

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Work Session - February 22, 2010 - 4:00 PM
210 County Rd. 101 N. Plymouth

AGENDA

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| 2. | ADMINISTRATIVE | |
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| 4. | FINANCIAL | |
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WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

VISION

A model of excellence among learning communities

MISSION

The mission of the Wayzata School District is to prepare all students for the future by providing a challenging education which builds academic competence, develops responsible citizenship, encourages creativity, promotes lifelong learning, advances critical thinking skills, instills a commitment to personal wellness, and fosters respect for self and others.

District Directions for 2008-2010

To ensure high achievement on the part of each student and to realize our vision, the district's directions for 2008-2010 are:

- *Provide a more personalized education for each student.*
- *Eliminate the predictability of student achievement based on race.*
- *Provide opportunities for students to engage in global connections.*
- *Prepare students in skills that they will need to function effectively in the future including creative thinking, diplomacy, problem solving and teamwork.*
- *Enhance the sense of ownership and engagement in the district by all segments of the community.*

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Work Session – February 22, 2010

AGENDA ITEM: 1. CALL TO ORDER/ROLL CALL


COMMENTS BY: Board Chair Peterson

| | <u>PRESENT</u> | <u>ABSENT</u> |
|-----------------------------------|----------------|---------------|
| Ms. Linda A. Cohen | _____ | _____ |
| Ms. Susan J. Droegemueller | _____ | _____ |
| Ms. Susan Gaither | _____ | _____ |
| Ms. Patricia L. Gleason | _____ | _____ |
| Mr. Jay A. Hesby | _____ | _____ |
| Mr. John A. Moroz | _____ | _____ |
| Ms. Carter G. Peterson | _____ | _____ |
| Dr. Chace B. Anderson, Ex Officio | _____ | _____ |



Destination:
South Africa

Birchview Elementary School



***Birchview Elementary strives
for academic excellence,
emotional and physical well
being, and social success for
our students within a safe and
caring environment***

2008-09 Reading Site Goal Review

- ❖ **Goal** - 68.5 percent of Birchview Elementary students in grades 3-5 will meet or exceed their RIT score growth target as measured by the NWEA MAP reading assessment
 - ❖ 73.4% of Birchview Elementary students in grades 3-5 met or exceeded their RIT score growth target
 - ❖ 20.3% of students were above projected proficiency, but did not meet growth target
 - ❖ 6.3% of students were below projected proficiency and did not meet growth targets

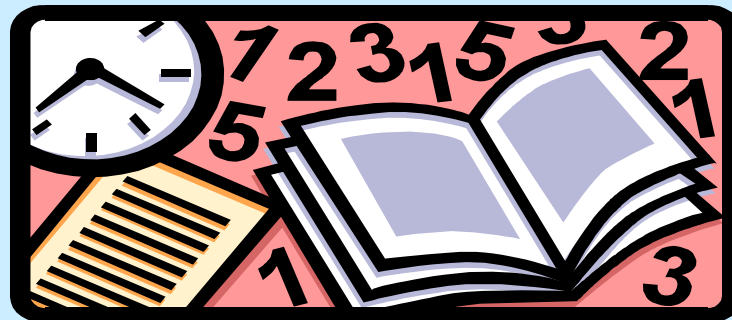
2007-09 Mathematics Initiative Review

❖ **Initiative** - Improve student thinking in and understanding of mathematics including the embedded skills of number sense and problem solving

- ❖ 80.4% of Birchview Elementary students in grades 3-5 met or exceeded their RIT score growth target
- ❖ 15.1% of students were above projected proficiency, but did not meet growth target
- ❖ 4.5% of students were below projected proficiency and did not meet growth targets

2010-2012 – Sustaining Our Focus on Learning

Student learning in reading, mathematics, health, and technology



Reading Improvement Goal

72.1 percent of all students in grades 3-5 at Birchview Elementary will achieve or exceed their individual RIT score growth target on the reading NWEA Map in spring 2010

Mathematics Initiative

Improve student thinking in and understanding of spatial sense skills in mathematics by enhancing classroom instructional strategies as measured by consistently high levels of achievement in the Wayzata School District's mathematics benchmark secure skills assessments across all grade levels

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Healthy School Initiative

Increase the awareness and activation of healthy life-style choices by making explicit and tangible connections between the health and physical education learning targets, playground choices, and out of school choices

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Technology Improvement Initiative

Enhance both community connections and student engagement through improved use of technology innovations

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SCHOOL IMPROVEMENT PLAN

Birchview Elementary

Tom Koch, Principal



VISION

A model of excellence among learning communities

MISSION

The mission of the Wayzata School District is to prepare all students for the future by providing a challenging education which builds academic competence, develops responsible citizenship, encourages creativity, promotes lifelong learning, advances critical thinking skills, instills a commitment to personal wellness, and fosters respect for self and others.

DISTRICT DIRECTIONS for 2008-2010

- **Provide a more personalized education for each student.**
- **Eliminate the predictability of student achievement based on race.**
- **Provide opportunities for students to engage in global connections.**
- **Prepare students in skills that they will need to function effectively in the future including creative thinking, diplomacy, problem solving and teamwork.**
- **Enhance the sense of ownership and engagement in the District by all segments of the community.**



Shared Decision Agreement Between Birchview Elementary and the Wayzata School Board

This plan was reviewed on: _____

This plan was approved on: _____

Signature of School Board Chair _____



Shared Decisions Agreement Review Team Check List Form

Procedure:

Prior to presentation to the Board, Site Improvement Plans will be reviewed for compliance with statutes, contracts, policies, and administrative regulations.

- The Site Improvement Plan must be completed at least **thirty days** prior to the initial presentation at the Work Session. Electronic copies must be given to Superintendent, Curriculum Director, Finance Director and Director of Human Resources and WEA representative for review, in case changes have to be made prior to being reviewed by the Board of Education.
- Final copies of the Site Improvement Plan are sent electronically to the Office of the Superintendent of Schools.

Review Team Response

Office of the Superintendent

Check here if an additional page is attached detailing questions or concerns.

Signature and Date

Executive Director of Curriculum and Instruction

Check here if an additional page is attached detailing questions or concerns.

Signature and Date

Executive Director of Finance

Check here if an additional page is attached detailing questions or concerns.

Signature and Date

Executive Director of Human Resources

Check here if an additional page is attached detailing questions or concerns.

Signature and Date

Wayzata Education Association Representative

Check here if an additional page is attached detailing questions or concerns.

Signature and Date



Site Team Members

| <u>Name</u> | <u>Position</u> | <u>Year</u> |
|------------------|-----------------|-------------|
| Tom Koch | Principal | ongoing |
| Holly Heyda | Parent | 2008/2010 |
| Vonnie Gormley | Parent | 2008/2010 |
| Lindsay Merkel | Parent | 2008/2010 |
| Teresa Mickelson | Parent | 2009/2011 |
| Stacy Paulsen | Parent | 2008/2010 |
| Lisa Anderson | Teacher | 2009/2010 |
| Aaron Benesh | Teacher | 2009/2011 |
| Ramona Braun | Teacher | 2008/2010 |
| Carmen Block | Teacher | 2008/2010 |
| Ann Carlson | Teacher | 2009/2011 |
| Dave Jackson | Teacher | 2009/2011 |
| Lauren Robison | Teacher | 2009/2011 |
| Delroy Tuorila | Home Base | ongoing |



Student Achievement Goals 2008-2010

2008-2009 Site Goal: 68.5 percent of Birchview Elementary students in grades 3-5 will meet or exceed their RIT score growth target as measured by the NWEA MAP reading assessment.

Goal Achieved: 73.4 percent of Birchview Elementary students in grades 3-5 met or exceeded their RIT score growth target as measured by the NWEA MAP reading assessment.

2008-2009 Elementary Equity Goal: Increase the reading mean RIT growth for Black students from 8.76 to 10.76 as measured on the NWEA MAP reading assessment.

Goal Achieved: Mean growth for black students 12.2 RIT points as measured on the NWEA MAP reading assessment.

2009-2010 Site Goal: 72.1 percent of all students in grades 3-5 at Birchview Elementary will achieve or exceed their individual RIT score growth target on the reading NWEA Map in spring 2010.

The grade-level percentage of students that achieved or exceeded their individual RIT score growth target (fall to spring) from the 2008/2009 school year was 72.0% of third going to fourth, 65.9% of the fourth going to fifth grade. The percent of students who achieved or exceeded their individual RIT score growth target in third grade 2008/2009 will be used to forecast for third grade 2010. Using this cohort model we identified 70.1% for our growth performance in 2008/2009. The cohort model growth performance in 2008/2009 is based on a weighted average, reflecting 107 students in grade 3, 102 students in grade 4 and 97 students in grade 5. Reaching the goal will result in at least 6 more students achieving or exceeding their individual RIT score growth target. Given the enrollment increase at Birchview Elementary, this is a challenging goal.

2009-2010 Elementary Equity Goal:

The percent of elementary black students who meet the MCA projected proficiency level as measured by the NWEA MAP spring 2010 reading assessment will increase from 73% to 78%.

| Identify standardized assessment: NWEA MAP | | | | | | | | | |
|---|--|--|--|--|--|--|--|--|--|
| <input checked="" type="checkbox"/> Reading <input type="checkbox"/> Mathematics <input type="checkbox"/> Other | Identify assessed grades:3-5 | | | | | | District trend data for all grades (MCA-II/MTAS) | | |
| | School trend data | | | District trend data | | | 07 Percent proficient | 08 Percent proficient | 09 Percent proficient |
| | 06-07 | 07-08 | 08-09 | 06-07 | 07-08 | 08-09 | | | |
| Measure of student achievement Individual Growth Target met or exceeded | Fall-Spring Growth 3 rd -4 th -5 th -6 th - 77.5% 70.8% 68.5% | Fall-Spring Growth 3 rd -4 th -5 th -7 th - 70.7% 74.1% 73.0% | Fall-Spring Growth 3 rd -4 th -5 th -8 th - 72.0% 65.9% 77.8% | Fall-Spring Growth 3 rd -4 th -5 th -6 th - 64% 62.4% 63% | Fall-Spring Growth 3 rd -4 th -5 th -7 th - 75.5% 72.0% 70.9% | Fall-Spring Growth 3 rd -4 th -5 th -8 th - 75.7% 76.6% 77.8% | Spring 2007 3 rd - 92.7% 4 th - 84.9% 5 th - 90.6% | Spring 2008 3 rd - 91.8% 4 th - 89.0% 5 th - 87.6% | Spring 2009 3 rd - 91.4% 4 th - 88.5% 5 th - 90.8% |
| Number of students tested Grades 3-5 | 255 | 272 | 301 | 2109 | 2156 | 2267 | 2145 | 2164 | 2283 |
| Number of students enrolled Grades 3-5 | 260 | 279 | 313 | 2151 | 2172 | 2301 | 2151 | 2172 | 2301 |

Summary/Interpretation of Data Analysis:

- When comparing Birchview Elementary School to other schools in the nation that administer the NWEA MAP test, the school percentile rank for the percentage of students meeting or exceeding their RIT point growth target in reading is as follows:
 - Third grade students approximately the 90th percentile
 - Fourth grade students approximately the 80th percentile
 - Fifth grade students above the 95th percentile
- Note: Students can show growth without meeting or exceeding their targeted RIT growth target.
- There was a decrease in the number of students who were below projected proficiency that did not meet targeted growth when comparing the 07-08 school year to the 08-09 school year. In the 08-09 school year, a total of 20 students were below projected proficiency.
- The greatest opportunity for growth continues to be with the students whose MAP scores identify them as projected proficient on the MCA, yet are not making targeted growth.
- Strand analysis in reading identified vocabulary development and word analysis as an appropriate area of concentration for professional development and instructional focus.
- Strand analysis in mathematics identified spatial sense as an area of concentration.

Action Plan to Achieve Goals:

Birchview Elementary Sponsored Academy Course – This course will explore an expanded use of word analysis and vocabulary development strategies to support increases in our students’ language arts skills across the elementary grades. There will be an emphasis on creating learning environments that reflect promising practice as described in Dr. Michael F. Graves’ work in this area, from the University of Minnesota. The course will emphasize instructional practice that conscientiously reflects on the standards, benchmarks, and essential learning that children develop in Wayzata academic settings. Participants will consider promising practices that reflect the following:

- 1) Analysis of student formative assessment data
- 2) Identify the instructional needs of students
- 3) Implementation of current promising practice in word analysis and vocabulary development
- 5) Instructional planning to locate curricular content and instructional strategies in lessons
- 6) Development or access on instructional technology to enhance engagement
- 7) Implementation
- 8) Ongoing assessment practices
- 9) Outcome analysis

The exploration will include contextualizing concepts to Birchview Elementary students and the developmental progression these students demonstrate as they mature in their academic abilities. Teachers will use the Minnesota Academic Standard and Benchmarks in language arts to consider instructional experiences that promote growth.

Culturally Responsive Literacy Training – Staff leadership week-long train the trainer session focused on literacy instructional strategies that support diverse learners.

Development of two cohorts that will explore culturally responsive literacy instruction and learning climates.

Literacy Institute Training for Birchview Elementary Teacher Team – Staff representative instructional team attends the Hamline Literacy Institute to further explore promising practices with an emphasis on identifying how classroom practices can target word analysis and vocabulary learning and further focus instruction on essential outcomes.

Site Based Professional Development – Site based professional development days will focus on analyzing assessment student baseline data to curriculum based measures and target area benchmarks to refine instructional focus areas and classroom based efforts. Culturally Responsive Instruction will also be explored to consider professional resources and reflection.

Peer Coach Sessions – Peer coach model will continue both formative and summative observations of teachers and provide reflections and feedback on effective literacy instruction.

Staff Meetings – Regular staff meetings will focus on grade-level and specialist teams organizing formative assessments to provide data on the impact of efforts at improving word analysis and vocabulary outcomes.



Building Initiatives

Mathematics Improvement Initiative

Improve student thinking in and understanding of spatial sense skills in mathematics by enhancing classroom instructional strategies as measured by consistently high levels of achievement in the Wayzata School District's mathematics benchmark secure skills assessments across all grade levels

Strategies/Activities:

- A. Enhance staff proficiency in spatial sense instruction through aligned staff development work
 - 1. Utilize regular school-wide data analysis of student performance outcomes in both standardized and curriculum based assessments to set learning priorities
 - 2. Identify, develop, and implement aligned professional development opportunities in the spatial sense strand of mathematics
 - 3. Draw on the partnership with the University of St. Thomas to provide additional resources in developing spatial sense professional development content
 - 4. Engage in a cross grade level book study on the spatial sense strand of mathematics content and instruction

- B. Provide tools and information through family education events and school to home communications that advance the partnership between families and school staff in the spatial sense strand of mathematics content and instruction in support of student learning
 - 1. Identify parent education content, including a glossary of terms, in the spatial sense strand of mathematics to support shared understanding of subject matter
 - 2. Develop *Birchview Bulletin* newsletter contributions that expand parent knowledge of spatial sense content
 - 3. Host *Family Math Game Nights* at Birchview Elementary focused on the spatial sense strand of mathematics
 - 4. Refine the *Secure Skills* reporting documents content in the area of spatial sense
 - 5. Highlight student learning in spatial sense on the *Birchview Weekly News* and *Making A Difference* awards
 - 6. Enhance spatial sense content on the Birchview Elementary web site

Status: Ongoing: Committee Monitoring Efforts Monthly

Person/Group Responsible:

Carmen Block, Ann Carlson, Aaron Benesh, Teresa Michelson

Timeframe: 2010 – 2012

Healthy School Community Improvement Initiative

Increase the awareness and activation of healthy life-style choices by making explicit and tangible connections between the health and physical education learning targets, playground choices, and out of school choices

Strategies/Activities:

- A. Connect student experiences in physical education with their classroom experiences and personal lives
 - 1. Provide suggestions for home physical activities each month
 - 2. Implement a “Walk Around the World” school-wide program
 - 3. Use the *Birchview Weekly News* to communicate healthy hints of the week, showcase a new game being taught in physical education class, and incorporate “morning movement” into classroom schedules
 - 4. Partner with the Wayzata Schools nurses in the promotion of nutrition, physical activity, and prevention of tobacco use through the Statewide Health Improvement Program (SHIP)

- B. Connect student experiences with our health and physical education learning targets to their personal lives as a way to promote nutritional and overall health
 - 1. Review and align the health curriculum across grade levels
 - 2. Supply monthly parent newsletter updates describing curriculum highlights
 - 3. Present health hints as a part of the *Birchview Weekly News*
 - 4. Promote greater utilization of local natural areas for play and other active learning experiences
 - 5. Review and refine the school lunch schedule to optimize student nutrition

Status:

Ongoing: Committee Monitoring Efforts Monthly

Person/Group Responsible:

Lisa Anderson, Ramona Braun, Vonnie Gormley, Stacy Paulsen

Timeframe: 2010 – 2012

Technology Improvement Initiative

Enhance both community connections and student engagement through improved use of technology innovations

Strategies/Activities:

Strategies

- A. Enhance paperless communication efforts through the use of technology resources
 - 1. Improve web-based communication content to reflect current school efforts
 - 2. Increase the use of paperless school-wide and classroom communications
 - 3. Investigate web-based conference scheduling for our parent community
 - 4. Increase use of organizational tools progressively throughout the grade levels

- B. Connect student learning in their core curriculum content with technology applications to both provide direct and virtual experiences that enhance learning
 - 1. Increase the effective use of Smart applications to strengthen critical thinking and problem solving skills in authentic situations
 - 2. Increase the instructional use of web-based technologies to support student/teacher interaction and feedback
 - 3. Refine the use of technology in research writing applications

- C. Enhance technology use for all students through school supported community access programs
 - 1. Partner with Communities in Collaboration to support access for students served by this agency
 - 2. Investigate and provide in-school access options for students without home technology
 - 3. Partner in District-sponsored technology access options

Status:

Ongoing: Committee Monitoring Efforts Monthly

Person/Group Responsible:

Holly Heyda, Dave Jackson, Lindsay Merkel, Lauren Robison

Timeframe: 2010 – 2012



Staff Roster

| | |
|--------------------|--|
| Stephanie Allen | Psychologist |
| Lisa Anderson | 1 st Grade Teacher |
| Karen Anthony | Secretary |
| Linda Bailer | Media Paraprofessional |
| Kathy Banks | Social Worker |
| Aaron Benesh | 2 nd Grade Teacher |
| Carmen Block | Kindergarten Plus Teacher |
| Kellie Brannick | Specialist – Research & Writing |
| Ramona Braun | 3 rd Grade Teacher |
| Marianne Brinda | 2 nd Grade Teacher |
| John Brown | ELL Teacher |
| Kathy Bucher | K Plus/ELL Paraprofessional. |
| Michelle Burkhart | Special Education Teacher |
| Terri Burns | Office Paraprofessional |
| Meredith Campbell | Special Ed. Para./Home Base |
| Ann Carlson | Reading Recovery/Intervention Teacher |
| Shannon Cockrell | Special Education Paraprofessional |
| Diana Coggin | Instructional Paraprofessional |
| Polly Davidson | Instructional Paraprofessional |
| Lisa Davison | 1 st Grade Teacher |
| Lisa Deadmond | Culinary Express |
| Mona Domaas | Special Ed. Paraprofessional |
| Lory Dornbusch | Special Ed./Instructional Paraprofessional |
| Mitzi Doshier | Intervention Teacher |
| Shannon Douglas | Literacy Specialist |
| Maggie Dvorak | Home Base |
| Cheryl Ebner | Special Ed. Paraprofessional |
| Lexie Engalgau | Home Base |
| Risha Erickson | Home Base |
| Melissa Evenson | Special Ed. Paraprofessional |
| Cress Fazendin | K Plus/Instructional Paraprofessional |
| Angie Fisher | Home Base |
| Sheri Frick | Instructional Paraprofessional |
| Jennifer Fuzzey | 5 th Grade Teacher |
| Kristin Gardner | Home Base |
| Brad Gaspar | Vocal Music Teacher |
| Sally Gerber | Adaptive Physical Education Teacher |
| Carol Ann Giesmann | Special Ed. Paraprofessional |
| Roberta Granberg | 3 rd Grade Teacher |
| Sunia Hartmann | Special Education Teacher |
| Judy Haux | Health Paraprofessional |
| Stacy Hultberg | Home Base |

| | |
|--------------------|-------------------------------------|
| Kari Ingemann | Kindergarten Teacher |
| Dave Jackson | 5 th Grade Teacher |
| Kayleen Jensen | 1 st Grade Teacher |
| Doug Johnson | 5 th Grade Teacher |
| Sarah Jordan | Bright Start Teacher/Home Base |
| Heather Jurek | Kindergarten/Intervention Teacher |
| Amanda Kessler | Home Base |
| Terry Klotz | Art Teacher |
| Tom Koch | Principal |
| Diane Krull | Instructional Paraprofessional |
| Sandy Larson | Culinary Express |
| Chad Libby | Peer Coach |
| Lindsay Lundeen | 3 rd Grade Teacher |
| Rahima Majumder | Home Base |
| Heidi Martin | Physical Education Teacher |
| Daeun Messer | 1 st Grade Teacher |
| Chris Michaelson | Custodian |
| Danielle Miller | 3 rd Grade Teacher |
| Steve Narr | Head Custodian |
| Audrey Otis | Home Base |
| Rachel Palmatier | Special Education Teacher |
| Kelley Polzin | Home Base |
| Christa Rebitzer | 3 rd Grade Teacher |
| Judy Rogers | Adaptive Physical Education Teacher |
| Lauren Robison | 4 th Grade Teacher |
| Abby Rotering | Home Base |
| Jennifer Samec | Media Specialist |
| Heather Schindler | Instructional Paraprofessional |
| Bob Schultz | 5 th Grade Teacher |
| Liz Seeland | Spanish Teacher |
| Judi Selinger | Speech Pathologist |
| Susan Snow | Instructional Paraprofessional |
| Nancy Stewart | Special Ed. Paraprofessional |
| Sarah Storvick | Intervention Teacher |
| Sue Strom | 2 nd Grade Teacher |
| Scott Sykes | 4 th Grade Teacher |
| Delroy Tuorila | Home Base Manager |
| Sarah Turnquist | Culinary Express |
| Anne Turunen | 2 nd Grade Teacher |
| Kevin Warns | Computer Para. |
| Bonnie Waterfill | V21 Teacher |
| Renee Wenberg | 4 th Grade Teacher |
| Sabrina Werremeyer | 4 th Grade Teacher |
| Rebecca Wilkens | Kindergarten Plus Teacher |
| Heather Zenzen | 3 rd Grade Teacher |
| Chris Zobrack | Physical Education Teacher |



Staff Demographics

| Experience Profile of Staff (Percent of Licensed Staff by Years of Teaching Experience) | | | | Education Profile of Staff (Percent of Licensed Staff by education/training) | | |
|--|-------------|--------------|------------|---|----------------|------------------|
| 1-3 | 4-10 | 11-20 | 20+ | BA | Masters | Doctorate |
| 33% | 24% | 33% | 8% | 22% | 78% | 0% |



Student Demographics

Student Population by Grade

| Grade | 2008-2009 | | | 2007-2008 | | | 2006-2007 | | |
|-------|------------|--------------|-----------------|------------|--------------|-----------------|------------|--------------|-----------------|
| | # of Males | # of Females | Avg. Class Size | # of Males | # of Females | Avg. Class Size | # of Males | # of Females | Avg. Class Size |
| K | 54 | 50 | 17.2 | 47 | 38 | 21.3 | 46 | 50 | 19.2 |
| 1 | 56 | 36 | 23.0 | 48 | 60 | 21.6 | 45 | 51 | 19.4 |
| 2 | 54 | 55 | 21.6 | 48 | 51 | 20.0 | 51 | 51 | 25.5 |
| 3 | 56 | 58 | 22.8 | 48 | 55 | 25.8 | 33 | 50 | 21.0 |
| 4 | 43 | 54 | 24.3 | 36 | 52 | 22.0 | 42 | 52 | 23.5 |
| 5 | 46 | 62 | 26.8 | 43 | 53 | 24.0 | 43 | 37 | 26.7 |
| Total | 309 | 315 | | 270 | 309 | | 260 | 291 | |

Ethnic Distribution

| Ethnicity | 2008-2009 | 2007-2008 | 2006-2007 |
|------------------------|-----------|-----------|-----------|
| Native American | 3 | 2 | 2 |
| Asian/Pacific Islander | 60 | 60 | 53 |
| Hispanic/Latino | 12 | 19 | 18 |
| Black | 70 | 57 | 52 |
| White | 479 | 441 | 426 |

Percent of Students on Free/Reduced Lunch

| | 2008-2009 | 2007-2008 | 2006-2007 |
|---------|-----------|-----------|-----------|
| Free | 113 | 100 | 92 |
| Reduced | 23 | 14 | 20 |

Student Mobility

Percent of students entering and leaving during the year, computed by dividing the number of transfers by the October 1 enrollment.

| 2007-2008 | 2006-2007 | 2005-2006 |
|-----------|-----------------|-----------|
| 11.23 | 9.62 (District) | 14.29 |

Average Daily Attendance

| 2007-2008 | | | | 2006-2007 | | | | 2005-2006 | | | |
|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| 1 st | 2 nd | 3 rd | 4 th | 1 st | 2 nd | 3 rd | 4 th | 1 st | 2 nd | 3 rd | 4 th |
| 96.35 | 96.32 | 97.34 | 96.62 | 96.48 | 96.51 | 96.96 | 97.61 | 97.03 | 97.58 | 97.43 | 97.13 |

Percent of Parents Attending Conferences

| 2008-2009 | | 2007-2008 | | 2006-2007 | |
|-----------|--------|-----------|--------|-----------|--------|
| Fall | Spring | Fall | Spring | Fall | Spring |
| 97% | 96% | 96% | 96% | 97% | 96% |



Minnesota Comprehensive Assessments (MCA-II)

**Percent of Students Proficient on the MCA-II Reading
Includes Minnesota Test of Academic Skills (MTAS)**

Reading Total

| All Students | Gr 3 | Gr 4 | Gr 5 |
|---------------------|-------------|-------------|-------------|
| 2007 | 97.6 | 83.2 | 89.9 |
| 2008 | 88.8 | 85.2 | 82.6 |
| 2009 | 87.7 | 88.0 | 96.2 |

| Native American | Gr 3 | Gr 4 | Gr 5 |
|------------------------|-------------|-------------|-------------|
| 2007 | 100 | NA | NA |
| 2008 | NA | 100 | NA |
| 2009 | 0 | NA | 100 |

| Asian | Gr 3 | Gr 4 | Gr 5 |
|--------------|-------------|-------------|-------------|
| 2007 | 100 | 100 | 100 |
| 2008 | 72.7 | 100 | 100 |
| 2009 | 100 | 84.6 | 100 |

| Hispanic | Gr 3 | Gr 4 | Gr 5 |
|-----------------|-------------|-------------|-------------|
| 2007 | 100 | 0 | 66.7 |
| 2008 | 50.0 | 75.0 | 0 |
| 2009 | 100 | 100 | 100 |

| Black | Gr 3 | Gr 4 | Gr 5 |
|--------------|-------------|-------------|-------------|
| 2007 | 60.0 | 38.5 | 70.0 |
| 2008 | 42.9 | 55.6 | 30.8 |
| 2009 | 75.0 | 55.6 | 81.8 |

| White | Gr 3 | Gr 4 | Gr 5 |
|--------------|-------------|-------------|-------------|
| 2007 | 100 | 93.1 | 93.2 |
| 2008 | 96.2 | 88.1 | 92.6 |
| 2009 | 88.9 | 92.1 | 97.5 |



Minnesota Comprehensive Assessments (MCA-II)

**Percent of Students Proficient on the MCA-II Math
Includes Math Test for English Language Learners (MTELL) and
Minnesota Test of Academic Skills (MTAS)**

Mathematics Total

| All Students | Gr 3 | Gr 4 | Gr 5 |
|---------------------|-------------|-------------|-------------|
| 2007 | 90.7 | 87.4 | 85.0 |
| 2008 | 93.9 | 86.4 | 84.8 |
| 2009 | 90.7 | 90.1 | 91.5 |

| Native American | Gr 3 | Gr 4 | Gr 5 |
|------------------------|-------------|-------------|-------------|
| 2007 | 100 | NA | NA |
| 2008 | NA | 50 | NA |
| 2009 | 100 | NA | 100 |

| Asian | Gr 3 | Gr 4 | Gr 5 |
|--------------|-------------|-------------|-------------|
| 2007 | 100 | 100 | 100 |
| 2008 | 90.9 | 100 | 100 |
| 2009 | 100 | 100 | 100 |

| Hispanic | Gr 3 | Gr 4 | Gr 5 |
|-----------------|-------------|-------------|-------------|
| 2007 | 40.0 | 33.3 | 50.0 |
| 2008 | 100 | 50.0 | 50.0 |
| 2009 | 100 | 100 | 66.7 |

| Black | Gr 3 | Gr 4 | Gr 5 |
|--------------|-------------|-------------|-------------|
| 2007 | 60.0 | 38.5 | 60.0 |
| 2008 | 62.5 | 44.4 | 30.8 |
| 2009 | 44.4 | 40.0 | 66.7 |

| White | Gr 3 | Gr 4 | Gr 5 |
|--------------|-------------|-------------|-------------|
| 2007 | 95.5 | 97.2 | 89.8 |
| 2008 | 97.4 | 94.0 | 94.1 |
| 2009 | 94.4 | 94.7 | 95.0 |



**Northwest Evaluation Association
Measures of Academic Progress (MAP)**

**Percent of Students Meeting Typical Growth in Reading
(Fall to Spring Norms)**

Reading Total

| All Students | Gr 3 | Gr 4 | Gr 5 |
|---------------------|-------------|-------------|-------------|
| 2007 | 77.2 | 70.8 | 68.5 |
| 2008 | 77.2 | 78.8 | 74.2 |
| 2009 | 72.5 | 69.6 | 77.8 |

| Native American | Gr 3 | Gr 4 | Gr 5 |
|------------------------|-------------|-------------|-------------|
| 2007 | 100 | NA | NA |
| 2008 | NA | 100 | NA |
| 2009 | NA | NA | 100 |

| Asian | Gr 3 | Gr 4 | Gr 5 |
|--------------|-------------|-------------|-------------|
| 2007 | 85.7 | 71.4 | 71.4 |
| 2008 | 72.7 | 100 | 77.8 |
| 2009 | 100 | 70.0 | 77.8 |

| Hispanic | Gr 3 | Gr 4 | Gr 5 |
|-----------------|-------------|-------------|-------------|
| 2007 | 100 | 66.7 | 100 |
| 2008 | 100 | 100 | 0 |
| 2009 | 100 | 50.0 | 50.0 |

| Black | Gr 3 | Gr 4 | Gr 5 |
|--------------|-------------|-------------|-------------|
| 2007 | 75.0 | 33.3 | 55.6 |
| 2008 | 50.0 | 37.5 | 81.8 |
| 2009 | 37.5 | 57.1 | 75.0 |

| White | Gr 3 | Gr 4 | Gr 5 |
|--------------|-------------|-------------|-------------|
| 2007 | 75.0 | 77.6 | 69.1 |
| 2008 | 79.5 | 80.3 | 74.6 |
| 2009 | 73.9 | 71.2 | 78.2 |



**Northwest Evaluation Association
Measures of Academic Progress (MAP)**

**Percent of Students Proficient Meeting Typical Growth in Math
(Fall to Spring Norms)**

Mathematics Total

| All Students | Gr 3 | Gr 4 | Gr 5 |
|---------------------|-------------|-------------|-------------|
| 2007 | 78.8 | 78.7 | 81.1 |
| 2008 | 87.0 | 88.2 | 78.7 |
| 2009 | 75.2 | 75.0 | 90.9 |

| Native American | Gr 3 | Gr 4 | Gr 5 |
|------------------------|-------------|-------------|-------------|
| 2007 | 50.0 | NA | NA |
| 2008 | NA | 100 | NA |
| 2009 | NA | NA | 50 |

| Asian | Gr 3 | Gr 4 | Gr 5 |
|--------------|-------------|-------------|-------------|
| 2007 | 85.7 | 100 | 85.7 |
| 2008 | 81.8 | 83.3 | 77.8 |
| 2009 | 100 | 80.0 | 88.9 |

| Hispanic | Gr 3 | Gr 4 | Gr 5 |
|-----------------|-------------|-------------|-------------|
| 2007 | 100 | 100 | 50.0 |
| 2008 | 50.0 | 100 | 50.0 |
| 2009 | 100 | 100 | 100 |

| Black | Gr 3 | Gr 4 | Gr 5 |
|--------------|-------------|-------------|-------------|
| 2007 | 75.0 | 66.7 | 77.8 |
| 2008 | 100 | 75.0 | 72.7 |
| 2009 | 50.0 | 85.7 | 50.0 |

| White | Gr 3 | Gr 4 | Gr 5 |
|--------------|-------------|-------------|-------------|
| 2007 | 78.5 | 77.6 | 82.1 |
| 2008 | 87.7 | 89.4 | 80.6 |
| 2009 | 75.9 | 72.6 | 96.2 |



Recognitions

Thank you to all of the staff, students, and families at Birchview Elementary School for their commitment to learning and hard work in pursuit of growth.

Thank you to Office of Assessment and Evaluation, Pat Harris, Shelly Nelson, and Jodi Dilley for gathering the data and compiling the report.

Thank you to Jane Sigford for providing input and guidance in the Shared Decision Making planning process.

Thank you to the Wayzata School Board for input, feedback, dedication to excellence, and commitment to the Wayzata Schools



MEMO

To: Superintendent and Board Members
From: Jim Westrum
Date: February 17, 2010
Re: Student Enrollment

Student enrollment is a major driver of much of the planning process for preparing preliminary 2010-2011 enrollment projections, financial projections, and staffing projections. On February 15, 2010, the district completed its open enrollment process. Completion of this process allowed the business office to prepare preliminary enrollment projections. As of February 1, 2010, Wayzata's K-12 enrollment is 10,169. The preliminary projected enrollment for the 2010-2011 school year is 10,161. As can be seen, the district's enrollment continues to be stable.

The attached 3 spreadsheets provide detail by site and by grade level of the district's preliminary projected enrollment for the 2010-2011 school year. The following are highlights from each of the following grade level configurations:

Elementary enrollment for the district as a whole is projected to remain stable at 4,535 students. Although the location of the students among the seven elementary schools continues to provide challenges, it is important to note that most of the schools remain balanced and have adequate space to accommodate the programs and class size ratios established by the school board. Gleason Lake and Greenwood are both projected to see a slight decline in enrollment in 2010-2011, while Plymouth Creek has seen a slight increase in student growth. The administration is confident that building enrollment can be accommodated in the 2010-2011 school year. Our recent demographic study indicates that the effect of these enrollments may be short-term and the administration continues to monitor its affect on buildings and instructional goals.

Middle school enrollment for the district as a whole is projected to remain stable at 2,392 students. As would be expected, the incoming 6th grade class reflects the enrollment shifts that have occurred in the elementary grades, and thus, Central Middle School is projected to have a slight increase of 30 students while East and West Middle Schools are experiencing slight declines in overall building enrollment. Overall, the middle schools continue to have adequate space to accommodate the programs and class size ratios established by the school board.

High school enrollment for the district as a whole is projected to remain stable at 3,234 students. It is important to note that while the school board and administration have determined that the ideal enrollment for Wayzata High School is 3,200, a natural attrition of approximately 100 students occurs each year as students pursue other educational options such as Post Secondary Enrollment Options (PSEO), ALC options, and on-line options. Thus, actual student counts in the Fall typically include an additional 100 students to accommodate this natural decline. Overall, the high school continues to have adequate space to accommodate the programs and class size ratios established by the school board.

In addition to resident student enrollment, the district accepts applications for open enrollment for non-resident students to attend the Wayzata School district. In accordance with board policy, all grade levels were closed to open enrollment except for kindergarten and 6th grade in 2010-2011. 70 applicants received letters from the District accepting their applications. These were mailed by the February 15th deadline. These families have until March 15 to register their child. The district has set up a waiting list in case additional capacity becomes available. The attached document details the applications received by the District by grade level. Overall, the District received slightly more than 300 open enrollment requests.

Jim Westrum
Executive Director
Finance and Business
Direct 763-745-5023
jim.westrum@wayzata.k12.mn.us

JW:kb

Wayzata Public Schools
 \$ASQ21549325.xls -Detail -- Grand Total

Exhibit II

| | Ideal # | Ideal Student | Actual Resident | Actual Options | Actual Total | Actual Resident | Actual Options | Actual Total | 2/1/2010 Resident | 2/1/2010 Options | 2/1/2010 Total | Actual # | Projected Resident | Projected Options | Projected Total | Projected # |
|---------|-------------|---------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|------------------|-----------------|--------------------|-------------------|------------------|-----------------|
| | <u>Sect</u> | <u>Enroll</u> | <u>2007-2008</u> | <u>2007-2008</u> | <u>2007-2008</u> | <u>2008-2009</u> | <u>2008-2009</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2009-2010</u> | <u>2009-2010</u> | <u>Sections</u> | <u>2010-2011</u> | <u>2010-2011</u> | <u>2010-2011</u> | <u>Sections</u> |
| Kdgn | 34 | 646 | 523 | 59 | 582 | 546 | 100 | 646 | 642 | 88 | 730 | 38 | 635 | 69 | 704 | 37 |
| Grade 1 | 34 | 714 | 669 | 64 | 733 | 595 | 77 | 672 | 622 | 118 | 740 | 34 | 669 | 88 | 757 | 34 |
| Grade 2 | 32 | 704 | 666 | 87 | 753 | 693 | 68 | 760 | 637 | 75 | 712 | 30 | 642 | 118 | 760 | 33 |
| Grade 3 | 31 | 744 | 666 | 73 | 740 | 706 | 85 | 791 | 714 | 64 | 778 | 32 | 652 | 75 | 727 | 31 |
| Grade 4 | 31 | 806 | 635 | 72 | 707 | 676 | 82 | 758 | 716 | 83 | 799 | 31 | 719 | 64 | 783 | 31 |
| Grade 5 | 31 | 806 | 652 | 70 | 722 | 654 | 90 | 744 | 698 | 82 | 780 | 30 | 721 | 83 | 804 | 31 |
| | 193 | 4,420 | 3,811 | 425 | 4,236 | 3,870 | 501 | 4,372 | 4,029 | 510 | 4,539 | 195 | 4,038 | 497 | 4,535 | 197 |
| Change | | | | | | 59 | 76 | 135 | 159 | 9 | 167 | | 9 | (13) | (4) | |

Ratios

| | Ratios | <u>Grade Progression Analysis</u> | | | <u>Actual Grade Progression</u> | | | <u>Projected Grade Progression</u> | | | | |
|---------|--------|-----------------------------------|--------|------------|---------------------------------|------------|------------|------------------------------------|------------|-----------|----------|-----------|
| Kdgn | 19 | | | | | | | | | | | |
| Grade 1 | 21 | | K to 1 | 72 | 17 | 90 | 76 | 18 | 94 | 27 | - | 27 |
| Grade 2 | 22 | | 1 to 2 | 23 | 4 | 27 | 42 | (2) | 40 | 20 | - | 20 |
| Grade 3 | 24 | | 2 to 3 | 40 | (1) | 39 | 21 | (4) | 18 | 15 | - | 15 |
| Grade 4 | 26 | | 3 to 4 | 10 | 9 | 19 | 10 | (2) | 8 | 5 | - | 5 |
| Grade 5 | 26 | | 4 to 5 | 19 | 18 | 37 | 22 | (0) | 22 | 5 | - | 5 |
| | | | | 165 | 46 | 211 | 171 | 11 | 181 | 72 | - | 72 |

Wayzata Public Schools
\$ASQ21549325.xls -Birchview

| | Ideal # | Ideal Student | Actual Resident | Actual Options | Actual Total | Actual Resident | Actual Options | Actual Total | 2/1/2010 Resident | 2/1/2010 Options | 2/1/2010 Total | Actual # | Projected Resident | Projected Options | Projected Total | Projected # |
|---------|-------------|---------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|------------------|-----------------|--------------------|-------------------|------------------|-----------------|
| | <u>Sect</u> | <u>Enroll</u> | <u>2007-2008</u> | <u>2007-2008</u> | <u>2007-2008</u> | <u>2008-2009</u> | <u>2008-2009</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2009-2010</u> | <u>2009-2010</u> | <u>Sections</u> | <u>2010-2011</u> | <u>2010-2011</u> | <u>2010-2011</u> | <u>Sections</u> |
| Kdgn | 5 | 95 | 74 | 8 | 82 | 83 | 19 | 102 | 94 | 15 | 109 | 6 | 115 | 2 | 117 | 6 |
| Grade 1 | 5 | 105 | 89 | 19 | 108 | 80 | 12 | 92 | 91 | 20 | 111 | 5 | 96 | 15 | 111 | 5 |
| Grade 2 | 4 | 88 | 91 | 12 | 103 | 89 | 19 | 108 | 85 | 13 | 98 | 4 | 91 | 20 | 111 | 5 |
| Grade 3 | 4 | 96 | 88 | 14 | 101 | 96 | 14 | 110 | 88 | 19 | 107 | 5 | 85 | 13 | 98 | 4 |
| Grade 4 | 4 | 104 | 75 | 13 | 88 | 84 | 15 | 99 | 103 | 13 | 116 | 4 | 88 | 19 | 107 | 4 |
| Grade 5 | 4 | 104 | 80 | 14 | 94 | 92 | 15 | 107 | 95 | 15 | 110 | 4 | 103 | 13 | 116 | 4 |
| | 26 | 592 | 497 | 78 | 576 | 523 | 95 | 617 | 556 | 95 | 651 | 28 | 578 | 82 | 660 | 28 |
| Change | | | | | | 25 | 16 | 42 | 33 | 0 | 34 | | 22 | (13) | 9 | |

| | | | <u>Grade Progression Analysis</u> | <u>Actual Grade Progression</u> | <u>Projected Grade Progression</u> | | | | | | | |
|---------|----|--|-----------------------------------|---------------------------------|------------------------------------|-----|-----|-----|-----|---|---|---|
| Kdgn | 19 | | | | | | | | | | | |
| Grade 1 | 21 | | K to 1 | 6 | 5 | 10 | 8 | 1 | 9 | 2 | - | 2 |
| Grade 2 | 22 | | 1 to 2 | (0) | 0 | (0) | 5 | 1 | 6 | - | - | - |
| Grade 3 | 24 | | 2 to 3 | 4 | 2 | 7 | (1) | (0) | (1) | - | - | - |
| Grade 4 | 26 | | 3 to 4 | (4) | 2 | (2) | 7 | (1) | 6 | - | - | - |
| Grade 5 | 26 | | 4 to 5 | 17 | 2 | 19 | 11 | (0) | 11 | - | - | - |
| | | | | 23 | 11 | 34 | 31 | 0 | 31 | 2 | - | 2 |

Wayzata Public Schools
 \$ASQ21549325.xls -Gleason Lake

| | Ideal # | Ideal Student | Actual Resident | Actual Options | Actual Total | Actual Resident | Actual Options | Actual Total | 2/1/2010 Resident | 2/1/2010 Options | 2/1/2010 Total | Actual # | Projected Resident | Projected Options | Projected Total | Projected # |
|---------|-------------|-----------------------------------|------------------|------------------|------------------|------------------|---------------------------------|------------------|-------------------|------------------|------------------|------------------------------------|--------------------|-------------------|------------------|-----------------|
| | <u>Sect</u> | <u>Enroll</u> | <u>2007-2008</u> | <u>2007-2008</u> | <u>2007-2008</u> | <u>2008-2009</u> | <u>2008-2009</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2009-2010</u> | <u>2009-2010</u> | <u>Sections</u> | <u>2010-2011</u> | <u>2010-2011</u> | <u>2010-2011</u> | <u>Sections</u> |
| Kdgn | 5 | 95 | 68 | 9 | 77 | 83 | 13 | 96 | 100 | 11 | 111 | 6 | 80 | 15 | 95 | 5 |
| Grade 1 | 5 | 105 | 116 | 10 | 126 | 76 | 8 | 84 | 90 | 15 | 105 | 5 | 100 | 11 | 111 | 5 |
| Grade 2 | 5 | 110 | 98 | 12 | 110 | 115 | 10 | 125 | 85 | 6 | 91 | 4 | 90 | 15 | 105 | 5 |
| Grade 3 | 5 | 120 | 110 | 12 | 121 | 102 | 14 | 116 | 112 | 10 | 122 | 5 | 85 | 6 | 91 | 4 |
| Grade 4 | 5 | 130 | 105 | 12 | 118 | 104 | 14 | 118 | 98 | 14 | 112 | 5 | 112 | 10 | 122 | 5 |
| Grade 5 | 5 | 130 | 102 | 15 | 116 | 102 | 17 | 119 | 104 | 13 | 117 | 5 | 98 | 14 | 112 | 4 |
| | 30 | 690 | 599 | 70 | 669 | 582 | 76 | 657 | 589 | 69 | 658 | 30 | 565 | 71 | 636 | 28 |
| Change | | | | | | (17) | 6 | (11) | 7 | (7) | 1 | | (24) | 2 | (22) | |
| Kdgn | 19 | Grade Progression Analysis | | | | | Actual Grade Progression | | | | | Projected Grade Progression | | | | |
| Grade 1 | 21 | | | K to 1 | 7 | (1) | 6 | 7 | 2 | 9 | | - | - | - | | |
| Grade 2 | 22 | | | 1 to 2 | (1) | (0) | (2) | 9 | (2) | 7 | | - | - | - | | |
| Grade 3 | 24 | | | 2 to 3 | 5 | 2 | 6 | (3) | - | (3) | | - | - | - | | |
| Grade 4 | 26 | | | 3 to 4 | (6) | 2 | (4) | (4) | 0 | (4) | | - | - | - | | |
| Grade 5 | 26 | | | 4 to 5 | (3) | 5 | 1 | (0) | (1) | (1) | | - | - | - | | |
| | | | | | 2 | 7 | 9 | 9 | (1) | 8 | | - | - | - | | |

Wayzata Public Schools
 \$ASQ21549325.xls -Greenwood

| | Ideal # | Ideal Student | Actual Resident | Actual Options | Actual Total | Actual Resident | Actual Options | Actual Total | 2/1/2010 Resident | 2/1/2010 Options | 2/1/2010 Total | Actual # | Projected Resident | Projected Options | Projected Total | Projected # |
|---------|-------------|---------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|------------------|-----------------|--------------------|-------------------|------------------|-----------------|
| | <u>Sect</u> | <u>Enroll</u> | <u>2007-2008</u> | <u>2007-2008</u> | <u>2007-2008</u> | <u>2008-2009</u> | <u>2008-2009</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2009-2010</u> | <u>2009-2010</u> | <u>Sections</u> | <u>2010-2011</u> | <u>2010-2011</u> | <u>2010-2011</u> | <u>Sections</u> |
| Kdgn | 5 | 95 | 70 | 3 | 73 | 75 | 25 | 100 | 68 | 26 | 94 | 5 | 60 | 20 | 80 | 4 |
| Grade 1 | 5 | 105 | 94 | 3 | 97 | 77 | 10 | 87 | 85 | 29 | 114 | 5 * | 73 | 26 | 99 | 5 |
| Grade 2 | 5 | 110 | 97 | 10 | 107 | 101 | 2 | 103 | 81 | 12 | 93 | 4 * | 90 | 29 | 119 | 5 |
| Grade 3 | 5 | 120 | 120 | 4 | 124 | 98 | 9 | 107 | 105 | 2 | 107 | 4 * | 86 | 12 | 98 | 4 |
| Grade 4 | 5 | 130 | 107 | 3 | 110 | 126 | 4 | 130 | 98 | 9 | 107 | 4 | 105 | 2 | 107 | 4 |
| Grade 5 | 5 | 130 | 110 | 8 | 118 | 105 | 3 | 108 | 125 | 5 | 130 | 5 | 98 | 9 | 107 | 4 |
| | 30 | 690 | 597 | 31 | 628 | 582 | 53 | 635 | 562 | 83 | 645 | 27 | 512 | 98 | 610 | 26 |
| Change | | | | | | (15) | 22 | 7 | (20) | 30 | 10 | | (50) | 15 | (35) | |

| | | | <u>Grade Progression Analysis</u> | | | <u>Actual Grade Progression</u> | | | <u>Projected Grade Progression</u> | | | |
|---------|----|--|-----------------------------------|-----|-----|---------------------------------|-----|---|------------------------------------|----|---|----|
| Kdgn | 19 | | | | | | | | | | | |
| Grade 1 | 21 | | K to 1 | 7 | 7 | 14 | 10 | 4 | 14 | 5 | - | 5 |
| Grade 2 | 22 | | 1 to 2 | 7 | (1) | 6 | 4 | 2 | 6 | 5 | - | 5 |
| Grade 3 | 24 | | 2 to 3 | 1 | (1) | 0 | 4 | - | 4 | 5 | - | 5 |
| Grade 4 | 26 | | 3 to 4 | 7 | (0) | 6 | 0 | - | 0 | - | - | - |
| Grade 5 | 26 | | 4 to 5 | (2) | 0 | (2) | (1) | 1 | (0) | - | - | - |
| | | | | 20 | 5 | 25 | 17 | 7 | 24 | 15 | - | 15 |

* Assume 5 additional students

Wayzata Public Schools
\$ASQ21549325.xls -Kimberly Lane

| | Ideal # | Ideal Studen | Actual Resident | Actual Options | Actual Total | Actual Resident | Actual Options | Actual Total | 2/1/2010 Resident | 2/1/2010 Options | 2/1/2010 Total | Actual # | Projected Resident | Projected Options | Projected Total | Projected # |
|---------|-----------|--------------|-----------------|----------------|--------------|-----------------|----------------|--------------|-------------------|------------------|----------------|-----------|--------------------|-------------------|-----------------|-------------|
| | Sect | Enrol | 2007-2008 | 2007-2008 | 2007-2008 | 2008-2009 | 2008-2009 | 2008-2009 | 2009-2010 | 2009-2010 | 2009-2010 | Sections | 2010-2011 | 2010-2011 | 2010-2011 | Sections |
| Kdgn | 5 | 95 | 92 | 3 | 95 | 80 | 2 | 82 | 120 | 2 | 122 | 6 | 95 | 1 | 96 | 5 |
| Grade 1 | 5 | 105 | 116 | - | 116 | 110 | 4 | 114 | 107 | 3 | 110 | 5 * | 135 | 2 | 137 | 6 |
| Grade 2 | 5 | 110 | 109 | 5 | 114 | 126 | 1 | 127 | 125 | 5 | 130 | 5 ** | 117 | 3 | 120 | 5 |
| Grade 3 | 5 | 120 | 114 | 6 | 120 | 128 | 4 | 133 | 131 | 1 | 132 | 5 *** | 130 | 5 | 135 | 6 |
| Grade 4 | 5 | 130 | 105 | 2 | 107 | 123 | 7 | 130 | 139 | 4 | 143 | 5 *** | 136 | 1 | 137 | 5 |
| Grade 5 | 5 | 130 | 109 | 4 | 113 | 111 | 2 | 113 | 131 | 6 | 137 | 5 *** | 144 | 4 | 148 | 6 |
| | 30 | 690 | 644 | 21 | 666 | 677 | 21 | 698 | 753 | 21 | 774 | 31 | 757 | 16 | 773 | 33 |
| Change | | | | | | 33 | (0) | 33 | 76 | (0) | 76 | | 4 | (5) | (1) | |

Add paras

19

Grade Progression Analysis

| | | | | |
|----|--------|-----------|-----|----|
| 21 | K to 1 | 18 | 1 | 19 |
| 22 | 1 to 2 | 9 | 1 | 10 |
| 24 | 2 to 3 | 20 | (1) | 19 |
| 26 | 3 to 4 | 9 | 1 | 10 |
| 26 | 4 to 5 | 6 | (0) | 6 |
| | | 62 | 2 | 64 |

Actual Grade Progression

| | | |
|-----------|------------|-----------|
| 27 | 1 | 28 |
| 15 | 1 | 16 |
| 5 | (0) | 5 |
| 11 | (0) | 10 |
| 8 | (1) | 7 |
| 67 | (0) | 66 |

Projected Grade Progression

| | | |
|-----------|----------|-----------|
| 15 | - | 15 |
| 10 | - | 10 |
| 5 | - | 5 |
| 5 | - | 5 |
| 5 | - | 5 |
| 40 | - | 40 |

* Assume 15 additional students

** Assume 10 additional students

*** Assume 5 additional students

Wayzata Public Schools
\$ASQ21549325.xls -Oakwood

| | Ideal # | Ideal Student | Actual Resident | Actual Options | Actual Total | Actual Resident | Actual Options | Actual Total | 2/1/2010 Resident | 2/1/2010 Options | 2/1/2010 Total | Actual # | Projected Resident | Projected Options | Projected Total | Projected # |
|---------|-------------|---------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|------------------|-----------------|--------------------|-------------------|------------------|-----------------|
| | <u>Sect</u> | <u>Enroll</u> | <u>2007-2008</u> | <u>2007-2008</u> | <u>2007-2008</u> | <u>2008-2009</u> | <u>2008-2009</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2009-2010</u> | <u>2009-2010</u> | <u>Sections</u> | <u>2010-2011</u> | <u>2010-2011</u> | <u>2010-2011</u> | <u>Sections</u> |
| Kdgn | 4 | 76 | 69 | 3 | 72 | 59 | 9 | 68 | 79 | 9 | 88 | 5 | 92 | 1 | 93 | 5 |
| Grade 1 | 4 | 84 | 67 | 4 | 71 | 78 | 5 | 83 | 61 | 14 | 75 | 4 | 79 | 9 | 88 | 4 |
| Grade 2 | 4 | 88 | 83 | 6 | 88 | 69 | 5 | 74 | 85 | 5 | 90 | 4 | 61 | 14 | 75 | 3 |
| Grade 3 | 3 | 72 | 71 | 6 | 77 | 86 | 6 | 92 | 66 | 6 | 72 | 3 | 85 | 5 | 90 | 4 |
| Grade 4 | 3 | 78 | 78 | 6 | 85 | 68 | 8 | 76 | 95 | 6 | 101 | 4 | 66 | 6 | 72 | 3 |
| Grade 5 | 3 | 78 | 84 | 3 | 88 | 78 | 7 | 85 | 66 | 9 | 75 | 3 | 95 | 6 | 101 | 4 |
| | 21 | 476 | 453 | 28 | 481 | 437 | 40 | 478 | 452 | 49 | 501 | 23 | 478 | 41 | 519 | 23 |
| Change | | | | | | (15) | 12 | (3) | 15 | 9 | 23 | | 26 | (8) | 18 | |

| | Ideal # | Actual Resident | Actual Options | Actual Total | Actual Grade Progression | Projected Grade Progression |
|---------|---------|-----------------|----------------|--------------|--------------------------|-----------------------------|
| Kdgn | 19 | | | | | |
| Grade 1 | 21 | | | | K to 1 | 8 |
| Grade 2 | 22 | | | | 1 to 2 | 2 |
| Grade 3 | 24 | | | | 2 to 3 | 3 |
| Grade 4 | 26 | | | | 3 to 4 | (3) |
| Grade 5 | 26 | | | | 4 to 5 | (0) |
| | | | | | | 10 |
| | | | | | | 6 |
| | | | | | | 17 |
| | | | | | | 13 |
| | | | | | | 7 |
| | | | | | | 20 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |

Wayzata Public Schools
 \$ASQ21549325.xls -Sunset Hill

| | Ideal # | Ideal Student | Actual Resident | Actual Options | Actual Total | Actual Resident | Actual Options | Actual Total | 2/1/2010 Resident | 2/1/2010 Options | 2/1/2010 Total | Actual # | Projected Resident | Projected Options | Projected Total | Projected # |
|---------|-------------|-----------------------------------|------------------|------------------|------------------|------------------|---------------------------------|------------------|-------------------|------------------|------------------|------------------------------------|--------------------|-------------------|------------------|-----------------|
| | <u>Sect</u> | <u>Enroll</u> | <u>2007-2008</u> | <u>2007-2008</u> | <u>2007-2008</u> | <u>2008-2009</u> | <u>2008-2009</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2009-2010</u> | <u>2009-2010</u> | <u>Sections</u> | <u>2010-2011</u> | <u>2010-2011</u> | <u>2010-2011</u> | <u>Sections</u> |
| Kdgn | 5 | 95 | 77 | 11 | 88 | 73 | 18 | 92 | 72 | 18 | 90 | 5 | 68 | 27 | 95 | 5 |
| Grade 1 | 5 | 105 | 73 | 18 | 91 | 77 | 15 | 92 | 85 | 24 | 109 | 5 | 72 | 18 | 90 | 4 |
| Grade 2 | 4 | 88 | 87 | 23 | 109 | 72 | 20 | 92 | 75 | 16 | 91 | 4 | 85 | 24 | 109 | 5 |
| Grade 3 | 4 | 96 | 75 | 16 | 91 | 84 | 21 | 105 | 76 | 17 | 93 | 4 | 75 | 16 | 91 | 4 |
| Grade 4 | 4 | 104 | 70 | 14 | 84 | 73 | 20 | 93 | 78 | 23 | 101 | 4 | 76 | 17 | 93 | 4 |
| Grade 5 | 4 | 104 | 78 | 12 | 90 | 70 | 25 | 95 | 74 | 20 | 94 | 4 | 78 | 23 | 101 | 4 |
| | 26 | 592 | 460 | 95 | 555 | 449 | 119 | 568 | 460 | 118 | 578 | 26 | 454 | 125 | 579 | 26 |
| Change | | | | | | (11) | 24 | 13 | 11 | (1) | 10 | | (6) | 7 | 1 | |
| Kdgn | 19 | Grade Progression Analysis | | | | | Actual Grade Progression | | | | | Projected Grade Progression | | | | |
| Grade 1 | 21 | | | K to 1 | (0) | 3 | 3 | 12 | 6 | 17 | | | - | - | - | |
| Grade 2 | 22 | | | 1 to 2 | (1) | 2 | 1 | (2) | 1 | (1) | | | - | - | - | |
| Grade 3 | 24 | | | 2 to 3 | (3) | (1) | (4) | 4 | (3) | 1 | | | - | - | - | |
| Grade 4 | 26 | | | 3 to 4 | (2) | 4 | 2 | (6) | 2 | (4) | | | - | - | - | |
| Grade 5 | 26 | | | 4 to 5 | (0) | 10 | 10 | 1 | (0) | 1 | | | - | - | - | |
| | | | | | (6) | 18 | 12 | 9 | 6 | 14 | | | - | - | - | |

Wayzata Public Schools
\$ASQ21549326.xls -Middle Schools 2-1-10

Exhibit III

| | Actual | Actual | Actual | Actual | Actual | Actual | 2/10/2010 | 2/10/2010 | 2/10/2010 | Projected | Projected | Projected | Difference |
|-------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| | Resident | Options | Total | Resident | Options | Total | Resident | Options | Total | Resident | Options | Total | |
| TOTAL MS | <u>2007-2008</u> | <u>2007-2008</u> | <u>2007-2008</u> | <u>2008-2009</u> | <u>2008-2009</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2009-2010</u> | <u>2009-2010</u> | <u>2010-2011</u> | <u>2010-2011</u> | <u>2010-2011</u> | |
| Grade 6 | 665 | 88 | 753 | 672 | 100 | 772 | 689 | 110 | 799 | 710 | 90 | 800 | (a) 1 |
| Grade 7 | 704 | 94 | 798 | 688 | 105 | 794 | 690 | 103 | 793 | 689 | 110 | 799 | 6 |
| Grade 8 | 736 | 81 | 817 | 708 | 102 | 810 | 692 | 105 | 797 | 690 | 103 | 793 | (4) |
| | <u>2,104</u> | <u>263</u> | <u>2,368</u> | <u>2,069</u> | <u>307</u> | <u>2,375</u> | <u>2,071</u> | <u>318</u> | <u>2,389</u> | <u>2,089</u> | <u>303</u> | <u>2,392</u> | <u>3</u> |
| Change | | | | (36) | 43 | 8 | 2 | 11 | 14 | 18 | (15) | 3 | |
| WEST MS | <u>2007-2008</u> | <u>2007-2008</u> | <u>2007-2008</u> | <u>2008-2009</u> | <u>2008-2009</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2009-2010</u> | <u>2009-2010</u> | <u>2010-2011</u> | <u>2010-2011</u> | <u>2010-2011</u> | |
| Grade 6 | 231 | 15 | 247 | 210 | 23 | 233 | 214 | 26 | 240 | 220 | 30 | 250 | (a) 10 |
| Grade 7 | 222 | 21 | 242 | 239 | 22 | 261 | 207 | 24 | 231 | 214 | 26 | 240 | 9 |
| Grade 8 | 239 | 18 | 257 | 221 | 21 | 242 | 235 | 23 | 258 | 207 | 24 | 231 | (27) |
| | <u>692</u> | <u>54</u> | <u>746</u> | <u>671</u> | <u>65</u> | <u>736</u> | <u>656</u> | <u>73</u> | <u>729</u> | <u>641</u> | <u>80</u> | <u>721</u> | <u>(8)</u> |
| Change | | | | (21) | 11 | (10) | (15) | 8 | (7) | (15) | 7 | (8) | |
| EAST MS | <u>2007-2008</u> | <u>2007-2008</u> | <u>2007-2008</u> | <u>2008-2009</u> | <u>2008-2009</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2009-2010</u> | <u>2009-2010</u> | <u>2010-2011</u> | <u>2010-2011</u> | <u>2010-2011</u> | |
| Grade 6 | 190 | 52 | 242 | 197 | 49 | 246 | 203 | 61 | 264 | 205 | 35 | 240 | (a) (24) |
| Grade 7 | 183 | 46 | 229 | 196 | 60 | 255 | 203 | 50 | 253 | 203 | 61 | 264 | 11 |
| Grade 8 | 228 | 39 | 267 | 195 | 45 | 241 | 200 | 59 | 259 | 203 | 50 | 253 | (6) |
| | <u>601</u> | <u>136</u> | <u>738</u> | <u>588</u> | <u>154</u> | <u>742</u> | <u>606</u> | <u>170</u> | <u>776</u> | <u>611</u> | <u>146</u> | <u>757</u> | <u>(19)</u> |
| Change | | | | (14) | 18 | 4 | 18 | 16 | 34 | 5 | (24) | (19) | |
| CENTRAL MS | <u>2007-2008</u> | <u>2007-2008</u> | <u>2007-2008</u> | <u>2008-2009</u> | <u>2008-2009</u> | <u>2008-2009</u> | <u>2009-2010</u> | <u>2009-2010</u> | <u>2009-2010</u> | <u>2010-2011</u> | <u>2010-2011</u> | <u>2010-2011</u> | |
| Grade 6 | 243 | 21 | 264 | 266 | 28 | 293 | 272 | 23 | 295 | 285 | 25 | 310 | (a) 15 |
| Grade 7 | 299 | 28 | 327 | 254 | 24 | 277 | 280 | 29 | 309 | 272 | 23 | 295 | (14) |
| Grade 8 | 269 | 24 | 293 | 291 | 36 | 327 | 257 | 23 | 280 | 280 | 29 | 309 | 29 |
| | <u>811</u> | <u>73</u> | <u>884</u> | <u>810</u> | <u>87</u> | <u>898</u> | <u>809</u> | <u>75</u> | <u>884</u> | <u>837</u> | <u>77</u> | <u>914</u> | <u>30</u> |
| Change | | | | (1) | 14 | 13 | (1) | (12) | (14) | 28 | 2 | 30 | |

(a) Total comes from the prior year elementary enrollment as of 2-1-2010 plus 15 non-public students returning in 6th grade and 5 open enrollments students

Wayzata Public Schools
\$ASQ21549328.xls -Wayzata High School -2-1-10

Exhibit IV

| | Actual Resident <u>2007-2008</u> | Actual Options <u>2007-2008</u> | Actual Total <u>2007-2008</u> | Actual Resident <u>2008-2009</u> | Actual Options <u>2008-2009</u> | Actual Total <u>2008-2009</u> | 2/1/2010 Resident <u>2009-2010</u> | 2/1/2010 Options <u>2009-2010</u> | 2/1/2010 Total <u>2009-2010</u> | Projected Resident <u>2010-2011</u> | Projected Options <u>2010-2011</u> | Projected Total <u>2010-2011</u> | <u>Change</u> |
|----------|--|---------------------------------------|-------------------------------------|--|---------------------------------------|-------------------------------------|--|---|---------------------------------------|---|--|--|---------------|
| Grade 9 | 761 | 82 | 843 | 750 | 81 | 832 | 747 | 102 | 849 | 725 | 105 | 830 | (19) |
| Grade 10 | 725 | 82 | 807 | 762 | 83 | 846 | 724 | 80 | 804 | 747 | 102 | 849 | 45 |
| Grade 11 | 688 | 85 | 772 | 694 | 78 | 772 | 749 | 82 | 831 | 694 | 80 | 774 | (57) |
| Grade 12 | 660 | 89 | 748 | 652 | 81 | 733 | 673 | 84 | 757 | 699 | 82 | 781 | 24 |
| | <u>2,833</u> | <u>338</u> | <u>3,170</u> | <u>2,859</u> | <u>323</u> | <u>3,182</u> | <u>2,893</u> | <u>348</u> | <u>3,241</u> | <u>2,865</u> | <u>369</u> | <u>3,234</u> | <u>(7)</u> |
| Change | | | | 26 | (14) | 12 | 34 | 25 | 59 | (28) | 21 | (7) | |

Note 1: Included are PSEO students and tuition students served by Wayzata High School

Note 2: It is critical to note that 11th and 12th grades normally decline through out the year

Note 3: Projected 9th grade class comes from the total of the 3 Middle school enrollments for the prior year -- updated with enrollment reports from Skyward

Note 4: The head count report is adjusted to reflect actual ADM's and is reconciled to Pat Harris' monthly enrollment report.

Note 5: Grade 11 and 12 include an average decline of 40 students from projected Fall initial enrollment

Open Enrollment Recap for 2010-2011

2-12-2010

309 Total Applications

| | |
|------------------|-----|
| K | 106 |
| 1 st | 35 |
| 2 nd | 14 |
| 3 rd | 13 |
| 4 th | 17 |
| 5 th | 13 |
| 6 th | 24 |
| 7 th | 19 |
| 8 th | 14 |
| 9 th | 22 |
| 10 th | 20 |
| 11 th | 7 |
| 12 th | 5 |

New Families Offered Enrollment

| | |
|-----------------|----|
| K | 60 |
| 6 th | 10 |

Total 70

Existing Families Offered Enrollment – i.e. Siblings

| | |
|-----------------|----|
| K | 24 |
| 1 st | 1 |
| 4 th | 2 |
| 9 th | 1 |

Total 28

A waiting list is in place for Kindergarten and Grade 6 – to be maintained until September 1, 2010.

Wayzata Public Schools
Facilities and Sites Evaluation
Request for Proposal

Date: February 1, 2010

Proposal Title: Facilities and Sites Evaluation

Mailing Address: Wayzata Public Schools
210 County Road 101 North
P.O. Box 660
Wayzata, MN 55391-0660

Contact Information: Mr. Jim Westrum
Executive Director of Finance and Business
Jim.westrum@wayzata.k12.mn.us
763 745 5023

Mr. Joe Matson
Director of Buildings and Grounds
Joe.matson@wayzata.k12.mn.us
763 745 5150

Anticipated Timelines:

| | |
|-------------------|---|
| February 1, 2010 | Request for Proposal (RFP) is issued |
| February 19, 2010 | Request for Proposal are due at District Administration Building before 4:00 P.M. |
| March 1, 2010 | Presentations and Informal Interviews of Finalists |

The district reserves the right to select or reject any or all proposals. The district reserves the right to conduct negotiations with vendors and to accept revisions of proposals. During this negotiation period, the district will not disclose any information derived from proposals submitted, or from discussions with other vendors. Once the selection is made, the solicitation file and the proposals contained therein are in the public record to the extent provided by law.

Wayzata Public Schools Vision and Mission

The vision of the Wayzata Public Schools is to become "a model of excellence among learning communities." The vision statement provides guidance to the board, administration and staff, and helps define the purpose of the district's efforts.

The mission of the Wayzata Public Schools is to prepare all students for the future by providing a challenging education which builds academic competence, develops responsible citizenship, encourages creativity, promotes lifelong learning, advances critical thinking skills, instills a commitment to personal wellness, and fosters respect for self and others.

Wayzata Public Schools Background

The Wayzata Public schools serves a 38-square-mile area located in the western portion of Hennepin County. District boundaries encompass either the entire geographic area or portions of the communities of Wayzata, Plymouth, Minnetonka, Medicine Lake, Orono, Medina, Maple Grove, and Corcoran.

The Wayzata Public Schools serves approximately 10,000 students in grades Kindergarten through 12. The district operates seven elementary schools, three middle schools and one high school. Wayzata Public Schools is a member of Intermediate District 287 and of the West Metropolitan Education Program, and some students are served by those organizations.

A recently completed demographic study indicates that the district should experience stable to slightly declining resident student growth over the next several years. However, Minnesota's open enrollment laws allow the district to balance overall district student enrollment by admitting non-resident students to attend as space permits.

The district has been experiencing significant residential development in the northwest portion of the district, and as would be expected, significant enrollment growth. At the same time, the more mature portions of the district have experienced student enrollment decline as these households age. The district administration continues to review these trends to balance student enrollments with facility capacities.

In 2009, district voters approved an operating referendum equal to the state cap. Voters also approved a capital projects levy for technology purposes of \$3.1 million annually. These authorities expire in ten years. The district anticipates being eligible for the alternative facilities levy authority within five years when its average age and square feet meet this program's requirements. Current facility needs are funded with operating capital revenues.

Facilities Background:

Birchview Elementary
425 Ranchview Lane
Plymouth, MN 55447
59,720 Total Square Feet
1969 original construction, 55440 sq ft
1995 addition / remodel, 5280 sq ft

Greenwood Elementary
18005 Medina Road
Plymouth, MN 55446
71,816 Total Square Feet
1964 original construction, 60,421 sq ft
1989 addition / remodel, 2470 sq ft
1999 addition / remodel, 8825 sq ft

Oakwood Elementary
17340 County Road 6
Plymouth, MN 55447
85,490 Total Square Feet
1957 original construction, 72,786 sq ft
1992 addition / remodel, 8,000 sq ft
2008 addition / remodel, 4,704 sq ft

Sunset Hill Elementary
13005 Sunset Trail
Plymouth, MN 55441
64,983 Total Square Feet
1963 Original Construction, 57,973 sq ft
1989 addition / remodel, 3,000 sq ft
2000 addition / remodel, 4,010 sq ft

Gleason Lake Elementary
310 County Road 101 North
Wayzata, MN 55391
80,710 Total Square Feet
1988 original construction

Kimberly Lane Elementary
17405 Old Rockford Road
Plymouth, MN 55446
83,000 Total Square Feet
1991 original construction

Plymouth Creek Elementary
16005 41st Ave North
Plymouth, MN 55446
81,000 Total Square Feet
1988 original construction

Central Middle School
305 Vicksburg Lane
Plymouth, MN 55447
308,568 Total Square Feet
1960 Original Construction, 97,246 sq ft
1962 addition, 9,545 sq ft
1964 addition, 35,636 sq ft
1968 addition, 45,978 sq ft
1973 addition, 73,163 sq ft
1989 addition, 47,000 sq ft

East Middle School
12000 Ridgemoor Avenue
Plymouth, MN 55441
146,111 Total Square Feet
1967 original construction, 134,711 sq ft
1980 addition, 11,000 sq ft
2003 addition / remodel, 400 sq ft

West Middle School
149 Barry Avenue North
Wayzata, MN 55391
167,000 Total Square Feet
1949 original construction, 103,000
1968 addition, 40,000 sq ft
1989 addition, 24,000 sq ft

Wayzata High School
4955 Peony Lane North
Plymouth, MN 55416
487,432 Total Square Feet
1997 original construction, 487,000
2006 addition, 432 sq ft

Administration Building
210 County Road 101 North
Wayzata, MN 55391
8,600 Total Square Feet

Central Services Facility
17305 19th Avenue North
Plymouth, MN 55447
21,205 Total Square Feet

Central Sports Complex
Storage Facility
305 Vicksburg Lane
Plymouth, MN 55447
7,210 Total Square Feet
2003 original construction

Central Sports Complex
Ice Arena and Inflatable Dome
305 Vicksburg Lane
Plymouth, MN 55447
Dome: 66,729 sq ft
Arena: 31,936 sq ft (included in CMS)

Facility Study Objectives:

The facility study will be critical to the long and short term planning for possible facility improvements, additions and upgrades. The study should address possible changes in student enrollment, curriculum changes, and obsolescence of facility equipment, systems and infrastructure. Health, safety and security of students and staff as well as optimizing the student learning environment while minimizing the impact on operating costs should be over-riding themes of this study.

The scope of the study should also include, but is not limited to, the following items:

1. Energy Conservation Opportunities
2. Mechanical System Upgrades (HVAC) to insure reliable and economical operation. (does not include IAQ evaluation)
3. Electrical Distribution Systems
4. Plumbing and Water Distribution Systems
5. Building Automation Systems
6. Outdoor Athletic Facilities
7. Indoor Athletic Facilities including Locker Rooms
8. Safety and Security Issues including Building Entrances
9. Storage, Deliveries and Refuse / Recycling staging
10. Instructional Spaces including: Music, Art, Consumer Science, Industrial Tech, P.E., Science, Computer Labs, Language Labs, Robotics, etc.
11. Image / First Impression Areas including landscaping and Entrances
12. Kitchens, Cafeterias, Serving Areas
13. Deferred Maintenance including flooring, painting, doors and hardware, lighting and controls upgrades.
14. Building Temperature and Ventilation Controls

Submitting Proposal and Qualifications

In submitting a proposal, the firm should include at a minimum:

1. A company profile
2. Identify the Assessment Team, including the names, company employed, qualifications, similar experience in the past five years, and the persons strengths or specialized experience. The team should consist of Architect, Mechanical Engineer, Electrical Engineer, Civil Engineer, Structural Engineer, Construction Cost Estimator
3. A list of sub-contractors and their role
4. A list of consultants and their role
5. References, a minimum of three, including name, address, contact, phone number, the time-line for the project and a summary of the project your firm completed
6. New or innovative building systems, products or materials recommended in past studies
7. Ideas and initiatives you have utilized in past studies, to minimize or reduce future maintenance and operational costs
8. How your firm would gather information from stakeholders during the needs assessment
9. Certificate of Liability Insurance
10. Proposals must be signed by an authorized representative of your firm
11. Price Proposal, hourly rates of all staff involved and all other costs including overhead, copying, travel, etc. The Wayzata Schools may initiate negotiations with selected firms concerning price.

Proposals are due February 19, 2010 and must be submitted to:

Wayzata Public Schools
210 County Road 101 North
P. O. Box 660
Wayzata, MN 55391-0660
Attn: Mr. Jim Westrum

It is the sole responsibility of your firm to ensure that their proposal reaches the Wayzata Schools Administration building by the designated date.

All proposals shall be bound and contained in a single volume. Proposals should be prepared to provide a straightforward, concise description of your firm's capabilities to satisfy the requirements of the RFP.

District Use of Proposal Ideas

The Wayzata Public Schools reserves the right to use any or all ideas presented. Selection or rejection of the proposal does not affect this right.

Selection Criteria

The selection criteria includes:

1. A clearly demonstrated understanding of the work to be performed
2. A complete and reasonable plan to accomplish the tasks
3. Experience and qualifications of key personnel
4. The firm's record of experience on similar projects, including past performance with similar school districts
5. Proposal organization, clarity, conciseness and thoroughness
6. References
7. Financial Considerations
8. Ability of the firm to provide all services requested

The school district reserves the right to select one or more firms or reject any or all firms. Selection to perform the needs assessment does not necessarily qualify the firm for future project design work.

Following the review and evaluation of all proposals, the list of successful firms will be narrowed down to a short list. A selection committee will then interview these firms. The firm should be prepared to make a short presentation to the Selection Committee. The presentation by the selected firms must be made by the same project team personnel who will be assigned to the assessment project. The award will be made to the firm(s), whose proposal is deemed most qualified and advantageous to Wayzata Public Schools. Unsuccessful firms will be notified as soon as possible.

Interpretation of Document

If any firm contemplating submitting a proposal is in doubt as to the true meaning of any part of this RFP, it may submit to the District a written request for any interpretation thereof.

Submit questions to:
Mr. Jim Westrum
Wayzata Public Schools
210 County Road 101 North
Wayzata, MN 55391
Fax: 763 745 5096

If it becomes necessary to revise any part of the RFP, an addendum to the RFP will be provided to all who hold RFP's. The District will not be responsible for any oral or other unofficial interpretation of any element of the RFP or its related documentation.

Facilities Planning Update

The administration issued a request for proposal (RFP) on February 1st for a Facilities and Sites Evaluation. The RFP was sent to a various architects, engineers, and construction management firms who have expressed an interest in performing this work for the school district. We also worked with MSBA, MASMS, MASBO and our current service providers and we believe that we will have a robust response to our request. Proposals were due in the district office by 4:00 pm on Friday, February 19, 2010 and we plan to review them immediately.

Upon review of the proposals, we anticipate interviewing qualifying firms on Friday February 26th and Monday March 1st -- both dates in the afternoon.

The members of the interview team include two members from the Board's facility committee; School Board Chair Carter Peterson and School Board Vice-chair Pat Gleason. In addition, Superintendent Chace Anderson, Finance and Business Director Jim Westrum, Buildings and Grounds Director Joe Matson, elementary principal Dennis Grasmick, and secondary school assistant principal Curtis Slater will also be on the selection committee. We are also excited to welcome a community member who was recommended to us by Jay Hesby. Mark Evenson is Senior Vice President and Office Head of the UGL Equis Minneapolis office, and has expertise specifically related to evaluating the services we are seeking through the RFP and interview process.

We anticipate about an hour for each firm.

Welcome to a new school year in Wayzata Public Schools!

We are pleased that you are interested in our district. For more information, contact the district's communication office at 763-745-5068 or visit the district's Web site at www.wayzata.k12.mn.us.

Overview

Wayzata Public Schools serves all or part of Corcoran, Maple Grove, Medicine Lake, Medina, Minnetonka, Orono, Plymouth and Wayzata.

The district includes seven elementary schools (K-5), three middle schools (6-8), and one high school (9-12).

The district's community education department serves the learning needs of residents of all ages through a variety of programs and offerings.

The projected enrollment for the 2009-10 school year is 10,007 students, which includes 4,433 elementary students, 2,347 middle school students and 3,227 high school students.

The student body in our district, based on 2008-09 enrollment, includes the following:

- White, not of Hispanic origin – 78.1 percent
- Black, not of Hispanic origin – 9.3 percent
- Asian or Pacific Islander – 9.65 percent
- Hispanic – 2.5 percent
- American Indian or Alaskan Native – .40 percent

Other data on our students includes the following:

- Percent of students receiving free/reduced lunch – 14.4 percent
- Percent of students receiving special education services – 9.81 percent
- Percent of English Language Learner students – 2.59 percent

Wayzata Public Schools employs more than 1,287 employees including about 695 teaching positions.

The district operates with a total revenue budget for the 2009-10 school year of more than \$138.3 million, which includes about \$106.2 million for the general operations of the schools.

Academic

Achievements

Wayzata Public Schools consistently posts high scores on state and national tests. On the the 2009 Minnesota Comprehensive Assessment (MCA IIs), our district was among the top three school districts with 300 or more students per class.

On the 2009 MCA IIs, 84 percent of Wayzata students were proficient in math and 89 percent were proficient in reading.

Year after year, the average score of Wayzata students on the ACT exceeds both the state and national averages. For the 2008-09 school year, the average score of Wayzata students on the ACT was 25.01, with the state average at 22.6 and the national average at 21.1. One student earned a perfect score.

Wayzata Public Schools

09/10

WPS

Wayzata Public Schools

Administration Building Chace Anderson, Superintendent
210 County Road 101 North 763-745-5000
P.O. Box 660, Wayzata, MN 55391-0660

Elementary Schools – Grades K-5

Birchview Elementary Tom Koch, Principal
763-745-5300
Gleason Lake Elementary Mary McKasy, Principal
763-745-5400
Greenwood Elementary Ginny Clark, Principal
763-745-5500
Kimberly Lane Elementary Gary Kipling, Principal
763-745-5600
Oakwood Elementary Dennis Grasmick, Principal
763-745-5700
Plymouth Creek Elementary Karla Thompson, Principal
763-745-5800
Sunset Hill Elementary Karen Keffeler, Principal
763-745-5900

Middle Schools – Grades 6-8

Central Middle School Steve Root, Principal
763-745-6000
East Middle School Paul Paetzel, Principal
763-745-6200
West Middle School Susan Sommerfeld, Principal
763-745-6400

High School – Grades 9-12

Wayzata High School Mike Trewick, Principal
763-745-6600

Non-Resident Enrollment Options

For non-residents, the one-time, Open Enrollment period to enroll their child into the district for their entire educational career is between October 1 and January 15. Outside of this period, one-year agreements can be applied for throughout the year and require renewal the next year.

Other Enrollment Options

Wayzata is a member of the West Metro Education Program and students may attend the FAIR School (Crystal) or the Interdistrict Downtown School (Minneapolis) at no charge. Wayzata also participates in the Choice is Yours Program which provides opportunities for low-income Minneapolis students to attend suburban schools. For more information, call 763-745-5073

Student Registration

763-745-5073

Students in grades K-12 register in person 8 a.m. to 4:30 p.m. at the District Administration Building, 210 County Rd. 101 North, Wayzata.

District Services

Community Education Services 763-745-5200
Culinary Express (school lunch program) 763-745-5154
Early Childhood Family Education 763-745-5290
General Information 763-745-5000
Home Base (school-age child care) 763-745-5204
Transportation 763-745-5197
Volunteer Programs 763-745-5208
WISHES (after-school enrichment) 763-745-5213

Accomplishments

Thirteen students from Wayzata High School were chosen as National Merit Scholarship finalists in 2008-09. Plymouth Creek Elementary School was named a Blue Ribbon School by the U.S. Department of Education. Elementary, middle and high school students regularly receive recognition and top honors in a variety of academic, co-curricular and extracurricular activities and competitions. As evidence of our district's strong financial health, Wayzata Public Schools' bond rating was recently upgraded by Standard and Poor's to "AAA," and we are the only district in the state to receive this rating. This rating is based on a variety of factors including the financial strength and stability of our district. The rating means the district will receive lower interest rates on bonds resulting in a savings to residents on investments in public education.

Making a difference for students

A voter-approved operating levy in November 2005 allowed our district to add more than 55 new teaching positions, which significantly lowered class sizes at all grade levels. With an annual technology levy of \$4.25 million, the implementation of a technology plan is adding computers and other instructional technology in all classrooms. Our district's alternative compensation program was implemented beginning in 2006-07 and rewards teachers for performance rather than seniority and includes an emphasis on professional development for teachers. Our district's equity plan addresses the need to help all students meet or exceed the district's high academic expectations.



Wayzata Public Schools

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting - March 8, 2010 - 7:00 PM
Wayzata City Hall, 600 Rice Street, Wayzata

AGENDA

1. CALL TO ORDER/ROLL CALL
2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS
Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Consent Agenda Items are as follows:
 - A. Approval of Minutes
 1. Organizational/Regular Meeting - January 11, 2010
 2. Special Board Meeting - January 25, 2010
 3. Regular Meeting - February 8, 2010
 - B. Finance and Business Recommendations
 - C. Human Resource Recommendations
 - D. Professional Leaves of Absence for the 2010-2011 School Year
3. STUDENT CURRICULUM PRESENTATION
 - A. Birchview Student Presentation
4. RECOGNITIONS
 - A. March Employee of the Month - Kimberly Lane
 - B. WPS 2009-2010 Retirees
 - C. WPSEF District Grant
 - D. WHS Trojet Dance Team - State Championship
5. REPORTS FROM ORGANIZATIONS
This section of the agenda provides the opportunity for parent, teacher, and/or student associations/organizations to provide the School Board with reports/updates.
 - A. Student Council - Lucy Andrews
6. SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS
 - A. Superintendent
 - B. Curriculum and Instruction
 1. Approval of Birchview Elementary Proposed Shared Decisions Agreement
 - C. Finance and Business Services
 1. Monthly Financial Reports
 - D. Human Resource Services
7. OTHER BOARD ACTION
8. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD
This section of the agenda provides an opportunity for those who have called and placed their names on the list and for members of the audience to address the School Board.
9. BOARD REPORTS
10. NEW BUSINESS
11. ADJOURN

WAYZATA PUBLIC SCHOOLS

Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION

Work Session – February 22, 2010

AGENDA SECTION: 8. **ADJOURN**

ITEM: _____

COMMENTS BY: Board Chair Peterson

If there is no additional business before the School Board, the Chair will adjourn the meeting.