



Agenda of Policy & Personnel Committee

The Board of Trustees Kilgore College

A Policy & Personnel Committee will be held February 3, 2026, beginning at 4:15 PM in the R. E. "Sonny" Spradlin Jr. Executive Board Room, McLaurin Administration Building
895 Ross Ave.
Kilgore, TX 75662.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order

2. Standing Committee Items:

- A. INFORMATION ITEM: Review of Personnel Agenda

3. New Business Items:

- A. ACTION ITEM: To consider adding, revising, or deleting (LOCAL) policies as recommended by TASB Community College Services and as reviewed by KC Administration:

- BA: College District Governance
- BAA: College District Governance — Board Legal Status
- BBE: Board Members — Authority
- BD: Board Meetings
- CDB: Accounting — Inventories
- CL: Facilities Planning
- CM: Facilities Construction
- CS: Information Security Updates 46, 47, & 50
- DC: Employment Practices
- DH: Employee Standards of Conduct
- DHB: Employee Standards of Conduct – Child Abuse and Neglect Reporting
- DJA: Assignment, Workload, and Schedules — Telework
- DM: Termination of Employment
- EGA: Academic Achievement – Grading and Credit
- FC: Registration and Attendance
- FLB: Student Rights and Responsibilities – Student Conduct
- FLBE: Student Conduct – Alcohol and Drug Use

- B. INFORMATION ITEM: Organization Chart

- C. INFORMATION ITEM: Campus Works Managed Services for IT



D. INFORMATION ITEM: Review and discuss plans to update Kilgore College Board of Trustees Annual Self-Assessment Questionnaire (2023-2024)

E. INFORMATION ITEM: Review and discuss plans to update:

- Board of Trustees Procedure Manual dated 2/17/2025 and
- Organization and By-Laws of the Board of Trustees dated 4/10/2017

4. Walk-ins: All

A. Upcoming Events:

- February Board Meeting, Monday, February 16, 2026; Dinner 5:45pm; Board Meeting 6:30pm
- Dr. Kays' Retirement Celebration, Thursday, February 19, 2026, 4:30-7:00pm, Torrence Health Science Education Center
- April Board Meeting, Monday, April 13, 2026; Dinner 5:45; Board Meeting 6:30pm

5. Adjourn