

Woodbridge Board of Education
Woodbridge Board of Education Regular
Meeting
Monday, October 21, 2013 7:00 PM

Woodbridge Board of Education Regular
Meeting August 22, 2011 7:00 PM Library
Media Center Beecher Road School

Agenda

- I. **Preliminary Business**
 - A. Call to Order
 - B. Salute to the Flag
 - C. Correspondence
 - D. Public Comment
- II. **Consent Agenda**
 - A. Approval of September 16, 2013 Regular Meeting Minutes
 - B. Monthly Summary Financial Report Ending September 30, 2013
 - C. Monthly Detail Financial Report Ending September 30, 2013
 - D. Combining Financial Statements Through September 30, 2013
- III. **Reports**
 - A. PTO Update
 - B. Superintendent's Report
 1. BRS Update
 - a. BRS Monthly Enrollment Report
 2. Accept Educator Evaluation Plan Update
 3. SBAC Update
 4. Boiler Update
 - C. Facilities Committee Report
 - D. BRS Building Committee
 - E. Policy Committee
 - F. Finance Committee
 1. Adopt the 2014/15 Capital Projects Budget
 - G. CABE Liaison Report
 - H. ACES Liaison Report
 - I. Action Item Review and Status
- IV. **Other**
 - A. Public Comment
 - B. Executive Session, in accordance with State Statute
 1. Receive Safety and Security Update
- V. **Adjournment**

Finance Committee Minutes

Date - 10/15/13

Attendance: Gaetan Stella, Al Pullo, Steven Fleischman, Carl Lindskog, Lori Patrick, Keri Matthews, Sandy Stein, Rick Wood, James Crawford

The meeting was called to order at 6pm

The Committee discussed all matters on the agenda.

All financial statements were reviewed in detail.

The capital budget was reviewed and recommended for approval from the Board.

The meeting was adjourned at 6:30pm

MINUTES OF THE REGULAR WOODBRIDGE BOARD OF EDUCATION MEETING

Monday, September 16, 2013

BRS Library Media Center

CALL TO ORDER: Ms. Hamilton, Chair called the meeting to order at 6:30 PM.

BOARD MEMBERS PRESENT: Ms. Margaret Hamilton, Chair; Dr. Steve Fleischman, Vice Chair; Ms. Lisa Connor, Mr. Matthew Gilbride, Ms. Christianne Jaffe, Secretary; Ms. Karen Kravetz, Mr. Carl Linskog, Ms. Keri Matthews, and Ms. Emily Melnick.

STAFF: Dr. Guy Stella, Superintendent.

The Board entered Executive Session to conduct a Board Self-Evaluation and invited Dr. Stella to participate.

MOTION #1 – EXECUTIVE SESSION

Move that we enter Executive Session (6:35 PM).

Ms. Hamilton

Second by Dr. Fleischman

UNANIMOUS

MOTION #2 – RETURN TO PUBLIC SESSION

Move that we return to Public Session (7:06 PM).

Ms. Hamilton

Second by Dr. Fleischman

UNANIMOUS

CALL TO ORDER: Ms. Hamilton, Chair called the meeting back to order at 7:12 PM.

BOARD MEMBERS PRESENT: Ms. Margaret Hamilton, Chair; Dr. Steve Fleischman, Vice Chair; Ms. Lisa Connor, Mr. Matthew Gilbride, Ms. Christianne Jaffe, Secretary; Ms. Karen Kravetz, Mr. Carl Linskog, Ms. Keri Matthews, and Ms. Emily Melnick.

STAFF: Dr. Guy Stella, Superintendent; Al Pullo, Director of Business Services/Operations; Gina Prisco, Principal; Sheila Haverkamp, Special Services Director; Nancy White, Assistant Principal and Marsha DeGennaro, Clerk of the Board.

MEMBERS OF THE PUBLIC: Laurence Grotheer, Board of Selectmen Liaison; Brie Pfannenbecker, PTO; Teresa Nakouzi, WEA.

CORRESPONDENCE – None

PUBLIC COMMENT – None

MOTION #3 – MODIFY AGENDA

Move that we add donation acceptance as Item 4.3 under New Business.

Dr. Fleischman

Second by Mr. Linskog

UNANIMOUS

CONSENT AGENDA

MOTION #4 – CONSENT AGENDA

Move that we approve the consent agenda as presented.

Mr. Gilbride

Second by Dr. Fleischman

UNANIMOUS

REPORTS

PTO Report – Ms. Pfannenbecker noted that over 600 bowls of ice cream were served at the Ice Cream Social. The PTO will be hosting a parent workshop on digital safety sometime in the fall. The grade level social nights will begin in the fall.

Superintendent's Report – Superintendent Stella highlighted the Ice Cream Social and thanked the Police and Fire Departments for their assistance in traffic control. The school year is off to a good start. The ingress/egress modifications are working well with students and parents. Superintendent Stella acknowledged the efforts of the administrative team during the summer to prepare for the start of the school year.

BRS Update – Ms. Prisco noted the seamless transition of the Kindergarten team in accommodating the newly created additional class, the acoustics in the Café, exploration of Math manipulatives and resources in support of the Common Core curriculum, upcoming open houses, the launching of readers/writers workshop in classrooms, increased ridership on school buses and picture day.

CMT Presentation – Superintendent Stella noted that student performance on the CMT's was exceptional. Woodbridge ranked #1 in six areas and #2 in two areas within DRG B, which is comprised of 21 districts. Overall, students in Grades 3-6 were at or above goal as follows: Math (89%), Reading (86%), Writing (84%), and in Grade 5 Science, ranked 1st in the DRG and 5th in the State. BRS students continue to make noteworthy positive growth over time. It was noted that across the state, scores in Grade 3 were lower than anticipated, most likely as a result of the transition to Common Core. The CMT's are one form of assessment. Assessments are indicators and are used to inform instruction across grade levels as well as for each child. Student performance is based on the individual child and where they are, academically and emotionally, at the time the test is given.

Primary Mental Health Grant – Ms. Haverkamp provided an overview of Project Safe that expands psychology and counseling services for at-risk students in their social emotional development. This project has received funding for the past 17 years.

MOTION #5 – PRIMARY MENTAL HEALTH GRANT

Move that we approve the 2013/14 Primary Mental Health Grant as presented for submission to the Connecticut State Department of Education.

Dr. Fleischman
Second by Mr. Lindskog
UNANIMOUS

Facilities Committee – Ms. Kravetz reviewed the September 3 meeting. This committee will meet the first Thursday of the month at 7:30 AM in the District Office Conference Room. The Board acknowledged receipt of the annual report from the Fire Marshall.

BRS Building Committee – Ms. Hamilton noted that an update on the upgrade project will be presented to the Boards of Selectmen and Finance on Tuesday, September 17.

Finance Committee – Dr. Fleischman indicated the Committee met on September 9 to review the monthly financials, capital budget requests and concerns regarding the boilers. It was recently learned that one of the boilers has a crack, rendering it inoperable. Should an issue arise with the sole remaining boiler, the school would be without heat for the winter. These concerns were shared with the Boards of Selectmen and Finance. Options are currently being explored to replace both boilers with high efficiency gas boilers.

Policy Committee – Mr. Gilbride stated this committee will meet on September 19 at 5:30 PM to commence review of the 5000 series.

CABE Liaison – It was noted that Lisa Connor and Margaret Hamilton will join Dr. Stella at the annual CABE/CAPSS Conference in November.

ACES Liaison – Ms. Hamilton indicated she would be attending the October meeting.

NEW BUSINESS

Superintendent Stella presented two certified staff resignations from Carmel Carriere and Jennifer Schnitzer.

MOTION #6 – CERTIFIED STAFF RESIGNATIONS

Move that we accept the resignations of Carmel Carriere and Jennifer Schnitzer with regret.

Dr. Fleischman
Second by Mr. Lindskog
UNANIMOUS

Superintendent Stella presented two certified staff appointments. The addition of a Kindergarten class was necessary to maintain class size guidelines as a result of an unanticipated increase of students over the summer.

MOTION #7 – CERTIFIED STAFF APPOINTMENTS

Move that we ratify the elementary teacher appointments for the 2013/14 school year as follows: Elizabeth Greene at a salary of \$46,487.60, BA Step 3, and Lisa Farnen at a salary of \$59,682.91 MA Step 7, both effective September 3, 2013.

Dr. Fleischman
Second by Mr. Lindskog
UNANIMOUS

Superintendent Stella acknowledged the donation of a Grand Piano the Music Program.

MOTION #8 – DONATION

Move that we accept the donation from Mr. Michael Ashwood of a Lautner Grand Piano to the BRS Music Department with sincere appreciation and gratitude.

Dr. Fleischman
Second by Mr. Gilbride
UNANIMOUS

PUBLIC COMMENT – None

MOTION TO ADJOURN: (8:22 PM)

Dr. Fleischman
Second by Mr. Lindskog

The motion was withdrawn as it was necessary to return to Executive Session to receive up update regarding Safety and Security.

MOTION WITHDRAWN

MOTION #9 – EXECUTIVE SESSION

Move that we enter Executive Session (8:23 PM).

Dr. Fleischman
Second by Mr. Gilbride
UNANIMOUS

BOARD MEMBERS PRESENT: Ms. Margaret Hamilton, Chair; Dr. Steve Fleischman, Vice Chair; Ms. Lisa Connor, Mr. Matthew Gilbride, Ms. Christianne Jaffe, Secretary; Ms. Karen Kravetz, Mr. Carl Lindskog, Ms. Keri Matthews, and Ms. Emily Melnick.

STAFF: Dr. Guy Stella, Superintendent.

The Board received an update on Safety and Security.

MOTION TO ADJOURN: (8:35 PM)

Ms. Hamilton
Second by Ms. Kravetz
UNANIMOUS

Recorded by Marsha DeGennaro, Clerk of the Board

**WOODBRIAGE BOARD OF EDUCATION
MONTHLY SUMMARY FINANCIAL REPORT
For 3 Months Ended September 30, 2013**

OBJ #	DESCRIPTION	Adopted Annual Budget w/Transfers	Monthly Budget	Monthly Actual	\$ Variance (Over) Under
100	TOTAL SALARIES	7,646,706	704,637	892,297	(187,660)
200	TOTAL BENEFITS	2,435,739	182,188	200,040	(17,852)
300	TOTAL PROFESSIONAL SERVICES	384,607	126,592	119,363	7,228
400	TOTAL PROPERTY SERVICES	580,273	19,313	10,301	9,012
500	TOTAL OTHER PURCHASED SERVICES	1,324,372	89,382	140,870	(51,488)
600	TOTAL SUPPLIES & MATERIALS	329,435	77,817	27,009	50,808
700	TOTAL PROPERTY	39,400	2,500	3,714	(1,214)
800	TOTAL DUES AND FEES	77,466	2,500	6,010	(3,510)
	TOTAL ADOPTED BUDGET	12,817,998	1,204,929	1,399,604	(194,675)

Year To Date Budget	Year To Date Actual	Year To Date \$ Variance (Over)Under
1,410,851	1,407,138	3,713
560,899	560,474	424
126,592	126,883	(292)
31,474	23,191	8,283
255,349	272,382	(17,033)
77,817	81,111	(3,295)
2,500	3,895	(1,395)
15,181	15,352	(171)
2,480,662	2,490,427	(9,765)

1.
2.
3.
4.
5.

COMMENTS

1. Secretaries / Clerical Personnel Deficit (\$1,561); Savings from Certified Staff Vacancy & Retirements \$5,274.
2. Electricity & Water Timing \$8,283.
3. Liability Insurance Deficit (\$6,624); Worker's Comp Insurance Deficit (\$13,290); Telephone Timing \$1,389; Postage Timing \$1,492.
4. Office Supplies Timing (\$3,883); Instructional Supplies Timing \$588.
5. Furniture Deficit (\$1,878); Teaching Equipment Timing \$483.

SPECIAL EDUCATION BREAKOUT

OBJ #	DESCRIPTION	Adopted Annual Budget	Monthly Budget	Monthly Actual	\$ Variance (Over) Under
390	OT/PT SERVICES	36,500	3,650	2,679	971
3901	CONSULTANTS	14,000	1,400	0	1,400
510	TRANSPORTATION	148,224	14,822	14,821	1
560	TUITION	294,600	29,460	4,450	25,010
	TOTALS	493,324	49,332	21,950	27,382

Year To Date Budget	Year To Date Actual	Year To Date Variance (Over)Under
7,300	2,679	4,621
2,800	1,972	828
29,645	29,244	401
58,920	8,988	49,932
98,665	42,883	55,782

**WOODBRIAGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 3 Month Ended: September 30, 2013

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
110	Administrators	629,992		197,694	437,594	101%	(5,296)	-	(5,296)
120	Teachers - Regular	4,569,431		720,464	3,775,486	98%	73,481	102,949	(29,468)
120	Teachers - Special Education	802,441		131,558	578,826	89%	92,057	39,847	52,210
1201	Psychologist	168,985		23,009	126,222	88%	19,754	-	19,754
1203	Counselor	41,440		6,401	35,039	100%	-	-	-
	Sub-Total Certified Salaries	6,212,289	-	1,079,125	4,953,168	97%	179,996	142,796	37,200
1303	Custodians	369,103		106,858	235,824	93%	26,421	26,421	-
140	Nurses	132,778		17,827	106,976	94%	7,976	7,976	-
150	Secretaries, Clerical	314,253		98,528	221,972	102%	(6,247)	-	(6,247)
160	Paraprofessionals	377,025		60,220	312,772	99%	4,033	4,033	-
1601	Special Education Paraprofess.	212,443		40,921	171,522	100%	-	-	-
190	Salaries, Miscellaneous	28,815		3,659	19,372	80%	5,784	5,784	-
	Sub-Total Non-Certified Salaries	1,434,417	-	328,013	1,068,437	97%	37,967	44,214	(6,247)
	TOTAL SALARIES	7,646,706	-	1,407,138	6,021,605	97%	217,963	187,010	30,953
220	FICA	210,232		42,428	-	20%	167,804	167,804	-
230	Merf	197,029		49,548	-	25%	147,481	147,481	-
270	Medical Insurance	1,990,318		460,526	1,483,113	98%	46,679	30,609	16,070
280	Life Insurance	24,960		6,647	14,399	84%	3,914	3,914	-
2902	Other Employee Benefits	13,200		1,325	5,475	52%	6,400	6,400	-
	TOTAL BENEFITS	2,435,739	-	560,474	1,502,986	85%	372,278	356,208	16,070

**WOODBRIAGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 3 Month Ended: September 30, 2013

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
320	Professional Development	77,805		3,314	36,277	51%	38,214	38,214	-
330	Legal Fees	38,000		-	-	0%	38,000	38,000	-
340	Software Support	13,078		4,796	-	37%	8,282	8,282	-
350	Substitutes	28,000		866	-	3%	27,134	27,134	-
390/01	OT/PT/Consultant Services	60,500		3,867	54,990	97%	1,643	1,643	-
3902	Financial Audit	15,600		-	-	0%	15,600	15,600	-
390	Other Prof/Tech. Services	151,624		114,041	-	75%	37,583	37,583	-
	TOTAL PROFESSIONAL SERVICES	384,607	-	126,883	91,267	57%	166,457	166,457	-
410/01	Utilities - Electric and Water	256,334		3,101	224,758	89%	28,475	28,475	-
420	Heating	112,200		-	10,000	9%	102,200	102,200	-
430	Repairs and Maintenance	47,627		403	1,103	3%	46,121	46,121	-
450	Leases and Rentals	52,411		-	2,879	5%	49,532	49,532	-
4501	Building Improvements	30,000		150	-	1%	29,850	29,850	-
490	Other Purchased Services	25,920		1,440	2,280	14%	22,200	22,200	-
4901	Service Contracts	55,781		18,097	22,333	72%	15,351	15,351	-
	TOTAL PROPERTY SERVICES	580,273	-	23,191	263,353	49%	293,729	293,729	-
510	Pupil Transportation-Regular	474,971		84,649	376,157	97%	14,164	14,164	-
510	Pupil Transportation-Spec. Educ.	148,224		29,244	118,980	100%	-	-	-
520	Insurance-General Liability	91,829		62,124	43,054	115%	(13,348)	-	(13,348)
5201	Worker's Compensation	111,821		84,530	52,370	122%	(25,079)	-	(25,079)
530	Telephone Services	16,670		1,712	14,958	100%	-	-	-
535	Internet	9,876		-	-	0%	9,876	9,876	-
537	Postage	5,400		1,054	599	31%	3,747	3,747	-
540	Advertising	2,800		-	-	0%	2,800	2,800	-
550	Interns	132,257		-	-	0%	132,257	120,125	12,132
560	Tuition	315,174		8,988	234,974	77%	71,213	51,039	20,174
590	Other Purchased Services	15,350		81	921	7%	14,348	14,348	-
	TOTAL OTHER PURCH SERVICES	1,324,372	-	272,382	842,013	84%	209,977	216,099	(6,121)

**WOODBRIAGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 3 Month Ended: September 30, 2013

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
610	Instructional Supplies	154,558		54,304	41,117	62%	59,136	59,136	-
620	Computer Software	62,521		17,224	-	28%	45,297	45,297	-
625	Supplies Nurses	1,800		-	-	0%	1,800	1,800	-
630	Supplies Custodial	52,901		5,385	22,089	52%	25,427	25,427	-
635	Supplies Office	11,500		3,883	945	42%	6,672	6,672	-
640	Books and Audio Visual	18,000		-	-	0%	18,000	18,000	-
645	Subscriptions	14,855		-	-	0%	14,855	14,855	-
650	Testing	9,500		-	1,505	16%	7,995	7,995	-
690	Misc. Supplies	3,800		315	754	28%	2,731	2,731	-
	TOTAL SUPPLIES & MATERIALS	329,435	-	81,111	66,410	45%	181,914	181,914	-
732	Computer Hardware	15,500		-	-	0%	15,500	15,500	-
735	Equipment - Teaching	17,050		1,969	233	13%	14,848	14,848	-
740	Equipment - Building	4,600		29	496	11%	4,075	4,075	-
745	Furniture	2,250		1,896	2,232	183%	(1,878)	-	(1,878)
	TOTAL PROPERTY	39,400	-	3,895	2,961	17%	32,544	34,423	(1,878)
810	Dues and Fees	32,174		11,381	1,976	42%	18,817	18,817	-
825	Unemployment	12,596		1,222	4,184	43%	7,190	7,190	-
900	Other Fees	32,696		2,748	170	9%	29,778	29,778	-
	TOTAL DUES AND FEES	77,466	-	15,352	6,330	28%	55,785	55,785	-
	TOTAL ADOPTED BUDGET	12,817,998	-	2,490,427	8,796,924	88%	1,530,647	1,491,624	39,024

Woodbridge Board of Education
Expenditures by Object
Financial Analysis
For Fiscal Year 2013 - 2014

Month Ended September 30, 2013

OBJECTS 110-120 – CERTIFIED STAFF

The net projected surplus reflects savings from staff changes, retirements, and resignations.

OBJECT 150 – SECRETARIES, CLERICAL

The net project deficit results from contract negotiations being in process and final wage settlements being obtained in June, after budget approval.

OBJECTS 270 – MEDICAL INSURANCE

The net projected surplus reflects savings from staff changes, retirements, and resignations.

OBJECT 520 – INSURANCE – GENERAL LIABILITY

The projected deficit is the result of higher than anticipated premium renewal rates for policy as a result of carrier rate increase (i.e. Hurricane Sandy, Blizzard Nemo)

OBJECT 5201 – WORKER'S COMPENSATION

The projected deficit is the result of higher than anticipated premium renewal rates for policy as a result of claims experience rating.

OBJECT 550 - INTERNS

The net projected surplus reflects vacancy of one intern.

OBJECT 560 – TUITION

The projected surplus is the result of lower than anticipated enrollment in the Wintergreen Magnet School.

OBJECT 740 - FURNITURE

The net projected deficit is the result of furnishing one additional Kindergarten class.

Woodbridge Board of Education
Combining Balance Sheets as of 9/30/13 (Unaudited)

	Total	Special Revenue				Agency
		Café	Extended Day	Field Trips	Expendable Trust/SEP	Activity Fund
Assets:						
Cash	\$ 147,066	\$ 48,600	\$ 51,907	\$ 662	\$ 44,138	\$ 1,759
Prepaid expenses	-	\$ -	-	\$ -	-	\$ -
Accounts receivable	6,891	2,670	1,040	\$ 2,909	\$ 272	\$ -
Intergovt Receivable	10,158	10,158	-	-	-	-
Inventory	4,115	4,115	-	-	-	-
Total Assets	168,229	65,543	52,947	3,570	44,410	1,759
Liabilities and Fund Balance						
Liabilities:						
Amounts held as agent	1,912	-	1,912	-	-	-
Accounts payable	7,587	5,833	1,579	-	175	-
Deferred revenue	6,035	-	6,035	-	-	-
Wages payable	-	-	-	-	-	-
Total Liabilities	15,534	5,833	9,526	-	175	-
Fund Balance	152,695	59,710	43,421	3,570	44,235	1,759
Total Liabilities and Fund Balance	\$ 168,229	\$ 65,543	\$ 52,947	\$ 3,570	\$ 44,410	\$ 1,759
Activity Fund:						
N. Playground / Basketball						\$ -
Drama / Band / Lego						306
ODAC						459
PTO						166
Technology						\$ 828
Total						\$ 1,759

Woodbridge Board of Education
Combining Statement of Revenues & Expenditures
for the 3 Months Ended 9/30/13 (Unaudited)

	Special Revenue						Agency Activity Fund
	Total	Café	Extended Day	Field Trips	Summer Programs	Expendable Trust	
Revenues:							
Charges for services	\$ 197,979	\$ 31,071	\$ 77,647	\$ 3,640	\$ 81,787	\$ 3,834	\$ -
Intergovernmental	2,906	2,906	-	-	-	-	-
Donations	13,452	-	-	-	-	-	13,452
Other income	7	7	-	-	-	-	-
Additions	-	-	-	-	-	-	-
Total revenues/additions	214,344	33,984	77,647	3,640	81,787	3,834	13,452
Expenditures:							
Wages, FICA, MERF	141,037	14,375	58,069	-	65,955	2,638	-
Medical Insurance	-	-	-	-	-	-	-
Cost of food sold	9,650	9,650	-	-	-	-	-
Equipment	14,270	268	-	-	-	-	14,002
Repairs	1,925	1,925	-	-	-	-	-
Other Expenses	25,374	4,481	11,579	1,644	7,657	13	-
Total expenditures/deductions	192,256	30,699	69,648	1,644	73,612	2,651	\$ 14,002
Excess (deficiency) of revenues over expenditures before operating transfer in	22,638	3,285	7,999	1,996	8,175	1,183	
Operating transfer in	-	-	-	-	-	-	
Excess (deficiency) of revenues over expenditures after operating transfer in	22,638	3,285	7,999	1,996	8,175	1,183	
Fund Balance, ending	\$ 150,936	\$ 59,710	\$ 43,421	\$ 3,570	\$ 26,063	\$ 18,172	
BOE Year to Date Cost of Health Insurance		\$ 5,906					

Grade/Teacher	Girls	Boys	Total	10/1/2013	Grade/Teacher	Girls	Boys	Total
PreK					Grade 4			
DePalma	10	9	19		Don	12	9	21
Kindergarten					Echeverry	11	9	20
Belisle	8	10	18		Krawec	10	10	20
Coleman	10	10	20		Reizfeld	10	10	20
Dempsey	9	10	19		Waldron	13	6	19
Farnen	8	11	19					100
Salinardi	8	12	20		Grade 5			
Wyman-Antcil	9	11	20		Blinstrubas	8	10	18
			117		Guerra	9	10	19
Grade 1					McCollom	8	12	20
Fanelli	7	9	16		Mulligan	8	11	19
Domschine	10	6	16		Rourke	9	12	21
Piascyk	8	9	17		Szondy	11	9	20
DePalma	7	9	16					117
Sanders	8	9	17		Grade 6			
			82		Chase	9	11	20
Grade 2					Eleck	11	6	17
Buzzard	12	10	22		Holowienko	9	12	21
Hamm	12	10	22		Ngov	9	10	19
Ramia	10	11	21		Smerekanicz	10	9	19
Shepard	10	11	21					96
			86		M.A.G.			
Grade 3					Hart-Rooney Gr 1	11	7	18
Concilio	9	9	18		Burness Gr 2	11	7	18
Halsey	7	10	17		Ahern Gr 3	11	8	19
Hutchinson	11	10	21		Golden Gr 4	13	7	20
Lavigne	8	10	18					75
			74		Enrollment Totals			
ODD				2				
					Plus 2 OOD			

New student is starting on Friday, 10-4-13 in the 5th grade

Revisions to the Educator Evaluation Plan October 2013

The word teacher was changed to educator throughout the document.

Minor language modification that reflects the change from CMT's to non-standardized assessments.

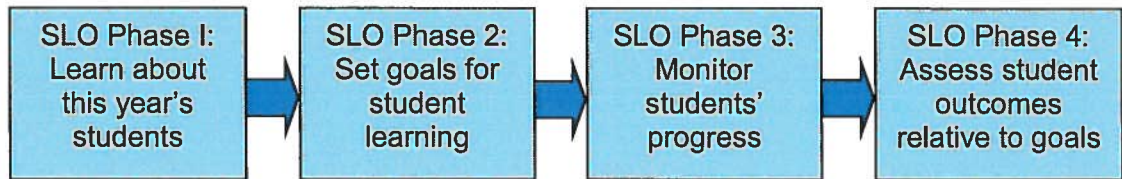
STUDENT OUTCOMES RELATED INDICATORS

Category #3: Student Growth and Development (45%)

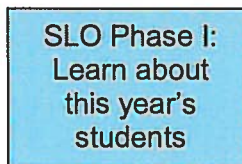
Overview of Student Learning Objectives (SLOs)

Each educator's students, individually and as a group, are different from other educators' students, even in the same grade level or subject at the same school. For student growth and development to be measured for educator evaluation purposes, it is imperative to use a method that takes each educator's assignment, students and context into account. Connecticut, like many other states and localities around the nation, has selected a goal-setting process called **Student Learning Objectives (SLOs)** as the approach for measuring student growth during the school year.

SLOs will support educators in using a planning cycle that will be familiar to most educators:



While this process should feel generally familiar, we will ask educators to set more specific and measurable targets than they may have done in the past, and to develop them through consultation with colleagues in the same grade level or teaching the same subject and through mutual agreement with supervisors. The four SLO phases are described in detail below:



This first phase is the discovery phase, just before the start of the school year and in its first few weeks. Once educators know their rosters, they will access as much information as possible about their new students' baseline skills and abilities, relative to the grade level or course the educator is teaching. End-of-year tests from the prior spring, prior grades, benchmark assessments and quick demonstration assessments are all examples of sources educators can tap to understand both individual student and group strengths and challenges. This information will be critical for goal setting in the next phase.

The educator and administrator must agree on the weighting of the indicators used for assessing student achievement. Each educator will write two SLOs. ~~Educators whose students take a standardized assessment will create one SLO based on standardized indicators that will count for 22.5% of the final rating and one based on non-standardized indicators that will each count for the remaining 22.5% of the Student Growth and Development category.~~ All other educators will develop their two SLOs based on non-standardized indicators.

~~Woodbridge uses a specific definition of “standardized assessment.” As stated in the CT Guidelines for Educator Evaluation, a **standardized assessment** is characterized by the following attributes:~~

- ~~o Administered and scored in a consistent — or “standard” — manner;~~
- ~~o Aligned to a set of academic or performance “standards;”~~
- ~~o Broadly administered (e.g., nation or statewide);~~
- ~~o Commercially produced; and~~
- ~~o Often administered only once a year, although some standardized assessments are administered two or three times per year.~~

To create their SLOs, educators will follow these four steps:

Step 1: Decide on the Student Learning Objectives

The objectives will be broad goals for student learning. They should each address a central purpose of the educator’s assignment and it should pertain to a large proportion of his/her students. Each SLO reflect high-expectations for student learning – at least should reflect high expectations for student a year’s worth of growth (or a semester’s worth for shorter courses) – and should be aligned to relevant state, national (e.g., common core), or district standards for the grade level or course. Depending on the educator’s assignment, the objective might aim for content mastery (more likely at the secondary level) or it might aim for skill development (more likely at the elementary level or in arts classes.)

Educators are encouraged to collaborate with grade-level and/or subject matter colleagues in the creation of SLOs. Educators with similar assignment may have identical objectives although they will be individually accountable for their own students’ results.

Minutes of Facility Meeting Oct. 3, 2013

Present: Karen Kravetz, Margaret Hamilton, Chris Jaffe

Also Present: Dr. Stella, Al Pullo, Cathy Wick, Dr. Karen Stebinger, Greg Kula

1. Called to order at 7:30 a.m.
2. Status update on BRS Grounds/Facilities: Al Pullo reviewed repair, maintenance work completed throughout building and grounds. Work in cafeteria, carpeting, painting, landscaping, paving, playground resurfacing, telephone system upgrade. We discussed status of STEEP grant. \$500,000 has been requested for additional paving work. Request must be renewed in January. We discussed status of request for boiler replacement.
3. Receive Sustainability update: Dr. Stebinger will give update regarding sustainability initiatives at next meeting. Efforts will be made to have Massaro Farm have a table / demonstration at the Halloween Hoot.
4. Receive update on BRS Building Project: We discussed status of process and timing of Informational Meetings for upgrade – expected to be scheduled in Oct. / Nov.
5. 2014/15 Capitol Project Requests. We discussed grounds projects anticipated during next five years which should be included in upgrade proposal; 1) Pathway from parking lot to North Playground, 2) Erosion near South Playground.
6. Adjourned at 8:35 a.m.
7. Next meeting will be Nov. 7 at 7:30 a.m.

MINUTES OF THE BOARD OF EDUCATION POLICY COMMITTEE
Thursday, October 3, 2013
District Office Conference Room
Beecher Road School South

CALL TO ORDER: Margaret Hamilton, BOE Chair called the meeting to order at 6:04 PM.

IN ATTENDANCE: Margaret Hamilton, Emily Melnick, Board of Education Members; Dr. Guy Stella, Superintendent; Rachel Kindseth, PTO; and Marsha DeGennaro, Clerk of the Board.

The committee reviewed Policies 5124-5131.8. It was agreed that language in the Student Handbook and Policy 5131 (Code of Conduct) would be compared to ensure they replicate each other. The committee will commence review of Policy 5131.8 through Policy 5141 at their next meeting on November 7 at 5:45 PM.

MEETING ADJOURNED: 7:07 PM

Recorded by Marsha DeGennaro

MINUTES OF THE BOARD OF EDUCATION POLICY COMMITTEE
Thursday, September 19, 2013
District Office Conference Room
Beecher Road School South

CALL TO ORDER: Margaret Hamilton, BOE Chair called the meeting to order at 5:31 PM.

IN ATTENDANCE: Matt Gilbride (5:47 PM), Margaret Hamilton, Kerri Matthews, Emily Melnick, Board of Education Members; Dr. Guy Stella, Superintendent; and Marsha DeGennaro, Clerk of the Board.

The committee reviewed Policies 5114 through 5123. Language modifications were made to 5123 (Promotion/Retention). The Committee will review Policies 5124-5131.8 at their meeting on October 3 at 6:00 PM.

MEETING ADJOURNED: 6:19 PM

Recorded by Marsha DeGennaro



Your complimentary
use period has ended.
Thank you for using
PDF Complete.

[Click Here to upgrade to
Unlimited Pages and Expanded Features](#)

ODDBRIDGE BOARD OF EDUCATION - CAPITAL BUDGET REQUESTS FOR FY ENDING JUNE 30, 2015

Estimated Expenditures by Fiscal Year

PROJECT#		FY15	FY16	FY17	FY18	FY19	FY20	Six-Year Total
1	BEECHER ROAD SCHOOL - BUILDING UPGRADE	\$ 13,591,308	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,591,308
2	GROUPS AND LANDSCAPING	\$ 55,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 305,000
3	CAFETERIA EQUIPMENT	\$ 26,000	\$ 25,000	\$ 35,000	\$ 30,000	\$ 25,000	\$ 25,000	\$ 166,000
4	ASPHALT AND CONCRETE REPLACEMENT	\$ 303,200	\$ 266,962	\$ -	\$ -	\$ -	\$ -	\$ 570,162
5	TECHNOLOGY	\$ 135,000	\$ 135,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 770,000
6		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	BUILDING UPGRADE REQUEST:	\$ 13,591,308	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,591,308
	TECHNOLOGY, GROUNDS, & EQUIPMENT REQUESTS:	\$ 519,200	\$ 476,962	\$ 210,000	\$ 205,000	\$ 200,000	\$ 200,000	\$ 1,811,162
	TOTAL - ALL CAPITAL BUDGET REQUESTS:	\$ 14,110,508	\$ 476,962	\$ 210,000	\$ 205,000	\$ 200,000	\$ 200,000	\$ 15,402,470

THE PRIORITY OF THE WOODBRIDGE BOARD OF EDUCATION IS THE COMMENCEMENT OF A BEECHER ROAD SCHOOL BUILDING UPGRADE. THE BRS BUILDING UPGRADE REQUEST CONTAINED IN THE 2014-2015 CAPITAL PLAN REQUEST REFLECTS THE ENERGY SYSTEM GROUP (ESG) PROJECT PRESENTATION TO THE BOARD OF SELECTMEN ON DECEMBER 7, 2012



Your complimentary use period has ended. Thank you for using PDF Complete.

[Click Here to upgrade to Unlimited Pages and Expanded Features](#)

STATUS OF PREVIOUSLY APPROVED CAPITAL PROJECTS

1) Project: BEECHER ROAD SCHOOL - BUILDING UPGRADE

2) Department: BOARD OF EDUCATION

3) Project Background, Purpose & Objectives: BUILDING UPGRADE

Estimated Expenditures by Fiscal Year

4) Project Costs & Schedule	FY15	FY16	FY17	FY18	FY19	FY20	Six-Year Total
A. Planning & Engineering							\$ -
B. Land & ROW							\$ -
C. Construction	\$ 13,591,308	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,591,308
D. Equipment Purchase							\$ -
TOTALS	\$ 13,591,308	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,591,308

E. Operating Costs \$ -

5) Proposed Financing

	% Percent		% Percent
General Fund _____	_____	Federal Aid _____	_____
Bond Issue _____	_____	Other _____	_____

Comments: Project Highlights Taken from Energy System Group (ESG) Presentation to Board of Selectmen on December 7, 2012:
 Project will include: New heating and cooling systems including (1) New Chillers for Air conditioning, (3) Gas Boilers, ;Bldg Mgmt (BMS) Controls;
 New Window Walls on Older Parts of School (A,B,C, S wings); New Energy Efficient Lighting; New Roof on Older Parts of School (A,B, C Wings)
 Pool Dehumidification Unit; Small Wind Turbine to Aid in Pool Heating; Enhanced Security Updates (Additional Surveillance, Sally-Ports, and Other)



Your complimentary use period has ended. Thank you for using PDF Complete.

[Click Here to upgrade to Unlimited Pages and Expanded Features](#)

STATUS OF PREVIOUSLY APPROVED CAPITAL PROJECTS

1) Project: CAFETERIA EQUIPMENT

2) Department: BOARD OF EDUCATION

3) Project Background, Purpose & Objectives: KITCHEN SERVERY, FOOD STORAGE, AND PREPARATION EQUIPMENT

Estimated Expenditures by Fiscal Year

4) Project Costs & Schedule	FY15	FY16	FY17	FY18	FY19	FY20	Six-Year Total
A. Planning & Engineering							\$ -
B. Land & ROW							\$ -
C. Construction							\$ -
D. Equipment Purchase	\$ 26,000	\$ 25,000	\$ 35,000	\$ 30,000	\$ 25,000	\$ 25,000	\$ 166,000
TOTALS	\$ 26,000	\$ 25,000	\$ 35,000	\$ 30,000	\$ 25,000	\$ 25,000	\$ 166,000

E. Operating Costs \$ -

5) Proposed Financing

	% Percent		% Percent
General Fund _____	_____	Federal Aid _____	_____
Bond Issue _____	_____	Other _____	_____

Comments: **YEAR 1 INCLUDES REQUEST FOR SOFT-SERVE ICE CREAM MACHINE AND REFRIGERATOR (FREE-STANDING)**

YRS #2 - 6 REQUESTS INCLUDE REPLACE KITCHEN EQUIPMENT (ALL 15+ YEARS OLD) INCLUDE DISHWASHER (AVG. LIFE 17 YRS), CONVECTION OVENS (AVG. LIFE 17 YRS) AND CLEVELAND KETTLE RANGE (AVG LIFE 17 YRS), AND SERVING LINE EQUIPMENT.



Your complimentary use period has ended.
Thank you for using PDF Complete.

[Click Here to upgrade to Unlimited Pages and Expanded Features](#)

STATUS OF PREVIOUSLY APPROVED CAPITAL PROJECTS

1) Project: ASPHALT AND CONCRETE REPLACEMENT

2) Department: BOARD OF EDUCATION

3) Project Background, Purpose & Objectives: RESURFACE ASPHALT PAVING IN THE NORTH AND SOUTH PARKING LOTS. INSTALL NEW CURBING AND CONCRETE WALKWAYS IN THE NORTH ENTRIES. INCLUDES ENGINEERING FEES & ESTIMATES. COMPLETION OF PROJECT WILL RESULT IN SAFETY IMPROVEMENT FOR BOTH PEDESTRIAN AND VEHICULAR TRAFFIC. IN ADDITION, IT WILL ADD AESTHETIC VALUE TO THE BUILDING, AND CAMPUS.

Estimated Expenditures by Fiscal Year

4) Project Costs & Schedule	FY15	FY16	FY17	FY18	FY19	FY20	Six-Year Total
NORTH ENTRY CONCRETE	\$ 78,310						\$ 78,310
SOUTH ENTRY CONCRETE	\$ 53,619						\$ 53,619
NORTH PARKING ASPHALT	\$ 119,917	\$ 146,565					\$ 266,482
SOUTH PARKING ASPHALT	\$ 51,354	\$ 120,397					\$ 171,751
TOTALS	\$ 303,200	\$ 266,962	\$ -	\$ -	\$ -	\$ -	\$ 570,162

E. Operating Costs \$ -

5) Proposed Financing

General Fund _____	% Percent	Federal Aid _____	% Percent
Bond Issue _____		Other _____	

Comments: **YEAR #1 (FY15) NORTH & SOUTH SIDEWALK ENTRY (CONCRETE), IN ADDITION TO PARTIAL PARKING LOTS (NORTH & SOUTH PAVING).**

YEAR #2 (FY16) NORTH & SOUTH PARKING LOT REMAINING AREAS NOT PAVED IN YEAR #1.

TOWN HAS APPLIED FOR STEAP GRANT FOR PAVING AND CONCRETE.



Your complimentary use period has ended. Thank you for using PDF Complete.

Click Here to upgrade to Unlimited Pages and Expanded Features

STATUS OF PREVIOUSLY APPROVED CAPITAL PROJECTS

1) Project: TECHNOLOGY

2) Department: BOARD OF EDUCATION

3) Project Background, Purpose & Objectives: CONTINUE EQUIPMENT REPLACEMENT PLAN

Estimated Expenditures by Fiscal Year

4) Project Costs & Schedule	FY15	FY16	FY17	FY18	FY19	FY20	Six-Year Total
A. Planning & Engineering							\$ -
B. Land & ROW							\$ -
C. Construction							\$ -
D. Equipment Purchase	\$ 135,000	\$ 135,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 770,000
TOTALS	\$ 135,000	\$ 135,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 770,000

E. Operating Costs \$ -

5) Proposed Financing

	% Percent		% Percent
General Fund _____	_____	Federal Aid _____	_____
Bond Issue _____	_____	Other _____	_____

Comments: **YEAR #1 REQUEST BREAKDOWN:**
 STUDENT COMPUTERS GRADES 1,3,4,6- MOBILE ALIGNED W/ 2012-15 TECHNOLOGY PLAN (@170 iPads) = \$85,000.00
 FACULTY MOBILE COMPUTERS - ROUTINE REPLACEMENT= \$15,000.00
 OFFICE COMPUTERS - ROUTINE REPLACEMENT = \$3,000.00
 CLASSROOM PROJECTOR REPLACEMENT = \$10,000.00
 INFRASTRUCTURE UPGRADES - MOBILE DEVICE MANGEMENT SERVERS= \$22,000.00
GRAND TOTAL YEAR #1 = \$135,000.00