

Woodbridge Board of Education
Woodbridge Board of Education Regular
Meeting
Monday, August 19, 2013 7:00 PM

Woodbridge Board of Education August 19,
2013 Regular Meeting Library Media Center
Working Session Goals 6:00 PM Regular
Public Session 7:00 PM Beecher Road School

Agenda

- I. **Preliminary Business**
 - A. Call to Order
 - B. Working Session on Board Goals - 6:00 PM
 - C. Regular Public Session - 7:00 PM
 - D. Salute to the Flag
 - E. Correspondence
 - F. Public Comment
- II. **Consent Agenda**
 - A. Approval of Meeting Minutes
 - 1. July 15, 2013 Regular Meeting and July 23, 2013 Special Meeting
- III. **Reports**
 - A. PTO Update
 - B. Superintendent's Report
 - 1. BRS Update
 - a. BRS Monthly Enrollment Report
 - 2. BRS Parent Survey
 - 3. TAG Update
 - C. Facilities Committee Report
 - D. BRS Building Committee
 - E. Policy Committee
 - F. Finance Committee
 - 1. Monthly Summary Financial Report Ending June 30, 2013
 - 2. Monthly Detail Financial Report Ending June 30, 2013
 - 3. Combining Financial Statements through June 30, 2013
 - G. CABA Liaison Report
 - H. ACES Liaison Report
 - I. Action Item Review and Status
- IV. **Other**
 - A. Public Comment
 - B. Executive Session, in accordance with State Statute
- V. **Adjournment**

WBOE Board Goals 2012-2013

Category	Goal	Details	Date Due	Checkpoint
Board Operations	Develop Board Protocols	Develop protocol for ACTION ITEMS, including table of all Action Items and status	September Meeting	Review status and add/delete items at each meeting
	Develop Board Calendar	Develop Board Calendar – maintain for each meeting	October Meeting	Publish at October meeting and add items as needed
Curriculum	Receive CMT reporting and analysis.	Identify specific additional reporting, if any, needed after initial CMT presentation.	CMT Report – September Meeting	October Meeting
	Understand and access status of various curriculum areas	<ul style="list-style-type: none"> • Common Core • Science • Social Studies • ARTS/music • Health • TAG 	October meeting – Dr. Stella will provide dates for each curriculum topic area	Various meetings once schedule is set.
Facility/Grounds	Advocate for Facility and Grounds upgrade.	Advocate at Board of Selectmen/Finance Mtgs. Prepare 'talking points' in support of upgrade for Town Meetings	Status at each meeting	Ongoing
	Advocate for sustainability	Advocate for sustainability within building and grounds maintenance and upgrades. Receive updates from administration on current and planned curriculum involving sustainability.	Facility Committee to discuss at October meeting.	Ongoing.
Communications	Conduct parent survey.	Subset of WBOE, with Dr. Stella, to review state climate surveys for parents, staff and children.	Survey to be sent to parents no later than January, 2013.	
	Monitor progress of parent portal portion of INFORM system.	Monitor and support efforts by administration to activate parent portal (within INFORM).	2-3 year target	
Professional Development	Engage in Professional Development of WBOE members	Attendance at ACES meetings Attendance at CABE meetings Attendance at other local BOE meetings and BOE-related meetings (BOWA Boards, Tri-Board, etc)	Ongoing	Reports at each meeting from attending members.
Policy	Continue and complete CABE supported review of entire Policy Manual, with priority given to "hot" topics/laws.	Policy committee will continue to review all policies in detail, in the order already set up, with any "hot" topic areas (bullying, health, etc) reviewed as a priority	Consent agenda at each meeting, beginning with September	Monthly updates from Policy Committee

MINUTES OF THE REGULAR WOODBRIDGE BOARD OF EDUCATION MEETING

Monday, July 15, 2013
BRS Library Media Center

CALL TO ORDER: Ms. Hamilton called the meeting to order at 7:01 PM.

BOARD MEMBERS PRESENT: Ms. Margaret Hamilton, Dr. Steve Fleischman, Ms. Lisa Connor, Mr. Matthew Gilbride, Ms. Christianne Jaffe, Ms. Karen Kravetz, Ms. Keri Matthews, and Ms. Emily Melnick.

STAFF: Dr. Guy Stella, Superintendent; Al Pullo, Director of Business Services/Operations; and Marsha DeGennaro, Clerk of the Board.

MEMBERS OF THE PUBLIC: Brie Pfannenbecker, PTO; Pua Ford, community.

Ms. Hamilton opened the floor for nominations for officers of the Board.

MOTION #1 – NOMINATIONS FOR CHAIR

I nominate Margaret Hamilton to serve as Chair of the Woodbridge Board of Education.

Dr. Fleischman
Second by Mr. Gilbride
UNANIMOUS

MOTION #2 – CLOSE NOMINATIONS FOR CHAIR

Move that we close nominations for Chair.

Dr. Fleischman
Second by Mr. Gilbride
UNANIMOUS

Ms. Hamilton thanked the Board for their confidence in her leadership.

MOTION #3 – NOMINATIONS - VICE CHAIR

I nominate Steve Fleischman to serve as Vice Chair of the Woodbridge Board of Education.

Mr. Gilbride
Second by Ms. Matthews
UNANIMOUS

MOTION #4 – CLOSE NOMINATIONS FOR VICE CHAIR

Move that we close nominations for Vice Chair.

Ms. Hamilton
Second by Mr. Gilbride
UNANIMOUS

MOTION #5 – NOMINATIONS - SECRETARY

I nominate Chris Jaffe to serve as Secretary of the Woodbridge Board of Education.

Ms. Connor
Second by Mr. Gilbride
UNANIMOUS

MOTION #6 – CLOSE NOMINATIONS FOR SECRETARY

Move that we close nominations for Secretary.

Ms. Hamilton
Second by Dr. Fleischman
UNANIMOUS

The three officers of the Woodbridge Board of Education are:

Margaret Hamilton – Chair
Steve Fleischman – Vice Chair
Chris Jaffe – Secretary

CORRESPONDENCE – None

PUBLIC COMMENT – None

CONSENT AGENDA

MOTION #7 – CONSENT AGENDA

Move that we approve the consent agenda as presented.

Dr. Fleischman

Second by Mr. Gilbride

UNANIMOUS

REPORTS

PTO Report – Ms. Pfannenbecker noted the end-of-year picnic, graduation, and the transition to the start of the new year. The PTO raised \$12,000 towards the North playground improvements and the 6th grade class collected an additional \$1,000 for the basketball court. The PTO is working with building administration to coordinate a parent workshop on internet safety in the fall.

Superintendent's Report – Superintendent Stella highlighted his recent trip to Shenzhen, China with Ms. Dempsey and Ms. White to establish a new sister school relationship. This city is one of the newest in China with many international influences. He shared some of the cultural differences and similarities among the educational system. The group toured 3-4 schools daily during their 10 day excursion. There is a very organized approach to language study, with English taught every day, five days per week, beginning in first grade. English has become a second language in this area with most students attaining full fluency. Academics are generally taught in the morning in 40-50 minute classes with a focus on the arts and physical education in the afternoon, following a two-hour lunch at home. Each core subject area is taught by a different teacher. Classes are generally large with individualized instruction in smaller groups. The educational leaders are well versed on education research and poised to promote an intercultural exchange and mutual learning experience. A detailed presentation will be forthcoming at a future Board meeting.

Superintendent Stella acknowledged receipt of the \$12,000 check from the PTO. Work on the North playground will commence on August 9th.

Facilities Committee – No Report

BRS Building Committee – Ms. Hamilton noted that this committee will meet on July 19th. As Ms. McCreven was the WBOE representative and is no longer on the Board, a replacement was requested, however, it is unknown when a replacement will be named.

Policy Committee – No Report.

Finance Committee – Dr. Fleischman and Mr. Pullo reviewed the preliminary monthly financial statements for 2012/13. The final 2012/13 financial statements will be presented at the September meeting. The projected surplus to return to the Town is slated to be approximately \$42,000. The surplus was attained as a result of medical insurance benefits, natural gas/heat conversion and fuel. Both the Cafeteria and Extended Day programs finished with a slight increase.

MOTION #8 – PRELIMINARY MONTHLY DETAIL REPORT

Move that we approve the 2012/13 BOE Preliminary Monthly Detail Financial Report ending June 30, 2013, F2-4, as submitted by the Director of Business/Operations.

Dr. Fleischman
Second by Mr. Gilbride
UNANIMOUS

MOTION #9 – PRELIMINARY COMBINING FINANCIAL STATEMENTS

Move that we approve the 2012/13 BOE Preliminary Combining Financial Statements ending June 30, 2013, F7-8, as submitted by the Director of Business/Operations.

Dr. Fleischman
Second by Mr. Gilbride
UNANIMOUS

Mr. Pullo submitted transfers for reconciliation of the 2012/13 operating budget.

MOTION #10 – TRANSFERS 2012/13 OPERATING BUDGET

Move that we approve the transfers in the 2012/13 operating budget as presented by administration.

Dr. Fleischman
Second by Mr. Gilbride
UNANIMOUS

CABE Liaison – Ms. Connor indicated she would serve as the liaison.

ACES Liaison – As no one volunteered, it was suggested that Board members rotate and attend one meeting each.

Ms. Hamilton introduced Ms. Melnick who was appointed to fill the remainder of Mr. Bernard’s term, who recently relocated out-of-town.

Ms. Hamilton asked that all Board members identify and submit their top three preferences in serving on committees to her.

PUBLIC COMMENT – None

MOTION TO ADJOURN: (7:47 PM)
Dr. Fleischman
Second by Ms. Matthews
UNANIMOUS

Recorded by Marsha DeGennaro, Clerk of the Board

MINUTES OF THE SPECIAL WOODBRIDGE BOARD OF EDUCATION MEETING

Tuesday, July 23, 2013
Country Club of Woodbridge

CALL TO ORDER: Ms. Hamilton, Chair called the meeting to order at 5:37 PM.

BOARD MEMBERS PRESENT: Ms. Margaret Hamilton, Chair; Dr. Steve Fleischman, Vice Chair; Ms. Lisa Connor, Mr. Matthew Gilbride, Ms. Christianne Jaffe, Secretary; Ms. Karen Kravetz, Ms. Keri Matthews, and Ms. Emily Melnick.

STAFF: Dr. Guy Stella, Superintendent.

MEMBERS OF THE PUBLIC: Robert Rader, Executive Director CABA.

MOTION #1 – EXECUTIVE SESSION

Move that we enter Executive Session (5:37 PM).

Dr. Fleischman

Second by Ms. Matthews

UNANIMOUS

The Board reviewed personnel and certified staffing changes for the 2013/14 school year.

MOTION #2 – RETURN TO PUBLIC SESSION

Move that we return to Public Session (5:50 PM).

Dr. Fleischman

Second by Mr. Gilbride

UNANIMOUS

MOTION #3 – CERTIFIED STAFF NEW POSITION

Move that we authorize the Superintendent to create a new certified staff position for the 2013/14 school year.

Dr. Fleischman

Second by Mr. Gilbride

UNANIMOUS

MOTION #4 – CERTIFIED STAFF APPOINTMENT

Move that we ratify the elementary teacher appointment of Joseph DePalma at a salary of \$51,429, MS, Step 4 effective July 23, 2013.

Dr. Fleischman

Second by Mr. Gilbride

UNANIMOUS

MOTION #5 – RETURN TO EXECUTIVE SESSION

Move that we return to Executive Session (5:53 PM).

Dr. Fleischman

Second by Ms. Matthews

UNANIMOUS

MOTION TO ADJOURN: (8:55 PM)

Dr. Fleischman

Second by Mr. Gilbride

UNANIMOUS

Recorded by Christianne Jaffe, Secretary of the Board

MINUTES OF THE BOARD OF EDUCATION POLICY COMMITTEE
Thursday, August 1, 2013
District Office Conference Room
Beecher Road School South

CALL TO ORDER: Matt Gilbride, Chair called the meeting to order at 6:00 PM.

IN ATTENDANCE: Matt Gilbride, Margaret Hamilton, Lisa Connor, Kerri Matthews, Board of Education Members; Dr. Guy Stella, Superintendent; and Marsha DeGennaro, Clerk of the Board.

The committee identified the first Thursday of each month for their meeting date with the exception of September, when they will meet on September 19. It is anticipated the committee will meet from 6:00 – 7:00 PM. The committee reviewed Policies 5000-5113.2. Clarification was requested on the definition of “truancy” by the CSDE as well as in statute. The committee will commence review of Policy 5114 through Policy 5123 at their next meeting on September 19 at 6:00 PM.

MEETING ADJOURNED: 7:27 PM

Recorded by Marsha DeGennaro

**WOODBRIAGE BOARD OF EDUCATION
MONTHLY SUMMARY FINANCIAL REPORT
For 12 Months Ended June 30, 2013**

OBJ #	DESCRIPTION	Adopted Annual Budget w/Transfers	Monthly Budget	Monthly Actual	\$ Variance (Over) Under
100	TOTAL SALARIES	7,539,882	992,358	1,025,767	(33,409)
200	TOTAL BENEFITS	2,695,236	406,935	266,120	140,814
300	TOTAL PROFESSIONAL SERVICES	356,083	107,753	61,906	45,847
400	TOTAL PROPERTY SERVICES	620,944	79,871	47,370	32,501
500	TOTAL OTHER PURCHASED SERVICES	1,191,974	146,482	60,398	86,085
600	TOTAL SUPPLIES & MATERIALS	303,413	52,916	46,241	6,675
700	TOTAL PROPERTY	33,000	6,541	4,174	2,367
800	TOTAL DUES AND FEES	77,466	9,652	15,023	(5,371)
	TOTAL ADOPTED BUDGET	12,817,998	1,802,507	1,526,999	275,509

Year To Date Budget	Year To Date Actual	Year To Date \$ Variance (Over)Under
7,487,934	7,415,187	72,747
2,695,236	2,355,259	339,977
356,083	316,535	39,548
620,944	436,351	184,593
1,191,974	1,092,271	99,703
355,361	319,959	35,402
33,000	31,414	1,586
77,466	66,504	10,962
12,817,998	12,033,481	784,517

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- 6.
- 7.
- 8.

COMMENTS

1. Other pay timing: \$16,750; Savings from certified staff changes and nurse vacancy \$55,997.
2. Health Insurance Savings \$275,314, Timing \$46,000; Other Employee Benefits Timing 18,663.
3. Legal Fees Savings \$10,000; Other Purchased Services Timing \$29,548.
4. Heating Savings \$119,652; Heating Timing \$19,250; Electricity & Water timing \$45,691.
5. Interns Savings \$20,918; Tuition Timing \$67,090; Telephone & Internet Timing \$11,695.
6. Custodial Supplies Timing \$24,420, Subscriptions Timing \$6,606; Office Supplies Timing \$4,376.
7. Equipment timing \$1,586..
8. Dues and Fees Timing \$10,962

SPECIAL EDUCATION BREAKOUT

OBJ #	DESCRIPTION	Adopted Annual Budget	Monthly Budget	Monthly Actual	\$ Variance (Over) Under
390	OT/PT SERVICES	37,500	3,750	16,952	(13,202)
3901	CONSULTANTS	18,000	1,800	1,200	600
510	TRANSPORTATION	136,400	13,640	22,648	(9,008)
560	TUITION	220,000	22,000	28,680	(6,680)
	TOTALS	411,900	41,190	69,480	(28,290)

Year To Date Budget	Year To Date Actual	Year To Date Variance (Over)Under
37,500	33,438	4,062
18,000	13,515	4,485
136,400	119,268	17,132
220,000	201,293	18,707
411,900	367,513	44,387

**WOODBIDGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 12 Months Ended: June 30, 2013

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
110	Administrators	616,929	5,686	622,615	-	100%	(0)	-	(0)
120	Teachers - Regular	4,518,986	(29,052)	4,473,383	16,551	100%	0	-	0
120	Teachers - Special Education	777,420	(13,833)	763,587	-	100%	0	-	0
1201	Psychologist	166,595	(22,600)	143,995	-	100%	0	-	0
1203	Counselor	40,841		40,841	-	100%	0	-	0
				-					
	Sub-Total Certified Salaries	6,120,771	(59,799)	6,044,421	16,551	100%	0	-	0
1303	Custodians	360,365	(32,940)	327,425	-	100%	0	-	0
140	Nurses	129,572	(17,941)	111,631	-	100%	0	-	0
150	Secretaries, Clerical	305,965	7,312	313,277	-	100%	(0)	-	(0)
160	Paraprofessionals	367,365	(2,366)	364,999	-	100%	(0)	-	(0)
1601	Special Education Paraprofess.	227,927	1,182	229,109	-	100%	(0)	-	(0)
190	Salaries, Miscellaneous	27,917	(3,593)	24,324	-	100%	0	-	0
							-		
	Sub-Total Non-Certified Salaries	1,419,111	(48,346)	1,370,766	-	100%	(1)	-	(1)
	TOTAL SALARIES	7,539,882	(108,145)	7,415,187	16,551	100%	(0)	-	(0)
1906	Retirement - Sick Pay-Out	-				#####	-		-
220	FICA	232,956	(45,164)	187,792	-	100%	(0)	-	(0)
230	Merf	145,740	37,462	183,202	-	100%	(0)	-	(0)
270	Medical Insurance	2,266,380	(230,510)	1,945,066	46,000	98%	44,804	-	44,804
280	Life Insurance	34,960	(25)	34,935	-	100%	-	-	-
2902	Other Employee Benefits	15,200	(7,032)	4,263	3,905	100%	(0)	-	(0)
	TOTAL BENEFITS	2,695,236	(245,269)	2,355,259	49,905	98%	44,803	-	44,803

**WOODBRIAGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 12 Months Ended: June 30, 2013

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
320	Professional Development	66,800	(4,796)	40,460	21,543	100%	0		0
330	Legal Fees	40,000	(10,000)	21,034	8,966	100%	-	-	-
340	Software Support	13,078	(2,003)	9,876	1,199	100%	0		0
350	Substitutes	28,000	33,948	61,948	-	100%	(0)		(0)
390/01	OT/PT/Consultant Services	51,500	704	46,954	5,250	100%	(0)		(0)
3902	Financial Audit	15,291	129	15,420	-	100%	(0)		(0)
390	Other Prof/Tech. Services	141,414	6,812	120,842	27,383	100%	0		0
	TOTAL PROFESSIONAL SERVICES	356,083	24,794	316,535	64,341	100%	0	-	0
410/01	Utilities - Electric and Water	253,660	(15,802)	175,389	62,469	100%	(0)		(0)
420	Heating	179,118	(119,652)	40,216	19,250	100%	0		0
430	Repairs and Maintenance	37,452	14,907	30,313	22,047	100%	(0)		(0)
450	Leases and Rentals	50,654	12,489	45,882	17,261	100%	(0)		(0)
4501	Building Improvements	21,100	229,333	62,283	188,150	100%	(0)		(0)
490	Other Purchased Services	24,801	31,123	43,202	12,721	100%	0		0
4901	Service Contracts	54,159	(8,126)	39,065	6,968	100%	(0)		(0)
	TOTAL PROPERTY SERVICES	620,944	144,272	436,351	328,866	100%	(0)	-	(0)
510	Pupil Transportation-Regular	458,997	(3,462)	455,535	-	100%	(0)		(0)
510	Pupil Transportation-Spec. Educ.	136,400	(28,880)	106,169	1,352	100%	(0)		(0)
520	Insurance-General Liability	87,000	783	87,783	-	100%	-	-	-
5201	Worker's Compensation	93,184	13,065	106,249	-	100%	0		0
530	Telephone Services	16,670	(2,480)	9,731	4,460	100%	(0)		(0)
535	Internet	9,436		869	8,567	100%	0		0
537	Postage	5,400	(1,942)	1,514	1,944	100%	0		0
540	Advertising	2,800	(821)	1,979	-	100%	0		0
550	Interns	127,710	(20,918)	106,792	-	100%	(0)	-	(0)
560	Tuition	239,102	36,915	208,927	67,090	100%	0		0
590	Other Purchased Services	15,275	(5,027)	6,725	3,523	100%	0	-	0
	TOTAL OTHER PURCH SERVICES	1,191,974	(12,767)	1,092,271	86,935	100%	0	-	0

F3

UNAUDITED

**WOODBRIIDGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 12 Months Ended: June 30, 2013

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
610	Instructional Supplies	142,950	79,328	151,100	71,178	100%	(0)		(0)
620	Computer Software	55,671	5,307	55,036	5,942	100%	-		-
625	Supplies Nurses	1,800	(4)	1,681	114	100%	0		0
630	Supplies Custodial	45,792	16,123	37,494	24,420	100%	0		0
635	Supplies Office	11,500	967	11,256	1,211	100%	0		0
640	Books and Audio Visual	18,000	1,321	9,677	9,644	100%	(0)		(0)
645	Subscriptions	13,900	4,076	11,370	6,606	100%	(0)		(0)
650	Testing	10,000	97	4,350	5,747	100%	(0)		(0)
690	Misc. Supplies - DW Security	3,800	37,098	37,994	2,903	100%	0		0
	TOTAL SUPPLIES & MATERIALS	303,413	144,313	319,959	127,767	100%	0	-	0
730	Equipment - Office	-				0%	-		-
732	Computer Hardware	10,600	-	4,087	6,513	100%	0		0
735	Equipment - Teaching	15,550	1,321	3,505	13,366	100%	0		0
740	Equipment - Building	4,600	56,561	23,438	37,723	100%	0		0
745	Furniture	2,250	165	385	1,701	86%	330		330
	TOTAL PROPERTY	33,000	58,047	31,414	59,302	100%	330	-	330
810	Dues and Fees	32,174	(5,037)	27,044	93	100%	(0)		(0)
825	Unemployment	12,596	(8,171)	425	4,000	100%	(0)		(0)
900	Other Fees	32,696	7,963	39,035	1,625	100%	(0)		(0)
	TOTAL DUES AND FEES	77,466	(5,245)	66,504	5,718	100%	(1)	-	(1)
				-					
	ARRA Fund Reduction								0
	TOTAL ADOPTED BUDGET	12,817,998	-	12,033,481	739,384	100%	45,133	-	45,133

UNAUDITED

Woodbridge Board of Education
Expenditures by Object
Financial Analysis
For Fiscal Year 2012 - 2013

June 2013

OBJECTS 110-120 – CERTIFIED STAFF

The net projected surplus reflects savings from staff changes and resignations.

OBJECT 140 – NURSE

The net projected surplus reflects savings from a partial year staff vacancy.

OBJECT 190 – SALARIES MISCELLANEOUS

The net projected surplus reflects savings from lower than expected staff reimbursements.

OBJECT 270 – MEDICAL INSURANCE

The projected surplus is the result of favorable premium renewal rates obtained after budget submission.

OBJECT 2902 – OTHER EMPLOYEE BENEFITS

The net projected surplus reflects savings from lower than expected level of course reimbursements.

OBJECT 330 – LEGAL FEES

The net projected surplus reflects savings from lower than expected legal fees.

OBJECT 350 – SUBSTITUTES

The projected deficit is the result of providing coverage for staff members on leave.

OBJECT 410 – UTILITIES ELECTRIC & WATER

The projected surplus is based on switching to more competitive rate for transmission of electricity.

OBJECT 420 – HEATING

The projected surplus is a result of anticipated conversion to natural gas energy heating.

OBJECT 4501 – BUILDING IMPROVEMENTS

The projected deficit is a result of the cost of converting 2 burners to dual-fuel in addition to other Board approved spending initiatives funded by the projected surplus (i.e. painting, carpet, and acoustics).

OBJECT 490 – OTHER PURCHASED SERVICES

The projected deficit is primarily the result of the cost of snow removal for Winter Storm Nemo.

OBJECT 5201 – WORKER'S COMPENSATION

The projected deficit is the result of higher than anticipated premium renewal rates for policy as a result of claims experience rating.

OBJECT 550 – INTERNS

The savings is the result of vacancy of one intern.

OBJECT 610 – INSTRUCTIONAL SUPPLIES

The projected deficit is largely the result of Board approved spending initiatives for new Math textbooks.

OBJECT 690 – MISC SUPPLIES – D.W. SECURITY

The projected deficit reflects the inclusion of Board approved spending initiatives funded by the projected surplus (i.e. surveillance cameras, two-way radios).

OBJECT 740 – EQUIPMENT – BUILDING

The projected deficit reflects the inclusion of Board approved spending initiatives funded by the projected surplus (i.e. Telephone / PA system, cafeteria tables).

OBJECT 825 – UNEMPLOYMENT

The projected surplus is based on favorable year to date claims trend.

OBJECT 900 – OTHER FEES

The projected deficit is a result of an overage in Food Expenses.

Woodbridge Board of Education
Combining Balance Sheets as of 06/30/13 (Unaudited)

	Total	Special Revenue			Agency	
		Café	Extended Day	Field Trips	Expendable Trust/SEP	Activity Fund
Assets:						
Cash	\$ 199,302	\$ 47,829	\$ 82,098	\$ 544	\$ 66,522	\$ 2,309
Prepaid expenses	-	\$ -	-	-	-	\$ -
Accounts receivable	34,154	595	1,040	\$ 3,282	\$ 29,238	\$ -
Intergovt Receivable	7,252	7,252	-	-	-	-
Inventory	4,115	4,115	-	-	-	-
Total Assets	244,822	59,790	83,138	3,825	95,759	2,309
Liabilities and Fund Balance						
Liabilities:						
Amounts held as agent	29,167	-	29,167	-	-	-
Accounts payable	2,008	136	-	-	872	1,000
Deferred revenue	81,790	3,230	18,550	-	60,010	-
Wages payable	-	-	-	-	-	-
Total Liabilities	112,965	3,366	47,717	-	60,882	1,000
Fund Balance	131,857	56,425	35,422	3,825	34,877	1,309
Total Liabilities and Fund Balance	\$ 244,822	\$ 59,790	\$ 83,138	\$ 3,825	\$ 95,759	\$ 2,309
Summary of Fund Balance Components						
				Café	Extended Day	SEP
Current Fund Balance				\$ 56,425	\$ 35,422	\$ 17,888
Baseline - Minimum Fund Bal (30 Day Expenses Average)				\$ 17,000	\$ 28,000	\$ 10,000
Operating Reserve Fund Bala (90 Day Expenses Average)				\$ 51,000	\$ 84,000	\$ 30,000
# of Days Expenses in Fund Balance				\$ 100	\$ 38	\$ 54
Fund Balance Excess				\$ 5,425	\$ -	\$ -
Activity Fund Breakdown						
Activity Fund:						
Band/Choir						\$ 14
Drama						28
Lego						264
ODAC						459
PTO						166
Technology						\$ 378
Total						\$ 1,309

Woodbridge Board of Education
Combining Statement of Revenues & Expenditures
for the 12 Months Ended 06/30/13 (Unaudited)

	Special Revenue						Agency Activity Fund
	Total	Café	Extended Day	Field Trips	Summer Programs	Expendable Trust	
Revenues:							
Charges for services	\$ 615,680	\$ 191,886	\$ 309,843	\$ 26,595	\$ 81,122	\$ 6,234	\$ -
Intergovernmental	\$ 36,790	\$ 36,790	\$ -	\$ -	\$ -	\$ -	
Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other income	\$ 68	\$ 68	\$ -	\$ -	\$ -	\$ -	
Additions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total revenues/additions	\$ 652,538	\$ 228,744	\$ 309,843	\$ 26,595	\$ 81,122	\$ 6,234	\$ -
Expenditures:							
Wages, FICA, MERF	\$ 441,234	\$ 116,420	\$ 255,249	\$ -	\$ 67,672	\$ 1,893	
Medical Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Cost of food sold	\$ 100,196	\$ 100,196	\$ -	\$ -	\$ -	\$ -	
Equipment	\$ 26		\$ 26	\$ -	\$ -	\$ -	
Other Expenses	\$ 96,314	\$ 4,649	\$ 53,842	\$ 27,084	\$ 9,168	\$ 1,571	\$ -
Repairs	\$ 7,324	\$ 6,891	\$ 226	\$ -	\$ 207	\$ -	
Total expenditures/deductions	\$ 645,094	\$ 228,155	\$ 309,343	\$ 27,084	\$ 77,047	\$ 3,464	\$ -
Excess (deficiency) of revenues over expenditures before operating transfer in	\$ 7,444	\$ 589	\$ 500	\$ (489)	\$ 4,075	\$ 2,770	
Operating transfer in	\$ -	\$ -	\$ -		\$ -		
Excess (deficiency) of revenues over expenditures after operating transfer in	\$ 7,444	\$ 589	\$ 500	\$ (489)	\$ 4,075	\$ 2,770	
Fund Balance, ending	\$ 130,548	\$ 56,425	\$ 35,422	\$ 3,825	\$ 17,888	\$ 16,989	
BOE Year to Date Cost of Health Insurance		\$ 23,609					

To: ACES Governing Board
From: Craig W. Edmonson, Ed.D.
Executive Director
Date: June 6, 2013
Re: Meeting Dates for 2013-2014

The following dates have been set for the ACES Governing Board meetings for the 2013-2014 school year.

We begin with a luncheon at 12pm followed by our business meeting at 12:15pm on the second Thursday of each month, unless otherwise specified. The meetings are held at ACES Staff Development Building, 205 Skiff Street, Hamden.

Dates: September 12, 2013
October 10, 2013
November 14, 2013
December 12, 2013
January 9, 2014
February 13, 2014
March 13, 2014
April 10, 2014
May 8, 2014
June 12, 2014