

Agenda

I. Preliminary Business / WebEx Login / Motions

<https://woodbridgeps.webex.com/woodbridgeps/j.php?MTID=m42a31e398db55f265b56b34f4c0a4639>

Meeting number (access code): 2486 332 7592

Meeting password: JpXY3k9Mvd4

This meeting is being conducted as a hybrid meeting consistent with Connecticut Public Act 22-3. The public may attend in person at the location indicated above or electronically via WebEx with the link provided above.

- A. Call to Order
- B. Pledge of Allegiance
- C. Correspondence - *Correspondence may be submitted via email no later than 4:00 PM on the day of the meeting to mdegennaro@woodbridgeps.org*
- D. Public Comment - *The Board welcomes public participation. We ask that speakers please limit their comments to three minutes. Please be aware that the Board will not respond to any comments made during the public comment period, except to clarify issues, but we will take into consideration your comments, and when appropriate, district administration will follow-up with you at a later point in time. Public Comments may be submitted electronically to mdegennaro@woodbridgeps.org*
- E. PTO Update

II. Consent Agenda

- A. Approval of July 17, 2023 Special Meeting and July 17, 2023 Regular Meeting Minutes
- B. Fiscal Year 2022/23 Budget Narrative Report
- C. Fiscal Year 2022/23 Budget Summary Report
- D. Fiscal Year 2022/23 Budget Detail Report
- E. Combining Financial Statements
- F. Accept Policy 1110 for 30-Day Review

III. Reports

- A. Superintendent's Report
 - 1. BRS Update
- B. Adopt District Mission, Vision, Goals
- C. Finance Committee

1. Adopt 2022/23 Budget Transfers
- D. Policy Committee / Adopt Policies
 1. 9132 - Standing Committees
 2. 9132.2 - Standing Committees - Policy
 3. 9232.3 - Standing Committee - Curriculum
 4. 9132.4 - Standing Committees - Finance
 5. 9132.5 - Standing Committee - Facilities
 6. 9133 - Special Committees / Advisory Committees
- E. CABA Liaison Report

IV. **New Business**

- A. Act on Certified Staff Resignation

V. **Other**

- A. Public Comment - *The Board welcomes public participation. We ask that speakers please limit their comments to three minutes. Please be aware that the Board will not respond to any comments made during the public comment period, except to clarify issues, but we will take into consideration your comments, and when appropriate, district administration will follow-up with you at a later point in time.*
- B. Executive Session, in accordance with State Statute

VI. **Adjournment**



August 19, 2023

Dear Woodbridge School District's Board of Education Members,

Our names are Grace Kong and Ben Carlson. We have two children, Aidan and Audrey. Aidan is five and will start kindergarten at Beecher this fall (DOB 5/20/2018) and Audrey is almost three (DOB 9/24/2020). We are writing this letter because we are concerned about the recently passed legislation that changed the start of kindergarten age to five years.

Due to the new legislation, Audrey will miss the cutoff date to start kindergarten in 2025 because her birthday falls 24 days after the start of September. We were informed that the new legislation allows school districts to make exceptions, and we hope the Woodbridge School District will allow for some flexibility in implementing this new law.

We have specific concerns with Audrey repeating pre-k. Audrey is currently in daycare (Woodbridge Child Center [WCC]). She is developmentally (e.g., emotionally and academically) on par with or even surpassing her peers, many of whom are almost a year older than her. We think that having her repeat pre-k again at WCC will be disadvantageous to her social and educational growth because she would have to attend the same class doing the same curriculum with children who were previously one year behind her. To avoid this situation, we will need to find a pre-k program that can appropriately stimulate her development. This will not be easy because there aren't enough pre-k programs, especially given the new influx of children born Sep-Dec who need to be enrolled in pre-k. We strongly believe that she will thrive in kindergarten along with her peers who are born before September 1, 2020. Finally, one additional year of daycare/pre-k was not in our family budget, and this will pose an unexpected financial challenge for our family.

Here are some proposed solutions that we hope the Board would consider: 1) provide some leeway for children whose birthdays are between Sep-Dec for the next few years until there are more equitable pre-k options (e.g., more availability, programs, financial support for parents/programs), and 2) allow exceptions for kindergarten enrollment if the child's birthday fall between Sept-Dec with either age-appropriate and empirically validated testing to assess kindergarten readiness (if such tests exist) or letters of recommendation from individuals who can evaluate child's readiness for kindergarten (e.g., pre-k teachers, pediatrician).

We greatly appreciate all that you do for children and families in Woodbridge, and we thank you for considering our concerns. We are happy to have further discussions.

Sincerely,

Grace Kong & Ben Carlson

grace.kong.carlson@gmail.com

Ben.s.carlson@gmail.com

89 Center Road
Woodbridge CT 06525

MINUTES OF THE SPECIAL WOODBRIDGE BOARD OF EDUCATION MEETING

Monday, July 17, 2023

South Assembly Room

CALL TO ORDER: Ms. Lynn Piascyk, Chair, called the meeting to order (5:17 PM).

BOARD MEMBERS PRESENT: Ms. Lynn Piascyk, Chair (in-person); Dr. Maria Madonick, Vice Chair (in-person); Ms. Sarah Beth Del Prete, Secretary (in person); Mr. Jeff Hughes (in-person); Dr. Michael Strambler (in-person) and Ms. Erin Williamson (in-person).

STAFF: Vonda Tencza, Superintendent.

The Board reviewed the current Vision / Mission Statement and identified Goals for the 2023/24 school year.

MOTION TO ADJOURN: (6:42 PM)

Ms. Williamson

Second by Dr. Strambler

UNANIMOUS

MINUTES OF THE HYBRID REGULAR WOODBRIDGE BOARD OF EDUCATION MEETING

Monday, July 17, 2023

Via WebEx <https://woodbridgeps.webex.com/woodbridgeps/j.php?MTID=m33b3b95761b443731c48d86122f4c446>

Meeting Number: 2488 161 3827 **Meeting Password:** FmtBPuhV736

CALL TO ORDER: Ms. Lynn Piascyk, Chair, called the meeting to order (7:01 PM).

BOARD MEMBERS PRESENT: Ms. Lynn Piascyk, Chair (in-person); Dr. Maria Madonick, Vice Chair (in-person); Dr. Jay Dayha (7:14 PM in-person); Ms. Sarah Beth Del Prete, Secretary (in person); Mr. Jeff Hughes (in-person); Dr. Michael Strambler (in-person) and Ms. Erin Williamson (in-person).

STAFF: Vonda Tencza, Superintendent; Analisa Sherman, Principal; James Sapia, Assistant Principal; Carrie Borcharding, Special Services Director and Marsha DeGennaro, Clerk of the Board.

CORRESPONDENCE – None

PUBLIC COMMENT – None

CONSENT AGENDA

MOTION #1 – CONSENT AGENDA

Move that we approve the consent agenda as presented.

Dr. Strambler

Second by Dr. Madonick

UNANIMOUS

Superintendent Report – Superintendent Tencza apprised the Board on safety, security and network enhancements, the hiring of paraeducators and a special education teacher and the selection of BRS into the CSDE master science of reading group.

BRS Update – Ms. Sherman noted that summer reading and math packets were available on the district web site and various summer program happenings.

Dr. Dahya arrived (7:14 PM).

BRS Town Building Committee – Mr. Hughes apprised the Board that Silver Petrucelli has been placed under contract by the Board of Selectmen to conduct the BRS roofing project.

CABE Liaison – Dr. Madonick informed the Board of two upcoming webinars – July 24 – *Paraeducator Health Care Deductible Assistance Program* and July 26 – *School Funding Changes from the 2023 Legislative Session* as well as the opening of registration for the CABE / CAPSS Conference in November.

NEW BUSINESS – Superintendent Tencza informed the Board of the resignation of Thanh Huntington the ELL teacher.

MOTION #2 – CERTIFIED STAFF RESIGNATION (HUNTINGTON)

Move that we accept the resignation of Thanh Huntington effective June 30, 2023 with regret.

Dr. Madonick

Second by Dr. Dahya

UNANIMOUS

Upcoming WBOE Committee / Meeting Schedule – the regular WBOE Meeting on August 21 at 7:00 PM.

PUBLIC COMMENT – None

Executive Session

The Board entered Executive Session to discuss negotiations with respect to collective bargaining and to discuss personnel matters related to the appointment of a Beecher Road School Assistant Principal.

MOTION #3 – EXECUTIVE SESSION (7:21 PM)

Move that we enter Executive Session to discuss negotiations with respect to collective bargaining and to discuss personnel matters related to the appointment of a Beecher Road School Assistant Principal, and to invite the Superintendent and the candidate to the Executive Session

Dr. Madonick
Second by Ms. Del Prete
UNANIMOUS

BOARD MEMBERS PRESENT: Ms. Lynn Piascyk, Chair (in-person); Dr. Maria Madonick, Vice Chair (in-person); Dr. Jay Dayha (in-person); Ms. Sarah Beth Del Prete, Secretary (in person); Mr. Jeff Hughes (in-person); Dr. Michael Strambler (in-person) and Ms. Erin Williamson (in-person).

The Board reviewed the WASA contract and interviewed the candidate for the Assistant Principal vacancy.

MOTION #4 – RETURN TO PUBLIC SESSION

Move that we return to Public Session (7:49 PM).

Mr. Hughes
Second by Dr. Strambler
UNANIMOUS

BOARD MEMBERS PRESENT: Ms. Lynn Piascyk, Chair (in-person); Dr. Maria Madonick, Vice Chair (in-person); Dr. Jay Dayha (in-person); Ms. Sarah Beth Del Prete, Secretary (in person); Mr. Jeff Hughes (in-person); Dr. Michael Strambler (in-person) and Ms. Erin Williamson (in-person).

STAFF: Vonda Tencza, Superintendent; and Marsha DeGennaro, Clerk of the Board.

Chair Piascyk called the Public Session back to order (7:49 PM) and requested a motion to add an additional Public Comment to the agenda as a member of the public just arrived and was requesting permission to speak.

MOTION #5 – AMEND AGENDA – ADDITIONAL PUBLIC COMMENT

Move that we amend the agenda to add an additional Public Comment after action on the Assisant Principal.

Ms. Piascyk
Second by Dr. Dahya
UNANIMOUS

The recently negotiated contract with the school administrators was ratified by the Board.

MOTION #6 – WASA CONTRACT 2024 – 2027

Move that we approve the Agreement between the Woodbridge Board of Education and the Woodbridge Association of School Administrators (WASA), effective July 1, 2024 through June 30, 2027.

Mr. Hughes
Second by Dr. Dahya
UNANIMOUS

Superintendent Tencza outlined the interview process and presented the selected candidate, Cheryl Tafel, for appointment as Assistant Principal.

MOTION #7 – APPOINTMENT ASSISTANT PRINCIPAL

Move that we accept the Superintendent’s recommendation to hire Cheryl Tafel as Assistant Principal of Beecher Road School effective August 1, 2023, and authorize the Superintendent to commence the employment process consistent with the relevant collective bargaining agreement and the discussion in Executive Session.

Ms. Piascyk
Second by Dr. Madonick
UNANIMOUS

The Board extended a warm welcome to Ms. Tafel. Ms. Tafel indicated she is looking forward to being a part of the Beecher Road School community.

PUBLIC COMMENT – Josh Taylor, a BRS parent, spoke regarding the SRO and the removal of the SRO from the summer programs. Parents are concerned and on-site security at BRS is an important safety factor. The Police Commission meeting held earlier this evening indicated that there may be a sustainable solution for the armed security guard hired for the summer to continue into the fall which would then allow the Police Department to fill potential vacancies by reassigning the current SRO. The Police Commission indicated they would be requesting a meeting with the Board in the near future to pursue further discussion of this topic. As student safety is crucial, the Board was urged to inform parents and community members of this meeting well in advance to allow for appropriate consideration and participation for all stakeholders.

MOTION TO ADJOURN: (7:58 PM)

Mr. Hughes
Second by Ms. Del Prete
UNANIMOUS

Recorded by Marsha DeGennaro, Clerk of the Board

Woodbridge Public School's 2022-2023 Budget Narrative

August 16, 2023

The attached financial reports represent 12 months (100%) of the fiscal year, however the books remain open and invoices will still straggle in.

100 Series Salaries - Salaries represent 62% of the budget. A combination of vacancies and turn over where new staff are paid at a lower rate than their predecessors has us created \$360,000 of salary savings for the year.

200 Series Benefits – Benefits are 20% of our budget and are based on the elections of last year's staff. The entire category came in \$7,000 under budget for the year. Although CMERS appears to have been under-budgeted, we had enough health insurance savings to keep the category in the black.

300 Series Purchased Professional Services- This category represents 3% of our budget and includes legal, audit and other expenses that are generated on a month-by-month basis. This category came in \$41K over budget for the year. This is about \$15K better than we estimated last month because the special education mediation legal fees were less than estimated.

400 Series Purchased Property Services - Utility budgets are 4% of the total budget and have been increased over the previous year to keep up with higher natural gas and heating costs. Consistent with how estimated last month, this category ending up \$110,000 over budget. The overage is due to choosing to utilize some of our year end surplus to purchase improvements to our PA system and architect services for the roof and site improvements project.

500 Series Other Purchased Services - This category is 8.2% of our budget and includes student transportation, tuition, interns, liability insurance and items that do not fall within the professional services/property services categories. As previously estimated that this category landed at \$123,000 over budget. The unbudgeted BCBA services and additional bus services are the larger drivers of this overage.

600 Series Materials and Supplies – These supplies account for 1.7% of our budget. With the exception of custodial/maintenance supplies, this category directly supports classroom instruction. As predicted, this category finished \$11,000 under budget for the year.

700 Series Furniture and Equipment - This category represents 3/10 of one percent of the budget. Due to the year end surplus spend down, this category finished \$88,000 over budget. We were able to pre-buy \$45K of Chromebooks for the 6th grade that was planned for next year, and purchase a vision screener for the nurse and refresh our vacuums for the custodial staff and replace two student printers.

800 Series Dues and Fees – This budget category is small but important as it links staff to professional organizations that help keep them up-to-date in their respective academic fields. We had a \$2K surplus in this category.

900 Series Misc. Expenses - The primary expense in this category is the Ezra Nurse, a non-public health expense we are required by law to maintain. We realized a \$14,000 surplus in this category due to declining enrollment at Ezra.

**WOODBIDGE BOARD OF EDUCATION
MONTH SUMMARY REPORT
FOR THE MONTH ENDED 06-30-23**

OBJECT	DESCRIPTION	ADOPTED BUDGET	TRANSFERS TO DATE	EXPENDED TO DATE	ENCUMBERED TO DATE	TOTAL AVAILABLE	ESTIMATED ADDITIONAL	(OVER) UNDER YEAR END
100	TOTAL SALARIES	10,206,732	(76,660)	9,741,440	24,278	364,354	-	364,354
200	TOTAL BENEFITS	3,314,806	-	3,302,897	4,500	7,409	-	7,409
300	TOTAL PROFESS. SERVICES	491,825	-	480,253	52,842	(41,271)	-	(41,271)
400	TOTAL PROPERTY SERVICES	659,962	70,000	593,367	248,113	(111,518)	-	(111,518)
500	OTHER SERVICES	1,358,047	131,000	1,603,331	8,209	(122,494)	-	(122,494)
600	SUPPLIES & MATERIALS	293,769	-	243,644	31,040	19,085	7,880	11,205
700	TOTAL PROPERTY SERVICES	44,500	6,660	32,272	107,413	(88,525)	-	(88,525)
800	TOTAL DUES, FEES, MISC.	50,060	-	32,327	996	16,737	-	16,737
TOTAL ADOPTED BUDGET		16,419,701	131,000	16,029,531	477,392	43,778	7,880	35,898

OBJECT	DESCRIPTION	ADOPTED BUDGET	TRANSFERS TO DATE	EXPENDED TO DATE	ENCUMBERED TO DATE	TOTAL AVAILABLE	ESTIMATED ADDITIONAL	(OVER) UNDER YEAR END
390	OT/PT SERVICES/CONSULTING	38,450	-	38,502	9,180	(9,232)	-	(9,232)
510	TRANSPORTATION	230,377	116,000	307,393	-	38,984	-	38,984
560	TUITION SPECIAL ED	160,814	15,000	322,548	-	(146,734)	-	(146,734)
SPECIAL EDUCATION CARVEOUT		429,641	131,000	668,443	9,180	(116,982)	0	(116,982)

SUMMARY	
Special Ed Surplus / (Deficit)	(116,982)
Under / (Over) Spending in OTHER programs	152,880
Total Surplus / (Deficit) Projected	35,898

**WOODBRIIDGE BOARD OF EDUCATION
MONTHLY DETAIL BY OBJECT
FOR THE MONTH ENDED June 30, 2023**

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	Available Balance	Estimated Additional	Projected Year-End Balance
110	Administrators	797,216		787,666		9,550		9,550
120	Teachers - Regular	5,583,680		5,526,998		56,682		56,682
120	Teachers - Special Education	1,071,004		962,585	7,824	100,595		100,595
1201	Psychologist	209,977		190,528		19,449		19,449
1203	Social Worker	65,971		56,724		9,247		9,247
Sub-Total Certified Salaries		7,727,848	0	7,524,501	7,824	195,523	-	195,523
1303	Custodians	456,389		439,519	16,454	416.00		416
140	Nurses	152,026		163,664		(11,638)	-	(11,638)
150	Secretaries, Clerical	384,086		369,508		14,578		14,578
160	Paraprofessionals	350,516		284,826		65,690		65,690
1601	Special Education Paraprofess.	950,341	(76,660)	742,387		131,295		131,295
170/10	Salaries OT / PT	57,276		108,090		(50,814)		(50,814)
190	IT Manager	77,250		77,250		-		-
190	Salaries, Miscellaneous	51,000		31,696	-	19,304		19,304
Sub-Total Non-Certified Salaries		2,478,884	(76,660)	2,216,939	16,454	168,831	0	168,831
TOTAL SALARIES		10,206,732	(76,660)	9,741,440	24,278	364,354	0	364,354
220	FICA	272,252		272,982		(730)		(730)
230	CMERS	349,285		403,808		(54,523)		(54,523)
270	Medical Insurance	2,632,219		2,570,311	4,500	57,408		57,408
280	Life Insurance	31,550		26,378		5,172		5,172
2902	Other Employee Benefits	29,500		29,418		82		82
TOTAL BENEFITS		3,314,806	0	3,302,897	4,500	7,409	0	7,409
320	Professional Development	40,925		24,558	42,910	(26,542)		(26,542)
330	Legal Fees	87,000		31,264	153	55,584		55,584
340	Software Support	24,450		16,570		7,880		7,880
350	Substitutes	75,000		156,204		(81,204)		(81,204)
390/01	Consultant Services	38,450		38,502	9,180	(9,232)		(9,232)
3902	Financial Audit	26,000		23,634		2,366		2,366
390	Other Prof/Tech. Services	200,000		189,523	600	9,877		9,877
TOTAL PROFESSIONAL SERVICES		491,825	0	480,253	52,842	(41,271)	0	(41,271)
410/01	Utilities - Electric and Water	218,500		142,940	3,460	72,100		72,100
420	Heating	100,000		78,091	2,489	19,421		19,421
430	Repairs and Maintenance	63,400		50,440	11,177	1,783		1,783
450	Leases and Rentals	95,582		103,395	748	(8,561)		(8,561)
4501	Building Improvements	-		138	162,621	(162,759)		(162,759)
490	Other Purchased Services	26,000		22,147	3,787	66		66
4901	Service Contracts	156,480	70,000	196,215	63,832	(33,567)		(33,567)
TOTAL PROPERTY SERVICES		659,962	70,000	593,367	248,113	(111,518)	0	(111,518)
510	Pupil Transportation-Regular	424,556		519,534		(94,978)		(94,978)
510	Pupil Transportation-Spec. Educ.	230,377	116,000	307,393		38,984		38,984
520	Insurance-General Liability	125,109		125,985		(876)	-	(876)
5201	Worker's Compensation	221,776		215,596		6,180	-	6,180
530	Telephone Services	17,375		14,686	609	2,080		2,080
535	Internet	27,500		25,440		2,060		2,060
537	Postage	4,450		5,699	-	(1,249)	-	(1,249)
540	Advertising	1,000		-		1,000	-	1,000
550	Interns	125,000		54,872		70,128		70,128
560	Tuition - Wintergreen	6,000		-		6,000	-	6,000
560	Tuition - Out of District	160,814	15,000	322,548		(146,734)		(146,734)

**WOODBIDGE BOARD OF EDUCATION
MONTHLY DETAIL BY OBJECT
FOR THE MONTH ENDED June 30, 2023**

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	Available Balance	Estimated Additional	Projected Year-End Balance
590	Other Purchased Services	14,090		11,578	7,600	(5,088)		(5,088)
TOTAL OTHER PURCH SERVICES		1,358,047	131,000	1,603,331	8,209	(122,494)	0	(122,494)
610	Instructional Supplies	95,596		77,210	13,770	4,615		4,615
620	Computer Software	75,793		55,617	8,700	11,476	7,880	3,596
625	Supplies Nurses	3,500		3,479		21		21
630	Supplies Custodial	52,000		56,670	2,763	(7,433)		(7,433)
635	Supplies Office	13,700		6,590	712	6,398		6,398
640	Books and Audio Visual	8,000		7,463	-	537		537
645	Subscriptions	23,180		15,667	295	7,218		7,218
650	Testing	17,000		12,979	4,800	(779)		(779)
690	Misc. Supplies - DW Security	5,000		7,969		(2,969)		(2,969)
TOTAL SUPPLIES & MATERIALS		293,769	0	243,644	31,040	19,085	7,880	11,205
730	Equipment - Office	-				-	-	-
732	Computer Hardware	30,000		17,974	87,518	(75,493)		(75,493)
735	Equipment - Teaching	4,500	6,660	9,227	9,561	(7,628)	-	(7,628)
740	Equipment - Building	5,000		417	10,335	(5,751)		(5,751)
745	Furniture	5,000		4,654		346		346
TOTAL PROPERTY		44,500	6,660	32,272	107,413	(88,525)	0	(88,525)
810	Dues and Fees	25,060		21,670	996	2,394		2,394
825	Unemployment	-				-	-	-
900	Other Fees	25,000		10,657	-	14,343		14,343
TOTAL DUES AND FEES		50,060	0	32,327	996	16,737	0	16,737
TOTAL ADOPTED BUDGET		16,419,701	131,000	16,029,531	477,392	43,778	7,880	35,898

**WOODBRIE BOARD OF EDUCATION
SPECIAL REVENUE PROGRAMS
FINANCIAL REPORT FOR THE MONTH ENDED 6-30-2023**

	Café	Extended Day	Field Trips	Expendable Trust	Activity Fund
Revenues:					
Charges for services	\$95,051	\$359,145	\$27,944	\$85,593	
Intergovernmental	\$353,863	\$0		\$0	
Donations	\$0	\$0		\$7,703	
Other income	\$0	\$0		\$38	
Additions	\$0	\$0		\$0	\$6,779
Total Revenues:	\$448,914	\$359,145	\$27,944	\$93,334	\$6,779
Expenditures:					
Wages, FICA, MERF	\$156,286	\$262,349	\$0	\$54,574	
Medical Insurance	\$0	\$0		\$0	
Cost of food sold	\$154,550	\$0		\$0	
Equipment	\$14,540	\$0		\$0	
Repairs	\$15,216	\$0		\$0	
Other Expenses	\$8,872	\$67,930	\$24,737	\$8,690	
Total Expenditures:	\$349,464	\$330,279	\$24,737	\$63,264	\$0
Year to Date Net Income / (Loss):	\$99,451	\$28,867	\$3,207	\$30,070	\$6,779
BOE Year to Date Cost of Health Insurance	\$12,436				
	Café	Extended Day	Field Trips	Expendable Trust	Activity Fund
Assets:					
Cash	\$207,078	\$292,725	\$6,319	\$77,404	\$20,994
Prepaid Expenses	\$0	\$0	\$0	\$0	
Accounts Receivable	\$1,385	\$4,250	\$11	\$329	
Intergovernment Receivable	\$138,337	\$0	\$1,219	\$88,926	
Inventory	\$7,830	\$0	\$0	\$0	
Total Assets:	\$354,629	\$296,975	\$7,549	\$166,659	\$20,994
Liabilities:					
Amounts Held As Agent	\$0	\$0	\$0		
Accounts Payable	\$17,599	\$131,616	\$0	\$1,174	\$2,600
Deferred Revenue	\$23,016	\$0	\$0	\$77,416	
Wages Payable		\$92,480			
Due to Other Funds					
Total Liabilities:	\$40,615	\$224,095	\$0	\$78,590	\$2,600
Fund Balance:					
Prior Year Ending Fund Balance	\$214,563	\$44,013	\$4,342	\$57,999	\$11,615
Year to Date Income / (Loss)	\$99,451	\$28,867	\$3,207	\$30,070	\$6,779
Current Fund Balance	\$314,014	\$72,880	\$7,549	\$88,069	\$18,394
	-	-	-	-	-
	Café	Extended Day	Field Trips	Expendable Trust	Activity Fund
# of Days Expenses in Fund Balance	432	58	N/A	N/A	N/A
Fund Balance Excess	\$248,650	(\$40,314)	N/A	N/A	N/A
Potential Use(s) of Fund Balance Excess:	Café	Extended Day	Field Trips	Expendable Trust	Activity Fund
Total Potential Uses of Fund Balance Excess	\$ -	\$ -	N/A	N/A	N/A

Community Relations

Communications among the Board of Education, the Administration, the Parents and the Staff at Beecher Road School

The PTO (Parent Teacher Organization) is the official liaison organizations between the parents and the Board of Education and Administration.

The PTO will be the primary vehicle for keeping the Board of Education and Administration apprised of major concerns of the parents, while at the same time informing the parents of important matters being considered by the Board.

In the best interest of promoting and encouraging effective and efficient communications with the Woodbridge Board of Education membership, a Woodbridge community parent/guardian representative and a WEA representative teacher shall could be invited, as advisory, non-voting members to the standing committees of the Woodbridge Board of Education. and as full members to the other committees of the Woodbridge Board of Education. Special and advisory committees are formed by the Woodbridge Board of Education according to Policy 9133. Public notification informing staff and the parent/guardian community of opportunities to contribute will be made in accordance with Policy 1120. Additional members representing parents and staff may be added at the discretion of the Board.

Committees are formed at the beginning of the school year; communications regarding interest in serving on committees should be directed to the Board Secretary. The Board welcomes public attendance and participation at meetings. Communications inviting meeting participation will be publicly noticed in accordance with FOIA.

It shall be the responsibility of invited members to identify and to report to their committees the needs and concerns of their respective groups, and to report to the respective memberships.

The final decision for all policies and practices within the school remains with the Board of Education.

Committee members and liaison representatives of Town Boards will be notified of committee meetings.

- (cf. [1220](#) - Citizens' Ad Hoc Committees)
- (cf. [1312](#) - Public Complaints)
- (cf. [3541.5](#) - Transportation Complaints)
- (cf. [5142](#) - Safe Schools)
- (cf. [7551](#) - Naming of Major Facilities)
- (cf. 9131 - Committee of the Whole)
- (cf. [9132](#) - Standing Committees)
- (cf. [9132.2](#) - Policy Committee)
- (cf. [9132.3](#) - Curriculum Committee)
- (cf. [9132.4](#) - Finance Committee)
- (cf. [9132.5](#) - Facilities Committee)

(cf. [9133](#) - Special Committees/Advisory Committees)
(cf. [9325](#) - Meeting Conduct)

Legal Reference: Connecticut General Statutes

[1](#)-200 - [1](#)-241 Public records and meeting

[10](#)-220 Duties of boards of education

Policy adopted: June 21, 2021

WOODBRIIDGE PUBLIC SCHOOLS
Woodbridge, Connecticut

BOWA Portrait of the Graduate

- Draft 2021, revised 2022

Outlines skills, knowledge, and dispositions that students across all grade levels should have in order to be ready for the world beyond.

• Reflects what the community values for our graduates.

Community Surveys

• Administered & received 2,340 surveys and ~14,000 responses

• ARHS Teachers • AMS Teachers • Elementary Teachers (BOW)

• Parents (BOWA)

• High School Students • Middle School Students

• Business Leaders (Career Day contacts) • Post-Secondary Leaders (CT College Contacts)

PORTRAIT OF THE GRADUATE

The BOWA Portrait of the Graduate illustrates a respectful, self aware citizen who, through a determined course of scholastic experiences, displays the following characteristics...



COLLABORATOR	EMPATHIZER	PROBLEM SOLVER	PLANNER	COMMUNICATOR
<ul style="list-style-type: none">•Recognizes themselves as a steward of a greater community•Listens openly to various perspectives•Advocates respectfully for one's own ideas•Establishes meaningful connections with others•Takes responsibility for authentic contributions	<ul style="list-style-type: none">•Acknowledges and affirms the feelings of self and others•Connects and understands their own thoughts, needs, and perspectives as well as those of others•Respects differences and demonstrates humility•Demonstrates compassion through helping and supporting others	<ul style="list-style-type: none">•Observes and asks questions willingly•Analyzes and synthesizes information from multiple sources•Perseveres through adversity•Acknowledges limitations and seeks helpful resources•Views challenges as opportunities for growth	<ul style="list-style-type: none">•Manages time•Engages in reflection for individual improvement•Prepares for responsible personal financial decision making•Makes choices that promote personal wellness, joy, and contentment	<ul style="list-style-type: none">•Takes an active role when listening and in expressing thoughts and opinions•Takes risks to have difficult and courageous conversations to communicate divergent perspectives•Engages and empowers others•Understands their audience and adjusts the message

BOWA Portrait of a Graduate



Bethany	Orange	Woodbridge
We inspire and empower children to thrive in the world of tomorrow.	Our goal is to inspire and empower each student to achieve academic excellence, embrace social and individual responsibility, and lead with integrity. We believe all individuals should be valued and treated with respect.	Under construction
Bethany Community School	Peck Place School Mary L Tracy Peck Place Turkey Hill	Beecher Road School

BOWA District

PORTRAIT OF THE GRADUATE

The BOWA Portrait of the Graduate illustrates a respectful, self aware citizen who, through a determined course of scholastic experiences, displays the following characteristics...



<p>COLLABORATOR</p> <ul style="list-style-type: none"> •Recognizes themselves as a steward of a greater community •Listens openly to various perspectives •Advocates respectfully for one's own ideas •Establishes meaningful connections with others •Takes responsibility for authentic contributions 	<p>EMPATHIZER</p> <ul style="list-style-type: none"> •Acknowledges and affirms the feelings of self and others •Connects and understands their own thoughts, needs, and perspectives as well as those of others •Respects differences and demonstrates humility •Demonstrates compassion through helping and supporting others 	<p>PROBLEM SOLVER</p> <ul style="list-style-type: none"> •Observes and asks questions willingly •Analyzes and synthesizes information from multiple sources •Perseveres through adversity •Acknowledges limitations and seeks helpful resources •Views challenges as opportunities for growth 	<p>PLANNER</p> <ul style="list-style-type: none"> •Manages time •Engages in reflection for individual improvement •Prepares for responsible personal financial decision making •Makes choices that promote personal wellness, joy, and contentment 	<p>COMMUNICATOR</p> <ul style="list-style-type: none"> •Takes an active role when listening and in expressing thoughts and opinions •Takes risks to have difficult and courageous conversations to communicate divergent perspectives •Engages and empowers others •Understands their audience and adjusts the message
---	---	---	---	---

Woodbridge School District

Mission

Vision

(Beliefs)

Goals

Beecher Road School

MISSION, VISION, BELIEFS

Mission Statement

Beecher Road School is a caring, creative community that models and inspires the joy of lifelong learning, embraces diversity, and celebrates the unique qualities of each person.

Vision Statement

To provide a dynamic educational environment that challenges and empowers students to persevere as innovators and collaborators in preparation for their role as responsible global citizens.

We believe that

- All students can learn and it is the responsibility of our school system to provide the supports needed to reach high standards and success.
- Academic skills must meet the expectations of the CT Core Standards. The skills and attributes needed for success in the 21st century include critical thinking, collaboration, creativity, curiosity, problem solving, and citizenship.
- Meeting academic, artistic, behavioral, social, emotional, and physical needs is essential in educating the whole child.
- We have a responsibility to prepare our students for a rapidly changing world that includes the integration and use of technology.
- Our educational community will continue to grow and improve when all our staff members are expected and supported to learn.
- Our district has a responsibility to inform and engage the community as partners in education.
- Fiscal responsibility is a foundational tenet of our school system.

District/School Foundational Goals

1. Prepare every child to be a highly successful and independent reader, writer, critical thinker and problem solver by the end of sixth grade.
2. Build the foundations of character and wellness that are essential for responsible participation as a local, national and global citizen.

DRAFT Woodbridge mission and vision

Mission (the what and how)	Vision (the why, aspirational)
<p>Mission- We will create a learning community that prepares children to be flexible, lifelong learners, and responsible global citizens.</p>	<p>Vision- We will empower and inspire leaders for the future who will positively impact our world.</p>

DRAFT Woodbridge goals

Woodbridge Board of Education Goals 2023-2024

Student Growth and Success

Promote high expectations for student growth, active learning, and academic excellence for all learners.

If we thoughtfully design instruction that is reflective of evidence-based practices and responsive and student-centered, all learners will be active participants who own their learning and are able to achieve their personal goals.

Community

Foster a strong sense of community.

If we utilize a variety of strategies in order to effectively communicate and share timely information with all stakeholders, we will develop and maintain collaborative, supportive, and inclusive community relationships that help all learners achieve their maximum potential.

PROPOSED FY 2022-23 YEAR END BUDGET TRANSFERS

Object Code	Descriptions	Projected Year-End Balance	Requested Debit	Requested Credit	Adjusted Projected Yr End Balance
110	Administrators	9,550	-	-	9,550
120	Teachers - Regular	56,682	-	56,682	-
120	Teachers - Special Education	100,595	-	100,595	-
1201	Psychologist	19,449	-	19,449	-
1203	Social Worker	9,247	-	-	9,247
Sub-Total Certified Salaries		195,523	-	176,726.00	18,797.17
1303	Custodians	416	-	-	416
140	Nurses	(11,638)	11,638	-	-
150	Secretaries, Clerical	14,578	-	14,578	-
160	Paraprofessionals	65,690	-	65,690	-
1601	Special Education Paraprofess.	131,295	-	131,295	-
170/10	Salaries OT / PT	(50,814)	50,814	-	-
190	IT Manager	-	-	-	-
190	Salaries, Miscellaneous	19,304	-	19,304	-
Sub-Total Non-Certified Salaries		168,831	62,452	230,867	416
			-	-	-
TOTAL SALARIES		364,354	62,452	407,593	19,213
220	FICA	(730)	730	-	-
230	CMERS	(54,523)	54,523	-	-
270	Medical Insurance	57,408	-	57,408	-
280	Life Insurance	5,172	-	5,172	-
2902	Other Employee Benefits	82	-	-	82
TOTAL BENEFITS		7,409	55,253	62,580	82
320	Professional Development	(26,542)	26,542	-	-
330	Legal Fees	55,584	-	55,584	-
340	Software Support	7,880	-	-	7,880
350	Substitutes	(81,204)	81,204	-	-
390/01	Consultant Services	(9,232)	9,232	-	-
3902	Financial Audit	2,366	-	-	2,366
390	Other Prof/Tech. Services	9,877	-	7,880	1,997
TOTAL PROFESSIONAL SERVICES		(41,271)	116,978	63,464	12,244
410/01	Utilities - Electric and Water	72,100	-	72,100	-
420	Heating	19,421	-	19,421	-
430	Repairs and Maintenance	1,783	-	-	1,783
450	Leases and Rentals	(8,561)	8,561	-	-
4501	Building Improvements	(162,759)	162,759	-	-

490	Other Purchased Services	66		-	66
4901	Service Contracts	(33,567)	33,567	-	-
TOTAL PROPERTY SERVICES		(111,518)	204,887	91,521	1,849
510	Pupil Transportation-Regular	(94,978)	94,978	-	-
510	Pupil Transportation-Spec. Educ.	38,984		38,984	-
520	Insurance-General Liability	(876)	876		-
5201	Worker's Compensation	6,180		6,180	-
530	Telephone Services	2,080		2,080	-
535	Internet	2,060		1,454	606
537	Postage	(1,249)	1,249	-	-
540	Advertising	1,000	-	-	1,000
550	Interns	70,128	-	70,128	-
560	Tuition - Wintergreen	6,000	-	6,000	-
560	Tuition - Out of District	(146,734)	146,734	-	-
590	Other Purchased Services	(5,088)	5,088	-	-
TOTAL OTHER PURCH SERVICES		(122,494)	248,925	124,826	1,606
610	Instructional Supplies	4,615	-	4,615	-
620	Computer Software	3,596	-	3,596	-
625	Supplies Nurses	21	-	-	21
630	Supplies Custodial	(7,433)	7,433	-	-
635	Supplies Office	6,398	-	6,398	-
640	Books and Audio Visual	537	-	-	537
645	Subscriptions	7,218	-	7,218	-
650	Testing	(779)	779	-	-
690	Misc. Supplies - DW Security	(2,969)	2,969	-	-
TOTAL SUPPLIES & MATERIALS		11,205	11,181	21,827	558
730	Equipment - Office	-	-	-	-
732	Computer Hardware	(75,493)	75,493	-	-
735	Equipment - Teaching	(7,628)	7,628	-	-
740	Equipment - Building	(5,751)	5,751	-	-
745	Furniture	346	-	-	346
TOTAL PROPERTY		(88,525)	88,872	-	346
810	Dues and Fees	2,394	-	2,394	-
825	Unemployment	-	-	-	-
900	Other Fees	14,343	-	14,343	-
TOTAL DUES AND FEES		16,737	-	16,737	-
ADJUSTED YEAR TO DATE BALANCES		35,898	788,548	788,548	35,898

MINUTES OF THE WBOE POLICY COMMITTEE

Superintendent's Conference Room

June 20, 2023

WebEx <https://woodbridgeps.webex.com/woodbridgeps/j.php?MTID=m42678f4dcc181d1204ac4e19dfd7b40d>

Meeting Number (access code): 2492 060 0984 **Meeting Password:** JtvcYM3Nr93

CALL TO ORDER: Dr. Madonick called the meeting to order at 6:07 PM.

IN ATTENDANCE: Dr. Maria Madonick, Chair (in person); Lynn Piascyk (in person), Brooke Hopkins (in person), Erin Williamson (in person), Board of Education Members; Vonda Tencza, Superintendent; and Marsha DeGennaro, Clerk of the Board.

PUBLIC COMMENT: Donna Schuster spoke regarding field day, air quality and development of a policy pertaining to indoor / outdoor air quality.

The Committee reviewed Policies 9132.2, 9132.3, 9132.4, 9132.5 and 9133. Minor language modifications were made to ensure consistency with each other and reflect current procedures. The Committee decided that further review of representation procedures for participation on committees was necessary. While the WEA has a process in place, the PTO has removed it from their by-laws. Discussion ensued for how to define a process for parent representation / participating on committees. The Committee also recommended moving forward with the CAFE Comprehensive Policy Audit at a cost in the range of \$8,350.

Meeting Adjourned: 6:54 PM

MINUTES OF THE WBOE POLICY COMMITTEE

Superintendent's Conference Room

August 16, 2023

WebEx <https://woodbridgeps.webex.com/woodbridgeps/j.php?MTID=mb9ccc2f6c557412fc2b23de3f4de30d4>

Meeting Number (access code): 2482 463 8203 **Meeting Password:** uKVj3D7cm5r

CALL TO ORDER: Dr. Madonick called the meeting to order at 4:36 PM.

IN ATTENDANCE: Dr. Maria Madonick, Chair (in person); Lynn Piascyk (in person), Board of Education Members; Vonda Tencza, Superintendent; Teresa Ramia, WEA Liaison; and Marsha DeGennaro, Clerk of the Board.

PUBLIC COMMENT: None

The Committee reviewed Policy 1110 to ensure compliance with the recent modifications made to Policy 9133. Minor language modifications were made to ensure consistency with each other, recent legislative changes and reflect current procedures.

Meeting Adjourned: 4:52 PM

Bylaws of the Board

Standing Committees

~~The following shall be the standing committees of the Woodbridge Board of Education.~~

The standing committees of the Woodbridge Board of Education are:

- A. Policy ([9132.2](#))
- B. Curriculum ([9132.3](#))
- C. Finance ([9132.4](#))
- D. Facilities ([9132.5](#))

The Chairperson shall appoint three Board members to each committee, whose consensus will typically be determinative of committee actions. The Chairperson may revise committee appointments at any time, and shall be an ex officio member of each committee. Committees ~~are formed after each election cycle at the beginning of the school year~~; communications regarding interest in serving on committees should be directed to the Board Chair Secretary. The Woodbridge Education Association and the Beecher Road School PTO may each designate one individual per committee to represent their respective organizations at committee meetings. ~~Additionally non-voting committee members may include designated liaison from the Board of Selectmen and Board of Finance.~~

Additional members representing the parents and staff may be added at the discretion of the Board. ~~These individuals as well as the designee from the teachers' union and PTO are non-voting participants.~~ The Superintendent is a member of each committee and may appoint up to two additional administrators/supervisors to serve on each committee. Policy decisions of the committees are non-binding; only the Woodbridge Board of Education may determine policy.

(cf. [1110](#) - Communications among the Board of Education, the Administration, the Parents, and the Staff at Beecher Road School)

~~(cf. [9131](#) - Committee of the Whole)~~

(cf. [9132.2](#) - Policy Committee)

(cf. [9132.3](#) - Curriculum Committee)

(cf. [9132.4](#) - Finance Committee)

(cf. [9132.5](#) - Facilities Committee)

Legal Reference: Connecticut General Statutes
[1-200](#) through [1-241](#) of the Freedom of Information Act
[1-200](#) Definitions
[1-226](#) Meetings of government agencies to be public
[10-220](#) Duties of boards of education
 Robert's Rules of Order

Bylaw adopted by the Board: June 21, 2021

WOODBRIIDGE PUBLIC SCHOOLS
 Woodbridge, Connecticut

Bylaws of the Board

Standing Committees

Policy Committee

A Policy Committee shall be a standing committee of the Woodbridge Board of Education with membership appointed in adherence with Board Policy [9132](#).

The Policy Committee shall meet as needed to consider matters pertaining to the creation, deletion, revision or interpretation of Board policies and bylaws and make recommendations for action to the Woodbridge Board of Education as necessary.

(cf. [9132](#) Standing Committees)

Bylaw adopted by the Board: December 17, 2018

WOODBRIIDGE PUBLIC SCHOOLS

Woodbridge, Connecticut

Bylaws of the Board

Standing Committees

Curriculum Committee

A Curriculum Committee consisting of those members of the Woodbridge Board of Education appointed by its Chairperson in adherence with Board Policy 9132 shall be a standing committee of the Board. The Curriculum Committee shall meet as needed to review and oversee the overall instructional program of the district.

The responsibilities of this committee include; but are not limited to:

- a) Work with the administration on the development of new instructional programs and courses.
- b) Ensure the development, review, evaluation and/or revision of a program for curriculum review.
- c) Review and make recommendations for revision of policies related to curriculum, instruction, and assessment.
- d) Ensure the updated posting of curriculum per state statute.
 - Provide review and approval of curriculum for the district
 - Guide the teaching/learning process by defining what is to be learned, how it is to be learned and how the students' understanding of the content will be assessed
 - Ensure that the district has a planned and systematic process to develop and review curriculum in order to maintain programs consistent with quality standards.

Curriculum recommendations will be presented by the Superintendent to the Woodbridge Board of Education, which acts as a Curriculum Committee of the Whole. The Woodbridge Board of Education recognizes its obligation to oversee the curriculum development/revision process and acknowledges its statutory responsibility to recommend, develop, revise and approve all curriculums for the school district. The Board will also review and take formal action on modifications which represent a significant change in the direction for a given program or subject area, which will have an impact on the continuity or coordination of another program or subject area; which will require a substantial increase in resources, either immediately or in foreseeable future; or which will have high visibility and interest in the public eye.

Responsibility for the specific content, sequence and organization framework of the curriculum shall rest with the Superintendent and/or his/her designee(s).

(cf. [9132](#) Standing Committees)

Legal Reference: Connecticut General Statutes

1-200 through 1-241 of the Freedom of Information Act

1-200 Definitions

1-226 Meetings of Government Agencies to be Public

10-220 Duties of Boards of Education

Bylaw adopted by the Board: December 17, 2018

WOODBRIIDGE PUBLIC SCHOOLS
Woodbridge, Connecticut

Bylaws of the Board

Standing Committees

Finance Committee

A Finance Committee shall be a standing committee of the Woodbridge Board of Education with membership appointed in adherence with Board Policy [9132](#). The Finance Committee shall meet as needed to monitor, review and make recommendations to the full Board regarding the fiscal status of the school district as well as the following items:

- Requests for additions to the budget as identified by the Superintendent.
- Requests for line item transfers as identified by the Superintendent.
- Annual town audit reports.

The Finance Committee will review, monitor, and make recommendations to the full Board on any other issues that arise relating to the finances of the district.

Bylaw adopted by the Board: December 17, 2018

Legal Reference: Connecticut General Statutes

[1-200 through 1-241 of the Freedom of Information Act](#)

[1-200 Definitions](#)

[1-226 Meetings of Government Agencies to be Public](#)

[10-220 Duties of Boards of Education](#)

WOODBRIIDGE PUBLIC SCHOOLS
Woodbridge, Connecticut

Bylaws of the Board

Standing Committee

Facilities Committee

A Facilities Committee shall be a standing committee of the Woodbridge Board of Education with membership appointed in adherence with Board Policy [9132](#) consisting of those members of the Woodbridge Board of Education appointed by its Chairperson shall be a standing committee of the Board. The Facilities Committee shall meet as needed:

1. To serve as Board of Education liaison on matters relating to the effective utilization, operation and maintenance of the school facilities.
2. To study, investigate and examine, when necessary, future building and grounds needs of the district and report such findings to the Board.
3. To serve as Board of Education liaison on the review of the district's ~~five-year~~ capital improvement plan.

The Facilities Committee will make recommendations for action to the Board as necessary.

~~Legal Reference: Connecticut General Statutes~~

~~1-200 through 1-241 of the Freedom of Information Act~~

~~1-200 Definitions~~

~~1-226 Meetings of Government Agencies to be Public~~

~~10-220 Duties of Boards of Education~~

Bylaw adopted by the Board: October 17, 2011

Bylaws of the Board

Special Committees/Advisory Committees

The Chairperson of the Woodbridge Board of Education shall create and assign membership to the Ad Hoc committees as shall be deemed necessary or advisable by the Board of Education, and the Chairperson shall be, ex officio, a member of each committee. The duties of the committee shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made to the Board of Education. Such final report shall be given to the Board within one (1) year of creation.

~~All committees of the Board of Education shall follow the provisions of the Freedom of Information Act as required by statute.~~

In contrast to standing committees, Ad Hoc committees are created to perform a specific task. Ad Hoc committees may include administrators, staff, parents, students and/or community representatives as well as Board members. ~~When it has made its final report or recommendation to the Board, the Ad Hoc ceases to exist.~~

(cf. 9130 - Committees)

(cf. [9131](#) - Committee of the Whole)

(cf. [9132](#) - Standing Committees)

Legal Reference: Connecticut General Statutes

[1-200](#) through [1-241](#) of the Freedom of Information Act.

[1-200](#) Definitions.

[1-226](#) Meetings of government agencies to be public.

Bylaw adopted by the Board: October 17, 2011