

**INTERMEDIATE SCHOOL DISTRICT 917
IN DAKOTA COUNTY**

SCHOOL BOARD - ORGANIZATIONAL MEETING

Tuesday, July 14, 2015

AGENDA:

- I. Call to Order
- II. Conduct Pledge of Allegiance
- III. **Oath of office administered to reelected Board members (Vanda Pressnall - Randolph; and Ron Hill - Burnsville)**
- IV. Election of officers - John Christiansen
 - A. Election of Chair
 - B. Election of Vice-Chair
 - C. Election of Clerk
 - D. Election of Treasurer
- V. Establish dates and times for 2015-2016 School Board Meetings - Chair 2
- VI. Designate official newspaper - Chair 3
- VII. Review and approve District 917 Public Notice 4
- VIII. Set level of compensation for School Board Members - Chair 5
- IX. Resolution adopting finance and operations procedures - Nicolle Roush 7
- X. Review Board Committee and Representative Assignments - Chair 8
- XI. Adjournment

SCHOOL BOARD CALENDAR INFORMATION SCHOOL BOARD CALENDAR INFORMATION

2015-2016
INTERMEDIATE SCHOOL DISTRICT 917
SCHOOL BOARD MEETING DATES

<u>MONTH</u>	<u>MEETING DATE</u>	<u>TIME</u>
<u>2015</u>		
July	Tuesday 14	5:00
August	Tuesday 18	5:00
September	Tuesday 1	5:00
October	Tuesday 6	5:00
November	Wednesday 4	5:00
<i>Location: Lebanon Education Center, 5800 - 149th Street, Apple Valley</i>		
December	Tuesday 1	5:00
<u>2016</u>		
January	Tuesday 5	5:00
January (Work Session)	Tuesday 19	4:30
February	Tuesday 2	5:00
March	Tuesday 1	5:00
April	Tuesday 5	5:00
April (Work Session)	Tuesday 19	4:30
May	Tuesday 3	5:00
June	Tuesday 7	5:00

INFORMATION FOR ORGANIZATIONAL MEETING

Legal Newspapers (per column inch)	2014	2015	2016
Lillie Suburban Newspapers <i>(covers SSP, WSP, IGH, Lilydale, Sunfish Lake, Mendota Heights)</i>	\$2.75	\$3.00	\$2.25
SUN/Thisweek/Dakota Tribune <i>(covers Apple Valley, Burnsville, Eagan, Farmington, Rosemount, Lakeville)</i>	\$9.90	\$10.30	\$10.30
Hastings Star Gazette	\$14.31	\$14.04	

STUDENT HANDBOOK NOTICE
RE: STUDENT RECORDS

Directory Information

Intermediate School District 917, pursuant to the U.S. General Education Provisions Act and Minnesota Government Data Practices Act, declares the following as “Directory Information” as provided in said Act, and that information relating to students may be made public if said information is in any of the following categories:

Student’s name
Date of birth
Major field of study
Participation in officially recognized activities
Dates of enrollment
Grade levels completed
Degrees and awards received

Directory information does not include identifying data which references religion, race, nationality, or disability.

Any parent of any student or eligible student (18 or older) in the District may notify the District of their desire that some or none of the above information is to be released without their consent by contacting the building administrator in which said student attends and by completing a nondisclosure form which can be obtained from the building or program administrator.

Rights of Minors

The District may sometimes deny parental access to private data when the minor, who is the subject of the data, requests that the District deny such access. The minor must submit a written request to the responsible authority (Superintendent) or designee that certain data be withheld from parents. The written request shall set forth the reasons for the request and shall be signed by the minor. Minors wishing to make such a request for nondisclosure should contact the building or program administrator for a nondisclosure form.

Tennessee Warning

When Intermediate School District 917 requests non-public data concerning you or your family, the purpose of that request will be specifically stated to you. In addition, our overall purpose and intended use of all such data shall be for the smooth and uninterrupted conduct of business to fulfill the educational purpose of Intermediate School District No. 917. At the time that any non-public data is requested from you regarding your family, you will be informed of the consequence arising from supplying or refusing to supply such information. In addition, you will be informed of the persons or entities authorized by law to receive the information, unless the individual requesting the information does so pursuant to a law enforcement investigation, otherwise governed by law. Unless you are specifically notified otherwise, the information gathered by Intermediate School District 917 will be routinely accessed by District personnel, agents, contractors and others authorized by law to the extent necessary.

District 917 has a comprehensive student records policy. Request for copies of the entire policy and questions should be addressed to :

Superintendent of Schools
Intermediate School District 917
1300 145th Street East
Rosemount, MN 55068-2999

Revised 6/2009

**2015-2016 SCHOOL YEAR - REVISED
MEMBER DISTRICT SCHOOL BOARD
SALARY INFORMATION**

(Information Revised July 2015)

DISTRICT	SALARY	POSITION	ADDITIONAL BENEFITS
OK - #191 Burnsville	\$6000 \$6600	Board Members Chair	PERA defined contribution plan
<i>(Burnsville meets the 2nd and 4th Thursday at 6:30 P.M.)</i>			
OK - #200 Hastings	\$4250 \$4750	Board Members Chair	\$50,000 Life Insurance Free, Group Medical/Hospital, Dental Insurance—can be purchased at own expense. Receive Board's contribution toward PERA defined contribution plan.
<i>(Hastings meets on Wednesdays (varies) at 6:30 P.M.)</i>			
OK -#6 So. St. Paul	\$4200 \$4700	All Board Members Chair	Negotiations Comm. Stipend \$700 Stipend for Special Board mtgs. \$25 per mtg.
<i>(So. St. Paul meets on the 2nd and 4th Monday at 7:15 P.M.)</i>			
OK-#199 IGH	\$4802 \$5390	Board Members Chair	PERA defined cont. plan.
<i>(IGH meets on the 2nd and 4th Monday at 7:00 P.M.)</i>			
OK - ISD #197	\$4,000 \$4,500	Board Members Chair	
<i>(West St. Paul meets on the 1st at 7:00 PM and 3rd Monday (Board/work session) at 5:00 P.M.)</i>			
#194 Lakeville	\$5850 \$6750	All Board Members	\$50/month Chair stipend
<i>(Lakeville meets the 2nd and 4th Tuesday, at 7:00 P.M.)</i>			
OK - #192 Farmington	\$4000 \$4800	Board Members Chair	No stipends.
<i>(Farmington meets the 2nd and 4th Monday, at 6:30 P.M.)</i>			
OK - #195 Randolph	\$480 \$125	Board Members Officers	Only paid for meetings attended & Comt. Mtgs. (\$40 per mtg/12 mtgs a yr)
<i>(Randolph meets on the 3rd Monday, at 7:00 P.M.)</i>			
OK - #271 Bloomington	\$7,200	Board Members	
<i>(Bloomington meets the 2nd Monday for regular Board meetings and 3rd Monday for study sessions, and 4th Monday is a meeting followed by a study session.)</i>			
#917 Intermediate	\$3750 \$4000	Board Members Chair	A stipend of \$30 for the Personnel and Insurance Committee members and an additional \$30 if the meeting goes over two hours. All other stipends eliminated.
<i>(ISD 917 meets on the 1st Tuesday, at 5:15 P.M.)</i>			

**2015-2016 SCHOOL YEAR
NON-MEMBER DISTRICT SCHOOL BOARD
SALARY INFORMATION**

DISTRICT	SALARY	POSITION	ADDITIONAL BENEFITS
#252 Cannon Falls Area Schools	\$900 \$1000	All board Positions	Travel and conferences paid according to school district policy.
OK #659 Northfield	\$2280 \$3000	All Board Members Chair	Travel and other expenses paid in accordance with school district policy.
<i>(Northfield meets the 2nd and 4th Mondays at 7:00 P.M.)</i>			
OK - #196 Rosemount/Apple Valley/Eagan	\$6221 \$6460	All Board Members Chair	Board members may, at their discretion, receive \$125 per diem to be paid in 4 & 8 hour increments for time-consuming committees
<i>(196 usually meets on the 2nd and 4th Mondays at 6:00 PM)</i>			
OK - #719 Prior Lake	\$5,000 \$5,300 \$5,200 \$5,200	plus \$20 for special meetings – Board Members Chair Treasurer/Clerk Vice-Chair	Certified Negotiator receives \$50 per meeting

Intermediate School District #917 School Board

Resolution Pertaining to Business Operations

Board member _____ introduced the following Resolution:

RESOLVED, that the School Board of Intermediate School District 917 accept the following actions pertaining to business operations, as indicated below:

WHEREAS, the Business Manager recommends the designation of depositories; and

THEREFORE BE IT RESOLVED, that Intermediate School District 917 and the School Board designates Wells Fargo as the General/Building Funds depository and for investments; First State Bank of Rosemount for Auxiliary Funds; U.S. Bank of Minneapolis (used for payroll direct deposit only); Minnesota School District Liquid Asset Fund for investments; and Commerce Bank for electronic reimbursements; and

WHEREAS, the Business Manager is authorized to make short-term investments; and

WHEREAS, the Business Manager is authorized to use facsimile signatures of Board officials and to use existing stamps, if needed, until new ones can be obtained; and

WHEREAS, the Business Manager is authorized to perform the duties of clerk and treasurer as provided in Minn. Stat. § 123.34, Subd. 1; and

WHEREAS, The Business Manager is authorized to make electronic transfer of funds; and

WHEREAS, the Business Manager is authorized to lease/purchase, and contract for goods and services within the Board approved budget. Formal bids must be specifically authorized by the Board in accordance with Minn. Stat. § 123.37, Subd. 1.a.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Date Board Approved:

2014-2015

INTERMEDIATE SCHOOL DISTRICT 917 SCHOOL BOARD COMMITTEE ASSIGNMENTS

<u>COMMITTEE</u>	<u>BOARD MEMBER</u>
BUDGET & FINANCE	*Clark Erickson Hill
BUILDINGS & GROUNDS	Lewis Cater Mansur
INSTRUCTIONAL PROGRAMS	*Pressnall Sauser Bergstrom Hill
INSURANCE	Erickson Mansur Clark Bergstrom
PERSONNEL	*Lewis Mansur Pressnall Clark
POLICY	*Hill Cater Sauser
ECSU Representative	Cater
MSBA Representative	Sauser
Relicensure	Hill
TIES Representative	Cater
AMSD	Erickson/Mansur as alternate

**Committee Chair shall: ...Recommend and approve Committee Agendas
...Conduct Committee Meetings
...Report Committee Recommendations to the full Board
...Act as the Board's "resident expert" on their assigned areas*