

**INTERMEDIATE SCHOOL DISTRICT 917  
IN DAKOTA COUNTY**

**REGULAR SCHOOL BOARD MEETING**

**Tuesday, February 7, 2017**

**AGENDA:**

- I. Call to Order - Vice Chair Erickson**
- II. Conduct Pledge of Allegiance - Vice Chair Erickson**
- III. Visitors opportunity to be heard - Vice Chair Erickson**
- IV. Additions to the agenda - Vice Chair Erickson**
- V. Good News Report - Directors** 2
  - A. School Board Recognition Week February 20-24, 2017- John Christiansen 8
- VI. Consent Items - Vice Chair Erickson**
  - A. Minutes, January 3, 2017 - Regular School Board Meeting - John Christiansen 9
  - B. Minutes, January 17, 2017 - School Board Special Meeting - John Christiansen 12
  - C. Personnel Considerations - John Christiansen 14
- VII. Donations** 21
- VIII. Business Manager's Report - Nicolle Roush**
  - A. Review and Approve Payment of Bills 22
  - B. Review and Approve Wire Transfers 28
  - C. Review and Approve Investment Report 49
- IX. Reports**
  - A. Review Challenge Statements from Strategic Directives document - John Christiansen 50
- X. New Business**
  - A. Appoint Calendar Committee Member for 2017-2018 - John Christiansen
  - B. Review and Approve Maintenance Payments to Member Districts - Nicolle Roush 52
  - C. Resolution Directing Administration to Make Recommendations for Reductions in Programs and Positions and Reasons Therefore - John Christiansen 53
  - D. Approve Revised 2016-2017 Budget - Nicolle Roush 54
- XI. Adjournment**

**SCHOOL BOARD CALENDAR INFORMATION SCHOOL BOARD CALENDAR INFORMATION**

February 20, 2017 - Closed for Presidents' Day

March 7, 2017 - 5:00 PM, School Board Meeting, 917 Board Room

**Good News**  
**Special Education**  
February 7, 2017

- The staff at the Juvenile Services Center works hard to set students up for success after they leave the Riverside and New Chance Programs. Staff have embraced Nurtured Heart principles with the help of Anne Byer. Nurtured Heart principles include ignoring junk behavior, reinforcing the positives, creating absolute clarity about expectations, and celebrating moments of greatness. Many of the students at JSC aren't used to viewing themselves in a positive light nor do they have a lot of hope for their future. As staff have been recognizing the positive things that each student does, it helps students see themselves in a new light. It helps them be hopeful about their future. In combination with recognizing the positives, staff also work hard to bring engaging and relevant lessons to the students. Recently, a student in Linda Cornelius' science class was using a microscope and stated "I feel like a scientist!". In AJ Boehmer's social studies class, students are using the Minnesota Career Information System curriculum to help them set a plan for their future. They learn about careers and training options that they never knew existed. In Dawn Epps', language arts class, she engages students in relevant writing assignments that get students thinking about what they have going for themselves. In Heidi Helm's math class, she individualizes instruction so students can work at their level to gain the necessary math skills they need to be successful. For many students, it's the first time they feel successful with math. The paraprofessionals in this setting, Anna Bach, Bev Bauer, Bryana Klostad, and Jenna Moon do a great job supporting the students in all these classes so they can be successful and be hopeful about their future.
- 2017 started with some great things happening at Alliance. Scott Zhender, custodian extraordinaire, cleaned and polished the gym floor over winter break. It was so clean that when the students returned on January 3<sup>rd</sup>, a few thought the floor was wet and didn't want to step on it!
- On January 12<sup>th</sup>, Ms. Bowlin and her transition-age students visited the Job Corps in St. Paul. They were able to gain insight into the living and working opportunities provided by the Job Corps. In addition, a counselor discussed the application and admission process with them, and shared the many opportunities available through their organization. It was such an inspiring trip that one of Ms. Bowlin's students has decided to set a goal of working for the Job Corps starting in 2018. He is focused and making progress towards his goal! They plan to go back again to gain further insight and gather additional information about what it takes to work in the Job Corps.
- January 18<sup>th</sup> brought AEC's annual "Movie and Popcorn" day! This was originally scheduled for Tuesday, January 17<sup>th</sup>, but with the weather providing us some challenges, we demonstrated our flexibility and re-scheduled for Wednesday. All students and staff were given the opportunity to vote on movies, watch a movie of their choice (with appropriate ages considered) and have some popcorn. The movie choices included: Finding Dory, Secret Life of Pets, Star Wars-The Force Awakens, The Outsiders, and Zootopia. A special thanks to Ms. Kate for getting this all organized and popping popcorn all day!
- Amy Riesgraf and Brian Moga's high school class at Lebanon Education Center have started up a recycling program for the building. The students researched, ordered, and distributed the containers. They are also responsible for the collection of the materials and promotion of recycling in the building.
- Becky Hague's early elementary Cedar SUN Class spent part of the day at Underwater World. It was the first field trip the students had been on! It was also great because the parents were able to come along.
- Amy Swaney is a lead teacher in for Cedar School. Her son Nick has been making his mark in the world of hockey. He was recently chosen to play on the USA Junior Team in an international tournament in Canada. He served as co-captain for the team, was selected as player of the game during their win against Switzerland, scored the winning goal in the gold medal round against Canada, and selected for the All-Tournament team. In January he was selected as one of the top 30 NHL draft prospects and spend two days

playing games in front of the pro-scouts. This is Nick's second year playing for the Waterloo Blackhawks and next year he will play for UMD.

- Congratulations to **Sheri Frisque**, ISD 917 Teacher of Blind/Visually Impaired, and **Amy Kaufman**, ISD 917 Teacher of Deaf/Hard of Hearing, for being recruited by MDE to serve as mentors to individuals training to become Deaf/Blind (D/B) Interveners through the National Intervener Certification E-Portfolio, also known as NICE. Minnesota has over 100 Deaf/Blind Interveners. The effort to make national Deaf/Blind Intervener certification available in Minnesota to enhance the caliber of services to individuals who are D/B has been a three-year process. Kudos to these individuals for the wonderful professional contribution they are willing to make over and above their regular work day and responsibilities!
- Congratulations to **Drew Crawford**, who auditioned for and earned a major role in the One Act Plays performed at the Burnsville HS Mraz Center January 20 and 21! Drew, who is in seventh grade at Nicollet Middle School, receives ISD 917 Teacher of D/HH, audiology and transliterator/interpreter services, and was enrolled in the ISD 917 D/HH Resource Program in Burnsville preschool through third grade.
- PACER will be holding a workshop at DCTC in the Dakota Room on Thursday, February 16 from 6 until 8 p.m. The workshop is titled: Transition: Pathway to the Future-Using the IEP to Develop Transition Services. Staff including Karey Heim has worked to coordinate this offering.

**CHEERY NOOK OPENING SOON!**

***FEBRUARY 14, 15, 16***

***BREAKFAST: 8:30-9:30 A.M.***

***LUNCH: 10:30-11:30***

**RESERVATIONS NEEDED FOR CAFÉ**

***CALL AHEAD FOR RESERVATIONS OR  
"TO GO"***

***BREAKFAST AND LUNCH***

**651-423-8225**

***OPERATED BY STUDENTS IN***

*FOOD INDUSTRY CAREERS AND FUNDAMENTAL CHEF TRAINING  
CHERRY CRAMER AND PATTY LABEAU- INSTRUCTORS*

Save the following dates for luncheons being presented by Food industry Careers and Fundamental Chef Training students:

Tuesday March 21, 2017

Thursday May 11, 2017

Location: Dakota County Technical College-1300 145<sup>th</sup> Street East in Rosemount

Served in the Dakota Room---best parking at the West End of the building; enter through West doors and Dakota Room is in right hand hallway on the right—look for directional signs!

**Lucky March Luncheon DETAILS: Tuesday March 21, 2017**

**Check in at 10:30 AM & Lunch Service begins at 11 AM:**

**“BLT” Salad; served with bread & butter**

**Chef Patty’s Shepherd’s Pie**

**Homemade Strawberry Cake**

**Hot Tea & Decaffeinated Coffee**

**\$11.00 per person flat fee\*\*\***

**\*\*\*Pre-registration phone call and payment are required by Thursday March 16, 2017---Call Darla or Chef Patty---651-423-8441—call to make the reservation and then send payment.**

**Please make checks payable to: ISD # 917 and mail to:**

**ISD # 917  
ATT: CHEF PATTY**

## **1300 145<sup>th</sup> Street East Rosemount, MN 55068**

-Chef Patty LaBeau and Travis Baca, 917's TESA student, are going to present at Lakeville South High School's LINKS after-school club on Tuesday 2-7-17. We will be preparing, coating, and decorating "love bug" cake pops. This is a chance for students to interact with people who they have not met before and create a contact for potential students who are interested in participating in the Career & Technical Education(CTE) offerings at ISD 917. The students are less anxious if they attend CTE classes in the future, either as a high school or transition student.

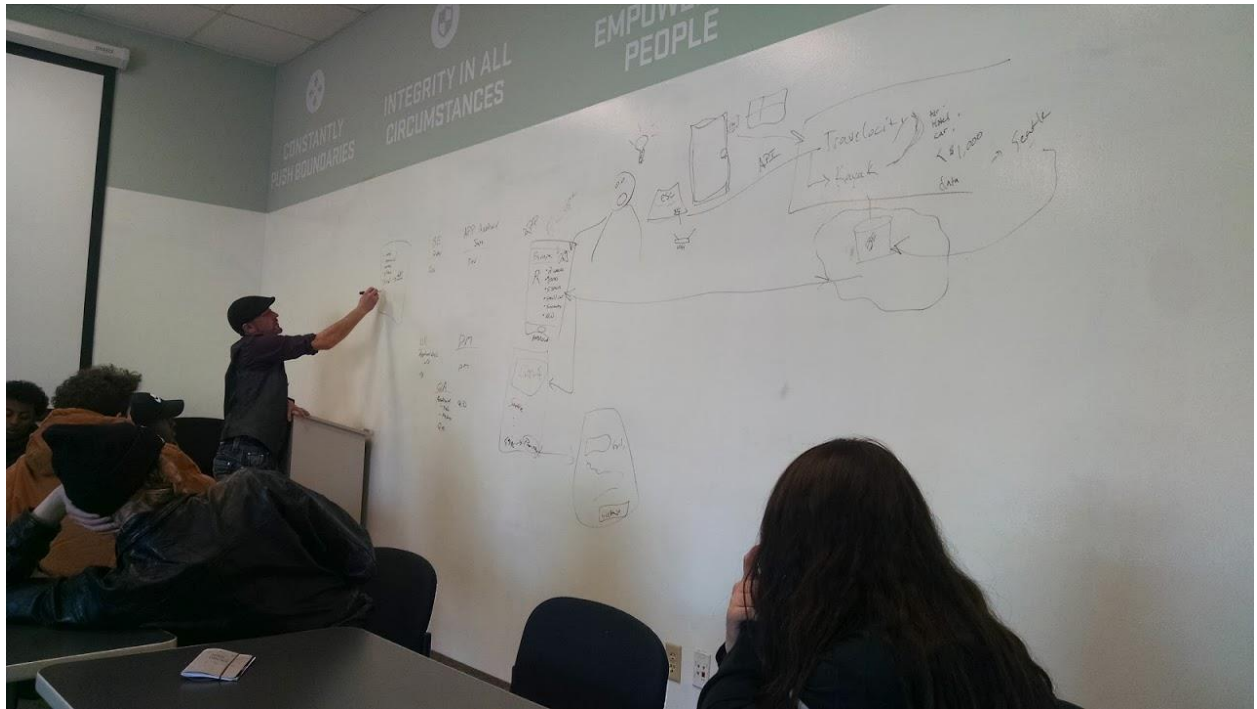
-Total graduates so far for 2017 DCALS: 47 – includes 14 ISD 917 diplomas, and 2 who have finished credits and are in PSEO now. North campus has had 7 with the 8<sup>th</sup> coming soon.

-DCALS programs will be working on completing the Early/Middle College Program application as a partnership with Dakota County Technical College. The plan will be submitted by March 1<sup>st</sup>, with the plan to start the program in the 17-18 school year.

-The Dakota County Perkins Consortium will be hosting the 3<sup>rd</sup> Annual Career and College Fair at Hastings High School on March 2, 2017 from 8-noon.

-Students from the DCALS main campus toured The Nerdery in Bloomington on Jan. 5<sup>th</sup>. The Nerdery is your partner in creating mobile and web applications, websites, systems integrations, and complete digital project consulting. Students were able to ask questions, talk with staff, and see a mockup of a potential project.





# School Boards are Essential to School Success!

Celebrating School Board Recognition Week February 20 – February 24, 2017

The Intermediate School District 917 School Board members serving our district and their years of service are as follows:

**Chair – Jill Lewis** – Board Member since 1995 - 22 years (Officer for 19 years) – Representing Inver Grove Heights

**Vice-Chair – Bob Erickson** - Board member since 2013 – 4 years (Officer for two years), representing Lakeville

**Clerk – Vanda Pressnall** – Board Member since 2001 - 16 years (Officer for 12 years) – Representing Randolph

**Treasurer – Dan Cater**– Board Member since 2007 - 8 years - Representing Hastings

**Dick Bergstrom** – Board Member since 2014 - 3 years – Representing Bloomington

**Joanne Mansur**– Board Member since 2014 - 3 years – Representing West St. Paul/Eagan/Mendota Heights

**Melissa Sauser** – Board Member since 2013 – 4 years – Representing Farmington

**Wendy Felton** – Board Member since 2016 – 1 year – Representing South St. Paul

**DeeDee Currier** – Board Member since 2017, Representing Burnsville

School Board members play a vital role in establishing policies to ensure an efficient, effective school system and represent our local education interests to state and federal government, ensuring compliance with state and federal law.

School Board members are strong advocates for public education and are responsible for communicating the needs of the school district to the public. All School Board members recognize the importance of public education in our community.

Thank you to all our School Board members for their year-round commitment to 917!

## INTERMEDIATE SCHOOL DISTRICT 917

A School Board Meeting of the Intermediate School District 917 School Board was held on Tuesday, January 3, 2017, at 1300 145<sup>th</sup> Street East, Rosemount, MN.

**Members Present:** Dick Bergstrom, Wendy Felton, Joanne Mansur, Dan Cater, Jill Lewis, Melissa Sauser, Bob Erickson, and ex-officio member Superintendent John Christiansen.

**Members Absent:** Dee Dee Currier, Vanda Pressnall

**Also Present:** Nicolle Roush, Eric Van Brocklin, Melissa Schaller, Cory Langenfeld and Linda Berg

School Board Chair Jill Lewis called the meeting to order at 5:00 PM.

There were no visitors to be heard.

Chair Lewis asked for nominations for position of School Board Treasurer.

1. Motion by Bob Erickson, to nominate Dan Cater as Treasurer. There were no other nominations. Motion by Bob Erickson, seconded by Dick Bergstrom to close nominations. All present voted aye. Motion carried. Motion by Joanne Mansur, seconded by Melissa Sauser to elect Dan Cater as Treasurer. All present voted aye. Motion carried.

The good news reports were presented.

2. Motion by Wendy Felton, seconded by Dan Cater, to approve the consent items, as presented. All present voted aye. Motion carried.

- **Minutes:** December 6, 2016, Regular School Board Meeting
- **Personnel:** *New Hires:* Brenda Croell, Teacher of Deaf/Hard of Hearing, effective January 3, 2017. Thomas Garding, Classroom Assistant, effective January 3, 2017. Abby Hedquist, Classroom Assistant, effective December 5, 2016. Bryana Klofstad, Program Assistant, effective January 3, 2017. Shane McNeeley, Classroom Assistant, effective January 4, 2017. Ashley Olson, Classroom Assistant, effective January 3, 2017. Brooke Peterson, Assistant Director of Special Education, effective July 1, 2017. Brennan Spicer, Classroom Assistant, effective January 3, 2017. Kelly Spiess, Classroom Assistant, effective December 19, 2016. Denise Swanson, Administrative Assistant II, effective December 21, 2016. Anita Traynor, Health Associate, effective January 3, 2017. *Change in status:* Karissa Bell, Classroom Assistant, medical leave request effective November 3, 2016, with a return date of December 15, 2016. Sheila Lang, Special Education Teacher, effective January 3, 2017 (from Classroom Assistant to Permanent Floating Substitute Special Education Teacher). Mary Stadelman, Program Assistant, medical leave request effective December 13, 2016, with an expected return date of March 14, 2017. Anne Thompson, Special Education Teacher, maternity disability leave effective on or about May 1, 2017, with a return date of August 28, 2017. Owen Wells, Special Education Teacher, medical leave request effective December 9, 2016, with an expected return date of December 23, 2016. *Resignations & Terminations:* Desiree Adamchick, Classroom Assistant, effective December 8, 2016. Rebecca Allen, Classroom Assistant, effective December 21, 2016. Elizabeth Ammerman, Classroom Assistant, effective December 15, 2016. Andrew Bohnert, Program Assistant, effective January 3, 2017. Dana Bungert, Classroom Assistant, effective January 5, 2017. Taylor Gjesdahl, Sign Language Interpreter, effective January 2, 2017.

Chanda Jothan, Physical Therapist, effective June 9, 2016. Sheila Lang, Classroom Assistant, effective January 2, 2017 (Sheila was hired as a Permanent Floating Substitute Special Education Teacher beginning 1/3/17).

3. Board Member Bob Erickson introduced the following resolution and waived the reading: Resolution to Accept Donations in the amount of \$850.00. Donation of \$300 from Bijan Riahi of Eagan to the Youth Transition Program to support the cost of lunches for students (Value \$300) and donation of soup bowls, salad plates, and beverage glasses and racks from Ryan McGunnigle of Black Diamond at Buck Hill, to be used by the Food Industry Careers and Fundamental Chef Training programs (Value: \$200). Donation of an Ipad Air 2 64 GB from Joshua and Melissa Rensch of Lakeville to be used by students to practice academic and social skills utilizing various applications. Value: \$350. The motion for the adoption of the foregoing resolution was duly seconded by Dick Bergstrom, and upon vote being taken thereon, the following voted in favor thereof: Dick Bergstrom, Wendy Felton, Joanne Mansur, Dan Cater, Jill Lewis, Melissa Sauser, Bob Erickson, and the following voted against the same: none. Whereupon said resolution was duly passed and adopted. (Addendum A.)
4. Motion by Bob Erickson, seconded by Dick Bergstrom, to approve the bills from November 24, 2016 through December 22, 2016, investment report and the wire transfers as presented. All present voted aye. Motion carried.
5. Motion by Melissa Sauser, seconded by Dick Bergstrom, to review and approve the Temporary Employee Report, as presented. All present voted aye. Motion carried. (Addendum B.)

Nicolle Roush reviewed the accounts receivable aging report.

Eric VanBrocklin and Cory Langenfeld presented a proposal for technology upgrades for secondary programs.

John Christiansen and Jill Lewis reported on the AESA Conference they attended.

6. Board Member Melissa Sauser introduced the following resolution for Paraprofessional Week and waived the reading: The motion for the adoption of the foregoing resolution was duly seconded by Dick Bergstrom and upon vote being taken thereon, the following voted in favor thereof: Dick Bergstrom, Wendy Felton, Joanne Mansur, Dan Cater, Jill Lewis, Melissa Sauser, Bob Erickson, and the following voted against the same: none. Whereupon said resolution was duly passed and adopted. (Addendum C.)
7. Board Member Bob Erickson, introduced the following resolution for Recognizing Past Board Member Ron Hill, and waived the reading: The motion for the adoption of the foregoing resolution was duly seconded by Dick Bergstrom, and upon vote being taken thereon, the following voted in favor thereof: Dick Bergstrom, Wendy Felton, Joanne Mansur, Dan Cater, Jill Lewis, Melissa Sauser, Bob Erickson, and the following voted against the same: none. Whereupon said resolution was duly passed and adopted. (Addendum D.)
8. Motion by Joanne Mansur, seconded by Dick Bergstrom, adjourn the meeting. All present voted aye. Motion carried.

There being no further business the meeting adjourned at 6:08 P.M.

The next regular School Board Meeting will be Tuesday, February 7, 2017, at 5:00 PM, at DCTC, 1300 145<sup>th</sup> Street East, Rosemount, MN.

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Clerk

## INTERMEDIATE SCHOOL DISTRICT 917

A Board work session of the Intermediate School District 917 School Board was held on Tuesday, January 17, 2017, at 4:30 PM, in the 917 Board Room at Dakota County Technical College.

**Members Present:** Dick Bergstrom, Dan Cater, Wendy Felton, Bob Erickson, Dee Dee Currier (to be sworn in at this meeting), Vanda Pressnall, Melissa Sauser, Jill Lewis, and ex-officio member Superintendent John Christiansen.

**Members Absent:** Joanne Mansur

**Also Present:** Eric Van Brocklin, Melissa Schaller, Nicolle Roush, and Linda Berg

Chair Jill Lewis called the meeting to order at 4:30 PM.

The Pledge of Allegiance was conducted.

Oath of office was administered by Notary Public Linda Berg to Dee Dee Currier, representing Burnsville.

Business Manager Nicolle Roush reviewed the revised budget for 2016-2017.

Eric VanBrocklin presented the Secondary programs technology and furnishings upgrade proposal for 2017.

Bob Erickson left the meeting at 5:30 PM.

Supt. Christiansen reviewed the Strategic Directives with the Board. 25 core organizational values were presented. The group narrowed the list to seven core organizational values. They are:

1. Collaboration/Cooperation
2. Passion for Service
3. Open Communication
4. Equity
5. Integrity
6. Stewardship
7. Continuous Improvement
  - a. Innovative
  - b. Adaptable

John asked the Board members to review the strategic directions on pages 2 and 3 and let John know what you think is current and what is obsolete. E-mail this to John and he will compile it.

Motion by Dan Cater, seconded by Vanda Pressnall, to adjourn the meeting. All in favor voted aye. Motion carried.

There being no further business, the meeting was adjourned at 6:22 PM.

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Clerk



**SUMMARY OF PERSONNEL ITEMS RECOMMENDED  
FOR ACTION AT BOARD MEETING OF FEBRUARY 7, 2017**

**NEW HIRES:**

Bassirou Faye, Classroom Assistant, effective February 6, 2017.

Katelyn Burgess, Classroom Assistant, effective January 24, 2017.

Sarah Fairbanks, Classroom Assistant, effective January 17, 2017 (from Student Assistant to Classroom Assistant).

Jennifer Kendall, Classroom Assistant, effective January 24, 2017.

Lauren Lehman, Special Education Teacher, effective January 23, 2017.

Erica Somers, Classroom Assistant, effective January 9, 2017.

**CHANGE IN STATUS:**

Danny Hoffman, Technical Tutor, medical leave effective January 19, 2017, with an expected return date of May 18, 2017.

Kari Vilinskis, Program Assistant, medical/disability leave effective September 22, 2016.

**RESIGNATIONS & TERMINATIONS:**

Karri Fisher, Occupational Therapist, effective April 21, 2017.

Craig Horejsi, Teacher of the Visually Impaired, effective June 9, 2017.

Daniel Kuklock, Classroom Assistant, effective January 12, 2017.

Karissa Martin, Program Assistant, effective February 10, 2017.

Kathryn Rafnson, Classroom Assistant, effective January 18, 2017.

Kris Wagner, Classroom Assistant, effective February 17, 2017.

Owen Wells, Special Education Teacher, effective June 9, 2017.

To Bd 2/7/17

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: 2/2/17	Teaching Licenses Held:
NAME: Bassirou Faye	
Position: Classroom Assistant	
College:    Secondary:    Special Education: x    District:	Recommended Salary : 16.95
	Employment Date: 2/6/17

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Blaise Diagne	Yes	Generals	Yes
Technical College				
College	Cheikh Anta Diop	Yes	American Literature	BA
Other				

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Teachers on Call	2/16	Current	Paraprofessional

Total Years Experience 1

**Remarks:**

**Bassirou will be a classroom assistant in the SUN Program at Cedar School.**

To Bd 2/7/17

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: January 18, 2017	Teaching Licenses Held:
NAME: Katelyn Burgess	
Position: Classroom Assistant	
College:    Secondary:    Special Education: x    District:	Recommended Salary : 16.95
	Employment Date: 1/24/17

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/Diploma
High School	Farmington High	Yes	Generals	Yes
Technical College				
College	Inver Hills Community College	In process	Nursing	In process
	U of M, Mankato	Yes	Generals	Associates
Other				

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Dairy Queen	5/11	12/16	Shift Leader
Harry Meyering Center	12/14	8/15	Direct Support Person
Mankato Community Education	6/15	8/15	Summer Parks Supervisor

Total Years Experience 2

**Remarks:**

Katelyn will be a classroom assistant in the SUN Program at AEC.

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To Bd 2/7/17

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: January 27, 2017	Teaching Licenses Held:
NAME: Sarah Fairbanks	
Position: Classroom Assistant	
College: Secondary: Special Education: <input checked="" type="checkbox"/> District:	Recommended Salary : 16.95
	Employment Date: 1/17/17

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	North Mecklenburg	Yes	Generals	Yes
Technical College				
College	River Falls University	Yes	Fine Arts	BA
Other				

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
ISD 917	2/16	Current	Student Assistant
Home Care Resources	7/12	Current	PCA
Superior Home Care	8/15	Current	PCA
Orion ISO	7/12	8/15	PCA

Total Years Experience 5

**Remarks:**

**Sarah will be a classroom assistant in the DASH Classroom located at the Hastings Middle School where she is currently a student assistant.**

To Bd 2/7/17

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: 1/3/17	Teaching Licenses Held:
NAME: Jennifer Kendall	
Position: Classroom Assistant	
College:    Secondary:    Special Education: x    District:	Recommended Salary : \$17.72
	Employment Date: 1/24/17

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Moorhead High	Yes	Generals	Yes
Technical College				
College	Concordia, Moorhead	Yes	Biology	BA
Other				

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Ecumen Centennial House	8/06	Current	Nurse Assistant

Total Years Experience 10

**Remarks:**

Jennifer will be a classroom assistant in the PACES Program at Meadowview Elementary.

Tobd 2/7/17

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: January 23, 2017	Teaching Licenses Held:
NAME: Lauren Lehman	
Position: Teacher	
College: Secondary: Special Education: x District:	Recommended Salary : 37,864 prorated to 18,628.28
	Employment Date: 1/23/17

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Simley High	Yes	Generals	Yes
Technical College				
College	Bethel University	In process	Special Education	In process
	University of MN	Yes	Communication Sciences	BA
Other				

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Behavior Therapy Solutions	5/16	1/17	Behavior Therapist
TOC	11/16	1/17	Substitute
North Star Academy	9/14	4/16	Paraprofessional

Total Years Experience 2

**Remarks:**

Lauren will be a teacher in the IDEA Program at Alliance Education Center.

To Bd 2/7/2017

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: 1/5/17	Teaching Licenses Held:
NAME: Erica Somers	
Position: Classroom Assistant	
College: Secondary: Special Education: x District:	Recommended Salary : \$17.34
	Employment Date: 1/9/17

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Lakeville High	Yes	Generals	Yes
Technical College				
College	MN State College	In process	Elementary Ed	In process
Other				

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Marshall Middle School	1/12	12/15	Paraprofessional

Total Years Experience 2

**Remarks:**

Erica will be a classroom assistant in the SUN Program at Cedar School.

# Intermediate School District #917 School Board

## Resolution to Accept Donations

Board member \_\_\_\_\_ introduced the following Resolution:

RESOLVED, that the School Board of Intermediate School District 917 accept the following donations, as indicated below, in the amount of \$510.

1. Donation of a scooter to the PACES Program from Jason Connolly and Karen Teff of Farmington. Value: \$350.
2. Donation of \$100 to the TESA Program from Robert and Jackie Stokke of Inver Grove Heights to be used for various student needs. Value: \$100.
3. Donation of \$60 to the PACES program from Keith Koentopf of Farmington to be used for student needs and activities. (Value: \$60.)

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Date Board Approved:

Intermediate School Dist 917  
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK  
 DATE RANGE: 01/01/17 - 01/31/17

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
321594	S	\$541.57	01/05/17	03079	0	FRONTIER COMMUNICATIONS	OUTSTANDING
321595	S	\$33.75	01/05/17	08517	0	LILLIE SUBURBAN NEWSPAPER, INC	OUTSTANDING
321596	S	\$14342.00	01/05/17	22974	0	MLA ARCHITECTS PLANNERS	OUTSTANDING
321597	S	\$651.81	01/05/17	00623	0	REPUBLIC SERVICES	OUTSTANDING
321598	S	\$248.14	01/05/17	22907	0	SUPPLYWORKS	OUTSTANDING
321599	S	\$8466.72	01/05/17	00643	0	TIES	OUTSTANDING
321600	S	\$4364.72	01/05/17	19389	0	WELLS FARGO	OUTSTANDING
321601	S	\$3049.96	01/05/17	24666	0	DIGITAL INSURANCE, INC	OUTSTANDING
321602	S	\$300.00	01/05/17	24692	0	HUSSEIN RAJPUT, PHD, LP	OUTSTANDING
321603	S	\$156.28	01/05/17	29040	0	SAM'S CLUB	OUTSTANDING
321604	S	\$10522.43	01/05/17	23942	0	TEACHERS ON CALL	OUTSTANDING
321605	S	\$20.00	01/05/17	24676	0	TRUSTED EMPLOYEES	OUTSTANDING
321606	S	\$170.00	01/12/17	24593	0	ALL IN ONE TRANSLATION AGENCY, LLC	OUTSTANDING
321607	S	\$27621.00	01/12/17	23997	1	AMERICAN COMPENSATION INSURANCE COMPANY	OUTSTANDING
321608	S	\$6706.00	01/12/17	19645	0	APPLE COMPUTER, INC	OUTSTANDING
321609	S	\$27.00	01/12/17	29549	0	APPLE PLACE BOWL	OUTSTANDING
321610	S	\$549.00	01/12/17	24083	0	BOOTH LAW GROUP	OUTSTANDING
321611	S	\$333.00	01/12/17	22724	0	BUG BUSTERS, INC	OUTSTANDING
321612	S	\$64.39	01/12/17	16244	0	CUB FOODS	OUTSTANDING
321613	S	\$33.28	01/12/17	16244	5	CUB FOODS	OUTSTANDING
321614	S	\$18.65	01/12/17	16244	7	CUB FOODS	OUTSTANDING
321615	S	\$16110.00	01/12/17	40056	1	DAKOTA COUNTY SHERIFF'S OFFICE	OUTSTANDING
321616	S	\$307.17	01/12/17	21617	0	EXCEPTIONAL TEACHING, INC.	OUTSTANDING
321617	S	\$1928.61	01/12/17	03079	0	FRONTIER COMMUNICATIONS	OUTSTANDING
321618	S	\$216.62	01/12/17	22631	0	GOVCONNECTION INC	OUTSTANDING
321619	S	\$49.63	01/12/17	07751	1	HASTINGS STAR GAZETTE	OUTSTANDING
321620	S	\$11060.25	01/12/17	19858	0	IND SCH DIST # 196	OUTSTANDING
321621	S	\$142.08	01/12/17	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
321622	S	\$1185.82	01/12/17	23913	0	INTEGRATED PROTECTION SYSTEMS	OUTSTANDING
321623	S	\$2043.88	01/12/17	24701	1	MAKERBOT INDUSTRIES, LLC	OUTSTANDING
321624	S	\$278.02	01/12/17	14116	0	MENARDS	OUTSTANDING
321625	S	\$9187.29	01/12/17	22885	1	MN UNEMPLOYMENT INSURANCE	OUTSTANDING
321626	S	\$254.61	01/12/17	20568	1	OFFICE DEPOT	OUTSTANDING
321627	S	\$315.00	01/12/17	23690	0	OUTDOOR IMAGES, INC	OUTSTANDING
321628	S	\$2043.75	01/12/17	23915	0	PEDIATRIC HOME SERVICE	OUTSTANDING
321629	S	\$1584.00	01/12/17	24685	0	PROCARE THERAPY	OUTSTANDING
321630	S	\$825.00	01/12/17	23677	0	PROFESSIONAL CRISIS MANAGEMENT ASSOCIATION	OUTSTANDING
321631	S	\$330.00	01/12/17	24716	0	RACHEL ERICKSON	OUTSTANDING
321632	S	\$741.36	01/12/17	23874	0	REINHART FOODSERVICE, LLC	OUTSTANDING
321633	S	\$1295.72	01/12/17	29040	0	SAM'S CLUB	OUTSTANDING
321634	S	\$1667.48	01/12/17	20620	3	SCHOOL SPECIALTY INC.	OUTSTANDING
321635	S	\$540.00	01/12/17	23054	0	SIMPLEXGRINNELL	OUTSTANDING
321636	S	\$786.16	01/12/17	01890	2	SOUTH-TOWN REFRIGERATION, INC	OUTSTANDING
321637	S	\$783.18	01/12/17	15713	0	SOUTHPAW ENTERPRISES	OUTSTANDING
321638	S	\$120.00	01/12/17	24568	0	SPECIAL DELIVERY OF MN, LLC	OUTSTANDING
321639	S	\$2007.89	01/12/17	22907	0	SUPPLYWORKS	OUTSTANDING
321640	S	\$572.55	01/12/17	13704	0	SYSCO MINNESOTA	OUTSTANDING
321641	S	\$10.98	01/12/17	00450	0	TERRY'S HARDWARE	OUTSTANDING
321642	S	\$567.00	01/12/17	00643	0	TIES	OUTSTANDING
321643	S	\$1705.00	01/12/17	18372	0	TRANE U.S. INC.	OUTSTANDING
321644	S	\$2459.00	01/12/17	18079	0	UNIQUE SOFTWARE CORP	OUTSTANDING
321645	S	\$792.25	01/12/17	23662	0	WESTONE	OUTSTANDING

Intermediate School Dist 917  
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK  
 DATE RANGE: 01/01/17 - 01/31/17

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
321646	S	\$7828.41	01/13/17	40016	0	EDUCATION MINNESOTA, LOCAL 3904	OUTSTANDING
321647	S	\$71.67	01/13/17	24674	0	F.H. CANN & ASSOCIATES, INC	OUTSTANDING
321648	S	\$400.00	01/13/17	24626	0	IOWA DEPARTMENT OF HUMAN SERVICES	OUTSTANDING
321649	S	\$48.00	01/13/17	21651	0	NCPERS MINNESOTA	OUTSTANDING
321650	S	\$121.15	01/13/17	29972	0	RELATED SERVICES NURSES ESP	OUTSTANDING
321651	S	\$2601.09	01/13/17	40018	0	S.E.P., LOCAL 4242	OUTSTANDING
321652	S	\$107.50	01/13/17	29207	0	U.S. DEPARTMENT OF EDUCATION	OUTSTANDING
321653	S	\$205.00	01/13/17	40012	0	UNITED WAY, GREATER TWIN CITIES	OUTSTANDING
321654	S	\$1239.17	01/13/17	40071	0	WADDELL & REED INC	OUTSTANDING
321655	S	\$40061.82	01/20/17	24552	0	APPLE VALLEY ISD LLC	OUTSTANDING
321656	S	\$4048.00	01/20/17	24717	0	AUTO OWNERS INSURANCE	OUTSTANDING
321657	S	\$50.00	01/20/17	24597	0	DAKOTA COUNTY PARKS	OUTSTANDING
321658	S	\$323.05	01/20/17	19401	0	DEX MEDIA EAST, INC.	OUTSTANDING
321659	S	\$1211.40	01/20/17	03079	0	FRONTIER COMMUNICATIONS	OUTSTANDING
321660	S	\$751.96	01/20/17	24701	1	MAKERBOT INDUSTRIES, LLC	OUTSTANDING
321661	S	\$3238.75	01/20/17	13407	0	MCKESSON MEDICAL	OUTSTANDING
321662	S	\$35.10	01/20/17	23996	0	MEDICAREBLUE RX	OUTSTANDING
321663	S	\$1766.05	01/20/17	23763	0	N2Y INC	OUTSTANDING
321664	S	\$4752.00	01/20/17	24685	0	PROCARE THERAPY	OUTSTANDING
321665	S	\$410.16	01/20/17	23874	0	REINHART FOODSERVICE, LLC	OUTSTANDING
321666	S	\$206.90	01/20/17	22826	0	SCHOOL NURSE SUPPLY	OUTSTANDING
321667	S	\$762.73	01/20/17	07543	0	TIERNEY BROS. INC	OUTSTANDING
321668	S	\$2359.97	01/20/17	00643	0	TIES	OUTSTANDING
321669	S	\$1480.00	01/20/17	23814	0	TRIG LIFE SERVICES	OUTSTANDING
321670	S	\$1500.00	01/20/17	29359	0	US BANK	OUTSTANDING
321671	S	\$309.50	01/20/17	23414	0	WESTWOOD SPORTS	OUTSTANDING
321672	S	\$560.00	01/26/17	29086	1	ADVANCED BIONICS LLC	OUTSTANDING
321673	S	\$774.10	01/26/17	23678	0	AMAZON.COM, LLC	OUTSTANDING
321674	S	\$500.00	01/26/17	19645	0	APPLE COMPUTER, INC	OUTSTANDING
321675	S	\$140.00	01/26/17	23058	0	ASSOCIATION FOR CAREER & TECH ED	OUTSTANDING
321676	S	\$549.00	01/26/17	24083	0	BOOTH LAW GROUP	OUTSTANDING
321677	S	\$330.40	01/26/17	24553	0	CANON USA	OUTSTANDING
321678	S	\$302.82	01/26/17	16141	0	CARQUEST AUTO PARTS STORES	OUTSTANDING
321679	S	\$1241.37	01/26/17	19803	0	CENTERPOINT ENERGY	OUTSTANDING
321680	S	\$158.07	01/26/17	21674	0	CENTURYLINK	OUTSTANDING
321681	S	\$229.57	01/26/17	29120	2	CITY OF APPLE VALLEY	OUTSTANDING
321682	S	\$565.00	01/26/17	23629	0	COCHLEAR AMERICAS	OUTSTANDING
321683	S	\$10.00	01/26/17	14606	0	DAKOTA AWARDS & ENGRAVING	OUTSTANDING
321684	S	\$56.66	01/26/17	00096	1	ECM PUBLISHERS/DAKOTA COUNTY TRIBUNE	OUTSTANDING
321685	S	\$193.00	01/26/17	18796	0	ESTR PUBLICATIONS	OUTSTANDING
321686	S	\$1020.46	01/26/17	22631	0	GOVCONNECTION INC	OUTSTANDING
321687	S	\$210.12	01/26/17	01433	0	GRAINGER W W INC.	OUTSTANDING
321688	S	\$960.25	01/26/17	09592	0	IND SCH DIST 191	OUTSTANDING
321689	S	\$2597.61	01/26/17	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
321690	S	\$65.20	01/26/17	24637	0	K LYNN PRODUCTIONS	OUTSTANDING
321691	S	\$93651.95	01/26/17	24694	0	LANGER CONSTRUCTION	OUTSTANDING
321692	S	\$300.00	01/26/17	24721	0	LETICIA CORDOVA	OUTSTANDING
321693	S	\$680.00	01/26/17	22296	0	MACMH (MN ASSOC FOR CHILDREN'S MENTAL HLTH)	OUTSTANDING
321694	S	\$812.33	01/26/17	23917	1	MARCO INC	OUTSTANDING
321695	S	\$1073.91	01/26/17	23568	0	MEDI-CAR	OUTSTANDING
321696	S	\$1170.00	01/26/17	21807	9	MN ASSN OF ALTERNATIVE PROGRAMS	OUTSTANDING
321697	S	\$1274.11	01/26/17	23258	0	MN ENERGY RESOURCES CORPORATION	OUTSTANDING

Intermediate School Dist 917  
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK  
 DATE RANGE: 01/01/17 - 01/31/17

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
321698	S	\$125.00	01/26/17	30112	1	MN ORG ON FETAL ALCOHOL SYNDROME (MOFAS)	OUTSTANDING
321699	S	\$247.36	01/26/17	20568	1	OFFICE DEPOT	OUTSTANDING
321700	S	\$1350.03	01/26/17	20868	0	OFFICE OF MN.IT SERVICES	OUTSTANDING
321701	S	\$425.00	01/26/17	23690	0	OUTDOOR IMAGES, INC	OUTSTANDING
321702	S	\$555.54	01/26/17	22957	0	PROFESSIONAL WIRELESS COMMUNICATIONS	OUTSTANDING
321703	S	\$254.25	01/26/17	20620	3	SCHOOL SPECIALTY INC.	OUTSTANDING
321704	S	\$1435.33	01/26/17	23054	0	SIMPLEXGRINNELL	OUTSTANDING
321705	S	\$270.00	01/26/17	24568	0	SPECIAL DELIVERY OF MN, LLC	OUTSTANDING
321706	S	\$9455.45	01/26/17	23942	0	TEACHERS ON CALL	OUTSTANDING
321707	S	\$3432.41	01/26/17	24715	0	TEACHING STRATEGIES, LLC	OUTSTANDING
321708	S	\$257.00	01/26/17	24719	0	TEMPLE ELECTRIC MOTOR SERVICE	OUTSTANDING
321709	S	\$662.85	01/26/17	18372	0	TRANE U.S. INC.	OUTSTANDING
321710	S	\$5125.00	01/26/17	24556	0	UNIVERSAL CLEANING SERVICES	OUTSTANDING
321711	S	\$7808.68	01/31/17	40016	0	EDUCATION MINNESOTA, LOCAL 3904	OUTSTANDING
321712	S	\$67.14	01/31/17	24674	0	F.H. CANN & ASSOCIATES, INC	OUTSTANDING
321713	S	\$400.00	01/31/17	24626	0	IOWA DEPARTMENT OF HUMAN SERVICES	OUTSTANDING
321714	S	\$840.35	01/31/17	40017	0	O.P.E.I.U., LOCAL 12	OUTSTANDING
321715	S	\$121.15	01/31/17	29972	0	RELATED SERVICES NURSES ESP	OUTSTANDING
321716	S	\$2873.38	01/31/17	40018	0	S.E.P., LOCAL 4242	OUTSTANDING
321717	S	\$100.71	01/31/17	29207	0	U.S. DEPARTMENT OF EDUCATION	OUTSTANDING
321718	S	\$205.00	01/31/17	40012	0	UNITED WAY, GREATER TWIN CITIES	OUTSTANDING
321719	S	\$1239.17	01/31/17	40071	0	WADDELL & REED INC	OUTSTANDING
709514	E	\$66.59	01/11/17	99999	10860	ADAMS, KAITLIN	OUTSTANDING
709515	E	\$25.00	01/11/17	99999	10860	ADAMS, KAITLIN	OUTSTANDING
709516	E	\$13.49	01/11/17	99999	10860	ADAMS, KAITLIN	OUTSTANDING
709517	E	\$34.28	01/11/17	99999	10860	ADAMS, KAITLIN	OUTSTANDING
709518	E	\$20.00	01/11/17	99999	10860	ADAMS, KAITLIN	OUTSTANDING
709519	E	\$415.26	01/11/17	99999	8787	ASMUS,JOAN SCHAEFER	OUTSTANDING
709520	E	\$23.76	01/11/17	99999	9573	BEATTIE, JEAN	OUTSTANDING
709521	E	\$30.00	01/11/17	99999	9354	BECKER,LINDA IRENE	OUTSTANDING
709522	E	\$90.00	01/11/17	99999	9354	BECKER,LINDA IRENE	OUTSTANDING
709523	E	\$18.19	01/11/17	99999	10832	BERGSTROM, RICHARD	OUTSTANDING
709524	E	\$10.80	01/11/17	99999	9903	BRUCE, JANET	OUTSTANDING
709525	E	\$152.82	01/11/17	99999	8873	BUDACH,DON JAMES	OUTSTANDING
709526	E	\$11.77	01/11/17	99999	9723	CATER,DANNY GARY	OUTSTANDING
709527	E	\$262.44	01/11/17	99999	9092	DEVENOW,PEARL SUSAN	OUTSTANDING
709528	E	\$14.04	01/11/17	99999	10965	EATON, CARMEN	OUTSTANDING
709529	E	\$15.52	01/11/17	99999	10771	ERICKSON, ROBERT	OUTSTANDING
709530	E	\$12.57	01/11/17	99999	9996	EVANS, AARON	OUTSTANDING
709531	E	\$9.10	01/11/17	99999	11116	FELTON, WENDY	OUTSTANDING
709532	E	\$322.92	01/11/17	99999	11078	HENDRICKS, PETER	OUTSTANDING
709533	E	\$83.70	01/11/17	99999	10626	CALLISTER, MARY HELEN	OUTSTANDING
709534	E	\$37.01	01/11/17	99999	7170	DIVELY,CYNTHIA GARWOOD	OUTSTANDING
709535	E	\$193.32	01/11/17	99999	9920	HJERMSTAD, KAREN	OUTSTANDING
709536	E	\$447.12	01/11/17	99999	10767	HOREJSTI, CRAIG A.	OUTSTANDING
709537	E	\$148.39	01/11/17	99999	10938	KAUFMAN, AMY	OUTSTANDING
709538	E	\$48.60	01/11/17	99999	9722	KLEIN, LORI ANN	OUTSTANDING
709539	E	\$106.37	01/11/17	99999	9722	KLEIN, LORI ANN	OUTSTANDING
709540	E	\$29.16	01/11/17	99999	2598	LAMPRECHT, CLAUDETTE	OUTSTANDING
709541	E	\$23.76	01/11/17	99999	10615	LANG, SHEILA	OUTSTANDING
709542	E	\$170.00	01/11/17	99999	8287	LEWIS,JILL E	OUTSTANDING
709543	E	\$11.88	01/11/17	99999	8287	LEWIS,JILL E	OUTSTANDING

Intermediate School Dist 917  
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK  
 DATE RANGE: 01/01/17 - 01/31/17

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
709544	E	\$48.60	01/11/17	99999	9571	LARSEN,BETSY SUE	OUTSTANDING
709545	E	\$33.83	01/11/17	99999	11089	LIEN, TARA	OUTSTANDING
709546	E	\$18.19	01/11/17	99999	10868	MANSUR, JOANNE	OUTSTANDING
709547	E	\$533.52	01/11/17	99999	9278	MAYES,ANN LOUISE	OUTSTANDING
709548	E	\$41.00	01/11/17	99999	10665	MCCALL, NICOLE	OUTSTANDING
709549	E	\$10.80	01/11/17	99999	11068	NEWQUIST, MATTHEW	OUTSTANDING
709550	E	\$27.81	01/11/17	99999	11112	OTT, LISA MARIE	OUTSTANDING
709551	E	\$496.00	01/11/17	99999	11112	OTT, LISA MARIE	OUTSTANDING
709552	E	\$44.28	01/11/17	99999	11081	PAGEL, AMANDA	OUTSTANDING
709553	E	\$102.87	01/11/17	99999	10872	PETERS, AMANDA	OUTSTANDING
709554	E	\$59.04	01/11/17	99999	10944	PRATT, SARA	OUTSTANDING
709555	E	\$105.30	01/11/17	99999	10944	PRATT, SARA	OUTSTANDING
709556	E	\$9.10	01/11/17	99999	10770	SAUSER, MELISSA	OUTSTANDING
709557	E	\$9101.33	01/11/17	99999	9915	SCHALLER, MELISSA	OUTSTANDING
709558	E	\$106.65	01/11/17	99999	9915	SCHALLER, MELISSA	OUTSTANDING
709559	E	\$54.00	01/11/17	99999	11051	SCHMITZ, AMELIA	OUTSTANDING
709560	E	\$98.28	01/11/17	99999	11051	SCHMITZ, AMELIA	OUTSTANDING
709561	E	\$165.24	01/11/17	99999	10405	STOLL, DAVID L.	OUTSTANDING
709562	E	\$77.00	01/11/17	99999	10488	SZOKA, BRENDA	OUTSTANDING
709563	E	\$165.24	01/11/17	99999	10375	THOMAS, TAYLOR	OUTSTANDING
709564	E	\$17.82	01/11/17	99999	9703	TOAY,GRETCHEN ANN	OUTSTANDING
709565	E	\$104.22	01/11/17	99999	9094	TOLLEFSON,BRENDA KAY	OUTSTANDING
709566	E	\$220.32	01/11/17	99999	9094	TOLLEFSON,BRENDA KAY	OUTSTANDING
709567	E	\$50.76	01/11/17	99999	10751	TUFTEE, SHANYN	OUTSTANDING
709568	E	\$36.00	01/11/17	99999	9482	VRIEZE,JANEL LYNN	OUTSTANDING
709569	E	\$75.60	01/11/17	99999	6232	WEILAND,MARY ELIZABETH	OUTSTANDING
709570	E	\$6.48	01/11/17	99999	8547	WENGELER,ANN MARIE	OUTSTANDING
709571	E	\$332.10	01/11/17	99999	9192	WOOD,FRAN LOUISE	OUTSTANDING
709572	E	\$189.11	01/11/17	99999	9883	ZEHNDER, SCOTT MICHAEL	OUTSTANDING
709573	E	\$31.48	01/11/17	99999	10982	DAYTON, KAILA	OUTSTANDING
709574	E	\$295.38	01/11/17	99999	9755	FRISQUE,SHERILYN FAYE	OUTSTANDING
709575	E	\$230.58	01/11/17	99999	8842	JOHNSON,ROXANN RHYN	OUTSTANDING
709576	E	\$260.28	01/11/17	99999	10278	JOTHEN,CHANDA	OUTSTANDING
709577	E	\$126.36	01/11/17	99999	10973	KUBIK, GABRIELA	OUTSTANDING
709578	E	\$5.94	01/11/17	99999	11057	MONSON, JODI	OUTSTANDING
709579	E	\$138.24	01/11/17	99999	10763	PFISTERER, EMILY	OUTSTANDING
709580	E	\$268.38	01/11/17	99999	9914	RHEIN-MEDINA, KENT E.	OUTSTANDING
709581	E	\$25.38	01/11/17	99999	9589	PETERSEN,JENNIFER MAE	OUTSTANDING
709582	E	\$337.55	01/11/17	99999	11061	SANOCKI, MIKAYLA	OUTSTANDING
709583	E	\$267.84	01/11/17	99999	11067	SHANLEY, MICHELLE	OUTSTANDING
709584	E	\$45.00	01/25/17	99999	8787	ASMUS,JOAN SCHAEFER	OUTSTANDING
709585	E	\$90.00	01/25/17	99999	8873	BUDACH,DON JAMES	OUTSTANDING
709586	E	\$45.00	01/25/17	99999	10762	BYER, ANNE	OUTSTANDING
709587	E	\$90.00	01/25/17	99999	9679	CHRISTIANSSEN, JOHN MAXWELL	OUTSTANDING
709588	E	\$45.00	01/25/17	99999	10050	DOBSON, MEGHAN	OUTSTANDING
709589	E	\$45.00	01/25/17	99999	10965	EATON, CARMEN	OUTSTANDING
709590	E	\$90.00	01/25/17	99999	9702	GARRETSON, PAMELA VICK	OUTSTANDING
709591	E	\$90.00	01/25/17	99999	8341	HETLAND,JENNIFER AMY	OUTSTANDING
709592	E	\$90.00	01/25/17	99999	6145	KYLLO, KITRI LARSON	OUTSTANDING
709593	E	\$90.00	01/25/17	99999	9468	LANGENFELD, CORY LEE	OUTSTANDING
709594	E	\$45.00	01/25/17	99999	10872	PETERS, AMANDA	OUTSTANDING
709595	E	\$45.00	01/25/17	99999	9589	PETERSEN, JENNIFER MAE	OUTSTANDING

Intermediate School Dist 917  
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK  
 DATE RANGE: 01/01/17 - 01/31/17

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
709596	E	\$90.00	01/25/17	99999	10944	PRATT, SARA	OUTSTANDING
709597	E	\$45.00	01/25/17	99999	9523	RENKEN, WENDI	OUTSTANDING
709598	E	\$90.00	01/25/17	99999	8628	ROUSH, NICOLLE KATHERI	OUTSTANDING
709599	E	\$90.00	01/25/17	99999	9915	SCHALLER, MELISSA	OUTSTANDING
709600	E	\$90.00	01/25/17	99999	10405	STOLL, DAVID L.	OUTSTANDING
709601	E	\$45.00	01/25/17	99999	9068	SWANEY, AMY LYNN	OUTSTANDING
709602	E	\$90.00	01/25/17	99999	10756	VAN BROCKLIN, ERIC	OUTSTANDING
709603	E	\$20.00	01/25/17	99999	9883	ZEHNDER, SCOTT MICHAEL	OUTSTANDING
709604	E	\$24.84	01/25/17	99999	9812	ABDULKADIR, JOAN MARIE	OUTSTANDING
709605	E	\$19.26	01/25/17	99999	9321	BJERKE, VICKIE A.	OUTSTANDING
709606	E	\$13.91	01/25/17	99999	10626	CALLISTER, MARY HELEN	OUTSTANDING
709607	E	\$588.06	01/25/17	99999	9679	CHRISTIANSEN, JOHN MAXWELL	OUTSTANDING
709608	E	\$64.26	01/25/17	99999	10962	CLARK, EMILY	OUTSTANDING
709609	E	\$100.98	01/25/17	99999	10949	FISHER, KARRI	OUTSTANDING
709610	E	\$20.52	01/25/17	99999	8693	JEFFRIES, DIANE RENEE	OUTSTANDING
709611	E	\$33.48	01/25/17	99999	5957	KLIMEK, LORILEA J.	OUTSTANDING
709612	E	\$110.16	01/25/17	99999	10857	LAFRANCE, DANIELLE	OUTSTANDING
709613	E	\$186.31	01/25/17	99999	9468	LANGENFELD, CORY LEE	OUTSTANDING
709614	E	\$24.08	01/25/17	99999	9571	LARSEN, BETSY SUE	OUTSTANDING
709615	E	\$62.64	01/25/17	99999	10397	PEMBLE, HOLLY	OUTSTANDING
709616	E	\$298.73	01/25/17	99999	8907	PROULX, KELLI MARIE	OUTSTANDING
709617	E	\$37.80	01/25/17	99999	10430	QUAM, LYNN	OUTSTANDING
709618	E	\$177.12	01/25/17	99999	8628	ROUSH, NICOLLE KATHERI	OUTSTANDING
709619	E	\$25.68	01/25/17	99999	8628	ROUSH, NICOLLE KATHERI	OUTSTANDING
709620	E	\$42.66	01/25/17	99999	10983	SHORT, NICHOLE	OUTSTANDING
709621	E	\$27.96	01/25/17	99999	9703	TOAY, GRETCHEN ANN	OUTSTANDING
709622	E	\$78.84	01/25/17	99999	10861	TURZYNSKI, ADRIENNE	OUTSTANDING
709623	E	\$43.63	01/25/17	99999	11060	ZUEHLKE, REBECCA	OUTSTANDING
709624	E	\$394.09	01/25/17	99999	7088	GREENFIELD, DONNA GAYLE	OUTSTANDING
709625	E	\$118.80	01/25/17	99999	8341	HETLAND, JENNIFER AMY	OUTSTANDING
709626	E	\$178.12	01/25/17	99999	9496	IRELAND, KATHLEEN ELIZAB	OUTSTANDING
709627	E	\$28.02	01/25/17	99999	9589	PETERSEN, JENNIFER MAE	OUTSTANDING
92002499	W	\$3024.17	01/09/17	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
92002500	W	\$1.00	01/03/17	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
92002501	W	\$31448.30	01/10/17	30132	0	DELTA DENTAL OF MINNESOTA	OUTSTANDING
92002502	W	\$6871.38	01/03/17	40060	0	FIDELITY INVSTMT TAX-EX SVC CO	OUTSTANDING
92002503	W	\$13546.62	01/03/17	24594	0	HEALTH EQUITY, INC.	OUTSTANDING
92002504	W	\$7984.70	01/01/17	24031	0	KANSAS CITY LIFE INSURANCE COMPANY	OUTSTANDING
92002505	W	\$42190.40	01/10/17	21088	0	MEDICA	OUTSTANDING
92002506	W	\$180567.72	01/05/17	21088	0	MEDICA	OUTSTANDING
92002507	W	\$5500.00	01/03/17	28803	0	MN STATE RETIREMENT SYSTEM	OUTSTANDING
92002508	W	\$7221.52	01/17/17	40027	0	AMERIPRISE FINANCIAL ADVISORS	OUTSTANDING
92002509	W	\$3853.29	01/13/17	40022	0	AXA EQUITABLE LIFE INS CO	OUTSTANDING
92002510	W	\$3411.97	01/20/17	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
92002511	W	\$64.23	01/17/17	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
92002512	W	\$4327.08	01/13/17	29026	0	EDUCATION MN ESI BILLING TRUST	OUTSTANDING
92002513	W	\$38421.33	01/17/17	40006	0	EXECUTIVE DIRECTOR	OUTSTANDING
92002514	W	\$6896.66	01/18/17	40060	0	FIDELITY INVSTMT TAX-EX SVC CO	OUTSTANDING
92002515	W	\$16065.44	01/18/17	24594	0	HEALTH EQUITY, INC.	OUTSTANDING
92002516	W	\$2068.76	01/17/17	40026	0	HORACE MANN LIFE INS	OUTSTANDING
92002517	W	\$181681.10	01/17/17	40037	0	INTERNAL REVENUE SERVICE	OUTSTANDING
92002518	W	\$47591.83	01/11/17	21088	0	MEDICA	OUTSTANDING

Intermediate School Dist 917  
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK  
 DATE RANGE: 01/01/17 - 01/31/17

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
92002519	W	\$82410.83	01/18/17	21088	0	MEDICA	OUTSTANDING
92002520	W	\$28282.76	01/13/17	40003	0	MN DEPT OF REVENUE	OUTSTANDING
92002521	W	\$320.50	01/17/17	21704	0	MN CHILD SUPPORT PAYMENT CENTER	OUTSTANDING
92002522	W	\$228.22	01/13/17	40058	0	MN DEPT OF REVENUE(C)	OUTSTANDING
92002523	W	\$2575.00	01/18/17	28803	0	MN STATE RETIREMENT SYSTEM	OUTSTANDING
92002524	W	\$484812.14	01/13/17	40001	0	PAYROLL ACCT #3805704197	OUTSTANDING
92002525	W	\$72974.24	01/17/17	40005	0	STATE TREASURER, TRA	OUTSTANDING
92002526	W	\$7758.65	01/17/17	40033	0	VARIABLE ANNUITY LIFE INS CO	OUTSTANDING
92002527	W	\$970.65	01/17/17	28803	2	VOYA	OUTSTANDING
TOTAL # OF ISSUED CHECKS:			269	TOTAL AMOUNT		1667002.31	
TOTAL # OF VOIDED CHECKS:			0	TOTAL AMOUNT		0.00	
TOTAL # OF UNISSUED CHECKS:			0				

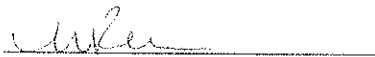
TO: Nicolle Roush DATE: 01/31/2017  
Business Manager

FROM: Audrey Weiler  
Payroll/Fringe Benefits Technician

SUBJECT: EFT for pay period ending 01/31/2017

Aflac Vendor #40072	\$ 2,219.02
Ameriprise Financial Vendor #40027	\$ 7,221.52
AXA Equitable Life Vendor #40022	\$ 3,853.29
Horance Mann Vendor #40026	\$ 2,068.76
PERA - Executive Director Vendor #40006	\$ 42,975.60
TRA - State Treasurer Vendor #40005	\$ 74,038.32
ESI/MEA Vendor #29026	\$ 4,327.08
VALIC (Variable Annuity Life) Vendor #40033	\$ 7,758.65
Minnesota Dept. of Revenue Vendor # 40003	\$ 29,596.60
Internal Revenue Service Vendor Nbr 40037	\$ 189,883.36
Payroll Acct #XXXXXX4197 Vendor #40001	\$ 508,226.75
HealthEquity (HSA) Vendor # 24594-0	\$ 16,232.11
MN State Retirement System Vendor # 28803-0	\$ 2,575.00
MN State Retirement System Vendor # 28803-0	\$ -
MN Dept of Revenue - Garnishments Vendor #40058	\$ 317.11
MN Child Support Vendor # 21704	\$ 320.50
VOYA (Formerly ING) Vendor #28803-2	\$ 970.65
Fidelity Investments Vendor #40060	\$ 6,896.66

**Total Electronic Funds Transfer was made in the amount of \$ 899,480.98**

Authorized Signature  Date 2-1-17

Date: January 31, 2017

To: Accounts Payable/Banking

Invoice nbr: 17030146984A

Date: 1/30/2017

Payment Date: 2/1/2017

From: Audrey Weiler

Payroll Clerk

Subject: Group Weekly Claims Invoice  
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$ 185,939.94

Payable to:  
Medica

Vendor # 21088

Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$185,939.94
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00

Total

\$185,939.94

proof

\$0.00

Authorized Signature



Date

1-31-17

copy for AP  
copy for Board

Date: January 30, 2017

To: FOR EFT INPUT

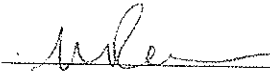
From: Audrey Weiler  
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement Jan 2017

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$84.79  
Corporate Health Systems Inc Vendor # 22698

Charge to:		Amount	
10-215-39	Medical	\$84.79	
10-215-40	D.Care	\$0.00	
10-215-42	L.Scope	\$0.00	
Total		\$84.79	proof \$0.00

cc: Payroll Insurance Payment File  
Date Bank Account to be debited 1/28/2017 \$84.79

Authorized Signature  Date 1-30-17

1/24/2017	\$	42.77		
1/26/2017	\$	3.01	2016 Flex	\$15.00
1/27/2017	\$	25.00	2017 Flex	\$69.79
1/28/2017	\$	14.01		
		\$84.79		

copy to Linda B, one for payroll and original to Vickie B

Date: January 23, 2017

To: Accounts Payable/Banking

From: Audrey Weiler

Payroll Clerk

Invoice nbr:	17023146984A
Date:	1/23/2017
Payment Date	1/25/2017

Subjec Group Weekly Claims Invoice  
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$

\$46,020.55

Payable to:  
Medica

Vendor # 21088

Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$46,020.55
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00


Total

\$46,020.55

proof

\$0.00

Authorized Signature



Date

1-24-17

copy for AP  
copy for Board

Date: January 24, 2017

To: Accounts Payable

From: Audrey Weiler  
Payroll Clerk

Invoice nbr: 0042690287  
Date: 1/23/2017  
Payment Date 02/10/2017

Subject: Group Monthly Invoice February 2017  
(Employer's Costs and Employees' Withholdings)

ACH Funds Transfer was made in the amount of \$

\$43,018.88

Payable to:  
Medica

Vendor # 21088

Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$0.00
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$4,371.77
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$790.56
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$34,462.31
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$710.24
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$2,684.00
10-005-120-000-099-000	WELLNESS CREDIT		

Total

\$43,018.88

proof

\$0.00

Authorized Signature



Date

1-24-16

Date: January 23, 2017

To: FOR EFT INPUT

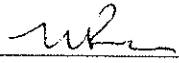
From: Audrey Weiler  
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement Jan 2017

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$3,411.97  
Corporate Health Systems Inc Vendor # 22698

Charge to:		Amount	
10-215-39	Medical	\$711.97	
10-215-40	D.Care	\$2,500.00	
10-215-42	L.Scope	\$200.00	
Total		\$3,411.97	proof \$0.00

cc: Payroll Insurance Payment File  
Date Bank Account to be debited 1/20/2017 \$3,411.97

Authorized Signature  Date 1-23-17

01/19/17 \$95.00  
01/20/17 \$3,316.97 2016 Flex

\$3,411.97

copy to Linda B, one for payroll and original to Vickie B

Date: January 23, 2017

To: FOR EFT INPUT

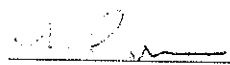
From: Audrey Weiler  
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement Jan 2017

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$64.23  
Corporate Health Systems Inc Vendor # 22698

Charge to:		Amount	
10-215-39	Medical	\$64.23	
10-215-40	D.Care	\$0.00	
10-215-42	L.Scope	\$0.00	
Total		\$64.23	proof \$0.00

cc: Payroll Insurance Payment File  
Date Bank Account to be debited 1/17/2017 \$64.23

Authorized Signature  Date 1-23-17

01/17/17 \$64.23

2017 Flex

\$64.23

copy to Linda B, one for payroll and orginal to Vickie B

1/17/2017 4:02 PM

TO: Nicolle Roush DATE: 01/17/2017  
Business Manager

FROM: Audrey Weiler  
Payroll/Fringe Benefits Technician

SUBJECT: EFT for pay period ending 01/13/17

Amerprise Vendor #40027	7,221.52
AXA Equitable Life Vendor #40022	3,853.29
PERA Vendor #40006	38,421.33
Fidelity Vendor #40060	6,896.66
VOYA ( formerly ING) #28803-2	970.65
Horace Mann Vendor #40026	2,068.76
TRA Vendor #40005	72,974.24
VALIC (Variable Annuity Life) Vendor #40033	7,758.65
Minnesota Dept. of Revenue Vendor # 40003	28,282.76
Internal Revenue Service Vendor Nbr 40037	181,681.10
Payroll Acct #XXXXXXX4197 Vendor #40001	484,812.14
HealthEquity (HSA) Vendor # 24594-0	16,065.44
Educators Financial Services/ESI/MEA Vendor #29026	4,327.08
MN State Retirement System Vendor #28803-0	2,575.00
MN Child Support Vendor #21704	320.50
MN Dept Revenue Vendor (Garnishment) #40058	228.22

Total Electronic Funds Transfer was made in the amount of \$ 858,457.34

Authorized Signature  Date 1-18-17

Date: January 17, 2017

To: Accounts Payable/Banking

From: Audrey Weiler

Payroll Clerk

Invoice nbr:	17016146984A
Date:	1/16/2017
Payment Date	1/18/2017

Subject Group Weekly Claims Invoice  
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$

\$82,410.83

Payable to:  
Medica

Vendor # 21088

Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$82,410.83
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00

Total

\$82,410.83      proof  
\$0.00

Authorized Signature



Date

1-18-17

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copy for Board

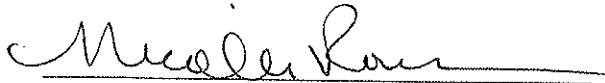
Intermediate School District 917  
1300 E. 145<sup>th</sup> Street  
Rosemount, MN 55068

---

Re: Sales Tax Wire Transfer

Date: 1/11/17

This memo serves as authorization for the wire transfer of funds for payment of sales tax in the amount of \$ 776.00, from Wells Fargo Bank Account No. 3805702167.

  
Nicolle Roush, Business Manager

Date: January 10, 2017

To: Accounts Payable/Banking

From: Audrey Weiler

Payroll Clerk

Invoice nbr: 17009146984A

Date: 1/9/2017

Payment Date 1/11/2017

Subjec Group Weekly Claims Invoice  
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$

\$47,591.83

Payable to:  
Medica

Vendor # 21088

Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$47,591.83
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00

Total

\$47,591.83 <sup>proof</sup> \$0.00

Authorized Signature



Date

1-17-17

copy for AP  
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Date: January 9, 2017  
To: FOR EFT INPUT


From: Audrey Weiler  
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement December 2016

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$3,024.17  
Corporate Health Systems Inc Vendor # 22698

Charge to:	Amount	
10-215-39 Medical	\$362.14	
10-215-40 D.Care	\$2,662.03	
10-215-42 L.Scope	\$0.00	
Total	\$3,024.17	proof \$0.00

cc: Payroll Insurance Payment File  
Date Bank Account to be debited 1/9/2017 \$3,024.17

Authorized Signature  Date 1-9-17

01/06/17 \$2,662.03  
01/09/17 \$362.14

\$3,024.17

copy to Linda B, one for payroll and original to Vickie B

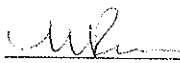
TO: Nicolle Roush DATE: 12/30/2016  
Business Manager

FROM: Audrey Weiler  
Payroll/Fringe Benefits Technician

SUBJECT: EFT for pay period ending 12/30/16

Aflac Vendor #40072	\$	1,945.22
Ameriprise Financial Vendor #40027	\$	7,221.52
AXA Equitable Life Vendor #40022	\$	3,853.21
Horance Mann Vendor #40026	\$	2,068.76
PERA - Executive Director Vendor #40006	\$	36,883.10
TRA - State Treasurer Vendor #40005	\$	72,034.60
ESI/MEA Vendor #29026	\$	4,589.54
VALIC (Variable Annuity Life) Vendor #40033	\$	7,758.65
Minnesota Dept. of Revenue Vendor # 40003	\$	27,074.66
Internal Revenue Service Vendor Nbr 40037	\$	169,900.01
Payroll Acct #XXXXXX4197 Vendor #40001	\$	470,855.92
HealthEquity (HSA) Vendor # 24594-0	\$	13,546.62
MN State Retirement System Vendor # 28803-0	\$	2,575.00
MN State Retirement System Vendor # 28803-0	\$	5,500.00
MN Dept of Revenue - Garnishments Vendor #40058	\$	400.29
MN Child Support Vendor # 21704	\$	320.50
VOYA (Formerly ING) Vendor #28803-2	\$	970.65
Fidelity Investments Vendor #40060	\$	6,871.38

**Total Electronic Funds Transfer was made in the amount of \$** 834,369.63

Authorized Signature  Date 1-3-17

Date: January 3, 2017

To: Accounts Payable

From: Audrey Weiler  
Payroll Clerk

Bill Number 1236762  
Paydate 1/1/2017

Subject: Group Insurance Premium for January 2017  
(Employer's Costs and Employees' Withholdings)

Wire Funds to Kansas City Life Insurance Co \$7,984.70

Payable to:  
Kansas City Life Ins Co Vendor # 24031

Charge to:	Amount	
01-215-32	\$415.14	
02-215-32	\$4,579.99	
10-215-32	\$247.74	
01-215-33	\$273.92	
02-215-33	\$2,326.35	
10-215-33	\$141.56	
 Total	 \$7,984.70	 proof \$0.00

cc: Payroll Insurance Payment File

Authorized Signature  Date 1-3-17

Date: January 3, 2017

To: Accounts Payable/Banking

From: Audrey Weiler

Payroll Clerk

Invoice nbr:	17002146984A
Date:	1/2/2017
Payment Date	1/5/2017

Subjec Group Weekly Claims Invoice  
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$ \$180,567.72

Payable to:  
Medica

Vendor # 21088

Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$180,567.72
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00

Total

\$180,567.72 proof \$0.00

Authorized Signature



Date

1-3-17

copy for AP  
copy for Board

Date: January 3, 2017

To: FOR EFT INPUT

From: Audrey Weiler  
Payroll Clerk

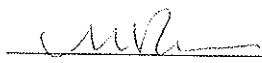
Subject: Group Insurance Premium for January 2017  
(Employer's Costs and Employees' Withholdings)

Payable to: Delta Dental \$31,448.30  
Vendor # 30132

Charge to: 21-005-110-000-235-250 Amount \$31,448.30

Total \$31,448.30 proof \$0.00

cc: Payroll Insurance Payment File  
Date Bank Account to be debited 1/10/2017

Authorized Signature  Date 1-3-17

Invoice 6752409 dated 01/01/2017

LB COPY  
 VB COPY

Date: January 3, 2017

To: FOR EFT INPUT

From: Audrey Weiler  
Payroll Clerk


Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement December 2016

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$55.00  
Corporate Health Systems Inc Vendor # 22698

Charge to:	Amount
10-215-39 Medical	\$55.00
10-215-40 D.Care	\$0.00
10-215-42 L.Scope	\$0.00
Total	\$55.00

proof \$0.00

cc: Payroll Insurance Payment File  
Date Bank Account to be debited 12/31/2016 \$55.00

Authorized Signature  Date 1-3-17

12/29/2016	\$10.00
12/30/2016	\$15.00
12/31/2016	\$30.00

\$55.00

copy to Linda B, one for payroll and orginal to Vickie B

Date: January 3, 2017

To: FOR EFT INPUT

From: Audrey Weiler

Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement Januray 2017

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$1.00  
Corporate Health Systems Inc Vendor # 22698

Charge to:	Amount
10-215-39 Medical	\$1.00
10-215-40 D.Care	\$0.00
10-215-42 L.Scope	\$0.00
Total	\$1.00 <sup>proof</sup>
	\$0.00

cc: Payroll Insurance Payment File  
Date Bank Account to be debited 1/3/2017 \$1.00

Authorized Signature  Date 1-3-17

1/3/2017 \$1.00

\$1.00

copy to Linda B, one for payroll and orginal to Vickie B

Date: December 27, 2016

To: Accounts Payable/Banking

From: Audrey Weiler

Payroll Clerk

Invoice nbr:	163691146984A
Date:	12/26/2016
Payment Date	12/28/2018

Subjec Group Weekly Claims Invoice  
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$ \$34,700.25

Payable to:  
Medica

Vendor # 21088

Charge to:

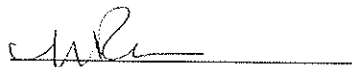
Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$34,700.25
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00

Total

\$34,700.25 proof  
\$0.00

Authorized Signature



Date

12-27-16

copy for AP  
copy for Board

Date: December 27, 2016

To: Accounts Payable

From: Audrey Weiler  
Payroll Clerk

Invoice nbr: 0042438235  
Date: 12/23/2016  
Payment Date 01/10/17

Subject: Group Monthly Invoice Januray 2017  
(Employer's Costs and Employees' Withholdings)

ACH Funds Transfer was made in the amount of \$

\$42,190.40

Payable to:  
Medica

Vendor # 21088


Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$0.00
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$4,262.49
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$774.36
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$33,829.46
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$695.09
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$2,629.00
10-005-120-000-099-000	WELLNESS CREDIT		

Total

\$42,190.40 proof \$0.00

Authorized Signature  Date 12-27-16

Date: December 27, 2016

To: FOR EFT INPUT


From: Audrey Weiler  
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement December 2016

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$4,641.90  
Corporate Health Systems Inc Vendor # 22698

Charge to:		Amount	
10-215-39	Medical	\$926.03	
10-215-40	D.Care	\$3,715.87	
10-215-42	L.Scope	\$0.00	
Total		\$4,641.90	proof \$0.00

cc: Payroll Insurance Payment File  
Date Bank Account to be debited 12/23/2016 \$4,641.90

Authorized Signature  Date 12-27-16

12/22/16 \$3,746.89  
12/23/16 \$895.01

\$4,641.90

copy to Linda B, one for payroll and original to Vickie B

**INTERMEDIATE SCHOOL DISTRICT 917  
SCHOOL BOARD REPORT OF  
CONSOLIDATED INVESTMENTS (GENERAL & BUILDING)  
DECEMBER 2016**

ACCOUNT NAME	ACCT NO	BEGINNING BALANCE	PURCHASES CREDITS	SALES TRANSFERS	INVESTMENT FEES	INTEREST EARNED	ENDING BALANCE	YEAR TO DATE INTEREST EARNED
1 MSDLAF + MAX	01	4,293,010.75	1,000,000.00	400,000.00	0.00	2,478.07	4,895,488.82	19,901.35
2 MSDLAF	01	3,724.45	0.00	0.00	0.00	1.88	3,726.33	9.24
MSDLAF TERM (CD's, Term, Comm) maturity	01	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3 WELLS FARGO SAVINGS ACCT	01	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4 WELLS FARGO PORTFOLIO	01	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>4,296,735.20</b>	<b>1,000,000.00</b>	<b>400,000.00</b>	<b>0.00</b>	<b>2,479.95</b>	<b>4,899,215.15</b>	<b>19,910.59</b>

**EXPLANATION:** Lines 1 through 4 above are School District Investments complying with the requirements of Minnesota Statutes 118.01, 471.56 and 475.66.

1. MSDMAX is MSDLAF'S "Max Portfolio" and includes pooled investments plus banker's acceptances, commercial paper, repurchase agreements and US Government obligations.
2. MSDLAF is MSDLAF'S primary clearing "Money Market" fund. All fixed rate investments (FRI) clear through this account as do maturities, interest, and fees.
3. WELLS FARGO is a primary clearing "Money Market" fund. All maturities, interest, and fees clear through Intermediate School District 917's main bank account.
4. WELLS FARGO PORTFOLIO includes pooled investments plus banker's acceptances, commercial paper, repurchase agreements and US Government obligations.

**NOTE:** December 2016 Average MSDLAF Liquid Rate was 0.59% and the MSDLAF+MAX Average Rate was 0.70%. MSDLAF Term Average Rate is .00%. The Average Wells Fargo Savings Rate was 0.00%.

# DRAFT

## Why Are Strategic Directives Needed?

Intermediate School District 917's mission is to provide services to our member E-12 school districts, students and families for special education needs, secondary career and technical education and secondary alternative education. Our members and Intermediate School District 917 face a wide range of factors, trends, and forces that affect our relationships, our internal environment, and may or may not be within our control.

The passage of the federal law known as the Every Student Succeeds ACT (ESSA) replacing No Child Left Behind (NCLB) requires the state to submit a ESSA state plan in early 2017. The new state plan may provide more flexibility for local school districts in testing, teacher performance and standards but it may also bring new compliance and reporting requirements.

The following statements describe many of the critical challenges our member districts and Intermediate School District 917 are currently faced with but the environment of regulations and mandates will be in a transition process for the next few years, and we will all need to adapt and adjust to these changes.

Member Districts are faced with:

- Challenging financial situations because of variables that affect their district's revenue and expenses
- The public, state and federal government, demanding increased accountability in all areas of education—especially student performance in reading, science and math
- Students who are not engaged and are at risk of not graduating or who are dropping out
- Increasing special education costs and increased numbers of students with low-incidence disabilities demanding customized services
- Difficulty in hiring and retaining staff in all categories
- Increasing numbers of students needing cultural adaptations
- Increasing numbers of students with significant mental health needs
- A greater emphasis from political leaders, business leaders, industry leaders, education administrators, teachers, and parents regarding the need for secondary career and technical programs as pathways to careers and college
- Implementation of state legislation for principal and teacher evaluation
- Legislative mandates on roles and procedures for schools related to student discipline, student safety, and staff safety

Member District Special Education Programs are faced with:

- Attrition and shortage of special education licensed instructional and support staff
- Federal and state mandates specifying services to be delivered as well as implementation regulations
- Significant paperwork requirements

- An increasing number of students with multiple and complex needs
- Legislative policy changes for use of restrictive procedures in schools
- An increasing number of students with significant mental health needs

Intermediate School District 917, board members, superintendent, and administrators are faced with:

- Planning and implementing building adaptations and needed maintenance with limited revenue sources in leased facilities and planning for program needs utilizing Long-Term Maintenance Levy for owned facilities
- Member district leadership changes because of retirements and periodic leadership changes
- Financial uncertainty due to financial challenges of our member districts and legislative changes that have modified special education funding formulas
- Identifying and accessing space to accommodate programs with increasing enrollment in appropriate locations
- A decrease in the number of students participating in technical program opportunities due to member district enrollment guidelines or addition of program options in member schools
- The challenge of starting new career and technical programs that address industry needs and student needs without a source of “startup” funding
- A continuing shift in student career and technical enrollment toward more students with individual education plans which increases the need to modify career and technical curriculum to provide for all students’ needs
- Recruiting staff in all areas with appropriate licensure and high quality teaching proficiency
- Maintaining licensed and competent substitute staff
- Adapting to the increasingly complex needs of students with mental health needs served in our special education programs
- Staying current with parent/student rights due to ever changing state and federal laws and regulations
- Increased requirements for documentation and record keeping
- Providing for the safety and security of students and staff
- Passing legislation at the state and federal level to increase funding for special education programming and services to reduce the E-12 school districts’ general fund cross subsidies

Intermediate District 917 is committed to providing successful learning opportunities for students and support functions for districts. The scope and scale of changes facing the students, educators, and districts we serve requires that we continuously review and modify our operational actions and goals to respond to these changes. District 917 is committed to utilizing the strategic directives to guide our annual administrative operational actions and goals.

TO: School Board Members  
John Christiansen, Superintendent

FROM: Nicolle Roush, Business Manager

DATE: February 10, 2017

SUBJECT: Cost for FY 2017 satellite special education classrooms

Each year Intermediate School District #917 reimburses the school districts for the maintenance costs for the classrooms that are used by #917. The amount of reimbursement is determined by increasing or decreasing the previous year's rate per classroom by the current consumer price index (Bureau of Labor Statistics reported an 2.1% increase).

Below is a cost summary indicating the amount payable by District No. 917 for the maintenance of the special education classrooms we utilize in the member districts.

This is a summary of our cost per district:

<i>Superintendent</i>	<i>Business Official</i>	<i>Special Ed Director</i>	<i>District</i>	<i>Class-rooms</i>	<i>Amount Due</i>
Dave Webb	Aaron Bushberger	Kelly Tetrick	006	0	\$ -
Joe Gothard	Lisa Rider	Stephanie Corbey	191	5.5	\$ 26,524.85
Jay Haugen	Jane Houska	Kim Chalmers	192	3	\$ 14,468.10
Lisa Snyder	Michael Baumann	Renaë Ouillette	194	6.5	\$ 31,347.55
Nancy Allen-Mastro	Brian Schultz	Marcy Doud	197	1	\$ 4,822.70
Dave Bernhardson	Heather Aune	Mary Garrison	199	0	\$ -
Tim Collins	Kim Frey	Dave Haveman	200	3	\$ 14,468.10
<b>TOTAL</b>				<b>19</b>	<b>\$ 91,631.30</b>

**Recommendation:** Approve the maintenance payments listed above.

xc: Accounts Payable

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING THE ADMINISTRATION TO  
MAKE RECOMMENDATIONS FOR REDUCTIONS IN  
PROGRAMS AND POSITIONS AND  
REASONS THEREFOR

WHEREAS, the financial condition of the member school districts dictates that their school board may be forced to reduce expenditures, and

WHEREAS, there may be a reduction in student enrollment, and,

WHEREAS, this reduction in revenue and decrease in student enrollment may include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts may be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Intermediate School District 917, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and, as a result of a reduction in enrollment, make recommendations to the School Board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof: \_\_\_\_\_ and the following voted against the same: \_\_\_\_\_

Whereupon said resolution was declared duly passed and adopted.

Dated: \_\_\_\_\_



# Intermediate School District #917

## Revised Budget

2016 - 2017

February 07, 2017

## ISD 917 Hours and Rate Comparison Secondary Education & Special Education Programs

### Secondary Technical Center Programs:

	2015-16 Act. Hrly Rates		2016-17 Est. Hrly Rates	% change
* Secondary Career and Technical Programs Average Rate	\$ 12.04	\$	13.36	10.96%
Career Exploration Program Rate	\$ 8.01	\$	8.93	11.49%
Food Industry Careers Program Rate	\$ 9.21	\$	10.05	9.12%

	2015-16 Act. Billable Hours		2016-17 Est. Billable Hours	% change
Secondary Vocational Student Billable Hours	113,184		101,686	-10.16%
DCALS South Student Billable Hours (unweighted)	157,505		153,468	-2.56%
DCALS North Student Billable Hours (unweighted)	55,164		54,288	-1.59%
DCALS Ext. Day Student Billable Hours (unweighted)	32,943		31,320	-4.93%
<b>Total Student Billable Hours</b>	<b>358,796</b>		<b>340,762</b>	<b>-5.03%</b>

### Special Education Programs:

	2015-16 Est. Hrly Rates		2016-17 Est. Hrly Rates	% change
Special Education Resource Program Average Rate	\$ 43.55	\$	46.62	7.05%
Purchase of Services Agreements Average Cost per F.T.E.	\$ 96,363.65	\$	100,255.99	4.04%

	2015-16 Est. Billable Hours		2016-17 Est. Billable Hours	% change
Special Education Resource Student Billable Hours	446,555		453,734	1.61%
Special Education Purchase of Service Billable Hrs	37,668		39,165	3.97%
<b>Total Student Billable Hours</b>	<b>484,224</b>		<b>492,899</b>	<b>1.79%</b>

# Intermediate School District 917

2016-2017

## Overview of Revised Budget as of 2/07/17

Fund #	Fund Name	Actual Fund Balance 6/30/2016	Projected Revenues	Projected Expenditures	Projected Fund Balance 6/30/2017
1	Secondary	1,936,330	3,367,757	3,522,540	1,781,547
2	Special Education	4,102,054	27,155,465	27,190,390	4,067,129
5	Gen Capital Exp.	1,279,124	8,900,388	3,497,469	6,682,043
10	Institutional Support	0	495,121	495,121	0
13	Secondary Resale	7,549	44,000	40,495	11,054
14	Special Ed Resale	12,276	12,100	10,100	14,276
15	917 Support Services	671	0	0	671
	<b>Total Operating Fund</b>	<b>7,338,004</b>	<b>39,974,831</b>	<b>34,756,115</b>	<b>12,556,720</b>
3	Food and Nutrition	0	129,260	129,260	0
6	Capital Projects (Bldg)	67,051	0	67,051	0
7	Debt Service	0	0	0	0
8	Trust Fund	1,966	544	2,003	507
9	Agency Funds	0	0	0	0
*20	Internal Service Fund	-717,756	145,000	240,070	-812,826
21	Self Funded Dental Ins. Plan	286,672	366,000	365,000	287,672
22	Self Funded Health Ins. Plan	568,517	3,224,370	2,662,509	1,130,378
	<b>Total Funds</b>	<b>7,544,454</b>	<b>43,840,005</b>	<b>38,222,008</b>	<b>13,162,451</b>

The general funds projected reserved/unassigned fund balance as of 6/30/17

Preliminary operating fund balance \$ 12,556,720

Preliminary operating fund balance as a percentage of expenditures

36.13%

Excluding restricted fund balance (fund 5)

18.79%

**Intermediate School District 917  
Balance Sheet - GASB 54 Fund Balances  
Governmental Funds as of June 30, 2017**

	General Fund								Food Service	Capitol Projects	Debt Service	Trust Fund	Agency Fund	Internal Service Fund	Self Funded Dental	Self Funded Medical
	Fund 1	Fund 2	Fund 5	Fund 10	Fund 13	Fund 14	Fund 15	Fund 3	Fund 6	Fund 7	Fund 8	Fund 9	Fund 20	Fund 21	Fund 22	
<b>Nonspendable:</b>																
Inventories																
Prepaid Expenses																
<b>Restricted for:</b>																
health and safety																
basic skills																
compensatory																
deferred maintenance																
projects																
operating capitol/Bond payment			6,682,043													
safe schools levy																
OPEB																
other fund activities																
<b>Committed for:</b>																
fund balance for next year operations																
<b>Assigned for:</b>																
next year severance pay																
next year retiree health insurance																
school carryover budgets																
Scholarships																
encumbrances																
<b>Unassigned for:</b>																
unassigned	1,781,547	4,067,129	0	0	11,054	14,276	671				507		-812,826	287,672	1,130,378	
16-17 Revised Fund Balance	\$ 1,781,547	4,067,129	6,682,043	0	11,054	14,276	671	0	0	0	507	0	-812,826	287,672	1,130,378	13,162,451
15-16 Actual Fund Balance	\$ 1,936,330	4,102,054	1,279,124	0	7,549	12,276	671	0	67,051	0	1,966	0	-717,756	286,672	568,517	7,544,454
Change	-154,783	-34,925	5,402,919	0	3,505	2,000	0	0	-67,051	0	-1,459	0	-95,070	1,000	561,861	5,617,997

# Intermediate School District 917

## Expenditure Comparison

### 2016-17 Adopted Budget and 2016-17 Revised Budget

Fund #	Description	FY 16-17 Adopted Expenditures	FY 16-17 Revised Exp. Budget	Difference	Percent Change
1	Secondary	3,399,700	3,522,540	122,840	3.61%
2	Special Ed.	27,095,184	27,190,390	95,206	0.35%
5	Capital Improvements	845,173	3,497,469	2,652,296	313.82%
10	Institutional Support	473,932	495,121	21,189	4.47%
13	Secondary Resale	39,500	40,495	995	2.52%
14	Special Ed Resale	10,100	10,100	0	0.00%
15	917 Support Services	5,000	0	-5,000	-100.00%
	<b>Total Operating Fund</b>	<b>31,868,589</b>	<b>34,756,115</b>	<b>2,887,526</b>	<b>9.06%</b>
3	Food and Nutrition	127,260	129,260	2,000	1.57%
6	Building Fund	66,847	67,051	204	0.31%
7	Debt Redemption	0	0	0	0.00%
8	Trust Fund	2,003	2,003	0	0.00%
9	Agency Funds	0	0	0	0.00%
20	Internal Service Fund	253,270	240,070	-13,200	-5.21%
21	Self Funded Dental Ins. Plan	365,000	365,000	0	0.00%
22	Self Funded Health Ins. Plan	3,135,743	2,662,509	-473,234	100.00%
	<b>Total Funds</b>	<b>35,818,712</b>	<b>38,222,008</b>	<b>2,403,296</b>	<b>6.71%</b>

**Highlight of significant changes between 2016-17 adopted exp vs. revised exp:**

- Fund 1 Decrease in projected DCTC overhead expenditures -\$55,610  
overall changes in benefits and final contract settlements \$30,114,  
and increases due to technology upgrades and furniture for labs \$148,336
- Fund 2 Increase \$373,547 staff development level IV grant received by MDE,  
Increase \$262,300 to funded AEC addition needed due to additional costs,  
Increase \$113,096 in basic skills compensatory aid due to unspent carryover,  
Increase \$250,000 to reflect TRA pension cost estimates,  
overall changes in open CA/SA compliments -23.5 FTE, benefits and  
final contract settlements -\$903,737
- Fund 5 Increase due to AEC addition construction costs and certificate of bond issuance fees.
- Fund 10 Increased \$10,000 received wellness dollars from Medica and telecommunication aid \$8,000
- Fund 22 ISD 917 projecting a reduction in medical insurance expenditures based on history  
of claims data over last 9 months.



# Intermediate School District 917

## Expenditure Comparison

### 2015-16 Actual vs. 2016-17 Revised Expenditure Budget

Fund #	Description	FY 15-16 Actual Expenditures	FY 16-17 Revised Exp. Budget	Difference	Percent Change
1	Secondary	3,246,386	3,522,540	276,154	8.51%
2	Special Ed.	24,245,803	27,190,390	2,944,587	12.14%
5	Capital Improvements	603,658	3,497,469	2,893,811	479.38%
10	Institutional Support	441,124	495,121	53,997	12.24%
13	Secondary Resale	88,685	40,495	-48,190	-54.34%
14	Special Ed Resale	11,393	10,100	-1,293	-11.35%
15	917 Support Services	0	0	0	0.00%
	<b>Total Operating Fund</b>	<b>28,637,048</b>	<b>34,756,115</b>	<b>6,119,067</b>	<b>21.37%</b>
3	Food and Nutrition	128,058	129,260	1,202	0.94%
6	Building Fund	44,425	67,051	22,626	100.00%
7	Debt Redemption	0	0	0	0.00%
8	Trust Fund	179	2,003	1,824	1020.18%
9	Agency Funds	0	0	0	0.00%
20	Internal Service Fund	231,293	240,070	8,777	3.79%
21	Self Funded Dental Ins. Plan	347,661	365,000	17,339	4.99%
22	Self Funded Health Ins. Plan	1,048,947	2,662,509	1,613,562	100.00%
	<b>Total Funds</b>	<b>30,437,611</b>	<b>38,222,008</b>	<b>7,784,397</b>	<b>25.57%</b>

**Highlight of significant changes between 2015-16 actual exp. vs. 2016-17 budget exp.:**

- Fund 1 Salary and benefit increases built in for actual contract settlements, additional budget adjustments enclosed on 6th page.
- Fund 2 Salary and benefit increases built in for actual contract settlements, additional budget adjustments enclosed on 6th page.
- Fund 5 Increase from prior due to AEC addition.
- Fund 10 Increase this year access H&S long term maintenance levy \$24,400, Increase in member district 360 communities contracts \$15,110 Increase by 15,000 received additional wellness dollars from Medica and carryover.
- Fund 13 Decrease in construction trades programs supplies provided directly by customers.
- Fund 6 Increase from prior due to AEC addition.
- Fund 22 ISD 917 health insurance plan operating for 12 months prior year was only 6 months.

**FY17 Intermediate School District 917 Revised Budget Assumptions**

**1% increase in General Ed formula per ADM**

**2015-17 Contracts settled: FY17 costs**

Administrators (includes Superintendent, Bus. Mgmt., Sp. Ed Director, Asst Directors/Principals and IT)  
Teachers

3.67% Average done

**2016-18 Contracts settled: FY17 costs**

Classified School year costs for salary and benefits  
Clerical costs for salary and benefits  
Custodians costs for salary and benefits  
Executive Assistant costs for salary and benefits  
Health Assoc. costs for salary and benefits  
Interpreters cost for salary and benefits  
Program Assistant cost for salary and benefits  
Mental Health program staff

3.80% Average done

**Enrollment Assumptions:**

Secondary Vocational Programs	Enrollment decreasing	-33	ADMs	
DCALS South	Enrollment decreasing	-4	ADMs	
DCALS North	Enrollment decreasing	-1	ADMs	
Ext Year On-line	Enrollment decreasing	-1.5	ADMs	
Special Education	Enrollment increasing	9	ADMs	(based on 1044 hr ave)

**Total ADM Changes**

**-31**

**FY16 vs. FY17 staffing and budget comparison**

**Fund 1**

DCALS North	Increase .45 licensed teacher	0.45	FTE	\$	54,065
Secondary Vocational Programs	Increase .20 Computer Networking (hired November 2015)	0.2	FTE	\$	17,175

District Wide	Increase in Technology upgrades and furniture in our various computer labs				148,346
	Increase .13 FTE HR Position and reduction in overhead allocation ( 1.0 compliment hired in October and shared cost fund 1 and 2)			\$	10,440
	Decrease 1.0 FTE Technical Tutor	-1	FTE	\$	(43,100)
	Decrease MIS overhead due to FY16 IT project and reduction overhead allocation			\$	(15,300)
	Decrease in school board, sup't and business office due to decrease overhead allocation			\$	(13,000)
	Decrease in DCTC overhead			\$	(11,600)
	Decrease in Basic Skills, Teacher Devel and Carl Perkins Grant			\$	(16,415)
	<b>Total Changes in Fund 1</b>	<b>-0.35</b>		<b>\$</b>	<b>130,611</b>
<b>Fund 2</b>					
DASH Program	Decrease 1 FTE Teacher, 2 FTE HA, 4 FTE CA	-7	FTEs	\$	(241,000)
DCALS Program	Increase 1 FTE Teacher	1	FTE	\$	61,250
D/HH Program	Increase 1.25 FTE Teachers, 1 FTE interpreter, 1 FTE CA	3.25	FTEs	\$	153,200
IDEA Program	Decrease .5 FTE Teacher, Increase 6 FTE CA	5.5	FTEs	\$	139,000
Options	Increase .5 FTE Teacher	0.5	FTE	\$	47,900
PACES Program	Increase 1.0 teacher, 4.0 PA positions	5	FTEs	\$	179,000
SUN Program	Increase 1.0 FTE Teacher, 3 FTE CA	4	FTEs	\$	150,500
TESA Program	Increase 1.0 FTE CA	1	FTE	\$	24,000
District Wide	Increase .60 FTE HR Position and in overhead allocation	0.6	FTE	\$	47,563
	Decrease MIS overhead due to FY16 IT project			\$	(75,671)
	Increase in school board, sup't and business office due to Increase % allocation to fund 2			\$	84,220
	Increase 1.0 FTE School Psychologist	1	FTE	\$	77,900
	Increase 2.0 FTE lead teacher positions	2	FTEs	\$	129,300
	Increase .5 FTE PHD Teacher	0.5	FTE	\$	47,900
	Increase contracted nursing services			\$	92,000
	Decrease in 1.0 FTE SA's	-1	FTE	\$	(28,500)
	Decrease 2 Vans in FY17 less expensive compared to FY16			\$	(26,600)
	Increase in maintenance building projects (see details enclosed)			\$	387,351
	Increase in Basic Skills unspent carryover			\$	133,240
	Increase new level IV staff development grant			\$	373,547
	Increase in Leases			\$	39,350
	<b>Total Changes in Fund 2</b>	<b>16.35</b>		<b>\$</b>	<b>1,795,450</b>
	<b>Net Changes</b>	<b>16</b>		<b>\$</b>	<b>1,926,061</b>

**ISD 917 Levies FY16 vs. FY17**

District	FY16 Lease Levy payable 2016	FY17 Lease Levy payable 2017	FY17 AEC Levy payable 2016	FY18 AEC Levy payable 2017	FY16 Safe School Levy payable 2016	FY17 Safe School Levy payable 2017	FY16 Health and Safety payable 2016	FY17 Health and Safety payable 2016	\$ Change from prior year levies	% Change from prior year levies
6	\$36,055.02	\$40,798.06	\$38,742.71	\$33,328.68	\$56,091.00	\$58,890.00	\$0.00	\$1,157.00	\$3,285.01	2.51%
191	\$44,685.22	\$48,601.36	\$77,818.52	\$72,992.93	\$113,559.60	\$115,493.40	\$0.00	\$4,163.00	\$5,187.35	2.20%
192	\$82,774.09	\$84,927.91	\$78,638.03	\$76,943.28	\$107,700.00	\$110,325.00	\$0.00	\$2,349.00	\$5,433.07	2.02%
194	\$90,874.81	\$100,238.53	\$101,233.26	\$100,510.52	\$163,185.00	\$173,760.00	\$0.00	\$4,384.00	\$23,599.98	6.64%
195	\$4,293.52	\$4,577.90	\$4,123.06	\$4,112.46	\$7,579.00	\$8,242.20	\$0.00	\$293.00	\$1,229.98	7.69%
197	\$62,186.72	\$65,611.06	\$54,791.77	\$57,528.89	\$78,921.00	\$79,695.00	\$0.00	\$2,850.00	\$9,785.46	5.00%
199	\$46,307.34	\$49,706.28	\$52,285.89	\$55,030.42	\$46,538.80	\$48,142.20	\$0.00	\$1,659.00	\$9,405.87	6.48%
200	\$69,037.20	\$71,893.24	\$58,373.61	\$60,721.49	\$73,701.00	\$71,625.00	\$0.00	\$1,996.00	\$5,123.92	2.55%
271	\$114,653.48	\$124,168.49	\$89,213.15	\$93,976.33	\$118,610.80	\$123,655.80	\$0.00	\$5,549.00	\$24,882.19	7.72%
Totals	\$550,867.40	\$590,522.83	\$555,220.00	\$555,145.00	\$765,886.20	\$789,838.60	\$0.00	\$24,400.00	\$87,932.83	4.70%

**ISD 917 Maintenance Projects by building location:**

Alliance Education Center:

Wall Pad replace per Fire code inspection	\$13,762	(fnd 2)
Exterior Door replacement by playground	\$15,490	(fnd 2)
Two classrooms floor refinishing	\$6,200	(fnd 2)
Remodeling project 2 classrooms 2 bathrooms	\$299,500	(fnd 5)
Addition for New C.A.S.E. program	\$2,639,500	(fnd 5)
Addition for New C.A.S.E. program	\$67,078	(fnd 6)
Addition for New C.A.S.E. program	\$ 262,300.00	(fnd 2)

Cedar School:

Playground - structure and underlayment	\$37,111	(fnd 2)
Fencing	\$5,580	(fnd 2)
Wall Pad replace per Fire code inspection	\$18,194	(fnd 2)

Lebanon Education Center:

Masonite walls in 3 rooms	\$8,200	(fnd 2)
Wall Pad replace per Fire code inspection	\$18,194	(fnd 2)
Window replacements in group rooms	\$2,320	(fnd 2)

Total Fund 2	\$387,351.00
Total Fund 5	\$2,939,000
Total Fund 6	\$67,078
<b>Grand Total</b>	<b>\$3,393,429.00</b>