

**INTERMEDIATE SCHOOL DISTRICT 917  
IN DAKOTA COUNTY**

**REGULAR SCHOOL BOARD MEETING**

**Wednesday, February 17, 2016**

**AGENDA:**

- I. **Call to Order - Vice Chair Erickson**
- II. **Conduct Pledge of Allegiance - Vice Chair Erickson**
- III. **Visitors opportunity to be heard - Vice Chair Erickson**
- IV. **Additions to the agenda - Vice Chair Erickson**
- V. **Good News Report - Directors** 2
- VI. **Consent Items - Vice Chair Erickson**
  - A. Minutes, January 5, 2016 - Regular School Board Meeting - John Christiansen 7
  - B. Minutes, January 19, 2016 - School Board Special Meeting - John Christiansen 9
  - C. Personnel Considerations - John Christiansen 11
- VII. Donations 22
- VIII. **Business Manager's Report - Nicolle Roush**
  - A. Review and Approve Payment of Bills 23
  - B. Review and Approve Wire Transfers 30
  - C. Review and Approve Investment Report 36
- IX. **Reports**
  - A. Legislative Update - Valerie Dosland
- X. **New Business**
  - A. Appoint Calendar Committee Member for 2016-2017 - John Christiansen 38
  - B. Review and Approve Maintenance Payments to Member Districts - Nicolle Roush 39
  - C. Resolution Directing Administration to Make Recommendations for Reductions in Programs and Positions and Reasons Therefore - John Christiansen 40
  - D. Closed Session for negotiations pursuant to Minn. Stat. section 13D.03 - John Christiansen
- XI. **School Board Updates from Member Districts**
- XII. **Adjournment**

**SCHOOL BOARD CALENDAR INFORMATION SCHOOL BOARD CALENDAR INFORMATION**

February 15, 2016 - Closed for Presidents' Day

March 15, 2016 - 5:00 PM, School Board Meeting, 917 Board Room

**Good News**  
**Special Education**  
February 17, 2016

- The TESA Open House was held at the Dakota County Technical College on Thursday, January 28th. Approximately 33 people attended and were given the opportunity to tour the program, learn about transition programming, meet and talk with teachers and learn about community opportunities as well as post-secondary options. Participants included prospective students, current students, parents and guardians. Informational sessions were held which included presentations by outside agencies from Vocational Rehabilitation Services and Dakota County Social Services.
- Jackie Stokke the parent of a student in TESA, donated 10 different musical instruments. The percussion instruments included: handle sleigh bells, wood sand blocks, rain makers, tambourines and maracas.
- The East Valley Animal Clinic donated \$400 to the TESA Program. The students worked on a project for the clinic as part of their Workplace Readiness class.
- Brian Moga and Amy Riesgraf's high school class at TEA has put together the first edition of the Lebanon Times. The first edition "sold out" and several other classrooms asked about contributing to the next edition!
- Matt Swords from Bell Mortgage nominated the Cedar SUN program for the Pay It Forward campaign through his company. Here he is presenting a check for \$2500 to SUN staff to be used for student activities. The funds will be used to bring in staff from the Science Museum and Minnesota Zoo to do presentations as well as purchasing tickets for each location for student field trips this winter and spring.



- This fall, the students at Riverside School had a door decorating contest that went so well it was repeated again this winter during the last week of January. The theme? Winter, of course. Pictures below show how enthusiastic the students were. Their creations went beyond the door to cover the walls around the doors.



- Theresa Bowlin, a teacher in the SUN Program at Alliance Education Center, is starting a Youth in Action Leadership (YALP) group. High school aged students have applied for, and been accepted into YALP. YALP is a service learning program that empowers youth to develop leadership skills and emotional intelligence by volunteering to help others in need. The students participating in YALP this year will combine classroom instruction with community service, focusing on critical, reflective thinking as well as personal and civic responsibility. WE are excited to have Ms. Bowlin and her YALP students positively impacting the community around them!
- Congratulations to **Taylor Thomas**, ISD 917 Teacher of Deaf/Hard of Hearing, for her recent notification of receiving a classroom grant of \$2,300 from the Education Minnesota Foundation to help fund a project with her students who are hard of hearing. Ms. Thomas' project goal is to address the lack of access many deaf and hard of hearing students experience in the general education. The project involves her students working together to create a video that will be used to inservice their general education teachers about their educational needs related to their hearing loss. While working on this fun and engaging project, students will enhance their awareness of their hearing loss, accommodations they need in the classroom to be successful, and, ultimately, improve their self-advocacy skills. With this project, Ms. Thomas believes by viewing an inservice video created by students themselves, their teachers will be more likely to follow the students' accommodations throughout the school year. The grant monies will be used to purchase a video camera, MacBook Pro, green screen backdrop, Camtasia video editing software for Mac and other needed accessories. Ms. Thomas is extremely excited to get started on the project, and will be attending the 2016 Education Minnesota Representative Convention in April where she'll receive recognition for receiving the grant.
- Students and staff in the **ISD 917 Deaf/Hard of Hearing Program Theater Guild** are to be congratulated on their outstanding performances in this year's annual winter play productions, *The Very Hungry Caterpillar*, *Brown Bear, Brown Bear, What Do You See*, and *Snow White*, presented Thursday, February 4, 9:00 a.m. for Gideon Pond students, and Friday, February 5, 9:00 a.m. for families in the Gideon Pond Elementary gymnasium. The success and popularity of this annual event is evident by all the school's general education classrooms asking to attend!





- The mascot has been designed and is now on display at Lebanon Education Center.



## School Boards are Essential to School Success

Intermediate School District 917 joins school districts throughout the state to thank our school board during Minnesota's annual School Board Recognition Week February 15-20, 2016

The Intermediate School District 917 School Board members serving our district and their years of service are as follows:

**Chair – Jill Lewis** – Board Member since 1995 - 21 years (Officer for 18 years) – Representing Inver Grove Heights

**Vice-Chair - Bob Erickson** – Board member since 2013 – 3 years (Officer for one year) – Representing Lakeville

**Clerk – Vanda Pressnall** – Board Member since 2001 - 15 years (Officer for 11 years) – Representing Randolph

**Treasurer – Ron Hill** - Board Member since 2012 - 4 years (Officer for 3 years) - Representing Burnsville

**Deb Clark** – Board Member since 2002 - 14 years (Officer for 9 years) – Representing South St. Paul

**Dick Bergstrom** – Board Member since 2014 - 2 years – Representing Bloomington

**Dan Cater** – Board Member since 2007 - 9 years - Representing Hastings

**Joanne Mansur**– Board Member since 2014 - 2 years – Representing West St. Paul/ Eagan/Mendota Heights

**Melissa Sauser** – Board Member since 2013 – 3 years – Representing Farmington

Congratulations to **Melissa Sauser** who received the MSBA Leadership Development Certificate and **Dick Bergstrom** who received the MSBA District Award of Distinction at the 2016 MSBA Leadership Conference.

School Board members play a vital role in establishing policies to ensure an efficient, effective school system and represent our local education interests to state and federal government, ensuring compliance with state and federal law.

School Board members are strong advocates for public education and are responsible for communicating the needs of the school district to the public. All School Board members recognize the importance of public education in our community.

Thank you to all our School Board members for their year-round commitment to 917!

Good News Report  
Secondary Programs  
February, 2016

\*We received a \$10,000.00 down payment on the house with a signed purchase agreement. We are installing trim and interior doors with counter tops close behind. The Construction Trades program is looking into building 3 cabins which are being designed by the DCTC Architectural department. If this works out we will be able to work with the college and their students from start to completion. This will allow Construction Trades students a chance to see all facets of the construction industry.

\*KDWA AM 1460 Hastings, MN has been kind enough to interview several staff in regards to CTE from Intermediate 917. You can streamline to listen to the interviews. We want to thank Mo McNeary and all those who take such a large interest in our programs and helping to get the good word out about CTE.

\*We currently have about 90 different businesses, education, and military vendors set to take part in our Dakota County Perkins Consortium Career and College Fair at Hastings HS on March 3<sup>rd</sup> from 8:00 a.m. to Noon.

\*DCALS North Students of the Quarter for 2<sup>nd</sup> quarter: **Ciera Sanchez, Melissa Lehmann, Selene Franco, Tyler Brown**

\*High credit earners for DCALS North Quarter 2:

**Alex LeTexier  
Amadeo Esparza-Rodriguez  
Austyn Garibay-Moryn  
Ciera Sanchez  
Francisco Medina  
Gabriel Mendoza-Cordova  
Gabriella Boldt-Bauer  
Grace Johnson  
Melissa Lehmann  
Micaela Martinez  
Selene Franco  
Stacy Otgontugs  
Tyler Brown**

\*DCALS main campus Students of the Quarter for 2<sup>nd</sup> quarter:

**Mario Aguilar  
Alchalee Ariyachat  
Marcus Bailey  
Alexa Engelbrecht  
Aimee Meister  
Brieanna Rosario  
Anya Sheely  
Rivianna Zeller**

## INTERMEDIATE SCHOOL DISTRICT 917

A School Board Meeting of the Intermediate School District 917 School Board was held on Tuesday, January 5, 2016, at 1300 145<sup>th</sup> Street East, Rosemount, MN 55068.

**Members Present:** Dick Bergstrom, Dan Cater, Ron Hill, Jill Lewis, Bob Erickson, Deb Clark, Vanda Pressnall, Joanne Mansur, Melissa Sauser, and ex-officio member Superintendent John Christiansen.

**Members Absent:** None.

**Also Present:** Nicolle Roush, Eric Van Brocklin, and Melissa Schaller, and Linda Berg

School Board Chair Jill Lewis called the meeting to order at 5:00 PM.

The Pledge of Allegiance was conducted.

There were no visitors to be heard.

The good news reports were presented.

1. Motion by Deb Clark, seconded by Vanda Pressnall, to approve the consent items, as presented. All present voted aye. Motion carried.
  - **Minutes:** December 1, 2016, Regular School Board Meeting
  - **Personnel:** *New Hires:* Sarah Brown, Sign Language Interpreter, effective January 11, 2016. Josephine Heyl, Sign Language Interpreter, effective January 4, 2016. Kimberly Jorgensen, Classroom Assistant, effective January 4, 2016. Jenna Moon, Program Assistant, effective December 2, 2015. Keith Spychalla, Classroom Assistant, effective December 14, 2015. *Resignations and Terminations:* Peter Badeski, Classroom Assistant, effective December 18, 2015. Cherie Busenbark, Physical Therapist, effective December 21, 2015. James Kassel, Program Assistant, effective January 8, 2016. Kendra Martin, Program Assistant, effective December 17, 2015. Tina Paulk, Classroom Assistant, effective December 9, 2015.
2. Board Member Melissa Sauser introduced the following resolution: Resolution to Accept Donations in the amount of three bean bag chairs to the Alliance Education Center from Amy O'Brien of Farmington (value \$30). The motion for the adoption of the foregoing resolution was duly seconded by Joanne Mansur, and upon vote being taken thereon, the following voted in favor thereof: Dick Bergstrom, Dan Cater, Deb Clark, Bob Erickson, Jill Lewis, Vanda Pressnall, Ron Hill, Melissa Sauser, Joanne Mansur, and the following voted against the same: none. Whereupon said resolution was duly passed and adopted. (Addendum A.)
3. Motion Ron Hill, seconded by Bob Erickson, to approve the bills from December 1, 2015 to December 29, 2015, the wire transfers and the Investment Report for the month of November, 2015, as presented by the Business Manager. All present voted aye. Motion carried.
4. Motion by Dick Bergstrom, seconded by Deb Clark, to approve the Temporary Employee Report as presented. (Addendum B.) All present voted aye. Motion carried.

The Accounts Receivable Aging Report was reviewed by Nicolle Roush.

Eric VanBrocklin reported on the request to partner with Farmington for an 8, 9, 10 ALC option.

5. Board Member Deb Clark, introduced the following resolution: Resolution for Paraprofessional Week. The motion for the adoption of the foregoing resolution was duly seconded by Bob Erickson, and upon vote being taken thereon, the following voted in favor thereof: Dick Bergstrom, Dan Cater, Deb Clark, Bob Erickson, Jill Lewis, Vanda Pressnall, Ron Hill, Melissa Sauser, Joanne Mansur, and the following voted against the same: none. Whereupon said resolution was duly passed and adopted. (Addendum C.)
6. Motion by Dan Cater, seconded by Joanne Mansur, to ratify the Teachers Contract for 2015-2017, with the exception of the Memorandum of Understanding, Attachment G, which will be revised and voted on at the January 19, 2016, School Board Special Session, as presented. (Addendum D.) There was much discussion. Voting aye: Jill Lewis, Deb Clark, Joanne Mansur, Bob Erickson, Vanda Pressnall, Dan Cater, Ron Hill. Abstain from voting: Melissa Sauser and Dick Bergstrom. Motion carried.

Bob Erickson would like the minutes to reflect the excellent job that the Negotiation Team accomplished with the Teachers' Contract for 2015-2017. The specifics of Attachment G were new and questioned by the Board but has nothing to do with the work the Negotiation Team put into the contract.

7. The next Board meeting will be Wednesday, February 17, at 4:30 PM, in the 917 Board Room.
8. Motion by Ron Hill, seconded by Dick Bergstrom, to approve the Joint Powers Agreement between 917 and CTIC (Community Transition Interagency Committee), as presented. (Addendum E.) All present voted aye. Motion carried.
9. Motion by Bob Erickson, seconded by Dick Bergstrom, to approve the Communications Consulting Agreement, as presented. (Addendum F.) All present voted aye. Motion carried.
10. Motion by Joanne Mansur, seconded by Dick Bergstrom, to adjourn the meeting. All present voted aye. Motion carried.

There being no further business the meeting adjourned at 7:01 P.M.

The next regular School Board Meeting will be Wednesday, February 17, 2016, in the 917 Board Room at Dakota County Technical College.

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Clerk

## INTERMEDIATE SCHOOL DISTRICT 917

A Board work session of the Intermediate School District 917 School Board was held on Tuesday, January 19, 2016, at 4:30 PM, in the 917 Board Room at Dakota County Technical College.

**Members Present:** Dick Bergstrom, Dan Cater, Deb Clark, Bob Erickson, Vanda Pressnall, Ron Hill, Melissa Sauser, Jill Lewis, and ex-officio member Superintendent John Christiansen.

**Members Absent:** Joanne Mansur

**Also Present:** Eric Van Brocklin, Melissa Schaller, Nicolle Roush, Greg Vandal, Pam Raden, and Linda Berg

Chair Jill Lewis called the meeting to order at 4:30 PM.

The Pledge of Allegiance was conducted.

The first hour and a half was spent reviewing our communications system with Greg Vandal and Pam Raden who will be helping 917 develop a better way of communicating to the public.

Motion by Deb Clark, seconded by Bob Erickson, to approve the Attachment G, Memorandum of Understanding of the Teachers. Contract 2015-2017, as presented. (Addendum A.) Member Hill would like the minutes to reflect that he would prefer the word "recommendations" be removed from the MOU. "Committee will submit findings." This does not have to be changed on the MOU but it was requested by Member Hill to have in the minutes. Voting aye: Dan Cater, Deb Clark, Bob Erickson, Vanda Pressnall, Ron Hill, Jill Lewis. Member Dick Bergstrom abstained from voting. Voting naye: Melissa Sauser. Motion carried.

Motion by Ron Hill, seconded by Melissa Sauser, to approve the Pay Equity Report for the State of Minnesota as of December 31, 2015. (Addendum B.) All present voted aye. Motion carried.

Member Bob Erickson left the meeting at 6:22 PM. There was a short five minute recess. Meeting resumed at 6:27 PM.

Nicolle Roush reported on the revised budget for 2015-2016.

Motion by Vanda Pressnall, seconded by Dan Cater, to approve the revised budget for 2015-2016 as reported by the Business Manager. (Addendum C.) All present voted aye. Motion carried.

The 2015-2016 goals update was distributed and reviewed.

Motion by Dan Cater, seconded by Dick Bergstrom, to adjourn the meeting. All in favor voted aye. Motion carried.

There being no further business, the meeting was adjourned at 6:47 PM.

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Clerk



To Bcd 2/17/16

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: January 21, 2016	Teaching Licenses Held:
NAME: Angela Bardwell	
Position: Classroom Assistant	
College:    Secondary:    Special Education: x    District:	Recommended Salary : 16.37
	Employment Date: 12/7/15

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Kennedy High	Yes	Generals	Yes
Technical College				
College				
Other				

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
ISD 917	10/15	Current	Student Assistant
Reshan Hunter	10/11	6/13	Nanny
Certified Massage Therapist	2005	Current	Therapist/Owner
Robert Half/Temps Staffing	7/02	11/03	Temporary Employee

Total Years Experience 13

**Remarks:**

Angela will be a classroom assistant in the SUN Program at Cedar School.

Total 2/17/16

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: January 13, 2016	Teaching Licenses Held:
NAME: Caitlin Fitzgerald	
Position: Classroom Assistant	
College:    Secondary:    Special Education: x    District:	Recommended Salary : 17.14
	Employment Date: 1/25/16

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Park High School	Yes	Generals	Yes
Technical College				
College	University of Wisconsin	Yes	Psychology	BA
Other				

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Integrity Living Options	10/15	Current	Independent Living Skills Specialist
Bullypulpit Golf Course	7/15	10/15	Outdoor Services
Lifetime Resources	4/15	7/15	Direct Support Staff
Integrity Living Options	10/14	4/15	Direct Support Staff

Total Years Experience 1.5

**Remarks:**

Caitlin will be a classroom assistant in the TEA Program.

To Bd 2/17/16

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: February 2, 2016	Teaching Licenses Held:
NAME: Jane Klemz	
Position: Classroom Assistant	
College:    Secondary:    Special Education: x    District:	Recommended Salary : \$18.67
	Employment Date: 2/1/16

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Brainerd High	Yes	Generals	Yes
Technical College				
College	St. Paul College	Yes	CNC Machinist and Interpreter	AS
	Concordia	Yes	Teachers Aid	AA
Other				

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Trinity First Lutheran	2/12	2/16	Paraprofessional
Kelly Services	3/15	5/15	Substitute Para
Messiah Lutheran	1990	Current	Interpreter
Anoka Technical	1997	2008	Interpreter

Total Years Experience 25+

**Remarks:**

Jane will be a classroom assistant in the DHH Preschool.

To Bd 2/17/16

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: January 14, 2016	Teaching Licenses Held:
NAME: Rachel Lanning	
Position: Classroom Assistant	
College:    Secondary:    Special Education: x    District:	Recommended Salary : 16.37
	Employment Date: 1/12/16

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Eastview High	Yes	Generals	Yes
Technical College				
College	St. Paul College	No	ASL and Interpreting	In Process
Other				

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Saint Sabrinus	5/15	Current	Receptionist
Express	11/13	9/14	Sales Associates
Marcus Theaters	2/12	11/12	Associate

Total Years Experience 2.5

**Remarks:**

**Rachel will be a classroom assistant in the DHH Program at Diamondhead Center.**

To Bd 2/17/16

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: January 12, 2016	Teaching Licenses Held:
NAME: Tony Lynch	
Position: Program Assistant	
College:    Secondary:    Special Education: x    District:	Recommended Salary : 17.14 hourly
	Employment Date: 1/19/16

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Hastings High	Yes	Generals	Yes
Technical College				
College				
Other				

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Perkins	10/13	Current	Lead
ISD 917	3/11		Student Assistant
McDonalds			Crew Member
Toyriific	8/10	1/11	Clerk

Total Years Experience 4-5 years

**Remarks:**

Troy will be a program assistant at Alliance Education Center replacing Sam Betterly.

To Bd 2/17/16

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: January 13, 2016	Teaching Licenses Held:
NAME: Kathryn Papendick	
Position: Classroom Assistant	
College:    Secondary:    Special Education: x    District:	Recommended Salary : 16.76
	Employment Date: 1/19/16

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Mitchell SD High	Yes	Generals	Yes
Technical College				
College	Black Hills State University	Yes	Education	BA
Other				

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Teachers on Call	9/15	Current	Substitute Teacher and Para
Bridal Boutique	1/12	5/15	Sales Associate
Madame Peacock's Accessory Lounge	5/12	8/15	Cashier

Total Years Experience 3

**Remarks:**

Kathryn will be a classroom assistant in the TEA Program replacing Tina Paulk.

To BL 2/17/16

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: February 16, 2016	Teaching Licenses Held: Vision
NAME: Michelle Shanley	
Position: Vision Teacher	
College:    Secondary:    Special Education: x    District:	Recommended Salary : \$65,911.00
	Employment Date: 8/25/16

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Granada Huntley East Chain	Yes	Generals	Yes
College	St. Cloud State	Yes	Bachelors of Science	BS
	St. Cloud State	Yes	Vision Teacher	BS
	U of M, Moorhead, Twin Cities, Bemidji	Yes	Vision Teacher	BS
	Bethel University	Yes	Vision Teacher	BS

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Intermediate District 287	8/11	Current	Vision Teacher
MN State Academy for the Blind	8/08	8/11	Vision Teacher
School District 191	9/99	6/08	DCD Teacher
School District 191	9/95	8/99	MMI/SLD Teacher

Total Years Experience 11

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

**Remarks:**

Michelle will be a vision teacher in the Vision Itinerant Program replacing Teresa Dulko.

To Bd 2/17/16

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: February 8, 2016	Teaching Licenses Held:
NAME: Monica Short	
Position: Health Associate	
College:    Secondary:    Special Education: x    District:	Recommended Salary : \$25.63
	Employment Date: 2/22/16

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	River Falls High	Yes	Generals	Yes
Technical College	Chippewa Valley Tech	Yes	Nursing	LPN
College				
Other				

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Woodbury Health Care Center	7/14	Current	Admissions Nurse
Institute of Facial Surgery	1/04	1/13	LPN, Surgical

Total Years Experience 14

**Remarks:**

Monica will be a health associate in the DASH Program at Henry Sibley High.

To Bd 2/17/16

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: January 25, 2016	Teaching Licenses Held:
NAME: Karissa Vilks	
Position: Classroom Assistant	
College:    Secondary:    Special Education: x    District:	Recommended Salary : \$16.76
	Employment Date: 2/8/16

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	North St. Paul High	Yes	Generals	Yes
Technical College				
College	Waldorf College	Yes	Biology	BA
Other				

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Anika Home Care	3/15	Current	PCA
Centennial High School	6/15	Current	Coach
Waldorf College	8/12	12/14	Tutor
James River Family Fitness Center	10/11	5/12	Student Assistant

Total Years Experience 4

**Remarks:**

**Karissa will be a classroom assistant in the TEA Program.**

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED  
FOR ACTION AT BOARD MEETING OF FEBRUARY 17, 2016**

**NEW HIRES:**

Angela Bardwell, Classroom Assistant, effective December 7, 2015 (from Student Assistant to Classroom Assistant).

Caitlin Fitzgerald, Classroom Assistant, effective January 25, 2016.

Jane Klemz, Classroom Assistant, effective February 1, 2016.

Rachel Lanning, Classroom Assistant, effective January 12, 2016.

Tony Lynch, Program Assistant, effective January 19, 2016.

Kathryn Papendick, Classroom Assistant, effective January 19, 2016.

Michelle Shanley, Teacher of the Visually Impaired, effective August 25, 2016.

Monica Short, Health Associate, effective February 22, 2016.

Karissa Vilks, Classroom Assistant, effective February 8, 2016.

**CHANGE IN STATUS:**

Elizabeth Annoni, Speech Language Pathologist, Maternity Disability Leave effective on or about April 1, 2016, with a return date on or about June 8, 2016.

Nicole Korbek-Hughes, Parental/Child Care Leave effective February 8, 2016, with a return date of July 4, 2016.

Linda Lacher Goddard, Speech Language Pathologist, increase from 16 hours per week to 28 hours per week effective February 1, 2016, for the 2015-2016 school year only.

Christine Quinn, Classroom Assistant, general leave of absence effective February 29, 2016, through May 29, 2016.

Erin Stevens, Mental Health Practitioner, Maternity Disability Leave effective on or about April 13, 2016, with a return date on or about June 13, 2016.

Janel Vrieze, Special Education Teacher, Medical Leave request effective February 23, 2016, with an expected return date of March 18, 2016.

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED  
FOR ACTION AT BOARD MEETING OF FEBRUARY 17, 2016  
(continued)**

**RESIGNATIONS & TERMINATIONS:**

Amy Boyd, Classroom Assistant, effective February 8, 2016.

Jennifer Dibble, Classroom Assistant, effective January 20, 2016.

Rachel Lanning, Classroom Assistant, effective January 28, 2016.

Kia Lor, Program Assistant, effective February 19, 2016.

Melissa Sether, Classroom Assistant, effective February 12, 2016.

**RETIREMENTS:**

Sharon Votel, Special Education Teacher, effective June 10, 2016.

# Intermediate School District #917 School Board

## Resolution to Accept Donations

Board member \_\_\_\_\_ introduced the following Resolution:

RESOLVED, that the School Board of Intermediate School District 917 accept the following donations, as indicated below, in the amount of \$3,245.00.

1. Donation of musical instruments to the TESA program from Robert and Jackie Stokke of Inver Grove Heights. (Value: \$30.00.)
2. Donation of a Cuisinart Yogurt/Ice Cream Maker from Dakota Electric of Farmington to be used for staff recognition door prizes. (Value: \$60.)
3. Donation of a free hotel night and two buffet dinners at Black Bear Hotel in Cloquet from the Fond du Lac Band of Lake Superior Chippewa to be used for staff recognition door prizes. (Value: \$160.)
4. Donation of \$25 gift card from Roasted Pear in Burnsville to be used for staff recognition door prizes. (Value: \$25.)
5. Donation of \$400 to the TESA Program from East Valley Animal Clinic of Apple Valley, to be used for various student activities. (Value: \$400.)
6. Donation of \$70 to the PACES Program from Keith Koentopf of Farmington to be used for student needs and activities. (Value: \$70.)
7. Donation of \$2,500 from Bell Mortgage of Minneapolis, to the SUN Program for student needs and activities. (Value: \$2,500.)

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof: and the following voted against the same: none.

Whereupon said resolution was declared duly passed and adopted.

Date Board Approved:

Intermediate School Dist 917  
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK  
 DATE RANGE: 12/29/15 - 02/09/16

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
319712	S	\$39714.48	12/29/15	24552	0	APPLE VALLEY ISD LLC	OUTSTANDING
319713	S	\$180.00	12/29/15	24519	0	ASL INTERPRETING SERVICES, INC	OUTSTANDING
319714	S	\$15.96	12/29/15	21674	0	CENTURYLINK	OUTSTANDING
319715	S	\$192.42	12/29/15	29120	2	CITY OF APPLE VALLEY	OUTSTANDING
319716	S	\$19.99	12/29/15	21866	0	DAKOTA COUNTY TECH COLLEGE	OUTSTANDING
319717	S	\$500.00	12/29/15	24600	0	DEREK EMERY	OUTSTANDING
319718	S	\$510.88	12/29/15	03079	0	FRONTIER COMMUNICATIONS	OUTSTANDING
319719	S	\$210.00	12/29/15	24568	0	SPECIAL DELIVERY OF MN, INC	OUTSTANDING
319720	S	\$140.77	12/29/15	22907	0	SUPPLYWORKS	OUTSTANDING
319721	S	\$7155.56	12/30/15	40016	0	EDUCATION MINNESOTA, LOCAL 3904	OUTSTANDING
319722	S	\$237.44	12/30/15	23749	1	GREAT LAKES HIGHER EDUCATION CORPORATION	OUTSTANDING
319723	S	\$544.97	12/30/15	23939	0	GURSTEL CHARGO PA	OUTSTANDING
319724	S	\$14.43	12/30/15	23611	0	MESSERLIE & KRAMER P.A.	OUTSTANDING
319725	S	\$865.50	12/30/15	24569	0	NYS CHILD SUPPORT PROCESSING CENTER	OUTSTANDING
319726	S	\$553.98	12/30/15	40017	0	O.P.E.I.U., LOCAL 12	OUTSTANDING
319727	S	\$171.52	12/30/15	29972	0	RELATED SERVICES NURSES ESP	OUTSTANDING
319728	S	\$2950.04	12/30/15	40018	0	S.E.P., LOCAL 4242	OUTSTANDING
319729	S	\$103.18	12/30/15	29207	0	U.S. DEPARTMENT OF EDUCATION	OUTSTANDING
319730	S	\$203.00	12/30/15	40012	0	UNITED WAY, GREATER TWIN CITIES	OUTSTANDING
319731	S	\$1380.43	12/30/15	40071	0	WADDELL & REED INC	OUTSTANDING
319732	S	\$200.00	01/07/16	23203	0	ACCELERATED TECHNOLOGIES	OUTSTANDING
319733	S	\$853.23	01/07/16	23678	0	AMAZON.COM, LLC	OUTSTANDING
319734	S	\$333.00	01/07/16	22724	0	BUG BUSTERS, INC	OUTSTANDING
319735	S	\$288.00	01/07/16	29129	0	DEPUTY REGISTRAR 139	OUTSTANDING
319736	S	\$1255.54	01/07/16	22631	0	GOVCONNECTION INC	OUTSTANDING
319737	S	\$3147.42	01/07/16	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
319738	S	\$96.00	01/07/16	22853	0	LIFESAVERS	OUTSTANDING
319739	S	\$10.00	01/07/16	08517	0	LILLIE SUBURBAN NEWSPAPER, INC	OUTSTANDING
319740	S	\$175.00	01/07/16	24602	0	LOCKSAFE	OUTSTANDING
319741	S	\$35.10	01/07/16	23996	0	MEDICAREBLUE RX	OUTSTANDING
319742	S	\$23.99	01/07/16	22910	0	MICRON CPG	OUTSTANDING
319743	S	\$197.67	01/07/16	20568	1	OFFICE DEPOT	OUTSTANDING
319744	S	\$937.50	01/07/16	23915	0	PEDIATRIC HOME SERVICE	OUTSTANDING
319745	S	\$592.78	01/07/16	22779	0	PHONAK	OUTSTANDING
319746	S	\$642.60	01/07/16	00623	0	REPUBLIC SERVICES	OUTSTANDING
319747	S	\$45.00	01/07/16	29040	0	SAM'S CLUB	OUTSTANDING
319748	S	\$899.91	01/07/16	29040	0	SAM'S CLUB	OUTSTANDING
319749	S	\$100.00	01/07/16	17420	0	SCIENCE MUSEUM OF MN	OUTSTANDING
319750	S	\$5895.83	01/07/16	23054	0	SIMPLEXGRINNELL	OUTSTANDING
319751	S	\$41.00	01/07/16	22907	0	SUPPLYWORKS	OUTSTANDING
319752	S	\$4808.62	01/07/16	23942	0	TEACHERS ON CALL	OUTSTANDING
319753	S	\$217.00	01/07/16	23595	0	THE MCDOWELL AGENCY, INC	OUTSTANDING
319754	S	\$1834.07	01/07/16	00643	0	TIES	OUTSTANDING
319755	S	\$95.00	01/07/16	18079	0	UNIQUE SOFTWARE CORP	OUTSTANDING
319756	S	\$394277.56	01/07/16	29359	3	US BANK TRUST N.A.	OUTSTANDING
319757	S	\$2559.38	01/07/16	19389	0	WELLS FARGO	OUTSTANDING
319758	S	\$27453.00	01/19/16	23997	1	AMERICAN COMPENSATION INSURANCE COMPANY	OUTSTANDING
319759	S	\$39714.48	01/19/16	24552	0	APPLE VALLEY ISD LLC	OUTSTANDING
319760	S	\$210.00	01/19/16	24519	0	ASL INTERPRETING SERVICES, INC	OUTSTANDING
319761	S	\$50.81	01/19/16	16141	0	CARQUEST AUTO PARTS STORES	OUTSTANDING
319762	S	\$82.37	01/19/16	16244	7	CUB FOODS	OUTSTANDING
319763	S	\$15311.69	01/19/16	40056	1	DAKOTA COUNTY SHERIFF	OUTSTANDING

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319764	S	\$235.00	01/19/16	19401	0	DEX MEDIA EAST, INC.	OUTSTANDING
319765	S	\$203.00	01/19/16	24073	0	EDUCATORS BENEFIT CONSULTANTS, LLC	OUTSTANDING
319766	S	\$95.95	01/19/16	20307	1	ENABLING DEVICES/TOYS FOR SPEC CHILD	OUTSTANDING
319767	S	\$747.32	01/19/16	03079	0	FRONTIER COMMUNICATIONS	OUTSTANDING
319768	S	\$431.01	01/19/16	24531	0	FRONTLINE TECHNOLOGIES GROUP, LLC	OUTSTANDING
319769	S	\$3800.00	01/19/16	24604	0	GREGORY A VANDAL	OUTSTANDING
319770	S	\$42.54	01/19/16	07751	1	HASTINGS STAR GAZETTE	OUTSTANDING
319771	S	\$311.30	01/19/16	23241	0	HEINEMANN	OUTSTANDING
319772	S	\$10239.50	01/19/16	19858	0	IND SCH DIST # 196	OUTSTANDING
319773	S	\$24242.50	01/19/16	09592	0	IND SCH DIST 191	OUTSTANDING
319774	S	\$1315.80	01/19/16	09592	10	IND SCH DIST 191	OUTSTANDING
319775	S	\$415.75	01/19/16	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
319776	S	\$812.33	01/19/16	23917	1	MARCO INC	OUTSTANDING
319777	S	\$305.00	01/19/16	21857	2	MN DEPT OF HEALTH	OUTSTANDING
319778	S	\$982.69	01/19/16	23258	0	MN ENERGY RESOURCES CORPORATION	OUTSTANDING
319779	S	\$5976.23	01/19/16	22885	1	MN UNEMPLOYMENT INSURANCE	OUTSTANDING
319780	S	\$355.82	01/19/16	20568	1	OFFICE DEPOT	OUTSTANDING
319781	S	\$463.78	01/19/16	22779	0	PHONAK	OUTSTANDING
319782	S	\$503.81	01/19/16	22957	0	PROFESSIONAL WIRELESS COMMUNICATIONS	OUTSTANDING
319783	S	\$1460.34	01/19/16	23874	0	REINHART FOODSERVICE, LLC	OUTSTANDING
319784	S	\$360.00	01/19/16	24568	0	SPECIAL DELIVERY OF MN, INC	OUTSTANDING
319785	S	\$1489.79	01/19/16	22907	0	SUPPLYWORKS	OUTSTANDING
319786	S	\$11834.02	01/19/16	23942	0	TEACHERS ON CALL	OUTSTANDING
319787	S	\$660.00	01/19/16	23672	0	THE DECK AND DOOR COMPANY	OUTSTANDING
319788	S	\$60.00	01/19/16	23595	0	THE MCDOWELL AGENCY, INC	OUTSTANDING
319789	S	\$324.64	01/19/16	00643	0	TIES	OUTSTANDING
319790	S	\$1125.00	01/19/16	18372	0	TRANE U.S. INC.	OUTSTANDING
319791	S	\$1480.00	01/19/16	23814	0	TRIG LIFE SERVICES	OUTSTANDING
319792	S	\$7117.99	01/20/16	40016	0	EDUCATION MINNESOTA, LOCAL 3904	OUTSTANDING
319793	S	\$237.44	01/20/16	23749	1	GREAT LAKES HIGHER EDUCATION CORPORATION	OUTSTANDING
319794	S	\$540.41	01/20/16	23939	0	GURSTEL CHARGO PA	OUTSTANDING
319795	S	\$2.88	01/20/16	23611	0	MESSERLIE & KRAMER P.A.	OUTSTANDING
319796	S	\$48.00	01/20/16	21651	0	NCPERS MINNESOTA	OUTSTANDING
319797	S	\$865.50	01/20/16	24569	0	NYS CHILD SUPPORT PROCESSING CENTER	OUTSTANDING
319798	S	\$171.52	01/20/16	29972	0	RELATED SERVICES NURSES ESP	OUTSTANDING
319799	S	\$2864.01	01/20/16	40018	0	S.E.P., LOCAL 4242	OUTSTANDING
319800	S	\$100.66	01/20/16	29207	0	U.S. DEPARTMENT OF EDUCATION	OUTSTANDING
319801	S	\$203.00	01/20/16	40012	0	UNITED WAY, GREATER TWIN CITIES	OUTSTANDING
319802	S	\$1380.43	01/20/16	40071	0	WADDELL & REED INC	OUTSTANDING
319803	S	\$353.40	01/28/16	24099	0	AED SUPERSTORE	OUTSTANDING
319804	S	\$1000.45	01/28/16	23678	0	AMAZON.COM, LLC	OUTSTANDING
319805	S	\$527.00	01/28/16	24083	0	BOOTH LAW GROUP	OUTSTANDING
319806	S	\$330.40	01/28/16	24553	0	CANON USA	OUTSTANDING
319807	S	\$210.00	01/28/16	23630	0	CARMEN PINCKNEY	OUTSTANDING
319808	S	\$1002.50	01/28/16	19803	0	CENTERPOINT ENERGY	OUTSTANDING
319809	S	\$151.52	01/28/16	21674	0	CENTURYLINK	OUTSTANDING
319810	S	\$198.21	01/28/16	29120	2	CITY OF APPLE VALLEY	OUTSTANDING
319811	S	\$2971.09	01/28/16	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
319812	S	\$326.29	01/28/16	16244	3	CUB FOODS	OUTSTANDING
319813	S	\$996.74	01/28/16	22238	1	DISCOUNT SCHOOL SUPPLY	OUTSTANDING
319814	S	\$88.00	01/28/16	18796	0	ESTR PUBLICATIONS	OUTSTANDING
319815	S	\$86.00	01/28/16	29105	3	FCCLA STORE	OUTSTANDING

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319816	S	\$1288.93	01/28/16	03079	0	FRONTIER COMMUNICATIONS	OUTSTANDING
319817	S	\$963.37	01/28/16	22631	0	GOVCONNECTION INC	OUTSTANDING
319818	S	\$21.72	01/28/16	01433	0	GRAINGER W W INC.	OUTSTANDING
319819	S	\$1078.56	01/28/16	24598	0	H WINDOW COMPANY, LLC	OUTSTANDING
319820	S	\$197.59	01/28/16	24605	0	HONEST-1 AUTO CARE DIFFLEY77	OUTSTANDING
319821	S	\$1159.20	01/28/16	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
319822	S	\$192.88	01/28/16	23828	0	KAREN L ANDERSON	OUTSTANDING
319823	S	\$389.92	01/28/16	21834	0	LAKESHORE LEARNING MATERIALS	OUTSTANDING
319824	S	\$35.10	01/28/16	23996	0	MEDICAREBLUE RX	OUTSTANDING
319825	S	\$1950.00	01/28/16	21663	0	MEINKE, STEPHANIE	OUTSTANDING
319826	S	\$147.98	01/28/16	22910	0	MICRON CPG	OUTSTANDING
319827	S	\$99.00	01/28/16	24601	0	MOBYMAX, LLC	OUTSTANDING
319828	S	\$23.56	01/28/16	00227	0	NASCO	OUTSTANDING
319829	S	\$96.54	01/28/16	20568	1	OFFICE DEPOT	OUTSTANDING
319830	S	\$1254.41	01/28/16	20868	0	OFFICE OF ENTERPRISE TECHNOLOGY	OUTSTANDING
319831	S	\$1784.69	01/28/16	23874	0	REINHART FOODSERVICE, LLC	OUTSTANDING
319832	S	\$345.64	01/28/16	22826	0	SCHOOL NURSE SUPPLY	OUTSTANDING
319833	S	\$175.00	01/28/16	22730	0	SOUTHWEST/WEST CENTRAL SERVICE CORP	OUTSTANDING
319834	S	\$240.00	01/28/16	24568	0	SPECIAL DELIVERY OF MN, INC	OUTSTANDING
319835	S	\$274.75	01/28/16	21191	0	SUPER DUPER SCHOOL CO	OUTSTANDING
319836	S	\$14.70	01/28/16	22907	0	SUPPLYWORKS	OUTSTANDING
319837	S	\$24790.97	01/28/16	23942	0	TEACHERS ON CALL	OUTSTANDING
319838	S	\$299.00	01/28/16	23495	0	THE CONOVER COMPANY	OUTSTANDING
319839	S	\$120.00	01/28/16	23672	0	THE DECK AND DOOR COMPANY	OUTSTANDING
319840	S	\$17037.73	01/28/16	00643	0	TIES	OUTSTANDING
319841	S	\$3000.00	01/28/16	24556	0	UNIVERSAL CLEANING SERVICES	OUTSTANDING
319842	S	\$1500.00	01/28/16	29359	0	US BANK	OUTSTANDING
319843	S	\$1765.50	01/28/16	22844	0	WINSOR LEARNING	OUTSTANDING
319844	S	\$3840.57	01/28/16	02776	0	XCEL ENERGY	OUTSTANDING
319845	S	\$7117.99	02/01/16	40016	0	EDUCATION MINNESOTA, LOCAL 3904	OUTSTANDING
319846	S	\$540.41	02/01/16	23939	0	GURSTEL CHARGO PA	OUTSTANDING
319847	S	\$318.79	02/01/16	23611	0	MESSERLIE & KRAMER P.A.	OUTSTANDING
319848	S	\$865.50	02/01/16	24569	0	NYS CHILD SUPPORT PROCESSING CENTER	OUTSTANDING
319849	S	\$759.48	02/01/16	40017	0	O.P.E.I.U., LOCAL 12	OUTSTANDING
319850	S	\$2914.14	02/01/16	40018	0	S.E.P., LOCAL 4242	OUTSTANDING
319851	S	\$100.66	02/01/16	29207	0	U.S. DEPARTMENT OF EDUCATION	OUTSTANDING
319852	S	\$203.00	02/01/16	40012	0	UNITED WAY, GREATER TWIN CITIES	OUTSTANDING
319853	S	\$1380.43	02/01/16	40071	0	WADDELL & REED INC	OUTSTANDING
319854	S	\$171.52	02/01/16	29972	0	RELATED SERVICES NURSES ESP	OUTSTANDING
319855	S	\$120.00	02/05/16	24519	0	ASL INTERPRETING SERVICES, INC	OUTSTANDING
319856	S	\$150.00	02/05/16	22418	0	AUTISM SOCIETY OF MINN	OUTSTANDING
319857	S	\$59.48	02/05/16	21623	0	CADAN ASSISTIVE TECHNOLOGIES	OUTSTANDING
319858	S	\$16.66	02/05/16	21674	0	CENTURYLINK	OUTSTANDING
319859	S	\$273.30	02/05/16	22631	0	GOVCONNECTION INC	OUTSTANDING
319860	S	\$151.80	02/05/16	23241	1	HEINEMANN PUBLISHING	OUTSTANDING
319861	S	\$63.75	02/05/16	08517	0	LILLIE SUBURBAN NEWSPAPER, INC	OUTSTANDING
319862	S	\$625.00	02/05/16	23547	0	LOW VOLTAGE INTEGRATORS INC	OUTSTANDING
319863	S	\$450.00	02/05/16	07926	7	METRO ECSU	OUTSTANDING
319864	S	\$300.00	02/05/16	21857	2	MN DEPT OF HEALTH	OUTSTANDING
319865	S	\$2118.75	02/05/16	23915	0	PEDIATRIC HOME SERVICE	OUTSTANDING
319866	S	\$602.78	02/05/16	22779	0	PHONAK	OUTSTANDING
319867	S	\$1162.49	02/05/16	23874	0	REINHART FOODSERVICE, LLC	OUTSTANDING

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319868	S	\$642.60	02/05/16	00623	0	REPUBLIC SERVICES	OUTSTANDING
319869	S	\$865.50	02/05/16	11070	0	RIFTON EQ/COMMUNITY PRODUCTS LLC	OUTSTANDING
319870	S	\$16.25	02/05/16	02431	0	ROSEMOUNT SAW & TOOL	OUTSTANDING
319871	S	\$804.66	02/05/16	01890	2	SOUTH-TOWN REFRIGERATION, INC	OUTSTANDING
319872	S	\$80.00	02/05/16	24607	0	ST PAUL RAMSEY COUNTY PUBLIC HEALTH	OUTSTANDING
319873	S	\$462.86	02/05/16	22907	0	SUPPLYWORKS	OUTSTANDING
319874	S	\$10380.76	02/05/16	23942	0	TEACHERS ON CALL	OUTSTANDING
319875	S	\$954.00	02/05/16	00643	0	TIES	OUTSTANDING
319876	S	\$135.00	02/05/16	18079	0	UNIQUE SOFTWARE CORP	OUTSTANDING
319877	S	\$498.00	02/05/16	24556	0	UNIVERSAL CLEANING SERVICES	OUTSTANDING
319878	S	\$3525.96	02/05/16	19389	0	WELLS FARGO	OUTSTANDING
708178	E	\$225.00	01/18/16	99999	9874	ALLEN, ANN CATHERINE	OUTSTANDING
708179	E	\$250.00	01/18/16	99999	10776	ANNONI, ELIZABETH	OUTSTANDING
708180	E	\$19.71	01/18/16	99999	9573	BEATTIE, JEAN	OUTSTANDING
708181	E	\$51.84	01/18/16	99999	8686	BERG, LINDA JO	OUTSTANDING
708182	E	\$18.36	01/18/16	99999	10832	BERGSTROM, RICHARD	OUTSTANDING
708183	E	\$19.55	01/18/16	99999	10832	BERGSTROM, RICHARD	OUTSTANDING
708184	E	\$23.88	01/18/16	99999	9771	BOHNERT, LOREEN M.	OUTSTANDING
708185	E	\$5.00	01/18/16	99999	10804	BORMANN, NATALIE	OUTSTANDING
708186	E	\$23.00	01/18/16	99999	10804	BORMANN, NATALIE	OUTSTANDING
708187	E	\$95.45	01/18/16	99999	8873	BUDACH, DON JAMES	OUTSTANDING
708188	E	\$30.48	01/18/16	99999	11013	BUSENBARK, CHERIE	OUTSTANDING
708189	E	\$11.88	01/18/16	99999	9723	CATER, DANNY GARY	OUTSTANDING
708190	E	\$307.05	01/18/16	99999	9679	CHRISTIANSEN, JOHN MAXWELL	OUTSTANDING
708191	E	\$14.04	01/18/16	99999	9301	CLARK, DEBORAH MAE	OUTSTANDING
708192	E	\$14.95	01/18/16	99999	9301	CLARK, DEBORAH MAE	OUTSTANDING
708193	E	\$206.43	01/18/16	99999	9092	DEVENOW, PEARL SUSAN	OUTSTANDING
708194	E	\$28.91	01/18/16	99999	7170	DIVELY, CYNTHIA GARWOOD	OUTSTANDING
708195	E	\$1682.46	01/18/16	99999	6159	DULKO, TERESA	OUTSTANDING
708196	E	\$29.33	01/18/16	99999	10965	EATON, CARMEN	OUTSTANDING
708197	E	\$15.66	01/18/16	99999	10771	ERICKSON, ROBERT	OUTSTANDING
708198	E	\$52.33	01/18/16	99999	10771	ERICKSON, ROBERT	OUTSTANDING
708199	E	\$102.35	01/18/16	99999	10442	FLEMING, ANGELITA	OUTSTANDING
708200	E	\$284.05	01/18/16	99999	10995	FOSKETT, TIMOTHY	OUTSTANDING
708201	E	\$571.56	01/18/16	99999	9755	FRISQUE, SHERILYN FAYE	OUTSTANDING
708202	E	\$169.63	01/18/16	99999	9702	GARRETSON, PAMELA VICK	OUTSTANDING
708203	E	\$101.78	01/18/16	99999	10443	GROFF, CASSIE	OUTSTANDING
708204	E	\$14.95	01/18/16	99999	10591	HASCHIG, ANN	OUTSTANDING
708205	E	\$14.95	01/18/16	99999	9730	HAWKINS, ANN	OUTSTANDING
708206	E	\$138.00	01/18/16	99999	8341	HETLAND, JENNIFER AMY	OUTSTANDING
708207	E	\$15.12	01/18/16	99999	10624	HILL, RON	OUTSTANDING
708208	E	\$97.75	01/18/16	99999	9920	HJERMSTAD, KAREN	OUTSTANDING
708209	E	\$938.41	01/18/16	99999	10767	HOREJSI, CRAIG A.	OUTSTANDING
708210	E	\$16.85	01/18/16	99999	9773	HORVATH, DENISE ERIN	OUTSTANDING
708211	E	\$13.46	01/18/16	99999	9773	HORVATH, DENISE ERIN	OUTSTANDING
708212	E	\$1079.46	01/18/16	99999	9496	IRELAND, KATHLEEN ELIZAB	OUTSTANDING
708213	E	\$136.85	01/18/16	99999	10954	JACOBS, CINDY LOU	OUTSTANDING
708214	E	\$892.41	01/18/16	99999	8842	JOHNSON, ROXANN RHYN	OUTSTANDING
708215	E	\$148.08	01/18/16	99999	10938	KAUFMAN, AMY	OUTSTANDING
708216	E	\$36.80	01/18/16	99999	10940	KETTLEWELL, AGNIESZKA	OUTSTANDING
708217	E	\$63.83	01/18/16	99999	9722	KLEIN, LORI ANN	OUTSTANDING
708218	E	\$18.40	01/18/16	99999	5957	KLIMEK, LORILEA J.	OUTSTANDING

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708219	E	\$551.15	01/18/16	99999	6145	KYLLO, KITRI LARSON	OUTSTANDING
708220	E	\$125.01	01/18/16	99999	10375	THOMAS, TAYLOR	OUTSTANDING
708221	E	\$169.05	01/18/16	99999	10857	LAFRANCE, DANIELLE	OUTSTANDING
708222	E	\$225.00	01/18/16	99999	9086	LANG, BERDETTA JEAN	OUTSTANDING
708223	E	\$121.90	01/18/16	99999	9468	LANGENFELD, CORY LEE	OUTSTANDING
708224	E	\$32.20	01/18/16	99999	9571	LARSEN, BETSY SUE	OUTSTANDING
708225	E	\$15.12	01/18/16	99999	9571	LARSEN, BETSY SUE	OUTSTANDING
708226	E	\$11.88	01/18/16	99999	8287	LEWIS, JILL E	OUTSTANDING
708227	E	\$75.90	01/18/16	99999	10593	MABERRY, SAYRAJAYNE	OUTSTANDING
708228	E	\$27.03	01/18/16	99999	10460	MANNINEN, MELANIE	OUTSTANDING
708229	E	\$18.36	01/18/16	99999	10868	MANSUR, JOANNE	OUTSTANDING
708230	E	\$392.16	01/18/16	99999	10930	MLODOZYNIAC, KELSEY	OUTSTANDING
708231	E	\$128.36	01/18/16	99999	10521	NWOKEUKU, PATTIJO	OUTSTANDING
708232	E	\$22.43	01/18/16	99999	10805	ONYENEHO, JIDEFOR ERIC	OUTSTANDING
708233	E	\$225.00	01/18/16	99999	10397	PEMBLE, HOLLY	OUTSTANDING
708234	E	\$88.55	01/18/16	99999	10397	PEMBLE, HOLLY	OUTSTANDING
708235	E	\$76.48	01/18/16	99999	9589	PETERSEN, JENNIFER MAE	OUTSTANDING
708236	E	\$225.00	01/18/16	99999	10763	PFISTERER, EMILY	OUTSTANDING
708237	E	\$73.49	01/18/16	99999	10763	PFISTERER, EMILY	OUTSTANDING
708238	E	\$119.14	01/18/16	99999	10944	PRATT, SARA	OUTSTANDING
708239	E	\$20.52	01/18/16	99999	9177	PRESSNALL, VANDA JOY	OUTSTANDING
708240	E	\$11.50	01/18/16	99999	9914	RHEIN-MEDINA, KENT E.	OUTSTANDING
708241	E	\$9.18	01/18/16	99999	10770	SAUSER, MELISSA	OUTSTANDING
708242	E	\$29.33	01/18/16	99999	10770	SAUSER, MELISSA	OUTSTANDING
708243	E	\$8902.30	01/18/16	99999	9915	SCHALLER, MELISSA	OUTSTANDING
708244	E	\$160.02	01/18/16	99999	9915	SCHALLER, MELISSA	OUTSTANDING
708245	E	\$105.80	01/18/16	99999	8435	STOESZ, HEATHER LYNN	OUTSTANDING
708246	E	\$184.58	01/18/16	99999	10405	STOLL, DAVID L.	OUTSTANDING
708247	E	\$5.06	01/18/16	99999	10517	STROMBERG, RHIANON	OUTSTANDING
708248	E	\$138.58	01/18/16	99999	9068	SWANEY, AMY LYNN	OUTSTANDING
708249	E	\$72.33	01/18/16	99999	10489	SZOKA, JENNA KRISTYNA	OUTSTANDING
708250	E	\$74.90	01/18/16	99999	10375	THOMAS, TAYLOR	OUTSTANDING
708251	E	\$37.95	01/18/16	99999	9703	TOAY, GRETCHEN ANN	OUTSTANDING
708252	E	\$225.00	01/18/16	99999	9094	TOLLEFSON, BRENDA KAY	OUTSTANDING
708253	E	\$422.63	01/18/16	99999	10751	TUFTEE, SHANYN	OUTSTANDING
708254	E	\$39.97	01/18/16	99999	9482	VRIEZE, JANEL LYNN	OUTSTANDING
708255	E	\$152.38	01/18/16	99999	6232	WEILAND, MARY ELIZABETH	OUTSTANDING
708256	E	\$316.91	01/18/16	99999	10958	WILKINSON, AMY	OUTSTANDING
708257	E	\$566.38	01/18/16	99999	9192	WOOD, FRAN LOUISE	OUTSTANDING
708258	E	\$154.10	01/18/16	99999	10977	WOODWARD, MICHELLE	OUTSTANDING
708259	E	\$9.20	01/18/16	99999	9883	ZEHNDER, SCOTT MICHAEL	OUTSTANDING
708260	E	\$11.88	01/18/16	99999	5650	COCHRAN, JAMES EDWARD	OUTSTANDING
708261	E	\$6.32	01/18/16	99999	9773	HORVATH, DENISE ERIN	OUTSTANDING
708262	E	\$39.98	01/18/16	99999	9914	RHEIN-MEDINA, KENT E.	OUTSTANDING
708263	E	\$45.00	01/26/16	99999	8787	ASMUS, JOAN SCHAEFER	OUTSTANDING
708264	E	\$90.00	01/26/16	99999	8873	BUDACH, DON JAMES	OUTSTANDING
708265	E	\$90.00	01/26/16	99999	9679	CHRISTIANSEN, JOHN MAXWELL	OUTSTANDING
708266	E	\$45.00	01/26/16	99999	10050	DOBSON, MEGHAN	OUTSTANDING
708267	E	\$45.00	01/26/16	99999	9028	EPPS, DAWN	OUTSTANDING
708268	E	\$90.00	01/26/16	99999	9702	GARRETSON, PAMELA VICK	OUTSTANDING
708269	E	\$90.00	01/26/16	99999	8341	HETLAND, JENNIFER AMY	OUTSTANDING
708270	E	\$90.00	01/26/16	99999	6145	KYLLO, KITRI LARSON	OUTSTANDING

Intermediate School Dist 917  
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK  
 DATE RANGE: 12/29/15 - 02/09/16

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
708271	E	\$90.00	01/26/16	99999	9468	LANGENFELD, CORY LEE	OUTSTANDING
708272	E	\$45.00	01/26/16	99999	9589	PETERSEN, JENNIFER MAE	OUTSTANDING
708273	E	\$90.00	01/26/16	99999	10944	PRATT, SARA	OUTSTANDING
708274	E	\$90.00	01/26/16	99999	8628	ROUSH, NICOLLE KATHERI	OUTSTANDING
708275	E	\$90.00	01/26/16	99999	9915	SCHALLER, MELISSA	OUTSTANDING
708276	E	\$90.00	01/26/16	99999	10405	STOLL, DAVID L.	OUTSTANDING
708277	E	\$45.00	01/26/16	99999	9068	SWANEY, AMY LYNN	OUTSTANDING
708278	E	\$90.00	01/26/16	99999	10756	VAN BROCKLIN, ERIC	OUTSTANDING
708279	E	\$20.00	01/26/16	99999	9883	ZEHNDER, SCOTT MICHAEL	OUTSTANDING
708280	E	\$45.93	01/26/16	99999	9770	ALEXANDER, AMY DOREEN	OUTSTANDING
708281	E	\$19.44	01/26/16	99999	9321	BJERKE, VICKIE A.	OUTSTANDING
708282	E	\$472.92	01/26/16	99999	7088	GREENFIELD, DONNA GAYLE	OUTSTANDING
708283	E	\$140.88	01/26/16	99999	9028	EPPS, DAWN	OUTSTANDING
708284	E	\$128.80	01/26/16	99999	10949	FISHER, KARRI	OUTSTANDING
708285	E	\$24.94	01/26/16	99999	8908	HANSON, LUCINDA SUE	OUTSTANDING
708286	E	\$99.36	01/26/16	99999	8341	HETLAND, JENNIFER AMY	OUTSTANDING
708287	E	\$364.56	01/26/16	99999	10767	HOREJSI, CRAIG A.	OUTSTANDING
708288	E	\$20.71	01/26/16	99999	8693	JEFFRIES, DIANE RENEE	OUTSTANDING
708289	E	\$17.28	01/26/16	99999	10940	KETTLEWELL, AGNIESZKA	OUTSTANDING
708290	E	\$145.48	01/26/16	99999	9566	KOENIGSBERGER, CARRIE LYNN	OUTSTANDING
708291	E	\$268.23	01/26/16	99999	10973	KUBIK, GABRIELA	OUTSTANDING
708292	E	\$457.64	01/26/16	99999	9086	LANG, BERDETTA JEAN	OUTSTANDING
708293	E	\$142.56	01/26/16	99999	9468	LANGENFELD, CORY LEE	OUTSTANDING
708294	E	\$178.83	01/26/16	99999	9278	MAYES, ANN LOUISE	OUTSTANDING
708295	E	\$13.23	01/26/16	99999	10430	QUAM, LYNN	OUTSTANDING
708296	E	\$114.43	01/26/16	99999	10983	SHORT, NICHOLE	OUTSTANDING
708297	E	\$25.38	01/26/16	99999	8457	WHITMER, VALORIE JEAN	OUTSTANDING
708298	E	\$343.85	01/26/16	99999	10631	JOHNSON, SARAH LYNN	OUTSTANDING
708299	E	\$488.69	01/26/16	99999	10872	PETERS, AMANDA	OUTSTANDING
708300	E	\$223.88	01/26/16	99999	10763	PFISTERER, EMILY	OUTSTANDING
708301	E	\$58.32	01/26/16	99999	6232	WEILAND, MARY ELIZABETH	OUTSTANDING
708302	E	\$35.93	01/26/16	99999	10626	CALLISTER, MARY HELEN	OUTSTANDING
708303	E	\$7.99	01/26/16	99999	8787	ASMUS, JOAN SCHAEFER	OUTSTANDING
92001897	W	\$1579.50	12/31/15	40072	0	AFLAC	OUTSTANDING
92001898	W	\$6018.82	12/30/15	40027	0	AMERIPRISE FINANCIAL ADVISORS	OUTSTANDING
92001899	W	\$2582.11	12/30/15	40022	0	AXA EQUITABLE LIFE INS CO	CLEARED
92001900	W	\$4995.87	12/31/15	29026	0	EDUCATION MN ESI BILLING TRUST	OUTSTANDING
92001901	W	\$36631.83	12/31/15	40006	0	EXECUTIVE DIRECTOR	CLEARED
92001902	W	\$7204.33	12/30/15	40060	0	FIDELITY INVSTMT TAX-EX SVC CO	CLEARED
92001903	W	\$12723.51	12/30/15	24594	0	HEALTH EQUITY, INC.	CLEARED
92001904	W	\$1992.71	12/31/15	40026	0	HORACE MANN LIFE INS	OUTSTANDING
92001905	W	\$153309.18	12/30/15	40037	0	INTERNAL REVENUE SERVICE	CLEARED
92001906	W	\$121.50	12/31/15	21704	0	MN CHILD SUPPORT PAYMENT CENTER	OUTSTANDING
92001907	W	\$146.45	12/30/15	40058	0	MN DEPT OF REVENUE (C)	CLEARED
92001908	W	\$23465.71	12/30/15	40003	0	MN DEPT OF REVENUE	CLEARED
92001909	W	\$2292.92	12/31/15	28803	0	MN STATE RETIREMENT SYSTEM	OUTSTANDING
92001910	W	\$429595.67	12/30/15	40001	0	PAYROLL ACCT #3805704197	CLEARED
92001911	W	\$63848.26	12/31/15	40005	0	STATE TREASURER, TRA	CLEARED
92001912	W	\$7007.37	12/30/15	40033	0	VARIABLE ANNUITY LIFE INS CO	CLEARED
92001913	W	\$855.24	12/30/15	28803	2	VOYA	CLEARED
92001914	W	\$5993.82	01/20/16	40027	0	AMERIPRISE FINANCIAL ADVISORS	OUTSTANDING
92001915	W	\$2569.61	01/19/16	40022	0	AXA EQUITABLE LIFE INS CO	OUTSTANDING

Intermediate School Dist 917  
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK  
 DATE RANGE: 12/29/15 - 02/09/16

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
92001916	W	\$23590.87	01/11/16	30132	0	DELTA DENTAL OF MINNESOTA	OUTSTANDING
92001917	W	\$4995.87	01/04/16	29026	0	EDUCATION MN ESI BILLING TRUST	OUTSTANDING
92001918	W	\$4597.94	01/20/16	29026	0	EDUCATION MN ESI BILLING TRUST	OUTSTANDING
92001919	W	\$35941.46	01/20/16	40006	0	EXECUTIVE DIRECTOR	OUTSTANDING
92001920	W	\$7204.33	01/21/16	40060	0	FIDELITY INVSTMT TAX-EX SVC CO	OUTSTANDING
92001921	W	\$11761.43	01/21/16	24594	0	HEALTHEQUITY, INC.	OUTSTANDING
92001922	W	\$1992.71	01/20/16	40026	0	HORACE MANN LIFE INS	OUTSTANDING
92001923	W	\$156788.86	01/19/16	40037	0	INTERNAL REVENUE SERVICE	OUTSTANDING
92001924	W	\$7407.07	01/04/16	24031	0	KANSAS CITY LIFE INSURANCE COMPANY	OUTSTANDING
92001925	W	\$23872.15	01/15/16	40003	0	MN DEPT OF REVENUE	OUTSTANDING
92001926	W	\$121.50	01/20/16	21704	0	MN CHILD SUPPORT PAYMENT CENTER	OUTSTANDING
92001927	W	\$146.45	01/20/16	40058	0	MN DEPT OF REVENUE(C)	OUTSTANDING
92001928	W	\$2292.92	01/21/16	28803	0	MN STATE RETIREMENT SYSTEM	OUTSTANDING
92001929	W	\$432345.58	01/15/16	40001	0	PAYROLL ACCT #3805704197	OUTSTANDING
92001930	W	\$63544.22	01/20/16	40005	0	STATE TREASURER, TRA	OUTSTANDING
92001931	W	\$7007.37	01/20/16	40033	0	VARIABLE ANNUITY LIFE INS CO	OUTSTANDING
92001932	W	\$855.24	01/20/16	28803	2	VOYA	OUTSTANDING
92001933	W	\$1994.01	02/02/16	40072	0	AFLAC	OUTSTANDING
92001934	W	\$5993.82	01/29/16	40027	0	AMERIPRISE FINANCIAL ADVISORS	OUTSTANDING
92001935	W	\$2569.61	02/01/16	40022	0	AXA EQUITABLE LIFE INS CO	OUTSTANDING
92001936	W	\$4597.94	02/01/16	29026	0	EDUCATION MN ESI BILLING TRUST	OUTSTANDING
92001937	W	\$34511.41	02/01/16	40006	0	EXECUTIVE DIRECTOR	OUTSTANDING
92001938	W	\$7204.33	02/01/16	40060	0	FIDELITY INVSTMT TAX-EX SVC CO	OUTSTANDING
92001939	W	\$12998.41	02/03/16	24594	0	HEALTHEQUITY, INC.	OUTSTANDING
92001940	W	\$1992.71	02/01/16	40026	0	HORACE MANN LIFE INS	OUTSTANDING
92001941	W	\$151746.07	02/01/16	40037	0	INTERNAL REVENUE SERVICE	OUTSTANDING
92001942	W	\$22936.48	01/29/16	40003	0	MN DEPT OF REVENUE	OUTSTANDING
92001943	W	\$121.50	02/02/16	21704	0	MN CHILD SUPPORT PAYMENT CENTER	OUTSTANDING
92001944	W	\$146.45	02/01/16	40058	0	MN DEPT OF REVENUE(C)	OUTSTANDING
92001945	W	\$2292.92	02/02/16	28803	0	MN STATE RETIREMENT SYSTEM	OUTSTANDING
92001946	W	\$417537.23	01/29/16	40001	0	PAYROLL ACCT #3805704197	OUTSTANDING
92001947	W	\$62918.86	02/01/16	40005	0	STATE TREASURER, TRA	OUTSTANDING
92001948	W	\$7007.37	02/01/16	40033	0	VARIABLE ANNUITY LIFE INS CO	OUTSTANDING
92001949	W	\$855.24	02/01/16	28803	2	VOYA	OUTSTANDING

TOTAL # OF ISSUED CHECKS:	346	TOTAL AMOUNT	3065312.50
TOTAL # OF VOIDED CHECKS:	0	TOTAL AMOUNT	0.00
TOTAL # OF UNISSUED CHECKS:	0		


TO: Nicolle Roush DATE: 02/03/2016  
Business Manager

FROM: Audrey Weiler  
Payroll/Fringe Benefits Technician

SUBJECT: EFT for pay period ending January 31, 2016

Aflac Vendor #40072	\$	1,994.01
Amperprise Financial Vendor #40027	\$	5,993.82
AXA Equitable Life Vendor #40022	\$	2,569.61
Horance Mann Vendor #40026	\$	1,992.71
PERA - Executive Director Vendor #40006	\$	34,511.41
TRA - State Treasurer Vendor #40005	\$	62,918.86
ESI/MEA Vendor #29026	\$	4,597.94
VALIC (Variable Annuity Life) Vendor #40033	\$	7,007.37
Minnesota Dept. of Revenue Vendor # 40003	\$	22,936.48
Internal Revenue Service Vendor Nbr 40037	\$	151,746.07
Payroll Acct #XXXXXXX4197 Vendor #40001	\$	417,537.23
Health Equity Vendor New	\$	12,998.41
MN State Retirement System Vendor # 28803-0	\$	2,292.92
MN Dept of Revenue - Garnishments Vendor #40058	\$	146.45
MN Child Support Vendor # 21704	\$	121.50
VOYA (Formerly ING) Vendor #28803-2	\$	855.24
Fidelity Investments Vendor #40060	\$	7,204.33

**Total Electronic Funds Transfer was made in the amount of \$** 737,424.36

Authorized Signature  Date 2-3-16

Intermediate School District 917  
1300 E. 145<sup>th</sup> Street  
Rosemount, MN 55068

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Re: Sales Tax Wire Transfer

Date: 1/14/16

This memo serves as authorization for the wire transfer of funds for payment of sales tax in the amount of \$ 450<sup>00</sup>, from Wells Fargo Bank Account No. 3805702167.

  
Nicolle Roush, Business Manager

TO: Nicolle Roush DATE: 01/20/2016  
 Business Manager

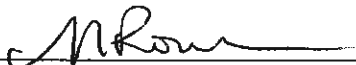
FROM: Audrey Weiler  
 Payroll/Fringe Benefits Technician

SUBJECT: EFT for pay period ending January 15, 2016

Amerprise Vendor #40027	5,993.82
AXA Equitable Life Vendor #40022	2,569.61
PERA Vendor #40006	35,941.46
Fidelity Vendor #40060	7,204.33
VOYA ( formerly ING) #28803-2	855.24
Horace Mann Vendor #40026	1,992.71
TRA Vendor #40005	63,544.22
VALIC (Variable Annuity Life) Vendor #40033	7,007.37
Minnesota Dept. of Revenue Vendor # 40003	23,872.15
Internal Revenue Service Vendor Nbr 40037	156,788.86
Payroll Acct #XXXXXX4197 Vendor #40001	432,345.58
HealthEquity (HSA) Vendor #	11,761.43
Educators Financial Services/ESI/MEA Vendor #29026	4,597.94
MN State Retirement System Vendor #28803-0	2,292.92
MN Child Support Vendor #21704	121.50
MN Dept Revenue Vendor (Garnishment) #40058	146.45

**Total Electronic Funds Transfer was made in the amount of \$**

**757,035.59**

Authorized Signature  Date 1-20-16

TO: Nicolle Roush DATE: 12/29/2015  
Business Manager

FROM: Audrey Weiler  
Payroll/Fringe Benefits Technician

SUBJECT: EFT for pay period ending December 31, 2015

Aflac Vendor #40072	\$ 1,579.50
Amperprise Financial Vendor #40027	\$ 6,018.82
AXA Equitable Life Vendor #40022	\$ 2,582.11
Horance Mann Vendor #40026	\$ 1,992.71
PERA - Executive Director Vendor #40006	\$ 36,631.83
TRA - State Treasurer Vendor #40005	\$ 63,848.26
ESI/MEA Vendor #29026	\$ 4,995.87
VALIC (Variable Annuity Life) Vendor #40033	\$ 7,007.37
Minnesota Dept. of Revenue Vendor # 40003	\$ 23,465.71
Internal Revenue Service Vendor Nbr 40037	\$ 153,309.18
Payroll Acct #XXXXXX4197 Vendor #40001	\$ 429,595.67
Health Equity Vendor New	\$ 12,723.51
MN State Retirement System Vendor # 28803-0	\$ 2,292.92
MN Dept of Revenue - Garnishments Vendor #40058	\$ 146.45
MN Child Support Vendor # 21704	\$ 121.50
VOYA (Formerly ING) Vendor #28803-2	\$ 855.24
Fidelity Investments Vendor #40060	\$ 7,204.33

Total Electronic Funds Transfer was made in the amount of \$ 754,370.98

Authorized Signature  Date 12-30-15

TO: Nicolle Roush DATE: 12/16/2015  
 Business Manager

FROM: Audrey Weiler  
 Payroll/Fringe Benefits Technician

SUBJECT: EFT for pay period ending December 15, 2015

Amerprise Vendor #40027	6,156.34
AXA Equitable Life Vendor #40022	2,557.11
PERA Vendor #40006	37,583.92
Fidelity Vendor #40060	7,204.33
VOYA ( formerly ING) #28803-2	855.24
Horace Mann Vendor #40026	1,992.71
TRA Vendor #40005	63,653.80
VALIC (Variable Annuity Life) Vendor #40033	7,007.37
Minnesota Dept. of Revenue Vendor # 40003	24,091.97
Internal Revenue Service Vendor Nbr 40037	156,349.94
Payroll Acct #XXXXXXX4197 Vendor #40001	436,627.05
HealthEquity (HSA) Vendor #	12,903.35
Educators Financial Services/ESI/MEA Vendor #29026	4,889.61
MN State Retirement System Vendor #28803-0	2,292.92
MN Child Support Vendor #21704	121.50
MN Dept Revenue Vendor (Garnishment) #40058	146.45

Total Electronic Funds Transfer was made in the amount of \$

764,433.61

Authorized Signature



Date

12-16-15

\* Update 12/16

file copy

TO: Nicolle Roush  
Business Manager DATE: 12/02/2015

FROM: Audrey Weiler  
Payroll/Fringe Benefits Technician

SUBJECT: EFT for pay period ending November 30, 2015

Aflac Vendor #40072	\$	1,593.54
Amperprise Financial Vendor #40027	\$	6,018.82
AXA Equitable Life Vendor #40022	\$	2,557.11
Horance Mann Vendor #40026	\$	1,992.71
PERA - Executive Director Vendor #40006	\$	37,181.36
TRA - State Treasurer Vendor #40005	\$	64,017.10
ESI/MEA Vendor #29026	\$	4,995.87
VALIC (Variable Annuity Life) Vendor #40033	\$	7,007.37
Minnesota Dept. of Revenue Vendor # 40003	\$	24,042.84
Internal Revenue Service Vendor Nbr 40037	\$	157,146.13
Payroll Acct #XXXXXXX4197 Vendor #40001	\$	439,118.68
Health Equity Vendor New	\$	13,362.04
MN State Retirement System Vendor # 28803-0	\$	2,292.92
MN Dept of Revenue - Garnishments Vendor #40058	\$	146.45
MN Child Support Vendor # 21704	\$	121.50
VOYA (Formerly ING) Vendor #28803-2	\$	955.24
Fidelity Investments Vendor #40060	\$	7,204.33

Total Electronic Funds Transfer was made in the amount of \$ 769,754.01

Authorized Signature  Date 12-2-15

**INTERMEDIATE SCHOOL DISTRICT 917  
SCHOOL BOARD REPORT OF  
CONSOLIDATED INVESTMENTS (GENERAL & BUILDING)  
DECEMBER 2015**

ACCOUNT NAME	ACCT NO	BEGINNING BALANCE	PURCHASES CREDITS	SALES TRANSFERS	INVESTMENT FEES	INTEREST EARNED	ENDING BALANCE	YEAR TO DATE
								INTEREST EARNED
1 MSDLAF + MAX	01	4,210,806.35	1,750,000.00	2,599,986.97	0.00	533.19	3,361,352.57	2,456.32
2 MSDLAF	01	13.03	1,499,986.97	1,500,000.00	0.00	0.00	0.00	13.03
MSDLAF TERM (CD's, Term, Com	01	0.00	1,500,000.00	0.00	0.00	0.00	1,500,000.00	0.00
3 WELLS FARGO SAVINGS ACCT	01	0.00	0.00	0.00	0.00	0.00	0.00	74.31
4 WELLS FARGO PORTFOLIO	01	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>4,210,819.38</b>	<b>4,749,986.97</b>	<b>4,099,986.97</b>	<b>0.00</b>	<b>533.19</b>	<b>4,861,352.57</b>	<b>2,543.66</b>

**EXPLANATION:** Lines 1 through 4 above are School District Investments complying with the requirements of Minnesota Statutes 118.01, 471.56 and 475.66.

1. MSDMAX is MSDLAF'S "Max Portfolio" and includes pooled investments plus banker's acceptances, commercial paper, repurchase agreements and US Government obligations.
2. MSDLAF is MSDLAF'S primary clearing "Money Market" fund. All fixed rate investments (FRI) clear through this account as do maturities, interest, and fees.
3. WELLS FARGO is a primary clearing "Money Market" fund. All maturities, interest, and fees clear through Intermediate School District 917's main bank account.
4. WELLS FARGO PORTFOLIO includes pooled investments plus banker's acceptances, commercial paper, repurchase agreements and US Government obligations.

NOTE: December 2015 Average MSDLAF Liquid Rate was 0.15% and the MSDLAF+MAX Average Rate was 0.20%.  
MSDLAF Term Average Rate was .30% Maturity Date 2/12/2016. The Average Wells Fargo Savings Rate was 0.00%.

**INTERMEDIATE SCHOOL DISTRICT 917  
SCHOOL BOARD REPORT OF  
CONSOLIDATED INVESTMENTS (GENERAL & BUILDING)  
JANUARY 2016**

								YEAR TO DATE
ACCOUNT NAME	ACCT NO	BEGINNING BALANCE	PURCHASES CREDITS	SALES TRANSFERS	INVESTMENT FEES	INTEREST EARNED	ENDING BALANCE	INTEREST EARNED
1 MSDLAF + MAX	01	3,361,352.57	0.00	700,000.00	0.00	882.85	2,662,235.42	3,339.17
2 MSDLAF	01	13.03	1,499,986.97	1,500,000.00	0.00	0.00	0.00	13.03
MSDLAF TERM (CD's,Term,Com	01	0.00	1,500,000.00	0.00	0.00	0.00	1,500,000.00	0.00
3 WELLS FARGO SAVINGS ACCT	01	0.00	0.00	0.00	0.00	0.00	0.00	74.31
4 WELLS FARGO PORTFOLIO	01	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>3,361,365.60</b>	<b>2,999,986.97</b>	<b>2,200,000.00</b>	<b>0.00</b>	<b>882.85</b>	<b>4,162,235.42</b>	<b>3,426.51</b>

**EXPLANATION:** Lines 1 through 4 above are School District Investments complying with the requirements of Minnesota Statutes 118.01, 471.56 and 475.66.

1. MSDMAX is MSDLAF'S "Max Portfolio" and includes pooled investments plus banker's acceptances, commercial paper, repurchase agreements and US Government obligations.
2. MSDLAF is MSDLAF'S primary clearing "Money Market" fund. All fixed rate investments (FRI) clear through this account as do maturities, interest, and fees.
3. WELLS FARGO is a primary clearing "Money Market" fund. All maturities, interest, and fees clear through Intermediate School District 917's main bank account.
4. WELLS FARGO PORTFOLIO includes pooled investments plus banker's acceptances, commercial paper, repurchase agreements and US Government obligations.

NOTE: January 2016 Average MSDLAF Liquid Rate was 0. % and the MSDLAF+MAX Average Rate was 0.36%. MSDLAF Term Average Rate was .30% Maturity Date 2/12/2016. The Average Wells Fargo Savings Rate was 0.00%.

TO: School Board  
FROM: John Christiansen  
DATE: February 10, 2016  
RE: Calendar Committee

The teacher contract includes a section that identifies a calendar committee to develop calendar options for Board consideration at the April board meeting. The committee is made up of the superintendent, secondary administrator, special education director, one school board member and four teacher union members.

The board needs to appoint a member to the committee. Last year's appointment was Melissa Sauser. Previous year appointments have included Vanda Pressnall, Deb Clark, and Jill Lewis.

JC:ljb

TO: School Board Members  
John Christiansen, Superintendent

FROM: Nicolle Roush, Business Manager

DATE: February 17, 2016

SUBJECT: Cost for FY 2016 satellite special education classrooms

Each year Intermediate School District #917 reimburses the school districts for the maintenance costs for the classrooms that are used by #917. The amount of reimbursement is determined by increasing or decreasing the previous year's rate per classroom by the current consumer price index (Bureau of Labor Statistics reported a .7% increase).

Below is a cost summary indicating the amount payable by District No. 917 for the maintenance of the special education classrooms we utilize in the member districts.

This is a summary of our cost per district:

<i>Superintendent</i>	<i>Business Official</i>	<i>Special Ed Director</i>	<i>District</i>	<i>Classrooms</i>	<i>Amount Due</i>
Dave Webb	Aaron Bushberger	Kelly Tetrick	006	0	\$ -
Joe Gothard	Lisa Rider	Stephanie Corbey	191	5	\$ 23,617.55
Jay Haugen	Jane Houska	Kim Chalmers	192	3	\$ 14,170.53
Lisa Snyder	Michael Baumann	Renae Ouillette	194	6.5	\$ 30,702.82
Nancy Allen-Mastro	Brian Schultz	Marcy Doud	197	1	\$ 4,723.51
Dave Bernhardson	Brady Hoffman	Mary Garrison	199	0	\$ -
Tim Collins	Kim Frey	Dave Haveman	200	3	\$ 14,170.53
<b>TOTAL</b>				<b>18.5</b>	<b>\$ 87,384.94</b>

**Recommendation:** Approve the maintenance payments listed above.

xc: Accounts Payable

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING THE ADMINISTRATION TO  
MAKE RECOMMENDATIONS FOR REDUCTIONS IN  
PROGRAMS AND POSITIONS AND  
REASONS THEREFOR

WHEREAS, the financial condition of the member school districts dictates that their school board may be forced to reduce expenditures, and

WHEREAS, there may be a reduction in student enrollment, and,

WHEREAS, this reduction in revenue and decrease in student enrollment may include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts may be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Intermediate School District 917, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and, as a result of a reduction in enrollment, make recommendations to the School Board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:  
\_\_\_\_\_ none.

Whereupon said resolution was declared duly passed and adopted.

Dated: \_\_\_\_\_