

**INTERMEDIATE SCHOOL DISTRICT 917  
IN DAKOTA COUNTY**

**REGULAR SCHOOL BOARD MEETING**

**Tuesday, August 20, 2013**

**AGENDA:**

- I. **Call to Order - Chair Lewis**
- II. **Conduct Pledge of Allegiance - Chair Lewis**
- III. **Visitors opportunity to be heard - Chair Lewis**
- IV. **Additions to the agenda - Chair Lewis**
- V. **Good News Report - Directors**
- VI. **Consent Items - Chair Lewis**
  - A. Minutes, July 9, 2013, Organizational School Board Meeting 3
  - B. Minutes, July 9, 2013, Regular School Board Meeting 5
  - C. Personnel Considerations 7
- VII. **Donations - Chair Lewis**
  - A. Resolution Approving Donations 27
- VIII. **Business Manager's Report - Nicolle Roush**
  - A. Review and Approve Payment of Bills 28
  - B. Review and Approve Wire Transfers 33
  - C. Review and Approve Investment Report 43
- IX. **Reports**
  - A. Transportation Academy Project - John Christiansen
- X. **New Business**
  - A. Review Draft Goals for 2013-2014 - John Christiansen 44
  - B. Review and Approve Lead Teacher for DCALS 2013-2014 - Eric Van Brocklin 45
  - C. Review School Board Agenda Items for 2013-2014 - John Christiansen 47
  - D. Review School Board Committees for 2013-2014 - Chair Lewis 49
  - E. Review and Consideration of Approval of Modifications to Custodial/Delivery Employees Terms and Conditions' Compensation Structure - John Christiansen 50
  - F. Member District Updates - Board Members
  - G. Closed Session to Discuss Negotiations
- XI. **Consider Future Agenda Items**
- XII. **Adjournment**
- XIII. **Call to Order - Chair Lewis**
- XIV. **Conduct Pledge of Allegiance - Chair Lewis**
- XV. **Visitors opportunity to be heard - Chair Lewis**
- XVI. **Additions to the agenda - Chair Lewis**
- XVII. **Good News Report - Directors**
- XVIII. **Consent Items - Chair Lewis**

A. Minutes, July 9, 2013, Organizational School Board Meeting

B. Minutes, July 9, 2013, Regular School Board Meeting

C. Personnel Considerations

**XIX. Donations - Chair Lewis**

A. Resolution Approving Donations

**XX. Business Manager's Report - Nicolle Roush**

A. Review and Approve Payment of Bills

B. Review and Approve Wire Transfers

C. Review and Approve Investment Report

**XXI. Reports**

**XXII. New Business**

A. Review Draft Goals for 2013-2014 - John Christiansen

B. Review School Board Agenda Items for 2013-2014 - John Christiansen

C. Review School Board Committees for 2013-2014 - Chair Lewis

**XXIII. Consider Future Agenda Items**

**XXIV. Adjournment**

**SCHOOL BOARD CALENDAR INFORMATION SCHOOL BOARD CALENDAR INFORMATION**

August 29, 2013 - 9:45 AM - Opening Days Workshop, Inver Grove Heights Community Center, 8055 Barbara Avenue, Inver Grove Heights

August 29, 2013 - 3:00 PM, Personnel Committee Meeting (Teacher Negotiations), 917 Board Room

September 3, 2013--5:15 PM, School Board Meeting, 917 Board Room

September 16, 2013 - 3 - 7 PM, Alliance Open House, 14300 Biscayne, Rosemount

October 1, 2013 - 5:15 PM, School Board Meeting, 917 Board Room

**INTERMEDIATE SCHOOL DISTRICT 917**  
**Organizational Meeting**

The Organizational Meeting of the Intermediate School District 917 School Board was held in the Board Room at Dakota County Technical College on Tuesday, July 9, 2013, at 5:15 PM.

**Members Present:** Arlene Bush, Deborah Clark, Dan Cater, Bob Erickson, Ron Hill, Jill Lewis, Vanda Pressnall, Melissa Sauser, and ex-officio member John Christiansen.

**Members Absent:** Tom Ryerson

**Also Present:** Nicolle Roush, Eric Van Brocklin, Melissa Schaller, and Linda Berg

The meeting was called to order at 5:15 PM by Superintendent John Christiansen.

The Pledge of Allegiance was conducted.

District 917 Notary Public, Linda Berg, administered the oath of office to reappointed Board Member Jill Lewis, (Inver Grove Heights). The oath of office was also administered to new Board Members Bob Erickson (Lakeville) and Melissa Sauser (Farmington).

Superintendent Christiansen asked for nominations for position of School Board Chair.

1. Motion by Dan Cater to nominate Jill Lewis as Chair for 2013-2014. There were no other nominations. Motion by Deb Clark, seconded by Arlene Bush, to close nominations and cast a unanimous ballot. All present voted aye. Motion carried.

Jill Lewis assumed the position of Chair and proceeded with the meeting.

2. Motion by Vanda Pressnall to nominate Deb Clark for the position of Vice Chair. There were no other nominations. Motion by Dan Cater, seconded by Arlene Bush to close nominations and cast a unanimous ballot. All present voted aye. Motion carried.
3. Motion by Deb Clark to nominate Vanda Pressnall for the position of Clerk. There were no other nominations. Motion by Ron Hill, seconded by Deb Clark, to close nominations and cast a unanimous ballot. All present voted aye. Motion carried.
4. Motion Bob Erickson to nominate Ron Hill for the position of Treasurer. There were no other nominations. Motion by Bob Erickson, seconded by Arlene Bush, to close nominations and cast a unanimous ballot. All present voted aye. Motion carried.
5. Motion by Ron Hill, seconded by Vanda Pressnall, to set the School Board meeting dates for 2013-2014 on the 1<sup>st</sup> Tuesday of each month at 5:15 PM, with the exception of August which will be on August 20, 2013, and the November 5 meeting will begin at 4:30 PM. Two work sessions have been incorporated into the calendar: January 21, 2014, and April 22, 2014. All work sessions begin at 4:00 PM. All present voted aye. Motion carried. (Addendum A.)
6. Motion by Dan Cater, seconded by Arlene Bush, to designate Lillie Suburban Newspapers, Inc., Sun Thisweek/Dakota County Tribune, and the Hastings Star Gazette as the official newspapers for Intermediate School District 917 for 2013-2014. (Addendum B.) The minutes will be summarized with the website address listed to view the official minutes. All present voted aye. Motion carried.

7. Motion by Vanda Pressnall, seconded by Deb Clark, to approve the Intermediate School District 917 Public Notice regarding student records which will be included in the Student Handbooks, as presented. (Addendum C.) All present voted aye. Motion carried.
8. Motion by Vanda Pressnall, seconded by Melissa Sauser to increase the compensation for District 917 School Board Members to \$3750 and \$4,000 for the Board Chair for the 2013-2014 school year. A stipend of \$30 for the Personnel and Insurance Committee members and an additional \$30 if the meeting goes over two hours. All other stipends are eliminated. All present voted aye. Motion carried.
9. Motion by Ron Hill, seconded by Bob Erickson to designate Wells Fargo as the General/Building Funds depository and for investments; First State Bank of Rosemount for Auxiliary Funds; U.S. Bank of Minneapolis (used for payroll direct deposit only); Commerce Bank (A/P vendor payments); and the Minnesota School District Liquid Asset Fund for investments; to authorize the Business Manager to make short-term investments; to grant authorization to use facsimile signatures of Board officials and to use existing signature stamps until new ones can be obtained; to authorize the Business Manager to perform the duties of Clerk and Treasurer as provided in Minn. Stat. Section 123.14, Subd. 1; and to authorize the Business Manager to make electronic transfer of funds with written confirmation as provided by Minnesota Statutes to authorize the Business Manager to lease/purchase, and contract for goods and services within the Board approved budget. (Transactions in an amount exceeding the minimum amount for which bids are required and must be specifically authorized by the Board, in accordance with M.S. 123.37, Subd. 1.a). (Addendum D). All present voted aye. Motion carried.

The Board members reviewed last year's committee assignments. Committee assignments will be made at the next Board meeting on August 20, 2013.

10. Motion by Bob Erickson, seconded by Vanda Pressnall, to adjourn the organizational meeting. All present voted aye. Motion carried.

There being no further business the Organizational Meeting adjourned at 5:44 PM.

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Clerk

## INTERMEDIATE SCHOOL DISTRICT 917

A School Board Meeting of the Intermediate School District 917 School Board was held on Tuesday, July 9, 2013, at 1300 145<sup>th</sup> Street East, Rosemount, MN 55068.

**Members Present:** Arlene Bush, Dan Cater, Ron Hill, Jill Lewis, Deb Clark, Vanda Pressnall, Melissa Sauser, and ex-officio member Superintendent John Christiansen.

**Members Absent:** Tom Ryerson and Bob Erickson

**Also Present:** Nicolle Roush, Eric Van Brocklin, Melissa Schaller, Mike Choinski, Gordy Hies, and Linda Berg

School Board Chair Jill Lewis called the meeting to order at 5:45 PM.

There were no visitors to be heard.

Additional personnel items were added to the agenda.

The good news reports were presented.

1. Motion by Ron Hill, seconded by Dan Cater, to approve the consent items, as presented. All present voted aye. Motion carried.
  - **Minutes:** June 4, 2013, Regular School Board Meeting
  - **Personnel:** *New Hires:* Lara Brown, program Assistant, effective August 29, 2013. Ryan Slocomb, Classroom Assistant, effective August 29, 2013. Elizabeth Walston, Classroom Assistant, effective August 29, 2013. Melissa Antonell, Classroom Assistant, effective August 29, 2013. Ann Byer-Rajput, Psychologist, effective July 1, 2013. Dave Coffey, Special Education Teacher, effective August 22, 2013. Craig Horejsi, Teacher of the Visually Impaired, effective August 22, 2013. Hanna White, Classroom Assistant, effective August 29, 2013. *Rehires:* Laura Wavra, English/Communications Teacher, from 1.6 hours per day and 185 days per year (.2 FTE), to 6.4 hours per day and 185 days per year (.8 FTE), effective August 22, 2013. Amy Werner, Program Assistant, effective August 29, 2013. *Change in Status:* Roxann Johnson, Special Education Teacher, continue at .8 FTE (148 days at 8 hours per day) effective August 26, 2013, for the 2013-2014 school year only. Linda Lacher Goddard, Speech Language Pathologist, reduction from .4 FTE (72 days at 6.541 hours per day) to .3 FTE (114 days at 4 hours per day) effective August 26, 2013, for the 2013-2014 school year only. Sarah Johnson, Orientation and Mobility Specialist, increase from 88.5 days at 8 hours per day (.47 FTE) to 112 days at 8 hours per day (.6 FTE) effective August 23, 2013, for the 2013-2014 school year only. Shannon Rasmussen, Special Education Teacher, continue at .8 FTE (148 days at 8 hours per day) effective August 26, 2013, for the 2013-2014 school year only. Danelle Scherer, Classroom Assistant, child care leave of absence effective on or about September 10, 2013, with a return date on or about October 23, 2013. Laura Schwanz, Administrative Assistant I, effective August 29, 2013 (from Program Assistant to Administrative Assistant I.) Tina Sheppard, Program Assistant, change from 173 days at 6.31 hours per day (1092 total hours) to 138 days at 7 hours per day (966 total hours) effective August 26, 2013, for the 2013-2014 school year only. Heather Stoesz, Speech Language Pathologist, continue at .8 FTE (148 days at 8 hours per day) effective August 26, 2013, for the 2013-2014 school year only. Laura Tennessen, School Psychologist, increase from .92 FTE (166.2 days at 8.19 hours per day) to .95 FTE (149 days at 9.4 hours per day) effective August 26, 2013, for the 2013-2014 school year only. Pam Whitcomb, Special Education Teacher/DAPE, leave of absence effective August 26, 2013, through June 9, 2014. *Resignations and Terminations:* Terran Boller, Classroom Assistant, effective June 30, 2013. Kamisha Copeland, Mental Health Practitioner, effective August 2, 2013. Adam Gardner, Custodial/Maintenance, effective June 10, 2013. Courtney Iverson, Special Education Teacher, effective August 2, 2013. Sarallie Otero, Brailist, effective June 7, 2013. Jenna Szoka, Classroom Assistant, effective June 13, 2013. Sonia Tendrich, Special Education Teacher, effective August 2, 2013. Kevin Lugowski, Program Assistant, effective July 15, 2013.
2. Board Member Deb Clark introduced the following resolution and waived the reading: Resolution to Accept Donations. Donation of \$500 to the TESA Program from the Inver Grove Heights Animal Hospital to be used for students for various events and activities. \$27.63 from Nicolle Roush and \$25.00 from Melissa Schaller to the Lakeville South Graduation Party. The motion for the adoption of the foregoing resolution was duly seconded by Ron Hill, and upon vote being taken thereon, the following voted in favor thereof: Arlene Bush, Dan Cater, Deb Clark, Jill Lewis, Vanda Pressnall, Ron Hill, Melissa Sauser,

and the following voted against the same: none. Whereupon said resolution was duly passed and adopted. (Addendum A.)

3. Motion by Ron Hill, seconded by Melissa Sauser, to approve the bills from May 27, 2013 to June 26, 2013; the wire transfers; and the Investment Report for the month of May, 2013, as presented by the Business Manager. All present voted aye. Motion carried.
4. Motion by Vanda Pressnall, seconded by Deb Clark, to approve the Temporary Work Agreement Report, as presented. (Addendum B.) All present voted aye. Motion carried.
5. Motion by Deb Clark, seconded by Ron Hill, to renew memberships with Metro ECSU, AMSD, MSBA and MSBA Policy Services for 2013-2014, as presented. (Addendum C.)
6. Motion by Deb Clark, seconded by Dan Cater to approve Superintendent John Christiansen's Evaluation as presented. (Addendum D.) All present voted aye. Motion carried.
7. Motion by Arlene Bush, seconded by Melissa Sauser, to approve Policy 902 (annual approval required), as presented. (Addendum E.) All present voted aye. Motion carried.
8. Motion by Vanda Pressnall, seconded by Ron Hill, to approve the Health and Safety Indoor Air Management Plan and Written Plans for 2013-2014, as presented. (Addendum F.) All present voted aye. Motion carried.

Superintendent Christiansen discussed the administrative goals and informed that Board that Bill Larson will be facilitating the August 20 Retreat to review and discuss the updating of the Strategic Directions.

The draft of the DCALS and DCALS North Student Handbook for 2013-2014 was reviewed and also the Special Education Student Handbook for 2013-2014. Minor adjustments are still needed such as lunch prices, etc. (Addendums G and H.)

9. Motion by Deb Clark, seconded by Melissa Sauser to approve a request for Leave of Absence for Teacher for 2013-2014 school year only. All present voted aye. Motion carried.

Gordy Hies and Mike Choinski, Flock-Hies & Associates, reported to the Board on Workers Compensation Insurance.

10. Motion by Ron Hill, seconded by Deb Clark, to approve the Workers Compensation Insurance Carrier for 2013-2014 (RTW, A State Auto Company, American Compensation), as presented. (Addendum I.) All present voted aye. Motion carried.
11. Motion by Vanda Pressnall, seconded by Dan Cater, to adjourn the meeting. All present voted aye. Motion carried.

There being no further business the meeting adjourned at 6:34 P.M.

The next regular School Board Meeting will be Tuesday, August 20, 2013, in the Board Room at Dakota County Technical College at 5:15 PM.

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Clerk

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED  
FOR ACTION AT BOARD MEETING OF AUGUST 20, 2013**

**NEW HIRES:**

Shae Elliott, Classroom Assistant, effective August 29, 2013.

Cheri Godfrey, Brailist, effective August 5, 2013.

Elizabeth Housworth, Classroom Assistant, effective August 29, 2013.

Sarah Ideen, Special Education Teacher, effective August 22, 2013.

Patricia Jones, Classroom Assistant, effective August 29, 2013 (from Student Assistant to Classroom Assistant).

Bonnie Korman, Classroom Assistant, effective August 29, 2013.

Sheila Lang, Classroom Assistant, effective August 29, 2013.

Jill Larson, Special Education Teacher-DAPE, effective August 22, 2013.

Laurel Larson, Classroom Assistant, effective August 29, 2013.

Brian Moga, Classroom Assistant, effective August 29, 2013.

Amanda Malone, Classroom Assistant, effective August 29, 2013.

Joseph Sobottka, Part-time Cleaner, effective August 7, 2013.

Erin Stevens, Mental Health Practitioner, effective August 22, 2013.

Matthew Young, Custodian, effective July 23, 2013.

**SUMMARY OF PERSONNEL ITEMS RECOMMENDED  
FOR ACTION AT BOARD MEETING OF AUGUST 20, 2013  
(continued)**

**CHANGE IN STATUS:**

Jean Beattie, Special Education Teacher, effective August 22, 2013 (from Classroom Assistant to Special Education Teacher).

Julie Illa, Administrative Assistant II, increase from 4 hours per day to 5 hours per day effective July 1, 2013, for the 2013-2014 fiscal year.

Kia Lor, Classroom Assistant, child care leave of absence beginning on or about August 21, 2013, with a return date on or about October 2, 2013.

Kim Martin, Special Education Teacher, effective August 22, 2013 (from Program Assistant to Special Education Teacher).

Kerri Wichern, Science Teacher, general leave of absence effective August 26, 2013, through June 9, 2014.

**RESIGNATIONS & TERMINATIONS:**

Joe Bartel, Program Assistant, effective August 1, 2013.

Colleen Casalenda, Health Associate, effective August 2, 2013.

Dave Coffey, Special Education Teacher, effective August 7, 2013.

Raunn Finley, Special Education Teacher, effective August 8, 2013.

Abdou Ndaye, Classroom Assistant, effective August 27, 2013.

Phillip Schmidt, Classroom Assistant, effective August 27, 2013.

Jill Weintraut, Program Assistant, effective August 7, 2013.

*To Be Deleted*

**DISTRICT 917 CANDIDATE SUMMARY--EMPLOYMENT RECOMMENDATION**

DATE: July 16, 2013	Teaching Licenses Held: DCD
NAME: Jean Beattie	
Position: Teacher	
College:    Secondary:    Special Education: x    District:	Recommended Salary : \$37,273.00
	Employment Date: 8/22/13

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	St. Michael High	Yes	Generals	Diploma
Technical College				
College	St. Cloud State	Yes	DCD	
	College of St. Benedict	Yes	Elementary Ed	BA
Other				

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
ISD 917	8/2010	Current	Paraprofessional
Regina Medical Center	2008	2010	Adult Day Coordinator
Bridgeview Adult Day Center	2006	2008	Co-Director/Owner

Total Years Business/Industry Work Experience 7 yrs.

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

**Remarks:**

Jean will be a teacher in the DASH Program at Hastings High School replacing Courtney Iverson.

To EL 8/29/13

**DISTRICT 917 CANDIDATE SUMMARY--EMPLOYMENT RECOMMENDATION**

DATE: July 30, 2013	Teaching Licenses Held:
NAME: Shae Elliott	
Position: Classroom Assistant	
College:    Secondary:    Special Education: x    District:	Recommended Salary : \$15.99 hourly
	Employment Date: 8/29/13

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Richfield High	Yes	Generals	Diploma
Technical College				
College	St. Catherine's	Yes	Dietetics, Psychology	BS
Other				

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
St. Catherine's	9/2012	Current	Teacher Assistant
St. Catherine's	9/2012	Current	Athletic Event Staff
Pat's Precious People	6/2012	9/2012	Daycare Assistant

Total Years Business/Industry Work Experience 1

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

**Remarks:**

Shae will be a classroom assistant in the TEA Program located in Apple Valley.

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To Bd 8/20/13

**DISTRICT 917 CANDIDATE SUMMARY--EMPLOYMENT RECOMMENDATION**

DATE: July 17, 2013	Teaching Licenses Held:
NAME: Cheri Godfrey	
Position: Brailist	
College:    Secondary:    Special Education: x    District:	Recommended Salary : \$18.65 hrly
	Employment Date: 8/5/13

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Lakeville High	Yes	Generals	Diploma
Technical College				
College	Gustavus Adolphus	Yes	Art	BA
Other				

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
ISD 191	2001	Current	Management Education
ISD 916	2011	2013	Summertime Paraprofessional
Brookfield Properties	1994	1996	Human Resources

Total Years Business/Industry Work Experience 14

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

**Remarks:**

Cheri will be a brailist for the district replacing Sarallie Otero.

To Bd 8/20/13

**DISTRICT 917 CANDIDATE SUMMARY--EMPLOYMENT RECOMMENDATION**

DATE: August 9, 2013	Teaching Licenses Held:
NAME: Elizabeth Housworth	
Position: Classroom Assistant	
College:    Secondary:    Special Education: x    District:	Recommended Salary : \$16.37 hourly
	Employment Date: 8/29/13

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	New Life Academy	Yes	Generals	Diploma
Technical College	University of Wisconsin	Yes	Early Childhood Special Ed.	BS
College				
Other				

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Fraser	4/2013	Current	Direct Support Professional and Assistant Coordinator
Autism Society of MN	6/2011	8/2012	Camp Staff

Total Years Business/Industry Work Experience 2

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

**Remarks:**

Elizabeth will be a classroom assistant at McAuliffe Elementary School in Hastings.

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To Bd. 8/20/13

**DISTRICT 917 CANDIDATE SUMMARY--EMPLOYMENT RECOMMENDATION**

DATE: July 17, 2013	Teaching Licenses Held: Deaf and Hard of Hearing
NAME: Sarah Ideen	
Position: Teacher	
College: Secondary: Special Education: x District:	Recommended Salary : \$40, 850.00
	Employment Date: 8/22/13

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Lourdes High	Yes	Generals	Diploma
Technical College				
College	University of MN	Yes	DHOH	MA
	College of St. Benedict	Yes	Art	BA
Other				

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
ISD 917	2005	2010	Transliterator

Total Years Business/Industry Work Experience 5

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
ISD 833	8/11	Current	DHOH Teacher

Total Years Teaching Experience 2

**Remarks:**

Sarah will be a teacher in the DHOH Program replacing Sonia Tendrich.

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To Bd 8/20/13

**DISTRICT 917 CANDIDATE SUMMARY--EMPLOYMENT RECOMMENDATION**

DATE: July 30, 2013	Teaching Licenses Held:
NAME: Patricia Jones	
Position: Classroom Assistant	
College:    Secondary:    Special Education: x    District:	Recommended Salary : \$17.50 hourly
	Employment Date: 8/29/13

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Jefferson High	Yes	Generals	Diploma
Technical College	Hennepin Technical	Yes	CNA	Certified
College				
Other				

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
ISD 917	12/2007	Current	Student Assistant
Mill End	10/2003	12/2007	Cashier
M.I.L.S.	4/1994	10/2003	Personal Care Attendant

Total Years Business/Industry Work Experience 19

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

**Remarks:**

Patricia will be a classroom assistant in the SUN Program at Alliance replacing Denise Lancet.

To Bd 8/20/13

**DISTRICT 917 CANDIDATE SUMMARY--EMPLOYMENT RECOMMENDATION**

DATE: July 16, 2013	Teaching Licenses Held:
NAME: Bonnie Korman	
Position: Classroom Assistant	
College: Secondary: Special Education: x District:	Recommended Salary : \$15.99 hourly
	Employment Date: 8/29/13

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	New Ulm High	Yes	Generals	Diploma
Technical College				
College	Southwest State	Yes	Generals	AA
	Minnesota State	Yes	Speech Communication	BA
Other				

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
ISD 191	8/12	Current	Food Service
Thomson Reuters	1995	2007	Software Test Engineer

Total Years Business/Industry Work Experience 13

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

**Remarks:**

Bonnie will be a classroom assistant in the TEA Program located in Apple Valley.

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**DISTRICT 917 CANDIDATE SUMMARY--EMPLOYMENT RECOMMENDATION**

DATE: 8/9/13	Teaching Licenses Held:
NAME: Sheila Lang	
Position: Classroom Assistant	
College: Secondary: Special Education: x District:	Recommended Salary : \$17.50 hourly
	Employment Date: 8/29/13

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Anoka High	Yes	Generals	Diploma
Technical College				
College	Augsburg College	Yes	LD/EBD	BA
	U of M	Yes	Psychology	BA
Other				

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
ISD 917	8/12	Current	Tech Tutor
ISD 192	2/2008	6/2008	Paraprofessional
Northwest Airlines	4/1984	1/2008	Flight Attendent

Total Years Business/Industry Work Experience 25

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
ISD 192, 196 and 200	9/2011	6/2012	Substitute Teacher
ISD 194	8/2010	6/2011	Teacher
ISD 833	8/2009	6/2010	Teacher

Total Years Teaching 3

**Remarks:**


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 Shelia will be a classroom assistant in the TESA Program located at the DCTC.
 

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To Bd 8/20/13

**DISTRICT 917 CANDIDATE SUMMARY--EMPLOYMENT RECOMMENDATION**

DATE: August 9, 2013	Teaching Licenses Held: DAPE
NAME: Jill Larson	
Position: DAPE	
College:    Secondary:    Special Education: x    District:	Recommended Salary : \$53,011.
	Employment Date: 8/22/13

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Park Falls High	Yes	Generals	Diploma
Technical College				
College	University of Wisconsin	Yes	DAPE/Phys Ed. Health Education	BS, MEPD
	Bethel University	Yes	EBD	EBD
Other				

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Business/Industry Work Experience

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Metropolitan Learning Alliance	9/2011	Current	Physical Ed/Health Teacher
Blue Sky Online School	6/2008	1/2012	Physical Ed/Health Teacher
Fridley Schools	8/2005	6/2008	Physical Ed/Health Teacher

Total Years Teaching Experience 8

**Remarks:**

Jill will be a DAPE Teacher for the District replacing Pamela Whitcomb.

To Bd 8/20/13

**DISTRICT 917 CANDIDATE SUMMARY--EMPLOYMENT RECOMMENDATION**

DATE: 8/8/13	Teaching Licenses Held:
NAME: Laurel Larson	
Position: Classroom Assistant	
College:    Secondary:    Special Education: x    District:	Recommended Salary : \$16.74 hourly
	Employment Date: 8/29/13

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Sibley High School	Yes	Generals	Diploma
Technical College				
College				
Other				

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Fabcon Precast LLC	6/2012	Current	Contract Administrator
Intermediate 917	1/2009	6/2012	Program Assistant
Zarbok Construction	4/2002	12/2008	Office Manager

Total Years Business/Industry Work Experience 11

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

**Remarks:**

Laurel will be a classroom assistant in the SUN Program located at Cedar School.

To Bd 8/20/13

**DISTRICT 917 CANDIDATE SUMMARY--EMPLOYMENT RECOMMENDATION**

DATE: August 8, 2013	Teaching Licenses Held:
NAME: Amanda Malone	
Position: Classroom Assistant	
College:    Secondary:    Special Education: x    District:	Recommended Salary : \$16.37 hourly
	Employment Date: 8/29/13

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Sebeka High	Yes	Generals	Diploma
Technical College				
College	Bemidji State	Yes	Early Childhood Education	BS
	North Dakota State	No	Psychology	
Other				

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
John and Sara Piscitiello	2/2013	Current	Nanny
Especially for Children	9/2012	2/2013	Toddler Teacher
Poor Richards Commonhouse	7/2012	9/2012	Server
Bemidji Green Mill	3/2009	7/2012	Bartender/Server

**Total Years Business/Industry Work Experience 3**

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

**Remarks:**

**Amanda will be a classroom assistant in the TEA Program located in Apple Valley.**

To Bd 8/20/2013

**DISTRICT 917 CANDIDATE SUMMARY--EMPLOYMENT RECOMMENDATION**

DATE: July 24, 2013	Teaching Licenses Held:
NAME: Kim Martin	
Position: Teacher	
College: Secondary: Special Education: x District:	Recommended Salary : \$41,522.00
	Employment Date: 8/20/13

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Fergus Falls High	Yes	Generals	Yes
Technical College				
College	Mid-America Nazarene University	Yes	Elementary Ed	BA
	University of St. Thomas	In process	ASD Licensure	In process
Other				

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
ISD 917	9/2010	Current	Program Assistant

**Total Years Business/Industry Work Experience 3**

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Christian Life School	8/2008	6/2010	PE Teacher
Medina Weekday Nursery School	8/2006	6/2008	Lead Teacher
Medina Schools	8/2005	8/2007	Substitute Teacher

**Remarks:**

Kim will be a teacher in the SUN Program located at Cedar School.

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To Bd 8/20/13

**DISTRICT 917 CANDIDATE SUMMARY--EMPLOYMENT RECOMMENDATION**

DATE: July 30, 2013	Teaching Licenses Held:
NAME: Brian Moga	
Position: Classroom Assistant	
College:    Secondary:    Special Education: x    District:	Recommended Salary : \$15.99 hourly
	Employment Date: 8/29/13

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Lakeville High	Yes	Generals	Diploma
Technical College				
College	U of M Twin Cities	Yes	History	BA
Other				

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Headwater Resources	5/2013	Current	Laborer
Consumers Choice	10/2010	Current	Personal Assistant
Dairy Queen	5/2006	10/2010	Shift Lead, cook, cashier

Total Years Business/Industry Work Experience 7

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

**Remarks:**

Brian will be a classroom assistant in the TEA Program located in Apple Valley replacing Jenna Szoka.

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To Bd 8/20/13

**DISTRICT 917 CANDIDATE SUMMARY--EMPLOYMENT RECOMMENDATION**

DATE: 8/8/13	Teaching Licenses Held:
NAME: Joseph Sobottka	
Position: Part time cleaning	
College:    Secondary:    Special Education: x    District:	Recommended Salary : \$12.81 hourly
	Employment Date: 8/7/13

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Menomonie High	Yes	Generals	Diploma
Technical College				
College				
Other				

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Eau Claire County Sheriff's Office	5/2008	Current	Correctional Officer
Securitas Security	2004	2005	Security Officer
3M/Manpower	2004	2005	Custodial Maintenance

Total Years Business/Industry Work Experience 9

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

**Remarks:**

Joseph will be a part time cleaner at Alliance Education Center.

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**DISTRICT 917 CANDIDATE SUMMARY--EMPLOYMENT RECOMMENDATION**

DATE: July 19, 2013	Teaching Licenses Held:
NAME: Erin Stevens	
Position: Mental Health Practitioner	
College:    Secondary:    Special Education: x    District:	Recommended Salary : \$38,000
	Employment Date: 8/22/13

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Woodbury High	Yes	Generals	Diploma
Technical College				
College	University of River Falls	Yes	School counseling	Masters Ed.
	University of Duluth/MN	Yes	Psychology	BA
Other				

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

Total Years Business/Industry Work Experience

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
Canvas Health	8/2011	Current	Life Skills Counselor
Lake Middle School	2/2011	5/2011	7 <sup>th</sup> Grade Counselor
Faribault High	8/2010	12/2010	School Counselor

Total Years Teaching Experience 2yrs.

**Remarks:**

Erin will be a mental health practitioner in the TEA Program located in Apple Valley replacing Kemisha Copeland.

To Bd 8/20/13

**DISTRICT 917 CANDIDATE SUMMARY--EMPLOYMENT RECOMMENDATION**

DATE: July 24, 2013	Teaching Licenses Held:
NAME: Matthew Young	
Position: Custodian	
College:    Secondary:    Special Education: x    District:	Recommended Salary : \$14.95 hourly
	Employment Date: 7/23/13

**Education:**

	Institution	Graduated (yes or no)	Major	Degree/ Diploma
High School	Cannon Falls High	Yes	Generals	yes
Technical College				
College				
Other				

**Business/Industry Work Experience:**

Employer (most recent first)	From	To	Position/Responsibilities
United States Marines	8/2007	5/2012	United States Marine
Super America	5/2006	7/2007	Cashier
Cannon Falls Beacon	5/2004	7/2007	Delivery/Custodian

**Total Years Business/Industry Work Experience 9**

**Teaching Experience:**

Employer (most recent first)	From	To	Position/Responsibilities

**Remarks:**

**Matthew will be a custodian for the District replacing Adam Gardner.**

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**INTERMEDIATE SCHOOL DISTRICT 917  
SCHOOL BOARD REPORT OF  
CONSOLIDATED INVESTMENTS (GENERAL & BUILDING)  
JULY 2013**

ACCOUNT NAME	ACCT NO	BEGINNING BALANCE	PURCHASES CREDITS	SALES TRANSFERS	INTEREST EARNED	ENDING BALANCE	YEAR TO DATE INTEREST EARNED
1 MSDLAF + MAX	01	3,706,038.94	1,000,000.00	900,000.00	122.26	3,806,161.20	122.26
2 MSDLAF	01	5.54	0.00	0.00	0.00	5.54	0.00
MSDLAF FIXED (CD's,Term,Comm)	01	0.00	0.00	0.00	0.00	0.00	0.00
3 WELLS FARGO MONEY MARKET	01	0.00	0.00	0.00	0.00	0.00	0.00
4 WELLS FARGO PORTFOLIO	01	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>3,706,044.48</b>	<b>1,000,000.00</b>	<b>900,000.00</b>	<b>122.26</b>	<b>3,806,166.74</b>	<b>122.26</b>

**EXPLANATION:** Lines 1 through 4 above are School District Investments complying with the requirements of Minnesota Statutes 118.01, 471.56 and 475.66. Lines 1 through 2 represent portfolios of investments made with Minnesota School Liquid Assets Fund plus (MSDLAF+) and are explained along with line 4 below.

1. MSDMAX is MSDLAF'S "Max Portfolio" and includes pooled investments plus banker's acceptances, commercial paper, repurchase agreements and US Government obligations.
2. MSDLAF is MSDLAF'S primary clearing "Money Market" fund. All fixed rate investments (FRI) clear through this account as do maturities, interest, and fees.
3. WELLS FARGO is a primary clearing "Money Market" fund. All maturities, interest, and fees clear through Intermediate School District 917's main bank account.
4. WELLS FARGO PORTFOLIO includes pooled investments plus banker's acceptances, commercial paper, repurchase agreements and US Government obligations.

NOTE: July 2013 Average MSDLAF Liquid Rate was .02% and the MSDLAF+MAX Average Rate was .04%.  
The Average Wells Fargo Money Market Rate was .00%.

NR:vjw

**ADDENDUM TO**  
**SUMMARY OF PERSONNEL ITEMS RECOMMENDED**  
**FOR ACTION AT BOARD MEETING OF AUGUST 20, 2013**

**NEW HIRES:**

Dustin Rotegard, Special Education Teacher, effective August 22, 2013.

Jessica Tennis, Enrollment Coordinator-DCALS North, effective August 22, 2013.

Sheila Toni, Special Education Teacher, effective August 22, 2013.

**RESIGNATIONS & TERMINATIONS:**

Elizabeth Cook, Classroom Assistant, effective August 15, 2013.

Kim French, Program Assistant, effective August 19, 2013.

Erinn Mann, Classroom Assistant, effective August 15, 2013.

Amy Toennes, Program Assistant, effective August 19, 2013.

# Intermediate School District #917 School Board

## Resolution to Accept Donations

Board member \_\_\_\_\_ introduced the following Resolution:

RESOLVED, that the School Board of Intermediate School District 917 accept the following donations, as indicated below, in the amount of approximately \$1,000.

1. Donation of 50 Twins tickets to the Alliance Education Center School for a student and staff outing.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same: none.

Whereupon said resolution was declared duly passed and adopted.

Date Board Approved: \_\_\_\_\_

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADRS #	VENDOR NAME	CHECK STATUS
314914	S	\$445.38	07/01/13	22200	1	ADT SECURITY SERVICES, INC	OUTSTANDING
314915	S	\$11350.34	07/01/13	19720	0	APPLE VALLEY BUSINESS CENTER LTD	OUTSTANDING
314916	S	\$170.00	07/01/13	23294	0	ASPEX SOLUTIONS	OUTSTANDING
314917	S	\$4713.89	07/01/13	22990	0	CLEAR CHOICE PROPERTIES LLC	OUTSTANDING
314918	S	\$45.00	07/01/13	23779	1	PARK NICOLLET FOUNDATION	OUTSTANDING
314919	S	\$77.25	07/01/13	00257	2	PITNEY BOWES	OUTSTANDING
314920	S	\$3168.75	07/01/13	23232	0	SAND CREEK GROUP LTD	OUTSTANDING
314921	S	\$162047.51	07/01/13	29359	2	U.S. BANK OPERATION CENTER	OUTSTANDING
314922	S	\$1250.00	07/02/13	22619	2	MN FCCLA-HERO EXECUTIVE DIRECTOR	OUTSTANDING
314923	S	\$21385.29	07/02/13	23398	1	RIVERPORT INSURANCE COMPANY	OUTSTANDING
314924	S	\$789.97	07/09/13	06276	0	CITY OF ROSEMOUNT	OUTSTANDING
314925	S	\$1098.56	07/09/13	21866	0	DAKOTA COUNTY TECH COLLEGE	OUTSTANDING
314926	S	\$116.82	07/09/13	01433	0	GRAINGER W W INC	OUTSTANDING
314927	S	\$170.38	07/09/13	07751	1	HASTINGS STAR GAZETTE	OUTSTANDING
314928	S	\$29.97	07/09/13	23750	0	HERFF JONES, INC	OUTSTANDING
314929	S	\$33.95	07/09/13	13846	2	IND SCH DIST 192	OUTSTANDING
314930	S	\$44442.00	07/09/13	21065	2	INDEPENDENT SCHOOL DISTRICT #197	OUTSTANDING
314931	S	\$56.10	07/09/13	08517	0	LILLIE SUBURBAN NEWSPAPER, INC	OUTSTANDING
314932	S	\$211.88	07/09/13	20568	1	OFFICE DEPOT	OUTSTANDING
314933	S	\$1502.00	07/09/13	23922	0	STRATEGIC STAFFING SOLUTIONS	OUTSTANDING
314934	S	\$948.42	07/09/13	23942	0	TEACHERS ON CALL	OUTSTANDING
314935	S	\$1352.00	07/09/13	23814	0	TRIG LIFE SERVICES	OUTSTANDING
314936	S	\$2719.52	07/09/13	19389	0	WELLS FARGO	OUTSTANDING
314937	S	\$48520.04	07/09/13	40005	1	STATE TREASURER, TRA	OUTSTANDING
314938	S	\$493.32	07/11/13	23725	0	ADVANCED IMAGING SOLUTIONS	OUTSTANDING
314939	S	\$558.60	07/11/13	00623	0	ALLIED WASTE SERVICES	OUTSTANDING
314940	S	\$20080.00	07/11/13	23999	0	EDGENUITY	OUTSTANDING
314941	S	\$502.40	07/11/13	23960	0	FIRSTRECORDS, LLC	OUTSTANDING
314942	S	\$960.91	07/11/13	03079	0	FRONTIER COMMUNICATIONS	OUTSTANDING
314943	S	\$23432.41	07/11/13	09592	0	IND SCH DIST 191	OUTSTANDING
314944	S	\$1118.00	07/11/13	22778	0	LOFFLER BUSINESS SYSTEMS	OUTSTANDING
314945	S	\$1914.00	07/11/13	18091	0	MASE	OUTSTANDING
314946	S	\$838.00	07/11/13	22370	1	MASSP	OUTSTANDING
314947	S	\$200.00	07/11/13	12065	0	MN ASSN OF SCH BUS OFFICIALS/MASBO	OUTSTANDING
314948	S	\$4823.00	07/11/13	00211	0	MN SCHOOL BOARDS ASSN	OUTSTANDING
314949	S	\$800.00	07/11/13	22770	0	NETOP	OUTSTANDING
314950	S	\$987.90	07/11/13	23690	0	OUTDOOR IMAGES, INC	OUTSTANDING
314951	S	\$400.23	07/11/13	20330	0	WASTE MANAGEMENT	OUTSTANDING
314952	S	\$2143.79	07/15/13	40027	0	AMERIPRISE FINANCIAL ADVISORS	OUTSTANDING
314953	S	\$659.19	07/15/13	40022	0	AXA EQUITABLE LIFE INS CO	OUTSTANDING
314954	S	\$713.99	07/15/13	29026	0	EDUCATION MN ESI BILLING TRUST	OUTSTANDING
314955	S	\$16057.88	07/15/13	40006	0	EXECUTIVE DIRECTOR	OUTSTANDING
314956	S	\$2305.60	07/15/13	40060	0	FIDELITY INVSTMT TAX-EX SVC CO	OUTSTANDING
314957	S	\$763.96	07/15/13	40026	0	HORACE MANN LIFE INS	OUTSTANDING
314958	S	\$642.93	07/15/13	40021	0	ING LIFE INSURANCE	OUTSTANDING
314959	S	\$46.74	07/15/13	23897	0	LOFFSTROM LAW FIRM, LLC	OUTSTANDING
314960	S	\$100.00	07/15/13	40058	0	MN DEPT OF REVENUE (C)	OUTSTANDING
314961	S	\$48.00	07/15/13	21651	0	NCPERS MINNESOTA	OUTSTANDING
314962	S	\$143.50	07/15/13	29972	0	RELATED SERVICES NURSES ESP	OUTSTANDING
314963	S	\$47922.38	07/15/13	40005	0	STATE TREASURER, TRA	OUTSTANDING
314964	S	\$1233.34	07/15/13	40071	0	WADDELL & REED INC	OUTSTANDING
314965	S	\$200.00	07/15/13	23998	0	JENNIFER STROEING	OUTSTANDING

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
314966	S	\$23551.00	07/19/13	23997	1	AMERICAN COMPENSATION INSURANCE COMPANY	OUTSTANDING
314967	S	\$1049.69	07/19/13	03079	0	FRONTIER COMMUNICATIONS	OUTSTANDING
314968	S	\$2260.96	07/19/13	23165	0	FRONTLINE PLACEMENT TECHNOLOGIES INC	OUTSTANDING
314969	S	\$23432.41	07/19/13	09592	1	IND SCH DIST 191	OUTSTANDING
314970	S	\$106.40	07/19/13	11469	0	MOUNT OLIVET CONFERENCE & RETREAT CENTER	OUTSTANDING
314971	S	\$89.24	07/19/13	20620	3	SCHOOL SPECIALTY INC	OUTSTANDING
314972	S	\$229.00	07/19/13	23595	0	THE MCDOWELL AGENCY, INC	OUTSTANDING
314973	S	\$42159.25	07/19/13	00643	0	TIES	OUTSTANDING
314974	S	\$1896.24	07/22/13	23678	0	AMAZON.COM, LLC	OUTSTANDING
314975	S	\$1760.50	07/22/13	18827	1	BESTER BROS	OUTSTANDING
314976	S	\$11911.47	07/22/13	19907	1	DAKOTA COUNTY SHERIFF	OUTSTANDING
314977	S	\$727.48	07/22/13	02866	0	DEANNA ELECTRIC ASSN	OUTSTANDING
314978	S	\$287.00	07/22/13	23896	0	DEANNA FISCHER	OUTSTANDING
314979	S	\$1652.00	07/22/13	40075	0	HITESMAN & WOLD, PA	OUTSTANDING
314980	S	\$134333.84	07/22/13	09592	0	IND SCH DIST 191	OUTSTANDING
314981	S	\$3180.42	07/22/13	13846	0	IND SCH DIST 192	OUTSTANDING
314982	S	\$2420.48	07/22/13	10857	0	IND SCH DIST 194	OUTSTANDING
314983	S	\$11806.88	07/22/13	15500	1	IND SCH DIST 196	OUTSTANDING
314984	S	\$18416.24	07/22/13	13450	0	IND SCH DIST 200	OUTSTANDING
314985	S	\$3500.00	07/22/13	21208	0	MALLOY, MONTAGUE, KARNOWSKI, RADOSEVICH & CO	OUTSTANDING
314986	S	\$1428.06	07/22/13	23761	0	MIDWEST SPECIAL INSTRUMENTS, CORP	OUTSTANDING
314987	S	\$525.00	07/22/13	22657	3	MN DEPT OF EDUCATION	OUTSTANDING
314988	S	\$105.62	07/22/13	23258	0	MN ENERGY RESOURCES CORPORATION	OUTSTANDING
314989	S	\$3113.08	07/22/13	22885	1	MN UNEMPLOYMENT INSURANCE	OUTSTANDING
314990	S	\$151.58	07/22/13	23442	0	O'REILLY AUTO PARTS	OUTSTANDING
314991	S	\$1040.93	07/22/13	20868	0	OFFICE OF ENTERPRISE TECHNOLOGY	OUTSTANDING
314992	S	\$305.99	07/22/13	00257	2	PITNEY BOWES	OUTSTANDING
314993	S	\$4990.00	07/22/13	23874	0	REINHART FOODSERVICE, LLC	OUTSTANDING
314994	S	\$496.60	07/22/13	24002	0	ROOF TECH	OUTSTANDING
314995	S	\$232.50	07/22/13	23942	0	TEACHERS ON CALL	OUTSTANDING
314996	S	\$431.05	07/22/13	00643	0	TIES	OUTSTANDING
314997	S	\$69.55	07/22/13	23662	0	WESTONE	OUTSTANDING
314998	S	\$3300.00	07/25/13	23046	0	AMSD	OUTSTANDING
314999	S	\$11350.34	07/25/13	19720	0	APPLE VALLEY BUSINESS CENTER LTD	OUTSTANDING
315000	S	\$16.39	07/25/13	24005	0	BOB ERICKSON	OUTSTANDING
315001	S	\$75.94	07/25/13	19803	0	CENTERPOINT ENERGY	OUTSTANDING
315002	S	\$4713.89	07/25/13	22990	0	CLEAR CHOICE PROPERTIES LLC	OUTSTANDING
315003	S	\$285.00	07/25/13	19401	0	DEX MEDIA EAST, INC.	OUTSTANDING
315004	S	\$634.00	07/25/13	16339	1	DOOR SERVICE CO	OUTSTANDING
315005	S	\$1673.21	07/25/13	22875	0	GLEWE DOORS, INC	OUTSTANDING
315006	S	\$138.00	07/25/13	22296	0	MACMH (MN ASSOC FOR CHILDREN'S MENTAL HLTH)	OUTSTANDING
315007	S	\$440.29	07/25/13	23917	1	MARCO INC	OUTSTANDING
315008	S	\$39.60	07/25/13	23996	0	MEDICAREBLUE RX	OUTSTANDING
315009	S	\$37.01	07/25/13	24004	0	MELISSA HOREJSI	OUTSTANDING
315010	S	\$9.61	07/25/13	24003	0	MELISSA SAUSER	OUTSTANDING
315011	S	\$700.00	07/25/13	07926	0	METRO EGSU-REGION 11 ISD #920	OUTSTANDING
315012	S	\$10.67	07/25/13	10981	0	TARGET BANK	OUTSTANDING
315013	S	\$3601.00	07/25/13	00643	0	TIES	OUTSTANDING
315014	S	\$2820.31	07/25/13	02776	0	XCEL ENERGY	OUTSTANDING
315015	S	\$738.36	07/30/13	40072	0	AFLAC	OUTSTANDING
315016	S	\$2143.79	07/30/13	40027	0	AMERIPRISE FINANCIAL ADVISORS	OUTSTANDING
315017	S	\$659.19	07/30/13	40022	0	AXA EQUITABLE LIFE INS CO	OUTSTANDING

CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK  
DATE RANGE: 07/01/13 - 08/12/13

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
315018	S	\$713.99	07/30/13	29026	0	EDUCATION MN ESI BILLING TRUST	OUTSTANDING
315019	S	\$18100.54	07/30/13	40006	0	EXECUTIVE DIRECTOR	OUTSTANDING
315020	S	\$2305.60	07/30/13	40060	0	FIDELITY INVSTMT TAX-EX SVC CO	OUTSTANDING
315021	S	\$763.96	07/30/13	40026	0	HORACE MANN LIFE INS	OUTSTANDING
315022	S	\$642.93	07/30/13	40021	0	ING LIFE INSURANCE	OUTSTANDING
315023	S	\$46.74	07/30/13	23897	0	LOFFSTROM LAW FIRM, LLC	OUTSTANDING
315024	S	\$100.00	07/30/13	40058	0	MN DEPT OF REVENUE(C)	OUTSTANDING
315025	S	\$462.58	07/30/13	40017	0	O.P.E.I.U., LOCAL 12	OUTSTANDING
315026	S	\$143.50	07/30/13	29972	0	RELATED SERVICES NURSES ESP	OUTSTANDING
315027	S	\$49952.36	07/30/13	40005	0	STATE TREASURER, TRA	OUTSTANDING
315028	S	\$1233.34	07/30/13	40071	0	WADDELL & REED INC	OUTSTANDING
315029	S	\$28.25	08/01/13	17397	0	409-PRAXAIR DISTRIBUTION INC	OUTSTANDING
315030	S	\$238.95	08/01/13	22903	0	AMERICAN ACADEMY OF PEDIATRICS	OUTSTANDING
315031	S	\$18337.95	08/01/13	19645	0	APPLE COMPUTER, INC	OUTSTANDING
315032	S	\$4520.00	08/01/13	23979	0	BOB'S SPARKLE WASH, INC	OUTSTANDING
315033	S	\$231.67	08/01/13	21674	1	CENTURYLINK	OUTSTANDING
315034	S	\$11.46	08/01/13	21674	2	CENTURYLINK	OUTSTANDING
315035	S	\$2552.49	08/01/13	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
315036	S	\$174.00	08/01/13	22631	0	GOVCONNECTION	OUTSTANDING
315037	S	\$5044.49	08/01/13	12831	0	NCS PEARSON INC	OUTSTANDING
315038	S	\$1215.60	08/01/13	22933	0	OAKTREE PRODUCTS INC	OUTSTANDING
315039	S	\$123.46	08/01/13	20999	3	VERIZON WIRELESS	OUTSTANDING
315040	S	\$401.61	08/01/13	20330	0	WASTE MANAGEMENT	OUTSTANDING
315041	S	\$1585.60	08/01/13	19389	0	WELLS FARGO	OUTSTANDING
315042	S	\$40000.00	08/02/13	21866	0	DAKOTA COUNTY TECH COLLEGE	OUTSTANDING
315043	S	\$1100.80	08/02/13	21007	0	INT SCH DIST 287	OUTSTANDING
315044	S	\$1327.72	08/02/13	22676	0	MN DEPT OF LABOR & INDUSTRY	OUTSTANDING
315045	S	\$1403.46	08/02/13	23760	0	PAIDEIA ACADEMY CHARTER SCHOOL	OUTSTANDING
315046	S	\$174.00	08/02/13	22373	0	SIGMANET, INC.	OUTSTANDING
315047	S	\$584.20	08/02/13	10981	0	TARGET BANK	OUTSTANDING
315048	S	\$645.46	08/02/13	23942	0	TEACHERS ON CALL	OUTSTANDING
315049	S	\$306.12	08/02/13	19389	0	WELLS FARGO	OUTSTANDING
315050	S	\$749.75	08/07/13	23406	0	ACCELERATIONS EDUCATIONAL SOFTWARE	OUTSTANDING
315051	S	\$15.95	08/07/13	00623	0	ALLIED WASTE SERVICES	OUTSTANDING
315052	S	\$99.95	08/07/13	23421	0	AMERICAN FLAGPOLE & FLAG CO	OUTSTANDING
315053	S	\$357.82	08/07/13	23330	0	AMERICAN TIME & SIGNAL	OUTSTANDING
315054	S	\$65.85	08/07/13	23268	0	APPOLIO SECURITY INC.	OUTSTANDING
315055	S	\$49.35	08/07/13	24008	0	CMI ARCHITECTURAL	OUTSTANDING
315056	S	\$327.74	08/07/13	21866	0	DAKOTA COUNTY TECH COLLEGE	OUTSTANDING
315057	S	\$1235.25	08/07/13	23751	0	DIAMOND VOGEL PAINTS	OUTSTANDING
315058	S	\$1174.34	08/07/13	03079	0	FRONTIER COMMUNICATIONS	OUTSTANDING
315059	S	\$1391.96	08/07/13	23297	0	INNOVATIVE OFFICE SOLUTIONS	OUTSTANDING
315060	S	\$440.29	08/07/13	23917	1	MARCO INC	OUTSTANDING
315061	S	\$1366.00	08/07/13	02081	0	MASA	OUTSTANDING
315062	S	\$217.28	08/07/13	23568	0	MEDI-CAR	OUTSTANDING
315063	S	\$2000.00	08/07/13	00211	0	MN SCHOOL BOARDS ASSN	OUTSTANDING
315064	S	\$505.00	08/07/13	21744	5	MN STATE COLLEGES & UNIVERSITIES	OUTSTANDING
315065	S	\$204.00	08/07/13	12831	0	NCS PEARSON INC	OUTSTANDING
315066	S	\$565.10	08/07/13	20568	1	OFFICE DEPOT	OUTSTANDING
315067	S	\$1660.89	08/07/13	22654	0	PEARSON ASSESSMENTS/MCS PEARSON	OUTSTANDING
315068	S	\$765.00	08/07/13	21458	0	SOUTH CENTRAL SERVICE COOPERATIVE	OUTSTANDING
315069	S	\$216.06	08/07/13	23696	0	ST PAUL PUBLISHING COMPANY	OUTSTANDING

Intermediate School Dist 917  
 CHECK REGISTER FOR BANK 01 - WELLS FARGO BANK  
 DATE RANGE: 07/01/13 - 08/12/13

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
315070	S	\$1374.50	08/07/13	23942	0	TEACHERS ON CALL	OUTSTANDING
315071	S	\$2802.40	08/07/13	00643	0	TIES	OUTSTANDING
315072	S	\$1500.00	08/09/13	29359	0	US BANK	OUTSTANDING
705454	E	\$165.00	07/11/13	99999	5718	DODGE, MICHELLE MARIE	OUTSTANDING
705455	E	\$165.00	07/11/13	99999	7213	SAVAGE, DAWN MARIE	OUTSTANDING
705456	E	\$3.96	07/11/13	99999	8686	BERG, LINDA JO	OUTSTANDING
705457	E	\$55.94	07/11/13	99999	8873	BUDACH, DON JAMES	OUTSTANDING
705458	E	\$84.89	07/11/13	99999	9504	LUNDOQUIST, CAROL LEE	OUTSTANDING
705459	E	\$129.72	07/11/13	99999	9915	SCHALLER, MELISSA	OUTSTANDING
705460	E	\$117.09	07/11/13	99999	4363	WALTER, KATRINA L.	OUTSTANDING
705461	E	\$301.71	07/11/13	99999	8456	EVANS, ANDREW D	OUTSTANDING
705462	E	\$38.42	07/11/13	99999	9468	LANGENFELD, CORY LEE	OUTSTANDING
705463	E	\$45.00	07/24/13	99999	8787	ASMUS, JOAN SCHAEFER	OUTSTANDING
705464	E	\$90.00	07/24/13	99999	8873	BUDACH, DON JAMES	OUTSTANDING
705465	E	\$90.00	07/24/13	99999	9679	CHRISTIANSEN, JOHN MAXWELL	OUTSTANDING
705466	E	\$90.00	07/24/13	99999	9702	GARRETSON, PAMELA VICK	OUTSTANDING
705467	E	\$90.00	07/24/13	99999	8341	HETLAND, JENNIFER AMY	OUTSTANDING
705468	E	\$90.00	07/24/13	99999	6145	KYLLO, KITRI LARSON	OUTSTANDING
705469	E	\$90.00	07/24/13	99999	9468	LANGENFELD, CORY LEE	OUTSTANDING
705470	E	\$90.00	07/24/13	99999	8628	ROUSH, NICOLLE KATHERI	OUTSTANDING
705471	E	\$90.00	07/24/13	99999	9915	SCHALLER, MELISSA	OUTSTANDING
705472	E	\$90.00	07/24/13	99999	10405	STOLL, DAVID L.	OUTSTANDING
705473	E	\$20.00	07/24/13	99999	9068	SWANEY, AMY LYNN	OUTSTANDING
705474	E	\$90.00	07/24/13	99999	10756	VAN BROCKLIN, ERIC	OUTSTANDING
705475	E	\$20.00	07/24/13	99999	9883	ZEHNDER, SCOTT MICHAEL	OUTSTANDING
705476	E	\$28.25	07/24/13	99999	9770	ALEXANDER, AMY DOREEN	OUTSTANDING
705477	E	\$15.99	07/24/13	99999	9771	BOHNERT, LOREEN M.	OUTSTANDING
705478	E	\$13.56	07/24/13	99999	9771	BOHNERT, LOREEN M.	OUTSTANDING
705479	E	\$27.12	07/24/13	99999	10450	BUSH, ARLENE	OUTSTANDING
705480	E	\$12.43	07/24/13	99999	9723	CATER, DANNY GARY	OUTSTANDING
705481	E	\$14.69	07/24/13	99999	9301	CLARK, DEBORAH MAE	OUTSTANDING
705482	E	\$15.82	07/24/13	99999	10624	HILL, RON	OUTSTANDING
705483	E	\$13.56	07/24/13	99999	2598	LAMPRECHT, CLAUDETTE	OUTSTANDING
705484	E	\$6.22	07/24/13	99999	9571	LARSEN, BETSY SUE	OUTSTANDING
705485	E	\$12.43	07/24/13	99999	8287	LEWIS, JILL E	OUTSTANDING
705486	E	\$21.47	07/24/13	99999	9177	PRESSNALL, VANDA JOY	OUTSTANDING
705487	E	\$20.34	07/25/13	99999	9771	BOHNERT, LOREEN M.	OUTSTANDING
705488	E	\$29.38	07/25/13	99999	9679	CHRISTIANSEN, JOHN MAXWELL	OUTSTANDING
705489	E	\$33.34	07/25/13	99999	9301	CLARK, DEBORAH MAE	OUTSTANDING
705490	E	\$77.97	07/25/13	99999	9177	PRESSNALL, VANDA JOY	OUTSTANDING
705491	E	\$650.32	07/25/13	99999	9086	LANG, BERDETTA JEAN	OUTSTANDING
705492	E	\$492.29	07/25/13	99999	9086	LANG, BERDETTA JEAN	OUTSTANDING
705493	E	\$35.60	08/07/13	99999	8686	BERG, LINDA JO	OUTSTANDING
705494	E	\$62.15	08/07/13	99999	8873	BUDACH, DON JAMES	OUTSTANDING
705495	E	\$31.64	08/07/13	99999	8942	HURT, LYNDA THERESA	OUTSTANDING
705496	E	\$63.57	08/07/13	99999	6145	KYLLO, KITRI LARSON	OUTSTANDING
705497	E	\$7.91	08/07/13	99999	8686	BERG, LINDA JO	OUTSTANDING
705498	E	\$25.86	08/07/13	99999	2598	LAMPRECHT, CLAUDETTE	OUTSTANDING
705499	E	\$13.56	08/07/13	99999	2598	LAMPRECHT, CLAUDETTE	OUTSTANDING
705500	E	\$160.46	08/07/13	99999	9468	LANGENFELD, CORY LEE	OUTSTANDING
705501	E	\$12.43	08/07/13	99999	9571	LARSEN, BETSY SUE	OUTSTANDING
705502	E	\$6.22	08/07/13	99999	9571	LARSEN, BETSY SUE	OUTSTANDING

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADRS #	VENDOR NAME	CHECK STATUS
705503	E	\$33.90	08/07/13	99999	10593	MABERRY, SAYRAJAYNE	OUTSTANDING
705504	E	\$6.17	08/07/13	99999	9914	RHEIN, KENT E.	OUTSTANDING
705505	E	\$25.26	08/07/13	99999	4490	RIPPELMAYER, DAVID JAY	OUTSTANDING
705506	E	\$45.77	08/07/13	99999	8628	ROUSH, NICOLLE KATHERI	OUTSTANDING
705507	E	\$430.89	08/07/13	99999	9915	SCHALLER, MELISSA	OUTSTANDING
705508	E	\$330.47	08/07/13	99999	9915	SCHALLER, MELISSA	OUTSTANDING
705509	E	\$155.94	08/07/13	99999	10405	STOLL, DAVID L.	OUTSTANDING
705510	E	\$5.48	08/07/13	99999	9482	VRIEZE, JANEL LYNN	OUTSTANDING
705511	E	\$5.47	08/07/13	99999	9482	VRIEZE, JANEL LYNN	OUTSTANDING
705512	E	\$28.25	08/07/13	99999	2089	WERNER, BETH ALIEN	OUTSTANDING
705513	E	\$28.45	08/07/13	99999	9770	ALEXANDER, AMY DOREEN	OUTSTANDING
705514	E	\$1.70	08/07/13	99999	10473	THEISTE, RENEE	OUTSTANDING
92000860	W	\$9951.51	07/01/13	28803	0	CITISTREETMN	OUTSTANDING
92000863	W	\$141812.79	07/01/13	40037	0	INTERNAL REVENUE SERVICE	OUTSTANDING
92000866	W	\$3071.71	07/01/13	40033	0	VARIABLE ANNUITY LIFE INNS CO	OUTSTANDING
92000867	W	\$250914.94	07/02/13	21088	0	MEDICA	OUTSTANDING
92000868	W	\$6846.21	07/01/13	23500	0	PRUDENTIAL	OUTSTANDING
92000869	W	\$6110.34	07/03/13	23474	0	THE BANCORP BANK	OUTSTANDING
92000870	W	\$614.51	07/16/13	28803	0	CITISTREETMN	OUTSTANDING
92000871	W	\$1533.69	07/05/13	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
92000872	W	\$21307.86	07/10/13	30132	0	DELTA DENTAL OF MINNESOTA	OUTSTANDING
92000873	W	\$110680.62	07/16/13	40037	0	INTERNAL REVENUE SERVICE	OUTSTANDING
92000874	W	\$18165.56	07/16/13	40003	0	MN DEPT OF REVENUE	OUTSTANDING
92000875	W	\$301344.84	07/15/13	40001	0	PAYROLL ACCT #3805704197	OUTSTANDING
92000876	W	\$5130.08	07/16/13	23474	0	THE BANCORP BANK	OUTSTANDING
92000877	W	\$2879.20	07/16/13	40033	0	VARIABLE ANNUITY LIFE INNS CO	OUTSTANDING
92000878	W	\$614.51	08/01/13	28803	2	CITISTREETMN	OUTSTANDING
92000879	W	\$1311.86	07/22/13	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
92000880	W	\$90.29	07/22/13	22698	0	CORPORATE HEALTH SYSTEMS	OUTSTANDING
92000881	W	\$114716.85	08/01/13	40037	0	INTERNAL REVENUE SERVICE	OUTSTANDING
92000882	W	\$220594.80	08/01/13	21088	0	MEDICA	OUTSTANDING
92000883	W	\$18284.11	08/01/13	40003	0	MN DEPT OF REVENUE	OUTSTANDING
92000884	W	\$327265.27	07/31/13	40001	0	PAYROLL ACCT #3805704197	OUTSTANDING
92000885	W	\$6808.81	08/01/13	23500	0	PRUDENTIAL	OUTSTANDING
92000886	W	\$4796.72	08/01/13	23474	0	THE BANCORP BANK	OUTSTANDING
92000887	W	\$2937.95	08/01/13	40033	0	VARIABLE ANNUITY LIFE INNS CO	OUTSTANDING

TOTAL # OF ISSUED CHECKS: 244 TOTAL AMOUNT 2524173.55  
 TOTAL # OF VOIDED CHECKS: 0 TOTAL AMOUNT 0.00  
 TOTAL # OF UNISSUED CHECKS: 0

**COPY**

Date: July 1, 2013  
To: Accoutns Payable

Invoice nbr: 0031664822  
Date: 7/1/2013  
Group # 586196

From: Becky Edson  
Payroll Clerk

Subject: Group Insurance Premium for July 2013  
(Employer's Costs and Employees' Withholdings)

Wire Funds Transfer was made in the amount of \$ 250,914.94

Payable to:  
Medica

Vendor # 21088

Charge to:	Amount	
01-215-30	\$38,372.24	
02-215.30	\$201,495.90	
10-215.30	\$11,046.80	
15-215.30	\$0.00	
20-215.30	\$0.00	
Total	\$250,914.94	proof \$0.00


Authorized Signature  Date 7-2-13

TO: Nicolle Roush DATE: 07/01/2013  
Business Manager

FROM: Becky Edson  
Payroll Clerk

SUBJECT: EFT for pay period ending June 30, 2013

VALIC (Variable Annuity Life) Vendor #40033	3,071.71
Minnesota Dept. of Revenue Vendor # 40003	23,412.16
Internal Revenue Service Vendor Nbr 40037	141,812.79
Payroll Acct #XXXXXXX4197 Vendor #40001	385,907.08
Bancorp Vendor #23474	6,193.68
CITISTREETMN (MSRS) Vendor # 28803-2	9,951.51
MO Family Support Vendor #23952	187.50
<b>Total Electronic Funds Transfer was made in the amount of \$</b>	<b>570,536.43</b>

Authorized Signature  Date 7-1-13

Date: July 1, 2013

To: Accounts Payable

From: Becky Edson  
Payroll Clerk


Subject: Group Insurance Premium for July 2013  
(Employer's Costs and Employees' Withholdings)

Transferred From Wells Fargo Bank Account Number 3805702167 \$6,846.21

Payable to:  
Prudential Vendor # 23500

Charge to:	Amount	
G 01-215-32	\$570.32	
G 02-215.32	\$3,653.81	
G 10-215.32	\$244.50	
G 13-215-32	\$0.00	
G 15-215-32	\$0.00	
G 01-215-33	\$419.54	
G 02-215.33	\$1,835.26	
G 10-215.33	\$122.78	
G 13-215-33	\$0.00	
G 15-215-33	\$0.00	
Total	\$6,846.21	proof \$0.00

cc: Payroll Insurance Payment File  
Date Bank Account to be debited 7/1/2013

Authorized Signature  Date 7-1-13

Date: July 3, 2013  
To: FOR EFT INPUT

From: Becky Edson  
Payroll Clerk



Subject: Flex Plan ACH Transfer for Medical Reimbursement and Dependent Care Accounts for 2013

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$1,533.69  
Corporate Health Systems Inc Vendor # 22698

Charge to:	Amount	
10-215-39	\$1,273.09	
10-215-40	\$260.60	
Total	\$1,533.69	proof \$0.00

cc: Payroll Insurance Payment File  
Date Bank Account to be debited 7/5/2013 \$1,533.69

Authorized Signature  Date 7-3-13

Date: July 2, 2013  
To: FOR EFT INPUT



From: Becky Edson  
Payroll Clerk

Subject: Group Insurance Premium for June 2013  
(Employer's Costs and Employees' Withholdings)

Payable to: \$21,307.86  
Delta Dental Vendor # 30132

Charge to:	Amount
21-005-110-000-235-250	\$21,307.86

Total	\$21,307.86	proof	\$0.00
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cc: Payroll Insurance Payment File  
Date Bank Account to be debited 7/10/2013

Authorized Signature  Date 7-3-13


Intermediate School District 917  
1300 E. 145<sup>th</sup> Street  
Rosemount, MN 55068

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Re: Sales Tax Wire Transfer

Date: 7.9.13

This memo serves as authorization for the wire transfer of funds for payment of sales tax in the amount of \$ 1501.00, from Wells Fargo Bank Account No. 3805702167.

  
Nicolle Roush, Business Manager

**COPI**

TO: Nicolle Roush  
Business Manager

DATE: 07/11/2013

FROM: Becky Edson  
Payroll/Fringe Benefits Technician

SUBJECT: EFT for pay period ending July 15, 2013

VALIC (Variable Annuity Life) Vendor #40033	2,879.20
Minnesota Dept. of Revenue Vendor # 40003	18,165.56
Internal Revenue Service Vendor Nbr 40037	110,680.62
Payroll Acct #XXXXXXX4197 Vendor #40001	301,344.84
Bancorp Vendor # 23474	4,989.23
CITISTREETMN (MSRS) Vendor # 28803-2	614.51

Total Electronic Funds Transfer was made in the amount of \$

438,673.96

Authorized Signature  Date 7-14-13

Date: July 17, 2013

To: FOR EFT INPUT

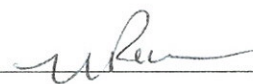
From: Becky Edson  
Payroll Clerk

Subject: Flex Plan ACH Transfer for Medical Reimbursement and Dependent Care Accounts for 2013

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$1,311.86  
Corporate Health Systems Inc Vendor # 22698

Charge to:	Amount	
10-215-39	\$968.52	
10-215-40	\$343.34	
Total	\$1,311.86	proof \$0.00

cc: Payroll Insurance Payment File  
Date Bank Account to be debited 7/22/2013 \$1,311.86

Authorized Signature  Date 7-17-13

TO: Nicolle Roush                      DATE: 07/29/2013  
Business Manager

FROM: Becky Edson  
Payroll/Fringe Benefits Technician

SUBJECT: EFT for pay period ending                      July 31, 2013

VALIC (Variable Annuity Life) Vendor #40033	2,937.95
Minnesota Dept. of Revenue Vendor # 40003	18,284.11
Internal Revenue Service Vendor Nbr 40037	114,716.85
Payroll Acct #XXXXXX4197 Vendor #40001	327,265.27
Bancorp Vendor #23474	4,990.48
CITISTREETMN (MSRS) Vendor # 28803-2	614.51

**Total Electronic Funds Transfer was made in the amount of \$**

**468,809.17**

Authorized Signature  Date 8-1-13

**COPY**

Date: July 18, 2013

To: FOR EFT INPUT

From: Becky Edson  
Payroll Clerk

Subject: Flex Plan ACH Transfer for Medical Reimbursement and Dependent Care Accounts for 2013

Transferred From Wells Fargo Bank Account Number xxxxxx2167 \$90.29  
Corporate Health Systems Inc Vendor # 22698

Charge to:	Amount	
10-215-39	\$90.29	
10-215-40	\$0.00	
Total	\$90.29	proof \$0.00

cc: Payroll Insurance Payment File  
Date Bank Account to be debited 7/22/2013 \$90.29

Authorized Signature  Date 7-22-13

**INTERMEDIATE SCHOOL DISTRICT 917  
SCHOOL BOARD REPORT OF  
CONSOLIDATED INVESTMENTS (GENERAL & BUILDING)  
JULY 2013**

ACCOUNT NAME	ACCT NO	BEGINNING BALANCE	PURCHASES CREDITS	SALES TRANSFERS	INTEREST EARNED	ENDING BALANCE	YEAR TO DATE INTEREST EARNED
1 MSDLAF + MAX	01	3,706,038.94	1,000,000.00	900,000.00	122.26	3,806,161.20	122.26
2 MSDLAF	01	5.54	0.00	0.00	0.00	5.54	0.00
MSDLAF FIXED (CD's,Term,Comm)	01	0.00	0.00	0.00	0.00	0.00	0.00
3 WELLS FARGO MONEY MARKET	01	0.00	0.00	0.00	0.00	0.00	0.00
4 WELLS FARGO PORTFOLIO	01	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>3,706,044.48</b>	<b>1,000,000.00</b>	<b>900,000.00</b>	<b>122.26</b>	<b>3,806,166.74</b>	<b>122.26</b>

**EXPLANATION:** Lines 1 through 4 above are School District Investments complying with the requirements of Minnesota Statutes 118.01, 471.56 and 475.66. Lines 1 through 2 represent portfolios of investments made with Minnesota School Liquid Assets Fund plus (MSDLAF+) and are explained along with line 4 below.

1. MSDMAX is MSDLAF'S "Max Portfolio" and includes pooled investments plus banker's acceptances, commercial paper, repurchase agreements and US Government obligations.
2. MSDLAF is MSDLAF'S primary clearing "Money Market" fund. All fixed rate investments (FRI) clear through this account as do maturities, interest, and fees.
3. WELLS FARGO is a primary clearing "Money Market" fund. All maturities, interest, and fees clear through Intermediate School District 917's main bank account.
4. WELLS FARGO PORTFOLIO includes pooled investments plus banker's acceptances, commercial paper, repurchase agreements and US Government obligations.

NOTE: July 2013 Average MSDLAF Liquid Rate was .02% and the MSDLAF+MAX Average Rate was .04%.  
The Average Wells Fargo Money Market Rate was .00%.

NR:vjw

## Draft Goals for 2013-2014

1. Develop a teacher evaluation and peer review process for probationary and continuing contract teachers that is appropriate for the programs of Intermediate School District 917.
2. Implement the Intermediate School District 917 principal evaluation system.
3. Research the feasibility of developing Early Childhood Education and Hospitality/Tourism career pathway partnerships with DCTC and area employers.
4. Continue developing secondary program partnerships with DCTC in the areas of nanoscience and transportation careers.
5. Implement a revised student day schedule for DCALS and include an on-line option and independent study option for students to increase ADM and improve high school diploma completion.
6. Continue implementation of the Program Evaluation Model and Cycle. (Year 1 – PACES and SUN data collection and report writing; Year 2 – IDEA-goal setting.)
7. Develop and implement the roles and responsibilities of behavior support staff across district programs to increase student academic engagement.
8. Enhance focus on and involvement in addressing the mental health needs of learners.
9. Pilot an electronic time card system for hourly employees in selected special education programs.
10. Continue the implementation of the work plan for workers compensation claims control and reduction of lost work time.
11. Evaluate program space, conditions and relocation options for programs at Apple Valley and Gideon Pond.
12. Seek opportunities to develop partnerships with area school districts, DCTC, IHCC, Dakota/Scott WIB, and area employers to expand and enhance career pathways for students to meet the area work force needs of the 21<sup>st</sup> century.



# ***Dakota County Area Learning School North***

***Home of Career & Technical Education***

Intermediate School District 917 is an Equal Opportunity Educator and Employer

**DCALS North Office • 651.332.5570 • Fax 651.332.5572**

Eric Van Brocklin, Principal

**TO: John Christiansen, Supt.**  
**FROM: Eric Van Brocklin, Principal**  
**RE: Lead Teacher positions**  
**DATE: August 16, 2013**

I am writing to respectfully recommend the following staff members for the lead teacher positions for the 2013-2014 school year.

<u>Name</u>	<u>Comment</u>
Dale Engman	Dakota County Area Learning School (Tech)
Patti Mattos	Dakota County Area Learning School (DCALS)
Don Williams	Dakota County Area Learning School (North)

**EVB**

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*150 Marie Avenue • West St. Paul, Minnesota 55118 • [www.isd917.k12.mn.us](http://www.isd917.k12.mn.us)*

## 2013-2014 SCHEDULE OF SPECIAL SCHOOL BOARD AGENDA ITEMS

### 2013-2014

MONTH	DATE	LOCATION	PROG. REPORT & SPECIAL ITEMS
July	9		Temporary Employee Report Health & Safety Plan
August	20		Review Student Handbooks Annual Goals Discussion
September	3		Annual Goals Approval
October	1	Cedar	Assurance of Compliance Enrollment Report Temporary Employee Report Accounts Receivable Aged Report
November	5		Legislative Update Revenue and Expenditure Report/Nicolle
December	3		Auditor's Report Sp. Ed. Employee & Teacher of the Fall Quarter
<b><u>2014</u></b>			
January	7, 2014		Temporary Employee Report MIS Update Supt's. evaluation
January	21, 2014		Board Work Session – Goals Update

			Review Revised Budget
February	4		Accounts Receivable Aging Report Resolution Directing Admin. to Make Recommendations for Reductions in Programs and Positions and Reasons Therefore Approve Revised Budget
March	4		Sp. Ed. Employee & Teacher of the Winter Quarter MIS Update Legislative Update Additional Programs/Program Expansion/Deletion
April	1	JSC	Temporary Employee Report Resolution to Place Continuing Contract Teachers on ULA
April	22		Board Work Session – 2014-2015 Budget Review
May	6		Review and Approve Blood Borne Pathogens Exposure Control Plan Construction Trades House Resolution Terminating Probationary Teachers
June	3		Adopt Budget FY 15 Accounts Receivable Aging Report Resolution Terminating Probationary Support Service Staff Supt's Salary

**2013-2014  
INTERMEDIATE SCHOOL DISTRICT 917  
SCHOOL BOARD  
COMMITTEE ASSIGNMENTS**

<u>COMMITTEE</u>	<u>BOARD MEMBER</u>
BUDGET & FINANCE	*Clark Bob Erickson Pressnall
BUILDINGS & GROUNDS	*Ryerson Jill Lewis Cater
INSTRUCTIONAL PROGRAMS	*Pressnall Bus Hill
INSURANCE	Bob Erickson Ryerson Clark Bush
PERSONNEL	*Jill Lewis Ryerson Pressnall Clark
POLICY	*Hill Cater
ECSU Representative	Cater
MSBA Representative	Clark
Relicensure	Ron Hill
TIES Representative	Cater
AMSD	Erickson/Clark as alternate

*\*Committee Chair shall: ...Recommend and approve Committee Agendas  
...Conduct Committee Meetings  
...Report Committee Recommendations to the full Board  
...Act as the Board's "resident expert" on their assigned areas*

TO: School Board Members

FROM: John Christiansen

DATE: August 15, 2013

RE: Board consideration of Modification to Custodial/Delivery Compensation Structure

The local Government Pay Equity Act requires that we submit salary data every three years on all of our employee groups to the Minnesota Management and Budget Office. We were notified after our last submittal that we did not pass the Salary Range Test. The failure of this test means the average number of years needed for female classes to reach maximum salary is much greater than the number of years needed for male classes to reach maximum salary.

The following are the specifics to our situation. The Program Assistants class is a very female dominated class and their number of years to maximum is 13. The Custodial/Delivery compensation structure in their terms and agreement document is a one hourly wage for 2012/2013 and another for 2013/2014. This means they are at maximum salary each year. In order to meet the Salary Range Test their structure needs to have more years to maximum. We have one full time and three part-time male staff in this group (male dominated class).

The modification I am recommending to comply with the Minnesota Management and Budget requirement and avoid a monetary penalty is to add more steps to our pay structure. The current structure is:

	Lead Custodian	Custodian/Delivery	Part-time
2012-2013	\$22.52	\$14.59	\$12.50
2013-2014	\$23.08	\$14.95	\$12.81

The recommended structure is as follows:

2012-2013					
Step	Lead Custodian	Step	Custodian/Delivery	Step	Part-Time Cleaner
A	\$22.52/hour	A	\$14.59/hour	A	\$12.50/hour
B	\$23.08/hour	B	\$14.95/hour	B	\$12.81/hour
C	\$23.33/hour	C	\$15.10/hour	C	\$12.91/hour
D	\$23.58/hour	D	\$15.25/hour	D	\$13.01/hour
E	\$23.83/hour	E	\$15.40/hour	E	\$13.11/hour
F	\$24.08/hour	F	\$15.55/hour	F	\$13.21/hour
G	\$24.33/hour	G	\$15.70/hour	G	\$13.31/hour
H	\$24.58/hour	H	\$15.85/hour	H	\$13.41/hour
I	\$24.83/hour	I	\$16.00/hour	I	\$13.51/hour

2013-2014

Step	Lead Custodian	Step	Custodian/Delivery	Step	Part-Time Cleaner
A	\$22.52/hour	A	\$14.59/hour	A	\$12.50/hour
B	\$23.08/hour	B	\$14.95/hour	B	\$12.81/hour
C	\$23.33/hour	C	\$15.10/hour	C	\$12.91/hour
D	\$23.58/hour	D	\$15.25/hour	D	\$13.01/hour
E	\$23.83/hour	E	\$15.40/hour	E	\$13.11/hour
F	\$24.08/hour	F	\$15.55/hour	F	\$13.21/hour
G	\$24.33/hour	G	\$15.70/hour	G	\$13.31/hour
H	\$24.58/hour	H	\$15.85/hour	H	\$13.41/hour
I	\$24.83/hour	I	\$16.00/hour	I	\$13.51/hour

We meet on a two-year cycle with this group to discuss changes to their terms and conditions. Our next review will be in spring of 2014. The recommended structure uses a 25 cent increase for each step starting with Step C for Lead Custodian, a 15 cent increase with Step C for Custodian/Delivery and a 10 cent increase with Step C for part-time cleaner. For us to meet the salary range test the difference in hourly wage from the first year moving forward is not an issue it is the number of employment years to reach the maximum.

I recommend approval of the pay structure modification to meet the requirements of the Government Pay Equity Act and avoid the monetary penalty.

JC:ljb