

Woodbridge Board of Education WBOE
Ad Hoc Enrollment, Instructional Needs
and Space Planning Committee
Wednesday, June 7, 2023 4:30 PM

South Assembly Room

Agenda

I. **Call to Order / Web Ex Log-in Info**

**https://
woodbridgeps.webex.com/woodbridgeps/j.php?MTID=m1495e19ea2624b1896
8310e1112a710a**

***Meeting Number (access code): 2487 474 9401
Meeting Password: AgppMnmd384***

This meeting is being conducted as a hybrid meeting consistent with Sections 149-153 of Connecticut Public Act 21-2. The public may attend in person at the location indicated above or electronically via WebEx with the link provided above.

II. **Public Comment - *The Board welcomes public participation. We ask that speakers please limit their comments to three minutes. Please be aware that the Board will not respond to any comments made during the public comment period, except to clarify issues, but we will take into consideration your comments, and when appropriate, district administration will follow-up with you at a later point in time. Public Comments may be submitted electronically to mdegennaro@woodbridgeps.org***

III. **Review Committee Learnings and Outcomes**

IV. **Draft Communications to Community and Board of Education for June 20 Meeting**

V. **Adjourn**

MINUTES OF THE HYBRID WBOE AD HOC ENROLLMENT, INSTRUCTIONAL NEEDS AND SPACE PLANNING COMMITTEE MEETING

Wednesday, May 31, 2023

Webex: <https://woodbridgeps.webex.com/woodbridgeps/j.php?MTID=mc18883eadfb73faca6c46e97588648fe>
Meeting Number (access code): 2483 716 7146 Meeting Password: dpJKmNHG567

MEMBERS PRESENT: Dr. Maria Madonick, Co-Chair; Lynn Piascyk, Ex-Officio BOE; Jeff Hughes BOE Representative; Susan Jacobs, Board of Finance Representative; Patti McKeon, Woodbridge community; Donna Coonan, Director of Business Services / Operations; Analisa Sherman, BRS Principal; Allie Grabowski, Teacher Representative; and Marsha DeGennaro, Clerk of the Board.

Dr. Madonick called the meeting to order (4:51 PM).

PUBLIC COMMENT: None

The Committee reviewed enrollment data prepared by Superintendent Tencza and Ms. Sherman. The committee Discussed various topics and objectives that could be considered in making their recommendation to the Board of Education in accordance with the committee charge.

Vision for Community Partnerships

What are the “non-negotiables” for our school district and community	How can spaces be planned to benefit both the school district and community	How can Woodbridge benefit from rethinking our shared spaces	What is the ideal Woodbridge School	How can town programs and services expand with rethinking / expanding the Woodbridge School District
Storage space – both secure and general	Flexibility	Dedicating spaces for town programming and educational needs with ease of access	Gathering space that fits entire school community	
Number of classrooms and size/ functionality of classrooms	Potentially separating these spaces	Considering potential spaces in Town	Additional cafeteria space	
Spaces for support staff and specialists	Engage other town departments to brainstorm within process	Exploring shared services with neighboring communities	Lunch group spaces	
Safety and security	Community coordination		Collaborative faculty work spaces	
Technology infrastructure				
Shared event space				
Parking / ease of entry and egress				
Faculty spaces (lunchroom etc.)				
Outdoor recreational and learning spaces				
Maintaining class size guidelines				

Specialized programming spaces				
Signage / way finding				

It was noted that the Town has already engaged in a similar process regarding various Town buildings, i.e., Fire House, Center Building and the Old Firehouse, and is much further along in this process. It was agreed this discussion would be continued at the June 7 meeting.

Meeting Adjourned: 5:59 PM.