

**HOUGHTON LAKE COMMUNITY SCHOOLS
BOARD OF EDUCATION
Special Meeting - December 5, 2017**

Agenda

1. **Call to Order** ~ *POL 0164.1*

2. **Roll Call**

Dean____ Brown____ Christian____ Nichols____ Souder____ Baker____
Combs____

3. **Pledge of Allegiance**

4. **Approve the Agenda** ~ *POL 0166*

Motion by _____

Supported by _____

VOTE: _____ MOTION: _____

5. **Approve Minutes from Previous Meeting** - 11/27/2017 Work Session Meeting 2

Motion by _____

Supported by _____

VOTE: _____ MOTION: _____

6. **Citizen's Request to Address the Board of Education** ~ *POL 0167.3, BOP 1.3.2*

7. **Discussion** ~ *BOP 1.3.6*

A. Superintendent Search - Rod Green, MASB

8. **Citizen's Second Request to Address the Board of Education** ~ *POL 0167.3, BOP 1.3.2*

9. **Board Opportunity to Make a Comment/Statement** ~ *POL 0143.1*

10. **Correspondence**

11. **Adjourn**

Individuals addressing the Board should take into consideration the rules of common courtesy. The public participation portion of the meeting cannot be used to make personal attacks against a School Board member or School District employee that disrupts the order of the meeting and are totally unrelated to the manner in which the member or employee performs his/her duties.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item "Citizen's Request to Address the Board of Education".

Work Session Meeting Minutes
November 27, 2017
Houghton Lake Community Schools
Board of Education

A Work Session Meeting of the Board of Education of Houghton Lake Community Schools was held on Monday, November 27, 2017, beginning at 6:30 PM in the Board of Education Meeting Center.

1. Call Work Session Meeting to Order ~ POL 0164.1

Meeting called to order at 6:30 PM

2. Roll Call –

Board Members Present: Thomas Dean, Julie Brown, Kelly Christian, Renee Nichols, Mark Souder, Char Baker, Nan Combs

3. Pledge of Allegiance

4. Approve the Agenda ~ POL 0166

Motion by Souder and supported by Brown to approve the agenda as presented. All in favor, motion carried. Yes – 7, No – 0.

5. Approve Minutes from Previous Meeting – 11/13/2017 Regular Meeting

Motion by Nichols and supported by Christian to approve the 11/13/2017 Regular Meeting minutes. All in favor, motion carried. Yes – 7, No – 0.

6. Approve the Consent Agenda ~ POL 0166.1, BOP 1.3.2

Motion by Christian and supported by Nichols to approve the Consent Agenda as presented. All in favor, motion carried. Yes – 7, No – 0.

Tyer introduced the new Payroll Specialist, Robin Daugherty. Robin will be starting Monday, December 4th.

7. Citizen's Request to Address the Board of Education ~ POL 0167.3, BOP 1.3.2

None.

8. Reports –

- A. Superintendent Report – Tyer introduced Joe Holloway, Athletic Director. Holloway introduced the Girls Volleyball team. Congratulated them for winning the Regionals. It was their first time making it to the quarter finals. He is proud how they represented the district. Holloway also introduced the Football team. They made the playoffs for the 2nd straight year. They won their first playoff game for the first time in 16 years. Proud of the team and the community for such great support during the playoff games. Tyer mentioned that part of the board's membership with MASB, is a promotional video for the district. Holloway showed a preview of the video. Changes to the video are still ongoing. Once complete, the video will be posted on the district website.
- B. Policy Report – Baker reported. Thanked Greg Webster from Neola for help with all the updates. From the attached updates, there needs to be a correction on page 116 of the agenda. Missing "Technology Director". Will also be looking at updates to the bus pass policy.
- C. Finance Report – Christian reported. Looking at new kitchen equipment for high school. Have money in the Food Services budget which needs to get used, otherwise we lose it. Quote attached from Chartwell for the recommended equipment. All equipment belongs to Houghton Lake, not Chartwell. Christian also talked of snow plow bid. Bids are out for a three year seasonal bid. Porath will continue to plow until it's determined who gets the bid. Christian also mentioned that Collins will be posting a one on one teacher assistant.
- D. GMB – Brad Hemmes. Mr. Hemmes did a presentation regarding a possible school bond for a new elementary/middle school building. He did an in depth presentation regarding the survey results for a proposed bond. He talked of major improvements that would need to be done to extend the life of the current elementary and middle school versus a new building. Responses from the survey support a new building. 228 responses. 95% of responses came from registered voters. For the high school, survey responses were in favor of a long term fix. In favor of remodeling high school to support growing educational needs. Possibility of moving Alternative Ed to the vacated middle school, which would require some upgrades. Around 3 mills for bond proposal. Estimated timeline, May 2018 soonest proposal would be on ballot. Break ground spring 2019, move in fall 2020. Dean asked audience if they had any questions. Will the bond cover everything including furnishing inside building? Yes, it would be a turnkey operation. Will there be more classrooms or larger classrooms? Larger classrooms. Will we be hiring more teachers? Hiring of teachers is based on enrollment. It was mentioned not everyone received postcards regarding the survey. Resident addresses were provided by the post office. Last major bond approval was in the 1970's for the high school.

10. Discussion Items ~ POL 1.3.6

- A. **Band Trip** – Christy O'Toole reported. Asking the board to approve the band trip to Chicago. Trip will be from May 18 through the 20th. Cost of trip \$350, taking one bus, which holds 50-60 people. Chaperones as needed.
- B. **Washington DC Trip** – Amy Koupal reported for Jennifer Williams. Asking board to approve Washington DC trip, which is taken every other year. Trip is from February 14th through the 17th. Taking two buses, 50-60 per bus. Cost is \$325 per

person.

- C. **Policy Update** – As mentioned earlier, a correction on page 116 of the agenda needs to be made to add “Technology Director”.
- D. **Resolution – Opposition to Senate Bills 584-586 and 366** – Restrict the Board of Education from making a decision as to whether or not to allow weapons on school property. Prohibits the board from enacting regulation stricter than state and federal law.
- E. **Houghton Lake Food Services purchases – Quote** – Christian said the finance committee recommends the quote for the new kitchen equipment. Question was asked what happens if we get a new building. Lacie said new equipment is for the high school only. It was planned this way in case the new building is passed.

11. Citizen’s Second Request to Address the Board of Education ~ POL 0167.3, BOP 1.3.2

Holley Bosel commented we need a new building, but has concerns of money. Just hired a new Payroll Specialist for \$15.00/hr. Doesn’t understand why. Can’t someone else in the district do this job for less. Wants to know what DM Burr does to be paid \$50,000. Why are we bidding out for snow removal. That should be a maintenance job. Curt Schaiberger wanted to thank the board for considering the resolution. The resolution opposing SB 584-586 and 366 in an important resolution.

12. Action Items ~ POL 0167.1, BOP 1.4

- A. **Motion to approve the Band Trip as presented.**
Motion by Christian and supported by Brown to approve the Band Trip as presented. All in favor, motion carried. Yes – 7, No – 0.
- B. **Motion to approve the Washington DC Trip as presented.**
Motion by Baker and supported by Brown to approve the Washington DC Trip as presented. All in favor, motion carried. Yes – 7, No – 1.
- C. **Motion to approve the Policy Updates as amended.**
Motion by Nichols and supported by Christian to approve the policy updates as amended. All in favor, motion carried. Yes – 7, No – 0.
- D. **Motion to approve the Resolution for Opposition of Senate Bill 584-586 and 366 as presented.**
Motion by Christian and supported by Souder to approve the resolution for opposition of Senate Bill 584-586 and 366 as presented. All in favor, motion carried. Yes – 7, No – 0. Roll Call vote: Christian – yes, Souder – yes, Baker – yes, Nichols – yes, Dean – yes, Combs – yes, Brown – yes.

13. Board Opportunity to Make a Comment/Statement ~ POL 143.1

Baker inquired about the questionnaire that went out to principals regarding the need for additional aids. Will continue to bring this up until she receives the results. Brown thanked Porath for continuing to plow for the district until the bidding process is complete. Combs mentioned that the \$50,000 for DM Burr was for two months, not one. Christian said the payroll specialist is not a new position. It is a replacement for someone who left.

14. Correspondence - None.

15. Adjourn

Meeting adjourned at 8:10 PM