

Agenda

- I. **Call to Order / WebEx Log-in / Motions**
<https://woodbridgeps.webex.com/woodbridgeps/j.php?MTID=m18678c596382a353baec36fdb5f58989>

Meeting Number: 2483 666 0777
Meeting Password: M7Jpiff3Nb2

This meeting is being conducted as a hybrid meeting consistent with Connecticut Public Act 22-3. The public may attend in person at the location indicated above or electronically via WebEx with the link provided above.
- II. **Public Comment - *The Board welcomes public participation. We ask that speakers please limit their comments to three minutes. Please be aware that the Board will not respond to any comments made during the public comment period, except to clarify issues, but we will take into consideration your comments, and when appropriate, district administration will follow-up with you at a later point in time. Public Comments may be submitted electronically to mdegennaro@woodbridgeps.org***
- III. **Policies for Review**
 - A. 9132.4 Finance Committee
 - B. 3515 Use of School Facilities
 - C. 5111 Admission/Placement
- IV. **Public Comment - *The Board welcomes public participation. We ask that speakers please limit their comments to three minutes. Please be aware that the Board will not respond to any comments made during the public comment period, except to clarify issues, but we will take into consideration your comments, and when appropriate, district administration will follow-up with you at a later point in time.***
- V. **Adjournment**

Bylaws of the Board

Standing Committees

Finance Committee

A Finance Committee shall be a standing committee of the Woodbridge Board of Education with membership appointed in adherence with Board Policy [9132](#). The Finance Committee shall meet as needed to monitor, review and make recommendations to the full Board regarding the fiscal status of the school district. ~~as well as the following items~~ **Specific functions may include:**

- Requests for additions to the budget as identified by the Superintendent.
- Requests for line item transfers as identified by the Superintendent.
- Annual town audit reports.
- **Recommend annual budget schedule**

The Finance Committee will review, monitor, and make recommendations to the full Board on any other issues that arise relating to the finances of the district.

(cf. 9132 – Standing Committees)

Bylaw adopted by the Board: December 17, 2018

Legal Reference: Connecticut General Statutes

1-200 through 1-241 of the Freedom of Information Act

1-200 Definitions

1-226 Meetings of Government Agencies to be Public

10-220 Duties of Boards of Education

**WOODBRIIDGE PUBLIC SCHOOLS
Woodbridge, Connecticut**

Business/Non-Instructional Operations

Use of School Facilities

The Board encourages programs that benefit the community and its school children and supports such programs through the use of its facilities.

The building and grounds of the school district are public property. The Board of Education may allow their use for purposes other than education when they are not in use for school purposes.

The Board of Education may grant the use of the school facilities for activities of an educational, cultural, civic, social, recreational, governmental and general political nature which are sponsored by responsible local persons, organizations, agencies, or institutions, as permitted by law.

In collaboration with the school district, the Recreation Commission may determine whether the building or grounds is to be used by another organization or group.

Types of Activities Which Will Not be Permitted

1. Activities propagating the overthrow of the United States the State of Connecticut, or local governmental agencies.
2. Any activity that may violate the canons of good morals, manners or taste, or be injurious to the buildings, grounds or equipment of the schools.
3. Any purpose, which is in conflict with school activities.
4. Any activity, which includes commercial advertising.
5. Fund-raising campaigns except as permitted by Board of Education policy or by special action of the Board of Education.
6. Activities, which are discriminatory in the legal sense.
7. Any activity that would include alcoholic beverages on school grounds or in the building.

Application for Use of the Building or Grounds

1. Application for all activities will be filed on the prescribed form in the Principal's Office or the Office of the Superintendent.
2. The Superintendent or his/her designee will have the right to act on all applications. The Superintendent, however, may refer any individual request to the Board of Education or the Recreation Commission for its action.
3. All fees and policies associated with the use of facilities by other than school groups shall be set by the Superintendent.
4. A schedule of costs/fees for activities in the school or on its grounds outside the hours of the school day is provided in the attached regulations.

Legal Reference: Connecticut General Statutes

[10-239](#) Use of school facilities for other purposes.

Equal Access Act, 20 U.S.C. ss 4071-4074.

20 U.S.C. 7905 (Boy Scouts of America Equal Access Act contained in No Child Left Behind Act of 2001)

Policy adopted: February 24, 2014

WOODBRIIDGE PUBLIC SCHOOLS

Woodbridge, Connecticut

Business/Non-Instructional Operations

Use of School Facilities

Rental of Beecher Road School

Category "A" - No Charge for Use

- 1. Official Town activities, such as Town Meetings, Hearings, Elections and meetings of Boards, Commission, Committees, etc.
- 2. Local political party Town Committee Meetings and Caucuses.
- 3. Political Party Conventions.
- 4. Town sponsored activities.
- 5. Other government agencies (State representatives, federal, census).
- 6. Organizations composed primarily of Woodbridge residents, open to all residents of the Town, designated by the Board of Education as falling into this category.
- 7. Such other organizations as may from time-to-time be designated by the Board of Education.

Category "B" - Reduced Rentals

- 1. Organizations composed primarily of Woodbridge residents, which are not open to all residents of the Town, such designations to be made by the Board of Education.
- 2. Woodbridge religious institutions.
- 3. Such other organizations as may from time-to-time be designated by the Board of Education.

Category "C" - Full Rental

- 1. Those organizations not falling into Category "A" or "B" - Private Parties.
- 2. Rental Schedule - Four (4) Hours or portion thereof:

| | Schedule B | Schedule C |
|------------------|-------------------|-------------------|
| Classroom | \$20 | \$50 |
| Cafeteria | \$50 | \$75 |
| Gymnasium | \$50 | \$100 |

Private Groups

Will be charged for use of room(s) plus the per hour charge of the custodian (including costs of benefits).
 \$100 refundable damage deposit per area rented - Gym \$100; Café \$100.

Exclusive Use

Any private group having exclusive use of a given space will be charged on a per footage basis.

Legal Reference: Connecticut General Statutes

[10-239](#) Use of school facilities for other purposes.

Equal Access Act, 20 U.S.C. ss 4071-4074.

Good News Club v. Milford Central School, Sup. CT., 6-11-01

20 U.S.C. 7905 (Boy Scouts of America Equal Access Act contained in No Child Left Behind Act of 2001)

Regulation approved: February 24, 2014

WOODBIDGE PUBLIC SCHOOLS

Woodbridge, Connecticut

Students

Admission/Placement

General Principles

In accordance with Connecticut General Statute 10-186, the Woodbridge Board of Education shall provide education for all persons residing in the District who are five years of age and older, or who have attained age five on or before ~~January~~ **September** 1 of any school year, and who are under 21 years of age who are not graduates of a high school or vocational school, except as provided in Connecticut General Statutes 10-233c and 10-233d. *If the child does not meet the cutoff date, the parent / guardian has the right to submit a written request that an assessment of the child be conducted to determine that admitting such child is developmentally appropriate.* The Woodbridge Board of Education recognizes the statutory right of children residing in the District to be enrolled in school if residency and age are confirmed. However, homeless students shall not be required to show residency.

Residency shall be defined as full-time occupancy of a Woodbridge residence (fixed permanent domicile), by at least one parent / guardian and the student. Living with a Woodbridge resident - even a close relative - for purposes of attending the Woodbridge School District is forbidden under Connecticut law and Woodbridge Board of Education policy. Temporary residence in the Town of Woodbridge, solely for the purpose of attending the Woodbridge School District, is also not considered residency. In accordance with Connecticut school law, being a land owner, tax payer, or business owner in the Town of Woodbridge does not confer residency privileges for school purposes.

Each such child shall have, and shall be so advised by the appropriate school authorities, an equal opportunity to participate in the program and activities of the school system without discrimination on account of race, color, sex, religion, national origin or sexual orientation, gender identity or expression, or any other basis identified by State or federal law. Students who are classified as homeless under federal law, or an unaccompanied youth, as described in 42 USC 11434a, and therefore do not have a fixed residence, will be admitted pursuant to federal law and policy 5118.1. Exceptions from routine admission may be made by the school Principal on the basis of supporting evidence from physical and psychological examinations.

The parent or person having control of a child five years of age shall have the option of not sending the child to school until the child is six years of age; the parent or person having control of a child six years of age shall have the option of not sending the child to school until the child is seven years of age.

The parent/guardian of any child who is denied admission to the District's schools, or an unaccompanied minor, a homeless child or youth, or an unaccompanied youth who is denied schooling on the basis of residency, or an agent or officer charged with the enforcement of the laws concerning attendance at school may request, in writing, a hearing by the Woodbridge Board of Education.

According to Connecticut General Statute 10-76d (b2), special education will be provided for children who have attained the age of three and who have been identified as being in need of special education, and whose educational potential will be irreparably diminished without special education. If a special education student is being considered for an exception, the Planning and Placement Team (PPT) will make a recommendation to the administrator in charge of special education.

The enrollment process shall be focused on obtaining only the information deemed necessary to establish residency and age. The District shall not request other information as a condition of enrollment or state in its policies, on its website, or otherwise that other information is required to enroll children. The District shall immediately enroll a homeless child and allow such student to attend school even if the student is unable to produce records normally required for enrollment. Additional data collection may occur, but it must be completed in such a manner that does not interfere with the enrollment of a child in school.

In order to determine a child's eligibility for multilingual education programs, parents/guardians of all new students enrolling for the first time, and all re-enrolling students who have not previously attended a Connecticut public school, must complete a Home Language Survey (HLS) at the time of enrollment. A student may also take a screening exam. The student must be enrolled first before the administration of the assessment. Neither the survey nor the exam are conditions of enrollment.

Documents to Establish Age and Immunizations

Each child entering the district schools for the first time must present a birth certificate or offer legal evidence of birth data, as well as proof of a recent physical examination and required immunizations. Other documents that may be accepted as proof of a child's age include, but are not limited to, a photocopy of a birth certificate, earlier school records, a State-issued identification document, a driver's license or passport, a parent's affidavit or unsworn statement as to a child's age, a physician's certificate verifying a child's age, or an immunization record.

Completion of immunization and health assessment requirements is required prior to a child's attendance in school, but is not considered prerequisite to enrolling a child who resides in the District and is of appropriate age to attend school. If the parents or guardians of any children are unable to pay for such immunizations, the expense of such immunizations shall on the recommendation of the Board, be paid by the town. Proof of domicile may also be requested by the Building Principal.

Documents to Establish Residency

In the establishment of residency, the Board will accept such documentation as, but not limited to, a **current signed notarized** lease agreement and rent receipt (**signed by owner/landlord and tenant/resident**), proof of home ownership (a mortgage document, a property tax record), a homeowner's / **renter's** insurance **policy** record, a **two** current utility bills, current proof of government benefits, a Connecticut's driver's license **showing current Woodbridge address**, ~~or automobile registration or insurance record~~. **A cellphone bill is not acceptable**. An Affidavit of Residence, properly executed, shall also be acceptable. The District, when determining residency, shall not request documentation of citizenship or immigration status of a child or the child's parents/guardians. **The Woodbridge School District reserves the right to request additional documents and/or to conduct an investigation at any time. Students will not be enrolled until ALL acceptable proofs of residency have been approved.**

A student who resides in a dwelling located in more than one town shall be considered, for purposes of school attendance, a resident of each town in which the dwelling is located and may attend school in any one of such towns.

For purposes of establishing the residency of a child of a member of the armed forces, as defined in Connecticut General Statutes 27-103, and who is seeking enrollment in a district school, the Board shall accept as proof of residency the military orders directing such member to Connecticut or any other documents from the armed forces indicating the transfer of such member to Connecticut.

Special Circumstances

A student whose family intends to become residents of Woodbridge ~~by December 31~~ of a given school year may enroll in the Woodbridge School District at the start of that school year by presenting evidence that such residence will be established **and occupancy will occur within 60 days from the time the student is enrolled including a notarized statement from the landlord and/or closing attorney**. Evidence shall include: ownership of property approved as a building site and a signed construction contract stating that the home will be ready for occupancy ~~prior to December 31~~ **within 60 days from the time the student is enrolled** or a binding lease agreement to rent a home in Woodbridge with occupancy ~~prior to December 31~~ **occurring within 60 days from the time the student is enrolled**, or a binding agreement to purchase a home in Woodbridge, such binding agreement clearly stating "closing" to occur **within 60 days from the time the student is enrolled**. Any such evidence shall be presented as a sworn or notarized affidavit **from the closing attorney**. Until the family takes residence in Woodbridge, responsibility to transport the student to school will be the family's.

Failure to ultimately establish residence ~~by December 31~~ **within 60 days** would obligate the family to be liable for payment of full tuition costs from the date of the student's entry in the district's school. Tuition, including the payment of any delinquent or liable tuition, would then need to be paid monthly for the child to be eligible to continue in school until residency is established. Tuition cost would be determined by the Business Office based on the general education per-pupil cost. In such circumstances, a child will not be continued as a tuition student for a period greater than ten (10) months.

A student whose family moves from Woodbridge after February 1 of a given school year may complete that year in the Woodbridge School District, but the student's family is responsible for the student's transportation to and from school.

Children of school age who are not residents of Woodbridge but who are permanent residents with adult relatives or non-relatives who are bona fide residents of Woodbridge shall be entitled to free school accommodations provided by the Woodbridge Board of Education provided that the child's residence in Woodbridge: (1) is to be permanent; (2) is provided by the Woodbridge relative or non-relative without payment or compensation by the child's parent or legal guardian and; (3) is not for the sole purpose of attending Woodbridge Public Schools.

Connecticut General Statute [10-253d](#) addresses the circumstances of children who are permanent residents in the homes of relatives or non-relatives citing conditions of residence as being permanent, provided without pay, and not for the sole purpose of obtaining school accommodations. The statute also provides that the local Board of Education may require documents from the parent or guardian, the relative or non-relative, the emancipated minor, or the student 18 years of age or older, in the form of an affidavit attesting to residency under conditions not in conflict with Connecticut General Statute [10-253\(d\)](#). The transportation of a child to Woodbridge from a parent's residence in another community does not qualify as residency (if the child actually resides in the other parent's community).

The Superintendent shall require that affidavits shall be executed by both the child's parent or legal guardian and the Woodbridge relative or non-relative attesting to the child's residence in Woodbridge. The Superintendent may also require any other supporting documentation as he/she deems necessary. For the purposes of this policy, the term "permanent" shall be defined as the intent by the non-resident student, the Woodbridge relative or non-relative, and the student's parent or guardian that said student intends to reside in Woodbridge indefinitely.

The Superintendent shall require that parents or guardians of a child provide appropriate proof of residency in Woodbridge prior to enrollment of their child in the Woodbridge Public Schools. The Superintendent may also require that parents or guardians of a child already enrolled in the Woodbridge Public Schools provide appropriate proof of residency in Woodbridge from time to time.

The Superintendent shall also require that emancipated minors produce appropriate documentation of their emancipated status, and of their residency.

In the event it is determined that a child is not legally entitled to be provided school accommodations by the Woodbridge Board of Education, the Woodbridge Board of Education may, pursuant to Connecticut General Statute 10-186, assess the child's parent or guardian for tuition **and the resident with whom the child resides. The tuition charge may be imposed** for that period of time that the child was not legally entitled to attend the Woodbridge School District **in the current school year and/or for any past year in which the child was enrolled in the Woodbridge School District. The Board of Education may, in its sole discretion, exclude the child from the Woodbridge School District for the balance of the school year.** The Woodbridge School District may seek civil remedies, **including fines and legal action**, to collect any unpaid assessments of tuition and **additional penalties**.

If a child is placed out by the Department of Children and Families or any other State agency with a bona fide resident of Woodbridge, the child shall be entitled to free school accommodations in Woodbridge. Payment for such services shall be provided by the Board of Education of the school district under whose jurisdiction such child would otherwise be attending school where such school district is identified

(Connecticut General Statute 10-253(d)). The Superintendent shall require documentation of such placement, in addition to proof of residency.

Children in temporary shelters in Woodbridge shall be entitled to free school accommodations from either Woodbridge, or the school district in which the child would otherwise reside. Upon notification from Woodbridge, the school district in which the child would otherwise reside shall either pay tuition to Woodbridge or shall continue to provide educational services, including transportation, to such child (Connecticut General Statute 10-253(d)). The Superintendent shall require proof of residency in the temporary shelter.

Any child entering or returning to the district from placement in a juvenile detention school, the Connecticut Juvenile Training School, or any other residential placement shall have the educational records of such child provided to the Superintendent of Schools by the Department of Children and Families (DCF) and the Judicial Department. Such information will be shared with the Principal of the school to which the student is assigned. The Principal can disclose them to the staff who teach or care for the child.

The District will immediately enroll any student who transfers from Unified District No. 1 or Unified District No 2. A student transferring from either Unified School Districts who had previously attended school in the local District shall be enrolled in the school such student previously attended, provided such school has the appropriate grade level for the student.

~~The parent or person having control of a child 17 years of age may consent to such child's withdrawal from school. For the school year commencing July 1, 2011, and each school year thereafter, the parent or person having control of a child 17 years of age shall exercise this option by personally appearing at the school district office to sign a withdrawal form. Such withdrawal form shall include an attestation from a school counselor or school administrator of the school that the district has provided the parent or person with information on the educational options available in the school system and in the community.~~

~~A child who has attained the age of 17 and who have terminated enrollment in the district's schools with parental permission as described previously and subsequently seeks readmission may be denied readmission for up to ninety school days from the date of such termination, unless such child seeks readmission to a district school not later than ten days after such termination. In such case the child will be provided school accommodations not later than three days after the requested readmission.~~

Note: When a student is enrolling in a new school district or new state charter school, written notification of such enrollment shall be provided to the previous school district or charter school not later than two business days after the student enrolls.

~~Children who have attained the age of 19 or older may be placed in an alternative school program or other suitable educational program if they cannot acquire a sufficient number of credits for graduation by age twenty-one.~~

Students of non-resident employees may attend district schools as per benefits that may be provided by the relevant collective bargaining agreement.

Placement

Children who apply for initial admission to the district's schools by transfer from nonpublic schools or from schools outside the district will be placed at the grade they would have reached elsewhere pending observation and evaluation by classroom teachers, guidance personnel, and the school Principal. After such observations and evaluations have been completed, the Principal will determine the final grade placement of the children.

- (cf. [0521](#) - Nondiscrimination)
- (cf. [5112](#) - Ages of Attendance)
- (cf. [5118.1](#) - Homeless Students)
- (cf. [5141](#) - Student Health Services)

(cf. 6171 - Special Education)
(cf. 6146 - Graduation Requirements)

Legal Reference: Connecticut General Statutes

[10-15](#) Towns to maintain schools

[10-15c](#) Discrimination in public schools prohibited. School attendance by five-year olds, as amended by PA 97-247

[10-76a](#) - [10-76g](#) re special education

[10-184](#) Duties of parents (re mandatory schooling for children ages five to sixteen, inclusive) - as amended by PA 98-243, PA 00-157 and PA 09-6 (September Special Session)

[10-186](#) Duties of local and regional boards of education re school attendance. Hearings. Appeals to state board. Establishment of hearing board. Readmission, as amended.

[10-220h](#) Transfer of student records, as amended.

P.A. 11-115 An Act Concerning Juvenile Reentry and Education

[10-233a](#) - [10-233f](#) Inclusive; re: suspend, expel, removal of pupils

[10-233c](#) Suspension of pupils

[10-233d](#) Expulsion of pupils

[10-233k](#) Notification of school officials of potentially dangerous students. (as amended by PA 01-176)

[10-261](#) Definitions

State Board of Education Regulations

[10-76a-1](#) General definitions (c) (d) (q) (t)

[10-76d-7](#) Admission of student requiring special education (referral)

[10-204a](#) Required immunizations (as amended by PA 98-243)

McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11431 et seq.

Plyler vs. Doe, 457 U.S. 202 (1982)

[10-253](#) School privileges for children in certain placements, non-resident children, children in temporary shelters, homeless children, and children in juvenile detention facilities.

PA 21-86 An Act Concerning the Enrollment of Children of Members of the Armed Forces in Public Schools . . .

PA 23-208 New Entry Age for Kindergarten

"Guidance for Connecticut School Districts: Enrollment Process and Practice," Connecticut State Department of Education," December 2019

Policy adopted: ~~May 19, 2022~~

WOODBRIIDGE PUBLIC SCHOOLS
Woodbridge, Connecticut



WOODBRIDGE SCHOOL DISTRICT

Woodbridge, Connecticut

New Enrollee Verification of Residence

Please Print: I, _____, the parent or legal guardian of (student name(s)) _____

(address) _____ (telephone number) _____

Certify that the above named student(s) meets the Woodbridge Board of Education residency requirements (Policy #5111), which require the student(s) be a permanent resident of Woodbridge, Connecticut.

Residency in Woodbridge is defined as: permanent full-time occupancy of a Woodbridge residence, by at least one parent and the student; provided without pay; and not for the sole purpose of obtaining school accommodations. When a student lives apart from his/her parents or legal guardian, the parent/legal guardian must prove that such residency is permanent (full time), provided without pay and not for the sole purpose of obtaining school accommodations. The burden of proof in determining student residency shall be on the party claiming residency. School staff cannot accept any substitutions on the list of acceptable proofs and students will NOT be enrolled until documents of residence have been verified.

This information and the documents provided are accurate. I authorize representatives of the Woodbridge School District to verify this information and attest to the accuracy of the information contained in this form. I understand falsification of any information or documents required for this verification will result in revocation of registration of the student(s).

I understand that should the student(s) be found to be attending the Woodbridge School District illegally, the Woodbridge School District may pursue legal remedies against the parent/guardian and/or the resident with whom the child resides, including but not limited to collecting tuition (plus any additional costs that may apply for Special Education) for the period of unauthorized attendance from the parent/guardian as provided in Connecticut General Statutes, Section 10-186(b)(4). The tuition charge(s) may be imposed for the current school year or for any past year in which the child was enrolled in Woodbridge School District.

I understand that a perjured or fraudulent statement may lead to my prosecution under the criminal statutes of the State of Connecticut and that this document may be used in a court of law as evidence against me.

Parent/Guardian Signature _____ Date _____

FOR OFFICE USE ONLY

In order to verify district residence, the child over 18, parent(s) or guardian(s), or emancipated minor must sign above AND provide:

One Document showing proof of home ownership or rental:

_____ Copy of one of the following at address within district in parent's name:

- a. Deed to home
- b. Contract of Purchase with Closing date
- c. Mortgage Statement
- d. Property Tax Bill
- e. Construction Contract with Anticipated Move-in Date *(Notarized signed by Closing Attorney)*
- f. Signed & Dated Rental Agreement and Rent Receipt *(Notarized, Renter AND Landlord)*
- g. Landlord & Parent Affidavit *(Notarized)*

Three Supporting Documents:

_____ Two current utility bills (land-line telephone, water, electric, gas, oil – NOT cellphone).

_____ Photo ID (CT driver's license or State ID card) showing current Woodbridge address

(New residents must provide all acceptable proof documents within one week of signing this document)

If Necessary:

_____ Verification visit by Woodbridge Police Department staff on (date) _____

Documents verified by School Official (print name) _____ Date: _____



NEW STUDENT RESIDENCY AND REGISTRATION CHECKLIST REQUIRED DOCUMENTS

STUDENT'S NAME: _____

SCHOOL GRADE: _____

RESIDENCY VERIFICATION

1. _____ Affidavit of: Parent/Guardian OR Resident Affidavit OR Landlord / Property Owner Affidavit

2. _____ Homeowners: Mortgage statement, deed or real estate tax bill

OR

Renters: Current Signed Lease AND Landlord Affidavit

Lease Expiration Date: _____

3. _____ Two (2) Current Utility Bills Gas Electric Oil Water Landline Telephone Only

REGISTRATION

4. _____ Original Birth Certificate or Passport (Must Have Raised Seal)

5. _____ Registration Form (Basic Student Information Form)

6. _____ Emergency Contact Form

7. _____ Request for Student Records Form

8. _____ Current Report Card

9. _____ New Enrollee Verification Form

HEALTH/OTHER

10. _____ Health Assessment Record (Medical/Immunization Records)

11. _____ Acceptable Use and Internet Safety Agreement

12. _____ Publicity Release Form

13. _____ Custody Paperwork (If Applicable)

14. _____ IEP Evaluations (If Applicable - SpEd)

For School Office Use Only - Documents verified by School Official (Print Name)

Date: _____

| |
|-------|
| _____ |
|-------|



WOODBRIDGE SCHOOL DISTRICT AFFIDAVIT OF PARENT / LEGAL GUARDIAN

I hereby certify that _____ is my _____
(Student's Name) (Relationship)

moreover, that h/she resides with _____ who is _____
(Name of person) (Relationship/s)

at _____ / _____
(Street Address) (Telephone #)

I further certify that this is intended to be a bona fide permanent address at which my child will be living for _____ days and _____ nights per week and that I am not providing payment for having my child to reside with anyone.

As a parent/guardian of the student named on this form, and as a resident of the Town of Woodbridge, I authorize representatives of the Woodbridge School District to verify this information and I attest to the accuracy of the information contained in this form. I understand falsification of any information or documents required for this verification will result in revocation of registration of the student(s) and that the Woodbridge Board of Education may, in its sole discretion, exclude the child from the Woodbridge School District for the balance of the school year.

I understand that the Woodbridge School District may pursue legal remedies against the parent/ with whom the child resides, including but not limited to collecting tuition (plus any additional costs that may apply for Special Education) for the period of unauthorized attendance from the parent/guardian as provided in Connecticut General Statutes, Section 10-186(b)(4). The tuition charge(s) may be imposed for the current school year or for any past year in which the child was enrolled in Woodbridge School District.

I understand that a perjured or fraudulent statement may lead to my prosecution under the criminal statutes of the State of Connecticut. I also understand that this document may be used in a court of law as evidence against me.

Date: _____

Signature: _____

Print Name: _____



WOODBIDGE SCHOOL DISTRICT AFFIDAVIT OF LEGAL RESIDENT / GUARDIAN

I hereby certify that _____ is my _____
(Student's Name) (Relationship)

moreover, that they legally reside with me at

(Street Address) / _____
(Telephone #)

I further certify that this is intended as a bona fide permanent address and that this student will be living with me _____ days and _____ nights per week, and that I am not receiving payment for having this student reside with me, and that the above named child is not residing with me for the sole purpose of obtaining school accommodations. I certify that this student is residing with me because _____

As a guardian and/or the resident with whom the the student named on this form resides, and as a resident of the Town of Woodbridge, I authorize representatives of the Woodbridge School District to verify this information and I attest to the accuracy of the information contained in this form. I understand falsification of any information or documents required for this verification will result in revocation of registration of the student(s) and that the Woodbridge Board of Education may, in its sole discretion, exclude the child from the Woodbridge School District for the balance of the school year.

I understand that the Woodbridge School District may pursue legal remedies against the guardian and/or the resident with whom the child resides, including but not limited to collecting tuition (plus any additional costs that may apply for Special Education) for the period of unauthorized attendance from the guardian and/or the resident with whom the the student named on this form resides as provided in Connecticut General Statutes, Section 10-186(b)(4). The tuition charge(s) may be imposed for the current school year or for any past year in which the child was enrolled in Woodbridge School District.

I understand that a perjured or fraudulent statement may lead to my prosecution under the criminal statutes of the State of Connecticut. I also understand that this document may be used in a court of law as evidence against me.

If you are the legal guardian of the student, please provide the document and indicate the date and source of your authority below:

Date _____ Authority _____

Signature of Resident/Guardian _____

Print Name: _____



WOODBIDGE SCHOOL DISTRICT AFFIDAVIT OF PROPERTY OWNER / LANDLORD

I, _____
(Name of Property Owner/Landlord)

am the property owner of the dwelling located at

(Street Address, City, State)

Property Owner / Telephone _____ hereby certify that I am renting this dwelling from
_____ to _____
(Month/Day/Year) (Month/Day/Year)

to the following persons identified as tenants having the right to be occupants in the dwelling:

Parent/Guardian: _____ Parent/Guardian: _____

Name of Child: _____
Last First MI

Name of Child: _____
Last First MI

List all other persons residing in the dwelling:

Last Name

First Name

Relationship

| Last Name | First Name | Relationship |
|-----------|------------|--------------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Is Utility Bill included in rent: Yes _____ No _____ Utility _____
If Yes, a copy of the most recent Utility Bill for the dwelling indicating Property Owner/Landlord's name must be submitted.

As the Property Owner/Landlord, I certify that I will notify the Woodbridge School District, in writing at 40 Beecher Road, Woodbridge, CT 06525, within 10 days of termination of this tenancy relationship.

I understand that a perjured or fraudulent statement may lead to my prosecution under the criminal statutes of the State of Connecticut. I also understand that this document may be used in a court of law as evidence against me.

(Signature of Property Owner/Landlord)

(Print Name)

New Entry Age for Kindergarten

Beginning with the 2024-2025 school year, children need to turn 5 years old on or before September 1 in order to be automatically eligible for kindergarten. This is a change from the current kindergarten cutoff date of January 1.

KEY POINTS

- Children entering kindergarten in the 2023-2024 school year must turn 5 on or before January 1, 2024
- To start kindergarten in the **2024-25 school year**, however, your child must turn 5 on or before **September 1, 2024**.
- If your child turns 5 on September 2, 2024, through September 1, 2025, they will now enter kindergarten in the 2025-26 school year.

The following questions and answers are intended to address and respond to questions you may have regarding the new entry date for kindergarten.

What is the new entry date for kindergarten?

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| For the 2023-2024 school year there is no change to the entry date | Children must be 5 on or before January 1, 2024 in order to enter kindergarten for the 2023-2024 school year. |
| For the 2024-25 school year and all following years | Children must turn 5 on or before September 1 to enter kindergarten for any given school year. |

Are there any exceptions to this change?

Yes. If your child does not meet the new entry cutoff date, they may still be admitted into kindergarten upon (1) a written request from the parent or guardian, and (2) an assessment completed by the school that determines admitting the child to kindergarten would be developmentally appropriate.

What if my child is receiving special education services?

If your child receives special education services and does not meet the new entry cutoff date, your child's planning and placement team (PPT) will review/revise your child's individualized education program (IEP) to meet your child's needs during the additional year of preschool. **Please note:** Parents may submit a written request for their child to be admitted into kindergarten if they do not meet the new entry cutoff date. The school will complete an assessment to determine whether admitting the child to kindergarten would be developmentally appropriate.

My child was born between September 2 and January 1, and I was planning to send them to kindergarten when they were eligible to attend. What can I do now that the entry date has changed?

- If your child attends preschool, communicate with the program about your family’s situation and how they will continue to support your child’s development.
- If your child is not attending an early care and education program, consider how a preschool experience might support them for the year(s) prior to kindergarten entry. You can find information about child care by talking with other families, searching online, or [use the 2-1-1 Child Care online search tool](#).
- Seek out possible supports for child care expenses, such as Care 4 Kids, state-funded preschool opportunities, public school preschool programs, or Head Start. To find out about possible low-cost programs and Care4Kids financial assistance, [use the 2-1-1 Child Care online search tool](#) or call (800) 505-1000
- If you believe that it is developmentally appropriate for your child to enter kindergarten., communicate with your elementary school to request an assessment for admitting your child to kindergarten.

How can I support my child’s learning and development before the transition to kindergarten?

- You can support learning throughout the day by sharing new words, reading with your child, asking questions, and playing.
- Begin planning how and when you will talk with your child about their transition to kindergarten to ensure a positive experience.
- Check out the [Hello Kindergarten!](#) brochure for more ideas on supporting your child across different areas of learning.

How was this change made?

In 2023, the Connecticut Legislature changed how old a child must be to start kindergarten. Public Act 23-208, Section 1(a) changed the birth date cutoff date from January 1 of any given school year to September 1 of any given school year.

Who can I contact if I have additional questions?

Reach out to your home school district to discuss the process for registration and placement in kindergarten. You can search for your local schools and find contact information on the [Find Contacts](#) website.