

Woodbridge Board of Education
Woodbridge Board of Education Regular
Meeting
Monday, November 18, 2013 6:30 PM

Woodbridge Board of Education October 15,
2012 Regular Meeting 6:30 PM Executive
Session 7:00 PM Public Session Library Media
Center Beecher Road School

Agenda

- I. **Preliminary Business**
 - A. Call to Order
 - B. Executive Session - 6:30 PM
 - 1. Receive Safety and Security Update
 - C. Return to Public Session - 7:00 PM
 - D. Salute to the Flag
 - E. Correspondence
 - F. Public Comment
- II. **Consent Agenda**
 - A. Approval of Meeting Minutes
 - 1. October 15, 2013 Special Meeting
 - 2. October 21, 2013 Regular Meeting
 - B. Finance Committee Minutes
 - C. Monthly Summary Financial Report Ending October 31, 2013
 - D. Monthly Detail Financial Report Ending October 31, 2013
 - E. Combining Financial Statements Through October 31, 2013
- III. **Reports**
 - A. PTO Update
 - B. Superintendent's Report
 - 1. BRS Update
 - a. BRS Monthly Enrollment Report
 - 2. World Language Presentation
 - 3. State DPI Report
 - 4. Ratify CSEA Contract
 - C. Facilities Committee Report
 - D. BRS Building Committee
 - E. Policy Committee
 - F. Finance Committee
 - G. CABE Liaison Report
 - H. ACES Liaison Report
 - I. Action Item Review and Status
- IV. **Other**
 - A. Public Comment
 - B. Executive Session, in accordance with State Statute
- V. **Adjournment**

MINUTES OF THE SPECIAL WOODBRIDGE BOARD OF EDUCATION MEETING

Tuesday, October 15, 2013
District Office Conference Room
40 Beecher Road South

CALL TO ORDER: Dr. Fleischman, Vice Chair called the meeting to order at 6:30 PM.

BOARD MEMBERS PRESENT: Ms. Margaret Hamilton (via Telephone), Chair; Dr. Steve Fleischman, Vice Chair; Ms. Lisa Connor, Mr. Matthew Gilbride, Ms. Christianne Jaffe, Secretary; Ms. Keri Matthews, and Ms. Emily Melnick.

STAFF: Dr. Guy Stella, Superintendent, Al Pullo, Director of Business Services/Operations.

The Board reviewed the recommendation to the Boards of Selectmen and Finance requesting replacement of three boilers.

MOTION #1 – BOILER REPLACEMENT

Move that we forward the request for replacement of the three (3) boilers to the Boards of Selectmen and Finance in support of the recommendation of the Superintendent.

Dr. Fleischman
Second by Mr. Lindskog
UNANIMOUS

MOTION TO ADJOURN: (6:40 PM)
Dr. Fleischman
Second by Mr. Gilbride
UNANIMOUS

Recorded by Christianne Jaffe, Secretary of the Board

MINUTES OF THE REGULAR WOODBRIDGE BOARD OF EDUCATION MEETING

Monday, October 21, 2013

BRS Library Media Center

CALL TO ORDER: Ms. Hamilton, Chair called the meeting to order at 7:00 PM.

BOARD MEMBERS PRESENT: Ms. Margaret Hamilton, Chair; Dr. Steve Fleischman, Vice Chair; Ms. Lisa Connor, Mr. Matthew Gilbride, Ms. Karen Kravetz, Mr. Carl Lindskog, Ms. Keri Matthews, and Ms. Emily Melnick.

STAFF: Dr. Guy Stella, Superintendent; Al Pullo, Director of Business Services/Operations; Gina Prisco, Principal; Sheila Haverkamp, Special Services Director; Nancy White, Assistant Principal and Marsha DeGennaro, Clerk of the Board.

MEMBERS OF THE PUBLIC: Teresa Nakouzi, WEA and Pua Ford, community.

CORRESPONDENCE – None

PUBLIC COMMENT – None

CONSENT AGENDA

MOTION #1 – CONSENT AGENDA

Move that we approve the consent agenda as presented.

Dr. Fleischman

Second by Ms. Matthews

UNANIMOUS

REPORTS

PTO Report – No Report.

Superintendent's Report – Superintendent Stella highlighted the CECA Conference held earlier in the day, provided an update on the boilers, the BRS Building project and the educator evaluation plans.

BRS Update – Ms. Prisco noted recent educator visits from neighboring districts; various activities among grade levels – Grade 1 students are working on “tricky” words; 2nd graders are working on odd/even numbers in Math; 3rd graders are preparing for their field trip to the Darling House; 4th graders are focused on writing “personal” essays; Grade 5 students are engaged in consensus development and citing evidence to support and defend their opinions; 6th graders are creating character studies and comparing fractions and MAG students are continuing their work in the outdoor classroom.

Educator Evaluation Plan – Ms. Prisco and Superintendent Stella apprised the Board of the minor language modifications that were made in the Evaluation Plan as a result of switching from CMT assessment to SBAC (Smarter Balanced Assessment Consortium). The CSDE allowed districts the option to implement the Smarter Balanced Assessment Consortium (SBAC) testing change in the 2013/14 school year instead of the 2014/15 school year. As districts across the state will be testing at different times during the year, and SBAC will not have assessments available for 2013/14. The language modifications throughout the plan reflect changes from CMT to non-standardized assessments. Grade 5 students will continue to take the CMT in Science.

MOTION #2 – EDUCATOR EVALUATION PLAN

Move that we approve the language modifications in 2013/14 Educator Evaluation Plan as presented for submission to the Connecticut State Department of Education.

Dr. Fleischman

Second by Mr. Lindskog

UNANIMOUS

Facilities Committee – Ms. Kravetz apprised the Board of the items discussed at the October 3 meeting inclusive of updates on grounds/sustainability projects and the BRS building upgrade. The next meeting is November 7 at 7:30 AM in the District Office Conference Room.

BRS Building Committee – The Boards of Selectmen and Finance have scheduled a Town informational meeting on Wednesday, November 20th at 6:00 PM in the Center Gym. The BRS Town Building Committee will provide an outline of the details of the proposed BRS building project as well as a video presentation portraying various areas of BRS.

Finance Committee – Dr. Fleischman reviewed the October 15 meeting and presented the Capital Projects for submission to the Boards of Finance and Selectmen.

MOTION #3 – 2014/15 CAPITAL PROJECTS

Move that we approve the 2014/15 Capital Projects Budget as presented by the Finance Committee for submission to the Boards of Selectmen and Finance.

Mr. Lindskog
Second by Ms. Matthews
UNANIMOUS

Policy Committee – Mr. Gilbride reviewed the September 19 and October 3 meetings. This committee will meet on November 7 at 6:00 PM to continue review of the 5000 series. It was noted that if Board members are unable to attend a meeting, they may submit comments and/or questions to the committee chair for consideration and/or inclusion in the policy review process.

CABE Liaison – Ms. Connor provided a brief overview of the FOI workshop she attended recently. Ms. Hamilton indicated that she, Ms. Jaffe and Ms. Connor will be attending the CABE/CAPSS Convention in November with Dr. Stella.

ACES Liaison – No Report

PUBLIC COMMENT – None

MOTION #4 – EXECUTIVE SESSION

Move that we enter Executive Session (7:43 PM).

Dr. Fleischman
Second by Mr. Lindskog
UNANIMOUS

CALL TO ORDER: Ms. Hamilton, Chair called the Executive Session to order at 7:44 PM.

BOARD MEMBERS PRESENT: Ms. Margaret Hamilton, Chair; Dr. Steve Fleischman, Vice Chair; Ms. Lisa Connor, Mr. Matthew Gilbride, Ms. Karen Kravetz, Mr. Carl Lindskog, Ms. Keri Matthews, and Ms. Emily Melnick.

STAFF: Dr. Guy Stella, Superintendent.

The Board received an update on Safety and Security.

MOTION TO ADJOURN: (8:45 PM)
Dr. Fleischman
Second by Mr. Lindskog
UNANIMOUS

Recorded by Marsha DeGennaro, Clerk of the Board

Finance Committee Minutes

Date - 11/11/13

Attendance: Gaetan Stella, Al Pullo, Margaret Hamilton, Steven Fleischman, Carl Lindskog, Lori Patrick, Sandy Stein, Lisa Connor.

The meeting was called to order at 7pm

The Committee discussed all matters on the agenda.

All financial statements were reviewed in detail.

A very early discussion of the next year operating budget was held.

The meeting was adjourned at 6:30pm

**WOODBRIAGE BOARD OF EDUCATION
MONTHLY SUMMARY FINANCIAL REPORT
For 4 Months Ended October 31, 2013**

OBJ #	DESCRIPTION	Adopted Annual Budget w/Transfers	Monthly Budget	Monthly Actual	\$ Variance (Over) Under	Year To Date Budget	Year To Date Actual	Year To Date \$ Variance (Over)Under
100	TOTAL SALARIES	7,646,706	708,910	592,504	116,406	2,010,724	1,999,642	11,082
200	TOTAL BENEFITS	2,435,739	203,428	187,104	16,324	748,662	747,578	1,084
300	TOTAL PROFESSIONAL SERVICES	384,607	10,592	6,223	4,369	137,183	133,106	4,077
400	TOTAL PROPERTY SERVICES	580,273	17,500	12,636	4,864	36,813	35,827	986
500	TOTAL OTHER PURCHASED SERVICES	1,324,372	97,382	75,668	21,714	328,137	348,050	(19,914)
600	TOTAL SUPPLIES & MATERIALS	329,435	34,297	31,744	2,553	112,114	112,855	(742)
700	TOTAL PROPERTY	39,400	225	1,201	(976)	2,725	5,096	(2,371)
800	TOTAL DUES AND FEES	77,466	5,431	1,805	3,626	20,612	17,157	3,455
	TOTAL ADOPTED BUDGET	12,817,998	1,077,764	908,884	168,880	3,396,970	3,399,311	(2,341)

COMMENTS

1. Secretaries / Clerical Personnel Deficit (\$2,522); Savings from Certified Staff Vacancy & Retirements \$13,604.
2. Life Insurance Timing \$1,084.
3. OT/PT Consultant Services Timing \$2,080; Software Support Timing \$1,997.
4. Building Improvements Timing \$3,500; Leases & Rentals Timing (\$1,677); Repairs & Maintenance Timing \$(837).
5. Liability Insurance Deficit (\$6,624); Worker's Comp Insurance Deficit (\$13,290).
6. Instructional Supplies Timing (\$742).
7. Furniture Deficit (\$2,120); Teaching Equipment Timing (\$251).
8. Dues & Fees Timing \$3,455.

SPECIAL EDUCATION BREAKOUT

OBJ #	DESCRIPTION	Adopted Annual Budget	Monthly Budget	Monthly Actual	\$ Variance (Over) Under	Year To Date Budget	Year To Date Actual	Year To Date Variance (Over)Under
390	OT/PT SERVICES	36,500	3,650	2,188	1,462	10,950	4,867	6,083
3901	CONSULTANTS	14,000	1,400	0	1,400	4,200	1,972	2,228
510	TRANSPORTATION	148,224	14,822	15,277	(455)	44,466	44,521	(55)
560	TUITION	294,600	29,460	14,643	14,817	88,380	23,631	64,749
	TOTALS	493,324	49,332	32,108	17,224	147,996	74,991	73,005

**WOODBRIIDGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 4 Months Ended: October 31, 2013

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
110	Administrators	629,992		247,359	387,929	101%	(5,296)	-	(5,296)
120	Teachers - Regular	4,569,431		1,080,082	3,415,868	98%	73,481	136,949	(63,468)
120	Teachers - Special Education	802,441		183,857	528,303	89%	90,281	-	90,281
1201	Psychologist	168,985		36,013	113,218	88%	19,754	-	19,754
1203	Counselor	41,440		9,601	31,839	100%	-	-	-
	Sub-Total Certified Salaries	6,212,289	-	1,556,912	4,477,157	97%	178,221	136,949	41,272
1303	Custodians	369,103	-	134,821	213,654	94%	20,628	20,628	-
140	Nurses	132,778	-	30,099	93,895	93%	8,784	8,784	-
150	Secretaries, Clerical	314,253	-	122,699	196,920	102%	(5,365)	-	(5,365)
160	Paraprofessionals	377,025	-	91,131	307,604	106%	(21,710)	-	(21,710)
1601	Special Education Paraprofess.	212,443	-	57,689	143,131	95%	11,623	-	11,623
190	Salaries, Miscellaneous	28,815	-	6,291	17,889	84%	4,636	4,636	-
	Sub-Total Non-Certified Salaries	1,434,417	-	442,730	973,092	99%	18,595	34,048	(15,453)
	TOTAL SALARIES	7,646,706	-	1,999,642	5,450,249	97%	196,816	170,997	25,819
1906	Retirement - Sick Pay-Out	-				#####	-		-
220	FICA	210,232		57,859	-	28%	152,373	152,373	-
230	Merf	197,029		72,309	-	37%	124,720	124,720	-
270	Medical Insurance	1,990,318		606,054	1,328,177	97%	56,087	40,017	16,070
280	Life Insurance	24,960		9,164	11,883	84%	3,914	3,914	-
2902	Other Employee Benefits	13,200		2,192	5,040	55%	5,968	5,968	-
	TOTAL BENEFITS	2,435,739	-	747,578	1,345,099	86%	343,062	326,992	16,070

**WOODBRIAGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 4 Months Ended: October 31, 2013

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
320	Professional Development	77,805	-	6,971	34,229	53%	36,605	36,605	-
330	Legal Fees	38,000	-	-	-	0%	38,000	38,000	-
340	Software Support	13,078	-	4,979	1,679	51%	6,420	6,420	-
350	Substitutes	28,000	-	2,248	-	8%	25,752	25,752	-
390/01	OT/PT/Consultant Services	60,500	-	4,867	55,990	101%	(357)	-	(357)
3902	Financial Audit	15,600	-	-	-	0%	15,600	15,600	-
390	Other Prof/Tech. Services	151,624	-	114,041	-	75%	37,583	37,583	-
	TOTAL PROFESSIONAL SERVICES	384,607	-	133,106	91,898	59%	159,603	159,960	(357)
410/01	Utilities - Electric and Water	256,334	-	4,383	221,651	88%	30,300	30,300	-
420	Heating	112,200	-	1,264	110,936	100%	-	-	-
430	Repairs and Maintenance	47,627	-	2,514	5,043	16%	40,069	40,069	-
450	Leases and Rentals	52,411	-	2,166	50,245	100%	-	-	-
4501	Building Improvements	30,000	-	150	8,650	29%	21,200	21,200	-
490	Other Purchased Services	25,920	-	6,568	13,722	78%	5,630	5,630	-
4901	Service Contracts	55,781	-	18,781	22,170	73%	14,830	14,830	-
	TOTAL PROPERTY SERVICES	580,273	-	35,827	432,417	81%	112,029	112,029	-
510	Pupil Transportation-Regular	474,971	-	127,585	318,954	94%	28,432	19,615	8,817
510	Pupil Transportation-Spec. Educ.	148,224	-	44,521	103,703	100%	-	-	-
520	Insurance-General Liability	91,829	-	62,124	43,054	115%	(13,348)	-	(13,348)
5201	Worker's Compensation	111,821	-	84,271	52,370	122%	(24,820)	-	(24,820)
530	Telephone Services	16,670	-	3,678	12,992	100%	-	-	-
535	Internet	9,876	-	107	899	10%	8,870	8,870	-
537	Postage	5,400	-	1,974	1,199	59%	2,227	2,227	-
540	Advertising	2,800	-	-	-	0%	2,800	2,800	-
550	Interns	132,257	-	-	-	0%	132,257	120,125	12,132
560	Tuition	315,174	-	23,631	226,977	80%	64,567	44,393	20,174
590	Other Purchased Services	15,350	-	162	840	7%	14,348	14,348	-
	TOTAL OTHER PURCH SERVICES	1,324,372	-	348,050	760,988	84%	215,334	212,379	2,955

**WOODBRIAGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 4 Months Ended: October 31, 2013

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
610	Instructional Supplies	154,558	-	81,568	22,470	67%	50,521	50,521	-
620	Computer Software	62,521	-	17,224	-	28%	45,297	45,297	-
625	Supplies Nurses	1,800	-	-	1,023	57%	777	777	-
630	Supplies Custodial	52,901	-	9,199	18,297	52%	25,405	25,405	-
635	Supplies Office	11,500	-	4,373	1,453	51%	5,675	5,675	-
640	Books and Audio Visual	18,000	-	-	8,000	44%	10,000	10,000	-
645	Subscriptions	14,855	-	-	1,210	8%	13,645	13,645	-
650	Testing	9,500	-	-	3,398	36%	6,102	6,102	-
690	Misc. Supplies	3,800	-	493	576	28%	2,731	2,731	-
	TOTAL SUPPLIES & MATERIALS	329,435	-	112,855	56,426	51%	160,154	160,154	-
730	Equipment - Office	-	-	-	-	0%	-	-	-
732	Computer Hardware	15,500	-	-	-	0%	15,500	15,500	-
735	Equipment - Teaching	17,050	-	2,043	1,616	21%	13,392	13,392	-
740	Equipment - Building	4,600	-	481	496	21%	3,623	3,623	-
745	Furniture	2,250	-	2,572	1,798	194%	(2,120)	-	(2,120)
	TOTAL PROPERTY	39,400	-	5,096	3,910	23%	30,395	32,515	(2,120)
810	Dues and Fees	32,174	-	11,781	2,321	44%	18,072	18,072	-
825	Unemployment	12,596	-	2,426	2,980	43%	7,190	7,190	-
900	Other Fees	32,696	-	2,949	170	10%	29,577	29,577	-
	TOTAL DUES AND FEES	77,466	-	17,157	5,471	29%	54,839	54,839	-
	TOTAL ADOPTED BUDGET	12,817,998	-	3,399,311	8,146,457	90%	1,272,230	1,229,863	42,367

Woodbridge Board of Education
Expenditures by Object
Financial Analysis
For Fiscal Year 2013 - 2014

Month Ended October 31, 2013

OBJECTS 110-120 – CERTIFIED STAFF

The net projected surplus reflects savings from staff changes, retirements, and resignations.

OBJECT 150 – SECRETARIES, CLERICAL

The net project deficit results from contract negotiations being in process and final wage settlements being obtained in June, after budget approval.

OBJECT 160 – PARAPROFESSIONALS

The net project deficit results from an unbudgeted new hire to support the additional Kindergarten class.

OBJECT 1601 – SPECIAL EDUCATION PARAPROFESSIONALS

The net project surplus results from staff changes and resignations.

OBJECT 270 – MEDICAL INSURANCE

The net projected surplus reflects savings from staff changes, retirements, and resignations.

OBJECT 510 - TRANSPORTATION

The net projected surplus reflects savings from Wintergreen bus, currently in review.

OBJECT 520 – INSURANCE – GENERAL LIABILITY

The projected deficit is the result of higher than anticipated premium renewal rates for policy as a result of carrier rate increase (i.e. Hurricane Sandy, Blizzard Nemo)

OBJECT 5201 – WORKER'S COMPENSATION

The projected deficit is the result of higher than anticipated premium renewal rates for policy as a result of claims experience rating.

OBJECT 550 - INTERNS

The net projected surplus reflects vacancy of one intern.

OBJECT 560 – TUITION

The projected surplus is the result of lower than anticipated enrollment in the Wintergreen Magnet School.

OBJECT 740 - FURNITURE

The net projected deficit is the result of furnishing one additional Kindergarten class.

Woodbridge Board of Education
 Combining Statement of Revenues & Expenditures
 for the 4 Months Ended 10/31/13 (Unaudited)

	Special Revenue						Agency Activity Fund
	Total	Café	Extended Day	Field Trips	Summer Programs	Expendable Trust	
Revenues:							
Charges for services	\$ 262,278	\$ 53,379	\$ 110,933	\$ 12,345	\$ 81,787	\$ 3,834	\$ -
Intergovernmental	6,702	6,702	-	-	-	-	-
Donations	-	-	-	-	-	-	-
Other income	9	9	-	-	-	-	-
Additions	-	-	-	-	-	-	-
Total revenues/additions	268,989	60,090	110,933	12,345	81,787	3,834	-
Expenditures:							
Wages, FICA, MERF	189,011	29,029	91,389	-	65,955	2,638	-
Medical Insurance	-	-	-	-	-	-	-
Cost of food sold	23,702	23,702	-	-	-	-	-
Equipment	268	268	-	-	-	-	-
Repairs	1,925	1,925	-	-	-	-	-
Other Expenses	37,052	4,658	16,245	8,479	7,657	13	-
Total expenditures/deductions	251,958	59,582	107,634	8,479	73,612	2,651	-
Excess (deficiency) of revenues over expenditures before operating transfer in	17,031	508	3,299	3,866	8,175	1,183	
Operating transfer in	-	-	-	-	-	-	
Excess (deficiency) of revenues over expenditures after operating transfer in	17,031	508	3,299	3,866	8,175	1,183	
Fund Balance, ending	\$ 145,329	\$ 56,933	\$ 38,721	\$ 5,440	\$ 26,063	\$ 18,172	
BOE Year to Date Cost of Health Insurance		\$ 7,875					



Beecher Road School World Language Program

November 2013



What are our goals for students at Beecher Road School?

- ◆ To provide students with opportunities to engage in the target language through reading, writing, speaking, and listening experiences.
- ◆ To provide meaningful exposure to the Spanish language on a continuous basis.



Spanish Schedule (2013-2014)



Grade	Days per 6 day cycle	Minutes per Class
Kindergarten	2	60 min.
1 st /2 nd Grade	1	30 min.
3 rd Grade	2	60 min.
4 th Grade	3	90 min.
5 th /6 th Grade	4	120 min.

Beginning in Kindergarten students experience language through...

- ◆ Technology-based instruction
- ◆ Authentic literature and song
- ◆ Puppet conversations
- ◆ Hands on activities
- ◆ Thematic units to provide a more meaningful language experience for students.



21st Century Technology in the World Language Classroom

- ◆ Technology allows students to be actively engaged in their own learning!
- ◆ Students utilize higher level thinking skills and creativity when technology is utilized.
- ◆ Students acquire key technology literacy skills while pursuing fluency in a world language.



Students at Beecher Road School experience technology on a regular basis!



◆ **SmartBoard**

◆ **Computer Applications**

(PowerPoint, Keynote, Pages, and Smart Notebook)

◆ **iPad**

The 6th Grade Exit Exam



- ◆ Monitor and evaluate progress of our students.
- ◆ Provide data to inform instruction and improve the overall quality of the world language program.
- ◆ Based upon ACTFL(American Council on the Teaching of Foreign Language) Proficiency Guidelines and the National Standards for Foreign Language Learning

Grade 6 Exit Assessment

1. Listening (2010)
2. Speaking (2011)
3. Reading (2012)
4. Writing (2013)



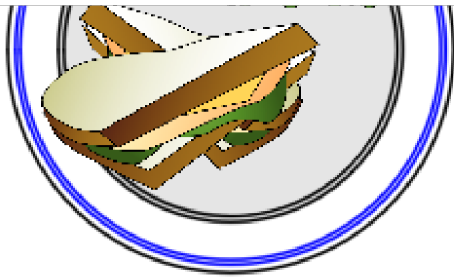
Listening Comprehension Components



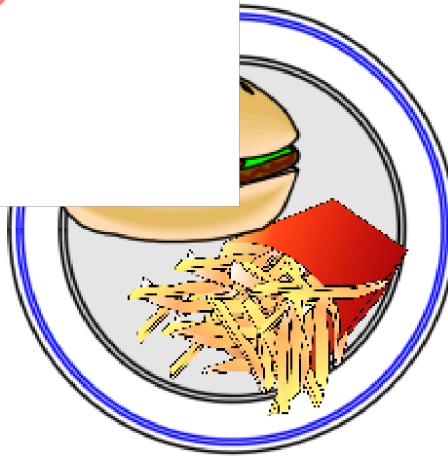
- ◆ Fifteen oral statements with visual cues.
- ◆ Two recorded conversations.

No
Image

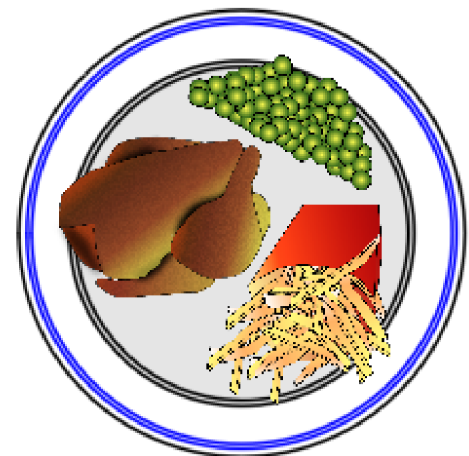
Comprehension
Question:



A.



B.



C.





Listening Component Rubric



LISTENING COMPREHENSION RUBRIC		
NOVICE LOW (1) 16-20 items answered correctly	NOVICE MID (2) 21-24 items answered correctly	NOVICE HIGH (3) 25-27 items answered correctly
<ul style="list-style-type: none">• Limited comprehension of isolated words, such as cognates, borrowed words, and high frequency social conventions (e.g. greetings, courtesy phrases)• Limited comprehension of general information and vocabulary when the communication is supported by objects, visuals and or gestures• Limited comprehension of high frequency questions, statements, and courtesy phrases as well as topics that relate to basic personal information.• Repetition may be required	<ul style="list-style-type: none">• Comprehension of general information and vocabulary when the communication is supported by visuals. Comprehension may be uneven.• Comprehension of short, simple conversations/ narratives that contain sentence length utterances, words and phrases from simple questions, statements and courtesy phrases, and topics which go beyond basic personal information. Comprehension may be uneven.• Comprehension of isolated words, such as cognates, borrowed words, and high frequency social conventions.• Typically can comprehend a few phrases at a time and repetition may be required	<ul style="list-style-type: none">• Comprehension of general information and vocabulary, when the communication is supported by visuals• Comprehension of short, simple conversations/ narratives that contain sentence length utterances, words and phrases from simple questions, statements and courtesy phrases, and topics which go beyond basic personal information.

Speaking Component



- ◆ Consists of one visual prompt that students must respond to orally utilizing Quicktime Player.

- ◆ This prompt gauges each students' ability to utilize greetings, provide personal information, and respond to predictable topics.



Speaking Component

Sample





Speaking Component Rubric



ORAL COMPREHENSION RUBRIC

Performance Criteria	NOVICE LOW (1)	NOVICE MID (2)	NOVICE HIGH (3)
Oral Communication Skills	Uses a limited number of isolated words, two to three word phrases, No signs of originality May attempt to create sentences but is unsuccessful	Uses high frequency expressions with reasonable ease Signs of originality are beginning to emerge Uses short complete sentences	Goes beyond memorized expressions and has the ability to create simple sentences Uses original sentences frequently Uses multiple full sentences
Task completion	Student completed less than half of the task.	Student completed most of the task.	Student completed the task.
Grammar	Grammatical errors are significant and cannot be interpreted	Grammatical errors lead to misunderstanding but can be interpreted	Minimal errors do not effect understanding
Vocabulary	Uses isolated words to talk about the prompt Frequently searches for words Uses English often	Uses vocabulary related to the prompt Does not elaborate on thoughts	Uses a variety of vocabulary related to the prompt Elaborates on thoughts
Comprehensibility	Significant errors in basic structure make interpretation of meaning difficult	Errors do not impede understanding	Easily understood

Reading Component

- ◆ 15 multiple choice questions related to various authentic visuals in Spanish.
- ◆ Spanish reading passage where students need to provide a written response.



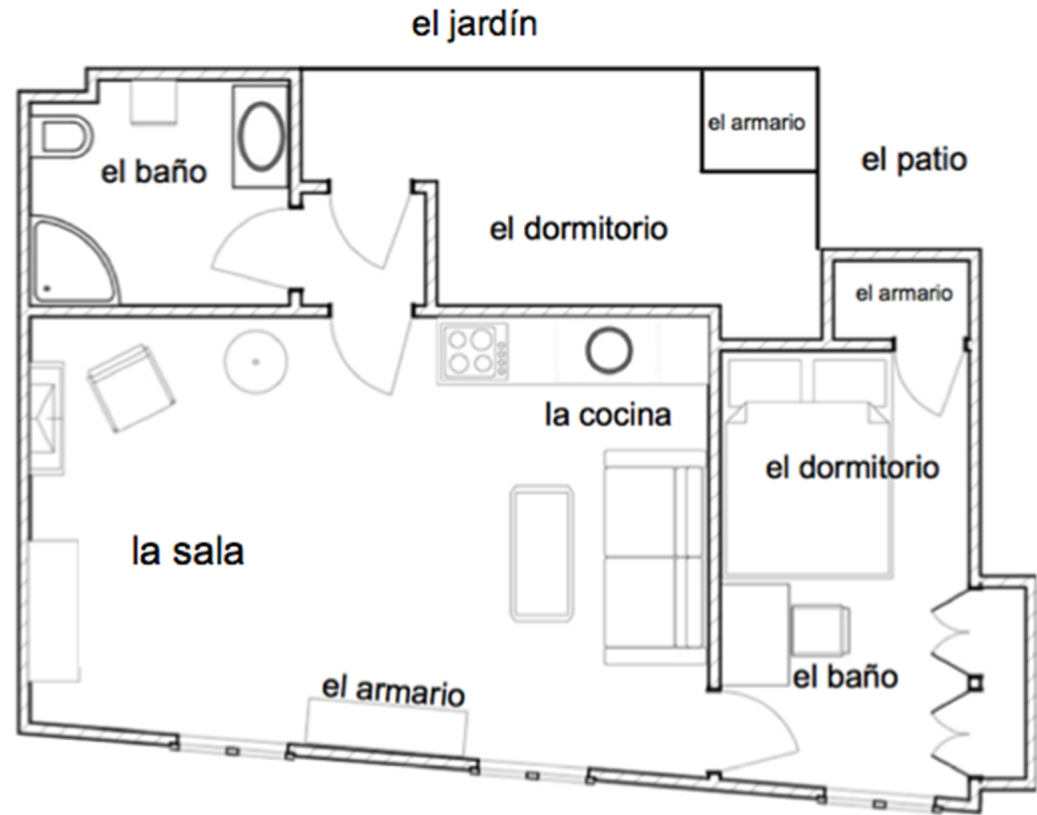
Reading Component Sample

Casa de Alquiler

*Casa de seis cuartos
con patio*

930 Euros al mes

Casa de dos dormitorios y dos baños; Calle Amparo 39 – Madrid central cerca de La Plaza de la República, transportación y el mercado; Cocina moderna, sala pequeña, tres armarios grandes.





Leading Component Samp



12. How many bedrooms does the house have?

- a.) 3
- b.) 2
- c.) 6

13. The house is located near _____.

- a.) shopping
- b.) the beach
- c.) the park

14. Which of the following is NOT available with this house?

- a) kitchen
- b) dining room
- c) living room

15. How much does it cost?

- a) Thirty nine euros per week
- b) Nine hundred and thirty euros per month
- c) Six euros per day



Reading Component Rubric



READING COMPREHENSION RUBRIC

NOVICE LOW (1)
15-18 items answered correct

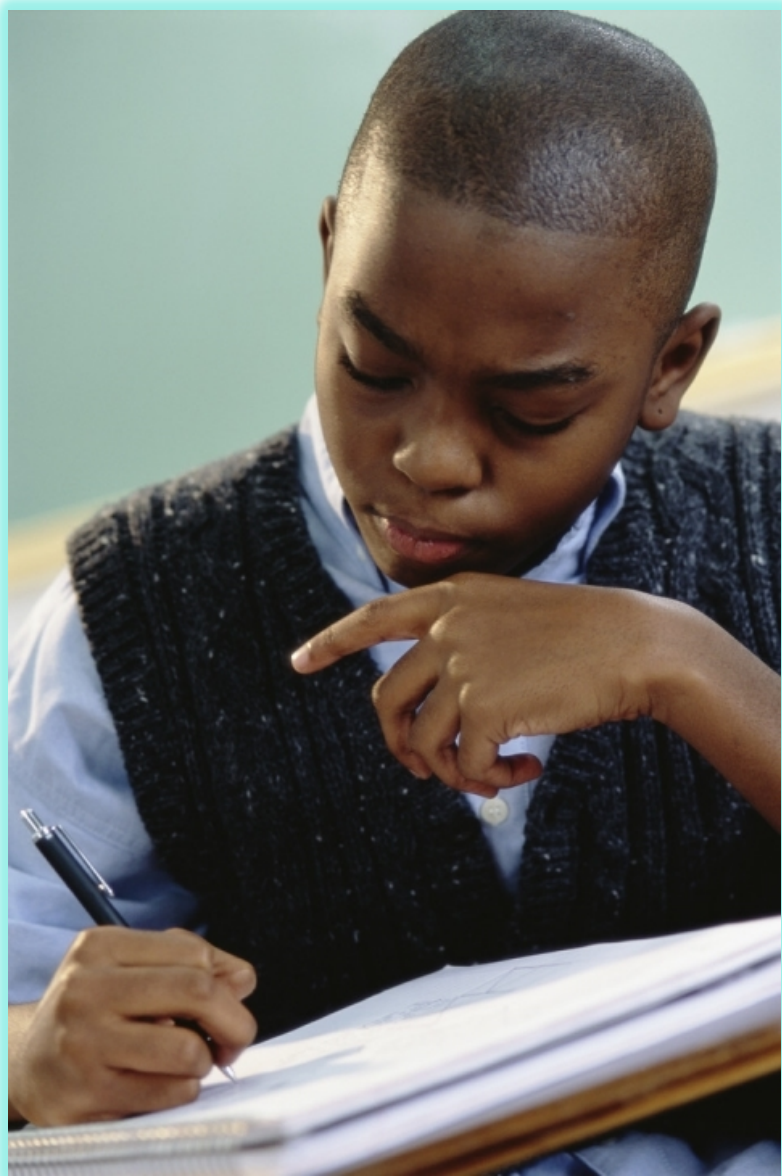
- Recognizes a limited number of letters, symbols or characters.
- Occasionally identifies high-frequency words and/or phrases when strongly supported by context.

NOVICE MID (2)
19-21 items answered correct

- Recognizes the letters or symbols of an alphabetic or syllabic writing system.
- Identifies a number of highly contextualized words and phrases including cognates and borrowed words but rarely understand material that exceeds a single phrase.
- Rereading is often required.

NOVICE HIGH (3)
22-24 items answered correct

- Understands fully and with relative ease, key words and cognates, as well as formulaic phrases across a range of highly contextualized texts.
- Understands predictable/ previously learned language and messages such as those found on train schedules, maps, and advertisements.
- Is able to derive meaning from short, non-complex texts that convey basic information for which there is contextual or extra linguistic support.



Writing Component

- ◆ Students are given a scenario in English and they must respond in writing completely in Spanish.



Writing Component Scenario



“You are a student studying in Mexico as part of an exchange program. It is your first day of class and your teacher has asked to you to introduce yourself to your new classmates. Create a written script in preparation for your speech.”

¡Buenos días clase! Me llamo Alicia. Tengo doce años. Yo soy de Woodbridge, Connecticut en Los Estados Unidos. Yo soy inteligente, creativa, atlética, y musical. Me gustan nadar, leer, montar en una bicicleta, y jugar con mis amigas. Me gustan las matemáticas. No me gusta la clase de Salud. No es divertido. Hay cuatro personas en mi familia. Tengo un hermano, una madre, y un padre. Mi familia es mediana. Mi casa es grande. Mi casa es amarilla. Mi cuarto favorito es la cocina. Me gusta comida. Mi comida favorita es Pad Thai. ¡Pad Thai es muy bien!

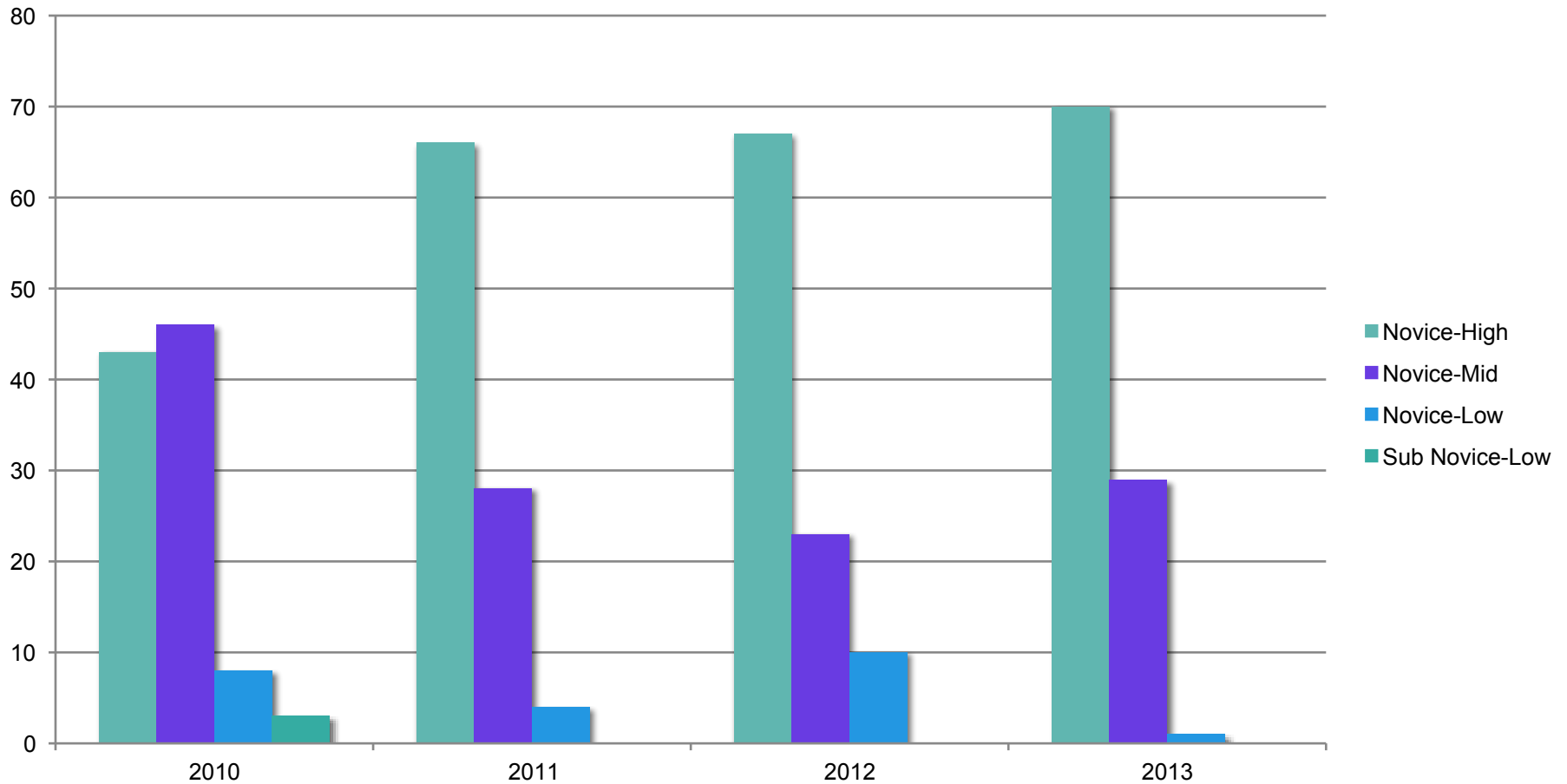


Writing Component Rubric

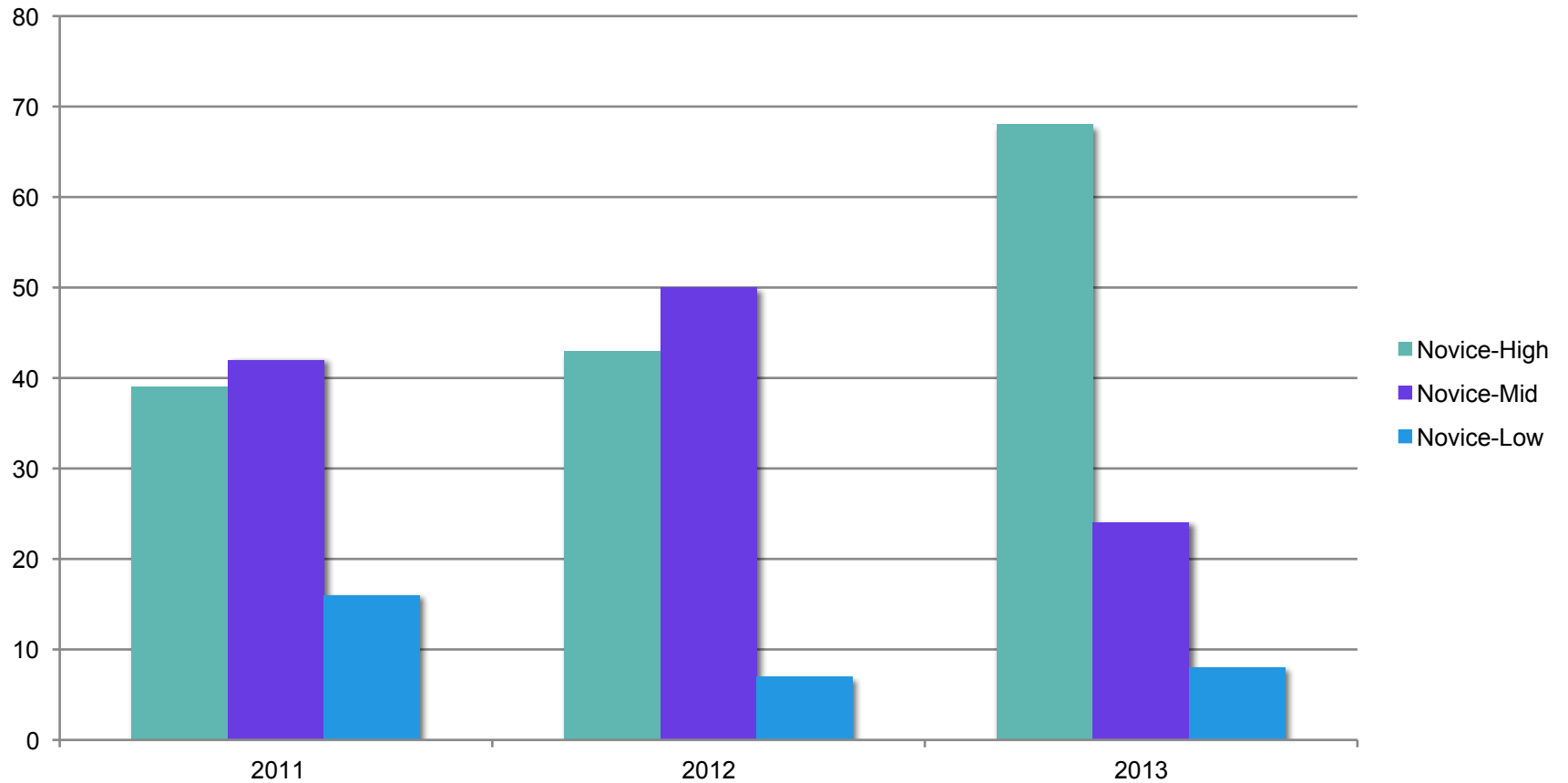


Performance Criteria	Novice-High	Novice-Mid	Novice-Low
Written communication skills	Goes beyond memorized expressions and has the ability to create simple sentences. Uses multiple full sentences	Uses high frequency expressions with reasonable ease . Uses short complete sentences	Uses a limited number of isolated words, two to three word phrases, May attempt to create sentences but is unsuccessful
Grammar/Spelling	Minimal errors do not affect understanding. Mostly accurate spelling.	Grammatical errors lead to misunderstanding but can be interpreted. A few spelling errors.	Grammatical errors are significant and can not be interpreted. Frequent spelling errors.
Vocabulary	Uses a variety of vocabulary related to the prompt Elaborates on thoughts	Uses vocabulary related to the prompt Does not elaborate on thoughts	Uses isolated words to talk about the prompt Frequently searches for words Uses English often
Comprehensibility	Easily understood	Errors do not impede understanding	Significant errors in basic structure make interpretation of meaning difficult

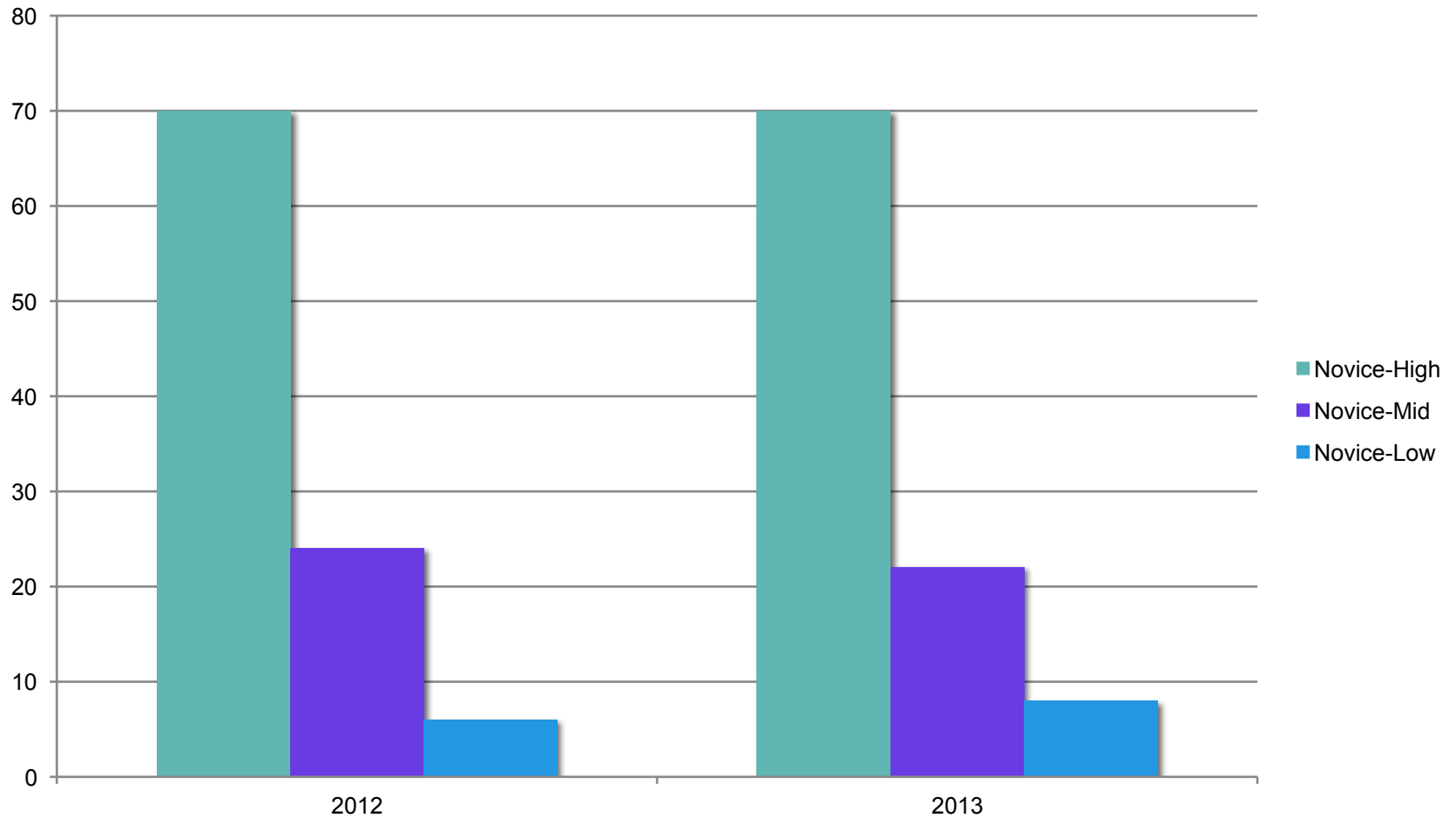
Listening Comprehension Data



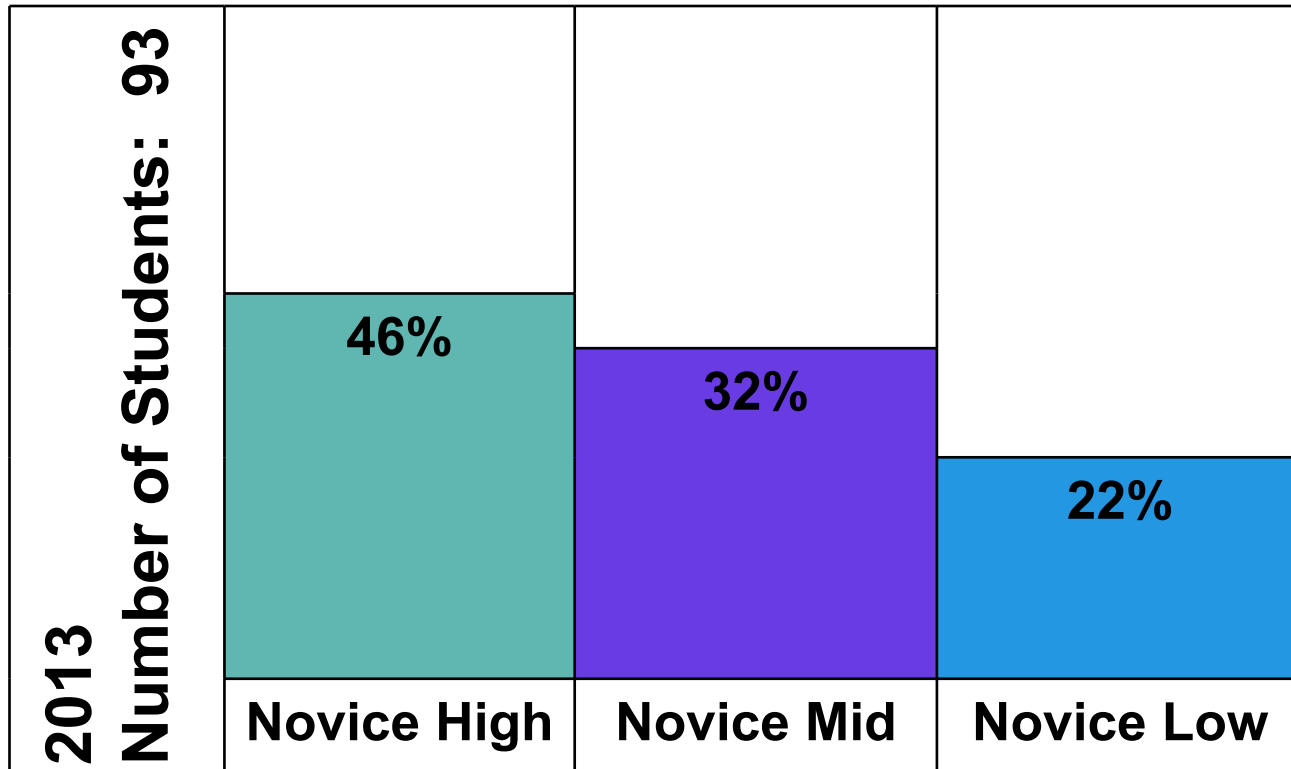
Speaking Component Data



Reading Comprehension Data



Writing Component Data





Conclusions

- ◆ Students are making consistent steady progress in the areas of listening and speaking.
- ◆ Student performance level is high in the area of reading.
- ◆ The Spanish Exit Exam is a valuable tool in helping to inform our instruction.

Future Plans



- ◆ Review all four sections of the test on an annual basis.
- ◆ Share test results with Amity Middle School on an annual basis in order to assist in placement process for 7th grade.
- ◆ Make additional test modifications to accommodate SPED/504/new students
- ◆ Challenge advanced students!

MINUTES OF THE BOARD OF EDUCATION POLICY COMMITTEE
Thursday, November 7, 2013
District Office Conference Room
Beecher Road School South

CALL TO ORDER: Matt Gilbride, Chair called the meeting to order at 6:01 PM.

IN ATTENDANCE: Matt Gilbride, Margaret Hamilton, Kerri Matthews, Board of Education Members; Dr. Guy Stella, Superintendent; and Marsha DeGennaro, Clerk of the Board.

The committee reviewed Policies 5141-5156, completing the review of the 5000 series. Clarification was sought from CAFE on Policies 5141.4 and 5145 as it was unclear whether the recommendation from CAFE was language modification or total policy replacement. The Committee will commence review of the 3000 series at their next meeting on December 5 at 6:00 PM.

MEETING ADJOURNED: 6:41 PM

Recorded by Marsha DeGennaro