

**INTERMEDIATE SCHOOL DISTRICT 917  
IN DAKOTA COUNTY**

**REGULAR SCHOOL BOARD MEETING**

**Tuesday, June 2, 2015**

**AGENDA:**

<b>I. Call to Order - Jill Lewis</b>	
<b>II. Conduct Pledge of Allegiance - Chair Lewis</b>	
<b>III. Visitors opportunity to be heard - Chair Lewis</b>	
<b>IV. Additions to the agenda - Chair Lewis</b>	
<b>V. Good News Report - Directors</b>	2
<b>VI. Consent Items - Chair Lewis</b>	
A. Minutes, May 5, 2015, School Board Regular Meeting, John Christiansen	11
B. Personnel Considerations 2014-2015 - John Christiansen	14
<b>VII. Donations - Jill Lewis</b>	15
<b>VIII. Business Manager's Report - Nicolle Roush</b>	
A. Review and Approve Payment of Bills	16
B. Review and Approve Wire Transfers	22
C. Review and Approve Investment Report	35
<b>IX. Policies</b>	
A. Review New Policy 427, Workload Limits for Certain Special Education Teachers, second reading - John Christiansen	36
<b>X. Reports</b>	
A. Update on Career Pathways Options with DCTC and IHCC - Eric VanBrocklin	
<b>XI. New Business</b>	
A. Resolution Terminating Probationary Support Service Staff - John Christiansen	38
B. Personnel Considerations 2015-2016	39
C. Review and Approve 2016 Levies - Nicolle Roush	53
D. Review and Approve Annual Health and Safety Resolution - Nicolle Roush	58
E. Closed Sessions, as per Minn. Statute 13D.05, Subd. 3, to review Superintendent Evaluation	60

**SCHOOL BOARD CALENDAR INFORMATION SCHOOL BOARD CALENDAR INFORMATION**

June 2, 2015 - 12:45 PM, Lakeville North High School DASH Graduation, 19600 Ipava Avenue West, Lakeville

June 3, 12:30 PM, TESA Graduation, DCTC Center Commons

June 3, 2015 - 7:00 PM, DCALS Graduation-DCTC Campus

June 4, 2015 - 10 AM, Deaf/Hard of Hearing Preschool Graduation, Great Rom, Early Learning Services Center, Diamondhead Education Center, 202 W. Burnsville Parkway

July 14, 2015 - 5:00 PM, Organizational and Regular School Board Meeting

## Find Your Career Pathway towards a better future!

Get a head start on a career while earning your high school diploma. Flexible class scheduling allows for you to customize your pathway.

Contact us at 651-423-8458 or check out our website:

[www.lsd917.k12.mn.us](http://www.lsd917.k12.mn.us)



## Intermediate School District 917

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## 917 Technical Careers Academy

 Intermediate School District 917



## Course to Career Pathways

Telephone: 651-423-8458

## 917 Technical Careers Academy Pathways Model

Intermediate School District 917 in partnership with Dakota County Technical College and Inver Hills Community College is proud to offer a Career Pathway program for 11th and 12th grade students. This new model of education will provide the opportunity for students to access 3 distinct pathways to career readiness or to create a combination of the 3. ISD 917 is committed to our mission of "Creating a learning community which empowers students to define and achieve life long goals". This model will offer students the opportunity to explore career options in multiple areas of interest. Students will have the chance to earn high school elective credit, high school required credit, industry certification, and college credit. All of these options are contained within the 917 Technical Careers Academy. ISD 917 tuition includes the college credit, but some program or course fees may apply. Talk to your counselor or give us a call at 651-423-8458.

### Career Pathways

#### Pathway #1: ISD 917 Career and

##### **Technical Education Programs:**

- Cisco Networking Academy & Computer Service/Repair
- Video Game Design
- Graphic Design Technology
- Fundamental Chef Training
- Food Industry Careers (IEP required)
- Work Seminar/Work Experience
- Heavy Duty Truck Technology
- Construction Trades
- Total Auto Care
- Career Exploration and Evaluation (IEP required)
- Medical Careers

#### Pathway #2: Dakota County Tech College/Inver Hills Community College Participating Programs:

- Accounting
- Administrative Technology
- Architectural Design
- Broadband Technology
- Civil Engineering Technology
- Early Childhood & Youth Development
- General Education Courses
- Graphics Design
- Heating, Ventilation, Air Conditioning
- Industrial and Energy Plant Maintenance
- Information Technology
- Interior Design
- Landscape/Horticulture
- Nursing Assistant
- Photography
- Web Design

#### Pathway #3: Dakota County Area Learning School

- English
- Math
- Science
- Social Studies

Intermediate School District 917 offers a high school diploma for those students who wish to enroll full-time in any of these pathways. Students also have the option of obtaining a diploma from their home high school upon completion of required credits.

#### **Contact Career Navigators:**

Eric Van Brocklin: 651-423-8259

Patti Mattos: 651-423-8263

John Pereda: 651-423-8489

Dorinda Haasnoot: 651-423-8458  
Secretary

#### Intermediate School District 917

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**Good News**  
***Special Education***  
June 2, 2015

- TEA staff are excited as construction has started at the new site. Demolition was wrapped up within a few days and walls are going up! Many of the student offices have been framed out as well as the new classrooms in the area that used to be staff offices. Most of the electrical is done and plywood/sheetrock is going up in some of the rooms. The "substantially complete" date has been set for July 15 with district getting occupancy August 1.
- Paul Kimlinger, uncle of Cedar IDEA teacher Kendra Kimlinger, volunteered his time and photographic skills to take pictures of graduating seniors at TEA, Cedar SUN, and Cedar IDEA. Luckily the weather cooperated and Paul was able use the city park located near Cedar as the backdrop for the photos. Each student was given a secure login to his website so they were able to access their own pictures to download. Parents and students really appreciated this opportunity.
- Several students from the Cedar SUN program took a fieldtrip to the Como Zoo. The fieldtrip was set up so students could attend for varying amounts of time. This allowed some students to attend who would not have been able to tolerate the crowds and all of the sensory stimulation for extended period of time. It was great to see older students team up with younger students.



- Alliance Education Center has three graduates from the IDEA program.

Demetrius Mitchell from ISD 271 came to Alliance as a 9th grader. He is so dedicated to getting his education that he has ridden his bicycle several times to school and also walked to school,

FROM BLOOMINGTON. Dee has also really been motivated to be employed and earn money for himself while attending school. He is a very caring individual who is always willing to stick up for both staff and students when he feels something isn't right. Dee is planning to travel and work around the country to figure out where he wants to attend college.



Diamond Fletcher from ISD 271 also came to Alliance as a 9th grader. She immediately fit in. Diamond LOVES to laugh and play jokes on people. She has worked very hard to graduate. At one time she was working three jobs while still attending school and she currently works for Super America. She has a daughter Paris, who will be five months old. She loves spending time with her. Diamond is considering going into the National Guard so she can continue her education with their help.



Imani Carbin from ISD 271 came to Alliance as a 10th grader. She is a very sweet, hardworking student with very good attendance. She gets along well with her peers and the staff here at AEC. She is planning to attend cosmetology school after graduating from high school. She is a

very athletic, competitive student in gym class, especially in the area of volleyball. She will be greatly missed after graduation.



- Alliance Education Center hosted a Bowling Field Trip to Apple Place Bowl in Apple Valley Tuesday, May 26th. The PBIS Alphabet countdown landed on 'S' for this annual outing so we called it 'Strikes and Spares Day'. All Alliance students were invited to participate in some bowling fun in which students from both the IDEA and SUN sides came together to participate. Students were encouraged to use great sportsmanship with their classes and other classes and they were extremely successful. We used four lanes and went through hour by hour rotations so students could get one or two games in. They were very intrigued by the scoring of the game. They asked questions and tried to help each other out by cheering for strikes and spares. We will look to make this an annual event for all so that students can end the year with some fun at the bowling alley! Students are already asking about when we can go again!
- On Thursday, May 21<sup>st</sup> The TESA program took a day to go and have fun at the Como Zoo in St. Paul. The students had the opportunity to look around the zoo and have a school-wide picnic. Also this year's graduates all had a chance to speak about their favorite memories and reflect on their time in TESA, and a kickball game ensued after lunch. The weather was perfect and all students enjoyed their time at Como.
- On Wednesday, May 27<sup>th</sup> TESA Seniors attended Brunswick Zone in Lakeville for their annual senior field trip activity. The students had a great time enjoying pizza and pop for lunch as well as a round of laser tag and socializing with one another. One student in TESA bowled 9 strikes in a row and had a final score of 277, nearly a perfect game!
- A graduation ceremony for the TESA program will be held Wednesday, June 3, beginning at 12:30 at the DCTC, 31 students are scheduled to receive diplomas this year: District 192=8, District 194=10, District 195=1, District 196=1, District 199=2, District 200=5 District 06=4. Special Education Director from Farmington, Carla Schultz will deliver the commencement speech.
- A graduation ceremony for two students in the DASH program at LNHS will be held Tuesday, June 2, beginning at 12:45.

- Inver Grove Heights Animal Hospital graciously donated \$500.00 to the TESA Program. The money was donated as a “thank you” for the volunteer hours in which Kelli Proulx’s Community Based Vocational Learning class put in at the animal hospital.
- Congratulations to Kobe Schroeder, who is a student in the ISD 917 D/HH Resource Program at Century Middle School, for being selected to serve on the Lakeville North High School Student Council when he attends there as a ninth grader next year!
- The ISD 917 Deaf/Hard of Hearing Preschool Graduation, where the young grads will don mortar board hats and process in to "Pomp and Circumstance" to receive a "diploma" along with a teddy bear, will be held Thursday, June 4, 10:00 a.m. in the Early Learning Services Center at Diamondhead Education Center in Burnsville. Eight students are scheduled to receive their preschool diplomas: District 191=2, District 192=1, District 194 =2, District 196=1, and District 200 = 1, District 271 = 1.
- The following staff members from the ISD 917 Assistive Technology Committee are to be congratulated on the very well-received presentation they gave at the recent statewide *Charting the C's Conference* April 26-28 : Lori Klein, Teacher of the Visually Impaired, Mary Peterson, Assistive Technology Specialist, and Taylor Thomas, Teacher of the Deaf/Hard of Hearing, jointly presented on *iPad Use with Visually Impaired, Deaf/Hard of Hearing , and Deaf-Blind Students*.
- The staff development schedule for the division of special education has been finalized for summer and fall. Once again this year we will gather with member districts earlier to accommodate staff development schedules. If you’d like to join us, mark Wednesday, July 15, 2015 in your calendar from 11:00-3:30. There will be a review of current issues, discussion of local district perspectives, lunch and a legal update from Laura Booth. We will meet at the Mount Olivet Retreat Center (7984 257<sup>th</sup> St. W., Farmington). Please RSVP to Ann Wengeler if you plan to attend as we will need a count for lunch.

Good News  
MEDICAL CAREERS

May is always the “hectic” month for Medical Careers. Students are busy trying to complete all their check off skills, finishing up chapter tests, and getting ready for their clinical rotations out in the real world. Students perform 20 hours at Trinity Care Center in Farmington and Northfield Retirement Center in Northfield. We had three groups of student participate this semester over the last two weeks. Two groups went out Memorial Weekend and the final group this last weekend. They are all supervised all those hours by our two adjunct nurses who work with our program.

Students were amazing, obtained real life experience, were exposed to many new medical conditions, and experienced the “skill” of adapting their behaviors to meet the needs of the patient.



Here are some photos of two groups; unfortunately, Carol forgot to get a picture of the Northfield group. We had a total of 24 students working, learning, and participating in the “real” health professional environment.

*In February 2015 and May 2015 we had the students take the SkillsUSA Skills Assessment Examination for Nursing Assistant, Pre & Post Nurse Assisting Exams.*

*In February the class average for the “Pre- Nursing Assistant” Assessment was **42.9%** (our class average) State of Minnesota average was **43.1%**.*

*May 28, 2015, we took the “Post NA/HHA” exam; (our class average) was **62.7%**. The State of Minnesota average was **58.2%** and the National average was **60.5%**. The growth over these few months certainly made this teacher very PROUD! We will make the recommendation that this will occur at the completion of their program on a yearly basis. This year we had 30 students who earned their “SkillsUSA Nurse Assisting Proficiency Assessment, earning their Skill Connect Certificate. See attached copy of one of these. Students will put this in their portfolio for job applications. **The “cut score” for this exam nationally is 60%.***

Also, on Saturday May 30<sup>th</sup>, our student Kaela Schroeder (Farmington) was the first student in our class to take the State of Minnesota Nursing Assistant/Home Health Aide Examination @ Inver Hills and she PASSED! Way to go Kaela! On Friday, June 12 we have 22 of our high school students sitting for this exam @ DCTC at their own personal investment of \$190.00. Brenda Arneson, RN (Director of Nursing DCTC) and Marcy Borchardt, RN (St. Paul College) and I have been working with them, and will have a review session with them on Thursday June 11<sup>th</sup> from 10-1:00 pm. We are all so proud of these students for all they have accomplished to date!

Also a very special thank-you to Becky Rachuy for getting all the massive amount of paperwork ready for each of these students before they could even go to clinicals! You are amazing!



**Good News Report  
Secondary Programs  
June 2015  
Eric Van Brocklin**

-2011 DCALS recipient of the DCTC scholarship David Acevedo visited recently. He graduated with an automotive degree in 2014 and works for Tires Plus. He and his fiancé bought a house and are planning a July wedding.



-There were over 60 students recognized on May 12<sup>th</sup> during our Career and Technical Education Student of Distinction Awards. These students are selected by the classroom instructor for showing exceptional skill, attendance, attitude, and work habits throughout the school year.

-DeWalt came through again presenting the Construction Trades Students of Distinction hammers. Pictured are Joseph Arrenholz and Jake Olson both of Bloomington Jefferson. Not pictured: Dan Roers-Lakeville North, Zach Schultz-Farmington and Joni Rubio-Sibley.



-On May 12<sup>th</sup> members of the Metro Transit Company visited our site with a brand new bus to show students in our HDT and Total Auto Care programs the new technology associated with this vehicle. Students were given a tour of the bus both inside and out. They were exposed to a variety of careers available with Metro Transit. The bus was then left on display during our CTE Open House. Tom LeDoux, HDT Instructor, was the point person who made this opportunity available.



-On June 9<sup>th</sup> Dale Engman will be a guest once again on the KDWA Radio station in Hastings. He will discuss our overall programs once again and provide updates on our plans for next school year.

-Our programs have worked closely with DCTC and Inver Hills CC to provide the 917 Technical Careers Academy pathways model. This will provide all students who are enrolled in our CTE and ALC programs the opportunity to earn some college transcript credit through active participation in college level courses. We are still working on some minor details, but we will make this available during next school year.

-On Friday, May 29<sup>th</sup> we recognized 7 students as Students of the Quarter for our DCALS program. These students are recognized for improving attendance, grades, attitude, and earning credits.

-On Tuesday, May 19<sup>th</sup> 14 students visited RDO Equipment in Burnsville. RDO is a retailer that services, sells, and rents heavy duty equipment. They are a partner with John Deere and Vermeer. They also provide multiple farm equipment needs along with agricultural irrigation systems. RDO partners with North Dakota State College of Science in Wahpeton, SD who helped set up the tour. NDSCS was also present to give our students an overview of the partnership opportunities should they enroll. They provide a large sum of money for graduates who begin a career with RDO while attending NDSCS.



-On Friday, May 29<sup>th</sup> 10 students visited the Ziegler Caterpillar company in Bloomington. Students were given a brief overview of the company's history and future needs. They were then given a full tour of the plant showing them all the potential career options available. They all left with a nice Cat hat and a new awareness for possible career options after high school.



-Rae Cashman, student in our DCALS main campus program, recently completed a project on aquatic animals and took it to new levels. She actually created a life sized image of a Whale Shark which is displayed in our main hallway. She also provided multiple facts about the life of the shark.



## INTERMEDIATE SCHOOL DISTRICT 917

A School Board Meeting of the Intermediate School District 917 School Board was held on May 5, 2015, at 1300 145<sup>th</sup> Street East, Rosemount, MN, in the 917 Board Room.

**Members Present:** Dick Bergstrom, Dan Cater, Ron Hill, Jill Lewis, Bob Erickson, Deb Clark, Joanne Mansur, Melissa Sauser, Vanda Pressnall, and ex-officio member Superintendent John Christiansen.

**Members Absent:** none.

**Also Present:** Nicolle Roush, Erik VanBrocklin, Melissa Schaller, and Linda Berg

School Board Chair Jill Lewis called the meeting to order at 5:00 PM.

The Pledge of Allegiance was conducted.

Board members toured the Construction Trades House prior to the Board meeting.

There were no visitors to be heard.

The good news reports were presented.

1. Motion by Bob Erickson, seconded by Deb Clark, to approve the consent items, as presented. All present voted aye. Motion carried.
  - **Minutes:** April 7, 2015, Regular School Board Meeting
  - **Minutes:** April 21, 2015, School Board Work Session
  - **Personnel:** *New Hires:* Lindsey Johnson, Classroom Assistant, effective April 6, 2015 (from SA to CA). Erica Kline, Classroom Assistant, effective April 21, 2015. *Change in Status:* Katharine Flom, Program Assistant, Medical Leave Request effective May 8, 2015, with an expected return date of June 22, 2015. Danielle LaFrance, Classroom Assistant, Leave of Absence effective March 27, 2015, through June 5, 2015. Danielle is working as a LTS DAPE teacher for the above dates on a temporary work agreement. Sherlyn Peterson, Special Education Teacher, Medical Leave Request effective April 13, 2015, through June 5, 2015. *Resignations and Terminations:* Abigail Anderson, Classroom Assistant, effective June 4, 2015. JoLynda Anderson, Program Assistant, effective April 20, 2015. Melissa Stock, English Teacher, effective June 5, 2015. Elizabeth Walston, Classroom Assistant, effective April 17, 2015. *Retirements:* Patricia Eldred, Physical and Health Disabilities Teacher, effective June 5, 2015.
2. Board Member Dan Cater introduced the following resolution: Resolution to accept the following donations: One free hotel night at Black Bear Casino, Cloquet, MN and two free buffets from Fond du Lac Band of Lake Superior Chippewa to be used for staff recognition door prizes. (Value: \$125); five \$20 gas gift cards and four wooden wine bottle holders with wine from Valorie Whitmer of Farmington to be used for staff recognition door prizes. (Value: \$225); \$20 buy one/get one free coupon book to be used in the WSP, IGH, Eagan area from John Christiansen of Burnsville to be used for staff recognition door prizes. (Value: \$20); two \$10 Jimmy Johns gift cards and one \$10 Caribou card from Mike Callahan from Innovative Office Solution to be used for staff recognition door prizes. (Value: \$30); \$50 gift card to Rudy's Redeye Grill and \$50 gift card to Bella Vista from Joe Neuman of Accelerated Technologies to be used for staff recognition door prizes. (Value: \$100); Craftman utility knife, scarf, necklace, wallet and shaving kit from Deb Clark of

South St. Paul to be used for staff recognition door prizes. (Value: \$136); ceramic mugs, umbrella, wireless mouse, water tumblers, mini-fans, \$20 Target gift card and \$10 I-Tunes gift card from Daniel Labaredas of GovConnection to be used for staff recognition door prizes. (Value: \$150); two \$25 gift cards to Caribou from Zach Boxrud of Tierney Brothers to be used for Staff Recognition prizes (Value: \$50); Grade 1 and Grade 2 Math Reads Library Kit from Barb Ballard of Scholastic, Inc., to be used for Staff Recognition prizes (Value: \$200); one duffel bag and wind shirt from Bob Erickson of Lakeville to be used for Staff Recognition prizes (Value: \$70); \$25 gift card to Outback Steakhouse from Steve Nielson of Anchor Paper Company to be used for Staff Recognition prizes (Value: \$25); hand, body, and bath lotions from Teresa Welch of Farmington to be used for Staff Recognition prizes. (Value: \$65); three large candle sets and a gardening book from Stephanie Meinke of Farmington to be used for Staff Recognition prizes. (Value: \$115); large coffee basket with assorted coffee supplies from Eric VanBrocklin to be used for Staff Recognition prizes. (Value: \$35); assorted coffees and candy basket from David Stoll of to be used for Staff Recognition prizes. (Value: \$35); gardening basket Cory Langenfeld of Hastings to be used for Staff Recognition prizes. (Value: \$35); Cinco de Mayo basket from Don Budach of Hastings to be used for Staff Recognition prizes. (Value: \$35); "Feed and Fill" basket (two \$25 gift cards to Target and Holiday) from Jennifer Hetland to be used for Staff Recognition prizes. (Value: \$50.); picnic basket filled with accessories from Kitri Larson Kylo to be used for Staff Recognition prizes. (Value: \$50); \$50 Buffalo Wild Wings gift certificate and bottled sauces from Holly Pemble to be used for Staff Recognition prizes. (Value: \$65); exercise ball and exercise roller from Joan Asmus to be used for Staff Recognition prizes. (Value: \$50); \$25 gift card from Sam's Club of Apple Valley to be used for Staff Recognition prizes. (Value: \$25). The motion for the adoption of the foregoing resolution was duly seconded by Dick Bergstrom and upon vote being taken thereon, the following voted in favor thereof: Dan Cater, Dick Bergstrom, Deb Clark, Bob Erickson, Jill Lewis, Ron Hill, Melissa Sauser, Joanne Mansur, Vanda Pressnall and the following voted against the same: none. Whereupon said resolution was duly passed and adopted. (Addendum A.)

3. Motion by Ron Hill, seconded by Melissa Schaller, to approve the bills from April 1, 2015 – April 28, 2015, wire transfers, and investment report as presented by the Business Manager. All present voted aye. Motion carried.
4. Motion by Bob Erickson, seconded by Joanne Mansur, to review and approve the Blood Borne Pathogens Control Plan as presented. (Addendum B.) All present voted aye. Motion carried.
5. Board Member Dan Cater asked for a motion to introduce the following resolution and waive the reading: Resolution Approving Teachers' Appreciation Week. The motion for the adoption of the foregoing resolution was duly seconded by Melissa Sauser, and upon vote being taken thereon, the following voted in favor there: Dick Bergstrom, Dan Cater, Deb Clark, Melissa Sauser, Bob Erickson, Jill Lewis, Vanda Pressnall and Joanne Mansur, and Ron Hill, and voting against the same: none. Whereupon said resolution was declared duly passed and adopted. (Addendum C.)

Deb Clark commented how wonderful the TESA Spring Formal was and also the Staff Recognition celebration.

Bob Erickson recognized John Christiansen for his efforts in recognizing staff—a phenomenal job. Seconded by Dan Cater.

6. Motion by Vanda Pressnall, seconded by Bob Erickson, to approve the consent items for the 2015-2016 school year, as presented. All present voted aye. Motion carried.
  - **Personnel:** *New Hires:* Natalie Bormann, Health Associate, effective September 3, 2015. Amy

Kaufman, Teacher of the Deaf/Hard of Hearing, effective August 27, 2015. Ashley Schaefer, Special Education Teacher, effective August 27, 2015. *Rehires:* Heidi Helm, Special Education Teacher, effective July 1, 2015. *Change in Status:* Joan Asmus, Licensed School Nurse, increase from .9 FTE to 1.0 FTE effective August 31, 2015 for the 2015-2016 school year only. Karen Doenges, Speech Language Pathologist, continue at 1.0 FTE effective August 31, 2015, for the 2015-2016 school year only. Roxann Johnson, DHH Teacher, continue at .8 FTE effective August 31, 2015, for the 2015-2016 school year only. Betsy Koepke, School Psychologist, one year Leave of Absence request effective August 31, 2015 through June 10, 2016. Kristin Kustrich, Information Management Assistant II, effective July 1, 2015. Jon Mulville, English Teacher, one year Leave of Absence request effective August 31, 2015 through June 10, 2016. Adrienne Turzynski, Board Certified Behavior Analyst, Maternity Disability and Parental Leave effective July 22, 2015, with a return date of December 9, 2015. Teri Welch, Accounts Receivable Clerk, continue at 949 hours per year effective July 1, 2015. *Resignations & Terminations:* Brenda Crissinger, Teacher of the Deaf/Hard of Hearing, effective August 7, 2015.

New Policy 427, Workload Limits for Certain Special Education Teachers was reviewed on a first reading basis.

7. Motion by Deb Clark, seconded by Vanda Pressnall, to approve the DCALS Lead Teachers and Special Education Lead Teachers, as presented. (Addendum D.) All present voted aye. Motion carried.
8. Motion by Ron Hill, seconded by Dick Bergstrom, to approve the 2015-2016 budget as presented by the Business Manager. (Addendum E.) Voting aye: Dick Bergstrom, Dan Cater, Deb Clark, Melissa Sauser, Jill Lewis, Vanda Pressnall and Joanne Mansur, and Ron Hill. Voting naye: Bob Erickson. Motion carried.
9. Motion by Deb Clark, seconded by Dan Cater, to approve changes to the District's Flex Benefit Plan as presented. (Addendum F.) All present voted aye. Motion carried.
10. Motion by Joanne Mansur, seconded by Vanda Pressnall, to adjourn the meeting. All present voted aye. Motion carried.

There being no further business the meeting adjourned at 5:39 P.M.

The next regular School Board Meeting will be Tuesday, June 2, at 5:00 PM, at DCTC, 917 Board Room, 1300 – 145<sup>th</sup> Street East, Rosemount, MN.

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Clerk

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED  
FOR ACTION AT BOARD MEETING OF JUNE 2, 2015**

**EFFECTIVE 2014-2015**

**NEW HIRES:**

Tina Paulk, Classroom Assistant, effective May 18, 2015.

**RESIGNATIONS & TERMINATIONS:**

Sahcareion Rollins, Classroom Assistant, effective June 4, 2015.

Joseph Sobottka, Cleaner, effective May 27, 2015.

# **Intermediate School District #917 School Board**

## **Resolution to Accept Donations**

Board member \_\_\_\_\_ introduced the following Resolution:

RESOLVED, that the School Board of Intermediate School District 917 accept the following donations, as indicated below, in the amount of \$53,210.00.

1. Donation of \$60 to the PACES Program from Keith Koentopf of Farmington to be used for student needs and activities. (Value: \$60)
2. Donation of \$5,750 to TEA (Therapeutic Education Alternative) to be used for resources that will benefit students attending programs from R.J. Ryan Construction of Mendota Heights. (Value: \$5,750.)
3. Donation of \$41,650 to TEA to be used for resources that will benefit students attending programs from Interstate Partners, LLC, of St. Paul, MN. (Value: \$41,650.)
4. Donation of \$5,750 to TEA to be used for resources that will benefit students attending programs from Pope Architects, Inc. of St. Paul, MN. (Value: \$5,750.)

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Date Board Approved:

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
318396	S	\$2329.00	04/30/15	0	0	ALENET INC.	OUTSTANDING
318397	S	\$65.90	04/30/15	0	0	AMERICAN TIME & SIGNAL	OUTSTANDING
318398	S	\$42.00	04/30/15	0	0	APPLE PLACE BOWL	OUTSTANDING
318399	S	\$286.72	04/30/15	0	0	BIRD & CROWIN	OUTSTANDING
318400	S	\$558.91	04/30/15	0	0	CENTERPOINT ENERGY	OUTSTANDING
318401	S	\$238.97	04/30/15	1	1	CENTURYLINK	OUTSTANDING
318402	S	\$17.96	04/30/15	2	2	CENTURYLINK	OUTSTANDING
318403	S	\$223.96	04/30/15	0	0	CUB FOODS	OUTSTANDING
318404	S	\$776.13	04/30/15	3	3	CUB FOODS	OUTSTANDING
318405	S	\$1149.00	04/30/15	0	0	DAKOTA AWARDS & ENGRAVING	OUTSTANDING
318406	S	\$110.00	04/30/15	3	3	DAKOTA COUNTY FINANCIAL SERVICES	OUTSTANDING
318407	S	\$360.35	04/30/15	0	0	DAKOTA COUNTY LUMBER	OUTSTANDING
318408	S	\$14629.55	04/30/15	1	1	DAKOTA COUNTY SHERIFF	OUTSTANDING
318409	S	\$810.00	04/30/15	1	1	DOOR SERVICE CO	OUTSTANDING
318410	S	\$192.80	04/30/15	0	0	EDUCATORS BENEFIT CONSULTANTS, LLC	OUTSTANDING
318411	S	\$210.39	04/30/15	1	1	ESPECIAL NEEDS, LLC	OUTSTANDING
318412	S	\$1025.04	04/30/15	0	0	FRONTIER COMMUNICATIONS	OUTSTANDING
318413	S	\$190.00	04/30/15	24531	24531	FRONTLINE TECHNOLOGIES GROUP, LLC	OUTSTANDING
318414	S	\$233.80	04/30/15	22631	22631	GOVCONNECTION INC	OUTSTANDING
318415	S	\$218.62	04/30/15	04433	04433	GRAINGER W W INC.	OUTSTANDING
318416	S	\$8038.75	04/30/15	23241	23241	HEINEMANN	OUTSTANDING
318417	S	\$992.00	04/30/15	40075	40075	HIESMAN & WOLD, PA	OUTSTANDING
318418	S	\$360.00	04/30/15	24532	24532	IND SCH DIST 284	OUTSTANDING
318419	S	\$3780.65	04/30/15	23297	23297	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
318420	S	\$1000.00	04/30/15	22861	22861	INSTALLED BUILDING SOLUTIONS	OUTSTANDING
318421	S	\$84.66	04/30/15	23024	23024	ISOKINETICS INC	OUTSTANDING
318422	S	\$74.96	04/30/15	14116	14116	MENARDS	OUTSTANDING
318423	S	\$2250.00	04/30/15	23915	23915	PEDIATRIC HOME SERVICE	OUTSTANDING
318424	S	\$22.97	04/30/15	20376	20376	PELLICCI ACE HARDWARE	OUTSTANDING
318425	S	\$3327.50	04/30/15	23677	23677	PROFESSIONAL CRISIS MANAGEMENT ASSOCIATION	OUTSTANDING
318426	S	\$18.56	04/30/15	23940	23940	SAM'S CLUB	OUTSTANDING
318427	S	\$548.75	04/30/15	00735	00735	SCHMITTY & SONS	OUTSTANDING
318428	S	\$11750.94	04/30/15	13162	13162	SCHOLASTIC, INC	OUTSTANDING
318429	S	\$36.96	04/30/15	13162	13162	SCHOLASTIC, INC	OUTSTANDING
318430	S	\$149.00	04/30/15	23149	23149	SEROTEK CORPORATION	OUTSTANDING
318431	S	\$91.20	04/30/15	15713	15713	SOUTHPAW ENTERPRISES	OUTSTANDING
318432	S	\$225.21	04/30/15	21191	21191	SUPER DUPER SCHOOL CO	OUTSTANDING
318433	S	\$373.02	04/30/15	10981	10981	TARGET BANK	OUTSTANDING
318434	S	\$12392.83	04/30/15	23942	23942	TEACHERS ON CALL	OUTSTANDING
318435	S	\$455.00	04/30/15	23036	23036	THE CENTRE STAGE MANUFACTURING COMPANY, LLC	OUTSTANDING
318436	S	\$290.00	04/30/15	21821	21821	UNIV OF MN	OUTSTANDING
318437	S	\$124.63	04/30/15	20999	20999	VERIZON WIRELESS	OUTSTANDING
318438	S	\$2158.27	04/30/15	02776	02776	XCEL ENERGY	OUTSTANDING
318439	S	\$645.38	05/07/15	23725	23725	ADVANCED IMAGING SOLUTIONS	OUTSTANDING
318440	S	\$1207.00	05/07/15	19645	19645	APPLE COMPUTER, INC	OUTSTANDING
318441	S	\$65.85	05/07/15	23268	23268	APPOLLO SECURITY INC.	OUTSTANDING
318442	S	\$120.00	05/07/15	24519	24519	ASL INTERPRETING SERVICES, INC	OUTSTANDING
318443	S	\$71.00	05/07/15	22724	22724	BUG BUSTERS, INC	OUTSTANDING
318444	S	\$547.91	05/07/15	16141	16141	CARQUEST AUTO PARTS STORES	OUTSTANDING
318445	S	\$513.00	05/07/15	23716	23716	CHRISTIAN LILIENTHAL	OUTSTANDING
318446	S	\$1417.00	05/07/15	05308	05308	EPA AUDIO VISUAL, INC.	OUTSTANDING
318447	S	\$64.98	05/07/15	21359	21359	ERIK'S BIKE SHOP	OUTSTANDING



CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
318448	S	\$115.00	05/07/15	22005	0	ESPESETH, JERI	OUTSTANDING
318449	S	\$500.00	05/07/15	22969	0	GENERAL PARTS	OUTSTANDING
318450	S	\$5122.40	05/07/15	23821	0	HANDI MEDICAL SUPPLY	OUTSTANDING
318451	S	\$4417.85	05/07/15	13846	1	IND SCH DIST 192-INSTRUCTIONAL SERVICE CTR	OUTSTANDING
318452	S	\$717.86	05/07/15	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
318453	S	\$1650.00	05/07/15	24524	0	JENNIFER ANN HALL-LANDE	OUTSTANDING
318454	S	\$1550.00	05/07/15	23320	0	KAREN CASS FELLING, M.A., LP	OUTSTANDING
318455	S	\$361.70	05/07/15	21834	0	LAKESHORE LEARNING MATERIALS	OUTSTANDING
318456	S	\$363.00	05/07/15	22778	0	LOFFLER BUSINESS SYSTEMS	OUTSTANDING
318457	S	\$274.20	05/07/15	23917	1	MARCO INC	OUTSTANDING
318458	S	\$199.30	05/07/15	21061	0	MCGRAW HILL	OUTSTANDING
318459	S	\$469.93	05/07/15	23568	0	MEDI-CAR	OUTSTANDING
318460	S	\$3975.00	05/07/15	21663	0	MEINKE, STEPHANIE	OUTSTANDING
318461	S	\$299.11	05/07/15	14116	0	MENARDS	OUTSTANDING
318462	S	\$150.00	05/07/15	23458	1	NASN	OUTSTANDING
318463	S	\$1196.00	05/07/15	23625	0	NEWS-2-YOU INC	OUTSTANDING
318464	S	\$636.38	05/07/15	23442	0	O'REILLY AUTO PARTS	OUTSTANDING
318465	S	\$1141.56	05/07/15	20568	1	OFFICE DEPOT	OUTSTANDING
318466	S		05/07/15	20568	0	UNISSUED	UNISSUED
318467	S	\$231.63	05/07/15	20624	0	ORIENTAL TRADING CO.	OUTSTANDING
318468	S	\$120.66	05/07/15	17629	1	PAPER DIRECT	OUTSTANDING
318469	S	\$336.67	05/07/15	22195	8	PEARSON EDUCATION	OUTSTANDING
318470	S	\$16584.28	05/07/15	22654	3	PEARSON EDUCATION	OUTSTANDING
318471	S	\$731.25	05/07/15	23915	0	PEDIATRIC HOME SERVICE	OUTSTANDING
318472	S	\$14.99	05/07/15	20376	0	PELLICCI ACE HARDWARE	OUTSTANDING
318473	S	\$2013.05	05/07/15	23874	0	REINHART FOODSERVICE, LLC	OUTSTANDING
318474	S	\$561.83	05/07/15	00623	0	REPUBLIC SERVICES	OUTSTANDING
318475	S	\$1634.25	05/07/15	11070	0	RIFTON EQUIPMENT	OUTSTANDING
318476	S	\$10.05	05/07/15	24535	0	RONALD KUECKER	OUTSTANDING
318477	S	\$1111.30	05/07/15	28040	0	SAM'S CLUB	OUTSTANDING
318478	S	\$307.50	05/07/15	00735	0	SCHMITTY & SONS	OUTSTANDING
318479	S	\$27.44	05/07/15	14512	2	SPOK, INC	OUTSTANDING
318480	S	\$2407.08	05/07/15	22907	0	SUPPLYWORKS	OUTSTANDING
318481	S	\$31507.66	05/07/15	23942	0	TEACHERS ON CALL	OUTSTANDING
318482	S	\$3603.00	05/07/15	07543	0	TIERNY BROS. INC	OUTSTANDING
318483	S	\$37142.00	05/07/15	00643	0	TIES	OUTSTANDING
318484	S	\$1486.12	05/07/15	24520	0	VISION ASSOCIATES	OUTSTANDING
318485	S	\$4706.16	05/07/15	23898	0	WASHBURN CENTER FOR CHILDREN	OUTSTANDING
318486	S	\$482.73	05/07/15	20330	0	WASTE MANAGEMENT	OUTSTANDING
318487	S	\$5391.73	05/07/15	19389	0	WELLS FARGO	OUTSTANDING
318488	S	\$858.10	05/07/15	23662	0	WESTONE	OUTSTANDING
318489	S	\$6052.94	05/15/15	40016	0	EDUCATION MINNESOTA, LOCAL 3904	OUTSTANDING
318490	S	\$64.00	05/15/15	21651	0	NCPERS MINNESOTA	OUTSTANDING
318491	S	\$143.19	05/15/15	29972	0	RELATED SERVICES NURSES ESP	OUTSTANDING
318492	S	\$2324.65	05/15/15	40018	0	S.E.P., LOCAL 4242	OUTSTANDING
318493	S	\$107.16	05/15/15	24510	0	SOCIAL SECURITY ADMINISTRATION	OUTSTANDING
318494	S	\$328.09	05/15/15	29207	0	U.S. DEPARTMENT OF EDUCATION	OUTSTANDING
318495	S	\$232.00	05/15/15	40012	0	UNITED WAY, GREATER TWIN CITIES	OUTSTANDING
318496	S	\$1326.67	05/15/15	40071	0	WADDELL & REED INC	OUTSTANDING
318497	S	\$493.32	05/15/15	23725	1	ADVANCED IMAGING SOLUTIONS	OUTSTANDING
318498	S	\$131.72	05/15/15	15001	1	ARROWOOD RESORT & CONFERENCE CENTER	OUTSTANDING
318499	S	\$467.33	05/15/15	21866	0	DAKOTA COUNTY TECH COLLEGE	OUTSTANDING

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
318500	S	\$316.00	05/15/15	19401	0	DEX MEDIA EAST, INC.	OUTSTANDING
318501	S	\$959.56	05/15/15	03079	0	FRONTIER COMMUNICATIONS	OUTSTANDING
318502	S	\$5150.00	05/15/15	24533	0	PEINE PLUMBING & HEATING, INC	OUTSTANDING
318503	S	\$810.17	05/15/15	22779	0	PHONAK	OUTSTANDING
318504	S	\$450.00	05/15/15	22730	0	SOUTHWEST/WEST CENTRAL SERVICE CORP	OUTSTANDING
318505	S	\$441.42	05/15/15	24528	0	TARGE INNOVATIONS INC	OUTSTANDING
318506	S	\$17364.96	05/15/15	23942	0	TEACHERS ON CALL	OUTSTANDING
318507	S	\$75.00	05/15/15	23595	0	THE MCDOWELL AGENCY, INC	OUTSTANDING
318508	S	\$15480.83	05/15/15	00643	0	TIES	OUTSTANDING
318509	S	\$455.34	05/21/15	22200	1	ADT SECURITY SERVICES	OUTSTANDING
318510	S	\$101.47	05/21/15	22655	0	AMARIL UNIFORM CO.	OUTSTANDING
318511	S	\$1259.86	05/21/15	23678	0	AMAZON.COM, LLC	OUTSTANDING
318512	S	\$29648.00	05/21/15	23997	1	AMERICAN COMPENSATION INSURANCE COMPANY	OUTSTANDING
318513	S	\$1569.82	05/21/15	05886	1	ANCHOR PAPER COMPANY	OUTSTANDING
318514	S	\$648.00	05/21/15	29932	0	BLUECROSS BLUESHIELD OF MINNESOTA	OUTSTANDING
318515	S	\$902.50	05/21/15	24083	0	BOOTH LAW GROUP	OUTSTANDING
318516	S	\$138.32	05/21/15	21674	0	CENTURYLINK	OUTSTANDING
318517	S	\$145.00	05/21/15	19532	0	COMO LUBE & SUPPLIES	OUTSTANDING
318518	S	\$2674.67	05/21/15	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
318519	S	\$838.94	05/21/15	16244	3	CUB FOODS	OUTSTANDING
318520	S	\$26.96	05/21/15	20406	1	CUB FOODS	OUTSTANDING
318521	S	\$6.30	05/21/15	21866	0	DAKOTA COUNTY TECH COLLEGE	OUTSTANDING
318522	S	\$701.34	05/21/15	02866	0	EDUCATORS BENEFIT ASSN	OUTSTANDING
318523	S	\$193.40	05/21/15	24073	0	EDUCATORS BENEFIT CONSULTANTS, LLC	OUTSTANDING
318524	S	\$793.23	05/21/15	03079	0	FRONTIER COMMUNICATIONS	OUTSTANDING
318525	S	\$762.85	05/21/15	22711	0	HDS OF MINNESOTA, INC	OUTSTANDING
318526	S	\$23701.78	05/21/15	09592	0	IND SCH DIST 191	OUTSTANDING
318527	S	\$1349.80	05/21/15	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
318528	S	\$396.00	05/21/15	23427	0	LAKES COUNTRY SERVICE COOPERATIVE	OUTSTANDING
318529	S	\$538.13	05/21/15	23917	1	MARCO INC	OUTSTANDING
318530	S	\$51.20	05/21/15	23996	0	MEDICAREBLUE RX	OUTSTANDING
318531	S	\$437.00	05/21/15	23258	0	MN ENERGY RESOURCES CORPORATION	OUTSTANDING
318532	S	\$1023.41	05/21/15	23690	0	OUTDOOR IMAGES, INC	OUTSTANDING
318533	S	\$542.00	05/21/15	22957	0	PROFESSIONAL WIRELESS COMMUNICATIONS	OUTSTANDING
318534	S	\$3078.44	05/21/15	23874	0	REINHART FOODSERVICE, LLC	OUTSTANDING
318535	S	\$262.50	05/21/15	00735	0	SCHMITTY & SONS	OUTSTANDING
318536	S	\$5183.19	05/21/15	15713	0	SOUTHPAW ENTERPRISES	OUTSTANDING
318537	S	\$100.00	05/21/15	24536	0	ST PAUL YOUTH SERVICES	OUTSTANDING
318538	S	\$17408.89	05/21/15	23942	0	TEACHERS ON CALL	OUTSTANDING
318539	S	\$165.79	05/21/15	00450	0	TERRY S HARDWARE	OUTSTANDING
318540	S	\$140.00	05/21/15	23595	0	THE MCDOWELL AGENCY, INC	OUTSTANDING
318541	S	\$286.19	05/21/15	23814	0	TRIG LIFE SERVICES	OUTSTANDING
318542	S	\$792.00	05/21/15	21326	2	USI	OUTSTANDING
318543	S	\$371.35	05/21/15	21398	0	VOORHEES, AMY	OUTSTANDING
318544	S	\$2342.57	05/21/15	23662	0	WESTONE	OUTSTANDING
318545	S	\$7.55	05/13/15	02776	0	XCEL ENERGY	OUTSTANDING
707403	E	\$11.50	05/13/15	99999	9770	ALEXANDER, AMY DORSEN	OUTSTANDING
707404	E	\$2.30	05/13/15	99999	10776	ANNONI, ELIZABETH	OUTSTANDING
707405	E	\$202.40	05/13/15	99999	9573	BEATTIE, JEAN	OUTSTANDING
707406	E	\$77.05	05/13/15	99999	8686	BERG, LINDA JO	OUTSTANDING
707407	E	\$227.70	05/13/15	99999	10832	BERGSTROM, RICHARD	OUTSTANDING
707408	E		05/13/15	99999	3063	BRITTAIN, DONNA MAE	OUTSTANDING

REPORT: CHECKREG 000002 AP Check Register Bank 01 BOARD  
 Intermediate School Dist 917  
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK  
 DATE RANGE: 04/29/15 - 05/22/15

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
707409	E	\$65.86	05/13/15	99999	9573	BEATTIE, JEAN	OUTSTANDING
707410	E	\$140.30	05/13/15	99999	8873	BUDACH, DON JAMES	OUTSTANDING
707411	E	\$258.18	05/13/15	99999	10762	BYER-RAJPUT, ANNE	OUTSTANDING
707412	E	\$222.19	05/13/15	99999	10762	BYER-RAJPUT, ANNE	OUTSTANDING
707413	E	\$46.58	05/13/15	99999	9723	CATER, DANNY GARY	OUTSTANDING
707414	E	\$62.10	05/13/15	99999	9301	CLARK, DEBORAH MAE	OUTSTANDING
707415	E	\$271.40	05/13/15	99999	9968	CRISSINGER, BRENDA	OUTSTANDING
707416	E	\$10.00	05/13/15	99999	10759	DECLERNE, SAIGE	OUTSTANDING
707417	E	\$345.58	05/13/15	99999	9092	DEVENOW, PEARL SUSAN	OUTSTANDING
707418	E	\$51.39	05/13/15	99999	7170	DIVELY, CYNTHIA GARWOOD	OUTSTANDING
707419	E	\$1051.29	05/13/15	99999	9028	EPPS, DAWN	OUTSTANDING
707420	E	\$110.97	05/13/15	99999	10771	ERICKSON, ROBERT	OUTSTANDING
707421	E	\$82.80	05/13/15	99999	9187	FRIEST, SUSAN NORMA	OUTSTANDING
707422	E	\$244.38	05/13/15	99999	9755	FRISSQUE, SHERILYN FAYE	OUTSTANDING
707423	E	\$228.28	05/13/15	99999	9702	GARRETSON, PAMELA VICK	OUTSTANDING
707424	E	\$142.03	05/13/15	99999	10443	GROFF, CASSIE	OUTSTANDING
707425	E	\$9.78	05/13/15	99999	9597	GROVE, SARA ELIZABETH	OUTSTANDING
707426	E	\$54.63	05/13/15	99999	10624	HILL, RON	OUTSTANDING
707427	E	\$581.33	05/13/15	99999	10767	HOREJSI, CRAIG A.	OUTSTANDING
707428	E	\$29.90	05/13/15	99999	8942	HURT, LYNDIA THERESA	OUTSTANDING
707429	E	\$28.75	05/13/15	99999	8693	JEFFRIES, DIANE RENEE	OUTSTANDING
707430	E	\$404.23	05/13/15	99999	8842	JOHNSON, ROYANN RHYN	OUTSTANDING
707431	E	\$333.50	05/13/15	99999	10631	JOHNSON, SARAH LYNN	OUTSTANDING
707432	E	\$159.28	05/13/15	99999	10278	JOTHEN, CHANDA	OUTSTANDING
707433	E	\$6.90	05/13/15	99999	10776	ANNONI, ELIZABETH	OUTSTANDING
707434	E	\$41.98	05/13/15	99999	9730	HAWKINS, ANN	OUTSTANDING
707435	E	\$14.02	05/13/15	99999	6356	KLAUSTERMEIER, JENNIFER MARIE	OUTSTANDING
707436	E	\$37.95	05/13/15	99999	10065	KOEPKE, BETSY	OUTSTANDING
707437	E	\$10.00	05/13/15	99999	10065	KOEPKE, BETSY	OUTSTANDING
707438	E	\$45.97	05/13/15	99999	9831	KURTEN, CAROL LEIGH	OUTSTANDING
707439	E	\$22.35	05/13/15	99999	6145	KYLLO, KITRI LARSON	OUTSTANDING
707440	E	\$254.15	05/13/15	99999	10857	LAFRANCE, DANIELLE	OUTSTANDING
707441	E	\$59.27	05/13/15	99999	2598	LAMERECHE, CLAUDETTE	OUTSTANDING
707442	E	\$140.88	05/13/15	99999	9468	LANGENFELD, CORY LEE	OUTSTANDING
707443	E	\$164.45	05/13/15	99999	9468	LANGENFELD, CORY LEE	OUTSTANDING
707444	E	\$41.98	05/13/15	99999	9571	LARSEN, BETSY SUE	OUTSTANDING
707445	E	\$51.75	05/13/15	99999	9571	LARSEN, BETSY SUE	OUTSTANDING
707446	E	\$88.55	05/13/15	99999	10867	LEWIS, ASHLEY	OUTSTANDING
707447	E	\$56.35	05/13/15	99999	8287	LEWIS, JILL E	OUTSTANDING
707448	E	\$23.81	05/13/15	99999	10460	MANNINEN, MELANIE	OUTSTANDING
707449	E	\$43.70	05/13/15	99999	10868	MANSUR, JOANNE	OUTSTANDING
707450	E	\$143.18	05/13/15	99999	9278	MAYES, ANN LOUISE	OUTSTANDING
707451	E	\$274.86	05/13/15	99999	10930	MLODOZYNYEC, KELSEY	OUTSTANDING
707452	E	\$136.28	05/13/15	99999	10930	MLODOZYNYEC, KELSEY	OUTSTANDING
707453	E	\$22.43	05/13/15	99999	10805	ONYENEHO, JIDEOFOR ERIC	OUTSTANDING
707454	E	\$64.40	05/13/15	99999	10397	PEMELE, HOLLY	OUTSTANDING
707455	E	\$233.13	05/13/15	99999	9389	PETERSEN, JENNIFER MAE	OUTSTANDING
707456	E	\$2.98	05/13/15	99999	10626	PETERSON, MARY HELEN SUAVE	OUTSTANDING
707458	E	\$194.98	05/13/15	99999	10763	PFISTERER, EMILY	OUTSTANDING
707459	E	\$17.94	05/13/15	99999	4695	PILLE, JACKLYN	OUTSTANDING
707460	E	\$141.45	05/13/15	99999	9177	PRESSNALL, VANDA JOY	OUTSTANDING
707461	E	\$35.28	05/13/15	99999	8907	PROULX, KELLI MARIE	OUTSTANDING

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
707462	E	\$56.93	05/13/15	99999	10430	QUAM, LYNN	OUTSTANDING
707463	E	\$60.38	05/13/15	99999	10770	SAUSER, MELISSA	OUTSTANDING
707464	E	\$77.74	05/13/15	99999	9915	SCHALLER, MELISSA	OUTSTANDING
707465	E	\$135.13	05/13/15	99999	10042	TENNESSEN, LAURA	OUTSTANDING
707466	E	\$5.06	05/13/15	99999	10708	THOMPSON, ANNE	OUTSTANDING
707467	E	\$165.60	05/13/15	99999	10708	THOMPSON, ANNE	OUTSTANDING
707468	E	\$161.58	05/13/15	99999	9094	TOLLEFSON, BRENDA KAY	OUTSTANDING
707469	E	\$84.53	05/13/15	99999	10751	TUFTEE, SHAMVN	OUTSTANDING
707470	E	\$55.78	05/13/15	99999	6232	WELLAND, MARY ELIZABETH	OUTSTANDING
707471	E	\$10.41	05/13/15	99999	10280	WEIR, LAURA	OUTSTANDING
707472	E	\$26.45	05/13/15	99999	8457	WHITMER, VALORIE JEAN	OUTSTANDING
707473	E	\$58.79	05/13/15	99999	9392	CARLSON, RAYSA MARJORIE	OUTSTANDING
707474	E	\$128.23	05/13/15	99999	9722	KLEIN, LORI ANN	OUTSTANDING
707475	E	\$84.53	05/13/15	99999	10593	MABERRY, SAVRAJAYNE	OUTSTANDING
707476	E	\$173.65	05/15/15	99999	9278	MAYES, ANN LOUISE	OUTSTANDING
707477	E	\$290.95	05/13/15	99999	10930	MLODOZYNYEC, KELSEY	OUTSTANDING
707478	E	\$134.10	05/13/15	99999	10521	NROKEUKU, PATTIJO	OUTSTANDING
707479	E	\$166.88	05/13/15	99999	10625	PAULEY, JACKIE	OUTSTANDING
707480	E	\$65.86	05/13/15	99999	10625	PAULEY, JACKIE	OUTSTANDING
707481	E	\$256.45	05/13/15	99999	9589	PETERSEN, JENNIFER MAE	OUTSTANDING
707482	E	\$39.20	05/13/15	99999	10860	SPEEDLING, KAITLIN	OUTSTANDING
707483	E	\$6.19	05/13/15	99999	10517	STROMBERG, RHIANON	OUTSTANDING
707484	E	\$56.93	05/13/15	99999	9068	SWANEY, AMY LYNN	OUTSTANDING
707485	E	\$128.80	05/13/15	99999	10042	TENNESSEN, LAURA	OUTSTANDING
707486	E	\$667.58	05/13/15	99999	9192	WOOD, FRAN LOUISE	OUTSTANDING
92001569	W	\$1647.10	05/12/15	40072	0	AEIAC	OUTSTANDING
92001570	W	\$6222.56	05/12/15	40027	0	AMERIPRISE FINANCIAL ADVISORS	OUTSTANDING
92001571	W	\$2008.37	05/12/15	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
92001572	W	\$19.82	05/12/15	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
92001573	W	\$82.15	05/12/15	22698	0	VOIDED	VOIDED
92001574	W	\$205.83	05/12/15	22698	0	VOIDED	VOIDED
92001575	W	\$1800.41	05/12/15	22698	0	VOIDED	VOIDED
92001576	W	\$237.56	05/12/15	22698	0	VOIDED	VOIDED
92001577	W	\$26520.46	05/12/15	22698	0	VOIDED	VOIDED
92001578	W	\$4942.57	05/12/15	30132	0	DELTA DENTAL OF MINNESOTA	OUTSTANDING
92001579	W	\$3442.99	05/12/15	29026	0	EDUCATION MN ESI BILLING TRUST	OUTSTANDING
92001580	W	\$5515.24	05/12/15	40060	0	EXECUTIVE DIRECTOR	OUTSTANDING
92001581	W	\$2134.00	05/12/15	40026	0	FIDELITY INVSTMT TAX-EX SVC CO	OUTSTANDING
92001582	W	\$145977.20	05/12/15	40037	0	HORACE MANN LIFE INS	OUTSTANDING
92001583	W	\$6926.03	05/12/15	24031	0	INTERNAL REVENUE SERVICE	OUTSTANDING
92001584	W	\$228960.14	05/12/15	21088	0	VOIDED	VOIDED
92001585	W	\$121.50	05/12/15	21704	0	MN CHILD SUPPORT PAYMENT CENTER	OUTSTANDING
92001586	W	\$22058.93	05/12/15	40003	0	MN DEPT OF REVENUE	OUTSTANDING
92001587	W	\$38.43	05/12/15	40058	0	MN DEPT OF REVENUE (C)	OUTSTANDING
92001588	W	\$403147.04	05/12/15	40001	0	VOIDED	VOIDED
92001589	W	\$60203.52	05/12/15	40005	0	STATE TREASURER, TRA	OUTSTANDING
92001590	W	\$12994.66	05/12/15	23474	0	THE BANCORP BANK	OUTSTANDING
92001591	W	\$7458.21	05/12/15	40033	0	VARIABLE ANNUITY LIFE INS CO	OUTSTANDING
92001592	W	\$1393.79	05/12/15	28803	2	VOYA	OUTSTANDING
92001593	W	\$2167.92	05/12/15	28803	2	VOYA	OUTSTANDING
92001594	W	\$82.15	04/30/15	22698	0	CORPORATE HEALTH SYSTEMS	CLEARED
92001598	W	\$6926.03	05/04/15	24031	0	KANSAS CITY LIFE INSURANCE COMPANY	OUTSTANDING

Intermediate School Dist 917  
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK  
 DATE RANGE: 04/29/15 - 05/22/15

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
92001599	W	\$228960.14	05/04/15	21088	0	MEDICA	OUTSTANDING
92001600	W	\$403147.04	04/30/15	40001	0	PAYROLL ACCT #3805704197	CLEARED
92001601	W	\$6222.56	05/15/15	40027	0	AMERIPRISE FINANCIAL ADVISORS	OUTSTANDING
92001602	W	\$1405.02	05/15/15	40022	0	AXA EQUITABLE LIFE INS CO	OUTSTANDING
92001603	W	\$64.83	05/15/15	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
92001604	W	\$4042.57	05/15/15	29026	0	EDUCATION MN ESI BILLING TRUST	OUTSTANDING
92001605	W	\$33405.72	05/18/15	40006	0	EXECUTIVE DIRECTOR	OUTSTANDING
92001606	W	\$5469.41	05/18/15	40060	0	FIDELITY INVSTMT TAX-EX SVC CO	OUTSTANDING
92001607	W	\$2134.00	05/15/15	40026	0	HORACE MANN LIFE INS	OUTSTANDING
92001608	W	\$144973.67	05/18/15	40037	0	INTERNAL REVENUE SERVICE	OUTSTANDING
92001609	W	\$21912.95	05/18/15	40003	0	MN DEPT OF REVENUE	OUTSTANDING
92001610	W	\$121.50	05/15/15	21704	0	MN CHILD SUPPORT PAYMENT CENTER	OUTSTANDING
92001611	W	\$38.62	05/15/15	40058	0	MN DEPT OF REVENUE(C)	OUTSTANDING
92001612	W	\$401892.17	05/15/15	40001	0	PAYROLL ACCT #3805704197	OUTSTANDING
92001613	W	\$60931.86	05/18/15	40005	0	STATE TREASURER, TRA	OUTSTANDING
92001614	W	\$13036.33	05/15/15	23474	0	THE BANCORP BANK	OUTSTANDING
92001615	W	\$7408.21	05/15/15	40033	0	VARIABLE ANNUITY LIFE INS CO	OUTSTANDING
92001616	W	\$2167.92	05/15/15	28803	2	VOYA	OUTSTANDING
92001617	W	\$1393.79	05/15/15	28803	2	VOYA	OUTSTANDING

TOTAL # OF ISSUED CHECKS:	271	TOTAL AMOUNT	2055966.79
TOTAL # OF VOIDED CHECKS:	7	TOTAL AMOUNT	641359.16
TOTAL # OF UNISSUED CHECKS:	1		

Date: May 19, 2015

To: Accountns Payable

From: Becky Edson  
Payroll Clerk

Invoice nbr: XZ72029264  
Date: 5/9/2015  
Group: Y0848-SR3

Subject: Medical Ins - Trexler

Issue a Check in the amount of \$ 648.00

Payable to:  
Blue Cross Blue Shield of MN  
(June, July, Aug)

Vendor # 29932

Charge to:	Amount	
20-005-420-000-221-220	\$648.00	
Total	\$648.00	proof \$0.00

Authorized Signature  Date 5-19-15

Date: May 19, 2015

To: Accountns Payable

From: Becky Edson  
Payroll Clerk

Invoice nbr: 35620679  
Date: 5/13/2015  
Member ID: 803601310

Subject: RX - Trexler

Issue a Check in the amount of \$ 51.20

Payable to:  
Medicare Blue RX  
(June 2015)

Vendor # 23996-0

Charge to:

Amount

20-005-420-000-221-220

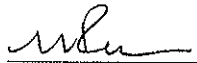
\$51.20

Total

\$51.20

proof

\$0.00

Authorized Signature  Date 5-18-15

TO: Nicolle Roush DATE: 05/14/2015  
 Business Manager

FROM: Becky Edson  
 Payroll/Fringe Benefits Technician

SUBJECT: EFT for pay period ending May 15, 2015

Amerprise Vendor #40027	6,222.56
AXA Equitable Life Assurance Vendor #40022	1,405.02
PERA Vendor #40006	33,405.72
Fidelity Vendor #40060	5,469.41
VOYA (formerly ING) #28803-2	1,393.79
Horace Mann Vendor #40026	2,134.00
TRA Vendor #40005	60,931.86
VALIC (Variable Annuity Life) Vendor #40033	7,408.21
Minnesota Dept. of Revenue Vendor # 40003	21,912.95
Internal Revenue Service Vendor Nbr 40037	144,973.67
Payroll Acct #XXXXXXX4197 Vendor #40001	401,892.17
Bancorp Vendor # 23474	13,036.33
Educators Financial Services/ESI/MEA Vendor #29026	4,042.57
VOYA (MSRS) Vendor #28803-2	2,167.92
MN Child Support Vendor #21704	121.50
MN Dept Revenue Vendor (Garnishment) #40058	38.62

**Total Electronic Funds Transfer was made in the amount of \$**

**706,556.30**

Authorized Signature  Date 5-18-15



Date: May 15, 2015  
To: FOR EFT INPUT


From: Becky Edson  
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Debit Card Reimbursement for 2015

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$64.83  
Corporate Health Systems Inc Vendor # 22698

Charge to:	Amount	
10-215-39	\$64.83	
10-215-40	\$0.00	
10-215-42	\$0.00	
Total	\$64.83	proof \$0.00

cc: Payroll Insurance Payment File  
Date Bank Account to be debited 5/15/2015 \$64.83

Authorized Signature  Date 5-18-15

15 MAY 11 AM '15

Date: May 8, 2015

To: FOR EFT INPUT

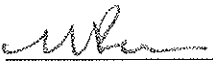
From: Becky Edson  
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Reimbursement for 2015

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$19.82  
Corporate Health Systems Inc Vendor # 22698

Charge to:	Amount	
10-215-39	\$19.82	
10-215-40	\$0.00	
10-215-42	\$0.00	
Total	\$19.82	proof \$0.00

cc: Payroll Insurance Payment File  
Date Bank Account to be debited 5/8/2015 \$19.82

Authorized Signature  Date 5-11-15

Date: April 30, 2015

To: FOR EFT INPUT

From: Becky Edson  
Payroll Clerk

Subject: Flex Plan ACH Transfer for FlexDebit Card Reimbursement for 2015

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$82.15  
Corporate Health Systems Inc Vendor # 22698

Charge to:	Amount	
10-215-39	\$82.15	
	\$0.00	
10-215-40	\$0.00	
	\$0.00	
10-215-42	\$0.00	
Total	\$82.15	proof \$0.00

cc: Payroll Insurance Payment File  
Date Bank Account to be debited 4/30/2015 \$82.15

Authorized Signature  Date 5-4-15


Date: May 7, 2015  
To: FOR EFT INPUT  
From: Becky Edson  
Payroll Clerk

Subject: Flex Plan ACH Transfer for Flex Reimbursement for 2015

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$2,008.37  
Corporate Health Systems Inc Vendor # 22698

Charge to:	Amount	
10-215-39	\$800.00	
10-215-40	\$1,208.37	
10-215-42	\$0.00	
Total	\$2,008.37	proof \$0.00

cc: Payroll Insurance Payment File  
Date Bank Account to be debited 5/7/2015 \$2,008.37

Authorized Signature  Date 5-4-15

Date: May 4, 2015

To: Accountns Payable

From: Becky Edson  
Payroll Clerk

Invoice nbr: 37451391

Date: 5/1/2015

Group # 586196

Subject: Group Insurance Premium for May 2015  
(Employer's Costs and Employees' Withholdings)

Wire Funds Transfer was made in the amount of \$ 228,960.14

Payable to:  
Medica

Vendor # 21088

Charge to:	Amount	
01-215-30	\$27,951.44	
02-215-30	\$193,635.18	
10-215-30	\$7,373.52	
20-215.30	\$0.00	
Total	\$228,960.14	proof \$0.00

Authorized Signature  Date 5-4-15

Date: May 4, 2015

To: Accounts Payable

From: Becky Edson  
Payroll Clerk


Subject: Group Insurance Premium for May 2015  
(Employer's Costs and Employees' Withholdings)

Wire Funds to Kansas City Life Insurance Co \$6,926.03

Payable to:  
Kansas City Life Ins Co Vendor # 24031

Charge to:	Amount	
01-215-32	\$486.76	
02-215-32	\$3,852.56	
10-215-32	\$250.56	
01-215-33	\$269.48	
02-215-33	\$1,947.15	
10-215-33	\$119.52	
Total	\$6,926.03	proof \$0.00

cc: Payroll Insurance Payment File

Authorized Signature:  Date 5-4-15

Date: May 4, 2015

To: FOR EFT INPUT

From: Becky Edson  
Payroll Clerk

Subject: Group Insurance Premium for April, 2015  
(Employer's Costs and Employees' Withholdings)

Payable to: \$26,520.46  
Delta Dental Vendor # 30132

Charge to:	Amount
21-005-110-000-235-250	\$26,520.46

Total	\$26,520.46	proof	\$0.00
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cc: Payroll Insurance Payment File  
Date Bank Account to be debited 5/10/2015

Authorized Signature  Date 5-4-15


TO: Nicolle Roush DATE: 05/04/2015  
Business Manager

FROM: Becky Edson  
Payroll/Fringe Benefits Technician

SUBJECT: EFT for pay period ending April 30, 2015

Aflac Vendor #40072	\$ 1,647.10
Amperprise Financial Vendor #40027	\$ 6,222.56
Horance Mann Vendor #40026	\$ 2,134.00
PERA - Executive Director Vendor #40006	\$ 34,442.99
TRA - State Treasurer Vendor #40005	\$ 60,203.52
ESI/MEA Vendor #29026	\$ 4,042.57
VALIC (Variable Annuity Life) Vendor #40033	\$ 7,458.21
Minnesota Dept. of Revenue Vendor # 40003	\$ 22,058.93
Internal Revenue Service Vendor Nbr 40037	\$ 145,977.20
Payroll Acct #XXXXXX4197 Vendor #40001	\$ 403,147.04
Bancorp Vendor #23474	\$ 12,994.66
VOYA (MSRS) Vendor # 28803-2	\$ 2,167.92
MN Dept of Revenue - Garnishments Vendor #40058	\$ 38.43
MN Child Support Vendor # 21704	\$ 121.50
VOYA (Formerly ING) Vendor #28803-2	\$ 1,393.79
Fidelity Investments Vendor #40060	\$ 5,515.24

Total Electronic Funds Transfer was made in the amount of \$ 709,565.66

Authorized Signature  Date 5-4-15



Date: April 2, 2015

To: Accountns Payable

From: Becky Edson  
Payroll Clerk

Invoice nbr: 37194841  
Date: 4/1/2015  
Group # 586196

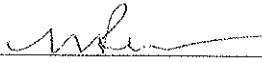
Subject: Group Insurance Premium for April 2015  
(Employer's Costs and Employees' Withholdings)

Wire Funds Transfer was made in the amount of \$ 242,938.80

Payable to:  
Medica

Vendor # 21088

Charge to:	Amount	
01-215-30	\$28,706.44	
02-215-30	\$206,904.44	
10-215-30	\$7,328.52	
20-215.30	\$0.00	
Total	\$242,939.40	proof -\$0.60

Authorized Signature  Date 4-6-15

Date: March 31, 2015

To: Accounts Payable

From: Becky Edson  
Payroll Clerk


Subject: Group Insurance Premium for April 2015  
(Employer's Costs and Employees' Withholdings)

Wire Funds to Kansas City Life Insurance Co \$6,962.97

Payable to:  
Kansas City Life Ins Co Vendor # 24031

Charge to:	Amount	
01-215-32	\$474.48	
02-215-32	\$3,933.46	
10-215-32	\$247.91	
01-215-33	\$269.51	
02-215-33	\$1,918.56	
10-215-33	\$119.05	
 Total	 \$6,962.97	 proof \$0.00

cc: Payroll Insurance Payment File

Authorized Signature  Date 4-6-15

INTERMEDIATE SCHOOL DISTRICT 917  
 SCHOOL BOARD REPORT OF  
 CONSOLIDATED INVESTMENTS (GENERAL & BUILDING)  
 APRIL 2015

ACCOUNT NAME	ACCT NO	BEGINNING BALANCE	PURCHASES CREDITS	SALES TRANSFERS	INVESTMENT FEES	INTEREST EARNED	ENDING BALANCE	YEAR TO DATE INTEREST EARNED
1 MSDLAF + MAX	01	458,828.74	0.00	0.00	0.00	18.31	458,847.05	324.76
2 MSDLAF	01	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MSDLAF FIXED (CD's, Term, Comm)	01	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3 WELLS FARGO SAVINGS ACCT	01	9,976,474.60	0.00	1,700,000.00	0.00	233.96	8,276,708.56	1,126.82
4 WELLS FARGO PORTFOLIO	01	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>		10,435,303.34	0.00	1,700,000.00	0.00	252.27	8,735,555.61	1,451.58

**EXPLANATION:** Lines 1 through 4 above are School District Investments complying with the requirements of Minnesota Statutes 118.01, 471.56 and 475.66. Lines 1 through 2 represent portfolios of investments made with Minnesota School Liquid Assets Fund plus (MSDLAF+) and are explained along with line 4 below.

1. MSDMAX is MSDLAF'S "Max Portfolio" and includes pooled investments plus banker's acceptances, commercial paper, repurchase agreements and US Government obligations.
2. MSDLAF is MSDLAF'S primary clearing "Money Market" fund. All fixed rate investments (FRI) clear through this account as do maturities, interest, and fees.
3. WELLS FARGO is a Savings Account.
4. WELLS FARGO PORTFOLIO includes pooled investments plus banker's acceptances, commercial paper, repurchase agreements and US Government obligations

NOTE: April 2015 Average MSDLAF Liquid Rate was 0% and the MSDLAF+MAX Average Rate was .05%.  
 The MSDLAF CD Average Rate was 0%. The Average Wells Fargo Savings Rate was .03%.

NR:vjw

## **427 WORKLOAD LIMITS FOR CERTAIN SPECIAL EDUCATION TEACHERS**

### **I. PURPOSE**

The purpose of this policy is to establish general parameters for determining the workload limits of special education staff who provide services to children with disabilities receiving direct special education services 60 percent or less of the instructional day.

### **II. DEFINITIONS**

#### **A. Special Education Staff; Special Education Teacher**

“Special education staff” and “special education teacher” both mean a teacher employed by the school district who is licensed under the rules of the Minnesota Board of Teaching to instruct children with specific disabling conditions.

#### **B. Direct Services**

“Direct services” means special education services provided by a special education teacher when the services are related to instruction, including cooperative teaching.

#### **C. Indirect Services**

“Indirect services” means special education services provided by a special education teacher which include ongoing progress reviews; cooperative planning; consultation; demonstration teaching; modification and adaptation of the environment, curriculum, materials, or equipment; and direct contact with children with disabilities to monitor and observe.

#### **D. Workload**

“Workload” means a special education teacher’s total number of minutes required for all due process responsibilities, including direct and indirect services, evaluation and reevaluation time, management of individualized education programs (IEPs), travel time, parental contact, and other services required in the IEPs.

### **III. GENERAL STATEMENT OF POLICY**

A. Workload limits for special education teachers shall be determined by the appropriate special education administrator, in consultation with the building principal and the superintendent.

B. In determining workload limits for special education staff, the school district shall take into consideration the following factors: student contact minutes, evaluation and reevaluation time, indirect services, management of IEPs, travel time, and

other services required in the IEPs of eligible students.

#### **IV. COLLECTIVE BARGAINING AGREEMENT UNAFFECTED**

This policy shall not be construed as a reopening of negotiations between the school district and the special education teachers' exclusive representative, nor shall it be construed to alter or limit in any way the managerial rights or other authority of the school district set forth in the Public Employers Labor Relations Act or in the collective bargaining agreement between the school district and the special education teachers' exclusive representative.

***Legal References:*** Minn. Stat. § 179A.07, Subd. 1 (Inherent Managerial Policy)  
Minn. Rule 3525.0210, Subps. 14, 27, 44, and 49 (Definitions of "Direct Services," "Indirect Services," "Teacher," and "Workload")  
Minn. Rule 3525.2340, Subp. 4.B. (Case Loads for School-Age Educational Service Alternatives)

Board Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION PERTAINING TO THE TERMINATION OF EMPLOYMENT OF  
SUPPORT SERVICE EMPLOYEES

WHEREAS, the School Board of Intermediate School District 917 had received on June 2, 2015, from the administration, recommendations on termination of support service employees,

Teresa Kane, Classroom Assistant  
Carmen Nydegger, Pupil Support Assistant  
Amanda Kuoppola, Classroom Assistant

BE IT RESOLVED, by the School Board of Intermediate School District 917, as follows:

That the following listed employees (Teresa Kane, Classroom Assistant and Carmen Nydegger, Pupil Support Assistant, Amanda Kuoppola) be terminated from their position/employment with Intermediate School District 917 effective at the end of the 2014-2015 school year.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same: none.

Whereupon said resolution was declared duly passed and adopted.

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED  
FOR ACTION AT BOARD MEETING OF JUNE 2, 2015**

**EFFECTIVE 2015-2016**

**NEW HIRES:**

Valerie Enfiejian-Hoekstra, School Psychologist, effective August 27, 2015.

Taylor Gjesdahl, Sign Language Interpreter, effective September 3, 2015.

Adrienne Heer, Sign Language Interpreter, effective September 3, 2015.

Sarah Ludewig, Sign Language Interpreter, effective September 3, 2015.

Natalie Olson, Mental Health Practitioner, effective August 27, 2015.

Hannah Radant, Special Education Teacher, effective August 27, 2015.

Charlene Roach, Classroom Assistant, effective September 3, 2015.

Nichole Short, School Psychologist, effective August 27, 2015.

Gregory Waletski, Sign Language Interpreter, effective September 3, 2015.

Michelle Woodward, Health Associate, effective September 3, 2015.

**RE-HIRES:**

Stephanie Adix, Mental Health Practitioner, effective August 28, 2015, through June 10, 2016.

Patricia Arneson, Mental Health Professional, effective July 1, 2015, through June 30, 2016.

Anne Byer, Psychologist, effective July 1, 2015, through June 30, 2016.

Ann Haschig, Mental Health Practitioner, effective August 31, 2015, through June 10, 2016.

Jennifer Petersen, Mental Health Professional Coordinator, effective July 1, 2015, through June 30, 2016.

Amy Riesgraf, Mental Health Practitioner, effective August 28, 2015, through June 10, 2016.

Erin Stevens, Mental Health Practitioner, effective August 31, 2015, through June 10, 2016.

Adrienne Turzynski, Board Certified Behavior Analyst, effective July 1, 2015, through June 30, 2016.

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED  
FOR ACTION AT BOARD MEETING OF JUNE 2, 2015**

**EFFECTIVE 2015-2016  
(continued)**

**CHANGE IN STATUS:**

Jennifer Baxter, Program Assistant, Maternity Disability Leave effective on or about September 8, 2015, with a return date on or about November 2, 2015.

Pearl Devenow, Teacher of Deaf/Hard of Hearing, decrease from 1.0 FTE to .8 FTE effective August 31, 2015, for the 2015-2016 school year only, contingent on the district being able to hire a .5 FTE D/HH POS Teacher.

Teresa Dulko, Special Education Teacher of the Visually Impaired, effective August 28, 2015.

Kitri Kylo, Special Education Assistant Director, increase from .94 FTE to 1.0 FTE effective July 1, 2015.

Marta Nelson, Special Education Teacher, Maternity Disability Leave effective August 28, 2015, with a return date on or about September 8, 2015.

**RESIGNATIONS & TERMINATIONS:**

Abigail Anderson, Classroom Assistant, change in resignation date from June 4, 2015, to August 1, 2015.



2014-15

To Bd 6/2/15

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: May 19, 2015	Teaching Licenses Held:
NAME: Tina Paulk	
Position: Classroom Assistant	
College:    Secondary:    Special Education: <input checked="" type="checkbox"/> District:	Recommended Salary : \$16.57
	Employment Date: 5/18/15

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Huron High School	Yes	Generals	Yes
Technical College				
College	Crown College	Yes	Music Ed.	BA
Other				

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Teachers on Call	1/14	5/15	Sub Paraprofessional/Teacher
ISD 196	10/13	5/15	Substitute
Center State Kids	5/08	5/15	Licensed Childcare
New Creation Bible Church	1/98	Current	Music Director, Children

Total Years Experience 15+

**Remarks:**

Tina will be a classroom assistant in the TEA Program filling a new position.

To Bd 6/2/2015

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: May 19, 2015	Teaching Licenses Held:
NAME: Valerie Enfienjian-Hoekstra	
Position: School Psychologist	
College:    Secondary:    Special Education: x    District:	Recommended Salary : \$77,415
	Employment Date: 8/27/15

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Huron High School	Yes	Generals	Yes
College	Hamline University	Yes	Autism Spectrum Disorders	
	Gallaudet University	Yes	School Psychology	Cert. of Advanced Graduate Studies
Other				

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Owatonna Public Schools	10/08	Current	School Psychologist
MN State Academy for the Deaf	1998	2008	School Psychologist
ISD 917	9/1984	6/1988	School Psychologist

Total Years Experience 30

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

**Remarks:**

Valerie will be a school psychologist working in various programs throughout the district.

To Bd 6/2/15

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: May 28, 2015	Teaching Licenses Held:
NAME: Taylor Gjesdahl	
Position: Sign Language Interpreter	
College:    Secondary:    Special Education: x    District:	Recommended Salary : \$16.69
	Employment Date: 9/3/15

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Lakeville High	Yes	Generals	Yes
Technical College				
College	University of MN	Yes	Child Psychology and Early Childhood ED	BA
	MN State	Yes	Sign Language Interpreter	AAS
Other				

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Redstone American Grill	6/13	Current	Server
University of MN	2/15	5/15	Internship
Lakeville North High	9/14	4/15	Speech Coach

Total Years Experience 2

**Remarks:**

Taylor will be a sign language interpreter in the D/HH Program at Lakeville North High School.

To Bd 6/2/15

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: May 28, 2015	Teaching Licenses Held:
NAME: Adrienne Heer	
Position: Sign Language Interpreter	
College: Secondary: Special Education: x District:	Recommended Salary : \$16.69
	Employment Date: 9/3/15

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Moorhead High	Yes	Generals	Yes
Technical College				
College	MN State – Moorhead	Yes	Psychology	BA
	MN State	Yes	Sign Language Interpreter	AAS
Other				

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Bunny Hutch Daycare	7/04	9/14	Licensed Childcare
JVS	9/01	1/04	Employment Specialist
Red Lake Middle School	9/00	8/01	Coordinator

Total Years Experience 14

**Remarks:**

Adrienne will be a sign language interpreter in the D/HH Program at Gideon Pond.

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To Bd 6/2/15

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: May 28, 2015	Teaching Licenses Held:
NAME: Sarah Ludewig	
Position: Sign Language Interpreter	
College: Secondary: Special Education: x District:	Recommended Salary : \$16.69 hourly
	Employment Date: 9/3/15

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	St. Mary's High	Yes	Generals	Yes
Technical College	St. Paul College	Yes	Interpreter	AAS
College	MN State Mankato	Yes	Communication Disorders	BA
Other				

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
MN State – Mankato	2/15	5/15	SLI Intern
Salsa a la Salsa	1/15	Current	Server

Total Years Experience

**Remarks:**

Sarah will be an interpreter at Heritage Middle School.

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To Bd 6/2/15

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: May 5, 2015	Teaching Licenses Held:
NAME: Natalie Olson	
Position: MHP	
College:    Secondary:    Special Education: x    District:	Recommended Salary : \$50,000
	Employment Date: 8/27/15

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Mason City High	Yes	Generals	Yes
Technical College				
College	Argosy University	Yes	Forensic Psychology	MA
	Buena Vista University	Yes	Psychology	BA
Other	Northern Iowa Community College	Yes	Psychology	AA

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Austin Public Schools	11/13	Current	Mental Health Practitioner
The Cedar House	7/10	11/13	Mental Health Practitioner
Crisis Intervention	7/11	9/13	Shelter Advocate

Total Years Experience 4

**Remarks:**

Natalie will be a Mental Health Practitioner in the TEA Program located in Apple Valley.

To Bd 6/2/15

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: May 12, 2015	Teaching Licenses Held: EBD
NAME: Hannah Radant	
Position: Teacher	
College:    Secondary:    Special Education: x    District:	Recommended Salary :\$57,579
	Employment Date: 8/27/15

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Mauston High	Yes	Generals	Yes
Technical College				
College	George Washington University	Yes	Special Education	MA
	Macalester College	Yes	Psychology	BA
Other				

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Great River School	8/14	Current	Teacher
So. St. Paul Schools	8/09	6/14	Teacher
Ridge School of Montgomery Co.	8/07	6/09	Teacher

Total Years Experience 8

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

**Remarks:**

Hannah will be a teacher in the SUN Program at Alliance Education Center.

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To Bd 6/2/15

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: May 21, 2015	Teaching Licenses Held:
NAME: Charlene Roach	
Position: Classroom Assistant	
College:    Secondary:    Special Education: x    District:	Recommended Salary : \$17.14
	Employment Date: 9/3/15

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Harding High	Yes	Generals	Yes
Technical College				
College	Metropolitan State	Yes	Criminal Justice	BA
	MN Paralegal Institute	Yes	Paralegal	Certification
Other	Concordia University	Yes	Leadership and Management	MA

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
ISD 622	3/12	Current	Paraprofessional
Rudys Redeye Grill	7/08	Current	Server
Lifeworks	6/10	Current	PCA

Total Years Experience 7

**Remarks:**

Charlene will be a classroom assistant in the SUN Program at Cedar School.

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To Bd 6/2/15

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: May 20, 2015	Teaching Licenses Held: School Psychology
NAME: Nichole Short	
Position: School Psychologist	
College:    Secondary:    Special Education: x    District:	Recommended Salary : \$52,540.00
	Employment Date: 8/27/15

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Hastings High	Yes	Generals	Yes
Technical College				
College	Stout, University of Wisconsin	Yes	School Psychology	Education Specialist and MA
	NY State University	Yes	Human Development	BA
Other				

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Burnsville Schools	8/13	Current	School Psychologist

Total Years Experience 2

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Stout University	8/11	Current	Academic Advisor, Assistant
Chippewa Falls Area Schools	1/13	6/13	Counseling Practicum
Fraser Child and Family Day Treatment Center	1/11	6/11	Trainee

Total Years Experience 4

**Remarks:**

Nichole will be a school psychologist working in various programs throughout the district.

To Bd 6/2/15

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: May 28, 2015	Teaching Licenses Held:
NAME: Gregory Waletski	
Position: Sign Language Interpreter	
College:    Secondary:    Special Education: x    District:	Recommended Salary : \$16.69 hourly
	Employment Date: 9/3/15

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Chaska High	Yes	Generals	Yes
Technical College	St. Paul College	Yes	ASL/Interpreter	AAS
College	St. Olaf Collage	Yes	Biology	BA
Other				

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
St. Cloud Technical College	2/15	5/15	Interpreter Intern
Zenon Dance Company	9/91	5/13	Company Member

Total Years Experience 24

**Remarks:**

**Gregory will be a sign language interpreter in the D/HH Program working at Century Middle School.**

To Bd. 6/2/15

**DISTRICT 917 CANDIDATE SUMMARY—EMPLOYMENT RECOMMENDATION**

DATE: May 6, 2015	Teaching Licenses Held:
NAME: Michelle Woodward	
Position: Health Associate	
College:    Secondary:    Special Education: x    District:	Recommended Salary : \$22.51
	Employment Date: 9/3/15

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Durand High School	Yes	Generals	Yes
Technical College	MN State College	Yes	Nursing	LPN
College	Century College	yes	Phelbotomy	
Other				

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Experience

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Allina Health	1/14	Current	LPN
Hiawatha Home Care	5/11	1/14	LPN
Fairview Redwing Medical	6/10	3/11	LPN

Total Years Experience 5

**Remarks:**

Michelle will be a health associate working in various programs replacing Jennifer Schmidt.

TO: Board Members  
FROM: John Christiansen  
DATE: June 2, 2015  
RE: TEA Program Mental Health Staff and Behavior Intervention Support Team  
Contracts and Rehires for 2015-2016

The TEA program mental health services is staffed by one mental health professional coordinator, one mental health professional, and six mental health practitioners (one new hire). The Behavior Intervention Support Team is staffed by one psychologist and three Board Certified Behavior Analysts (two new hires were approved on April 7). These positions do not require a board of teaching license but do require a department of health and human service's license. The employment of these positions are on stand alone one-year contracts. The terms and conditions are bench marked to our other groups of employees but do not have the more complex lay off language, steps and lanes, leaves, etc. of union contracts.

These positions contribute to PERA and are provided benefits of health, dental, LTD, and life insurance. The contracts we are asking your consideration to approve are the same language as last years with a 2.75% salary increase (no step or lane structure) and a 9% increase in the district health insurance contribution from July 1, 2015 to June 30, 2016. The total package increase for the group is 3.06%.

The recommended contract approvals are:

**Mental Health Services Team**

Jennifer Peterson – Mental Health Professional Coordinator  
Patricia Arneson, Mental Health Professional  
Ann Haschig, Mental Health Practitioner  
Rhianon Stromberg - Mental Health Practitioner  
Erin Stevens - Mental Health Practitioner  
Stephanie Adix - Mental Health Practitioner  
Amy Riesgraf – Mental Health Practitioner

**Behavior Intervention Support Team**

Ann Byer – Psychologist  
Adrienne Turzynski – Board Certified Behavior Analyst

To: School Board Members  
Superintendent John Christiansen

From: Nicolle Roush

Date: June 2, 2015

Subject: Levy Allocation for 2015 payable 2016

**Pertinent Facts:**

1. Intermediate School District #917 will be leasing space at two locations for Special Education Apple Valley TEA and Cedar School. In addition, we will be requesting the annual building levy cost for Alliance Education Center in Rosemount. The total requested lease-levy amount for inclusion in fiscal year 2016 is \$862,093.85. This is a \$247,228.62 increase over fiscal year 2015 due to the expansion and relocation of the Apple Valley TEA lease. The basis of the distribution for the lease-levy is a formula that weights four components equally between the member school districts as follows; Total Net Tax Capacity (TNTC), Adjusted Cost Pupil Units (ACPU's), 5 year average tuition and student F.T.E.'s by building (see attached for further details).
2. The 2015 payable 2016 safe schools levy request will be \$809,017.40. This is a \$292,600.80 increase over fiscal year 2015 with the increased levy authority going from \$10 to \$15 per adjusted pupil units. Intermediate School District 917 has put a plan in place to utilize this additional authority to off-set our costs for three school nurses, .6 FTE nursing contract and 1.0 FTE school psychologists (see attached for further details).
3. The 2015 payable 2016 health and safety levy request will be \$24,400. A separate board resolution is required to approve the health and safety levy request each year. This is a \$2,316 increase over fiscal year 2015 with additional personal protective equipment needs and the purchase of an AED at the TEA program. The basis of the distribution for the health and safety levy is a formula that weights two components equally between the member school districts as follows; Total Net Tax Capacity (TNTC) and Adjusted Pupil Units (APU's) (see attached for further details).

**Recommendation:** Requesting board approval for the 2015 payable 2016 levies in the amount of \$1,695,511.25 as outlined.

Intermediate School District 917 Final Lease Expenditures for FY16

LEASED PROPERTY	ADDRESS	CONTRACT EXPIRATION DATE	SQ. FOOTAGE OCCUPIED	BASE RENT PER SQ FT	CAMS PER SQ FT EXCLUDING TAX	TAX PER SQ FT	TOTAL ELIGIBLE LEVY AMOUNT (BASE RENT AND TAX)	TOTAL ANNUAL COSTS
Apple Valley IDEA	6950 W 146th St #114 Apple Valley, MN 55124						\$ -	\$ -
Investments							\$ -	\$ -
Cedar - ISD 191	starts 7-1-15	6/30/2022	21629	\$ 9.15	\$ 4.30	\$ -	\$ 197,905.35	\$ 290,910.05
02-051-810-000-	5800 149th Street Apple Valley, MN	8/1/2030 ( only 11 months)	23000	\$ 11.00	\$ 2.00	\$ 3.71	\$ 310,135.83	\$ 352,302.50
02-700-810-000-370-000		Over 10 yrs (only 11 months)	additional base rent for improvements	\$ 3.48			\$ 73,370.00	\$ 73,370.00
							\$ 383,500.00	\$ 425,672.50
							\$ 581,400.00	\$ 716,582.55
							\$ (27,297.53)	ISD 191 portion c
							\$ 554,102.47	FY16 Proposed operating levy

\$ 581,400.00  
 \$ (27,297.53) ISD 191 portion c  
 \$ 554,102.47 FY16 Proposed operating levy

District #	FY 16 Proposed Operating Levy Amounts 2015 payable 2016	FY17 Proposed Building Levy Amount (25 yrs) 2015 payable 2016	Proposed Total Levy Amounts Payable 2016	Current Total Levy Amounts Payable 2015	Current Levy vs. Proposed Levy	% Change
6	\$ 36,245.65	\$ 38,742.71	\$ 74,988.36	\$ 56,038.18	\$ 18,950.18	33.82%
191	\$ 45,065.47	\$ 77,818.52	\$ 122,883.99	\$ 100,116.13	\$ 22,767.86	22.74%
192	\$ 83,251.37	\$ 78,638.03	\$ 161,889.40	\$ 117,092.86	\$ 44,796.54	38.26%
194	\$ 91,359.54	\$ 101,233.26	\$ 192,592.80	\$ 153,915.48	\$ 38,677.32	25.13%
195	\$ 4,317.48	\$ 4,123.06	\$ 8,440.54	\$ 7,246.56	\$ 1,193.98	16.48%
197	\$ 62,533.82	\$ 54,791.77	\$ 117,325.59	\$ 94,461.15	\$ 22,864.44	24.21%
199	\$ 46,542.24	\$ 52,285.89	\$ 98,828.13	\$ 85,989.93	\$ 12,838.20	14.93%
200	\$ 69,457.89	\$ 58,373.61	\$ 127,831.50	\$ 102,081.01	\$ 25,750.49	25.23%
271	\$ 115,329.01	\$ 89,213.15	\$ 204,542.16	\$ 145,152.55	\$ 59,389.61	40.92%
	\$ 554,102.47	\$ 555,220.00	\$ 1,109,322.47	\$ 862,093.85	\$ 247,228.62	28.68%

Intermediate School district #917  
 Safe Schools Levy Estimate for FY16 Expenditure Budget  
 2015 payable 2016  
 Draft as of 5-11-15

1.0 Guidance Counselor 01-071-211-342-165-000	\$	64,150.00	Perrada	
360 community contract 01-080-211-342-311-000	\$	19,464.00	contract	
.8 Family Support Social Worker 02-350-420-342-156-000	\$	64,683.00	nutting-veliz	
3.0 FTE Licensed School Nurse 02-350-420-342-158-000	\$	183,478.00	Asmus, Mayberry, Lewis	
DCTC School Nurse .60 FTE	\$	64,173.00	contract	
1.0 School Psychologist	\$	87,788.00	laura Tennesen	
1.0 Open School Psychologist	\$	56,220.00	Open	
0.375 FTE School Liaison Office DCTC 01-071-211-342-311-000	\$	43,716.00	contract	
.75 FTE School Liaison Officer Alliance Education Center 02-051-408-342-305-000	\$	54,321.40		\$ 637,993.40
ISD 917 Internal Expenditures		<u>\$637,993.40</u>		

Family Support Social Worker	Note: only covering a portion of contract under Safe Schools Levy		Update contracts not completed)
ISD 6		\$ 14,957.60	(Total contract cost is 57866)
ISD 192		\$ 28,720.00	(Total contract cost is \$116298)
ISD 194		\$ 43,516.00	(Total contract cost is 110551)
ISD 197		\$ 21,045.60	(Total contract cost is \$94426)
ISD 200		\$ 19,653.60	(Totalcontract cost is \$38579)
ISD 271		\$ 43,131.20	(Total contract cost is 56,474 )
	Contracts on behalf of Members	<u>\$171,024.00</u>	
10-005-740-342-305-000	OR 10-005-730-342-362-000		
Total FY16 Safe Schools Levy request		<u>\$809,017.40</u>	

School District #	2016-17 EST. APU's as reported on 5/11/15 by MDE	Maximum levy authority based on \$15 per APU's	\$ Amount per APU's	Levy payable 2016 on behalf of ISD 917 for FY16 Expenditures	ADDT'L \$4.00 LEVY FOR FAMILY SUPPORT CONTRACTS
6	3739.40	\$ 56,091.00	\$ 15.00	\$ 56,091.00	\$ 14,957.60
191	10323.60	\$ 154,854.00	\$ 11.00	\$ 113,559.60	
192	7180.00	\$ 107,700.00	\$ 15.00	\$ 107,700.00	\$ 28,720.00
194	10879.00	\$ 163,185.00	\$ 15.00	\$ 163,185.00	\$ 43,516.00
195	689.00	\$ 10,335.00	\$ 11.00	\$ 7,579.00	
197	5261.40	\$ 78,921.00	\$ 15.00	\$ 78,921.00	\$ 21,045.60
199	4230.80	\$ 63,462.00	\$ 11.00	\$ 46,538.80	
200	4913.40	\$ 73,701.00	\$ 15.00	\$ 73,701.00	\$ 19,653.60
271	10782.8	\$ 161,742.00	\$ 15.00	\$ 161,742.00	\$ 43,131.20
TOTAL	57999.4	\$ 869,991.00		\$ 809,017.40	\$ 171,024.00

\*Estimated amount we would need to meet FY16 expenditures would be \$11 \$4.00 will be added in addition to the \$11 for addt'l family support social worker needs based on member district requests. ISD 917 will bill for the full levy and set any money in reserve over levy. This would be a \$5.25 increase per APU's over last years due to increase in levy authority

Intermediate School District #917  
Proposed Health and Safety Plan FY16  
Due for June, 2015 Board meeting

Environmental Health and Safety - Finance Code 352			
Numerous expenditures covered in this area please see attachment # 3 page 12-14 for details on allowable expenditures			
Project #	Object Code	Description	Expenditures
	305	Fees For Services (Hepatitis A & B, Metro service fee, pest control, Clariynet tr.	\$2,150.00
	366	CPR training and mileage reimbursements	\$100.00
	401	Supplies (personal protective equipment disposable gloves,cloths,pads, masks, pest control, chemical storage (20% Secondary & 80% Special ed)	\$10,057.00
	170	IAQ Coordinator	\$4,200.00
	200	benefits	\$636.00
	820	Mgmt asst. prog. And Metro ECSU H&S Memb	\$3,450.00
			<b>\$20,593.00</b>
<b>- Finance Code 358- Asbestos Removal and Encapsulation</b>			
Includes costs related to asbestos removal.			
(see attachment #3 page 16-18 for details on allowable expenditures)			
Project #	Object Code	Description **Not approved by state	Expenditures
	305	Estimated Costs of Asbestos Removal per GES (Groundwater & Environmental Services) during Thompson Heights Demolition in FY09	\$0.00
		****total project cost is est at \$240,000 will submitt full amount for approval but will levy over two fiscal years(FY08 & FY09)	\$0.00
			<b>\$0.00</b>
<b>- Finance Code 366- Indoor Air Quality</b>			
Includes costs related to the development and implementation of the IAQ plan including thoses associated with IAQ coordinator activities.			
(see attachment #3 page 16-18 for details on allowable expenditures)			
Project #	Object Code	Description **Not approved by state	Expenditures
			\$0.00
			\$0.00
			\$0.00
			<b>\$0.00</b>
<b>Physical Hazard Control - Finance Code 347</b>			
Includes playground safety,swimming pools, bleachers,mechanical & power equipment safety OSHA standards for physical & electrical Hazard (ergonomics not allowed),Food Code Safety (training of staff runs thru Finance Code 352), elevator & lift inspections, Personal protective equipment in industrial, fine arts & science areas and machine guard safety. See enclosed attachment #3 page 10-11 for detailed description of allowable expenditures.			
Project #	Object Code	Description	Expenditures
	305	Elevator inspection	\$0.00
	401	PPE for shop areas (harness, boots, safety glasses etc)	\$1,993.00
	570	AED TEA Program	\$1,814.00
			<b>\$3,807.00</b>
<b>Hazardous Substances - Finance Code 349</b>			
Includes wood boilers, fuel tank removal, Hazardous waste management, Lead or copper in water testing, Local exhaust ventilation, & radon detection. See enclosed attachment #3 pages 11-12 for detail on expenditures			
Project #	Object Code	Description	Expenditures
	305	Radon and water testing	\$0.00
			<b>\$0.00</b>
<b>Grand Total</b>			<b>\$24,400.00</b>



**Intermediate School District No. 917, MN  
Levy by Member District FY15 payable FY16**

Participating Districts (9):

ISD #	Name	2014/2015 Taxable Net Tax Capacity				Combined Total	District %
		Dakota Co. (19)	Scott Co. (70)	Goodhue Co. (25)	Washington Co. (82)		
6	South St. Paul	11,564,973				11,564,973	3.1232%
191	Burnsville	46,701,612	14,787,668			61,489,280	16.6051%
192	Farmington	25,652,170				25,652,170	6.9273%
194	Lakeville	49,400,201	11,957,223			61,357,424	16.5695%
195	Randolph	4,066,521		533,329		4,599,850	1.2422%
197	West St. Paul	53,353,397				53,353,397	14.4080%
199	Inver Grove Heights	23,551,146				23,551,146	6.3600%
200	Hastings	25,663,863		34,499	3,689,529	29,387,891	7.9362%
271	Bloomington		106,286		99,240,475	99,346,761	26.8285%
		239,953,883	26,851,177	567,828	3,689,529	370,302,892	100.00%

Note: The Taxable Net Tax Capacity (TNTC) consists of net tax capacity, less captured tax increment and fiscal disparities contribution.

FY16 Health and Safety \$ 24,400.00 update

ISD #	Name	APU's est 2015-16 as reported on 3/16/15	Combined		District %	Blended %	District's Portion of the Health and Safety Levy
			Total TNTC	Distribution			
6	South St. Paul	3736.40	11,564,973	4.74%	4.74%	\$1,157	
191	Burnsville	10300.20	61,489,280	17.06%	17.06%	\$4,163	
192	Farmington	7245.60	25,652,170	9.63%	9.63%	\$2,349	
194	Lakeville	11382.20	61,357,424	17.97%	17.97%	\$4,384	
195	Randolph	679.80	4,599,850	1.20%	1.20%	\$293	
197	West St. Paul	5261.40	53,353,397	11.68%	11.68%	\$2,850	
199	Inver Grove Heights	4256.00	23,551,146	6.80%	6.80%	\$1,659	
200	Hastings	4956.40	29,387,891	8.18%	8.18%	\$1,996	
271	Bloomington	10964.20	99,346,761	22.74%	22.74%	\$5,549	
		58782.20	370302892.00	100.00%	100.00%	\$24,400	

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING DAKOTA COUNTY INTERMEDIATE SCHOOL DISTRICT NO. 917'S HEALTH AND SAFETY PROGRAM BUDGET AND AUTHORIZING THE INCLUSION OF THOSE PROJECTS IN THE DISTRICT'S APPLICATION FOR HEALTH AND SAFETY REVENUE**

BE IT RESOLVED by the School Board of Intermediate School District No. 917, State of Minnesota as follows:

1. The school board of Dakota County Intermediate School District No. 917 hereby approves a health and safety program budget for its facilities for the 2015-2016 school year in the amount of \$24,400.00. The various components of this program budget are attached as Exhibit A here to and are incorporated herein by reference and administration is directed to apply to the Commissioner of the Department of Education for approval.
2. Minnesota Statutes, Section 123B.57, Subdivision 1, as amended, provides that if an intermediate school district's health and safety budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its health and safety revenue application.
3. It is proposed that the proportionate share of the costs of the intermediate school district's health and safety program for each member school district to be included in its application shall be determined by multiplying the total cost of the intermediate school district health and safety program times a formula that weights two components equally between the member districts; total net tax capacity and Adjusted Marginal Cost pupil units.
4. Upon receipt of the proportionate share of health and safety revenue attributable to the intermediate school district program, a district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof: \_\_\_\_\_ and the following voted against the same: \_\_\_\_\_.

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA

COUNTY OF DAKOTA

I, the undersigned, being the duly qualified and acting Clerk of Intermediate School District No. 917, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of Intermediate School District No. 917 held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Dakota County Intermediate School District 917's health and safety program budget and authorizing the inclusion of the Intermediate School District's health and safety projects in the district's application for health and safety revenue.

WITNESS MY HAND officially as such Clerk this 3rd day of June, 2014.

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Clerk  
Intermediate School District 917

TO: Board Members  
FROM: John Christiansen  
DATE: May 27, 2015  
RE: Superintendent Evaluation

As per Minn. Statute 13D.05, Subd. 3, the board may close a meeting to review the performance evaluation of the Superintendent. I have no objection to doing this in closed session. At our next regular meeting, the chair shall summarize the results of the evaluation.

JC:ljb