

Woodbridge Board of Education
Woodbridge Board of Education Regular
Meeting
Tuesday, May 21, 2013 7:00 PM

Woodbridge Board of Education May 22, 2012
Regular Meeting 7:00 PM Library Media
Center Beecher Road School

Agenda

- I. **Preliminary Business**
 - A. Call to Order
 - B. Salute to the Flag
 - C. Correspondence
 - D. Public Comment
- II. **Consent Agenda**
 - A. Approval of April 23, 2013 Regular Meeting Minutes
 - B. Monthly Summary Financial Report Ending April 30, 2013
 - C. Monthly Detail Financial Report Ending April 30, 2013
 - D. Combining Financial Statements through April 30, 2013
 - E. Accept Security Policy Series for 30-day Review
- III. **Reports**
 - A. PTO Update
 - B. Superintendent's Report
 1. BRS Update
 - a. BRS Monthly Enrollment Report
 2. Update on Science Program
 3. Ratify Contract Agreement with CILU
 4. Act on IDEA Grant for 2013/14 SY
 - C. Facilities Committee Report
 - D. BRS Building Committee
 - E. Policy Committee
 - F. Finance Committee
 1. Approve the 2013/14 Summer Enrichment Budget
 2. Approve the 2013/14 Extended Day Budget
 3. Approve the 2013/14 Cafeteria Budget
 - G. CABE Liaison Report
 - H. ACES Liaison Report
 - I. Action Item Review and Status
- IV. **Other**
 - A. Public Comment
 - B. Executive Session, in accordance with State Statute
- V. **Adjournment**

MINUTES OF THE REGULAR WOODBRIDGE BOARD OF EDUCATION MEETING

Tuesday, April 23, 2013
BRS Library Media Center

CALL TO ORDER: Ms. Hamilton, Chair called the meeting to order at 7:00 PM.

BOARD MEMBERS PRESENT: Ms. Margaret Hamilton, Chair; Dr. Steven Fleischman, Vice Chair; Mr. David Bernard; Mr. Matthew Gilbride, Secretary; Dr. Clotilde Dudley-Smith, Mr. Carl Lindskog and Dr. YanYun Wu.

STAFF: Dr. Guy Stella, Superintendent; Al Pullo, Director of Business Services/Operations; Gina Prisco, Principal; Sheila Haverkamp, Special Services Director; Nancy White, Assistant Principal and Marsha DeGennaro, Clerk of the Board.

MEMBERS OF THE PUBLIC: Tim Kelly, PTO; Teresa Nakouzi, WEA; Joanne Giaquinto, Grace and Peter Halsey, Monique MacDonald, Jean Molot, Jennifer Schnitzer, Mary Sell and Sandy Simowitz, Teachers; Lisa Connor, Pua Ford, community.

A moment of silence was held in memory of First Selectman, Edward Maum Sheehy, who passed away tragically late Monday evening. The Board extended their deepest sympathy to Ellie and the entire Sheehy family.

CORRESPONDENCE – None

PUBLIC COMMENT – None

CONSENT AGENDA

MOTION #1 – CONSENT AGENDA

Move that we approve the consent agenda as presented.

Dr. Fleischman

Second by Mr. Gilbride

UNANIMOUS

REPORTS

PTO Report – Mr. Kelly indicated the *Meet the Candidates* debate, scheduled for Wednesday, was cancelled due to the death of Mr. Sheehy. In lieu of the debate candidates will provide written responses to submitted questions. The PTO will provide support for Kindergarten Registration and Artsweek as well as funding for the paved area of the North Playground.

Superintendent's Report – Superintendent Stella highlighted the Picasso presentation sponsored by the PTO, the upcoming production of *Snow White and the Seven Dwarfs*, and staff/student attendance during the two April make-up days. The Summer Enrichment brochure will be available on the web site on Wednesday with hard copies sent out at the end of week.

BRS Update – Ms. Prisco chaperoned the well-attended and enjoyable Father/Daughter Dance.

The Board modified the agenda to move action on the resignation of Ms. Halsey. Ms. Halsey expressed sincere gratitude for her years at Beecher. The Board thanked Ms. Halsey for her years of service to the children of Beecher.

MOTION #2 – RESIGNATION (HALSEY)

Move that we accept the resignation of Grace Halsey effective immediately with regret.

Dr. Fleischman

Second by Mr. Lindskog

UNANIMOUS

Math Update – Ms. White, Ms. Molot and Ms. Schnitzer – The Math Team provided a progress update on the implementation of the common core standards in math. The team reviewed the current baseline, data refinement, problem solving methodology, fluency calculations, skill level strategy development, investigative research techniques, concept mastery and horizontal/vertical articulation of tests to guide instruction. Beecher will continue to integrate skill development across all disciplines with focus on increasing rigor and complexity for higher student achievement. Selected math resources will also align with Amity.

Language Arts Update – Ms. Giaquinto, Ms. MacDonald, Ms. Nakouzi and Ms. Sell – The Language Arts Team presented annual longitudinal growth data for all grade levels. Assessments are given in the fall, winter and spring and are different for each grade level. This allows the classroom teacher to ascertain individual and group strengths/weaknesses and to differentiate instruction accordingly.

Dr. Wu left the meeting (8:03 PM).

The team was asked to develop an aggregate data presentation depicting specifically what BRS is doing differently, what sets us apart from other districts and why, articulation of the baseline and actual growth achievement from fall to spring. The current presentation does not allow for ascertaining how, why and where student growth is occurring.

Administrator/Teacher Evaluation Plans – Superintendent Stella presented the mandated Administrator/Teacher Evaluation Plans for submission to the CSDE. Both plans were developed in conjunction with input from staff and adhere to state standards.

MOTION #3 – ADMINISTRATOR EDUCATION EVALUATOR PROFESSIONAL LEARNING PLANS

Move that we adopt the Administrator and Education Evaluator Professional Learning Plans for submission to the Connecticut State Department of Education.

Mr. Lindskog
Second by Dr. Dudley-Smith
UNANIMOUS

Facilities Committee – No Report.

Town Building Committee Report – No Report.

Policy Committee – No Report. Mr. Bernard noted the next meeting will be May 2.

Finance Committee – Dr. Fleischman reviewed the April 8 meeting and presented recommendations for the 2012/13 budget surplus.

MOTION #4 – 2012/13 BUDGET ADJUSTMENTS

Move that we approve the 2012/13 budget surplus adjustments as presented by administration.

Dr. Fleischman
Second by Mr. Lindskog
UNANIMOUS

Dr. Fleischman recommended ratification of a multi-year contract for procurement of natural gas in collaboration with the BOWA Consortium.

MOTION #5 – NATURAL GAS CONTRACT

Move that we authorize the Superintendent and/or designee to enter into a multi-year contract for procurement of natural gas in conjunction with the BOWA Consortium.

Dr. Fleischman
Second by Mr. Lindskog
UNANIMOUS

Dr. Fleischman noted several of the BOWA districts had previously approved new Owner/Operator contracts as part of the regional transportation initiative. The Finance Committee endorsed granting a 2% increase per year, extending the Owner/Operator contracts through 2018 with the option of an additional two-year extension to 2020.

MOTION #6 – OWNER/OPERATOR CONTRACT

Move that we authorize Owner/Operators a four-year contract extension to 2018 with a 2% increase per year and a two-year option to extend to 2020.

Dr. Fleischman
Second by Mr. Gilbride
UNANIMOUS

CABE Liaison – No Report.

ACES Liaison – No Report.

MOTION TO ADJOURN: (8:40 PM)
Mr. Gilbride
Second by Mr. Lindskog
UNANIMOUS

Recorded by Marsha DeGennaro, Clerk of the Board

**WOODBRIAGE BOARD OF EDUCATION
MONTHLY SUMMARY FINANCIAL REPORT
For 10 Months Ended April 30, 2013**

OBJ #	DESCRIPTION	Adopted Annual Budget w/Transfers	Monthly Budget	Monthly Actual	\$ Variance (Over) Under	Year To Date Budget	Year To Date Actual	Year To Date \$ Variance (Over)Under
100	TOTAL SALARIES	7,539,882	796,247	874,080	(77,833)	5,860,830	5,782,682	78,148
200	TOTAL BENEFITS	2,695,236	305,201	170,716	134,485	2,035,035	1,892,260	142,775
300	TOTAL PROFESSIONAL SERVICES	356,083	19,096	4,616	14,480	229,235	211,847	17,387
400	TOTAL PROPERTY SERVICES	620,944	69,941	25,774	44,168	471,132	362,523	108,609
500	TOTAL OTHER PURCHASED SERVICES	1,191,974	88,130	118,458	(30,328)	957,361	967,884	(10,523)
600	TOTAL SUPPLIES & MATERIALS	303,413	37,687	30,769	6,919	224,200	216,139	8,061
700	TOTAL PROPERTY	33,000	225	(1,953)	2,178	14,575	10,867	3,708
800	TOTAL DUES AND FEES	77,466	4,267	(772)	5,039	62,565	51,105	11,460
	TOTAL ADOPTED BUDGET	12,817,998	1,320,795	1,221,687	99,108	9,854,933	9,495,308	359,625

COMMENTS

1. Custodial O/T timing \$9,702; Other pay timing: \$28,054; Savings from certified staff changes and nurse vacancy \$40,392.
2. Health Insurance Savings \$129,759; Premium cost sharing timing \$13,016.
3. Substitutes expense (\$13,641); Legal Fees timing \$31,028.
4. Heating Savings \$88,960; Electricity & Water timing \$19,649.
5. Workers Compensation Deficit (\$13,505); Interns Savings \$7,545; Transportation timing (\$4,563).
6. Instructional Supplies timing \$8,061.
7. Equipment timing \$3,708.
8. Unemployment savings \$11,460.

SPECIAL EDUCATION BREAKOUT

OBJ #	DESCRIPTION	Adopted Annual Budget	Monthly Budget	Monthly Actual	\$ Variance (Over) Under	Year To Date Budget	Year To Date Actual	Year To Date Variance (Over)Under
390	OT/PT SERVICES	37,500	3,750	0	3,750	31,250	34,585	(3,335)
3901	CONSULTANTS	18,000	1,800	2,315	(515)	15,000	9,915	5,085
510	TRANSPORTATION	136,400	13,640	0	13,640	113,667	106,065	7,601
560	TUITION	220,000	22,000	12,031	9,969	183,333	143,667	39,666
	TOTALS	411,900	41,190	14,346	26,844	343,250	294,232	49,018

**WOODBRIIDGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 10 Months Ended: April 30, 2013

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
110	Administrators	616,929		551,092	71,524	101%	(5,686)	-	(5,686)
120	Teachers - Regular	4,518,986		3,402,191	1,061,472	99%	55,323	25,936	29,386
120	Teachers - Special Education	777,420		570,512	193,067	98%	13,842	-	13,842
1201	Psychologist	166,595		119,062	24,933	86%	22,600	12,000	10,600
1203	Counselor	40,841		29,965	10,876	100%	-	-	-
	Sub-Total Certified Salaries	6,120,771	-	4,672,821	1,361,872	99%	86,078	37,936	48,142
1303	Custodians	360,365		272,237	34,809	85%	53,319	53,319	-
140	Nurses	129,572		91,239	24,605	89%	13,728	2,800	10,928
150	Secretaries, Clerical	305,965		267,496	35,007	99%	3,461	3,461	-
160	Paraprofessionals	367,365		277,631	87,365	99%	2,369	2,369	-
1601	Special Education Paraprofess.	227,927		182,435	45,492	100%	-	-	-
190	Salaries, Miscellaneous	27,917		18,822	3,494	80%	5,601	5,601	-
	Sub-Total Non-Certified Salaries	1,419,111	-	1,109,861	230,771	94%	78,479	67,551	10,928
	TOTAL SALARIES	7,539,882	-	5,782,682	1,592,643	98%	164,557	105,487	59,070
1906	Retirement - Sick Pay-Out	-				#DIV/0!	-		-
220	FICA	232,956		139,789	-	60%	93,167	93,167	-
230	Merf	145,740		142,413	-	98%	3,327	3,327	-
270	Medical Insurance	2,266,380		1,574,088	473,924	90%	218,367	12,000	206,367
280	Life Insurance	34,960		31,706	3,254	100%	-	-	-
2902	Other Employee Benefits	15,200		4,263	3,280	50%	7,657	2,657	5,000
	TOTAL BENEFITS	2,695,236	-	1,892,260	480,458	88%	322,518	111,150	211,367

**WOODBRIIDGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 10 Months Ended: April 30, 2013

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
320	Professional Development	66,800		31,734	23,557	83%	11,510	11,510	-
330	Legal Fees	40,000		9,663	15,338	63%	15,000	15,000	-
340	Software Support	13,078		3,495	883	33%	8,700	8,700	-
350	Substitutes	28,000		36,376	10,705	168%	(19,081)	10,952	(30,033)
390/01	OT/PT/Consultant Services	51,500		9,915	42,289	101%	(704)	-	(704)
3902	Financial Audit	15,291		1,770	-	12%	13,521	13,521	-
390	Other Prof/Tech. Services	141,414		118,896	10,082	91%	12,437	12,437	-
	TOTAL PROFESSIONAL SERVICES	356,083	-	211,847	102,853	88%	41,382	72,119	(30,737)
410/01	Utilities - Electric and Water	253,660		139,882	111,210	99%	2,568	-	2,568
420	Heating	179,118		36,573	37,892	42%	104,652	-	104,652
430	Repairs and Maintenance	37,452		20,527	10,802	84%	6,123	6,123	-
450	Leases and Rentals	50,654		36,176	14,478	100%	-	-	-
4501	Building Improvements	21,100		57,063	135,092	911%	(171,055)	-	(171,055)
490	Other Purchased Services	24,801		36,392	6,757	174%	(18,348)	-	(18,348)
4901	Service Contracts	54,159		35,910	12,622	90%	5,627	5,627	-
	TOTAL PROPERTY SERVICES	620,944	-	362,523	328,852	111%	(70,432)	11,750	(82,182)
510	Pupil Transportation-Regular	458,997		404,150	54,847	100%	-	-	-
510	Pupil Transportation-Spec. Educ.	136,400		95,329	37,172	97%	3,898	3,898	-
520	Insurance-General Liability	87,000		87,000	-	100%	-	-	-
5201	Worker's Compensation	93,184		106,689	-	114%	(13,505)	-	(13,505)
530	Telephone Services	16,670		8,091	7,030	91%	1,548	1,548	-
535	Internet	9,436		869	-	9%	8,567	8,567	-
537	Postage	5,400		1,111	3,294	82%	995	995	-
540	Advertising	2,800		435	-	16%	2,366	2,366	-
550	Interns	127,710		106,792	9,208	91%	11,710	-	11,710
560	Tuition	239,102		151,301	87,801	100%	-	-	-
590	Other Purchased Services	15,275		6,116	8,476	96%	683	683	-
	TOTAL OTHER PURCH SERVICES	1,191,974	-	967,884	207,828	99%	16,262	18,057	(1,795)

**WOODBIDGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 10 Months Ended: April 30, 2013

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
610	Instructional Supplies	142,950		97,190	56,493	108%	(10,733)	23,950	(34,683)
620	Computer Software	55,671		29,042	-	52%	26,629	26,629	-
625	Supplies Nurses	1,800		867	577	80%	356	356	-
630	Supplies Custodial	45,792		30,120	15,794	100%	(123)	-	(123)
635	Supplies Office	11,500		10,272	1,304	101%	(75)	-	(75)
640	Books and Audio Visual	18,000		7,958	4,223	68%	5,819	5,819	-
645	Subscriptions	13,900		10,405	224	76%	3,271	3,271	-
650	Testing	10,000		2,383	-	24%	7,617	7,617	-
690	Misc. Supplies - DW Security	3,800		27,902	13,708	1095%	(37,811)	-	(37,811)
	TOTAL SUPPLIES & MATERIALS	303,413	-	216,139	92,324	102%	(5,050)	67,642	(72,692)
730	Equipment - Office	-		-	-	0%	-	-	-
732	Computer Hardware	10,600		4,087	689	45%	5,824	5,824	-
735	Equipment - Teaching	15,550		903	604	10%	14,044	14,044	-
740	Equipment - Building	4,600		5,493	54,922	1313%	(55,815)	-	(55,815)
745	Furniture	2,250		385	-	17%	1,865	1,865	-
	TOTAL PROPERTY	33,000	-	10,867	56,215	203%	(34,081)	21,733	(55,815)
810	Dues and Fees	32,174		14,811	4,100	59%	13,263	13,263	-
825	Unemployment	12,596		425	-	3%	12,171	800	11,371
900	Other Fees	32,696		35,869	-	110%	(3,173)	-	(3,173)
	TOTAL DUES AND FEES	77,466	-	51,105	4,100	71%	22,261	14,063	8,198
	TOTAL ADOPTED BUDGET	12,817,998	-	9,495,308	2,865,273	96%	457,417	422,002	35,415

Woodbridge Board of Education
Expenditures by Object
Financial Analysis
For Fiscal Year 2012 - 2013

May 2013

OBJECTS 110-120 – CERTIFIED STAFF

The net projected surplus reflects savings from staff changes and resignations.

OBJECT 140 – NURSE

The net projected surplus reflects savings from a partial year staff vacancy.

OBJECT 270 – MEDICAL INSURANCE

The projected surplus is the result of favorable premium renewal rates obtained after budget submission.

OBJECT 2902 – OTHER EMPLOYEE BENEFITS

The net projected surplus reflects savings from lower than expected level of course reimbursements.

OBJECT 350 – SUBSTITUTES

The projected deficit is the result of providing coverage for staff members on leave.

OBJECT 410 – UTILITIES ELECTRIC & WATER

The projected surplus is based on switching to more competitive rate for transmission of electricity.

OBJECT 420 – HEATING OIL

The projected surplus is a result of anticipated conversion to natural gas energy heating. We continue to monitor monthly for potential additional savings.

OBJECT 4501 – BUILDING IMPROVEMENTS

The projected deficit is a result of the cost of converting 2 burners to dual-fuel in addition to other Board approved spending initiatives funded by the projected surplus (i.e. painting, carpet, and acoustics).

OBJECT 490 – OTHER PURCHASED SERVICES

The projected deficit is the result of cost of snow removal for Winter Storm Nemo.

OBJECT 5201 – WORKER'S COMPENSATION

The projected deficit is the result of higher than anticipated premium renewal rates for policy as a result of claims experience rating.

OBJECT 550 – INTERNS

The savings is the result of vacancy of one intern.

OBJECT 610 – INSTRUCTIONAL SUPPLIES

The projected deficit reflects the inclusion of Board approved spending initiatives for new Math textbooks.

OBJECT 690 – MISC SUPPLIES – D.W. SECURITY

The projected deficit reflects the inclusion of Board approved spending initiatives funded by the projected surplus (i.e. surveillance cameras, two-way radios).

OBJECT 740 – EQUIPMENT – BUILDING

The projected deficit reflects the inclusion of Board approved spending initiatives funded by the projected surplus (i.e. Telephone / PA system, cafeteria tables).

OBJECT 825 – UNEMPLOYMENT

The projected surplus is based on favorable year to date claims trend.

OBJECT 900 – OTHER FEES

The projected deficit is a result of an overage in Food Expenses.

Woodbridge Board of Education
Combining Balance Sheets as of 04/30/13 (Unaudited)

	Total	Café	Special Revenue			Agency
			Extended Day	Field Trips	Expendable Trust/SEP	Activity Fund
Assets:						
Cash	\$ 138,697	\$ 48,644	\$ 51,253	\$ 1,818	\$ 34,406	\$ 2,576
Prepaid expenses	-	-	-	\$ -	-	\$ -
Accounts receivable	12,081	2,394	1,040	\$ 3,092	\$ 5,555	\$ -
Intergovt Receivable	16,311	16,311	-	-	-	-
Inventory	3,756	3,756	-	-	-	-
Total Assets	170,845	71,105	52,293	4,910	39,961	2,576
Liabilities and Fund Balance						
Liabilities:						
Amounts held as agent	9,995	-	9,995	-	-	-
Accounts payable	6,003	3,663	365	1,975	-	-
Deferred revenue	8,987	-	3,703	-	5,284	-
Wages payable	-	-	-	-	-	-
Total Liabilities	24,985	3,663	14,063	1,975	5,284	-
Fund Balance	145,859	67,442	38,230	2,934	34,677	2,576
Total Liabilities and Fund Balance	\$ 170,845	\$ 71,105	\$ 52,293	\$ 4,910	\$ 39,961	\$ 2,576
				Café	Extended Day	SEP
Current Fund Balance				\$ 67,442	\$ 38,230	\$ 19,059
Baseline - Minimum Fund Bal (30 Day Expenses Average)				\$ 17,000	\$ 28,000	\$ 10,000
Operating Reserve Fund Bala (90 Day Expenses Average)				\$ 51,000	\$ 84,000	\$ 30,000
# of Days Expenses in Fund Balance				\$ 119	\$ 41	\$ 57
Fund Balance Excess				\$ 16,442	\$ -	\$ -
Activity Fund:						
Fitness Room						\$ 1,000
Drama						309
Lego						264
ODAC						459
PTO						166
Technology						\$ 378
Total						\$ 2,576

Woodbridge Board of Education
Combining Statement of Revenues & Expenditures
for the 10 Months Ended 04/30/13 (Unaudited)

	Special Revenue						Agency Activity Fund
	Total	Café	Extended Day	Field Trips	Summer Programs	Expendable Trust	
Revenues:							
Charges for services	\$ 525,579	\$ 161,607	\$ 257,339	\$ 21,577	\$ 81,122	\$ 3,934	\$ -
Intergovernmental	29,182	29,182	-	-	-	-	-
Donations	-	-	-	-	-	-	-
Other income	52	52	-	-	-	-	-
Additions	-	-	-	-	-	-	-
Total revenues/additions	554,813	190,841	257,339	21,577	81,122	3,934	-
Expenditures:							
Wages, FICA, MERF	362,678	85,265	207,848	-	67,465	2,100	-
Medical Insurance	-	-	-	-	-	-	-
Cost of food sold	83,139	83,139	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
Other Expenses	81,943	4,183	45,957	22,957	8,411	435	-
Repairs & Maintenance	6,874	6,648	226	-	-	-	-
Total expenditures/deductions	534,634	179,235	254,031	22,957	75,876	2,535	\$ -
Excess (deficiency) of revenues over expenditures before operating transfer in	20,179	11,606	3,308	(1,380)	5,246	1,399	
Operating transfer in	-	-	-	-	-	-	
Excess (deficiency) of revenues over expenditures after operating transfer in	20,179	11,606	3,308	(1,380)	5,246	1,399	
Fund Balance, ending	\$ 143,283	\$ 67,442	\$ 38,230	\$ 2,934	\$ 19,059	\$ 15,618	
BOE Year to Date Cost of Health Insurance		\$ 19,674					

Personnel -- Certified/Non-Certified

Employee Safety

Employee Identification Badge System

The Board of Education desires to make all facilities within the school District safe and secure for all employees, students and visitors. The implementation of an employee and visitor identification badge system will enhance the safety and security within Beecher Road School and on school grounds.

These badges may also serve as a key for entrance to Beecher Road School. The badges will include employee pictures and may not be transferred or loaned.

Policy Adopted:

Students

Weapons and Dangerous Instruments

The Board of Education determines that possession, concealment, and/or use of a weapon by a student is detrimental to the welfare and safety of the students and school personnel within the district. Possession and/or use of any dangerous or deadly weapon, firearm, or destructive device in any school building on school grounds, in any school vehicle, or at any school-sponsored activity is prohibited.

A “dangerous weapon” is any weapon, device, instrument, material or substance, which under the circumstances in which it is used, attempted to be used or threatened to be used is readily capable of causing death or serious injury. A “deadly weapon” is any instrument, article or substance specifically designed for and presently capable of causing death or serious injury.

Pursuant to federal law, the term firearm includes, but is not limited to, any weapon designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, a muffler or silencer for such a weapon, or destructive device. A student who violates this policy will be reported to law enforcement authorities.

A “destructive device” is considered any device with an explosive, incendiary or poison gas component or any combination of parts either designed or intended for use in converting any device into any destructive device or from which a destructive device may be readily assembled. A destructive device does not include any device which is designed primarily for use as a signaling, pyrotechnic, line-throwing, safety or similar device.

The possession or use of any such weapon or devices will require that the proceedings for the suspension and/or expulsion of the student involved will be initiated immediately by the principal. If the student is found to have possessed a firearm or other dangerous weapon as defined in Connecticut General Statutes 53a-3 in violation of 29-35 or 53-206, in or on the real property of a school or at any school activity as defined in Connecticut General Statutes 10-233a, he/she must be expelled for one calendar year. The Board of Education or hearing board may modify the period of expulsion on a case by case basis. To comply with federal law, any finding of an exception shall be reduced to writing. All legal restrictions and requirements will be adhered to pertaining to special education students.

The Board shall consider a student's conduct off school grounds that is seriously disruptive of the educational process or is violative of publicized policies of the Board as grounds for expulsion.

(cf. 5114 - Suspension/Expulsion)

(cf. 5145.12 - Search and Seizure)

Legal Reference: Connecticut General Statutes
 10-221 Boards of education to prescribe rules.
 10-233a through 10-233f - Expulsion as amended by PA 95-304
 53a-3 Definitions.
 53a-217b - Possession of firearms and deadly weapons on school grounds
 53-206 Carrying and sale of dangerous weapons.
 PA 94-221 An Act Concerning School Discipline and Safety.
 Gun-Free School Zones Act of 1990, 18 U.S.C. §§ 921(a)(25)-(26), 922(q)
 (2006)
 GOALS 2000: Educate America Act
 18 U.S.C. 921 Definitions.
 USCA 7151 – No Child Left Behind Act
 Youth Handgun Safety Act, 18 U.S.C. §§ 922(x), 924(a)(6) (2006)
 Safe and Drug-Free Schools and Communities Act, 20 U.S.C. §§ 7101-7117

Students

Conduct

Video Surveillance

The Board authorizes the use of video cameras on District property and student transportation to ensure the health, welfare, security, and safety of all staff, students and visitors to District property, and to safeguard District facilities and equipment. Video cameras may be used in locations as deemed appropriate by the Superintendent in consultation with the safety planning committee and relevant staff.

Cameras shall not be placed in areas where students, staff and community members have a reasonable expectation of privacy such as restrooms, locker rooms and lounges.

The Superintendent or designee shall notify staff and students through student/parent and staff handbooks, District website or by other means that video surveillance shall occur on district property and student transportation. A notice will also be posted at the main entrance of all District buildings.

(cf. 4112.6/4212.6 – Personnel Records)
(cf. 5125 – Student Records)
(cf. 5131.1 – Bus Conduct)
(cf. 5131.11 – Video Cameras on School Buses)
(cf. 5131.5 – Vandalism)
(cf. 5145.12 – Search and Seizure)

Legal Reference: Connecticut General Statutes Sections 31-48b and 31-48d
Family Educational Rights and Privacy Act, sec. 438, 20 U.S.C. sec. 1232g
(1988).

Policy Adopted:

*Administrative Regulations***Students****Conduct****Video Surveillance****Video Surveillance System Operation**

1. Video cameras will be utilized on school grounds and on buses as recommended by building administration and approved by the Superintendent. The District shall notify students, staff, and the public that video surveillance may occur on school property. Such notification will occur through incorporation in the school parent/student handbooks, District and school websites and through clearly written signs displayed near the main entrance of each school. Cameras may only be installed on buses with prior notice to drivers.
2. Video recording equipment will be installed prominently. Equipment should not monitor areas where the students, employees and public have a reasonable expectation of privacy, such as locker rooms and adult and student restrooms. Video recording equipment may be in operation 24 hours per day, and may be reviewed by local law enforcement personnel.
4. Video recordings should only be reviewed where there is a need to do so, either because an incident has been reported or is suspected to have occurred. Examples of such include, but are not limited to: incidents of property damage, theft, trespassing, personal injury, or student, staff or visitor altercations, etc.
5. Staff and students are prohibited from unauthorized use, tampering with or otherwise interfering with video recordings and/or video camera equipment and will be subject to appropriate disciplinary action. Disciplinary action shall be consistent with District policies.
6. The District shall provide reasonable safeguards to protect the surveillance system from hackers, unauthorized users and unauthorized use.
7. Video surveillance equipment will be used in accordance with all Board of Education policies including the District's nondiscrimination policy.

Storage/Security

1. Video recordings will be retained for a minimum of five school days after initial recording.
2. Video recordings held for review of property or student incidents will be maintained in their original form pending resolution. Recordings will then be released for erasure, copied for authorized law enforcement agencies, or retained as necessary as part of the student's record in accordance with established procedures and applicable law.

Students

Conduct

Video Surveillance (continued)

Requests to View Video Surveillance

Requests to review video recordings shall comply with all applicable state and federal laws and with Board Policy. All requests for review of video recordings that are considered an educational record will be as follows:

1. All viewing requests must be submitted in writing. Requests for viewing will be limited to those parents/guardians, local law enforcement and/or District officials with a direct interest in the proceedings as authorized by the Principal and only the portion of the video recording concerning the related specific incident will be made available for viewing.
2. Written requests for viewing may be made to the Superintendent and/or designee within five school days of the date of recording.
3. Approval/denial for viewing will be made within five school days of receipt of the request and so communicated to the requesting individual.
4. Video recordings will be made available for viewing within three school days of the request approval.
5. Actual viewing will be permitted only at school-related sites including the school buildings, or District office.
6. All viewing will include the building Principal or his/her designee.
7. A written log will be maintained of those viewing video recordings including the date of viewing, reasons for viewing, date the recording was made, location at school or central office, and signature of the viewer.
8. Video recordings will remain the property of the District and may be reproduced only in accordance with the law, including applicable Board policy and regulations.
9. Time lines may be altered for requests for viewing which arise at the end of a school year or prior to vacation periods.

Regulation Approved:

Students

Crisis Response

Crisis Management Plan (Emergencies and Disaster Preparedness Plan)

In developing the District and school emergency plans, the Superintendent or designee shall collaborate with local and state emergency responders, including local public health administrators.

The Superintendent or designee shall also develop and maintain emergency plans for each school site.

(cf. 5141.22 – Communicable/Infectious Diseases)

(cf. 5142 – Student Safety)

(cf. 6114 – Emergencies and Disaster Preparedness)

(cf. 6114.6 – Emergency Closings)

(cf. 6114.8 – Pandemic/Epidemic Emergencies)

Legal Reference: Connecticut General Statutes
10-154a Professional communications between teacher or nurse and student.
10-207 Duties of medical advisors.
10-209 Records not to be public.
10-210 Notice of disease to be given parent or guardian.
10-221 Boards of education to prescribe rules.
19a-221 Quarantine of certain persons.
52-557b Immunity from liability for emergency medical assistance, first aid or medication by injection. School personnel not required to administer or render.
The Family Educational Rights and Privacy Act of 1974, (FERPA), 20 U.S.C. 1232g, 45 C.F.R. 99.

Policy Adopted:

Students

Safety

School Resource Officer

The Board Supports the assignment of School Resource Officers to Beecher Road School, as appropriate, and with Board approval.

The Superintendent should ensure that guidelines are established regarding the role of the School Resource Officer(s). These guidelines should include at a minimum:

- A protocol for police access to and intervention with students;
- A plan to communicate the role of the School Resource Officer to staff, students and parents;
- A plan to annually assess the success of the School Resource Officer program which will be presented to the Board;
- A plan pertaining to the involvement of the School Resource Officer in enhancing school building security.

Legal Reference: Connecticut General Statutes
 4-176e through 4-180a. Contested Cases. Notice. Record.
 10-233a through 10-233f. Suspension, removal and expulsion of students, as amended by PA 95-304, PA 96-244, and PA 98-139.
 53a-3 Definitions.
 53a-217b Possession of Firearms and Deadly Weapons on School Grounds.
 PA 94-221 An Act Concerning School Discipline and Safety.
 GOALS 2000: Educate America Act, Pub. L. 103-227.
 18 U.S.C. 921 Definitions.
 Title III - Amendments to the Individuals with Disabilities Education Act.
 Sec. 314 (Local Control Over Violence)
 Elementary and Secondary Act of 1965 as amended by the Gun Free Schools Act of 1994.
 P.L. 105-17 The Individuals with Disabilities Act, Amendment of 1997.
Kyle P. Packer PPA Jane Packer v. Thomaston Board of Education.

Policy Adopted:

Instruction

Emergencies and Disaster Preparedness

The Board of Education recognizes its obligation to students, staff and the community to be prepared to deal with various emergencies as they arise, ensuring to the greatest extent possible the safety of District students, staff and visitors.

All employees of the school system are responsible for doing everything in their power to promote the safety of all of the students at all times.

District staff shall be prepared to respond immediately and responsibly to any combination of events which threaten to result in a disaster when it occurs.

The Superintendent shall develop and maintain an emergency preparedness plan. The emergency plan shall be kept current. Governmental agencies and bodies vested with the responsibility for directing and coordinating emergency services on local and state levels shall be included in the preparation and implementation of the plan.

The plan shall specify procedures to be taken in the District in the event of an emergency. As appropriate, the Board shall enter into cooperative agreements with other governmental entities to assure proper coordination and support during emergencies.

The administration shall require the Building Principal to maintain procedures for fire, civil defense, and other emergencies, in accordance with the District's plan and to insure the maintenance of the fire alarm system and regular and emergency exits of all buildings.

(cf. 5141.6 – Crisis Prevention/Response)
 (cf. 5142 – Student Safety)
 (cf. 6114.1 – Fire Emergency/Drills)
 (cf. 6114.3 – Bomb Threats)
 (cf. 6114.6 – Emergency Closings)

Legal Reference: Connecticut General Statutes
 10-221 Boards of education to prescribe rules
 10-231 Fire drills
 52-557b Immunity from liability for emergency medical assistance, first aid or medication by injection. School personnel not required to administer or render.

Policy Adopted:

Instruction

Fire Emergency (Drills)/Crisis Response Drills

A fire or crisis response drill shall be held at least once a month in each school building throughout the school year. The initial fire drill must be held not later than thirty days after the first day of each school year. A crisis response drill shall be substituted for one of the required monthly school fire drills every three months. Each Building Principal shall prepare a definite fire emergency plan, and furnish to all teachers and students information as to route and manner of exit. Fire drills shall be planned in such a way as to accomplish the evacuation of school buildings in the shortest possible time and in the most efficient and orderly fashion.

The format of the crisis response drill shall be developed in consultation with the appropriate local law enforcement agency. Further, a representative of the law enforcement agency may supervise and participate in any of the required crisis response drills. Such drills shall incorporate the basic protocols of lockdown, evacuation and shelter-in-place responses.

Principals shall keep a record of all fire and crisis response drills held in their schools, stating the date the drill was held and the time required for the response protocols utilized in the drill. They shall furnish such reports to the Superintendent and/or designee as may be required from time to time..

(cf. 5141.6 – Crisis Management Plan)

(cf. 5142 – Student Safety)

(cf. 6114 – Emergencies and Disaster Preparedness)

Legal Reference: Connecticut General Statutes
 10-231 Fire drills. (as amended by PA 00-220 and PA 09-131)

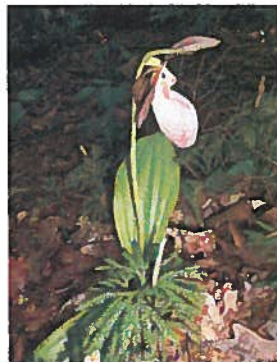
Policy Adopted:

Woodbridge School District				Enrollment May 2013	Beecher Road School			
Grade/ Teacher	Girls	Boys	Total		Grade/ Teacher	Girls	Boys	Total
Pre-k					Grade 4			
DePalma	10	10	20		Don	9	10	19
					Echeverry	8	11	19
Kindergarten					Krawec	9	10	19
Belisle	11	8	19		Reizfeld	8	11	19
Coleman	10	9	19		Waldron	9	10	19
Dempsey	10	9	19		Total	43	52	95
Salinardi	7	10	17					
Wyman-Anctil	9	10	19		Grade 5			
Total	47	46	93		Blinstrubas	9	11	20
					Guerra	10	11	21
Grade 1					McCollom	9	11	20
Fanelli	11	9	20		Mulligan	9	8	17
Piascyk	9	11	20		Rourke	10	9	19
Regan	10	10	20		Total	47	50	97
Sanders	10	11	21					
					Grade 6			
Total	40	41	81		Chase	11	10	21
					Eleck	8	12	20
Grade 2					Holowienko	9	8	17
Buzzard	9	9	18		Katzen	8	9	17
Hamm	9	10	19		Ngov	9	8	17
Navadu	8	9	17		Smerekanicz	10	9	19
Shepard	8	12	20		Total	55	56	111
Total	34	40	74		M.A.G.			
					Golden (Gr 1)	14	7	21
Grade 3					Burness (Gr 2)	10	9	19
Concilio	12	7	19		Hart-Rooney (Gr 3)	13	9	22
Halsey	10	10	20		Ahern (Gr 4)	11	11	22
Hutchinson	11	8	19		Total	48	36	84
Lavigne	10	10	20					
Vincitorio	13	6	19		Enrollment Data			
Total	56	41	97		B.R.S	380	372	752
					Other		4	
					Total	380	376	756
O.O.D.	2							
Magnet	2				Comparison Totals			
					January 2012			
					B.R.S.			744
					Other			6
					Total			750



Science at Beecher Road School

2013



Beecher Road School Science Content by Grade Level

- PreK-K:**
- 1 Measuring, sorting and counting objects with different properties*
 - 2 Similarities and differences of living things*
 - 3 Weather and appropriate clothing and activities*
 - 4 Building materials for human homes*
- First Grade:**
- 1 The motion of objects and of the sun*
 - 2 How animals get food and water, how they move; how plants get light and water
 - 3 Life cycles of frogs, butterflies and other organisms
 - 4 Estimate, measure, and compare sizes and weights of objects and organisms
- Second Grade:**
- 1 Physical properties of solids and liquids
 - 2 Life cycles of plants; impact of light and water
 - 3 Sort soils based upon properties*
 - 4 Sources of common foods; food groups; foods in different cultures
- Third Grade:**
- 1 Properties and states of matter; heat
 - 2 Adaptations that allow animals and plants to survive in land and water habitats
 - 3 Rock cycle, properties and uses of rocks and minerals*
 - 4 Conservation of earth materials
- Fourth Grade:**
- 1 Forces and motion; the effect of mass and strength of push or pull on motion
 - 2 Animals' dependence on plants; impact of humans and natural phenomena on habitats
 - 3 The sun and the water cycle; the role of water in erosion and river formation*
 - 4 Explorations of electrical and magnetic energy
- Fifth Grade:**
- 1 Sound and light as forms of energy*
 - 2 Structure and function of human senses and the signals they perceive*
 - 3 The position of the Earth relative to the sun and moon; seasons, day and night*
 - 4 Compare the human eye to a camera; the use of optical instruments to enhance vision*
- Sixth Grade:**
- 1 Food preservation*
 - 2 Animal and plant cell structure; mitosis and meiosis; heredity*
 - 3 Human digestive, respiratory, circulatory, and muscular-skeletal systems
 - 4 Impact of temperature, water and sunlight on photosynthesis; predator-prey relationships; Connecticut food webs*

*Indicates some content experienced either in the science lab, or with science resource teacher.

May 21, 2013



May 21, 2013



May 21, 2013





May 21, 2013



Splashing Salmon splash splash in the water
trying to go over the waterfall Salmon

All the salmon are ready to migrate on
their long long journey

Lay their eggs same spot where they
were laid

More salmon are born and they travel on
their long journey

On the salmon travel long, many miles,
you can't count

Now it's time to go back home and lay
their eggs

Swimming down the river

Agile and sly hiding from their predators

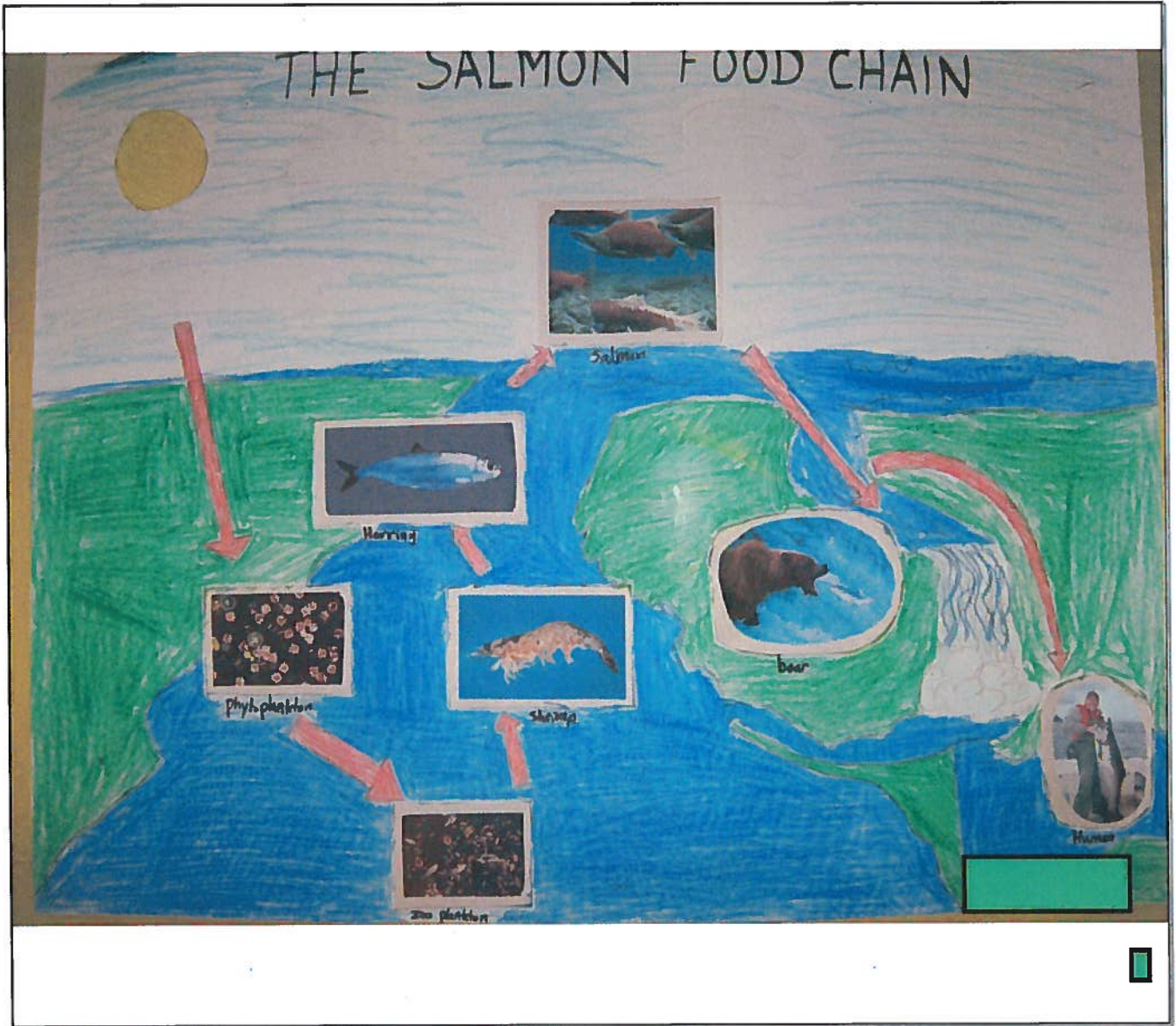
Like a cheetah under water swimming extremely fast

Making quit an effort to pass through obstacles

Outrageously smart to know their way around

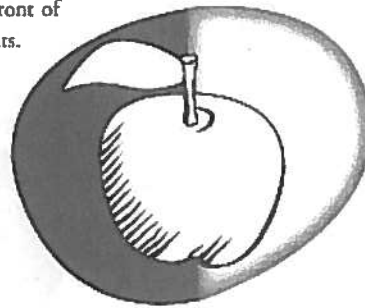
Never failing their final task to get to their home stream and migrate





Apple in the Dark

Imagine you are sitting at a table with a red apple in front of you. Your friend closes the door and turns off all the lights. It is totally dark in the room. There are no windows in the room or cracks around the door. No light can enter the room.



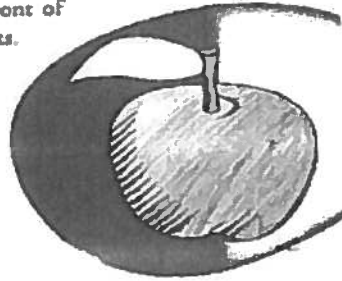
Circle the statement you believe best describes how you would see the apple in the dark:

- A** You will not see the red apple, regardless of how long you are in the room.
- B** You will see the red apple after your eyes have had time to adjust to the darkness.
- C** You will see the apple after your eyes have had time to adjust to the darkness, but you will not see the red color.
- D** You will see only the shadow of the apple after your eyes have had time to adjust to the darkness.
- E** You will see only a faint outline of the apple after your eyes have had time to adjust to the darkness.

Describe your thinking. Provide an explanation for your answer.

Apple in the Dark

Imagine you are sitting at a table with a red apple in front of you. Your friend closes the door and turns off all the lights. It is totally dark in the room. There are no windows in the room or cracks around the door. No light can enter the room.



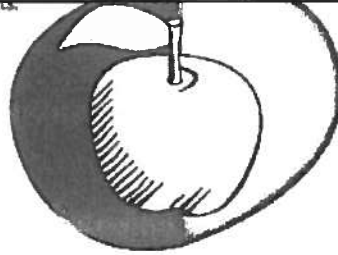
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- C You will see the apple after your eyes have had time to adjust to the darkness, but you will not see the red color.
- D You will see only the shadow of the apple after your eyes have had time to adjust to the darkness.
- E You will see only a faint outline of the apple after your eyes have had time to adjust to the darkness.

Describe your thinking. Provide an explanation for your answer.

In the closet, I could not see any thing. I believe my answer was right, because I did not see any thing, including the apple. I chose my answer because I thought if no light came in the room, we would not be able to see. If there was no light, light could not bounce off objects, making them visible.

It is totally dark in the room. There are no windows in the room or cracks around the door. No light can enter the room.



Circle the statement you believe best describes how you would see the apple in the dark:

- A You will not see the red apple, regardless of how long you are in the room.
- B You will see the red apple after your eyes have had time to adjust to the darkness.
- C You will see the apple after your eyes have had time to adjust to the darkness, but you will not see the red color.
- D You will see only the shadow of the apple after your eyes have had time to adjust to the darkness.
- E You will see only a faint outline of the apple after your eyes have had time to adjust to the darkness.

Describe your thinking. Provide an explanation for your answer.

I did not see anything.
 I was wrong I did not
 see the apple because
 there has to be light
 for you to see something
 and there was no light
 in the room. The correct
 answer would be letter A.

- A You will not see the red apple, regardless of how long you are in the room.
- B You will see the red apple after your eyes have had time to adjust to the darkness.
- C You will see the apple after your eyes have had time to adjust to the darkness, but you will not see the red color.
- D You will see only the shadow of the apple after your eyes have had time to adjust to the darkness.
- E You will see only a faint outline of the apple after your eyes have had time to adjust to the darkness.

Describe your thinking. Provide an explanation for your answer.

When I went into the closet I could not see anything. I had predicted that I would see an outline, but my sight had pretty much turned off! You need light to see which I had forgotten. Even though there were cracks in the door, they didn't help a bit. It would be plenty hard to eat an apple in the dark! The correct answer should be "A" which is "You will not be able to see the apple at all, even if your eyes adjust."

Science CMT Scores

Year	% At Goal	% Advanced
2007-2008	85.3	36.4
2008-2009	78.3	32.5
2009-2010	90.2	43.5
2010-2011	82.9	35
2011-2012	86.1	50

Content Blast

5.2: Perceiving and responding to information about the environment is critical to the survival of organisms.

1. Animals have sense organs that are structured to gather information about their environment. Information perceived by the senses allows animals to find food, water, mates and protection.
2. Each sense organ perceives specific kinds of stimuli. Some human senses are more or less developed than the senses of other animals.
3. Sense organs transfer information through a network of nerves to the brain where it is interpreted and responded to. The brain responds by sending messages to all parts of the body. The type of response and the amount of time it takes for the response to occur vary depending on the stimulus.
4. The human ear is structured to collect sound vibrations from the environment and pass them through the middle ear (eardrum and small bones) and inner ear (hair-lined tubes) to the auditory nerve where they are transformed into electrical signals that are sent to different parts of the brain.
5. The human eye is structured to collect light through the cornea and the pupil. The amount of light that enters the eye is controlled by the iris. The cornea and the lens refract the light and focus it onto the retina and the optic nerve where it is transformed into electrical signals that are sent to different parts of the brain.
6. For anything to be visible, light must be present. For a person to see an object, the light it reflects or produces must have a straight, unobstructed path to the eye.
7. Human eyes have receptors for perceiving shades of red, orange, yellow, green, blue, indigo and violet.
8. Sunlight (or "white light") is a combination of colors. White light passed through prisms, water droplets or diffraction gratings can be refracted to show its component colors: red, orange, yellow, green, blue, indigo and violet.
9. The perceived color of an object depends on the color of the light illuminating it and the way the light interacts with the object. The color humans see is the color that is reflected by the object. For example, an object that appears green is absorbing all colors except green, which is reflected to the eye.
10. Human skin is structured to detect information related to texture, temperature, pressure and vibration. Each sensation has different receptors distributed around the body; some areas of the body have greater concentrations of receptors for certain sensations, making those areas more sensitive than others to texture, temperature, or pressure.
11. Human noses are structured to collect and detect chemicals floating in the air (odors). Tiny hairs behind the nose have special receptors that respond to airborne chemicals and produce electrical signals that are transmitted to different parts of the brain by the olfactory nerve.
12. Human tongues are sense organs that are structured for detecting chemicals dissolved in saliva (flavors). Taste buds respond to 4 basic tastes: salty, sweet, sour and bitter. Special receptors in taste buds respond to tastes and produce electrical signals that transmit information through nerves to different parts of the brain.

KEY CONCEPT WORDS: sense organ, receptor, stimulus, response, nervous system, vibration, reflect, refract, cornea, pupil, iris, lens, retina, white light, absorb

May 21, 2013



CONNECTICUT STATE DEPARTMENT OF EDUCATION

DIVISION OF FAMILY AND STUDENT SUPPORT SERVICES

BUREAU OF SPECIAL EDUCATION

SPECIAL EDUCATION GRANT PROGRAMS

FY 2014

Grant Application For:

***Two Entitlement Grant Programs under the Individuals with Disabilities Education Act
(IDEA)***

***Assistance for Education of all Children with Disabilities
and Preschool Grants for Children with Disabilities***

RFA 118

Legislative Authority

Individuals with Disabilities Education Act

20 U.S.C. Sections 1411 and 1419

(hereinafter referenced as Sections 611 and 619 of Public Law 108-446)

Due Date

May 17, 2013



REV 2/2013

CONNECTICUT STATE DEPARTMENT OF EDUCATION
Division of Family and Student Support Services

P.L.108-446



SPECIAL EDUCATION GRANT PROGRAMS

GRANT PERIOD

July 1, 2013 to June 30, 2015

GRANT COVER PAGE

To Be Completed and Submitted with the Grant Application

<p><u>Applicant</u> <i>(Name, Address, Telephone, Fax, E-Mail)</i> Woodbridge Board of Education 40 Beecher Road Woodbridge, CT 06525 (203)387-6631 (203) 397-0724 (fax) gstella@woodbridgeps.org</p>	<p><u>Program Funding Dates</u> From July 1, 2013 to June 30, 2015</p> <p><u>Preliminary Funding Amount</u></p> <p>IDEA Special Education Assistance (611 funds) \$ 168,171</p> <p>IDEA Preschool Education (619 funds) \$ 11,255</p>
<p><u>Contact Person</u> <i>(Name, Address, Telephone, Fax, E-Mail)</i> Sheila Haverkamp / Special Services Director Beecher Road School 40 Beecher Rd. Woodbridge, CT 06525 (203)389-6598 (203)389-8164 (fax) shaverkampf@woodbridgeps.org</p>	<p><u>Check if Consolidated Application</u></p> <p><input type="checkbox"/> For IDEA, Section 611 Participating Districts: (list districts)</p> <p><input type="checkbox"/> For IDEA, Section 619 Participating Districts: (list districts) *Please attach list of districts, if needed.</p>

I, Gaeton Stella, PhD., the undersigned authorized chief administrative official, submit this proposal on behalf of the applicant agency, attest to the appropriateness and accuracy of the information contained herein, and certify that this proposal, if funded, will comply with all relevant requirements of the state and federal laws and regulations.

In addition, funds obtained through this source will be used solely to support the purpose, goals and objectives as stated herein.

Signature (Superintendent)

Gaeton F. Stella

Name: Gaeton Stella, PhD.

School District: WOODBIDGE SCHOOL DISTRICT

SECTION 1

SPECIAL EDUCATION GRANT PROGRAMS**Goals and Related Activities**

DIRECTIONS:

Applicants are required to provide goals and describe the special education activities related to each identified goal.

Applicants must complete the "Goals and Related Activities" page for each funding source the applicant is applying to receive, the IDEA, Section 611 and/or IDEA, Section 619.

Please Note

IDEA Funds may not be used for child find activities, including the identification, location and initial evaluation of children. School districts must provide these activities at local expense using public funds.

The grant application's "Goals and Related Activities" pages are attached.

GOALS AND RELATED ACTIVITIES
IDEA, SECTION 611
Special Education and Related Services (Ages 3-21)

District Goal # 1 :

Prepare every child to be a highly successful and independent reader, writer, critical thinker and problem solver.

School District Planned Special Education Activities:

1. Continue to improve student outcomes with direct instruction from and collaboration among Special Education teacher, SLP, teacher assistants, occupational therapist and physical therapist.
 2. Provide professional development and consultation to staff to continue to improve academic outcomes for students with diverse special needs.
 3. Continue to support student progress and participation through use of alternate materials, and assistive technology.
-

District Goal # 2 :

Build the foundations of character and wellness that are essential for responsible participation as a local, national and global citizen.

School District Planned Special Education Activities:

1. Promote student growth in social skills and pragmatic language through direct instruction from and collaboration among Special Education teacher, SLP, teacher assistants and occupational therapist.
 2. Promote student growth in social/emotional/behavioral skills through collaboration, instruction and alternate materials.
-

Prepare as many pages of the Goals and Related Activities Form as necessary to describe your school district's goals and activities that ensures positive student outcomes.

GOALS AND RELATED ACTIVITIES
IDEA, SECTION 619
Preschool Special Education (Ages 3-5)

District Goal # 1 :

Prepare every child to be a highly successful and independent reader, writer, critical thinker and problem solver.

School District Planned Special Education Activities:

- 1. Continue to improve outcomes for preschoolers with disabilities through multisensory activities, use of assistive technology, total communication strategies and visual supports based on academic, communication and motor goals and the Preschool Curriculum Frameworks.

District Goal # 2 :

Build the foundations of character and wellness that are essential for responsible participation as a local, national and global citizen.

School District Planned Special Education Activities:

- 1. Promote student growth in social skills and pragmatic language through direct instruction from and collaboration among Special Education teacher, teacher assistants, SLP, physical and occupational therapists.

Prepare as many pages of the Goals and Related Activities Form as necessary to describe your school district's goals and activities that ensures positive student outcomes.

ED114 FISCAL YEAR 2014

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME: Woodbridge School District TOWN CODE: 167				
GRANT TITLE: IDEA, PART B, SECTION 611 PROJECT TITLE: IDEA, PART B, Section 611 ENTITLEMENT GRANT CORE-CT CLASSIFICATION: FUND: 12060 SPID: 20977 PROGRAM: 82032 BUDGET REFERENCE: 2014 CHARTFIELD1: 170002 CHARTFIELD2:				
GRANT PERIOD: 7/01/13 - 6/30/15 AUTHORIZED AMOUNT: \$168,171				
AUTHORIZED AMOUNT by SOURCE: CURRENT DUE: \$ LOCAL BALANCE: \$ CARRY-OVER DUE: \$				
CODES	DESCRIPTIONS	PUBLIC	NON PUBLIC	TOTAL
111A	ADMINISTRATOR/SUPERVISOR SALARIES	15000		15000
111B	TEACHERS	38000		38000
112A	EDUCATION AIDES	47000		47000
112B	CLERICAL			
119	OTHERS			
200	PERSONAL SERVICES-EMPLOYEE BENEFITS			
321	TUTORS		2506	2506
322	IN SERVICE	2000		2000
323	PUPIL SERVICES	50000		50000
324	FIELD TRIPS			
325	PARENT ACTIVITIES			
330	OTHER PROFESSIONAL/TECHNICAL SERVICES			
331	AUDIT			
400	PURCHASED PROPERTY SERVICES			
510	PUPIL TRANSPORTATION			
530	COMMUNICATIONS			
560	TUITION			
580	TRAVEL			
590	OTHER PURCHASED SERVICES			
611	INSTRUCTIONAL SUPPLIES			
612	ADMINISTRATIVE SUPPLIES			
690	OTHER SUPPLIES			
700	PROPERTY			
890	OTHER OBJECTS	13665		13665
940	INDIRECT COSTS			
	TOTAL	165,665	2506	168,171

ED114 FISCAL YEAR 2014

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME: WOODBRIDGE SCHOOL DISTRICT
TOWN CODE: 167

GRANT TITLE: IDEA, PART B, SECTION 619
PROJECT TITLE: IDEA, PART B, Section 619 Preschool Entitlement
CORE-CT CLASSIFICATION:
FUND: 12060 SPID: 20983 PROGRAM: 82032
BUDGET REFERENCE: 2014 CHARTFIELD1: 170002
CHARTFIELD2:

GRANT PERIOD: 7/01/13 - 6/30/15 AUTHORIZED AMOUNT: \$11,255

AUTHORIZED AMOUNT by SOURCE: CURRENT DUE: \$
LOCAL BALANCE: \$ CARRY-OVER DUE: \$

CODES	DESCRIPTIONS	PUBLIC	NON PUBLIC	TOTAL
111A	ADMINISTRATOR/SUPERVISOR SALARIES			
111B	TEACHERS	3000		3000
112A	EDUCATION AIDES	7000		7000
112B	CLERICAL			
119	OTHERS			
200	PERSONAL SERVICES-EMPLOYEE BENEFITS			
321	TUTORS			
322	IN SERVICE			
323	PUPIL SERVICES			
324	FIELD TRIPS			
325	PARENT ACTIVITIES			
330	OTHER PROFESSIONAL TECHNICAL SERVICES			
331	AUDIT			
400	PURCHASED PROPERTY			
510	PUPIL TRANSPORTATION			
530	COMMUNICATIONS			
560	TUITION			
580	TRAVEL			
590	OTHER PURCHASED SERVICES			
611	INSTRUCTIONAL SUPPLIES			
612	ADMINISTRATIVE SUPPLIES			
690	OTHER SUPPLIES	1255		1255
700	PROPERTY			
890	OTHER OBJECTS			
940	INDIRECT COSTS			
	TOTAL	11,255		11,255

MINUTES OF THE BOARD OF EDUCATION POLICY COMMITTEE
Thursday, May 9, 2012
District Office Conference Room
Beecher Road School South

CALL TO ORDER: David Bernard, Chair called the meeting to order at 6:10 PM.

IN ATTENDANCE: David Bernard, Margaret Hamilton and Sheila McCreven, Board of Education Members; Dr. Guy Stella, Superintendent; and Marsha DeGennaro, Clerk of the Board.

The committee drafted Policy 5131.111 (Video Surveillance) in its entirety as well as administrative regulations. The committee requested this policy be reviewed by Board Counsel prior to submission to the Board. The committee will commence review of the special security, school safety and crisis management policy series at their next meeting on May 16 at 6:00 PM.

MEETING ADJOURNED: 7:12 PM

Recorded by Marsha DeGennaro

MINUTES OF THE BOARD OF EDUCATION POLICY COMMITTEE
Thursday, May 16, 2012
District Office Conference Room
Beecher Road School South

CALL TO ORDER: David Bernard, Chair called the meeting to order at 6:00 PM.

IN ATTENDANCE: David Bernard, Margaret Hamilton and Sheila McCreven, Board of Education Members; Dr. Guy Stella, Superintendent; and Marsha DeGennaro, Clerk of the Board.

The committee drafted the following policies for submission to the Board at their May 21 meeting:

- 4148.2/4248.2 Employee Identification Badge System
- 5131.7 Weapons and Dangerous Instruments
- 5141.6 Crisis Management Plan (Emergencies and Disaster Preparedness Plan)
- 5142.4 School Resource Officer
- 6114 Emergencies and Disaster Preparedness
- 6114.1 Fire Emergency (Drills)/Crisis Response Drills

The committee will commence review of the 5000 policy series at their next meeting on May 23 at 6:00 PM.

MEETING ADJOURNED: 7:42 PM

Recorded by Marsha DeGennaro

Finance Committee Minutes

Date - 5/13/13

Attendance: Gaetan Stella, Al Pullo, Steven Fleischman, Carl Lindskog, Lori Patrick, YanYun Wu, Margaret Hamilton, Sandy Stein, Larry Hurwitz, Cathy Salinardi

The meeting was called to order at 7pm

The Committee discussed all matters on the agenda.

All financial statements were reviewed in detail.

Budget for the Cafeteria and the Extended day programs were reviewed and received the support of the finance committee.

We recommended that we add the paving project of the area in the north playground to the surplus budget projects to be partially offset with PTO support.

The Meeting was adjourned 7:50pm

Woodbridge School District
School Lunch Program Budget Proposal Summary
2013-2014

	2011-2012 Actual	2012-2013 Budget	2012-2013 YTD Actual (4/30/13)	2013-2014 Request	\$ Increase (Decrease)	% Inc (Dec)
Sales Revenue:						
Food Sales	\$ 209,180	\$ 184,558	\$161,607	\$195,628	\$11,070	6.0%
Government grants	36,022	36,026	29,182	40,317	\$4,291	11.9%
Other income	110	25	52	25	\$0	0.0%
Total revenue	245,312	220,609	190,841	235,970	\$15,361	7.0%
Cost of food sold						
Cost of food sold	106,528	90,014	83,139	99,767	\$9,753	10.8%
Gross margin on sales	138,784	130,595	107,702	136,204	\$5,609	4.3%
% Gross margin on sales	56.6%	59.2%	56.4%	57.7%		
Operating expenses:						
Salaries	88,607	91,309	68,951	94,557	\$3,248	3.6%
Substitutes	5,236	8,200	2,670	8,200	\$0	0.0%
FICA	6,670	6,985	5,382	7,234	\$249	3.6%
MERF	8,367	8,848	8,261	9,163	\$315	3.6%
Medical Insurance	-	-	-	-	\$0	0.0%
Supplies & repairs	6,466	6,359	7,688	8,000	\$1,641	25.8%
Equipment	2,507	1,000	-	1,000	\$0	0.0%
Unemployment	-	-	-	-	\$0	0.0%
Other	8,082	7,894	3,144	8,050	\$156	2.0%
Total operating expenses	125,935	130,595	96,096	136,204	\$5,609	4.3%
Revenues over (under) expenses	12,849	-	11,606	(0)	(\$0)	
Board of Education subsidy****	-	-	-	-	\$0	
Revenues over (under) expenses after subsidy	12,849	-	11,606	(0)	(\$0)	
Fund Balance @ Beginning of Year						
Fund Balance @ Beginning of Year	42,483	55,332	55,332	66,938		
Fund Balance @ End of Year	\$ 55,332	\$ 55,332	\$ 66,938	\$ 66,938		
# Students K-6						
# Students K-6	733	730	744	744		
Participation Rate						
Participation Rate	42.26%	40.82%	51.32%	51.15%		
Revised Participation Rate						
Revised Participation Rate	57.98%	57.40%	57.11%	57.34%		
# Lunch Days						
# Lunch Days	182	182	180	181		
Meals Per Day W/Ala Carte						
Meals Per Day W/Ala Carte	425	419	425	427		
# Hours Worked						
# Hours Worked	4,876	4,876	4,876	4,876		
Revised Meals Per Labor Hour						
Revised Meals Per Labor Hour	15	15	16	16		
INDUSTRY STANDARDS						
Food Costs	35% - 37%					
Labor	50% - 55%					
Other	5% - 8%					
Revised Meals Per Labor Hour - 18-22						
NOTES:**						
1. Revenues assume no increase in student and adult lunch prices						