

## **Agenda**

**I. Call to Order / WebEx Log-in**

**<https://woodbridgeps.webex.com/woodbridgeps/j.php?MTID=m1eca0b5af5424a38ddcc1b5108d7cd09>**

**Meeting number (access code): 2491 068 4273  
Meeting password: DRbug4aKe33**

*This meeting is being conducted as a hybrid meeting consistent with Sections 149-153 of Connecticut Public Act 21-2. The public may attend in person at the location indicated above or electronically via WebEx with the link provided above.*

**II. Public Comment - *The Board welcomes public participation. We ask that speakers please limit their comments to three minutes. Please be aware that the Board will not respond to any comments made during the public comment period, except to clarify issues, but we will take into consideration your comments, and when appropriate, district administration will follow-up with you at a later point in time. Public Comments may be submitted electronically to [mdegennaro@woodbridgeps.org](mailto:mdegennaro@woodbridgeps.org)***

**III. Items for Discussion**

- A. Budget Narrative Report
- B. Budget Summary Report
- C. Budget Detail Report
- D. Combining Financial Statements
- E. 2022/23 Budget Reconciliation / Surplus
- F. Reconciliation of 2023/24 Budget
- G. Compost / Recycling

**IV. Adjourn**

## Woodbridge Public School's 2022-2023 Budget Narrative

June 9, 2023

The attached financial reports represent 11 months (92%) of the fiscal year.

**100 Series Salaries** - Salaries represent 62% of the budget. A combination of vacancies and turn over where new staff are paid at a lower rate than their predecessors has us currently showing \$347,000 of salary savings.

**200 Series Benefits** – Benefits are 20% of our budget and are based on the elections of last year's staff. Medical insurance and payroll taxes came in under budget and CMERS came in over budget. The next savings in this category is estimated at \$14,000.

**300 Series Purchased Professional Services**- This category represents 3% of our budget and includes legal, audit and other expenses that are generated on a month-by-month basis. We are currently forecasting an \$54,000 overage in this category due to the Substitutes, an unbudgeted Superintendent search, the need for a Single Audit for the prior fiscal year and unanticipated temporary staffing due to a medical leave and the unbudgeted purchase of two additional software modules for our Munis ERP. However, this far into the year we anticipate that we will have around \$40K of saving in legal fees.

**400 Series Purchased Property Services** - Utility budgets are 4% of the total budget and have been increased over the previous year to keep up with higher natural gas and heating costs. Now that the winter bills have all been paid, we still have \$90K of savings in our utilities lines. This will allow us to have funds available to architect services for new roof replacement and site improvements project that is currently out to bid. Considering these updates, this category is running \$7000 over budget.

**500 Series Other Purchased Services** - This category is 8.2% of our budget and includes student transportation, tuition, interns, liability insurance and items that do not fall within the professional services/property services categories. Now that all the transportation and liability insurance payments for the year have been made, we anticipate our overage due to additional outplaced tuition and transportation costs to be \$175,000.

**600 Series Materials and Supplies** – These supplies account for 1.7% of our budget. With the exception of custodial/maintenance supplies, this category directly supports classroom instruction. As supplies accounts were frozen last year, we anticipate needing to use all of the available balances this fiscal year. This category is currently \$9000 over budget due to the unbudgeted purchase of various security related supplies, additional testing supplies and an unbudgeted software module.

**700 Series Furniture and Equipment** - This category represents 3/10 of one percent of the budget. As we are in solid surplus position overall, we have estimated the purchase of 12 new smartboards for the classrooms which would put this category \$11K over budget.

**800 Series Dues and Fees** – This budget category is small but important as it links staff to professional organizations that help keep them up-to-date in their respective academic fields.

**900 Series Misc. Expenses** - The primary expense in this category is the Ezra Nurse, a non-public health expense we are required by law to maintain. We are projecting a \$14,000 surplus in this category.

**WOODBIDGE BOARD OF EDUCATION  
MONTH SUMMARY REPORT  
FOR THE MONTH ENDED 06-6-23**

OBJECT	DESCRIPTION	ADOPTED BUDGET	TRANSFERS TO DATE	EXPENDED TO DATE	ENCUMBERED TO DATE	TOTAL AVAILABLE	ESTIMATED ADDITIONAL	(OVER) UNDER YEAR END
100	TOTAL SALARIES	10,206,732	(76,660)	9,659,373	-	470,699	123,398	347,301
200	TOTAL BENEFITS	3,314,806	-	3,257,086	1,400	56,320	42,000	14,320
300	TOTAL PROFESS. SERVICES	491,825	-	259,486	50,072	182,266	236,684	(54,418)
400	TOTAL PROPERTY SERVICES	659,962	70,000	480,645	103,883	145,435	152,720	(7,285)
500	OTHER SERVICES	1,358,047	131,000	1,504,120	116,203	(131,275)	43,637	(174,912)
600	SUPPLIES & MATERIALS	293,769	-	193,145	29,170	71,454	80,550	(9,096)
700	TOTAL PROPERTY SERVICES	44,500	6,660	31,674	7,702	11,784	22,346	(10,563)
800	TOTAL DUES, FEES, MISC.	50,060	-	31,541	677	17,842	3,500	14,342
<b>TOTAL ADOPTED BUDGET</b>		<b>16,419,701</b>	<b>131,000</b>	<b>15,417,071</b>	<b>309,107</b>	<b>824,523</b>	<b>704,835</b>	<b>119,688</b>

OBJECT	DESCRIPTION	ADOPTED BUDGET	TRANSFERS TO DATE	EXPENDED TO DATE	ENCUMBERED TO DATE	TOTAL AVAILABLE	ESTIMATED ADDITIONAL	(OVER) UNDER YEAR END
390	OT/PT SERVICES/CONSULTING	38,450	-	28,499	480	9,471	8,000	1,471
510	TRANSPORTATION	230,377	116,000	263,919	34,079	48,380	-	48,380
560	TUITION SPECIAL ED	160,814	15,000	296,880	81,121	(202,187)	-	(202,187)
<b>SPECIAL EDUCATION CARVEOUT</b>		<b>429,641</b>	<b>131,000</b>	<b>589,298</b>	<b>115,680</b>	<b>(144,337)</b>	<b>8,000</b>	<b>(152,337)</b>

SUMMARY	
Special Ed Surplus / (Deficit)	(152,337)
Under / (Over) Spending in OTHER programs	272,025
<b>Total Surplus / (Deficit) Projected</b>	<b>119,688</b>

**WOODBRIIDGE BOARD OF EDUCATION**  
**MONTHLY DETAIL BY OBJECT**  
**FOR THE MONTH ENDED June 6, 2023**

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	Available Balance	Estimated Additional	Projected Year-End Balance
110	Administrators	797,216		787,666		9,550		9,550
120	Teachers - Regular	5,583,680		5,563,622		20,058	(29,600)	49,658
120	Teachers - Special Education	1,071,004		837,639		233,365	130,775	102,589
1201	Psychologist	209,977		190,528		19,449		19,449
1203	Social Worker	65,971		56,724		9,247		9,247
<b>Sub-Total Certified Salaries</b>		<b>7,727,848</b>	<b>0</b>	<b>7,436,179</b>	<b>0</b>	<b>291,669</b>	<b>101,175.36</b>	<b>190,494</b>
1303	Custodians	456,389		434,666		21,723	21,723	-
140	Nurses	152,026		159,311		(7,285)	-	(7,285)
150	Secretaries, Clerical	384,086		367,630		16,456		16,456
160	Paraprofessionals	350,516		284,826		65,690		65,690
1601	Special Education Paraprofess.	950,341	(76,660)	764,400		109,281		109,281
170/10	Salaries OT / PT	57,276		108,090		(50,814)	(6,500)	(44,314)
190	IT Manager	77,250		77,250		-		-
190	Salaries, Miscellaneous	51,000		27,021		23,979	7,000	16,979
<b>Sub-Total Non-Certified Salaries</b>		<b>2,478,884</b>	<b>(76,660)</b>	<b>2,223,194</b>	<b>0</b>	<b>179,030</b>	<b>22,223</b>	<b>156,807</b>
<b>TOTAL SALARIES</b>		<b>10,206,732</b>	<b>(76,660)</b>	<b>9,659,373</b>	<b>0</b>	<b>470,699</b>	<b>123,398</b>	<b>347,301</b>
220	FICA	272,252		246,723		25,529		25,529
230	CMERS	349,285		384,511		(35,226)		(35,226)
270	Medical Insurance	2,632,219		2,584,802		47,417	40,000	7,417
280	Life Insurance	31,550		26,378		5,172		5,172
2902	Other Employee Benefits	29,500		14,673	1,400	13,427	2,000	11,427
<b>TOTAL BENEFITS</b>		<b>3,314,806</b>	<b>0</b>	<b>3,257,086</b>	<b>1,400</b>	<b>56,320</b>	<b>42,000</b>	<b>14,320</b>
320	Professional Development	40,925		18,947	43,261	(21,283)	(9,196)	(12,087)
330	Legal Fees	87,000		27,913		59,088	14,000	45,088
340	Software Support	24,450		11,061	5,508	7,880	7,880	-
350	Substitutes	75,000		141,364		(66,364)	9,000	(75,364)
390/01	Consultant Services	38,450		28,499	480	9,471	8,000	1,471
3902	Financial Audit	26,000				26,000	33,000	(7,000)
390	Other Prof/Tech. Services	200,000		31,703	823	167,474	174,000	(6,526)
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>491,825</b>	<b>0</b>	<b>259,486</b>	<b>50,072</b>	<b>182,266</b>	<b>236,684</b>	<b>(54,418)</b>
410/01	Utilities - Electric and Water	218,500		119,226		99,274	28,900	70,374
420	Heating	100,000		61,665		38,335	14,275	24,060
430	Repairs and Maintenance	63,400		50,404	14,751	(1,755)	11,245	(13,000)
450	Leases and Rentals	95,582		97,963	709	(3,090)	3,300	(6,390)
490	Other Purchased Services	26,000		18,451	1,688	5,862	95,000	(89,138)
4901	Service Contracts	156,480	70,000	132,935	86,735	6,809		6,809
<b>TOTAL PROPERTY SERVICES</b>		<b>659,962</b>	<b>70,000</b>	<b>480,645</b>	<b>103,883</b>	<b>145,435</b>	<b>152,720</b>	<b>(7,285)</b>
510	Pupil Transportation-Regular	424,556		502,322		(77,766)		(77,766)
510	Pupil Transportation-Spec. Educ.	230,377	116,000	263,919	34,079	48,380		48,380
520	Insurance-General Liability	125,109		125,985		(876)	-	(876)
5201	Worker's Compensation	221,776		216,136		5,640	-	5,640
530	Telephone Services	17,375		11,739		5,636	1,960	3,676
535	Internet	27,500		19,122		8,378	6,318	2,060
537	Postage	4,450		5,014	403	(966)	-	(966)
540	Advertising	1,000		-		1,000	-	1,000
550	Interns	125,000		54,872		70,128	30,000	40,128
560	Tuition - Wintergreen	6,000				6,000	-	6,000
560	Tuition - Out of District	160,814	15,000	296,880	81,121	(202,187)		(202,187)
590	Other Purchased Services	14,090		8,131	600	5,359	5,359	-

**WOODBIDGE BOARD OF EDUCATION  
MONTHLY DETAIL BY OBJECT  
FOR THE MONTH ENDED June 6, 2023**

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	Available Balance	Estimated Additional	Projected Year-End Balance
	<b>TOTAL OTHER PURCH SERVICES</b>	<b>1,358,047</b>	<b>131,000</b>	<b>1,504,120</b>	<b>116,203</b>	<b>(131,275)</b>	<b>43,637</b>	<b>(174,912)</b>
610	Instructional Supplies	95,596		75,730	9,184	10,682	10,682	-
620	Computer Software	75,793		23,627	7,259	44,907	49,600	(4,693)
625	Supplies Nurses	3,500		2,700	786	14	14	-
630	Supplies Custodial	52,000		43,731	1,566	6,703	6,703	-
635	Supplies Office	13,700		5,675	1,310	6,715	4,000	2,715
640	Books and Audio Visual	8,000		7,463	-	537	537	-
645	Subscriptions	23,180		13,622	2,045	7,513	7,513	-
650	Testing	17,000		12,979	4,800	(779)	1,500	(2,279)
690	Misc. Supplies - DW Security	5,000		7,619	2,221	(4,839)	-	(4,839)
	<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>293,769</b>	<b>0</b>	<b>193,145</b>	<b>29,170</b>	<b>71,454</b>	<b>80,550</b>	<b>(9,096)</b>
730	Equipment - Office	-				-	-	-
732	Computer Hardware	30,000		17,377		12,623	22,000	(9,377)
735	Equipment - Teaching	4,500	6,660	9,227	1,368	565	-	565
740	Equipment - Building	5,000		417	6,335	(1,751)		(1,751)
745	Furniture	5,000		4,654		346	346	-
	<b>TOTAL PROPERTY</b>	<b>44,500</b>	<b>6,660</b>	<b>31,674</b>	<b>7,702</b>	<b>11,784</b>	<b>22,346</b>	<b>(10,563)</b>
810	Dues and Fees	25,060		20,884	677	3,499		3,499
825	Unemployment	-				-	-	-
900	Other Fees	25,000		10,657	-	14,343	3,500	10,843
	<b>TOTAL DUES AND FEES</b>	<b>50,060</b>	<b>0</b>	<b>31,541</b>	<b>677</b>	<b>17,842</b>	<b>3,500</b>	<b>14,342</b>
	<b>TOTAL ADOPTED BUDGET</b>	<b>16,419,701</b>	<b>131,000</b>	<b>15,417,071</b>	<b>309,107</b>	<b>824,523</b>	<b>704,835</b>	<b>119,688</b>

**WOODBRIIDGE BOARD OF EDUCATION  
SPECIAL REVENUE PROGRAMS  
FINANCIAL REPORT FOR THE MONTH ENDED 5-31-2023**

	Café	Extended Day	Field Trips	Expendable Trust	Activity Fund
<b>Revenues:</b>					
Charges for services	\$90,114	\$344,850		\$85,593	
Intergovernmental	\$329,360				
Donations				\$2,162	\$3,329
Other income				\$37	
Additions			\$25,728		
<b>Total Revenues:</b>	<b>\$419,474</b>	<b>\$344,850</b>	<b>\$25,728</b>	<b>\$87,793</b>	<b>\$3,329</b>
<b>Expenditures:</b>					
Wages, FICA, MERF	\$146,327	\$227,580		\$54,574	
Medical Insurance					
Cost of food sold	\$149,390				
Equipment					
Repairs	\$12,157				
Other Expenses	\$9,586	\$61,100	\$24,737	\$8,690	\$2,600
<b>Total Expenditures:</b>	<b>\$317,460</b>	<b>\$288,680</b>	<b>\$24,737</b>	<b>\$63,264</b>	<b>\$2,600</b>
<b>Year to Date Net Income / (Loss):</b>	<b>\$102,015</b>	<b>\$56,170</b>	<b>\$991</b>	<b>\$24,529</b>	<b>\$729</b>
BOE Year to Date Cost of Health Insurance	\$11,400				
	<b>Café</b>	<b>Extended Day</b>	<b>Field Trips</b>	<b>Expendable Trust</b>	<b>Activity Fund</b>
<b>Assets:</b>					
Cash	\$239,504	\$178,311	\$4,159	\$71,863	\$14,944
Prepaid Expenses					
Accounts Receivable	\$1,385	\$250	\$11	\$329	
Intergovernment Receivable	\$113,834		\$1,163	\$74,245	
Inventory	\$5,939				
<b>Total Assets:</b>	<b>\$360,662</b>	<b>\$178,561</b>	<b>\$5,333</b>	<b>\$146,437</b>	<b>\$14,944</b>
<b>Liabilities:</b>					
Amounts Held As Agent	\$24,823	\$75,408			
Accounts Payable				\$1,174	\$2,600
Deferred Revenue		\$2,970		\$62,735	
Wages Payable	\$19,261				
<b>Total Liabilities:</b>	<b>\$44,084</b>	<b>\$78,378</b>	<b>\$0</b>	<b>\$63,909</b>	<b>\$2,600</b>
<b>Fund Balance:</b>					
Prior Year Ending Fund Balance	\$214,563	\$44,013	\$4,342	\$57,999	\$11,615
Year to Date Income / (Loss)	\$102,015	\$56,170	\$991	\$24,529	\$729
<b>Current Fund Balance</b>	<b>\$316,578</b>	<b>\$100,183</b>	<b>\$5,333</b>	<b>\$82,528</b>	<b>\$12,344</b>
	0	0	0	-	0
	<b>Café</b>	<b>Extended Day</b>	<b>Field Trips</b>	<b>Expendable Trust</b>	<b>Activity Fund</b>
# of Days Expenses in Fund Balance	436	80	N/A	N/A	N/A
Fund Balance Excess	\$251,213	(\$13,011)	N/A	N/A	N/A

## FY2024 BUDGET RECONCILIATION SUMMARY OF ADJUSTMENTS

### Potential Path to \$208,240 of Reductions

<u>Org</u>	<u>Obj</u>	<u>Description</u>	<u>Amount</u>	<u>Reason for Adjustment</u>
1434	61200	STEAM teacher	(\$75,000)	Back to Superintendent Recommended
1432	62200	Payroll taxes for STEAM teacher	(\$1,088)	Back to Superintendent Recommended
1425	62700	Health estimate for STEAM teacher	(\$33,325)	Back to Superintendent Recommended
1103	61600	Para educator	(\$28,347)	Back to Superintendent Recommended
1432	62200	Payroll taxes for Paraeducator	(\$2,169)	Back to Superintendent Recommended
1425	62700	Health estimate for Paraeducator	(\$13,024)	Back to Superintendent Recommended
1432	62301	CMERS for Paraeducator	(\$5,288)	Back to Superintendent Recommended
1402	61303	Custodian	(\$17,883)	4 hours per day Cafeteria custodian
1432	62200	FICA/Medicare	(\$1,174)	PR taxes on Psychologist moved to Mental Health grant
1432	62301	CMERS	\$49,481	CMERS rate raised to 19.57% + correction
1425	62700	Health Insurance	(\$45,404)	improving rate projection
1425	62700	Health Insurance	(\$13,542)	move psychologist health to new grant
1425	62700	Health Insurance	(\$14,478)	move food service manager health to Cafeteria fund
1401	69001	Ezra Nurse	(\$12,000)	New Ezra nurse projection based on enrollment
1403	61204	Stipends	\$5,000	Power School Stipend
			(\$208,240)	

## WBOE Ad Hoc Sustainability Committee

The Committee met 5 times between February and June, 2019

Committee members included: Claire Coleman (Chair), Todd Jokyl; Bob Gilbert; Hillary Drumm; Beej Ahern; Kris Hart Rooney; Jon Gorham (Town of Woodbridge Ad Hoc Sustainability Committee); Vito Esparo, Jane Roddy; John Ebberhart. Other parents and staff participated from time to time.

A summary of the work and topics that the committee spent time on include:

- Reviewed the charge: Recommend Sustainability Projects to WBOE for 2018-19 and 2019-2020 school years. Initial focus will be on evaluating the feasibility and benefits of Beecher establishing composting in cafeteria to reduce food waste and becoming part of the Green Leaf School Program, and improving recycling efforts within the school. Working with the Town Ad Hoc Sustainability Committee, this group will identify funding options for sustainability initiatives, including use of grants and PTO.
- Reviewed May 22, 23 2018 food waste reduction pilot and results.
- Identified and discussed sustainability goals of members of Committee, including food waste reduction, donating more used furniture and items, improved recycling, incorporating the 8 Rs into Beecher's ethics (responsibility, resist, reduce, return, repair, reuse, recycle, restore, respect, and reach out), establishing healthy planet curriculum for kids and other resources in the library on sustainability, renewing bioswales work, and working more with Massaro Farm on food waste reduction and other projects.
- Reviewed other zero waste school initiatives in Connecticut, including Wilton, Weston, and West Hartford; and Jon Gorham and Michelle Cohen reported to the group on a zero waste schools faire.
- Ashley Muspratt, Center for Eco Technology (CET) participated in 2 meetings and provided information on regional food reduction efforts (with support and coordination from Pam Roach, SCRCOG). After a site visit, Ashley issued a report and recommendations (attached).
- Evaluated financial and environmental benefits of food waste program.
- Considered food share table, but rejected due to concerns raised by Stacy Katz regarding the health and safety risks of a share table
- Evaluated grant opportunities (see attached) and identified RecycleCT School Grant program, which gives preference to Green Leaf Schools participants.
- Reviewed Green Leaf Schools program and Administration submitted letter of commitment to Green Leaf Schools program.
- Created subgroup to work on Green Leaf Schools baseline assessment.
- Held Rid Litter day table with awareness on composting and sustainable practices.
- Established Beecher "Green Team" to promote sustainable practices at Beecher and plan for waste reduction rollout for Fall 2019 (Will be Co-Chaired by Kris Hart Rooney and Beej Ahern).

Recommendations:

1. Establish Beecher Food Waste Reduction Initiative that includes:
  - a. Food donation table with coordination from Haven's Harvest, New Haven non-profit that will coordinate food waste pickup.
  - b. Improved Recycling Station in cafeteria to include color coded bins, improved signage, and liquid disposal receptacle so that cartons of milk and juice can be emptied.
  - c. Take steps to "Green" cafeteria utensils (e.g. cardboard trays, eliminate individually wrapped plastic)
  - d. Establish composting Station
    - i. Recommend BOE fund composting pickup
      1. All American Waste – \$175/month with monthly pickup
      2. \*BlueEarth Compost -- \$41/week with weekly pickup
      3. Long-term opportunity to coordinate with Amity once town composting truck and scale at transfer station is set up.
      4. At a minimum, composting "practice" could begin at start of school year with improved recycling station.
2. Support Beecher "Green Team" efforts to promote sustainable practices at Beecher and plan for waste reduction rollout for Fall 2019. Goals include:
  - a. Working together over summer to prepare for food waste reduction rollout (creating cafeteria sorting station, bulletin board with educational materials, preparing instructional lessons)
  - b. Partnering with PTO
  - c. Creating Green Leaf Club for kids
  - d. Conducting instructional assemblies on recycling and source separation with student volunteer monitors from Green Leaf Club.
  - e. Utilizing technical support from CET and parents for Cafeteria recycling station
  - f. Identifying additional sustainability goals and practices with Green Leaf Schools Initiative
  - g. Applying for RecycleCT Grant in the fall for intern support for Green Team

# MINUTES OF THE REGULAR WOODBRIDGE BOARD OF EDUCATION MEETING

Monday, June 17, 2019  
Stella Library Media Center

**CALL TO ORDER:** Ms. Hamilton, Chair called the meeting to order (7:01 PM).

**BOARD MEMBERS PRESENT:** Ms. Margaret Hamilton, Chair; Dr. Steven Fleischman, Vice Chair; Ms. Maeghan Genovese, Secretary; Ms. Claire Coleman, Mr. Garrett Luciani and Ms. Lynn Piascyk.

**STAFF:** Mr. Robert Gilbert, Superintendent; Cheryl Mammen, Special Services Director; Al Pullo, Director of Business Services/Operations; Gina Prisco, Principal; Analisa Sherman, Assistant Principal; and Marsha DeGennaro, Clerk of the Board.

**MEMBERS OF THE PUBLIC:** Sandy Stein, BOF Liaison; Nancy Smerekanicz, WEA; Dan Cowan and Jane Roddy, community.

**CORRESPONDENCE** – Ms. Genovese noted that two emails had been received one from staff expressing concerns regarding inequity of staffing accommodations and the other from a parent praising their child’s teacher.

**PUBLIC COMMENT** – None

## **CONSENT AGENDA**

### **MOTION #1 – CONSENT AGENDA**

Move that we approve the consent agenda as presented.

Dr. Fleischman

Second by Ms. Piascyk

**UNANIMOUS**

## **REPORTS**

**BOARD MEMBER RECOGNITION** – Mr. Luciani (4 year term), Ms. Coleman (1.75 years) and Dr. Jokel (9 months) were recognized for their service the WBOE. Ms. Hamilton was recognized for her service as well as her outstanding leadership serving as Chair for eight of her nine years on the Board and the longest serving female chair as well as her PTO service contributions to BRS since 2006. Each Board member also received a gift acknowledging their service.

**PTO Update** – None

**Ad Hoc Sustainability Committee Recommendations** – Ms. Coleman presented an overview of the committee’s work and how the recommendations were contrived. Committee membership included Todd Jokel, Superintendent Gilbert, BeeJ Ahern, Kris Hart-Rooney, Hillary Drumm, Gina Prisco, Jon Gorham, Vito Esparro, Jane Roddy and John Ebberhart. The work of the committee commenced in February with monthly meetings and researching school initiatives within Connecticut as well as the country. The primary focus was on waste reduction and creating a culture of awareness. It is anticipated that this community driven program will include collaboration with the Town on initiation of a composting center at the Town Transfer Station as well as applying for recognition as a “Green Leaf School”.

### **MOTION #2 – AD HOC SUSTAINABILITY COMMITTEE RECOMMENDATIONS**

Move that we accept the recommendations of the Ad Hoc Sustainability Committee as presented.

Dr. Fleischman

Second by Mr. Luciani

**UNANIMOUS**

**Superintendent Report** – Superintendent Gilbert highlighted the 6<sup>th</sup> grade graduation, end-of-year classroom celebrations, completion of negotiations with the CSEA Union, finalization of the 2019/20 budget, reassignment of TAG programming to the Library Media Specialists, disbandment of the Town Ad Hoc Building Committee, redesign of the web site, the school-wide read at the end of the year, new hires inclusive of Jennifer Naylor, Taylor DaSilva and Christina Renzoni and announced the Teacher of the Year, Mary Vincitorio.

