

**INTERMEDIATE SCHOOL DISTRICT 917
IN DAKOTA COUNTY**

REGULAR SCHOOL BOARD MEETING

Tuesday, April 4, 2017

AGENDA:

- I. **Call to Order - Jill Lewis**
- II. **Conduct Pledge of Allegiance - Chair Lewis**
- III. **Visitors opportunity to be heard - Chair Lewis**
- IV. **Additions to the agenda - Chair Lewis**
- V. **Good News Report - Directors** 3
- VI. **Consent Items - Chair Lewis**
 - A. Minutes - March 7, 2017 23
 - B. Personnel Considerations 25
- VII. **Business Manager's Report - Nicolle Roush**
 - A. Review and Approve Payment of Bills 32
 - B. Review and Approve Wire Transfers 39
 - C. Review and Approve Investment Report 44
- VIII. **Reports**
 - A. 917 Teacher and Employee of the Quarter - Jennifer Hetland
 - B. Review and Approve Temporary Employee Report - John Christiansen 45
 - C. Review Accounts Receivable Aged Invoice Report - Nicolle Roush 62
 - D. 2017-2018 Special Education Staffing - Melissa Schaller 63
- IX. **Policies**
 - A. Review revised Policy 6.76 Immunization Policy, final reading - Melissa Schaller 84
 - B. Review revised Policy 467, Staff Recognition, first reading - John Christiansen 89
 - C. Review Revised Policy Section 100 School District, first reading - John Christiansen 91
- X. **New Business**
 - A. Review and Approve ISD 917 Calendar for 2017-2018 - John Christiansen 107
 - B. Discussion on prepayment of bills and no prior approval needed by Treasurer of the Board - John Christiansen 109
 - C. Resolution Relating to the Termination and Nonrenewal of the Teaching Contracts of Probationary Teachers - John Christiansen 110
 - D. Consideration of Request for Extended Leave of Absence - John Christiansen 111
 - E. Discussion of Superintendent Job Description and Performance Evaluation Instrument - John Christiansen 120
- XI. **Adjournment**

SCHOOL BOARD CALENDAR INFORMATION SCHOOL BOARD CALENDAR INFORMATION

April 18, 2017 - 4:30 PM, School Board Work Session, 917 Board Room

April 26, 2017 - 3:45 PM, 917 Staff Recognition Program, Dakota Room at DCTC

May 2, 2017 - 5:00 PM, Regular School Board Meeting, 917 Board Room

May 25, 2017 - 12:30 PM, Graduation, Lebanon Education Center, 4800 149th Street, Apple Valley

June 2, 2017 - 11:30 AM, DASH Graduation, Henry Sibley High School, 1897 Delaware, Mendota Heights, Room 119

June 6, 2017 - 12:30 PM, Graduation - Alliance Education Center, 14300 Biscayne, Rosemount

June 6, 2017 - 1:00 PM, DASH & PACES Graduation, Lakeville North High School, Room 248

June 6, 2017 - 5:00 PM, Regular School Board Meeting, 917 Board Room

June 7, 2017 - 12:30 PM, TESA Graduation, DCTC, Dakota Room

June 7, 2017 - 2:00 PM, DCALS North Graduation, 150 E. Marie, West St. Paul

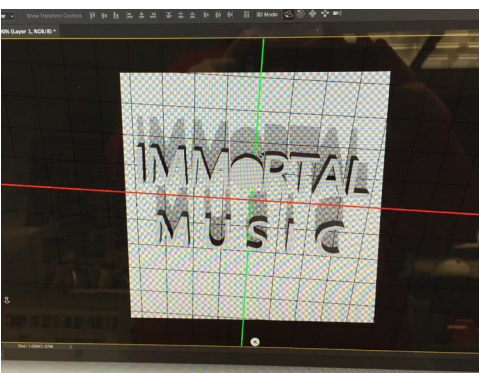
June 7, 2017, 7:00 PM, DCALS Graduation, DCTC

3D LOGOS

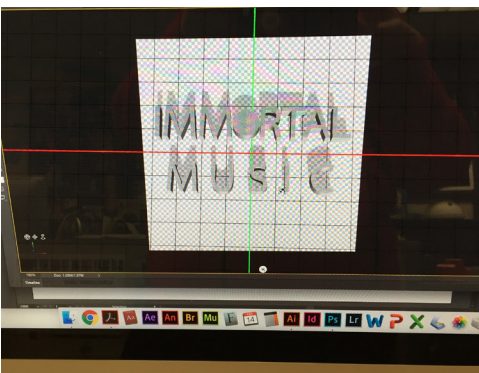
Students Designing their Professional Media Technology Logos and modifying them for 3D Printing.



Vector image designed using Adobe Illustrator



Vector image imported to Adobe PhotoShop and converted to a 3D object.



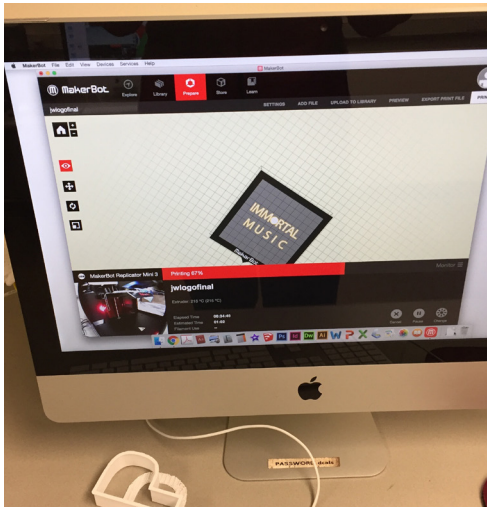
Saving conversion.

Students create their Professional Media (Graphic Design) Technology Logo that will be used for all of their print production pieces they design for class and their Spring Portfolio Show. The Logo is for them to start their own branding for their passion and skills.

Students import their vector graphic into Adobe Photoshop and build the image to be converted for 3D printing on the MakerBots.

When image is completed, student saves image as a stl. STL stands for STereoLithography. Converting a series of linked triangles to recreate the surface geometry of a solid model.

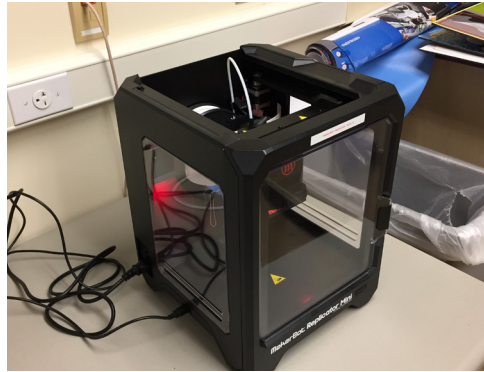




STL format is imported to MakerBot application and prepared for printing.



Students transfer their saved STL image to a jump drive and imports their image in the 3D Lab for printing.



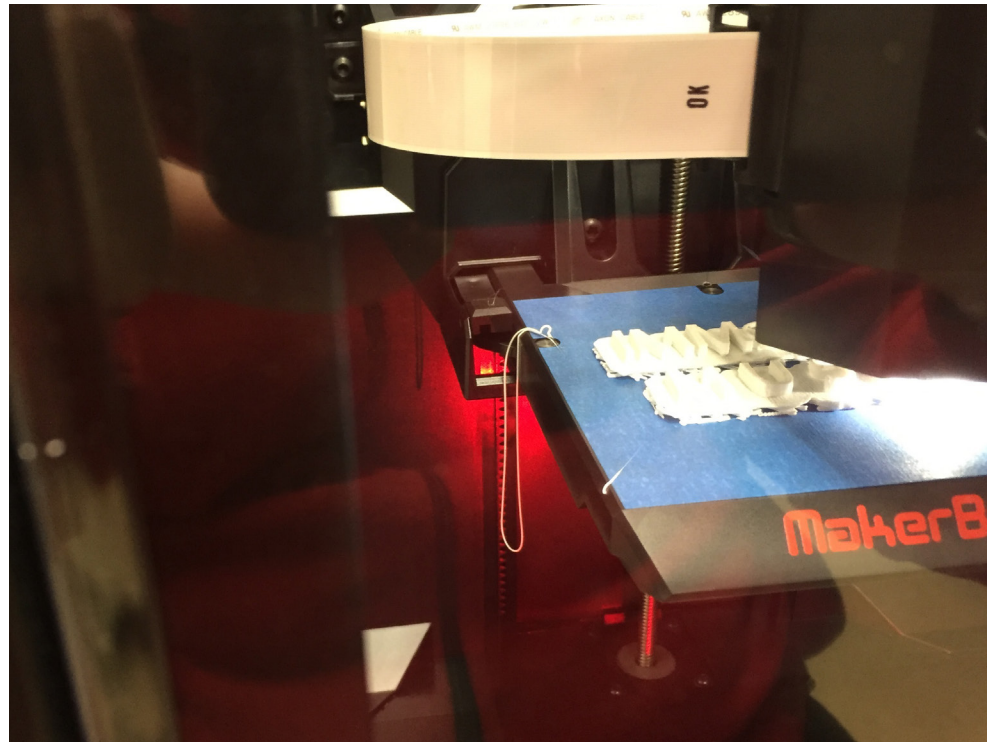
MakerBot Mini Replicator



The 3D Printer reads the file, heats the filament and begins its journey.



File takes approximately 1 hour to complete the model.



Good News
Special Education

April 4, 2017

- Recently, Amy Rowley who was the subject of case law as a child that shaped the FAPE (Free Appropriate Public Education) standard in special education visited Minnesota to be a keynote speaker at a law conference. The Rowley case centered around sign language interpreting services. Kitri Larson Kyllö had the honor of providing Amy's transportation to and from the airport.



- Eddy Perry, a 12th grade student at St. Thomas Academy, currently supported by **Ann Mayes**, ISD 917 Teacher of Deaf/Hard of Hearing, was honored this weekend at *The Sanneh Foundation's Gala 4 Goals*. Eddie has volunteered with **Taylor Thomas**, ISD 917 Teacher of Deaf/Hard of Hearing, at The Sanneh Foundation's soccer camp for youth who are deaf/hard of hearing that Emily Manson (St. Paul Public Schools Teacher of D/HH), with the assistance of Ms. Thomas, has organized for the last four summers. On Saturday, February 25, Eddy was given the *2017 Most Inspirational Award* for his commitment to empowering students who are hard of hearing and deaf through his strong leadership and soccer skills. He is a tremendously talented young man and will be the FIRST Division 1 soccer player in history with a cochlear implant at Depaul University next year. The pictures below are of Eddy receiving his award from CEO Tony Sanneh, the former professional soccer player for the LA Galaxy (courtesy of the Sanneh Foundation). Congratulations and way to go, Eddy!



- On Friday, March 16 just prior to St. Patrick's Day, learners arrived at school to see that a very mischievous leprechaun had played naughty tricks in ISD 917 D/HH Teacher **Amy Grainger's Deaf/Hard of Hearing** classroom. The learners were nearly jumping out of their skin so excited to discover he had tipped over and tied up chairs with green crepe paper ribbon, moved learners' desks, shrunk their cups, spilled items, and left green footprints everywhere, but was nice enough to leave chocolate coins on the learners' desks and under the 'rainbow' in the classroom!

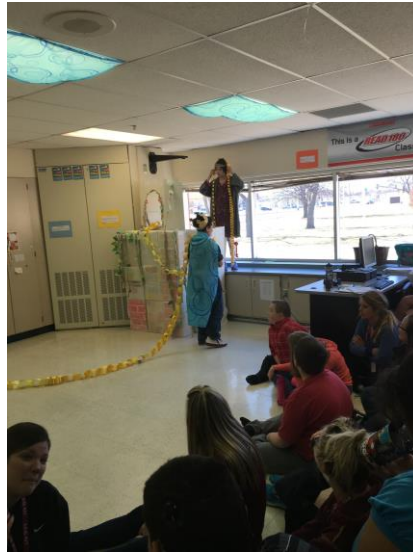


- Congratulations to **Greg Waletski**, ISD 917 Sign Language Interpreter, for recently earning national certification as a sign language interpreter! Greg has served learners in the ISD 917 Deaf/Hard of Hearing Program at Century Middle School and Lakeville North High School this year.
- On Tuesday, March 7th, a contingency of staff and students attended MOFAS day at the Capitol. The students and staff went to show their support of, and the need for increasing awareness of the effects of Fetal Alcohol Spectrum Disorders (FASD).
- On Tuesday, March 16th, Kristi Sellwood from Metro Transit came to Alliance to speak to high school students about accessing and using public transportation successfully and safely. The information she shared was excellent and so exciting that a group of students and staff are planning a field trip to practice using the bus and light rail system.
- The week of March 20-26 was Spirit Week at Alliance! Students showed their spirit by dressing in the following ways:

Monday	Pajama Day
Tuesday	Jersey/Hat Day
Wednesday	Costume Day/Super Hero Day
Thursday	Dress Like Mr. Saintey Day
Friday	Patriotic Day (Red, White, & Blue)
- On Tuesday, March 21st, staff from Alliance served customers at the Rosemount Culver's. Culver's graciously offered to partner for a fundraising opportunity. A percentage of all proceeds earned during the 5:00-7:00 hours were donated to Alliance to enhance opportunities for our students.
- Each year the New Chance program at the Juvenile Services Center have a luncheon with their families and other professionals in their lives. This year school staff coordinated with county staff to create an event for the Riverside program. For the first time at Riverside, parents were invited into the school area for a dinner and student presentations. For their presentations, students researched someone who had an impact in the civil rights movement or significance in African-American history. In Ms. Boehmer's class, they researched and developed a presentation. County staff prepared a meal for the students, their families, and other significant people in their lives to enjoy. It was a fabulous evening for everyone who attended. Family members stated how proud of their child they were and witnessed all their hard work. For the first time, this was an opportunity for family members and other people involved in the students' lives see them doing something positive and showing pride in their projects. Since this event was so positive for students and their families, county staff, and teaching staff, a barbeque is in the works for this spring/summer.
- Becky Hague, teacher in the SUN program at Cedar, recently took her early elementary aged students to the fire station as part of their social studies curriculum on community services. As you can tell from the picture, the students have been practicing raising their hands and waiting to be called on.



- The staff and students from Maureen Sullivan's and Kim Martin's Cedar SUN classrooms wrote and performed their own version of the Rapunzel fable. They had a great time putting the play on for other staff and students in the program.



- Staff at Lebanon Education Center have been organizing regular staff events so they can come together for activities not related what is happening during the work day. One group planned, cooked and served a meal at the Ronald McDonald House. Several staff participated in the Polar Plunge. (Left to right in the group photo: Caitlyn Fitzgerald, Brian Moga, Robbie Menge, Caitlyn Haring, Kyleen Harms, Richelle Gernes, and Alex Buttedal.) Prior to Spring Break, staff participated in a Cup Stacking Tournament. Brittney Kneer pulled out a come from behind victory over Stephanie Adix in the championship round. There are unfounded rumors that Dave Stoll cheated during his round by throwing one of Matt Trainer's cups to the other side of the gym.





- There was a great turnout for the TESA caregiver support group. Attendees included 8 caregivers, and 2 students. The caregivers appreciated the dinner prepared by Diana O'Neil and her students in home living basics. The next meeting is set for Thursday, April 20th. The caregiver support group was organized by Becky Zuehlke and Pat Arneson.
- Student at LNHS PACES got a wonderful surprise earlier this month. One of the seniors on the basketball team at LNHS brought down t-shirts for each of the students. The students were excited about the shirt they received (picture below):



- Student at LNHS DASH recently participated in ZOT Art. ZOT Art is a one of-a-kind product that offer individuals of all abilities an opportunity for creative expression through arts and mobility an assist in developing cooperation, problem solving, concentration, social interaction and self-esteem. The Zot Arts are designed so participants with limited movement or lack of fine motor skills can be successful in using what mobility they have to create, paint, draw and print. Students made pictures, cards and even a mother's day project utilizing ZOT Art. It was a great experience for all students and staff. Claudette Lamprecht got the idea while attending the ISD 917 Assistive Technology fair in January.
- Monday, March 20th the 40 & 8 Club, also known as La Societe des Quarante Hommes at Huit Chevaux, made a \$1500 donation to the TESA Program to be used for the Spring Formal. For over 30 plus years, the 40 & 8 Club has been donating to the ISD 917 TESA Program for special events. The 40 & 8 have a tradition of promoting the well-being of veterans, widows and their children, and actively participating in selected charitable endeavors including programs that promote child welfare; ISD 917 TESA Program has been honored by them once again this year.



- Students in TESA will celebrate Spring Formal on Friday, April 28th from 6 p.m. until 9 p.m. at the Dakota County Technical College in the East Commons. This year's theme is "Hollywood". Students will start arriving at 5:30 p.m. and the Grand March will start at 6:00 p.m.

ZOTZ ART
LNHS DASH

Our DASH classroom had the opportunity to test out some ZOTZ Art products! Please come have a look!



Give it a Whirl Flying Machine

Give it a whirl flying machine on the bike



Give it a whirl flying machine attached to wheelchair





Give it a Whirl Flying Machine

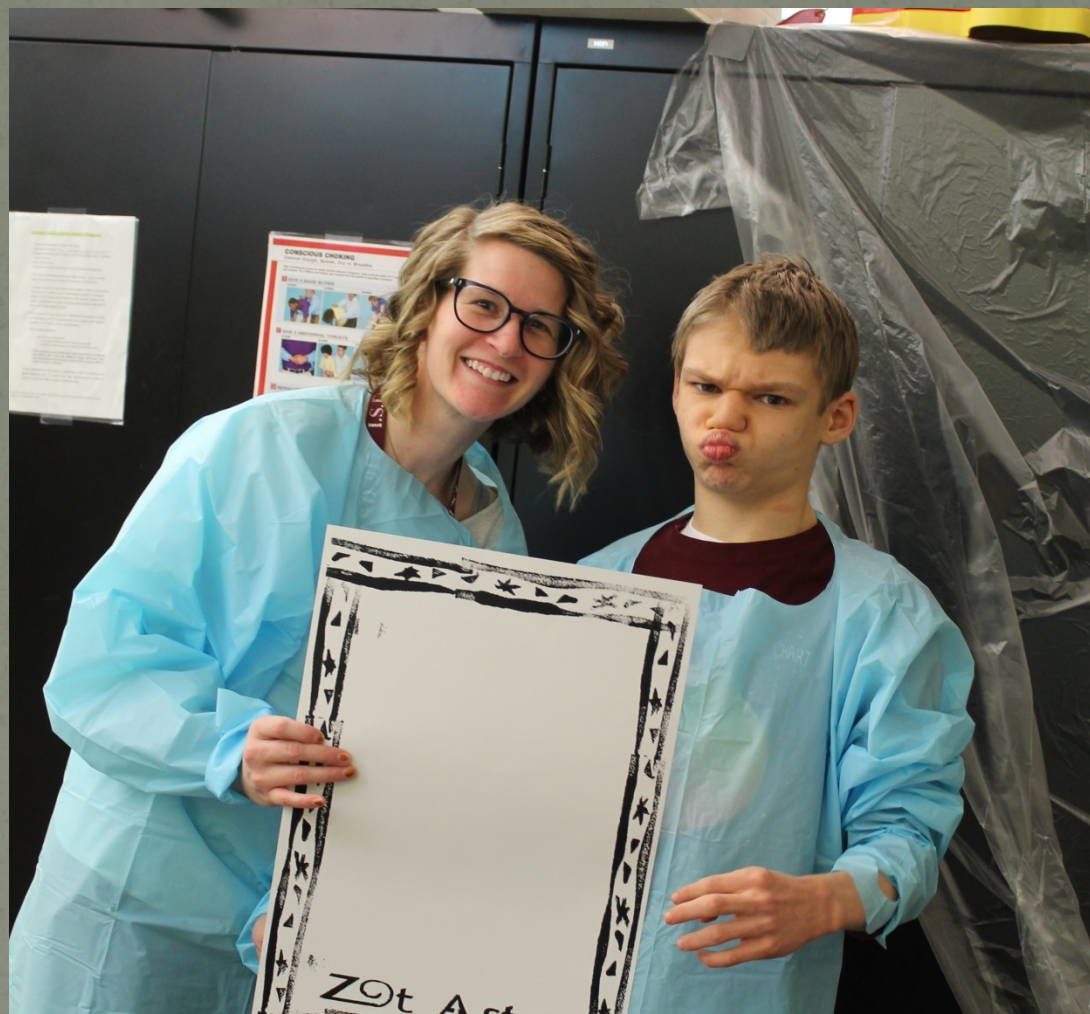
All of our students thought the Give it a Whirl Flying Machine was a lot of fun! It was easy to attach to various chairs, bikes, etc.

ZOTZ ART POGO STICK



ZOTZ ART POGO STICK





ZOTZ ART POGO STICK

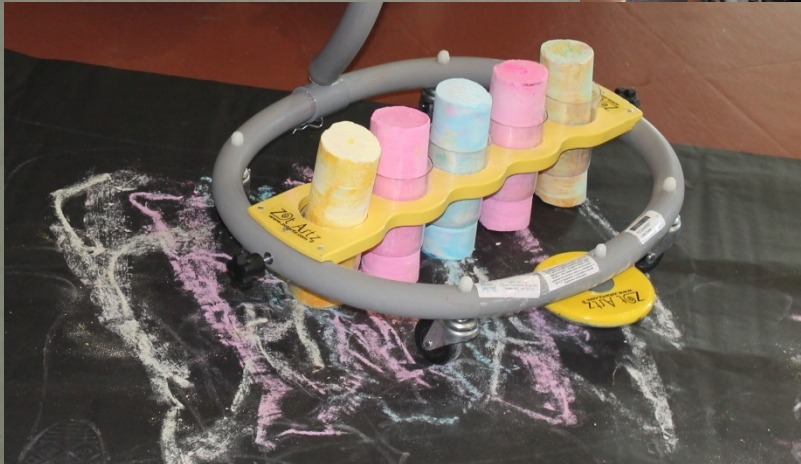
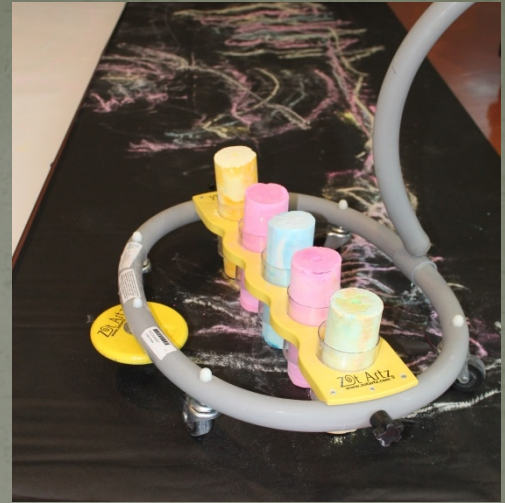
Our Classroom tested the Zotz Art pogo stick with our students. We gowned up to protect our clothes from the acrylic paint!

Each kid got to pick a design that was one of the four seasons to practice their skills using the pogo stick



CHALK AND ROLL





Good News Report
Secondary Programs
April, 2017

-We have begun to receive and incorporate some of new technology items that were ordered as part of our upgrade. We have installed the new IMac computers in our Graphics program, new HP desktops in our Computers program, e-readers in our DCALS English classroom, and our Chromebook carts within our ALC programs. As more items come in we will anticipate a full implementation over the next few weeks.

-Over break we were fortunate to have new carpet installed in 4 DCALS main campus classrooms. This was done as part of the DCTC campus overall bonding projects. Two of the classrooms will house our new computers and study lab.

-Students from our North DCALS program had the opportunity to tour WCCO TV-4 station on March 16th. Students heard from marketing director about all the processes involved in the stations broadcasting. They received a behind the scenes tour of the studios and heard about all the career opportunities available in news media.



-Secondary Principal Eric Van Brocklin attended the ACTE National Policy Seminar in Washington, D.C. in mid-March. Highlights of the trip included a visit to the Swiss Embassy where we heard from representatives of Buhler Corporation and the Buhler Apprenticeship Academy. Buhler is a Swiss company that has a plant in Plymouth, MN. We heard from the Apprenticeship director and a young lady who is currently taking part in the program. We also heard about the overall Swiss model of apprenticeship programming for all young people in Switzerland. We also spent two days on Capital Hill meeting with Sen. Klobuchar's office, Rep. Lewis, Rep. Paulsen, and Rep. Duffy of NW WI.



-Congratulations! The application for **917 Technical Careers Academy** has been received and reviewed. This partnership between **Dakota County Area Learning Center** and **Dakota County Technical College** is approved through the 2019-2020 school year. Your program will need to re-apply by March 1, 2020. The Postsecondary Enrollment Options (PSEO) Act provides funding for students enrolled in state-approved Early/Middle College programs to access developmental courses [Minnesota Statutes 124D.09, subd 9(b)]. In order to receive PSEO funding, your students must complete and submit the **PSEO Early/Middle College Program Notice of Student Registration**. We have begun discussions with DCTC on how we best market this to our students.

INTERMEDIATE SCHOOL DISTRICT 917

A School Board Meeting of the Intermediate School District 917 School Board was held on Tuesday, March 7, 2017, at 1300 145th Street East, Rosemount, MN.

Members Present: Dick Bergstrom, DeeDee Currier, Wendy Felton, Jill Lewis, Joanne Mansur, Dan Cater, Bob Erickson, Vanda Pressnall, Melissa Sauser, and ex-officio member Superintendent John Christiansen.

Members Absent: none.

Also Present: Nicolle Roush, Eric Van Brocklin, Melissa Schaller, Kitri Kylo, Dave Stoll, Kim Martin, Don Williams and wife Beverly, Amy Hart, and Linda Berg

School Chair Lewis called the meeting to order at 5:00 PM.

There were no visitors to be heard.

The good news reports were presented.

1. Motion by Melissa Sauser, seconded by Dan Cater, to approve the consent items, as presented. All present voted aye. Motion carried.
 - **Minutes:** February 7, 2017, Regular School Board Meeting
 - **Personnel:** *New Hires:* Cassandra Cahill, Program Assistant, effective February 13, 2017. Mary Cornick, Long-Term Substitute Special Education Teacher, effective February 13, 2017, through April 13, 2017. Latricia Domally, Classroom Assistant, effective February 13, 2017. Taylor Heitman, Classroom Assistant, effective February 13, 2017. Jennifer Hernandez, Classroom Assistant, effective February 22, 2017. Taylor Hewitt, Classroom Assistant, effective March 8, 2017. Alicia Iverson, Sign-Language Interpreter, effective February 13, 2017. Lindsey Jackson, Classroom Assistant, effective February 27, 2017. Eleanore Miller, Classroom Assistant, effective February 21, 2017. Rashidat Oladipupo, Classroom Assistant, effective February 20, 2017 (from Student Assistant to Classroom Assistant). Brooke Stoeklen, Program Assistant, effective February 27, 2017. Alyssa Stone, Classroom Assistant, effective February 22, 2017. Andrew Webster, Classroom Assistant, effective February 16, 2017. *Change in status:* Cynthia Dively, Teacher of Deaf/HH, medical leave request effective February 28, 2017, with an expected return date of April 12, 2017. Sarah Fairbanks, Classroom Assistant, maternity disability leave effective on or about April 1, 2017, with a return date of June 12, 2017. Angelita Fleming, Speech Language Pathologist, increase to 1.0 FTE (185 days at 8 hours per day) effective August 28, 2017. Shanyn Tuftee, Physical Therapist, increase from 111 days at 8 hours per day (.6 FTE) to 129.5 days at 8 hours per day (.7 FTE) effective August 28, 2017, for the 2017-2018 school year only. *Resignations & Terminations:* Tiane Christopherson, Classroom Assistant, effective February 15, 2017. Jennifer Hernandez, Classroom Assistant, effective February 23, 2017. Denise Swanson, Administrative Assistant II, effective March 10, 2017. Jessica Tietz, Classroom Assistant, effective March 8, 2017. Hanna White, Special Education Teacher, effective June 9, 2017. *Retirements:* Berdetta Lang, Speech Language Pathologist, effective June 9, 2017.
2. Board Member Bob Erickson introduced the following resolution and waived the reading: Resolution to Accept Donations in the amount of \$690. Donation of \$70 to the PACES program from Keith Koentopf of Farmington to be used for student needs and activities. (Value: \$70.) Donation of \$600

from Bijan Riahi of Eagan to the Youth Transition Program to support the cost of student lunches. The motion for the adoption of the foregoing resolution was duly seconded by Dick Bergstrom and upon vote being taken thereon, the following voted in favor thereof: Dick Bergstrom, Wendy Felton, Jill Lewis, Joanne Mansur, Dan Cater, Vanda Pressnall, DeeDee Currier, Bob Erickson, Melissa Sauser, and the following voted against the same: none. Whereupon said resolution was duly passed and adopted. (Addendum A.)

3. Motion by Vanda Pressnall, seconded by Wendy Felton, to approve the bills from February 1, 2017, through February 27, 2017, the investment report and the wire transfers as presented. All present voted aye. Motion carried.

Melissa Schaller presented the 917 employee of the quarter plaque to Amy Hart.

Eric VanBrocklin presented the 917 Teacher of the Quarter plaque to Don Williams.

Kitri Kylo, Assistant Director, presented the Deaf and Hard of Hearing Program Review.

Bob Erickson left at 5:35 PM.

Supt. Christiansen reviewed the Strategic Directives.

Policy 6.76, Immunizations, was presented on a first reading basis.

4. Motion by DeeDee Currier, seconded by Dick Bergstrom, to approve the overnight field trip to Fort Snelling State Park from May 11-May12, 2017, with certain students of SUN at Cedar School. (Addendum B.) All present voted aye. Motion carried.
5. Treasurer Dan Cater asked for an agenda item on the April board meeting to discuss the board approved directive to have the Treasurer give prior approval of bill payments.
6. Motion by Joanne Mansur, seconded by Dan Cater, to adjourn the meeting. All present voted aye. Motion carried.

There being no further business the meeting adjourned at 6:35P.M.

The next regular School Board Meeting will be Tuesday, April 4, 2017, at 5:00 PM, at DCTC, 1300 145th Street East, Rosemount, MN.

Clerk

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED
FOR ACTION AT BOARD MEETING OF APRIL 4, 2017**

NEW HIRES:

Troy Christiansen, Classroom Assistant, effective April 3, 2017.

Kali Janssen, Classroom Assistant, effective April 3, 2017.

Kristen Mulraney, Administrative Assistant, effective April 10, 2017.

Alyssa Nelson, Classroom Assistant, effective March 6, 2017.

Lisa Ruhland, Classroom Assistant, effective March 13, 2017.

Bobbie Jo Szulim, Health Associate, effective March 13, 2017.

CHANGE IN STATUS:

Joan Asmus, Licensed School Nurse, continue at 1.0 FTE (185 days, 8 hours per day) effective August 28, 2017, for the 2017-2018 school year only.

Ashley Fischer, Special Education Teacher, medical leave request effective March 9, 2017, with an expected return date of April 10, 2017.

Teresa Kane, Classroom Assistant, medical leave request effective March 12, 2017, with an expected return date of April 11, 2017.

Caroline Peterson, Sign Language Interpreter, maternity disability leave effective on or about July 1, 2017, with an expected return date of September 25, 2017.

MiKayla Sanocki, Physical Therapist, increase from 113 days per year (.6 FTE) to 186 days per year (1.0 FTE) effective August 25, 2017.

RESIGNATIONS & TERMINATIONS:

Erin Billig, Classroom Assistant, effective February 17, 2017.

Saige DeFlorin, Special Education Teacher, effective June 9, 2017.

Kali Janssen, Classroom Assistant, effective April 4, 2017.

Paul Roush, Program Assistant, effective March 24, 2017.

To Bd 4/4/17

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: 3/27/17	Teaching Licenses Held:
NAME: Troy Christiansen	
Position: Classroom Assistant	
College: Secondary: Special Education: District:	Recommended Salary : \$16.95
	Employment Date: 4/3/17

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Simley High School	Yes	Generals	Yes
Technical College				
College				
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Teachers on Call	2/16	Current	Paraprofessional Substitute
Ruby Tuesdays	5/16	1/17	Cook
Subway	5/15	9/15	Customer Service

Total Years Experience 2

Remarks:

Troy will be a classroom assistant in the SUN Program at Alliance.

To Bd 4/4/17

MAR 20 04:10:50

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: March 20, 2017	Teaching Licenses Held:
NAME: Kali Janssen	
Position: Classroom Assistant	
College: Secondary: Special Education: District:	Recommended Salary : \$16.95
	Employment Date: 4/3/17

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Martin County West	Yes	Generals	Yes
Technical College				
College	Winona State	Yes	Psychology	BA
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Fraser	6/15	Current	Developmental Trainee
New Horizon Academy	5/14	5/15	Lead Toddler Teacher
Explore MN Tourism	5/12	4/14	Tour Guide

Total Years Experience 4

Remarks:

Kali will be a classroom assistant in the SUN Program at Cedar School.

To Bd 4/4/17

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: 3/29/17	Teaching Licenses Held:
NAME: Kirsten Mulraney	
Position: Admin. Assistant II	
College: Secondary: Special Education: District:	Recommended Salary : \$20.94
	Employment Date: 4/10/17

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Rosemount High	Yes	Generals	Yes
Technical College				
College	St. Mary's	No	HR	No
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Thomas Allen Inc.	11/16	Current	Administrative Assistant
Mounds Park Academy	1/03	11/16	Program Director

Total Years Experience 14

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Remarks:

Kristen will be an administrative assistant in the TESA, DASH and PACES Programs.

To Bd 4/7/17

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: 3/1/17	Teaching Licenses Held:
NAME: Alyssa Nelson	
Position: Classroom Assistant	
College: Secondary: Special Education: x District:	Recommended Salary : 17.34
	Employment Date: 3/6/17

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Eastview High	Yes	Generals	Yes
Technical College				
College	MN State College	Yes	Alcohol and Drug Counseling	BA
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Meridian Behavioral Health	2/15	5/16	Licensed Counselor
Kindercare Learning Center	4/13	2/15	Lead Toddler Teacher
Haven Chemical Health	5/11	4/12	Licensed Counselor

Total Years Experience 5

Remarks:

Alyssa will be a classroom assistant in the SUN Program at Cedar School.

To Bd 4/4/17

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: March 7, 2017	Teaching Licenses Held:
NAME: Lisa Ruhland	
Position: Classroom Assistant	
College: Secondary: Special Education: x District:	Recommended Salary : \$17.34
	Employment Date: 3/13/17

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Maple Lake High	Yes	Generals	Yes
Technical College				
College				
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Touching Hearts	12/16	current	Home Health Aid
Winona Health	10/15	8/16	CNA
Home and Community Options	10/14	4/16	PCA

Total Years Experience 2

Remarks:

Lisa will be a classroom assistant in the SUN Program at Cedar School replacing Tiane Christopherson.

To Bd 4/4/17

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: March 14, 2017	Teaching Licenses Held:
NAME: Bobbie Jo Szulim	
Position: Health Associate	
College: Secondary: Special Education: District:	Recommended Salary : \$23.56 hourly
	Employment Date: 3/13/17

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Woodbury High	Yes	Generals	Yes
Technical College	St. Paul Technical	Yes	LPN	AS
College				
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Health Partners	1/08	2/16	LPN in Urgent Care

Total Years Experience 8

Remarks:

Bobbie will be a health associate in the TESA Program at the DCTC.

Intermediate School Dist 917
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
 DATE RANGE: 02/27/17 - 03/29/17

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
321868	S	\$7760.08	02/28/17	40016	0	EDUCATION MINNESOTA, LOCAL 3904	OUTSTANDING
321869	S	\$67.14	02/28/17	24674	0	F.H. CANN & ASSOCIATES, INC	OUTSTANDING
321870	S	\$400.00	02/28/17	24626	0	IOWA DEPARTMENT OF HUMAN SERVICES	OUTSTANDING
321871	S	\$838.35	02/28/17	40017	0	O.P.E.I.U., LOCAL 12	OUTSTANDING
321872	S	\$151.69	02/28/17	29972	0	RELATED SERVICES NURSES ESP	OUTSTANDING
321873	S	\$2872.29	02/28/17	40018	0	S.E.P., LOCAL 4242	OUTSTANDING
321874	S	\$100.71	02/28/17	29207	0	U.S. DEPARTMENT OF EDUCATION	OUTSTANDING
321875	S	\$205.00	02/28/17	40012	0	UNITED WAY, GREATER TWIN CITIES	OUTSTANDING
321876	S	\$1239.17	02/28/17	40071	0	WADDELL & REED INC	OUTSTANDING
321877	S	\$290.00	03/02/17	19640	0	ACTION PLUS SIGN CO	OUTSTANDING
321878	S	\$270.00	03/02/17	24593	0	ALL IN ONE TRANSLATION AGENCY, LLC	OUTSTANDING
321879	S	\$1688.00	03/02/17	23217	0	BRAUN INTERTEC CORPORATION	OUTSTANDING
321880	S	\$229.57	03/02/17	29120	2	CITY OF APPLE VALLEY	OUTSTANDING
321881	S	\$258.92	03/02/17	01887	1	CONSTRUCTIVE PLAYTHINGS	OUTSTANDING
321882	S	\$55.00	03/02/17	20448	3	DAKOTA COUNTY FINANCIAL SERVICES	OUTSTANDING
321883	S	\$477.00	03/02/17	00103	1	DELEGARD TOOL CO	OUTSTANDING
321884	S	\$15.97	03/02/17	21359	0	ERIK'S BIKE SHOP	OUTSTANDING
321885	S	\$1727.97	03/02/17	22631	0	GOVCONNECTION INC	OUTSTANDING
321886	S	\$189.00	03/02/17	24571	0	HORIZON EQUIPMENT LLC	OUTSTANDING
321887	S	\$196.75	03/02/17	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
321888	S	\$26.32	03/02/17	14116	0	MENARDS	OUTSTANDING
321889	S	\$85.00	03/02/17	21186	0	MICROSONIC	OUTSTANDING
321890	S	\$98.66	03/02/17	11229	0	MN HISTORICAL SOCIETY	OUTSTANDING
321891	S	\$628.95	03/02/17	22654	0	PEARSON ASSESSMENTS/NCS PEARSON	OUTSTANDING
321892	S	\$2100.00	03/02/17	23915	0	PEDIATRIC HOME SERVICE	OUTSTANDING
321893	S	\$367.39	03/02/17	22779	0	PHONAK	OUTSTANDING
321894	S	\$4752.00	03/02/17	24685	0	PROCARE THERAPY	OUTSTANDING
321895	S	\$868.78	03/02/17	23874	0	REINHART FOODSERVICE, LLC	OUTSTANDING
321896	S	\$201.26	03/02/17	29040	0	SAM'S CLUB	OUTSTANDING
321897	S	\$164.67	03/02/17	13162	3	SCHOLASTIC, INC	OUTSTANDING
321898	S	\$236.14	03/02/17	20620	3	SCHOOL SPECIALTY INC.	OUTSTANDING
321899	S	\$12385.30	03/02/17	23942	0	TEACHERS ON CALL	OUTSTANDING
321900	S	\$460.00	03/02/17	00643	0	TIES	OUTSTANDING
321901	S	\$95.00	03/02/17	18079	0	UNIQUE SOFTWARE CORP	OUTSTANDING
321902	S	\$2708.03	03/02/17	18330	3	VIRCO INC.	OUTSTANDING
321903	S	\$4422.79	03/02/17	02776	0	XCEL ENERGY	OUTSTANDING
321904	S	\$55.17	03/09/17	17397	0	409-PRAXAIR DISTRIBUTION INC	OUTSTANDING
321905	S	\$148.80	03/09/17	23203	0	ACCELERATED TECHNOLOGIES	OUTSTANDING
321906	S	\$500.00	03/09/17	24727	0	ALLIED MEDICAL TRAINING, LLC	OUTSTANDING
321907	S	\$26678.00	03/09/17	19645	0	APPLE COMPUTER, INC	OUTSTANDING
321908	S	\$29.51	03/09/17	21674	0	CENTURYLINK	OUTSTANDING
321909	S	\$41.91	03/09/17	16244	5	CUB FOODS	OUTSTANDING
321910	S	\$21.63	03/09/17	20406	1	CUB FOODS	OUTSTANDING
321911	S	\$184.00	03/09/17	24073	0	EDUCATORS BENEFIT CONSULTANTS, LLC	OUTSTANDING
321912	S	\$1425.12	03/09/17	22631	0	GOVCONNECTION INC	OUTSTANDING
321913	S	\$45.50	03/09/17	07751	1	HASTINGS STAR GAZETTE	OUTSTANDING
321914	S	\$300.00	03/09/17	24692	0	HUSSEIN RAJPUT, PHD, LP	OUTSTANDING
321915	S	\$548.80	03/09/17	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
321916	S	\$1360.00	03/09/17	24725	0	JESSICA DODGE	OUTSTANDING
321917	S	\$33.75	03/09/17	08517	0	LILLIE SUBURBAN NEWSPAPER, INC	OUTSTANDING
321918	S	\$360.00	03/09/17	22296	0	MACMH (MN ASSOC FOR CHILDREN'S MENTAL HLTH)	OUTSTANDING
321919	S	\$1364.97	03/09/17	21088	1	MEDICA	OUTSTANDING

Intermediate School Dist 917
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
 DATE RANGE: 02/27/17 - 03/29/17

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
321920	S	\$5833.00	03/09/17	22974	0	MLA ARCHITECTS PLANNERS	OUTSTANDING
321921	S	\$255.00	03/09/17	23690	0	OUTDOOR IMAGES, INC	OUTSTANDING
321922	S	\$1987.50	03/09/17	23915	0	PEDIATRIC HOME SERVICE	OUTSTANDING
321923	S	\$651.81	03/09/17	00623	0	REPUBLIC SERVICES	OUTSTANDING
321924	S	\$507.00	03/09/17	00735	0	SCHMITTY & SONS	OUTSTANDING
321925	S	\$777.00	03/09/17	23054	1	SIMPLEXGRINNELL	OUTSTANDING
321926	S	\$180.00	03/09/17	24568	0	SPECIAL DELIVERY OF MN, LLC	OUTSTANDING
321927	S	\$20840.18	03/09/17	23942	0	TEACHERS ON CALL	OUTSTANDING
321928	S	\$6312.68	03/09/17	00643	0	TIES	OUTSTANDING
321929	S	\$8.85	03/09/17	24676	0	TRUSTED EMPLOYEES	OUTSTANDING
321930	S	\$887.94	03/09/17	24575	0	TWIN CITY HARDWARE COMPANY INC	OUTSTANDING
321931	S	\$114.00	03/09/17	24728	0	VERTICAL ENDEAVORS	OUTSTANDING
321932	S	\$300.00	03/09/17	29946	0	VILLELLI, TONY	OUTSTANDING
321933	S	\$3720.72	03/09/17	19389	0	WELLS FARGO	OUTSTANDING
321934	S	\$65.85	03/09/17	24596	0	WH SECURITY, LLC	OUTSTANDING
321935	S	\$7672.34	03/13/17	40016	0	EDUCATION MINNESOTA, LOCAL 3904	OUTSTANDING
321936	S	\$71.67	03/13/17	24674	0	F.H. CANN & ASSOCIATES, INC	OUTSTANDING
321937	S	\$400.00	03/13/17	24626	0	IOWA DEPARTMENT OF HUMAN SERVICES	OUTSTANDING
321938	S	\$48.00	03/13/17	21651	0	NCPERS MINNESOTA	OUTSTANDING
321939	S	\$161.25	03/13/17	29972	0	RELATED SERVICES NURSES ESP	OUTSTANDING
321940	S	\$3027.29	03/13/17	40018	0	S.E.P., LOCAL 4242	OUTSTANDING
321941	S	\$107.50	03/13/17	29207	0	U.S. DEPARTMENT OF EDUCATION	OUTSTANDING
321942	S	\$205.00	03/13/17	40012	0	UNITED WAY, GREATER TWIN CITIES	OUTSTANDING
321943	S	\$1239.17	03/13/17	40071	0	WADDELL & REED INC	OUTSTANDING
321944	S	\$290.00	03/16/17	19640	0	ACTION PLUS SIGN CO	OUTSTANDING
321945	S	\$495.00	03/16/17	00023	4	AM PHYSICAL THERAPY ASSN	OUTSTANDING
321946	S	\$27621.00	03/16/17	23997	1	AMERICAN COMPENSATION INSURANCE COMPANY	OUTSTANDING
321947	S	\$413.24	03/16/17	16141	0	CARQUEST AUTO PARTS STORES	OUTSTANDING
321948	S	\$158.05	03/16/17	21674	0	CENTURYLINK	OUTSTANDING
321949	S	\$500.00	03/16/17	24726	0	CHEF MARSHALL O'BRIEN LLC	OUTSTANDING
321950	S	\$100.00	03/16/17	24731	0	COURAGE & RENEWAL MINNESOTA	OUTSTANDING
321951	S	\$135.68	03/16/17	16244	0	CUB FOODS	OUTSTANDING
321952	S	\$7.80	03/16/17	21866	0	DAKOTA COUNTY TECH COLLEGE	OUTSTANDING
321953	S	\$323.05	03/16/17	19401	0	DEX MEDIA EAST, INC.	OUTSTANDING
321954	S	\$2841.70	03/16/17	24666	0	DIGITAL INSURANCE, INC	OUTSTANDING
321955	S	\$113.98	03/16/17	22238	1	DISCOUNT SCHOOL SUPPLY	OUTSTANDING
321956	S	\$315.00	03/16/17	20956	0	DOUBLE TREE BY HILTON MPLS SOUTH	OUTSTANDING
321957	S	\$1924.87	03/16/17	03079	0	FRONTIER COMMUNICATIONS	OUTSTANDING
321958	S	\$166.00	03/16/17	01433	0	GRAINGER W W INC.	OUTSTANDING
321959	S	\$246.60	03/16/17	06998	0	HOUGHTON MIFFLIN HARCOURT	OUTSTANDING
321960	S	\$13458.95	03/16/17	19858	0	IND SCH DIST # 196	OUTSTANDING
321961	S	\$1092.90	03/16/17	09592	10	IND SCH DIST 191	OUTSTANDING
321962	S	\$1034.96	03/16/17	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
321963	S	\$100.00	03/16/17	21166	10	INT SCH DIST 917	OUTSTANDING
321964	S	\$175.00	03/16/17	24706	0	INTELLIGERE	OUTSTANDING
321965	S	\$303.79	03/16/17	23917	1	MARCO INC	OUTSTANDING
321966	S	\$349.58	03/16/17	16337	1	MARSHALL LINE, INC	OUTSTANDING
321967	S	\$889.22	03/16/17	23258	0	MN ENERGY RESOURCES CORPORATION	OUTSTANDING
321968	S	\$699.00	03/16/17	21744	8	MN STATE COLLEGES & UNIVERSITIES	OUTSTANDING
321969	S	\$390.00	03/16/17	22054	4	MSOPA (METRO SUPT OFF PERSONELL ASSN)	OUTSTANDING
321970	S	\$1391.83	03/16/17	20568	1	OFFICE DEPOT	OUTSTANDING
321971	S	\$40.89	03/16/17	20624	2	ORIENTAL TRADING CO.	OUTSTANDING

Intermediate School Dist 917
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
 DATE RANGE: 02/27/17 - 03/29/17

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
321972	S	\$231.00	03/16/17	22023	0	PETERSON EQUIPMENT INC.	OUTSTANDING
321973	S	\$2117.17	03/16/17	22779	0	PHONAK	OUTSTANDING
321974	S	\$5360.25	03/16/17	24685	0	PROCARE THERAPY	OUTSTANDING
321975	S	\$776.20	03/16/17	23874	0	REINHART FOODSERVICE, LLC	OUTSTANDING
321976	S	\$312.00	03/16/17	23398	1	RIVERPORT INSURANCE COMPANY	OUTSTANDING
321977	S	\$172.50	03/16/17	00735	0	SCHMITTY & SONS	OUTSTANDING
321978	S	\$115.42	03/16/17	20620	3	SCHOOL SPECIALTY INC.	OUTSTANDING
321979	S	\$110.00	03/16/17	29865	0	SKILLSUSA MINNESOTA	OUTSTANDING
321980	S	\$231.88	03/16/17	15713	0	SOUTHPAW ENTERPRISES	OUTSTANDING
321981	S	\$1112.56	03/16/17	22907	0	SUPPLYWORKS	OUTSTANDING
321982	S	\$14980.04	03/16/17	23942	0	TEACHERS ON CALL	OUTSTANDING
321983	S	\$78.97	03/16/17	21292	0	THERAPY SHOPPE INC.	OUTSTANDING
321984	S	\$1480.00	03/16/17	23814	0	TRIG LIFE SERVICES	OUTSTANDING
321985	S	\$554.25	03/16/17	24556	0	UNIVERSAL CLEANING SERVICES	OUTSTANDING
321986	S	\$194.83	03/16/17	21326	2	USI	OUTSTANDING
321987	S	\$626.60	03/16/17	23662	0	WESTONE	OUTSTANDING
321988	S	\$580.00	03/23/17	19645	0	APPLE COMPUTER, INC	OUTSTANDING
321989	S	\$40061.82	03/23/17	24552	0	APPLE VALLEY ISD LLC	OUTSTANDING
321990	S	\$726.45	03/23/17	29932	0	BLUECROSS BLUESHIELD OF MINNESOTA	OUTSTANDING
321991	S	\$2985.00	03/23/17	21623	0	CADAN ASSISTIVE TECHNOLOGIES	OUTSTANDING
321992	S	\$330.40	03/23/17	24553	0	CANON USA	OUTSTANDING
321993	S	\$161.90	03/23/17	02424	0	CAROLINA BIOLOGICAL SUPPLY	OUTSTANDING
321994	S	\$668.57	03/23/17	19803	0	CENTERPOINT ENERGY	OUTSTANDING
321995	S	\$55.00	03/23/17	24095	0	CITI CARDS	OUTSTANDING
321996	S	\$100.00	03/23/17	24731	0	COURAGE & RENEWAL MINNESOTA	OUTSTANDING
321997	S	\$121.29	03/23/17	00096	1	ECM PUBLISHERS/DAKOTA COUNTY TRIBUNE	OUTSTANDING
321998	S	\$1305.31	03/23/17	22631	0	GOVCONNECTION INC	OUTSTANDING
321999	S	\$1461.20	03/23/17	23200	0	HENRICKSEN PSG	OUTSTANDING
322000	S	\$82.19	03/23/17	24605	0	HONEST-1 AUTO CARE DIFFLEY77	OUTSTANDING
322001	S	\$4113.60	03/23/17	02350	0	IND SCH DIST 199	OUTSTANDING
322002	S	\$13.00	03/23/17	24637	0	K LYNN PRODUCTIONS	OUTSTANDING
322003	S	\$95.87	03/23/17	21834	0	LAKESHORE LEARNING MATERIALS	OUTSTANDING
322004	S	\$98.00	03/23/17	22640	0	LAURSEN PIANO SERVICE	OUTSTANDING
322005	S	\$35.10	03/23/17	23996	0	MEDICAREBLUE RX	OUTSTANDING
322006	S	\$288.62	03/23/17	20568	1	OFFICE DEPOT	OUTSTANDING
322007	S	\$1310.74	03/23/17	20868	0	OFFICE OF MN.IT SERVICES	OUTSTANDING
322008	S	\$3093.75	03/23/17	23915	0	PEDIATRIC HOME SERVICE	OUTSTANDING
322009	S	\$54.00	03/23/17	00257	3	PITNEY BOWES POSTAGE BY PHONE	OUTSTANDING
322010	S	\$1785.00	03/23/17	11070	0	RIFTON EQ/COMMUNITY PRODUCTS LLC	OUTSTANDING
322011	S	\$201.52	03/23/17	22826	0	SCHOOL NURSE SUPPLY	OUTSTANDING
322012	S	\$381.90	03/23/17	15713	0	SOUTHPAW ENTERPRISES	OUTSTANDING
322013	S	\$270.00	03/23/17	24568	0	SPECIAL DELIVERY OF MN, LLC	OUTSTANDING
322014	S	\$37.45	03/23/17	21191	0	SUPER DUPER SCHOOL CO	OUTSTANDING
322015	S	\$10467.49	03/23/17	23942	0	TEACHERS ON CALL	OUTSTANDING
322016	S	\$19239.64	03/23/17	00643	0	TIES	OUTSTANDING
322017	S	\$919.97	03/23/17	18330	3	VIRCO INC.	OUTSTANDING
322018	S	\$495.00	03/23/17	02490	0	WESTERN PSYCHOLOGICAL SERVICES	OUTSTANDING
322019	S	\$57.00	03/23/17	21791	0	ESCHENBACH OPIK OF AMERICA, INC	OUTSTANDING
709746	E	\$10.00	03/08/17	99999	9770	ALEXANDER, AMY DOREEN	OUTSTANDING
709747	E	\$37.97	03/08/17	99999	9771	BOHNERT, LOREEN M.	OUTSTANDING
709748	E	\$194.74	03/08/17	99999	8873	BUDACH, DON JAMES	OUTSTANDING
709749	E	\$81.32	03/08/17	99999	10762	BYER, ANNE	OUTSTANDING

Intermediate School Dist 917
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
 DATE RANGE: 02/27/17 - 03/29/17

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
709750	E	\$265.99	03/08/17	99999	10762	BYER, ANNE	OUTSTANDING
709751	E	\$38.52	03/08/17	99999	7170	DIVELY, CYNTHIA GARWOOD	OUTSTANDING
709752	E	\$35.85	03/08/17	99999	10965	EATON, CARMEN	OUTSTANDING
709753	E	\$254.66	03/08/17	99999	8436	ELDRED, PATRICIA ANN	OUTSTANDING
709754	E	\$688.50	03/08/17	99999	8436	ELDRED, PATRICIA ANN	OUTSTANDING
709755	E	\$78.11	03/08/17	99999	10442	FLEMING, ANGELITA	OUTSTANDING
709756	E	\$144.45	03/08/17	99999	10949	FISHER, KARRI	OUTSTANDING
709757	E	\$250.92	03/08/17	99999	9755	FRISQUE, SHERILYN FAYE	OUTSTANDING
709758	E	\$139.64	03/08/17	99999	10443	GROFF, CASSIE	OUTSTANDING
709759	E	\$113.42	03/08/17	99999	11078	HENDRICKS, PETER	OUTSTANDING
709760	E	\$3375.00	03/08/17	99999	8341	HETLAND, JENNIFER AMY	OUTSTANDING
709761	E	\$97.37	03/08/17	99999	11106	HUGHES, GINA	OUTSTANDING
709762	E	\$77.58	03/08/17	99999	10954	JACOBS, CINDY LOU	OUTSTANDING
709763	E	\$185.11	03/08/17	99999	8842	JOHNSON, ROXANN RHYN	OUTSTANDING
709764	E	\$175.48	03/08/17	99999	10278	JOTHEN, CHANDA	OUTSTANDING
709765	E	\$20.33	03/08/17	99999	11107	VOIDED	VOIDED
709766	E	\$170.18	03/08/17	99999	6356	KLAUSTERMEIER, JENNIFER MARIE	OUTSTANDING
709767	E	\$170.13	03/08/17	99999	10973	KUBIK, GABRIELA	OUTSTANDING
709768	E	\$5.89	03/08/17	99999	4881	LACHER GODDARD, LINDA	OUTSTANDING
709769	E	\$2.14	03/08/17	99999	10615	LANG, SHEILA	OUTSTANDING
709770	E	\$33.17	03/08/17	99999	9571	LARSEN, BETSY SUE	OUTSTANDING
709771	E	\$4.71	03/08/17	99999	10460	MANNINEN, MELANIE	OUTSTANDING
709772	E	\$41.62	03/08/17	99999	11068	NEWQUIST, MATTHEW	OUTSTANDING
709773	E	\$34.94	03/08/17	99999	9804	NORRING, JASON LEE	OUTSTANDING
709774	E	\$5.97	03/08/17	99999	10521	NWOKEUKU, PATTIJO	OUTSTANDING
709775	E	\$118.02	03/08/17	99999	10397	PEMBLE, HOLLY	OUTSTANDING
709776	E	\$173.34	03/08/17	99999	10872	PETERS, AMANDA	OUTSTANDING
709777	E	\$73.30	03/08/17	99999	9589	PETERSEN, JENNIFER MAE	OUTSTANDING
709778	E	\$25.00	03/08/17	99999	11056	PETERSON, CAROLINE	OUTSTANDING
709779	E	\$186.18	03/08/17	99999	10763	PFISTERER, EMILY	OUTSTANDING
709780	E	\$119.41	03/08/17	99999	9915	SCHALLER, MELISSA	OUTSTANDING
709781	E	\$158.14	03/08/17	99999	9094	TOLLEFSON, BRENDA KAY	OUTSTANDING
709782	E	\$6.42	03/08/17	99999	8771	TUVEY, SARA ANN	OUTSTANDING
709783	E	\$25.00	03/08/17	99999	11080	TYSON, SARAH	OUTSTANDING
709784	E	\$10.00	03/08/17	99999	9783	VOLLBRECHT, MICHELLE LYNN	OUTSTANDING
709785	E	\$67.95	03/08/17	99999	10832	BERGSTROM, RICHARD	OUTSTANDING
709786	E	\$11.77	03/08/17	99999	9723	CATER, DANNY GARY	OUTSTANDING
709787	E	\$15.52	03/08/17	99999	11142	CURRIER, DEBEE	OUTSTANDING
709788	E	\$15.52	03/08/17	99999	10771	ERICKSON, ROBERT	OUTSTANDING
709789	E	\$18.19	03/08/17	99999	11116	FELTON, WENDY	OUTSTANDING
709790	E	\$23.54	03/08/17	99999	8287	LEWIS, JILL E	OUTSTANDING
709791	E	\$26.22	03/08/17	99999	10868	MANSUR, JOANNE	OUTSTANDING
709792	E	\$20.33	03/08/17	99999	9177	PRESSNALL, VANDA JOY	OUTSTANDING
709793	E	\$28.89	03/08/17	99999	10770	SAUSER, MELISSA	OUTSTANDING
709794	E	\$45.00	03/22/17	99999	8787	ASMUS, JOAN SCHAEFER	OUTSTANDING
709795	E	\$90.00	03/22/17	99999	8873	BUDACH, DON JAMES	OUTSTANDING
709796	E	\$45.00	03/22/17	99999	10762	BYER, ANNE	OUTSTANDING
709797	E	\$90.00	03/22/17	99999	9679	CHRISTIANSSEN, JOHN MAXWELL	OUTSTANDING
709798	E	\$45.00	03/22/17	99999	10050	DOBSON, MEGHAN	OUTSTANDING
709799	E	\$45.00	03/22/17	99999	10965	EATON, CARMEN	OUTSTANDING
709800	E	\$90.00	03/22/17	99999	9702	GARRETSON, PAMELA VICK	OUTSTANDING
709801	E	\$90.00	03/22/17	99999	8341	HETLAND, JENNIFER AMY	OUTSTANDING

Intermediate School Dist 917
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
 DATE RANGE: 02/27/17 - 03/29/17

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
709802	E	\$90.00	03/22/17	99999	6145	KYLLO, KITRI LARSON	OUTSTANDING
709803	E	\$90.00	03/22/17	99999	9468	LANGENFELD, CORY LEE	OUTSTANDING
709804	E	\$45.00	03/22/17	99999	10872	PETERS, AMANDA	OUTSTANDING
709805	E	\$45.00	03/22/17	99999	9589	PETERSEN, JENNIFER MAE	OUTSTANDING
709806	E	\$90.00	03/22/17	99999	10944	PRATT, SARA	OUTSTANDING
709807	E	\$45.00	03/22/17	99999	9523	RENKEN, WENDI	OUTSTANDING
709808	E	\$90.00	03/22/17	99999	8628	ROUSH, NICOLLE KATHERI	OUTSTANDING
709809	E	\$90.00	03/22/17	99999	9915	SCHALLER, MELISSA	OUTSTANDING
709810	E	\$90.00	03/22/17	99999	10405	STOLL, DAVID L.	OUTSTANDING
709811	E	\$45.00	03/22/17	99999	9068	SWANEY, AMY LYNN	OUTSTANDING
709812	E	\$90.00	03/22/17	99999	10756	VAN BROCKLIN, ERIC	OUTSTANDING
709813	E	\$20.00	03/22/17	99999	9883	ZEHNDER, SCOTT MICHAEL	OUTSTANDING
709814	E	\$15.41	03/22/17	99999	11007	VOIDED	VOIDED
709815	E	\$119.31	03/22/17	99999	9047	ARNESON, PATRICIA	OUTSTANDING
709816	E	\$41.20	03/22/17	99999	9573	BEATTIE, JEAN	OUTSTANDING
709817	E	\$6.96	03/22/17	99999	9771	BOHNERT, LOREEN M.	OUTSTANDING
709818	E	\$78.65	03/22/17	99999	10762	BYER, ANNE	OUTSTANDING
709819	E	\$60.46	03/22/17	99999	10962	CLARK, EMILY	OUTSTANDING
709820	E	\$285.69	03/22/17	99999	9092	DEVENOW, PEARL SUSAN	OUTSTANDING
709821	E	\$54.57	03/22/17	99999	10986	DOELP, KASANDRA	OUTSTANDING
709822	E	\$589.04	03/22/17	99999	7088	GREENFIELD, DONNA GAYLE	OUTSTANDING
709823	E	\$25.00	03/22/17	99999	10947	HEER, ADRIENNE	OUTSTANDING
709824	E	\$19.91	03/22/17	99999	9811	HEIM, KAREY LEIGH	OUTSTANDING
709825	E	\$3375.00	03/22/17	99999	8341	HETLAND, JENNIFER AMY	OUTSTANDING
709826	E	\$12.31	03/22/17	99999	11149	IVERSON, ALICIA	OUTSTANDING
709827	E	\$180.83	03/22/17	99999	10278	JOTHEN, CHANDA	OUTSTANDING
709828	E	\$147.66	03/22/17	99999	10938	KAUFMAN, AMY	OUTSTANDING
709829	E	\$20.33	03/22/17	99999	11107	KELLY, LAUREN	OUTSTANDING
709830	E	\$98.98	03/22/17	99999	9722	KLEIN, LORI ANN	OUTSTANDING
709831	E	\$45.49	03/22/17	99999	9722	KLEIN, LORI ANN	OUTSTANDING
709832	E	\$6.42	03/22/17	99999	11030	KLEMZ, JANE MARIE	OUTSTANDING
709833	E	\$16.05	03/22/17	99999	5957	KLIMEK, LORILEA J.	OUTSTANDING
709834	E	\$560.00	03/22/17	99999	6145	KYLLO, KITRI LARSON	OUTSTANDING
709835	E	\$49.22	03/22/17	99999	2598	LAMPRECHT, CLAUDETTE	OUTSTANDING
709836	E	\$133.22	03/22/17	99999	9468	LANGENFELD, CORY LEE	OUTSTANDING
709837	E	\$33.17	03/22/17	99999	9571	LARSEN, BETSY SUE	OUTSTANDING
709838	E	\$18.73	03/22/17	99999	11089	LIEN, TARA	OUTSTANDING
709839	E	\$25.00	03/22/17	99999	10972	LUDEWIG, SARAH	OUTSTANDING
709840	E	\$742.58	03/22/17	99999	9278	MAYES, ANN LOUISE	OUTSTANDING
709841	E	\$19.26	03/22/17	99999	10774	MOGA, BRIAN	OUTSTANDING
709842	E	\$133.64	03/22/17	99999	10521	NWOKEUKU, PATTIJO	OUTSTANDING
709843	E	\$135.89	03/22/17	99999	10763	PFISTERER, EMILY	OUTSTANDING
709844	E	\$40.13	03/22/17	99999	10430	QUAM, LYNN	OUTSTANDING
709845	E	\$50.29	03/22/17	99999	10710	RABE, SARAH	OUTSTANDING
709846	E	\$310.30	03/22/17	99999	9914	RHEIN-MEDINA, KENT E.	OUTSTANDING
709847	E	\$381.72	03/22/17	99999	11061	SANOCKI, MIKAYLA	OUTSTANDING
709848	E	\$97.37	03/22/17	99999	11051	SCHMITZ, AMELIA	OUTSTANDING
709849	E	\$272.32	03/22/17	99999	11067	SHANLEY, MICHELLE	OUTSTANDING
709850	E	\$28.89	03/22/17	99999	10983	SHORT, NICHOLE	OUTSTANDING
709851	E	\$28.89	03/22/17	99999	9703	TOAY, GRETCHEN ANN	OUTSTANDING
709852	E	\$27.29	03/22/17	99999	10751	TUFTEE, SHANYN	OUTSTANDING
709853	E	\$42.27	03/22/17	99999	10861	TURZYNSKI, ADRIENNE	OUTSTANDING

Intermediate School Dist 917
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
 DATE RANGE: 02/27/17 - 03/29/17

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
709854	E	\$6.42	03/22/17	99999	11080	TYSON, SARAH	OUTSTANDING
709855	E	\$117.36	03/22/17	99999	9506	VILLELLI, ANTHONY JOSEPH	OUTSTANDING
709856	E	\$96.30	03/22/17	99999	6232	WEILAND, MARY ELIZABETH	OUTSTANDING
709857	E	\$384.13	03/22/17	99999	9192	WOOD, FRAN LOUISE	OUTSTANDING
709858	E	\$97.91	03/22/17	99999	11060	ZUEHLKE, REBECCA	OUTSTANDING
709859	E	\$43.42	03/22/17	99999	8598	BIRTTNEN, TRACY LEE	OUTSTANDING
709860	E	\$86.67	03/22/17	99999	10042	TENNESSEN, LAURA	OUTSTANDING
709861	E	\$133.22	03/22/17	99999	8341	HETLAND, JENNIFER AMY	OUTSTANDING
709862	E	\$11.00	03/22/17	99999	10756	VAN BROCKLIN, ERIC	OUTSTANDING
709863	E	\$250.00	03/22/17	99999	11080	TYSON, SARAH	OUTSTANDING
92002570	W	\$2219.02	03/01/17	40072	0	AFLAC	OUTSTANDING
92002571	W	\$7221.52	02/28/17	40027	0	AMERIPRISE FINANCIAL ADVISORS	OUTSTANDING
92002572	W	\$3853.29	02/28/17	40022	0	AXA EQUITABLE LIFE INS CO	OUTSTANDING
92002575	W	\$4327.08	03/01/17	29026	0	EDUCATION MN ESI BILLING TRUST	OUTSTANDING
92002576	W	\$39124.17	03/01/17	40006	0	EXECUTIVE DIRECTOR	OUTSTANDING
92002577	W	\$6896.66	03/02/17	40060	0	FIDELITY INVSTMT TAX-EX SVC CO	OUTSTANDING
92002578	W	\$16100.43	03/02/17	24594	0	HEALTH EQUITY, INC.	OUTSTANDING
92002579	W	\$2068.76	02/28/17	40026	0	HORACE MANN LIFE INS	OUTSTANDING
92002580	W	\$180430.29	03/01/17	40037	0	INTERNAL REVENUE SERVICE	OUTSTANDING
92002581	W	\$7860.14	03/01/17	24031	0	KANSAS CITY LIFE INSURANCE COMPANY	OUTSTANDING
92002583	W	\$242608.64	03/01/17	21088	0	MEDICA	OUTSTANDING
92002584	W	\$27942.42	02/28/17	40003	0	MN DEPT OF REVENUE	OUTSTANDING
92002585	W	\$320.50	02/28/17	21704	0	MN CHILD SUPPORT PAYMENT CENTER	OUTSTANDING
92002586	W	\$1194.34	03/01/17	40058	0	MN DEPT OF REVENUE(C)	OUTSTANDING
92002587	W	\$3125.00	03/02/17	28803	0	MN STATE RETIREMENT SYSTEM	OUTSTANDING
92002588	W	\$2575.00	03/01/17	28803	0	MN STATE RETIREMENT SYSTEM	OUTSTANDING
92002589	W	\$485966.04	02/28/17	40001	0	PAYROLL ACCT #3805704197	CLEARED
92002590	W	\$72753.66	03/01/17	40005	0	STATE TREASURER, TRA	OUTSTANDING
92002591	W	\$7758.65	02/28/17	40033	0	VARIABLE ANNUITY LIFE INS CO	OUTSTANDING
92002592	W	\$970.65	03/01/17	28803	2	VOYA	OUTSTANDING
92002593	W	\$7221.52	03/13/17	40027	0	AMERIPRISE FINANCIAL ADVISORS	OUTSTANDING
92002594	W	\$3853.29	03/13/17	40022	0	AXA EQUITABLE LIFE INS CO	OUTSTANDING
92002595	W	\$58.94	03/06/17	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
92002596	W	\$26902.17	03/10/17	30132	0	DELTA DENTAL OF MINNESOTA	OUTSTANDING
92002597	W	\$4327.08	03/15/17	29026	0	EDUCATION MN ESI BILLING TRUST	OUTSTANDING
92002598	W	\$38856.79	03/15/17	40006	0	EXECUTIVE DIRECTOR	OUTSTANDING
92002599	W	\$6896.66	03/15/17	40060	0	FIDELITY INVSTMT TAX-EX SVC CO	OUTSTANDING
92002600	W	\$15906.48	03/15/17	24594	0	HEALTH EQUITY, INC.	OUTSTANDING
92002601	W	\$2068.76	03/15/17	40026	0	HORACE MANN LIFE INS	OUTSTANDING
92002603	W	\$178479.74	03/15/17	40037	0	INTERNAL REVENUE SERVICE	OUTSTANDING
92002604	W	\$59944.04	03/08/17	21088	0	MEDICA	OUTSTANDING
92002605	W	\$41194.05	03/10/17	21088	0	MEDICA	OUTSTANDING
92002607	W	\$27579.59	03/15/17	40003	0	MN DEPT OF REVENUE	OUTSTANDING
92002608	W	\$320.50	03/16/17	21704	0	MN CHILD SUPPORT PAYMENT CENTER	OUTSTANDING
92002609	W	\$804.91	03/16/17	40058	0	MN DEPT OF REVENUE(C)	OUTSTANDING
92002610	W	\$2575.00	03/15/17	28803	0	MN STATE RETIREMENT SYSTEM	OUTSTANDING
92002611	W	\$479450.84	03/15/17	40001	0	PAYROLL ACCT #3805704197	OUTSTANDING
92002612	W	\$71691.98	03/17/17	40005	0	STATE TREASURER, TRA	OUTSTANDING
92002613	W	\$7637.82	03/15/17	40033	0	VARIABLE ANNUITY LIFE INS CO	OUTSTANDING
92002614	W	\$970.65	03/13/17	28803	2	VOYA	OUTSTANDING

TOTAL # OF ISSUED CHECKS: 308 TOTAL AMOUNT 2423536.01

REPORT: CHECKREG 000002 AP Check Register Bank 01 BOARD
Intermediate School Dist 917
CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
DATE RANGE: 02/27/17 - 03/29/17

RUN: WED 032917 13:45 PAGE 7

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
TOTAL # OF VOIDED CHECKS:			2	TOTAL AMOUNT		35.74	
TOTAL # OF UNISSUED CHECKS:			0				

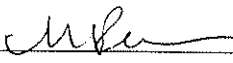
Date: March 22, 2017
 To: FOR EFT INPUT
 From: Audrey Weiler
 Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$1,634.50
 Corporate Health Systems Inc Vendor # 22698

Charge to:		Amount	
10-215-39	Medical	\$857.41	
10-215-40	D.Care	\$777.09	
10-215-42	L.Scope	\$0.00	
Total		\$1,634.50	proof \$0.00

cc: Payroll Insurance Payment File
 Date Bank Account to be debited 3/21/2017 \$1,634.50

Authorized Signature  Date 3/22/17

3/15/2017	\$	30.00		
3/16/2017	\$	45.00		
3/20/2017	\$	384.38	2016 Flex	\$383.03
3/21/2017	\$	1,175.12	2017 Flex	\$1,251.47
	\$	1,634.50		

copy to Linda B, one for payroll and original to Vickie B

Date: March 22, 2017

To: Accounts Payable/Banking

From: Audrey Weiler

Payroll Clerk

Invoice nbr:	17079146984A
Date:	3/20/2017
Payment Date	3/22/2017

Subject Group Weekly Claims Invoice
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$ 62,952.70

Payable to:
Medica

Vendor # 21088

Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$62,952.70
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00

Total

\$62,952.70	proof	\$0.00
-------------	-------	--------

Authorized Signature



Date

3/22/17

copy for AP
copy for Board

Date: March 6, 2017

To: Accounts Payable/Banking

From: Audrey Weiler
Payroll Clerk

Invoice nbr:	17065146984A
Date:	3/6/2017
Payment Date	3/8/2017

Subject Group Weekly Claims Invoice
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$ 59,944.04

Payable to:
Medica


Vendor # 21088

Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$59,944.04
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00

Total		\$59,944.04	proof	\$0.00
-------	--	-------------	-------	--------

Authorized Signature  Date 3-6-17

copy for AP
copy for Board

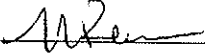
TO: Nicolle Roush DATE: 03/13/2017
 Business Manager

FROM: Audrey Weiler
 Payroll/Fringe Benefits Technician

SUBJECT: EFT for pay period ending 3/15/17

Amerprise Vendor #40027	7,221.52
AXA Equitable Life Vendor #40022	3,853.29
PERA Vendor #40006	38,856.79
Fidelity Vendor #40060	6,896.66
VOYA (formerly ING) #28803-2	970.65
Horace Mann Vendor #40026	2,068.76
TRA Vendor #40005	71,691.98
VALIC (Variable Annuity Life) Vendor #40033	7,637.82
Minnesota Dept. of Revenue Vendor # 40003	27,579.59
Internal Revenue Service Vendor Nbr 40037	178,479.74
Payroll Acct #XXXXXX4197 Vendor #40001	479,450.84
HealthEquity (HSA) Vendor # 24594-0	15,906.48
Educators Financial Services/ESI/MEA Vendor #29026	4,327.08
MN State Retirement System Vendor #28803-0	2,575.00
MN State Retirement System Vendor #28803-0	0.00
MN Child Support Vendor #21704	320.50
MN Dept Revenue Vendor (Garnishment) #40058	804.91

Total Electronic Funds Transfer was made in the amount of \$ 848,641.61

Authorized Signature  Date 3-15-17

Date: March 6, 2017

To: FOR EFT INPUT

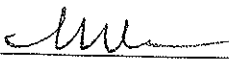
From: Audrey Weiler
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$58.94
Corporate Health Systems Inc Vendor # 22698

Charge to:		Amount	
10-215-39	Medical	\$58.94	
10-215-40	D.Care	\$0.00	
10-215-42	L.Scope	\$0.00	
Total		\$58.94	proof \$0.00

cc: Payroll Insurance Payment File
Date Bank Account to be debited 3/6/2017 \$58.94

Authorized Signature  Date 3-6-17

3/2/2017	\$	43.94		
3/3/2017	\$	15.00	2016 Flex	\$0.00
			2017 Flex	\$58.94
	\$	58.94		

copy to Linda B, one for payroll and original to Vickie B

**INTERMEDIATE SCHOOL DISTRICT 917
SCHOOL BOARD REPORT OF
CONSOLIDATED INVESTMENTS
(GENERAL & BUILDING)
FEBRUARY 2017**

ACCOUNT NAME	ACCT NO	BEGINNING BALANCE	PURCHASES CREDITS	SALES TRANSFERS	INVESTMENT FEES	INTEREST EARNED	ENDING BALANCE	YEAR TO DATE INTEREST EARNED
MSDLAF + MAX	01	5,499,033.59		1,350,000.00	0.00	3,301.76	4,152,335.35	26,747.88
MSDLAF	01	3,728.69	0.00	0.00	0.00	2.14	3,730.83	13.74
MSDLAF TERM (CD's, Term, Comm) maturity	01	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WELLS FARGO SAVINGS ACCT	01	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WELLS FARGO PORTFOLIO	01	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL		5,502,762.28	0.00	1,350,000.00	0.00	3,303.90	4,156,066.18	26,761.62

EXPLANATION: Lines 1 through 4 above are School District Investments complying with the requirements of Minnesota Statutes 118.01, 471.56 and 475.66.

1. MSDMAX is MSDLAF'S "Max Portfolio" and includes pooled investments plus banker's acceptances, commercial paper, repurchase agreements and US Government obligations.
2. MSDLAF is MSDLAF'S primary clearing "Money Market" fund. All fixed rate investments (FRI) clear through this account as do maturities, interest, and fees.
3. WELLS FARGO is a primary clearing "Money Market" fund. All maturities, interest, and fees clear through Intermediate School District 917's main bank account.
4. WELLS FARGO PORTFOLIO includes pooled investments plus banker's acceptances, commercial paper, repurchase agreements and US Government obligations.

NOTE: February 2017 Average MSDLAF Liquid Rate was 0.75% and the MSDLAF+MAX Average Rate was 0.85%. MSDLAF Term Average Rate is .00%. The Average Wells Fargo Savings Rate was 0.00%.

INTERMEDIATE SCHOOL DISTRICT 917
 TEMPORARY EMPLOYMENT AGREEMENT REPORT
 July 1, 2016 through June 30, 2017

1st quarter: 7/1/16-9/30/16
2nd quarter: 10/1/16-12/31/16
3rd quarter: 1/1/17-3/31/17

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK DAYS	MAX HRS/ DAY
BIEGLER	PAMELA JILL	Temp work agreement	DCALS-ONLINE	Math Teacher/DCALS	20160701	20160826	\$1,824.62	40	1
DOBSON	MEGHAN LOUISE	Temp work agreement	Alliance Ed Ctr IDEA	Spec Ed Teacher-Lead	20160701	20160826	\$3,886.97	10	8
DODGE	MICHELLE MARIE	Temp work agreement	Lakeville North HS DHH	Interpreter-Sign Languag	20160701	20170601	\$2,275.20	20	4
EATON	CARMEN MARIE	Temp work agreement	Anthony Louis Ctr-BV#191	Spec Ed Teacher-Lead	20160701	20160824	\$2,411.19	6	8
ELDRED	PATRICIA ANN	Temp work agreement	Gideon Pond Itinerants	Physical & Hlth Disab Te	20160701	20160823	\$547.14	5	2
ELDRED	PATRICIA ANN	Temp work agreement	Gideon Pond Itinerants	Physical & Hlth Disab Te	20160701	20160823	\$656.57	3	4
ENGELHARDT-FISCHBEI	KRISTIN L	Temp work agreement	Gideon Pond DHH	Teacher of Deaf/HH	20160701	20160823	\$808.08	8	2
FISHER	KARRI LEE	Temp work agreement	Alliance Ed C Itinerants	Occupational Therapist	20160701	20160824	\$318.73	2	3
FRISQUE	SHERILYN FAYE	Temp work agreement	Alliance Ed C Itinerants	Teacher of Visually Impa	20160701	20160824	\$2,876.36	8	7
HARTJES	LINDSEY BRYANT	Temp work agreement	Districtwide Staff	Spec Ed Teacher-Lead	20160701	20160828	\$1,240.84	4	8
HOUGO	CYNTHIA ANN	summer session	DCALS North	Science/Math Tchr DCALS	20160701	20160804	\$695.25	8	2
LACY	ALEXANDER M.	Temp work agreement	Lebanon Ed Ctr TEA/YTP	Bd Certified Behavior An	20160701	20160816	\$649.13	3	7.5
PETERS	AMANDA LYNN	Temp work agreement	Alliance Ed C Itinerants	Physical & Hlth Disab Tc	20160701	20160824	\$523.06	3	4
PETERS	AMANDA LYNN	Temp work agreement	Alliance Ed C Itinerants	Physical & Hlth Disab Tc	20160701	20160824	\$3,138.37	9	8
PETERSEN	JENNIFER MAE	Temp work agreement	Lebanon Ed Ctr TEA	Mental Hlth Professional	20160701	20160826	\$4,196.49	20	4
PROULX	KELLI MARIE	Temp work agreement	Gideon Pond Itinerants	Spec Ed Teacher	20160701	20160824	\$507.35	3	4
RENKEN	WENDI MARLAINA	Temp work agreement	Lebanon Ed Ctr TEA	Spec Ed Teacher-Lead	20160701	20160826	\$2,781.02	16	4
RHEIN-MEDINA	KENT EDWARD	Temp work agreement	Alliance Ed C Itinerants	Spec Ed Teacher	20160701	20160824	\$625.32	3	4
SWANEY	AMY LYNN	Temp work agreement	Cedar School SUN	Spec Ed Teacher-Lead	20160701	20160826	\$3,232.30	16	4
TOLLEFSON	BRENDA KAY	Temp work agreement	DCTC/Sp Ed Staff	Speech/Lang. Path.-Lead	20160701	20160824	\$3,366.96	8	8
TUFTEE	SHANYN NICOLE	Temp work agreement	Gideon Pond Itinerants	Physical Therapist	20160701	20160823	\$2,280.68	10	5
WEILER	AUDREY SUSAN	Temp work agreement	Business Office	Payroll Clerk	20160701	20170630	\$2,375.46	13.25	4

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK DAYS	MAX HRS/ DAY
WOOD	FRAN LOUISE	Temp work agreement	Alliance Ed C Itinerants	Teacher of Visually Impa	20160701	20160806	\$3,117.41	14	5
ADAMS	KAITLIN JEAN	summer session	Alliance Ed Ctr IDEA	Classroom Assistant HQ	20160705	20160728	\$1,040.40	15	4
ADELMANN	ANGELA ELIZABET	summer session	Cedar School SUN	Classroom Assistant HQ	20160705	20160728	\$1,063.20	15	4
ANDERSEN	KASANDRA LEE	summer session	Alliance Ed Ctr SUN	Student Assistant HQ	20160705	20160728	\$1,203.60	15	4
ARANA	MARCO ANTONIO	summer session	Lebanon Ed Ctr TEA	Classroom Assistant HQ	20160705	20160728	\$1,017.00	15	4
BARDWELL	ANGELA MARIE	summer session	Cedar School SUN	Classroom Assistant HQ	20160705	20160728	\$1,017.00	15	4
BARTEL	CARRIE ELLEN	summer session	Alliance Ed Ctr IDEA	Spec Ed Teacher	20160705	20160728	\$1,673.10	15	4
BARTNESS	BRIANNA LYNN	summer session	Lebanon Ed Ctr TEA	Classroom Assistant HQ	20160705	20160728	\$1,063.20	15	4
BAUER	JACOB BRIAN	summer session	Lakeville North HS PACES	Classroom Assistant HQ	20160705	20160728	\$1,110.00	15	4
BECHERER	GRETCHEN C.	summer session	Meadowview Elem PACES	Classroom Assistant HQ	20160705	20160728	\$1,310.40	15	4
BELL	KARISSA LEE	summer session	Lebanon Ed Ctr TEA	Classroom Assistant HQ	20160705	20160728	\$1,040.40	15	4
BERG	MATTHEW ROBERT	summer session	DCTC/Sp Ed Staff	Classroom Assistant HQ	20160705	20160728	\$982.20	15	4
BIRTTNEN	TRACY LEE	summer session	DCTC/Sp Ed Staff	Spec Ed Teacher	20160705	20160728	\$3,030.28	15	4
BOHNERT	ANDREW MARK	summer session	Alliance Ed Ctr IDEA	Program Assistant HQ	20160705	20160728	\$1,040.40	15	4
BOUCHARB	RENEE DEBORAH	summer session	Gideon Pond DHH	Classroom Assistant HQ	20160705	20160728	\$1,063.20	15	4
BOWLIN	THERESA MARIE	summer session	Alliance Ed Ctr SUN	Spec Ed Teacher	20160705	20160728	\$2,282.84	15	4
BRINK	MIRANDA JEAN	summer session	Hastings High Sch DASH	Health Associate	20160705	20160728	\$1,489.20	15	4
BROLSMA	KAYLA LYN	summer session	Alliance Ed Ctr IDEA	Student Assistant HQ	20160705	20160728	\$1,040.40	15	4
BROWN	SHELBY JEANNE	summer session	Alliance Ed Ctr SUN	Student Assistant HQ	20160705	20160728	\$1,017.00	15	4
BUNGERT	DANA DENISE	summer session	Cedar School SUN	Classroom Assistant HQ	20160705	20160728	\$496.16	14	2
BUNGERT	DANA DENISE	summer session	Cedar School SUN	Classroom Assistant HQ	20160705	20160728	\$1,063.20	15	4
BURGIO	MICHAEL ROBERT	summer session	Youth Transition Program	Spec Ed Teacher	20160705	20160728	\$2,562.16	15	4
BURR	AMANDA HELEN	summer session	Youth Transition Program	Program Assistant HQ	20160705	20160728	\$1,040.40	15	4
BUTTEDAL	ALEXANDRA CHRIS	summer session	Lebanon Ed Ctr TEA	Classroom Assistant HQ	20160705	20160728	\$1,040.40	15	4
CARIK	ERIN ILANA	summer session	Diamondhead Ed Ctr	Classroom Assistant HQ	20160705	20160728	\$1,040.40	15	4
CARNEVALE	CORRINE SUE	summer session	Lebanon Ed Ctr TEA	Classroom Assistant HQ	20160705	20160728	\$1,087.20	15	4

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK DAYS	MAX HRS/ DAY
CHRISTOPHERSON	TIANE LAREE	summer session	Cedar School SUN	Classroom Assistant HQ	20160705	20160728	\$1,063.20	15	4
CLARK	EMILY MARGARET	summer session	Diamondhead Ed Ctr	Teacher of Deaf/HH	20160705	20160728	\$1,673.10	15	4
CLAUSEN	SARAH LYNN	summer session	Gideon Pond DHH	Student Assistant HQ	20160705	20160728	\$1,017.00	15	4
COCHRAN	JAMES EDWARD	summer session	Farmington Hi Sch PACES	Spec Ed Teacher	20160705	20160728	\$3,235.38	15	4
DARNELL	ALLISON KAYE	summer session	Alliance Ed Ctr SUN	Classroom Assistant HQ	20160705	20160728	\$1,040.40	15	4
DAYTON	KAILA AN	summer session	Gideon Pond DHH	Classroom Assistant HQ	20160705	20160728	\$1,063.20	15	4
DEFLORIN	SAIGE MARIE	summer session	Cedar School SUN	Spec Ed Teacher	20160705	20160728	\$1,671.53	15	4
DEMUTH	LANCE A.	summer session	Cedar School SUN	Program Assistant HQ	20160705	20160728	\$1,180.20	15	4
DOBSON	MEGHAN LOUISE	summer session	Alliance Ed Ctr IDEA	Spec Ed Teacher-Lead	20160705	20160728	\$2,915.23	15	4
DONALDSON	JACOB MICHAEL	summer session	Cedar School SUN	Classroom Assistant HQ	20160705	20160728	\$496.16	14	2
DONALDSON	JACOB MICHAEL	summer session	Cedar School SUN	Classroom Assistant HQ	20160705	20160728	\$1,063.20	15	4
DUNLAP	ASHLEY MICHELLE	summer session	Lebanon Ed Ctr TEA	Classroom Assistant HQ	20160705	20160728	\$1,040.40	15	4
ELBERS	KARI JEAN	summer session	Cherry View Elem PACES	Program Assistant HQ	20160705	20160728	\$1,195.20	15	4
ELDEEB	SHEREEN ALIA	summer session	Alliance Ed Ctr SUN	Program Assistant HQ	20160705	20160728	\$1,063.20	15	4
ELLIOTT	SHAE KATHLEEN	summer session	Lebanon Ed Ctr TEA	Spec Ed Teacher	20160705	20160728	\$1,744.01	15	4
ENGELHARDT-FISCHBEI	KRISTIN L	summer session	Gideon Pond DHH	Spec Ed Teacher	20160705	20160728	\$3,030.28	15	4
ENGRAV	PATRICK JOHN	summer session	Cedar School SUN	Classroom Assistant HQ	20160705	20160728	\$474.60	14	2
ENGRAV	PATRICK JOHN	summer session	Lebanon Ed Ctr TEA	Classroom Assistant HQ	20160705	20160728	\$1,017.00	15	4
ESTIS	DANIELLE RENEE	summer session	Cedar School SUN	Classroom Assistant HQ	20160705	20160728	\$1,063.20	15	4
FIGUEROA	CARINA	summer session	Hastings High Sch DASH	Student Assistant HQ	20160705	20160728	\$1,087.20	15	4
FISCHER	ASHLEY MARIE	summer session	Alliance Ed Ctr SUN	Spec Ed Teacher	20160705	20160728	\$1,892.72	15	4
FITZGERALD	CAITLIN MARIE	summer session	Lebanon Ed Ctr TEA	Classroom Assistant HQ	20160705	20160728	\$1,063.20	15	4
FLOM	ALICE LORETTA	summer session	Cedar School SUN	Classroom Assistant HQ	20160705	20160728	\$1,110.00	15	4
FREEBURG	NANCY JO	summer session	Meadowview Elem PACES	Program Assistant HQ	20160705	20160728	\$1,195.20	15	4
GUENTHER	JACOB LEE	summer session	Lebanon Ed Ctr TEA	Classroom Assistant HQ	20160705	20160728	\$1,040.40	15	4
GUERRERO	BRITTNEY ELIZAB	summer session	Cedar School SUN	Classroom Assistant HQ	20160705	20160728	\$1,063.20	15	4

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK DAYS	MAX HRS/ DAY
HARING	CAITLYN JO	summer session	Lebanon Ed Ctr TEA	Classroom Assistant HQ	20160705	20160728	\$1,063.20	15	4
HARTMAN	KIMBERLY G	summer session	Jefferson High Sch-Bloom	Classroom Assistant HQ	20160705	20160728	\$1,276.80	15	4
HOELSCHER	JUSTIN DAVID	summer session	Alliance Ed Ctr IDEA	Program Assistant HQ	20160705	20160728	\$1,110.00	15	4
HOFF	ARDIS YVONNE	summer session	DCTC/Sp Ed Staff	Classroom Assistant HQ	20160705	20160728	\$1,040.40	15	4
HOFF	WILLIAM C.	summer session	DCTC/Sp Ed Staff	Classroom Assistant HQ	20160705	20160728	\$1,087.20	15	4
HOWLETT	CASSONDRA JO	summer session	Alliance Ed Ctr SUN	Classroom Assistant HQ	20160705	20160728	\$1,063.20	15	4
JOHNSEN	JASON ADAM	summer session	Alliance Ed Ctr SUN	Program Assistant HQ	20160705	20160728	\$1,180.20	15	4
JORGENSEN	KIMBERLY MARY	summer session	Cedar School SUN	Classroom Assistant HQ	20160705	20160728	\$1,017.00	15	4
KANE	TERESA MAE	summer session	Alliance Ed Ctr SUN	Classroom Assistant HQ	20160705	20160728	\$1,063.20	15	4
KETTERLING	ROGER K.	summer session	Lebanon Ed Ctr TEA	Classroom Assistant HQ	20160705	20160728	\$1,040.40	15	4
KINGSRITER	MARK DAVID	summer session	Cedar School SUN	Classroom Assistant HQ	20160705	20160728	\$1,017.00	15	4
KINNEY	JULIANNE CHRIST	summer session	Gideon Pond DHH	Classroom Assistant HQ	20160705	20160728	\$1,087.20	15	4
KLEMZ	JANE MARIE	summer session	Cedar School SUN	Classroom Assistant HQ	20160705	20160728	\$1,156.80	15	4
KLINE	ERICA RACHELLE	summer session	Lebanon Ed Ctr TEA	Classroom Assistant HQ	20160705	20160728	\$1,087.20	15	4
KNEER	AMBER JANE	summer session	Cedar School SUN	Program Assistant HQ	20160705	20160728	\$1,110.00	15	4
KONEN	CRYSTAL DAWN	summer session	Alliance Ed Ctr SUN	Program Assistant HQ	20160705	20160728	\$1,040.40	15	4
KORBEL-HUGHES	NICOLE ASHLEY	summer session	Sibley High School DASH	Program Assistant HQ	20160705	20160728	\$1,110.00	15	4
KORBEL-HUGHES	NICOLE ASHLEY	summer session	Sibley High School DASH	Student Assistant HQ	20160705	20160728	\$277.50	15	1
KURTEN	AMBER LEIGH	summer session	Hastings High Sch DASH	Classroom Assistant HQ	20160705	20160728	\$982.20	15	4
KURTEN	CAROL LEIGH	summer session	DCTC/Sp Ed Staff	Program Assistant HQ	20160705	20160728	\$1,171.80	15	4
LAFRENIERE	AMY MICHELE	summer session	Lakeville North HS PACES	Program Assistant HQ	20160705	20160728	\$1,210.20	15	4
LAMBERT	ROBIN MARIE	summer session	Lebanon Ed Ctr TEA	Classroom Assistant HQ	20160705	20160728	\$1,040.40	15	4
LAMPRECHT	CHRISTOPHER J.	summer session	Lakeville North HS DASH	Classroom Assistant HQ	20160705	20160728	\$982.20	15	4
LAMPRECHT	CLAUDETTE	summer session	Lakeville North HS DASH	Spec Ed Teacher	20160705	20160728	\$3,172.18	15	4
LANDBERG	SUSAN KAY	summer session	Gideon Pond DHH	Spec Ed Teacher	20160705	20160728	\$3,039.00	15	4
LANG	SHEILA STEPHANI	summer session	DCTC/Sp Ed Staff	Spec Ed Teacher	20160705	20160728	\$1,626.04	15	4

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK DAYS	MAX HRS/ DAY
LANGE	KELLIE ANN	summer session	Alliance Ed Ctr SUN	Classroom Assistant HQ	20160705	20160728	\$1,040.40	15	4
LARSEN	BETSY SUE	Temp work agreement	Homebound DASH	Spec Ed Teacher	20160705	20160728	\$295.97	4	1.5
LARSEN	BETSY SUE	Temp work agreement	Homebound DASH	Spec Ed Teacher	20160705	20160728	\$295.97	4	1.5
LARSEN	BETSY SUE	summer session	Lakeville North HS PACES	Spec Ed Teacher	20160705	20160728	\$2,959.74	15	4
LIVINGSTON	CHRISTINE MICHE	summer session	Sibley High School DASH	Spec Ed Teacher	20160705	20160728	\$2,933.39	15	4
LOHREY	MANZALER ORIETT	summer session	Lebanon Ed Ctr TEA	Classroom Assistant HQ	20160705	20160728	\$1,063.20	15	4
MANNINEN	MELANIE FAY	summer session	Cedar School SUN	Spec Ed Teacher	20160705	20160728	\$2,395.42	15	4
MANNING	CORRINE LYNN	summer session	Lebanon Ed Ctr TEA	Classroom Assistant HQ	20160705	20160728	\$1,063.20	15	4
MARTIN	KARISSA D.	summer session	Cedar School SUN	Classroom Assistant HQ	20160705	20160728	\$1,087.20	15	4
MARTIN	KENDRA NICOLE	summer session	Cedar School SUN	Classroom Assistant HQ	20160705	20160728	\$485.52	14	2
MARTIN	KENDRA NICOLE	summer session	Lebanon Ed Ctr TEA	Spec Ed Teacher	20160705	20160728	\$1,535.03	15	4
MASCARI	SAMANTHA ANN	summer session	Gideon Pond DHH	Classroom Assistant HQ	20160705	20160728	\$1,040.40	15	4
MAYES	ANN LOUISE	Temp work agreement	Alliance Ed C Itinerants	Teacher of Deaf/HH-Lead	20160705	20160811	\$3,505.95	17	4
MAYES	ANN LOUISE	Temp work agreement	Alliance Ed C Itinerants	Teacher of Deaf/HH-Lead	20160705	20160826	\$2,062.32	5	8
MAYES	EMMA IRENE KAE	summer session	Diamondhead Ed Ctr	Classroom Assistant HQ	20160705	20160728	\$1,017.00	15	4
MCGIBBON	SHARRI HELENE	summer session	Alliance Ed Ctr SUN	Student Assistant HQ	20160705	20160728	\$1,017.00	15	4
MCNAMARA	ALICE MARIE	summer session	DCTC/Sp Ed Staff	Classroom Assistant HQ	20160705	20160728	\$982.20	15	4
MENGE	ROBERT RICHARD	summer session	Lebanon Ed Ctr TEA	Classroom Assistant HQ	20160705	20160728	\$1,017.00	15	4
MINICK	AMBER DAWN	summer session	Alliance Ed Ctr SUN	Classroom Assistant HQ	20160705	20160728	\$138.72	2	4
MLODOZYNYEC	KELSEY RAE	summer session	Diamondhead Ed Ctr	Teacher of Deaf/HH	20160705	20160824	\$2,043.77	18	4
MOE	REBECCA RENAE	summer session	Alliance Ed Ctr SUN	Classroom Assistant HQ	20160705	20160728	\$1,017.00	15	4
NAGLE	SHARLENE LYNN	summer session	Cedar School SUN	Classroom Assistant HQ	20160705	20160728	\$1,040.40	15	4
NELSON	HEIDI LYNN	summer session	Cedar School SUN	Classroom Assistant HQ	20160705	20160728	\$1,110.00	15	4
NELSON	KAYLA MARIE	summer session	Cedar School SUN	Classroom Assistant HQ	20160705	20160728	\$1,063.20	15	4
OLSON	ABIGAIL LYNN	summer session	Farmington Hi Sch PACES	Program Assistant HQ	20160705	20160728	\$1,063.20	15	4
OLSON	ALEXANDER SCOTT	Temp work agreement	Alliance Ed Ctr IDEA	Custodial/Maintenance	20160705	20160826	\$2,354.04	39	4

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK DAYS	MAX HRS/ DAY
OLSON	ALEXANDER SCOTT	summer session	Alliance Ed Ctr IDEA	Program Assistant HQ	20160705	20160728	\$1,017.00	15	4
OLSON	COURTNEY ELIZAB	summer session	Lebanon Ed Ctr TEA	Spec Ed Teacher	20160705	20160728	\$1,648.78	15	4
ONYENEHO	JIDEOFOR ERIC	summer session	Youth Transition Program	Program Assistant HQ	20160705	20160728	\$1,063.20	15	4
PAPENDICK	KATHRYN JO	summer session	Lebanon Ed Ctr TEA	Classroom Assistant HQ	20160705	20160728	\$1,040.40	15	4
PAULEY	JACKIE MARIE	summer session	Alliance Ed Ctr SUN	Spec Ed Teacher	20160705	20160728	\$2,213.51	15	4
PEMBLE	HOLLY MARIE	summer session	DCTC/Sp Ed Staff	Spec Ed Teacher	20160705	20160728	\$2,736.81	15	4
PETERSEN	JENNIFER MAE	summer session	Lebanon Ed Ctr TEA	Mental Hlth Professional	20160705	20160728	\$3,147.36	15	4
PETERSON	CAROLINE ROSE	summer session	Gideon Pond DHH	Classroom Assistant HQ	20160705	20160728	\$1,017.00	15	4
PETERSON	SHERLYN MARIE	summer session	Cherry View Elem PACES	Spec Ed Teacher	20160705	20160728	\$2,748.36	15	4
QUINN	CHRISTINE MARIE	summer session	Farmington Hi Sch PACES	Classroom Assistant HQ	20160705	20160728	\$1,040.40	15	4
RADABAUGH	DAWN MARIE	summer session	Alliance Ed Ctr SUN	Student Assistant HQ	20160705	20160728	\$1,017.00	15	4
RASMUSSEN	SHANNON K.	summer session	Diamondhead Ed Ctr	Teacher of Deaf/HH	20160705	20160728	\$3,030.28	15	4
REIERSON	AMY ROSE	summer session	Cherry View Elem PACES	Classroom Assistant HQ	20160705	20160728	\$1,040.40	15	4
REITER	JOEL PATRICK	summer session	Cedar School SUN	Classroom Assistant HQ	20160705	20160728	\$1,017.00	15	4
RHEIN-MEDINA	KENT EDWARD	summer session	Meadowview Elem PACES	Spec Ed Teacher	20160705	20160728	\$3,126.61	15	4
RIESGRAF	AMY SUE	summer session	Lebanon Ed Ctr TEA	Mental Health Practition	20160705	20160728	\$1,931.76	15	4
RIPPELMEYER	DAVID JAY	summer session	Hastings High Sch DASH	Spec Ed Teacher	20160705	20160728	\$2,131.78	15	4
RIPPELMEYER	KAYLEA J.	summer session	Hastings High Sch DASH	Classroom Assistant HQ	20160705	20160728	\$982.20	15	4
ROARK	KAMI SUE	summer session	Cedar School SUN	Spec Ed Teacher	20160705	20160728	\$1,796.21	15	4
ROBINSON	JANE MARIE	summer session	Youth Transition Program	Spec Ed Teacher	20160705	20160728	\$1,626.04	15	4
ROHR	DAWN MARIE	summer session	Alliance Ed Ctr IDEA	Program Assistant HQ	20160705	20160728	\$1,156.80	15	4
ROUSH	PAUL WESLEY	summer session	Cedar School SUN	Classroom Assistant HQ	20160705	20160728	\$1,017.00	15	4
RUEDY	KIERSTEN B.	summer session	Cherry View Elem PACES	Classroom Assistant HQ	20160705	20160728	\$982.20	15	4
RUSSELL	EMBER M.	summer session	Alliance Ed Ctr SUN	Spec Ed Teacher	20160705	20160728	\$1,535.03	15	4
RUUD	STACEY MARIE	summer session	Alliance Ed Ctr SUN	Classroom Assistant HQ	20160705	20160728	\$1,040.40	15	4
SAINTEY	RICHARD OWEN	summer session	Alliance Ed Ctr IDEA/SUN	Spec Ed Teacher/DAPE	20160705	20160728	\$2,046.77	15	4

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK DAYS	MAX HRS/ DAY
SANOCKI	MIKAYLA MARIE	Temp work agreement	Alliance Ed C Itinerants	Physical Therapist	20160705	20160826	\$3,306.30	30	3
SAVAGE	DAWN MARIE	summer session	Gideon Pond DHH	Classroom Assistant HQ	20160705	20160728	\$1,276.80	15	4
SCHMIT	KRISTEN MAE	summer session	Alliance Ed Ctr SUN	Classroom Assistant HQ	20160705	20160728	\$1,040.40	15	4
SCHMITT	HOLLI JEANNE	summer session	DCTC/Sp Ed Staff	Program Assistant HQ	20160705	20160728	\$1,540.80	15	4
SCHULTZ	JILL MARIE	summer session	Hastings High Sch DASH	Health Associate	20160705	20160728	\$2,012.25	15	5
SCOTT	TRISA MAE	summer session	Cedar School SUN	Spec Ed Teacher	20160705	20160728	\$1,767.67	14	2.5
SCOTT	TRISA MAE	summer session	Lebanon Ed Ctr TEA	Spec Ed Teacher	20160705	20160728	\$3,030.28	15	4
SEELIG	SHARON MARIE	summer session	Lakeville North HS DASH	Health Associate	20160705	20160728	\$1,897.20	15	4
SHEPPARD	TINA AGNES	summer session	Diamondhead Ed Ctr	Program Assistant HQ	20160705	20160728	\$1,171.80	15	4
SILWAL	ANJANA	Temp work agreement	Cedar School SUN	Classroom Assistant HQ	20160705	20160728	\$54.36	1	3
SILWAL	ANJANA	summer session	Cedar School SUN	Classroom Assistant HQ	20160705	20160728	\$1,087.20	15	4
SMITH	SHAY MICHELLE	summer session	Lebanon Ed Ctr TEA	Classroom Assistant HQ	20160705	20160728	\$1,110.00	15	4
SPURGIN	LYNETTE C.	summer session	Lakeville North HS PACES	Program Assistant HQ	20160705	20160728	\$1,156.80	15	4
SPYCHALLA	KEITH BRIAN	summer session	Alliance Ed-Ctr SUN	Classroom Assistant HQ	20160705	20160728	\$1,017.00	15	4
STADELMAN	MARY DEE	summer session	Diamondhead Ed Ctr	Classroom Assistant HQ	20160705	20160728	\$1,040.40	15	4
STAPLES	ANN MARGUERITE	summer session	DCTC/Sp Ed Staff	Program Assistant HQ	20160705	20160728	\$1,540.80	15	4
STEINER	DORETTA PIHLE	summer session	Farmington Hi Sch PACES	Classroom Assistant HQ	20160705	20160728	\$982.20	15	4
STELLER	NATHANAEL THOMA	summer session	Cedar School SUN	Classroom Assistant HQ	20160705	20160728	\$1,063.20	15	4
STRESE	DEBRA NYLENE	summer session	Farmington Hi Sch PACES	Classroom Assistant HQ	20160705	20160728	\$1,210.20	15	4
SULLIVAN	MAUREEN P.	summer session	Cedar School SUN	Spec Ed Teacher	20160705	20160728	\$2,536.74	15	4
SWANEY	AMY LYNN	summer session	Cedar School SUN	Spec Ed Teacher	20160705	20160728	\$3,030.28	15	4
TISLAND	ASHLIE ELIZABET	summer session	Lebanon Ed Ctr TEA	Classroom Assistant HQ	20160705	20160728	\$1,040.40	15	4
TUVEY	SARA ANN	summer session	Youth Transition Program	Spec Ed Teacher	20160705	20160728	\$3,030.28	15	4
VANGSGARD	KELSEY GENE	summer session	Hastings High Sch DASH	Program Assistant HQ	20160705	20160728	\$1,017.00	15	4
VILINSKIS	KARI MARGARET	summer session	Cedar School SUN	Program Assistant HQ	20160705	20160728	\$1,156.80	15	4
VOLLMUTH	LAURA ELIZABETH	summer session	Lakeville North HS PACES	Classroom Assistant HQ	20160705	20160728	\$1,063.20	15	4

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK DAYS	MAX HRS/ DAY
VRIEZE	JACKSON DEAN	summer session	Hastings High Sch DASH	Classroom Assistant HQ	20160705	20160728	\$982.20	15	4
VRIEZE	JANEL LYNN	summer session	Hastings High Sch DASH	Spec Ed Teacher	20160705	20160728	\$3,282.85	15	4
WEBER	ANGELYN LUCILLE	summer session	Cedar School SUN	Spec Ed Teacher	20160705	20160728	\$1,603.15	15	4
WEIERKE	NATALIE LYNN	summer session	Farmington Hi Sch PACES	Classroom Assistant HQ	20160705	20160728	\$1,087.20	15	4
WEIS	COLLEEN FRANCES	summer session	Alliance Ed Ctr IDEA	Spec Ed Teacher	20160705	20160707	\$506.94	3	4
WELLS	OWEN JAMES	summer session	Alliance Ed Ctr SUN	Spec Ed Teacher	20160705	20160728	\$3,030.28	15	4
WERTANEN	SUSAN MARIA	summer session	Cedar School SUN	Program Assistant HQ	20160705	20160728	\$1,310.40	15	4
WESLEY	RENATA R.	summer session	Alliance Ed Ctr SUN	Program Assistant HQ	20160705	20160728	\$1,063.20	15	4
WILKIN	CHRISTINA MARIE	summer session	Alliance Ed Ctr SUN	Student Assistant HQ	20160705	20160728	\$1,087.20	15	4
YANG	JANIE	summer session	Cedar School SUN	Student Assistant HQ	20160705	20160728	\$1,017.00	15	4
BOHNERT	ANDREW MARK	Temp work agreement	Alliance Ed Ctr IDEA	Program Assistant HQ	20160706	20160712	\$104.04	4	1.5
CARLSON	RAYSA MARJORIE	summer session	Gideon Pond DHH	Spec Ed Teacher	20160706	20160728	\$2,672.07	15	4
DEGERSTROM	CASSANDRA DEE	summer session	Gideon Pond DHH	Student Assistant HQ	20160706	20160714	\$444.00	6	4
DEVENOW	PEARL SUSAN	Temp work agreement	Alliance Ed C Itinerants	Teacher of Deaf/HH	20160706	20160728	\$3,939.42	18	4
DOENGES	KAREN STENE	summer session	Gideon Pond DHH	Speech/Lang. Pathologist	20160706	20160728	\$808.08	4	4
NEWQUIST	MATTHEW HARRISO	Temp work agreement	Lebanon Ed Ctr TEA	Bd Certified Behavior An	20160706	20160728	\$442.69	6	2
O'DOWD-MALLAM	ALEXANDRA A.	summer session	Diamondhead Ed Ctr	Program Assistant HQ	20160706	20160728	\$1,087.20	15	4
PAULEY	JACKIE MARIE	Temp work agreement	Alliance Ed Ctr SUN	Spec Ed Teacher-homeboun	20160706	20160712	\$221.35	4	1.5
SMITH	ALEXANDER WADE	summer session	Alliance Ed Ctr SUN	Classroom Assistant HQ	20160706	20160706	\$67.80	1	4
MYERS	NICOLE MARIE	summer session	Alliance Ed Ctr SUN	Classroom Assistant HQ	20160707	20160728	\$881.40	13	4
EVANS	ANDREW D	summer session	Alliance Ed C Itinerants	Spec Ed Teacher/DAPE	20160711	20160711	\$210.13	1	4
LUDEWIG	SARAH MARIE	Temp work agreement	Oak Grove Middle-Bloom	Interpreter-Sign Languag	20160711	20160805	\$2,017.10	20	5.75
ROSENBERG	SHANNON DAWN	summer session	Normandale Hills Elem BI	Classroom Assistant HQ	20160711	20160804	\$949.20	16	3.5
DEFLOREN	SAIGE MARIE	Temp work agreement	Cedar School SUN	Spec Ed Teacher	20160712	20160826	\$222.87	4	2
DULKO	TERESA ANN	Temp work agreement	Alliance Ed C Itinerants	Teacher of Visually Impa	20160712	20160728	\$631.31	6	2
ONYENEHO	JIDEOFOR ERIC	summer session	Youth Transition Program	Program Assistant HQ	20160712	20160714	\$186.06	3	3.5

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK DAYS	MAX HRS/ DAY
ONYENEHO	JIDEOFOR ERIC	summer session	Youth Transition Program	Program Assistant HQ	20160712	20160714	\$372.12	6	3.5
SULLIVAN	MAUREEN P.	Temp work agreement	Cedar School SUN	Spec Ed Teacher	20160712	20160826	\$338.23	4	2
KLEIN	LORI ANN	Temp work agreement	Alliance Ed C Itinerants	Spec Ed Teacher-Lead	20160713	20160826	\$2,104.35	5	8
OLADIPUPO	RASHIDAT MOTOLA	summer session	Gideon Pond DHH	Student Assistant HQ	20160713	20160728	\$724.80	10	4
ASMUS	JOAN SCHAEFER	Temp work agreement	DCTC/Sp Ed Staff	Nurse	20160715	20160830	\$3,562.76	10	8
BURGIO	MICHAEL ROBERT	Temp work agreement	Youth Transition Program	Spec Ed Teacher	20160718	20160720	\$128.11	3	1
ONYENEHO	JIDEOFOR ERIC	summer session	Youth Transition Program	Student Assistant HQ	20160718	20160718	\$62.02	1	3.5
ROBINSON	JANE MARIE	summer session	Youth Transition Program	Classroom Assistant HQ	20160718	20160728	\$485.52	8	3.5
ZEHNDER	SCOTT MICHAEL	Temp work agreement	Alliance Ed Ctr IDEA/SUN	Lead Custodian	20160718	20160826	\$2,323.80	30	2
ONYENEHO	JIDEOFOR ERIC	summer session	Youth Transition Program	Student Assistant HQ	20160719	20160728	\$434.14	7	3.5
KLEIN	LORI ANN	Temp work agreement	Alliance Ed C Itinerants	Teacher of Visually Impa	20160725	20160812	\$4,208.70	10	8
WOOD	FRAN LOUISE	Temp work agreement	Alliance Ed C Itinerants	Teacher of Visually Impa	20160725	20160820	\$3,562.76	10	8
ALLEN	MARTHA JOAN	Temp work agreement	Alliance Ed C Itinerants	Speech/Lang. Pathologist	20160726	20160729	\$99.93	1	2
CALLISTER	MARY HELEN	Temp work agreement	Lebanon Ed Ctr TEA	Spec Ed Teacher/DAPE	20160727	20160727	\$218.86	1	4
FISCHER	ASHLEY MARIE	Temp work agreement	Alliance Ed Ctr SUN	Spec Ed Teacher	20160727	20160727	\$126.18	1	4
FISHER	KARRI LEE	Temp work agreement	Alliance Ed C Itinerants	Occupational Therapist	20160727	20160727	\$212.49	1	4
JACOBS	CINDY LOU	Temp work agreement	Alliance Ed C Itinerants	Occupational Therapist	20160727	20160727	\$176.30	1	4
KLEIN	LORI ANN	Temp work agreement	Alliance Ed C Itinerants	Teacher of Visually Impa	20160727	20160727	\$210.44	1	4
LANG	BERDETTA JEAN	Temp work agreement	Alliance Ed C Itinerants	Speech/Lang. Pathologist	20160727	20160727	\$202.02	1	4
PETERS	AMANDA LYNN	Temp work agreement	Alliance Ed C Itinerants	Physical & Hlth Disab Tc	20160727	20160727	\$174.35	1	4
QUAM	LYNN MARIE	Temp work agreement	Alliance Ed C Itinerants	Occupational Therapist	20160727	20160727	\$147.57	1	4
THOMAS	TAYLOR MAY	Temp work agreement	Gideon Pond Itinerants	Teacher of Deaf/HH	20160727	20160727	\$142.95	1	4
THOMAS	TAYLOR MAY	Temp work agreement	Gideon Pond Itinerants	Teacher of Deaf/HH	20160728	20160831	\$285.91	2	4
ASMUS	JOAN SCHAEFER	Temp work agreement	DCTC/Sp Ed Staff	Nurse	20160801	20160901	\$334.01	3	2.5
BERG	LINDA JO	Temp work agreement	District Administration	Executive Assistant	20160801	20161201	\$549.10	5	2
BORMANN	NATALIE ANN	Temp work agreement	Lebanon Ed Ctr TEA	Health Associate	20160801	20160901	\$176.70	3	2.5

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK DAYS	MAX HRS/ DAY
BRINK	MIRANDA JEAN	Temp work agreement	Hastings High Sch DASH	Health Associate	20160801	20160901	\$186.15	3	2.5
GODFREY	CHERI ANN	Temp work agreement	Alliance Ed C Itinerants	Classroom Assistant HQ	20160801	20160811	\$1,101.52	8	7
SEELIG	SHARON MARIE	Temp work agreement	Lakeville North HS DASH	Health Associate	20160801	20160901	\$237.15	3	2.5
ALLEN	MARTHA JOAN	Temp work agreement	Alliance Ed C Itinerants	Speech/Lang. Pathologist	20160805	20160825	\$749.47	3	5
HJERMSTAD	KAREN LYNNE	Temp work agreement	Lebanon Ed Ctr TEA	Occupational Therapist	20160805	20160825	\$634.19	3	5
SWANEY	AMY LYNN	Temp work agreement	Cedar School SUN	Spec Ed Teacher-Lead	20160805	20160825	\$757.57	3	5
WEBER	ANGELYN LUCILLE	Temp work agreement	Cedar School SUN	Spec Ed Teacher	20160805	20160825	\$400.79	3	5
BOWLIN	THERESA MARIE	Temp work agreement	Alliance Ed Ctr SUN	Spec Ed Teacher	20160809	20160812	\$532.66	2	7
DOELP	KASANDRA ST. CL	Temp work agreement	Districtwide Staff	Speech/Lang. Pathologist	20160809	20160809	\$213.28	1	6
MAYES	BLAKE ROBERT	Temp work agreement	Oak Hills Elem Lkvl DHH	Classroom Assistant HQ	20160815	20160816	\$237.30	2	7
PAGEL	AMANDA MICHELLE	Temp work agreement	Cedar School SUN	Nurse	20160815	20160825	\$181.26	1	4
TOAY	GRETCHEN ANN	Temp work agreement	Gideon Pond DHH	Interpreter-Sign Languag	20160815	20170608	\$2,373.00	50	2
BOUCHAREB	RENEE DEBORAHTH	Temp work agreement	Gideon Pond DHH	Classroom Assistant HQ	20160817	20160817	\$124.04	1	7
DAYTON	KAILA AN	Temp work agreement	Gideon Pond DHH	Classroom Assistant HQ	20160817	20160817	\$124.04	1	7
MAYES	BLAKE ROBERT	Temp work agreement	Oak Hills Elem Lkvl DHH	Classroom Assistant HQ	20160817	20160817	\$118.65	1	7
KETTLEWELL	AGNIESZKA K.	Temp work agreement	Alliance Ed C Itinerants	Bd Certified Behavior An	20160819	20160819	\$288.46	1	7.5
ADAMS	KAITLIN JEAN	Temp work agreement	Alliance Ed Ctr IDEA/SUN	PCM Training-Teachers	20160823	20160823	\$214.03	1	7.5
COLLINS	KATHLEEN	Temp work agreement	Alliance Ed Ctr SUN	Spec Ed Teacher	20160823	20160824	\$380.60	2	7
EPSS	DAWN MARIE	Temp work agreement	New Chance/JSC	Spec Ed Teacher	20160823	20160824	\$597.04	2	8
HAGUE	REBECCA AUDREY	Temp work agreement	Cedar School SUN	Spec Ed Teacher	20160823	20160824	\$547.41	2	8
LORENTZ	JOSEPH PAUL	Temp work agreement	Alliance Ed Ctr SUN	Spec Ed Teacher	20160823	20160824	\$504.19	2	7
RIX	MELANIE ANN	Temp work agreement	Options-Burnsville #191	Spec Ed Teacher	20160823	20160824	\$657.62	2	8
ROBINSON	DAISY JO O.	Temp work agreement	Boeckman MS Farm DHH	Interpreter-Sign Languag	20160823	20160901	\$442.00	13	2
BAUER	JACOB BRIAN	Temp work agreement	Lakeville North HS PACES	Deliveries/Moves Sp Ed	20160824	20160824	\$80.00	1	4
BURGIO	MICHAEL ROBERT	Temp work agreement	Youth Transition Program	Spec Ed Teacher	20160824	20160824	\$341.62	1	8
ROBINSON	JANE MARIE	Temp work agreement	Youth Transition Program	Spec Ed Teacher	20160824	20160824	\$216.81	1	8

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK DAYS	MAX HRS/ DAY
TUVEY	SARA ANN	Temp work agreement	Youth Transition Program	Spec Ed Teacher	20160824	20160824	\$404.04	1	8
ARNESON	PATRICIA	Temp work agreement	Lebanon Ed Ctr TEA	Mental Hlth Professional	20160825	20161025	\$8,090.29	26	6
BARDWELL	ANGELA MARIE	Temp work agreement	Cedar School SUN	Classroom Assistant HQ	20160825	20160825	\$50.85	1	3
GUERRERO	BRITTNEY ELIZAB	Temp work agreement	Cedar School SUN	Classroom Assistant HQ	20160825	20160825	\$53.16	1	3
JORGENSEN	KIMBERLY MARY	Temp work agreement	Cedar School SUN	Classroom Assistant HQ	20160825	20160825	\$50.85	1	3
OLSON	PAULA AMY	Temp work agreement	Cedar School SUN	Program Assistant HQ	20160825	20160825	\$60.51	1	3
ROARK	KAMI SUE	Temp work agreement	Cedar School SUN	Spec Ed Teacher	20160825	20160825	\$89.81	1	3
STELLER	NATHANAEL THOMA	Temp work agreement	Cedar School SUN	Classroom Assistant HQ	20160825	20160825	\$53.16	1	3
SZOKA	BRENDA JEAN	Temp work agreement	Cedar School SUN	Spec Ed Teacher	20160825	20160825	\$151.51	1	3
VALERIO	STACY LYNETTE	Temp work agreement	Cedar School SUN	Classroom Assistant HQ	20160825	20160825	\$59.01	1	3
WEBER	ANGELYN LUCILLE	Temp work agreement	Cedar School SUN	Spec Ed Teacher	20160825	20160825	\$80.16	1	3
WERTANEN	SUSAN MARIA	Temp work agreement	Cedar School SUN	Program Assistant HQ	20160825	20160825	\$65.52	1	3
YANG	JANIE	Temp work agreement	Cedar School SUN	Student Assistant HQ	20160825	20160825	\$50.85	1	3
FISHER	KARRI LEE	Temp work agreement	Alliance Ed C Itinerants	Occupational Therapist	20160826	20170421	\$212.49	1	4
FRIEST	SUSAN NORMA	Temp work agreement	Alliance Ed C Itinerants	Occupational Therapist	20160829	20161006	\$9,292.87	23	8
HARING	CAITLYN JO	Temp work agreement	Lebanon Ed Ctr TEA	Program Assistant HQ	20160829	20160902	\$106.32	3	2
TRAINER	MATTHEW TODD	Temp work agreement	Lebanon Ed Ctr TEA	Spec Ed Community Expert	20160829	20170609	\$38,000.00	185	8
BORMANN	NATALIE ANN	Temp work agreement	Lebanon Ed Ctr TEA	Health Associate	20160830	20160902	\$424.08	4	4.5
GREENGO	PAMELA ANN	Temp work agreement	Hastings Middle Sch DASH	Health Associate	20160830	20160830	\$52.48	1	2
ANDERSEN	KASANDRA LEE	Temp work agreement	Alliance Ed Ctr SUN	Student Assistant HQ	20160901	20170608	\$11,343.93	174	3.25
BOUCHAREB	RENEE DEBORAHTH	Temp work agreement	Gideon Pond DHH	Classroom Assistant HQ	20160901	20170408	\$1,275.84	12	6
CARIK	ERIN ILANA	Temp work agreement	Diamondhead Ed Ctr	Classroom Assistant HQ	20160901	20170408	\$1,248.48	12	6
DAYTON	KAILA AN	Temp work agreement	Gideon Pond DHH	Classroom Assistant HQ	20160901	20170408	\$1,275.84	12	6
FAIRBANKS	SARAH JOY	Temp work agreement	Hastings Middle Sch DASH	Student Assistant HQ	20160901	20170116	\$9,953.89	81	7.25
HART	CAITLIN CHRISTI	Temp work agreement	Farmington Hi Sch PACES	Program Assistant HQ	20160901	20170608	\$118.65	1	7
HEWITT	DANIELLE JILL	Temp work agreement	Cedar School SUN	Student Assistant HQ	20160901	20170608	\$22,070.16	174	7

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK DAYS	MAX HRS/ DAY
HORMANN	ANN LORRAINE	Temp work agreement	Gideon Pond DHH	Classroom Assistant HQ	20160901	20170408	\$1,332.00	12	6
KLEMZ	JANE MARIE	Temp work agreement	Gideon Pond DHH	Student Assistant HQ	20160901	20170608	\$23,902.38	171	7.25
KLIMEK	LORILEA J.	summer session	Youth Transition Program	Program Assistant HQ	20160901	20170608	\$1,540.80	15	4
MAYES	BLAKE ROBERT	Temp work agreement	Oak Hills Elem Lkvl DHH	Classroom Assistant HQ	20160901	20170408	\$1,220.40	12	6
OLADIPUPO	RASHIDAT MOTOLA	Temp work agreement	Gideon Pond DHH	Student Assistant HQ	20160901	20170219	\$13,399.74	102	7.25
SAVAGE	DAWN MARIE	Temp work agreement	Gideon Pond DHH	Interpreter-Sign Languag	20160901	20170608	\$838.20	15	2
SEELIG	SHARON MARIE	Temp work agreement	Lakeville North HS DASH	Health Associate	20160901	20170608	\$71.15	1	2.25
SMITH	KATHLEEN ANNE	Temp work agreement	Lakeville North HS PACES	Student Assistant HQ	20160901	20170608	\$24,262.56	174	7
STONE	JACOB EDWARD	Temp work agreement	Cherry View Elem PACES	Classroom Assistant HQ	20160901	20170608	\$33.90	1	2
ZAHN	KATEY LYNN	Temp work agreement	Cedar School SUN	Student Assistant HQ	20160901	20170608	\$20,645.10	174	7
BACH	ANNA MARIE	Temp work agreement	Riverside Sch/JSC	Program Assistant HQ	20160902	20160902	\$141.76	1	8
BAUER	BEVERLY JEAN	Temp work agreement	Riverside Sch/JSC	Program Assistant HQ	20160902	20160902	\$164.48	1	8
COSGROVE	JAMES J.	Temp work agreement	New Chance/JSC	Program Assistant HQ	20160902	20160902	\$78.12	1	4
COSGROVE	JAMES J.	Temp work agreement	New Chance/JSC	Program Assistant HQ	20160902	20160902	\$156.24	1	8
FRIEST	SUSAN NORMA	Temp work agreement	Alliance Ed C Itinerants	Occupational Therapist	20160902	20160902	\$101.01	1	2
JOHNSEN	JASON ADAM	Temp work agreement	Alliance Ed Ctr SUN	Program Assistant HQ	20160902	20170607	\$590.10	15	2
MOON	JENNA ELIZABETH	Temp work agreement	New Chance/JSC	Program Assistant HQ	20160902	20160902	\$135.60	1	8
QUAM	LYNN MARIE	Temp work agreement	Alliance Ed C Itinerants	Occupational Therapist	20160902	20161007	\$1,770.81	6	8
BIEGLER	PAMELA JILL	Temp work agreement	DCALS EDOP ONLINE	Math Teacher/DCALS	20160906	20170608	\$6,313.19	173	0.8
KORBEL-HUGHES	NICOLE ASHLEY	Temp work agreement	Sibley High School DASH	Program Assistant HQ	20160906	20170608	\$3,145.00	170	1
LARSEN	BETSY SUE	Temp work agreement	Lakeville North HS PACES	Spec Ed Teacher-homeboun	20160906	20170608	\$2,343.13	38	1.25
LARSEN	BETSY SUE	Temp work agreement	Lakeville North HS PACES	Spec Ed Teacher-homeboun	20160906	20170608	\$2,343.13	38	1.25
MAYES	EMMA IRENE KAE	Temp work agreement	Cherry View Elem PACES	Student Assistant HQ	20160906	20161003	\$2,703.53	22	7.25
MALLOY	KAITLYN LAVONNE	Temp work agreement	Alliance Ed Ctr SUN	Student Assistant HQ	20160907	20170608	\$19,678.95	172	6.75
LUDEWIG	SARAH MARIE	Temp work agreement	Heritage Middle S, WSP	Interpreter-Sign Languag	20160920	20170608	\$877.00	25	2
ADAMS	KAITLIN JEAN	Temp work agreement	Alliance Ed Ctr IDEA/SUN	School Social Worker	20160922	20170531	\$128.42	9	0.5

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK DAYS	MAX HRS/ DAY
BARTEL	CARRIE ELLEN	Temp work agreement	Alliance Ed Ctr SUN	Spec Ed Teacher	20160922	20170531	\$125.48	9	0.5
BLACK	REBECCA LYNN	Temp work agreement	Alliance Ed Ctr IDEA	Program Assistant HQ	20160922	20170531	\$244.62	9	1.5
BOWLIN	THERESA MARIE	Temp work agreement	Alliance Ed Ctr SUN	Spec Ed Teacher	20160922	20170531	\$171.21	9	0.5
ELDEEB	SHEREEN ALIA	Temp work agreement	Alliance Ed Ctr SUN	Program Assistant HQ	20160922	20170531	\$239.22	9	1.5
HARTJES	LINDSEY BRYANT	Temp work agreement	Districtwide Staff	Spec Ed Teacher-Lead	20160922	20170531	\$174.49	9	0.5
NEWQUIST	MATTHEW HARRISO	Temp work agreement	Alliance Ed Ctr IDEA/SUN	Bd Certified Behavior An	20160922	20170531	\$166.01	9	0.5
OLSON	CHARLOTTE ROSE	Temp work agreement	Alliance Ed Ctr IDEA	Spec Ed Teacher	20160922	20170531	\$211.05	9	0.5
PAULEY	JACKIE MARIE	Temp work agreement	Alliance Ed Ctr SUN	Spec Ed Teacher	20160922	20170531	\$166.01	9	0.5
RADANT	HANNAH DUFFY	Temp work agreement	Alliance Ed Ctr SUN	Spec Ed Teacher	20160922	20170531	\$191.13	9	0.5
SCHAEFER	ASHLEY	Temp work agreement	Alliance Ed Ctr SUN	Spec Ed Teacher	20160922	20170531	\$177.63	9	0.5
WALETSKI	GREGORY ALEXAND	Temp work agreement	Century Middle School	Interpreter-Sign Languag	20160923	20170608	\$877.00	25	2
MONSON	JODI KAY	Temp work agreement	CMS/LNHS DHH	Interpreter-Sign Languag	20160927	20170608	\$541.50	15	2
LARSEN	BETSY SUE	Temp work agreement	Lakeville North HS PACES	Spec Ed Teacher-homeboun	20160929	20161031	\$493.29	8	1.25
FOSS	DEANA LYNN	Temp work agreement	DCALS (DCTC loc)	Tech Center Tutor	20161001	20170530	\$4,004.64	27	6
ENGELHARDT-FISCHBEI	KRISTIN L	Temp work agreement	Gideon Pond DHH	Teacher of Deaf/HH	20161003	20161219	\$2,020.19	10	4
PETERSON	CAROLINE ROSE	Temp work agreement	Boeckman MS Farm DHH	Interpreter-Sign Languag	20161003	20170608	\$1,315.50	37.5	2
ASMUS	JOAN SCHAEFER	Temp work agreement	DCTC/Sp Ed Staff	Nurse	20161006	20161006	\$89.07	1	2
WESLEY	RENATA R.	Temp work agreement	Alliance Ed Ctr SUN	Program Assistant HQ	20161011	20170531	\$283.52	8	2
WILKIN	CHRISTINA MARIE	Temp work agreement	Alliance Ed Ctr SUN	Classroom Assistant HQ	20161011	20161011	\$27.18	1	1.5
KINGSRITER	MARK DAVID	Temp work agreement	Cedar School SUN	Program Assistant HQ	20161012	20161231	\$372.90	11	2
REIERSON	AMY ROSE	Temp work agreement	DCTC/Sp Ed Staff	Student Assistant HQ	20161024	20170608	\$16,620.39	142	6.75
BAUER	JACOB BRIAN	Temp work agreement	McGuire Middle Sch PACES	Classroom Assistant HQ	20161025	20161025	\$37.00	1	2
OLADIPUPO	RASHIDAT MOTOLA	Temp work agreement	Gideon Pond DHH	Student Assistant HQ	20161028	20170408	\$1,304.64	12	6
BURR	AMANDA HELEN	Temp work agreement	Youth Transition Program	Program Assistant HQ	20161101	20170531	\$121.38	14	0.5
ELLIOTT	SHAE KATHLEEN	Temp work agreement	Lebanon Ed Ctr TEA	Spec Ed Teacher	20161101	20161231	\$145.33	5	1
HERRERA	MONSERRAT L.	Temp work agreement	Youth Transition Program	Program Assistant HQ	20161101	20170531	\$1,542.45	14	6.5

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK DAYS	MAX HRS/ DAY
KLIMEK	LORILEA J.	Temp work agreement	Youth Transition Program	Program Assistant HQ	20161101	20170531	\$179.76	14	0.5
MANNINEN	MELANIE FAY	Temp work agreement	Cedar School SUN	Spec Ed Teacher	20161101	20161222	\$199.62	5	1
MOGA	BRIAN RICHARD	Temp work agreement	Lebanon Ed Ctr TEA	Spec Ed Teacher	20161101	20161231	\$227.09	4	2
PIETSCH	ASHLEY NICOLE	Temp work agreement	Youth Transition Program	Program Assistant HQ	20161101	20170531	\$121.38	14	0.5
NELSON	KAYLA MARIE	Temp work agreement	Cedar School SUN	Classroom Assistant HQ	20161103	20161103	\$8.86	1	0.5
PEMBLE	HOLLY MARIE	Temp work agreement	DCTC/Sp Ed Staff	Speech/Lang. Pathologist	20161103	20161103	\$91.23	1	2
BOHNERT	ANDREW MARK	Temp work agreement	Alliance Ed Ctr IDEA	Program Assistant HQ	20161107	20161107	\$26.01	1	1.5
GAGNER	ASHLY RUTH	Temp work agreement	Lebanon Ed Ctr TEA	Classroom Assistant HQ	20161115	20161115	\$26.01	1	1.5
ALEXANDER	BRUCE WADE	Temp work agreement	Alliance Ed Ctr IDEA/SUN	Custodial/Maintenance	20161116	20161222	\$163.30	5	2
DODGE	MICHELLE MARIE	Temp work agreement	Lakeville North HS DHH	Interpreter-Sign Languag	20161117	20170323	\$1,365.12	32	1.5
MOGA	BRIAN RICHARD	Temp work agreement	Lebanon Ed Ctr TEA	Spec Ed Teacher	20161117	20161117	\$56.77	1	2
PETERSEN	JENNIFER MAE	Temp work agreement	Lebanon Ed Ctr TEA	Mental Hlth Professional	20161117	20161117	\$131.14	1	2.5
RIESGRAF	AMY SUE	Temp work agreement	Lebanon Ed Ctr TEA	Mental Health Practition	20161117	20161117	\$64.39	1	2
MAYES	EMMA IRENE KAE	Temp work agreement	Cherry View Elem PACES	Student Assistant HQ	20161118	20170428	\$813.60	8	6
SAVAGE	DAWN MARIE	Temp work agreement	Nicollet Middle School	Interpreter-Sign Languag	20161128	20170608	\$1,397.00	25	2
BRITTAIN	DONNA MAE	Temp work agreement	Alliance Ed C Itinerants	Occupational Therapist	20161129	20161230	\$2,114.78	20	2
WALETSKI	GREGORY ALEXAND	Temp work agreement	Century Middle School	Interpreter-Sign Languag	20161202	20161204	\$298.18	2	8.5
TRAYNOR	ANITA LOUISE	Temp work agreement	Hastings High Sch DASH	Health Associate	20161205	20161205	\$194.52	1	7.25
ANDERSEN	KASANDRA LEE	Temp work agreement	Alliance Ed Ctr SUN	Student Assistant HQ	20161206	20170530	\$290.87	29	0.5
GAGNER	ASHLY RUTH	Temp work agreement	Lebanon Ed Ctr TEA	Classroom Assistant HQ	20161213	20170519	\$130.05	5	1.5
MAWBY	JAE CHRISTINE	Temp work agreement	Lebanon Ed Ctr TEA	Student Assistant HQ	20161219	20170608	\$12,866.28	106	7
HORNING	KELSIE CATHERIN	Temp work agreement	Diamondhead Ed Ctr	Classroom Asst Substitut	20170103	20170219	\$2,521.31	35	4.25
KLEIN	LORI ANN	Temp work agreement	Alliance Ed C Itinerants	Teacher of Visually Impa	20170103	20170607	\$1,657.18	63	0.5
MAYES	EMMA IRENE KAE	Temp work agreement	Cherry View Elem PACES	Student Assistant HQ	20170103	20170606	\$12,165.86	99	7.25
TKACS	JESSICA LELA	Temp work agreement	Cedar School SUN	Student Assistant HQ	20170103	20170310	\$5,583.48	46	7
WHITMER	VALORIE JEAN	Temp work agreement	Business Office	Admin Asst to Business M	20170105	20170131	\$1,100.00	11	4

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK DAYS	MAX HRS/ DAY
NOVY	RACHEL ERIN	Temp work agreement	Alliance Ed Ctr IDEA	Spec Ed Teacher	20170109	20170210	\$1,996.18	25	2
OLADIPUPO	RASHIDAT MOTOLA	Temp work agreement	Gideon Pond DHH	Student Assistant HQ	20170109	20170608	\$1,757.64	97	1.
GALLOWAY	BAILEY MARIA	Temp work agreement	Diamondhead Ed Ctr	Student Assistant HQ	20170110	20170303	\$1,652.63	30	3.25
LAMPPA	SHANNON NICOLE	Temp work agreement	Boeckman Mid Sch PACES	Classroom Assistant HQ	20170111	20170111	\$17.72	1	1
LUDEWIG	MELISSA ANN	Temp work agreement	Boeckman Mid Sch PACES	Classroom Assistant HQ	20170111	20170111	\$16.95	1	1
MCCALL	NICOLE LYN	Temp work agreement	Boeckman Mid Sch PACES	Classroom Assistant HQ	20170111	20170111	\$18.12	1	1
MCNEELEY	SHANE DAVID	Temp work agreement	Boeckman Mid Sch PACES	Classroom Assistant HQ	20170111	20170111	\$17.34	1	1
SIMONSEN	BEVERLY GWEN	Temp work agreement	Boeckman Mid Sch PACES	Program Assistant HQ	20170111	20170111	\$20.17	1	1
WEIS	COLLEEN FRANCES	Temp work agreement	Alliance Ed Ctr IDEA	Spec Ed Teacher-homebound	20170111	20170202	\$1,462.44	17	2
ERICKSON	BRITTANY LORAYN	Temp work agreement	Gideon Pond DHH	Student Assistant HQ	20170119	20170608	\$11,059.88	90	7.25
BOEHMER	AMANDA JO	Temp work agreement	Riverside Sch/JSC	Spec Ed Teacher	20170123	20170123	\$116.27	1	4
BURGIO	MICHAEL ROBERT	Temp work agreement	Youth Transition Program	Spec Ed Teacher	20170123	20170123	\$170.81	1	4
LANG	BERDETTA JEAN	Temp work agreement	Alliance Ed C Itinerants	Speech/Lang. Pathologist	20170123	20170123	\$202.02	1	4
MCDONOUGH	ALYSSA MARIE	Temp work agreement	Cedar Sch/Districtwide	School Psychologist	20170123	20170123	\$121.31	1	4
NEWQUIST	MATTHEW HARRISO	Temp work agreement	Alliance Ed Ctr IDEA/SUN	Bd Certified Behavior An	20170123	20170123	\$147.56	1	4
PETERS	AMANDA LYNN	Temp work agreement	New Chance/JSC	Physical & Hlth Disab Tc	20170123	20170123	\$174.35	1	4
PROULX	KELLI MARIE	Temp work agreement	Alliance Ed C Itinerants	Physical & Hlth Disab Te	20170123	20170123	\$169.12	1	4
QUAM	LYNN MARIE	Temp work agreement	Alliance Ed C Itinerants	Occupational Therapist	20170123	20170123	\$147.57	1	4
SHORT	NICHOLE LEIGH	Temp work agreement	DCTC/Sp Ed Staff	School Psychologist	20170123	20170123	\$152.81	1	4
TENNESSEN	LAURA J.	Temp work agreement	Alliance Ed Ctr IDEA/SUN	School Psychologist	20170123	20170123	\$182.45	1	4
THOMAS	TAYLOR MAY	Temp work agreement	Gideon Pond Itinerants	Teacher of Deaf/HH	20170123	20170123	\$142.95	1	4
TURZYNSKI	ADRIENNE KATE	Temp work agreement	Cedar School SUN	Bd Certified Behavior An	20170123	20170123	\$56,818.00	1	4
WEIS	COLLEEN FRANCES	Temp work agreement	Alliance Ed Ctr IDEA	Spec Ed Teacher	20170124	20170210	\$1,204.36	14	2
ARNESON	BRENDA SUE	Temp work agreement	DCALS (DCTC loc)	Medical Careers-RN-NA/HH	20170127	20170602	\$1,200.00	15	2.66666
BORCHARDT	MARCIA KAY	Temp work agreement	DCALS (DCTC loc)	Medical Careers-RN-NA/HH	20170127	20170602	\$3,180.00	24	4.41667
STOESZ	HEATHER LYNN	Temp work agreement	Gideon Pond DHH	Speech/Lang. Pathologist	20170203	20170608	\$1,891.14	9	4

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK DAYS	MAX HRS/ DAY
ENGELHARDT-FISCHBEI	KRISTIN L	Temp work agreement	Gideon Pond DHH	Teacher of Deaf/HH	20170206	20170417	\$2,020.19	10	4
BROWN	SHELBY JEANNE	Temp work agreement	Alliance Ed Ctr SUN	Classroom Assistant HQ	20170213	20170608	\$813.60	32	1.5
KANE	TERESA MAE	Temp work agreement	Alliance Ed Ctr SUN	Classroom Assistant HQ	20170213	20170608	\$850.56	32	1.5
MOE	REBECCA RENAE	Temp work agreement	Alliance Ed Ctr SUN	Classroom Assistant HQ	20170213	20170608	\$813.60	32	1.5
PAULEY	JACKIE MARIE	Temp work agreement	Alliance Ed Ctr SUN	Spec Ed Teacher-homeboun	20170213	20170608	\$1,770.81	32	1.5
WALTER	STEPHANIE LOUIS	Temp work agreement	Alliance Ed Ctr IDEA	Program Assistant HQ	20170214	20170608	\$101.70	4	1.5
FINK	KRISTIN JOAN	Temp work agreement	Cherry View Elem PACES	Classroom Assistant HQ	20170215	20170215	\$33.90	1	2
MAYES	EMMA IRENE KAE	Temp work agreement	Cherry View Elem PACES	Student Assistant HQ	20170215	20170215	\$33.90	1	2
BECHERER	GRETCHEN C.	Temp work agreement	Meadowview Elem PACES	Classroom Assistant HQ	20170217	20170217	\$152.88	1	7
JOHNSON	ADRIENNE LANAE	Temp work agreement	Farmington Hi Sch PACES	Classroom Assistant HQ	20170217	20170217	\$137.69	1	7
KENDALL	JENNIFER DAWN	Temp work agreement	Meadowview Elem PACES	Classroom Assistant HQ	20170217	20170217	\$124.04	1	7
LAMPPA	SHANNON NICOLE	Temp work agreement	Boeckman Mid Sch PACES	Classroom Assistant HQ	20170217	20170217	\$124.04	1	7
MCCALL	NICOLE LYN	Temp work agreement	Boeckman Mid Sch PACES	Classroom Assistant HQ	20170217	20170217	\$126.84	1	7
MCNEELEY	SHANE DAVID	Temp work agreement	Boeckman Mid Sch PACES	Classroom Assistant HQ	20170217	20170217	\$121.38	1	7
SCHRIENER	EMILY ROSE	Temp work agreement	Farmington Hi Sch PACES	Classroom Assistant HQ	20170217	20170217	\$118.65	1	7
SIMONSEN	BEVERLY GWEN	Temp work agreement	Boeckman Mid Sch PACES	Program Assistant HQ	20170217	20170217	\$141.19	1	7
WEBB	HEATHER DAWN	Temp work agreement	Meadowview Elem PACES	Classroom Assistant HQ	20170217	20170217	\$131.37	1	7.25
WEIERKE	NATALIE LYNN	Temp work agreement	Meadowview Elem PACES	Program Assistant HQ	20170217	20170217	\$126.84	1	7
HORNING	KELSIE CATHERIN	Temp work agreement	Gideon Pond DHH	Student Assistant HQ	20170220	20170608	\$7,309.69	69	6.25
RAO	ANJALI	Temp work agreement	Alliance Ed Ctr SUN	Student Assistant HQ	20170227	20170608	\$7,724.97	66	6.75
DONALDSON	JACOB MICHAEL	Temp work agreement	Cedar School SUN	Classroom Assistant HQ	20170301	20170301	\$17.72	1	1
MOGA	BRIAN RICHARD	Temp work agreement	Lebanon Ed Ctr TEA	Spec Ed Teacher-homeboun	20170301	20170301	\$28.39	1	1
THOMAS	TAYLOR MAY	Temp work agreement	Gideon Pond Itinerants	Teacher of Deaf/HH	20170301	20170501	\$321.65	9	1
LANDBERG	SUSAN KAY	Temp work agreement	Gideon Pond DHH	Spec Ed Teacher	20170302	20170412	\$10,130.00	25	8
WALTER	STEPHANIE LOUIS	Temp work agreement	Alliance Ed Ctr IDEA	Student Assistant HQ	20170302	20170608	\$533.93	63	0.5
HUGHES	GINA MARGARET	Temp work agreement	Lebanon Ed Ctr TEA	Long Term Sub/Sp Ed Teac	20170303	20170324	\$5,700.41	16	8

LAST NAME	FIRST NAME	DESCRIPTION	LOCATION	POSITION	START DATE	END DATE	SALARY	MAX# WORK DAYS	MAX HRS/ DAY
ALEXANDER	AMY DOREEN	Temp work agreement	Business Office	Admin Assistant III	20170313	20170414	\$776.82	22	1
SPYCHALLA	KEITH BRIAN	Temp work agreement	Alliance Ed Ctr SUN	Classroom Assistant HQ	20170313	20170608	\$610.20	24	1.5
THOMPSON	JOCELYN MARIE	Temp work agreement	Alliance Ed Ctr SUN	Student Assistant HQ	20170313	20170608	\$6,698.16	56	6.75
HARDY	ALEXIS KATELYN	Temp work agreement	Diamondhead Ed Ctr	Student Assistant HQ	20170314	20170608	\$2,648.69	47	3.25
HULS	VALERIE MAE	Temp work agreement	Bloomington Transition C	Student Assistant HQ	20170315	20170607	\$5,826.56	55	6.25
ASMUS	JOAN SCHAEFER	Temp work agreement	DCTC/Sp Ed Staff	Nurse	20170321	20170321	\$178.14	1	4
BAUER	CARIE ANN	Temp work agreement	Chr McAuliffe DASH&ECSE	Health Associate	20170321	20170321	\$115.08	1	4
SEELIG	SHARON MARIE	Temp work agreement	Lakeville North HS DASH	Health Associate	20170321	20170321	\$126.48	1	4
HOELSCHER	JUSTIN DAVID	Temp work agreement	Alliance Ed Ctr IDEA	Program Assistant HQ	20170323	20170608	\$1,332.00	48	1.5
WEIS	COLLEEN FRANCES	Temp work agreement	Alliance Ed Ctr IDEA	Spec Ed Teacher-homeboun	20170323	20170608	\$3,096.92	48	1.5
WILKERSON	BECKY MAY	Temp work agreement	Hastings High Sch DASH	Student Assistant HQ	20170327	20170608	\$6,267.26	51	7.25
POSHARD	ELYSE MARIE	Temp work agreement	Cedar School SUN	Student Assistant HQ	20170403	20170404	\$118.65	1	7

**Intermediate School District 917
Accounts Receivable Aged Report As of 3/15/17**

Member Districts	31-60 Days	61-90 Days	Over 90 Days	Totals
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -
All Others				
MDE	\$ -	\$ -	\$ 12,749.00	\$ 12,749.00
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ 12,749.00	\$ 12,749.00
Grand Total	\$ -	\$ -	\$ 12,749.00	\$ 12,749.00
Total Receivables			\$ 184,739.67	

Prepared by: T. Welch



Special Education Planning 2017–2018

Intermediate School District #917



New Programming CASE

▶ Staffing pattern:

- 6 students
- 1 teacher
- 2 classroom assistants per student
- 2 program assistants per teacher for behavior support

▶ History

- 2017–2018

2 classrooms
12 students



New Programming CASE

▶ Planned staffing:

- 3 teachers
- 42 paraprofessionals
 - 6 program assistants
 - 36 classroom assistants
- 1 BCBA
- 1 LICSW
- Related Services support as needed
- 1 Assistant Principal
- .5 Administrative Assistant
- 1 Custodian

▶ Actual staffing:

- 2 teachers
- 28 paraprofessionals
 - 4 program assistants
 - 24 classroom assistants
- 1 BCBA
- 1 LICSW
- Related Services support as needed
- 1 Dean
- .5 Administrative Assistant
- 1 Custodian



Program Expansion IDEA

- ▶ Staffing pattern:
 - 8 students
 - 1 teacher
 - 1 program assistant
- *slightly different configuration at AEC

▶ History

- 2008–2009 14 classrooms
- 2009–2010 13 classrooms
- 2010–2011 13 classrooms
- 2011–2012 12 classrooms
- 2012–2013 12 classrooms
- 2013–2014 9 classrooms
- 2014–2015 8 classrooms
- 2015–2016 7 classrooms
- 2016–2017 6 classrooms
- 2016–2017 7 classrooms (2/2017)
- 2017–2018 7 classrooms



Program Expansion IDEA

- ▶ Classroom addition to address unanticipated needs based on history and projections
- ▶ Addition:
 - 1 teacher
 - 1 program assistant
 - 1 classroom assistant



Program Expansion Deaf/Hard of Hearing Resource Program–Gideon Pond

- ▶ Students with complex needs moving from early childhood program at Diamondhead to Gideon Pond and from Gideon Pond to Lakeville North High School
- ▶ Anticipated:
 - 1.0 Deaf/Hard of Hearing Teacher (DHH)



Program Expansion Purchase of Service

- ▶ Projections distributed in February
- ▶ Anticipated:
 - .8 Teacher of the Blind–Visually Impaired (BVI)
 - 1.0 Physical Health Disabilities (PHD) teacher (open .5 plus .5 addition)



Program Expansion SUN

▶ Staffing pattern:

- Group
 - 6 students
 - 1 teacher
 - 1 program assistant
 - 2–3 classroom assistants
- Individual
 - 6 students
 - 1 teacher
 - 1 program assistant
 - 5 classroom assistants

▶ History

- | | |
|-------------|---------------|
| ◦ 2008–2009 | 8 classrooms |
| ◦ 2009–2010 | 9 classrooms |
| ◦ 2010–2011 | 11 classrooms |
| ◦ 2011–2012 | 11 classrooms |
| ◦ 2012–2013 | 14 classrooms |
| ◦ 2013–2014 | 15 classrooms |
| ◦ 2014–2015 | 16 classrooms |
| ◦ 2015–2016 | 19 classrooms |
| ◦ 2016–2017 | 20 classrooms |
| ◦ 2017–2018 | 20 classrooms |



Program Expansion SUN

- ▶ Transitioning students as appropriate to TESA to provide relief
- ▶ Waiting list of 13 students
- ▶ No space available for adding classrooms
- ▶ 2017–2018 waiting list projection will be zero



Program Expansion TEA

▶ Staffing pattern:

- Group
 - 8 students
 - 1 teacher
 - 1 mental health practitioner
 - 1 program assistant
 - 1 classroom assistants
- Individual
 - 6 students
 - 1 teacher
 - 1 mental health practitioner
 - 1 program assistant
 - 5 classroom assistants

▶ History

- | | |
|-------------|--------------|
| ◦ 2009–2010 | 1 classrooms |
| ◦ 2010–2011 | 1 classrooms |
| ◦ 2011–2012 | 4 classrooms |
| ◦ 2012–2013 | 4 classrooms |
| ◦ 2013–2014 | 5 classrooms |
| ◦ 2014–2015 | 6 classrooms |
| ◦ 2015–2016 | 7 classrooms |
| ◦ 2016–2017 | 7 classrooms |
| ◦ 2017–2018 | 8 classrooms |



Program Expansion TEA

- ▶ Waiting list of 6 students
- ▶ Add 1 classroom
- ▶ Addition of 8 students, 1 teacher, 1 mental health practitioner and 2 paraprofessionals



Program Expansion TESA

▶ Staffing pattern:

- Group
 - 10–12 students
 - 1 teacher
 - 1–4 paraprofessionals

▶ History

- | | |
|-------------|---------------|
| ◦ 2008–2009 | 11 classrooms |
| ◦ 2009–2010 | 10 classrooms |
| ◦ 2010–2011 | 9 classrooms |
| ◦ 2011–2012 | 9 classrooms |
| ◦ 2012–2013 | 9 classrooms |
| ◦ 2013–2014 | 7 classrooms |
| ◦ 2014–2015 | 8 classrooms |
| ◦ 2015–2016 | 8 classrooms |
| ◦ 2016–2017 | 8 classrooms |
| ◦ 2017–2018 | 8 classrooms |



Program Expansion TESA

► Additions:

- Up to 4 classroom assistants to address changing population



Program Redesign Behavior Support

▶ Current:

- 1 Licensed Psychologist
- 1 Licensed Independent Clinical Social Worker (LICSW)
- 3 Board Certified Behavior Analyst (BCBA)

▶ Addition:

- 1 BCBA–PACES and TESA



Program Redesign Related Services

► Additions:

- .5 Physical Education (PE)/Developmental Adapted Physical Education (DAPE) Teacher
- 1.0 Occupational Therapist (OT)
- .5 Speech/Language Pathologist (SLP)



Program Redesign Other Services and Supports

▶ Additions:

- 1.0 School Psychologist
- 1.0 Dean–IDEA/SUN/TEA–Cedar and LEC
- .5 Administrative Assistant–YTP

▶ Reductions:

- 1.0 Lead Teacher – IDEA/SUN/TEA–Cedar and LEC



Summary of Planning Additions

▶ Teachers

- 2.0 CASE
- 1.0 TEA
- 1.0 DHH
- 1.0 BVI
- 1.0 PHD

▶ Paraprofessionals

- 28.0 CASE
- 2.0 IDEA
- Up to 4.0 TESA

▶ Mental Health

- TEA
 - 1 Mental Health Practitioner



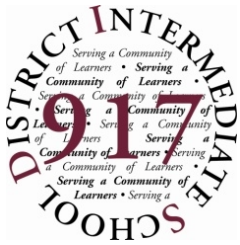
Summary of Planning Additions Continued

- ▶ Support Services
 - 1.0 School Psychologist
 - 1.0 LICSW
 - 2.0 Board Certified Behavior Analysts
 - CASE
 - PACES and TESA
 - .5 DAPE Teacher
 - 1.0 Occupational Therapist
 - .5 Speech/Language Pathologist
- ▶ 1.0 Dean–CASE
- ▶ 1.0 Dean–IDEA/SUN/TEA–Cedar/Lebanon
- ▶ .5 Administrative Assistant–CASE
- ▶ .5 Administrative Assistant–YTP
- ▶ 1.0 Custodian



Summary of Planning Reductions

- ▶ 1.0 Lead Teacher – IDEA/SUN/TEA –Cedar and LEC



Potential Funding Sources

- ▶ Tuition
- ▶ Medical Assistance Revenue
- ▶ Safe Schools Levy
- ▶ Compensatory Revenue



Questions?

06. STUDENT

06.7 STUDENT HEALTH SERVICE

6.76- IMMUNIZATION REQUIREMENTS

I. PURPOSE

The purpose of this policy is to require that all students receive the proper immunizations as mandated by law to ensure the health and safety of all students.

II. GENERAL STATEMENT OF POLICY

All students are required to provide proof of immunization, or appropriate documentation exempting the student from such immunization, and such other data necessary to ensure that the student is free from any communicable diseases, as a condition of enrollment.

III. STUDENT IMMUNIZATION REQUIREMENTS

A. No student may be enrolled or remain enrolled, on a full-time, part-time, or shared-time basis, in any elementary, ~~or secondary or post-secondary~~ school within ~~the school Intermediate School~~ district 917 until the student or the student's parent or guardian has submitted to the designated school district administrator the required proof of immunization. Prior to the student's first date of attendance, the student or the student's parent or guardian shall provide to the designated school district administrator one of the following statements:

1. a statement, from a physician or a public clinic which provides immunizations, stating that the student received the immunizations required by law, consistent with medically acceptable standards; ~~or~~
2. a statement, from a physician or a public clinic which provides immunizations, stating that the student received the primary schedule of immunizations required by law and has commenced a schedule of the remaining required immunizations, indicating the month and year each immunization was administered, consistent with medically acceptable standards; ~~or~~
- ~~3. for post secondary students, an immunization record maintained by an elementary or secondary school in this state or a school in another state.~~

- B. The statement of a parent or guardian of a student or an emancipated student may be substituted for the statement of a physician or public clinic which administers immunizations. If such a statement is substituted, this statement must indicate the month and year each immunization was administered. Upon request, the designated school district administrator will provide information to the parent or guardian of a student or an emancipated student of the dosages required for each vaccine according to the age of the student.
- C. The parent or guardian of persons receiving instruction in a home school shall submit one of the statements set forth in Section III(A) or III(B) above, or a statement of immunization set forth in Section IV, below, to the superintendent of the school district by October 1 of the first year each school year. of their home schooling in Minnesota and the grade 7 year.
- D. When there is evidence of the presence of a communicable disease, or when required by any state or federal agency and/or state or federal law, students and/or their parents or guardians may be required to submit such other health care data as is necessary to ensure that the student has received any necessary immunizations and/or is free of any communicable diseases. No student may be enrolled or remain enrolled in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted the required data.
- E. The school district may allow a student transferring into ~~an elementary or secondary~~ a school a maximum of 30 days to submit a statement specified in Section III(A) or III(B) above or Section IV below. ~~Students enrolling in post secondary programs must submit a statement specified in section III(A) or III(B) above or section IV below within 45 days of commencement of the academic term for which the student has registered.~~ Students who do not provide the appropriate proof of immunization or the required documentation related to an applicable exemption of the student from the required immunization within the specified time frames shall be excluded from school until such time as the appropriate proof of immunizations or exemption documentation has been provided, or an approved vaccine schedule has been initiated.
- F. If a person who is not a Minnesota resident enrolls in a school district online learning course or program that delivers instruction to the person only by computer and does not provide any teacher or instructor contact time or require classroom attendance, the person is not subject to the immunization, statement and other requirements of this policy.

IV. EXEMPTIONS FROM IMMUNIZATION REQUIREMENTS

Students will be exempt from the foregoing immunization requirements under the following circumstances:

- A. The parent or guardian of a minor student or an emancipated student submits a physician's signed statement stating that the immunization of the student is contraindicated for medical reasons or that laboratory confirmation of the presence of adequate immunity exists; or
- B. The parent or guardian of a minor student or an emancipated student submits his or her notarized statement stating the student has not been immunized because of the conscientiously held beliefs of the parent, guardian or student.

V. NOTICE OF IMMUNIZATION REQUIREMENTS

- A. The school district will develop and implement a procedure to:
 - 1. notify parents and students of the immunization requirements and exemption requirements by use of a form approved by the Department of Health; consequences for failure to provide the required documentation;
 - 2. notify parents and students of the consequence for failure to provide required documentation regarding immunizations;
 - 3. review student health records to determine whether the required information has been provided; and
 - 4. make reasonable arrangements to send a student home when the immunization requirements have not been met and advise the student and/or the student's parent or guardian of the conditions for re-enrollment.

VI. IMMUNIZATION RECORDS

- A. The school district will maintain a file containing the immunization records for each student in attendance at the school district for at least five years after the student attains the age of majority.
- B. Upon request, the school district may exchange immunization data with persons or agencies providing services on behalf of the student. ~~without the consent of the student's parent or guardian. Under all other circumstances,~~ Immunization data is private student data and disclosure of such data shall be governed by Policy 006.4, Student Records, regarding the protection and privacy of student data.

- C. The designated school district administrator will assist a student and/or the student's parent or guardian in the transfer of the student's immunization file to the student's new school within 30 days of the student's transfer. **All ISD 917 students who attend programs located in a member district building will follow the Immunization policy and procedures of the member district.**
- D. Upon request of a public or private post-secondary educational institution, the designated school district administrator will assist in the transfer of the student's immunization file to the post-secondary educational institution.

VII. OTHER

Within 60 days of the commencement of each new school term, tThe school district will forward a report to the Commissioner of the Department of ~~Children, Families and Learning~~ **Education** stating the number of students attending each school in the school district, including the number of students receiving instruction in a home school, the number of students who have not been immunized, and the number of students who received an exemption, ~~each new school term as required by state statute and the Commissioner.~~ The school district also will forward a copy of all exemption statements received by the school district to the Commissioner of the Department of Health.

Legal References: Minn. Stat. § 13.32 (Educational Data)

(Spacing between statues changed below)

Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)

Minn. Stat. § 121A.17 (School Board Responsibilities)

~~Minn. Stat. § 135A.14 (Statement of Immunization, Post-Secondary Students)~~

Minn. Stat. § 144.29 (Health Records; Children of School Age)

Minn. Stat. § 144.3351 (Immunization Data)

Minn. Stat. § 144.441 (Tuberculosis Screening in Schools)

Minn. Stat. § 144.442 (Testing in Schools)

Minn. Rules Parts 4604.100-4604.1000 (Immunization)

McCarthy v. Ozark Sch. Dist., 359 F 3d 1029 (8th Cir. 2004)

Op. Att'y Gen. 169-W (Jan.17, 1968) **(2)**

Op. Att'y Gen. 169-W (July 23, 1980) **(1)**

Cross References: **MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)**

Policy 6.41 Student Records

Board Approved 2/15/00
Revised _____

400 PERSONNEL

467 STAFF RECOGNITION PROGRAM

I. PURPOSE OF POLICY

The purpose of this policy is to promote the efficient and effective operation of Intermediate School District 917 through recognition of both the length of employment and service of high distinction as recognized by the employee’s peers and administration.

II. GENERAL STATEMENT OF POLICY

The School Board of Intermediate School District 917, in keeping with its obligations to its employees, has incorporated into its compensation plan for all of its employees a “staff recognition program” as described in this policy.

The School Board of Intermediate School District 917 authorizes the administration to develop a program for the recognition of staff members and their contributions to the success of Intermediate School District 917 in providing a high quality of education.

III. THIS PROGRAM SHALL INCLUDE AT A MINIMUM:

A. **A recognition event with appropriate food served to all attendees.** This event will be held in the spring of each year and shall be open to all staff of Intermediate School District 917.

B. **Recognition awards for years of service.** Such awards shall be appropriate for the number of years of service and shall be of a monetary value of approximately:

- 1. For 10 years of service \$25
- 2. For 15 years of service \$50
- 3. For 20 years of service \$75
- 4. For 25 years of service \$100
- ~~5. For 30 years of service \$125~~
- ~~6. For 35 years of service \$150~~

5. For 30, 35, and 40 years of service \$125

~~7.6.~~ For employees who retire from Intermediate School District 917, an award of a school bell of a value of approximately \$50 shall be made.

C. **Recognition of individual staff for exemplar service.** Staff members may be recognized on a quarterly basis by the School Board and the administration for service to students and to the District. Employee organizations and or departments will establish a process for determining the recipients of such recognition.

- D. **Outstanding Service.** Annually the District may recognize up to two teachers as teachers of the year. One additional non-certified staff member may be recognized as an employee of the year.

Employees of the year shall be awarded an appropriate plaque to commemorate their honor.

Board Approved 6/3/86
Board Revised 4/2/02
Revised: May 1, 2007
Revised: _____

TO: Board Members
FROM: John Christiansen
DATE: March 29, 2017
RE: Revised Policy Section 100 School District

We are starting the process of working our way through the Board policies to update each section. The section on this agenda, 100 School District, has the least number of policies. The revision for 101 is to add more detail that is recommended by MSBA. 102 and 103 have editing changes. Policies 1.41, 1.42, 1.52, and 1.62 are obsolete and are no longer needed. Policy 104 only has editing changes. Policy 105, the Mission Statement of Intermediate School District 917, is edited to be the same as the mission statement in our Strategic Directives document which has also been approved by the Board.

This will be a first reading and at our next meeting we will have this section as a consent agenda item. The next section we will review is the 200 School Board which has more policies and has more complicated and specific guidelines and directives to discuss.

JB:ljb

100. SCHOOL DISTRICT

4.1	101	Legal Status of the School District
4.2	102	The Name of the School District
4.3	103	School District Boundaries
	104	Equal Educational Opportunity
4.51	105	Mission Statement of Intermediate School District 917
1.41		Policies Resulting from the Mission Delineation Process - delete
1.42		Application of the Member District Membership Fee-- delete
1.52		Mission Statement for Special Education Programs- delete
1.62		Belief Statements for Special Education Programs-- delete

04 **100 THE SCHOOL DISTRICT**

~~04.1~~ **101 Legal Status of the School District**

The following is reproduced from Minnesota Statutes, 1994, 136D.81, Subdivision 136D.81 Dakota, Goodhue County District, (also Scott, Rice, and Washington Counties).

Subdivision 1. Agreements. Two or more of the special school district numbered 6 and the independent school districts numbered 191-Burnsville, 192-Farmington, 194-Lakeville, 195-Randolph, 196-Rosemount/Apple Valley/Eagan, 197-West St. Paul/Mendota Heights/Eagan, 199-Inver Grove Heights, 200-Hastings, 252-Cannon Falls, and 256-Red Wing, located wholly or partly in the counties of Dakota or Goodhue, whether or not contiguous, may enter into agreements to accomplish jointly and cooperatively the acquisition, betterment, construction, maintenance, and operation of technical colleges. Each school district which becomes a party to such an agreement is hereinafter referred to as "participating school district." The agreement may provide for the exercise of such powers by the school board of one of the school districts on behalf of and for the benefit of other school districts, or by a joint school board created as set forth in sections 136D.81 to 136D.92. If the powers are to be carried out by one of the school districts, it shall in doing so have the same powers and duties and be subject to the same limitations as are herein provided for joint school boards.

In addition to the districts noted above, legislation passed in 1971 enables districts 716-Belle Plaine, 717-Jordan, 719-Prior Lake, 720-Shakopee, 721-New Prague, and 394-Montgomery to join Intermediate School District 917. Legislation passed in 1973 enables District 659-Northfield to ~~join~~ join District 917. **Legislation passed in 1995, 136D.93, Other Memberships and Powers, provides for membership of the school districts defined in section 471.59.**

I. PURPOSE

A primary principal of this nation is that the public welfare demands an educated and informed citizenry. The power to provide for public education is a state function vested in the state legislature and deleted to local school districts. The purpose of this policy is to clarify the legal status of the school district.

II. GENERAL STATEMENT OF POLICY

A. The school district is a public corporation subject to the control of the legislature, limited only by constitutional restrictions. The school district has been created for educational purposes.

- B. The legislature has authority to prescribe the school district's powers and privileges, its boundaries and territorial jurisdictions.
- C. The school district has only the powers conferred on it by the legislature; however, the school board's authority to govern, manage, and control the school district, to carry out its duties and responsibilities, and to conduct the business of the school district includes implied powers in addition to any specific powers granted by the legislature.

III. RELATIONSHIP TO OTHER ENTITIES

- A. The school district is a separate legal entity.
- B. The school district is coordinate with and not subordinate to the county(ies) in which it is situated.
- C. The school district is not subservient to municipalities within its territory.

IV. POWERS AND AUTHORITY OF THE SCHOOL DISTRICT

A. Funds

- 1. The school district, through its school board, has authority to raise funds for the operation and maintenance of its schools, and authority to manage and expend such funds, subject to applicable law.
- 2. The school district has wide discretion over the expenditure of funds under its control for public purposes, subject to the limitations provided by law.
- 3. School district officials occupy a fiduciary position in the management and expenditure of funds entrusted to them.

B. Raising Funds

- 1. The school district shall, within the limitations specified by law, provide by levy of tax necessary funds for the conduct of schools, payment of indebtedness, and all proper expenses.
- 2. The school district may issue bonds in accordance with the provisions of Minn. Stat. Ch. 475, or other applicable law.

3. The school district has authority to accept gifts and donations for school purposes, subject to applicable law.

C. Property

1. The school district may acquire property for school purposes. It may sell, exchange, or otherwise dispose of property which is no longer needed for school purposes, subject to applicable law.
2. The school district shall manage its property in a manner consistent with the educational functions of the district.
3. The school district may permit the use of its facilities for community purposes which are not inconsistent with, nor disruptive of, its educational mission.
4. School district officials hold school property as trustees for the use and benefit of students, taxpayers and the community.

D. Contracts

1. The school district is empowered to enter into contracts in the manner provided by law.
2. The school district has authority to enter into installment purchases and leases with an option to purchase, pursuant to Minn. Stat. Section 465.71 or other applicable law.
3. The school district has authority to make contracts with other governmental agencies and units for the purchase, lease or other acquisition of equipment, supplies, materials or other property, including real property.

E. Textbooks, Educational Materials, and Studies

1. The school district, through its school board and administrators, has the authority to determine what textbooks, educational materials, and studies should be pursued.
2. The school district shall establish and apply the school curriculum.

F. Actions and Suits

The school district has authority to sue and to be sued.

Legal References: Minn. Const. art. 13, § 1
Minn. Stat. Ch. 123B (School Districts, Powers and Duties) Minn. Stat. Ch. 179A (Public Employment Labor Relations) Minn. Stat. § 465.035 (Conveyance or Lease of Land)
Minn. Stat. §§ 465.71; 471.345; 471.6161; 471.6175; 471.64 (Rights, Powers, Duties of Political Subdivisions)
Minnesota Association of Public Schools v. Hanson, 287 Minn. 415, 178 N.W.2d 846 (1970)
Independent School District No. 581 v. Mattheis, 275 Minn. 383, 147 N.W.2d 374 (1966)
Village of Blaine v. Independent School District No. 12, 272 Minn. 343, 138 N.W.2d 32 (1965)
Huffman v. School Board, 230 Minn. 289, 41 N.W.2d 455 (1950)
State v. Lakeside Land Co., 71 Minn. 283, 73 N.W.970 (1898)

Board Approved 12/15/87
Revised 7/25/95
Revised _____

~~01-~~ 100 THE SCHOOL DISTRICT

~~01.2~~ 102 The Name of the School District

The name of the school district shall be Intermediate School District 917. It is this name that the school district shall use in the conduct of all its business including titles, contract, signs, letterheads, publications and official notices; and in all litigation and conveyance of property.

The official school district legal identification is Intermediate School District 917, as designated by the Minnesota commissioner of Education authorized under Minnesota Statute 122.03.

Board Approved 12/15/87

Revised 7/25/95

Reviewed _____

04. 100 THE SCHOOL DISTRICT

04.3 103 School District Boundaries

The official School District 917 boundaries shall be inclusive of the total bounded area within the participating districts. The participating districts include District 191, Burnsville; District 192, Farmington; District 200, Hastings; District 199, Inver Grove Heights; District 194, Lakeville; District 195, Randolph; ~~District 196, Rosemount/Apple Valley/Eagan;~~ District 6, South St. Paul; ~~and~~ District 197, West St. Paul/Mendota Heights/Eagan, **and District 271, Bloomington.**

~~School District 917 attendance boundaries for special education and secondary vocational technical education programs shall be inclusive of that area within the boundaries of the aforementioned participating school districts.~~

School District 917 boundaries for tax levying purposes shall be inclusive of the areas within the boundaries of the aforementioned participating school districts.

Board Approved 12/15/87

Revised 7/25/95

Reviewed _____

100 SCHOOL DISTRICT

~~102~~ 104 EQUAL EDUCATIONAL OPPORTUNITY

I. PURPOSE

The purpose of this policy is to ensure that equal educational opportunity is provided for all students of the school district.

II. GENERAL STATEMENT OF POLICY

- A. It is the school district’s policy to provide equal educational opportunity for all students. The school district does not unlawfully discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, parental status, status with regard to public assistance, disability, sexual orientation or age. The school district also makes reasonable accommodations for disabled students.
- B. The school district prohibits the harassment of any individual for any of the categories listed above. For information about the types of conduct that constitute violation of the school district’s policy on harassment and violence and the school district’s procedures for addressing such complaints, refer to the school district’s policy on harassment and violence.
- C. This policy applies to all areas of education including academics, coursework, co-curricular and extracurricular activities, or other rights or privileges of enrollment.
- D. It is the responsibility of every school district employee to comply with this policy conscientiously.
- E. Any student, parent or guardian having any questions regarding this policy should discuss it with the appropriate school district official as provided by policy. In the absence of a specific designee, an inquiry or a complaint should be referred to the superintendent.

Legal References: Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
Minn. Stat. § 121A.03, Subd. 2 (Sexual, Religious, and Racial Harassment and Violence Policy)
42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act)
20 U.S.C. § 1681 *et seq.* (Title IX of the Education Amendments of 1972)

Cross References: Policy 402 (Disability Nondiscrimination)
Policy 413 (Harassment and Violence)

Board Approved: 12/5/2006
Revised _____

~~4.~~ **100** SCHOOL DISTRICT

~~4.5~~ **105** Mission Statement of Intermediate School District 917

Intermediate School District 917 serves as a quality, cost effective resource for member school districts committed together to success for all learners.

Board Approved 12/15/87

Revised 12/3/2013

Reviewed _____

1. THE SCHOOL DISTRICT

1.41 Policies Resulting from the Mission Delineation Process

**FINAL RESULTS OF
MISSION DELINEATION PROCESS
1994-1995**

- 1) **The mission of Intermediate School District 917 is to complement and supplement learning opportunities with member districts and others for special education, vocational education and other students as determined by member districts.**

(The above mission statement was developed at the first Committee of the Whole Workshop facilitated by Dr. Robert Terry on September 27, 1994.)

2) **Intermediate School District 917 Mission Premises**

1. The highest priority of ISD 917 is to provide quality programs cost effectively.
 2. Members will abide by both the letter and intent of state statutes when making decisions relative to ISD 917.
 3. There should be some enticement for districts to be members of ISD 917.
 4. The member districts need assurance of student slots in ISD 917 programs.
 5. Building organizational and program continuity within ISD 917 is a positive.
 6. Generally, long term planning, decisions, and commitment are better than short term.
 7. Generally, it is better to purchase facilities rather than lease them because it is more cost effective.
 8. ISD 917 member districts abide by the basic cooperative premise, "What's good for the group?"
 9. All things being equal, ISD 917 member districts will make decisions based on the philosophy of working cooperatively.
 10. ISD 917 will be the cooperative of first choice to meet the educational program needs of member districts.
 11. Ease of student access to programs is important.
- 3) The Intermediate School District 917 Membership fee is set at \$25 per member district WADM. Furthermore, the \$25 membership fee is dedicated, 3/11ths of the \$50 levy (\$13.64) for special education, and 2.5/11ths of the \$50 levy (\$11.36) for secondary vocational.
- 4) The Mission Delineation Sub-Committee and the Member District Superintendent's Advisory Committee have recommended to the ISD 917 School Board that the current Administrative structure remain in place at least through the 1995-96 school year. The Administrative structure issue will be reconsidered at a later date when more information is available. Some of the information needed includes the results of the 1995 legislative session; student enrollment in Secondary Technical Center and Special Education programs for 1995-96; and updated financial information. The superintendents also recommended that ISD 917 fund balances be used to pay for a continuation of the current Administrative structure should that be necessary. Among other issues, the importance of maintaining the current Administrative structure during the transition period (1995 to 1997) was emphasized. That transition period includes the mega merger and the withdrawal of ISD 196. Issues that the ISD 917 Administration will be focusing on in the future include the following: attracting new member districts; establishing one or more additional academies at various locations in the county; additional facilities at other locations in the county, especially for the Special Education IDEA program; the mega merger transition; the withdrawal of ISD 196; marketing ISD 917 programs and providing the educational components for the Dakota County Juvenile Detention Facility and the Dakota County Extended Day Program for Juveniles.
- 5) The Member District Superintendents agreed by consensus that ISD 917 exists to meet common needs, and that it is critical for the member districts to be working together. That member districts will not "shop around," they will provide their own programs in their respective school districts when they can, when they cannot they will look to ISD 917 for assistance. The bottom line with the group is that the member districts will cooperate. If they have concerns about programs, costs, or anything related to ISD 917 they will talk about those concerns and make appropriate changes.

- 6) ~~The Member District Superintendents have agreed by consensus that the ISD 917 School Board should continue in its current form, represented as per statute, by one School Board Member from each member district.~~
- 7) ~~The Member District Superintendents have agreed that a Superintendent's Advisory Committee should meet on a regular basis. These meetings will occur prior to regular Dakota County Area Superintendent's Association meetings. From time to time it will be necessary to have a combined meeting with Superintendents and ISD 917 School Board Members. These meetings will be specially scheduled.~~
- 8) ~~The Member District Special Education Directors should continue to meet on a regular basis, as they have in the past.~~
- 9) ~~A Secondary Vocational Advisory Committee will be established. This committee will meet regularly, approximately 7-9 times each year.~~
- 10) ~~Member District Business Managers are encouraged to attend the regular monthly Dakota County School District Business Managers meetings. From time to time it will be necessary for the Business Managers to make important logistical decisions regarding financial issues involving their districts and ISD 917.~~

11) ~~APPLICATION OF THE \$25 MEMBERSHIP FEE~~

~~The \$25 membership fee shall be applied pro-rata based upon the cost of programs for both Special Education and the Secondary Technical Center.~~

~~(As previously stated the Secondary Technical Center programs, including the Technology careers Academy, will receive 2.5/11ths of \$50, or \$11.36. Special Education will be allocated 3/11ths of the \$50, or \$13.64. Combined this equals the \$25 membership fee.) This application of the \$25 membership fee is effective July 1, 1995. (This is a change. Previously an equal dollar amount was applied per student to each program without regard to the cost of the program, the new system will be pro-rata based on the cost of each program.)~~

~~Example: \$400,000 collected in membership fees -- Total program costs are \$1,000,000.
Program A costs -- \$750,000 (75% of the total) Program B costs -- \$250,000 (25% of the total).~~

~~This results in \$400,000 times 75% being applied against Program A, and 25% being applied against Program B, regardless of the number of FTEs in each program. This means that the membership fee covers the same percentage of the cost in each program regardless of how much that program costs per FTE.~~

12) ~~NON-MEMBER DISTRICT FEES~~

~~**Option A**~~

~~Non-member districts will pay the cost of each program per FTE plus 5%, in return for guaranteed slots (after the member districts have the first option on the student slots they want), and the non-member districts will pay for the guaranteed slots whether they use the slots or not.~~

~~**Option B**~~

~~Non-member districts will pay cost plus 10% for student slots which will be offered on a space available basis and they will only pay for the student slots which they actually use.~~

- 1) ~~ISD 917 will not add incremental program sections for non-member district students.~~
- 2) ~~Member districts have first preference. ISD 917 will strive to maintain a safety net for member district students.~~
- 3) ~~Non-member district students will be admitted on a space available basis.~~
- 4) ~~ISD 917 will bill back to both member and non-member districts for extraordinary services as is presently done.~~
- 5) ~~The Administration of ISD 917 is authorized to negotiate special deals with non-member districts which will be advantageous to all concerned.~~

13) ~~PAYING FOR ISD 917 FACILITY LEASES~~

~~— All member districts will levy to pay for ISD 917 building leases based on each member district's total adjusted marginal cost pupil units (AMCPU). The cost of facility leases will also be added to the program costs billed to non-member districts.~~

~~14) PAYING FOR TECHNOLOGY CAREERS ACADEMY (TCA) OPERATING COSTS~~

~~— TCA operating costs shall be paid for in the same way as other Dakota County Secondary Technical Center programs.~~

Approved by Board 8/22/05
Revised on 5/16/00

DELETED

1. ~~School District~~

~~1.4 Memorandum of Agreement~~

~~1.42 Application of the Member District Membership Fee~~

~~Each Member District shall pay a membership fee to Intermediate School District 917. The amount of each Member District's membership fee shall be determined by multiplying \$25 times the current year Weighted Average Daily Membership (WADMs) for that district. The \$25 per WADM Membership Fee will continue to be applied 6/11 or \$13.64 to Special Education and 5/11 or \$11.36 to Secondary Vocational. Each Member District's membership fee will be applied dollar for dollar as a down payment on that district's annual tuition. This change in applying the \$25 membership fee shall begin with the 1997-98 fiscal year.~~

DELETED

~~1. SCHOOL DISTRICT~~

~~1.5 Statements of Mission~~

~~1.52 Mission Statement for Special Education Programs~~

~~The mission of the special education programs of Intermediate School District 917 is to provide students with disabilities an appropriate individualized educational program in collaboration with their home district.~~

~~These programs and services are offered because the local school districts desire comprehensive special education services that can be offered with enhanced efficiency through a cooperative arrangement under the direction of District 917.~~

~~Approved: Special Education Staff Advisory Committee 11/19/97
Member District Special Education Directors 11/24/97~~

~~Approved by Board 12/15/87
Revised 1/20/98~~

~~1. SCHOOL DISTRICT~~

~~1.6 Statements of Mission~~

~~1.62 Belief Statement for Special Education Programs~~

~~Whereas public education is a fundamental right of all children and youth and whereas every person is entitled to an equal opportunity to obtain an education, the District 917 Board upholds the following beliefs as a basis for program decisions:~~

- ~~1. All students are valued equally.~~
- ~~2. All students can learn, including students with disabilities.~~
- ~~3. Students with disabilities must be served in a safe environment appropriate to their educational needs.~~
- ~~4. Educators from the local school districts, District 917 and other agencies must cooperate to achieve comprehensive student-centered services.~~
- ~~5. The school district in which the student resides is legally responsible for the special education services provided to the student; therefore, District 917 must be responsive to the expectations of the local school districts.~~

~~Approved: Special Education Staff Advisory Committee 11/19/97
Member District Special Education Directors 11/24/97~~

~~Approved by Board 12/15/87
Revised 1/20/98~~

Intermediate School District 917 2017-2018 Calendar

(Cedar School, Riverside/New Chance, AEC, TESA, Options, Anthony Louis Center, DCALS/DCALS North, LEC, YTP)

July 2017					
Mon	Tue	Wed	Thu	Fri	
	3	4	5	6	7
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					

Teacher Days 0
 Student Days 0

August 2017				
Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
22	23	24	25	
28	29	30	31	

Teacher Days 4
 Student Days 0

September 2017				
Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Teacher Days 20
 Student Days 19

October 2017				
Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

Teacher Days 20
 Student Days 19

November 2017				
Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

Teacher Days 19
 Student Days 18

December 2017				
Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Teacher Days 15
 Student Days 15

January 2018				
Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

Teacher Days 21
 Student Days 20

February 2018				
Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28		

Teacher Days 19
 Student Days 19

March 2018				
Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Teacher Days 17
 Student Days 17
 SpEd 17
 Sec 16

April 2018				
Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

Teacher Days 21
 Student Days 21
 Sec 21
 SpEd 20

May 2018				
Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

Teacher Days 22
 Student Days 22

June 2018				
Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Teacher Days 5.5
 Student Days 5

185 Total Teacher Days*
 174 Total Student Days

- No school for staff or students
- First and Last Day of School
- JSC in session only
- Staff In-service/Conferences-No school all students
- 1/2 day teacher in-service day-No school all students
- See page 2 for details
- DCALS/DCALS North staff in-service
- Special Ed conference day – no school special ed students
- No school Cedar School only, sub for Nov 3th
- No school DCALS/DCALS North students only
- DCALS/DCALS North school day

Intermediate School District 917 2017-2018 Calendar

(Cedar School, Riverside/New Chance, AEC, TESA, Options, Anthony Louis Center, DCALS/DCALS North, LEC, YTP)

August 28-Sept 1	Five In-Service Days (No school for students)	January 22	Teacher In-service Day – No school students Includes Para training at Dist 192 and 194
September 4	Labor Day (No school for staff/students)	February 19	President’s Day (No school staff/students)
September 5	First Student Day	March 23	DCALS/DCALS North staff in-service No school DCALS/DCALS North students only
October 18	Teacher In-service Day – No school students Includes Para training - except at Dist 192 and 194	March 26-30	Spring Break (No school for staff/students)
October 19-20	Education Minnesota Conference (No school for staff/students)	April 13	Special Ed staff in-service/conferences - No School for special ed students
November 3	Teacher In-service Day/Conferences - No school For students except Cedar School is in session		
November 7	No school Cedar School students only-election site Cedar School Conference day	May 29	Memorial Day (No school for staff/students)
November 22	Teacher in-service day-No school all students		
November 23-24	Thanksgiving (No school for staff/students)	June 7	Last Student Day
December 22–Jan 1	Winter Break (No school for staff/students)	June 8	Last Day teacher ½ in-service day
January 15	Martin Luther King Day (No school staff/ students)		

1. Staff assigned to District 917 special ed programs housed in schools that have regular K-12 programs will follow the calendar of the host district.
2. An additional .5 staff day is counted for evening Open House/Parent Night (Sept or Oct depending on program and site).
3. 2 night sessions = 1 teacher day (Special Ed has evening conferences in November and April, DCALS/DCALS North have student of distinction, graduation or other night events).
4. Itinerant staff work calendars will be confirmed by the Director of Special Education.
5. Juvenile Services Center only: July 5 - August 7, 2017 (24 days staff and students).
6. Juvenile Services Center only: June 8 - 18, 2018
7. Juvenile Services Center only: July 9 – August 9, 2018
8. Special ed Extended School Year will be Monday –Thursday, July 11 – August 3, 2017 (Staff prep day July 10, 2017)
9. *Note: First year teachers work 187 duty days which includes August 24 and 25, 2017. Second year teachers work 186 duty days which includes August 25, 2017.

	Students	Teachers		Quarters for DCALS and DCALS North	
Aug.	0	4	First	September 5 – November 2	40 days
Sept.	19	20	Second	November 6 – January 19	44 days
Oct.	19	20	Third	January 23 – March 22	42 days
Nov.	18	19	Fourth	April 2 – June 7	48 days
Dec.	15	15	Semesters for Special Ed sites that follow the 917 calendar		
Jan.	20	21	First	September 5 – January 19	84 days
Feb.	19	19	Second	January 23 – June 7	90 days
Mar.	17/16	17			
Apr.	20/21	21			
May	22	22			
June	5	5.5			
Nights		1.5			
Totals	<u>174</u>	<u>185</u>			

TO: School Board
FROM: John Christiansen
DATE: March 30, 2017
RE: Treasurer Prior Approval of Bill Payments

At our March Board meeting, Treasurer Dan Cater asked to have the board approved directive to have the Board Treasurer approve bill payments that may occur during the time between Board meetings discussed at the April board meeting.

JC:ljb

**RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE TEACHING
CONTRACTS OF AMANDA BOEHMER, BRENDA CROELL, SHAE ELLIOTT, SHELBEA JAEGER,
GABRIELA KUBIK, JOSEPH LORENTZ, ALYSSA MCDONOUGH, CAILIN MCGRATH, LEAH PALMA,
CHRISTINE QUINN, ANGELYN WEBER**

WHEREAS, AMANDA BOEHMER, BRENDA CROELL, SHAE ELLIOTT, SHELBEA JAEGER, GABRIELA KUBIK, JOSEPH LORENTZ, ALYSSA MCDONOUGH, CAILIN MCGRATH, LEAH PALMA, CHRISTINE QUINN, ANGELYN WEBER are probationary teachers in Intermediate School District 917.

BE IT RESOLVED by the School Board of Intermediate School District No. 917, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contracts of AMANDA BOEHMER, BRENDA CROELL, SHAE ELLIOTT, SHELBEA JAEGER, GABRIELA KUBIK, JOSEPH LORENTZ, ALYSSA MCDONOUGH, CAILIN MCGRATH, LEAH PALMA, CHRISTINE QUINN, ANGELYN WEBER, probationary teachers in Intermediate School District No. 917, are hereby terminated at the close of the current 2016-2017 school year.

BE IT FURTHER RESOLVED that written notices be sent to said teachers regarding termination and nonrenewal of contract as provided by law, and that said notice shall be in substantially the following form:

**NOTICE OF TERMINATION
AND NONRENEWAL**

NAME
STREET
CITY, STATE ZIP

Dear NAME:

You are hereby notified that at a regular meeting of the School Board of Intermediate School District No. 917 held on April 4, 2017, a resolution was adopted by a majority roll call vote of the Board to terminate your contract effective at the end of the current school year and not to renew your contract for the 2016-2017 school year. Said action of the Board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the School Board give its reasons for the nonrenewal of your teaching contract. However, such request must be received within ten days after the receipt of this notice.

Yours very truly,

SCHOOL BOARD OF
INTERMEDIATE SCHOOL DISTRICT NO. 917

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof: _____ and the following voted against the same: none.

Whereupon said resolution was declared duly passed and adopted.

TO: School Board
FROM: John Christiansen
DATE: March 29, 2017
RE: Request for Leave of Absence Pursuant to MS 179A.07

This agenda item is related to a request from Steve Winge, an employee who has been on a leave of absence for five years. As I stated in my letter to him, I am not recommending we approve an additional leave for the 2017-2018 school year. My recommendation is based on the current teacher candidate shortage and the difficulty in finding and retaining staff who are employed to replace a person on a leave of absence.

JCB:ljb

TO: School Board
FROM: John Christiansen
DATE: March 29, 2017
RE: Request for Leave of Absence Pursuant to MS 179A.07

Attached to this agenda item is background information related to a request from Steve Winge, an employee who has been on a leave of absence for five years. As I stated in my letter to him, I am not recommending we approve an additional leave for the 2017-2018 school year. My recommendation is based on the current teacher candidate shortage and the difficulty in finding and retaining staff who are employed to replace a person on a leave of absence.

JCB:ljb



Dr. John M. Christiansen
Superintendent

Linda Berg
Executive Assistant

March 2, 2017

Steven Winge
4504 Whitetail Way
Eagan, MN 55123

Dear Steve,

I have received your request for a leave of absence pursuant to MS 179A.07. Your current leave of absence was requested in July of 2012 under MS 122A.46 for a maximum of five years which concludes in June of 2017.

During the past few years when staff who have been on an extended leave of absence to pursue other employment have made an additional request for a leave of absence, I have not been recommending to the Board of Education approval of the request. My rationale for the recommendation is the difficulty in finding and retaining staff who are employed to replace a person on a leave of absence.

Your request for a leave of absence for 2017-2018 will be presented to the Board of Education at their April 4 board meeting, and I will be recommending they not approve the request. Enclosed with this letter are copies of your 2012 requests, MS 122A.46, MS 179A.07 and a case law explanation related to MS 179A.07.

Sincerely,

Dr. John M. Christiansen

JMC:ljb

Steven Winge
4504 Whitetail Way
Eagan, MN 55123
2/17/17

Dr. John Christiansen
ISD 917
1300 145th Street East
Rosemount, Minnesota 55068

Dr. John Christiansen,

This is my official request for a leave of absence (Union Leave) pursuant to MS 179A.07. The leave shall commence with the beginning of the 2017-2018 school year.

While on this leave, I may make payments to the TRA as allowed by MS 354.41. It is the obligation of the School District to certify the leave to the TRA on a form specified by the executive director of the TRA.

Sincerely,

A handwritten signature in black ink, appearing to read 'Steve Winge', with a long horizontal flourish extending to the right.

Steve Winge

To bd 7/20/12

Steve Winge
4504 Whitetail Way
Eagan, MN 55123

8/65

7/19/12

RECEIVED
JUL 23 2012

John Christiansen
I.S.D. # 917
1300 145th Street East
Rosemount, Minnesota 55068

Dear Dr. Christiansen,

This is my official request for a leave of absence pursuant to MS § 122A.46 Extended Leaves of Absence (copy attached). The leave shall commence with the beginning of the 2012-2013 school year. This leave is for a maximum of five years. If I decide to return, I will notify the district before February 1 in the school year proceeding the school year in which I plan on returning.

While on this leave I may make payments to TRA as allowed by MS § 354.094. It is the obligation of the School District to certify the leave to the TRA on a form specified by the executive director of the TRA.

Sincerely,



Steve Winge

Ret approved on 7/20/12

msl

122A.46 EXTENDED LEAVES OF ABSENCE.

Subdivision 1. **Teachers defined.** As used in this section, the term "teachers" shall have the meaning given it in section 122A.15, subdivision 1. The term "teachers" also includes any teacher in the classifications included in the professional state residential instructional unit, under section 179A.10, subdivision 2, clause (16).

Subd. 1a. **Appointing authority.** For purposes of teachers included in the professional state residential instructional unit, the term "school board" includes the appointing authority as defined in section 43A.02, subdivision 5.

Subd. 2. **Leave of absence.** The board of any district may grant an extended leave of absence without salary to any full- or part-time elementary or secondary teacher who has been employed by the district for at least five years and has at least ten years of allowable service, as defined in section 354.05, subdivision 13, or the bylaws of the appropriate retirement association or ten years of full-time teaching service in Minnesota public elementary and secondary schools. The duration of an extended leave of absence under this section must be determined by mutual agreement of the board and the teacher at the time the leave is granted and shall be at least three but no more than five years. An extended leave of absence under this section shall be taken by mutual consent of the board and the teacher. If the school board denies a teacher's request, it must provide reasonable justification for the denial.

Subd. 3. **Reinstatement.** Except as provided in subdivisions 7 and 8, a teacher on an extended leave of absence pursuant to this section shall have the right to be reinstated to a position for which the teacher is licensed at the beginning of any school year which immediately follows a year of the extended leave of absence, unless the teacher fails to give the required notice of intention to return or is discharged or placed on unrequested leave of absence or the contract is terminated pursuant to section 122A.40 or 122A.41 while the teacher is on the extended leave. The board is not obligated to reinstate any teacher who is on an extended leave of absence pursuant to this section, unless the teacher advised the board of the intention to return before February 1 in the school year preceding the school year in which the teacher wishes to return or by February 1 in the calendar year in which the leave is scheduled to terminate.

Subd. 4. **Seniority and continuing contract rights.** Any teacher who is reinstated to a teaching position after an extended leave of absence pursuant to this section shall retain seniority and continuing contract rights in the employing district as though the teacher had been teaching in the district during the period of the extended leave. This subdivision shall not be construed to require a board to reinstate a teacher to any particular position or to include the years spent on the extended leave of absence in the determination of a teacher's salary upon return to teaching in this district.

Subd. 5. **Salary.** The years spent by a teacher on an extended leave of absence pursuant to this section shall not be included in the determination of salary upon return to teaching in the district. The credits earned by a teacher on an extended leave of absence pursuant to this section shall not be included in the determination of salary upon return to teaching in the district for a period equal to the time of the extended leave of absence.

Subd. 6. **School board authority.** Nothing within the provisions of this section shall be construed to limit the authority of a school board to grant any teacher a leave of absence which is not subject to the provisions of this section and sections 354.094 and 354A.091.

Subd. 7. **Employment in another district.** A school board shall not be obligated to reinstate a teacher who takes a full-time or part-time position as a teacher in another Minnesota school district while on an extended leave of absence pursuant to this section. This subdivision shall not apply to a teacher who is employed as a substitute teacher.

Subd. 8. **Superintendent.** A school board shall not be obligated to reinstate a superintendent on an extended leave of absence pursuant to this section to a position in the district.

Subd. 9. **Benefits.** A teacher on an extended leave of absence shall receive all of the health, accident, medical, surgical and hospitalization insurance or benefits, for both the teacher and the teacher's dependents, for which the teacher would otherwise be eligible if

not on an extended leave. A teacher shall receive the coverage if such coverage is available from the school district's insurer, if the teacher requests the coverage, and if the teacher either (a) reimburses the district for the full amount of the premium necessary to maintain the coverage within one month preceding the district's payment of the premium, or (b) if the district is wholly or partially self-insured, pays the district, according to a schedule agreed upon by the teacher and the school board, an amount determined by the school board to be the amount that would be charged for the coverage chosen by the teacher if the school board purchased all health, accident, medical, surgical and hospitalization coverage for its teachers from an insurer. A school district may enter into an agreement with the exclusive bargaining representative of the teachers in the district where the district agrees, for an individual teacher, to pay all or a portion of the premium for such coverage. Any such agreement must include a sunset of eligibility to qualify for the payment.

History: 1977 c 447 art 9 s 1; 1978 c 764 s 79-82; 1979 c 334 art 8 s 1-6; 1980 c 609 art 6 s 27; 1981 c 358 art 8 s 1, 2; 1983 c 314 art 10 s 1-3; 1Sp1985 c 12 art 6 s 12; art 7 s 23; 1986 c 444; 1987 c 258 s 12; 1989 c 246 s 2; 1990 c 562 art 8 s 31; 1991 c 130 s 27; 1996 c 412 art 13 s 23; 1998 c 397 art 8 s 80-84, 101; art 11 s 3; 1999 c 222 art 9 s 2; 2000 c 461 art 11 s 1, 2; 1Sp2003 c 12 art 3 s 1

Copyright © 2016 by the Revisor of Statutes, State of Minnesota. All rights reserved.

179A.07 RIGHTS AND OBLIGATIONS OF EMPLOYERS.

Subdivision 1. **Inherent managerial policy.** A public employer is not required to meet and negotiate on matters of inherent managerial policy. Matters of inherent managerial policy include, but are not limited to, such areas of discretion or policy as the functions and programs of the employer, its overall budget, utilization of technology, the organizational structure, selection of personnel, and direction and the number of personnel. No public employer shall sign an agreement which limits its right to select persons to serve as supervisory employees or state managers under section 43A.18, subdivision 3, or requires the use of seniority in their selection.

Subd. 2. **Meet and negotiate.** (a) A public employer has an obligation to meet and negotiate in good faith with the exclusive representative of public employees in an appropriate unit regarding grievance procedures and the terms and conditions of employment, but this obligation does not compel the public employer or its representative to agree to a proposal or require the making of a concession.

The public employer's duty under this subdivision exists notwithstanding contrary provisions in a municipal charter, ordinance, or resolution. A provision of a municipal charter, ordinance, or resolution which limits or restricts a public employer from negotiating or from entering into binding contracts with exclusive representatives is superseded by this subdivision.

(b) In addition, a public employer may, but does not have an obligation to, meet and negotiate in good faith with the exclusive representative of public employees in an appropriate unit regarding an employer contribution to the state of Minnesota deferred compensation plan authorized by section 356.24, paragraph (a), clause (4), within the limits set by section 356.24, paragraph (a), clause (4).

Subd. 3. **Meet and confer.** A public employer has the obligation to meet and confer, under section 179A.08, with professional employees to discuss policies and other matters relating to their employment which are not terms and conditions of employment.

Subd. 4. **Other communication.** If an exclusive representative has been certified for an appropriate unit, the employer shall not meet and negotiate or meet and confer with any employee or group of employees who are in that unit except through the exclusive representative. This subdivision does not prevent communication to the employer, other than through the exclusive representative, of advice or recommendations by professional employees, if this communication is a part of the employee's work assignment. This subdivision does not prevent communication between public postsecondary employers and postsecondary professional employees, other than through the exclusive representative, regarding policies and matters that are not terms and conditions of employment.

Subd. 5. **Arbitrators pay and hiring.** An employer may hire and pay for arbitrators desired or required by sections 179A.01 to 179A.25.

Subd. 6. **Time off.** A public employer must afford reasonable time off to elected officers or appointed representatives of the exclusive representative to conduct the duties of the exclusive representative and must, upon request, provide for leaves of absence to elected or appointed officials of the exclusive representative or to a full-time appointed official of an exclusive representative of teachers in another Minnesota school district.

Subd. 7. [Repealed, 1Sp2001 c 10 art 2 s 102]

History: 1984 c 462 s 8; 1988 c 605 s 5; 1994 c 647 art 8 s 27; 1995 c 212 art 2 s 9; 1996 c 425 s 9

P. TIME OFF FOR POLITICAL ACTIVITIES AND VOTING. Minnesota law permits an employee to be absent from work to attend certain political activities. Minn. Stat. §202A.19 and Minn. Stat. §202A.135. **(2015 Session Change)**

1. Absence for party officers and delegates to party conventions. Minnesota law provides that if an employee gives at least 10 days written notice to an employer, the employee may be absent from work to attend any meeting of the state central committee or executive committee of a major political party if the employee is a member of the committee, or to attend any convention of major political party delegates including meetings of official convention committees if the employee is a delegate or alternate delegate to that convention. Minn. Stat. §202A.135. A “major political party” is defined in Minn. Stat. §200.02, Subd. 7. An employee who provides this proper notice shall incur no penalty or deduction from salary or wages on account of absence other than a deduction in salary or wages for the actual time of absence from employment. An employer’s violation of these provisions is a misdemeanor level offense. Minn. Stat. §202A.135.
2. Absence to attend precinct caucus. An employee who is entitled to attend a major political party precinct caucus is entitled, after giving the employer at least 10 days written notice, to be absent from work for the purpose of attending the caucus during the time for which the caucus is scheduled without penalty or deduction from salary or wages on account of the absence other than a deduction in salary for the time of absence from employment. Minn. Stat. §202A.19, Subd. 2.
3. Voting leave. Minnesota law provides that every employee who is eligible to vote in an election has the right to be absent from work for the time necessary to appear at the employee’s polling place, cast a ballot, and return to work on the day of a regularly-scheduled election, an election to fill a vacancy in the office of a United States senator or United States representative, **an election to fill a vacancy in nomination for a constitutional office**, or an election to fill a vacancy in the office of state senator or state representative, without penalty or deduction from salary or wages because of the absence. An employer who violates this section is guilty of a misdemeanor. Minn. Stat. §204C.04.

Q. TIME OFF TO ELECTED OFFICERS OR APPOINTED REPRESENTATIVES OF THE EXCLUSIVE REPRESENTATIVE. A public employer, which includes school districts, must allow reasonable time off to elected officers or appointed representatives of the exclusive representative to conduct the duties of the exclusive representative and must, upon request, provide for leaves of absence to elected or appointed officials of the exclusive representative or to a full-time appointed official of an exclusive representative of teachers in another Minnesota school district. Minn. Stat. §179A.07, Subd. 6. There is no requirement that such a leave of absence or time off be paid.

The Minnesota Court of Appeals has held that a school district was not required to grant a leave of absence to a teacher who accepted a position as a field representative with Education Minnesota, because the “exclusive representative” is the local unit of the district, not the statewide union *Blumhardt v. Indep. Sch. Dist. No. 361*, 814 N.W.2d 72 (Minn. App. 2012).

R. PART-TIME TEACHERS TRA CONTINUATION: **(2015 Session Change)**

1. Generally: Under Minnesota law, certain teachers can teach part-time while continuing to receive TRA service credit as if they were teaching full-time. Minn. Stat. §354.66 and Minn. Stat. §354.094.
2. Who applies to: Applies to teachers as defined in Minn. Stat. §122A.15, Subd. 1, but specifically excludes superintendents. In addition, a teacher must have at least 3 years of allowable service as

Superintendent

Dept/Div: Administration/N/A

FLSA Status: Exempt

General Definition of Work

Performs complex executive work planning, organizing and directing the activities of district programs, operations, and facilities, and related work as apparent or assigned. Work involves setting policies and goals under the direction of the School Board. Organizational supervision is exercised over all personnel within the organization.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

Essential Functions

- Identifies and establishes district priorities, policies and procedures.
- Communicates with district residents, employees, students, the School Board and community organizations.
- Supervises, evaluates, supports and provides leadership to district administrators and office support personnel.
- Provides educational leadership for various committees and task force groups.
- Develops the School Board meeting agendas; provides leadership direction and recommendations to the School Board.
- Provides educational leadership throughout the District and communities with parents and business leaders.
- Represents the District at community, regional, state and national meetings, functions and/or activities.
- Works with resolving concerns and issues within programs, buildings and the District.
- Reviews proposed budget; assists with submitting proposed budget to the School Board for approval.
- Reviews and prepares written reports and recommendations for the School Board and various committees.
- Directs the human resources functions including contract interpretations and labor negotiations.

Knowledge, Skills and Abilities

Comprehensive knowledge of the principles, practices and procedures of school administration; comprehensive knowledge of school board objectives, procedures and organization; comprehensive knowledge of school personnel and administrative practices, procedures and methods; excellent oral and written communications skills; ability to work with and through school board members, administrators, teachers and support staff; ability to conceptualize, initiate, monitor and evaluate new and/or current programs; outstanding personal and leadership qualities; ability to establish and maintain effective working relationships with officials, teachers, employees and the general public.

Education and Experience

Specialist's degree or 6th Year Certificate in education administration, or related field and extensive experience working in school administration, or equivalent combination of education and experience.

Special Requirements

- Minnesota Superintendent license.
- Valid driver's license in the State of Minnesota.

Implemented: 9/27/2011

3. ADMINISTRATION

3.3 Duties of Administrative and Supervisory Personnel

3.31 Superintendent of Schools

POSITION: Superintendent of Schools

RESPONSIBLE TO: Board of Education

DUTIES: Superintendent

1. Shall be an ex-officio member of the Board of Education and shall attend and be responsible for arrangements for all regular and special meetings of the Board.
2. Shall consult with the chairperson of the School Board for advice in emergency situations and shall develop a system of communication with School Board members.
3. Shall formulate, and recommend to the Board new or revised policies for the operation of School District 917.
4. Shall develop such rules and regulations as may be necessary to carry out the policies of the Board of Education. In all matters not covered by policy, the superintendent shall act on his/her own discretion where action is immediately necessary and report to the Board at its next meeting.
5. Shall, with the assistance of district administrators and program supervisors, recruit, screen, interview and recommend personnel to the School Board for employment.
6. Shall represent, or cause to have represented, the School District in publicizing school programs to the general community through the news media, publications, presentations to community and civic organizations and through program advisory committees.
7. Shall, with the assistance of the business manager, prepare the budget for review and approval by the School Board, make monthly reports to the School Board concerning the status of the budget, and submit the appropriate annual budget reports to the Minnesota Department of Education.
8. Shall, with the assistance of designated staff members, prepare and present all reports and applications for aid to the Minnesota Department of Education.

9. Shall foster a positive morale among the staff members of the district through personal communications, publications, site visits and through other labor relations processes.
10. Shall serve as the chief labor relations administrator and human resources director for the district.
11. Shall be responsible for overall direction of planning for program development and facility needs for the District.
12. Shall frequently solicit input from member districts regarding services that members would like the intermediate district to provide.
13. Shall explore, develop and implement innovations and improvements in the instructional and noninstructional support services provided by the intermediate district to its member districts.
14. Shall maintain a liaison with administrators of the member school districts, with members of the area post-secondary educational institutions, with potential employers and with personnel in the appropriate departments at the Minnesota Department of Education.
15. Shall maintain contact with area legislators, and other elected officials, keep Board members informed of legislative developments, and be knowledgeable of laws, regulations and rules pertaining to the programs and services provided by District No. 917.
16. Shall keep informed pertaining to the programs and services provided by District No. 917 by attending meetings and conferences on both the state and national level, by reading professional literature and by pursuing other activities pertinent to professional growth.
17. Shall be responsible for evaluation of those staff members reporting directly to the Superintendent.
18. Shall maintain, through the directors and supervisors, evaluation of district programs, grading practices and requirements for graduation or program completion.
19. Shall provide leadership for the overall management and administration of the School District.
20. Shall provide leadership, with the assistance of district administrators, for the District's educational programs and staff development programs to provide the best learning environment for the students.

21. Shall assume other responsibilities and duties as assigned by the School Board.

Board Approved 3/21/89
Revised 2/3/2009

003. ADMINISTRATION

003.3 Duties of Administrative and Supervisory Personnel

003.31 Superintendent of Schools

POSITION: Superintendent of Schools

RESPONSIBLE TO: Board of Education

DUTIES: The Superintendent:

1. Shall be an ex-officio member of the Board of Education and shall attend and be responsible for arrangements for all regular and special meetings of the Board.
2. Shall formulate, and recommend to the Board, policies suggested for the operation of School District No. 917.
3. Shall develop such rules and regulations as may be necessary to carry out the policies of the Board of Education. In all matters not covered by policy, the superintendent shall act on his/her own discretion where action is immediately necessary and report to the Board at its next meeting.
4. Shall represent, or cause to have represented, the School District in publicizing school programs to the public through the news media, publications, presentations to community and civic organizations and through program advisory committees.
5. Shall be responsible for overall direction of planning for program development and facility needs for the District.
6. Shall, with the assistance of district administrators and program supervisors, recruit, screen, interview and recommend personnel to the School Board for employment.
7. Shall, with the assistance of the business manager, prepare the budget for review and approval by the School Board, make monthly reports to the School Board concerning the condition of the budget, and submit the annual budget report to the appropriate State department.
8. Shall, with the assistance of designated staff members, prepare and present all reports and applications for aid to appropriate State Department.

9. Shall consult with the chairperson of the School Board for advice in emergency situations and shall develop a system of communication with School Board members.
10. Shall keep informed pertaining to the programs and services provided by District No. 917 by attending meetings and conferences on both the state and national level, by reading professional literature and by pursuing other activities pertinent to professional growth.
11. Shall maintain a liaison with administrators of the member school districts, with members of the other post-secondary educational institutions, with potential employers and with personnel in the State departments.
12. Shall maintain, through the directors and supervisors, evaluation of the program by follow-up studies of employed students and by supervision of instruction in the classroom, shops and laboratories.
13. Shall be responsible for evaluation of those staff members reporting directly to the Superintendent.
14. Shall maintain contact with area legislators, and other elected officials, keep Board members informed of legislative developments, and be knowledgeable of laws, regulations and rules pertaining to the programs and services provided by District No. 917.
15. Shall provide leadership for the overall management and administration of the School District.
16. Shall assume other responsibilities and duties as assigned by the School Board.

Approved by Board
March 21, 1989

MSBA SAMPLE SUPERINTENDENT JOB DESCRIPTION

General Position Description

The Superintendent is the chief executive officer of the School District, is the professional advisor to the School Board, and is directly accountable to the School Board.

The Superintendent is responsible for guiding and directing all operations and activities of the School District and for informing the School Board of all the needs related to the current and future operations of the School District. The superintendent shall recommend policies to the School Board and, when adopted by the School Board, shall be responsible for implementing, interpreting, and executing those policies.

Specific Duties

The Superintendent shall do the following:

- Provide leadership for the School District's educational programs, staff-development programs, and curriculum development to provide the best possible learning environment for all the School District's students;
- Inform and advise the School Board about programs, practices, and problems of the School District and keep the School Board informed of the activities operation under the School Board's authority;
- Explain the educational needs of the School District to the School Board, recommending necessary new and/or revised policies and staffing changes for School Board action;
- Act as liaison between the community and the School District and respond to concerns of parents, students, citizens, and staff in order to increase understanding of policies and practices and to keep them informed of and involved with School District activities;
- Oversee all financial operations of the School District and prepare, present, and recommend budgets to the School Board;
- Interpret employee proposals to the School Board, recommend adjustments to employee policies and salary structures as appropriate, and be responsible for the management of all employee contracts and policies;
- Develop and maintain a comprehensive strategic planning process, which includes short-term and long-term planning and the development of School District Strategic Directives and Administrative Operational Actions and Goals;
- Establish and maintain working relationships with agencies and personnel outside the School District to promote the best interests of the School District through contact with legislators, other superintendents, local government leaders, business, etc.;
- Maintain and improve effective School Board-Superintendent relationships by participating in joint seminars and training sessions;
- Delegate responsibility and authority to School District employees as appropriate, define the authority and responsibilities of and effectively evaluate mid-management staff;
- Complete in a timely manner all required school board, state, and federal reports; and
- Assume the ultimate responsibility for all aspects of the School District's operation.

SUPERINTENDENT'S EVALUATION June 2009 to present

- | | | | |
|---|---|----|--|
| 1 | Indicates unacceptable performance | 4 | Indicates very good performance |
| 2 | Indicates improvement needed | 5 | Indicates outstanding performance |
| 3 | Indicates meets expectations | UA | Unable to answer |

1. Shall be an ex-officio member of the Board of Education and shall attend and be responsible for arrangements for all regular and special meetings of the Board.

1	2	3	4	5	NA
---	---	---	---	---	----

a. Provides a detailed agenda with background information for school board meetings.

Comments:

2. Shall consult with the chairperson of the School Board for advice in emergency situations and shall develop a system of communication with School Board members.

1	2	3	4	5	NA
---	---	---	---	---	----

a. Provide ample information to enable all board members to make decisions.

b. Communicates and interacts appropriately with all school board members and answers questions promptly.

Comments:

3. Shall formulate, and recommend to the Board new or revised policies for the operation of School District 917.

1	2	3	4	5	NA
---	---	---	---	---	----

Comments:

4. Shall develop such rules and regulations as may be necessary to carry out the policies of the Board of Education. In all matters not covered by policy, the superintendent shall act on his/her own discretion where action is immediately necessary and report to the Board at its next meeting.

1	2	3	4	5	NA
---	---	---	---	---	----

Comments:

5. Shall, with the assistance of district administrators and program supervisors, recruit, screen, interview and recommend personnel to the School Board for employment.

1	2	3	4	5	NA
---	---	---	---	---	----

Comments:

6. Shall represent, or cause to have represented, the School District in publicizing school programs to the general community through the news media,

1	2	3	4	5	NA
---	---	---	---	---	----

publications, presentations to community and civic organizations and through program advisory committees.

Comments:

7. Shall, with the assistance of the business manager, prepare the budget for review and approval by the School Board, make monthly reports to the School Board concerning the status of the budget, and submit the appropriate annual budget reports to the Minnesota Department of Education.

1	2	3	4	5	NA
---	---	---	---	---	----

Comments:

8. Shall, with the assistance of designated staff members, prepare and present all reports and applications for aid to the Minnesota Department of Education.

1	2	3	4	5	NA
---	---	---	---	---	----

Comments:

9. Shall foster a positive morale among the staff members of the district through personal communications, publications, site visits and through other labor relations processes.

1	2	3	4	5	NA
---	---	---	---	---	----

Comments:

10. Shall serve as the chief labor relations administrator and human resources director for the district.

1	2	3	4	5	NA
---	---	---	---	---	----

Comments:

11. Shall be responsible for overall direction of planning for program development and facility needs for the District.

1	2	3	4	5	NA
---	---	---	---	---	----

Comments:

12. Shall frequently solicit input from member districts regarding services that members would like the intermediate district to provide.

1	2	3	4	5	NA
---	---	---	---	---	----

Comments:

13. Shall explore, develop and implement innovations and improvements in the instructional and noninstructional support services provided by the intermediate district to its member districts.

1	2	3	4	5	NA
---	---	---	---	---	----

Comments:

14. Shall maintain a liaison with administrators of the member school districts, with members of the area post-secondary educational institutions, with potential employers and with personnel in the appropriate departments at the Minnesota Department of Education.

1	2	3	4	5	NA
---	---	---	---	---	----

Comments:

15. Shall maintain contact with area legislators, and other elected officials, keep Board members informed of legislative developments, and be knowledgeable of laws, regulations and rules pertaining to the programs and services provided by District No. 917.

1	2	3	4	5	NA
---	---	---	---	---	----

Comments:

16. Shall keep informed pertaining to the programs and services provided by District No. 917 by attending meetings and conferences on both the state and national level, by reading professional literature and by pursuing other activities pertinent to professional growth.

1	2	3	4	5	NA
---	---	---	---	---	----

Comments:

17. Shall be responsible for evaluation of those staff members reporting directly to the Superintendent.

1	2	3	4	5	NA
---	---	---	---	---	----

Comments:

18. Shall maintain, through the directors and supervisors, evaluation of district programs, grading practices and requirements for graduation or program completion.

1	2	3	4	5	NA
---	---	---	---	---	----

Comments:

19. Shall provide leadership for the overall management and administration of the School District.

1	2	3	4	5	NA
---	---	---	---	---	----

Comments:

20. Shall provide leadership, with the assistance of district administrators, for the District's educational programs and staff development programs to provide the best learning environment for the students.

1	2	3	4	5	NA
---	---	---	---	---	----

Comments:

21. Shall assist Board of Education in developing annual goals and report progress leading to completion of annual goals.

1	2	3	4	5	NA
---	---	---	---	---	----

Comments:

Board Member Name: _____

a. (optional)

SUPERINTENDENT EVALUATION 2000-2001					
Superintendent William Larson					
Conducted with all School Board members on June 19, 2001					
JOB DESCRIPTION CRITERIA:	Poor	Good	Better	Best	Super
	1	2	3	4	5
1. Attend and be responsible for arrangements for board meetings.					
2. Formulate and recommend new and revised policies.					
3. Develop regulations for implementation of policies. Use discretion in issues not covered by policy.					
4. Represent school district in media, committees, and presentations.					
5. Responsible for program development and facility needs.					
6. Recruit, screen, interview and recommend personnel for employment					
7. Review and recommend budget for approval.					
8. Prepare and present reports to appropriate State Department.					
9. Consult with Chair in emergency situations and communicate w/Board					

10. Be informed about programs and services - professional growth					
11. Provide liaison with member districts, State, and other Intermediate Districts.					
12. Maintain evaluation of program and supervise instruction					
13. Evaluate staff members reporting to Superintendent.					
14. Maintain contact w/legislators, inform Board, be informed about laws, etc.					
15. Provide leadership for management and administration of District.					
16. Other duties as assigned.					
Annual Work Plan Criteria:	1	2	3	4	5

Strategic Area 1: Increase trust and confidence of districts served by ISD 917.					
Strategic Area 2: Increase achievement of all learners served.					
Strategic Area 3: Improve leadership and culture throughout the District.					
Strategic Area 4: Use resources strategically to advance our mission.					
Strategic Area 5: Structure ourselves so that we can adapt to changing environment.					

MSBA **SAMPLE -- OVERALL END-OF-YEAR SUMMATIVE EVALUATION**

Place *one* check [✓] in each row for each goal and *one* check [✓] for overall rating.

	4 Distinguished	3 Accomplished	2 Satisfactory	1 Unsatisfactory
Superintendent-School District Goal One				
Superintendent-School District Goal Two				
Superintendent-School District Goal Three				
Superintendent-Professional Development Goal One				
Superintendent-Professional Development Goal Two				

	4 Distinguished	3 Accomplished	2 Satisfactory	1 Unsatisfactory
OVERALL RATING				

A. In regard to the listed goals, which best illustrates the Superintendent's greatest strength and why?

B. In regard to the listed goals, which presented the Superintendent with the greatest challenge and why?

C. What supports might the School Board offer to enhance the Superintendent's strengths and assist him/her in overcoming existing challenges?

D. Superintendent's Comments:

Evaluation Period: _____ to _____

Superintendent's Signature: _____ Date: _____

Board Chair's Signature: _____ Date: _____

DRAFT

SUPERINTENDENT'S EVALUATION June _____

1	Unacceptable performance	4	Very good performance
2	Improvement needed	5	Outstanding performance
3	Meets expectations	UA	Unable to answer

Please circle your rating.

Essential Functions

- Identifies and establishes district priorities, policies and procedures.
Comments:

1	2	3	4	5	NA
---	---	---	---	---	----

- Communicates with district residents, employees, students, the School Board and community organizations?
Comments:

1	2	3	4	5	NA
---	---	---	---	---	----

- Supervises, evaluates, supports and provides leadership to district administrators and office support personnel.
Comments:

1	2	3	4	5	NA
---	---	---	---	---	----

- Provides educational leadership for various committees and task force groups.
Comments:

1	2	3	4	5	NA
---	---	---	---	---	----

- Develops the School Board meeting agendas; provides leadership direction and recommendations to the School Board.
Comments:

1	2	3	4	5	NA
---	---	---	---	---	----

- Provides educational leadership throughout the District and communities with parents and business leaders.
Comments:

1	2	3	4	5	NA
---	---	---	---	---	----

- Represents the District at community, regional, state and national meetings, functions and/or activities.
Comments:

1	2	3	4	5	NA
---	---	---	---	---	----

DRAFT

8. Works with resolving concerns and issues within programs, buildings and the District.

1	2	3	4	5	NA
---	---	---	---	---	----

Comments:

9. Reviews proposed budget; assists with submitting proposed budget to the School Board for approval.
Comments:

1	2	3	4	5	NA
---	---	---	---	---	----

10. Reviews and prepares written reports and recommendations for the School Board and various committees.
Comments:

1	2	3	4	5	NA
---	---	---	---	---	----

11. Directs the human resources functions including contract interpretations and labor negotiations.
Comments:

1	2	3	4	5	NA
---	---	---	---	---	----

Superintendent/School District Goal One

1	2	3	4	5	NA
---	---	---	---	---	----

Superintendent/School District Goal Two

1	2	3	4	5	NA
---	---	---	---	---	----

Superintendent/School District Goal Three

1	2	3	4	5	NA
---	---	---	---	---	----

Comments:

Superintendent/Professional Goal One

1	2	3	4	5	NA
---	---	---	---	---	----

Superintendent/Professional Goal Two

1	2	3	4	5	NA
---	---	---	---	---	----

Superintendent/Professional Goal Three

1	2	3	4	5	NA
---	---	---	---	---	----

Comments:

Superintendent Self-Evaluation Narrative on Goal Progress Provided

Board Member Name: _____
a. (optional)