

**INTERMEDIATE SCHOOL DISTRICT 917
IN DAKOTA COUNTY**

REGULAR SCHOOL BOARD MEETING

Tuesday, September 6, 2016

AGENDA:

- I. **Call to Order - Chair Lewis**
- II. **Conduct Pledge of Allegiance - Chair Lewis**
- III. **Visitors opportunity to be heard - Chair Lewis**
- IV. **Additions to the agenda - Chair Lewis**
- V. **Good News Report - Directors** 2
- VI. **Donations** 5
- VII. **Consent Items - Chair Lewis**
 - A. Minutes, August 16, 2016, School Board Meeting 6
 - B. Personnel Considerations 9
- VIII. **Business Manager's Report - Nicolle Roush**
 - A. Review and Approve Payment of Bills 21
 - B. Review and Approve Wire Transfers 25
- IX. **New Business**
 - A. Approval of overnight trip for Alliance Education Center - Sara Pratt 35
 - B. Review and Approve Resource Officer at Alliance Education Center - Melissa Schaller 37
 - C. Update on MSBA Conference - Deb Clark and Melissa Sauser
- X. **Consider Future Agenda Items**
- XI. **Adjournment**

SCHOOL BOARD CALENDAR INFORMATION SCHOOL BOARD CALENDAR INFORMATION

September 29, 2016 - 3:30 - 7:30 PM, DCALS Open House

October 4, 2016 - 5:00 PM, Regular School Board Meeting, DCTC, 917 Board Room

October 27, 2016 - 8:30 AM, Member District School Board and Superintendent Workshop

Good News
Special Education
September 6, 2016

- This year we have 17 teachers with special licenses from the Minnesota Board of Teaching. Nine have limited licenses. Individuals apply for these with school district approval when they have completed at least 18 credits of a teacher licensure program and already hold a bachelor's degree. One individual has a community expert license. The district completes the application with input from the individual. Generally, people in this category have a bachelor's degree and less than 18 credits in a teacher licensure program. Six people have variances. A variance is applied for by the district when individuals hold a teaching license and need a teaching license in another area. Finally, one individual has a one-year license. This means they have completed all requirements for licensure with the exception of passing the MTLE.
- We have one remaining position open for a behavior analyst. We were able to fill our licensed school nurse opening by contracting with an agency. We are hopeful this will be a positive solution.
- The remodeling project at Alliance Education Center is near completion. The contractors are well aware of what remains unfinished. Students were able to be in the new space for classes today.
- We are thrilled to share that Scott Zehnder, Lead Custodian at Alliance, was the recipient of Mosley the Moose this quarter. Scott has worked tirelessly this summer to not only get the building ready for staff and students, but also coordinated with contractors on a regular basis to ensure they had what they needed to get the remodeling project complete. Scott spent countless hours and a ton of energy taking care of the building this summer. He is well deserving of the recognition that comes with hanging Mosley on his wall!
- At Alliance this coming school year, we are excited to be working with Hussein Rajput, Director of Counseling and Health Services at Hamline University, on a series of staff development sessions addressing equity in education. Hussein began with a presentation to staff on Friday, September 2nd, and will continue with monthly sessions throughout the school year.
- ISD 917 Vision Program hosted, for the fourth year, a unique, special ESY program, *Expanded Core Curriculum for Students who are Visually Impaired*, August 1 - 11, 2016 at Alliance Education Center. The program drew nine students from all over the metro area. The students were from North St. Paul, Edina, Rosemount-Apple Valley-Eagan, Burnsville, Hastings, Bloomington, and Inver Grove Heights. It was a two-week, intensive, full-day program for 6th-10th grade learners who are blind/visually impaired focusing on skills in the areas of independent living, recreation and leisure, social interaction, career education, and orientation and mobility for students who are blind/visually impaired. The program has been very successful and provides a wonderful learning opportunity for learners who are blind/visually impaired in areas difficult to address in the academic curriculum of the regular school year. This year the major focus was on household cleaning skills and meal planning/preparation/cleaning skills. The students were able to plan, shop, put away groceries and cook meals every day. Students were given specific instructions on household cleaning skills and basic skills used in the kitchen, such

as cutting, slicing, spreading and measuring. Students had a chance to take part in recreation/leisure skills every day. The students were also able to participate in a wonderful field trip to experience animals at the farm, Camp Butterscotch, which is a camp run by Craig Horejsi, ISD 917 Teacher of Visually Impaired, and his wife. Instructors included ISD 917 Teachers of the Visually Impaired, Lori Klein and Fran Wood, and ISD 917 Paraprofessional, Cheri Godfrey.



Pictured are students in the program after playing goalball, sport for the blind. Craig Horejsi, ISD 917 Teacher of Visually Impaired came in to help teach the students about the sport.

- We continue to work on our customized programming option that includes an addition to Alliance Education Center. We settled on a name for the program – Customized Alternative Solutions for Education or CASE.
- Volume 8, Issue 1 of *The Special Edition* will be out soon. It will be sent via email to staff and also posted on the website.

Good News Report
September, 2016
Secondary Programs

-Here are the summer school stats from this year:

DCALS Main Campus – 30 students completed at least one semester class. They earned a total of 541 mod credits (90 semesters) and 14 graduated.

DCALS North Campus – 7 students completed at least one semester class. They earned a total of 156 mod credits (26 semesters).

-Workshop week went well for the Secondary Programs. Here are some highlights:

- MN State Senator Greg Clausen of Rosemount spoke to staff about E-12 legislation
- Staff did team building/teamwork activities at Ft. Snelling Base Camp
- CTE explored new Technical Skills Assessment-Precision Exams
- CTE/DCALS staff toured BTD in Lakeville and Uponor in Apple Valley
- DCALS staff participated in Project Based Learning training with TIES
- All staff heard from Tree House Youth Organization about services available to local students

-Eric Van Brocklin and Dr. Christiansen met with Dakota County Workforce Center's new Youth Program coordinator Amber Higgins and Director Mark Jacobs. We are exploring ways to incorporate more youth to work programming for all our students within the secondary programs.

Intermediate School District #917 School Board

Resolution to Accept Donations

Board member _____ introduced the following Resolution:

RESOLVED, that the School Board of Intermediate School District 917 accept the following donations, as indicated below, in the amount of \$395.00.

1. Donation of \$25 to the Health, Wellness & Safety Program from Deb Clark of South St. Paul, to be used for staff recognition. Value: \$25.
2. Donation of \$60 from Keith Koentopf of Farmington to the PACES program to be used for student needs and activities. Value: \$70.
3. Donation of \$300 from Bijan Riahi of Eagan to the Youth Transition Program to support the cost of lunches for students.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Date Board Approved:

INTERMEDIATE SCHOOL DISTRICT 917

A School Board Meeting of the Intermediate School District 917 School Board was held on Tuesday, August 16, 2016, at 1300 145th Street East, Rosemount, MN 55068.

Members Present: Dick Bergstrom, Ron Hill, Joanne Mansur, Bob Erickson, Dan Cater, Jill Lewis, Deb Clark, Vanda Pressnall, Melissa Sauser, and ex-officio member Superintendent John Christiansen.

Members Absent: None.

Also Present: Nicolle Roush, Eric Van Brocklin, Melissa Schaller, Jason Berg (Principal at Farmington High School) and Linda Berg

School Board Chair Jill Lewis called the meeting to order at 5:00 PM.

There were no visitors to be heard.

The good news reports were presented.

1. Motion by Deb Clark and Dick Bergstrom to approve the consent items, as presented. All present voted aye. Motion carried.

- **Minutes:** July 19, 2016, Regular School Board Meeting
- **Minutes:** July 19, 2016, Organizational School Board Meeting
- **Personnel:** *New Hires:* Rebecca Hague, Special Education Teacher, effective August 25, 2016. Jessica Hansen, Classroom Assistant, effective September 1, 2016. Shanna Hanson, Classroom Assistant, effective September 1, 2016. Ken Hennes, Classroom Assistant, effective September 1, 2016 (from Student Assistant to Classroom Assistant). Ann Horrmann, Classroom Assistant, effective September 1, 2016. Brittany Kneer, Classroom Assistant, effective September 1, 2016. Tara Lien, Mental Health Practitioner, effective August 25, 2016. Blake Mayes, Classroom Assistant, effective September 1, 2016 (from Student Assistant to Classroom Assistant). Angela Moeller, Classroom Assistant, effective September 1, 2016. Amanda Pagel, Licensed School Nurse, effective August 25, 2016. Leah Palma, Special Education Teacher, effective August 25, 2016. Samantha Perez, Classroom Assistant, effective September 1, 2016. Christine Quinn, Special Education Teacher, effective August 25, 2016 (from Classroom Assistant to Special Education Teacher). Evan Stoesz, Classroom Assistant, effective September 1, 2016. Melissa Tousignant, Classroom Assistant, effective September 1, 2016. Sarah Tyson, Sign Language Interpreter, effective September 1, 2016. Dawn Udelhofen, Classroom Assistant, effective September 1, 2016. Janie Yang, Classroom Assistant, effective September 1, 2016 (from Student Assistant to Classroom Assistant). *Rehires:* Carrie Bartel, Special Education Teacher, effective August 26, 2016. Patti Eldred, Physical and Health Disabilities Teacher, effective August 29, 2016. Amy Grainger, Special Education Teacher, effective August 26, 2016. Alisa Herrmann, Program Assistant, effective August 16, 2016. Shelbee Jaeger, Teacher of the Deaf/Hard of Hearing, effective August 29, 2016. Gabriella Kubik, Teacher of Deaf/Hard of Hearing, effective August 26, 2016. Danielle LaFrance, DAPE Teacher, effective August 26, 2016. Brian Moga, Special Education Teacher, effective August 26, 2016. Angelyn Weber, Special Education Teacher, effective August 26, 2016. *Resignations and Terminations:* Heather Friedli-Ratzlaff, Classroom Assistant, effective August 13, 2016. Ann Haschig, Mental Health Practitioner, effective July 19, 2016. Cassondra Howlett, Classroom Assistant, effective July 28, 2016. Manzaler Lohrey, Classroom Assistant, effective August 15, 2016. Shane McNeeley, Classroom Assistant, effective July 25, 2016. Courtney Olson, Classroom Assistant, effective

August 14, 2016. Sarah Winkler, Classroom Assistant, effective August 25, 2016. *Retirements:* Kitri Larson Kylo, Special Education Assistant Director, effective June 30, 2017. Val Whitmer, Administrative Assistant, effective November 30, 2016.

2. Board Member Bob Erickson introduced the following resolution and waived the reading: Resolution to Accept Donations in the amount of \$94.44. Donation of \$25 to the TESA Program in memory of Jennifer Klaustermeier's mother from Deb Clark of South St. Paul; Donation of \$69.44 from Dave and Kathryn Stoll of Cannon Falls to the Cedar SUN program student activity fund. The motion for the adoption of the foregoing resolution was duly seconded by Vanda Pressnall and upon vote being taken thereon, the following voted in favor thereof: Dick Bergstrom, Ron Hill, Joanne Mansur, Bob Erickson, Dan Cater, Deb Clark, Jill Lewis, Vanda Pressnall, Melissa Sauser, and the following voted against the same: none. Whereupon said resolution was duly passed and adopted. (Addendum A.)
3. Motion by Dan Cater, seconded by Melissa Sauser, to approve the bills from July 14, 2016, to August 10, 2016, wire transfers, and Investment Report, as presented by the Business Manager. All present voted aye. Motion carried.
4. Motion by Ron Hill, seconded by Dick Bergstrom, to revise new policy 903 Uniform Grant Guidance Policy Regarding Federal Revenue Sources, striking the last sentence of Section VI, C. All present voted aye. Motion carried.
5. Motion by Ron Hill, seconded by Deb Clark, to approve the new policy 903 Uniform Grant Guidance Policy Regarding Federal Revenue Sources, final reading. All present voted aye. Motion carried. (Addendum B.)
6. Motion by Bob Erickson, seconded by Dick Bergstrom, to approve revised policy 456, Substitute Instructor Pay Schedule, final reading. All present voted aye. Motion carried. (Addendum C.)
7. Motion by Deb Clark, seconded by Bob Erickson, to approve the revised job description PC Technician to Computer Network Specialist, with changes as presented. Board member Bob Erickson said this employee wears many hats, is very hard working and is a valued employee. All present voted aye. Motion carried. (Addendum D.)
8. Motion by Bob Erickson, seconded by Melissa Sauser, to approve the Executive Assistant Terms and Conditions of Employment for 2016-2018 as presented. Voting aye: Ron Hill, Joanne Mansur, Bob Erickson, Dan Cater, Deb Clark, Jill Lewis, Vanda Pressnall, Melissa Sauser. Dick Bergstrom abstained from voting. (Addendum E.)
9. Motion by Deb Clark, seconded by Joanne Mansur, to approve the Interpreters' Contract for 2016-2018, as presented. Voting aye: Ron Hill, Joanne Mansur, Bob Erickson, Dan Cater, Deb Clark, Jill Lewis, Vanda Pressnall, Melissa Sauser. Dick Bergstrom abstained from voting. (Addendum F.)

The School Board Agenda items were reviewed for 2016-2017.

Melissa Schaller reported on the customized program being built at Alliance. The Board members discussed the new student program at Alliance, facility plan, and finance options.

10. Motion by Bob Erickson, seconded by Ron Hill to establish at a minimum of \$750,000.00 out of Fund 5 to be used to finance the Alliance addition for the new program. Ron Hill seconded the motion. All

present voted aye. Motion carried.

11. Motion by Deb Clark, seconded by Ron Hill, to table the update on MSBA until the next meeting on September 6, 2016. All present voted aye. Motion carried.
12. Motion by Joanne Mansur, seconded by Dan Cater, to adjourn the meeting. All present voted aye. Motion carried.

There being no further business the meeting adjourned at 7:18 P.M.

The next regular School Board Meeting will be Tuesday, September 6, 2016, in the 917 Board Room at Dakota County Technical College at 5:00 PM.

Clerk

To Bd 9-6-16

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: 8/31/16	Teaching Licenses Held:
NAME: Mary Adolphson	
Position: Classroom Assistant	
College: Secondary: Special Education: <input checked="" type="checkbox"/> District:	Recommended Salary : 16.37
	Employment Date: 9/12/16

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Owatonna High	Yes	Generals	Yes
Technical College	MN School of Business	Yes	Merchandising and Fashion	Yes
College				
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
TJ Maxx	6/06	Current	Merchandise Coordinator
Accra Care	12/14	5/15	Personal Care Assistant

Total Years Experience 10

Remarks:

Mary will be a classroom assistant in the TEA Program at LEC.

To Bd 9-6-16

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: 8/30/16	Teaching Licenses Held:
NAME: Stephanie Behnke	
Position: Classroom Assistant	
College: Secondary: Special Education: x District:	Recommended Salary : 17.14
	Employment Date: 9/12/16

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	St. Croix Lutheran	Yes	Generals	Yes
Technical College				
College	Stout University	No	Education	
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
ISD 917	9/14	12/15	Classroom Assistant
Byerly's	2006	Current	Supervisor

Total Years Experience 10

Remarks:

Stephanie will be a classroom assistant in the SUN Program at Cedar School.

To Bid 9-6-16

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: 8/30/16	Teaching Licenses Held:
NAME: Shelby Brown	
Position: Classroom Assistant	
College: Secondary: Special Education: x District:	Recommended Salary : \$16.37
	Employment Date: 9/1/16

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Rosemount	Yes	Generals	Yes
College	Inver Hills Community	No	Paramedics	In process
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
ISD 917	2015	Current	Student Assistant
The Clubhouse Child Care	2014	10/15	Preschool Teacher/Aide
Farmington Health and Fitness	5/14	10/14	Office Supervisor

Total Years Experience 2

Remarks:

Shelby will be a classroom assistant in the SUN Program at Alliance Education Center.

To Bd 9-6-16

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: August 22, 2016	Teaching Licenses Held:
NAME: Caitlin Hart	
Position: Program Assistant	
College: Secondary: Special Education: <input checked="" type="checkbox"/> District:	Recommended Salary : 16.37
	Employment Date: 9/1/16

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Eastview High	Yes	Generals	Yes
Technical College				
College				
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Michael Lynne's Tennis Shop	6/09	Current	Sales
Harbor Shelter	5/13	4/14	Child Care Counselor
Chester Fritz Auditorium	9/09	5/10	Event Staff

Total Years Experience 7

Remarks:

Caitlin will be a program assistant in the PACES Program at Farmington High School.

To Bd 9-6-16

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: August 22, 2016	Teaching Licenses Held:
NAME: Olivia Heidenreich	
Position: Classroom Assistant	
College: Secondary: Special Education: x District:	Recommended Salary : \$16.76
	Employment Date: 9/1/16

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Denfeld High	Yes	Generals	Yes
Technical College				
College				
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Lisa Fleming	7/12	Current	Babysitter/Housekeeper
Angela Penn	7/15	7/16	Nanny
Mouther Duck Learning Center	3/14	10/14	Teacher's Aide

Total Years Experience 4

Remarks:

Olivia will be a classroom assistant in the DHH Preschool program at DEC.

To Bd 9-6-16

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: 8/30/16	Teaching Licenses Held:
NAME: Stephanie Juenemann	
Position: Classroom Assistant	
College: Secondary: Special Education: x District:	Recommended Salary : 16.37
	Employment Date: 9/12/16

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Park High	Yes	Generals	Yes
Technical College				
College				
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Carbones	3/13	Current	Server
Happy Earth Cleaning	11/14	7/16	Trainer

Total Years Experience 2

Remarks:

Stephanie will be a classroom assistant at LEC in the TEA Program.

To Bd 9-6-16

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: 8/9/16	Teaching Licenses Held:
NAME: Shannon McElroy	
Position: Classroom Assistant	
College: Secondary: Special Education: x District:	Recommended Salary : 16.37
	Employment Date: 9/1/16

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Rosemount High	Yes	Generals	Yes
Technical College				
College				
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Lunds and Byerly's	9/92	Current	Operations Manager

Total Years Experience 14

Remarks:

Shannon will be a classroom assistant in the SUN Program at Cedar School.

70 Bd 9-6-16

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: August 30, 2016	Teaching Licenses Held:
NAME: Dawn Radabaugh	
Position: Classroom Assistant	
College: Secondary: Special Education: x District:	Recommended Salary : \$16.37
	Employment Date: 9/1/16

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Hastings	Yes	Generals	Yes
Technical College	Kirkwood Community	Yes	Radiographic Technology	AA
College				
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
ISD 917	10/15	Current	Student Assistant
So. Washington Co. Schools	9/15	10/15	Nutrition Services
Malone Elementary	8/15	12/15	Substitute Paraprofessional
MCFI Homecare	9/15	12/15	Personal Care Worker

Total Years Experience 1

Remarks:

Dawn will be a classroom assistant in the SUN Program at Alliance, she was a student assistant last year.

To Bd 9-6-16

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: August 24, 2016	Teaching Licenses Held:
NAME: Amanda Storlie	
Position: Program Assistant	
College: Secondary: Special Education: <input checked="" type="checkbox"/> District:	Recommended Salary : \$17.91
	Employment Date: 9/1/16

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Hastings High	Yes	Generals	Yes
Technical College				
College				
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
Hastings Bus Company	7/12	8/16	Special Needs Aide

Total Years Experience 4

Remarks:

Amanda will be a program assistant at Alliance Education Center in the IDEA Program.

To Bd 9/6/16

DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION

DATE: 9/1/16	Teaching Licenses Held:
NAME: Christina Wilkin	
Position: Classroom Assistant	
College: Secondary: Special Education: x District:	Recommended Salary : 17.52
	Employment Date: 9/1/16

Education:

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Park High School	Yes	Generals	Yes
Technical College	St. Paul College	Yes	Interpreter/Sign Language	AA
College	Metropolitan State	Yes	ASL Interpreting and Deaf Studies	BA
Other				

Teaching Experience:

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

Business/Industry Work Experience:

Employer (most recent first)	From	To	Position/Responsibilities
ISD 917	7/12	Current	Student Assistant
People Incorporated	9/11	8/12	Support Specialist
MRCI	11/09	Current	Personal Care

Total Years Experience 7

Remarks:

Christina will be a classroom assistant in the SUN Program at Alliance.

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED
FOR ACTION AT BOARD MEETING OF SEPTEMBER 6, 2016**

NEW HIRES:

Mary Adolphson, Classroom Assistant, effective September 1, 2016.

Stephanie Behnke, Classroom Assistant, effective September 1, 2016.

Shelby Brown, Classroom Assistant, effective September 1, 2016 (from Student Assistant to Classroom Assistant).

Caitlin Hart, Program Assistant, effective September 1, 2016.

Olivia Heidenreich, Classroom Assistant, effective September 1, 2016.

Stephanie Juenemann, Classroom Assistant, effective September 1, 2016.

Shannon McElroy, Classroom Assistant, effective September 1, 2016.

Dawn Radabaugh, Classroom Assistant, effective September 1, 2016 (from Student Assistant to Classroom Assistant).

Amanda Storlie, Program Assistant, effective September 1, 2016.

Christina Wilkin, Classroom Assistant, effective September 1, 2016 (from Student Assistant to Classroom Assistant).

CHANGE IN STATUS:

Amanda Boehmer, Special Education Teacher, medical leave request effective August 29, 2016, with an expected return date of October 6, 2016.

Michelle Dodge, Interpreter, mentor interpreter stipend effective September 1, 2016, for the 2016-2017 school year only.

Alice Morris, Health Associate, medical leave request effective September 1, 2016, with an unknown return date.

Holly Pemble, Speech Language Pathologist, maternity disability leave effective on or about October 24, 2016, with an expected return date of December 12, 2016.

Gretchen Toay, Interpreter, mentor interpreter stipend effective September 1, 2016, for the 2016-2017 school year only.

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED
FOR ACTION AT BOARD MEETING OF SEPTEMBER 6, 2016
(continued)**

RESIGNATIONS & TERMINATIONS:

James Cosgrove, Program Assistant, effective August 17, 2016.

Gregory Dinkel, Classroom Assistant, effective August 29, 2016.

Nancy Freeburg, Program Assistant, effective August 17, 2016.

Alisa Herrmann, Program Assistant, effective August 16, 2016.

Lucas Jones, Program Assistant, effective August 19, 2016.

Margo Peterson, Program Assistant, effective August 30, 2016.

Joel Reiter, Classroom Assistant, effective September 1, 2016.

Daisy Jo Robinson, Interpreter, effective September 1, 2016.

Kathryn Rogers, Program Assistant, effective September 5, 2016.

Kristen Schmit, Classroom Assistant, effective September 5, 2016.

Michelle Sontag, Classroom Assistant, effective August 23, 2016.

Ashlie Tisland, Classroom Assistant, effective August 23, 2016.

Amy Werner, Classroom Assistant, effective September 1, 2016.

Intermediate School Dist 917
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
 DATE RANGE: 08/01/16 - 08/31/16

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
320744	S	\$230.00	08/02/16	06081	3	COUNCIL FOR EXCEP CHILDREN	OUTSTANDING
320745	S	\$110494.50	08/02/16	24669	0	DERAU CONSTRUCTION	OUTSTANDING
320746	S	\$1360.87	08/02/16	00543	0	GOPHER SPORT	OUTSTANDING
320747	S	\$2560.23	08/02/16	22631	0	GOVCONNECTION INC	OUTSTANDING
320748	S	\$5313.54	08/02/16	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
320749	S	\$700.00	08/02/16	40096	0	KLEIN, LORI	OUTSTANDING
320750	S	\$944.00	08/02/16	11469	0	MOUNT OLIVET CONFERENCE & RETREAT CENTER	OUTSTANDING
320751	S	\$1900.00	08/02/16	12831	0	NCS PEARSON INC	OUTSTANDING
320752	S	\$1148.65	08/02/16	20568	1	OFFICE DEPOT	OUTSTANDING
320753	S	\$167.64	08/02/16	13162	3	SCHOLASTIC, INC	OUTSTANDING
320754	S	\$1871.71	08/02/16	23942	0	TEACHERS ON CALL	OUTSTANDING
320755	S	\$2000.00	08/02/16	23495	0	THE CONOVER COMPANY	OUTSTANDING
320756	S	\$102.35	08/02/16	07543	0	TIERNEY BROS. INC	OUTSTANDING
320757	S	\$49.00	08/02/16	23357	0	U.S. POST OFFICE	OUTSTANDING
320758	S	\$3000.00	08/02/16	24556	0	UNIVERSAL CLEANING SERVICES	OUTSTANDING
320759	S	\$2113.14	08/11/16	23363	1	ALLIED PROFESSIONALS, INC	OUTSTANDING
320760	S	\$40030.73	08/11/16	24552	0	APPLE VALLEY ISD LLC	OUTSTANDING
320761	S	\$48.66	08/11/16	19803	0	CENTERPOINT ENERGY	OUTSTANDING
320762	S	\$240.00	08/11/16	22347	3	CUED SPEECH ASSO OF MN	OUTSTANDING
320763	S	\$1719.65	08/11/16	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
320764	S	\$34923.00	08/11/16	22974	0	MLA ARCHITECTS PLANNERS	OUTSTANDING
320765	S	\$88.28	08/11/16	23258	0	MN ENERGY RESOURCES CORPORATION	OUTSTANDING
320766	S	\$315.00	08/11/16	24627	0	PETERSON HABICHT PA	OUTSTANDING
320767	S	\$12880.00	08/11/16	23398	1	RIVERPORT INSURANCE COMPANY	OUTSTANDING
320768	S	\$739.85	08/11/16	23942	0	TEACHERS ON CALL	OUTSTANDING
320769	S	\$23665.21	08/11/16	00643	0	TIES	OUTSTANDING
320770	S		08/11/16	00643	0	UNISSUED	UNISSUED
320771	S	\$3467.77	08/11/16	19389	0	WELLS FARGO	OUTSTANDING
320772	S	\$2591.60	08/11/16	02776	0	XCEL ENERGY	OUTSTANDING
320773	S	\$277.11	08/11/16	29120	2	CITY OF APPLE VALLEY	OUTSTANDING
320774	S	\$134773.84	08/11/16	21866	0	DAKOTA COUNTY TECH COLLEGE	OUTSTANDING
320775	S	\$498.86	08/11/16	21818	0	GLOBAL EQUIPMENT COMPANY	OUTSTANDING
320776	S	\$9129.77	08/11/16	15500	1	IND SCH DIST 196	OUTSTANDING
320777	S	\$4500.00	08/11/16	21208	0	MALLOY, MONTAGUE, KARNOWSKI, RADOSEVICH & CO	OUTSTANDING
320778	S	\$875.00	08/11/16	24632	0	MINDFUL SCHOOLS	OUTSTANDING
320779	S	\$459.45	08/11/16	00643	0	TIES	OUTSTANDING
320780	S	\$1476.14	08/11/16	19389	0	WELLS FARGO	OUTSTANDING
320781	S	\$400.00	08/12/16	24626	0	IOWA DEPARTMENT OF HUMAN SERVICES	OUTSTANDING
320782	S	\$48.00	08/12/16	21651	0	NCPERS MINNESOTA	OUTSTANDING
320783	S	\$121.80	08/12/16	29972	0	RELATED SERVICES NURSES ESP	OUTSTANDING
320784	S	\$100.66	08/12/16	29207	0	U.S. DEPARTMENT OF EDUCATION	OUTSTANDING
320785	S	\$726.67	08/12/16	40071	0	WADDELL & REED INC	OUTSTANDING
320786	S	\$2582.55	08/16/16	22778	1	LOFFLER COMPANIES	OUTSTANDING
320787	S	\$663.30	08/18/16	29932	0	BLUECROSS BLUESHIELD OF MINNESOTA	OUTSTANDING
320788	S	\$188.80	08/18/16	24073	0	EDUCATORS BENEFIT CONSULTANTS, LLC	OUTSTANDING
320789	S	\$746.84	08/18/16	03079	0	FRONTIER COMMUNICATIONS	OUTSTANDING
320790	S	\$95.37	08/18/16	22631	0	GOVCONNECTION INC	OUTSTANDING
320791	S	\$75.00	08/18/16	40075	0	HITESMAN & WOLD, PA	OUTSTANDING
320792	S	\$330.95	08/18/16	06998	0	HOUGHTON MIFFLIN HARCOURT	OUTSTANDING
320793	S	\$49025.72	08/18/16	09592	0	IND SCH DIST 191	OUTSTANDING
320794	S	\$166.20	08/18/16	23090	0	KNG INTERNATIONAL	OUTSTANDING
320795	S	\$812.33	08/18/16	23917	1	MARCO INC	OUTSTANDING

Intermediate School Dist 917
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
 DATE RANGE: 08/01/16 - 08/31/16

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
320796	S	\$35.10	08/18/16	23996	0	MEDICAREBLUE RX	OUTSTANDING
320797	S	\$700.00	08/18/16	07926	0	METRO ECSU-REGION 11 ISD #920	OUTSTANDING
320798	S	\$65.98	08/18/16	22910	0	MICRON CPG	OUTSTANDING
320799	S	\$1576.59	08/18/16	23761	0	MIDWEST SPECIAL INSTRUMENTS, CORP	OUTSTANDING
320800	S	\$5669.00	08/18/16	00211	0	MN SCHOOL BOARDS ASSN	OUTSTANDING
320801	S	\$64.31	08/18/16	20568	1	OFFICE DEPOT	OUTSTANDING
320802	S	\$3937.50	08/18/16	23915	0	PEDIATRIC HOME SERVICE	OUTSTANDING
320803	S	\$92927.39	08/18/16	22779	0	PHONAK	OUTSTANDING
320804	S	\$156.25	08/18/16	23125	0	SCHOOLFINANCES.COM	OUTSTANDING
320805	S	\$395.00	08/18/16	23054	0	SIMPLEXGRINNELL	OUTSTANDING
320806	S	\$399.00	08/18/16	22730	0	SOUTHWEST/WEST CENTRAL SERVICE CORP	OUTSTANDING
320807	S	\$800.00	08/18/16	28814	0	SPRINGSTED, INC.	OUTSTANDING
320808	S	\$39.56	08/18/16	22907	0	SUPPLYWORKS	OUTSTANDING
320809	S	\$414.33	08/18/16	23942	0	TEACHERS ON CALL	OUTSTANDING
320810	S	\$25.00	08/18/16	23595	0	THE MCDOWELL AGENCY, INC.	OUTSTANDING
320811	S	\$1480.00	08/18/16	23814	0	TRIG LIFE SERVICES	OUTSTANDING
320812	S	\$4.00	08/18/16	24676	0	TRUSTED EMPLOYEES	OUTSTANDING
320813	S	\$109.69	08/18/16	22704	0	ULINE	OUTSTANDING
320814	S	\$1313.25	08/18/16	24667	1	WEST INTERACTIVE SERVICE CORP.	OUTSTANDING
320815	S	\$18322.29	08/18/16	09592	0	IND SCH DIST 191	OUTSTANDING
320816	S	\$3146.90	08/18/16	13846	0	IND SCH DIST 192	OUTSTANDING
320817	S	\$6810.42	08/18/16	02162	0	IND SCH DIST 197	OUTSTANDING
320818	S	\$11698.90	08/18/16	13450	0	IND SCH DIST 200	OUTSTANDING
320819	S	\$10979.89	08/18/16	21305	0	SPECIAL SCHOOL DIST #6	OUTSTANDING
320825	S	\$2450.00	08/25/16	23616	0	BRIH DESIGN, LLC	OUTSTANDING
320826	S	\$330.40	08/25/16	24553	0	CANON USA	OUTSTANDING
320827	S	\$49.66	08/25/16	19803	0	CENTERPOINT ENERGY	OUTSTANDING
320828	S	\$158.41	08/25/16	21674	0	CENTURYLINK	OUTSTANDING
320829	S	\$109.09	08/25/16	22238	1	DISCOUNT SCHOOL SUPPLY	OUTSTANDING
320830	S	\$113.28	08/25/16	00096	1	ECM PUBLISHERS/DAKOTA COUNTY TRIBUNE	OUTSTANDING
320831	S	\$518.80	08/25/16	20307	1	ENABLING DEVICES/TOYS FOR SPEC CHILD	OUTSTANDING
320832	S	\$773.00	08/25/16	03079	0	FRONTIER COMMUNICATIONS	OUTSTANDING
320833	S	\$853.60	08/25/16	23241	0	HEINEMANN	OUTSTANDING
320834	S	\$178.18	08/25/16	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
320835	S	\$100.00	08/25/16	23871	0	KENNEDY & GRAVEN CHARTERED	OUTSTANDING
320836	S	\$130.00	08/25/16	24625	0	MASMS	OUTSTANDING
320837	S	\$2000.00	08/25/16	00211	0	MN SCHOOL BOARDS ASSN	OUTSTANDING
320838	S	\$2186.33	08/25/16	20568	1	OFFICE DEPOT	OUTSTANDING
320839	S		08/25/16	20568	0	UNISSUED	UNISSUED
320840	S	\$356.40	08/25/16	23588	1	PAR, INC.	OUTSTANDING
320841	S	\$4732.53	08/25/16	22654	0	PEARSON ASSESSMENTS/NCS PEARSON	OUTSTANDING
320842	S	\$199.99	08/25/16	22728	0	PESI	OUTSTANDING
320843	S	\$915.41	08/25/16	21466	0	ROSEMOUNT PARKS & RECREATION	OUTSTANDING
320844	S	\$1312.54	08/25/16	22826	0	SCHOOL NURSE SUPPLY	OUTSTANDING
320845	S	\$909.98	08/25/16	20620	3	SCHOOL SPECIALTY INC.	OUTSTANDING
320846	S	\$149.00	08/25/16	23148	0	SEROTEK CORPORATION	OUTSTANDING
320847	S	\$1104.00	08/25/16	22898	0	SPECTRUM BRANDS	OUTSTANDING
320848	S	\$7699.50	08/25/16	24092	0	STRIVVEN MEDIA, LLC	OUTSTANDING
320849	S	\$66.14	08/25/16	12082	0	SUPREME SCHOOL SUPPLY	OUTSTANDING
320850	S	\$168.75	08/25/16	23942	0	TEACHERS ON CALL	OUTSTANDING
320851	S	\$358.00	08/25/16	24562	1	TECHSMITH	OUTSTANDING
320852	S	\$17160.42	08/25/16	00643	0	TIES	OUTSTANDING

Intermediate School Dist 917
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
 DATE RANGE: 08/01/16 - 08/31/16

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
320853	S	\$519.36	08/25/16	18372	0	TRANE U.S. INC.	OUTSTANDING
320854	S	\$7686.25	08/25/16	24556	0	UNIVERSAL CLEANING SERVICES	OUTSTANDING
320855	S	\$96.00	08/25/16	23662	0	WESTONE	OUTSTANDING
320856	S	\$5374.38	08/25/16	02776	0	XCEL ENERGY	OUTSTANDING
320857	S	\$595.09	08/30/16	23939	0	GURSTEL CHARGO PA	OUTSTANDING
320858	S	\$400.00	08/30/16	24626	0	IOWA DEPARTMENT OF HUMAN SERVICES	OUTSTANDING
320859	S	\$738.50	08/30/16	40017	0	O.P.E.I.U., LOCAL 12	OUTSTANDING
320860	S	\$121.80	08/30/16	29972	0	RELATED SERVICES NURSES ESP	OUTSTANDING
320861	S	\$100.66	08/30/16	29207	0	U.S. DEPARTMENT OF EDUCATION	OUTSTANDING
320862	S	\$726.67	08/30/16	40071	0	WADDELL & REED INC	OUTSTANDING
709044	E	\$42.12	08/10/16	99999	9771	BOHNERT, LOREEN M.	OUTSTANDING
709045	E	\$1133.20	08/10/16	99999	5230	DOENGES, KAREN STENE	OUTSTANDING
709046	E	\$138.78	08/10/16	99999	8341	HETLAND, JENNIFER AMY	OUTSTANDING
709047	E	\$131.22	08/10/16	99999	9468	LANGENFELD, CORY LEE	OUTSTANDING
709048	E	\$30.24	08/10/16	99999	9571	LARSEN, BETSY SUE	OUTSTANDING
709049	E	\$99.31	08/10/16	99999	9915	SCHALLER, MELISSA	OUTSTANDING
709050	E	\$13.50	08/10/16	99999	10797	WEIERKE, NATALIE	OUTSTANDING
709051	E	\$45.00	08/24/16	99999	8787	ASMUS, JOAN SCHAEFER	OUTSTANDING
709052	E	\$90.00	08/24/16	99999	8873	BUDACH, DON JAMES	OUTSTANDING
709053	E	\$45.00	08/24/16	99999	10762	BYER, ANNE	OUTSTANDING
709054	E	\$90.00	08/24/16	99999	9679	CHRISTIENSEN, JOHN MAXWELL	OUTSTANDING
709055	E	\$45.00	08/24/16	99999	10050	DOBSON, MEGHAN	OUTSTANDING
709056	E	\$90.00	08/24/16	99999	9702	GARRETSON, PAMELA VICK	OUTSTANDING
709057	E	\$90.00	08/24/16	99999	8341	HETLAND, JENNIFER AMY	OUTSTANDING
709058	E	\$90.00	08/24/16	99999	6145	KYLLO, KITRI LARSON	OUTSTANDING
709059	E	\$90.00	08/24/16	99999	9468	LANGENFELD, CORY LEE	OUTSTANDING
709060	E	\$45.00	08/24/16	99999	9589	PETERSEN, JENNIFER MAE	OUTSTANDING
709061	E	\$90.00	08/24/16	99999	10944	PRATT, SARA	OUTSTANDING
709062	E	\$45.00	08/24/16	99999	9523	RENKEN, WENDI	OUTSTANDING
709063	E	\$90.00	08/24/16	99999	8628	ROUSH, NICOLLE KATHERI	OUTSTANDING
709064	E	\$90.00	08/24/16	99999	9915	SCHALLER, MELISSA	OUTSTANDING
709065	E	\$90.00	08/24/16	99999	10405	STOLL, DAVID L.	OUTSTANDING
709066	E	\$45.00	08/24/16	99999	9068	SWANEY, AMY LYNN	OUTSTANDING
709067	E	\$90.00	08/24/16	99999	10756	VAN BROCKLIN, ERIC	OUTSTANDING
709068	E	\$20.00	08/24/16	99999	9883	ZEHNDER, SCOTT MICHAEL	OUTSTANDING
709069	E	\$36.72	08/24/16	99999	10832	BERGSTROM, RICHARD	OUTSTANDING
709070	E	\$116.10	08/24/16	99999	8873	BUDACH, DON JAMES	OUTSTANDING
709071	E	\$35.64	08/24/16	99999	9723	CATER, DANNY GARY	OUTSTANDING
709072	E	\$86.94	08/24/16	99999	9301	CLARK, DEBORAH MAE	OUTSTANDING
709073	E	\$80.46	08/24/16	99999	10771	ERICKSON, ROBERT	OUTSTANDING
709074	E	\$90.00	08/24/16	99999	9183	HARTMAN, KIMBERLY G	OUTSTANDING
709075	E	\$15.12	08/24/16	99999	10624	HILL, RON	OUTSTANDING
709076	E	\$275.94	08/24/16	99999	8842	JOHNSON, ROXANN RHYN	OUTSTANDING
709077	E	\$10.98	08/24/16	99999	10615	LANG, SHEILA	OUTSTANDING
709078	E	\$129.60	08/24/16	99999	9468	LANGENFELD, CORY LEE	OUTSTANDING
709079	E	\$131.22	08/24/16	99999	9468	LANGENFELD, CORY LEE	OUTSTANDING
709080	E	\$71.28	08/24/16	99999	8287	LEWIS, JILL E	OUTSTANDING
709081	E	\$55.08	08/24/16	99999	10868	MANSUR, JOANNE	OUTSTANDING
709082	E	\$2.78	08/24/16	99999	10397	PEMBLE, HOLLY	OUTSTANDING
709083	E	\$92.88	08/24/16	99999	9589	PETERSEN, JENNIFER MAE	OUTSTANDING
709084	E	\$93.04	08/24/16	99999	10763	PFISTERER, EMILY	OUTSTANDING
709085	E	\$75.60	08/24/16	99999	10944	PRATT, SARA	OUTSTANDING

Intermediate School Dist 917
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK
 DATE RANGE: 08/01/16 - 08/31/16

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
709086	E	\$115.56	08/24/16	99999	9177	PRESSNALL,VANDA JOY	OUTSTANDING
709087	E	\$18.36	08/24/16	99999	10770	SAUSER, MELISSA	OUTSTANDING
709088	E	\$60.00	08/24/16	99999	7213	SAVAGE,DAWN MARIE	OUTSTANDING
709089	E	\$13.45	08/24/16	99999	8656	SEVERSON,PAMELA JEAN	OUTSTANDING
709090	E	\$173.88	08/24/16	99999	10405	STOLL, DAVID L.	OUTSTANDING
709091	E	\$120.00	08/24/16	99999	9703	TOAY,GRETCHEN ANN	OUTSTANDING
709092	E	\$97.20	08/24/16	99999	10751	TUFTEE, SHANYN	OUTSTANDING
92002249	W	\$1987.76	08/02/16	40072	0	AFLAC	OUTSTANDING
92002250	W	\$2068.76	08/01/16	40027	0	AMERIPRISE FINANCIAL ADVISORS	OUTSTANDING
92002251	W	\$823.35	08/01/16	40022	0	AXA EQUITABLE LIFE INS CO	OUTSTANDING
92002254	W	\$49.62	08/02/16	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
92002256	W	\$2339.56	08/01/16	29026	0	EDUCATION MN ESI BILLING TRUST	OUTSTANDING
92002257	W	\$28452.38	08/02/16	40006	0	EXECUTIVE DIRECTOR	OUTSTANDING
92002258	W	\$13036.17	08/02/16	40060	0	FIDELITY INVSTMT TAX-EX SVC CO	OUTSTANDING
92002259	W	\$11837.36	08/02/16	24594	0	HEALTH EQUITY, INC.	OUTSTANDING
92002260	W	\$933.33	08/02/16	40026	0	HORACE MANN LIFE INS	OUTSTANDING
92002261	W	\$147790.71	08/01/16	40037	0	INTERNAL REVENUE SERVICE	OUTSTANDING
92002263	W	\$21686.66	08/01/16	40003	0	MN DEPT OF REVENUE	OUTSTANDING
92002264	W	\$172.66	08/01/16	40058	0	MN DEPT OF REVENUE(C)	OUTSTANDING
92002265	W	\$31763.40	08/02/16	28803	0	MN STATE RETIREMENT SYSTEM	OUTSTANDING
92002267	W	\$64138.22	08/02/16	40005	0	STATE TREASURER, TRA	OUTSTANDING
92002268	W	\$2651.26	08/01/16	40033	0	VARIABLE ANNUITY LIFE INS CO	OUTSTANDING
92002269	W	\$372.03	08/01/16	28803	2	VOYA	OUTSTANDING
92002270	W	\$2068.76	08/15/16	40027	0	AMERIPRISE FINANCIAL ADVISORS	OUTSTANDING
92002271	W	\$827.52	08/15/16	40022	0	AXA EQUITABLE LIFE INS CO	OUTSTANDING
92002272	W	\$245.00	08/05/16	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
92002273	W	\$2107.21	08/05/16	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
92002274	W	\$30285.14	08/10/16	30132	0	DELTA DENTAL OF MINNESOTA	OUTSTANDING
92002275	W	\$2339.56	08/15/16	29026	0	EDUCATION MN ESI BILLING TRUST	OUTSTANDING
92002276	W	\$35517.87	08/16/16	40006	0	EXECUTIVE DIRECTOR	OUTSTANDING
92002277	W	\$4894.17	08/15/16	40060	0	FIDELITY INVSTMT TAX-EX SVC CO	OUTSTANDING
92002278	W	\$11957.58	08/16/16	24594	0	HEALTH EQUITY, INC.	OUTSTANDING
92002279	W	\$933.33	08/15/16	40026	0	HORACE MANN LIFE INS	OUTSTANDING
92002280	W	\$167755.02	08/16/16	40037	0	INTERNAL REVENUE SERVICE	OUTSTANDING
92002281	W	\$7251.04	08/01/16	24031	0	KANSAS CITY LIFE INSURANCE COMPANY	OUTSTANDING
92002282	W	\$44899.12	08/10/16	21088	0	MEDICA	OUTSTANDING
92002283	W	\$56501.20	08/10/16	21088	0	MEDICA	OUTSTANDING
92002284	W	\$25395.36	08/16/16	40003	0	MN DEPT OF REVENUE	OUTSTANDING
92002285	W	\$386.67	08/16/16	28803	0	MN STATE RETIREMENT SYSTEM	OUTSTANDING
92002286	W	\$331.17	08/16/16	40058	0	MN DEPT OF REVENUE(C)	OUTSTANDING
92002287	W	\$491432.57	08/15/16	40001	0	PAYROLL ACCT #3805704197	OUTSTANDING
92002288	W	\$70704.80	08/16/16	40005	0	STATE TREASURER, TRA	OUTSTANDING
92002289	W	\$2601.18	08/15/16	40033	0	VARIABLE ANNUITY LIFE INS CO	OUTSTANDING
92002290	W	\$372.03	08/15/16	28803	2	VOYA	OUTSTANDING

TOTAL # OF ISSUED CHECKS: 198 TOTAL AMOUNT 1979027.94

TOTAL # OF VOIDED CHECKS: 0 TOTAL AMOUNT 0.00

TOTAL # OF UNISSUED CHECKS: 2

Date: August 29, 2016

To: AP

From: Audrey Weiler

Payroll Clerk

Invoice nbr:	16235146984a
Date:	8/22/2016
Payment Date	8/24/16

Subjec Group Weekly Stop Loss Credit/Debit
(Employer's Costs and Employees' Withholdings)

ACH Debit in the amount of \$ 33,384.12

Due From
Medica

Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	STOP LOSS DEBIT	\$3,384.12
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN		\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM		\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS		\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN		\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE		\$0.00

Total

\$3,384.12 proof \$0.00

Authorized Signature



Date

8-30-16

COPY FOR TERI

draft from ISD 917
bank

Date: August 29, 2016

To: Accounts Payable

From: Audrey Weiler
Payroll Clerk

Invoice nbr: 0041476227
Date: 8/23/2016
Payment Date 9/10/16

Subject: Group Monthly Invoice September 2016
(Employer's Costs and Employees' Withholdings)

ACH Funds Transfer was made in the amount of \$ 36,730.38

Payable to:
Medica

Vendor # 21088


Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$0.00
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$4,802.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$635.04
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$28,527.78
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$609.56
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$2,156.00
02-215-30	PREV YR TERMS		

Total

\$36,730.38 proof \$0.00

Authorized Signature  Date 8-30-16

Date: August 29, 2016

To: Accounts Payable/Banking

From: Audrey Weiler

Payroll Clerk

Invoice nbr:	16242146984A
Date:	8/29/2016
Payment Date	8/31/16

Subject Group Weekly Claims Invoice
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$ 73,682.48

Payable to:
Medica

Vendor # 21088

Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$73,682.48
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00

Total

\$73,682.48 proof \$0.00

Authorized Signature

Date

8-30-16

copy for AP
copy for Board

Date: August 29, 2016

To: FOR EFT INPUT

From: Audrey Weiler
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement August 2016

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$240.19
Corporate Health Systems Inc Vendor # 22698

Charge to:		Amount	
10-215-39	Medical	\$240.19	
10-215-40	D.Care	\$0.00	
10-215-42	L.Scope	\$0.00	
Total		\$240.19	proof \$0.00

cc: Payroll Insurance Payment File
Date Bank Account to be debited

8/22/2016

~~240.19~~
~~\$1,909.16~~

Authorized Signature



Date

9-30-16

08/23/16	\$37.00
08/24/16	\$88.60
08/26/16	\$99.03
08/27/16	\$15.56

\$240.19

copy to Linda B, one for payroll and original to Vickie B

Date: August 22, 2016
To: FOR EFT INPUT


From: Audrey Weiler
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement August 2016

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$514.89
Corporate Health Systems Inc Vendor # 22698

Charge to:		Amount	
10-215-39	Medical	\$514.89	
10-215-40	D.Care	\$0.00	
10-215-42	L.Scope	\$0.00	
Total		\$514.89	proof \$0.00

cc: Payroll Insurance Payment File
Date Bank Account to be debited 8/22/2016 \$514.89

Authorized Signature  Date 8-22-16

8/15/2016 \$43.75
8/16/2016 \$471.14

\$514.89

copy to Linda B, one for payroll and original to Vickie B

Date: August 22, 2016

To: FOR EFT INPUT

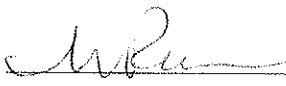
From: Audrey Weiler
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Claim Reimbursement August 2016

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$1,909.16
Corporate Health Systems Inc Vendor # 22698

Charge to:		Amount	
10-215-39	Medical	\$1,909.16	
10-215-40	D.Care	\$0.00	
10-215-42	L.Scope	\$0.00	
Total		\$1,909.16	proof \$0.00

cc: Payroll Insurance Payment File
Date Bank Account to be debited 8/22/2016 \$1,909.16

Authorized Signature  Date 8-22-16
08/22/16 \$1,909.16

\$1,909.16

copy to Linda B, one for payroll and original to Vickie B

Date: August 1, 2016

To: Accounts Payable

From: Audrey Weiler

Payroll Clerk

Invoice nbr:	16214146984A
Date:	8/1/2016
Payment Date	8/3/16

Subjec Group Weekly Claims Invoice
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$ 29,065.08

Payable to:

Medica

Vendor # 21088

Charge to:

Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$29,065.08
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00

Total

\$29,065.08 proof \$0.00

Authorized Signature  Date 8-22-16

copy for AP
copy for Board

Date: August 15, 2016

To: AP

From: Audrey Weiler

Payroll Clerk

Invoice nbr:	16228146984A
Date:	8/15/2016
Payment Date	8/17/2016

Subjec Group Weekly Stop Loss Credit/Debit
(Employer's Costs and Employees' Withholdings)

ACH Debit in the amount of \$ 422.69

Due From
Medica

Charge to:

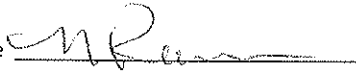
Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	STOP LOSS DEBIT	\$422.69
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN		\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM		\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS		\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN		\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE		\$0.00

Total

\$422.69 ^{proof} \$0.00

Authorized Signature



Date

8-17-16

COPY FOR TERI

Date: August 15, 2016

To: Accounts Payable

From: Audrey Weiler

Payroll Clerk

Invoice nbr:	16228146984A
Date:	8/15/2016
Payment Date	8/17/16

Subject Group Weekly Claims Invoice
(Employer's Costs and Employees' Withholdings)

ACH Transfer was made in the amount of \$ 29,758.55

Payable to:
Medica

Vendor # 21088

Charge to:

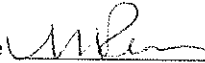
Amount

22-005-110-000-300-000	WEEKLY INVOICE	HLTH/RX CLAIMS	\$29,758.55
22-005-110-000-301-000	PASSPORT	MEDICA ADMIN	\$0.00
22-005-110-000-305-000	STOP LOSS ADMIN	AGG PREM	\$0.00
22-005-110-000-302-000	STOP LOSS	STOP LOSS	\$0.00
22-005-110-000-301-000	MHSA	MEDICA ADMIN	\$0.00
22-005-110-000-310-000	ISD917 MISC	CHS BENEFIT FEE CODE	\$0.00

Total

\$29,758.55 proof \$0.00

Authorized Signature



Date

8-17-16

copy for AP
copy for Board

TO: Nicolle Roush DATE: 08/15/2016
 Business Manager


FROM: Audrey Weiler
 Payroll/Fringe Benefits Technician

SUBJECT: EFT for pay period ending 8/15/16--COMBINED

Amerprise Vendor #40027	2,068.76
AXA Equitable Life Vendor #40022	827.52
PERA Vendor #40006	35,517.87
Fidelity Vendor #40060	4,894.17
VOYA (formerly ING) #28803-2	372.03
Horace Mann Vendor #40026	933.33
TRA Vendor #40005	70,704.80
VALIC (Variable Annuity Life) Vendor #40033	2,601.18
Minnesota Dept. of Revenue Vendor # 40003	25,395.36
Internal Revenue Service Vendor Nbr 40037	167,755.02
Payroll Acct #XXXXXX4197 Vendor #40001	491,432.57
HealthEquity (HSA) Vendor # 24594-0	11,957.58
Educators Financial Services/ESI/MEA Vendor #29026	2,339.56
MN State Retirement System Vendor #28803-0	386.67
MN Child Support Vendor #21704	0.00
MN Dept Revenue Vendor (Garnishment) #40058	331.17

Total Electronic Funds Transfer was made in the amount of \$

817,517.59

Authorized Signature  Date 8-16-16

Camping Trip Proposal

Hannah Radant, SUN teacher at Alliance Education Center, is proposing an overnight field trip for this fall to address both Minnesota History and Science curricular activities.

Please see below for her proposal:

Attendees:

- 6 students
- 3 staff (plus administrator) – at least 1 male staff
- 1 volunteer

Sample packing list:

- <https://www.wildernessinquiry.org/wp-content/uploads/2013/10/Boundary-Waters-Canoe-Area-Family-Trip-Packing-List.pdf>

Other details:

- Wilderness Inquiry (WI) has sleeping bags, sleeping pads, extra camping clothing and water shoes that we can borrow
- WI provides transportation
- WI has educational kits that we can use for water clarity testing, macro-invertebrate collection, French voyageur history
- WI has all of the kitchen and cooking gear as well as food included in the trip cost for all of our meals
- WI is providing a 75% scholarship
- WI has a waiver to be completed for each participant, as well as an optional personal survey that can be completed with teacher assistance

Location:

- Fort Snelling State Park

Dates:

- Tuesday, October 4th -Thursday, October 6th

Cost (with scholarship):

- Approximately \$30 per person

Itinerary:

- Tuesday
 - Leave AEC midday
 - Arrive at park, set up camp, lunch

- Fort Snelling museum, hike
 - Cook dinner, campfire, games
- Wednesday
 - Wake up, breakfast, pack for day
 - Canoe
 - Water testing in MN and Mississippi rivers
 - Lunch
 - Collect and look at macro invertebrates in Snelling Lake
 - Cook dinner, campfire, games
- Thursday
 - Wake up, breakfast
 - Fishing
 - Lunch
 - Return to school before busses

Funding:

- With the 75% scholarship from Wilderness Inquiry reducing the cost, there is adequate funding in the student activity account at AEC to cover the cost of the trip. In addition, we will ask each student to contribute \$10 if able.

**JOINT POWERS AGREEMENT
BETWEEN THE COUNTY OF DAKOTA AND ISD 917
FOR THE PROVISION OF SCHOOL RESOURCE OFFICER SERVICES**

This Agreement is made and entered into by and between Intermediate School District 917, 1300 145th Street East, Rosemount, MN 55068-2999 (“School District”), and the County of Dakota, by and through the Dakota County Sheriff’s Office, 1580 Highway 55, Hastings, Minnesota 55033 (“County”).

WHEREAS, the County and School District are governmental units as that term is defined in Minn. Stat. § 471.54; and

WHEREAS, Minn. Stat. § 471.59 authorizes local governmental units to jointly and cooperatively exercise any power common to the contracting parties; and

WHEREAS, the School District offers services to local school districts for students with disabilities through the IDEA (Individuals with Disabilities Education Act) program and the SUN program (Students with Unique Needs); and

WHEREAS, the School District desires to implement programs for delinquency and crime prevention; and

WHEREAS, the County desires and is qualified to provide these programs; and

WHEREAS, the County and School District understand and agree that:

1. The County and the school resource officer, are not agents, servants, or employees of the School District and shall not make any such representations nor hold themselves out as such; and
2. The County and the school resource officer shall have no authority to bind the School District for the performance of any services or to otherwise obligate the School District, authority being specifically limited to the duties assigned under this Agreement; and
3. The County and the school resource officer shall not accrue any continuing contract rights for the services performed pursuant to this Agreement, including but not limited to those afforded by Minn. Stat. § 122A.40, and the County and the school resource officer specifically waive any and all rights thereto; and

WHEREAS, the County Board of Commissioners by Resolution No. 15-388 authorized the County to enter into an Agreement with the School District for the provision of school resource officer services to the School District.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein and other good and valuable consideration, it is agreed as follows:

Article 1
PURPOSE

The purpose of this Agreement is for the County, through the Dakota County Sheriff's Office, to provide school resource services to the School District by providing a law enforcement officer to work at the IDEA Program at the Alliance Education Center, 14300 Biscayne Ave., Rosemount, MN 55068, and at other school locations throughout the County, in accordance with the Intermediate School District No. 917 Board Policy 497, School Resource Officer Duties, Section 6.3, Intermediate School District 917 Discipline Policy For Elementary and Secondary Students, and Section 6.39, Peace Officers and Special Education Students, all attached hereto as Exhibit 1.

The County agrees to provide to the School District one (1) full-time equivalent (FTE) law enforcement officer.

The recitals set forth in the "Whereas" clauses above are incorporated by reference as if fully set forth herein.

Article 2
COMPENSATION

Section 1. Hard Costs.

The School District shall pay to the County sixty four thousand four hundred dollars (\$64,400) for liaison services as provided in Article 1.

Section 2. Soft Costs.

The School District shall provide work space for the school resource officer including office furniture, telephone, utilities, computer access and clerical support and supplies. The County shall provide training for the school resource officer including minimum training required for peace officer licensing, uniforms, and the other supplies and services customarily provided for deputies in the Dakota County Sheriff's Office.

Section 3. Invoices.

The County shall, within twenty (20) working days following the last day of each calendar quarter throughout the Term of this Agreement (for a total of 4 quarters), submit an invoice and request for payment on an invoice form acceptable to the School District for sixteen thousand one hundred ten dollars (\$16,110).

Article 3
TERM

This Agreement shall begin September 1, 2016, and shall continue through August 31, 2017, or as soon thereafter as final payment is made unless earlier terminated by law or according to the provisions herein. This Contract may be terminated with or without cause, by either party upon thirty (30) days written notice. This Contract may be terminated for cause if the funds necessary for compensation are not appropriated by either party.

Article 4
MUTUAL INDEMNIFICATION

Each party shall be liable for its own acts to the extent provided by law and hereby agrees, to the extent permitted by law, to indemnify, hold harmless, and defend the other, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the other, its officers and employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of the party, its agents, or employees, in the execution, performance, or failure to adequately perform its obligations pursuant to this Agreement.

It is understood and agreed that the County's liability shall be limited by the provisions of the Municipal Tort Claims Act, Minn. Ch. 466 or other applicable law.

Article 5
INDEPENDENT CONTRACTOR

The County through the school resource officer is to be and shall remain an independent contractor with respect to any and all work performed under this Agreement. The County shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide services identified herein.

The County and school resource officer acknowledge and agree that the County and school resource officer are not entitled to receive any of the benefits received by School District employees and are not eligible for workers' or unemployment compensation benefits under the School District. The County also acknowledges and agrees that no withholding or deduction for state or federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due to the County and that it is the County's sole obligation to comply with the applicable provisions of all federal and state tax laws. The person(s) designated as school resource officer(s) shall be and remain an employee of the County for any and all purposes.

Article 6
GENERAL

Section 1. Notices.

The School District or County may, by giving written notice to the other party, designate any address or addresses to which notices or other communications to them shall be sent when required by or related to this Agreement. Until otherwise provided by the respective parties, all notices or communications shall be addressed as follows:

To the School District:

Melissa Schaller
Special Education Director
1300 145th Street East
Rosemount, MN 55068

To the County:

Chief Deputy Joe Leko
Dakota County Sheriff's Office
1580 Highway 55
Hastings, MN 55033

Section 2. Amendments.

No amendments or variations of the terms and conditions of this Agreement shall be valid unless in writing and signed by the parties.

Section 3. Severability.

All terms and covenants contained in this Agreement are severable. In the event any provision of this Agreement shall be held invalid by any court of competent jurisdiction, this Agreement shall be interpreted as if such invalid terms or covenants were not contained in the Agreement and that such holding shall not invalidate or render unenforceable any other provision.

Section 4. Choice of Law.

The laws of the state of Minnesota shall govern as to the interpretation, validity, and effect of this Agreement. The captions and headings of the provisions under this Agreement are for convenience only and shall not be considered or referred to concerning questions of interpretation or construction.

Section 5. Compliance with Laws/Standards.

The School District and County agree to abide by all Federal, State, or local laws, statutes, ordinances, rules and regulations now in effect or hereafter adopted pertaining to this Agreement or to the facilities, programs and staff for which either party is responsible.

Section 6. Data.

The parties agree that any information and data received from the other party during the term of this Agreement shall be treated and maintained in accordance with all applicable federal, state, and local laws, rules and regulations governing same, including but not limited to the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13. The County and the School District agree to provide to each other data which is reasonably necessary to fulfill the purpose of this Agreement, provided such sharing of data is done in accordance with the Minnesota Government Data Practices Act and of the state and federal law regulating the dissemination of data.

Section 7. Non-Appropriation.

Notwithstanding any provision of this Agreement to the contrary, this Agreement may be terminated by either party in the event sufficient funds from the County, State, Federal or other sources are not appropriated, obtained and continued at least at the level relied on for the performance of this Agreement and the non-appropriation of funds did not result from any act of bad faith on the part of the terminating party.

Section 8. Records, Disclosure/Retention, Audits. Pursuant to Minnesota Statutes Section 16C. 05, subdivision. 5, any books, records, documents, and accounting procedures and practices of the County and the School District relevant to this Agreement are subject to examination by the County or the School District and either the Legislative Auditor or the State Auditor as appropriate. The County and the School District agree to maintain these records for a period of six years from the date of performance of all services covered under this Agreement.

Section 9. Entire Agreement.

This Agreement is the entire agreement between the School District and the County and it supersedes all prior written or oral agreements. There are no covenants, promises, undertakings, or understandings outside of this Agreement other than those as specifically set forth. Any term, condition, prior course of dealing, course of performance, usage of trade, understanding, or agreement purporting to modify, vary, supplement, or explain any provision of this Agreement is null and void and of no effect unless in writing and signed by representatives of both parties authorized to amend this Agreement.

IN WITNESS WHEREOF, this Agreement was entered into on the date(s) set forth below and the undersigned, by execution hereof, represent that they are authorized to enter into this Agreement on behalf of the respective parties and state that this Agreement has been read by them and that the undersigned understand and fully agree to every provision, and hereby acknowledge receipt of a copy.

Approved as to form:

Assistant County Attorney/Date

Approved by Dakota County
Board Resolution No.
County Attorney File #: KS-16-343

COUNTY OF DAKOTA

By _____
Tim Leslie
Sheriff
Date of Signature _____

INTERMEDIATE SCHOOL DISTRICT 917
***(I represent and warrant that I am authorized
by law to execute this contract and legally
bind the Contractor).***

By _____
Title _____
Date of Signature _____