

Woodbridge Board of Education
Woodbridge Board of Education Regular
Meeting
Monday, June 16, 2014 6:30 PM

Woodbridge Board of Education June 21, 2010
Regular Meeting 6:30 PM CAPSS Award
Presentation 7:00 PM Regular Public Session
Library Media Center Beecher Road School

Agenda

- I. **Preliminary Business**
 - A. CAPSS Superintendent/Student Award Presentation - 6:30 PM
 - B. Call to Order - 7:00 PM Public Session
 - C. Salute to the Flag
 - D. Correspondence
 - E. Public Comment
- II. **Consent Agenda**
 - A. Approval of May 20, 2014 Regular Meeting Minutes
 - B. Monthly Summary Financial Report Ending May 31, 2014
 - C. Monthly Detail Financial Report Ending May 31, 2014
 - D. Combining Financial Statements Through May 31, 2014
 - E. Superintendent's 2013/14 Budget Surplus Recommendations
 - F. Accept Policy 7551 - Naming of Facilities for 30-Day Review
- III. **Reports**
 - A. PTO Update
 - B. Superintendent's Report
 1. BRS Update
 - a. BRS Monthly Enrollment Report
 2. Web Site Update
 3. Parent Survey Update
 4. School Climate Report
 5. Report Card Update
 6. BRS Renovation Project Update
 7. Summer Programs Update
 - C. Facilities Committee Report
 - D. BRS Building Committee
 - E. Policy Committee
 - F. Finance Committee
 - G. CABE Liaison Report
 - H. ACES Liaison Report
- IV. **New Business**
 - A. Ratify 2014/15 Certified Staff Appointments
- V. **Other**
 - A. Public Comment
 - B. Executive Session, in accordance with State Statute
- VI. **Adjournment**

MINUTES OF THE REGULAR WOODBRIDGE BOARD OF EDUCATION MEETING

Tuesday, May 20, 2014
BRS Library Media Center

CALL TO ORDER: Ms. Hamilton, Chair called the meeting to order at 7:00 PM.

BOARD MEMBERS PRESENT: Ms. Margaret Hamilton, Chair; Ms. Lisa Connor, Dr. Steven Fleischman, Vice Chair; Matthew Gilbride, Dr. Chris Jaffe, Mr. Carl Lindskog, Ms. Karen Kravetz (7:02 PM), Ms. Keri Matthews, and Ms. Emily Melnick.

STAFF: Dr. Guy Stella, Superintendent; Al Pullo, Director of Business Services/Operations; Gina Prisco, Principal; Nancy White, Assistant Principal; Sheila Haverkamp, Special Services Director and Marsha DeGennaro, Clerk of the Board.

MEMBERS OF THE PUBLIC: Dr. Jean Purcell, TAG Consultant; Teresa Nakouzi, WEA; Jean Molot, Lori Patrick, Mary Sell, Caron Stebinger, Teachers; Christopher Hill, William Livesay, Laurella Marin, Sophia Wang, students and family members; Kavita Joshi, Monica Kaczmarczyk, Rebecca Menkle, community.

CORRESPONDENCE – None

PUBLIC COMMENT – None

CONSENT AGENDA

MOTION #1 – CONSENT AGENDA

Move that we approve the consent agenda as presented.

Mr. Gilbride

Second by Mr. Lindskog

UNANIMOUS

REPORTS

PTO Report – No report.

Superintendent's Report – Superintendent Stella highlighted receipt of the CSDE award as a *School of Distinction*. Together, BRS and Amity share the category of *Highest Overall Performance*. An invitation was extended to join the Marching Band in the Orange Memorial Day Parade and the Spring Concert during *Artsweek*. BRS will benefit from funding of the STEAP Grant which allows for paving of the North/South parking lots as well as enhanced lighting and the repair of the sidewalks and pathways. The 2014/15 budget was unanimously approved by the BOS/BOF and supports three additional classroom teaching positions.

BRS Update – Ms. Prisco noted the DARE Graduation and acknowledged the efforts of School Resource Officer Vinny Lynch.

SBAC Update – Ms. White apprised the Board on the completion of SBAC testing. Overall, the testing process was very smooth with over 1,550 tests administered over 13 days. The maximum one hour testing time for each student allowed students to continue at their own pace as well as flexibility to finish any incomplete test strands. Students utilized iPads as well as desktop computers. Heartfelt thanks and appreciation was expressed to the Tech Team for their support and assistance in ensuring a smooth testing process.

TAG Update – Dr. Purcell and Ms. Haverkamp apprised the Board on the progress of differentiation in the classroom as well as the recent TAG audit conducted by Dr. Purcell. The identification process has been refined, differentiation defined, rubrics created to measure student progress and objectives and students are now able to access work 24/7 from home or school, with increased collaboration and interaction between students and teachers. Approximately 45 students are identified to receive services. The focus in the coming years will be in Math with professional development centered on differentiation. Differentiation provides the opportunity for classroom teachers to personalize education for all students

in that classroom regardless of where they are on their individual learning pathway. Four student projects were presented – (1) Government Spending; (2) dystopian fiction novel; (3) stock market investing and (4) palindromes.

Science Curriculum Update – Dr. Stebinger provided an overview of the Science curriculum. BRS 5th grade students ranked 5th in the State and 1st in the DRG. The program is inquiry based assessment with children exposed to field and lab experiences. Science concepts are integrated in Language Arts, math, technology, art and writing through the use of science journals incorporating student observations, illustrations and various activities in and out of school. Grade specific rubrics, end of unit and end of year assessments monitor student understanding of science concepts, formative probes of inquiry standards and experiences as well as process skill development. A new kit on force and motion will be piloted in Grade 4 to support the phase-in of engineering into higher order thinking skill development process.

It was requested that the Board modify their agenda and move Public Comment as there were individuals who wished to speak but had to leave.

PUBLIC COMMENT

Rebecca Menkle spoke against participation in the Common Core Standards and standardized testing.

Kavita Joshi was disappointed at the lack of local participation in the recently held Connecticut Science and Engineering Fair.

Facilities Committee – Ms. Kravetz noted this committee did not meet. The next meeting is June 5 at 7:30 AM in the District Office Conference Room.

BRS Building Committee – Ms. Hamilton informed the Board that the contract for the BRS renovation project was submitted this evening to the Board of Selectmen for approval. It is anticipated the Board of Selectmen will authorize the First Selectman to sign the contract.

Policy Committee – Mr. Gilbride presented the 6000 series for adoption. The only remaining policy for review by the committee is 7551 Naming of Facilities.

MOTION #2 – 6000 POLICY SERIES (ADOPTION)

Move that we adopt the 600 Policy series as presented.

Dr. Fleischman

Second by Mr. Lindskog

It was noted that Policy 6111 stated 182 student days, the teacher contract states 181 days, and the CSDE mandate is 180. Policy 6111 will be changed to reflect 180 student days.

MOTION #2A – 6000 POLICY SERIES (ADOPTION)

Move that we adopt the 600 Policy series as amended.

Dr. Fleischman

Second by Mr. Lindskog

UNANIMOUS

Finance Committee – Dr. Fleischman reviewed the May 12 meeting comprised of the monthly financials approved earlier this evening as well as the 2013/14 budget surplus recommendations, the extended day, summer enrichment and cafeteria program budgets slated for approval this evening.

MOTION #3 – 2013/14 BUDGET SURPLUS

Move that we approve the 2013/14 budget surplus recommendations as presented by administration.

Mr. Lindskog

Second by Ms. Matthews

UNANIMOUS

MOTION #4 – 2014/15 EXTENDED DAY BUDGET

Move that we approve the 2014/15 Extended Day budget as presented.

Mr. Linskog
Second by Ms. Matthews
UNANIMOUS

MOTION #5 – 2014/15 SUMMER ENRICHMENT BUDGET

Move that we approve the 2014/15 Summer Enrichment budget as presented.

Mr. Linskog
Second by Ms. Matthews
UNANIMOUS

MOTION #6 – 2014/15 CAFETERIA BUDGET

Move that we approve the 2014/15 Cafeteria budget as presented by administration.

Mr. Linskog
Second by Ms. Matthews
UNANIMOUS

CABE Liaison – Ms. Connor noted the governor’s budget passed as anticipated. There will be a Collective Bargaining workshop on June 3.

ACES Liaison – No Report

NEW BUSINESS

Certified Staff Resignation – Superintendent Stella presented the resignation of Elizabeth Belisle, a 15 year veteran of BRS.

MOTION #7 – CERTIFIED STAFF RESIGNATION (BELISLE)

Move that we accept the resignation of Elizabeth Belisle, effective June 30, 2014, with regret.

Dr. Fleischman
Second by Mr. Linskog
UNANIMOUS

MOTION #8 – IDEA GRANT

Move that we approve the 2014/15 IDEA Grant as presented for submission to the Connecticut State Department of Education.

Dr. Fleischman
Second by Ms. Matthews
UNANIMOUS

MOTION TO ADJOURN: (9:20 PM)

Dr. Fleischman
Second by Mr. Linskog
UNANIMOUS

Recorded by Marsha DeGennaro, Clerk of the Board

**WOODBIDGE BOARD OF EDUCATION
MONTHLY SUMMARY FINANCIAL REPORT
For 11 Months Ended May 31, 2014**

OBJ #	DESCRIPTION	Adopted Annual Budget w/Transfers	Monthly Budget	Monthly Actual	\$ Variance (Over) Under	Year To Date Budget	Year To Date Actual	Date \$ Variance (Over)Under
100	TOTAL SALARIES	7,646,706	649,092	301,421	347,670	6,228,130	6,166,334	61,796 1.
200	TOTAL BENEFITS	2,435,739	197,188	155,109	42,079	2,014,152	1,927,814	86,338 2.
300	TOTAL PROFESSIONAL SERVICES	384,607	23,034	22,398	636	263,471	232,052	31,419 3.
400	TOTAL PROPERTY SERVICES	580,273	48,783	26,722	22,061	360,481	301,746	58,735 4.
500	TOTAL OTHER PURCHASED SERVICES	1,324,372	90,910	34,297	56,613	1,094,712	991,218	103,494 5.
600	TOTAL SUPPLIES & MATERIALS	329,435	26,297	25,137	1,160	232,137	228,860	3,278 6.
700	TOTAL PROPERTY	39,400	2,605	1,025	1,580	20,180	28,680	(8,500) 7.
800	TOTAL DUES AND FEES	77,466	7,930	6,176	1,754	74,302	34,892	39,410 8.
	TOTAL ADOPTED BUDGET	12,817,998	1,045,838	572,284	473,554	10,287,565	9,911,596	375,969

COMMENTS

1. Secretaries & Custodial (\$7,577) Nurses Timing \$6,310; Savings from Certified Staff Vacancy & Retirements \$63,063.
2. Medical Insurance Surplus \$77,916; MERF Pension Timing \$8,422.
3. Legal Fees Surplus \$11,800; Professional Development Timing \$19,619.
4. Electricity Surplus \$27,661; Heating Surplus \$48,854; Service Contract Timing (\$17,780).
5. Liab & W/C Deficits (44,895); Tuition Savings \$88,465; Intern Savings \$13,057; Transportation Savings \$46,867
6. Instructional Supplies Timing \$3,278.
7. Furniture Deficit (\$2,217); Equipment Building Deficit (\$6,283);
8. Ezra Nursing Services Timing \$32,696; Dues Timing \$1,754; Unemployment Savings \$4,960

SPECIAL EDUCATION BREAKOUT

OBJ #	DESCRIPTION	Adopted Annual Budget	Monthly Budget	Monthly Actual	\$ Variance (Over) Under	Year To Date Budget	Year To Date Actual	Date Variance (Over)Under
390	OT/PT SERVICES	42,500	4,250	0	4,250	38,250	25,633	12,617
3901	CONSULTANTS	18,000	1,800	0	1,800	16,200	14,321	1,879
510	TRANSPORTATION	148,224	14,822	9,445	5,377	133,401.60	132,969	432
560	TUITION	295,000	29,500	2,406	27,094	265,500	113,450	152,050
	TOTALS	503,724	50,372	11,851	38,521	453,352	286,374	166,978

**WOODBRIAGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 11 Months Ended: May 31, 2014

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
110	Administrators	629,992	-	586,935	48,352	101%	(5,295)	-	(5,295)
120	Teachers - Regular	4,569,431	-	3,624,298	913,730	99%	31,402	80,283	(48,880)
120	Teachers - Special Education	802,441	-	553,418	159,031	89%	89,992	-	89,992
1201	Psychologist	168,985	-	116,545	34,186	89%	18,254	-	18,254
1203	Counselor	41,440	-	32,003	9,437	100%	-	-	-
	Sub-Total Certified Salaries	6,212,289	-	4,913,200	1,164,736	98%	134,353	80,283	54,070
1303	Custodians	369,103	-	335,349	32,345	100%	1,408	7,000	(5,592)
140	Nurses	132,778	-	111,831	14,637	95%	6,310	6,310	-
150	Secretaries, Clerical	314,253	-	293,698	26,090	102%	(5,535)	-	(5,535)
160	Paraprofessionals	377,025	-	314,627	80,107	105%	(17,709)	-	(17,709)
1601	Special Education Paraprofess.	212,443	-	172,683	29,524	95%	10,237	-	10,237
190	Salaries, Miscellaneous	28,815	-	24,946	3,707	99%	163	163	-
	Sub-Total Non-Certified Salaries	1,434,417	-	1,253,134	186,410	100%	(5,127)	13,473	(18,599)
	TOTAL SALARIES	7,646,706	-	6,166,334	1,351,146	98%	129,226	93,755	35,471
220	FICA	210,232	-	167,275	-	80%	42,957	42,957	-
230	Merf	197,029	-	162,975	-	83%	34,054	34,054	-
270	Medical Insurance	1,990,318	-	1,567,402	139,974	86%	282,942	197,942	85,000
280	Life Insurance	24,960	-	22,433	2,527	100%	-	-	-
2902	Other Employee Benefits	13,200	-	7,730	4,275	91%	1,195	1,195	-
	TOTAL BENEFITS	2,435,739	-	1,927,814	146,776	85%	361,149	276,149	85,000

**WOODBRIIDGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 11 Months Ended: May 31, 2014

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
320	Professional Development	77,805	-	17,158	38,257	71%	22,391	22,391	-
330	Legal Fees	38,000		10,313	15,887	69%	11,800	-	11,800
340	Software Support	13,078		6,684	-	51%	6,394	6,394	-
350	Substitutes	28,000	-	15,786	10,419	94%	1,795	1,795	-
390/01	OT/PT/Consultant Services	60,500		39,955	20,545	100%	-	-	-
3902	Financial Audit	15,600		16,790	-	108%	(1,190)	(1,190)	-
390	Other Prof/Tech. Services	151,624	-	125,367	21,141	97%	5,116	5,116	-
	TOTAL PROFESSIONAL SERVICES	384,607	-	232,052	106,249	88%	46,306	34,506	11,800
410/01	Utilities - Electric and Water	256,334		138,338	90,336	89%	27,661	-	27,661
420	Heating	112,200		50,087	13,259	56%	48,854	-	48,854
430	Repairs and Maintenance	47,627	-	7,521	22,765	64%	17,340.73	17,341	-
450	Leases and Rentals	52,411		35,003	17,408	100%	-	-	-
4501	Building Improvements	30,000	-	8,800	25,000	113%	(3,800)	21,200	(25,000)
490	Other Purchased Services	25,920	-	19,202	6,901	101%	(182)	-	(182)
4901	Service Contracts	55,781	-	42,797	7,430	90%	5,554	5,554	-
	TOTAL PROPERTY SERVICES	580,273	-	301,746	183,099	84%	95,428	44,095	51,333
510	Pupil Transportation-Regular	474,971		394,514	38,646	91%	41,811	-	41,811
510	Pupil Transportation-Spec. Educ.	148,224		127,969	15,199	97%	5,056	-	5,056
520	Insurance-General Liability	91,829		105,177	-	115%	(13,348)	-	(13,348)
5201	Worker's Compensation	111,821	-	143,368	-	128%	(31,547)	-	(31,547)
530	Telephone Services	16,670		10,643	6,027	100%	-	-	-
535	Internet	9,876	-	10,398	-	105%	(522)	3,900	(4,422)
537	Postage	5,400		3,333	2,067	100%	-	-	-
540	Advertising	2,800	-	771	514	46%	1,515	1,515	-
550	Interns	132,257	-	79,733	39,467	90%	13,057	-	13,057
560	Tuition	315,174		113,450	113,259	72%	88,465	-	88,465
590	Other Purchased Services	15,350	-	1,861	1,819	24%	11,669	11,669	-
	TOTAL OTHER PURCH SERVICES	1,324,372	-	991,218	216,998	91%	116,156	17,085	99,072

**WOODBRIAGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 11 Months Ended: May 31, 2014

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
610	Instructional Supplies	154,558	-	123,959	71,685	127%	(41,086)	-	(41,086)
620	Computer Software	62,521	-	43,799	2,628	74%	16,094.36	16,094	-
625	Supplies Nurses	1,800	-	1,377	322	94%	101	101	-
630	Supplies Custodial	52,901	-	27,855	24,381	99%	665	665	-
635	Supplies Office	11,500	-	10,469	1,213	102%	(182)	-	(182)
640	Books and Audio Visual	18,000	-	4,646	15,528	112%	(2,174)	-	(2,174)
645	Subscriptions	14,855	-	6,114	115	42%	8,626.10	8,626	-
650	Testing	9,500	-	9,500	-	100%	-	-	-
690	Misc. Supplies - DW Security	3,800	-	1,141	459	42%	2,200	2,200	-
	TOTAL SUPPLIES & MATERIALS	329,435	-	228,860	116,331	105%	(15,756)	27,687	(43,443)
732	Computer Hardware	15,500	-	4,069	97,467	655%	(86,036)	3,964	(90,000)
735	Equipment - Teaching	17,050	-	8,212	23,598	187%	(14,760)	-	(14,760)
740	Equipment - Building	4,600	-	8,785	32,796	904%	(36,981)	-	(36,981)
745	Furniture	2,250	-	7,614	196	347%	(5,560)	9,642	(15,202)
	TOTAL PROPERTY	39,400	-	28,680	154,057	464%	(143,337)	13,606	(156,943)
810	Dues and Fees	32,174	-	21,477	29,789	159%	(19,092)	21,996	(41,088)
825	Unemployment	12,596	-	4,284	1,122	43%	7,190	-	7,190
900	Other Fees	32,696	-	9,130	28,392	115%	(4,826)	-	(4,826)
	TOTAL DUES AND FEES	77,466	-	34,892	59,303	122%	(16,729)	21,996	(38,725)
	TOTAL ADOPTED BUDGET	12,817,998	-	9,911,596	2,333,958	96%	572,443	528,879	43,565

Woodbridge Board of Education
Expenditures by Object
Financial Analysis
For Fiscal Year 2013 - 2014

Month Ended May 31, 2014

OBJECTS 110-120 – CERTIFIED STAFF

The net projected surplus reflects savings from staff changes, retirements, and resignations.

OBJECT 1303 – CUSTODIANS

The net project deficit results from overtime costs for snow removal as well as K-wing classrooms damage from heating equipment failure.

OBJECT 150 – SECRETARIES, CLERICAL

The net project deficit results from contract negotiations being in process and final wage settlements obtained in June, after budget approval.

OBJECT 160 – PARAPROFESSIONALS

The net project deficit results from an unbudgeted new hire to support the additional Kindergarten class.

OBJECT 1601 – SPECIAL EDUCATION PARAPROFESSIONALS

The net project surplus results from staff changes and resignations.

OBJECT 270 – MEDICAL INSURANCE

The net projected surplus reflects savings from enrollment changes, retirements, and resignations.

OBJECT 330 – LEGAL FEES

The net projected surplus reflects favorable year-to-date actual expenses vs. budget.

OBJECT 410/01 – UTILITIES ELECTRIC & WATER

The net projected surplus reflects favorable year-to-date consumption vs. budget.

OBJECT 420 – HEATING

The net projected surplus reflects favorable year-to-date consumption vs. budget.

OBJECT 4501 – BUILDING IMPROVEMENTS

The net projected deficits reflects encumbrance for cost of window shades included in the Superintendent Recommendations for Use of 2013-2014 Surplus.

OBJECT 510 - TRANSPORTATION

The net projected surplus reflects savings from cancellation of Wintergreen bus due to current enrollment, in addition to reduction outplacement transportation costs.

OBJECT 520 – INSURANCE – GENERAL LIABILITY

The projected deficit is the result of higher than anticipated premium renewal rates for policy as a result of carrier rate increase (i.e. Hurricane Sandy, Blizzard Nemo)

OBJECT 5201 – WORKER'S COMPENSATION

The projected deficit is the result of higher than anticipated premium renewal rates for policy as a result of claims experience rating.

OBJECT 550 - INTERNS

The net projected surplus reflects vacancy of one intern.

OBJECT 560 – TUITION

The projected surplus is the result of lower than anticipated enrollment in the Wintergreen Magnet School, and reduction of one outplaced student.

OBJECT 610 – INSTRUCTIONAL SUPPLIES

The projected deficit includes the cost of math books and classroom libraries included in the Superintendent Recommendations for Use of 2013-2014 Surplus.

OBJECT 732 – COMPUTER HARDWARE

The projected deficit includes the cost of technology equipment included in the Superintendent Recommendations for Use of 2013-2014 Surplus.

OBJECT 735-745 – FURNITURE & EQUIPMENT

The net projected deficit is the result of furnishing one additional Kindergarten class and student desks and chairs included in the Superintendent Recommendations for Use of 2013-2014 Surplus.

OBJECT 810 & 900 – DUES AND FEES

The projected deficit is the includes the cost estimates related to relocation of Summer Programs to alternative locations

OBJECT 825 – UNEMPLOYMENT

The net projected surplus reflects favorable year-to-date claims paid vs. budget.

Woodbridge Board of Education
Combining Balance Sheets as of 05/31/14 (Unaudited)

	Special Revenue					Agency
	Total	Café	Extended Day	Field Trips	Expendable Trust/SEP	Activity Fund
Assets:						
Cash	\$ 209,026	\$ 62,411	\$ 103,027	\$ 357	\$ 41,942	\$ 1,289
Prepaid expenses	-	-	-	-	-	-
Accounts receivable	6,670	3,823	1,040	1,535	272	-
Intergovt Receivable	5,906	5,906	-	-	-	-
Inventory	3,251	3,251	-	-	-	-
Total Assets	224,853	75,391	104,067	1,892	42,214	1,289
Liabilities and Fund Balance						
Liabilities:						
Amounts held as agent	32,368	-	32,368	-	-	-
Accounts payable	13,345	11,537	1,808	-	-	-
Deferred revenue	4,970	-	4,970	-	-	-
Wages payable	-	-	-	-	-	-
Total Liabilities	50,683	11,537	39,146	-	-	-
Fund Balance	174,170	63,854	64,921	1,892	42,214	1,289
Total Liabilities and Fund Balance	\$ 224,853	\$ 75,391	\$ 104,067	\$ 1,892	\$ 42,214	\$ 1,289
Summary of Fund Balance Components						
				Café	Extended Day	SEP
Current Fund Balance				\$ 63,854	\$ 64,921	\$ 25,225
Baseline - Minimum Fund Bal (30 Day Expenses Average)				\$ 17,000	\$ 28,000	\$ 10,000
Operating Reserve Fund Bala (90 Day Expenses Average)				\$ 51,000	\$ 84,000	\$ 30,000
# of Days Expenses in Fund Balance				\$ 113	\$ 70	\$ 76
Fund Balance Excess				\$ 12,854	\$ -	\$ -
Activity Fund:						
Drama / Band / Lego						\$ 308
ODAC						459
Target for Education						523
Total						\$ 1,289

Woodbridge Board of Education
Combining Statement of Revenues & Expenditures
for the 10 Months Ended 05/31/14 (Unaudited)

	Special Revenue						Agency Activity Fund
	Total	Café	Extended Day	Field Trips	Summer Programs	Expendable Trust	
Revenues:							
Charges for services	\$ 635,060	\$ 184,991	\$ 335,138	\$ 29,252	\$ 81,787	\$ 3,892	\$ -
Intergovernmental	30,790	30,790	-	-	-	-	
Donations	-	-	-	-	-	-	
Other income	23	23	-	-	-	-	
Additions	-	-	-	-	-	-	-
Total revenues/additions	665,873	215,804	335,138	29,252	81,787	3,892	-
Expenditures:							
Wages, FICA, MERF	423,653	102,924	252,136	-	66,141	2,452	
Medical Insurance	-	-	-	-	-	-	
Cost of food sold	96,869	96,869	-	-	-	-	
Equipment	735	-	735	-	-	-	
Repairs	2,785	2,725	60	-	-	-	-
Other Expenses	97,249	5,857	52,708	28,935	8,309	1,440	
Total expenditures/deductions	621,291	208,375	305,639	28,935	74,450	3,892	-
Excess (deficiency) of revenues over expenditures before operating transfer in	44,582	7,429	29,499	317	7,337	-	
Operating transfer in	-	-	-	-	-	-	
Excess (deficiency) of revenues over expenditures after operating transfer in	44,582	7,429	29,499	317	7,337	-	
Fund Balance, ending	\$ 172,881	\$ 63,854	\$ 64,921	\$ 1,892	\$ 25,225	\$ 16,989	
BOE Year to Date Cost of Health Insurance		\$ 21,642					

SUPERINTENDENT RECOMMENDATIONS FOR USE OF 2013-2014 PROJECTED SURPLUS

PROJECTED SURPLUS - REGULAR EDUCATION SOURCES

<u>Item</u>	<u>Amount</u>
Staff Retirement & Resignation Projected Savings	\$54,138
Medical Insurance Projected Savings	\$85,000
Legal	\$11,800
Electricity & Water Projected Savings	\$28,692
Heating Projected Savings	\$48,854
Transportation Projected Savings (Wintergreen)	\$40,665
Transportation Projected Savings (Special Education)	\$6,000
Tuition Projected Savings - Special Education	\$67,789
Tuition Projected Savings - Wintergreen	\$20,676
Interns Projected Savings (1)	\$13,057
Unemployment Projected Savings	\$7,190
Custodial Overtime Projected Deficit - Snow Related	(\$5,962)
Teaching Assistant - Additional for new Kindergarten Class	(\$12,943)
General Liability Insurance Deficit	(\$13,348)
Workers Compensation Insurance Deficit	(\$30,447)
Furniture & Equipment - new Kindergarten Class	(\$5,896)
SUBTOTALS PROJECTED SURPLUS - ALL PROGRAM SOURCES	\$315,265
LESS: SPECIAL EDUCATION PROJECTED SURPLUS ITEMS	(\$73,789)
NET PROJECTED SURPLUS - REGULAR EDUCATION SOURCES	\$241,476

RECOMMENDATIONS - COMMITTED (PURCHASE ORDERS & ENCUMBRANCES)

<u>Item</u>	<u>Total Cost</u>	<u>Timeline</u>
Partial Replace Broken Classroom Chairs	\$3,000	March
Website Setup & Design	\$9,000	March
Keyboards	\$7,200	March
Costs for Building Upgrade (i.e. relocate summer programs)	\$40,000	April
Supplement Classroom Libraries	\$15,000	May
Math Resource Materials - Grades 1 & 2	\$15,000	May
Instructional Materials - New Classrooms	\$18,000	May
Central Library - Books	\$10,000	May
New Classroom Chairs & Desks (14" - 18")	\$13,500	June
Technology - Reduce Capital Budget Request	\$50,000	June
Window Shades	\$25,000	June
TOTALS - RECOMMENDATIONS - COMMITTED	\$205,700	

REMAINING AVAILABLE - REGULAR EDUCATION SURPLUS	\$35,776
--	-----------------

SUPERINTENDENT RECOMMENDATIONS FOR USE OF 2013-2014 PROJECTED SURPLUS

SPECIAL EDUCATION - RETURN TO TOWN

Tuition Savings	\$67,789	
Transportation Savings	<u>\$6,000</u>	
Subtotal - Special Education Surplus Items	\$73,789	
Deductions:		
Kitchen Equipment (Refrigerator & Vending) - Reduce Capital Request	(\$26,000)	May
Town Board of Finance Reduction to Capital Request (Technology)	<u>(\$40,000)</u>	June
Subtotal - Deductions	(\$66,000)	
TOTALS SPECIAL EDUCATION SURPLUS - RETURN TO TOWN	\$7,789	

SURPLUS - SPECIAL EDUCATION PROGRAM (NET RETURN TO TOWN)	\$7,789
SURPLUS - REGULAR EDUCATION PROGRAMS	<u>\$35,776</u>
2013-2014 TOTAL PROJECTED SURPLUS	\$43,565

Construction

Naming of Facilities

The naming of school buildings, portions of buildings, or school grounds is the responsibility of the Board of Education. In fulfilling this responsibility, the Board will make every effort to respect community preferences. Such names should be clearly identified, widely known, and recognized.

It is the policy of the Board to name school buildings as close as possible to the time construction begins in order to lessen the confusion about new buildings. When naming new buildings, portions of buildings, or school grounds, the Board shall formally identify the need for a naming process for the identified school locations, as well as criteria it wishes to be considered in the process.

When naming a school building, portions of school buildings, or school grounds the Board shall direct the Superintendent to establish a committee, subject to Board approval, comprised of the Superintendent and/or designee(s), a Principal(s), faculty member(s), parent(s), PTO member(s), community member(s), Board of Education member(s) and, if appropriate, student(s) to consider name recommendations for consideration by the Board. Opportunities for public input must be made available prior to the committee's recommendation to the Board. The committee shall propose a name or list of names of not more than five (5) names for Board consideration.

If a portion of a school building or school grounds (media center, auditorium, gymnasium, field, etc.) is proposed to be named after an individual, that person shall have attained local or national prominence via significant contributions in any field of endeavor. Such contributions or the significance of his/her place in history shall be clearly established beyond the generation of the contribution. An individual so recognized shall no longer be active in his/her career. Further, the individual for whom a portion of a school building or school grounds is to be named must be shown to have broad-based, long-term impact to the school district community.

The Board retains the right to make final determination in the naming of buildings, portions of school buildings, or school grounds. This policy notwithstanding, it is the intent of the Board that naming of portions of the building and school grounds occur infrequently and on a limited basis.

Adopted by the Board: 3/16/09

Grade/Teacher Girls Boys Total

6/2/2014

Grade/Teacher Girls Boys Total

PreK

DePalma 12 11 23

Kindergarten

Belisle 9 10 19

Coleman 9 10 19

Dempsey 9 10 19

Farnen 8 10 18

Salinardi 8 12 20

Wyman-Antcil 9 11 20

114

Grade 1

Fanelli 8 9 17

Domschine 10 7 17

Piascyk 8 9 17

DePalma 7 10 17

Sanders 8 9 17

85

Grade 2

Buzzard 12 9 21

Hamm 11 10 21

Ramia 10 11 21

Shepard 10 11 21

84

Grade 3

Concilio 9 9 18

Halsey 6 10 16

Hutchinson 11 10 21

Lavigne 8 9 17

72

ODD 1

Grade 4

Don 12 9 21

Echeverry 11 10 21

Krawec 10 10 20

Reizfeld 10 9 19

Waldron 12 7 19

100

Grade 5

Blinstrubas 8 11 19

Guerra 8 10 18

McCollow 8 12 20

Mulligan 7 12 19

Rourke 9 12 21

Szondy 11 9 20

117

Grade 6

Chase 9 11 20

Eleck 12 7 19

Holowienko 9 12 21

Ngov 10 10 20

Smerekanicz 10 9 19

99

M.A.G.

Hart-Rooney 1 11 7 18

Burness 2 11 7 18

Ahern 3 11 8 19

Golden 4 13 7 20

75

Enrollment Totals 770

1

Total BRS 771

WBOE Finance Meeting Minutes June 9, 2014

Present: Margaret Hamilton, Carl Lindskog, Lisa Connor, Board Members; Dr. Guy Stella, Superintendent; Al Pullo, Director of Business Operations/Services; Sandy Stein, BOF Liaison; and Lori Patrick, WEA.

Mr. Lindskog called the meeting to order – 7:00 PM

Monthly Summary and Detail Financial reports reviewed ending May 31, 2014. No changes from previous projections, other than addition of surplus from reduced legal fees.

All planned spending of surplus dollars are included in reports as dollars spent or encumbered, so current surplus balance of \$43,565 reflects all spending and planned spending for budget year 2013-2014.

Carl reiterated that whenever surplus is discussed, emphasis should be on the fact that surplus has been generated from unanticipated savings, such as medical insurance savings, reduced Special Education costs, etc., and could easily result in deficit, rather than surplus.

Superintendent's 2013-14 Budget Surplus Recommendation report reviewed. It was a sense of the meeting that the report format and information presented are very helpful, and will be reviewed at the full board meeting in June.

2014-15 Budget updates were presented by Dr. Stella – impact of retirements, staff changes, staff hires, etc., were reviewed. Even with staff hires at various experience levels, budget for 2014-15 is still on track, with no salary deficit anticipated at this time. Enrollment is continuously reviewed for 2014-15 to make sure class size guidelines are followed.

Meeting adjourned at 7:31 PM.