

**INTERMEDIATE SCHOOL DISTRICT 917
IN DAKOTA COUNTY**

SCHOOL BOARD - ORGANIZATIONAL MEETING

Tuesday, July 9, 2019

AGENDA:

- I. Call to Order
- II. Conduct Pledge of Allegiance
- III. Oath of office administered to reelected Board members from Lakeville, Inver Grove Heights, and Farmington.
- IV. Election of officers - Mark Zuzek
 - A. Election of Chair
 - B. Election of Vice-Chair
 - C. Election of Clerk
 - D. Election of Treasurer
- V. Establish dates and times for 2019-2020 School Board Meetings - Chair 2
- VI. Designate official newspaper - Chair 3
- VII. Review and approve District 917 Public Notice 4
- VIII. Set level of compensation for School Board Members - Chair 5
- IX. Resolution adopting finance and operations procedures - Nicolle Roush 7
- X. Review Board Committee and Representative Assignments - Chair 8
- XI. Adjournment

SCHOOL BOARD CALENDAR INFORMATION SCHOOL BOARD CALENDAR INFORMATION

2019-2020
INTERMEDIATE SCHOOL DISTRICT 917
SCHOOL BOARD MEETING DATES

<u>MONTH</u>	<u>MEETING DATE</u>	<u>TIME</u>
<u>2019</u>		
July	Tuesday 9	5:00
August	Tuesday 20	5:00
September	Tuesday 3	5:00
October	Tuesday 1	5:00
November	Tuesday 5	4:30
December	Tuesday 3	5:00
<u>2020</u>		
January	Tuesday 7	5:00
January (Work Session)	Tuesday 21	4:30
February	Tuesday 4	5:00
March	Tuesday 3	5:00
April	Tuesday 7	5:00
April (Work Session)	Tuesday 21	4:30
May	Tuesday 5	5:00
June	Tuesday 9	5:00

INFORMATION FOR ORGANIZATIONAL MEETING

Legal Newspapers (per column inch)	2017	2018	2019	2020
Lillie Suburban Newspapers (covers SSP, WSP, IGH, Lilydale, Sunfish Lake, Mendota Heights)	\$7.50	\$8.00	\$5.75	\$5.75
SUN/Thisweek/Dakota Tribune (covers Apple Valley, Burnsville, Eagan, Farmington, Rosemount, Lakeville)	\$10.60	\$11.00	\$11.00	\$11.00
Sun Media – Bloomington	\$11.75	\$11.90	\$11.90	\$11.90
Hastings Star Gazette	\$14.46	\$9.75	\$9.75	

STUDENT HANDBOOK NOTICE
RE: STUDENT RECORDS

Directory Information

Intermediate School District 917, pursuant to the U.S. General Education Provisions Act and Minnesota Government Data Practices Act, declares the following as “Directory Information” as provided in said Act, and that information relating to students may be made public if said information is in any of the following categories:

Student’s name
Date of birth
Major field of study
Participation in officially recognized activities
Dates of enrollment
Grade levels completed
Degrees and awards received

Directory information does not include identifying data which references religion, race, nationality, or disability.

Any parent of any student or eligible student (18 or older) in the District may notify the District of their desire that some or none of the above information is to be released without their consent by contacting the building administrator in which said student attends and by completing a nondisclosure form which can be obtained from the building or program administrator.

Rights of Minors

The District may sometimes deny parental access to private data when the minor, who is the subject of the data, requests that the District deny such access. The minor must submit a written request to the responsible authority (Superintendent) or designee that certain data be withheld from parents. The written request shall set forth the reasons for the request and shall be signed by the minor. Minors wishing to make such a request for nondisclosure should contact the building or program administrator for a nondisclosure form.

Tennessee Warning

When Intermediate School District 917 requests non-public data concerning you or your family, the purpose of that request will be specifically stated to you. In addition, our overall purpose and intended use of all such data shall be for the smooth and uninterrupted conduct of business to fulfill the educational purpose of Intermediate School District No. 917. At the time that any non-public data is requested from you regarding your family, you will be informed of the consequence arising from supplying or refusing to supply such information. In addition, you will be informed of the persons or entities authorized by law to receive the information, unless the individual requesting the information does so pursuant to a law enforcement investigation, otherwise governed by law. Unless you are specifically notified otherwise, the information gathered by Intermediate School District 917 will be routinely accessed by District personnel, agents, contractors and others authorized by law to the extent necessary.

District 917 has a comprehensive student records policy. Request for copies of the entire policy and questions should be addressed to :

Superintendent of Schools
Intermediate School District 917
1300 145th Street East
Rosemount, MN 55068-2999

Revised 6/2009

**2019-2020 SCHOOL YEAR
MEMBER DISTRICT SCHOOL BOARD
SALARY INFORMATION**

(Information Revised July 2019)

DISTRICT	SALARY	POSITION	ADDITIONAL BENEFITS
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Burnsville will reduce stipends by \$100 per month beginning July 1, 2019.

#191	\$6000 \$4800	Board Members	PERA defined contribution plan
Burnsville	\$6600 \$5400	Chair	

(Burnsville meets the 2nd and 4th Thursday at 6:30 P.M.)

#200	\$4250	Board Members	\$50,000 Life Insurance Free, Group Medical/Hospital, Dental Insurance—can be purchased at own expense. Receive Board’s contribution toward PERA defined contribution plan.
Hastings	\$4750	Chair	

(Hastings meets on Wednesdays (varies) at 6:30 P.M.)

#6	\$4200 \$4900	All Board Members	Negotiations Comm. Stipend \$700 Stipend for Special Board mtgs. \$25 per mtg.
So. St. Paul	\$4700 \$5400	Chair	

(So. St. Paul meets on the 2nd and 4th Monday at 7:15 P.M.)

OK #199	\$4800	Board Members	PERA defined cont. plan.
IGH	\$5400	Chair	

(IGH meets on the 2nd and 4th Monday at 5:30 P.M.)

OK ISD #197	\$4500	Board Members	
	\$5000	Chair	

(West St. Paul meets on the 1st at 7:00 PM and 3rd Monday (Board/work session) at 5:00 P.M.)

OK #194	\$6750	All Board Members	\$50/month Chair stipend
Lakeville			

(Lakeville meets the 2nd and 4th Tuesday, at 7:00 P.M.)

#192	\$4400	Board Members	No stipends.
Farmington	\$5475	Chair	

(Farmington meets the 2nd and 4th Monday, at 6:30 P.M.)

OK #195	\$720	Board Members	Only paid for meetings attended & Comt. Mtgs. (\$60 per mtg/12 mtgs a yr)
Randolph	\$145	Officers	

(Randolph meets on the 3rd Tuesday, at 7:00 P.M.)

OK #271	\$7,200	Board Members	
Bloomington			

(Bloomington meets the 2nd and 4th Mondays for regular Board meetings and 3rd Monday for meeting or study sessions. Meetings start at 7:00 PM.)

#917	\$4000	Board Members	A stipend of \$30 for the Personnel and Insurance Committee members only and an additional \$30 if the meeting goes over two hours. May choose to receive Board’s contribution toward PERA defined contribution plan.
Intermediate	\$4250	Chair	

(ISD 917 meets on the 1st Tuesday, at 5:15 P.M.)

**2018-2019 SCHOOL YEAR
NON-MEMBER DISTRICT SCHOOL BOARD
SALARY INFORMATION**

DISTRICT	SALARY	POSITION	ADDITIONAL BENEFITS
#252 Cannon Falls Area Schools	\$1,000 \$1250	All board Positions	Travel and conferences paid according to school district policy.
#659 Northfield <i>(Northfield meets the 2nd and 4th Mondays at 7:00 P.M.)</i>	\$2280 \$3300 \$3000 \$3900	All Board Members Chair	Travel and other expenses paid in accordance with school district policy.
#196 Rosemount/Apple Valley/Eagan <i>(196 usually meets on the 2nd and 4th Mondays at 6:00 PM)</i>	\$9000 \$9900	All Board Members Chair	Board members may, at their discretion, receive \$125 per diem to be paid in 4 & 8 hour increments for time-consuming committees
#719 Prior Lake	\$6000 \$6500 \$6300 \$6300	plus \$20 for special meetings – Board Members Chair Treasurer/Clerk Vice-Chair	Certified Negotiator receives \$50 per meeting

**Intermediate School District #917
School Board**

Resolution Pertaining to Business Operations

Board member _____ introduced the following Resolution:

RESOLVED, that the School Board of Intermediate School District 917 accept the following actions pertaining to business operations, as indicated below:

WHEREAS, the Business Manager recommends the designation of depositories; and

THEREFORE BE IT RESOLVED, that Intermediate School District 917 and the School Board designates Wells Fargo as the General/Building Funds depository and for investments; First State Bank of Rosemount for Auxiliary Funds; U.S. Bank of Minneapolis (used for payroll direct deposit only); and Minnesota School District Liquid Asset Fund for investments; and

WHEREAS, the Business Manager is authorized to make short-term investments; and

WHEREAS, the Business Manager is authorized to use facsimile signatures of Board officials and to use existing stamps, if needed, until new ones can be obtained; and

WHEREAS, the Business Manager is authorized to perform the duties of clerk and treasurer as provided in Minn. Stat. § 123.34, Subd. 1; and

WHEREAS, The Business Manager is authorized to make electronic transfer of funds; and

WHEREAS, the Business Manager is authorized to lease/purchase, and contract for goods and services within the Board approved budget. Formal bids must be specifically authorized by the Board in accordance with Minn. Stat. § 123.37, Subd. 1.a.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

_____, and voting against the same:
_____.

Whereupon said resolution was declared duly passed and adopted.

Date Board Approved: _____

~~2018-2019~~
2019-2020

**INTERMEDIATE SCHOOL DISTRICT 917
SCHOOL BOARD
COMMITTEE ASSIGNMENTS**

<u>COMMITTEE</u>	<u>BOARD MEMBER</u>
BUDGET & FINANCE	Erickson Rohloff
BUILDINGS & GROUNDS	Rohloff Felton
INSTRUCTIONAL PROGRAMS	*Pressnall Sauser Schwab Currier
INSURANCE	Erickson Bergstrom
PERSONNEL	*Lewis Pressnall Rohloff
POLICY	Sauser Felton Rohloff
ECSU Representative	Schwab
MSBA Representative	Sauser
Relicensure	Currier
Sourcewell Representative	Rohloff/Bergstrom as alternate
AMSD	Erickson/Currier as alternate

***Committee Chair shall:** ...Recommend and approve Committee Agendas
...Conduct Committee Meetings
...Report Committee Recommendations to the full Board
...Act as the Board's "resident expert" on their assigned areas