldine Simer	Joanna Simmer Memorial Scholarship
\$42.80	OW PTA	Class books gr 5-Folven's class-OW
\$74.00	OW PTA	Scholarships for field trips first & fifth grades -OW
\$218.00	OW PTA	Scholarship grant for field trips
\$274.09	OW PTA	Vision 21 Groundworks- Algebra Strand Elementary set
\$100.00	Wells Fargo Community Support Campaign	Scholarships-EMS
\$600.00	Wells Fargo Community Support Campaign	Dance team, supper, mileage, activity support-WHS
\$67.34	Wells Fargo Fdn -matching gift program	Scholarships & supply needs-CMS
\$80.78	Wells Fargo Fdn -matching gift program	Scholarships-EMS
\$100.00	Wells Fargo Fdn -matching gift program	Donation to OW
\$585.78	Wells Fargo Fdn -matching gift program	Activity funds- act supp-WHS
\$1,200.00	Wright Hennepin Holding Co	Scholarship fund

**RECOMMENDED ACTION:** That the School Board approves the following checking account and wire transfer payments and accepts with appreciation the following gifts, which are in compliance with current District policy and guidelines:

Motion by: \_\_\_\_\_ ROLL CALL Passed \_\_\_\_\_

Second by: \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions: \_\_\_\_\_

WAYZATA PUBLIC SCHOOLS				
MONTHLY CHECK DISBURSEMENT SUMMARY				
JANUARY 2015				
CHECK	VENDOR	DESCRIPTION	DATE	AMOUNT
390081	WEST METRO EDUCATION PROGRAM	TUITION #1 FAIR DWNTN & CRYSTAL 14/15	1/27/2015	458,338.00
389782	FIRST STUDENT, INC	TRANSPORTATION	1/14/2015	431,319.97
389629	MAIN LINE TRANSPORTATION INC (MTI)	SP ED TRANSPORT 10/1/14-10/31/14	1/6/2015	297,866.05
390001	INTERMEDIATE DIST 287	FEB 15 PROVIDED SERVICES	1/27/2015	149,139.00
389639	RIVERPORT INS CO	POL #PSP0158000 PROP COMM/LIAB	1/6/2015	126,748.09
389771	UPPER LAKE FOODS	GROCERIES	1/13/2015	124,791.06
389844	EBERT CONSTRUCTION	OW	1/16/2015	112,073.00
390098	CDW GOVERNMENT, INC	SmartNet and Ironport Renewal	1/29/2015	109,763.25
389818	XCEL ENERGY	MONTHLY ENERGY	1/14/2015	103,775.79
390039	CITY OF PLYMOUTH - FINANCE DEPT	school resource officers FIRST HALF 14-15	1/27/2015	100,825.62
390168	TRUST POINT/FBO WAYZATA SCHOOLS	PAYROLL ACCRUAL	1/30/2015	95,645.00
389652	US ENERGY SERVICES, INC	ENERGY-NOV 14	1/6/2015	81,152.75
389716	WOLD ARCHITECTS AND ENGINEERS	WHS ARTIFICIAL TURF PROJECT #142129	1/8/2015	71,557.06
389763	STRATEGIC EQUIPMENT & SUPPLY	EQUIPMENT	1/13/2015	61,775.00
389831	WAYZATA EDUCATION ASSN	PAYROLL ACCRUAL	1/15/2015	57,434.31
390170	WAYZATA EDUCATION ASSN	PAYROLL ACCRUAL	1/30/2015	57,399.67
389952	WOLD ARCHITECTS AND ENGINEERS	HS CHILLERPLANT	1/22/2015	56,934.92
389817	WOLF RIDGE ENVIRONMENTAL	CMS-6TH GR FIELD TRIP	1/14/2015	43,436.88
389589	APPLE INC	Replacement iMacs for GL lab	1/6/2015	36,208.00
390155	WOLF RIDGE ENVIRONMENTAL	CMS-6TH GR FIELD TRIP	1/29/2015	34,391.22
389815	W METRO LEARNING CONNECTIONS, INC	SP PUPIL ES 10/27-11/7	1/14/2015	29,920.00
389753	MORCON GENERAL CONTRACTORS	HS-EXT WALL RESTOR 11/10/14 (FINAL)	1/13/2015	28,411.22
389613	HILLYARD INC MINNEAPOLIS	WMS-SUPPLIES	1/6/2015	27,248.25
389839	HILLYARD INC MINNEAPOLIS	HS-supplies	1/15/2015	27,083.28
389757	RIVERPORT INS CO	DEDUCTIBLE BILLING STATEMENT 12/31/14	1/13/2015	25,500.99
389775	AIRPORT TAXI, INC	TRANSPORT	1/14/2015	23,829.00
389843	EBERT CONSTRUCTION	GL WALL RETENTION	1/16/2015	21,022.73
390006	K12 TRANSPORTATION MGMNT SVCS INC	TRANSPORTATION	1/27/2015	18,500.00
389718	AGROPUR INC DIVISION OF NATREL USA	DAIRY PRODUCTS	1/13/2015	18,331.23
389814	WEST LUTHERAN HIGH SCHOOL	TEXTBKS	1/14/2015	17,942.13
390173	LIFE INSURANCE CO OF NORTH AMERICA	Ins. Tracking Billing	1/31/2015	16,837.65
389660	ZOLTAR INVESTMENT GROUP LLC	16th ave rent-1/15 & INS PREMIUM	1/6/2015	16,478.07
389738	ISD #281-ROBBINSDALE SCHOOLS	MID YEAR DRAW 14-15	1/13/2015	16,310.29
389879	LIFE INSURANCE CO OF N AMERICA	PAYROLL ACCRUAL	1/20/2015	16,191.40
701466	PRO-TEC DESIGN	SECURITY UPGRADE	1/30/2015	15,931.45
389759	SCHERBER ROLL OFFS	DEMO 18935 CTY RD 47	1/13/2015	15,902.00
390150	THREE RIVERS PARK DISTRICT	ATH-A SKI PASSES	1/29/2015	15,356.00
389827	SCHOOL SERVICE EMPLOYEES	PAYROLL ACCRUAL	1/15/2015	14,788.50
390165	SCHOOL SERVICE EMPLOYEES	PAYROLL ACCRUAL	1/30/2015	14,714.11
389755	PAMS LUNCHROOM LLC	SERVICE-12/14	1/13/2015	14,543.10
389807	PLYMOUTH ICE CTR	ATH-DEC 14 G HOCKEY PRACTICE	1/14/2015	14,527.50
389841	MINT ROOFING INC	12/18-12/26 HS	1/15/2015	14,496.71
389975	DONLAR CONSTRUCTION	EMS-CONSTRUCT NEW DOOR OPENING & BUILD PARTITION	1/27/2015	13,767.00
701450	PCS REVENUE CONTROL SYSTEMS, INC	LIGHTNING	1/16/2015	13,680.70
389848	BREDEMUS HARDWARE CO, INC	CMS LOWER HALL BY WORKSHOP	1/20/2015	13,493.00
390102	CENTURY LINK BUSINESS SERVICES	DEC INTERNET	1/29/2015	13,000.00
390088	ZOLTAR INVESTMENT GROUP LLC	16th ave rent-2/15	1/27/2015	12,985.38
389626	LOFFLER COMPANIES INC	WAREHOUSE COPIER BLANKET	1/6/2015	12,695.33
389618	INTERMEDIATE DIST 287	PCG SERV FEE-EZ IEP 7/1/14-6/30/15	1/6/2015	12,420.00
390042	CITY OF PLYMOUTH - FINANCE DEPT	BV-WATER	1/27/2015	12,361.88

389790	FIRST STUDENT, INC	Boys basketball	1/14/2015	11,438.27
389923	KARGES-FAULCONBRIDGE, INC	SERVICE	1/22/2015	9,970.00
390055	REPUBLIC SERVICES #894	SERVICES 12/14	1/27/2015	8,909.75
389689	ISD #272-EDEN PRAIRIE SCHOOLS	PERKINS MID-YEAR DRAW 14/15	1/8/2015	8,758.53
389683	HOUSE OF PRINT	CED-PROF SERV-ADULT CATALOG	1/8/2015	8,708.64
390107	DONLAR CONSTRUCTION	CMS-REPLACE WALLS	1/29/2015	8,492.00
389780	DISTRICT VII DECA	HS-YEARLY MEMBERSHIP	1/14/2015	8,460.00
390091	AIRPORT TAXI, INC (WAS	TRANSPORT	1/29/2015	8,391.00
390071	TIES	Registrations for TIES conference	1/27/2015	8,322.60
389993	HANUS ENTERPRISES,LLP	bus garage rent	1/27/2015	8,318.08
389735	ISD #270-HOPKINS SCHOOLS	MID YEAR DRAW 14-15	1/13/2015	7,922.26
389638	REPUBLIC SERVICES #894	SERVICES-11/14	1/6/2015	7,711.41
389976	DOUGHTY, JEFFREY	T'S & SWEAT PANTS-DANCE	1/27/2015	7,574.00
701439	TRIO SUPPLY CO	VARIOUS INVOICES 12/1714-1/6/15	1/9/2015	7,366.59
389736	ISD #276-MINNETONKA SCHOOLS	MID YEAR DRAW 14-15	1/13/2015	7,179.76
390020	LOFFLER COMPANIES INC	WHS DEBATE COPIER BLANKET	1/27/2015	6,655.79
389600	FAIRVIEW	ATH-TRAINERS	1/6/2015	6,500.00
389986	FIRST STUDENT, INC	Adap Hockey	1/27/2015	6,485.90
389730	DIVERSIFIED SNACK DISTRIBUTION INC	GROCERIES	1/13/2015	6,189.53
390013	KUE CONTRACTORS INC	MDE#GEN - PC FIRE EXT CABINETS	1/27/2015	6,155.00
389602	FORKLIFTS OF MN INC	HS-BATTERY	1/6/2015	6,047.00
390172	LIFE INSURANCE CO OF NORTH AMERICA	Ins. Tracking Billing	1/31/2015	5,932.87
389737	ISD #279-OSSEO SCHOOLS	MID YEAR DRAW 14-15	1/13/2015	5,813.86
390018	LOFFLER COMPANIES, INC.	WPS CANON IR3235i COPIER BLANKET	1/27/2015	5,720.91
389717	ELM CREEK WATERSHED MGMT COMMISSION	WATERSHED APPLICATON	1/9/2015	5,700.00
389656	WAYZATA COMMUNITY CHURCH	ECSE LEASE	1/6/2015	5,494.00
390153	WAYZATA COMMUNITY CHURCH	ECSE LEASE	1/29/2015	5,494.00
701467	RELATE COUNSELING CTR	MH WHS DECEMBER 2014	1/30/2015	5,441.25
389722	BERGIN FRUIT AND NUT COMPANY	GROCERIES 12/15-1/7	1/13/2015	5,299.57
389918	HEINEMANN	LITERACY INTERVENTION BUNDLE	1/22/2015	5,130.00
389707	PLYMOUTH PRESBYTERIAN CHURCH	RENT & 2ND PLOWING 11/10/14	1/8/2015	5,030.00
390016	LIFETIME FITNESS, INC.	Lifetime fitness lockerroom rental 2/15	1/27/2015	4,919.30
390118	FIRST STUDENT, INC	TRANSPORTATION	1/29/2015	4,859.22
389974	DERING PIERSON GROUP LLC	WMS-SERVICES THRU 9/25 (FINAL)	1/27/2015	4,754.81
701465	PEDIATRIC HOME SERVICE	NURSE MA 12/15/2014-12/19/2014 VISITS	1/30/2015	4,593.75
390111	ENGINEERING DESIGN INITIATIVE LTD	Blanket PO for fiber consulting 11/14	1/29/2015	4,540.24
701424	COMMAND CENTER INC	CUSTODIAL SUBS	1/6/2015	4,444.80
701445	FOLLETT SCHOOL SOLUTIONS INC	Follett Annual Renewal	1/16/2015	4,439.50
389725	CHILDREN'S HOSPITALS & CLINICS	CONT SERV 9/5/14	1/13/2015	4,336.00
390028	MILLER 32ND AVE, LLC	Miller ave rent	1/27/2015	4,224.01
389854	COMMERCIAL DOOR SYSTEMS, INC	BOILER ROOM PC	1/20/2015	4,084.26
701434	COMMERCIAL KITCHEN SERVICES	INV#53675,53648,53714,53819,53860,53880,53982	1/9/2015	4,027.35
389924	KENNEDY & GRAVEN CHARTERED	PROF SERVICE THROUGH 12/31/2014	1/22/2015	3,960.00
390063	SKYWARD INC	W2 & 1099 printing	1/27/2015	3,930.74
701452	TIERNEY BROTHERS, INC.	PROJECTOR	1/16/2015	3,919.00
390158	CORPORATE HEALTH SYSTEMS INC	PAYROLL ACCRUAL	1/30/2015	3,738.15
701449	MOTG (MN OFFICE TECHNOLOGY GRP)	PRINTER MMaintenance B/W & COLOR	1/16/2015	3,695.36
701433	ALLEGRA PRINT & IMAGING	BROCHURES	1/9/2015	3,635.36
389654	WAYZATA ATHLETIC BOOSTERS	SCOREBRD ACCT-FB BANQUET	1/6/2015	3,600.00
701472	TIERNEY BROTHERS, INC.	PROJECTOR-WHS	1/30/2015	3,510.00
389956	AIR PURIFICATION & ENERGY CONSERVATION	KL-FILTERS	1/27/2015	3,461.34
389688	INTERMEDIATE DIST 287	CARL PERKINS 7/1/14-12/31/14	1/8/2015	3,299.05
389933	CITY OF PLYMOUTH - FINANCE DEPT	submittal for HS	1/22/2015	3,265.00
390070	TEAM ISSUED LLC	B BB APPAREL	1/27/2015	3,261.00
389607	GREAT AMERICAN OPPORTUNITIES INC	EMS-FUNDRAISER	1/6/2015	3,076.90
389804	NEW DOMINION SCHOOL #8492	C & T TUITION 12/31/14	1/14/2015	3,045.89
389594	COMMERCIAL DOOR SYSTEMS, INC	CMS-SECURE ENTRY SUPPLIES	1/6/2015	3,000.00

389635	MONTANA STATE UNIVERSITY	TECH GUIDE SERV COMPLETED 12/17/14	1/6/2015	3,000.00
390105	CORPORATE HEALTH SYSTEMS INC	FLEX PROCESS-1/15 & COBRA	1/29/2015	2,919.21
390147	SHINK, ANTHONY	BRIGHTMONT ACADEMY 12/15-1/14	1/29/2015	2,808.00
389700	NATIONAL TREASURE KUNG FU, INC	CED-PROF SERV 10/7-12/2	1/8/2015	2,772.90
701446	INSPEC, INC.	GL ELEMENTARY 212724	1/16/2015	2,700.00
389833	AUTOMATED LOGIC CORP	service CC, PM	1/15/2015	2,682.00
389729	DENNY'S 5TH AVENUE BAKERY	GROCERIES	1/13/2015	2,600.68
389777	CAPTURE VIDEO	KINDERGARTEN VIDEO	1/14/2015	2,500.00
390146	ROSETTA STONE LTD	SP ED-EL	1/29/2015	2,380.00
390058	SCHMITTY & SONS / GRAY LINE MPLS	ATH-N SKI TRANSPORT 1/15	1/27/2015	2,376.72
389587	AMI IMAGINING SYSTEMS, INC.	HR-DOCUMENT MAINT 2/1/15-1/31/16	1/6/2015	2,371.00
390121	HILL CO, ROBERT B.	GL-SALT	1/29/2015	2,369.54
390100	CENTURY LINK	MONTHLY SERV-1/15	1/29/2015	2,356.50
389696	MN BPA REGION 1 (BUS PROF OF AMER)	LEADERSHIP CONF	1/8/2015	2,280.00
390032	MN UTILITIES & EXCAVATING LLC	Job#5301	1/27/2015	2,207.00
390090	AGL CONSULTING LTD	TECH-PROF SERV-ERATE	1/29/2015	2,160.00
389726	COLLEGE TOWN PIZZA INC #1966	PIZZA	1/13/2015	2,142.00
141501119	MYERS, LARRY	REIMBURSE	1/28/2015	2,117.04
389968	CEL PUBLIC RELATIONS, INC.	Alumni Implementation	1/27/2015	2,040.00
390050	RADD, SHARON	prof dev training	1/27/2015	2,000.00
389651	US SALT INC	DIST-SAND/SALT	1/6/2015	1,954.15
389706	PLYMOUTH ICE CTR	G CAPT'N PRACTICE 10/27-10/31	1/8/2015	1,950.00
389593	CLIMB THEATRE	WMS-ANTI-BULLYING PLAY	1/6/2015	1,942.00
389908	ART INSTITUTES INTERNATIONAL MN	Special Pupil SG	1/22/2015	1,924.00
389794	GRAINGER INC., W. W.	EMS ETD lab	1/14/2015	1,864.24
389895	PRIMEX WIRELESS INC	12 Clocks	1/20/2015	1,857.11
389646	SAM'S CLUB	LAKER'S BREAKFAST NOOK SUPPLIES 12/14	1/6/2015	1,839.61
389646	SRF CONSULTING GROUP, INC.	WHS GEOMETRIC LAYOUT 11/30/14	1/6/2015	1,825.72
701428	PEDIATRIC HOME SERVICE	NURSE MA 12/1-12/4/14	1/6/2015	1,800.00
701453	TRUSTED EMPLOYEES	BACKGROUND CKS	1/16/2015	1,758.00
390097	CAPTURE VIDEO	MY WAY PRESENTATION VIDEO 1/13/15 DEPOSIT	1/29/2015	1,750.00
389744	LIONSGATE ACADEMY	PERKINS EXPENDITURES THRU 12/31/14	1/13/2015	1,749.68
390024	MAILFINANCE INC	WHS-POSTAGE & FOLDER MACHINE	1/27/2015	1,735.14
701455	RELATE COUNSELING CTR	MH SERVICES-WSH-DECEMBER 2014	1/23/2015	1,710.00
389897	ROME, TERESA	PROF SERVICES	1/20/2015	1,666.66
390128	MAIN LINE TRANSPORTATION INC (MTI)	SP ED TRIP #2539	1/29/2015	1,666.50
389943	SKYWARD INC	3 Registrations	1/22/2015	1,650.00
389724	BROWN'S ICE CREAM CO	GROCERIES	1/13/2015	1,634.59
390023	LOW VOLTAGE CONTRACTORS	MDE#32492 DW FIRE ALARM REPAIR	1/27/2015	1,584.42
390085	XCEL ENERGY	MONTHLY ENERGY	1/27/2015	1,584.14
141501105	DZUBAY, MIKE	REIMBURSE	1/22/2015	1,574.70
701432	STAPLES ADVANTAGE	CREDIT MEMO RETURNED ITEMS	1/6/2015	1,545.76
390152	TIGER ATHLETICS INC	HS-GROUP FIT CLASSES-LEASE LEVY	1/29/2015	1,545.00
390045	PRODOCON INC	KL-GLYCOL	1/27/2015	1,534.30
701461	MEI - MINNESOTA ELEVATOR INC	MDE#32474 DISTRICT WIDE ELEVATOR INSPECTIONS	1/30/2015	1,516.42
389997	HENNN CNTY TREASURER- GVMT CTR	HB-CHILD CARE ASST-REPAYMENT PLAN	1/27/2015	1,513.64
390122	HUIE, WING	PHOTO WKSPS 1/23/15	1/29/2015	1,500.00
389904	TWIN CITY GARAGE DOOR CO	REPLACE DOOR OPERATION CSF	1/20/2015	1,495.00
389953	WOLD ARCHITECTS AND ENGINEERS	CENTRAL SERVICES COMM	1/22/2015	1,484.47
390003	ISD #270-HOPKINS SCHOOLS	rent for transportation office 1/15	1/27/2015	1,431.79
389808	PUBLIC STORAGE	STORAGE 2/15	1/14/2015	1,403.00
389970	CITI-CARGO & STORAGE	KL-STORAGE 1/15-7/15	1/27/2015	1,374.00
389856	DAVE'S SPORT SHOP	GIRLS HOCKEY HELMETS	1/20/2015	1,361.00
389846	BOND TRUST SERVICES CORP	PAYING AGENT SERVICES 2-2-2015 TO 2-1-2016	1/20/2015	1,350.00
389991	GRAINGER INC., W. W.	MISC SERVICE & SUPPLEIS	1/27/2015	1,347.55
389727	COLLEGE TOWN PIZZA INC #1937	PIZZA	1/13/2015	1,312.50
389870	HOME DEPOT/GEFC	dome/arena	1/20/2015	1,303.51

701442	BOILER SERVICES, INC	EMS RAIN LEADER REPAIR	1/16/2015	1,301.98
389795	HI-TECH REFRIGERATION	BV-CONDENSER FAN MOTOR	1/14/2015	1,263.62
701454	INSPEC, INC.	WHS 2014 EXT. WALL REPAIRS-CA 213160.2	1/23/2015	1,244.05
389972	COMLINK MIDWEST INC	WHS ELECTRICAL/ FIBER RELOCATION	1/27/2015	1,226.00
389912	BLAKE SCHOOL	John Edie Holiday Tournament	1/22/2015	1,205.00
389748	MIDDLEBURY COLLEGE	SCHOLARSHIP	1/13/2015	1,200.00
389723	FREDERICK BETHKE VIOLINS LLC	HS-BASS & CELLO REPAIRS	1/13/2015	1,189.41
141501029	SHERWOOD, JAIME	REIMBURSE	1/7/2015	1,184.69
701469	SCHOOL SPECIALTY	SCHOOL SPECIALTY MARKETPLACE	1/30/2015	1,171.07
701429	RELATE COUNSELING CTR	COUNSELING-NOVEMBER 2014	1/6/2015	1,140.00
389761	SCHOLASTIC BOOK FAIRS	Scholastic Book Fair	1/13/2015	1,106.34
389813	WAYZATA, CITY OF	WMS-WATER/SEWER	1/14/2015	1,097.28
141501111	GUSTAFSON, BRAD	REIMBURSE	1/28/2015	1,091.23
389916	H & B SPECIALIZED PRODUCTS	HS BASKETBALL BASKETS	1/22/2015	1,086.02
389733	GARY'S DIESEL SERVICE	REPAIR TRUCK #06	1/13/2015	1,079.35
390149	THREE RIVERS PARK DISTRICT	BV-2ND GR-LOWRY 3/5 & 3/6	1/29/2015	1,068.00
389800	MN ELEM SCH PRINCIPAL'S ASSN	KL-MESPA INST 2/15	1/14/2015	1,050.00
389882	MAIN LINE TRANSPORTATION INC (MTI)	SPECIAL ED TRANSPORT #2406	1/20/2015	1,050.00
390137	OFFICE OF ENTERPRISE TECHNOLOGY	VOICE SERV THRU 12/31/14	1/29/2015	1,023.68
389803	MN STATE HIGH SCHOOL MATH LEAGUE	HS-MATH TOURN (4 STUDENTS)	1/14/2015	1,000.00
390084	WINSIGHTS NETWORK	HR-DUES 1/15-12/15	1/27/2015	1,000.00
389754	NICOL, BARBARA	PROF SERV-CANDIDATES	1/13/2015	963.00
389798	LOFFLER COMPANIES, INC	WHS PRINCIPAL COPIER BLANKET	1/14/2015	960.71
701441	ALLEGRA PRINT & IMAGING	BOYS HOCKEY POSTERS	1/16/2015	945.76
389935	PRODOCON INC	HS MONTHLY SERVICE JAN 2015	1/22/2015	940.00
141501122	PASHINA, KEN	REIMBURSE	1/28/2015	937.22
701443	COMMAND CENTER INC	CUSTODIAL SUBS	1/16/2015	921.60
389739	ISD#286 BROOKLYN CENTER SCHOOLS	MID YEAR DRAW 14-15	1/13/2015	898.88
389742	LANDS BEST FOODS, LLC	GROCERIES	1/13/2015	888.05
701457	ALLEGRA PRINT & IMAGING	BUSINESS CARDS CARRIE MCGREGOR	1/30/2015	871.74
390052	RAUTH, WILLIAM	RENT SOUND SYSTEM-DANCE 1/17/15	1/27/2015	850.00
389859	ENVIROMENTAL PROPERTY AUDIT, INC	MDE#40611-EMS BOILER ABATEMENT	1/20/2015	821.60
389606	GRAINGER INC., W. W.	GW-FILTERS	1/6/2015	815.13
389679	GOODIN CO	CUL EXP-HOSE REEL	1/8/2015	805.00
389633	MN EDUCATION JOB FAIR	HR-2 BOOTHS & 2 INTERVIEW SPACES 4/13/15	1/6/2015	800.00
701462	MINVALCO	PC PUMP 1	1/30/2015	798.45
390110	ENGESSER, MICHELE	CED-PROF SERV 12/3-1/14	1/29/2015	783.75
701458	ECM PUBLISHERS, INC	DEC 8 REG MIN	1/30/2015	782.94
141501031	SKERBITZ, WILLIAM	REIMBURSE	1/7/2015	773.23
701471	STAPLES ADVANTAGE	OFFICE SUPPLIES	1/30/2015	765.63
389665	ALLINA HEALTH	OCC HEALTH HIST & PHYSICAL	1/8/2015	757.00
389591	BURNS, GREGORY	CONTRACT SERV CB	1/6/2015	750.00
389731	DVM PIZZA, INC	PIZZA	1/13/2015	750.00
390033	MN ACTE/SNP	HS-CONF 2/15	1/27/2015	750.00
389773	US ENERGY SERVICES, INC	MGMT FEE-1/15	1/13/2015	743.00
389628	LOFFLER COMPANIES, INC	WCC COPIER BLANKET	1/6/2015	742.12
390021	LOFFLER COMPANIES, INC	DAB HR COPIER BLANKET	1/27/2015	732.05
389797	LETTERMEN SPORTS	APPAREL	1/14/2015	726.50
390104	CLASSROOM SUPPLY MART	KL-STUDENT SUPPLIES	1/29/2015	725.08
701438	STAPLES ADVANTAGE	PURPLE PENS	1/9/2015	716.14
389752	MN ELEM SCH PRINCIPAL'S ASSN	BV-MESPA INST 2/15	1/13/2015	700.00
389820	COMMUNITY HEALTH CHARITIES-MN	PAYROLL ACCRUAL	1/15/2015	697.50
390157	COMMUNITY HEALTH CHARITIES-MN	PAYROLL ACCRUAL	1/30/2015	697.50
389828	TEENS ALONE	PAYROLL ACCRUAL	1/15/2015	690.50
390166	TEENS ALONE	PAYROLL ACCRUAL	1/30/2015	690.50
389885	MN LANDSCAPE ARBORETUM	PCL-1ST GR FIELD TRIP 1/15/15	1/20/2015	687.50
390148	SUMDOG INC	KL-VISION 21 RESOURCES	1/29/2015	684.00

389906	ALLINA HEALTH	OCC Health hist & phys	1/22/2015	665.00
389792	FUZZY DUCK DESIGN/IMAGEBAY INC	T SHIRTS	1/14/2015	664.80
389588	ANTHOLOGIE, LLC	PROF SERV	1/6/2015	660.50
141501103	ZIMMERMAN, LAURIE	REIMBURSE	1/21/2015	655.00
389758	ROTARY CLUB OF WAYZATA	DUES & MEALS CA	1/13/2015	650.00
389903	TRANE U.S. INC.	CSF-RTU CONFERENCE ROOM	1/20/2015	649.87
389619	JOHNSTONE SUPPLY	ARENA-RADIANT HEAT SUPPLIES	1/6/2015	649.46
389614	HOIGAARDS NORDIC SKI TEAM	ATH-MEET ENTRY FEE	1/6/2015	640.00
389630	MERZER M.A., L.P., SHEILA	PROF SERV 12/15 & 12/16	1/6/2015	637.50
389687	INGRAM LIBRARY SERVICES	CMS-MEDIA CTR BKS	1/8/2015	636.60
389747	MCCARTNEY, SHARON	PF SPANISH CLASSES	1/13/2015	633.75
389765	TEAMWORKS INTERNATIONAL, INC	SERVICES	1/13/2015	625.00
389955	ADI	CSF-DOCK DR BUZZER/PHONE	1/27/2015	623.49
389888	MINNETONKA HIGH SCHOOL	SECTION DANCE TEAM TICKETS	1/20/2015	610.00
701427	MINVALCO	TOOLS-TRUCK 15 CHRIS	1/6/2015	605.46
389774	WHS SENIOR CLASS PARTY	VOLUNTEER HRS	1/13/2015	600.00
389930	MN ZOO	1/15/2015 FIRST GRADE FIELD TRIP	1/22/2015	600.00
390009	KAUL DESIGN GROUP LLC	15-16 catalog layout/print file	1/27/2015	600.00
389832	WAYZATA PUBLIC SCH EDUCATION	PAYROLL ACCRUAL	1/15/2015	596.00
389842	TRIARCO ARTS & CRAFTS, INC.	EMS - art supplies	1/15/2015	596.00
390171	WAYZATA PUBLIC SCH EDUCATION	PAYROLL ACCRUAL	1/30/2015	596.00
141501073	THOMPSON, KARLA	REIMBURSE	1/14/2015	591.01
389911	ASSN FOR SUPERVISION & CURR. DEV	ASCD Peer Coach Membership	1/22/2015	590.00
141501062	O'LEARY, PATRICK	REIMBURSE	1/14/2015	589.38
389711	SMITH, JAMIE	CED-PROF SERV-ADULT ED WINTER CATALOG	1/8/2015	573.50
389796	IOWA CITY WEST DEBATE	HS-NAT'L INV (6 TEAMS)	1/14/2015	570.00
389764	TARGET COMMERCIAL INTERIORS	BV-MINI BLINDS	1/13/2015	563.85
389663	ACT	HS-ACT PRACTICE TESTS	1/8/2015	560.00
389756	CITY OF PLYMOUTH - FINANCE DEPT	POLICE SERV-11/24,11/25,12/1 & 12/2	1/13/2015	554.89
701451	STAPLES ADVANTAGE	SUPPLIES	1/16/2015	554.79
389649	TWIN CITY HARDWARE	CSF-STOCK	1/6/2015	547.26
390056	ROOT-O-MATIC	EMS-SERV	1/27/2015	545.00
389917	HAMEL BUILDING CTR	DIST SUPPLIES	1/22/2015	538.22
389636	PRODOCON INC	CMS-GASKET	1/6/2015	537.79
390169	UNITED WAY	PAYROLL ACCRUAL	1/30/2015	537.50
389830	UNITED WAY	PAYROLL ACCRUAL	1/15/2015	535.50
701463	MOORE MEDICAL LLC	BLANKET PO HEALTH SUPPLIES	1/30/2015	532.87
390015	LARSON CO, J. H.	CSF-LAMPS	1/27/2015	531.98
390099	CENTURY LINK	16TH AVE-SERV 1/15	1/29/2015	528.18
390076	VAIL RESORTS CORP	ATH-A SKI TICKETS 1/8/15	1/27/2015	528.00
390126	LARSON, JEFF	G B BALL DINNERS	1/29/2015	527.73
389855	CULLIGAN - METRO	EMS SERVICE	1/20/2015	523.38
389751	MN ASSN OF SCHOOL BUSINESS OFFICIALS	WINTER CERT ML	1/13/2015	520.00
701464	MP NEXLEVEL LLC	LOCATES	1/30/2015	515.78
390094	BLICK ART MATERIALS	ART SPECIALIST SUPPLIES	1/29/2015	509.91
389810	SOUTHERN NEW HAMPSHIRE UNIV	WEST LUTHERAN MULTI ETHNIC LIT CLASS 2/9-4/19/15	1/14/2015	508.62
389659	XEROX FINANCIAL SERVICES	WHS HEALTH OFFICE COPIER BLANKET	1/6/2015	503.49
390113	EXCEL IMAGES	ALL DIST-CHOIR T-SHIRTS	1/29/2015	502.85
390005	JIM THE PIANO GUY(WAS LANSING SVCS)	CMS-7th & 8th grade choir concerts	1/27/2015	502.00
389719	ALL CLEANING APPLICATIONS	HS-CLEAN EXHAUST HOODS	1/13/2015	500.00
389750	MN DEPT OF LABOR AND INDUSTRY	WMS-ELEVATOR FEE	1/13/2015	500.00
389944	SPIRITWEAR USA	t-shirts	1/22/2015	494.55
389889	NAPA AUTO PARTS OF CORCORAN	CSF-SHOP SUPPLIES	1/20/2015	491.70
390096	BUREAU OF LECTURES & CONCERT ARTISTS	PC-REVERSE ORDER	1/29/2015	490.00
701456	STAPLES ADVANTAGE	SUPPLIES	1/23/2015	486.37
390123	INTERMEDIATE DIST 287	MATH CURR 1/13/15	1/29/2015	468.80
389697	MN SAFETY COUNCIL	CED-PROF SERV 12/11/14	1/8/2015	468.00

389720	ALLINA HEALTH	MDE#32483 DIST-HEP B VACCINS	1/13/2015	460.00
389675	EASTER, MARK	CMS-PIANO TUNING	1/8/2015	450.00
389585	AIR PURIFICATION & ENERGY CONSERVATION	WMS-FILTERS	1/6/2015	446.66
389592	CENTERPOINT ENERGY	12945-16TH AVE-GAS 11/21-12/22	1/6/2015	444.92
389931	NASCO-FORT ATKINSON	ART SUPPLIES	1/22/2015	435.36
389941	ROOT-O-MATIC	GW	1/22/2015	425.95
389655	WAYZATA CHAMBER OF COMMERCE	MEMBERSHIP DUES	1/6/2015	425.00
389999	INSIGHTS NORTH AMERICA INC	virtual renewal	1/27/2015	425.00
389772	US FOODS CULINARY E & S	DIST-KITCHEN SUPPLIES #H001568	1/13/2015	420.46
389816	WEST MUSIC CO	SH-Recorders	1/14/2015	414.34
389799	MALIKOWSKI, JOAN	FB-BANQUET-CUPCAKES	1/14/2015	408.00
390048	R & R SPECIALTIES, INC.	ARENA-BLADE SHARPENING	1/27/2015	407.20
389598	EBC (EDUCATORS BENEFIT CONSULTANTS)	admin and compliance service 1/15	1/6/2015	406.80
389995	HARVARD UNIVERSITY	HS-DEBATE TOURN 2/15	1/27/2015	405.00
389766	TOTAL ENTERTAINMENT/KIDSDANCE	DANCE D.J.-WMS	1/13/2015	400.00
141501032	SLATER, CURTIS	REIMBURSE	1/7/2015	395.07
389622	LARSON CO, J. H.	CMS-LAMPS	1/6/2015	394.65
389657	WCEC (W CEN ENVIRO CONSULTS INC)	MDE#32480 CMS-FUEL OIL IN BOULER RM	1/6/2015	388.75
389740	J & R SCHOOL SUPPLIES	KL-SCHOOL STORE SUPPLIES	1/13/2015	384.00
389860	FERGUSON ENTERPRISES, INC #1657	BV WATER LINE	1/20/2015	380.52
389648	STEP SAVER INC	HS-SALT	1/6/2015	375.15
390103	CHANHASSEN HIGH SCHOOL	HS-SPEECH 1/15	1/29/2015	375.00
390145	PROFESSIONAL INTERPRETING	BLANKET PO	1/29/2015	368.40
390027	MCM SPORTS, INC	SPRINT CHAMPIONSHIP T-SHIRTS-N SKI	1/27/2015	368.00
390036	MPLS GLASS	WMS RM 108 RPELACE WINDOWS	1/27/2015	368.00
390114	FAMILY SPEECH & THERAPY SERVICES LLC	SP PUPIL NN 12/4,12/9 & 12/11	1/29/2015	367.50
389915	GOODIN CO	CSF RADIANT HEAT	1/22/2015	360.16
389620	KIDCREATE STUDIO	CED-CLAY CLASS	1/6/2015	360.00
390049	R & J LASERWORKS, LLC	AWARD PLAQUES-DANCE	1/27/2015	352.00
701444	ECOLAB PEST ELIMINATION DIV	BV PEST CONTROL	1/16/2015	350.87
141501085	DENEUI, SARAH	REIMBURSE	1/21/2015	350.00
390065	STEP SAVER INC	HS-SALT	1/27/2015	338.25
389945	UGURLU, MICHELLE	Reimburse-Invitations for AEO	1/22/2015	334.72
389922	IRON MOUNTAIN	DISTRICT FILE STORAGE	1/22/2015	330.89
390151	TIES	TESCH-CONF 12/14	1/29/2015	330.00
141501044	BUDKE, MEGAN	REIMBURSE	1/14/2015	328.00
389890	OLSEN FIRE PROTECTION, INC	MDE#32493-CMS GREENHOUSE	1/20/2015	327.00
389681	HILL MURRAY HIGH SCHOOL	ATH-V G BB 12/14	1/8/2015	325.00
389709	ROTARY CLUB OF WAYZATA	DUES & MEALS MT	1/8/2015	325.00
389732	EAST RIDGE PSO WRESTLING	ATH-JV & V WRESTLING 1/10/15	1/13/2015	325.00
141501019	MARGET, DONNA	REIMBURSE	1/7/2015	324.58
389809	PUBLIC STORAGE 08316	STORAGE 2/15	1/14/2015	321.00
390034	MN ASSN OF SCHOOL BUSINESS OFFICIALS	AD-CONF 2/15	1/27/2015	320.00
389617	IDC AUTOMATIC	ARENA-ZAMBONI DR	1/6/2015	318.06
141501046	CARLSON, DAVID	REIMBURSE	1/14/2015	312.48
389802	MN STATE COLLEGES & UNIVERSITIES	CPR SUPPLIES PD	1/14/2015	310.50
389703	PEPPER & SON INC., J. W.	EMS-CHOIR MUSIC	1/8/2015	304.53
389853	CLIFTONLARSONALLEN LLP	CONF 3/6/15	1/20/2015	300.00
390132	MIN ACADEMY OF SCIENCE	EMS-SCIENCE BOWL (2 TEAMS)	1/29/2015	300.00
141501098	SKERBITZ, WILLIAM	REIMBURSE	1/21/2015	300.00
141501125	RIMINGTON, ROBERT	REIMBURSE	1/28/2015	299.00
390138	OLSON, ROCHELLE	CONF REG & SUPPLIES	1/29/2015	298.82
389921	INTERMEDIATE DIST 287	DESTINATION IMAGINATION INSTANT CHALLENGE	1/22/2015	295.00
389932	NATIONAL FRENCH CONTEST	CONTEST REGISTRATION	1/22/2015	293.00
390154	WINN, LORI	CED-PROF SERV GW	1/29/2015	285.00
390046	PROFESSIONAL INTERPRETING	BLANKET PO	1/27/2015	281.80
389902	STUDENT SUPPLY CO	OW-SCHOOL STORE ITEMS	1/20/2015	279.94

390139	PARALLEL TECHNOLOGIES INC	CMS-WIRING	1/29/2015	276.21
390004	J & R SCHOOL SUPPLIES	SCHOOL STORE SUPPLIES-SH	1/27/2015	276.06
390062	SIEBENALLER, STEVE	OFFICIAL	1/27/2015	275.00
390108	EDEN PRAIRIE HIGH SCHOOL	HS-EAGLE INV 1/31/15	1/29/2015	273.00
141501049	FREDRICKSON, SAM	REIMBURSE	1/14/2015	272.79
389623	LOFFLER COMPANIES, INC.	CSF-PLOTTER INK	1/6/2015	266.93
701447	MINVALCO	CSF ANALYZER	1/16/2015	265.69
141501120	NELSON, KATHRYN	REIMBURSE	1/28/2015	263.00
390144	POLAR ELECTRO INC	CMS - PE Department	1/29/2015	262.80
701426	GOPHER SPORT	PHY ED SUPPLIES	1/6/2015	261.00
389929	MN SCHOOL BOARDS ASSN	CONFERENCE & LUNCHEON	1/22/2015	260.00
389992	GROTH MUSIC CO	MUSIC SUPPLIES WESTGARD & CARGILL	1/27/2015	258.80
389599	ECM PUBLISHERS, INC	AD-REG MIN 11/10	1/6/2015	257.40
390073	TULLY, BRIDGET	OFFICIAL	1/27/2015	255.00
390074	TUTEWOHL, MISSY	OFFICIAL	1/27/2015	255.00
141501023	NELSON, SHELLY	REIMBURSE	1/7/2015	254.92
389825	PHEAA	PAYROLL ACCRUAL	1/15/2015	250.35
390163	PHEAA	PAYROLL ACCRUAL	1/30/2015	250.35
389801	MN PERCUSSION ASSN	ATH-2015 MEMBERSHIP CONCERT ENSEMBLE	1/14/2015	250.00
701423	ACT, INC	ANNUAL FEE	1/6/2015	250.00
389601	FLAGSHIP RECREATION LLC	MDE#54385 DIST-PLAYGRD SUPPLIES	1/6/2015	249.30
389994	HARDING, LAURA	OFFICIAL	1/27/2015	242.00
141501005	ANDERSON, CHACE	REIMBURSE	1/7/2015	240.64
389768	TSBL DISTRIBUTING/TAYLOR SALES	GROCERIES CUSTOMER #300030	1/13/2015	240.00
389996	HENN CNTY TREASURER	TWO WAY RADIO SERVICES	1/27/2015	238.50
389823	PERFORMANT RECOVERY INC	PAYROLL ACCRUAL	1/15/2015	235.01
390161	PERFORMANT RECOVERY INC	PAYROLL ACCRUAL	1/30/2015	235.01
141501016	LACKNER, STACEY	REIMBURSE	1/7/2015	227.64
390051	RADTKE, FAYE	OFFICIAL	1/27/2015	225.00
390057	RUSTAD, JESSICA	OFFICIAL	1/27/2015	225.00
390061	SIEBENALLER, BETH	OFFICIAL	1/27/2015	225.00
390067	SWIGGUM, MARK	OFFICIAL	1/27/2015	225.00
390136	NUTRITSHOP	DRINKS-B HOCKEY	1/29/2015	219.53
390119	GOPHER STATE ONE-CALL	ANNUAL FEE	1/29/2015	219.30
389673	DIMENSIONAL BRANDING LLC	ATH-T-SHIRTS	1/8/2015	216.80
389812	UNIVERSAL ATHLETIC SERVICE INC	ATH-BASEBALL SCREEN	1/14/2015	209.97
389920	HIRSHFIELD'S PAINT	TRAILER PAINT	1/22/2015	209.48
389641	SCHOLASTIC BOOK FAIRS	CMS -Media Center books	1/6/2015	208.36
389938	RETROFIT COMPANIES INC	MDE#32480 EMS RECYCLE	1/22/2015	207.83
389644	SCHWAB VOLLHABER LUBRATT INC	PC-UNIT 5 SUPPLIES	1/6/2015	202.60
389936	QUIZ BOWL QUESTIONS	PRACTICE QUESTIONS	1/22/2015	200.00
390080	WEST MUSIC CO	MUSIC SUPPLIES WESTGARD & CARGILL	1/27/2015	200.00
390086	YOGASTUDIO	CED-PROF SERV 1/12-1/15	1/27/2015	200.00
390141	PLYMOUTH COVENANT CHURCH	FRESHMAN RETREAT-HS 3/3/15	1/29/2015	200.00
701459	GOPHER SPORT	ADAPTED FLOOR HOCKEY EQUIP	1/30/2015	196.20
141501110	DZUBAY, MIKE	REIMBURSE	1/28/2015	192.81
389741	KARLSBURGER FOODS, INC	GROCERIES-CUST#14008	1/13/2015	191.04
390008	KARLSBURGER FOODS, INC	GROCERIES-CUST#14008	1/27/2015	191.04
389586	ALLINA HEALTH SYSTEM	PRE-EMPLOY SCREENING 12/12/14	1/6/2015	190.00
389658	WORDMASTERS	WORDMASTERS CHALLENGE GRADE 3 & GRADE 5	1/6/2015	190.00
389776	ALLINA HEALTH SYSTEM	PRE-EMPLOY SCREEN-12/31/14	1/14/2015	190.00
390134	MN TRUE TEAM TRACK	ATH-B & G T & F 5/6/15	1/29/2015	190.00
389987	GHELLER, KERI	OFFICIAL	1/27/2015	188.00
390022	LONG, MELISSA	OFFICIAL	1/27/2015	188.00
390059	SCHULTZ, ALLISON	OFFICIAL	1/27/2015	188.00
141501078	WARMBOE, ABBEE	REIMBURSE	1/14/2015	187.85
389721	AT&T MOBILITY	IPADS	1/13/2015	187.24

141501074	TOLLISON, KRISTIN	REIMBURSE	1/14/2015	183.91
389821	IRS CENTER - UNITED STATES TREASURY	PAYROLL ACCRUAL	1/15/2015	182.00
390159	IRS CENTER - UNITED STATES TREASURY	PAYROLL ACCRUAL	1/30/2015	182.00
389746	MAKEMUSIC	CMS-SMART/MUSIC SUBSCRIPTION	1/13/2015	180.00
141501068	SELINGER, JUDITH	REIMBURSE	1/14/2015	179.00
390014	LANGUAGE LINE SERVICES	INTERPRETING	1/27/2015	173.24
141501118	MOFFETT, LAURA	REIMBURSE	1/28/2015	171.80
389643	SCHOOLMATE	PLANNERS-SH	1/6/2015	170.00
390142	PLYMOUTH COVENANT CHURCH	FRESHMAN RETREAT-HS 3/3/15	1/29/2015	170.00
390156	WORKS COMPUTING	CONSULT 12/2/14	1/29/2015	170.00
389919	HENN CNTY TREASURER -	food licensure	1/22/2015	160.00
701440	TRUSTED EMPLOYEES	BACKGROUND CKS	1/9/2015	160.00
389896	RM COTTON CO	GW BOILER #1	1/20/2015	159.40
389949	WAIN, MICHIKO	HB refund	1/22/2015	159.00
390101	CENTURY LINK	monthly phone PPC 1/15	1/29/2015	158.99
389824	PERFORMANT RECOVERY INC	PAYROLL ACCRUAL	1/15/2015	156.68
390162	PERFORMANT RECOVERY INC	PAYROLL ACCRUAL	1/30/2015	156.68
141501050	GALLAGHER, KELLY	REIMBURSE	1/14/2015	155.93
141501060	MATTIOLI, VALERIE	REIMBURSE	1/14/2015	155.79
389767	TROPICANA CHILLED DSD	BEVERAGES-CUST#124737	1/13/2015	155.68
141501042	BRAUN, CATHY	REIMBURSE	1/14/2015	150.53
390043	PREMIUM WATERS, INC	CSF-WATER 1/15	1/27/2015	150.13
389749	MN DEPT OF LABOR AND INDUSTRY	AD-BOILER PLAN REVIEW	1/13/2015	150.00
390131	MN ACADEMY OF SCIENCE	WMS-SCIENCE BOWL (1 TEAM)	1/29/2015	150.00
390140	CITY OF PLYMOUTH - FINANCE DEPT	HS-ADD'L CITY FEES	1/29/2015	150.00
389637	REALLY GOOD STUFF	BV-KEPT DUPLICATE ORDER PO#4040150009	1/6/2015	149.61
141501036	WEST, DEBORAH	REIMBURSE	1/7/2015	144.03
141501014	KOPECKY, KATHLEEN	REIMBURSE	1/7/2015	142.69
389928	MN MUSIC EDUCATORS ASSN	Midwinter clinic	1/22/2015	140.00
141501063	PARRA STAVES, LISA	REIMBURSE	1/14/2015	140.00
141501076	VLACH, MONICA	REIMBURSE	1/14/2015	140.00
141501087	DITTRICH, DIANE	REIMBURSE	1/21/2015	140.00
141501092	JAKUCKI, ALLISON	REIMBURSE	1/21/2015	140.00
141501097	ROLOFF, JARRET	REIMBURSE	1/21/2015	140.00
141501102	ZHANG, SHEEN	REIMBURSE	1/21/2015	140.00
141501115	MAGALLANES, CHRISTINE	REIMBURSE	1/28/2015	140.00
141501130	TELFORD, GABRIELLE	REIMBURSE	1/28/2015	140.00
389708	RAJAN, NIRAJ	CED-DEST IMAG	1/8/2015	139.00
390092	ASL INTERPRETING SERVICES	EC SCREEN 1/5/15	1/29/2015	138.00
701435	MACKIN EDUCATIONAL RESOURCES	MEDIA CENTRAL BOOKS	1/9/2015	137.24
389670	BORN, DAN	OFFICIAL	1/8/2015	135.00
389847	BORMAN II, GERALD	OFFICIAL	1/20/2015	135.00
389942	SENIOR COMMUNITIY SERVICES	Navigating Medicare 11-11-14	1/22/2015	135.00
390078	WAUDBY, JEREMY	OFFICIAL	1/27/2015	135.00
389734	GLOBAL EQUIPMENT CO	HS STADIUM-WATER CARTRIDGE	1/13/2015	132.90
389778	CENTERPOINT ENERGY	12955-16TH AVE-GAS 11/21-12/22	1/14/2015	130.09
141501121	O'LEARY, PATRICK	REIMBURSE	1/28/2015	128.71
390011	KNUTSEN, ERIC	OFFICIAL	1/27/2015	128.50
390112	ERICKSEN, SCOTT	OFFICIAL	1/29/2015	128.50
141501051	GAMMACK, SARA	REIMBURSE	1/14/2015	128.07
389650	UGURLU, MICHELLE	STAMPS-AEO MAILING	1/6/2015	127.40
390089	3RD LAIR SKATE PARK	CED-SKATEBRD 1/19/15	1/29/2015	126.00
390129	METRO ECSU-REGION 11 IDS #920	OW-WKSP 2/15	1/29/2015	125.00
141501116	MERZ, IRENE	REIMBURSE	1/28/2015	124.71
390002	ISC COMPANIES INC	CMS J.D. TRACTOR BROOM	1/27/2015	124.09
389939	ROFF, DANIEL	OFFICIAL	1/22/2015	123.00
389940	ROFF, MICHAEL	OFFICIAL	1/22/2015	123.00

141501108	CARTFORD, BARBARA	REIMBURSE	1/28/2015	123.00
141501107	BERNDT, AARON	REIMBURSE	1/28/2015	121.18
389958	ALLISON, LISA	OFFICIAL	1/27/2015	121.00
389961	APPLE AUTOMATIC FOOD SERVICE	coffe for staff- PTA to reimburse	1/27/2015	120.95
390031	MN SECRETARY OF STATE-NOTARY	PC-notary GL	1/27/2015	120.00
389714	TRANS-MISSISSIPPI BIOLOGICAL	HS-SUPPLIES	1/8/2015	118.63
389596	CON-WAY FREIGHT INC	MDE#54385 DIST PLYGRD SUPPLIES	1/6/2015	115.40
389668	BOCHE, BRENDAN	OFFICIAL	1/8/2015	115.00
389710	SHIKOWSKY, SAM	OFFICIAL	1/8/2015	115.00
389871	HOPKINS, SHAUN	OFFICIAL	1/20/2015	115.00
390124	JARVIS, JAMES	OFFICIAL	1/29/2015	115.00
141501065	PETERSON, KELLY	REIMBURSE	1/14/2015	114.24
389745	LOFFLER COMPANIES, INC.	WMS-FAX TONER	1/13/2015	113.20
141501030	SIEGEL, SHELLY	REIMBURSE	1/7/2015	111.00
390109	EDWARDS, DEBRA	BALANCE CULINARY EXPRESS ACCT	1/29/2015	110.35
390064	SOUTHERN MN NFL	HS-DEBATE TOURN 2/23-2/24	1/27/2015	110.00
389819	ZIMMER, PEGGY	B HOCKEY-POSTERS	1/14/2015	109.70
389642	SCHOOL HEALTH CORP	CED-PPC-PED PADS FOR A.E.D.	1/6/2015	109.43
389671	BURCH, MARK	OFFICIAL	1/8/2015	109.00
389678	FREEMAN, ERIK	OFFICIAL	1/8/2015	109.00
389698	MORAN, KRISTIN	OFFICIAL	1/8/2015	109.00
389905	VIKING ELECTRIC SUPPLY, INC	STOCK MATERIALS	1/20/2015	106.47
389692	MAPLE GROVE HIGH SCHOOL	ATH-V B S & D 1/17/15	1/8/2015	105.00
141501052	HONZA, JONATHAN	REIMBURSE	1/14/2015	104.27
389946	UPPER LAKE FOODS	COOKIE DOUGH	1/22/2015	103.20
389822	NEW YORK LIFE	PAYROLL ACCRUAL	1/15/2015	102.25
390160	NEW YORK LIFE	PAYROLL ACCRUAL	1/30/2015	102.25
141501093	KOSKELA, SARA	REIMBURSE	1/21/2015	100.84
141501015	KRUEGER, CHERLYNNE	REIMBURSE	1/7/2015	100.80
389694	METRO COMMUNITY ED DIRECTORS ASSN	ASSN DUES 14-15	1/8/2015	100.00
389829	TIDEWATER FINANCE CO	PAYROLL ACCRUAL	1/15/2015	100.00
389874	KELSEY, RODERICK	PROF SERVICES	1/20/2015	100.00
390007	KAINE, ABIGAIL	OFFICIAL	1/27/2015	100.00
390125	JIM THE PIANO GUY(WAS LANSING SVCS)	MUSIC TOUR-ACCOMPANIST	1/29/2015	100.00
390167	TIDEWATER FINANCE CO	PAYROLL ACCRUAL	1/30/2015	100.00
389743	LINDH, DEBRA	CED-DEST IMAG	1/13/2015	99.00
389647	STAPLES ADVANTAGE	CSF-SUPPLIES	1/6/2015	98.15
141501020	MATTIOLI, VALERIE	REIMBURSE	1/7/2015	96.80
389862	HAWKINS INC	EMS POOL	1/20/2015	95.36
389957	ALLINA HEALTH SYSTEM	pre-employ screen 1/12/15	1/27/2015	95.00
389779	CENTURY LINK	ELM CREEK 12/28-1/27	1/14/2015	94.74
389884	MITTY, MIKE	OFFICIAL	1/20/2015	93.00
390030	MILLER, TODD	OFFICIAL	1/27/2015	93.00
389954	ACME TOOLS - PLYMOUTH	CSF-STOCK	1/27/2015	91.58
141501035	WEHRMANN, KARI	REIMBURSE	1/7/2015	91.23
389597	EASTER, MARK	EMS-PIANO TUNING	1/6/2015	90.00
389886	MN SCHOOL NUTRITION ASSOCIATION	STATE LEGISLATIVE CONFERENCE	1/20/2015	90.00
389947	VALLEY HIGH SCHOOL	OUTSTANDING FEE -VALLEY MID AM CUP	1/22/2015	90.00
141501041	BRASSINGTON, AARON	REIMBURSE	1/14/2015	88.00
389851	CITI-CARGO & STORAGE	DOME STORAGE	1/20/2015	87.00
141501038	BECK, JONI	REIMBURSE	1/14/2015	86.30
141501058	LELAND, TONI	REIMBURSE	1/14/2015	83.34
141501025	ROHWEDER, MATTHEW	REIMBURSE	1/7/2015	82.70
141501064	PETERSON, DONNA	REIMBURSE	1/14/2015	82.60
389858	DROEGEMUELLER, SHELBY	OFFICIAL	1/20/2015	82.44
389864	HERSTEIN, MURRAY	OFFICIAL	1/20/2015	82.44
389875	KOMAREK, JOSEPH	OFFICIAL	1/20/2015	82.44

141501067	SCHAEFBAUER, RODGER	REIMBURSE	1/14/2015	82.21
141501028	SHERRY, JACQUELINE	REIMBURSE	1/7/2015	82.02
141501017	LEE, CANDACE	REIMBURSE	1/7/2015	81.94
389979	EMSL ANALYTICAL, INC	MDE#32489 CMS-AUDITORIUM ASBESTOS	1/27/2015	81.90
141501037	ANDERSON, MARY	REIMBURSE	1/14/2015	80.36
389666	ANDERSON, PETER	OFFICIAL	1/8/2015	80.00
389674	DOOHER, ZACHARY	OFFICIAL	1/8/2015	80.00
389680	HERDER, JAMES	OFFICIAL	1/8/2015	80.00
389682	HOLSETH, ERIC	OFFICIAL	1/8/2015	80.00
389690	JOUEERS, RANDY	OFFICIAL	1/8/2015	80.00
389693	MCGIVERN, FRANK	OFFICIAL	1/8/2015	80.00
389705	PILON, JOE	OFFICIAL	1/8/2015	80.00
389712	SMUDE, DONALD	OFFICIAL	1/8/2015	80.00
389863	HEEBL, LAWRENCE	OFFICIAL	1/20/2015	80.00
389880	LIMBERG, RYAN	OFFICIAL	1/20/2015	80.00
389891	PARKER, ERICA	OFFICIAL	1/20/2015	80.00
389893	POLACEK, DOUG	OFFICIAL	1/20/2015	80.00
389962	BARKER, CURTIS	OFFICIAL	1/27/2015	80.00
389969	CHURCHILL, LEE	OFFICIAL	1/27/2015	80.00
390000	INTEGRA SHIELD FINANCIAL GROUP LLC	CED-PROF SERV 10/28/14	1/27/2015	80.00
390054	RENAGER, ODELL	OFFICIAL	1/27/2015	80.00
390066	SULLIVAN, CHRIS	OFFICIAL	1/27/2015	80.00
390037	NEAL SLATE CO, W E	CORK STRIPS FOR STUDENT DJ STATION	1/27/2015	78.00
141501100	SULLWOLD, MARK	REIMBURSE	1/21/2015	77.68
389913	BROWN'S ICE CREAM CO	ICE CREAM	1/22/2015	77.57
389672	DELMONICO, DAVE	OFFICIAL	1/8/2015	77.00
389676	ELAM, MICHAEL	OFFICIAL	1/8/2015	77.00
389695	MISSLING, NEIL	OFFICIAL	1/8/2015	77.00
389845	BENDELL, DAN	OFFICIAL	1/20/2015	77.00
389960	ANGELL, PHIL	OFFICIAL	1/27/2015	77.00
389965	BORMAN II, GERALD	OFFICIAL	1/27/2015	77.00
390044	PRIESTER, JOHN	OFFICIAL	1/27/2015	77.00
141501072	THEISEN, JOHN	REIMBURSE	1/14/2015	76.61
389811	STOVER, THERESE	G SWIM & DIVE-CAKE	1/14/2015	75.96
390029	MILLER, RHONDI	OFFICIAL	1/27/2015	75.00
390068	SZWEDA, MICHELLE	HS-DIFF ANNUAL PASS/SEMESTER PASS	1/27/2015	75.00
390069	TAGGATZ, ELAINE	OFFICIAL	1/27/2015	75.00
390082	WILLIAMS, KATHERINE	OFFICIAL	1/27/2015	75.00
389669	BOLLANT, JOSEPH	OFFICIAL	1/8/2015	74.00
389699	MORDHORST, JEFF	OFFICIAL	1/8/2015	74.00
389704	PERRY, DWAIN	OFFICIAL	1/8/2015	74.00
389849	BREKKE, ERIC	OFFICIAL	1/20/2015	74.00
389857	DAY, ROGER	OFFICIAL	1/20/2015	74.00
389861	GUIDARELLI, JOSEPH	OFFICIAL	1/20/2015	74.00
389872	KARNAS, JIM	OFFICIAL	1/20/2015	74.00
389873	KARNAS, MIKE	OFFICIAL	1/20/2015	74.00
389887	MOORE, CHARLES	OFFICIAL	1/20/2015	74.00
389967	CARDONA, IVAN	OFFICIAL	1/27/2015	74.00
389978	EBERLE, PAT	OFFICIAL	1/27/2015	74.00
389998	HERDER, JAMES	OFFICIAL	1/27/2015	74.00
390025	MALLEY, DAVID	OFFICIAL	1/27/2015	74.00
390077	VRIEZE, TYLER	OFFICIAL	1/27/2015	74.00
141501129	SWARTCHICK, KRISTINE	REIMBURSE	1/28/2015	73.60
390072	TOLL GAS & WELDING SUPPLY	BV-WATERLINE SUPPLIES	1/27/2015	72.87
141501024	ROGERS, JUDY	REIMBURSE	1/7/2015	72.85
389964	BLICK ART MATERIALS	MEDIA CENTER - ART PAPER	1/27/2015	71.04
390053	REALLY GOOD STUFF	PFULGI CALCULATORS	1/27/2015	70.85

141501123	RANDALL, LIZABETH	REIMBURSE	1/28/2015	68.15
141501045	CALVERT, STACY	REIMBURSE	1/14/2015	67.53
390010	KENNY, KELLY	OFFICIAL	1/27/2015	66.26
141501109	DORFER, MARLYS	REIMBURSE	1/28/2015	65.93
141501077	WAITE, WILLIAM	REIMBURSE	1/14/2015	61.60
389667	BERRY COFFEE CO	AD-COFFEE	1/8/2015	61.50
141501047	DEY, STEVEN	REIMBURSE	1/14/2015	60.32
389645	SHRED-N-GO	DAB SHREDDING SERVICE BLANKET	1/6/2015	60.00
389677	FOODSAFE FOOD MANAGER	RECERT CORRESPONDENCE COURSE	1/8/2015	59.00
701425	FOLLETT EDUCATIONAL SERVICES	SUPPLIES	1/6/2015	58.69
389702	PARKER, JON	OFFICIAL	1/8/2015	58.00
390087	ZIMMERMAN, FRANK	OFFICIAL	1/27/2015	58.00
389686	HUTTON, AMBER	OFFICIAL	1/8/2015	57.00
389701	PACKER, ROGER	OFFICIAL	1/8/2015	57.00
389892	PILON, JOE	OFFICIAL	1/20/2015	57.00
389900	SMITH, MELANIE	OFFICIAL	1/20/2015	57.00
389959	ANDERSON, PETER	OFFICIAL	1/27/2015	57.00
389966	BUDD, JOHN	OFFICIAL	1/27/2015	57.00
389981	FEIGUM, DANIEL	OFFICIAL	1/27/2015	57.00
390038	NYGAARD, SCOTT	OFFICIAL	1/27/2015	57.00
701468	SCHOLASTIC INC	READING CLASSROOM SUPPLIES	1/30/2015	56.10
389988	GOOD, ART	4 cocoon	1/27/2015	56.00
141501101	TEWALT, DANIEL	REIMBURSE	1/21/2015	55.93
390095	BROWN, KRISTEN	BALANCE CULINARY EXPRESS ACCT	1/29/2015	55.20
141501113	JOHNSON, DOUGLAS	REIMBURSE	1/28/2015	55.18
141501090	HARREN, KIMBERLY	REIMBURSE	1/21/2015	54.88
141501084	BERG, JENNIFER	REIMBURSE	1/21/2015	54.45
390047	QUICK, JENNA	OFFICIAL	1/27/2015	54.00
141501112	HEGLAND, AMBER	REIMBURSE	1/28/2015	53.50
389914	ERIKSON, SCOTT	wrestling	1/22/2015	53.00
389927	MARX, JAMES	OFFICIAL	1/22/2015	53.00
389948	VANDERVEREN, BRADLEY	OFFICIAL	1/22/2015	53.00
389950	WEHR, TIMOTHY	OFFICIAL	1/22/2015	53.00
141501061	NELSON, MICHAEL	REIMBURSE	1/14/2015	52.20
389691	LI, HUI	CED-DEST IMAG	1/8/2015	50.94
141501094	KRUEGER, CHERLYNNE	REIMBURSE	1/21/2015	50.76
141501106	BARTELS, CHAD	REIMBURSE	1/28/2015	50.72
141501033	SPAULDING, KALLIE	REIMBURSE	1/7/2015	50.63
389934	PLYMOUTH STORY TIME PLAYERS	March 5th event	1/22/2015	50.00
389963	BERGLUND, MARISA	OFFICIAL	1/27/2015	50.00
390083	WINKELS, TASHA	OFFICIAL	1/27/2015	50.00
141501081	WINDSOR, CYNTHIA	REIMBURSE	1/14/2015	49.56
141501080	WILLISON, CALEB	REIMBURSE	1/14/2015	48.89
141501132	TRAYNOR, JASON	REIMBURSE	1/28/2015	48.15
390060	SHRED-N-GO	SHREDDING SERVICES - BLANKET PO	1/27/2015	48.00
141501026	RUCHTI, JULIE	REIMBURSE	1/7/2015	47.00
141501082	WONG, MARGARET	REIMBURSE	1/14/2015	47.00
389590	AWARD DIRECT-DIRECT IMPRESSIONS	ATH-BELL PLATES	1/6/2015	46.25
389632	MN COMMUNITY ED ASSN	CED-HB EMPLOY AD	1/6/2015	45.00
389907	APPLE AUTOMATIC FOOD SERVICE	coffee- PTA to reimburse	1/22/2015	45.00
389971	CLARKE, ANTHONY	OFFICIAL	1/27/2015	45.00
390035	MN DEPT OF HEALTH	REPORT-BIRTH DATA 10/14-12/14	1/27/2015	45.00
389926	MAKEMUSIC	band supplies	1/22/2015	44.00
141501021	MOZEY, MICHELLE	REIMBURSE	1/7/2015	43.99
141501008	CORENS, KRISTIN	REIMBURSE	1/7/2015	43.17
389603	GLOBAL EQUIPMENT CO	GL-BATHRM PARTITIONS	1/6/2015	43.00
141501104	ZYLLA, CASEY	REIMBURSE	1/21/2015	41.98

389806	CITY OF PLYMOUTH - FINANCE DEPT	CREEKSIDE HILLS 002-001 10/1/14-11/30/14	1/14/2015	41.60
390079	WENDELL'S	NAMEPLATE FOR MARGY HERBERT	1/27/2015	41.04
141501007	BECK, MARIE	REIMBURSE	1/7/2015	40.60
141501055	LABOWITCH, KATHRYN	REIMBURSE	1/14/2015	40.32
389631	METRO ECSU-REGION 11 IDS #920	EMS-WKSP 10/7/14	1/6/2015	40.00
141501075	TUORILA, DELROY	REIMBURSE	1/14/2015	39.97
141501034	ST CLAIR, CAITLIN	REIMBURSE	1/7/2015	39.96
141501011	FILDES, LORI	REIMBURSE	1/7/2015	39.62
389937	R & R SPECIALTIES, INC.	ARENA	1/22/2015	39.50
390135	NOREEN, JEANNE	CED-CANCEL CLASS	1/29/2015	39.00
389898	SANDERS, ANDREA	ACT REIMBURSEMENT :CONNOR M. EVANS	1/20/2015	38.00
141501059	LINDQUIST, LAURIE	REIMBURSE	1/14/2015	37.26
141501039	BEHERNS, CINDY	REIMBURSE	1/14/2015	37.06
390075	UNLIMITED SUPPLIES	ARENA-HS SNOWBLOWER SUPPLIES	1/27/2015	37.05
389661	ACCO BRANDS CORPORATION	AD-CALENDAR	1/8/2015	36.98
389653	VIKING INDUSTRIAL CENTER	T & L-WHSE SHELVING	1/6/2015	36.71
141501126	SCHAEFBAUER, RODGER	REIMBURSE	1/28/2015	36.00
141501114	JOHNSON, PAMELA	REIMBURSE	1/28/2015	35.93
390106	DAVIS, MANDI	BALANCE CULINARY EXPRESS ACCT	1/29/2015	35.50
389762	SECRETARY OF STATE, OFFICE OF	WC-VOTERS REGISTRATION	1/13/2015	35.00
141501022	NEIL, KAREN	REIMBURSE	1/7/2015	34.38
141501048	EASTON, CHRISTINE	REIMBURSE	1/14/2015	33.60
389876	KUNZ, JULIE	ACCOUNT CLOSING-DUSTIN ALTHOFF	1/20/2015	33.15
389973	DECKER INC	sign	1/27/2015	32.80
389662	ACME ELECTRIC COMPANIES	CMS-REPAIR	1/8/2015	32.25
141501012	HERRSCHER, JESSI	REIMBURSE	1/7/2015	30.42
389713	ST. MICHAEL-ALBERTVILLE HIGH SCHOOL	ATH-V/JV B S & D 1/10/15	1/8/2015	30.00
390026	MCFARLAND, HANNAH	OFFICIAL	1/27/2015	30.00
389584	ACE SUPPLY CO, INC	ARENA-SUPPLIES	1/6/2015	29.67
141501056	LACKNER, STACEY	REIMBURSE	1/14/2015	28.61
141501053	HULLINGER, RHONDA	REIMBURSE	1/14/2015	28.38
389977	EASYKEYS.COM INC	PREPAY FOR CES FILE KEYS	1/27/2015	27.80
141501027	SHANNON-ANDERSON, KARI	REIMBURSE	1/7/2015	27.38
389894	PREMIUM WATERS, INC	PC WATER COOLER RENTAL 1/15	1/20/2015	27.00
141501127	SIEGEL, SHELLY	REIMBURSE	1/28/2015	26.59
141501013	JOHNSON, NICOLE	REIMBURSE	1/7/2015	26.47
390133	MN HISTORICAL SOCIETY	WMS-HISTORY DAY RIBBONS	1/29/2015	26.25
141501128	SOBOTA-PAXTON, LAUREN	REIMBURSE	1/28/2015	26.00
389684	HSIA, FRANCES	HS-SCI OLYMPIAD MATERIALS	1/8/2015	25.93
389634	MN HISTORICAL SOCIETY	MEMORIAL	1/6/2015	25.00
389899	SCHOOL NUTRITION DIRECTORS OF MN	BALANCE CK#387691 10/9/14	1/20/2015	25.00
390093	BILLMEYER, PATRICIA	G SOCCER-STATE BANQUET FEE	1/29/2015	25.00
390130	METRO ECSU-REGION 11 IDS #920	SP ED-WKSP 3/19/15	1/29/2015	25.00
390143	PLYMOUTH STORY TIME PLAYERS	SH-3RD GR 2/24/15	1/29/2015	25.00
141501057	LADEN, AMANDA	REIMBURSE	1/14/2015	25.00
141501083	ANDERSON, JULI	REIMBURSE	1/21/2015	24.99
389615	HOLDAHL CO	16TH AVE-SUPPLIES	1/6/2015	24.59
389685	HUANG, JENNIFER	BALANCE CULINARY EXPRESS ACCT	1/8/2015	24.55
389850	BURKLE, JOHN	ACCOUNT CLOSING-AUSTIN & DEXTER BURKLE	1/20/2015	24.50
389664	AIRPORT TAXI, INC (WAS	HS-STUDENT RIDE TE	1/8/2015	24.00
141501043	BRYANT, ANDREW	REIMBURSE	1/14/2015	24.00
389781	EXCEL LEGAL COURIER	COURIER SERV 12/14	1/14/2015	23.00
141501006	BAN, NORBERT	REIMBURSE	1/7/2015	22.85
141501117	MILES, WILLIAM JR	REIMBURSE	1/28/2015	22.53
141501071	STINSON, MICHELE	REIMBURSE	1/14/2015	22.01
141501066	REINKE, MICHELLE	REIMBURSE	1/14/2015	21.89
141501131	THOUR, TERESA KAY	REIMBURSE	1/28/2015	21.84



**WAYZATA PUBLIC SCHOOLS  
WIRE TRANSFER, EFT AND ACH ACTIVITY  
DECEMBER 2014**

<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>AMOUNT</u>
Wells Fargo-Checking	Wells Fargo-Payroll	Multiple	\$4,156,876
Wells Fargo-Checking	IRS		
	- Federal P/R Taxes	12/1/2014	\$781,484
	- Federal P/R Taxes	12/16/2014	\$776,866
Wells Fargo-Checking	MN Department of Revenue		
	- State P/R Taxes (MN)	12/2/2014	\$128,733
	- State P/R Taxes (MN)	12/16/2014	\$128,465
Wells Fargo-Checking	Delta Dental	Multiple	\$98,016
	- Dental Claims		
Wells Fargo-Checking	Preferred One	Multiple	\$1,070,136
	- Health Claims		
Wells Fargo-Checking	Wells Fargo Commercial Card	12/3/2014	\$200,949
	- Purchase Card Program		
Wells Fargo-Checking	Corporate Health Systems	Multiple	\$91,838
	- Flex Benefits		
Wells Fargo-Checking	Preferred One	12/11/2014	\$83,663
	- Broker/Reinsurance Fees		
Wells Fargo-Checking	Payroll Vendors (TRA, EBC, MSRS, etc.)	Multiple	\$1,411,917
	- Electronic Payments		
Wells Fargo-Checking	District Employees	Multiple	\$28,394
	- Expense Reimbursement		
Wells Fargo-Checking	Commerce Bank/Control Pay	Multiple	\$152,675
	- Electronic A/P		
Wells Fargo-Checking	MN Department of Revenue	12/22/2014	\$1,645
<b>TOTAL ACTIVITY</b>			<b>\$9,111,658</b>

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**  
Regular Meeting – February 9, 2015

**AGENDA SECTION:** 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

**ITEM:** C. Human Resource Recommendations

**COMMENTS BY:** Ms. Annie Doughty

Employment

<b>Naomi Bovee</b> Resignation	3.75 Hour Culinary Express	West Middle
<b>Kelsey Gerhardt</b> Resignation	5 Hour Paraprofessional	West Middle
<b>Butch Huldeen</b> Resignation	3 Hour Home Base Assistant	Greenwood
<b>Melanie Meister</b> Resignation	3.25 Hour Home Base Assistant	Oakwood
<b>Esther Neu</b> Resignation	.333 German Teacher	High School
<b>Richa Prothia</b> Resignation	3.25 Hour Home Base Assistant	Oakwood
<b>Nicole Reece</b> New Position	3 Hour Paraprofessional	Plymouth Creek
<b>Heidi Weigel</b> Resignation	Home Base Site Manager	Plymouth Creek
<b>Stefanie Zoss</b> Transfer	.7 Literacy & Achievement Intervention 2014-2015 only	Greenwood

Contract Modification

<b>Sarah Colpitts</b>	Paraprofessional, High School	Contract Ended January 21, 2015
<b>Ellen Engstrom</b>	Literacy Specialist, Sunset Hill	From .5 to .9 (14/15 only)
<b>Amy Wetterlin</b>	Spanish Teacher, Central Middle, High School	From .667 to .833

Leave of Absence

**Leslie Colanino**, Central Middle Reading Teacher, has requested a leave of absence from September 14-18, 2015 using two personal days and three days without pay.

**Neal Cole**, West Middle Physical Education Teacher, has requested a ten day leave of absence beginning approximately May 15, 2015.

**Dan Halstensgard**, High School Math Teacher, has requested a five day leave of absence beginning approximately May 19, 2015.

**Ashley Meyer**, Greenwood Home Base Assistant, has requested a leave of absence beginning approximately March 23, 2015 through the end of the 2014-2015 school year.

**Laura Nienstedt**, High School Social Studies Teacher, has requested a leave of absence beginning approximately April 6, 2015 through the end of the 2014-2015 school year.

**Stefanie Zoss**, Greenwood Achievement Intervention Teacher, has requested a leave of absence from March 23-27, 2015 using one personal day and four days without pay.

Extended Leave of Absence for 2015-2016 (3 year minimum, 5 year maximum)

<b>Kari Beutz</b>	1 Year Extension	4 <sup>th</sup> Year
<b>Jennifer Blevins</b>	2 Year Extension	4 <sup>th</sup> & 5 <sup>th</sup> Year
<b>Erin Bloom</b>	1 Year Extension	4 <sup>th</sup> Year
<b>Sarah Rudell Beach</b>	1.0 Social Studies, High School	1 <sup>st</sup> year
<b>Paula VonEschen</b>	1.0 Vision 21, Gleason Lake	1 <sup>st</sup> year

Retirement

**John Batalden**, High School Counselor, has submitted his retirement effective June 8, 2015. Mr. Batalden has been employed with the District since 1979.

**Diana Berg**, Plymouth Creek Paraprofessional, has submitted her retirement effective June 5, 2015. Ms. Berg has been employed with the District since 1993.

**Mary Brandshaug**, Plymouth Creek 1<sup>st</sup> Grade Teacher, has submitted her retirement effective June 9, 2015. Ms. Brandshaug has been employed with the District since 1989.

**Barbara Cartford**, Greenwood & Kimberly Lane Spanish Teacher, has submitted her retirement effective November 16, 2015. Ms. Cartford has been employed with the District since 1984.

**Rita Dornbusch**, East Middle Paraprofessional, has submitted her retirement effective June 5, 2015. Ms. Dornbusch has been employed with the District since 2010.

**Barbara Halsey**, Greenwood Kindergarten Teacher, has submitted her retirement effective June 9, 2015. Ms. Halsey has been employed with the District since 2005.

**Jane Hill**, Plymouth Creek 1<sup>st</sup> Grade Teacher, has submitted her retirement effective June 9, 2015. Ms. Hill has been employed with the District since 2005.

**Diane Hosker**, High School Secretary, has submitted her retirement effective June 30, 2015. Ms. Hosker has been employed with the District since 1994.

**Sally Johnson** High School Paraprofessional, has submitted her retirement effective June 5, 2015. Ms. Johnson has been employed with the District since 1989.

**Donna Marget**, Special Services ECSE Supervisor, has submitted her retirement effective June 30, 2015. Ms. Marget has been employed with the District since 1987.

**Dan Nielsen**, Central Middle 6<sup>th</sup> Grade Teacher, has submitted his retirement effective June 9, 2015. Mr. Nielsen has been employed with the District since 1987.

**Karen Peters**, East Middle School ALC Teacher, has submitted her retirement effective June 30, 2015. Ms. Peters has been employed with the District since 1969.

**Joan Sable-Lemke**, Greenwood Culinary Express, has revised her retirement effective December 22, 2014. Ms. Sable-Lemke has been employed with the District since 2001.

**Julie Sjeklocha**, Greenwood 3<sup>rd</sup> Grade Teacher, has submitted her retirement effective June 9, 2015. Ms. Sjeklocha has been employed with the District since 1996.

**Gloria Sterud**, Elementary Teacher currently on leave of absence, has submitted her retirement effective June 30, 2015. Ms. Sterud has been employed with the District since 1995.

**Sharon Stetz**, High School Paraprofessional, has submitted her retirement effective June 30, 2015. Ms. Stetz has been employed with the District since 2000.

**Patti Stevens**, Oakwood Culinary Express, has submitted her retirement effective June 5, 2015. Ms. Stevens has been employed with the District since 1997.

**Nancy Thomas**, East Middle Social Studies Teacher, has submitted her retirement effective June 9, 2015. Ms. Thomas has been employed with the District since 1995.

**Mary Thompson**, Early Childhood Paraprofessional, has submitted her retirement effective June 5, 2015. Ms. Thompson has been employed with the District since 1994.

**Cindy Trudell**, Gleason Lake Social Worker, has submitted her retirement effective June 9, 2015. Ms. Trudell has been employed with the District since 1995.

**Nancy Walsh**, Plymouth Creek Paraprofessional, has submitted her retirement effective June 15, 2015. Ms. Walsh has been employed with the District since 1998.

**Chris Walton**, Sunset Hill Paraprofessional, has submitted her retirement effective June 5, 2015. Ms. Walton has been employed with the District since 1989.

**Jean Wikman**, High School Culinary Express, has submitted her retirement effective April 24, 2015. Ms. Wikman has been employed with the District since 1996.

**Susan Wright**, Sunset Hill 1<sup>st</sup> Grade Teacher, has submitted her retirement effective June 9, 2015. Ms. Wright has been employed with the District since 1976.

Resignation

**Jill Brown**, Greenwood Paraprofessional, has submitted her resignation effective January 23, 2015.

**Amanda Craven**, High School Teacher currently on leave of absence, has submitted her resignation effective June 9, 2015.

**Beth Hamen**, Elementary Teacher currently on leave of absence, has submitted her resignation effective June 9, 2015.

**Carole Inglis-Tubesing**, West Middle Paraprofessional, has submitted her resignation effective February 3, 2015.

**Andrew Juelich**, High School Art Teacher, has submitted his resignation effective June 9, 2015.

**James Nagel**, High School World Language Teacher, has submitted his resignation effective January 30, 2015.

**Lindsey Schmidt**, Elementary Teacher currently on leave of absence, has submitted her resignation effective June 9, 2015.

**Jill Wiehle**, Plymouth Creek 3<sup>rd</sup> Grade Teacher, has submitted her resignation effective June 9, 2015.

**RECOMMENDED ACTION:** Approve the Human Resource Actions as recommended.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**

Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – February 9, 2015

**AGENDA SECTION:** 2. Approval of Consent Agenda

**ITEM:** P-Card Approvals

**COMMENTS BY:** Jim Westrum, Exec. Director of Finance and Business

**Authorization of Issuance of Individual Procurement Card (P-Card)**

The administration recommends the issuance of a Procurement Card to the following employees:

Heidi Weigel, Home Base Manager, Plymouth Creek

**RECOMMENDED ACTION:** Approve and Authorize of Issuance of Individual Procurement Card (P-Card).

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions: \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
 Independent School District 284  
 Wayzata, Minnesota

**BOARD OF EDUCATION**  
 Regular Meeting – February 9, 2015

**AGENDA SECTION:**   1. HUMAN RESOURCE RECOMMENDATIONS  

**ITEM:**   B. Wayzata Public Schools 2014-2015 Retirees  

**COMMENTS BY:**   Superintendent Chace B. Anderson  

Tonight we would like to recognize the following employees who announced their retirement in 2015. We would like to thank them for their years of service to Wayzata Public Schools and wish them well in their future endeavors.

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Years of Service</u></b>
John Batalden	Counselor, High School	36 Years
Diana Berg	Paraprofessional, Plymouth Creek	22 Years
Mary Brandshaug	Teacher, Plymouth Creek	26 Years
Barb Cartford	Teacher, Greenwood, Kimberly Lane	30 Years
Rita Dornbusch	Paraprofessional, East Middle	5 Years
Barb Halsey	Teacher, Greenwood	10 Years
Jane Hill	Teacher, Plymouth Creek	10 Years
Diane Hosker	Secretary, High School	21 Years
Sally Johnson	Paraprofessional, High School	26 Years
Donna Marget	ECSE Supervisor, District	27 Years
Dan Nielsen	Teacher, Central Middle	27 Years
Karen Peters	Teacher, East Middle	40 Years
Julie Sjeklocha	Teacher, Greenwood	18 Years
Joan Sable-Lemke	Culinary Express, Greenwood	13 Years
Gloria Sterud	Teacher, Gleason Lake	18 Years
Sharon Stetz	Paraprofessional, High School	15 Years
Patti Stevens	Culinary Express, Oakwood	18 Years
Nancy Thomas	Teacher, East Middle	20 Years
Mary Thompson	Paraprofessional, Early Childhood	21 Years
Cindy Trudell	Social Worker, Gleason Lake	20 Years

Nancy Walsh	Paraprofessional, Plymouth Creek	17 Years
Chris Walton	Paraprofessional, West Middle	26 Years
Jean Wikman	Culinary Express, High School	18 Years
Susan Wright	Teacher, Sunset Hill	28 Years

**WAYZATA PUBLIC SCHOOLS**

Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – February 9, 2015

**AGENDA SECTION: WHS Boys' Cross Country Team State Champions**

**COMMENTS BY: Boys' Cross Country Head Coach Bill Miles**

The Wayzata Boys' Cross Country team won its State Championship on Saturday, November 1. This is the eighth State Championship for the boys with previous State Championships in 1992, 1993, 2000, 2007, 2008, 2010 and 2013.

The boys' team finished with 47 total points followed by Hopkins and Stillwater both with 87 points. The team also set an All-Time State Meet Record with a 15:49 average for the 5k race, and Connor Olson won the individual title and was name Minnesota Runner of the Year by Gatorade.

**Placing for the Trojans:**

1. Connor Olson, senior, 15:17.1
5. Jaret Carpenter, junior, 15:38.4
7. Ian Eklin, senior, 15:46.4
15. Andrew Quirk, senior, 16:09.3
19. Nicholas Shaleen, junior, 16:13.5
25. Jack Prazich, senior, 16:15.9
42. Kyle Brandt, junior, 16:47.5

**Full team:**

- Connor Olson
- Ian Eklin
- Andrew Quirk
- Nicholas Shaleen
- Jack Prazich
- Kyle Brandt
- Paul Epland
- Thomas Lerdall
- Jaret Carpenter
- Wes Heal
- Andrew Milian
- Josh Halverson
- Paul Weiler

**WAYZATA PUBLIC SCHOOLS**

Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – February 9, 2015

**AGENDA SECTION: WHS Girls' Cross Country Team State Champions**

**COMMENTS BY: Girls' Cross Country Assistant Coach Addy Hallen**

The Wayzata Girls' Cross Country team won its State Championship on Saturday, November 1. This is the third State Championship for the girls with previous State Championships in 2012 and 2013.

The girls' team finished with 65 points followed by Edina with 94 and Willmar with 96.

**Placing for the Trojans:**

- 3. Anna French, senior, 14:15.9
- 4. Annika Lerdall, sophomore, 14:18.4
- 6. Michaela Keller-Miller, junior, 14:24.9
- 24. Jaycie Thomsen, sophomore, 15:02.2
- 28. Samantha Lettenberger, sophomore, 15:05.3
- 41. Melissa Drenckhahn, junior, 15:19.4
- 59. Elena Emerick, freshman, 15:37.8

**Entire team:**

- Anna French
- Annika Lerdall
- Michaela Keller-Miller
- Jaycie Thomsen
- Samantha Lettenberger
- Melissa Drenckhahn
- Elena Emerick
- Elizabeth Johnson
- Maeve Andrews
- Kristine Keller-Miller

**WAYZATA PUBLIC SCHOOLS**

Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – February 9, 2015

**AGENDA SECTION: Wayzata Boys' Track & Field Head Coach Aaron Berndt**

**COMMENTS BY: Chace Anderson**

Wayzata Boys Track & Field Head Coach Aaron Berndt has been named the Class AA Boys Coach of the Year for the state of Minnesota. Aaron received his award at the State Track and Field Coaches Clinic in late January.

The award is voted on by coaches from around the state of Minnesota annually.

Coach Berndt has been coaching at Wayzata since the spring of 2003. He began his 10th year as the head Wayzata Boys Track & Field coach in 2015. His teams have won three State Championships, the 2014 and 2013 State True Team State Championship and the 2012 Minnesota High School League State Team Championship.

**WAYZATA PUBLIC SCHOOLS**

Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**

Regular Meeting – February 9, 2015

**AGENDA SECTION: Cross Country Coach Bill Miles**

**COMMENTS BY: Chace Anderson**

WHS Boys' Cross Country Coach Bill Miles was announced as the inaugural winner of the National High School Cross Country Coach of the Year award for boys' teams by the U.S. Track & Field and Cross Country Coaches Association (USTFCCCA).

The National High School Coach of the Year selection committee selected Miles from among the state-level High School Cross Country Coach of the Year award winners announced in January. The awards were based on team and coaching performances from the 2014 season.

Miles' boys completed their season undefeated, dominated their state championships in November and turned in stellar performances at Nike Cross Nationals in December. After finishing 15th in Portland a year ago, the Wayzata boys finished second in the nation.

Coach Miles coached distance runners for 45 years, and 39 of those years were spent at Wayzata.

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**  
Regular Meeting – February 9, 2015

**AGENDA SECTION: 3. Recognitions**

**ITEM: F. February Employee of the Month**

**COMMENTS BY: Superintendent Chace B. Anderson**

On behalf of the entire Oakwood staff, it is our honor and privilege to nominate Patty Peniata as the Wayzata Employee of the Month for February.

Patty has served Oakwood as one of our SDC teachers for the past 10 years and has a combined total of 15 years of teaching experience. She is a master teacher in every sense of the word and possesses a silent confidence in her classroom and when working with peers. Her dedication to her students is evident when you walk into her classroom. Her students face numerous learning barriers, but Patty sets both high expectations and goals for each and every one of her students and they know that she cares for them as individuals.

Patty's calm demeanor sets a tone for her students. Her gentle, patient and steady support allows her students to succeed in every aspect of the school day. Patty takes the time to get to know each of her students and she finds the shining star within each of them. She is able to bring out each child's gifts and make them feel empowered and loved. Patty is a model of an exemplary teacher.

In addition to Patty's commitment to her students, she also supports and directs a team of well-trained and committed paraprofessionals who respect her and have a clear understanding of their jobs and expectations each day as they work with students. She is always available to families, and always provides sound advice and assistance as needed.

When not at school, Patty loves spending time with her 12 grandchildren and watching her own 10 children play sports. She enjoys doing sudoku and watching sports and news if she can stay awake that late.

Oakwood is a healthier and happier school community because of Patty's dedication and hard work. Our students, parents and staff are truly the winning recipients of a diligent, hardworking and conscientious teacher like Patty.

Congratulations, Patty! You are truly deserving of this recognition.

# Sunset Hill Elementary

40

School Board  
Presentation  
February 9, 2015



Excellence. For each and every student.

# Sunset Hill Building Goal for 2014-2015

The percentage of students in grades 2-5 who achieve their Fall to Spring growth target on the NWEA MAP Reading test will increase from 61% to 63%

41

# WIN Time—What I Need

- Personalizing Instruction
  - Individualized Instruction by interventionists, special services, V21, EL and classroom teachers.
  - Individualized programming on iPad
- Students do not miss whole group instruction
- In addition, staff has refocused efforts in the areas of instructional strategies (Thinking Maps) and equity

# Exceptional Experiences

- Research studies have proven that learning to play a musical instrument reduces anxiety, improves memory and executive function, resulting in increased academic performance
- Sam Eaton, music teacher
  - Wrote WPSEF grant in 2012 to purchase ukuleles
  - Co-sponsor of All-district Choir



# All District Choir



45

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**  
Regular Meeting – February 9, 2015

**AGENDA SECTION:** Superintendent's Reports and Recommendations

**ITEM:** Board Policy

**COMMENTS BY:** Superintendent Chace Anderson

**Policy 804: Emergency Closings**

**RECOMMENDED ACTION:** This policy has been discussed at length by the Policy Committee, and was additionally reviewed at the beginning of the winter season by administrative staff. The recommended action is to approve this policy for first reading.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions: \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**EMERGENCY CLOSINGS**

**POLICY: 804**

The purpose of this policy is to set expectations for administrative guidelines and procedures for early school closings in the event of extreme weather or other emergency conditions.

The Superintendent or designee may close school, delay the start of school, or dismiss school early because of extreme weather conditions or other emergency conditions.

Procedures for notifying the community of these actions shall be annually reviewed and publicized by the Superintendent.

The Superintendent shall also develop, annually review, and distribute the guidelines for staff attendance on days school is closed.

ADOPTED: March 9, 1970  
AMENDED: April 11, 1983  
AMENDED: December 9, 1985  
AMENDED: November 8, 2004  
REVIEWED: May 14, 2007

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**EMERGENCY CLOSINGS**

**REGULATIONS: 804-R**

1. A decision to close or delay school due to inclement weather conditions will be made by the superintendent or designee. Such a decision will be made by 5:30 a.m. whenever possible.
2. School may be closed at the discretion of the superintendent or designee due to extreme cold if the wind chill factor is – 40 degrees Fahrenheit or more and the extreme cold is forecast to remain for a substantial period.
3. A two-hour late start may be implemented if weather conditions are uncertain.
4. If school is delayed, morning and afternoon Early Childhood Special Education classes will be canceled.
5. In the event of an early dismissal, school activities and community use of district facilities may also be cancelled. Decisions about activities and community use of facilities will be made with input from the high school Activities Director and the Director of Community Education, in cooperation with the superintendent.
6. In the event of an early dismissal, Home Base will notify parents of Home Base children and allow at least one hour after school dismissal for parents to pick up their children.

EFFECTIVE: May 14, 2007

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**  
Regular Meeting – February 9, 2015

**AGENDA SECTION: SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS**

**ITEM: Finance and Business Services**

**COMMENTS BY: Jim Westrum, Exec. Director of Finance and Business Services**

**Monthly Financial Reports**

Enclosed for School Board review and information are the following financial reports:

- Student Activity Fund Report of December 2014.
- Investment Summary as of December 2014.
- Revenue Board Report as of December 2014.
- Expenditures Board Report as of December 2014.
- Analysis of Financial Reports as of December 2014.

No School Board action is required.



Analysis of financial reports for month ending December 31, 2014

**Statement of Revenues:** This report reflects revenue received by the month end noted above. Items noted are as follows:

- The District received only \$13 million in state aid during the month of July compared to \$23 - \$27 million in prior years. The State did not borrow from the School District for the past fiscal year and a repayment of those monies was unnecessary. Half of the levy dollars will be credited to all applicable funds. The remaining half will be recorded effective July 1<sup>st</sup> but will occur at a later date. Those items are noted in the prior year's receipts.
- Food Service Fund revenues year-to-date as a percent of budget is reasonable compared to prior year however please note the following: State and federal aid payments still have a one month delay in payments received compared to prior year. Also, actual revenue has increased mainly as a result of the implementation of the High School's lunch pilot program which includes the a la carte option.
- The Community Service Fund revenues decreased due to the elimination of the Wayzata Plus program; a result of offering all-day kindergarten this year which is funded through general education aid in the General Fund. Also, due to the elimination of this program, Home Base revenue has decreased.
- Debt Service Fund revenues year-to-date as a percent of budget increased significantly due to the issuance of nearly \$10 million in refunding bonds.
- Interest earnings are reflected in the newly established Building Construction Fund. Those investments have been held since the May proceeds were received.

**Statement of Expenses:** This report reflects actual expenditures paid without taking in account any outstanding encumbrance balances. Items note are as follows:

- The General Fund expenditures are in line with the prior years through the month of December with the exception of Purchased Services and Capital Expenditures. Purchased Services decreased due to the timing of projects and payment of tuition and transportation services, which vary from year to year. In July, 2013, the District purchased a portion of the Elm Creek Golf Course in anticipation of expansion needs at the High School. This capital expenditure was reimbursed upon the May 2014 receipt of the related bond proceeds.
- The Food Service Fund expenses increased as a result of increased participation at the high school in the lunch and a la carte programs.
- The Community Service Fund is noting additional expenditures for moving outlays and various other items.
- Alt Fac, Const and Tech Fund increase is due to the timing of projects which vary from year to year.
- The Debt Service and OPEB Debt Service Funds reflect interest payments on debt that are due the first of August. The payment in August is for interest only and a principal and interest payment is due February 1<sup>st</sup> of each year. The budget reflects the newly issued school building bond and alternative facilities bond with the first payment due in February. The bond issues will follow a semi-annual payment of interest and an annual payment of principal starting in FY15.
- A budget is not reflected for the Building Construction Fund due to projects spanning over multiple fiscal years. The schools are targeted to open Fall 2016.

Wayzata Public Schools  
Student Activity Fund Summary  
December 2014

**PROGRAM/LOCATION : MISCELLANEOUS**

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of 06/30/14</b>	<b>FY'2014/15 Revenue</b>	<b>FY'2014/15 Expend</b>	<b>Balance as Of 12/31/14</b>
21	E/R	018	000	000	000	899/XXX	AD BUILDING	4,028.30	0.00	106.94	3,921.36
<b>TOTAL MISCELLANEOUS</b>								<b>4,028.30</b>	<b>-</b>	<b>106.94</b>	<b>3,921.36</b>

**PROGRAM/LOCATION : WAZATA HIGH SCHOOL**

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of 06/30/14</b>	<b>FY'2014/15 Revenue</b>	<b>FY'2014/15 Expend</b>	<b>Balance as Of 12/31/14</b>
21	E/R	251	280	001	000	899/099	WAYZATA PLAYERS	29,773.10	20,974.73	14,275.54	36,472.29
21	E/R	251	280	003	000	899/099	YEARBOOK (WAYAKO)	816.63	134,759.55	67,124.45	68,451.73
21	E/R	251	280	005	000	899/099	CERAMICS	6,063.81	1,703.77	6,000.00	1,767.58
21	E/R	251	280	007	000	899/099	CHEERLEADERS	608.47	5,990.95	8,437.48	(1,838.06)
21	E/R	251	280	008	000	899/099	CHOIR	5,760.51	19,512.87	15,156.00	10,117.38
21	E/R	251	280	009	000	899/099	DANCE TEAM	14,342.73	10,622.86	20,737.80	4,227.79
21	E/R	251	280	016	000	899/099	ACTIVITY SUPPORT	30,754.86	57,002.46	13,535.92	74,221.40
21	E/R	251	280	017	000	899/099	DECA	11,892.68	16,298.81	3,880.30	24,311.19
21	E/R	251	280	019	000	899/099	FRENCH	1,056.60	461.49	0.00	1,518.09
21	E/R	251	280	020	000	899/099	GERMAN	8,817.18	9,907.57	0.00	18,724.75
21	E/R	251	280	021	000	899/099	LETTERMAN	64,146.20	2,786.34	15,248.44	51,684.10
21	E/R	251	280	022	000	899/099	FINE ARTS	2,146.72	1,303.50	113.73	3,336.49
21	E/R	251	280	024	000	899/099	BAND	11,244.96	21,488.59	11,855.69	20,877.86
21	E/R	251	280	026	000	899/099	NATIONAL HONOR	4,996.53	1,938.14	1,241.55	5,693.12
21	E/R	251	280	027	000	899/099	STUDENT SERVICES	94.41	2,000.00	101.64	1,992.77
21	E/R	251	280	028	000	899/099	ORCHESTRA	6,854.46	2,816.50	3,544.47	6,126.49
21	E/R	251	280	030	000	899/099	STUDENT COUNCIL	8,455.23	13,562.41	15,058.47	6,959.17
21	E/R	251	280	031	000	899/099	SPANISH (KEEP OPEN!)	4,404.56	931.36	6.00	5,329.92
21	E/R	251	280	038	000	899/099	SCHOLARSHIPS	-	0.00	0.00	-
21	E/R	251	280	039	000	899/099	THEATRE ARTS	2,291.46	1,831.66	2,774.81	1,348.31
21	E/R	251	280	040	000	899/099	BUSINESS PROFESS(BPA)	818.75	9,721.03	6,423.44	4,116.34
21	E/R	251	280	042	000	899/099	SKILLS USA	954.04	100.00	0.00	1,054.04
21	E/R	251	280	043	000	899/099	ART CLUB	-	0.00	0.00	-
21	E/R	251	280	044	000	899/099	LINK	5,841.10	118.95	4,433.44	1,526.61
21	E/R	251	280	047	000	899/099	SUPER MILEAGE TEAM	1,596.08	541.41	225.00	1,912.49
21	E/R	251	280	048	000	899/099	Y.E.S.	403.74	3,995.26	2,199.75	2,199.25
21	E/R	251	280	049	000	899/099	CREATIVE WRITING	2,337.57	0.00	0.00	2,337.57
21	E/R	251	280	050	000	899/099	TROJAN LOCK ROOM (DECA - S	19,040.92	20,791.52	19,886.12	19,946.32
21	E/R	251	280	051	000	899/099	V21 - ACTIVITY SUPPORT	418.13	1,775.00	817.23	1,375.90
21	E/R	251	280	052	000	899/099	ROBOTICS TEAM	6,462.24	3,078.35	1,334.00	8,206.59
21	E/R	251	280	053	000	899/099	SHOW STOPPERS	5,202.81	10,342.00	7,194.10	8,350.71
21	E/R	251	280	055	000	899/099	CHINESE CLUB	1,898.98	1,238.11	25.00	3,112.09
21	E/R	251	280	056	000	899/099	LAKER'S BKST NOOK	6,713.59	8,056.80	5,165.63	9,604.76
21	E/R	251	280	057	000	899/099	WHS INTERNATIONAL FESTIVAL	170.30	1,635.00	47.03	1,758.27
21	E/R	251	280	058	000	899/099	FRESHMAN RETREAT	624.73	6,912.58	0.00	7,537.31
21	E/R	251	280	059	000	899/099	TRAP & SKEET (NEW)	3,017.62	2,885.00	0.00	5,902.62
21	E/R	251	280	060	000	899/099	JR STATESMAN (NEW)	1,221.20	0.00	0.00	1,221.20
21	E/R	251	280	061	000	899/099	QUIZ BOWL (NEW)	2,967.25	1,427.67	0.00	4,394.92
<b>TOTAL WAZATA HIGH SCHOOL</b>								<b>274,210.15</b>	<b>398,512.24</b>	<b>246,843.03</b>	<b>425,879.36</b>

Wayzata Public Schools  
Student Activity Fund Summary  
December 2014

**PROGRAM/LOCATION : WAZATA HIGH SCHOOL ATHLETICS**

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of 06/30/14</b>	<b>FY'2014/15 Revenue</b>	<b>FY'2014/15 Expend</b>	<b>Balance as Of 12/31/14</b>
21	E/R	251	280	070	000	899/099	BASEBALL	8,518.39	0.00	500.00	8,018.39
21	E/R	251	280	071	000	899/099	BASKETBALL - BOYS	1,053.71	6,848.50	5,556.17	2,346.04
21	E/R	251	280	072	000	899/099	BASKETBALL - GIRLS	6,226.47	550.00	577.25	6,199.22
21	E/R	251	280	073	000	899/099	CROSS COUNTRY - BOYS	3,264.00	1,090.00	7,733.50	(3,379.50)
21	E/R	251	280	074	000	899/099	CROSS COUNTRY - GIRLS	1,856.13	990.00	8,015.38	(5,169.25)
21	E/R	251	280	075	000	899/099	FOOTBALL	47,487.43	5,670.00	12,274.11	40,883.32
21	E/R	251	280	076	000	899/099	GYMNASTICS	4,161.00	280.00	206.23	4,234.77
21	E/R	251	280	077	000	899/099	GOLF - BOYS	230.54	1,650.00	372.64	1,507.90
21	E/R	251	280	078	000	899/099	GOLF - GIRLS	2,822.91	0.00	493.63	2,329.28
21	E/R	251	280	079	000	899/099	HOCKEY - BOYS	12,472.63	7,100.00	10,677.66	8,894.97
21	E/R	251	280	080	000	899/099	HOCKEY - GIRLS	12,591.97	3,802.50	5,504.33	10,890.14
21	E/R	251	280	081	000	899/099	SKIING - ALPINE	9,806.55	9,021.00	12,990.25	5,837.30
21	E/R	251	280	082	000	899/099	SKIING - NORDIC	9,513.44	1,614.00	(502.03)	11,629.47
21	E/R	251	280	083	000	899/099	SOFTBALL	1,992.20	148.16	265.86	1,874.50
21	E/R	251	280	084	000	899/099	SWIMMING/DIVING - BOYS	5,084.96	0.00	503.52	4,581.44
21	E/R	251	280	085	000	899/099	SWIMMING/DIVING - GIRLS	10,261.52	7,086.95	10,734.05	6,614.42
21	E/R	251	280	086	000	899/099	SOCCER - BOYS	13,029.79	1,070.00	8,785.12	5,314.67
21	E/R	251	280	087	000	899/099	SOCCER - GIRLS	11,463.20	1,267.00	7,626.03	5,104.17
21	E/R	251	280	088	000	899/099	SYNCHRONIZED SWIMMING	6,333.11	0.00	365.50	5,967.61
21	E/R	251	280	089	000	899/099	TENNIS - BOYS	25,633.28	0.00	1,184.66	24,448.62
21	E/R	251	280	090	000	899/099	TENNIS - GIRLS	1,904.58	7,367.00	8,408.31	863.27
21	E/R	251	280	091	000	899/099	TRACK/FIELD - BOYS	2,632.41	110.00	201.48	2,540.93
21	E/R	251	280	092	000	899/099	TRACK/FIELD - GIRLS	1,513.00	530.00	36.75	2,006.25
21	E/R	251	280	093	000	899/099	VOLLEYBALL	5,030.44	5,285.96	8,067.13	2,249.27
21	E/R	251	280	094	000	899/099	WRESTLING	696.32	130.00	490.00	336.32
21	E/R	251	280	095	000	899/099	ADAPTIVE ATHLETICS	3,510.12	250.00	0.00	3,760.12
21	E/R	251	280	096	000	899/099	BOYS LACROSSE	10,840.52	660.00	147.00	11,353.52
21	E/R	251	280	097	000	899/099	GIRLS LACROSSE	6,621.10	580.00	0.00	7,201.10
<b>TOTAL HIGH SCHOOL ATHLETICS</b>								<b>226,551.72</b>	<b>63,101.07</b>	<b>111,214.53</b>	<b>178,438.26</b>

**PROGRAM/LOCATION : CENTRAL MIDDLE SCHOOL**

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of 06/30/14</b>	<b>FY'2014/15 Revenue</b>	<b>FY'2014/15 Expend</b>	<b>Balance as Of 12/31/14</b>
21	E/R	253	280	152	000	899/099	MUSICAL	6,015.83	220.00	1,235.36	5,000.47
21	E/R	253	280	156	000	899/099	STUDENT COUNCIL	3,231.85	0.00	185.42	3,046.43
21	E/R	253	280	157	000	899/099	BAND	607.67	4,193.08	4,485.00	315.75
21	E/R	253	280	161	000	899/099	YEARBOOKS	6,568.29	8,600.00	8,090.89	7,077.40
21	E/R	253	280	165	000	899/099	STUDENT SERVICES	7,770.73	2,178.75	1,966.04	7,983.44
<b>TOTAL CENTRAL MIDDLE SCHOOL</b>								<b>24,194.37</b>	<b>15,191.83</b>	<b>15,962.71</b>	<b>23,423.49</b>

**PROGRAM/LOCATION : WEST MIDDLE SCHOOL**

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of 06/30/14</b>	<b>FY'2014/15 Revenue</b>	<b>FY'2014/15 Expend</b>	<b>Balance as Of 12/31/14</b>
21	E/R	351	280	202	000	899/099	CHOIR - KEEP!	30.89	0.00	0.00	30.89
21	E/R	351	280	203	000	899/099	STUDENT SERVICES	6,893.17	350.76	2,661.98	4,581.95
21	E/R	351	280	209	000	899/099	STUDENT COUNCIL	157.58	0.00	313.95	(156.37)
21	E/R	351	280	212	000	899/099	YEARBOOK	4,391.17	0.00	0.00	4,391.17
21	E/R	351	280	213	000	899/099	THEATER	10,484.03	0.00	2,294.53	8,189.50
21	E/R	351	280	215	000	899/099	DAY ONE	150.00	78.00	103.96	124.04
<b>TOTAL WEST MIDDLE SCHOOL</b>								<b>22,106.84</b>	<b>428.76</b>	<b>5,374.42</b>	<b>17,161.18</b>

Wayzata Public Schools  
Student Activity Fund Summary  
December 2014

**PROGRAM/LOCATION : EAST MIDDLE SCHOOL**

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of 06/30/14</b>	<b>FY'2014/15 Revenue</b>	<b>FY'2014/15 Expend</b>	<b>Balance as Of 12/31/14</b>
21	E/R	352	280	100	000	899/099	STUDENT SERVICES	16,517.74	901.00	6,419.29	10,999.45
21	E/R	352	280	104	000	899/099	BAND	1,668.07	0.00	0.00	1,668.07
21	E/R	352	280	105	000	899/099	STUDENT COUNCIL	12,461.67	2,094.33	2,693.64	11,862.36
21	E/R	352	280	107	000	899/099	VARIETY FUND	10,296.05	710.00	2,780.63	8,225.42
<b>TOTAL EAST MIDDLE SCHOOL</b>								<b>40,943.53</b>	<b>3,705.33</b>	<b>11,893.56</b>	<b>32,755.30</b>

**PROGRAM/LOCATION : BIRCHVIEW**

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of 06/30/14</b>	<b>FY'2014/15 Revenue</b>	<b>FY'2014/15 Expend</b>	<b>Balance as Of 12/31/14</b>
21	E/R	404	280	251	000	899/099	STUDENT SERV - K	-	0.00	0.00	-
21	E/R	404	280	253	000	899/099	STUDENT SERV - GR 1	-	704.57	0.00	704.57
21	E/R	404	280	254	000	899/099	STUDENT SERV - GR 2	-	0.00	0.00	-
21	E/R	404	280	255	000	899/099	STUDENT SERV - GR 3	-	0.00	0.00	-
21	E/R	404	280	256	000	899/099	STUDENT SERV - GR 4	-	0.00	0.00	-
21	E/R	404	280	257	000	899/099	STUDENT SERV - GR 5	-	0.00	0.00	-
21	E/R	404	280	259	000	899/099	STUDENT COUNCIL	1,935.06	76.00	65.16	1,945.90
21	E/R	404	280	260	000	899/099	STUDENT SERV - GENERAL	4,769.58	699.68	5,298.73	170.53
21	E/R	404	280	261	000	899/099	MEDIA	1,508.57	1,036.89	353.89	2,191.57
<b>TOTAL BIRCHVIEW</b>								<b>8,213.21</b>	<b>2,517.14</b>	<b>5,717.78</b>	<b>5,012.57</b>

**PROGRAM/LOCATION : GREENWOOD**

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of 06/30/14</b>	<b>FY'2014/15 Revenue</b>	<b>FY'2014/15 Expend</b>	<b>Balance as Of 12/31/14</b>
21	E/R	406	280	307	000	899/099	KINDERGARTEN	1,449.26	1,340.00	121.38	2,667.88
21	E/R	406	280	311	000	899/099	MEDIA	95.38	0.00	0.00	95.38
21	E/R	406	280	312	000	899/099	STUDENT SERVICES	798.04	14,567.72	1,691.97	13,673.79
<b>TOTAL GREENWOOD</b>								<b>2,342.68</b>	<b>15,907.72</b>	<b>1,813.35</b>	<b>16,437.05</b>

**PROGRAM/LOCATION : OAKWOOD**

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of 06/30/14</b>	<b>FY'2014/15 Revenue</b>	<b>FY'2014/15 Expend</b>	<b>Balance as Of 12/31/14</b>
21	E/R	407	280	469	000	899/099	STUDENT COUNCIL	1,122.95	0.00	0.00	1,122.95
21	E/R	407	280	474	000	899/099	STUDENT SERV - GENERAL	7,282.99	1,000.50	153.02	8,130.47
21	E/R	407	280	476	000	899/099	CHESS CLUB	675.92	530.00	251.06	954.86
<b>Total Oakwood Elementary</b>								<b>9,081.86</b>	<b>1,530.50</b>	<b>404.08</b>	<b>10,208.28</b>

Wayzata Public Schools  
Student Activity Fund Summary  
December 2014

**PROGRAM/LOCATION : SUNSET HILL**

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of 06/30/14</b>	<b>FY'2014/15 Revenue</b>	<b>FY'2014/15 Expend</b>	<b>Balance as Of 12/31/14</b>
21	E/R	408	280	572	000	899/099	STUDENT SERVICES	13,805.52	9,446.92	12,254.80	10,997.64
21	E/R	408	280	573	000	899/099	ALL DISTRICT CHOIR (NEW)	-	3,785.00	0.00	3,785.00
21	E/R	408	280	574	000	899/099	PENCIL MACHINE/STORE	1,493.59	1,188.57	878.05	1,804.11
<b>TOTAL SUNSET HILL</b>								<b>15,299.11</b>	<b>14,420.49</b>	<b>13,132.85</b>	<b>16,586.75</b>

**PROGRAM/LOCATION : PLYMOUTH CREEK**

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of 06/30/14</b>	<b>FY'2014/15 Revenue</b>	<b>FY'2014/15 Expend</b>	<b>Balance as Of 12/31/14</b>
21	E/R	410	280	533	000	899/099	STUDENT SERVICES	6,349.98	0.00	2,742.47	3,607.51
<b>TOTAL PLYMOUTH CREEK</b>								<b>6,349.98</b>	<b>-</b>	<b>2,742.47</b>	<b>3,607.51</b>

**PROGRAM/LOCATION : GLEASON LAKE**

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of 06/30/14</b>	<b>FY'2014/15 Revenue</b>	<b>FY'2014/15 Expend</b>	<b>Balance as Of 12/31/14</b>
21	E/R	411	280	352	000	899/099	STUDENT SERVICES	17,992.54	4,860.28	1,648.41	21,204.41
<b>TOTAL GLEASON LAKE</b>								<b>17,992.54</b>	<b>4,860.28</b>	<b>1,648.41</b>	<b>21,204.41</b>

**PROGRAM/LOCATION : KIMBERLY LANE**

<i>Fund</i>	<i>Type</i>	<i>Org</i>	<i>Prg</i>	<i>Crs</i>	<i>Fin</i>	<i>Obj/Src</i>	<i>Account Name</i>	<b>Balance as Of 06/30/14</b>	<b>FY'2014/15 Revenue</b>	<b>FY'2014/15 Expend</b>	<b>Balance as Of 12/31/14</b>
21	E/R	412	280	401	000	899/099	STUDENT COUNCIL	2,558.24	806.00	1,337.50	2,026.74
21	E/R	412	280	403	000	899/099	KINDERGARTEN ACTIVITY (NEW)	935.37	2,566.72	35.00	3,467.09
21	E/R	412	280	404	000	899/099	CARLSON	1,544.60	0.00	1,544.60	-
21	E/R	412	280	405	000	899/099	SPRAQUE	1,356.92	0.00	1,356.92	-
21	E/R	412	280	430	000	899/099	MEDIA	185.03	18.92	0.00	203.95
21	E/R	412	280	431	000	899/099	STUDENT SERVICES	34,311.07	2,302.56	(650.00)	37,263.63
<b>TOTAL KIMBERLY LANE</b>								<b>40,891.23</b>	<b>5,694.20</b>	<b>3,624.02</b>	<b>42,961.41</b>

**GRAND TOTAL**

**692,205.52      525,869.56      420,478.15      797,596.93**

**WAYZATA PUBLIC SCHOOLS  
INVESTMENT SUMMARY  
AS OF DECEMBER 31, 2014**

**GENERAL FUND**

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
PMA/MN Trust	Money Market	N/A	NOW	N/A	\$9,867,719	N/A	0.04%
MSDLAF+	Money Market	N/A	NOW	N/A	\$17,927,302	N/A	0.03%
MSDMAX	Money Market	N/A	NOW	N/A	\$6,026,577	N/A	0.05%
Morgan Stanley	Money Market	N/A	NOW	N/A	\$3,506,897	N/A	0.04%
PMA/MN TRUST	Term Series	7/31/14	1/28/15	\$10,000,000	\$10,005,455	\$5,455	0.11%
<b>Total General Fund</b>				<b>\$10,000,000</b>	<b>\$47,333,950</b>	<b>\$5,455</b>	

2004 Refunding proceeds were deposited in the MSDLAF+ account in anticipation of end of January, 2015 pay date.

Note: Term Series investment held with PMA/MN Trust consists of investments in certificates of deposit, obligations of the U.S. Government, it's agencies and instrumentalities, municipal obligations or any other instruments permitted under Minnesota law.

**FUND 06 (ALT FACILITIES BONDS)**

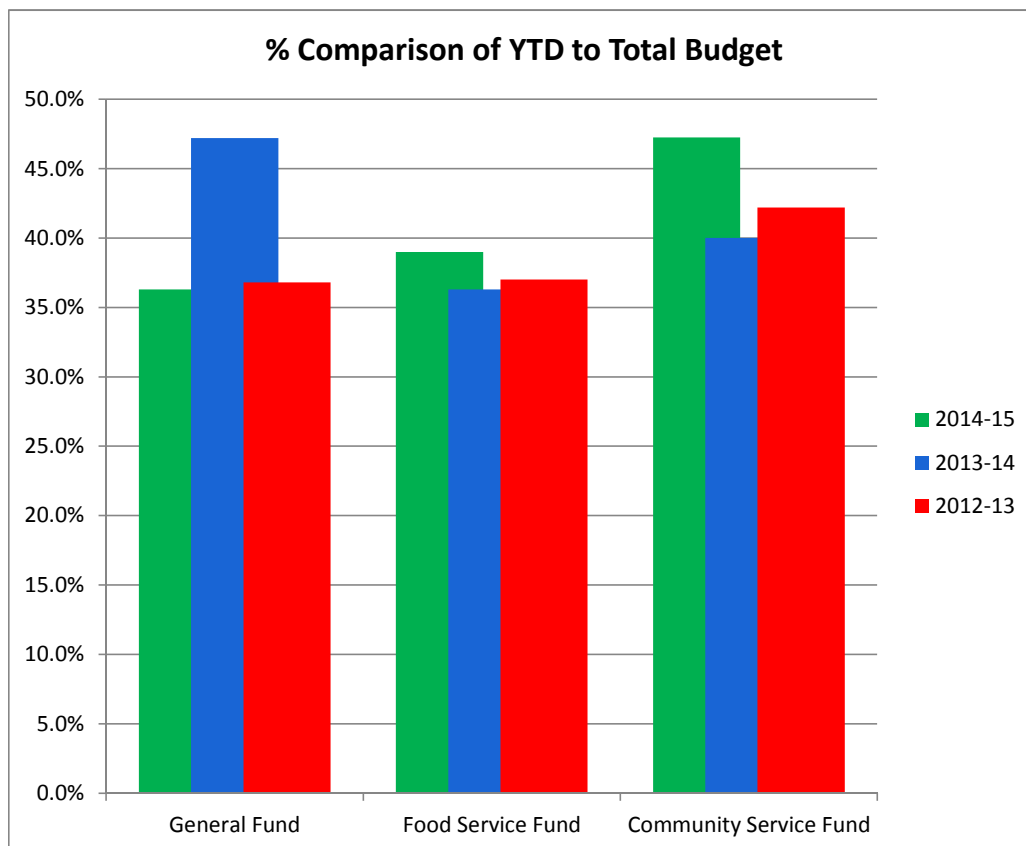
<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
MSDLAF+	Money Market	N/A	NOW	N/A	\$1,986,381	N/A	0.03%
MSDLAF MANAGED	Fannie Mae Global Notes	5/22/14	7/2/15	\$1,681,370	\$1,684,316	\$2,946	0.16%
MSDLAF MANAGED	FNMA Notes	5/22/14	7/28/15	\$5,035,607	\$5,044,933	\$9,326	0.16%
MSDLAF MANAGED	FNMA Notes	5/22/14	8/26/16	\$5,513,255	\$5,577,885	\$64,630	0.52%
<b>Total Alt. Facilities Bonds Fund</b>				<b>\$12,230,232</b>	<b>\$14,293,515</b>	<b>\$76,902</b>	

**FUND 82 (2014 BUILDING BONDS)**

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
MSDLAF+	Money Market	N/A	NOW	N/A	\$48,418,306	N/A	0.03%
MSDLAF MANAGED	US Treasury Notes	5/22/14	11/30/15	\$5,597,324	\$5,615,405	\$18,081	0.21%
MSDLAF MANAGED	US Treasury Notes	5/22/14	12/31/15	\$5,001,563	\$5,020,137	\$18,574	0.23%
MSDLAF MANAGED	US Treasury Notes	5/22/14	1/31/16	\$5,009,961	\$5,031,798	\$21,837	0.26%
MSDLAF MANAGED	US Treasury Notes	5/22/14	2/29/16	\$4,997,265	\$5,022,192	\$24,927	0.28%
MSDLAF MANAGED	US Treasury Notes	5/22/14	4/30/16	\$6,303,445	\$6,345,891	\$42,446	0.35%
MSDLAF MANAGED	FNMA Notes	5/22/14	10/26/15	\$9,691,330	\$9,720,777	\$29,447	0.21%
MSDLAF MANAGED	Fannie Mae Global Notes	5/22/14	3/30/16	\$5,014,550	\$5,046,438	\$31,888	0.34%
MSDLAF MANAGED	FHLMC Notes	5/22/14	5/27/16	\$3,282,363	\$3,308,795	\$26,432	0.40%
<b>Total Building Bonds Fund</b>				<b>\$44,897,801</b>	<b>\$93,529,739</b>	<b>\$213,632</b>	

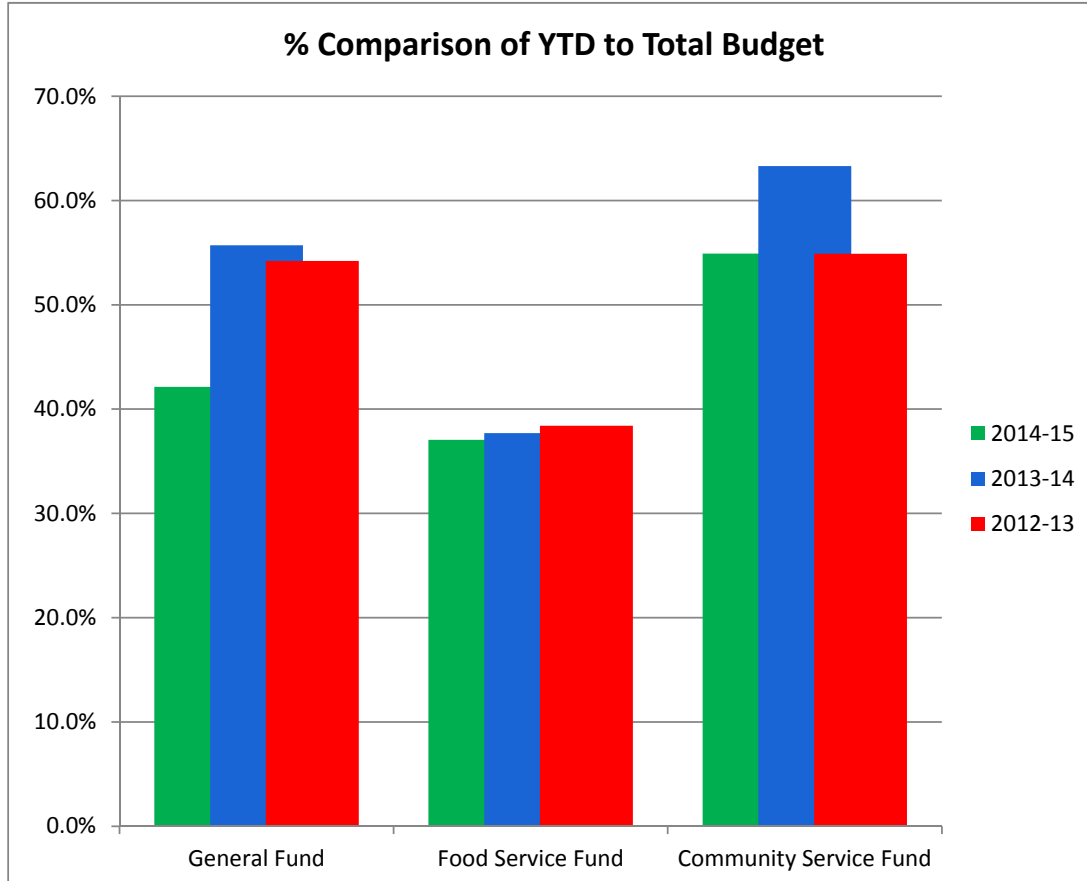
**STATEMENT OF EXPENDITURES**  
**For the month ended December 31, 2014**

Fund	Year- To-Date	Budget	YTD as % of Budget		
			2014-15	2013-14	2012-13
<b>General Fund</b>					
Salaries	\$ 27,444,893	\$ 75,130,680	36.5%	36.7%	37.0%
Benefits	9,430,610	22,518,434	41.9%	41.3%	42.2%
Purchased Services	6,453,009	18,833,516	34.3%	41.6%	40.4%
Supplies & Materials	1,930,052	3,539,272	54.5%	52.8%	50.9%
Capital Expenditures	1,684,729	2,440,936	69.0%	515.9%	60.8%
Other Expenses	176,550	7,373,958	2.4%	2.2%	4.3%
<b>Total General Fund</b>	<b>\$ 47,119,842</b>	<b>\$ 129,836,796</b>	<b>36.3%</b>	<b>47.2%</b>	<b>36.8%</b>
Food Service Fund	\$ 2,189,492	\$ 5,613,933	39.0%	36.3%	37.0%
Community Service Fund	3,420,868	7,241,560	47.2%	40.0%	42.2%
Alt Fac, Const and Tech Fund	14,643,020	24,017,605	61.0%	51.4%	40.4%
Debt Service Fund	910,670	12,807,065	7.1%	10.2%	50.9%
OPEB Debt Service Fund	47,906	1,451,238	3.3%	5.5%	60.8%
Building Construction Fund	3,392,125	-	100.0%	0.0%	4.3%
<b>Total All Funds</b>	<b>\$ 71,723,924</b>	<b>\$ 180,968,197</b>	<b>39.6%</b>	<b>44.4%</b>	<b>36.8%</b>



**STATEMENT OF REVENUES**  
**For the month ended December 31, 2014**

Fund	Year- To-Date	Budget	YTD as % of Budget		
			2014-15	2013-14	2012-13
General Fund	\$ 53,141,547	\$ 126,140,699	42.1%	55.7%	54.2%
Transportation Fund	16,683	16,683	100.0%	83.9%	0.0%
Capital Expenditures Fund	1,162,406	1,162,406	100.0%	100.0%	100.0%
Federal Programs Fund	38,896	2,964,657	1.3%	1.5%	20.9%
Total	<b>\$ 54,359,532</b>	<b>\$ 130,284,445</b>	<b>41.7%</b>	<b>54.6%</b>	<b>53.8%</b>
Food Service Fund	\$ 2,028,355	\$ 5,473,511	37.1%	37.7%	38.4%
Community Service Fund	4,189,672	7,630,203	54.9%	63.3%	54.9%
Alt Fac, Const and Tech Fund	43,561	6,890,968	0.6%	0.3%	0.1%
Debt Service Fund	20,970,243	10,026,175	209.2%	98.6%	98.6%
OPEB Debt Service Fund	1,505,620	1,526,204	98.7%	98.6%	98.7%
Building Construction Fund	192,571	-	100.0%	0.0%	0.0%
<b>Total All Funds</b>	<b>\$ 83,289,555</b>	<b>\$ 161,831,506</b>	<b>51.5%</b>	<b>55.2%</b>	<b>53.9%</b>



**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**  
Regular Meeting – February 9, 2015

**AGENDA SECTION:** Superintendent's Reports and Recommendations

**ITEM:** Board Policy

**COMMENTS BY:** Annie Doughty, Exec. Director of Human Resource Services

**Policy 723 & 723-R: Data Subject Access**

**Policy 733 & 733-R: Public Data Access**

**RECOMMENDED ACTION:** These policies have been reviewed by the Policy Committee and aligned with the recommended policies by the Minnesota School Board Association. The recommended action is to approve these policies for first reading.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions: \_\_\_\_\_

**Wayzata Public Schools**  
**Policy 732                    DATA REQUEST POLICY FOR SUBJECTS OF DATA**

The purpose of this policy is to set forth the procedure for an employee or other individual to inspect or obtain data about that individual or that individual's minor child maintained by the school district and to comply with the Minnesota Government Data Practices Act (MGDPA), Minnesota Statutes Chapter 13.

This policy must be construed as consistent with the MGDPA and Minnesota Rules Chapter 1205. All terms used herein that are defined by the MGDPA must be given the same definition as listed in the MGDPA and Minnesota Rules Chapter 1205. This policy does not confer upon an individual the right to access data not otherwise provided in any applicable law or other school district policy. Nothing in this policy shall be interpreted to contradict any other school district policy.

Upon request to a responsible authority or designee, an individual shall be informed whether that individual, the individual's minor child or person for whom the individual has been appointed guardian is the subject of stored data and whether it is classified as public, private or confidential. Upon further request, an individual who is the subject of stored private or public data shall be shown that public or private data about themselves without any charge and, if desired, shall be informed of the content and meaning of that data. Except as required by law, after an individual has been shown this and informed of its meaning, the school district need not disclose the data to that individual for six months unless additional data on the individual has been collected or created.

Nothing in this policy or the MGDPA requires the school district to create data; collect new data; or to provide data in a specific form or arrangement if the school district does not keep the data in that form or arrangement, in response to a data request.

Nothing in this policy or the MGDPA requires the school district to respond to questions that are not requests for data.

Consistent with the MGDPA, any person who believes that information contained in the school district's records regarding that individual, the individual's minor child, or person over whom the individual has been appointed legal guardian is inaccurate or incomplete may request that the school district amend those records. To exercise this right, the individual must notify the responsible authority described in Regulations 732-R in writing of the nature of the disagreement. Upon receiving such notification, the school district will take action as required by the MGDPA. Please note that the submission of a challenge to data does not guarantee that the school district will amend its records.

Consistent with the MGDPA and other applicable laws, certain circumstances may require the school district to collect private or confidential data concerning that individual. When District 284 asks a data subject to provide data about the data subject that is not public, it must give a notice. The notice is sometimes called a Tennessen warning. A Tennessen warning controls what District 284 does with the data that it collects. Usually, the district can use and release data only in the ways described in the notice and as authorized by law.

Nothing in this policy shall be construed as limiting the rights provided by the MGDPA. Individuals who are the subject of data in the school district's possession have all of the rights afforded by Minnesota Statutes, Section 13.04.

References:

MN Statutes, 13.03-13.99, Minnesota Government Data Practices Act  
MN Rules 1205.0300, Access to Public Data  
Policy & Regulations: #418-Public & Private Personnel Data  
#511-Student Records

**Wayzata Public Schools**  
**Regulation 732-R DATA REQUEST POLICY FOR SUBJECTS OF DATA**

District 284 must maintain all government data in a way that makes it easy for data subjects to access data about themselves.

To inspect data or request copies of data on the individual that are in the school district's possession, the individual should make a written request on the attached form and submit this request to the appropriate data practices official described below. The school district reserves the right to accept verbal requests for data, or reduce verbal requests to writing, at its sole discretion.

The school district will respond to a written request submitted pursuant to this policy immediately, if possible, and within ten days of the date of the request, excluding Saturdays, Sundays and legal holidays, if immediate compliance is not possible. In addition;

1. If it is unclear what data the individual is requesting, the school district will seek clarification.
2. If the school district does not have the requested data, it will notify the individual in writing as soon as reasonably possible.
3. District 284 requires proof of the requestor's identity (valid photo identification) before it responds to a request for data of this nature. If the requestor is requesting data about their child, the requestor must show proof that s/he is the parent. If the requestor is a guardian, the requestor must show legal documentation of the guardianship.
4. If the school district has the requested data, and the data may lawfully be disclosed to the individual, the school district will respond to the request by doing one of the following:
  - Arrange a date, time, and place for the individual to inspect the data without cost to the individual, or;
  - Provide the individual with copies of the data. The individual may choose to pick up the copies, or the school district will mail or fax copies of the data to the individual. The school district will provide electronic copies (such as e-mail), only if the school district keeps the data in electronic format. Prepayment of copies is required unless other arrangements are approved by the responsible authority. Further information about copying charges is included below.

5. If the school district determines that the requested data is classified so as to deny the requesting person access, the school district shall inform the requesting person of the determination either orally at the time of the request, or in writing as soon after that time as possible and shall cite the specific law which states the data is not public or private. In addition;
  - Upon the request of any person denied access to data, the responsible authority or designee shall certify in writing that the request has been denied and cite the specific statutory section, temporary classification, or specific provision of law upon which the denial was based.

The school district will not disclose private data on anyone other than the individual requesting data or that individual's minor child without receiving a valid release signed by the subject of the data.

The school district charges individuals for copies as authorized under Minnesota Statutes, section 13.03, subdivision 3(c). The individual must pay for the copies before the school district will provide the copies.

- For 100 or Fewer Paper Black and White Copies – \$.25 per Page  
The charge for 100 or fewer pages of black and white, letter or legal size paper copies, is \$.25 for a one-sided copy and \$.50 for a two-sided copy.
- More than 100 Paper Black and White Copies or Other Types of Copies/Actual Cost  
The charge for more than 100 pages of black and white paper copies, or any other types of copies, is the actual cost of searching for and retrieving the data, and making the copies or electronically transmitting the data. In determining the actual cost, the school district includes the cost of the employee time, the cost of the materials (paper, DVD, etc.), and mailing costs (if any). If the request is for copies of data that the school district cannot reproduce itself, such as photographs, it will charge the actual cost it must pay an outside vendor for the copies.

The cost of employee time to search for data, retrieve data and make copies is based upon the lowest hourly rate of the appropriate staff member. There is no charge for time spent separating public from non-public data.

**Data Practices Contacts:**

**Student Records Requests – Data Practices Designees**

- A. The principal of each school is the designee for educational data maintained in schools, including cumulative records and child study records.
- B. The director of special services is the designee for educational data maintained at the District Office, including cumulative records and child study records.

**Requests for Other Records – Responsible Authority**

Requests for other types of public data should be made to the responsible authority.

Dr. Chace Anderson, Superintendent  
P.O. Box 660  
210 County Road 101 North  
Wayzata, MN 55391  
Phone: 763-745-5001  
Fax: 763-745-5097  
Email: [chace.anderson@wayzata.k12.mn.us](mailto:chace.anderson@wayzata.k12.mn.us)

**Data Practices Compliance Official**

The data practices compliance official is available to respond to questions and concerns about access to data or other data practices problems.

Amy Parnell, Director of Communications and Community Engagement  
P.O. Box 660  
210 County Road 101 North  
Wayzata, MN 55391  
Phone: 763-745-5068  
Fax: 763-745-5091  
Email: [amy.parnell@wayzata.k12.mn.us](mailto:amy.parnell@wayzata.k12.mn.us)

**Regulation 732-R: DATA SUBJECT ACCESS POLICY  
Data Request Form**

**Date of request:** \_\_\_\_\_

**Method of Access to Data:**

(Note: Inspection is free but there is a charge for copies.)

Inspection       Copies       Both (Inspection and Copies)

**Description of Requested Information:**

Note: Describe the data you are requesting as specifically as possible. If you need more space, please use the back of this form or additional pages.

**Contact Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

You do not have to provide any of the above contact information. However, if you want the school district to mail or e-mail you copies of data, the school district will need some contact information. In addition, failure to provide contact information could delay the processing of your request. If the school district does not understand your request and needs to get

clarification from you, without contact information, the school district may not be able to process all, or a portion of, your request until you contact the school district again.

**Wayzata Public Schools**  
**Policy 733                    DATA REQUEST POLICY FOR PUBLIC DATA**

The purpose of this policy is to set forth the procedure regarding a public request to inspect or obtain public data and to comply with the Minnesota Government Data Practices Act (MGDPA), Minnesota Statutes Chapter 13.

This policy must be construed as consistent with the MGDPA and Minnesota Rules Chapter 1205. All terms used herein that are defined by the MGDPA must be given the same definition as listed in the MGDPA and Rules Chapter 1205. Nothing in this policy shall be interpreted to contradict any other school district policy.

All data collected, created, received, maintained or disseminated by the school district, which is classified by state statute or federal law as public, shall be accessible to the public pursuant to the procedures established by the school district in this policy.

Nothing in this policy or the MGDPA requires the school district to create data; collect new data; or to provide data in a specific form or arrangement if the school district does not keep the data in that form or arrangement, in response to a data request.

Nothing in this policy or the MGDPA requires the school district to respond to questions that are not requests for data.

References:

MN Statutes, 13.03-13.99, Minnesota Government Data Practices Act  
MN Rules 1205.0300, Access to Public Data  
Policy & Regulations:        #418-Public & Private Personnel Data  
   #511-Student Records

**Wayzata Public Schools**  
**Regulation 733-R DATA REQUEST POLICY FOR PUBLIC DATA**

To inspect data or request copies of public data in the school district's possession, a requestor should make a written request using the form found in that attachment and submit this request to the appropriate data practices official or designee described below. The school district reserves the right to accept verbal requests for data or reduce verbal requests to writing, at its sole discretion.

Upon receipt of a written request, the school district will process it within a reasonable time, depending upon the nature and volume of the request. If the response to a request will take longer than fifteen (15) business days and the requestor has provided contact information, the school district may notify the requestor of the approximate amount of time it will take to process the request.

1. If it is unclear what data the individual is requesting, the school district will ask for clarification.
2. If the school district does not have the data, it will notify the requestor in writing as soon as reasonably possible.
3. If the school district has the data but the data are not public, the school district will notify the requestor as soon as reasonably possible and state which specific law says the data are not public.
4. If the school district has the data, and the data may lawfully be disclosed to the requestor, the school district will respond to the request by doing one of the following:
  - Arrange a date, time, and place for the requestor to inspect the data without cost to the requestor, or;
  - Provide the requestor with copies of the data as soon as reasonably possible. The requestor may choose to pick up the copies, or the school district will mail or fax copies of the data to the requestor. If the requestor wants the school district to send the copies, the requestor must provide an address or fax number - see attached form.

The school district will provide electronic copies (such as e-mail), only if the school district keeps the data in electronic format.

Prepayment of copies is required unless other arrangements are approved by the responsible authority. Further information about copy charges is included below.

- Upon request, the school district will inform the requestor as to the meaning of any data disclosed pursuant to this policy. The MGDPA does not require the district to answer questions that are not requests for data.

The school district charges members of the public for copies of government data as authorized under Minnesota Statutes, section 13.03, subdivision 3(c). A member of the public must pay for the copies before the school district will provide the copies.

- For 100 or Fewer Paper Black and White Copies – \$.25 per Page  
The charge for 100 or fewer pages of black and white, letter or legal size paper copies, is \$.25 for a one-sided copy and \$.50 for a two-sided copy.
- More than 100 Paper Black and White Copies or Other Types of Copies – Actual Cost  
The charge for more than 100 pages of black and white paper copies, or any other types of copies, is the actual cost of searching for and retrieving the data, and making the copies or electronically transmitting the data.

#### 5. Requests for Summary Data

Summary data are statistical records or reports that are prepared by removing all identifiers from private or confidential data on individuals. The preparation of summary data is not a means to gain access to private or confidential data.

District 284 will prepare summary data if a member of the public makes a request in writing and pays for the cost of preparing the data.

Upon receiving a written request, District 284 will respond within fifteen (15) business days with the data or details of when the data will be ready and how much will be charged.

In determining the actual cost, the school district includes the cost of the employee time, the cost of the materials (paper, DVD, etc.), and mailing costs (if any). If the request is for copies of data that the school district cannot reproduce itself, such as photographs, it will charge the actual cost it must pay an outside vendor for the copies.

The cost of employee time to search for data, retrieve data and make copies is based upon the lowest hourly rate of the appropriate staff member. There is no charge for time spent separating public from non-public data.

If the request involves copies of public data that has commercial value and is a substantial and discrete portion of or an entire formula, pattern, compilation, program, device, method, technique, process, database, or system developed with a significant expenditure of public funds by the school district, the responsible authority may charge a reasonable fee for the information in addition to the costs of making and certifying the copies. Any fee charged must relate to the actual development costs of the information.

The responsible authority, upon the request, shall provide sufficient documentation to explain and justify the fee being charged.

### **Data Practices Contacts:**

#### **Student Records Requests – Data Practices Designees**

- A. The principal of each school is the designee for educational data maintained in schools, including cumulative records and child study records.
- B. The director of special services is the designee for educational data maintained at the District Office, including cumulative records and child study records.

#### **Student Lists – Office of Administrative Services**

The Office of Administrative Services is responsible for producing lists of directory information on students as authorized in Policy #511 – Student Records. This includes requests for directory information from military recruiting offices and institutions of higher education.

#### **Requests for Other Records – Responsible Authority**

Requests for other types of public data should be made to the responsible authority.

Dr. Chace Anderson, Superintendent  
P.O. Box 660  
210 County Road 101 North  
Wayzata, MN 55391  
Phone: 763-745-5001  
Fax: 763-745-5097  
Email: [chace.anderson@wayzata.k12.mn.us](mailto:chace.anderson@wayzata.k12.mn.us)

#### **Data Practices Compliance Official**

The data practices compliance official is available to respond to questions and concerns about access to data or other data practices problems.

Amy Parnell, Director of Communications and Community Engagement  
P.O. Box 660  
210 County Road 101 North  
Wayzata, MN 55391  
Phone: 763-745-5068  
Fax: 763-745-5091  
Email: [amy.parnell@wayzata.k12.mn.us](mailto:amy.parnell@wayzata.k12.mn.us)

**Regulation 733-R: DATA REQUEST POLICY FOR PUBLIC DATA**  
**Data Request Form**

**Date of request:** \_\_\_\_\_

**Method of Access to Data:**

(Note: Inspection is free but there is a charge for copies; \$.25 for a single sided copy and \$.50 for a double sided copy.)

Inspection       Copies       Both (Inspection and Copies)

**Description of Requested Information:**

Note: Describe the data you are requesting as specifically as possible. If you need more space, please use the back of this form or additional pages.

**Contact Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

You do not have to provide any of the above contact information. However, if you want the school district to mail or e-mail you copies of data, the school district will need some contact information. In addition, failure to provide contact information could delay the processing of your request. If the school district does not understand your request and needs to get clarification from you, without contact information, the school district may not be able to process all, or a portion of, your request until you contact the school district again.

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**  
Regular Meeting – February 9, 2015

**AGENDA SECTION:** 7. Other Board Action

**ITEM:** \_\_\_\_\_

**COMMENTS BY:** Linda Cohen, Board Chair

**Resolution to Convey the WMEP Schools to Robbinsdale and Minneapolis Public Schools**

WHEREAS The West Metro Education Program, under a Joint Powers Agreement, has operated the FAIR School on two campuses in Minneapolis and Robbinsdale since 1995, and

WHEREAS the schools were founded as interdistrict magnet schools to provide integrated educational opportunities for students from Minneapolis and certain of its suburbs, as well as to provide a laboratory for education strategies, and

WHEREAS, there have been significant changes in the operating landscape since the schools opened, including demographic changes in the member districts, financial constraints, Open Enrollment, and a the State’s new Achievement and Integration law, and

WHEREAS these changes raise questions whether WMEP is the appropriate entity to be operating the FAIR schools, and

WHEREAS the undersigned WMEP member Board believes that the purposes of the schools could be best achieved if WMEP ends its operation of the schools and works with Minneapolis and Robbinsdale to have those districts operate interdistrict integration magnet schools at the two sites, and

WHEREAS Minneapolis Public Schools and the Robbinsdale Area Schools are prepared to assume responsibility for the schools and intend to operate the schools as interdistrict integration magnet schools,

NOW THEREFORE, the undersigned Board of Education recommends to the Joint Powers Board that WMEP cease to operate the FAIR School and work to transfer ownership of the building in Crystal to Robbinsdale Area Schools and the building in Minneapolis to Minneapolis Public Schools; and for those districts to operate the schools as interdistrict integration magnet schools.

**RECOMMENDED ACTION:** Approve the resolution to indicate support for the concept that WMEP cease to operate the FAIR School and work to transfer ownership of the building in Crystal to Robbinsdale Area Schools and the building in Minneapolis to Minneapolis Public Schools; and for those districts to operate the schools as interdistrict integration magnet schools.

Motion by: \_\_\_\_\_ ROLL CALL Passed \_\_\_\_\_

Second by: \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions: \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**  
Regular Meeting – February 9, 2015

**AGENDA SECTION:** 7. Other Board Action

**ITEM:** \_\_\_\_\_

**COMMENTS BY:** Linda Cohen, Board Chair

**Board Work Session Date Change**

The administration recommends that the Board Work Session on March 23 be rescheduled to March 16 in order to accommodate Board and Superintendent attendance at a conference. The recommended date is Monday, March 16, 2015 at 4:00 pm at the Wayzata Public Schools District Administration Building.

**RECOMMENDED ACTION:** Approve changing the date of the March Work Session to March 16, 2015

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

Second by: \_\_\_\_\_ No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions: \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**  
Regular Meeting – February 9, 2015

**AGENDA SECTION:** 8. Board Reports

**ITEM:** \_\_\_\_\_

**COMMENTS BY:** Linda Cohen, Board Chair

This section of the agenda provides an opportunity for Board members to provide updates on School Board-related work or to make announcements of interest to the public.

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**  
Regular Meeting – February 9, 2015

**AGENDA SECTION:** 9. Audience Opportunity to Address the Board

**ITEM:** \_\_\_\_\_

**COMMENTS BY:** Linda Cohen, Board Chair

This section of the agenda provides an opportunity for members of the audience to address the School Board. Speakers will be allotted approximately two minutes.

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**  
Regular Meeting – February 9, 2015

**AGENDA SECTION:** 10. Adjourn

**ITEM:** \_\_\_\_\_

**COMMENTS BY:** Linda Cohen, Board Chair

This agenda item brings closure to the school board meeting.

**RECOMMENDED ACTION:** Call the meeting to a close.

Motion by: \_\_\_\_\_ Yes \_\_\_\_\_ Passed \_\_\_\_\_

No \_\_\_\_\_ Failed \_\_\_\_\_

Abstentions: \_\_\_\_\_