

**INTERMEDIATE SCHOOL DISTRICT 917
IN DAKOTA COUNTY**

REGULAR SCHOOL BOARD MEETING

Tuesday, February 12, 2019

AGENDA:

- I. **Call to Order - Chair Lewis**
- II. **Conduct Pledge of Allegiance - Chair Lewis**
- III. **Visitors opportunity to be heard - Chair Lewis**
- IV. **Additions to the agenda - Chair Lewis**
- V. **Good News Report - Directors** 2
 - A. School Board Recognition Week February 18-22, 2019- Mark Zuzek 14
 - B. Recognition - Monica Joubert (Mrs. Lakeville)
- VI. **Consent Items - Chair Lewis**
 - A. Minutes, January 8, 2019 - Regular School Board Meeting 15
 - B. Personnel Considerations 17
- VII. **Donations - Chair Lewis** 27
- VIII. **Business Manager's Report - Nicolle Roush**
 - A. Review and Approve Payment of Bills 28
 - B. Review and Approve Wire Transfers 35
 - C. Review and Approve Investment Report 48
- IX. **Reports**
 - A. Legislative Update - Valerie Dosland
 - B. DCALS South, Farmington 8-10 ALC - Mark Zuzek & Eric VanBrocklin 49
- X. **New Business**
 - A. Review and Approve MOU for Custodial Contract 2017-2019 - Mark Zuzek 53
 - B. Review and Approve Pay Equity Report - Mark Zuzek 54
 - C. Appoint Calendar Committee Member for 2019-2020 - Mark Zuzek
 - D. Review and Approve Maintenance Payments to Member Districts - Mark Zuzek 62
 - E. Resolution Directing Administration to Make Recommendations for Reductions in Programs and Positions and Reasons Therefore - Mark Zuzek 64
 - F. Approve Staff Development Grant - Melissa Schaller 65
 - G. Review and Approve Calendar Change for 2018-2019 School Calendar - Mark Zuzek 66
- XI. **Adjournment**

SCHOOL BOARD CALENDAR INFORMATION SCHOOL BOARD CALENDAR INFORMATION

February 18, 2019 - Closed for Presidents' Day

March 5, 2019 - 5:00 PM, Regular School Board Meeting, DCTC

Good News
Special Education
February 5, 2019

- The Book Nana visits the ECSE TEA program at Riverview Elementary every other Tuesday during breakfast! She is a great friend of the teacher in Farmington, Deb Johnson, and has been working with families in challenging situations for years. She is a parent educator by background, and completely understands the importance of the work we do! This is a volunteer position she does for us in her retirement. The kids love her visits!



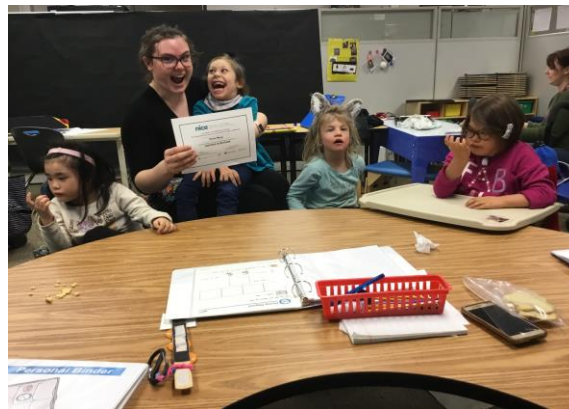
- Students at Riverside School competed against one another in a STEM challenge to see who could build the strongest base to support weight. They learned about different types of bridges and support systems for inspiration. After drawing and designing their individual ideas, they were given only eight sheets of newspaper and a roll of masking tape. The students took two days to build their bases and tested different theories on what would hold the most weight. There were many different design ideas, but the challenge was only using the materials they were given and nothing else. Out of all the students, the record holder designed a base that held nine textbooks without the structure being crushed or falling over.



- TESA’s Work-Based Learning (WBL) classes have been going strong this school year. Students are learning the skills need to find work, explore career paths, and are learning soft skills to keep their jobs once employed. There are 34 students participating in our WBL seminar classes. Students created resumes, practiced job interviews, and are participating in information interviews in the community. Fifteen WBL students are currently employed. For students enrolled in our WBL classes, staff provides transportation to and from work, interviews, and job coaching sessions. To date, 89.4% of the transportation provided was due to work and 10.6% for job interviews. During this semester, staff provided over 80 job coaching sessions to students.
- Becky Zuehlke, TESA's School Social Worker, secured a grant through VSA, the Minnesota state organization on arts and disability. Through this grant, VSA was able to hire a resident artist for the TESA program, Julie Smith-Healy. Julie Smith-Healy is a teaching artist and currently works with the Minnesota Children's Theatre and the Minnesota History Center theater program. Julie Smith-Healy was able to provide 6 hours of direct instruction to approximately 18 TESA students, culminating in a final performance sharing their learnings based on the themes of owning one's identity and what success means. The resident artist program was driven by student thoughts, ideas, and perceptions. TESA is extremely thankful for this opportunity to enrich student's educational experiences through the arts!
- The middle school, high school and transition-age students from the Cedar-SUN program recently visited the University of Minnesota. They attended the Physics Force presentation at the Northrup Theater. Students watched as a physicist was dropped through the air while a friend shot a ball at him from a cannon. They witnessed the power of a leaf blower as it shot streams of toilet paper. Their favorite demonstration involved a steel drum that was filled with a gas, building up pressure inside. Using squirt bottles, the physicist sprayed water on the exterior of the drum causing the drum to react with a huge boom and leaving the container crushed.

After the presentation, students went on a walking tour of the college campus. Students were impressed by how big the campus really is. They enjoyed being able to see several of the buildings including the gym, bookstore, and student union. They were impressed that the school has its own bowling alley, movie theater, great restaurants, and three libraries.

- Cedar-SUN teachers with group classrooms have started Cedar Clubs. The older students now enjoy the opportunity to take part in a club Friday afternoons. The clubs that are currently being offered include stop motion photography, guitar, and cooking. The current clubs will last for six weeks. For the last session families will be invited in to see what the students have produced! Then a new set of clubs will start.
- Students at the TEA program took a field trip to the Mill City Museum. Students were divided into two different groups and went on different days. Parents helped out as chaperones and enjoyed the day as much as the students.
- Congratulations to **Emma Mayes**, the first deafblind intervener in ISD 917 to earn *National Deafblind Intervener Certification*, the third nationally certified intervener in Minnesota and the 13th in the country to achieve this level of training! Emma currently works as an intervener in a classroom with several students who are deafblind in ISD 917's Program for Deaf/Hard of

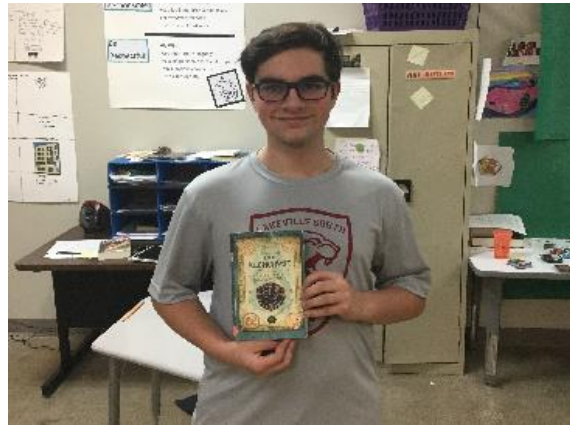


Hearing Students at Gideon Pond Elementary School in Burnsville.

- As part of the new ISD 917 **Get Caught Reading** incentive program, students, who are caught reading for 20 minutes per day or more in classrooms, while waiting for the bus, in line, anywhere in the school, receive a ticket reward. This ticket then goes into a drawing to receive a free book and newsletter recognition. Congratulations to our first winners!



Ben from Lebanon Education Center won a book on January 4, 2019.



Rio, also from Lebanon Education Center, won on January 11, 2019.

- Alliance Education Center staff took part in an equity training provided by the Science Museum of Minnesota in January. Staff learned the history of race and were asked to discuss the impacts of oppression, in its many forms, in their daily lives both in the community and in the educational setting. We then took part in some team-building activities and debriefing and exercise.
- High School students at Alliance Education Center will have the opportunity to take part in an 8-week course called, "Street Law". It is taught by law students from Mitchell-Hamline Law School. Students will discuss legal cases and laws and then define how these impact their daily lives. The students get to visit the law school at the end of the program to learn more about this field.
- Over the last month our Alliance family has grown. Two of our staff welcomed babies in January.

- On January 16, 2019 Ashley Olson (paraprofessional Room 108) welcomed a beautiful baby girl, Teagan Rae Olson. She weighed 6 lbs., 11 oz., and was 20.5 inches long. Pictures below. We hear that mom and baby are doing well enjoying time at home.



- On January 28, 2019, Kirstie Gabbert, IDEA teacher, welcomed a baby girl, Charlotte Elanor Handwerk, 7lbs 3 oz and 19.5 inches. She told her supervisor that it has, already been quite a ride and that she is loving every minute. Pictures below.



Good News Report
February 2019
Secondary Programs

-On January 15th students from our DCALS North program had the opportunity to tour and hear about career opportunities available at Uponor, Inc. We had 14 students attend this great experience. Uponor has been a great partner with our programs providing multiple opportunities to tour and visit with their staff.

-Students in the Graphics Program and Video Game Design program are completing their Game Board Design Challenge Projects. Together they needed to design a real game board, come up with the rules, and design and create the playing pieces with 3D printing. With the Snow/Cold Days they were delayed a bit, but are testing their designs now. Look for some photos on the next board meeting.

Networking and Repair students started their Pilot of the Lab Midwest AC/DC Electrical Trainer graciously donated by the South St. Paul Rotary Club. The students will complete an e-learning segment, then a simulation of the actual trainer, and finally test their skills on the physical device. This will allow our students to work up to the Skill Boss and the CPT+ certification (Certified Production Technician). Dale Engman-Instructor



-Principal Eric Van Brocklin and teachers Lynn Morris and Dale Engman are showing off the equipment purchased through a grant from the South Saint Paul / Inver Grove Heights Rotary Club. Thank you Rotarians for supporting our students!

We were able to present to the group at their weekly noon meeting on January 23rd at Southview Country Club in West St. Paul. This rotary group has been very generous to all our programs. In 2014 they provided a set of chromebooks, a cart, and wireless network port for our DCALS North program.





-As of now we have 95 different vendors taking part in our 5th Annual Career and College Fair at Hastings High School on Thursday, February 28th. We have representatives from Business/Industry, Training Centers, Community Agencies, Government Agencies, 2 and 4 year Colleges/Universities, and various branches of the Military. We anticipate well over 1500 students having the opportunity to explore all these options for post-secondary life.





-On Friday, February 8th the Dakota County Perkins Consortium will hold its monthly Leadership Meeting at Uponor, Inc. in Apple Valley. We will hold our regular meeting from 8-9 a.m. and then partake in an overview and tour of the facility.

-The Fundamental Chef program is offering a Valentines Chocolate Cannoli sale. Details below:

Valentine's Day Sale from Fundamental Chef Training Homemade Dark Chocolate Cannoli



What is a cannoli? A flaky, tubular Italian pastry shell stuffed with a sweetened filling of whipped ricotta, heavy cream, sugar, and dark chocolate chips.

Call or email orders to Chef Patty or Darla—information is below

Single Cannoli	\$2.50
Three Cannoli	\$7.50
Six Cannoli	\$15.00

Packaged in a decorated box.....ready to give to your sweetheart, children, friends, a co-worker.....or anyone else who appreciates amazing food.

**Orders must be pre-paid-FULL PAYMENT AND
ORDER DUE BY Thursday 2-7-19: 651-423-**

8441/patty.labeau@isd917.org

Must be picked up in Room 1-201 at Dakota County Technical College on Wednesday 2-13-19 or Thursday 2-14-19; both days until 3PM!

- Over the 4 day "weather break" we didn't have any assignments for our students, but we had 55 students working on the Odysseyware online program. We had several of them working every single day. By Thursday afternoon, we had 20 students who earned a total of 30 semester credits and two of them finished their credit requirements for graduation. I thought this was impressive given they were not required to do school work during this time!

-Pam Biegler-DCALS teacher

-CT and HDT had an impromptu visit on February 1st from Larry Wall of C.S. McCrossan Inc. Larry talked to students about the upcoming expansion of the Green Line which their company and partnering company Lunda Construction Co. have been contracted to complete. As well as being the largest construction deal in the state he talked about the need for qualified employees that's pending for both companies to complete the 14 mile rail line which includes 28 new bridges. He also told students about the potential opportunity for HDT and CT students if they were interested in pursuing employment with their company's. Larry left an open invitation for students to contact him about employment options and said his company would be willing to partner with our district if possible to help our students enter into his career pathway.

-Tom LeDoux-HDT teacher and Paul Landwehr-Construction Trades teacher

School Boards are Essential to School Success!

Celebrating School Board Recognition Week February 18-22, 2019

The Intermediate School District 917 School Board members serving our district and their years of service are as follows:

Chair – Jill Lewis – Board Member since 1995 - 24 years (Officer for 21 years) – Representing Inver Grove Heights

Vice-Chair – Russ Rohloff – Board Member since 2017 – two years - Representing Hastings

Treasurer - Bob Erickson - Board member since 2013 – six years (Officer for three years)- representing Lakeville

Clerk – Melissa Sauser – Board Member since 2013 – six years (Officer for two years) – Representing Farmington

Vanda Pressnall – Board Member since 2001 - 18 years (Officer for 13 years) – Representing Randolph

DeeDee Currier – Board Member since 2017 – two years - Representing Burnsville

Dick Bergstrom – Board Member since 2014 - five years – Representing Bloomington

Byron Schwab – Board Member since 2017 - two years – Representing West St. Paul/ Eagan/Mendota Heights

Wendy Felton – Board Member since 2016 – three years – Representing South St. Paul

School Board members play a vital role in establishing policies to ensure an efficient, effective school system and represent our local education interests to state and federal government, ensuring compliance with state and federal law.

School Board members are strong advocates for public education and are responsible for communicating the needs of the school district to the public. All School Board members recognize the importance of public education in our community.

Thank you to all our School Board members for their year-round commitment to 917!

INTERMEDIATE SCHOOL DISTRICT 917

A School Board Meeting of the Intermediate School District 917 School Board was held on Tuesday, January 8, 2019, at 1300 145th Street East, Rosemount, MN.

Members Present: Dick Bergstrom, DeeDee Currier, Wendy Felton, Jill Lewis, Vanda Pressnall, Russ Rohloff, Melissa Sauser, Byron Schwab, and ex-officio member Superintendent Mark Zuzek.

Members Absent: Bob Erickson

Also Present: Nicolle Roush, Eric VanBrocklin, Melissa Schaller, and Linda Berg

School Board Chair Jill Lewis called the meeting to order at 5:00 PM.

There were no visitors to be heard.

Chair Lewis would like to thank Fundamental Chef Patty LaBeau and Food Industry Careers Teacher Cherry Cramer for bringing scrumptious treats for this evening's meeting to celebrate National School Board Recognition week.

The good news reports were presented.

1. Motion by Byron Schwab, seconded by Dick Bergstrom, to approve the consent items, as presented. All present voted aye. Motion carried.
 - **Minutes:** December 4, 2018, Regular School Board Meeting
 - **Personnel:** *New Hires:* Sarah Ludewig, Community Expert, effective January 2, 2019 (from Sign Language Interpreter to Special Education Community Expert/Tier 1). Colleen Redfield, Classroom Assistant, effective December 18, 2018. *Change in Status:* Heather Beigel, Health Associate, maternity disability leave effective on or about April 12, 2019 with an expected return date of July 5, 2019. Timothy Davis, Language Arts Teacher, change from LTS to full-time contracted teacher effective December 17, 2018. Kaitlyn Malloy, Classroom Assistant, maternity disability leave effective December 7, 2018, with an expected return date of February 11, 2019. Ronnie Jo Morris, Program Assistant, parental leave effective December 10, 2018, through October 7, 2019. Jonathon Mulville, Language Arts Teacher, permanent increase from .5 FTE to 1.0 FTE effective January 2, 2019. Ashley Olson, Classroom Assistant, maternity disability leave effective January 2, 2019, with an expected return date of April 1, 2019. Brooke Peterson, Assistant Director, maternity disability leave effective on or about May 6, 2019, with an expected return date of July 29, 2019. Shannon Rasmussen, Teacher of DHH, intermittent medical leave effective November 20, 2018, through February 27, 2019. Rhianon Stromberg, Mental Health Practitioner, medical leave request effective October 4, 2018, with a return date of January 11, 2019. *Resignations and Terminations:* Shelby Brown, Classroom Assistant, effective January 4, 2019. Ahmed Bule, Classroom Assistant, effective February 17, 2019. Madison Clark, Program Assistant, effective January 9, 2019. Amy Grainger, Teacher of Deaf or Hard of Hearing, effective January 1, 2019. Jessica Hoffer, Classroom Assistant, effective December 21, 2018. Diallo Powell-Brown, Program Assistant, effective January 8, 2019. Melissa Troska, Administrative Assistant III, effective December 21, 2018.
2. Motion by Wendy Felton, seconded by Russ Rohloff, to approve the bills from December 1, 2018 to December 31, 2018, wire transfers and Investment Reports for the month of October, as presented by the Business Manager. All present voted aye. Motion carried.

3. Motion by Vanda Pressnall, seconded by Dick Bergstrom, to approve the Temporary Work Agreement, as presented. (Addendum A.) All present voted aye. Motion carried.

Supt. Zuzek reported on the Bloomington TESA expansion.

Business Manager Nicolle Roush reported on the accounts receivable aging report.

4. Motion by Russ Rohloff, seconded by Dick Bergstrom, to approve the 2018-2019 Revised Budget, as presented. (Addendum B.) All present voted aye. Motion carried.
5. Motion by Melissa Sauser, seconded by DeeDee Currier, to approve revised Policy 6.4 (replacing with MSBA 515 Protection and Privacy of Student Records), final reading. (Addendum C.) All present voted aye. Motion carried.
6. Motion by Byron Schwab, seconded by Vanda Pressnall, to approve revised Policy 497 (will be changing to new policy 550), Student Resource Officer, final reading. (Addendum D.) All present voted aye. Motion carried.
7. Motion by Wendy Sauser, seconded by Byron Schwab, to approve new Policy 104, School District Mission Statement, final reading. (Addendum F.) All present voted aye. Motion carried.
8. Motion by Byron Schwab, seconded by Melissa Sauser to withdraw new Policy 103, Complaints-Students, Employees, Parents, Other Persons, until further review can be done. All present voted aye. Motion carried.
9. Motion by Melissa Sauser, seconded by Dick Bergstrom, to move into closed session as per Minn. Statute 13D.05, Subd. 3, to review the superintendent's evaluation. All present voted aye. Motion carried.

Board went into closed session at 6:38 PM.

10. Motion by Melissa Sauser, seconded by Dick Bergstrom, to go back into regular session. All present voted aye. Motion carried.

Board resumed regular session at 7:24 PM.

11. Motion by Byron Schwab, seconded by Dick Bergstrom, to adjourn the meeting. All present voted aye. Motion carried.

There being no further business the meeting adjourned at 7:25 PM.

The next regular School Board Meeting will be Tuesday, February 5, 2019, at 5:00 PM, in the 917 Board Room at Dakota County Technical College, Rosemount.

Clerk

To Bd 2/4/19

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: January 23, 2019	Teaching Licenses Held:
NAME: Lexi Canedy	
Position: Classroom Assistant	
College: Secondary: Special Education: X District:	Recommended Salary : \$17.78
	Employment Date : 1/24/19

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Jackson Central	Yes	Generals	Yes
Technical College				
College	Mankato State	Yes	Fine Arts	BA
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Meraki 56143	9/17	Current	Owner
Coffee Choices	8/16	10/17	Manager
YMCA	2/13	8/17	Instructor
Harry Meyering Center	6/13	2/15	Direct Support Professional

Total Years Experience 6+

Remarks:

Lexi will be a classroom assistant in the CASE Program at AEC.

To Bd 2/5/19

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: 1/23/19	Teaching Licenses Held:
NAME: Trevor Capra	
Position: /Classroom Assistant	
College: Secondary: Special Education: <input checked="" type="checkbox"/> District:	Recommended Salary : \$17.78
	Employment Date : 1/28/19

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Rosemount High	Yes	Generals	Yes
Technical College				
College	So. Dakota State	Yes	Physical Education	BA
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Americorp	10/18	Current	Reading Tutor
Sunriver Resort	6/18	9/18	Culinary Intern
KinderCare	6/17	8/18	Assistant Teacher

Total Years Experience 1.5

Remarks:

Trevor will be a classroom assistant in the CASE Program at AEC.

To Bd 2/5/19

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: 1/10/19	Teaching Licenses Held:
NAME: Mark Hennager	
Position: Classroom Assistant	
College: Secondary: Special Education: <input checked="" type="checkbox"/> District:	Recommended Salary : \$17.78
	Employment Date : 1/2/19

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Ames High	Yes	Generals	Yes
Technical College				
College	University of Northern Iowa	Yes	Human Services Outdoor Rec.	BA
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Teachers on Call	11/16	Current	Substitute Teacher

Total Years Experience 2

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Wilderness Inquiry	4/14	9/18	Outdoor Leader

Total Years Experience 4

Remarks:

Mark will be a classroom assistant in the SUN Program at Cedar School.

To Bd 2/5/19

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: January 10, 2019	Teaching Licenses Held:
NAME: Bridget Kopp	
Position: Classroom Assistant	
College: Secondary: Special Education: X District:	Recommended Salary : \$18.17
	Employment Date : 1/7/19

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Cretin Derham Hall	Yes	Generals	Yes
Technical College				
College	Augsburg	Yes	Social Work	BA
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Teachers on Call	7/18	Current	Substitute Teacher
Pinnacle Services	6/16	3/18	Case Manager

Total Years Experience 2

Remarks:

Bridget will be a classroom assistant in the PACES Program at Farmington High School.

To Bd 2/5/19

DISTRICT 917 CANDIDATE SUMMARY--EMPLOYMENT RECOMMENDATION

DATE: February 1, 2019	Teaching Licenses Held: Counselor
NAME: Rachael Opseth	
Position: DCALS North Counselor	
Please circle one: Secondary <input checked="" type="checkbox"/> Special Education <input type="checkbox"/> District Office <input type="checkbox"/>	Recommended Salary: \$21,067.96
	Employment Date: January 28, 2019

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Roseville High School	yes		
College	WI-University of Wisconsin, Stout	Yes	Vocational Rehabilitation	Bachelor's Of Science
College	MN-Adler Graduate School	Yes	School Counseling	Master's of Arts

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Business/Industry Work Experience _____

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Ubah Medical Academy	7/2017	12/2018	School Counselor school Counselor

Total Years Teaching Experience 1.5

Remarks:

To Bd 2/5/19

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: January 10, 2019	Teaching Licenses Held:
NAME: Hannah Pitzl	
Position: Classroom Assistant	
College: Secondary: Special Education: <input checked="" type="checkbox"/> District:	Recommended Salary : \$17.78
	Employment Date : 1/14/19

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Lakeville High	Yes	Generals	Yes
Technical College				
College	University of WI	Yes	Integrated Strategic Communication	BA
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Colorado Lions Camp	5/18	8/18	Counselor
TV-10 UW	5/17	5/18	Advertising

Total Years Experience 1

Remarks:

Hannah will be a classroom assistant in the DHH Program at Century Middle School.

To Bd 2/5/19

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: January 16, 2019	Teaching Licenses Held:
NAME: Brittany Swanson	
Position: Classroom Assistant	
College: Secondary: Special Education: X District:	Recommended Salary : \$17.78
	Employment Date : 1-24-19

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Elmhurt, Fort Wayne IN	Yes	Generals	Yes
Technical College				
College	University of CO	Yes	Public Administration	MA
	Purdue	Yes	Liberal Arts	BA
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Knowledge Beginnings	10/16	Current	Teacher

Total Years Experience 2

Remarks:

Brittany will be a classroom assistant in the TEA Program at LEC.

To Bd 2/5/19

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: 2/1/19	Teaching Licenses Held:
NAME: Reesa Waltman	
Position: Classroom Assistant	
College: Secondary: Special Education: <input checked="" type="checkbox"/> District:	Recommended Salary : \$18.17
	Employment Date : 1/22/19

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Farmington High	Yes	Generals	Yes
Technical College	DCTC	Yes	Graphic Design	AS
College				
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Esslinger and Co.	7/01	4/05	Graphic Designer
Daycare/Self Employed	9/11	12/18	Owner

Total Years Experience 11

Remarks:

Reesa will be a classroom assistant in the TEA Program at Pine Bend Elementary.

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED
FOR ACTION AT BOARD MEETING OF FEBRUARY 12, 2019**

NEW HIRES:

Lexi Canedy, Classroom Assistant, effective January 24, 2019.

Trevor Capra, Classroom Assistant, effective January 28, 2019.

Mark Hennager, Classroom Assistant, effective January 2, 2019.

Bridget Kopp, Classroom Assistant, effective January 7, 2019.

Rachael Opseth, School Counselor, effective January 28, 2019.

Hannah Pitzl, Classroom Assistant, effective January 14, 2019.

Brittany Swanson, Classroom Assistant, effective January 24, 2019.

Reesa Waltman, Classroom Assistant, effective January 22, 2019.

CHANGE IN STATUS:

Jean Bannick, Occupational Therapist, decrease from 1.0 FTE to .8 FTE effective February 12, 2019.

Haley Husom, Classroom Assistant, maternity disability leave effective on or about March 1, 2019, with an expected return date of May 24, 2019.

Kaitlyn Malloy, Classroom Assistant, parental leave effective February 11, 2019, with an expected return date of February 27, 2019.

Barb Schmitz, Buyer, intermittent medical leave request beginning January 21, 2019.

Rhianon Stromberg, Mental Health Practitioner, medical leave request expected return to work date extended to April 11, 2019.

RESIGNATIONS & TERMINATIONS:

Jean Bannick, Occupational Therapist, effective June 7, 2019.

Amy Hart, Classroom Assistant, effective February 8, 2019.

Trila Malone, Classroom Assistant, effective January 31, 2019.

Kevin McCabe, Custodian, effective February 4, 2019.

Mollie Peltier, Classroom Assistant, effective January 21, 2019.

Lindsay Scanlon, Classroom Assistant, effective January 25, 2019.

Kelsey Sletten, Classroom Assistant, effective February 1, 2019.

RETIREMENTS:

Roxann Johnson, Teacher of Deaf/Hard of Hearing, effective June 7, 2019.

**Intermediate School District #917
School Board**

Resolution to Accept Donations

Board member _____ introduced the following Resolution:

RESOLVED, that the School Board of Intermediate School District 917 accept the following donation, as indicated below, in the amount of \$5,742.

1. Donation of \$100 to be used for DCALS North student lunches from Dick Bergstrom of Bloomington. (Value: \$100.)
2. Donation of a AC/DC Portable Trainer (through a grant) to be used to help students learn the basics of electrical circuits and how power is supplied in general to all areas of their lives, from the South St. Paul/Inver Grove Heights Rotary. (Value: \$5,592.)
3. Donation of 50 children's books to be used throughout the 917 District from Deb Griffith, volunteer coordinator at South St. Paul. (Value: \$50.)

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof _____, and the following voted against the same: _____ Whereupon said resolution was duly passed and adopted..

Date Board Approved: _____

TIES
 DATE: 02/01/2019
 TIME: 11:58:02

INTERMEDIATE SCHOOL DISTRICT
 CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 1
 ACCTPA21
 ACCOUNTING PERIOD: 8/19

SELECTION CRITERIA: chkstat.rundate between '20190101 00:00:00.000' and '20190131 00:00:00.000'

DISTRIBUTION FUND: 01

CHECK NUMBER	ISSUE DATE	VENDOR	STATUS	TOTAL	DESCRIPTION
1900831	01/03/2019	WISCONSIN SCTF	R	814.08	ACCOUNTS PAYABLE CHECK
1900832	01/03/2019	EDUCATION MINNESOTA, LOCAL 3904	R	8866.71	ACCOUNTS PAYABLE CHECK
1900833	01/03/2019	DEPARTMENT OF EDUCATION AWG	R	133.00	ACCOUNTS PAYABLE CHECK
1900834	01/03/2019	F.H. CANN & ASSOCIATES, INC	R	88.66	ACCOUNTS PAYABLE CHECK
1900835	01/03/2019	O.P.E.I.U., LOCAL 12	R	479.65	ACCOUNTS PAYABLE CHECK
1900836	01/03/2019	RELATED SERVICES NURSES ESP	R	232.98	ACCOUNTS PAYABLE CHECK
1900837	01/03/2019	S.E.P., LOCAL 4242	R	3678.88	ACCOUNTS PAYABLE CHECK
1900838	01/03/2019	UNITED WAY, GREATER TWIN CITIES	R	168.00	ACCOUNTS PAYABLE CHECK
1900839	01/03/2019	WADDELL & REED INC	R	2169.80	ACCOUNTS PAYABLE CHECK
1900840	01/07/2019	ACTION PLUS SIGN CO	R	200.00	ACCOUNTS PAYABLE CHECK
1900841	01/07/2019	ALL IN ONE TRANSLATION AGENCY, LLC	R	532.50	ACCOUNTS PAYABLE CHECK
1900842	01/07/2019	AMAZON.COM, LLC	V	0.00	VOID: MULTI STUB CHECK
1900843	01/07/2019	AMAZON.COM, LLC	V	0.00	VOID: MULTI STUB CHECK
1900844	01/07/2019	AMAZON.COM, LLC	R	4520.62	ACCOUNTS PAYABLE CHECK
1900845	01/07/2019	ANNE HOFF, SAFE HARBOR COUNSELING	R	6025.00	ACCOUNTS PAYABLE CHECK
1900846	01/07/2019	ASL INTERPRETING SERVICES, INC	R	360.00	ACCOUNTS PAYABLE CHECK
1900847	01/07/2019	BEHAVIORAL HEALTHCARE PROVIDERS	R	350.00	ACCOUNTS PAYABLE CHECK
1900848	01/07/2019	BLUE BELL ENTERPRISES INC	R	15.60	ACCOUNTS PAYABLE CHECK
1900849	01/07/2019	BLUECROSS BLUESHIELD OF MINNESOTA	R	775.80	ACCOUNTS PAYABLE CHECK
1900850	01/07/2019	BREANNA BAKER	R	1150.00	ACCOUNTS PAYABLE CHECK
1900851	01/07/2019	BUG BUSTERS, INC	R	341.00	ACCOUNTS PAYABLE CHECK
1900852	01/07/2019	CANON USA	R	330.40	ACCOUNTS PAYABLE CHECK
1900853	01/07/2019	CENTERPOINT ENERGY	R	548.23	ACCOUNTS PAYABLE CHECK
1900854	01/07/2019	CENTURYLINK COMMUNICATONS, LLC	R	25.23	ACCOUNTS PAYABLE CHECK
1900855	01/07/2019	CHROMEBOOKPARTS.COM	R	94.98	ACCOUNTS PAYABLE CHECK
1900856	01/07/2019	CITY OF ROSEMOUNT	R	1030.16	ACCOUNTS PAYABLE CHECK
1900857	01/07/2019	CUB FOODS - BURNSVILLE	R	63.20	ACCOUNTS PAYABLE CHECK
1900858	01/07/2019	ECM PUBLISHERS, INC.	R	103.08	ACCOUNTS PAYABLE CHECK
1900859	01/07/2019	EDUCATION.COM	R	600.00	ACCOUNTS PAYABLE CHECK
1900860	01/07/2019	ESTR PUBLICATIONS	R	130.00	ACCOUNTS PAYABLE CHECK
1900861	01/07/2019	FRONTIER COMMUNICATIONS	R	544.71	ACCOUNTS PAYABLE CHECK
1900862	01/07/2019	GOVCONNECTION INC	R	78.85	ACCOUNTS PAYABLE CHECK
1900863	01/07/2019	IND SCH DIST 191	R	63.13	ACCOUNTS PAYABLE CHECK
1900864	01/07/2019	INFINITE CAMPUS, INC	R	600.00	ACCOUNTS PAYABLE CHECK
1900865	01/07/2019	INVER HILLS COMMUNITY COLLEGE	R	575.86	ACCOUNTS PAYABLE CHECK
1900866	01/07/2019	JONES & BARTLETT LEARNING, LLC	R	125.95	ACCOUNTS PAYABLE CHECK
1900867	01/07/2019	K LYNN PRODUCTIONS	R	72.25	ACCOUNTS PAYABLE CHECK
1900868	01/07/2019	LLC CENTURYLINK COMMUNICATIONS	R	499.46	ACCOUNTS PAYABLE CHECK
1900869	01/07/2019	MACMH (MN ASSOC FOR CHILDREN'S MENT	R	75.65	ACCOUNTS PAYABLE CHECK
1900870	01/07/2019	MALLOY, MONTAGUE, KARNOWSKI, RADOSE	R	3500.00	ACCOUNTS PAYABLE CHECK
1900871	01/07/2019	MARCO INC	R	1392.71	ACCOUNTS PAYABLE CHECK
1900872	01/07/2019	MASPA	R	215.00	ACCOUNTS PAYABLE CHECK
* 1900872	01/15/2019	MASPA	V	-215.00	VOID MANUAL CHECK
1900873	01/07/2019	MCKESSON MEDICAL	R	84.27	ACCOUNTS PAYABLE CHECK
1900874	01/07/2019	METRO ECSU	R	25.00	ACCOUNTS PAYABLE CHECK
1900875	01/07/2019	OFFICE OF MN.IT SERVICES	R	1394.00	ACCOUNTS PAYABLE CHECK
1900876	01/07/2019	OUTDOOR IMAGES, INC	R	530.00	ACCOUNTS PAYABLE CHECK
1900877	01/07/2019	PLANSOURCE BENEFITS ADMINISTRATION,	R	3036.85	ACCOUNTS PAYABLE CHECK
1900878	01/07/2019	PTM DOCUMENT SYSTEMS	R	64.50	ACCOUNTS PAYABLE CHECK
1900879	01/07/2019	REINHART FOODSERVICE, LLC	R	1440.59	ACCOUNTS PAYABLE CHECK
1900880	01/07/2019	REPUBLIC SERVICES #923	R	666.76	ACCOUNTS PAYABLE CHECK
1900881	01/07/2019	SAM'S CLUB/SYNCHRONY BANK	R	577.94	ACCOUNTS PAYABLE CHECK
1900882	01/07/2019	SAM'S CLUB/SYNCHRONY BANK	R	46.00	ACCOUNTS PAYABLE CHECK

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1900883	01/07/2019	SONOVA USA INC.	R	100.00	ACCOUNTS PAYABLE CHECK
1900884	01/07/2019	SPECIAL DELIVERY MN, LLC	R	350.00	ACCOUNTS PAYABLE CHECK
1900885	01/07/2019	STATE OF MINNESOTA	R	770.00	ACCOUNTS PAYABLE CHECK
1900886	01/07/2019	SUNBELT STAFFING, LLC	R	6840.00	ACCOUNTS PAYABLE CHECK
1900887	01/07/2019	TRIG LIFE SERVICES	R	1656.00	ACCOUNTS PAYABLE CHECK
1900888	01/07/2019	U.S. BANK	R	1800.00	ACCOUNTS PAYABLE CHECK
1900889	01/07/2019	XCEL ENERGY	R	9831.56	ACCOUNTS PAYABLE CHECK
1900890	01/10/2019	ACTION PLUS SIGN CO	R	410.00	ACCOUNTS PAYABLE CHECK
1900891	01/10/2019	ALL IN ONE POSTER COMPANY	R	141.20	ACCOUNTS PAYABLE CHECK
1900892	01/10/2019	BLUE BELL ENTERPRISES INC	R	14887.27	ACCOUNTS PAYABLE CHECK
1900893	01/10/2019	CUB FOODS	R	170.22	ACCOUNTS PAYABLE CHECK
1900894	01/10/2019	CUB FOODS - APPLE VALLEY	R	58.44	ACCOUNTS PAYABLE CHECK
1900895	01/10/2019	CUB FOODS - ROSEMOUNT	R	134.18	ACCOUNTS PAYABLE CHECK
1900896	01/10/2019	GOVCONNECTION INC	R	174.45	ACCOUNTS PAYABLE CHECK
1900897	01/10/2019	INFINITE CAMPUS, INC	R	780.00	ACCOUNTS PAYABLE CHECK
1900898	01/10/2019	K LYNN PRODUCTIONS	R	7.50	ACCOUNTS PAYABLE CHECK
1900899	01/10/2019	LILLIE SUBURBAN NEWSPAPER, INC	R	88.00	ACCOUNTS PAYABLE CHECK
1900900	01/10/2019	MEDI-CAR	R	206.25	ACCOUNTS PAYABLE CHECK
1900901	01/10/2019	MENARDS	R	54.96	ACCOUNTS PAYABLE CHECK
1900902	01/10/2019	MN DEPT OF HEALTH, FOOD, POOLS AND	R	70.00	ACCOUNTS PAYABLE CHECK
1900903	01/10/2019	OUTDOOR IMAGES, INC	R	170.00	ACCOUNTS PAYABLE CHECK
1900904	01/10/2019	PEDIATRIC HOME SERVICE	R	862.50	ACCOUNTS PAYABLE CHECK
1900905	01/10/2019	PELLICCI ACE HARDWARE	R	17.98	ACCOUNTS PAYABLE CHECK
1900906	01/10/2019	RJ RYAN CONSTRUCTION, INC	R	11275.00	ACCOUNTS PAYABLE CHECK
1900907	01/10/2019	SIGN ENHANCERS	R	53.45	ACCOUNTS PAYABLE CHECK
1900908	01/10/2019	SPECIAL DELIVERY MN, LLC	R	105.00	ACCOUNTS PAYABLE CHECK
1900909	01/10/2019	SPECTRUM SUPPLY CO	R	180.32	ACCOUNTS PAYABLE CHECK
1900910	01/10/2019	STRATEGIC STAFFING SOLUTIONS	R	6212.50	ACCOUNTS PAYABLE CHECK
1900911	01/10/2019	TEACHERS ON CALL	R	12018.07	ACCOUNTS PAYABLE CHECK
1900912	01/10/2019	TOTAL TOOL	R	660.35	ACCOUNTS PAYABLE CHECK
1900913	01/10/2019	U.S. BANK CHARLOTTE	R	406750.00	ACCOUNTS PAYABLE CHECK
1900914	01/17/2019	ACCIDENT FUND GENERAL INSURANCE CO	R	31356.00	ACCOUNTS PAYABLE CHECK
1900915	01/17/2019	APPLE VALLEY ISD LLC	R	40812.63	ACCOUNTS PAYABLE CHECK
1900916	01/17/2019	APPLE VALLEY ISD LLC	R	3452.00	ACCOUNTS PAYABLE CHECK
1900917	01/17/2019	AUDITORY SCIENCES	R	807.95	ACCOUNTS PAYABLE CHECK
1900918	01/17/2019	AUTISM-PRODUCTS	R	273.93	ACCOUNTS PAYABLE CHECK
1900919	01/17/2019	BLUE BELL ENTERPRISES INC	R	11954.94	ACCOUNTS PAYABLE CHECK
1900920	01/17/2019	BRAINPOP LLC	R	230.00	ACCOUNTS PAYABLE CHECK
1900921	01/17/2019	BREANNA BAKER	R	2062.50	ACCOUNTS PAYABLE CHECK
1900922	01/17/2019	CARQUEST AUTO PARTS STORES	R	125.45	ACCOUNTS PAYABLE CHECK
1900923	01/18/2019	CENTER FOR COGNITIVE COACHING	V	-1015.30	VOID MANUAL CHECK
* 1900923	01/17/2019	CENTER FOR COGNITIVE COACHING	R	1015.30	ACCOUNTS PAYABLE CHECK
1900924	01/17/2019	CENTURYLINK	R	848.40	ACCOUNTS PAYABLE CHECK
1900925	01/17/2019	DAKOTA COUNTY SHERIFF	R	16915.50	ACCOUNTS PAYABLE CHECK
1900926	01/17/2019	EDUCATORS BENEFIT CONSULTANTS, LLC	R	231.60	ACCOUNTS PAYABLE CHECK
1900927	01/17/2019	FRONTIER COMMUNICATIONS	R	1952.54	ACCOUNTS PAYABLE CHECK
1900928	01/17/2019	HILLER COMMERCIAL FLOORS	R	15590.00	ACCOUNTS PAYABLE CHECK
1900929	01/17/2019	IND SCH DIST 192	R	38762.39	ACCOUNTS PAYABLE CHECK
1900930	01/17/2019	INT SCH DIST 917	R	568.38	ACCOUNTS PAYABLE CHECK
1900931	01/17/2019	INVER GROVE ISD LLC	R	70691.34	ACCOUNTS PAYABLE CHECK
1900932	01/17/2019	ISD 191	R	2899.20	ACCOUNTS PAYABLE CHECK
1900933	01/17/2019	LANYARD DEPOT	R	1620.00	ACCOUNTS PAYABLE CHECK
1900934	01/17/2019	MASPA	R	215.00	ACCOUNTS PAYABLE CHECK
1900935	01/17/2019	MASTER TECHNOLOGY GROUP INC	R	275.00	ACCOUNTS PAYABLE CHECK
1900936	01/17/2019	MEDI-CAR	R	317.86	ACCOUNTS PAYABLE CHECK
1900937	01/17/2019	MEDICAREBLUE RX	R	37.90	ACCOUNTS PAYABLE CHECK
1900938	01/17/2019	METRO ECSU	R	75.00	ACCOUNTS PAYABLE CHECK

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1900939	01/17/2019	MN DEPT OF EMPLOYMENT & ECON DEV.	R	4113.16	ACCOUNTS PAYABLE CHECK
1900940	01/17/2019	MN ENERGY RESOURCES CORPORATION	R	1957.13	ACCOUNTS PAYABLE CHECK
1900941	01/17/2019	OFFICE OF MN.IT SERVICES	R	1312.22	ACCOUNTS PAYABLE CHECK
1900942	01/17/2019	PELLICCI ACE HARDWARE	R	100.97	ACCOUNTS PAYABLE CHECK
1900943	01/17/2019	SCHOLASTIC, INC	R	122.55	ACCOUNTS PAYABLE CHECK
1900944	01/17/2019	SCHOOL OUTFITTERS	R	28.75	ACCOUNTS PAYABLE CHECK
1900945	01/17/2019	SPRINGSTED, INC.	R	400.00	ACCOUNTS PAYABLE CHECK
1900946	01/17/2019	SUNBELT STAFFING, LLC	R	3648.00	ACCOUNTS PAYABLE CHECK
1900947	01/17/2019	TEACHERS ON CALL	V	0.00	VOID: MULTI STUB CHECK
1900948	01/17/2019	TEACHERS ON CALL	R	14924.85	ACCOUNTS PAYABLE CHECK
1900949	01/17/2019	WESTONE	R	610.50	ACCOUNTS PAYABLE CHECK
1900950	01/22/2019	WISCONSIN SCTF	R	1070.39	ACCOUNTS PAYABLE CHECK
1900951	01/22/2019	EDUCATION MINNESOTA, LOCAL 3904	R	8866.71	ACCOUNTS PAYABLE CHECK
1900952	01/22/2019	DEPARTMENT OF EDUCATION AWG	R	133.23	ACCOUNTS PAYABLE CHECK
1900953	01/22/2019	F.H. CANN & ASSOCIATES, INC	R	88.82	ACCOUNTS PAYABLE CHECK
1900954	01/22/2019	NCPERS GROUP LIFE INS	R	48.00	ACCOUNTS PAYABLE CHECK
1900955	01/22/2019	RELATED SERVICES NURSES ESP	R	232.98	ACCOUNTS PAYABLE CHECK
1900956	01/22/2019	UNITED WAY, GREATER TWIN CITIES	R	168.00	ACCOUNTS PAYABLE CHECK
1900957	01/22/2019	WADDELL & REED INC	R	2169.80	ACCOUNTS PAYABLE CHECK
1900958	01/24/2019	APPLE COMPUTER, INC	R	250.00	ACCOUNTS PAYABLE CHECK
1900959	01/24/2019	ASL INTERPRETING SERVICES, INC	R	1320.00	ACCOUNTS PAYABLE CHECK
1900960	01/24/2019	AUTISM-PRODUCTS	R	72.74	ACCOUNTS PAYABLE CHECK
1900961	01/24/2019	BOARD OF SCHOOL ADMINISTRATORS	R	675.00	ACCOUNTS PAYABLE CHECK
1900962	01/24/2019	BOOTH LAW GROUP	R	1131.00	ACCOUNTS PAYABLE CHECK
1900963	01/24/2019	CANON USA	R	330.40	ACCOUNTS PAYABLE CHECK
1900964	01/24/2019	CENTERPOINT ENERGY	R	1442.29	ACCOUNTS PAYABLE CHECK
1900965	01/24/2019	HENNEPIN COUNTY MEDICAL CENTER	R	38.00	ACCOUNTS PAYABLE CHECK
1900966	01/24/2019	IND SCH DIST 191	R	25087.65	ACCOUNTS PAYABLE CHECK
1900967	01/24/2019	IND SCH DIST 192	R	20070.12	ACCOUNTS PAYABLE CHECK
1900968	01/24/2019	IND SCH DIST 194	R	27596.42	ACCOUNTS PAYABLE CHECK
1900969	01/24/2019	IND SCH DIST 197	R	5017.53	ACCOUNTS PAYABLE CHECK
1900970	01/24/2019	IND SCH DIST 199	R	5017.53	ACCOUNTS PAYABLE CHECK
1900971	01/24/2019	IND SCH DIST 200	R	15052.59	ACCOUNTS PAYABLE CHECK
1900972	01/24/2019	LLC CENTURYLINK COMMUNICATIONS	R	499.46	ACCOUNTS PAYABLE CHECK
1900973	01/24/2019	MASE	R	455.00	ACCOUNTS PAYABLE CHECK
1900974	01/24/2019	MEDI-CAR	R	419.41	ACCOUNTS PAYABLE CHECK
1900975	01/24/2019	MN ASSN OF ALTERNATIVE PROGRAMS	R	1770.00	ACCOUNTS PAYABLE CHECK
1900976	01/24/2019	OUTDOOR IMAGES, INC	R	170.00	ACCOUNTS PAYABLE CHECK
1900977	01/24/2019	REINHART FOODSERVICE, LLC	R	1249.44	ACCOUNTS PAYABLE CHECK
1900978	01/24/2019	SOURCEWELL TECHNOLOGIES	R	300.00	ACCOUNTS PAYABLE CHECK
1900979	01/24/2019	SPECIAL DELIVERY MN, LLC	R	315.00	ACCOUNTS PAYABLE CHECK
*v4000125	01/11/2019	SUPPLYWORKS	R	2286.56	ACCOUNTS PAYABLE VOUCHER
*v4000126	01/11/2019	WELLS FARGO	V	0.00	VOID: MULTI STUB VOUCHER
*v4000127	01/11/2019	WELLS FARGO	R	6806.41	ACCOUNTS PAYABLE VOUCHER
*v4000128	01/11/2019	CITY OF APPLE VALLEY	R	298.81	ACCOUNTS PAYABLE VOUCHER
*v4000129	01/11/2019	DEXYP	R	324.00	ACCOUNTS PAYABLE VOUCHER
*v4000130	01/11/2019	DISCOUNT SCHOOL SUPPLY	R	1453.96	ACCOUNTS PAYABLE VOUCHER
*v4000131	01/11/2019	SCHOOL SPECIALTY	R	501.76	ACCOUNTS PAYABLE VOUCHER
*v4000132	01/11/2019	FUN AND FUNCTION	R	138.93	ACCOUNTS PAYABLE VOUCHER
*v4000133	01/11/2019	HASTINGS STAR GAZETTE	R	110.40	ACCOUNTS PAYABLE VOUCHER
*v4000134	01/11/2019	HOUGHTON MIFFLIN HARCOURT	R	12250.00	ACCOUNTS PAYABLE VOUCHER
*v4000135	01/11/2019	INNOVATIVE OFFICE SOLUTIONS	V	0.00	VOID: MULTI STUB VOUCHER
*v4000136	01/11/2019	INNOVATIVE OFFICE SOLUTIONS	R	9330.36	ACCOUNTS PAYABLE VOUCHER
*v4000137	01/11/2019	LAKESHORE LEARNING MATERIALS	R	87.35	ACCOUNTS PAYABLE VOUCHER
*v4000138	01/11/2019	OFFICE DEPOT	R	887.00	ACCOUNTS PAYABLE VOUCHER
*v4000139	01/11/2019	PITNEY BOWES	R	54.00	ACCOUNTS PAYABLE VOUCHER
*v4000140	01/11/2019	PROFESSIONAL CRISIS MANAGEMENT ASSO R	R	35.00	ACCOUNTS PAYABLE VOUCHER

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*V4000141	01/11/2019	RIFTON EQ/COMMUNITY PRODUCTS LLC	R	581.25	ACCOUNTS PAYABLE VOUCHER
*V4000142	01/11/2019	SCHOOL NURSE SUPPLY	R	3788.38	ACCOUNTS PAYABLE VOUCHER
*V4000143	01/11/2019	SOUTHPAW ENTERPRISES	R	819.09	ACCOUNTS PAYABLE VOUCHER
*V4000144	01/11/2019	SPECTRUM BRANDS	R	564.00	ACCOUNTS PAYABLE VOUCHER
*V4000145	01/11/2019	SPLASHTOP INC	R	29.99	ACCOUNTS PAYABLE VOUCHER
*V4000146	01/11/2019	THERAPRO INC.	R	610.24	ACCOUNTS PAYABLE VOUCHER
*V4000147	01/11/2019	U.S. POST OFFICE	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V4000148	01/11/2019	UNIVERSAL CLEANING SERVICES	R	6460.00	ACCOUNTS PAYABLE VOUCHER
*V4000149	01/11/2019	VIRCO MFG CORP	R	1997.74	ACCOUNTS PAYABLE VOUCHER
*V4000150	01/11/2019	VOYAGER SOPRIS LEARNING, INC	R	624.64	ACCOUNTS PAYABLE VOUCHER
*V6600544	01/10/2019	KAITLIN JEAN ADAMS	R	87.84	ACCOUNTS PAYABLE VOUCHER
*V6600545	01/10/2019	GINA MARIE ASHLEY	R	39.24	ACCOUNTS PAYABLE VOUCHER
*V6600546	01/10/2019	ALICIA MAE BEINBRECH	R	15.00	ACCOUNTS PAYABLE VOUCHER
*V6600547	01/10/2019	TARA JO BLACKERT	R	495.00	ACCOUNTS PAYABLE VOUCHER
*V6600548	01/10/2019	NATALIE ANN BORMANN	R	239.80	ACCOUNTS PAYABLE VOUCHER
*V6600549	01/10/2019	DON JAMES BUDACH	R	248.52	ACCOUNTS PAYABLE VOUCHER
*V6600550	01/10/2019	ANNE LOUISE BYER	R	43.06	ACCOUNTS PAYABLE VOUCHER
*V6600551	01/10/2019	JESSICA DAWN CHAMBLIN	R	313.38	ACCOUNTS PAYABLE VOUCHER
*V6600552	01/10/2019	KATHLEEN COLLINS	R	15.20	ACCOUNTS PAYABLE VOUCHER
*V6600553	01/10/2019	CRAIG ALAN CURTIS	R	32.70	ACCOUNTS PAYABLE VOUCHER
*V6600554	01/10/2019	PEARL SUSAN DEVENOW	R	262.69	ACCOUNTS PAYABLE VOUCHER
*V6600555	01/10/2019	KAREN STENE DOENGES	R	81.75	ACCOUNTS PAYABLE VOUCHER
*V6600556	01/10/2019	BENJAMIN CLARK ENG	R	11.99	ACCOUNTS PAYABLE VOUCHER
*V6600557	01/10/2019	ADDIE SUZANNE GESKE	R	158.05	ACCOUNTS PAYABLE VOUCHER
*V6600558	01/10/2019	DONNA GAYLE GREENFIELD	R	510.67	ACCOUNTS PAYABLE VOUCHER
*V6600559	01/10/2019	SARA ELIZABETH GROVE	R	9.27	ACCOUNTS PAYABLE VOUCHER
*V6600560	01/10/2019	REBECCA AUDREY HAGUE	R	95.25	ACCOUNTS PAYABLE VOUCHER
*V6600561	01/10/2019	JENNIFER AMY HETLAND	R	231.08	ACCOUNTS PAYABLE VOUCHER
*V6600562	01/10/2019	AMY T. HURLA	R	28.29	ACCOUNTS PAYABLE VOUCHER
*V6600563	01/10/2019	KATHLEEN ELIZABETH IRELAND	R	370.60	ACCOUNTS PAYABLE VOUCHER
*V6600564	01/10/2019	SARAH LYNN JOHNSON	R	77.32	ACCOUNTS PAYABLE VOUCHER
*V6600565	01/10/2019	ANNE ELIZABETH JUST	R	27.25	ACCOUNTS PAYABLE VOUCHER
*V6600566	01/10/2019	AMY TAMARAH WOLF KAUFMAN	R	83.39	ACCOUNTS PAYABLE VOUCHER
*V6600567	01/10/2019	LORI ANN KLEIN	R	104.64	ACCOUNTS PAYABLE VOUCHER
*V6600568	01/10/2019	LORILEA J. KLIMEK	R	17.44	ACCOUNTS PAYABLE VOUCHER
*V6600569	01/10/2019	GABRIELA MARTINA KUBIK	R	85.02	ACCOUNTS PAYABLE VOUCHER
*V6600570	01/10/2019	SHEILA STEPHANIE LANG	R	23.98	ACCOUNTS PAYABLE VOUCHER
*V6600571	01/10/2019	BETSY SUE LARSEN	R	24.53	ACCOUNTS PAYABLE VOUCHER
*V6600572	01/10/2019	MADELINE JULIA LAUX	R	33.79	ACCOUNTS PAYABLE VOUCHER
*V6600573	01/10/2019	KATRINA ANNE MAYES	R	29.96	ACCOUNTS PAYABLE VOUCHER
*V6600574	01/10/2019	ANN LOUISE MAYES	R	139.52	ACCOUNTS PAYABLE VOUCHER
*V6600575	01/10/2019	JODI KAY MONSON	R	62.13	ACCOUNTS PAYABLE VOUCHER
*V6600576	01/10/2019	LISA MARIE OTT	R	113.91	ACCOUNTS PAYABLE VOUCHER
*V6600577	01/10/2019	KAILA AN PALMBERG	R	101.92	ACCOUNTS PAYABLE VOUCHER
*V6600578	01/10/2019	JACKIE MARIE PAULEY	R	21.04	ACCOUNTS PAYABLE VOUCHER
*V6600579	01/10/2019	HOLLY MARIE PEMBLE	R	135.16	ACCOUNTS PAYABLE VOUCHER
*V6600580	01/10/2019	BROOKE ALLYSON PETERSON	R	247.98	ACCOUNTS PAYABLE VOUCHER
*V6600581	01/10/2019	JESSICA RAE RANDOL	R	5.48	ACCOUNTS PAYABLE VOUCHER
*V6600582	01/10/2019	JESSICA LYNN RICHTER	R	125.55	ACCOUNTS PAYABLE VOUCHER
*V6600583	01/10/2019	KATHLEEN MARY SAPORITO	R	24.53	ACCOUNTS PAYABLE VOUCHER
*V6600584	01/10/2019	MELISSA RAE SCHALLER	R	1732.85	ACCOUNTS PAYABLE VOUCHER
*V6600585	01/10/2019	NORMAN C. SMITH III	R	39.51	ACCOUNTS PAYABLE VOUCHER
*V6600586	01/10/2019	DAVID LEON STOLL	R	125.35	ACCOUNTS PAYABLE VOUCHER
*V6600587	01/10/2019	RHIANON MICHELLE STROMBERG	R	19.84	ACCOUNTS PAYABLE VOUCHER
*V6600588	01/10/2019	AMY LYNN SWANEY	R	90.47	ACCOUNTS PAYABLE VOUCHER
*V6600589	01/10/2019	KAYLEEN LAVONNE TAFFE	R	75.21	ACCOUNTS PAYABLE VOUCHER
*V6600590	01/10/2019	MARY ELIZABETH TAYLOR	R	295.39	ACCOUNTS PAYABLE VOUCHER

TIES
DATE: 02/01/2019
TIME: 11:58:02

INTERMEDIATE SCHOOL DISTRICT
CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 5
ACCTPA21
ACCOUNTING PERIOD: 8/19

SELECTION CRITERIA: chkstat.rundate between '20190101 00:00:00.000' and '20190131 00:00:00.000'

*V6600591	01/10/2019	LAURA J. TENNESSEN	R	93.20	ACCOUNTS PAYABLE VOUCHER
*V6600592	01/10/2019	TAYLOR MAY THOMAS	R	97.56	ACCOUNTS PAYABLE VOUCHER
*V6600593	01/10/2019	GRETCHEN ANN TOAY	R	10.36	ACCOUNTS PAYABLE VOUCHER
*V6600594	01/10/2019	SHANYN NICOLE TUFTEE	R	47.42	ACCOUNTS PAYABLE VOUCHER
*V6600595	01/10/2019	BREANNE LEIGH WOKSON	R	32.16	ACCOUNTS PAYABLE VOUCHER
*V6600596	01/10/2019	REBECCA ANN ZUEHLKE	R	39.68	ACCOUNTS PAYABLE VOUCHER
*V6600597	01/10/2019	MARK A. ZUZEK	R	103.01	ACCOUNTS PAYABLE VOUCHER
*V6600598	01/24/2019	ANN CATHERINE ALLEN	R	170.04	ACCOUNTS PAYABLE VOUCHER
*V6600599	01/24/2019	ELIZABETH SHAWL ANNONI	R	95.38	ACCOUNTS PAYABLE VOUCHER
*V6600600	01/24/2019	PATRICIA ARNESON	R	32.16	ACCOUNTS PAYABLE VOUCHER
*V6600601	01/24/2019	JOAN SCHAEFER ASMUS	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6600602	01/24/2019	JEAN MICHELLE BANNICK	R	179.85	ACCOUNTS PAYABLE VOUCHER
*V6600603	01/24/2019	KEITH JAMES BARTHOLOMAUS	R	16.35	ACCOUNTS PAYABLE VOUCHER
*V6600604	01/24/2019	RICHARD CARL BERGSTROM	R	19.72	ACCOUNTS PAYABLE VOUCHER
*V6600605	01/24/2019	TARA JO BLACKERT	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6600606	01/24/2019	DONNA MAE BRITTAIN	R	33.79	ACCOUNTS PAYABLE VOUCHER
*V6600607	01/24/2019	OLIVIA STANISIC BROWN	R	5.45	ACCOUNTS PAYABLE VOUCHER
*V6600608	01/24/2019	DON JAMES BUDACH	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6600609	01/24/2019	ANNE LOUISE BYER	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6600610	01/24/2019	JESSICA DAWN CHAMBLIN	R	782.40	ACCOUNTS PAYABLE VOUCHER
*V6600611	01/24/2019	JAYNE Z. CIODARU	R	84.48	ACCOUNTS PAYABLE VOUCHER
*V6600612	01/24/2019	EMILY MARGARET CLARK	R	60.16	ACCOUNTS PAYABLE VOUCHER
*V6600613	01/24/2019	KATHLEEN COLLINS	R	20.65	ACCOUNTS PAYABLE VOUCHER
*V6600614	01/24/2019	DEEDEE CHRISTINE CURRIER	R	16.82	ACCOUNTS PAYABLE VOUCHER
*V6600615	01/24/2019	CRAIG ALAN CURTIS	R	235.58	ACCOUNTS PAYABLE VOUCHER
*V6600616	01/24/2019	JAMIE AUTUMN DALBESIO	R	203.09	ACCOUNTS PAYABLE VOUCHER
*V6600617	01/24/2019	PEARL SUSAN DEVENOW	R	243.73	ACCOUNTS PAYABLE VOUCHER
*V6600618	01/24/2019	MEGHAN LOUISE DOBSON	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6600619	01/24/2019	KASANDRA ST. CLAIR DOELP	R	129.17	ACCOUNTS PAYABLE VOUCHER
*V6600620	01/24/2019	CARMEN MARIE EATON	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6600621	01/24/2019	CRISOULA GABRIELLE ECONOMOU	R	141.70	ACCOUNTS PAYABLE VOUCHER
*V6600622	01/24/2019	VALERIE RAE ENFIEJIAN	R	340.10	ACCOUNTS PAYABLE VOUCHER
*V6600623	01/24/2019	KATHERINE DIANE ENGEL	R	463.27	ACCOUNTS PAYABLE VOUCHER
*V6600624	01/24/2019	ROBERT ADOLPH ERICKSON	R	86.57	ACCOUNTS PAYABLE VOUCHER
*V6600625	01/24/2019	WENDY CATHERINE FELTON	R	16.24	ACCOUNTS PAYABLE VOUCHER
*V6600626	01/24/2019	ANGELITA LEE FLEMING	R	113.36	ACCOUNTS PAYABLE VOUCHER
*V6600627	01/24/2019	ASHLY RUTH GAGNER	R	7.00	ACCOUNTS PAYABLE VOUCHER
*V6600628	01/24/2019	PAMELA VICK GARRETSON	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6600629	01/24/2019	DONNA GAYLE GREENFIELD	R	316.10	ACCOUNTS PAYABLE VOUCHER
*V6600630	01/24/2019	THERESA JEAN GULBRANSEN	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6600631	01/24/2019	REBECCA AUDREY HAGUE	R	42.51	ACCOUNTS PAYABLE VOUCHER
*V6600632	01/24/2019	JESSICA MARIE HANSEN	R	7.00	ACCOUNTS PAYABLE VOUCHER
*V6600633	01/24/2019	LINDSEY BRYANT HARTJES	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6600634	01/24/2019	JANA LEE HEIDEMANN	R	49.60	ACCOUNTS PAYABLE VOUCHER
*V6600635	01/24/2019	PETER ALLYN HENDRICKS	R	51.78	ACCOUNTS PAYABLE VOUCHER
*V6600636	01/24/2019	JENNIFER AMY HETLAND	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6600637	01/24/2019	KAREN LYNNE HJERMSTAD	R	86.11	ACCOUNTS PAYABLE VOUCHER
*V6600638	01/24/2019	CINDY LOU JACOBS	R	80.66	ACCOUNTS PAYABLE VOUCHER
*V6600639	01/24/2019	DIANE RENEE JEFFRIES	R	25.58	ACCOUNTS PAYABLE VOUCHER
*V6600640	01/24/2019	ROXANN RHYN JOHNSON	R	264.87	ACCOUNTS PAYABLE VOUCHER
*V6600641	01/24/2019	ANNE ELIZABETH JUST	R	70.76	ACCOUNTS PAYABLE VOUCHER
*V6600642	01/24/2019	LAUREN ROSE KELLY	R	9.81	ACCOUNTS PAYABLE VOUCHER
*V6600643	01/24/2019	CORY LEE LANGENFELD	R	256.80	ACCOUNTS PAYABLE VOUCHER
*V6600644	01/24/2019	BETSY SUE LARSEN	R	34.22	ACCOUNTS PAYABLE VOUCHER
*V6600645	01/24/2019	JILL E LEWIS	R	12.76	ACCOUNTS PAYABLE VOUCHER
*V6600646	01/24/2019	MELANIE FAY MANNINEN	R	25.87	ACCOUNTS PAYABLE VOUCHER
*V6600647	01/24/2019	CATHLEEN CAROL MATTICE	R	45.00	ACCOUNTS PAYABLE VOUCHER

TIES
DATE: 02/01/2019
TIME: 11:58:02

INTERMEDIATE SCHOOL DISTRICT
CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 6
ACCTPA21
ACCOUNTING PERIOD: 8/19

SELECTION CRITERIA: chkstat.rundate between '20190101 00:00:00.000' and '20190131 00:00:00.000'

*V6600648	01/24/2019	ANN LOUISE MAYES	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6600649	01/24/2019	BRIAN RICHARD MOGA	R	7.00	ACCOUNTS PAYABLE VOUCHER
*V6600650	01/24/2019	HOLLY MARIE PEMBLE	R	170.04	ACCOUNTS PAYABLE VOUCHER
*V6600651	01/24/2019	AMANDA LYNN PETERS	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6600652	01/24/2019	BROOKE ALLYSON PETERSON	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6600653	01/24/2019	CAROLINE ROSE PETERSON	R	75.00	ACCOUNTS PAYABLE VOUCHER
*V6600654	01/24/2019	EMILY ANN PEISTERER	R	187.48	ACCOUNTS PAYABLE VOUCHER
*V6600655	01/24/2019	VANDA JOY PRESSNALL	R	22.04	ACCOUNTS PAYABLE VOUCHER
*V6600656	01/24/2019	LYNN MARIE QUAM	R	42.51	ACCOUNTS PAYABLE VOUCHER
*V6600657	01/24/2019	WENDI MARLAJNA RENKEN	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6600658	01/24/2019	RUSSELL GEORGE ROHLOFF	R	16.24	ACCOUNTS PAYABLE VOUCHER
*V6600659	01/24/2019	NICOLLE KATHERINE ROUSH	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6600660	01/24/2019	MELISSA ANN SAUSER	R	30.57	ACCOUNTS PAYABLE VOUCHER
*V6600661	01/24/2019	MELISSA RAE SCHALLER	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6600662	01/24/2019	BYRON LEITH SCHWAB	R	17.98	ACCOUNTS PAYABLE VOUCHER
*V6600663	01/24/2019	MICHELLE JEAN SHANLEY	R	151.51	ACCOUNTS PAYABLE VOUCHER
*V6600664	01/24/2019	DAVID LEON STOLL	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6600665	01/24/2019	AMY LYNN SWANEY	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6600666	01/24/2019	BRENDA JEAN SZOKA	R	55.81	ACCOUNTS PAYABLE VOUCHER
*V6600667	01/24/2019	KAYLEEN LAVONNE TAFFE	R	26.16	ACCOUNTS PAYABLE VOUCHER
*V6600668	01/24/2019	MARY ELIZABETH TAYLOR	R	308.67	ACCOUNTS PAYABLE VOUCHER
*V6600669	01/24/2019	LAURA J. TENNESSEN	R	67.58	ACCOUNTS PAYABLE VOUCHER
*V6600670	01/24/2019	ADRIENNE KATE TURZYNSKI	R	21.26	ACCOUNTS PAYABLE VOUCHER
*V6600671	01/24/2019	ERIC JOSEPH VAN BROCKLIN	R	90.00	ACCOUNTS PAYABLE VOUCHER
*V6600672	01/24/2019	MICHELLE LYNN VOLLBRECHT	R	45.00	ACCOUNTS PAYABLE VOUCHER
*V6600673	01/24/2019	JANEL LYNN VRIEZE	R	185.79	ACCOUNTS PAYABLE VOUCHER
*V6600674	01/24/2019	JERYN LEE WALDERA	R	75.00	ACCOUNTS PAYABLE VOUCHER
*V6600675	01/24/2019	MARY ELIZABETH WEILAND	R	59.97	ACCOUNTS PAYABLE VOUCHER
*V6600676	01/24/2019	FRAN LOUISE WOOD	R	330.27	ACCOUNTS PAYABLE VOUCHER
*V6600677	01/24/2019	SCOTT MICHAEL ZEHNDER	R	20.00	ACCOUNTS PAYABLE VOUCHER
*V6600678	01/24/2019	REBECCA ANN ZUEHLKE	R	58.32	ACCOUNTS PAYABLE VOUCHER
*V6600679	01/24/2019	MARK A. ZUZEK	R	257.62	ACCOUNTS PAYABLE VOUCHER
*V7700341	01/03/2019	AFLAC	R	2409.30	ACCOUNTS PAYABLE VOUCHER
*V7700342	01/03/2019	AMERIPRISE FINANCIAL ADVISORS	R	8098.76	ACCOUNTS PAYABLE VOUCHER
*V7700343	01/03/2019	AXA EQUITABLE LIFE INS CO	R	3757.65	ACCOUNTS PAYABLE VOUCHER
*V7700344	01/03/2019	FIDELITY INVSTMT TAX-EX SVC CO	R	8661.76	ACCOUNTS PAYABLE VOUCHER
*V7700345	01/03/2019	HEALTHEQUITY, INC.	R	21103.83	ACCOUNTS PAYABLE VOUCHER
*V7700346	01/03/2019	HORACE MANN LIFE INS	R	2117.71	ACCOUNTS PAYABLE VOUCHER
*V7700347	01/03/2019	INTERNAL REVENUE SERVICE	R	206693.95	ACCOUNTS PAYABLE VOUCHER
*V7700348	01/03/2019	EDUCATION MN ESI BILLING TRUST	R	5396.89	ACCOUNTS PAYABLE VOUCHER
*V7700349	01/03/2019	MN DEPT OF REVENUE	R	35293.49	ACCOUNTS PAYABLE VOUCHER
*V7700350	01/03/2019	MN DEPT OF REVENUE(C)	R	604.65	ACCOUNTS PAYABLE VOUCHER
*V7700351	01/03/2019	MN STATE RETIREMENT SYSTEM	R	2020.83	ACCOUNTS PAYABLE VOUCHER
*V7700352	01/03/2019	EXECUTIVE DIRECTOR	R	50560.11	ACCOUNTS PAYABLE VOUCHER
*V7700353	01/03/2019	STATE TREASURER, TRA	R	88191.07	ACCOUNTS PAYABLE VOUCHER
*V7700354	01/03/2019	VARIABLE ANNUITY LIFE INS CO	R	8284.61	ACCOUNTS PAYABLE VOUCHER
*V7700355	01/03/2019	VOYA	R	1669.79	ACCOUNTS PAYABLE VOUCHER
*V7700356	01/03/2019	MN CHILD SUPPORT PAYMENT CENTER	R	250.20	ACCOUNTS PAYABLE VOUCHER
*V7700358	01/11/2019	CORPORATE HEALTH SYSTEMS	R	4170.65	ACCOUNTS PAYABLE VOUCHER
*V7700359	01/11/2019	DELTA DENTAL OF MINNESOTA	R	33095.06	ACCOUNTS PAYABLE VOUCHER
*V7700360	01/11/2019	MEDICA	R	394098.46	ACCOUNTS PAYABLE VOUCHER
*V7700361	01/11/2019	PLANSOURCE FLEX BEN.	R	6683.32	ACCOUNTS PAYABLE VOUCHER
*V7700362	01/22/2019	MN CHILD SUPPORT PAYMENT CENTER	R	187.60	ACCOUNTS PAYABLE VOUCHER
*V7700363	01/22/2019	AMERIPRISE FINANCIAL ADVISORS	R	8098.76	ACCOUNTS PAYABLE VOUCHER
*V7700364	01/22/2019	AXA EQUITABLE LIFE INS CO	R	3757.65	ACCOUNTS PAYABLE VOUCHER
*V7700365	01/22/2019	FIDELITY INVSTMT TAX-EX SVC CO	R	9361.76	ACCOUNTS PAYABLE VOUCHER
*V7700366	01/22/2019	HEALTHEQUITY, INC.	R	21312.04	ACCOUNTS PAYABLE VOUCHER

TIES
 DATE: 02/01/2019
 TIME: 11:58:02

INTERMEDIATE SCHOOL DISTRICT
 CHECK REGISTER INCLUDING SYSTEM VOIDS

PAGE NUMBER: 7
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SELECTION CRITERIA: chkstat.rundate between '20190101 00:00:00.000' and '20190131 00:00:00.000'

*v7700367	01/22/2019	HORACE MANN LIFE INS	R	2117.71	ACCOUNTS PAYABLE VOUCHER
*v7700368	01/22/2019	INTERNAL REVENUE SERVICE	R	207462.97	ACCOUNTS PAYABLE VOUCHER
*v7700369	01/22/2019	EDUCATION MN ESI BILLING TRUST	R	5326.06	ACCOUNTS PAYABLE VOUCHER
*v7700370	01/22/2019	MN DEPT OF REVENUE	R	34483.12	ACCOUNTS PAYABLE VOUCHER
*v7700371	01/22/2019	MN DEPT OF REVENUE(C)	R	598.40	ACCOUNTS PAYABLE VOUCHER
*v7700372	01/22/2019	MN STATE RETIREMENT SYSTEM	R	2020.83	ACCOUNTS PAYABLE VOUCHER
*v7700373	01/22/2019	EXECUTIVE DIRECTOR	R	49510.25	ACCOUNTS PAYABLE VOUCHER
*v7700374	01/22/2019	STATE TREASURER, TRA	R	89610.80	ACCOUNTS PAYABLE VOUCHER
*v7700375	01/22/2019	VARIABLE ANNUITY LIFE INS CO	R	8284.61	ACCOUNTS PAYABLE VOUCHER
*v7700376	01/22/2019	VOYA	R	1669.79	ACCOUNTS PAYABLE VOUCHER
TOTAL FUND				2309581.94	

DISTRIBUTION FUND: 50

CHECK NUMBER	ISSUE DATE	VENDOR	STATUS	TOTAL	DESCRIPTION
5000009	01/11/2019	HEATHER STOESZ	R	24.68	ACCOUNTS PAYABLE CHECK
5000010	01/11/2019	INT SCH DIST 917	R	37.00	ACCOUNTS PAYABLE CHECK
TOTAL FUND				61.68	
TOTAL REPORT				2309643.62	

Date: January 28, 2019

To: Accounts Payable/Banking

From: Audrey Weiler

Payroll Specialist

Invoice nbr:	19028146984A
Date:	1/28/2019
Payment Date	1/30/2019

Subjec Group Weekly Claims Invoice
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$ \$76,297.89

Payable to:
Medica

Vendor # 21088

Charge to:

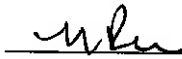
Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$76,297.89
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00
22-005-110-000-301-000	QUARTERLY	SUBROGATION FEE	\$0.00

Total

\$76,297.89 proof \$0.00

Authorized Signature



Date 1-29-19

copy for AP
copy for Board

Date: January 25, 2019

To: Accounts Payable

From: Audrey Weiler
Payroll Clerk

Invoice nbr: 45887862
Date: 1/23/2019
Payment Date: 2/1/19

Subject: Group Monthly Invoice February
(Employer's Costs and Employees' Withholdings)

ACH Funds Transfer was made in the amount of \$ **\$53,862.02**

Payable to:
Medica

Vendor # 21088

Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$0.00
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$5,975.26
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$901.80
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$42,339.02
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$971.94
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$3,674.00
10-005-120-000-099-000	WELLNESS CREDIT		

Total

\$53,862.02 proof \$0.00

Authorized Signature  Date 1-25-19

Date: January 23, 2019

To: FOR EFT INPUT


From: Audrey Weiler
Payroll Specialist

Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$3,241.99
PlanSource Vendor # 85105

Charge to:		Amount
10-215-39	Medical	\$1,925.39
10-215-40	D.Care	\$816.60
10-215-42	L.Scope	\$500.00
10-005-111-000-305-000	Card Replacement	\$0.00 proof
Total		\$3,241.99
		\$0.00

cc: Payroll Insurance Payment File
Date Bank Account to be debited see below

Authorized Signature  Date 1-24-19

1/16/2019	\$	1,249.53	2018	\$1,763.44
1/17/2019	\$	388.00	2019	\$1,478.55
1/19/2019	\$	55.90		
1/20/2019	\$	231.96		
1/18/2019	\$	1,316.60		
Total \$			Total	\$3,241.99

copy to Linda B, one for payroll and original to Vickie B

Date: January 22, 2019

To: Accounts Payable/Banking

From: Audrey Weiler

Payroll Specialist

Invoice nbr:	19021146984A
Date:	1/21/2019
Payment Date	1/23/2019

Subjec Group Weekly Claims Invoice
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$ **\$83,739.26**

Payable to:
Medica

Vendor # 21088

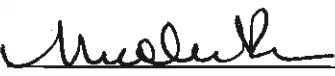
Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$83,739.26
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00
22-005-110-000-301-000	QUARTERLY	SUBROGATION FEE	\$0.00

Total

\$83,739.26 ^{proof} \$0.00

Authorized Signature  Date 1-22-19

copy for AP
copy for Board

Date: January 15, 2019

To: Accounts Payable/Banking

From: Audrey Weiler

Payroll Specialist

Invoice nbr:	19014146984A
Date:	1/14/2019
Payment Date	1/16/2019

Subject Group Weekly Claims Invoice
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$

\$97,313.36

Payable to:
Medica

Vendor # 21088

Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$97,313.36
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00
22-005-110-000-301-000	QUARTERLY	SUBROGATION FEE	\$0.00

Total

\$97,313.36 proof
\$0.00

Authorized Signature



Date

1-15-19

copy for AP
copy for Board

Date: January 8, 2019

To: FOR EFT INPUT


From: Audrey Weiler
Payroll Specialist

Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$543.14
PlanSource Vendor # 85105

Charge to:	Amount
10-215-39 Medical	\$543.14
10-215-40 D.Care	\$0.00
10-215-42 L.Scope	\$0.00
10-005-111-000-305-000 Card Replacement	\$0.00 proof
Total	\$543.14 \$0.00

cc: Payroll Insurance Payment File
Date Bank Account to be debited see below

Authorized Signature  Date 1-15-19

1/9/2019 \$	62.25	2018	\$386.69
1/10/2019 \$	122.40	2019	\$156.45
1/11/2019 \$	46.40		
1/13/2019 \$	312.09		

Total \$ 543.14 Total \$543.14


copy to Linda B, one for payroll and original to Vickie B

**Intermediate School District 917
1300 E 145th St
Rosemount, MN 55068**

Re: Sales Tax Wire Transfer

Date: 11/5/19

This memo serves as authorization for the wire transfer of funds for payment of sales tax in the amount of \$ 431.00, from Wells Fargo Bank Account No. 3805702167.



Nicolle Roush, Business Manager

Date: January 8, 2019

To: Accounts Payable/Banking

Invoice nbr:	19007146984A
Date:	1/7/2019
Payment Date	1/9/2019

From: Audrey Weiler

Payroll Specialist

Subject Group Weekly Claims Invoice
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$ **\$37,415.07**

Payable to:
Medica

Vendor # 21088


Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$37,415.07
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00

Total

\$37,415.07 ^{proof} \$0.00

Authorized Signature  Date 1-8-19

copy for AP
copy for Board

Date: January 8, 2019

To: Accounts Payable/Banking

From: Audrey Weiler

Payroll Specialist

Invoice nbr:	
Date:	1/7/2019
Payment Date	1/9/2019

Subject Group Weekly Claims Invoice
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$ \$817.10

Payable to:
Medica


Vendor # 21088

Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$0.00
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00
22-005-110-000-301-000	QUARTERLY	SUBROGATION FEE	\$817.10

Total				proof
			\$817.10	\$0.00

Authorized Signature  Date 1-8-19

copy for AP
copy for Board

Date: January 8, 2019

To: FOR EFT INPUT


From: Audrey Weiler
Payroll Specialist

Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$3,782.97
PlanSource Vendor # 22698

Charge to:		Amount
10-215-39	Medical	\$97.33
10-215-40	D.Care	\$3,685.64
10-215-42	L.Scope	\$0.00
10-005-111-000-305-000	Card Replacement	\$0.00 proof
Total		\$3,782.97
		\$0.00

cc: Payroll Insurance Payment File
Date Bank Account to be debited see below

Authorized Signature  Date 1-8-19

1/2/2019	\$	12.00	2018	\$3,710.64
1/5/2019	\$	25.00	2019	\$72.33
1/7/2019	\$	60.33		
1/8/2019	\$	3,685.64		

Total \$ 3,782.97

Total \$ 3,782.97

copy to Linda B, one for payroll and original to Vickie B

Date: January 3, 2019

To: FOR EFT INPUT

From: Audrey Weiler
Payroll Specialist

Subject: Group Insurance Premium for December 2018
(Employer's Costs and Employees' Withholdings)

Payable to: \$33,095.06
Delta Dental Vendor # 30132

Charge to:		Amount
21-005-110-000-250	235	\$33,095.06

Total		\$33,095.06	proof	\$0.00
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cc: Payroll Insurance Payment File
Date Bank Account to be debited 1/10/2019

Authorized Signature: *Audrey Weiler* Date 1-3-19

Invoice 7515993 dated 01/02/2019

<input type="checkbox"/>	LB COPY
<input type="checkbox"/>	VB COPY

Date: January 2, 2019
 To: FOR EFT INPUT
 From: Audrey Weiler
 Payroll Specialist

Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$834.88
 PlanSource Vendor # 22698

Charge to:		Amount
10-215-39	Medical	\$834.88
10-215-40	D.Care	\$0.00
10-215-42	L.Scope	\$0.00
10-005-111-000-305-000	Card Replacement	\$0.00 proof
Total		\$834.88
		\$0.00

cc: Payroll Insurance Payment File
 Date Bank Account to be debited see below

Authorized Signature  Date 1-2-19

12/28/2018 \$ 607.72
 12/31/2018 \$ 227.16

Total \$ 834.88

Total \$ -

copy to Linda B, one for payroll and original to Vickie B

Date: January 2, 2019

To: Accounts Payable/Banking

Invoice nbr:	18365146984A
Date:	12/31/2018
Payment Date	1/2/2019

From: Audrey Weiler

Payroll Specialist

Subjec Group Weekly Claims Invoice
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$ **\$83,549.87**

Payable to:
Medica

Vendor # 21088

Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$83,549.87
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00

Total

\$83,549.87 ^{proof} \$0.00

Authorized Signature



Date

1-2-19

copy for AP
copy for Board

**INTERMEDIATE SCHOOL DISTRICT 917
SCHOOL BOARD REPORT OF
CONSOLIDATED INVESTMENTS (GENERAL & BUILDING)**

December 2018

ACCOUNT NAME	ACCT NO	BEGINNING BALANCE	PURCHASES CREDITS	SALES TRANSFERS	INVESTMENT FEES	INTEREST EARNED	ENDING BALANCE	YEAR TO DATE INTEREST EARNED
MSDLAF + MAX	01	7,997,179.16	0.00	400,000.00	0.00	15,286.96	7,612,466.12	78,114.30
MSDLAF	01	808.22	0.00	0.00	0.00	1.51	809.73	8.13
MSDLAF TERM (CD's, Term, Comm) maturity	01	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL		7,997,987.38	0.00	400,000.00	0.00	15,288.47	7,613,275.85	78,122.43

EXPLANATION: The above are School District Investments complying with the requirements of Minnesota Statutes 118.01, 471.56 and 475.66.

1. MSDMAX is MSDLAF'S "Max Portfolio" and includes pooled investments plus banker's acceptances, commercial paper, repurchase agreements and US Government obligations.
2. MSDLAF is MSDLAF'S primary clearing "Money Market" fund. All fixed rate investments (FRI) clear through this account as do maturities, interest, and fees.

NOTE: December 2018 Average MSDLAF Liquid Rate was 2.21% and the MSDLAF+MAX Average Rate was 2.33%. MSDLAF Term Average Rate is .00%.

TO: ISD 917 Board of Education
FROM: Mark A. Zuzek and Eric Van Brocklin
DATE: February 5, 2019
REGARDING: Proposal for Farmington Area Learning Site: DCALS South

The purpose of this document is to outline the assumptions, program design elements, student-staff ratios, logistics of the school day, and the elements of a collaboration between ISD 192 and ISD 917.

For the past two years, the administration from ISD 192 and ISD 917 have been considering the development of an Area Learning Center in the southeast metropolitan area that will serve students in grades 8, 9, and 10. In the fall of 2018, a specific site in ISD 192 was identified. In this document the program is referred to as DCALS South, until a different name is identified.

Vision:

School is modified to meet the unique needs of each child. The program provides high quality alternative learning options that are creative, individualized, interest-based, and are designed to ensure a broad and diverse range of future life opportunities.

Program elements:

- The program is designed for students in grades 8, 9, and 10.
- The program will be an Area Learning Center as described in Minnesota statute 123A.05. For this reason a student from any community could enroll in the program. Example: a student from ISD 192, any ISD 917 member district, or a non-member district can enroll as DCALS South.
- The program will be administered by the ISD 917 DCALS staff and leadership.
- Teaching and support staff will be hired and supervised by ISD 917.
- The student school day will be 6.5 hours of school per day and meet 173 school days.
- The school calendar will require the same number of hours and days as the other DCALS programs and ISD 917 calendars.
- The school calendar will follow the DCALS calendar.
- Emergency closing decisions will be in collaboration between ISD 917 and ISD 192.
- Seat-based, independent study online, independent study, project-based, work-based learning, and flexible scheduling options are available as the students need.
- The DCALS South program has been intentionally designed to be flexible, broad, and responsive to ensure that students have exposure to a wide variety of content and experiences.
- A goal of the program is to empower each child to advocate for their own learning.

Logistics of the school day:

- The 8th grade program will meet for a half day of instruction, a half day will be tracked as a minimum of 3.25 hours. An eighth grade student from ISD 192 will also be enrolled in a Farmington Middle School. An eighth grade students from any other district will typically return to their home school for remainder of the day. In unique circumstances, a non-ISD 192 student may apply to be enrolled in an ISD 192 middle school through an open enrollment agreement.
- Depending on the number of students, eighth grade programming may be restricted to the morning or the afternoon.

- Students in ninth and tenth grade will typically attend for a whole day (6.5 hours not including lunch).
- Students at the DCALS South site will have access to the Career Technical Education during the school day. Career exploration will be a strong component in the eighth and ninth grade programs.
- Tenth grade students may be transported to the DCTC campus during the school day to allow access for students to enroll in the CTE and high school ALC programs offered at DCTC campus for a portion of the school day.
- We will facilitate the Work Seminar class for all tenth grade students.

Collaboration between ISD 192 and ISD 917:

- Food services will be provided by ISD 192.
- ISD 192 will provide the space.
- Both ISD 917 and ISD 192 will contribute furniture and equipment for general use.
- ISD 192 will provide all common area maintenance for the interior and exterior of the building.
- ISD 917 will provide staffing, supervision, curriculum, and technology devices.
- ISD 917 will pay for common area maintenance at a price to be established.

Financial Assumptions:

- Transportation to the site will be the responsibility of the family or by the student's home district.
- ISD 917 will contract with ISD 192 for food service.
- The revenue paid for access to middle level ALC programming will be an important source of revenue to offset program costs in the DCALS South program. Because the
- ISD 917 will arrange for transportation as needed to access CTE programming at DCTC, and will also provide limited access to Career Technical training on-site at ISD 192.
- Some staff will be shared between the DCALS sites.
- The general education teaching allocation will be 3.0 FTE.
- The special education teaching allocation will be 0.5 FTE.
- Clerical Assistant (Clerical II) for six (6) hours of work time per day for 185 days.
- Administrative support will be provided by 0.25 FTE Assistant Principal or Dean of Students allocation of staffing.
- School Counselor/Social Worker Services provided by ISD 917 staff reallocation.
- One of the three teachers in the program will be identified as a "lead teacher" and receive the \$3,500 stipend.

Current Questions:

- What furniture is available from ISD 192 and from ISD 917?
- The phones and internet access will be provided by ISD 192. Is there a reason to separate costs from within a CAM rate for technology?
- Food will be provided by ISD 192. What equipment is needed for on-site food handling?
- What are the security and safety protocols in the building and district?
- Arrangements for nursing/health care staff available for direct and indirect care?
- What gym, outdoor, and gross motor spaces available in nearby facilities?
- How will we compensate the funding rate for CTE courses during school day?
- We have discussed an additional increase in secondary program leadership using either an assistant principal model or a dean of students model. How much of the FTE would be charged to each site?
- Does the DCALS South site become a credit recovery site for ISD 192?

- What is the program capacity of the space? (80 to 100 participants, with 60 to 80 in program at any given time)?
- Extra curricular involvement in their member district schools?
- What happens if an 8th grade student doesn't want to return to their ISD 192 building and want to stay at the ALC all day? What happens if their home school does not want the students to return?

Student enrollment assumptions:

Grade Level	Sept. (192)	Feb (192)	Sept (Open)	Feb. (Open)	Sept. Total	Feb. Total
8 th	10	15	0	5	10	20
9 th	15	25	0	15	15	35
10 th	20	30	5	10	25	40
Total	45	70	5	25	50	95

Financial considerations:

- The fiscal operations of an eighth and ninth grade ALC can be challenging.
- The lease costs are covered by ISD 192 with ISD 917 contributing a reasonable common area maintenance (CAM) cost.
- The proceeds for operation of a middle level ALC program contributed by some member districts will be used by ISD 917 to pay for programs at DCALS South. The ALC program will be the day-school program available to middle level learners that makes targeted service revenue available to participating member districts.
- Access to Career Technical Education and ALC programming at the DCTC will be available for the tenth grade students.
- We may be able to use some FTE from the DCTC site for instruction support.
- ISD 192 has provided an initial estimate of the number of students that the staffing assumptions are set for. Increases over the initial staffing will be managed conservatively as the number of students increases.
- The DCALS principal, counselor, and lead teacher currently receive multiple requests for placement for at-risk eighth, ninth, and tenth grade students that are not successful in their home schools. This informs us that there is a need for the program in the ISD 917 service area. Currently, there is a waiting list for ALC programming in the area.
- If the program in grades eight and nine becomes hugely successful and there is a need for expansion, then more of the tenth grade students could be programmed for more at the DCTC site.
- We will promote the availability of the program to the ISD 917 member school districts as soon as we decide to move forward with the programming.

- The site could provide an independent study work location for those students that are in eleventh and twelfth grade DCALS programs and need access to periodic (20%) of the time to complete course work or have access to materials and staff.
- There will be limited start-up costs for unique and specific furniture and equipment.
- Operating budgets for the program will be similar to other DCALS sites for supplies and equipment for ongoing expenses.
- The operating budget for the DCALS South program site will be part of the overall DCALS and greater Secondary Budget.

MEMORANDUM OF UNDERSTANDING

This memorandum of understanding is agreed to by the ISD 917 Board of Education and the Custodial/Delivery Employees. The changes to the salary schedule in Exhibit A are necessary due to meet compliance with Salary Range Test (III.) in the 2019 Pay Equity Implementation Report. The intention of this change is to add five steps to the salary schedule. This was done with the purpose of increasing the number of years it takes an employee in this group to reach their maximum salary. The number of years in the salary schedule that it will take an employee to reach their maximum compensation rate will therefore be increased from 9 to 14 steps.

This change in the salary schedule will have no impact on the compensation for any employee in the 2018-2019 or 2019-2020 school year.

School Board Chair

Employee Representative

Dated: February 5, 2019

Dated: _____

Part A: Jurisdiction Identification

Jurisdiction: ISD 917-Rosemount
1300 145th Street East
Rosemount MN 55068

Jurisdiction Type: ISD-School

Contact: Diane Jeffries

Phone: 651.423.8206

E-Mail: diane.jeffries@isd917.org

Part B: Official Verification

1. The job evaluation system used measured skill, effort responsibility and working conditions and the same system was used for all classes of employees.

The system used was:

Description:

Springstead Inc. SAFE Job Points: Systematic Analysis and Factor Evaluation System

2. Health Insurance benefits for male and female classes of comparable value have been evaluated and:

There is a difference and the maximum salaries reported include a monthly amount paid by the employer for health insurance.

3. An official notice has been posted at: Staff Bulletin Board

{prominent location}

informing employees that the Pay Equity Implementation Report has been filed and is available to employees upon request. A copy of the notice has been sent to each exclusive representative, if any, and also to the public library.

The report was approved by: School Board-Intermediate School District 917

(governing body)

Russ Rohloff

(chief elected official)

School Board Vice Chair

(title)

Checking this box indicates the following:

- signature of chief elected official
- approval by governing body

Part C: Total Payroll

\$21,343,274.86

is the annual payroll for the calendar year just ended December 31.

- all information is complete and accurate, and
- all employees over which the jurisdiction has final budgetary authority are included

Date Submitted:

Compliance Report

Jurisdiction: ISD No. 917 - Rosemount
1300 - 145th Street East

Report Year: 2019
Case: 1 - 2019 DATA (Private (Jur Only))

Rosemount MN 55068

Contact: Diane Jeffries

Phone: (651) 423-8206

E-Mail: diane.jeffries@isd917.org

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the Guide to Pay Equity Compliance and Computer Reports.

I. GENERAL JOB CLASS INFORMATION

	Male Classes	Female Classes	Balanced Classes	All Job Classes
# Job Classes	6	37	2	45
# Employees	7	501	8	516
Avg. Max Monthly Pay per employee	9,599.86	8,007.19		8,077.83

II. STATISTICAL ANALYSIS TEST

A. Underpayment Ratio = 88.10 *

	Male Classes	Female Classes
a. # At or above Predicted Pay	3	16
b. # Below Predicted Pay	3	21
c. TOTAL	6	37
d. % Below Predicted Pay (b divided by c = d)	50.00	56.76

*(Result is % of male classes below predicted pay divided by % of female classes below predicted pay.)

B. T-test Results

Degrees of Freedom (DF) = 506	Value of T = -1.467
-------------------------------	---------------------

- a. Avg. diff. in pay from predicted pay for male jobs = (\$6)
- b. Avg. diff. in pay from predicted pay for female jobs = \$284

III. SALARY RANGE TEST = 88.26 (Result is A divided by B)

- A. Avg. # of years to max salary for male jobs = 14.33
- B. Avg. # of years to max salary for female jobs = 16.24

IV. EXCEPTIONAL SERVICE PAY TEST = 129.73 (Result is B divided by A)

- A. % of male classes receiving ESP 50.00 *
- B. % of female classes receiving ESP 64.86

*(If 20% or less, test result will be 0.00)

Job Class Data Entry Verification List

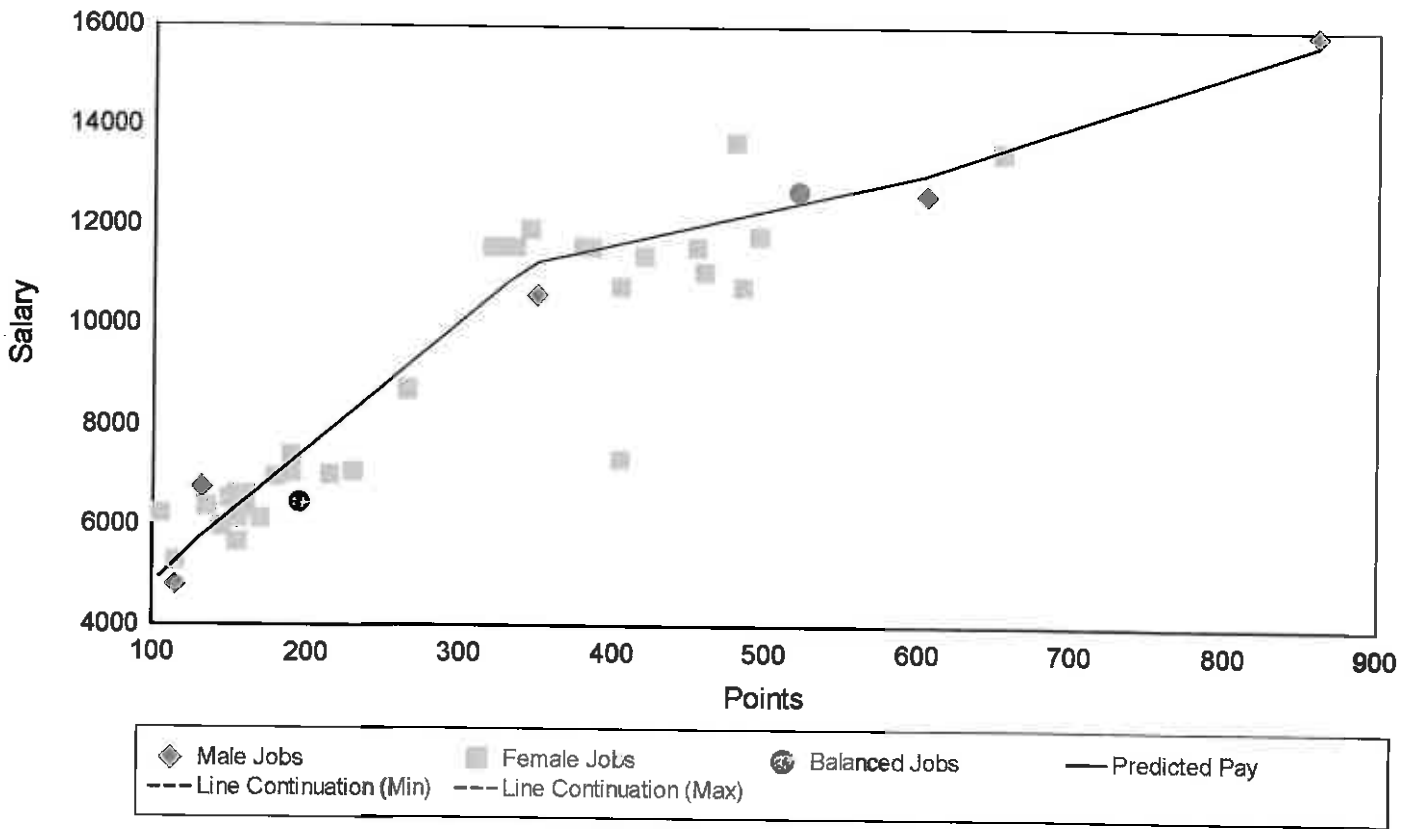
Case: 2019 DATA

Job Nbr	Class Title	Nbr Males	Nbr Females	Class Type	Jobs Points	Min Mo Salary	Max Mo Salary	Yrs to Max Salary	Yrs of Service	Exceptional Service Pay
2	Administrative Assistant I	0	2	F	105	\$3,182.00	\$6,222.00	20.00	0.00	Longevity
1	Custodian/Maintenance Le	2	0	M	115	\$2,698.00	\$4,818.00	14.00	0.00	
3	Spec Ed Prog Asst, CA & I	38	206	F	115	\$3,081.00	\$5,292.00	13.00	0.00	Longevity
11	Custodial/Maintenance Lev	1	0	M	132	\$4,240.00	\$6,760.00	14.00	0.00	Longevity
35	Info Mgmt Assistant I	0	1	F	135	\$3,215.00	\$6,369.00	20.00		
14	Braillist	0	1	F	145	\$3,034.00	\$5,956.00	14.00	0.00	
5	Administrative Assistant II	0	9	F	150	\$3,407.00	\$6,555.00	20.00	0.00	Longevity
4	Technical Tutor	1	3	F	155	\$2,879.00	\$5,659.00	14.00	0.00	Longevity
10	Interpreter-Sign Language	1	13	F	155	\$3,119.00	\$6,143.00	14.00	0.00	Longevity
36	Info Mgmt Assistant II	0	1	F	155	\$3,442.00	\$6,605.00	20.00		Longevity
6	Spec Ed Health Associate	0	7	F	160	\$3,645.00	\$6,338.00	12.00	0.00	Longevity
37	Accounts Payable Clerk	0	1	F	160	\$3,442.00	\$6,605.00	20.00		Longevity
44	Cued Language Transliter	0	1	F	170	\$3,119.00	\$6,143.00	14.00	0.00	Longevity
8	Administrative Assistant III	0	3	F	180	\$3,683.00	\$6,960.00	20.00	0.00	Longevity
7	Administrative Asst-Persor	0	1	F	190	\$5,521.00	\$7,046.00	0.00	21.00	
9	Payroll Clerk	0	1	F	190	\$5,527.00	\$7,052.00	0.00	3.00	
15	Buyer	0	1	F	190	\$5,862.00	\$7,387.00	0.00	22.00	
12	Computer Network Special	1	1	B	195	\$3,942.00	\$6,497.00		12.40	
38	Info Mgmt Assistant III	0	1	F	215	\$3,721.00	\$7,018.00	20.00		Longevity
39	Accounts Receivable Clerk	0	1	F	230	\$3,757.00	\$7,069.00	20.00		
16	Executive Admin Asst	0	1	F	265	\$7,207.00	\$8,732.00	0.00	21.00	
22	Occupational Therapist	0	7	F	320	\$4,609.00	\$11,601.00	15.00	0.00	Longevity
17	Teacher Secondary & Spe	32	100	F	323	\$4,609.00	\$11,601.00	15.00	0.00	Longevity
19	Social Worker	0	6	F	325	\$4,609.00	\$11,601.00	15.00	0.00	Longevity
20	Psychologist	0	6	F	330	\$4,609.00	\$11,601.00	15.00	0.00	Longevity
25	Counselor	1	0	M	330	\$4,609.00	\$11,601.00	15.00	0.00	
43	Mental Health Practitioner	1	9	F	335	\$4,609.00	\$11,601.00	15.00		Longevity
40	Lead Teacher	1	9	F	345	\$4,692.00	\$11,954.00	15.00		Longevity
26	Technology Coordinator	1	0	M	350	\$8,929.00	\$10,629.00	0.00	15.50	Longevity
18	Speech/Language Patholo	0	10	F	380	\$4,609.00	\$11,601.00	15.00	0.00	Longevity
42	Enrollment Coordinator	0	1	F	380	\$4,609.00	\$11,601.00	15.00		Longevity
21	Physical Therapist	0	5	F	385	\$4,609.00	\$11,601.00	15.00		Longevity
23	Nurse	0	3	F	385	\$4,609.00	\$11,601.00	15.00	0.00	Longevity
45	Behavior Specialist	1	4	F	405	\$5,986.00	\$10,802.00		4.50	
46	Human Resource Specialis	0	1	F	405	\$5,741.00	\$7,341.00	0.00	1.30	
47	Dean	0	3	F	420	\$8,767.00	\$11,410.00		19.00	
28	Audiologist	0	3	F	455	\$4,609.00	\$11,601.00	15.00	0.00	Longevity
48	Licensed Indep Clinical So	0	1	F	460	\$9,509.00	\$11,084.00		18.00	
32	Director Business Manage	0	1	F	480	\$12,017.00	\$13,717.00	0.00	20.00	Longevity
24	Mental Health Professiona	0	1	F	485	\$9,226.00	\$10,801.00	0.00	1.50	
49	Licensed Psychologist	0	1	F	495	\$10,256.00	\$11,831.00		6.00	
29	Assistant Director Spec Ec	2	4	B	520	\$9,250.00	\$12,727.00	0.00	19.00	Longevity
31	Director Secondary	1	0	M	605	\$10,959.00	\$12,659.00	0.00	5.50	Longevity
33	Director Special Education	0	1	F	655	\$11,813.00	\$13,513.00	0.00	11.00	Longevity
34	Superintendent	1	0	M	860	\$14,214.00	\$15,914.00	0.00	0.50	

Job Number Count: 45

Predicted Pay Report for ISD No. 917 - Rosemount
Case : 2019 DATA

1/24/2019



Predicted Pay Report for ISD No. 917 - Rosemount
Case : 2019 DATA

1/24/2019

Job Nbr	Job Title	Nbr Males	Nbr Females	Total Nbr	Job Type	Job Points	Max Mo Salary	Predicted Pay	Pay Difference
2	Administrative Assistant I	0	2	2	Female	105	\$6,222.00	\$4,973.25	\$1,248.75
1	Custodian/Maintenance Level 1	2	0	2	Male	115	\$4,818.00	\$5,270.27	(\$452.27)
3	Spec Ed Prog Asst, CA & SA	38	206	244	Female	115	\$5,292.00	\$5,270.27	\$21.73
11	Custodial/Maintenance Level II	1	0	1	Male	132	\$6,760.00	\$5,777.68	\$982.32
35	Info Mgmt Assistant I	0	1	1	Female	135	\$6,369.00	\$5,866.57	\$502.43
14	Brailist	0	1	1	Female	145	\$5,956.00	\$6,164.71	(\$208.71)
5	Administrative Assistant II	0	9	9	Female	150	\$6,555.00	\$6,314.35	\$240.65
4	Technical Tutor	1	3	4	Female	155	\$5,659.00	\$6,462.86	(\$803.86)
10	Interpreter-Sign Language	1	13	14	Female	155	\$6,143.00	\$6,462.86	(\$319.86)
36	Info Mgmt Assistant II	0	1	1	Female	155	\$6,605.00	\$6,462.86	\$142.14
6	Spec Ed Health Associate	0	7	7	Female	160	\$6,338.00	\$6,611.38	(\$273.38)
37	Accounts Payable Clerk	0	1	1	Female	160	\$6,605.00	\$6,611.38	(\$6.38)
44	Cued Language Transliterator	0	1	1	Female	170	\$6,143.00	\$6,909.52	(\$766.52)
8	Administrative Assistant III	0	3	3	Female	180	\$6,960.00	\$7,207.67	(\$247.67)
7	Administrative Asst-Personnel	0	1	1	Female	190	\$7,046.00	\$7,505.82	(\$459.82)
9	Payroll Clerk	0	1	1	Female	190	\$7,052.00	\$7,505.82	(\$453.82)
15	Buyer	0	1	1	Female	190	\$7,387.00	\$7,505.82	(\$118.82)
12	Computer Network Specialist	1	1	2	Balanced	195	\$6,497.00	\$7,655.46	(\$1,158.46)
38	Info Mgmt Assistant III	0	1	1	Female	215	\$7,018.00	\$8,250.63	(\$1,232.63)
39	Accounts Receivable Clerk	0	1	1	Female	230	\$7,069.00	\$8,282.55	(\$1,213.55)
16	Executive Admin Asst	0	1	1	Female	265	\$8,732.00	\$9,185.18	(\$453.18)
22	Occupational Therapist	0	7	7	Female	320	\$11,601.00	\$10,672.47	\$928.53
17	Teacher Secondary & Spec Ed	32	100	132	Female	323	\$11,601.00	\$10,680.81	\$920.19
19	Social Worker	0	6	6	Female	325	\$11,601.00	\$10,732.41	\$868.59
20	Psychologist	0	6	6	Female	330	\$11,601.00	\$10,861.92	\$739.08
25	Counselor	1	0	1	Male	330	\$11,601.00	\$10,861.92	\$739.08
43	Mental Health Practitioner	1	9	10	Female	335	\$11,601.00	\$10,990.45	\$610.55
40	Lead Teacher	1	9	10	Female	345	\$11,954.00	\$11,183.73	\$770.27
26	Technology Coordinator	1	0	1	Male	350	\$10,629.00	\$11,286.44	(\$657.44)
18	Speech/Language Pathologist	0	10	10	Female	380	\$11,601.00	\$11,359.12	\$241.88
42	Enrollment Coordinator	0	1	1	Female	380	\$11,601.00	\$11,359.12	\$241.88
21	Physical Therapist	0	5	5	Female	385	\$11,601.00	\$11,387.21	\$213.79
23	Nurse	0	3	3	Female	385	\$11,601.00	\$11,387.21	\$213.79
45	Behavior Specialist	1	4	5	Female	405	\$10,802.00	\$11,499.15	(\$697.15)
46	Human Resource Specialist	0	1	1	Female	405	\$7,341.00	\$11,499.15	(\$4,158.15)

Predicted Pay Report for ISD No. 917 - Rosemount
Case : 2019 DATA

1/24/2019

Job Nbr	Job Title	Nbr Males	Nbr Females	Total Nbr	Job Type	Job Points	Max Mo Salary	Predicted Pay	Pay Difference
47	Dean	0	3	3	Female	420	\$11,410.00	\$11,582.99	(\$172.99)
28	Audiologist	0	3	3	Female	455	\$11,601.00	\$11,778.77	(\$177.77)
48	Licensed Indep Clinical Social	0	1	1	Female	460	\$11,084.00	\$11,806.65	(\$722.65)
32	Director Business Manager	0	1	1	Female	480	\$13,717.00	\$11,918.59	\$1,798.41
24	Mental Health Professional	0	1	1	Female	485	\$10,801.00	\$11,946.68	(\$1,145.68)
49	Licensed Psychologist	0	1	1	Female	495	\$11,831.00	\$12,002.65	(\$171.65)
29	Assistant Director Spec Ed	2	4	6	Balanced	520	\$12,727.00	\$12,142.46	\$584.54
31	Director Secondary	1	0	1	Male	605	\$12,659.00	\$13,067.33	(\$408.33)
33	Director Special Education	0	1	1	Female	655	\$13,513.00	\$13,585.27	(\$72.27)
34	Superintendent	1	0	1	Male	860	\$15,914.00	\$15,709.83	\$204.17

Job Number Count: 45

INTERMEDIATE SCHOOL DISTRICT 917
PAY EQUITY REPORT AS OF 12/31/2015 FOR DOER

12/31/2019

PART F Job Class Information

Jurisdiction ID: 2043

Job #	Class Title	No of Male Empl	No of Female Empl	Class Type M,F,B	SAFE	Minimum Monthly Salary	Maximum Monthly Salary	+	Maximum Health Ins Benefit	=	Total Max Monthly Salary	Years to Max	or	Years of Service	Exceptional Service Pay
					Points										
2	Administrative Assistant Level I		2	F	105	\$ 3,182.00	\$ 4,712.00	+	1510	=	\$ 6,222.00	20			longevity
1	Custodial/Maint Level I	2		M	115	\$ 2,698.00	\$ 3,140.00	+	1385	=	\$ 4,525.00	14			
3	Spec Ed Prog Asst, CA, & SA	38	206	F	115	\$ 3,081.00	\$ 3,932.00	+	1360	=	\$ 5,292.00	13			longevity
11	Custodial/Maint Level II	1		M	132.5	\$ 4,240.00	\$ 4,975.00	+	1385	=	\$ 6,360.00	14			longevity
35	Info Mgmt Assistant Level I		1	F	135	\$ 3,215.00	\$ 4,859.00	+	1510	=	\$ 6,369.00	20			
14	Brailist		1	F	145	\$ 3,034.00	\$ 4,456.00	+	1500	=	\$ 5,956.00	14			
5	Administrative Assistant Level II		9	F	150	\$ 3,407.00	\$ 5,045.00	+	1510	=	\$ 6,555.00	20			longevity
4	Tech Tutor	1	3	F	155	\$ 2,879.00	\$ 4,159.00	+	1500	=	\$ 5,659.00	14			longevity
10	Sign Language Interpreter	1	13	F	155	\$ 3,119.00	\$ 4,743.00	+	1400	=	\$ 6,143.00	14			longevity
36	Info Mgmt Assistant Level II		1	F	155	\$ 3,442.00	\$ 5,095.00	+	1510	=	\$ 6,605.00	20			longevity
6	Spec Ed Health Assoc		7	F	160	\$ 3,645.00	\$ 4,849.00	+	1489	=	\$ 6,338.00	12			longevity
37	Accounts Payable Clerk		1	F	160	\$ 3,442.00	\$ 5,095.00	+	1510	=	\$ 6,605.00	20			longevity
44	Cued Language Transliterator		1	F	170	\$ 3,119.00	\$ 4,743.00	+	1400	=	\$ 6,143.00	14			longevity
8	Administrative Assistant Level III		3	F	180	\$ 3,683.00	\$ 5,450.00	+	1510	=	\$ 6,960.00	20			longevity
7	Administrative Assistant-Personnel		1	F	190	\$ 5,521.00	\$ 5,521.00	+	1525	=	\$ 7,046.00			21	
9	Payroll Clerk		1	F	190	\$ 5,527.00	\$ 5,527.00	+	1525	=	\$ 7,052.00			3	
15	Buyer		1	F	190	\$ 5,862.00	\$ 5,862.00	+	1525	=	\$ 7,387.00			22	
12	Computer Network Spec	1	1	B	195	\$ 3,942.00	\$ 4,922.00	+	1575	=	\$ 6,497.00			12.4	
38	Info Mgmt Assistant Level III		1	F	215	\$ 3,721.00	\$ 5,508.00	+	1510	=	\$ 7,018.00	20			longevity
39	Accounts Receivable Clerk		1	F	230	\$ 3,757.00	\$ 5,559.00	+	1510	=	\$ 7,069.00	20			
16	Executive Administrative Asst		1	F	265	\$ 7,207.00	\$ 7,207.00	+	1525	=	\$ 8,732.00			21	
22	Occupational Therapist		7	F	320	\$ 4,609.00	\$10,051.00	+	1550	=	\$11,601.00	15			longevity
17	Teacher Second & Spec Ed	32	100	F	323	\$ 4,609.00	\$10,051.00	+	1550	=	\$11,601.00	15			longevity
19	Social Worker		6	F	325	\$ 4,609.00	\$10,051.00	+	1550	=	\$11,601.00	15			longevity
20	Psychologist		6	F	330	\$ 4,609.00	\$10,051.00	+	1550	=	\$11,601.00	15			longevity
25	Counselor	1		M	330	\$ 4,609.00	\$10,051.00	+	1550	=	\$11,601.00	15			
43	Mental Health Practitioner	1	9	F	335	\$ 4,609.00	\$10,051.00	+	1550	=	\$11,601.00	15			longevity
40	Lead Teacher	1	9	F	345	\$ 4,962.00	\$10,404.00	+	1550	=	\$11,954.00	15			longevity
26	Technology Coordinator	1		M	350	\$ 8,929.00	\$ 8,929.00	+	1700	=	\$10,629.00			15.5	longevity
18	Speech/Lang Pathologist		10	F	380	\$ 4,609.00	\$10,051.00	+	1550	=	\$11,601.00	15			longevity
42	Enrollment Coordinator		1	F	380	\$ 4,609.00	\$10,051.00	+	1550	=	\$11,601.00	15			longevity
21	Physical Therapist		5	F	385	\$ 4,609.00	\$10,051.00	+	1550	=	\$11,601.00	15			longevity
23	Nurse		3	F	385	\$ 4,609.00	\$10,051.00	+	1550	=	\$11,601.00	15			longevity
45	Behavior Specialist	1	4	F	405	\$ 5,986.00	\$ 9,227.00	+	1575	=	\$10,802.00			4.5	

INTERMEDIATE SCHOOL DISTRICT 917
PAY EQUITY REPORT AS OF 12/31/2015 FOR DOER

12/31/2019

PART F Job Class Information

Jurisdiction ID: 2043

Job #	Class Title	No of Male Empl	No of Female Empl	Class Type M,F,B	SAFE Points		Minimum Monthly Salary	Maximum Monthly Salary	+ Health Ins Benefit	= Total Max Monthly Salary	Years to Max	or	Years of Service	Exceptional Service Pay	
					Scale Jobs	Points									
46	Human Resources Specialist		1	F	405		\$ 5,741.00	\$ 5,741.00	+	1600	=	\$ 7,341.00			
47	Dean		3	F	420		\$ 8,767.00	\$ 9,730.00	+	1680	=	\$11,410.00			1.3
28	Audiologist		3	F	455		\$ 4,609.00	\$10,051.00	+	1550	=	\$11,601.00	15		19
48	Licensed Indep Clinical Social Worker		1	F	460		\$ 9,509.00	\$ 9,509.00	+	1575	=	\$11,084.00			18
32	Director Business Mgr		1	F	480		\$12,017.00	\$12,017.00	+	1700	=	\$13,717.00			20
24	Mental Health Professional		1	F	485		\$ 9,226.00	\$ 9,226.00	+	1575	=	\$10,801.00			1.5
49	Licensed Psychologist		1	F	495		\$10,256.00	\$10,256.00	+	1575	=	\$11,831.00			6
29	Assistant Director Spec Ed	2	4	F	520		\$ 9,250.00	\$11,027.00	+	1700	=	\$12,727.00			19
31	Director Secondary	1		M	605		\$10,959.00	\$10,959.00	+	1700	=	\$12,659.00			5.5
33	Director Spec Education		1	F	655		\$11,813.00	\$11,813.00	+	1700	=	\$13,513.00			11
34	Superintendent	1		M	860		\$14,214.00	\$14,214.00	+	1700	=	\$15,914.00			0.5
Total=45 class titles		85	431		516										

***key: Springsted Inc.**

SAFE (Systematic Analysis & Factor Evaluation System) used for job points.

Explanation of changes from previous report dtd 2016:

- 13 Deleted Administrative Assistant to Business Manager
- 29 Correction to job points for Assistant Director of Special Ed
- 46 Added Human Resources Specialist
- 47 Added Dean
- 48 Added Licensed Indep Clinical Social Worker
- 49 Added Licensed Psychologist

TO: School Board Members
Mark Zuzek, Superintendent

FROM: Nicolle Roush, Business Manager

DATE: February 5, 2019

SUBJECT: Cost for FY 2019 satellite special education classrooms

Each year Intermediate School District #917 reimburses the school districts for the maintenance costs for the classrooms that are used by #917. The amount of reimbursement is determined by increasing or decreasing the previous year's rate per classroom by the current consumer price index (Bureau of Labor Statistics reported a 1.9% increase).

Below is a cost summary indicating the amount payable by District No. 917 for the maintenance cost of the special education classrooms we utilize in the member districts.

This is a summary of our cost per district:

<i>Superintendent</i>	<i>Business Official</i>	<i>Special Ed Director</i>	<i>District</i>	<i>Class-rooms</i>	<i>Amount Due</i>
Dave Webb	Aaron Bushberger	Kelly Tetric	006	0	\$ -
Cindy Amaroso	Lisa Rider	Stephanie White	191	5	\$ 25,087.65
Jay Haugen	Jane Houska	Kim Chalmers	192	4	\$ 20,070.12
Michael Baumann	Andrew Sarnow	Rena Ouillette	194	5.5	\$ 27,596.42
Peter Olson-Skog	Brian Schultz	Marcy Doud	197	1	\$ 5,017.53
Dave Bernhardson	Heather Aune	Mary Garrison	199	1	\$ 5,017.53
Tim Collins	Jennifer Suebert	Dave Haveman	200	3	\$ 15,052.59
TOTAL				19.5	\$ 97,841.84

Recommendation: Approve the maintenance payments listed above.

xc: Accounts Payable

**Classroom Utilization
2018-2019**

Member District Space

District	Number of Classrooms Owned by ISD 917	ISD 917 Program	Local District Location	Number of Classrooms Occupied for 2017-2018	Number of Classrooms Occupied for 2018-2019	Comments
SSD 6	4			0	0	
				0	0	
ISD 191	6	D/HH	DEC	2	2	
		D/HH	Gideon Pond	3	3	
				5	5	
ISD 192	3	PACES	Boeckman Middle School	1	1	
		PACES	Farmington High School	1	1	
		PACES	Meadowview Elementary	1	1	
		ECSE TEA	Riverview Elementary	0	1	
				3	4	
ISD 194	4	PACES	Lakeville North High School	1.5	1	
		DASH	Lakeville North High School	1	1	
		D/HH	Lakeville North High School	1	1	
		PACES	McGuire Middle School	1	1	
		D/HH	Century Middle School	.5	.5	
		PACES	Cherry View Christina Huddleston Elementary School	1	1	
				6	5.5	
ISD 197	4	DASH	Henry Sibley High School	1	1	
				1	1	
ISD 199	4	ECSE TEA	Pine Bend Elementary	0	1	
				0	1	
ISD 200	3	DASH	McAuliffe Elementary	1	1	
		DASH	Hastings Middle School	1	1	
		DASH	Hastings High School	1	1	
				3	3	
Total	28			18	19.5	

Member _____, introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING THE ADMINISTRATION TO
MAKE RECOMMENDATIONS FOR REDUCTIONS IN
PROGRAMS AND POSITIONS AND
REASONS THEREFOR

WHEREAS, the financial condition of the member school districts dictates that their school board may be forced to reduce expenditures, and

WHEREAS, there may be a reduction in student enrollment, and,

WHEREAS, this reduction in revenue and decrease in student enrollment may include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts may be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

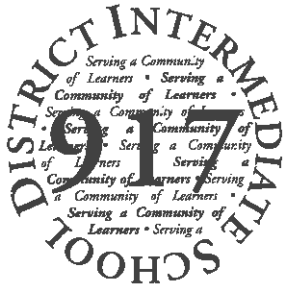
BE IT RESOLVED, by the School Board of Intermediate School District 917, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and, as a result of a reduction in enrollment, make recommendations to the School Board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof: _____, and the following voted against the same: _____.

Whereupon said resolution was declared duly passed and adopted.

Dated: _____



Melissa Schaller
Director of Special Education

To: Mark Zuzek, Superintendent and ISD 917 School Board

From: Melissa Schaller, *MS* Director of Special Education

Re: Approval of Staff Development Grant

Date: January 24, 2019

On January 17, 2019 Intermediate School District 917 received notice that \$119,873 had been awarded to the district in response to our application for the Staff Development Grant. This is a continuation of funding to be used to provide staff development activities specifically to personnel serving in our setting IV programs. We have targeted training activities including Professional Crisis Management (PCM), Behavior Tools, Conscious Discipline, Nurtured Heart, restorative practices, trauma, threat response, Positive Behavior Intervention and Supports (PBIS), and Teacher/Child Interaction Training (TCIT). The funds will be used to pay staff salaries to attend trainings, support the costs of training materials, as well as contracting with trainers and sending staff to trainings.

I recommend that the board accepts this grant award and approves a budget adjustment of \$119,873 in revenues and expenditures.

TO: ISD 917 School Board and All ISD 917 Employees
FROM: Mark A. Zuzek, Superintendent
DATE: February 11, 2019
REGARDING: Make-up day for the four days lost due to foul weather

As you know we have had four days of school cancelled due to dangerous weather conditions. This is an extremely rare occurrence. We had three additional days built into the calendar so that in any given year we could have a reasonable amount of foul weather and still be able to meet the minimum 1,020 hours needed for every student in grades 7 through 12. This year, due to the four missed days, we need to make-up one (1) six-hour day of student contact. With limited days in the calendar to choose from, I have recommended to the school board that the following dates be added to the school calendar as student contact time for different employees.

- **For staff working in the CTE, DCALS, and DCALS North** programs: Friday, March 22, 2019 will become a student contact day. This date was previously scheduled as a staff in-service day.
- **For staff working in TESA, SUN, CASE, IDEA, TEA, Options, YTP, JSC, and Anthony Louis** programs: Friday, April 12, 2019 will become a student contact day. This date was previously scheduled to be a conference day for these special education programs.
- **For staff working at our satellite sites in other member district schools in PACES, DASH, D/HH, and ECSE TEA** programs: You need to work the adjusted calendar delineated by that member school district.
- **For itinerant staff** assigned throughout the ISD 917 school district: You will need to work at times and dates necessary to meet the IEP needs of your students and in collaboration with the staff members in those other buildings. Should you have any questions, please check-in with your program administrator, or immediate supervisor to develop a plan.
- **For any other staff members not yet named in this document:** Please check-in with your program administrator, or immediate supervisor to develop a plan.

Excerpt of language from the Program Assistant Contract (similar language is also in the teacher contract):

“Article VI. Hours of Service – Length of School Year

Section 3. Modifications in Calendar, Length of School Day:

Subd. 1. In the event of energy shortage, severe weather, or other exigency, the School District reserves the right to modify the duty year, and, if school is closed on a normal duty day(s), the employee shall perform duties on such other day(s) in lieu thereof as the School District or its designated representative shall determine, if any.

Subd. 2. In the event of energy shortage, severe weather, or other exigency, the School District further reserves the right to modify the length of the school day, as the School District shall determine, but with the understanding that the total number of hours shall not be increased, i.e., a four (4) day week with increased hours per day but the total weekly hours not more than the regular five (5) day week.

Subd. 3. Prior to modifying the scheduled length of the school day pursuant to Subd. 2 hereof, or scheduling more than two (2) makeup days pursuant to Subd. 1 hereof, the School District shall afford to the federation the opportunity to meet and confer on such matters.

Subd. 4. School closings and the payroll implications of such closings shall be determined by the provisions of District Policy 466 "Provisions for the Closing of Schools Due to Inclement Weather or Other Exigency."

What will we do if there is additional foul weather and we have even more days to make up?

Should the need to add additional days occur due to more foul weather, I will recommend that Friday, June 7 be added as a student contact day. Presently Friday, June 7 is scheduled to be a ½ day of in-service and no students are scheduled to attend on that date. Hopefully, this will not be necessary.

Closing thoughts:

Inherently, the reassignment of a day of work in a calendar that is already developed is going to cause problematic situations. Although not all things will be equal for all employees, I believe that this is the recommendation that will cause the least concerns, for the least number of students, staff, and families. Some staff will need to make up two days because they work in a member district assignment where two days have been added to their calendar. Some staff will be assigned a day of student contact and need to do their conferences, or their staff in-service and workshop outside of the previously reserved time. Some staff will be assigned to work on a date that they were previously scheduled to not be at work.

I apologize for the inconvenience that adding the instructional time back into the school calendar may create for you. I understand that it may cause both professional and personal inconveniences for you. It is an exceedingly rare event that we will have more than three days of school cancelled due to foul weather.