

Agenda

- I. **Preliminary Business / WebEx Log-In**
<https://woodbridgeps.webex.com/woodbridgeps/j.php?MTID=mf7a1248444ec63c64f0176a4e9df7bb3>

Meeting number (access code): 2483 972 6645
Meeting password: 7wgHAZbFT54

This meeting is being conducted as a hybrid meeting consistent with Connecticut Public Act 22-3. The public may attend in person at the location indicated above, with social distancing required. The public may also attend electronically via WebEx. The link is provided above.

- A. Call to Order
 - B. Pledge of Allegiance
 - C. Correspondence - *Please feel free to submit Public Comments via email no later than 4:00 PM on the day of the meeting to mdegennaro@woodbridgeps.org*
 - D. Public Comment - *The Board welcomes public participation. We ask that speakers please limit their comments to three minutes. Please be aware that the Board will not respond to any comments made during the public comment period, except to clarify issues, but we will take into consideration your comments, and when appropriate, district administration will follow-up with you at a later point in time.*
 - E. PTO Update
- II. **Consent Agenda**
- A. Approval of Meeting Minutes - June 1, 2022 Special Meeting and the June 20, 2022 Regular Meeting
 - B. Accept Policy 0523 Equity and Diversity for 30-day Review
- III. **Reports**
- A. WBOE Chair Update
 - B. Superintendent Search Update
 - 1. Appoint Firm for Superintendent Search
 - C. Superintendent's Report
 - D. Policy Committee

1. Adopt Revised Policy 9122 Vice Chairperson

IV. **New Business**

- A. Appoint Christine Syriac and Donna Coonan as Authorized Signers
- B. Authorize Christine Syriac to Hire
- C. Authorized Signer ED-099 Certification
- D. Accept Certified Staff Resignations

V. **Other**

- A. Public Comment - *The Board welcomes public participation. We ask that speakers please limit their comments to three minutes. Please be aware that the Board will not respond to any comments made during the public comment period, except to clarify issues, but we will take into consideration your comments, and when appropriate, district administration will follow-up with you at a later point in time.*
- B. Executive Session, in accordance with State Statute

VI. **Adjournment**



My name is Ruchi Jain and I am elected as PTO President for the 2022-23 school year. I have a child going to MAG 3 and another in Amity Middle School. I have been involved with many PTO projects over the last couple of years and am excited to be part of this organization in a leadership role & looking forward to work with all of you. Joining me are Linda Christy & Sumi Sudhir as co-treasurers, Jennifer Plonsky as secretary and many other enthusiastic parent volunteers who will be coordinating PTO events. We are always on the lookout for more volunteers, if interested contact PTO at brsptoinfo@gmail.com.

Covid has been hard for all of us but I want to officially thank the outgoing PTO team who worked tirelessly and kept Beecher PTO spirits alive & importantly did an amazing job at fundraising. 2022 marks 50 years of existence of Beecher PTO. As announced in the June meeting, PTO decided to fund \$50,000 towards the STEAM DREAM project, which encompasses several departments. Details were shared in the June meeting and we will also be uploading them on the PTO website (brs.ptboard.com). Most of them will be arriving at the school over the next few weeks. Money has been earmarked for all other approved items on the list.

This year, as a group, we are planning to focus on strengthening communication and rebuilding our community that covid managed to steal from us. We are having the first community social for our lovely incoming kindergarteners on Saturday, July 30 from 10-11 with a rain date of Sunday, July 31. Also, we decided to start off with collecting community input on the current PTO events to help us reflect our community needs. Survey will be circulated this week and will be open throughout the summer.

Looking forward to this amazing year of collaboration. Please direct any volunteer interest or questions to brsptoinfo@gmail.com.

Thanks
Ruchi Jain
PTO President, 2022-23

MINUTES OF THE HYBRID SPECIAL WOODBRIDGE BOARD OF EDUCATION MEETING

Wednesday, June 1, 2022

Via WebEx <https://woodbridgeps.webex.com/woodbridgeps/j.php?MTID=m98f90bbdc3259737355aad56895f9c89>

Meeting Number: 2482 537 0852

Meeting Password: P5vkN2p3Ffk

CALL TO ORDER: Dr. Madonick, Vice Chair called the meeting to order (4:11 PM).

BOARD MEMBERS PRESENT: Dr. Maria Madonick, Vice Chair (In-person); Dr. Jay Dahya (Remote); Ms. Sarah Del Prete, Secretary (In-person); Ms. Brooke Hopkins (Remote); and Ms. Erin Williamson (In-person).

STAFF: Dr. Jonathan Budd, Superintendent; and Marsha DeGennaro, Clerk of the Board.

The Board entered Executive Session (4:12 PM).

MOTION #1 – EXECUTIVE SESSION

Move that we enter Executive Session to discuss the appointment of the Director of Business Services and Operations, and invite the Superintendent and the candidate to join the Board.

Dr. Madonick

Second by Ms. Hopkins

UNANIMOUS

BOARD MEMBERS PRESENT: Dr. Maria Madonick, Vice Chair (In-person); Dr. Jay Dahya (Remote); Ms. Sarah Del Prete, Secretary (In-person); Ms. Brooke Hopkins (Remote); Dr. Michael Strambler (4:13 PM Remote); and Ms. Erin Williamson (In-person).

STAFF: Dr. Jonathan Budd, Superintendent.

The Board discussed the candidacy and requirements related to the appointment of the Director of Business Services and Operations. Ms. Williamson switched to Remote (4:59 PM).

MOTION #2 – RETURN TO PUBLIC SESSION

Move that we return to Public Session (5:51 PM).

Ms. Del Prete

Second by Ms. Hopkins

UNANIMOUS

BOARD MEMBERS PRESENT: Dr. Maria Madonick, Vice Chair (In-person); Dr. Jay Dahya (Remote); Ms. Sarah Del Prete, Secretary (In-person); Ms. Brooke Hopkins (Remote); Dr. Michael Strambler (Remote); and Ms. Erin Williamson (Remote).

STAFF: Dr. Jonathan Budd, Superintendent; Marsha DeGennaro, Clerk of the Board.

MOTION #3 – APPOINTMENT OF DIRECTOR OF BUSINESS SERVICES & OPERATIONS

Move that we accept the Superintendent's recommendation to hire the recommended candidate (Donna Coonan) for the Director of Business Services and Operations for the Woodbridge School District effective July 1, 2022 consistent with the discussion of Executive Session.

Ms. Del Prete

Second by Dr. Madonick

UNANIMOUS

MOTION TO ADJOURN: (5:52 PM)

Ms. Hopkins

Second by Ms. Del Prete

UNANIMOUS

Recorded by Marsha DeGennaro, Clerk of the Board

MINUTES OF THE HYBRID REGULAR WOODBRIDGE BOARD OF EDUCATION MEETING

Monday, June 20, 2022

South Assembly Room Beecher Road School

Via WebEx <https://woodbridgeps.webex.com/woodbridgeps/j.php?MTID=mef563cb94cdfbca87753ea81675d4c08>

Meeting Number: 2480 119 6346

Meeting Password: K2QiHSjuF53

CALL TO ORDER: Ms. Piascyk, Chair, called the meeting to order (7:04 PM).

BOARD MEMBERS PRESENT: Ms. Lynn Piascyk, Chair (In-person); Dr. Jay Dayha (In-person); Ms. Sarah Beth Del Prete, Secretary (7:12 In-person); Ms. Brooke Hopkins (In-person); Dr. Maria Madonick, Vice Chair (In-person); Dr. Michael Strambler (In-person); Mr. Steven Lawrence (In-person); and Ms. Erin Williamson (Remote).

STAFF: Dr. Jonathan Budd, Superintendent; Richard Huot, Interim Director of Business Services / Operations; Analisa Sherman, Principal; James Sapia, Assistant Principal; and Marsha DeGennaro, Clerk of the Board.

GUESTS: Beth Heller, First Selectman; Joi Prud'homme, PTO.

Chair Piascyk welcomed Mr. Lawrence who was recently appointed to the Board of Education to fill the vacancy created by the resignation of Dr. Ross.

CAPSS Student Award Recipients – Superintendent Budd recognized the Grade 6 recipients of the CAPSS (Connecticut Association of Public School Superintendents) Award: Carmella Brown, Sean Choi, Noah Hutchinson, Anna Maloney, Marina Serapiglia and Victoria Shafir. This award is designed to honor students who excel in three categories: community service and/or service to others; academic prowess relative to their ability; and leadership to their school community.

CORRESPONDENCE – None

PUBLIC COMMENT – None

First Selectman – Beth Heller – Ms. Heller extended best wishes for a safe and happy summer.

Board of Selectmen Update – None

PTO Report – Ms. Prud'homme noted the very successful Quassy Night in collaboration with Bethany Community School; Artsweek; the installation of two trees – one South and one North with the repurposing of the tree removed from the South entrance into a tree bench; dedication of the climbing wall at the Logan Testa Triathlon in memory of Logan Testa; 6th grade graduation, pool party and field day; \$50,000 in support of enriching the STEAM curriculum inclusive of a new pottery wheel, a Bose music system, a color printer, Logitech crayons, iPads, a new Kiln, refurbishment of the Greenhouse in the STEAM Lab with raised garden beds, a 3D printer, a robotics lab, multi-sensory equipment for the library, engineering math games and maker space activities, and a kitchen reno in MAG. The Board extended a sincere thank you to the PTO for their generosity and to Ms Prud'homme for her seven years of service to the students of BRS as this was her last meeting.

Ms. Del Prete arrived (7:12 PM).

CONSENT AGENDA

MOTION #1 – CONSENT AGENDA

Move that we approve the consent agenda as presented.

Dr. Madonick

Second by Dr. Dayha

IN FAVOR:

Dr. Dahya, Ms. Del Prete, Ms. Hopkins, Dr. Madonick, Ms. Piascyk, Dr. Strambler and Ms. Williamson

ABSTAIN:

Mr. Lawrence

MOTION PASSES 7-0-1

REPORTS

Superintendents Report

Safe Return Plan – Superintendent Budd presented an overview of the year.

- ❖ 100% of BRS students were in-person. Remote learning remained an option for quarantined students via a negotiated agreement with the WEA.
- ❖ There were approximately 372 Confirmed COVID-19 cases in BRS community during the year with 99% of staff, and 70% of students vaccinated.
- ❖ Approximately 120 students and 25 staff members participated in optional in-school weekly testing.
- ❖ Free Covid Rapid Self-Test Kits were distributed via the District office courtesy of the CT DPH/CSDE.
- ❖ Contact tracing requirements were reduced in January and subsequently eliminated and the length of quarantine requirements were shortened.
- ❖ Masking moved from a requirement to a choice in the early spring.
- ❖ It is anticipated that in the 2022/23 school year, remaining restrictions on cafeteria usage, social distancing in classrooms, use of desk shield and dismissal cohorting will be removed.

Based on these advancements, it is recommended that the Board remove this item as a standing Board agenda item for the 2022/23 school year. This will not preclude the Board from being informed should significant changes occur or the need arises for additional action.

MOTION #2 – SAFE RETURN PLAN AND COVID-19 GUIDELINES

Move that we remove a COVID-19 update as an agenda item on the monthly Regular Meetings of the Board of Education.

Ms. Piascyk

Second by Ms. Del Prete

UNANIMOUS

Celebrating BRS – Superintendent Budd reviewed the District Goals and Ms. Sherman reviewed the School Goals for the 2021/22 school year. Continued areas of focus will be professional development; collaboration on diversity, equity and inclusion; curriculum development and communication.

Facilities Committee – As Mr. Hughes was not present, there was no formal report except for the minutes of the June 7 meeting available in Board Book.

Finance Committee – Dr. Dahya reviewed both the June 8 and 14 meetings. At the June 8 meeting grant revenues, Capital Projects and Excess Cost funding were discussed. The June 14 meeting reviewed the standard monthly financials including reconciliation of the 2022/23 budget. The 2022/23 Budget Reconciliation included

- 43 classroom teachers
- the addition of an additional social worker
- continuation of an additional SpEd Teacher
- elimination of the STEAM teacher
- reduction in curriculum writing
- the addition of 10 paraeducators
- a reduction in Supplies
- a reduction in Dues and Fees

MOTION #3 – FY 2023 BUDGET RECONCILIATION

Move that we approve the Fiscal Year 2023 Woodbridge Board of Education operating budget reconciliation as presented.

Ms. Piascyk

Second by Ms. Del Prete

UNANIMOUS

It was also noted that the BOWA Transportation Coordinator, Beth Cohen, was retiring and that the Bethany, Woodbridge and Amity districts would now share the cost for this position.

Policy Committee – Dr. Madonick noted that the Policy Committee met on June 14 to develop an Equity, Diversity and Inclusion. Dr. Madonick presented the policies currently under 30-day review for adoption.

MOTION #4 – POLICY 4118.113 / 4218.113 HARASSMENT (STAFF)

Move that we adopt Policy 4118.113 / 4218.113 Harassment (Staff) as revised.

Dr. Madonick
Second by Dr. Dahya
UNANIMOUS

MOTION #5 – POLICIES 4118.238 / 4218.238 / 5141.81 TRAVEL AND SELF-QUARANTINE DURING THE COVID-19 PANDEMIC

Move that we adopt Policies 4118.238 / 4218.238 / 5141.81 Travel and Self-Quarantine during the COVID-19 Pandemic as revised.

Dr. Madonick
Second by Ms. Hopkins
UNANIMOUS

MOTION #6 – POLICIES 9121 CHAIRPERSON / 9122 VICE-CHAIRPERSON / 9123 SECRETARY OF THE BOARD

Move that we adopt Policies 9121 Chairperson / 9122 Vice-Chairperson / 9123 Secretary of the Board as revised.

Dr. Madonick
Second by Ms. Hopkins
UNANIMOUS

MOTION #7 – POLICY 9325.43 ATTENDANCE AT MEETINGS VIA ELECTRONIC COMMUNICATIONS

Move that we adopt Policy 9325.43 Attendance at Meetings via Electronic Communications as revised.

Dr. Madonick
Second by Ms. Hopkins
UNANIMOUS

MOTION #8 – POLICY 6172.1 GIFTED AND TALENTED STUDENTS PROGRAM

Move that we adopt Policy 6172.1 Gifted and Talented Students Program as revised.

Dr. Madonick
Second by Ms. Hopkins
UNANIMOUS

MOTION #9 – 6171.1 SPECIAL EDUCATION

Move that we adopt 6171.1 Special Education as revised.

Dr. Madonick
Second by Dr. Dahya
UNANIMOUS

MOTION #10 – POLICY 6163.3 LIVE ANIMALS IN THE CLASSROOM

Move that we adopt Policy 6163.3 Live Animals in the Classroom as revised.

Dr. Madonick
Second by Ms. Hopkins
UNANIMOUS

MOTION #11 – POLICY 5131.111 VIDEO SURVEILLANCE

Move that we adopt Policy 5131.111 Video Surveillance as revised.

Dr. Madonick
Second by Ms. Hopkins
UNANIMOUS

MOTION #12 – POLICY 5125 STUDENT RECORDS - CONFIDENTIALITY

Move that we adopt Policy 5125 Student Records - Confidentiality as revised.

Dr. Madonick
Second by Ms. Hopkins
UNANIMOUS

CABE Liaison Report – Dr. Madonick informed the Board of the Summer Leadership Conference on August 18 and the CABE / CAPSS Convention on November 18 and 19.

NEW BUSINESS

Also presented at the June 14 Finance Committee meeting was a Solar Roof Replacement proposal as part of the upcoming roof replacement project. Titan Energy has worked with the Town on several projects and it is anticipated this project, if approved, would result in a cost-savings for taxpayers. It was noted that an initial application has already been submitted to Titan Energy.

MOTION #13 – SOLAR INITIATIVE

Move that we approve the application of the Woodbridge Board of Education for solar development through Titan Energy as outlined.

Dr. Madonick
Second by Dr. Dahya
UNANIMOUS

PUBLIC COMMENT – None

Chair Piascyk acknowledged the work of Superintendent Budd during his 18 month tenure as this was his last meeting.

The Board entered Executive Session to discuss the appointment of the Director of Special Services and matters related to security strategy, the deployment of security personnel, and/or devices affecting public security.

MOTION #14 – EXECUTIVE SESSION (9:51 PM)

Move that we enter Executive Session to discuss the appointment of the Director of Special Services, and to discuss matters related to security strategy, the deployment of security personnel, and/or devices affecting public security and invite the Superintendent to join the Board for both topics, and the candidate to join the Board for the first topic.

Dr. Madonick
Second by Ms. Hopkins
UNANIMOUS

BOARD MEMBERS PRESENT: Ms. Lynn Piascyk, Chair (In-person); Dr. Jay Dayha (In-person); Ms. Sarah Beth Del Prete, Secretary (7:12 In-person); Ms. Brooke Hopkins (In-person); Dr. Maria Madonick, Vice Chair (In-person); Dr. Michael Strambler (In-person); Mr. Steven Lawrence (In-person); and Ms. Erin Williamson (Remote).

STAFF: Dr. Jonathan Budd, Superintendent.

The Board discussed the appointment of the Director of Special Services and matters related to security strategy, the deployment of security personnel, and/or devices affecting public security.

MOTION #15 – RETURN TO PUBLIC SESSION

Move that we return to Public Session (11:03 PM).

Ms. Hopkins
Second by Dr. Madonick
UNANIMOUS

BOARD MEMBERS PRESENT: Ms. Lynn Piascyk, Chair (In-person); Dr. Jay Dayha (In-person); Ms. Sarah Beth Del Prete, Secretary (7:12 In-person); Ms. Brooke Hopkins (In-person); Dr. Maria Madonick, Vice Chair (In-person); Dr. Michael Strambler (In-person); Mr. Steven Lawrence (In-person); and Ms. Erin Williamson (Remote).

STAFF: Dr. Jonathan Budd, Superintendent; Marsha DeGennaro, Clerk of the Board.

Chair Piascyk called the Public Session back to order (11:04 PM).

MOTION #16 – APPOINTMENT SPECIAL SERVICES DIRECTOR

Move that we accept the Superintendent’s recommendation to hire Carolyn Borcharding as Director of Special Services for the Woodbridge School District, effective on or about July 1, 2022, and that we authorize the Superintendent to commence the employment process consistent with the discussion of Executive Session.

MOTION TO ADJOURN: (11:08 PM)

Ms. Hopkins
Second by Dr. Strambler
UNANIMOUS

Recorded by Marsha DeGennaro, Clerk of the Board

Mission-Goals-Objectives

Equity and Diversity

Purpose

The Woodbridge School District welcomes, respects, and values the diversity of its students, parents, staff, and the residents of Woodbridge and guests of the District. The District is committed to advancing participation in, contribution to, benefits from, and enjoyment from learning and work experience by all students, parents, staff, residents of the Town and guests of the District. Every student deserves a respectful learning environment in which their diversity is valued and contributed to successful academic outcomes.

The purpose of this policy is to establish a framework for educational equity and inclusion for all students to ensure the elimination of bias, including institutionalized ~~discrimination~~ ~~racism~~ and cultural bias, as factors affecting student achievement and learning experiences, and to promote teaching and learning and work environments that welcome, respect, and value strength in diversity.

Equity in education is about inclusiveness ~~and the principles of social justice~~ in terms of distribution of opportunities and privileges within our community and district and not to be used interchangeably with the principles of equality. The principle of educational equity goes beyond formal equality where students are treated the same. Instead, educational equity fosters a barrier-free environment in which all students have the opportunity to benefit equally. Equity is achieved when there is sufficient evidence that each child has a high-quality educational experience, ~~that attends to their educational needs~~ and outcomes and successes are not predicated by a student's subgroup.

Definitions

For the purposes of this policy the following terms shall have these meanings:

- A. "Educational equity" ~~speaks to policies and practices that ensure fair treatment, equality of opportunity to maximize each students' achievement, and fairness in access to information and resources.~~ ~~means raising the achievement of all students while (1) narrowing the gaps between the lowest and highest performing students without limiting the performance of the highest performing students, and (2) the eliminating the racial or cultural predictability and disproportionality of which that any student groups may occupy including the highest and lowest achievement categories including rates of graduation.~~ ~~speaks to policies and practices that ensure fair treatment, equality of opportunity to maximize each students' achievement, and fairness in access to information and resources.~~
- B. "Diversity" ~~includes~~ ~~involves the variability in personal~~ characteristics of persons including, but not limited to, race, color, culture, language, creed or religion, national origin, ancestry, sex, sexual orientation, gender expression or identity, mental and physical ability, age, marital status, family structure, citizenship status, economic status, Veteran's status, and any other protected class in conformance with federal, state, and local laws.
- C. "Institutional discrimination" means the collective failure of a public or private organization, implicitly or explicitly, to provide an appropriate and professional service to people because of their background, identify or ability (see Item B above) which can be seen or detected in practices, processes, systems, attitudes and behavior. It looks beyond individual acts of prejudice to the systemic biases that may be built into institutions. These systemic biases discriminate against and disadvantage people through unwitting prejudice, ignorance, thoughtlessness, or stereotyping while maintaining the privilege of others.
- D. "District staff" includes all faculty and staff, consultants, and contractors of the Woodbridge School District.

Policy

The inclusion of all students and families supports District goals to increase student engagement and academic performance.

Each child and member of the learning community deserves a respectful and affirming learning environment in which their background, identity, and ability is valued and contributes to successful academic outcomes. The responsibility for student success is shared by the Board of Education, District staff, students, families and the community. The Woodbridge School District is committed to ~~assessing~~, identifying, addressing, and correcting practices and policies that ~~perpetuate~~

contribute to disparities, racist and oppressive practices, and institutional discrimination in all forms in order to provide all of its students with the opportunity to succeed. Learning and work environments are enriched and improved by the contributions, perspectives, and very presence of diverse participants.

The Woodbridge School District is committed to the success of every student in our school and to our mission and vision statements. ~~Persistent achievement and opportunity gaps are unacceptable if we are to meet the goals of these statements and our moral obligations to our students, their families, and our community as a whole. These gaps are contrary to our belief that all children can learn and succeed. Adult-District actions must not contribute to the perpetuation of inequities that create barriers to student success. Furthermore, adult actions must concentrate on the elimination of~~ The District commits to addressing achievement gaps, particularly those that are predicated on a student's background, identity, and ability, and on the assurance of educational equity between students.

The Board is committed to hiring the most qualified employees who will bring their unique talents and skills into the school system. The District shall ~~employ staffing processes and systems that capture demographics of candidates,~~ support and promote diversity in its staff through recruitment, employment, training and retention of highly qualified employees that reflect the diversity of our students and community. It is important that all students see themselves as part of the education system. As such, the District is committed to increasing the recruitment and retention of highly qualified diverse staff.

The District shall offer ~~research based and evidence informed~~ opportunities for all staff to improve culturally responsive and inclusive instructional practices, curriculum, and assessments in order to increase our individual and collective capacity to effectively teach our student population. ~~Practices, procedures, and programs that result in over or under representation of any group of students, compared to peers, shall be subject to close review to assure that such results are due to legitimate educational, social, or emotional needs. Practices that do not meet this close review shall be modified or eliminated.~~ We strive to meet every student at their ability level and support and maximize their growth.

Teachers, administrators, and district staff shall collaborate to establish and implement researched based culturally responsive and inclusive instructional practices, curriculum, and assessments.

The District shall offer opportunities for all staff to improve their ability to serve a diverse student body and community. The District staff shall work together to increase their individual and collective capacity to effectively teach a diverse student population and serve diverse families and communities. The District shall provide professional development to staff specifically designed to strengthen employees' knowledge and skills for eliminating opportunity and achievement gaps between groups of students. ~~Within our available resources,~~ the District shall seek and establish partnerships that are reviewed annually with outside agencies, organizations and persons who have demonstrated specific expertise to assist the District in meeting its equitable education and business goals, including, but not limited to: (1) government agencies, (2) non-profit organizations, (3) businesses, and (4) other community groups that support educational equity, cultural competencies, and inclusivity.

The District is committed to promoting and providing equitable distribution of resources, opportunities, facilities, and supports, even when this means differentiating resource allocations on the basis of student needs. Resource allocation shall support the definition of educational equity adopted in this policy while complying with state and federal funding mandates.

The District shall promote the diversification of its vendor and supplier corps in accordance with law and District policy.

Responsibility

- A. The Board shall consider the values stated in this policy in conducting its business and in exercising its responsibilities to the people of this community.
- B. The Superintendent shall establish in accordance with this policy such plans and procedures as may be necessary and appropriate to accomplish its purpose and intent. Plans and procedures established shall include clear accountability for actions and oversight.
- C. The Superintendent shall annually report to the Board and the community regarding District performance goals on academic achievement and progress toward meeting these goals and closing the achievement gap.
- D. Families are partners with the District in a collaborative effort to address achievement and opportunity gaps.

- E. Students are partners in their academic achievement. School attendance and engagement are essential to reduce achievement and opportunity gaps that exist.
- G. The Board, Superintendent and employees will work with students and families to identify barriers to achievement and opportunities for academic success.

Legal Reference: Connecticut General Statutes

Connecticut General Statutes § 10-15c

Connecticut General Statutes § 10-153

Connecticut General Statutes § 17a-101

Connecticut General Statutes § 46a-60

Connecticut State Board of Education “Position Statement on Culturally Responsive Education” adopted May 4, 2011

Title VII, Civil Rights Act, 42 U.S.C. 2000e, et seq.

29 CFR 1604.11, EEOC Guidelines on Sex Discrimination

Title IX of the Educational Amendments of 1972, 20 U.S.C. 1681 et seq.

34 CFR § 106.8(b), OCR Guidelines for Title IX

Definitions, OCR Guidelines on Sexual Harassment, Fed. Reg. Vol. 62, #49, 29 CFR § 1606.8 (a0 62 Fed Reg. 12033 (March 13, 1997) and 66 Fed. Reg. 5512 (January 19, 2001)

Section 8525, ESEA as amended by the Every Student Succeeds Act

Meritor Savings Bank. FSB v. Vinson, 477 U.S. 57 (1986)

Faragher v. City of Boca Raton, No. 97-282 (U.S. Supreme Court, June 26, 1998)

Gebbs v. Lago Vista Indiana School District, No. 99-1866, (U.S. Supreme Court, June 26, 1998)

Davis v. Monroe County Board of Education, No. 97-843, (U.S. Supreme Court, May 24, 1999)

The Vietnam Era Veterans’ Readjustment Act of 1974, as amended, 38 U.S.C § 4212

Title II of the General Information Nondiscrimination Act of 2008

The Americans with Disabilities Act as amended by the ADA Amendments Act of 2008

Public Law 111-256

Meacham v. Knolls Atomic Power Laboratory, 128 S.Ct. 2395, 76 U.S.L.W. 4488 (2008)

Federal Express Corporation v. Holowecki, 128 S.Ct. 1147, 76 U.S.L.W. 4110 (2008)

Kentucky Retirement Systems v. EEOC, 128 S.Ct. 2361, 76 U.S.L.W. 4503 (2008)

Sprint/United Management Co. v. Mendelsohn, 128 S.Ct. 1140, 76 U.S.L.W. 4107 (2008)

Policy Adopted:

WOODBRIIDGE PUBLIC SCHOOLS

Woodbridge, Connecticut

Bylaws of the Board

Vice-Chairperson

A Vice-Chairperson of the Woodbridge Board of Education shall be elected by a majority of the members of the Board bi-annually at the organizational meeting of the Board. ~~The Vice-Chairperson shall assume the duties of the Chairperson for the unexpired term in the event of a vacancy in that office and a new Vice-Chairperson shall be elected by a majority of all Board members to serve for the unexpired term.~~

In the absence or inability of the Chairperson, the Vice-Chairperson shall preside at Board meetings and shall perform such other duties of the Chairperson as necessary.

(cf. [9321](#) Time, Place, and Notification of Meetings)

(cf. [9324](#) Meeting Conduct and Parliamentary Procedure)

(cf. [9121](#) Chairperson)

Legal Reference: Connecticut General Statutes

[10-218](#) Officers. Meetings.

[10-224](#) Duties of the Secretary.

[10-225](#) Salaries of Secretary and Attendance Officers.

Bylaw adopted by the Board: ~~June 20, 2022~~

WOODBRIAGE PUBLIC SCHOOLS

Woodbridge, Connecticut



Connecticut State Department of Education
 School Health, Nutrition and Family Services
 Child Nutrition Programs
 450 Columbus Boulevard, Suite 504
 Hartford, CT 06103-1841

For state use only	
Effective date:	_____
Agreement numbers:	
School programs	_____
Child care centers	_____
Adult day care centers	_____
Day care homes	_____
Summer food service	_____

Authorized Signatures Change Form

Read the *Instructions for Completing the Authorized Signatures Change Form* before completing this form. Scan and e-mail the completed form to CNPermanentAgreement@ct.gov. Include “Authorized Signatures Change Form” in the subject line of the e-mail.

This is to certify that on Insert date (month, day, year), as shown in the minutes of insert name of corporation, board of education, or governing body the following action was taken to revise the authorized signers of the **ED-099 Agreement for Child Nutrition Programs**.

- Signature 1:** The person designated below is authorized to sign this agreement and to sign claims for reimbursement.

<i>Signature</i>	<u>Christine Syriac</u>
Interim Superintendent	<i>Printed name</i>
<i>Title (superintendent of schools, mayor, selectman, president, chairperson of the board, pastor, or commissioner)</i>	July 18, 2022
<u>csyriac@woodbridgeps.org</u>	<i>Date</i>
<i>E-mail</i>	(203) 387-6631
	<i>Phone number</i>

- Signature 2:** In the absence or incapacity of the first designated individual, the second person designated below is authorized to sign claims for reimbursement.

<i>Signature</i>	<u>Donna Coonan</u>
Director of Business Services / Operations	<i>Printed name</i>
<i>Title (assistant superintendent, business official, principal, headmaster, city or town manager, executive director, or deputy commissioner)</i>	July 18, 2022
<u>dcoonan@woodbridgeps.org</u>	<i>Date</i>
<i>E-mail</i>	(203) 389-2195 x336
	<i>Phone number</i>

- Signature 3:** The signature below certifies the above action.

<i>Signature</i>	<u>Woodbridge Board of Education Secretary</u>
	<i>Title (secretary of corporation, town clerk, secretary of the board)</i>

This form is available at https://portal.ct.gov/-/media/SDE/Nutrition/NSLP/Forms/Authorized_Signatures_Change_Form.pdf. *This institution is an equal opportunity provider.*

Instructions for Completing the Authorized Signatures Change Form

The **ED-099 Agreement for Child Nutrition Programs** (Agreement) is the formal agreement between a sponsoring organization and the Connecticut State Department of Education (CSDE) to operate one or more of the U.S. Department of Agriculture's (USDA) Child Nutrition Programs. When the sponsoring organization's Agreement was approved, two originals were signed by the sponsoring organization and the CSDE. One original was returned to the sponsoring organization.

Page 4 of the Agreement designates representatives authorized to enter into an agreement with the CSDE and sign the claims for reimbursement. The Agreement is permanent and amended as changes occur. The CSDE recognizes that one or both of the authorized signers will change periodically. The sponsoring organization must execute the *Authorized Signatures Change Form* whenever there is a change to either of the two authorized signers.

Claims for reimbursement are valid only when signed by authorized signers on file with the CSDE. Action by the board of education must occur to make changes to authorized signers so that claims can be signed and submitted, and reimbursement delays are avoided.

The *Authorized Signatures Change Form* must include the information below.

- **Date** of the board meeting is when the governing body of the sponsoring organization took action to change one or both of the authorized signers.
- **Signature 1** is the designated representative authorized to sign the Agreement for Child Nutrition Programs and to sign claims for reimbursement. The person is head of the governing body, e.g. the chief officer elected or appointed to assume legal responsibility for the organization (superintendent of schools, mayor, selectman, corporate president, chairperson of the board, pastor, or commissioner).
- **Signature 2** is authorized only to sign the claims for reimbursement in the absence or incapacity of the first designated individual (assistant superintendent, business official, principal, headmaster, city or town manager, executive director, or deputy commissioner).
- **Signature 3** certifies the board action and is not authorized to sign the claim. This must be a different person from signatures 1 and 2 (secretary of the board, town clerk, or secretary of the corporation).

Scan and e-mail the signed and dated *Authorized Signatures Change Form* to CNPermanentAgreement@ct.gov. Include "Authorized Signatures Change Form" in the subject line of the e-mail.

Please direct any questions to the CSDE's Child Nutrition Programs staff. Contact information is available in the CSDE's document, *Child Nutrition Staff and Responsibilities*.

Instructions for Completing the Authorized Signatures Change Form



For information on the Child Nutrition Programs, visit the Connecticut State Department of Education's (CSDE) Child Nutrition Programs webpage, or contact the child nutrition programs staff in the CSDE's Bureau of Health/Nutrition, Family Services and Adult Education, 450 Columbus Boulevard, Suite 504, Hartford, CT 06103-1841.

This document is available at https://portal.ct.gov/-/media/SDE/Nutrition/NSLP/Forms/Authorized_Signature_Change_Form_Instructions.pdf.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: How to File a Complaint, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

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The Connecticut State Department of Education is committed to a policy of affirmative action/equal opportunity for all qualified persons. The Connecticut Department of Education does not discriminate in any employment practice, education program, or educational activity on the basis of age, ancestry, color, civil air patrol status, criminal record (in state employment and licensing), gender identity or expression, genetic information, intellectual disability, learning disability, marital status, mental disability (past or present), national origin, physical disability (including blindness), race, religious creed, retaliation for previously opposed discrimination or coercion, sex (pregnancy or sexual harassment), sexual orientation, veteran status or workplace hazards to reproductive systems, unless there is a bona fide occupational qualification excluding persons in any of the aforementioned protected classes.

Inquiries regarding the Connecticut State Department of Education's nondiscrimination policies should be directed to: Levy Gillespie, Equal Employment Opportunity Director/Americans with Disabilities Coordinator (ADA), Connecticut State Department of Education, 450 Columbus Boulevard, Suite 505, Hartford, CT 06103, 860-807-2071, levy.gillespie@ct.gov.