

**INTERMEDIATE SCHOOL DISTRICT 917
IN DAKOTA COUNTY**

REGULAR SCHOOL BOARD MEETING

Tuesday, June 6, 2017

AGENDA:

- I. **Call to Order - Chair Lewis**
- II. **Conduct Pledge of Allegiance - Chair Lewis**
- III. **Visitors opportunity to be heard - Chair Lewis**
- IV. **Additions to the agenda - Chair Lewis**
- V. **Good News Report - Directors** 3
- VI. **Consent Items - Chair Lewis**
 - A. Minutes, May 2, 2017, School Board Regular Meeting 25
 - B. 2016-2017 Personnel Considerations 27
 - C. 2017-2018 Personnel Considerations 32
- VII. **Donations - Chair Lewis** 33
- VIII. **Business Manager's Report - Nicolle Roush**
 - A. Review and Approve Payment of Bills 34
 - B. Review and Approve Wire Transfers 43
 - C. Review and Approve Investment Report 64
- IX. **Reports**
 - A. Program Review for Purchase of Service - Kitri Kylo 65
- X. **Policies**
 - A. Review New Policy 905, Establishment and Adoption of School District Budget, final reading - Nicolle Roush 91
- XI. **New Business**
 - A. Resolution Relating to the Termination and Nonrenewal of the Teaching Contract of Probationary Teacher - John Christiansen 93
 - B. Resolution Terminating Probationary Support Service Staff - John Christiansen 94
 - C. Workers Compensation Renewal - Nicolle Roush 95
 - D. Approve budget for 2017-2018 - Nicolle Roush 96
 - E. Approve Ten-Year Maintenance Plan - Nicolle Roush 109
 - F. Approve Resolution for Long-Term Facilities Maintenance Levy- Nicolle Roush 110
 - G. Set July meeting date - John Christiansen
 - H. Board Consideration of Approval of 2017-2018 Salary for Human Resources Specialist - John Christiansen 112
 - I. Board Member Resolution for Dan Cater and Joanne Mansur - John Christiansen 113
 - J. Closed Sessions, as per Minn. Statute 13D.05, Subd. 3, to review Superintendent Evaluation
 - K. Review and Approve Supt. John Christiansen's 2017-2018 salary - Chair Lewis

SCHOOL BOARD CALENDAR INFORMATION SCHOOL BOARD CALENDAR INFORMATION

- June 7, 2017, 12:30 PM, TESA Graduation, Dakota Room, DCTC

- June 7, 2017, 2:00 PM, DCALS North Graduation, 150 E. Marie Avenue, West St. Paul
- June 7, 2017, 7:00 PM, DCALS Graduation-DCTC Campus
- June 8, 2017 - 10:00 AM, Deaf/Hard of Hearing Preschool Graduation, Gym, Early Learning Services Center, Diamondhead Education Center, 202 W. Burnsville Parkway

Good News
Special Education
June 6, 2017

- The annual TESA Spring Formal Dance took place at the Dakota County Technical College on the evening of Friday, April 28th. The theme chosen by students this year was “Hollywood.” The Spring Formal, took place in the East Commons at DCTC and was planned and prepared by TESA staff and students. Students strolled down the red carpet with their dates as they were introduced to the crowd of parents, guardians and various visitors. Special thanks to TESA teachers and staff for their time and hard work to make this event a success. Again, we also want to recognize the Dakota County Voiture #1457”40 & 8”, for their generous contributions to help make this event happen.
- There was excellent turnout once again for the caregiver support group on May 18th offered in the TESA program. Nine families including 4 students were present. The caregivers appreciated the delicious food provided by Diana O’Neil and her students. Becky Zuehlke is already planning for next school year-with a tentative date of September 22, 2017.
- The staff at Lebanon Education Center have been holding a food drive. On June 1st, any student who wishes to participate will be able to go "shopping" and bring home food for the summer.
- On May 25th, Lebanon Education Center held it's graduation ceremony. Six students either accepted their diploma and are moving on to jobs or post-secondary education, or accepted their certificate and are moving onto a transition program. The students are DJ Pritchett (ISD 192), Alex Parra (ISD 200), Preston Conley (ISD 192), Taylor Hager (ISD 192), Josh Bushman-Guertin (ISD 194), and Madeline Olson (ISD 271).
- Jordan Henning (ISD 6), student in the SUN program at Cedar, received a Student of Distinction Award for his work in the Total Auto Care program at DCTC. Next year Jordan will be taking two shifts in the Career and Technical Education Program: Video Game and Design, and Fundamental Chef.
- Kim Martin's classroom in the SUN program at Cedar had a wonderful experience through Wilderness Inquiry. On Thursday, May 11th they toured Fort Snelling as part of their social studies class on Minnesota History. Following the tour, they connected with Wilderness Inquiry staff and began to set up camp for their overnight. Students helped with the setup and cooking the food. On June 2nd students presented to their parents about the experience. They have already asked if they can go for two nights next year!
- On May 11, **Craig Horejsi**, ISD 917 Teacher of Blind/Visually Impaired, and Sarah Johnson, ISD 917 Orientation and Mobility Specialist, accompanied students from ISD 917-member districts who participated in the Metropolitan Educational Cooperative Service Unit’s (Metro ECSU) community outing for middle school learners in grades 6 through 8 who are blind/visually impaired. Community Participation Days are opportunities for students to meet other students with visual impairments from the St. Paul/Minneapolis metropolitan area. This year's event for this age group was held at the *Minneapolis Institute of Art*. The focus of the field trip was learning about the elements of visual art. The students participated in a “white glove” tour in which they were allowed to touch selected sculptures in order to feel the shape, form, and

texture of the pieces. After the tour, the students ate lunch as a group. A week later, May 18, **Craig Horejsi** and **Michelle Shanley**, ISD 917 Teachers of Blind/Visually Impaired, accompanied students on another Metro ECSU community outing for elementary school learners in grades 2 through 5 who are blind/visually impaired. This year's elementary event was held at *Can Can Wonderland*, an indoor mini golf facility. The focus of the field trip was to meet and socialize with peers who are blind/visually impaired and to learn about recreational activities available in their communities, such as mini golf. The students mini golfed in small groups and then came together as a large group for lunch. The students who participated in both events thoroughly enjoyed the events while socializing with their peers, and are already looking forward to what is planned for next year's field trips!

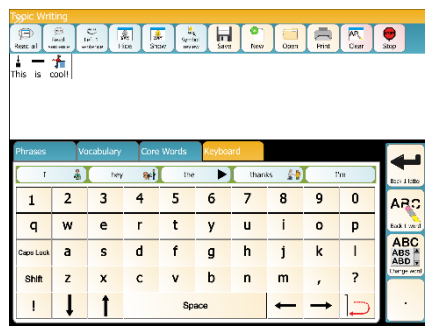
- Several classrooms at Alliance Education Center have taken field trips in recent weeks, including;
 - Ms. Novy's class to Minneapolis Institute of Art
 - Ms. Radant's class to Feline Rescue, Inc. and a daycare
 - Ms. Pauley's class to Fort Snelling and Como Zoo

These field trips all support learning the students are experiencing in the classroom, as well as give the students the opportunity to extend their learning into the communities in which they live and work. We are thankful to the staff that make the field trips available for their students!

- On May 16th, there was a special visitor at Alliance. Ms. Amanda Peters, representing Raising Hope Ranch, brought Munchkin to visit the staff and students. Munchkin is a licensed therapy horse. He also has dwarfism, making him extra cute and special! Each classroom had the opportunity to visit with Munchkin and learn about how he meets his challenges due to his disability. Special thanks to Amanda for sharing Munchkin with us for the day!

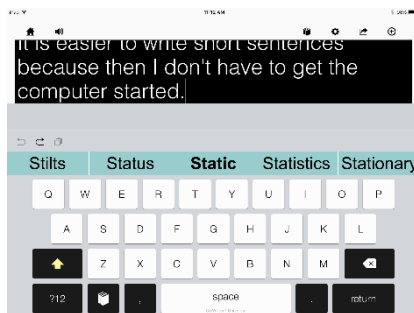


- Related service providers share their students' success with assistive technology;
 - As a teacher was compiling data to complete her Personal Professional Development Plan and Summative Evaluation Planning Form, she got goose bumps as she realized some of her students had improved their writing skills by 400% when using assistive technology. The teacher was

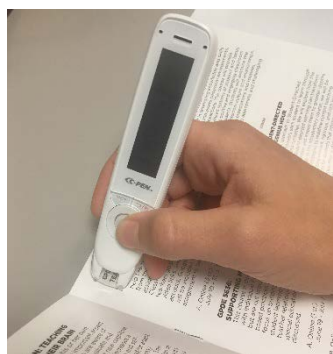


measuring the number of correct words per minute her students were producing once they were matched with the proper assistive technology writing tools. The student who improved 400% was a student who was nonverbal and had significant motor impairments. At the beginning of the year he was using an onscreen keyboard to produce one word per minute. He struggled to hit the desired keys. Once introduced to a customized onscreen keyboard with word banks, extra space between keys, and a delayed activation on the keyboard settings, the student is able to consistently type 4 words per minute.

- Other students in her program found improvement in their WCPM by 100-360% through using speech to text programs, CoWriter Universal, or customized keyboards from Boardmaker Online. Some students went from producing 3 to 14 and 5 to 15 words per minute which has a tremendous impact on what they can accomplish in their school day.

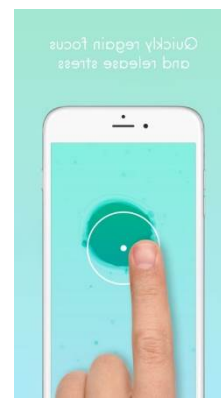


- Success with assistive technology can be seen throughout the district. Occupational therapists are unsung heroes who not only are essential in helping students self-regulate, but often implement assistive technology to help students reach their goals. These goals often go beyond the fine motor and self-regulation areas that OTs typically address. In occupational therapy sessions, Lynn Quam has been working with SUN students using the iPad app SnapType to improve independence in legible writing projects. Using this app, students take a photo of the form or worksheet they have been asked to complete, then use either keyboard and word prediction or voice to text to accomplish their writing with less frustration and excellent legibility. Students have used SnapType to complete job applications, sentence starters, fill-in-the-blank tasks, or to give short answers to questions with independence and success. The completed document can be sent via email or stored in One Note as a work sample for data collection.



- Another assistive technology tool that has increased student success and independence is the Reader Pen. Students in the SUN program are able to read for fun during free time, read education materials that were previously too difficult to read, and read to participate during group discussions.

- Cindy Jacobs has had nice results with the use of the Pause app this year, when she adapts it as needed (hand under hand assist, visual model use) while paired with modeling diaphragmatic breathing, with students in the PACES program. Over time



students begin to incorporate some of this self-regulation into other situations: with a pause, slowing down their bodies, stopping themselves from escalating behavior, taking audible breaths.



- Cindy has also used the Pinch Peeps app with some nice success as a very fun, motivating way to address the skills of visual tracking, matching forms, visual motor integration, and use of tripod pincher grasp.

- Donna Brittan has seen nice progress with students using Video Self Modeling projects to support independence in daily routines (i.e. handwashing, lunch sequence). This use of technology (iMovie app on iPads) is reducing the needs for staff prompting, and serves as an excellent talking point to train staff as well. Using Dropbox, or Air Drop is proving helpful to share videos between home and school staff, which is increasing fidelity of programming. It also seems to be a nice gateway into using iPads as self-management tools.



- Results don't happen overnight and it takes persistence on the part of the student and staff to problem solve, continue to fine tune assistive technology settings, and learn the skills and habits to incorporate it regularly. Looking back over a year and seeing the growth, it's well worth it!
- For the second half of the school year, Jessica Dodge has been available to staff at our setting IV sites and administrators monthly to process the incidents that they are witness to and support with our students. In May, Jennifer Troy with Paws for Learning, has joined Jessica to add therapy dogs to the group happening at Alliance Education Center. While Jennifer and her dogs have worked with our students, this is the first time they've been available to staff. The staff have enjoyed working with not only Jennifer and Jessica but also the dogs, Charlie, Willis, Annie, Frannie, and Hobson.

Good News Report
Secondary Programs
June, 2017

*Paul Landwehr and his Construction Trades program were highlighted in an article in the Farmington Independent on May 8th. The article helped to recap the wonderful job his program and students did on the construction of the Whitetail Woods Regional Park cabins that were completed in June of 2014. Although other articles had been done regarding the cabins, none had helped put the emphasis on the fact that it was the ISD 917 High School students who built the cabins.

[-http://www.farmingtonindependent.com/life/4262222-retreat-woods-camper-cabin-collaboration-teaches-students-skills#.WRHU7111Euk.link](http://www.farmingtonindependent.com/life/4262222-retreat-woods-camper-cabin-collaboration-teaches-students-skills#.WRHU7111Euk.link)

*Our Construction Trades program was able to tour of Doug Speedling builders panel shop and of Villaume Truss manufacturing. They provided the bus transportation and a box lunch for the students. Each company is looking to hire. Paul was also a guest on KDWA-Hastings talking about our CTE programs and the continued interest in community members to build a house next year as part of his program. We currently have 4 interested partners.

-Paul Landwehr

*The DCALS main campus students participated in the Elympics on May 18th. Under the direction of Erin Hale-Sanford, Social Studies teacher, the students finished 5th. Below are the results and some sample questions from the event.

Team name	Program	Score	Rank
Academic Arts Academic Rats	Academic Arts	264.15	1
YES Parrots	Youth Educational Services	253.29	2
Black SCVALC	St. Croix Valley ALC	241.18	3
PAC Lymphians	Pillager ALC	201.45	4
DCALS Minions	DCALS	200.59	5
SWMetro Cyborg Dolphins	SW Metro	196.07	6
White SCVALC	St. Croix Valley ALC	173.84	7
Hopkins 2	Hopkins Alternative Program	172.65	8
Owatonna B	Owatonna ALC	165.14	9
Rising Phoenix of Ivan Sand	Ivan Sand	161.53	10
The Westsiders	AFSA Middle School	160.62	11
JGESA 1	JGESA	131.17	12
LPALC 1	Long Prairie ALC	123.47	13
Neon Nijas	AFSA Middle School	110.36	14
LPALC 2	Long Prairie ALC	99.48	15
ivan Sand Divas	Ivan Sand	94.92	16
Hopkins 1	Hopkins Alternative Program	94.29	17
Owatonna A	Owatonna ALC	89.06	18
McKinley SHAP	St. Cloud McKinley	80.56	19
kendell rugar	JGESA?	68.12	20
Salty Teenagers	Pillager ALC	41.42	21

Cyndi Simson PACE	St. Cloud McKinley	25.95	22
Ivan Sand Team 2	Ivan Sand	22.92	24
PACS Wolfpack	Pillager ALC	22.22	25

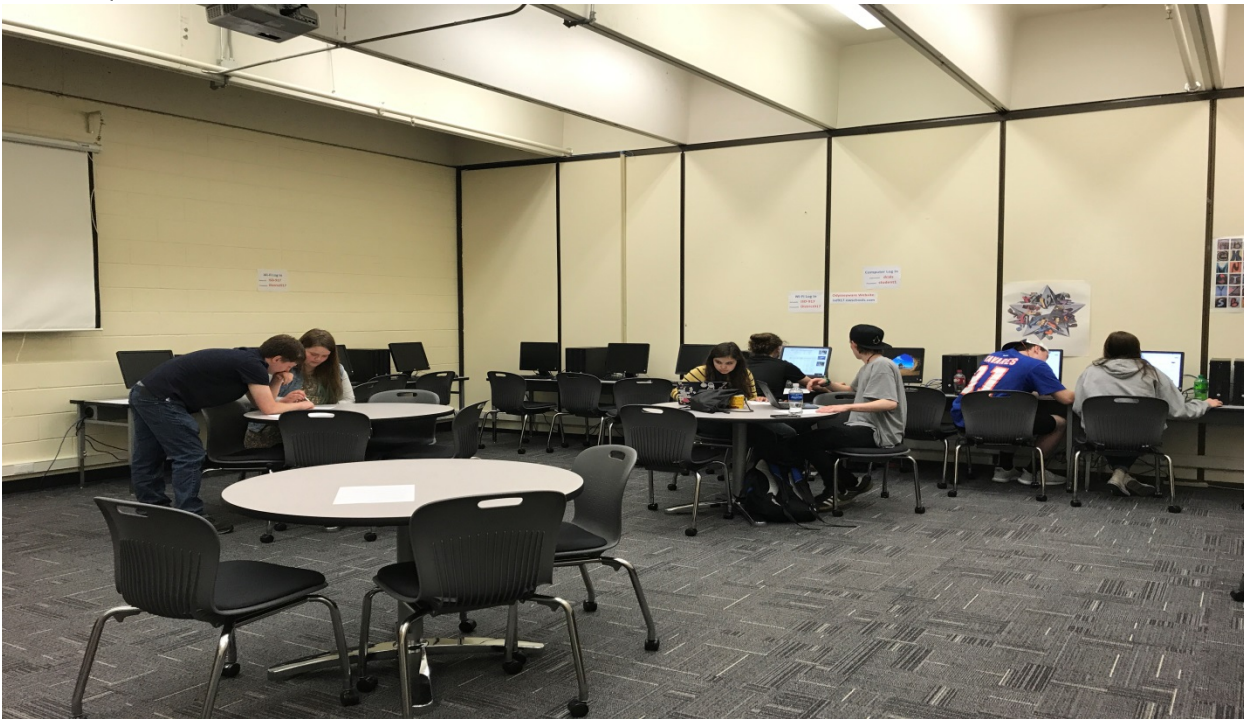
A lumber salesman is at the headquarters for Menard's. Her next stop is the headquarters for Home Depot. She uses Google Maps to find the best route. She selects the faster, more westerly route. Using the standard two-letter abbreviation for each state, list the states in the order in which she would drive in or through them.

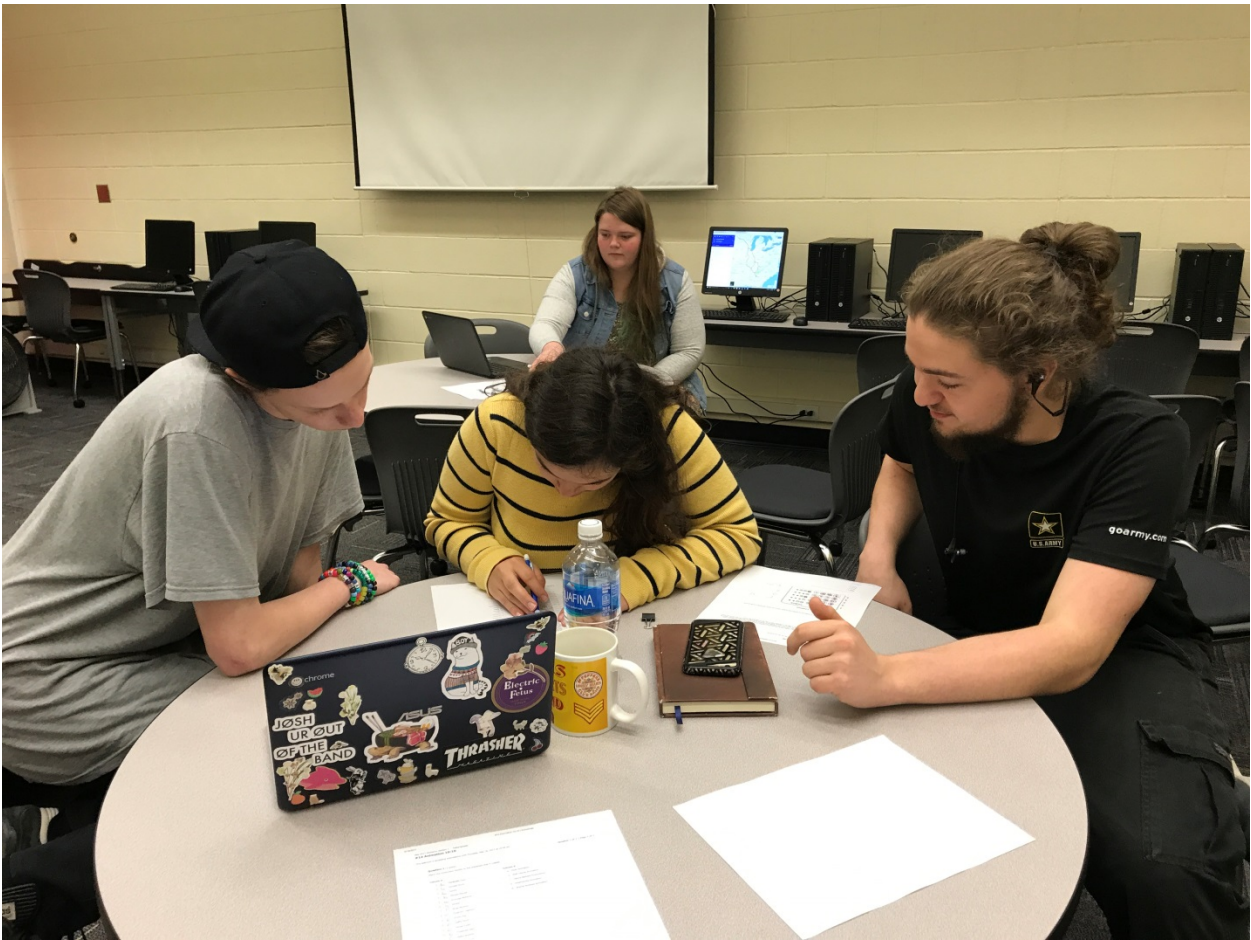
Humans eat a great variety of foods. Some species eat almost exclusively on particular food. Match the animal to its "favorite" food.

- | | |
|-------------------------|------------------------------------|
| 1. Koala | a. Fermented nectar of bertam palm |
| 2. Giant Pandas | b. Bamboo |
| 3. Monarch caterpillars | c. Bird Eggs |
| 4. Black-foot ferret | d. Milkweed |
| 5. Pen-tailed treeshrew | e. Eucalyptus |
| 6. Snail kite | f. Krill |
| 7. Egg-eating snake | g. Apple snail |
| 8. Blue whale | h. Prairie dogs |

After determining the answer to each math problem, place them in order from smallest to largest according to that answer.

- The length of a right triangle's hypotenuse whose legs are 5 & 12.
- The length of each side of a square with a perimeter of 30.
- The cube root of 125.
- The length of the diagonal of a rectangle with sides of 8 and 10.
- The radius of a circle with a circumference of 44.
- The square root of 121.





*Valmont Manufacturing company, located in Farmington, MN, has donated two new 3 feet by 6 feet company posters, valued at \$500.00 to complement our refurbished computer rooms.

Ms. Lynn Morris has grown her connections with the Valmont company. Because of this, Valmont has been a generous supporter of our CTE and DCALS programs in the past by donating money and welding materials used by our students in various programs, setting up manufacturing tours and Human Resource speakers to support the school's welding interests, and providing contacts with Valmont's Human Resource department.

-Lynn Morris, Math Teacher-DCALS



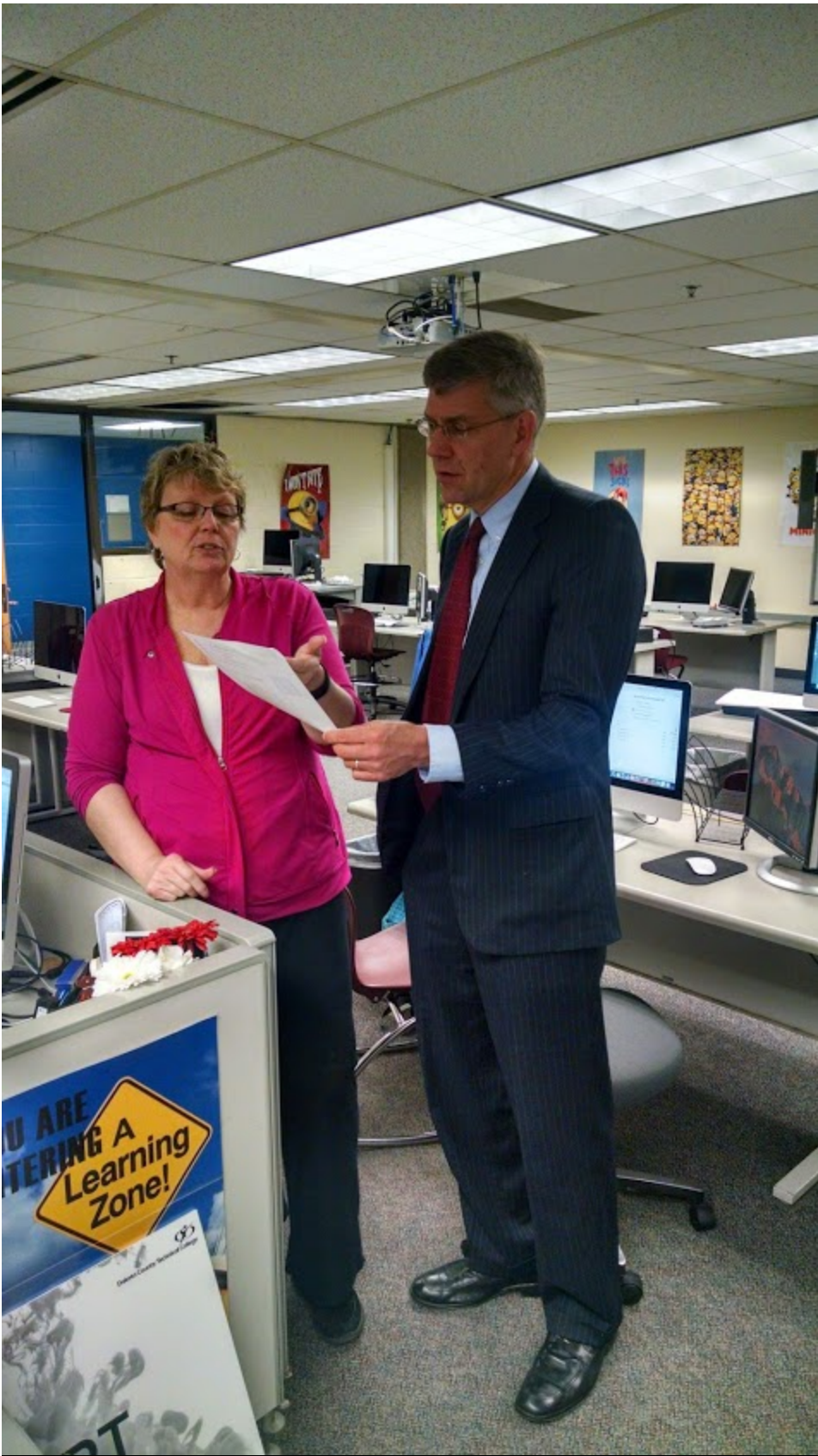
*On May 10th, Representative Erik Paulsen of MN's 3rd District, which represents Bloomington, visited our DCTC/CTE programs. He was invited to see what we had to offer as part of our CTE and Perkins programs in support of the Perkins reauthorization bill. Eric Van Brocklin had an opportunity to meet with Rep. Paulsen during the ACTE National Policy Seminar in Washington in March. He invited him to stop by and see what we do within our programs and how supporting CTE and Perkins are vital to our success. Deb Belfry, Coordinator of Career Development for the Bloomington Schools, Dr. John Christiansen, ISD 917 Superintendent, and Patty LaBeau, Fundamental Chef/CTE Lead Teacher for ISD 917 accompanied on the tour.











*On Tuesday, May 23 members of the ISD 917 Heavy Duty Truck Technology, Total Auto Care, and DCALS programs were invited to take part in a wonderful experience at Extreme Sandbox in Hastings. These students were selected by staff members for their hard work and dedication to these programs throughout the school year. The students received information on careers in Heavy Equipment operation and repair from Randy Stenger, Owner of Extreme Sandbox, Pete Anderson Manager of RMS Equipment of Savage, and Jim Johnson, Enrollment Services from North Dakota State College of Science. This experience was a generous donation from all three of these entities as a way to increase interest in Heavy Machinery careers.

*Thank you for your e-mail and genuinely kind words. It WAS a great day yesterday – on so many levels!

I join you in extending thanks to Randy, his staff for welcoming us and providing the experience gratis! What a wonderful opportunity!

Thanks, too, to Pete Anderson of RMS / Komatsu for taking an entire day from his work obligations to be with the group and provide his mentorship and such great industry expertise.

I also want to recognize the student participants from ISD917. Awesome ambassadors!

The link below contains ALL of the photos that both Randy and I took. Enjoy!

<http://imageevent.com/hcha/extremesandbox2017/dcal>

I look forward to our continued relationship - - - working together in exposing and preparing students to / for exciting careers in the diesel industry.

Again, my sincere appreciation to all!

Jim Johnson, Enrollment Services

Twin Cities Office

Minneapolis | Saint Paul

Telephone: 612-816-9252 (c)

e-mail: james.johnson.2@ndscs.edu

Web: www.ndscs.edu



*Thanks Eric! This is exactly why we do these camps and greatly appreciate hearing these kinds of responses!

Here is a link to the photos from yesterday:

https://www.dropbox.com/sh/nir2fnua3x0gumq/AAAET_gkPMbr8ii-jHpqTC9Ea?dl=0

We look forward to working with you more in the future!

Randy Stenger

Founder & CEO – Extreme Sandbox

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EXTREME SANDBOX



*We want to say thank you for an amazing experience with Patty last night. Patty volunteered her time to help our Dakota County Career Success Group complete a culinary experience. This group includes students in Dakota County who are open to Social Services and/or Community Corrections. This is a voluntary group, which exposes youth to career and education opportunities. Patty chose to volunteer her time to help teach this group of eight students last night. Patty walked them through cooking hibachi rice and chicken stir-fry. The students learned a lot, had fun and enjoyed eating what they created. They also cooked 15 additional portions to donate to the CORE Youth Homeless Drop-in Shelter in Apple Valley.

We are extremely grateful for this experience, being able to use the kitchen, and most of all for Chef Patty leading our group. She had an instant connection with the students. We are sincere when we say she connected more with these students in less than an hour than we have in the past six weeks. She has an incredible way of making the students feel comfortable and valued, yet keeping their focus and respect. We were so impressed with her style and the entire experience. We look forward to partnering more.

Andrea Grossman and Tim Morgan-Dakota County Social Services





*First, I want to say **Thank You!** I appreciate the incredible effort from each individual who represented;

- Businesses & Sponsors
- Colleges
- Health Community Initiative
- Northfield Public Schools

Second, after a week of RAIN since the event ... I can say prayer works! We were blessed with a wonderful day!

From the activity I've seen this week, I know we succeeded in making career based connections with the students! A quick reminder to email Heather Poush and Mark Ensrud with any student contacts you made at the event. We want to

make sure to act quickly on the interest expressed by the students. hpoush@forceamerica.com ;
mensrud@northfieldschools.org

Finally, I've attached a couple of photos from the event! And here is an article from Wednesday's Northfield News:
[Northfield News - Career Exploration2017](#)

Thanks again, and I look forward to seeing you all again soon!

Warm Regards,

John L. Stenz

Chairman & CEO

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*On Thursday, May 25th Lynn Morris, Math teacher, who works at our main campus ALC had the opportunity to bring a group of students to Quality Forklift in Shakopee. Lynn made the connection through an employee of this business. The students were part of our Heavy Duty Truck/Diesel Technology, Total Auto Care, and Construction Trades programs. Students were treated to a tour by the Founder/Owner of Quality Forklift, Todd Doege.

ISD-917 was excited to forge a new relationship with the Quality Forklift company in Shakopee, MN.

Our Heavy Duty truck program, total Auto care program, Career social studies class, and even our Graphic Arts and Design program were able to participate.

The field trip was a success and Quality Forklift impressed our students with their business climate, up-to-date technology, and job opportunities from technicians to parts managers.

One of the students could even see himself working for this healthy company and asked for an application!

Then, our Graphic Arts and Design class followed through with a heartfelt picture of the Quality Forklift shop, their logo, and an ISD-917 thank-you to the company for their time and resources dedicated to our students on field trip day! Thanks for the CTE programs and DCALS programs for coordinating a fantastic field trip with this innovative company!

-Lynn Morris-Math Teacher DCALS





*On Friday, May 26th members of our main campus ALC were able to tour Syngenta Seeds in Stanton, MN. This group of students is part of our Career Exploration and Agri. Business class taught by Adam Rachuy. Students were able to see all aspects of the operations plant and learn a great deal about the amount of time and research that goes into producing a seed for use by local, national, and international farmers. They also got to see the canning research building and learn more about the use of corn in Ethanol production. Syngenta has been part of our Career and College Fair the past 3 years.



*On Tuesday, May 30th U.S. Representative Jason Lewis of MN's 2nd District visited the 917 Career and Technical Education and Alternative Learning Center at the DCTC site in Rosemount. Rep. Lewis serves on the Budget, Education & the Workforce, and Transportation & Infrastructure Committees. He was very interested in knowing more about how we can help prepare young people for the workforce through our CTE programs.







*Food Industry Careers students competed in the Annual Sandwich Competition in April. Students worked hard to create a cold sandwich and garnish for judges.

This year's winners were:

1st Shift:

1st Place- Tyrone Jones- TESA program

2nd Place- Adam Meitrodt- BEST program

3rd Place- Leandra Riley- Hastings STARRS program

2nd Shift:

1st Place: Matthew Krohn- Branch Out program- West St Paul

2nd Place: Michael Froehling- Hastings Starrs program

3rd Place: Samantha West- TESA- Lakeville

Other Good News:

Food Industry Careers instructor Cherry Cramer was recognized for 35 years of membership in the Minnesota Association of Family and Consumer Sciences organization at the MAFCS Gala in May, 2017. Over the 35 years, Cherry has served as Networking Chair, Education Committee Chair, Membership Chair, Recording Secretary and President. Currently she serves as the treasurer of the organization.

INTERMEDIATE SCHOOL DISTRICT 917

A School Board Meeting of the Intermediate School District 917 School Board was held on May 2, 2017, at 1300 145th Street East, Rosemount, MN, in the 917 Board Room.

Members Present: Dick Bergstrom, Dan Cater, DeeDee Currier, Jill Lewis, Bob Erickson, Wendy Felton, Joanne Mansur, Melissa Sauser, Vanda Pressnall, and ex-officio member Superintendent John Christiansen.

Members Absent: none.

Also Present: Nicolle Roush, Erik VanBrocklin, Melissa Schaller, and Byron Schwab.

School Board Chair Jill Lewis called the meeting to order at 5:00 PM.

There were no visitors to be heard.

The good news reports were presented.

1. Motion by Bob Erickson, seconded by Dan Cater, to approve the consent items, as presented. All present voted aye. Motion carried.
 - **Minutes:** April 4, 2017, Regular School Board Meeting
 - **Minutes:** April 18, 2017, School Board Work Session
 - **Personnel:** *New Hires:* Jean Bannick, Occupational Therapist, effective April 17, 2017. Kennedy Ellinghuysen, Classroom Assistant, effective April 17, 2017. *Change in Status:* Kellie Lange, Classroom Assistant, maternity disability leave effective on or about August 5, 2017, with an expected return date of October 30, 2017. Sarah Rabe, Teacher of Deaf/Hard of Hearing, maternity disability leave effective on or about October 4, 2017, with an expected return date of January 4, 2018. *Resignations & Terminations:* Erin Carik, Classroom Assistant, effective June 8, 2017. Carina Figueroa, Classroom Assistant, effective June 8, 2017. Brittney Guerrero, Classroom Assistant, effective May 1, 2017. Taylor Hewitt, Classroom Assistant, effective April 6, 2017. Ann Horrmann, Classroom Assistant, effective May 19, 2017. Blake Mayes, Classroom Assistant, effective June 8, 2017. Alyssa Nelson, Classroom Assistant, effective April 10, 2017. Sara Pratt, Assistant Director of Special Education, effective June 30, 2017. Alyssa Stone, Classroom Assistant, effective April 10, 2017.
2. Board Member Melissa Sauser introduced the following resolution: Resolution to accept the following donations in the amount of \$1540. The motion for the adoption of the foregoing resolution was duly seconded by Wendy Felton and upon vote being taken thereon, the following voted in favor thereof: Dan Cater, Dick Bergstrom, DeeDee Currier, Wendy Felton, Bob Erickson, Jill Lewis, Melissa Sauser, Joanne Mansur, Vanda Pressnall and the following voted against the same: none. Whereupon said resolution was duly passed and adopted. (Addendum A.)
3. Motion by Dan Cater, seconded by Dick Bergstrom, to approve the bills from March 30, 2017 to April 24, 2017, wire transfers, and investment report as presented by the Business Manager. All present voted aye. Motion carried.
4. Board Member Bob Erickson asked for a motion to introduce the following resolution and waive the reading: Resolution Approving Teachers' Appreciation Week. The motion for the adoption of the foregoing resolution was duly seconded by Vanda Pressnall, and upon vote being taken thereon, the following voted in favor there: Dick Bergstrom, Dan Cater, DeeDee Currier, Wendy Felton, Melissa

Sausser, Bob Erickson, Jill Lewis, Vanda Pressnall and Joanne Mansur, and voting against the same: none. Whereupon said resolution was declared duly passed and adopted. (Addendum B.)

5. Motion by Wendy Felton, seconded by DeeDee Currier to review and approve the Blood Borne Pathogens Control Plan as presented. (Addendum C.) All present voted aye. Motion carried.

Nicolle Roush reviewed the Wellness Policy goals for 2016-2017.

6. Motion by Joanne Mansur, seconded by Dick Bergstrom, to approve the revised Policy 467, Staff Recognition, final reading. (Addendum D.) All present voted aye. Motion carried.
7. Motion by Melissa Sausser, seconded by Dick Bergstrom, to approve revised policies 101, 102, 103, 104 and delete policies 105, 1.41, 1.42, 1.52, and 1.62 as presented. (Addendum D.) All present voted aye. Motion carried.
8. Policy 905 Establishment and Adoption of School District Budget, was reviewed on a first reading basis.
9. Motion by DeeDee Currier, seconded by Dick Bergstrom, to approve the DCALS Lead Teachers and Special Education Lead Teachers, as presented. (Addendum E.) All present voted aye. Motion carried.
10. Motion by Bob Erickson, seconded by Joanne Mansur, to approve the revised Superintendent Position Description and revised Performance Evaluation, as presented. (Addendum F.) All present voted aye. Motion carried.
11. Motion by Melissa Sausser, seconded by Vanda Pressnall, to approve the individual contracts for Licensed Psychologist (Mental Health Specialist), Board Certified Behavior Analysts, Mental Health Professional Coordinator, and Licensed Independent Clinical Social Worker, as presented. Voting aye: Dan Cater, DeeDee Currier, Wendy Felton, Bob Erickson, Jill Lewis, Melissa Sausser, Joanne Mansur, Vanda Pressnall. Abstaining: Dick Bergstrom. (Addendum G.) All present voted aye. Motion carried.
12. Motion by Wendy Felton, seconded by Vanda Pressnall, to approve the Dean Special Education contracts for Lindsey Hartjes and Amy Swaney for 2017-2019, as presented. (Addendum H.) All present voted aye. Motion carried.
13. Motion by Bob Erickson, seconded by Dan Cater, to approve the 2017-2020 Strategic directives document as presented. (Addendum I.) All present voted aye. Motion carried.
14. Motion by Joanne Mansur, seconded by Dan Cater, to adjourn the meeting. All present voted aye. Motion carried.

There being no further business the meeting adjourned at 5:45 PM.

The next regular School Board Meeting will be Tuesday, June 6, 2017, at 5:00 PM, at DCTC, 917 Board Room, 1300 – 145th Street East, Rosemount, MN.

Clerk

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED
FOR ACTION AT BOARD MEETING OF JUNE 6, 2017**

NEW HIRES:

Alwal Ajuda, Classroom Assistant, effective May 26, 2017.

Tracy Schantzen, Classroom Assistant, effective May 17, 2017.

CHANGE IN STATUS:

Russell Anthony, Computer Network Teacher, medical leave request effective May 8, 2017, with an expected return date of May 30, 2017.

Emily Clark, Teacher of Deaf/Hard of Hearing, continue at 1.0 FTE (185 days at 8 hours per day) effective August 28, 2017, for the 2017-2018 school year only.

Allison Darnell, Classroom Assistant, leave of absence effective June 9, 2017, through December 21, 2017.

Roxann Johnson, Teacher of Deaf/Hard of Hearing, continue at .8 FTE (148 days at 8 hours per day) effective August 28, 2017, for the 2017-2018 school year only.

Sarah Johnson, Orientation and Mobility Specialist, continue at 114 days per year at 8 hours per day effective August 28, 2017, for the 2017-2018 school year only.

Linda Lacher Goddard, Speech Language Pathologist, continue at .7 FTE for the 2017-2018 school year.

Sarah Rabe, Teacher of Deaf/Hard of Hearing, continue at .3 FTE (35 days at 4 hours per day and 34 days at 8 hours per day) effective August 28, 2017, for the 2017-2018 school year only.

Kami Roark, Special Education Teacher, medical leave request effective February 23, 2017, through April 10, 2017, and April 27, 2017, through June 9, 2017.

Heather Stoesz, Speech Language Pathologist, continue at .8 FTE (148 days at 8 hours per day) effective August 28, 2017, for the 2017-2018 school year only.

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED
FOR ACTION AT BOARD MEETING OF JUNE 6, 2017
(continued)**

RESIGNATIONS & TERMINATIONS:

Stephanie Adix, Mental Health Practitioner, effective June 9, 2017.

Ashley Fischer, Special Education Teacher, effective June 9, 2017.

Montserrat Herrera, Program Assistant, effective June 8, 2017.

Bryana Klofstad, Program Assistant, effective June 2, 2017.

Bobbi Jo Szulim, Health Associate, effective May 22, 2017.

Crystal Konen, Classroom Assistant, effective May 24, 2017.

Rebecca Moe, Classroom Assistant, effective June 8, 2017.

Maureen Sullivan, Special Education Teacher, effective June 9, 2017.

Kari Vilinskis, Program Assistant, effective June 8, 2017.

Laura Weir, Special Education Teacher, effective June 9, 2017.

To Bd 6/6/17

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: May 30, 2017	Teaching Licenses Held:
NAME: Ajuda Alwal	
Position: Classroom Assistant	
College: Secondary: Special Education: x District:	Recommended Salary : 16.95
	Employment Date: 5-26-17

Education:

	Institution	Graduated (yes or no)	Major	Degree/Diploma
High School	Adrian High	Yes	Generals	Yes
Technical College				
College	Minnesota West	Yes	Generals	Associates
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Orono High	11/16	3/17	Asst. Coach
Merck Animal Health	5/14	7/16	Lab Technician
Worthing High	11/14	3/15	Basketball Coach

Total Years Experience 3

Remarks:

Ajuda will be a classroom assistant in the TEA Program at LEC.

To Bd 6/6/17

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: May 17, 2017	Teaching Licenses Held: School Social Worker
NAME: Tara Lien	
Position: School Social Worker	
College: Secondary: Special Education: <input checked="" type="checkbox"/> District:	Recommended Salary : 60,830
	Employment Date: 8/25/17

Education:

	Institution	Graduated (yes or no)	Major	Degree/Diploma
High School	Randolph High, NJ	Yes	Generals	Yes
Technical College				
College	PA University	Yes	Psychology	BA
	Smith College	Yes	Social Work	MA
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities
ISD 917	8/16	Current	MHP

Total Years Experience 1

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Remarks:

Tara is moving from a MHP to a School Social Worker.

To Bd 6/6/17

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: 5/15/17	Teaching Licenses Held:
NAME: Tracy Schantzen	
Position: CA	
College: Secondary: Special Education: <input checked="" type="checkbox"/> District:	Recommended Salary : 16.95
	Employment Date: 5/17/17

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	St. Paul Central	Yes	Generals	Yes
Technical College				
College				
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
KAAL Home Health	9/16	Current	PCA
Durham School Services	8/12	4/16	Transportation Specialist

Total Years Experience 5

Remarks:

Tracy will be a classroom assistant in the SUN Program at Cedar School.

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED
FOR ACTION AT BOARD MEETING OF JUNE 6, 2017**

FOR 2017-2018 SCHOOL YEAR

NEW HIRES:

Tara Lien, School Social Worker, effective August 25, 2017 (from Mental Health Practitioner to School Social Worker).

Intermediate School District #917
School Board

Resolution to Accept Donations

Board member _____ introduced the following Resolution:

RESOLVED, that the School Board of Intermediate School District 917 accept the following donations, as indicated below, in the amount of \$1815.00

1. Donation of two \$25 gift cards to Lakeshore Learning from Kelly Minke of Lakeshore Learning (Value: \$50.); four Silvermist Folding Chairs from Brady Hendricks or Virco (Value: \$100); two \$50 gift cards to Rudy’s Red eye Grill from Joe Newman of accelerated Technologies (Value: \$50) ; \$20 gift card from Roasted Pear of Burnsville (Value: \$20); three \$10 Amazon gift cards from Mike Callahan from Innovative Office Solutions (Value: \$30); five \$20 gift cards to Home Depot and five \$20 gift cards to Cub from Bob Erickson of Lakeville (Value: \$200); Thermal Laminator and sheets from Caleb Swenson of Office Depot (Value \$50); Poplite Hot Air Popper and kitchen gadgets from Carol Lundquist of Webster (Value: \$75); Arbonne gift basket and two bottles of wine from Emily Mateo of St. Paul (Value: \$45); \$25 gift card to Target from Diane Jeffries of Apple Valley (Value: \$25), Italian Food gift basket from Nicolle Roush of Farmington (Value: \$30); \$25 gift card to Target from Burnsville Super Target (Value: \$25); \$25 gift card from Sam’s Club (Value: \$25); four \$25 gift cards to Menards from the Program Assistants’ Union (Value: \$100); two \$25 Visa gift cards from Zach Boxrud of Tierney Brothers (Value: \$50); Four \$25 Target gift cards from Jeff Moody of SupplyWorks (Value: \$100); Nine Buffalo Wild Wing coupons from Holly Pemble of Rosemount (Value: \$50); Wooden Swivel Serving Trays from Shelley Dodge of Apple Valley (Value: \$30); Two \$25 gift cards to Cub from Health Associates Union (Value: \$50); Beef jerky basket from Dave Stoll of Cannon Falls (Value: \$40); Playmate cooler/cups/drinks from Sara Pratt of Dundas (Value: \$40); Lantern and camping supplies from Lauren Kelley of Eagan (Value: \$40); four \$25 Applebee’s gift certificates and two \$25 Chipotle gift certificates from the Teachers’ and Interpreters’ Union(Value: \$150); Mexican salsa basket from Cory Langenfeld of Hastings (Value: \$20); Beach basket accessories from Kitri Kyllö of Lakeville (Value: \$40); AMC movie basket from Jennifer Hetland of Apple Valley (Value: \$40); Avon basket from Teri Welch of Farmington (Value: \$25); Ivy plant and gardening supplies from Don Budach of Hastings (Value: \$40); Gourmet coffee basket from Eric VanBrocklin of Bloomington (Value: \$40); Minnesota wine basket from John Christiansen of Burnsville (Value: \$50); Chipotle, Starbuck and Aldi gift cards from Melissa Schaller of St. Paul (Value: \$45); two Under Armour Backpacks from School Nurse Supply (Value: \$40); wooden wine rack and glasses from Richelle Gernes of Hastings (Value: \$40). The above donations will be used for Staff Recognition. Donation of \$60 to the PACES program from Keith Koentoph of Farmington to be used for student needs and activities. (Value: \$60).

The motion for the adoption of the foregoing resolution was duly seconded by Board Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same: _____.

Whereupon said resolution was declared duly passed and adopted.

Date Board Approved:

Intermediate School Dist 917
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
 DATE RANGE: 04/25/17 - 05/30/17

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
322137	S	\$170.00	04/27/17	24593	0	ALL IN ONE TRANSLATION AGENCY, LLC	OUTSTANDING
322138	S	\$477.22	04/27/17	21937	0	AMBUTECH	OUTSTANDING
322139	S	\$40061.82	04/27/17	24552	0	APPLE VALLEY ISD LLC	OUTSTANDING
322140	S	\$2344.00	04/27/17	24083	0	BOOTH LAW GROUP	OUTSTANDING
322141	S	\$330.40	04/27/17	24553	0	CANON USA	OUTSTANDING
322142	S	\$412.49	04/27/17	19803	0	CENTERPOINT ENERGY	OUTSTANDING
322143	S	\$178.63	04/27/17	21674	0	CENTURYLINK	OUTSTANDING
322144	S	\$224.99	04/27/17	29120	2	CITY OF APPLE VALLEY	OUTSTANDING
322145	S	\$919.00	04/27/17	14606	0	DAKOTA AWARDS & ENGRAVING	OUTSTANDING
322146	S	\$765.69	04/27/17	21866	0	DAKOTA COUNTY TECH COLLEGE	OUTSTANDING
322147	S	\$15563.88	04/27/17	24669	0	DERAU CONSTRUCTION	OUTSTANDING
322148	S	\$209.80	04/27/17	24073	0	EDUCATORS BENEFIT CONSULTANTS, LLC	OUTSTANDING
322149	S	\$1701.32	04/27/17	03079	0	FRONTIER COMMUNICATIONS	OUTSTANDING
322150	S	\$254.31	04/27/17	22631	0	GOVCONNECTION INC	OUTSTANDING
322151	S	\$116.00	04/27/17	30103	0	HISTORY THEATRE	OUTSTANDING
322152	S	\$12738.15	04/27/17	19858	0	IND SCH DIST # 196	OUTSTANDING
322153	S	\$24783.22	04/27/17	09592	0	IND SCH DIST 191	OUTSTANDING
322154	S	\$967.10	04/27/17	09592	10	IND SCH DIST 191	OUTSTANDING
322155	S	\$346.70	04/27/17	22975	0	INDEPENDENT LIVING AIDS, INC	OUTSTANDING
322156	S	\$461.40	04/27/17	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
322157	S	\$2066.66	04/27/17	21007	0	INT SCH DIST 287	OUTSTANDING
322158	S	\$109.00	04/27/17	23427	0	LAKES COUNTRY SERVICE COOPERATIVE	OUTSTANDING
322159	S	\$494798.00	04/27/17	24694	0	LANGER CONSTRUCTION	OUTSTANDING
322160	S	\$163.00	04/27/17	22640	0	LAURSEN PIANO SERVICE	OUTSTANDING
322161	S	\$72.86	04/27/17	24732	0	MANSION SCHOOLS	OUTSTANDING
322162	S	\$632.52	04/27/17	23917	1	MARCO INC	OUTSTANDING
322163	S	\$35.10	04/27/17	23996	0	MEDICAREBLUE RX	CLEARED
322164	S	\$2685.29	04/27/17	23258	0	MN ENERGY RESOURCES CORPORATION	OUTSTANDING
322165	S	\$207.00	04/27/17	11469	0	MOUNT OLIVET CONFERENCE & RETREAT CENTER	OUTSTANDING
322166	S	\$124.59	04/27/17	20568	1	OFFICE DEPOT	OUTSTANDING
322167	S	\$1317.54	04/27/17	20868	0	OFFICE OF MN.IT SERVICES	OUTSTANDING
322168	S	\$302.97	04/27/17	00257	2	PITNEY BOWES	OUTSTANDING
322169	S	\$2640.00	04/27/17	24685	0	PROCARE THERAPY	OUTSTANDING
322170	S	\$120.00	04/27/17	24716	0	RACHEL ERICKSON	OUTSTANDING
322171	S	\$1050.19	04/27/17	23874	0	REINHART FOODSERVICE, LLC	OUTSTANDING
322172	S	\$1567.50	04/27/17	11070	0	RIFTON EQ/COMMUNITY PRODUCTS LLC	OUTSTANDING
322173	S	\$712.50	04/27/17	23125	0	SCHOOLFINANCES.COM	OUTSTANDING
322174	S	\$768.50	04/27/17	01890	1	SOUTH-TOWN, INC	OUTSTANDING
322175	S	\$190.38	04/27/17	15713	0	SOUTHPAW ENTERPRISES	OUTSTANDING
322176	S	\$240.00	04/27/17	24568	0	SPECIAL DELIVERY OF MN, LLC	OUTSTANDING
322177	S	\$1307.36	04/27/17	22907	0	SUPPLYWORKS	OUTSTANDING
322178	S	\$6620.98	04/27/17	23942	0	TEACHERS ON CALL	OUTSTANDING
322179	S	\$41.36	04/27/17	00643	0	TIES	OUTSTANDING
322180	S	\$294.00	04/27/17	18079	0	UNIQUE SOFTWARE CORP	CLEARED
322181	S	\$5125.00	04/27/17	24556	0	UNIVERSAL CLEANING SERVICES	OUTSTANDING
322182	S	\$600.00	04/27/17	24580	0	WILDERNESS INQUIRY	OUTSTANDING
322183	S	\$517.60	05/04/17	23203	0	ACCELERATED TECHNOLOGIES	OUTSTANDING
322184	S	\$1835.97	05/04/17	23678	0	AMAZON.COM, LLC	OUTSTANDING
322185	S	\$1052.90	05/04/17	05886	1	ANCHOR PAPER COMPANY	OUTSTANDING
322186	S	\$1929.50	05/04/17	23217	0	BRAUN INTERTEC CORPORATION	OUTSTANDING
322187	S	\$32.01	05/04/17	16244	0	CUB FOODS	OUTSTANDING
322188	S	\$2327.62	05/04/17	16928	0	DON JOHNSTON INCORPORATED	OUTSTANDING

Intermediate School Dist 917
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
 DATE RANGE: 04/25/17 - 05/30/17

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
322189	S	\$298.00	05/04/17	16339	1	DOOR SERVICE CO	OUTSTANDING
322190	S	\$1200.00	05/04/17	24742	0	FAMILY ADOLESCENTS CHILDREN THERAPY SVC	OUTSTANDING
322191	S	\$2692.46	05/04/17	22631	0	GOVCONNECTION INC	OUTSTANDING
322192	S	\$5485.00	05/04/17	40167	0	HILDI INCORPORATED	OUTSTANDING
322193	S	\$300.00	05/04/17	24692	0	HUSSEIN RAJPUT, PHD, LP	OUTSTANDING
322194	S	\$21.00	05/04/17	21350	8	IND SCH DIST 195	OUTSTANDING
322195	S	\$600.00	05/04/17	24606	1	INFINITE CAMPUS, INC	OUTSTANDING
322196	S	\$3833.99	05/04/17	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
322197	S	\$205.95	05/04/17	24741	0	LISA & KEN LEVIN	OUTSTANDING
322198	S	\$8124.00	05/04/17	22974	0	MLA ARCHITECTS PLANNERS	OUTSTANDING
322199	S	\$5.00	05/04/17	21115	0	MN DEPT OF PUBLIC SAFETY	OUTSTANDING
322200	S	\$66.00	05/04/17	11229	0	MN HISTORICAL SOCIETY	OUTSTANDING
322201	S	\$123.03	05/04/17	20568	1	OFFICE DEPOT	OUTSTANDING
322202	S	\$6581.25	05/04/17	23915	0	PEDIATRIC HOME SERVICE	OUTSTANDING
322203	S	\$4485.17	05/04/17	22779	0	PHONAK	OUTSTANDING
322204	S	\$1236.00	05/04/17	22957	0	PROFESSIONAL WIRELESS COMMUNICATIONS	OUTSTANDING
322205	S	\$374.25	05/04/17	23874	0	REINHART FOODSERVICE, LLC	OUTSTANDING
322206	S	\$651.81	05/04/17	00623	0	REPUBLIC SERVICES	OUTSTANDING
322207	S	\$1546.50	05/04/17	11070	0	RIFTON EQ/COMMUNITY PRODUCTS LLC	OUTSTANDING
322208	S	\$24.82	05/04/17	29040	0	SAM'S CLUB	OUTSTANDING
322209	S	\$300.00	05/04/17	24568	0	SPECIAL DELIVERY OF MN, LLC	OUTSTANDING
322210	S	\$299.00	05/04/17	24740	0	STRIDER SPORTS INT'L, INC	OUTSTANDING
322211	S	\$745.97	05/04/17	22907	0	SUPPLYWORKS	OUTSTANDING
322212	S	\$25.78	05/04/17	00450	0	TERRY'S HARDWARE	OUTSTANDING
322213	S	\$998.62	05/04/17	07543	0	TIERNEY BROS. INC	OUTSTANDING
322214	S	\$7369.44	05/04/17	00643	0	TIES	OUTSTANDING
322215	S	\$309.04	05/04/17	23169	1	TOLL GAS & WELDING SUPPLY	OUTSTANDING
322216	S	\$70.47	05/04/17	21216	2	TRIARCO	OUTSTANDING
322217	S	\$1500.00	05/04/17	29359	0	US BANK	OUTSTANDING
322218	S	\$48368.16	05/04/17	18330	3	VIRCO INC.	OUTSTANDING
322219	S	\$4616.81	05/04/17	02776	0	XCEL ENERGY	OUTSTANDING
322220	S	\$7790.61	05/10/17	40016	0	EDUCATION MINNESOTA, LOCAL 3904	OUTSTANDING
322221	S	\$71.67	05/10/17	24674	0	F.H. CANN & ASSOCIATES, INC	OUTSTANDING
322222	S	\$400.00	05/10/17	24626	0	IOWA DEPARTMENT OF HUMAN SERVICES	OUTSTANDING
322223	S	\$48.00	05/10/17	21651	0	NCPERS MINNESOTA	OUTSTANDING
322224	S	\$184.54	05/10/17	29972	0	RELATED SERVICES NURSES ESP	OUTSTANDING
322225	S	\$3093.97	05/10/17	40018	0	S.E.P., LOCAL 4242	OUTSTANDING
322226	S	\$107.50	05/10/17	29207	0	U.S. DEPARTMENT OF EDUCATION	OUTSTANDING
322227	S	\$205.00	05/10/17	40012	0	UNITED WAY, GREATER TWIN CITIES	OUTSTANDING
322228	S	\$1239.17	05/10/17	40071	0	WADDELL & REED INC	OUTSTANDING
322229	S	\$560.00	05/10/17	29086	2	ADVANCED BIONICS CORPORATION	OUTSTANDING
322230	S	\$81.47	05/10/17	24621	0	BIO CORPORATION	OUTSTANDING
322231	S	\$281.25	05/10/17	16141	0	CARQUEST AUTO PARTS STORES	OUTSTANDING
322232	S	\$75.88	05/10/17	16244	5	CUB FOODS	OUTSTANDING
322233	S	\$31.00	05/10/17	16244	7	CUB FOODS	OUTSTANDING
322234	S	\$15.73	05/10/17	20406	1	CUB FOODS	OUTSTANDING
322235	S	\$75.00	05/10/17	14606	0	DAKOTA AWARDS & ENGRAVING	OUTSTANDING
322236	S	\$583.04	05/10/17	21866	0	DAKOTA COUNTY TECH COLLEGE	OUTSTANDING
322237	S	\$3139.08	05/10/17	24666	0	DIGITAL INSURANCE, INC	OUTSTANDING
322238	S	\$325.00	05/10/17	24662	0	HEALTH RISK STRATEGIES, LLC	OUTSTANDING
322239	S	\$25538.22	05/10/17	09592	0	IND SCH DIST 191	OUTSTANDING
322240	S	\$155.36	05/10/17	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING

Intermediate School Dist 917
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
 DATE RANGE: 04/25/17 - 05/30/17

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
322241	S	\$1980.00	05/10/17	23840	0	LORETTA NORGON	OUTSTANDING
322242	S	\$25.00	05/10/17	24625	0	MASMS	OUTSTANDING
322243	S	\$846.45	05/10/17	23258	0	MN ENERGY RESOURCES CORPORATION	OUTSTANDING
322244	S	\$373.89	05/10/17	06806	0	PRO-ED, INC	OUTSTANDING
322245	S	\$1558.87	05/10/17	23874	0	REINHART FOODSERVICE, LLC	OUTSTANDING
322246	S	\$1951.00	05/10/17	21859	1	RELIABLE MEDICAL	OUTSTANDING
322247	S	\$1519.62	05/10/17	29040	0	SAM'S CLUB	OUTSTANDING
322248	S	\$243.29	05/10/17	22826	0	SCHOOL NURSE SUPPLY	OUTSTANDING
322249	S	\$100.71	05/10/17	20620	3	SCHOOL SPECIALTY INC.	OUTSTANDING
322250	S	\$257.60	05/10/17	22898	0	SPECTRUM BRANDS	OUTSTANDING
322251	S	\$27.44	05/10/17	14512	2	SPOK, INC	OUTSTANDING
322252	S	\$663.94	05/10/17	21191	0	SUPER DUPER SCHOOL CO	OUTSTANDING
322253	S	\$21783.76	05/10/17	23942	0	TEACHERS ON CALL	OUTSTANDING
322254	S	\$7411.89	05/10/17	19389	0	WELLS FARGO	OUTSTANDING
322255	S	\$27621.00	05/18/17	23997	1	AMERICAN COMPENSATION INSURANCE COMPANY	OUTSTANDING
322256	S	\$2036.00	05/18/17	23962	0	ANCOM COMMUNICATIONS	OUTSTANDING
322257	S	\$40061.82	05/18/17	24552	0	APPLE VALLEY ISD LLC	OUTSTANDING
322258	S	\$158.26	05/18/17	21674	0	CENTURYLINK	OUTSTANDING
322259	S	\$145.00	05/18/17	19532	0	COMO LUBE & SUPPLIES	OUTSTANDING
322260	S	\$2197.74	05/18/17	16244	3	CUB FOODS	OUTSTANDING
322261	S		05/18/17	16244	0	UNISSUED	UNISSUED
322262	S	\$323.05	05/18/17	19401	0	DEX MEDIA EAST, INC.	OUTSTANDING
322263	S	\$813.38	05/18/17	30142	0	DIETZ, ERIK	OUTSTANDING
322264	S	\$123.62	05/18/17	00096	1	ECM PUBLISHERS/DAKOTA COUNTY TRIBUNE	OUTSTANDING
322265	S	\$1928.89	05/18/17	03079	0	FRONTIER COMMUNICATIONS	OUTSTANDING
322266	S	\$3845.55	05/18/17	22631	0	GOVCONNECTION INC	OUTSTANDING
322267	S	\$13962.20	05/18/17	19858	0	IND SCH DIST # 196	OUTSTANDING
322268	S	\$1194.25	05/18/17	09592	10	IND SCH DIST 191	OUTSTANDING
322269	S	\$3588.75	05/18/17	21007	0	INT SCH DIST 287	OUTSTANDING
322270	S	\$225.00	05/18/17	21166	1	INT SCH DIST 917	OUTSTANDING
322271	S	\$1478.75	05/18/17	24725	0	JESSICA DODGE	OUTSTANDING
322272	S	\$498066.00	05/18/17	24694	0	LANGER CONSTRUCTION	OUTSTANDING
322273	S	\$744.08	05/18/17	23917	1	MARCO INC	OUTSTANDING
322274	S	\$35.10	05/18/17	23996	0	MEDICAREBLUE RX	OUTSTANDING
322275	S	\$1266.59	05/18/17	20868	0	OFFICE OF MN.IT SERVICES	OUTSTANDING
322276	S	\$157.39	05/18/17	22779	0	PHONAK	OUTSTANDING
322277	S	\$6451.00	05/18/17	24685	0	PROCARE THERAPY	OUTSTANDING
322278	S	\$72.94	05/18/17	23874	0	REINHART FOODSERVICE, LLC	OUTSTANDING
322279	S	\$50.00	05/18/17	24617	0	RINA COLETTE DEWALD	OUTSTANDING
322280	S	\$338.54	05/18/17	22826	0	SCHOOL NURSE SUPPLY	OUTSTANDING
322281	S	\$6375.00	05/18/17	23922	0	STRATEGIC STAFFING SOLUTIONS	OUTSTANDING
322282	S	\$382.77	05/18/17	22907	0	SUPPLYWORKS	OUTSTANDING
322283	S	\$9490.18	05/18/17	23942	0	TEACHERS ON CALL	OUTSTANDING
322284	S	\$17.77	05/18/17	00450	0	TERRY'S HARDWARE	OUTSTANDING
322285	S	\$1480.00	05/18/17	23814	0	TRIG LIFE SERVICES	OUTSTANDING
322286	S	\$89.50	05/18/17	23662	0	WESTONE	OUTSTANDING
322287	S	\$90.00	05/25/17	24593	0	ALL IN ONE TRANSLATION AGENCY, LLC	OUTSTANDING
322288	S	\$3358.65	05/25/17	23678	0	AMAZON.COM, LLC	OUTSTANDING
322289	S	\$330.40	05/25/17	24553	0	CANON USA	OUTSTANDING
322290	S	\$191.90	05/25/17	19803	0	CENTERPOINT ENERGY	OUTSTANDING
322291	S	\$48.64	05/25/17	16244	5	CUB FOODS	OUTSTANDING
322292	S	\$129.25	05/25/17	00096	1	ECM PUBLISHERS/DAKOTA COUNTY TRIBUNE	OUTSTANDING

Intermediate School Dist 917
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 DATE RANGE: 04/25/17 - 05/30/17

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
322293	S	\$87.50	05/25/17	24706	0	INTELLIGERE	OUTSTANDING
322294	S	\$37.50	05/25/17	24637	0	K LYNN PRODUCTIONS	OUTSTANDING
322295	S	\$632.52	05/25/17	23917	1	MARCO INC	OUTSTANDING
322296	S	\$1273.00	05/25/17	18091	0	MASE	OUTSTANDING
322297	S	\$1398.00	05/25/17	21088	1	MEDICA	OUTSTANDING
322298	S	\$1643.39	05/25/17	22779	0	PHONAK	OUTSTANDING
322299	S	\$563.43	05/25/17	24707	0	SPARTON PROMOTIONAL GROUP	OUTSTANDING
322300	S	\$160.13	05/25/17	22907	0	SUPPLYWORKS	OUTSTANDING
322301	S	\$11508.58	05/25/17	23942	0	TEACHERS ON CALL	OUTSTANDING
322302	S	\$1256.79	05/25/17	24737	0	D.S. ERICKSON & ASSOCIATES, PLLC	OUTSTANDING
322303	S	\$7784.79	05/25/17	40016	0	EDUCATION MINNESOTA, LOCAL 3904	OUTSTANDING
322304	S	\$67.14	05/25/17	24674	0	F.H. CANN & ASSOCIATES, INC	OUTSTANDING
322305	S	\$400.00	05/25/17	24626	0	IOWA DEPARTMENT OF HUMAN SERVICES	OUTSTANDING
322306	S	\$838.35	05/25/17	40017	0	O.P.E.I.U., LOCAL 12	OUTSTANDING
322307	S	\$184.54	05/25/17	29972	0	RELATED SERVICES NURSES ESP	OUTSTANDING
322308	S	\$3107.86	05/25/17	40018	0	S.E.P., LOCAL 4242	OUTSTANDING
322309	S	\$100.71	05/25/17	29207	0	U.S. DEPARTMENT OF EDUCATION	OUTSTANDING
322310	S	\$205.00	05/25/17	40012	0	UNITED WAY, GREATER TWIN CITIES	OUTSTANDING
322311	S	\$1239.17	05/25/17	40071	0	WADDELL & REED INC	OUTSTANDING
322312			05/25/17		0	UNISSUED	UNISSUED
322313			05/25/17		0	UNISSUED	UNISSUED
709926	E	\$45.00	04/26/17	99999	8787	ASMUS, JOAN SCHAEFER	CLEARED
709927	E	\$90.00	04/26/17	99999	8873	BUDACH, DON JAMES	CLEARED
709928	E	\$45.00	04/26/17	99999	10762	BYER, ANNE	CLEARED
709929	E	\$90.00	04/26/17	99999	9679	CHRISTIANSEN, JOHN MAXWELL	CLEARED
709930	E	\$45.00	04/26/17	99999	10050	DOBSON, MEGHAN	CLEARED
709931	E	\$45.00	04/26/17	99999	10965	EATON, CARMEN	CLEARED
709932	E	\$90.00	04/26/17	99999	9702	GARRETSON, PAMELA VICK	CLEARED
709933	E	\$90.00	04/26/17	99999	8341	HETLAND, JENNIFER AMY	CLEARED
709934	E	\$90.00	04/26/17	99999	6145	KYLLO, KITRI LARSON	CLEARED
709935	E	\$90.00	04/26/17	99999	9468	LANGENFELD, CORY LEE	CLEARED
709936	E	\$45.00	04/26/17	99999	10872	PETERS, AMANDA	CLEARED
709937	E	\$45.00	04/26/17	99999	9589	PETERSEN, JENNIFER MAE	CLEARED
709938	E	\$90.00	04/26/17	99999	10944	PRATT, SARA	CLEARED
709939	E	\$45.00	04/26/17	99999	9523	RENKEN, WENDI	CLEARED
709940	E	\$90.00	04/26/17	99999	8628	ROUSH, NICOLLE KATHERI	CLEARED
709941	E	\$90.00	04/26/17	99999	9915	SCHALLER, MELISSA	CLEARED
709942	E	\$90.00	04/26/17	99999	10405	STOLL, DAVID L.	CLEARED
709943	E	\$45.00	04/26/17	99999	9068	SWANEY, AMY LYNN	CLEARED
709944	E	\$90.00	04/26/17	99999	10756	VAN BROCKLIN, ERIC	CLEARED
709945	E	\$20.00	04/26/17	99999	9883	ZEHNDER, SCOTT MICHAEL	CLEARED
709946	E	\$35.85	04/26/17	99999	10776	ANNONI, ELIZABETH	CLEARED
709947	E	\$539.29	04/26/17	99999	8787	ASMUS, JOAN SCHAEFER	CLEARED
709948	E	\$5.35	04/26/17	99999	9573	BEATTIE, JEAN	CLEARED
709949	E	\$16.05	04/26/17	99999	8598	BIRTTNEN, TRACY LEE	CLEARED
709950	E	\$32.46	04/26/17	99999	9771	BOHNERT, LOREEN M.	CLEARED
709951	E	\$11.66	04/26/17	99999	5650	COCHRAN, JAMES EDWARD	CLEARED
709952	E	\$409.05	04/26/17	99999	3460	ENFIEJIAN, VALERIE	CLEARED
709953	E	\$556.40	04/26/17	99999	9755	FRISQUE, SHERILYN PAYE	CLEARED
709954	E	\$495.41	04/26/17	99999	7088	GREENFIELD, DONNA GAYLE	CLEARED
709955	E	\$287.83	04/26/17	99999	8341	HETLAND, JENNIFER AMY	CLEARED
709956	E	\$115.56	04/26/17	99999	9722	KLEIN, LORI ANN	CLEARED

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
709957	E	\$13.91	04/26/17	99999	10615	LANG, SHEILA	CLEARED
709958	E	\$166.92	04/25/17	99999	9468	LANGENFELD, CORY LEE	CLEARED
709959	E	\$14.98	04/26/17	99999	9571	LARSEN, BETSY SUE	CLEARED
709960	E	\$42.00	04/26/17	99999	11057	MONSON, JODI	CLEARED
709961	E	\$27.29	04/26/17	99999	11081	PAGEL, AMANDA	CLEARED
709962	E	\$52.97	04/26/17	99999	10430	QUAM, LYNN	CLEARED
709963	E	\$278.74	04/26/17	99999	11067	SHANLEY, MICHELLE	CLEARED
709964	E	\$19.37	04/26/17	99999	10772	STEVENS, BRIN	CLEARED
709965	E	\$43.87	04/26/17	99999	8435	STOESZ, HEATHER LYNN	CLEARED
709966	E	\$27.82	04/26/17	99999	10375	THOMAS, TAYLOR	CLEARED
709967	E	\$19.05	04/26/17	99999	10708	THOMPSON, ANNE	CLEARED
709968	E	\$12.28	04/26/17	99999	9482	VRIEZE, JANEL LYNN	CLEARED
709969	E	\$25.90	04/26/17	99999	9482	VRIEZE, JANEL LYNN	CLEARED
709970	E	\$47.98	04/26/17	99999	9482	VRIEZE, JANEL LYNN	CLEARED
709971	E	\$9.76	04/26/17	99999	9482	VRIEZE, JANEL LYNN	CLEARED
709972	E	\$42.00	04/26/17	99999	10948	WALETSKI, GREGORY	CLEARED
709973	E	\$22.47	04/26/17	99999	10280	WEIR, LAURA	CLEARED
709974	E	\$12.84	04/26/17	99999	8547	WENGELER, ANN MARIE	CLEARED
709975	E	\$48.74	04/26/17	99999	11060	ZUEHLKE, REBECCA	CLEARED
709976	E	\$37.76	04/26/17	99999	11060	ZUEHLKE, REBECCA	CLEARED
709977	E	\$92.48	04/26/17	99999	10489	SZOKA, JENNA KRYSZYNA	CLEARED
709978	E	\$95.00	04/26/17	99999	10292	MARTIN, KIM	CLEARED
709979	E	\$16.39	04/26/17	99999	8656	SEVERSON, PAMELA JEAN	CLEARED
709980	E	\$4.00	04/26/17	99999	9482	VRIEZE, JANEL LYNN	CLEARED
709981	E	\$84.85	04/26/17	99999	9482	VRIEZE, JANEL LYNN	CLEARED
709982	E	\$214.54	04/26/17	99999	9496	IRELAND, KATHLEEN ELIZAB	CLEARED
709983	E	\$157.83	04/26/17	99999	10278	JOTHEN, CHANDA	CLEARED
709984	E	\$158.90	04/26/17	99999	10973	KUBIK, GABRIELA	CLEARED
709985	E	\$22.47	04/26/17	99999	10257	LAMPRECHT, CHRISTOPHER	CLEARED
709986	E	\$15.62	05/09/17	99999	10838	ADIX, STEPHANIE	OUTSTANDING
709987	E	\$62.92	05/09/17	99999	9047	ARNESON, PATRICIA	OUTSTANDING
709988	E	\$109.00	05/09/17	99999	9573	BEATTIE, JEAN	OUTSTANDING
709989	E	\$173.34	05/09/17	99999	9573	BEATTIE, JEAN	OUTSTANDING
709990	E	\$72.76	05/09/17	99999	10832	BERGSTROM, RICHARD	OUTSTANDING
709991	E	\$179.28	05/09/17	99999	8873	BUDACH, DON JAMES	OUTSTANDING
709992	E	\$211.86	05/09/17	99999	8873	BUDACH, DON JAMES	OUTSTANDING
709993	E	\$103.79	05/09/17	99999	10626	CALLISTER, MARY HELEN	OUTSTANDING
709994	E	\$47.08	05/09/17	99999	9723	CATER, DANNY GARY	OUTSTANDING
709995	E	\$11.77	05/09/17	99999	5650	COCHRAN, JAMES EDWARD	OUTSTANDING
709996	E	\$62.06	05/09/17	99999	11142	CURRIER, DEEDEE	OUTSTANDING
709997	E	\$48.15	05/09/17	99999	10982	DAYTON, KAILA	OUTSTANDING
709998	E	\$95.23	05/09/17	99999	10771	ERICKSON, ROBERT	OUTSTANDING
709999	E	\$59.92	05/09/17	99999	11116	FELTON, WENDY	OUTSTANDING
710000	E	\$85.60	05/09/17	99999	10949	FISHER, KARRI	OUTSTANDING
710001	E	\$102.19	05/09/17	99999	9702	GARRETSON, PAMELA VICK	OUTSTANDING
710002	E	\$17.98	05/09/17	99999	9811	HEIM, KAREY LEIGH	OUTSTANDING
710003	E	\$117.70	05/09/17	99999	9920	HJERMSTAD, KAREN	OUTSTANDING
710004	E	\$862.00	05/09/17	99999	9529	HOFFMAN, DANNY EDWARD	OUTSTANDING
710005	E	\$17.66	05/09/17	99999	11149	IVERSON, ALICIA	OUTSTANDING
710006	E	\$39.59	05/09/17	99999	8942	HURT, LYNDA THERESA	OUTSTANDING
710007	E	\$129.47	05/09/17	99999	10954	JACOBS, CINDY LOU	OUTSTANDING
710008	E	\$341.87	05/09/17	99999	8842	JOHNSON, ROXANN RHYN	OUTSTANDING

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710009	E	\$280.88	05/09/17	99999	9722	KLEIN, LORI ANN	OUTSTANDING
710010	E	\$187.25	05/09/17	99999	10973	KUBIK, GABRIELA	OUTSTANDING
710011	E	\$15.59	05/09/17	99999	9831	KURTEN, CAROL LEIGH	OUTSTANDING
710012	E	\$84.54	05/09/17	99999	9571	LARSEN, BETSY SUE	OUTSTANDING
710013	E	\$70.62	05/09/17	99999	8287	LEWIS, JILL E	OUTSTANDING
710014	E	\$18.19	05/09/17	99999	10868	MANSUR, JOANNE	OUTSTANDING
710015	E	\$133.22	05/09/17	99999	11050	MCDONOUGH, ALYSSA	OUTSTANDING
710016	E	\$241.56	05/09/17	99999	9046	MAHNKE, ERIN JEAN	OUTSTANDING
710017	E	\$15.73	05/09/17	99999	10909	MINICK, AMBER	OUTSTANDING
710018	E	\$412.49	05/09/17	99999	10872	PETERS, AMANDA	OUTSTANDING
710019	E	\$82.93	05/09/17	99999	9589	PETERSEN, JENNIFER MAE	OUTSTANDING
710020	E	\$95.77	05/09/17	99999	11056	PETERSON, CAROLINE	OUTSTANDING
710021	E	\$162.64	05/09/17	99999	9177	PRESSNALL, VANDA JOY	OUTSTANDING
710022	E	\$265.90	05/09/17	99999	9914	RHEIN-MEDINA, KENT E.	OUTSTANDING
710023	E	\$36.38	05/09/17	99999	10770	SAUSER, MELISSA	OUTSTANDING
710024	E	\$35.85	05/09/17	99999	7213	SAVAGE, DAWN MARIE	OUTSTANDING
710025	E	\$62.01	05/09/17	99999	9915	SCHALLER, MELISSA	OUTSTANDING
710026	E	\$97.37	05/09/17	99999	11051	SCHMITZ, AMELIA	OUTSTANDING
710027	E	\$142.31	05/09/17	99999	10575	SCHMITZ, STEFANIE	OUTSTANDING
710028	E	\$40.50	05/09/17	99999	10772	STEVENS, ERIN	OUTSTANDING
710029	E	\$72.41	05/09/17	99999	10649	SULLIVAN, MAUREEN	OUTSTANDING
710030	E	\$22.47	05/09/17	99999	10751	TUFTEE, SHANYN	OUTSTANDING
710031	E	\$177.62	05/09/17	99999	10861	TURZYNSKI, ADRIENNE	OUTSTANDING
710032	E	\$230.05	05/09/17	99999	10756	VAN BROCKLIN, ERIC	OUTSTANDING
710033	E	\$63.67	05/09/17	99999	6232	WEILAND, MARY ELIZABETH	OUTSTANDING
710034	E	\$136.71	05/09/17	99999	9482	VRIEZE, JANEL LYNN	OUTSTANDING
710035	E	\$223.63	05/09/17	99999	10405	STOLL, DAVID L.	OUTSTANDING
710036	E	\$68.85	05/09/17	99999	11060	ZUEHLKE, REBECCA	OUTSTANDING
710037	E	\$43.68	05/09/17	99999	11060	ZUEHLKE, REBECCA	OUTSTANDING
710038	E	\$113.42	05/09/17	99999	8686	BERG, LINDA JO	OUTSTANDING
710039	E	\$40.66	05/09/17	99999	10804	BORMANN, NATALIE	OUTSTANDING
710040	E	\$286.76	05/09/17	99999	9092	DEVENOW, PEARL SUSAN	OUTSTANDING
710041	E	\$34.24	05/09/17	99999	10965	EATON, CARMEN	OUTSTANDING
710042	E	\$63.13	05/09/17	99999	10931	GERNES, RICHELLE	OUTSTANDING
710043	E	\$504.51	05/09/17	99999	10767	HOREJSI, CRAIG A.	OUTSTANDING
710044	E	\$10.91	05/09/17	99999	2598	LAMPRECHT, CLAUDETTE	OUTSTANDING
710045	E	\$35.85	05/09/17	99999	11068	NEWQUIST, MATTHEW	OUTSTANDING
710046	E	\$59.39	05/09/17	99999	10710	RABE, SARAH	OUTSTANDING
710047	E	\$37.10	05/09/17	99999	10488	SZOKA, BRENDA	OUTSTANDING
710048	E	\$97.26	05/09/17	99999	10042	TENNESSEN, LAURA	OUTSTANDING
710049	E	\$136.20	05/09/17	99999	10292	MARTIN, KIM	OUTSTANDING
710050	E	\$318.72	05/09/17	99999	9914	RHEIN-MEDINA, KENT E.	OUTSTANDING
710051	E	\$42.98	05/09/17	99999	11002	BONNEVILLE, JENNIFER	OUTSTANDING
710052	E	\$108.00	05/09/17	99999	11002	BONNEVILLE, JENNIFER	OUTSTANDING
710053	E	\$113.42	05/09/17	99999	10442	FLEMING, ANGELITA	OUTSTANDING
710054	E	\$17.12	05/09/17	99999	5957	KLIMEK, LORILEA J.	OUTSTANDING
710055	E	\$119.84	05/09/17	99999	10397	PEMBLE, HOLLY	OUTSTANDING
710056	E	\$37.45	05/09/17	99999	10430	QUAM, LYNN	OUTSTANDING
710057	E	\$151.94	05/09/17	99999	9468	LANGENFELD, CORY LEE	OUTSTANDING
710058	E	\$45.00	05/24/17	99999	8787	ASMUS, JOAN SCHAEFER	OUTSTANDING
710059	E	\$90.00	05/24/17	99999	8873	BUDACH, DON JAMES	OUTSTANDING
710060	E	\$45.00	05/24/17	99999	10762	BYER, ANNE	OUTSTANDING

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CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
710061	E	\$90.00	05/24/17	99999	9679	CHRISTIANSEN, JOHN MAXWELL	OUTSTANDING
710062	E	\$45.00	05/24/17	99999	10050	DOBSON, MEGHAN	OUTSTANDING
710063	E	\$45.00	05/24/17	99999	10965	EATON, CARMEN	OUTSTANDING
710064	E	\$90.00	05/24/17	99999	9702	GARRETSON, PAMELA VICK	OUTSTANDING
710065	E	\$90.00	05/24/17	99999	8341	HETLAND, JENNIFER AMY	OUTSTANDING
710066	E	\$90.00	05/24/17	99999	6145	KYLLO, KITRI LARSON	OUTSTANDING
710067	E	\$45.00	05/24/17	99999	10872	PETERS, AMANDA	OUTSTANDING
710068	E	\$45.00	05/24/17	99999	9589	PETERSEN, JENNIFER MAE	OUTSTANDING
710069	E	\$90.00	05/24/17	99999	10944	PRATT, SARA	OUTSTANDING
710070	E	\$45.00	05/24/17	99999	9523	RENKEN, WENDI	OUTSTANDING
710071	E	\$90.00	05/24/17	99999	8628	ROUSH, NICOLLE KATHERI	OUTSTANDING
710072	E	\$90.00	05/24/17	99999	9915	SCHALLER, MELISSA	OUTSTANDING
710073	E	\$90.00	05/24/17	99999	10405	STOLL, DAVID L.	OUTSTANDING
710074	E	\$45.00	05/24/17	99999	9068	SWANEY, AMY LYNN	OUTSTANDING
710075	E	\$90.00	05/24/17	99999	10756	VAN BROCKLIN, ERIC	OUTSTANDING
710076	E	\$20.00	05/24/17	99999	9883	ZEHNDER, SCOTT MICHAEL	OUTSTANDING
710077	E	\$90.00	05/24/17	99999	9468	LANGENFELD, CORY LEE	OUTSTANDING
710078	E	\$66.88	05/24/17	99999	10248	BANNICK, JEAN	OUTSTANDING
710079	E	\$35.95	05/24/17	99999	9573	BEATTIE, JEAN	OUTSTANDING
710080	E	\$61.53	05/24/17	99999	8598	BIRTTNEN, TRACY LEE	OUTSTANDING
710081	E	\$310.67	05/24/17	99999	11002	BONNEVILLE, JENNIFER	OUTSTANDING
710082	E	\$216.14	05/24/17	99999	8873	BUDACH, DON JAMES	OUTSTANDING
710083	E	\$138.03	05/24/17	99999	10762	BYER, ANNE	OUTSTANDING
710084	E	\$300.00	05/24/17	99999	10762	BYER, ANNE	OUTSTANDING
710085	E	\$39.59	05/24/17	99999	10962	CLARK, EMILY	OUTSTANDING
710086	E	\$209.99	05/24/17	99999	10962	CLARK, EMILY	OUTSTANDING
710087	E	\$46.65	05/24/17	99999	5650	COCHRAN, JAMES EDWARD	OUTSTANDING
710088	E	\$914.32	05/24/17	99999	11139	CROELL, BRENDA	OUTSTANDING
710089	E	\$51.36	05/24/17	99999	10986	DOELP, KASANDRA	OUTSTANDING
710090	E	\$240.31	05/24/17	99999	10717	ELLIOTT, SHAE	OUTSTANDING
710091	E	\$325.28	05/24/17	99999	9755	FRISQUE, SHERILYN FAYE	OUTSTANDING
710092	E	\$543.56	05/24/17	99999	7088	GREENFIELD, DONNA GAYLE	OUTSTANDING
710093	E	\$102.19	05/24/17	99999	10443	GROFF, CASSIE	OUTSTANDING
710094	E	\$62.50	05/24/17	99999	8425	HALE-SANFORD, ERIN LYN	OUTSTANDING
710095	E	\$148.20	05/24/17	99999	11078	HENDRICKS, PETER	OUTSTANDING
710096	E	\$304.42	05/24/17	99999	8341	HETLAND, JENNIFER AMY	OUTSTANDING
710097	E	\$454.75	05/24/17	99999	10767	HOREJSI, CRAIG A.	OUTSTANDING
710098	E	\$13.91	05/24/17	99999	11149	IVERSON, ALICIA	OUTSTANDING
710099	E	\$105.40	05/24/17	99999	10954	JACOBS, CINDY LOU	OUTSTANDING
710100	E	\$161.04	05/24/17	99999	10938	KAUFMAN, AMY	OUTSTANDING
710101	E	\$109.00	05/24/17	99999	2598	LAMPRECHT, CLAUDETTE	OUTSTANDING
710102	E	\$36.38	05/24/17	99999	2598	LAMPRECHT, CLAUDETTE	OUTSTANDING
710103	E	\$675.71	05/24/17	99999	9278	MAYES, ANN LOUISE	OUTSTANDING
710104	E	\$201.16	05/24/17	99999	10763	PFISTERER, EMILY	OUTSTANDING
710105	E	\$852.26	05/24/17	99999	8907	PROULX, KELLI MARIE	OUTSTANDING
710106	E	\$180.83	05/24/17	99999	8628	ROUSH, NICOLLE KATHERI	OUTSTANDING
710107	E	\$9101.33	05/24/17	99999	9915	SCHALLER, MELISSA	OUTSTANDING
710108	E	\$97.37	05/24/17	99999	11051	SCHMITZ, AMELIA	OUTSTANDING
710109	E	\$41.50	05/24/17	99999	10959	SEPTER, NATALIE	OUTSTANDING
710110	E	\$323.14	05/24/17	99999	11067	SHANLEY, MICHELLE	OUTSTANDING
710111	E	\$22.15	05/24/17	99999	11020	SPYCHALLA, KEITH	OUTSTANDING
710112	E	\$197.09	05/24/17	99999	10772	STEVENS, ERIN	OUTSTANDING

Intermediate School Dist 917
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
 DATE RANGE: 04/25/17 - 05/30/17

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
710113	E	\$30.95	05/24/17	99999	10772	STEVENS, ERIN	OUTSTANDING
710114	E	\$164.78	05/24/17	99999	9068	SWANEY, AMY LYNN	OUTSTANDING
710115	E	\$153.55	05/24/17	99999	6232	WEILAND, MARY ELIZABETH	OUTSTANDING
710116	E	\$180.83	05/24/17	99999	11016	WEILER, AUDREY	OUTSTANDING
710117	E	\$380.39	05/24/17	99999	9192	WOOD, FRAN LOUISE	OUTSTANDING
710118	E	\$315.00	05/24/17	99999	9804	NORRING, JASON LEE	OUTSTANDING
92002663	W	\$2111.38	04/28/17	40072	0	AFLAC	OUTSTANDING
92002664	W	\$7221.52	04/28/17	40027	0	AMERIPRISE FINANCIAL ADVISORS	OUTSTANDING
92002665	W	\$3853.29	04/28/17	40022	0	AXA EQUITABLE LIFE INS CO	OUTSTANDING
92002666	W	\$2174.75	04/27/17	22698	0	CORPORATE HEALTH SYSTEMS	CLEARED
92002667	W	\$161.37	04/30/17	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
92002668	W	\$4327.08	05/01/17	29026	0	EDUCATION MN ESI BILLING TRUST	OUTSTANDING
92002669	W	\$37395.63	05/01/17	40006	0	EXECUTIVE DIRECTOR	OUTSTANDING
92002670	W	\$6896.66	05/01/17	40060	0	FIDELITY INVSTMT TAX-EX SVC CO	OUTSTANDING
92002671	W	\$15706.48	05/01/17	24594	0	HEALTH EQUITY, INC.	OUTSTANDING
92002672	W	\$2068.76	05/01/17	40026	0	HORACE MANN LIFE INS	OUTSTANDING
92002673	W	\$177488.22	05/01/17	40037	0	INTERNAL REVENUE SERVICE	OUTSTANDING
92002674	W	\$8039.13	05/01/17	24031	0	KANSAS CITY LIFE INSURANCE COMPANY	OUTSTANDING
92002675	W	\$28904.11	04/26/17	21088	0	MEDICA	CLEARED
92002676	W	\$34888.64	05/03/17	21088	0	MEDICA	OUTSTANDING
92002677	W	\$27518.79	04/28/17	40003	0	MN DEPT OF REVENUE	OUTSTANDING
92002678	W	\$320.50	04/28/17	21704	0	MN CHILD SUPPORT PAYMENT CENTER	OUTSTANDING
92002679	W	\$555.69	04/28/17	40058	0	MN DEPT OF REVENUE(C)	OUTSTANDING
92002680	W	\$2575.00	05/01/17	28803	0	MN STATE RETIREMENT SYSTEM	OUTSTANDING
92002681	W	\$476969.15	04/28/17	40001	0	PAYROLL ACCT #3805704197	CLEARED
92002682	W	\$72678.78	05/01/17	40005	0	STATE TREASURER, TRA	OUTSTANDING
92002683	W	\$7637.82	04/28/17	40033	0	VARIABLE ANNUITY LIFE INS CO	OUTSTANDING
92002684	W	\$970.65	04/28/17	28803	2	VOYA	OUTSTANDING
92002685	W	\$7221.52	05/15/17	40027	0	AMERIPRISE FINANCIAL ADVISORS	OUTSTANDING
92002686	W	\$3828.29	05/16/17	40022	0	AXA EQUITABLE LIFE INS CO	OUTSTANDING
92002687	W	\$132.01	05/06/17	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
92002688	W	\$477.12	05/06/17	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
92002689	W	\$36683.70	05/10/17	30132	0	DELTA DENTAL OF MINNESOTA	OUTSTANDING
92002690	W	\$4327.08	05/15/17	29026	0	EDUCATION MN ESI BILLING TRUST	OUTSTANDING
92002691	W	\$39103.24	05/16/17	40006	0	EXECUTIVE DIRECTOR	OUTSTANDING
92002692	W	\$6896.66	05/16/17	40060	0	FIDELITY INVSTMT TAX-EX SVC CO	OUTSTANDING
92002693	W	\$15711.68	05/15/17	24594	0	HEALTH EQUITY, INC.	OUTSTANDING
92002694	W	\$2068.76	05/16/17	40026	0	HORACE MANN LIFE INS	OUTSTANDING
92002695	W	\$179599.02	05/16/17	40037	0	INTERNAL REVENUE SERVICE	OUTSTANDING
92002696	W	\$42264.32	05/10/17	21088	0	MEDICA	OUTSTANDING
92002697	W	\$1725.22	05/17/17	21088	0	MEDICA	OUTSTANDING
92002698	W	\$51468.47	05/17/17	21088	0	MEDICA	OUTSTANDING
92002699	W	\$320.50	05/16/17	21704	0	MN CHILD SUPPORT PAYMENT CENTER	OUTSTANDING
92002700	W	\$25786.55	05/10/17	21088	0	MEDICA	OUTSTANDING
92002702	W	\$213.92	05/16/17	40058	0	MN DEPT OF REVENUE(C)	OUTSTANDING
92002703	W	\$12500.00	05/16/17	28803	0	MN STATE RETIREMENT SYSTEM	OUTSTANDING
92002704	W	\$2575.00	05/16/17	28803	0	MN STATE RETIREMENT SYSTEM	OUTSTANDING
92002705	W	\$479520.23	05/15/17	40001	0	PAYROLL ACCT #3805704197	OUTSTANDING
92002706	W	\$27959.95	05/16/17	40003	0	MN DEPT OF REVENUE	OUTSTANDING
92002707	W	\$71486.38	05/16/17	40005	0	STATE TREASURER, TRA	OUTSTANDING
92002708	W	\$7637.82	05/15/17	40033	0	VARIABLE ANNUITY LIFE INS CO	OUTSTANDING
92002709	W	\$970.65	05/15/17	28803	2	VOYA	OUTSTANDING

REPORT: CHECKREG 000002 AP Check Register Bank 01 BOARD
 Intermediate School Dist 917
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
 DATE RANGE: 04/25/17 - 05/30/17

RUN: TUE 053017 08:48 PAGE 9

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
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TOTAL # OF ISSUED CHECKS:		413	TOTAL AMOUNT			3455816.01	
TOTAL # OF VOIDED CHECKS:		0	TOTAL AMOUNT			0.00	
TOTAL # OF UNISSUED CHECKS:		3					

Date: May 22, 2017

To: Accounts Payable/Banking

From: Audrey Weiler

Payroll Clerk

Invoice nbr:	17142146984A
Date:	5/22/2017
Payment Date	5/24/2017

Subject Group Weekly Claims Invoice
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$ 4,791.49

Payable to:
Medica

Vendor # 21088


Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$4,791.49
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00

Total

\$4,791.49 ^{proof} \$0.00

Authorized Signature  Date 5-22-17

copy for AP
copy for Board

Date: May 22, 2017

To: AP

From: Audrey Weiler

Payroll Clerk

Invoice nbr:	17142146984A
Date:	5/22/2017
Payment Date	5/24/2017

Subject Group Weekly Stop Loss Credit/Debit
(Employer's Costs and Employees' Withholdings)

ACH Debit in the amount of \$

\$639.74

Due From
Medica

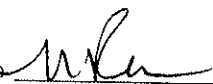
Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	STOP LOSS DEBIT	\$639.74
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN		\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM		\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS		\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN		\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE		\$0.00

Total

\$639.74 proof \$0.00

Authorized Signature  Date 5-22-17

COPY FOR AP

Date: May 22, 2017
To: FOR EFT INPUT

From: Audrey Weiler
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$1,765.09
Corporate Health Systems Inc Vendor # 22698

Charge to:	Amount	
10-215-39 Medical	\$458.92	
10-215-40 D.Care	\$1,306.17	
10-215-42 L.Scope	\$0.00	
Total	\$1,765.09	proof \$0.00

cc: Payroll Insurance Payment File
Date Bank Account to be debited 5/6/2017

Authorized Signature  Date 5-22-17

5/18/2017 \$ 198.63
5/22/2017 \$ 1,566.46

Total \$ 1,765.09

copy to Linda B, one for payroll and original to Vickie B

Date: May 15, 2017

To: Accounts Payable/Banking

From: Audrey Weiler

Payroll Clerk

Invoice nbr:	Burr69770
Date:	5/15/2017
Payment Date	5/17/2017

Subjec Group Weekly Claims Invoice
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$ 1,725.22

Payable to:
Medica

Vendor # 21088

Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$1,725.22
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00

Total

\$1,725.22 ^{proof} \$0.00

Authorized Signature  Date 5/15/17

copy for AP
copy for Board

Date: May 15, 2017

To: Accounts Payable/Banking

From: Audrey Weiler

Payroll Clerk

Invoice nbr:	17135146984A
Date:	5/15/2017
Payment Date	5/17/2017

Subjec Group Weekly Claims Invoice
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$ 51,468.47

Payable to:
Medica

Vendor # 21088

Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$51,468.47
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00

Total

\$51,468.47 ^{proof} \$0.00

Authorized Signature  Date 5-15-17

copy for AP
copy for Board

TO: Nicoile Roush DATE: 05/09/2017
 Business Manager

FROM: Audrey Weiler
 Payroll/Fringe Benefits Technician

SUBJECT: EFT for pay period ending 5/15/17

Amerprise Vendor #40027	7,221.52
AXA Equitable Life Vendor #40022	3,828.29
PERA Vendor #40006	39,103.24
Fidelity Vendor #40060	6,896.66
VOYA (formerly ING) #28803-2	970.65
Horace Mann Vendor #40026	2,068.76
TRA Vendor #40005	71,486.38
VALIC (Variable Annuity Life) Vendor #40033	7,637.82
Minnesota Dept. of Revenue Vendor # 40003	27,969.95
Internal Revenue Service Vendor Nbr 40037	179,599.02
Payroll Acct #XXXXXX4197 Vendor #40001	479,520.23
HealthEquity (HSA) Vendor # 24594-0	15,711.68
Educators Financial Services/ESI/MEA Vendor #29026	4,327.08
MN State Retirement System Vendor #28803-0	2,575.00
MN State Retirement System Vendor #28803-0	12,500.00
MN Child Support Vendor #21704	320.50
MN Dept Revenue Vendor (Garnishment) #40058	213.92

Total Electronic Funds Transfer was made in the amount of \$ 861,950.70

Authorized Signature  Date 5-15-17

Date: May 15, 2017
To: FOR EFT INPUT
From: Audrey Weiler
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$132.01
Corporate Health Systems Inc Vendor # 22698

Charge to:	Amount	
10-215-39 Medical	\$132.01	
10-215-40 D.Care	\$0.00	
10-215-42 L.Scope	\$0.00	
Total	\$132.01	proof \$0.00

cc: Payroll Insurance Payment File
Date Bank Account to be debited 5/6/2017

Authorized Signature  Date 5-15-17

5/9/2017 \$ 38.14
5/11/2017 \$ 56.00
5/12/2017 \$ 37.87

Total \$ 132.01

copy to Linda B, one for payroll and original to Vickie B

Date: May 8, 2017

To: Accounts Payable/Banking

From: Audrey Weiler
Payroll Clerk

Invoice nbr:	17128146984A
Date:	5/8/2017
Payment Date	5/10/2017

Subjec Group Weekly Claims Invoice
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$ \$25,786.55

Payable to:
Medica

Vendor # 21088

Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$25,786.55
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00

Total

\$25,786.55 proof
\$0.00

Authorized Signature



Date

5-8-17

copy for AP
copy for Board

Date: May 8, 2017

To: FOR EFT INPUT

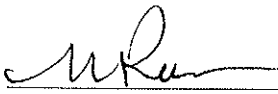
From: Audrey Weiler
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$477.12
Corporate Health Systems Inc Vendor # 22698

Charge to:		Amount	
10-215-39	Medical	\$16.94	
10-215-40	D.Care	\$460.18	
10-215-42	L.Scope	\$0.00	
Total		\$477.12	proof \$0.00

cc: Payroll Insurance Payment File
Date Bank Account to be debited 5/6/2017

Authorized Signature  Date 5-8-17

5/5/2017 \$ 460.18
5/6/2017 \$ 16.94

Total \$ 477.12

copy to Linda B, one for payroll and original to Vickie B

Date: May 1, 2017

To: Accounts Payable/Banking

Invoice nbr: 17121146984A

Date: 5/1/2017

From: Audrey Weiler

Payment Date 5/3/2017

Payroll Clerk

Subjec Group Weekly Claims Invoice
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$ 34,888.64

Payable to:
Medica

Vendor # 21088


Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$34,888.64
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00

Total			\$34,888.64	proof	\$0.00
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Authorized Signature



Date

5-1-17

copy for AP
copy for Board

Date: May 1, 2017

To: FOR EFT INPUT

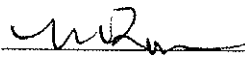
From: Audrey Weiler
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$161.37
Corporate Health Systems Inc Vendor # 22698

Charge to:		Amount	
10-215-39	Medical	\$161.37	
		\$0.00	
10-215-40	D.Care	\$0.00	
10-215-42	L.Scope	\$0.00	
Total		\$161.37	proof \$0.00

cc: Payroll Insurance Payment File
Date Bank Account to be debited 4/30/2017

Authorized Signature  Date 5-1-17

4/28/2017	\$	7.37
4/29/2017	\$	55.00
4/30/2017	\$	99.00

Total \$ 161.37

copy to Linda B, one for payroll and original to Vickie B

Date: May 2, 2017
To: FOR EFT INPUT

From: Audrey Weiler
Payroll Clerk

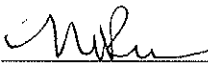
Subject: Group Insurance Premium for May 2017
(Employer's Costs and Employees' Withholdings)

Payable to: \$36,683.70
Delta Dental Vendor # 30132

Charge to:	Amount
21-005-110-000-235-250	\$36,683.70

Total	\$36,683.70	proof	\$0.00
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cc: Payroll Insurance Payment File
Date Bank Account to be debited 5/10/2017

Authorized Signature  Date 5-1-17

Invoice 6891084 dated 05/01/2017

	LB COPY
	VB COPY

TO: Nicolle Roush DATE: 04/20/2017
Business Manager

FROM: Audrey Weiler
Payroll/Fringe Benefits Technician

SUBJECT: EFT for pay period ending 4/28/17

Aflac Vendor #40072	\$ 2,111.38
Ameriprise Financial Vendor #40027	\$ 7,221.52
AXA Equitable Life Vendor #40022	\$ 3,853.29
Horance Mann Vendor #40026	\$ 2,068.76
PERA - Executive Director Vendor #40006	\$ 37,395.63
TRA - State Treasurer Vendor #40005	\$ 72,678.78
ESI/MEA Vendor #29026	\$ 4,327.08
VALIC (Variable Annuity Life) Vendor #40033	\$ 7,637.82
Minnesota Dept. of Revenue Vendor # 40003	\$ 27,518.79
Internal Revenue Service Vendor Nbr 40037	\$ 177,488.22
Payroll Acct #XXXXXXX4197 Vendor #40001	\$ 476,969.15
HealthEquity (HSA) Vendor # 24594-0	\$ 15,706.48
MN State Retirement System Vendor # 28803-0	\$ 2,575.00
MN State Retirement System Vendor # 28803-0	\$ -
MN Dept of Revenue - Garnishments Vendor #40058	\$ 555.69
MN Child Support Vendor # 21704	\$ 320.50
VOYA (Formerly ING) Vendor #28803-2	\$ 970.65
Fidelity Investments Vendor #40060	\$ 6,896.66

Total Electronic Funds Transfer was made in the amount of \$ 846,295.40

Authorized Signature



Date 4-28-17

4/20/17
aow

Date: April 20, 2017

To: Accounts Payable

From: Audrey Weiler
Payroll Clerk

Bill Number 1251056
Paydate 5/1/2017

Subject: Group Insurance Premium for May 2017
(Employer's Costs and Employees' Withholdings)

Wire Funds to Kansas City Life Insurance Co \$8,039.13

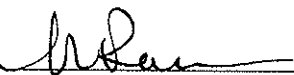
Payable to:
Kansas City Life Ins Co Vendor # 24031

Charge to: Amount

01-215-32	\$252.15
02-215-32	\$4,724.84
10-215-32	\$237.78
01-215-33	\$290.31
02-215-33	\$2,309.99
10-215-33	\$224.06

Total	\$8,039.13	proof	\$0.00
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cc: Payroll Insurance Payment File

Authorized Signature  Date 4-20-17

Date: April 27, 2017
To: Accounts Payable

From: Audrey Weiler
Payroll Clerk
May Invoice

Invoice nbr: 0043397642
Date: 4/24/2017
Payment Date 5/10/2017

Subject: Group Monthly Invoice
(Employer's Costs and Employees' Withholdings)

ACH Funds Transfer was made in the amount of \$ 42,264.32

Payable to:
Medica

Vendor # 21088

Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$0.00
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$4,311.49
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$780.84
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$33,819.68
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$701.31
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$2,651.00
10-005-120-000-099-000	WELLNESS CREDIT		

Total

\$42,264.32 proof \$0.00

Authorized Signature  Date 4-27-17

Date: April 27, 2017

To: Accounts Payable/Banking

From: Audrey Weiler

Payroll Clerk

Invoice nbr:	17114146984A
Date:	4/24/2017
Payment Date	4/26/2017

Subjec Group Weekly Claims Invoice
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$ \$28,904.11

Payable to:
Medica

Vendor # 21088

Charge to:

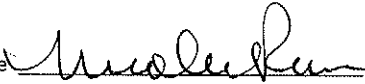
Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$28,904.11
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00

Total

\$28,904.11 proof \$0.00

Authorized Signature

 Date 4-27-17

copy for AP
copy for Board

Date: April 27, 2017

To: FOR EFT INPUT

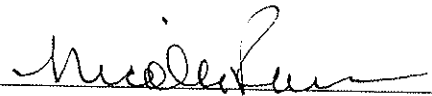
From: Audrey Weiler
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$2,174.75
Corporate Health Systems Inc Vendor # 22698

Charge to:		Amount	
10-215-39	Medical	\$703.69	
10-215-40	D.Care	\$1,471.06	
10-215-42	L.Scope	\$0.00	
Total		\$2,174.75	proof \$0.00

cc: Payroll Insurance Payment File
Date Bank Account to be debited 4/27/2017

Authorized Signature  Date 4-27-17

4/19/2017 \$ 62.25
4/21/2017 \$ 141.44
4/27/2017 \$ 1,971.06

\$ 2,174.75

copy to Linda B, one for payroll and original to Vickie B

Date: May 25, 2017

To: Accounts Payable

From: Audrey Weiler
Payroll Clerk
May Invoice

Invoice nbr: 0043622402
Date: 5/23/2017
Payment Date: 6/1/17

Subject: Group Monthly Invoice
(Employer's Costs and Employees' Withholdings)

ACH Funds Transfer was made in the amount of \$

\$42,703.01

Payable to:
Medica

Vendor # 21088

Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$0.00
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$4,347.27
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$787.32
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$34,188.29
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$707.13
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$2,673.00
10-005-120-000-099-000	WELLNESS CREDIT		

Total

\$42,703.01

proof

\$0.00

Authorized Signature



Date

5-26-17

Date: May 30, 2017
To: FOR EFT INPUT


From: Audrey Weiler
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$112.92
Corporate Health Systems Inc Vendor # 22698

Charge to:	Amount
10-215-39 Medical	\$112.92
10-215-40 D.Care	\$0.00
10-215-42 L.Scope	\$0.00
Total	\$112.92 proof \$0.00

cc: Payroll Insurance Payment File
Date Bank Account to be debited 5/6/2017

Authorized Signature  Date 5-30-17

5/23/2017 \$ 85.00
5/24/2017 \$ 27.92

Total \$ 112.92

copy to Linda B, one for payroll and original to Vickie B

Date: May 30, 2017

To: Accounts Payable

From: Audrey Weiler
Payroll Clerk

Bill Number 1254995
Paydate 6/1/2017

Subject: Group Insurance Premium for May 2017
(Employer's Costs and Employees' Withholdings)

Wire Funds to Kansas City Life Insurance Co \$7,944.20

Payable to:
Kansas City Life Ins Co Vendor # 24031

Charge to: Amount

01-215-32	\$416.92
02-215-32	\$4,457.35
10-215-32	\$272.64
01-215-33	\$301.05
02-215-33	\$2,314.85
10-215-33	\$181.39

Total \$7,944.20 proof \$0.00

cc: Payroll Insurance Payment File

Authorized Signature  Date 5-30-17

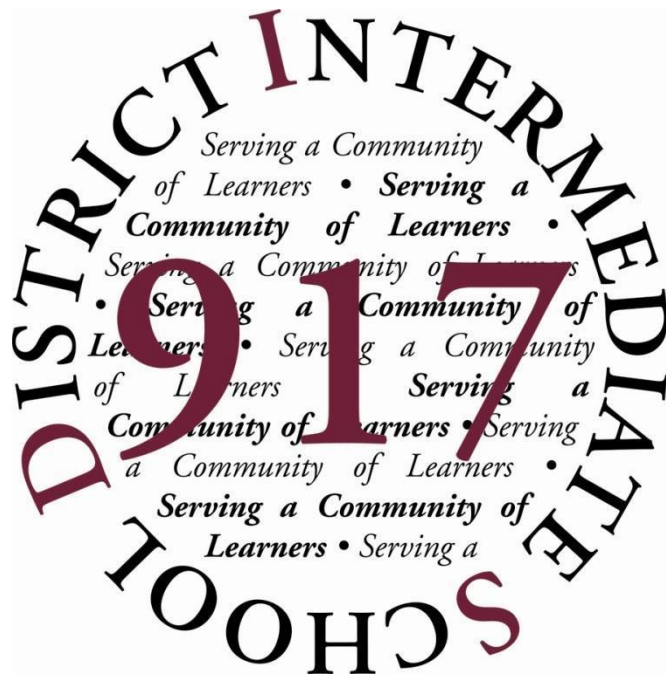
**INTERMEDIATE SCHOOL DISTRICT 917
SCHOOL BOARD REPORT OF
CONSOLIDATED INVESTMENTS
(GENERAL & BUILDING)
APRIL 2017**

ACCOUNT NAME	ACCT NO	BEGINNING BALANCE	PURCHASES CREDITS	SALES TRANSFERS	INVESTMENT FEES	INTEREST EARNED	ENDING BALANCE	YEAR TO DATE INTEREST EARNED
MSDLAF + MAX	01	7,056,664.14		2,400,000.00	0.00	4,862.34	4,661,526.48	35,939.01
MSDLAF	01	3,733.19	0.00	0.00	0.00	2.56	3,735.75	18.66
MSDLAF TERM (CD's, Term, Comm) maturity	01	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WELLS FARGO SAVINGS ACCT	01	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WELLS FARGO PORTFOLIO	01	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL		7,060,397.33	0.00	2,400,000.00	0.00	4,864.90	4,665,262.23	35,957.67

EXPLANATION: Lines 1 through 4 above are School District Investments complying with the requirements of Minnesota Statutes 118.01, 471.56 and 475.66.

1. MSDMAX is MSDLAF'S "Max Portfolio" and includes pooled investments plus banker's acceptances, commercial paper, repurchase agreements and US Government obligations.
2. MSDLAF is MSDLAF'S primary clearing "Money Market" fund. All fixed rate investments (FRI) clear through this account as do maturities, interest, and fees.
3. WELLS FARGO is a primary clearing "Money Market" fund. All maturities, interest, and fees clear through Intermediate School District 917's main bank account.
4. WELLS FARGO PORTFOLIO includes pooled investments plus banker's acceptances, commercial paper, repurchase agreements and US Government obligations.

NOTE: April 2017 Average MSDLAF Liquid Rate was 0.83% and the MSDLAF+MAX Average Rate was 0.94%. MSDLAF Term Average Rate is .00%. The Average Wells Fargo Savings Rate was 0.00%.



Intermediate School District 917

Program Review
Purchase of Service (POS)

1300 145th Street East • Rosemount, MN
www.isd917.k12.mn.us

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Introduction

Laws were passed by the Minnesota Legislature in the late 1960s establishing Intermediate School Districts. In 1967, chapter 822, as amended, established Intermediate School District 287; in 1969, chapter 775, as amended, established Intermediate School District 916; and also in 1969, chapter 1060, as amended, established Intermediate School District 917. The purpose for establishing the Intermediates was to offer integrated services for secondary, postsecondary, and adult students in the areas of vocational education, special education, and other authorized services. All intermediate school districts separated from the technical colleges with which they were associated in 1995 when MNSCU merged.

Chapter 136D of the Minnesota Statutes further details Intermediate School Districts. 136D.81 through 136D.94 specifically pertains to Intermediate School District 917. There are many other references to Intermediate School Districts in statute.

The school board for Intermediate School District 917 was established in February of 1970. The school board of Intermediate School District 917 is comprised of a representative of each of its member districts. Typically, individuals appointed to the board are current or past board members in the member district they represent.

The first superintendent of the district took office on July 1, 1970. Intermediate School District 917 has had five superintendents:

- Harold Grudem (1970-1982)
- Donald McGuire (1982-1989)
- Roger Norsted (1989-2000)
- Bill Larson (2000-2005)
- John Christiansen (2005-present)

There have been three directors of special education for Intermediate School District 917.

- Curt Thorstenson (1972-1984)
- Dan Sullivan (1984-2008)
- Melissa Schaller (2008-present)

Intermediate School District 917 serves the low incidence needs of students from nine-member school districts in the southeastern metropolitan area. These districts include Bloomington, Burnsville, Farmington, Hastings, Inver Grove Heights, Lakeville, Randolph, South St. Paul and West St. Paul. As space permits, referrals are accepted from other districts for programming. Membership in Intermediate School District 917 has been fairly consistent. In 1996, the Rosemount-Apple Valley-Eagan School District (ISD 196) withdrew from the district with the intent of providing services to their students independently. This was the first time an intermediate experienced the withdrawal of a member district. In 2011, the Bloomington Public School District (ISD 271) transitioned their membership from Intermediate School District 287 to Intermediate School District 917. This was the first occasion a district switched intermediate district membership.

Programs and services are offered because member school districts desire comprehensive program options and efficient special education services that can be offered cooperatively under the direction of Intermediate School District 917.

Mission, Vision, Values of Department of Special Education

Whereas, public education is a fundamental right of all children and youth and whereas, every person is entitled to an equal opportunity to obtain an education, the School Board of Intermediate School District 917 upholds

the following beliefs as a basis for program decisions:

- Students are to be valued equally.
- All students can learn, including students with disabilities.
- Individual education plans are to be developed through cooperation of resident district staff, Intermediate School District 917 staff and parents/guardians on the basis of varied sources of information. These individual education plans shall portray a comprehensive and accurate view of a student, his or her abilities and needs including transitional issues important to settings that the student will experience after graduation as well as extended school year.
- Students with disabilities must be served in an environment appropriate to their educational needs. We believe that providing services to students with disabilities in integrated settings is determined by individual student needs and should be practiced and encouraged when that setting will foster appropriate educational growth.
- Educators from the resident school districts and Intermediate School District 917 must cooperate with each other and other human service agencies in order to achieve comprehensive student centered services.
- Because the school district in which the student resides is legally responsible for the special education services provided to the student, District 917 must also be responsive to the expectations of that district.

Goals of Department of Special Education 2015-2016

Achievement

Increase achievement of all learners served.

1. Promote and support the use of data-driven decision-making techniques including PLCs to monitor progress and drive instruction.
2. Continue to develop and train staff in specialized strategies and interventions in the areas of academics, behavior and mental health, as well as due process procedures.
3. Continue to implement model and cycle for program evaluation.
4. Continue to implement model and cycle for curriculum adoption to promote consistency within programs.
5. Develop and implement the roles and responsibilities of behavior support staff, including licensed psychologist and board certified behavior analysts, across district programs to increase student academic engagement.

Relationships

Enhance communication and collaboration internally and with member districts regarding programs and services provided by Intermediate School District 917. Support a positive culture throughout the Intermediate.

1. Work to strengthen avenues of communication and broaden awareness of 917 programs, resources and mission.
2. Enhance the current referral process for member districts to ensure appropriate and timely placement of students.
3. Enhance focus on and involvement in addressing the mental health needs of learners, including program development options, supporting the efforts of the Dakota County Collaborative and advocacy at the state level.

Integrity of the Organization

Use resources strategically to advance our mission. Structure ourselves so that we can adapt to our changing environment.

1. Explore ways to recruit and retain quality special education staff.
2. Continue to monitor program projections and correspondingly space/site capacities to ensure effective special education programming for member districts while also considering efficient operations for the district.
3. Monitor programming to maintain internal consistencies as much as possible, including systems for behavior support such as PCM and Nurtured Heart.
4. Evaluate effectiveness of current Human Resources systems and supports and determine needs for effective and efficient operations moving forward.

Staff Development Summary

The 2015-2016 August workshops included the following trainings:

Due Process

- Planning and Writing Evaluation Reports & IEPs

Behavior

- PCM

Technology

- I-CUE
- I-PLAN
- Grade Book
- Report Cards
- Third-Party Billing

Other

- New Paraprofessional Staff Orientation
- American Heart Family & Friends CPR and School Related Illness
- American Heart Adult & Child CPR

Additional trainings offered during the 2015-2016 school year:

Assistive Technology

- Precious Status
- Google Docs
- One Note

Curriculum

- *Leveled Literacy Instruction (LLI)* training

Deaf-Blindness

- Understanding Deaf-Blindness
- MN Deaf-Blind Project's Deaf-Blind Intervener six-weekend training series

Professional Learning Community – Deaf-Blindness

- Deaf-Blind Services – how to be consistent

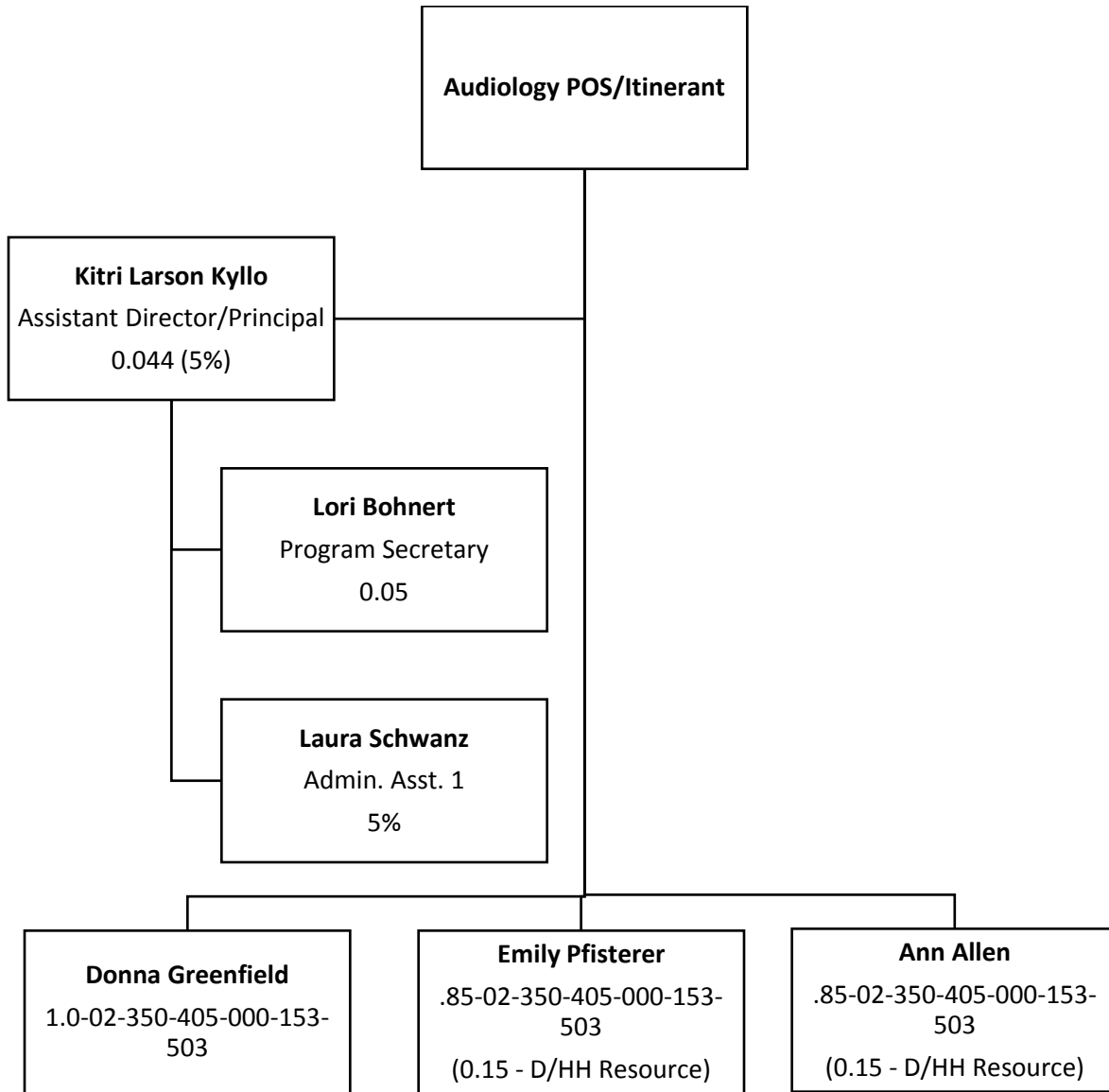
- Language to be used on IEP to be consistent and help with transition of service provision between different providers across all member districts.

Goal of Program Review

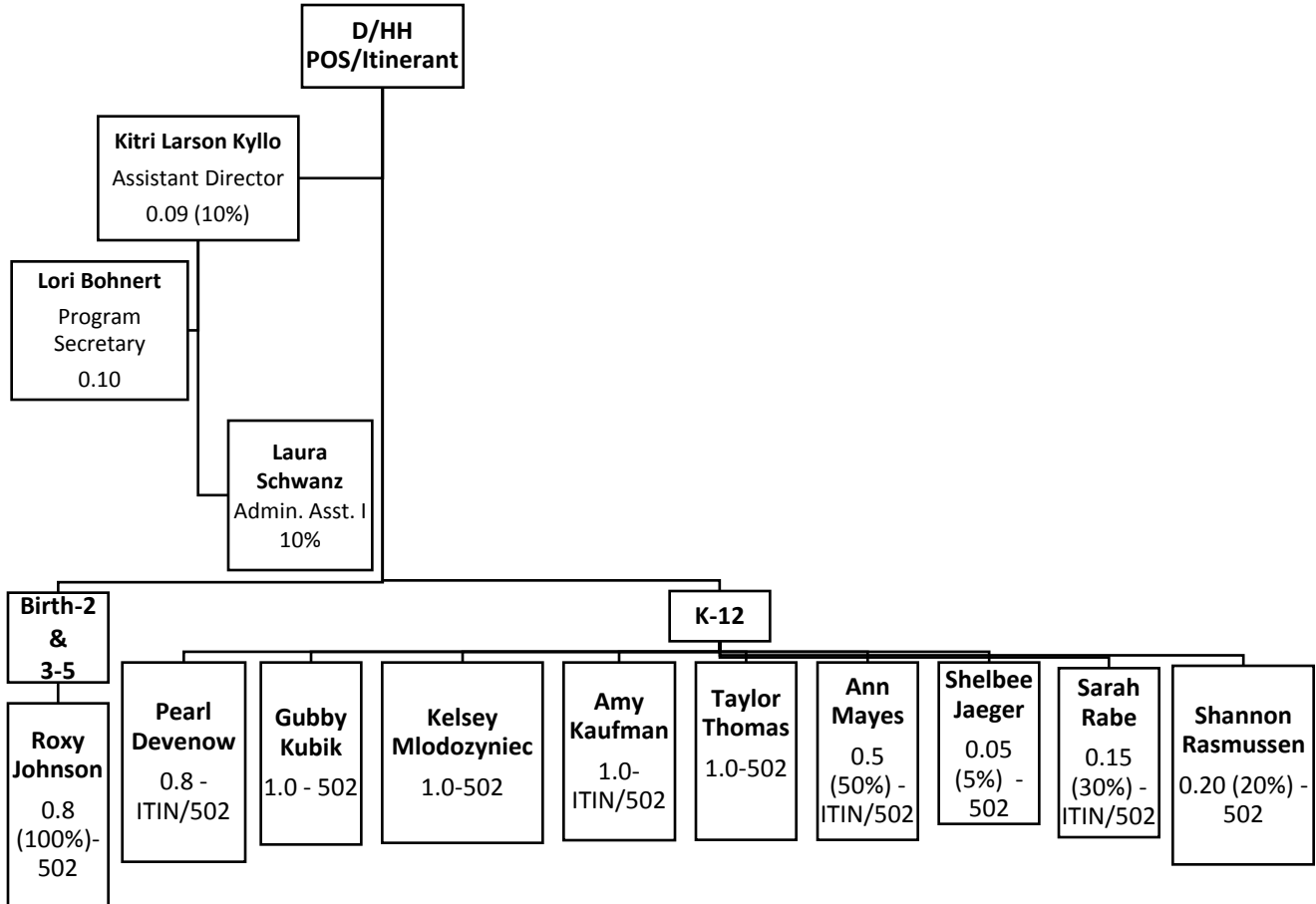
- Ensure goals are being met
- Determine if allocated resources are yielding the greatest educational benefit
- Identify what works well, what does not, and why
- Identify program areas that need improvement
- Inform leadership decisions regarding the program
- Report progress and communicate value

Program Organizational Charts

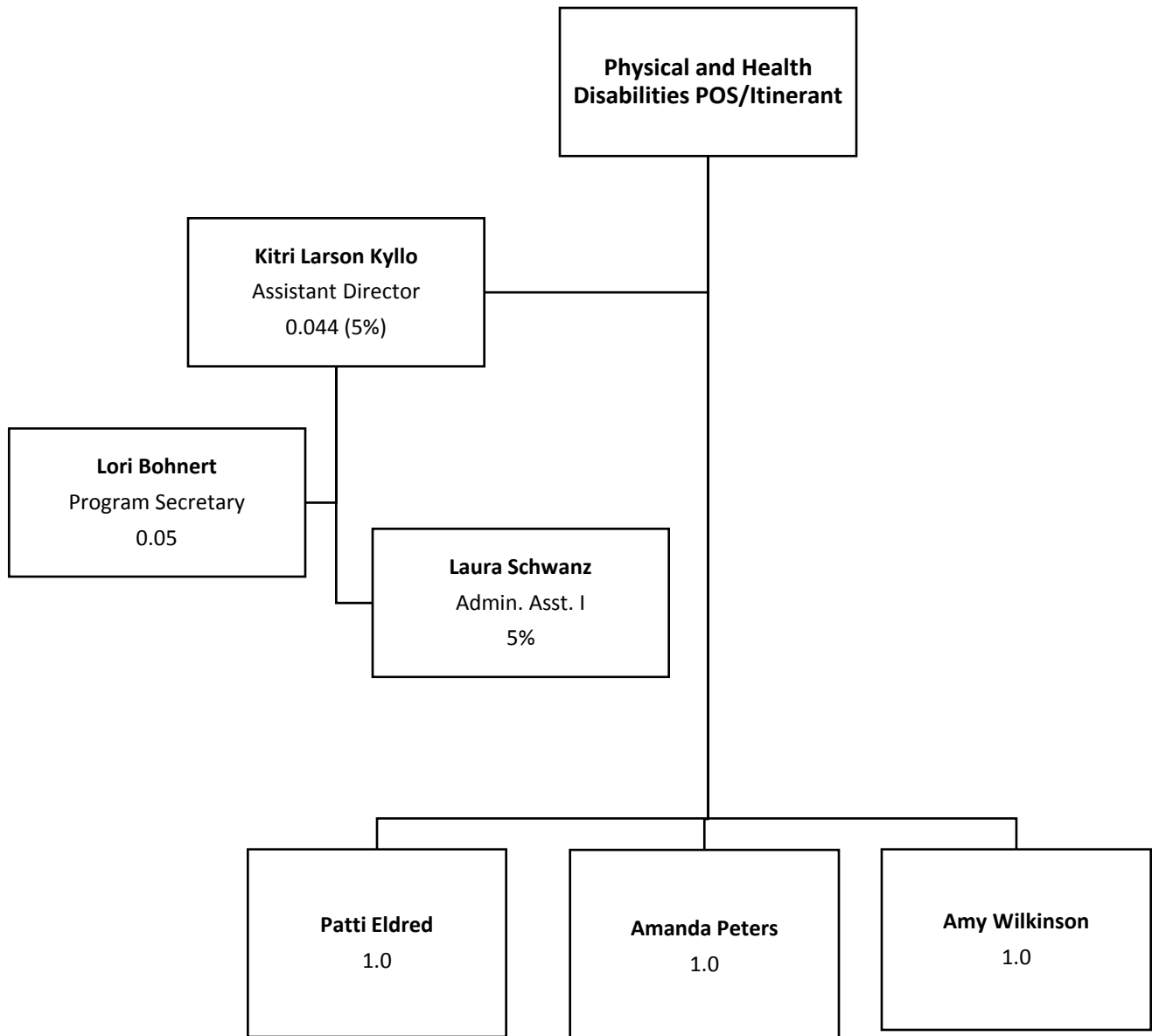
Audiology POS/Itinerant - Organizational Chart 15-16



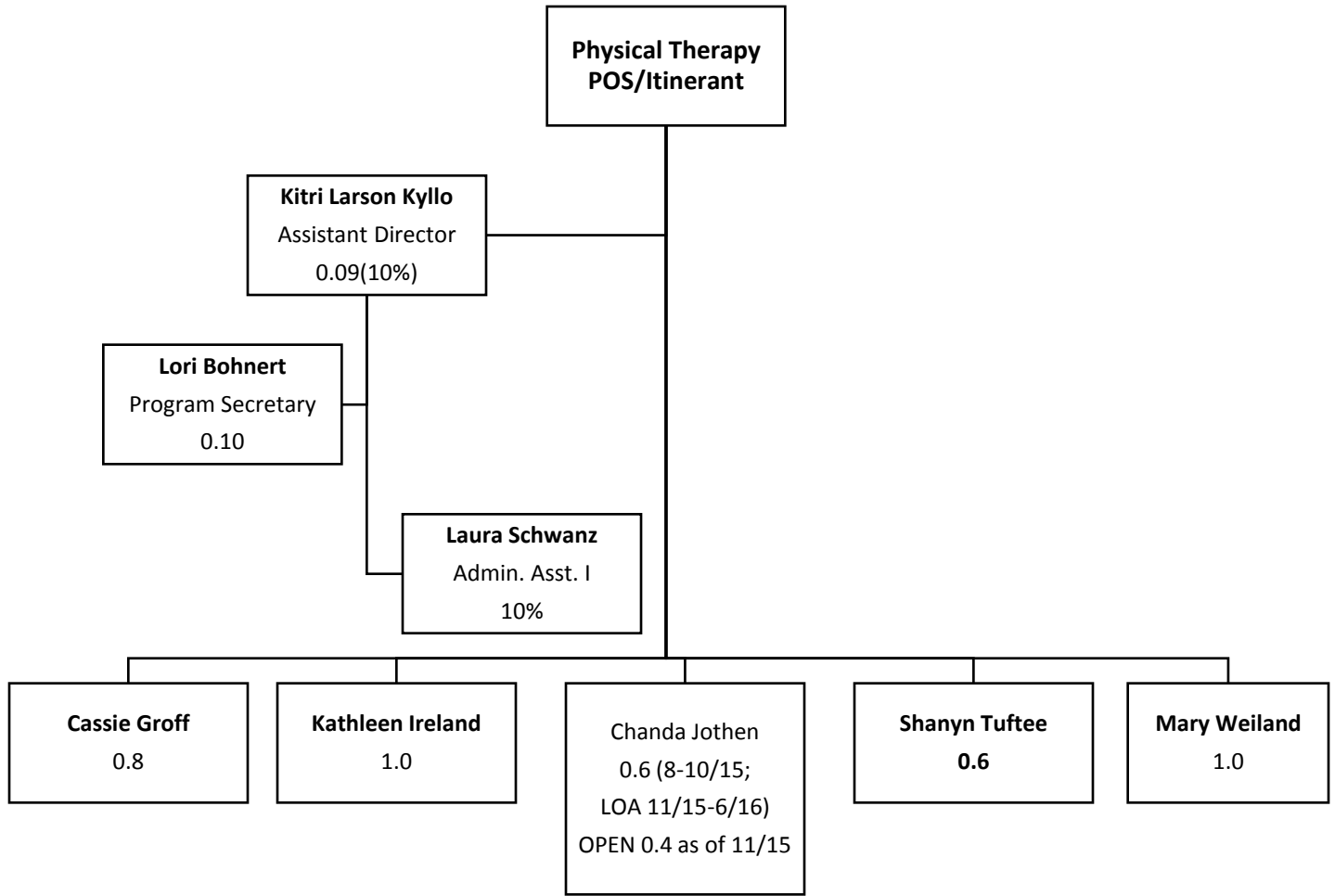
Deaf/Hard of Hearing POS/Itinerant - Organizational Chart 15-16



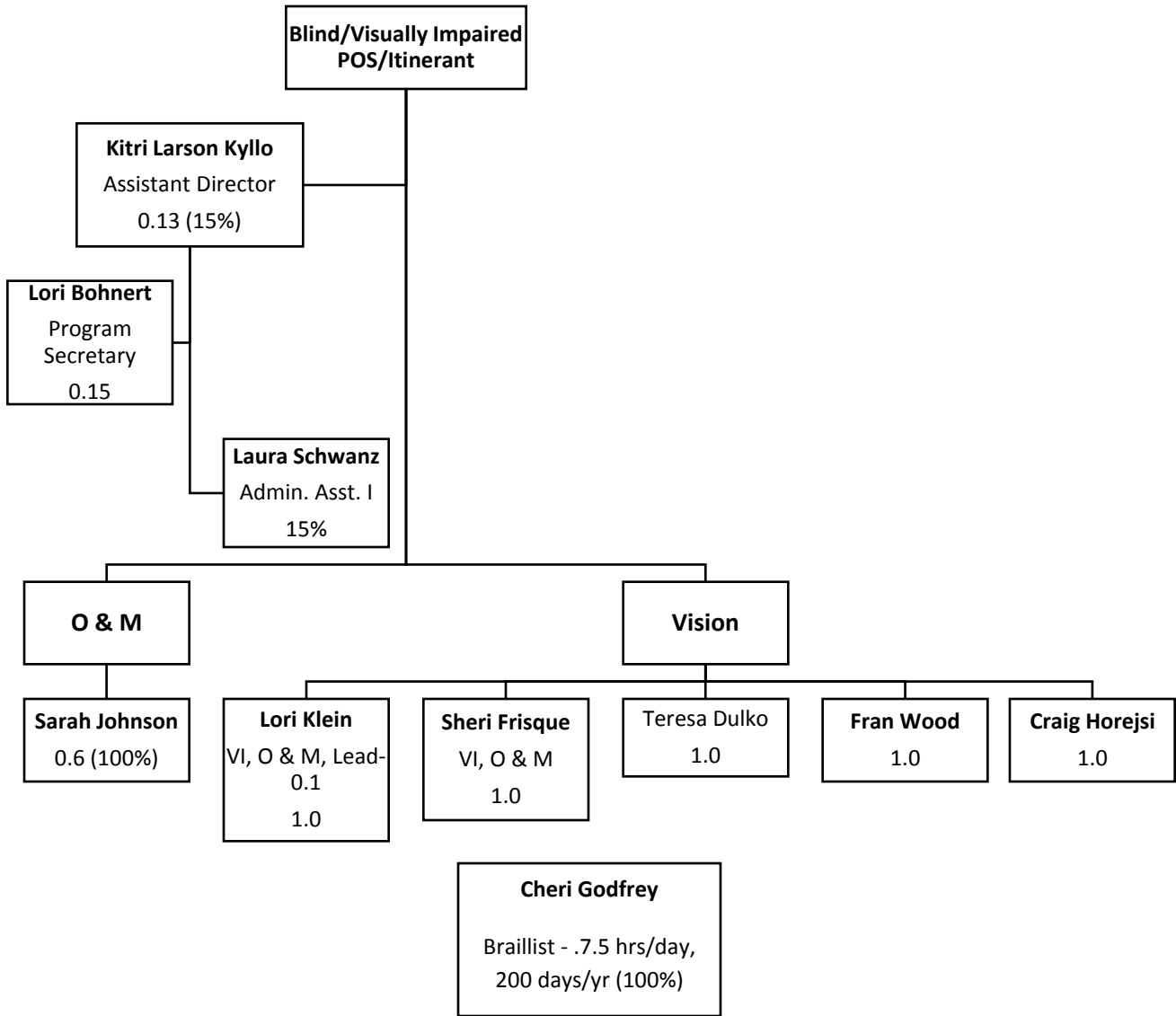
Physical and Health Disabilities-POS/Itinerant – Organizational Chart 15-16



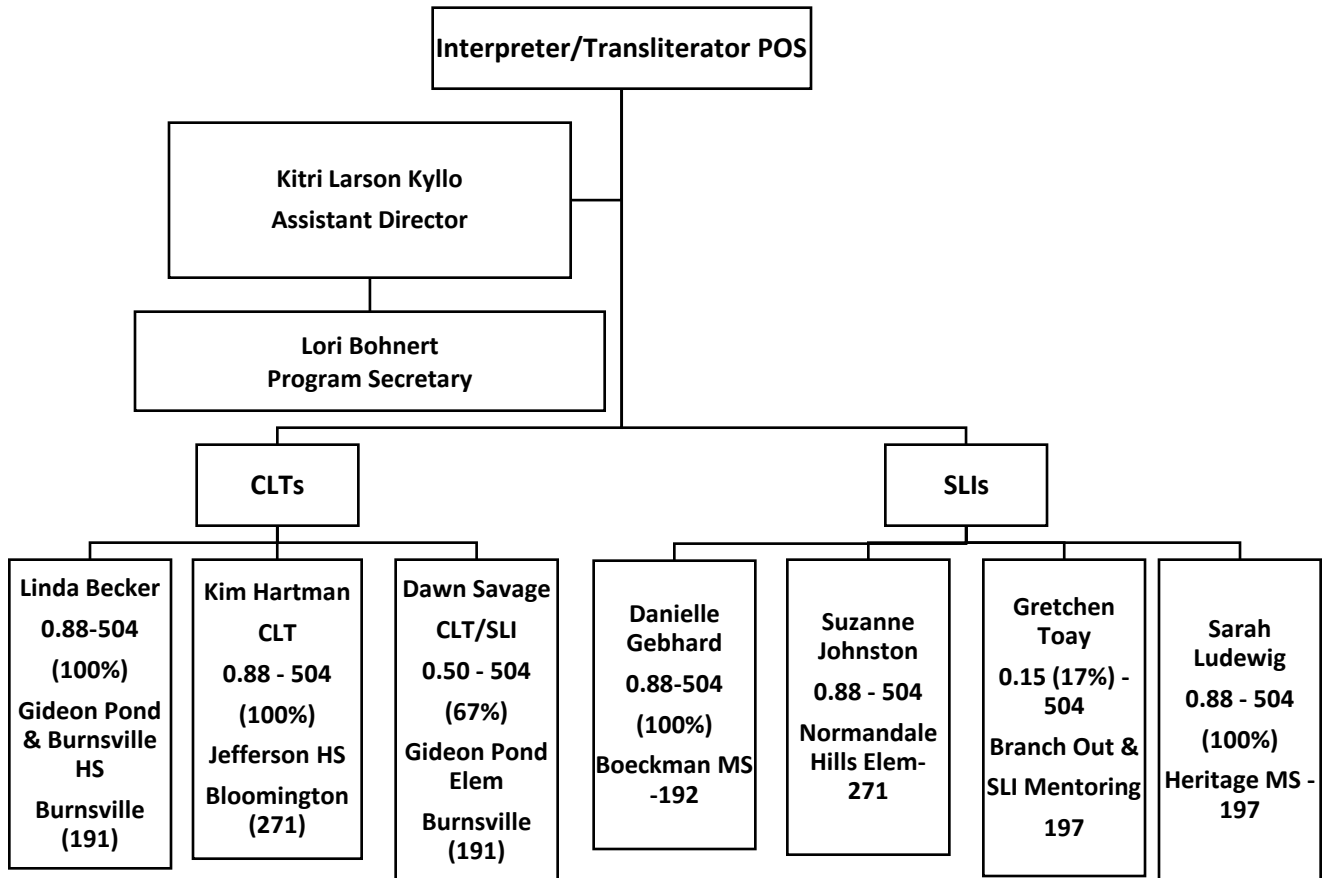
Physical Therapy POS/Itinerant – Organizational Chart 15-16



Blind/Visually Impaired POS/Itinerant – Organizational Chart 15-16



Interpreter/Transliterators POS – Organizational Chart 15-16



Each school year, member districts work with District 917 to determine the services expected for the coming school year. Adjustments are made throughout the school year as the districts experience fluctuations in student need.

Audiology Program

Educational audiology services are provided to member districts and in Intermediate School District 917 programs by audiologists holding licensure from the Minnesota Department of Health and certification from the American Speech-Language Hearing Association (ASHA). Services include formal hearing evaluations in a soundproof booth or hearing evaluations at a student's school to determine eligibility for services and to monitor hearing status. Services also include evaluations of learners' functional auditory skills in order to determine the need for assistive technology and the fitting of assistive technology to improve auditory access in the classroom learning and communication in real-life environments.

Deaf/Hard of Hearing Program

Intermediate School District 917 Teachers of Deaf/Hard of Hearing serve students ages birth to 21 in home-based, early childhood, general education, special education and transition settings throughout ISD 917-member school districts. Teachers of Deaf/Hard of Hearing (TD/HH) work as part of a team and are responsible for conducting assessments to establish initial and continued eligibility for deaf/hard of hearing services and to identify programming needs and accommodations specific for students with hearing loss, including communication access in the classroom. The Teacher of Deaf/Hard of Hearing serves as a resource to all team members, including parents, instructional and support staff, and students, to provide unique information on the impact of a hearing loss on language, communication, academic, social-emotional and functional skill development. Related and support services such as audiology, interpreting/transliterating, captioning, deafblind interveners, tutoring, and notetaking may also be available to students as determined by IEP teams. Teachers work closely with an educational audiologist, and assistive listening device systems are provided according to student need. If a deaf or hard of hearing student needs alternative, or more intensive, services than can be provided through an itinerant model, a resource program for learners who are deaf or hard of hearing is available at the preschool, elementary, and secondary levels.

Physical and Health Disabilities Program

Intermediate School District 917 Teachers for Students with Physical and Health Disabilities (PHD) serve students ages birth to 21 in early childhood, general education, and transition settings throughout many ISD 917-member school districts. Students are primarily served through a consultative model. The teacher works with the educational team to conduct evaluations, make recommendations for and facilitate the use of assistive technology, provide academic adaptations and modifications, advise staff regarding environmental adaptations and provide in-service. Direct services are provided as appropriate focused on assistive technology support, organizational skills and work.

Physical Therapy Program

The Intermediate School District 917 Physical Therapy Program provides physical therapy services to learners in its member districts on a purchase-of-service and itinerant basis within ISD 917 programs. Educational physical therapy services differ from clinical physical therapy services. School Physical Therapists are licensed through MN Board of Physical Therapy, who provide physical therapy as a related service for learners' birth through 21 years to help them benefit from their special education programs. Each child receiving physical therapy services has a significant delay in gross motor functional skills as determined by standardized testing and observation. Physical therapy acts as a support service to the educational staff and to the family. The role of the physical therapist is primarily for instruction to parents and to staff in facilitating motor development of the special

needs child to allow him or her to meet educational goals.

Blind/Visually Impaired Program

The Intermediate School District 917 Visually Impaired Program provides services for students who are blind/visually impaired from birth to 21 in early childhood, general education, special education and transition settings throughout ISD 917-member school districts. One of the primary roles of a Teacher of the Blind/Visually Impaired is to ensure proper placement and program adaptations for visually impaired or blind students. The Teacher of the Blind/Visually Impaired is part of a learner's team throughout the screening, assessment, educational planning and programming steps for any student with a medically documented visual loss. The Teacher of the Blind/Visually Impaired serves as a resource to all team members including parents, administrators, classroom and resource teachers, and support staff.

A related service is Orientation and Mobility. Orientation and mobility instruction is a sequential process in which visually impaired individuals are taught to utilize their remaining senses to determine their position within their environment and to negotiate safe movement from one place to another. A Certified Orientation and Mobility Specialist conducts an evaluation and instructs students, as appropriate, on travel skills needed in school and in various community settings.

Interpreter/Transliterater/Educational Deafblind Intervener

Intermediate School District 917 provides Interpreter/Transliterater/Educational Deafblind Intervener Assistant support services for learners who are deaf or hard of hearing and student with dual sensory loss (vision and hearing) in preschool, K-12 general education, and secondary vocational settings throughout ISD 917-member school districts. The Interpreter/Transliterater/ Intervener serves as an important member of a student's educational team in their critical role of providing visual access to classroom curriculum, instruction, peer-to-adult and peer-to-peer communication. They work closely with Teachers of the Deaf/Hard of Hearing to provide in-service to school staff and students on their unique role of being an impartial communication liaison in the educational environment and process. When student has dual sensory loss, the intervener works closely with both the Teacher of Deaf/Hard of hearing and Teacher of Blind/Visually Impaired. They have the important educational role of supporting the language, communication, academic and functional skill development of the learners they serve. The decision to provide interpreter, transliterater or intervener services for a learner who is deaf or hard of hearing or deafblind is done through the IEP process.

Data

The number of students served may be duplicated as they receive services by several service providers.

Students served

During the 2015-2016 school year, 875 students were served by POS providers.

Member versus non-member district students served

Member	<i>Audiology</i>	<i>D/HH</i>	<i>B/VI</i>	<i>PHD</i>	<i>PT</i>
SSD 6 (South St. Paul)	21	15	6	1	5
ISD 191 (Burnsville)	32	25	21	25	38
ISD 192 (Farmington)	32	21	9	22	47
ISD 194 (Lakeville)	47	29	21	25	63
ISD 195 (Randolph)	4	4	1	1	3
ISD 197 (West St. Paul)	23	18	10	13	0
ISD 199 (Inver Grove Heights)	27	19	6	12	3
ISD 200 (Hastings)	20	13	17	14	27
ISD 271 (Bloomington)	56	2	30	0	3
Non-member					
ISD 196 (Rosemount-Apple Valley-Eagan)	11	2	2	1	3
Other	10	6	2	3	4

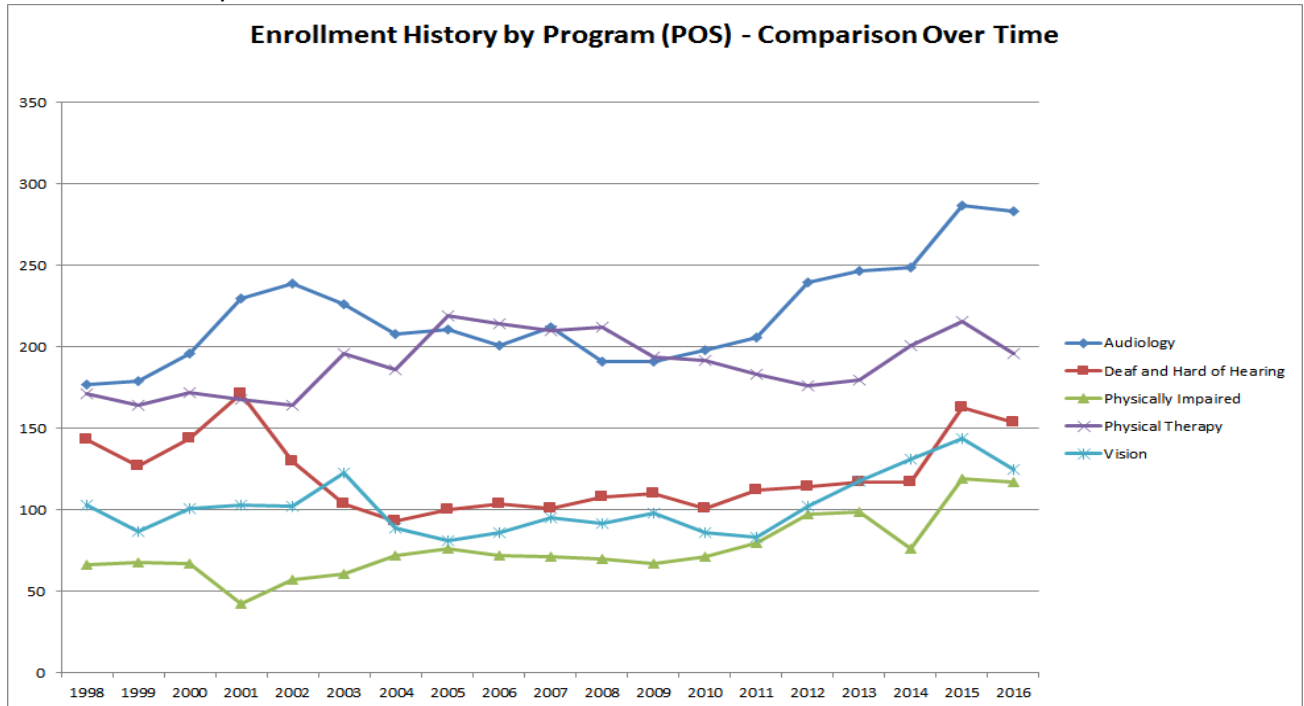
Students Referred

Number of referrals received during the 2015-2016 school year

- o Audiology - 52
- o D/HH - 56
- o VI - 35
- o PHD - 66
- o PT – 78
- o Sign Language Interpreter – 3
- o Deaf-Blind Intervener Assistant – 1

Enrollment

- Enrollment History:



Staff

Licensed Staff

Purchase of Service Licensed Staff 2015-2016					
Staff Number/Years of Experience/Education Level/Licensure & Certification					
Title	Staff Number - FTE	Average Years of Experience in ISD 917	Average Years outside of ISD 917	Range of Education Levels	Licensure/Certification
Audiologists	3.0	11.67 (range 3-23)	15 (Range 7-22)	MA to MA + 40	MN Dept of Health Audiology License & ASHA Certification– 3 Certified Hearing Instrument Dispenser - 2
Teachers of Deaf/Hard of Hearing	6.8	7.61 (range 1-19)	4.44 (range 0-15)	BA + 30 to MA + 40	Teacher of Deaf/Hard of Hearing – 7 Elementary Education – 2 Developmental Disabilities – 2 Autism Spectrum Disorders – 1 Oral/Aural Deaf Education – 1

Physical and Health Disabilities	3.0	7.67 (range 1-20)	12 (range 7-17)	BA + 30 to MA + 40	Physically Handicapped – 3 Mild to Moderate Mentally Handicapped – 2 Severe to Profound Mentally Handicapped – 2 Developmental Disabilities – 1 Physical or Health Disabilities – 1 Early Childhood Special Education – 1 Director of Special Education – 1 Principal K-1 – 1
Physical Therapists	5.0	10.2 (range 3-25)	4.2 (range 0-10)	BA + 30 to MA + 40	State of MN Board of Physical Therapy License - 5
Blind/Visually Impaired	5.6	7.33 Range (2-15)	8.5 (range 1-17)	BA + 30 to MA + 20	Blind/Visually Impaired – 5 teachers Elementary Education – 3 Emotional Behavior Disorders – 1 Learning Disabilities – 1 Mild to Moderate Mentally Handicapped - 1 ACVREP National Certification – 3 staff

Source: Teachers-Licensed Staff 2015-2016 HQ, MN Department of Education, Teacher Licensing and Tenured/Probationary Seniority lists

Non-Licensed Staff

Non-Licensed Staff 2015-2016 Years of Experience & Education Level/Degrees				
Title	Average Years of Experience in ISD 917	Average Years of Total Experience	Range of Education Levels/Degrees	Required Certification
Sign Language Interpreters - 4	8.2 (range 1-21)	1 (range 0-3)	High School Diploma to BA	MDE Provisional Interpreter Certification - 4
				National Interpreter Certification - 3

Cued Language Transliterators - 2	6.5 (range 4-9)	0	BA	National TECUnit Certification - 2
Deaf-Blind Intervener Assistants - 3 Student Assistant - 1	2.25 (range 1-5)	1.88 (range 1-4)	High School Diploma to BA	Deaf-Blind Intervener Training – 4
Brailist - 1	4	0	BA	National Library of Congress Literary Braille Certification

Source: HR files review

Program Review

Caseloads

The caseload size for each provider is based on student minutes of direct and indirect services as listed in students’ Individualized Education Plans, as well as the provider’s own POS/Itinerant FTE. Some Teachers of D/HH have the majority of their FTE assigned to the ISD 917 D/HH Resource Program with only a minimal FTE of 0.1-0.2 assigned to the D/HH POS/Itinerant Program.

Purchase of Service Licensed Staff – 2015-2016		
Caseload Number and Sites - Range		
Title	Caseload Size – number of students – a range	Number of sites – based on caseload
Audiologists	70 - 95	21 - 42
Teachers of D/HH	3 – 30	1 - 28
Physical and Health Disabilities	37 – 56	19 - 22
Physical Therapists	17 – 58	5 – 38
Teachers of Blind/Visually Impaired	3 – 43	1 - 24

Source: 2015-16 Caseloads

Audiology

Services Provided

Services include formal hearing evaluations in a soundproof booth or at a student’s school, evaluation of amplification, assessment of a learner’s functional auditory skills, and a determination for the need for assistive technology. Audiologists also program and fit the assistive technology and repair the equipment when needed. Audiologists work closely with Teachers of Deaf/Hard of Hearing and classroom teachers regarding amplification management to insure a learner has auditory access to instruction. Audiologists provide in-services on how to use the assistive technology in the classroom, how to conduct daily listening checks of the equipment, and how to change batteries when needed.

Specialized Skills

Audiologists have comprehensive knowledge of audiological-related equipment, hearing aids, bone anchored hearing aids (BAHA), cochlear implants, and assistive listening devices. Audiologists have the ability to assess and evaluate learners' needs for assistive listening devices, middle ear functioning, the ability to implement action plans for students and teachers to aid students' auditory access in the classroom, and the ability to interpret technical information regarding hearing loss and make it understandable for parents, teachers and students. Audiologists can provide hearing loss simulations to help families and educational teams to understand what a student is hearing and how it impacts his/her learning.

Disability Specific Curriculum/Materials

No specific curriculum is used by audiologists. To conduct hearing evaluations, hearing specific testing equipment is needed. Some of the equipment includes: audiometers, tympanometers, otoacoustic emissions testing Equipment, hearing aids analyzers, and otoscopes.

Deaf/Hard of Hearing

Services Provided

Teachers of Deaf/Hard of Hearing (TD/HH) are part of the educational team and are responsible for evaluation as well as providing instruction to students with hearing loss. They provide unique information on the impact of hearing loss on language, communication, academic, social skills and functional skill development. Teachers of Deaf/Hard of Hearing provide many indirect services including in-services to family and educational staff, consultation, access and adaptations guidance and resources.

Direct services and instruction are provided in the areas of:

- Auditory comprehension
- Communication in collaboration with speech-language pathologists
- Language development skills
- Vocabulary expansion and development specific to students with gaps
- Reading readiness skill development
- Transition skills, including resources and networking with community providers
- Math language development
- Study skills
- Reading comprehension
- Instruction of figurative/idiomatic language
- Compensatory skill development, including self-advocacy skills

Specialized Skills

Teachers of Deaf/Hard of Hearing have knowledge about how hearing loss impacts the acquisition of spoken language, both receptively and expressively. In addition, all teachers have knowledge of both American Sign Language Teachers and Cued Speech, a unique tool used to provide access to spoken language through spoken/cued English which provides access to sounds in spoken language, particularly those soft sounds that students don't hear well. Several teachers have advanced fluency in these systems. Teacher skill sets are matched to specific student language-access needs. Teachers of Deaf/Hard of Hearing also provide support and act as a liaison between the classroom teacher, school nurse, and educational audiologist to help ensure equipment is working. They serve to educate students to troubleshoot amplification equipment issues. Teachers of Deaf/Hard of Hearing work closely with support personnel including audiologists, general education teachers, speech-language pathologists, teachers of blind/visually impaired (TBVI), sign language interpreters, cued language transliterators and deafblind interveners. As more students have dual sensory loss, (vision and

hearing), TD/HHs and TBVIs must work closely to help create accessible learning environments for deafblind students due to the fact that these two senses are responsible for about 90% of how a student accesses information.

Disability Specific Curriculum/Materials

Teachers of Deaf/Hard of Hearing utilize a variety of curricula that target specific skills students need to develop. Although some curricula may be similar to other special education areas, specialized tools, such as Cued Speech, as well as targeted modifications to make information accessible, are also included. Teachers are utilizing the Soudy System (Level 1 and 2), Primary Comprehension Toolkit, Comprehension Toolkit (grades 3-6), Language! and Kansas Learning Strategies (Fundamentals in Sentence Writing, Word Mapping Strategy, and Self-Questioning Strategy), to name a few. ISD 917 Teachers of Deaf/Hard of Hearing also use many different language and reading support materials to work on social skills and the language arts skills of reading, comprehension, word parts, analogies, conversational language, slang, figurative language, writing, multiple-meaning words and editing. Much of what Teachers of Deaf/Hard of Hearing teach is provided explicitly to students since deaf or hard of hearing students have limited access to incidental learning of language. Teachers also use many online resources to work on skill expansion and depth, including technology apps to support learning activities and instruction in areas of student needs. Finally, ISD 917 Teachers of Deaf/Hard of Hearing are recognized as leading experts in the area of bringing closed captions/subtitle access to classrooms, particularly those that use flipped classes and teacher-created video instruction. They provide hands-on resource and support, including providing in-service materials to assist schools and teachers to make instruction more accessible using the Universal Design for Learning model.

Physical and Health Disabilities

Services Provided

Physical and Health Disabilities (PHD) teachers work with students birth to 21 who have a physical impairment and are capable of working toward grade-level standards. PHD teachers primarily serve students through a consultative model designed to address a student's needs through modification to the instructional techniques and curricula used by the student's direct service providers. PHD teachers consult with the student's general and special education teacher(s) and other related personnel serving the student. This model allows students who receive PHD services to function and reach their full potential in the general education environment.

PHD teachers work as part of a multi-disability team and are responsible for:

- Conducting assessments to establish eligibility for services and to identify programming needs
- Making recommendations for and facilitating the use of assistive technology, software, and other adaptive materials/equipment
- Providing on-going academic adaptations and modifications to make curriculum accessible
- In-servicing staff and students in the general education classroom about a child's specific disability along with its educational implications

Specialized Skills

PHD Teachers have a knowledge base about how a physical impairment impacts a student's ability to access educational materials and instruction. PHD teachers also work with students who have traumatic brain Injuries as they relate to learners' ability to access educational materials and instruction. PHD teachers provide consultation and support to direct services providers and general education staff. PHD teachers do provide direct services, when needed, in the areas of work completion, organization skills, and modification and/or adaptation of classroom activities. PHD teachers are a resource for families to identify educational or community resources related to a learner's physical impairment.

Disability Specific Curriculum/Materials

PHD teachers don't have a specific curriculum, as they work on addressing students' ability to access curriculum utilized in their educational settings. PHD teachers have a large knowledge base about assistive technology and other strategies used for academic work productivity to support students to effectively access and meet the work-production requirements of the general education curriculum. They also consult with learners' teachers and other support staff to make necessary modifications to the classroom environment to accommodate learners' physical impairments.

Physical Therapists

Services Provided

The primary role of the physical therapist is to instruct parents and staff in facilitating motor development as it relates to educational goals. Physical therapists work in cooperation with medical and education teams.

Services may include the following:

- Evaluation
- Instruction in positioning
- Gross motor function in the educational setting
- Recommendations for and assistance with equipment
- In-services with school staff who work with specific students
- Environmental adaptations and the provision of physical therapy to facilitate proper patterns of movement
- Positioning
- Gross motor progress

Specialized Skills

Physical therapy services are provided in member districts by Minnesota Licensed Physical Therapists as a related services for learners birth through age 21. Physical Therapists have been trained on the use of gross motor skills and how to build skills based on where the student is and to help them become as independent as possible. Physical Therapists work with other service providers to assure that student positioning and movement is appropriate and develop strategies to help students be more independent. Physical therapy skills in schools are a related service, and objectives are incorporated into other goals being worked on the IEP.

Disability Specific Curriculum/Materials

Physical therapists do not utilize any specific curriculum. Students must have an order signed by a medical professional for PT license purposes to receive services based on mobility and others needs that require the skill of a physical therapist. Physical therapists have knowledge about equipment needed for learners to navigate and function optimally in school settings and build gross motor skills. Physical therapists work with vendors to order and modify equipment that is student- or school-owned. Some equipment used by physical therapists in school settings includes, but is not limited to:

- Wheelchairs
- Adapted seats
- Stenders
- Gait trainers
- Orthotics – prescribed by outside medical doctors
- Gait belt
- Positioning devices – wedges, bolsters

Blind/Visually Impaired

Services Provided

Teachers of Blind/Visually Impaired (TBVI) are part of the educational team and are responsible for evaluations as well as providing instruction to students who have a vision loss. They provide information that explains how a student's vision loss is impacting their ability to access curriculum without accommodations. TBVIs provide both direct and indirect service for students at all educational levels from birth to 21. TBVIs are a part of a comprehensive team and are responsible to:

- Interpret eye reports from medical professionals
- Conduct functional vision evaluations
- Identify needs and write goals
- Ensure appropriate physical placement in educational settings
- Implement adaptations both to curriculum and the environment
- Recommend and facilitate the use of assistive technology and other adaptive material and equipment
- Provide in-service to parents and school staff
- Instruction in expanded core curriculum
- Work with vocational rehabilitation counselors at state services for the blind

Orientation and Mobility (O&M) is a related service for students who receive visually impaired services that teaches safe, efficient, and effective travel skills. Certified Orientation and Mobility Specialists are a part of the educational team that conducts an evaluation to determine the students' strengths and areas needed for instruction. 'Orientation' refers to the ability to know where a person is and where they want to go, whether they are moving from one room to another or walking downtown for a shopping trip. 'Mobility' refers to the ability to move safely, efficiently, and effectively from one place to another, such as being able to walk without tripping or falling, cross streets, and use public transportation. The O&M Specialist works with students, families and school staff to provide information through direct and indirect services.

Specialized Skills

Teachers of Blind/Visually Impaired have knowledge of how vision loss impacts a student's ability to access materials in the classroom and other school settings. Services are dependent on students' needs, ranging from students who has low vision and can access print, to students who use braille, and to students who utilize a functional curriculum as they have multiple disabilities. TBVIs have skills to conduct Functional Vision Assessments (FVA) for students at all levels from birth to 21, with and without additional disabilities. Each FVA utilizes similar components; however, is modified for each student based on their visual impairment. TBVIs have a knowledge of assistive technology that can be used by students with low vision to those who utilize braille or rely on auditory information. Teachers of Blind/Visually Impaired must have knowledge of braille and how to teach it to students who are young as well as to students who are older and experiencing decreasing vision loss. TBVIs have knowledge of English Braille American Edition Unified English Braille, which was implemented in the United States in January 2016, and Nemeth Braille math code. TBVIs also help transcribe print materials into braille and make tactile representations of visual images. Teacher of Blind/Visually Impaired also provide support and act as a liaison between classroom teachers, specialists, other services providers and the brailist. They also serve to troubleshoot when assistive technology is not working or when a task needs to be adapted quickly. TBVIs also work closely with deafblind interveners and paraprofessional support staff in classrooms. As more students are being identified with a dual sensory loss (vision and hearing), TBVIs and Teachers of Deaf/Hard of Hearing collaborate to create accessible learning environment for deafblind students, because these two senses are responsible for about 90% of how a student accesses information.

TBVs and O&M Specialists instruct students in visual efficiency skills. These skills assist students in learning how to use their vision effectively and efficiently and are especially important in learning how to use low vision aids, such as hand held magnifiers and monoculars.

Orientation and Mobility (O&M) Specialists provide instruction that can help a learner develop or re-learn the skills and concepts they need to learn to travel safely and independently within their home and in the community. O&M Specialists provide services across the life span, teaching infants and children in pre-school and school programs, as well as adults in a variety of community-based and rehabilitation settings. O&M Specialists reference assessment and curriculum titled *Teaching Age-Appropriate Purposefully Skills*. A Certified Orientation and Mobility Specialist (COMS) must adhere to a professional code of ethics and demonstrate knowledge and teaching skills in the following areas:

- Sensory development, or maximizing the use of all senses to help a person know where they are and where they want to go
- using their senses in combination with self-protective techniques and human guide techniques to move safely through indoor and outdoor environments
- using a white cane and other adaptive devices to walk safely and efficiently
- Soliciting and/or declining assistance
- Finding destinations with strategies that include following directions and using landmarks and compass directions
- Techniques for crossing streets, such as analyzing and identifying intersections and traffic patterns
- Problem-solving skills to determine what to do if a person is disoriented or lost or need to change their route
- Using public transportation and transit systems

Disability Specific Curriculum/Materials

Teachers of Blind/Visually Impaired use a variety of curriculum to develop braille skills. Some of these curricula are: Patterns, Mangold, Braille Too, Braille Fundamentals and Beginning Braille. Each of these curricula has elements that work well with different age ranges and ability levels. Depending on the student's visual impairment, the braille curriculum may be used in conjunction with other curriculum used in the general education setting. Teachers have access to curriculum to help teach low vision aids in the classroom and in other settings such as the community. Concept development curricula are important to help teach skills in a deliberate sequentially framework, as students are missing typical incidental learning experiences by sighted peers during development. Teachers of Blind/Visually Impaired are work with classroom teachers about audio description of visual materials used in the classroom. This area is becoming more important to assure students have accessible instruction using the Universal Design for Learning. As technology continues to change and classrooms are utilizing it more, TBVs are constantly working with teachers and school districts to assure materials are accessible as teaching staff begin planning new classes or purchasing new curriculum. This is very important for students who are unable to utilize print and rely on braille or auditory materials. Finally, TBVs must provide instruction in the Expanded Core Curriculum (ECC). ECC is used to define concepts and skills that often require specialized instruction with students who are blind or visually impaired to compensate for decreased opportunities to learn incidentally by observing others. The ECC is comprised of nine area:

- Assistive technology
- Career education
- Compensatory skills
- Independent living skills
- Orientation and mobility
- Recreation and leisure
- Self-determination

- Sensory efficiency
- Social interaction skills

Teachers of Blind/Visually Impaired have knowledge of a wide variety of assistive technology that is specific to supporting individuals with visual impairments. Some of this technology includes:

- Screen reader software and built in software – Jaws, NVDA, Voiceover
- Accessibility features on computers and portable devices
- Refreshable braille displays
- Auditory book players
- Braille embossers and braille transcription software
- Hand-held magnifiers
- White canes
- Video magnification systems
- Materials available through American Printing House for the Blind
- Ordering of braille materials and downloading of large print/auditory books
- Audio description
- Tactile graphics
- Glare sheets
- Task lighting

Sign Language Interpreters

Sign Language Interpreters provide visual access to learners who are deaf or hard of hearing by interpreting spoken communication into American Sign Language or transliterating using signs more closely following English word order. Per the MN School Interpreter Law, interpreters employed in K-12 settings must hold either MN Provisional Certification or national interpreter certification. The law requires that during the period a school interpreter holds Provisional Certification, weekly on-site mentoring by a mentor interpreter meeting the qualifications specified in the law must be provided. Educational interpreters team closely with classroom teachers, the Teacher of D/HH, audiologist and other team members, and provide valuable information about how learners are accessing spoken information and instruction in school settings. They also serve in the role to promote a learner's understanding and development of becoming an independent consumer of interpreter services.

Cued Language Transliterators

Cued Language Transliterators provide visual access to learners who are deaf or hard of hearing by transliterating spoken communication into cued American English using the system of Cued Speech. Per the MN School Interpreter Law, transliterators employed in K-12 settings must hold either MN Provisional Certification or national transliterator certification. Educational transliterators team closely with classroom teachers, the Teacher of D/HH, audiologist and other team members, and provide valuable information about how learners are accessing spoken information and instruction in school settings. They also serve in the role to promote a learner's understanding and development of becoming an independent consumer of transliterator services.

Educational Deafblind Interveners

Deafblind Interveners are trained individuals who work one-to-one with a child or student who is deafblind. The intervener facilitates the access of environmental information usually gained through vision and hearing, but which is unavailable or incomplete to the individual who is deafblind, facilitates the development and/or use of receptive and expressive communication skills by the individual who is deafblind, and develops and maintain a trusting, interactive relationship that can promote the learners social and emotional well-being.

Goals

- To continue professional development in areas of licensure to remained updated on current practices and provide training to staff in member districts
- To continue to adapt and meet the changing needs of member districts

Next Steps

The first year of program review is the evaluation year. The culmination of the review year is the report you've just read. There are four additional years in the cycle. Year two, three and four will focus on continued discussion with member districts to assure needs are being met in the services provided through purchase-of-service programs. Year five will focus on data gathering that will be used for review when the cycle repeats with year one.

While the intent of this report is for internal review and improvement, it will be shared with key constituency groups including directors, superintendents and the school board.

900 OTHER

905 ESTABLISHMENT AND ADOPTION OF SCHOOL DISTRICT BUDGET

I. PURPOSE

The purpose of this policy is to establish lines of authority and procedures for the establishment of the school district's revenue and expenditure budgets.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is to establish revenue and expenditure budgets in accordance with the applicable provisions of law. Budget planning is an integral part of program planning so that the annual budget will effectively express and implement school board goals and the priorities of the school district.

III. REQUIREMENT

- A. The superintendent or such other school official as designated by the superintendent shall each year prepare preliminary revenue and expenditure budgets for review by the school board. The preliminary budgets shall be accompanied by such written commentary as may be necessary for them to be clearly understood by the members of the school board and the public. The school board shall review the projected revenues and expenditures for the school district for the next fiscal year and make such adjustments in the expenditure budget as necessary to carry out the education program within the revenues projected.
- B. The school district must maintain separate accounts to identify revenues and expenditures for each building. Expenditures shall be reported in compliance with Minn. Stat. § 123B.76.
- C. Prior to July 1 of each year, the school board shall approve and adopt its initial revenue and expenditure budgets for the next school year. The adopted expenditure budget document shall be considered the school board's expenditure authorization for that school year. No funds may be expended for any purpose in any school year prior to the adoption of the budget document which authorizes that expenditure for that year, or prior to the adoption of an amendment to that budget document by the school board to authorize that expenditure for that year.
- D. Each year, the school district shall publish its adopted revenue and expenditure budgets for the current year, the actual revenues, expenditures, and fund balances for the prior year, and the projected fund balances for the current year in the form prescribed by the Commissioner within one week of the acceptance of the final audit by the school board, or November 30, whichever is earlier. A statement shall be included in the publication that the complete budget in detail may be inspected by any resident of the school district upon request to the superintendent. A summary of this information and the address of the school district's official

website where the information can be found must be published in a newspaper of general circulation in the school district. At the same time as this publication, the school district shall publish the other information required by Minn. Stat. § 123B.10.

- E. The school district must also post the materials specified in Paragraph III.D. above on the school district's official website and publish a summary of information and the address of the school district's website where the information can be found in a qualified newspaper of general circulation in the district.

IV. IMPLEMENTATION

- A. The school board places the responsibility for administering the adopted budget with the superintendent. The superintendent may delegate duties related thereto to other school officials, but maintains the ultimate responsibility for this function.
- B. The program-oriented budgeting system will be supported by a program-oriented accounting structure organized and operated on a fund basis as provided for in Minnesota statutes through the Uniform Financial Accounting and Reporting Standards for Minnesota School districts (UFARS).
- C. The superintendent or the superintendent's designee is authorized to make payments of claims or salaries authorized by the adopted or amended budget prior to school board approval.
- D. Supplies and capital equipment can be ordered prior to budget adoption only by authority of the superintendent. If additional personnel are provided in the proposed budget, actual hiring may not occur until the budget is adopted unless otherwise approved by the school board. Other funds to be expended in a subsequent school year may not be encumbered prior to budget adoption unless specifically approved by the school board.
- E. The school district shall make such reports to the Commissioner as required relating to initial allocations of revenue, reallocations of revenue, and expenditures of funds.

Legal References: Minn. Stat. § 123B.10 (Publication of Financial Information)
Minn. Stat. § 123B.76 (Expenditures; Reporting)
Minn. Stat. § 123B.77 (Accounting, Budgeting and Reporting Requirements)
Minn. Stat. § 126C.23 (Allocation of General Education Revenue)

Board Approved _____

**RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE TEACHING
CONTRACT OF KAMI ROARK**

WHEREAS, Kami Roark, is a probationary teacher in Intermediate School District 917.

BE IT RESOLVED by the School Board of Intermediate School District No. 917, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Kami Roark, probationary teacher in Intermediate School District No. 917, is hereby terminated at the close of the current 2016-2017 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and nonrenewal of contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NONRENEWAL

NAME
STREET
CITY, STATE ZIP

Dear NAME:

You are hereby notified that at a regular meeting of the School Board of Intermediate School District No. 917 held on June 6, 2017, a resolution was adopted by a majority roll call vote of the Board to terminate your contract effective at the end of the current school year and not to renew your contract for the 2017-2018 school year. Said action of the Board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the School Board give its reasons for the nonrenewal of your teaching contract. However, such request must be received within ten days after the receipt of this notice.

Yours very truly,

SCHOOL BOARD OF
INTERMEDIATE SCHOOL DISTRICT NO. 917

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof: _____ and the following voted against the same: none.

Whereupon said resolution was declared duly passed and adopted.

Board Member _____ introduced the following resolution and moved its adoption:

RESOLUTION PERTAINING TO THE TERMINATION OF EMPLOYMENT OF
SUPPORT SERVICE EMPLOYEES

WHEREAS, the School Board of Intermediate School District 917 had received on June 6, 2017, from the administration, recommendations on termination of support service employees:

Lindsey Jackson, Classroom Assistant
Adrienne Johnson, Classroom Assistant
Justin Schroeder, Classroom Assistant
Kayla Brolsma, Classroom Assistant

BE IT RESOLVED, by the School Board of Intermediate School District 917, as follows:

That the following listed employees (Lindsey Jackson, Classroom Assistant, Adrienne Johnson, Classroom Assistant, Justin Schroeder, Classroom Assistant, Kayla Brolsma, Classroom Assistant) be terminated from their position/employment with Intermediate School District 917 effective at the end of the 2016-2017 school year.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof: _____ and the following voted against the same: _____.

Whereupon said resolution was declared duly passed and adopted.



TO: School Board Members
Superintendent John Christiansen

FROM: Nicolle Roush, Business Manager

DATE: June 6, 2017

SUBJECT: Workers Compensation Renewal

Pertinent Facts:

1. Intermediate School District #917's, workers compensation insurance policy with RTW insurance renewal is on July 1, 2017.
2. ISD 917 FY18 experience modification is 1.64 and projected payroll is \$21,532,0000. Our agent of record Anderson Agency solicited request for proposals on our workers compensation insurance policy. The proposals received are as follows:
 - RAS-declined
 - RTW-\$362,518
 - SFM-\$342,389
 - Accident Fund-\$311,354
3. ISD 917's expiring policy is \$331,415 based on 1.73 experience modification factor and projected payroll \$19,328,829.
4. Anderson Agency states all 3 carriers have proper claims management with the agency providing audits each year and they do not have any reservations in recommending any of the carriers. The district is in a position to pay less premiums on more exposure this year which is rare coming off of a tough claims year. Anderson Agency and ISD 917 Business Manager would recommend accepting the lowest proposal received from Accident Fund.

Recommendation:

The School Board's approval Accident Fund for FY18 workers compensation insurance.

Intermediate School District #917

Adopted Budget

2017-18

06/06/2017

FY18 ISD 917 ENROLLMENT PROJECTIONS

Special Education Program

Program	Oct 1, 2016 Estimated Projection			Oct 1, 2017 Estimated Projection		
	Special Education	General Education	Total	Special Education	General Education	Total
Anthony Lewis	2	7	9	2	7	9
CASE				10		10
DASH	36		36	30		30
DCALS/WHALC	38		38	38		38
DHH	49		49	57		57
IDEA	45		45	56		56
JSC	8	24	32	8	24	32
Options	12	18	30	12	18	30
PACES	31		31	42		42
SUN	106		106	114		114
TEA	45		45	56		56
TESA	73		73	75		75
Youth Transition Program	36	28	64	38	32	70
Total Student Headcount	481	77	558	538	81	619

Secondary Vocational Programs

PROGRAM	Oct 1, 16 Est. based on school projections	Oct 1, 17 Est. based on school projections
Career Exporation	23	23
Computer Networking	8	8
Computer Repair	7	7
Computer Gaming	15	15
Construction Trades	23	23
Food Industry Careers	10	10
Work Experienced	10	10
Fundamental Chef	43	43
Graphics	21	21
Heavy Duty Truck	26	26
Medical Careers	46	46
Vehicle Service	60	60
Total Student Headcount	292	292

Alternative programs

PROGRAM	2016-17 Est. ADM's	2017-18 Est. ADM's
DCALS	144	143
WHALC	52	52

Ext Year On-line	20	20
Total Student Headcount	216	215

ISD 917 Hours and Rate Comparison Secondary Education & Special Education Programs

Secondary Technical Center Programs:

	2016-17 Est. Hrly Rates		2017-18 Est. Hrly Rates		% change
Secondary Career and Technical Programs Average Rate	\$	13.36	\$	13.40	0.30%
Career Exploration Program Rate	\$	15.74	\$	16.22	3.05%
Food Industry Careers Program Rate	\$	25.02	\$	25.75	2.92%

	2016-17 Est. Billable Hours		2017-18 Est. Billable Hours		% change
Secondary Technical Center Student Billable Hours		101,686		101,686	0.00%
DCALS South Student Billable Hours (unweighted)		153,468		149,292	-2.72%
DCALS North Student Billable Hours (unweighted)		54,288		54,288	0.00%
DCALS Ext. Day Student Billable Hours (unweighted)		31,320		31,320	0.00%
Total Student Billable Hours		340,762		336,586	-1.23%

Special Education Programs:

	2016-17 Est. Hrly Rates		2017-18 Est. Hrly Rates		% change
Special Education Resource Program Average Rate	\$	46.62	\$	51.02	9.44%
Purchase of Services Agreements Average Cost per F.T.E.	\$	100,255.99	\$	104,103.00	3.84%

	2016-17 Est. Billable Hours		2017-18 Est. Billable Hours		% change
Special Education Resource Student Billable Hours		453,734		491,881	8.41%
Special Education Purchase of Service Billable Hrs		39,465		43,368	9.89%
Total Student Billable Hours		493,199		535,249	8.53%

Intermediate School District 917

2017-2018

Overview of Adopted Budget as of 6/06/2017

Fund #	Fund Name	Projected Fund Balance 6/30/2017	Projected Revenues	Projected Expenditures	Projected Fund Balance 6/30/2018
1	Secondary	1,781,547	3,375,486	3,405,945	1,751,088
2	Special Education	4,067,129	31,047,800	30,528,864	4,586,065
5	Gen Capital Exp.	7,032,043	557,640	7,574,164	15,519
10	Institutional Support	0	496,732	496,732	0
13	Secondary Resale	11,054	42,500	40,198	13,356
14	Special Ed Resale	14,276	6,500	11,800	8,976
15	917 Support Services	671	0	0	671
	Total Operating Fund	12,906,720	35,526,658	42,057,703	6,375,675
3	Food and Nutrition	0	165,285	165,285	0
6	Capital Projects (Bldg)	0		0	0
7	Debt Service	0			0
8	Trust Fund	507	1,536	1,536	507
9	Agency Funds	0			0
20	Internal Service Fund	-812,826	145,000	253,970	-921,796
21	Self Funded Dental Ins. Plan	287,672	371,000	380,000	278,672
22	Self Funded Health Ins. Plan	1,130,378	3,132,200	3,032,815	1,229,763
	Total Funds	13,512,451	39,341,679	45,891,309	6,962,821

The general funds projected reserved/unassigned fund balance as of 6/30/18

Preliminary operating fund balance \$ 6,375,675

Reserved/Unassigned Fund Balance Percentage 15.16%

Unrestricted Fund Balance Percentage (excludes fund 5) 15.12%

**Intermediate School District 917
Balance Sheet - GASB 54 Fund Balances
Governmental Funds as of June 30, 2018**

	General Fund								Food Service Fund 3	Capitol Projects Fund 6	Debt Service Fund 7	Trust Fund Fund 8	Agency Fund Fund 9	Internal Service Fund Fund 20	Self Funded Dental Fund 21	Self Funded Health Fund 22
	Fund 1	Fund 2	Fund 5	Fund 10	Fund 13	Fund 14	Fund 15									
Nonspendable:																
Inventories																
Prepaid Expenses																
Restricted for:																
health and safety																
basic skills																
compensatory																
deferred maintenance projects																
operating capitol				15,519					0							
safe schools levy																
self funded dental plan																
OPEB													-921,796			
other fund activities																
Committed for:																
fund balance for next year operations																
Assigned for:																
next year severance pay																
next year retiree health insurance																
school carryover budgets																
Scholarships											507					
encumbrances																
Unassigned for:																
unassigned	1,751,088	4,586,065	0	0	13,356	8,976	671							278,672	1,229,763	
17-18 Adopted Fund Balance	\$ 1,751,088	4,586,065	15,519	0	13,356	8,976	671	0	0	0	507	0	-921,796	278,672	1,229,763	6,962,821
16-17 Revised Fund Balance	\$ 1,781,547	4,067,129	7,032,043	0	11,054	14,276	671	0	0	0	507	0	-812,826	287,672	1,130,378	13,512,451
Change	-30,459	518,936	-7,016,524	0	2,302	-5,300	0	0	0	0	0	0	-108,970	-9,000		-6,549,630

Intermediate School District 917

Expenditure Comparison

2016-17 Revised Budget and 2017-18 Adopted Budget

Fund #	Description	FY 16-17 Exp. Budget	FY 17-18 Exp. Budget	Difference	Percent Change
1	Secondary	3,522,540	3,405,945	-116,595	-3.31%
2	Special Ed.	27,190,390	30,528,864	3,338,474	12.28%
5	Capital Improvements	3,497,469	7,574,164	4,076,695	116.56%
10	Institutional Support	495,121	496,732	1,611	0.33%
13	Secondary Resale	40,495	40,198	-297	-0.73%
14	Special Ed Resale	10,100	11,800	1,700	16.83%
15	917 Support Services	0	0	0	0.00%
	Total Operating Fund	34,756,115	42,057,703	7,301,588	21.01%
3	Food and Nutrition	129,260	165,285	36,025	27.87%
6	Building Fund	67,051	0	-67,051	100.00%
7	Debt Redemption	0	0	0	0.00%
8	Trust Fund	2,003	1,536	-467	-23.32%
9	Agency Funds	0	0	0	0.00%
20	Internal Service Fund	240,070	253,970	13,900	5.79%
21	Self Funded Dental Ins. Plan	365,000	380,000	15,000	4.11%
22	Self Funded Health Ins. Plan	2,662,509	3,032,815	370,306	13.91%
	Total Funds	38,222,008	45,891,309	7,669,301	20.07%

Highlight of significant changes between 2016-17 revised vs. 2017-18 adopted exp.

- Fund 1 Salary and benefit increases built in for estimated and actual contract settlements, additional budget adjustments enclosed on the 6th page of this document.
- Fund 2 Salary and benefit increases built in for estimated and actual contract settlements, additional budget adjustments enclosed on the 6th page of this document.
- Fund 5 FY18 increase repayment of old bond issue 6.67 mill and FY18 est construction carryover 350,000. Decrease in FY17 had -2.9 mill for addition and build out of AEC.
- Fund 3 FY18 anticipate meal costs will increase with expansion in number of students served and meal pricing.
- Fund 6 FY18 decrease due to portion of AEC build out paid for in FY17 to spend down Debt fund.

Fund 22 FY18 estimated increase based on anticipated growth in utilization with staff growth

FY18 Intermediate School District 917 Adopted Budget Assumptions

2% increase in General Ed formula per ADM

2017-19 Contracts unsettled: FY18 costs

Administrators (includes Superintendent, Bus. Mgmt., Sp. Ed Director, Asst Directors/Principals and IT)			
Teachers	3.90%	Est. Average	

2016-18 Contracts settled

Classified School year costs for salary and benefits	3.80%	Average	
Clerical costs for salary and benefits			
Custodians costs for salary and benefits			
Executive Assistant costs for salary and benefits			
Health Assoc. costs for salary and benefits			
Interpreters cost for salary and benefits			
Program Assistant cost for salary and benefits			

Enrollment Assumptions: See Detailed attachment

Secondary Vocational Programs	Enrollment no change	0	ADMs
DCALS South	Enrollment decrease	-1	ADMs
DCALS North	Enrollment no change	0	ADMs
Ext Year On-line	Enrollment no change	0	ADMs
Special Education	Enrollment increasing	61	ADMs

Total ADM Changes 60

FY17 vs. FY18 staffing and budget comparison

Fund 1

District Wide	Decrease in Overhead allocation			(\$18,200)
	Decrease in FY17 upgrade of Technology and Furniture replacement			(\$148,346)
	Decrease in Workers Compensation switched carriers			(\$2,221)
	Decrease in FY17 built 1 FT tech tutor compliment unfilled			(\$32,000)
	Total Changes in Fund 1			-\$200,767

Fund 2

CASE Program	Increase 2. Lic teachers, 28 Non-lic para, 1 Dean, 1 Custodian, .5 admin asst., 1 BCBA, 1 LICSW, .5 speech, .3 DAPE, .09 School Psychologist, F&E, supplies, telecommunication and utilities	35.39	FTE	\$1,670,500
D/HH Program	Increase 1 DHH Teacher	1	FTE	\$82,300
IDEA Program	Increase .5 hired 16-17 mid-year Lic teacher and 3 Non-lic para.	2.5	FTE's	\$114,000
Purchase of Services	Increase .8 BVI, 1 PHD teachers and .88 interpreter	2.68	FTEs	\$227,000
TESA Program	Increase 4 Non-lic para.	4	FTE's	\$129,650
TEA Programs	Increase 1 Lic teacher, 1 MHP and 2 Non-lic para.	4	FTE's	\$248,000
YTP	Increase .5 admin asst. and office furniture	0.5	FTE	\$31,900
District Wide Increases	Increase 1 Dean (IDEA/SUN/ Programs, 1 OT, .2 DAPE, 1 BCBA, .91 School Psych. And .15 Assistant Director	4.26	FTE's	\$412,800
	Increase in overhead allocation			\$155,000
	Increase Workers Compensation Insurance			\$35,000
	Increase 2.0 non-lic SA			\$64,800
	Increase in Van purchase due to lift van purchase			\$25,000
	Increase in overall levies			\$61,760
	Decrease lead Teacher IDEA/SUN/TEA	-1	FTE	(\$113,000)
	Decrease maintenance remodeling estimated costs compared to FY17			(\$98,071)
	Decrease in Workers Compensation switched carriers			(\$7,210)
	Decrease in level IV and basic skills carryover unknown			(\$448,547)
	Total Changes in Fund 2	53.33		\$2,590,882
	Net Changes	53.33		\$2,390,115

ISD 917 Levies FY17 vs. FY18

District	FY17 Lease Levy payable 2017	FY18 Lease Levy payable 2018	FY18 AEC Levy payable 2017	FY19 AEC Levy payable 2018	FY17 Safe School Levy payable 2017	FY18 Safe School Levy payable 2018	FY17 Health and Safety payable 2016	FY18 Health and Safety payable 2017	\$ Change from prior year levies	% Change from prior year levies
6	\$40,798.06	\$29,124.02	\$30,318.18	\$38,683.97	\$58,890.00	\$59,803.50	\$1,157.00	\$2,511.00	(\$1,040.75)	-0.79%
191	\$48,601.36	\$49,105.62	\$66,399.93	\$75,472.93	\$115,493.40	\$111,320.92	\$4,163.00	\$8,703.00	\$9,944.78	4.24%
192	\$84,927.91	\$78,565.15	\$69,993.51	\$75,753.76	\$110,325.00	\$109,470.00	\$2,349.00	\$5,118.00	\$1,311.49	0.49%
194	\$100,238.53	\$111,275.91	\$91,431.76	\$88,986.17	\$173,760.00	\$179,289.00	\$4,384.00	\$9,503.00	\$19,239.79	5.20%
195	\$4,577.90	\$4,843.58	\$3,741.04	\$4,070.20	\$8,242.20	\$8,560.60	\$293.00	\$627.00	\$1,247.24	7.40%
197	\$65,611.06	\$68,501.39	\$52,332.64	\$52,422.27	\$79,695.00	\$80,055.00	\$2,850.00	\$6,150.00	\$6,639.96	3.31%
199	\$49,706.28	\$52,642.67	\$50,059.64	\$38,786.13	\$48,142.20	\$48,357.50	\$1,659.00	\$3,575.00	(\$6,205.82)	-4.15%
200	\$71,893.24	\$80,084.92	\$55,236.90	\$55,789.96	\$71,625.00	\$71,430.00	\$1,996.00	\$4,217.00	\$10,770.74	5.37%
271	\$124,168.49	\$121,847.51	\$85,486.40	\$93,560.61	\$123,665.80	\$131,477.89	\$5,549.00	\$12,246.00	\$20,262.32	5.98%
Totals	\$590,522.83	\$595,990.77	\$505,000.00	\$523,526.00	\$789,838.60	\$799,764.41	\$24,400.00	\$52,650.00	\$62,169.75	3.26%

ISD 917 Maintenance Projects by building location:

Alliance Education Center:

Exterior Door replacement	\$35,000	Fund 2
Three classrooms floor refinishing	\$15,800	Fund 2
Larger Construction Carry over estimate	\$350,000	Fund 5
Larger Construction Contingent for change orders	\$150,000	Fund 2

Cedar School:

Furniture replacement in conference/waiting area	\$4,700	Fund 2
Tiling or fiberglass walls/floors in student offices	\$10,000	Fund 2
General Repairs/Maintenance	\$20,000	Fund 2

Gideon Pond:


Playground equipment and groundwork	\$5,880	Fund 2
(Total cost is \$55,880 majority covered by grant obtained by ISD 191)		

Lebanon Education Center:

Play system wood chip replacement	\$6,100	Fund 2
Acoustical panels for ceilings/walls gym	\$26,800	Fund 2
Window shades for offices and classroom	\$5,000	Fund 2
General Repairs/Maintenance	<u>10,000</u>	Fund 2

Total Fund 2	289,280
Total Fund 5	<u>350,000</u>

Grand Total **\$639,280**

		Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266		Long-Term Facility Maintenance Revenue Application – Ten-Year Expenditure								ED - 02478-03	
INSTRUCTIONS: Enter estimated expenditures that are allowable uses of Long-term Facilities Maintenance Revenue under MS 123B.595, Subd. 10, by UFARS Finance Code by fiscal year in the space provided.													
										District Name: ol District 917		District #	\$917
										Date:		6/6/2017	
										District Contact for Questions on this Spreadsheet:		E-mail: nicolle.roush@isd917.k12.mn.us	
										Name:		Phone #: (651) 423 -8227	
		Fiscal Year, Ending June 30th -->		2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
ESTIMATED EXPENDITURES:													
Health and Safety, Excluding Projects in Finance codes 358, 363 and 366 Costing > \$100,000 per Site													
Finance	Category												
347	Physical Hazards	\$2,000	\$2,000	\$2,060	\$2,122	\$2,185	\$2,251	\$2,319	\$2,388	\$2,460	\$2,534		
349	Other Hazardous Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
352	Environmental Health & Safety Management	\$20,650	\$22,850	\$23,536	\$24,242	\$24,969	\$25,718	\$26,489	\$27,284	\$28,103	\$28,946		
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
	Total Health and Safety Capital Projects	\$22,650	\$24,850	\$25,596	\$26,363	\$27,154	\$27,969	\$28,808	\$29,672	\$30,562	\$31,479		
Health and Safety, Projects Costing > \$100,000 per Site													
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
	Total Health and Safety Capital Projects \$100,000 or More	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Remodeling for Pre-K instruction approved under M.S. 124D.151													
Finance	Category												
355	Remodeling for Pre-K instruction approved by the commissioner	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Accessibility													
Finance	Category												
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Deferred Capital Expenditures and Maintenance Projects													
Finance	Category												
368	Building Envelope	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
369	Building Hardware and Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
370	Electrical	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
379	Interior Surfaces	\$0	\$0	\$75,000	\$18,500	\$19,425	\$20,396	\$21,416	\$22,487	\$23,611	\$24,792		
380	Mechanical Systems	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$45,000
381	Plumbing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
382	Professional Services and Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
383	Roof Systems	\$0	\$0	\$5,000	\$5,000	\$550,000	\$0	\$0	\$0	\$0	\$0		
384	Site Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
	Total Deferred Capital Expense and Maintenance	\$30,000	\$0	\$80,000	\$23,500	\$569,425	\$20,396	\$21,416	\$22,487	\$23,611	\$69,792		
	Total Annual 10 Year Plan Expenditures	\$52,650	\$24,850	\$105,596	\$49,863	\$596,579	\$48,365	\$50,224	\$52,159	\$54,174	\$101,271		

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING DAKOTA COUNTY INTERMEDIATE SCHOOL DISTRICT NO. 917'S LONG TERM FACILITY MAINTENANCE PROGRAM BUDGET AND AUTHORIZING THE INCLUSION OF THOSE PROJECTS IN THE DISTRICT'S APPLICATION FOR LONG TERM FACILITY MAINTENANCE PROGRAM REVENUE

BE IT RESOLVED by the School Board of Intermediate School District No. 917, State of Minnesota as follows:

1. The school board of Dakota County Intermediate School District No. 917 hereby approves a long term facility maintenance program budget for its facilities for the 2018-2019 school year in the amount of \$24,850.00. The various components of this program budget are attached as Exhibit A here to and are incorporated herein by reference and administration is directed to apply to the Commissioner of the Department of Education for approval.
2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if an intermediate school district's long term facility maintenance budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its long term facility maintenance revenue application.
3. It is proposed that the proportionate share of the costs of the intermediate school district's long term facility maintenance program for each member school district to be included in its application shall be determined by multiplying the total cost of the intermediate school district long term facility maintenance program times a formula that weights two components equally between the member districts; total net tax capacity and Adjusted Pupil Units. The long term facility maintenance costs shall be funded through annual levy instead of issuing bonds.
4. Upon receipt of the proportionate share of long term facility maintenance program revenue attributable to the intermediate school district program, a district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof: _____, and the following voted against the same: _____.

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA

COUNTY OF DAKOTA

I, the undersigned, being the duly qualified and acting Clerk of Intermediate School District No. 917, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of Intermediate School District No. 917 held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Dakota County Intermediate School District 917's long-term facility maintenance program budget and authorizing the inclusion of the Intermediate School District's long-term facility maintenance projects in the district's application for long-term facility maintenance revenue.

WITNESS MY HAND officially as such Clerk this 6th day of June, 2017

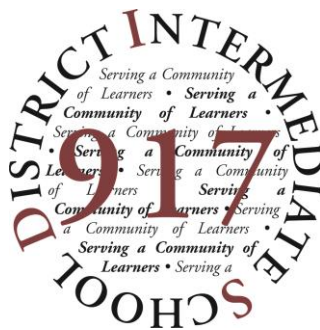
Clerk
Intermediate School District 917

TO: School Board Members
FROM: John Christiansen
DATE: June 1, 2017
RE: Salary for 2017-2018 for Human Resource Specialist

When we hired Lauren Kelly for our new Human Resources Specialist position last October, we did a terms and conditions agreement for 2016-2017 and 2017-2018. The leaves, vacations/holidays, insurance benefits, 403b match, and probationary period were set for the two-year period. We left the 2017-2018 salary open and to be determined before July 1, 2017.

The terms and conditions of the employment agreement was modeled after the other business office personnel stand-alone agreements for 2016-17 and 2017-18. The second year (2017-18) of those agreements were salary increases of 3.95% to 3.99%. I recommend Lauren's current salary of \$64,000 be increased by 4% to 66,560. Another comparison factor I use when considering a recommendation is the last teacher settlement of 8.03% over two years.

JC:ljb



Resolution

WHEREAS, **Dan Cater** served on the School Board of Intermediate School District 917 for ten years representing the Hastings School District from July 2007 through June 2017; and

WHEREAS, Dan brought with him two years of experience as a school board member and community leader to serve Intermediate School District 917; and

WHEREAS, Dan has served as Treasurer, and has been a representative to the district policy, buildings and grounds committees and district board representative for ECSU and TIES and regional, state and national meetings; and

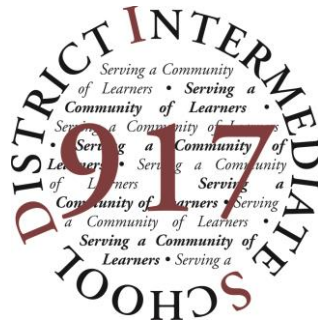
WHEREAS, Dan was a loyal supporter of our special education and secondary programs;

NOW, THEREFORE, BE IT RESOLVED that the School Board recognizes his leadership and his many contributions for the benefit of the children and youth of our nine member districts and extends gratitude for his years of dedicated service to Intermediate School District 917.

Adopted by the Intermediate School District 917 School Board on the 6th day of June, 2017.

Jill Lewis
Chair, ISD 917 School Board

Vanda Pressnall
Clerk, ISD 917 School Board



Resolution

WHEREAS, **Joanne Mansur** served on the School Board of Intermediate School District 917 for three years representing the West St. Paul/Mendota Heights/Eagan School District from July 2014 through June of 2017; and

WHEREAS, Joanne brought with her 5.5 years of experience as a school board member and community leader to serve Intermediate School District 917; and

WHEREAS, Joanne has been a representative to the district insurance, buildings and grounds committee, and AMSD representative and district board representative at regional, state and national meetings; and

WHEREAS, Joanne was a loyal supporter of our special education and secondary programs;

NOW, THEREFORE, BE IT RESOLVED that the School Board recognizes her leadership and her many contributions for the benefit of the children and youth of our nine member districts and extends gratitude for her years of dedicated service to Intermediate School District 917.

Adopted by the Intermediate School District 917 School Board on the 6th day of June, 2017.

Jill Lewis
Chair, ISD 917 School Board

Vanda Pressnall
Clerk, ISD 917 School Board