

Minutes of Organizational Meeting

The Board of Education Brandywine Community Schools

A Organizational Meeting of the Board of Education of Brandywine Community Schools was held Monday, July 11, 2016, beginning at 7:00 PM in the Brandywine Innovation Academy Conference Room
1830 S. 3rd Street
Niles, MI 49120.

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Consent Agenda
 - A. Approval of Regular Board Meeting Minutes Dated June 27, 2016 and the payment of district bills.
- VI. Superintendent's Report
 - A. Cat Tracks Run/Walk - August 13, 2016
 - B. Legislative Report
- VII. District Appointments and Organization
 - A. Action Item
 1. Designation of Financial Institutions for Investment of School Funds
 - B. Action Item
 1. Establish Depository for 2016/2017
 - C. Action Item
 1. Establish Board Meeting Dates and Times for 2016/2017
 - D. Action Item
 1. Board Appointments
 - a. MASB Liaison Person and Alternate
 - b. Legislative Relations Network (LRN) Designee
 - c. Berrien/Cass School Board Association Representative and Alternate
 - E. Action Item
 1. Selection of School District Attorney
 - F. Action Item
 1. Newspaper of Official Notification
 - G. Action Item
 1. Appointment of Coordinators
 - a. Section 504—Michelle Wruble
 - b. School Meals—Kathy Holy
 - c. Title VI (Federally Assisted Programs)—Michelle Wruble
 - d. Civil Rights—John Jarpe
 - e. Title IX—Karen Weimer
 - f. Sexual Harassment—Karen Weimer
 - g. Americans with Disabilities Act—Michelle Wruble
 - h. Homeless Liaison—John Jarpe
 - H. Action Item
 1. Appointment of Superintendent as Executive Secretary for the Purpose of Communicating Official Acts
- VIII. Personnel
 - A. Action Item
 1. Administrative Contracts
 - a. Kathy Holy
Director of Finance and Operations

- b. Michelle Wruble
Director of Special Education/Director of Alternative & Adult Education Program
- c. Patrick Weckel
Middle/Senior High School Principal
- d. Josh Hood
Middle/Senior High School Assist. Principal
- e. Vance Stratton
Ath. Director/School-to-Work Coordinator
- f. Karen Weimer
Merritt Elementary School Principal
- g. James Boger
Brandywine Elementary School Principal
- h. Doug Fox
Director of Information Systems
- i. Dave Seidner
Maintenance/Transportation Supervisor
- B. Action Item
 - 1. Superintendent Contract
 - a. John Jarpe
Superintendent
- IX. Business and Operations
 - A. Action Item
 - 1. Lift Station
- X. Board Reports and Requests
- XI. Hearing of Visitors
Anyone wishing to address the Board is invited to do so under this item, Hearing of Visitors. If you wish to speak to the Board, please fill out a form (on the small table near the door) and hand it to the Board President or Superintendent. A time limit of five minutes will be enforced per person wishing to speak during the hearing of visitors. It is requested that the name and address be stated at the beginning of such comments. Individuals may speak only once during this section of the agenda. Citizens with concerns about individual employees of the district are asked to bring those concerns to the attention of the Superintendent or his designee.
- XII. Adjournment