Agenda of Board Executive Committee Meeting

The Board of Trustees
Kilgore College

A Board Executive Committee Meeting will be held February 10, 2026, beginning at 5:00 PM in the R. E. "Sonny" Spradlin Jr. Executive Board Room, McLaurin Administration Building
895 Ross Ave.
Kilgore, TX 75662.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Call to Order**
2. **Legal Updates**
3. **Committee Updates**

A. **<u>Policy & Personnel Committee</u>**

1. INFORMATION ITEM: Review of Personnel Agenda
2. ACTION ITEM: To consider adding, revising, or deleting (LOCAL) policies as recommended by TASB Community College Services and as reviewed by KC Administration:
    - BA: College District Governance
    - BAA: College District Governance — Board Legal Status
    - BBE: Board Members — Authority
    - BD: Board Meetings
    - CDB: Accounting — Inventories
    - CL: Facilities Planning
    - CM: Facilities Construction
    - CS: Information Security Updates 46, 47, & 50
    - DC: Employment Practices
    - DH: Employee Standards of Conduct
    - DHB: Employee Standards of Conduct – Child Abuse and Neglect Reporting
    - DJA: Assignment, Workload, and Schedules — Telework
    - DM: Termination of Employment
    - EGA: Academic Achievement – Grading and Credit
    - FC: Registration and Attendance
    - FLB: Student Rights and Responsibilities – Student Conduct
    - FLBE: Student Conduct – Alcohol and Drug Use
3. INFORMATION ITEM: Organization Chart

4. INFORMATION ITEM: Update on CampusWorks for Technology Managed Services for Kilgore College.
5. INFORMATION ITEM: Review and discuss plans to update Kilgore College Board of Trustees Annual Self-Assessment Questionnaire (2023-2024)
6. INFORMATION ITEM: Review and discuss plans to update:
   - Board of Trustees Procedure Manual dated 2/17/2025 and
   - Organization and By-Laws of the Board of Trustees dated 4/10/2017

B. **Investment/Finance/Audit Committee**

1. INFORMATION ITEM: Update on FY25 Annual Financial Report - Audit
2. INFORMATION ITEM: December 2025 Financial Snapshot & Capital Project Report
3. INFORMATION ITEM: PFIA (Public Funds Investment Act) 1st Quarter FY25-26 (September, October, November)
4. ACTION ITEM: To consider approval of the Tuition and Fee Schedule presented for the 2026-2027 Academic Year.
5. ACTION ITEM: To consider approval to (1) allow the President to enter into contract negotiations with ABM Education Services, LLC for facilities, custodial, and landscaping services under a Cooperative Agreement (2) delegate to the College President the authority to negotiate and finalize any remaining terms related to this same project, and (3) authorize the College President to sign the contract and any other necessary paperwork related to the same project.
6. ACTION ITEM: To consider approval to (1) allow the College President to enter into contract negotiations with CampusWorks for Technology Managed Services at Kilgore College, (2) delegate to the College President the authority to negotiate and finalize any remaining terms related to this same project, and (3) authorize the College President to sign the contract and any other necessary paperwork related to the same project.
7. ACTION ITEM: To consider approval of Resolution (R-2026-4) to submit a grant application to the Office of the Governor for participation in the Edward Bryne Memorial Justice Assistance Grant (JAG) Program for the purpose of securing portable computer systems for four Kilgore College Police Department patrol units.
8. ACTION ITEM: To consider approval by Resolution (R-2026-5) to submit a grant application to the office of the Governor for participation in the Rifle-Resistant Body Armor Grant program for the purpose of securing four custom-fit rifle-resistant body armor vests for officers of the Kilgore College Police Department.
9. INFORMATION ITEM: Update on Food Dining Services RFP (Request for Proposal) Timeline.

4. **Review of Upcoming Board Meeting Agenda**
5. **New Business Items**

A. **INFORMATION ITEM**: Board Training

B. INFORMATION ITEM: Discuss plans for the Annual Board Retreat including:
   - Day/Date/Location
   - Will data be presented? If so, what data?
   - Discussion of Annexation?
   - Will Board Self-Evaluation be discussed?

C. INFORMATION ITEM: Board Member Request for Information

6. **Walk-ins: All**
7. **Adjourn**