

## **Agenda**

- I. **Call to Order**
- II. **Public Comment - *The Board welcomes public participation. We ask that speakers please limit their comments to three minutes. Please be aware that the Board will not respond to any comments made during the public comment period, except to clarify issues, but we will take into consideration your comments, and when appropriate, district administration will follow-up with you at a later point in time. Public Comment may be submitted electronically to [mdegennaro@woodbridgeps.org](mailto:mdegennaro@woodbridgeps.org)***
- III. **Items for Discussion**
  - A. Monthly Facilities Update
- IV. **Public Comment - *The Board welcomes public participation. We ask that speakers please limit their comments to three minutes. Please be aware that the Board will not respond to any comments made during the public comment period, except to clarify issues, but we will take into consideration your comments, and when appropriate, district administration will follow-up with you at a later point in time.***
- V. **Adjourn**

# Facilities Department Bi-Monthly Report



May 7th 2026

Facilities  
Committee

CLEAN  
HEALTHY  
SAFE  
SCHOOLS

## COMPLETED PROJECTS

- On March 10th and 25th plumbing back-ups were reported affecting classrooms D5 & D6. Due to the location of the blockage a vendor was called onsite to clear the line. Upon clearing a camera was used to further investigate the cause of these recurring issues. The technician observed multiple “bellies” in the pipe that were causing debris to get stuck.
- On the afternoon of March 13th a “flood” was reported in classroom A8, adjacent to the North Art Room. Upon investigation the water was coming from the solid interceptor (paint trap) located in the floor of A8. A clog down the line was identified and cleared that afternoon.
- The toilet shut off valve for classroom D6 wouldn’t reopen when remounting the toilet after the 3/25 toilet snaking. The domestic cold water gate valve servicing classrooms D5/6 was faulty and could not shut off the water to complete the repair. A vendor was brought in to install a new shut off valve. The D5 bathroom is back in service.
- Over spring break multiple plumbing repairs were completed. These include the replacement of 4 faulty gate valves servicing D5/6, the MAG garden hose, and the C-Wing custodial closet. We also replaced a leaking elbow and fault backcheck valve in the North heat exchanger room.
- Faulty Damper actuators for ERV3 (bypass) & AHU4 (exhaust) have been replaced.
- In March unusual ponding of water was reported in the bathroom servicing classroom K2. An aged and dripping solenoid was identified. Parts were ordered that day and the bathroom was back in service within 48 hours.
- In March sections of the Library were reported to be unusually hot. Upon investigation both re-heat valves showed signs of dripping and one was actively dripping. The leaks were isolated and both re-heat valves and actuators were replaced.
- In late April classroom K5 was exhibiting an unusually high discharge temperature. A malfunctioning valve actuator was discovered and replaced within the hour.
- Upon review of our roof report several in house roof repairs were complete including window caulking improvement for the North Gym and the replacement of a damage down spout located by the South Gym.
- On April 28th a roof drain back-up was identified by the South Gym. Fine sediment in the pipe seemed to be the cause of the back-up; the drain was back in service by the afternoon.
- During the months of March and April over 80+ “fix-it” tickets were closed. This number is not inclusive of time-sensitive maintenance issues reported outside of fix-it. This number is also non-inclusive of the majority of HVAC repairs.

## PROJECTS IN PROCESS

- On May 8th we will complete our final Tools for Schools meeting of the 25-26 school year.
- Reports of low domestic hot water temperature in the North school were reported. After some investigation we identified the plunger in our North mixing valve was sticking. A rebuild kit for the mixing valve has been delivered and replacement is scheduled for May 11th.
- AHU1 servicing the band room was exhibiting an unusually high discharge temperature. It was determined the HW valve is allowing water to leak by causing overheating. The valve is scheduled to be replaced on May 5th.
- The timer for the North parking lot pole lights has been ordered and replacement will be completed upon arrival.
- Chiller start-up and the replacement/refurbishment of a failed computer board for our chiller has been scheduled for May 11th.

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## OUTSTANDING ISSUES

- During snow removal on 2/24 both of our Toro Snowblowers failed. Both units are about 20 years old. The positives/negatives of replacement versus repair is being assessed.
- Water balancing of the HVAC water system was recommended to maximize cooling.
- Several roof repairs/improvements have been identified in our most recent roof report. Several were completed in house, others are being assessed.

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