

Agenda

- I. **Call to Order**
- II. **Public Comment** - *The Board welcomes public participation. We ask that speakers please limit their comments to three minutes. Please be aware that the Board will not respond to any comments made during the public comment period, except to clarify issues, but we will take into consideration your comments, and when appropriate, district administration will follow-up with you at a later point in time. Public Comment may be submitted electronically to mdegennaro@woodbridgeps.org*
- III. **Items for Discussion**
 - A. Monthly Facilities Update
 - B. Grounds Update
- IV. **Public Comment** - *The Board welcomes public participation. We ask that speakers please limit their comments to three minutes. Please be aware that the Board will not respond to any comments made during the public comment period, except to clarify issues, but we will take into consideration your comments, and when appropriate, district administration will follow-up with you at a later point in time.*
- V. **Adjourn**

Facilities Department Bi-Monthly Report



January 8th
2026
Facilities
Committee

CLEAN
HEALTHY
SAFE
SCHOOLS

Prepared by:

Vito Esparo
Facilities Director

Woodbridge School
District
40 Beecher Rd,
Woodbridge, CT
06525
(203) 389-2195

COMPLETED PROJECTS

- During early November we completed our 3 year (formerly 5 year) 10% random radon testing. No elevated spaces were recorded.
- In late November a faulty dual temp valve was replaced in classroom A7.
- Over winter break we completed a 5 year internal obstruction investigation, per the fire code NFPA 25, for our sprinkler system. No obstructions were discovered.
- On 12/29 and 12/30 filter changes were completed for all HVAC units.
- Multiple repairs to our autoscrubbers have been completed including a new onboard charger for our Clarke ride-on and a new wheel for a Clarke walk behind.
- During the week of Thanksgiving a large plumbing back-up occurred in the kitchen. A vendor was onsite that evening to clear the issue. A pipe treatment chemical was recommended and obtained to help prevent further back-ups.
- Two Annihilare cleaning units have been installed (1/6/26) in the building.
- Over the course of several evenings crumbling and/or popping floor tiles have been replaced in classrooms S4 and E4.
- During November classroom S13 was exhibiting a low space temperature. Upon investigation a faulty motor was identified. We had a spare motor on site and the replacement was completed within 24 hours.
- AHU 3 located in the North Gym was reported to be making an unusual noise. Upon investigation a failing HW valve actuator was discovered. A spare actuator was onsite and the repair was completed shortly after discovery.
- During our annual roof inspection a damaged leg on our Dectron condenser platform location in the roof about the locker rooms was discovered.
- During the months of November and December over 80+ "fix-it" tickets were closed. This number is not inclusive of time-sensitive maintenance issues reported outside of fix-it. This number is also non-inclusive of the majority of HVAC repairs.

PROJECTS IN PROCESS

- Recently we've reached out to multiple companies to explore duct cleaning services within the building. Initial visits indicated our ducts were not yet in need of immediate cleaning. Putting together a plan for future duct and unit deep cleaning is being explored.
- The electronic door handle servicing the band room was having intermittent power supply issues. A possible cause of the issue seems to be humidity induced corrosion. The card reader is currently back online.
- The timer for the North parking lot pole lights has been acting up. A quote for a replacement time clock has been obtained.
- Over winter break our basement door buzzer stopped responding. A service call has been put into our security vendor.
- The delivery of our annual roof inspection report is imminent. Verbal communication highlighted an issue above the North Gym to be addressed.
- The hallway UV located north of the D-5 was not running. Upon investigation a faulty valve actuator was discovered. The replacement actuator order is in process.
- The replacement/refurbishment of a failed computer board for our chiller has been processed. The board has been sent out for repair. We're expecting this repair to be completed in the spring when the chiller is re-started for the cooling season.

OUTSTANDING ISSUES

- Our current classroom thermostats are no longer being produced. A plan to upgrade the thermostats wing by wing is being considered.
- Water balancing of the HVAC water system was recommended to maximize cooling.
- The domestic hot water is back feeding into the domestic cold water. A large back-check valve in the North heat exchanger room has been quoted for replacement.