

Woodbridge Board of Education
Woodbridge Board of Education Regular
Meeting
Monday, June 21, 2010 6:30 PM

Woodbridge Board of Education June 21, 2010
Regular Meeting 6:30 PM CAPSS Award
Presentation 7:00 PM Regular Public Session
Library Media Center Beecher Road School

Agenda

- I. **Preliminary Business**
 - A. Student Awards Presentation (6:30 PM)
 - B. Call to Order - Public Session (7:00 PM)
 - C. Salute to the Flag
 - D. Correspondence
 - E. Public Comment
- II. **Consent Agenda**
 - A. Approval of Meeting Minutes
 1. May 18, 2010 Regular Meeting
 2. June 3, 2010 Special Meeting
- III. **Reports**
 - A. Superintendent's Report
 1. BRS Update
 - a. BRS Monthly Enrollment Report
 2. Technology Update: Digital Story Telling Project
 3. Global Awareness Initiative
 - B. PTO Update
 - C. Facilities Committee Report
 - D. BRS Building Committee
 - E. Policy Committee
 - F. CABA Liaison Report
 - G. ACES Liaison Report
- IV. **New Business**
 - A. Act on Certified Staff Leave of Absence Request
 - B. Act on Superintendent's Contract
 - C. Act on Participation in the Healthy Food Certification 2010/11
- V. **Finance**
 - A. Approval of Financial Reports from Finance Committee
 1. Monthly Summary Financial Report Ending May 31, 2010
 2. Monthly Detail Financial Report Ending May 31, 2010
 3. Combining Financial Statements Through May 31, 2010
 4. Budget Transfers 2009/10
 5. Copier Leases
- VI. **Old Business**
 - A. Act on Wintergreen Magnet School Contract Agreement
- VII. **Other**
 - A. Public Comment
 - B. Executive Session, in accordance with State Statute

VIII. Adjournment

MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING

Tuesday, May 18, 2010

Library Media Center, Beecher Road School

CALL TO ORDER: Ms. McCreven, Chair called the meeting to order at 7:09 PM.

BOARD MEMBERS PRESENT: Ms. Sheila McCreven, Chair; Mr. David Barkin, Dr. Clotilde Dudley-Smith, Dr. Steve Fleischman, Secretary; Ms. Margaret Hamilton, Dr. Thomas Handler, Vice Chair; Mr. Mark Livesay and Dr. YanYun Wu.

STAFF: Dr. Guy Stella, Superintendent; Chuck Zettergren, Business Manager; MaryLou Torre, Intermediate Grades Principal; Sheila Haverkamp, Special Services Director and Marsha DeGennaro, Clerk of the Board.

MEMBERS OF THE PUBLIC: Joe Holowienko, WEA; Kris Kaloides, Brenda Knudsen, Psychologists; Jeanette Glicksman, PTO.

BOARD CORRESPONDENCE – None

PUBLIC COMMENT – None

CONSENT AGENDA

Minutes

MOTION #1 – MINUTES, APRIL 26, 2010 REGULAR MEETING

Move that we approve the minutes of the April 26, 2010 Regular Meeting.

Dr. Handler

Second by Dr. Dudley-Smith

UNANIMOUS

The Board welcomed Ms. Hamilton, who will serve the remainder of Mr. Ewing's term, and expressed heartfelt appreciation to Mr. Ewing for his 7 years on the Board and wished him well on his appointment to the Board of Finance.

REPORTS

Superintendent's Report

- *Beecher Road School Update* – Superintendent Stella highlighted the 6th Grade Swimming Olympics, welcomed Ms. Hamilton and extended congratulations to Mr. Ewing.
- *School Climate Project* – Ms. Haverkamp, Ms. Knudsen and Dr. Kaloides presented the results of the survey given to 5th and 6th grade students on bullying. The questionnaire focused on six different types of bullying – physical, relational, verbal, exclusion, sexual and cyberbullying. Approximately 91% of the students feel safe, while 2% disagree. The responses remain confidential, however, if a student is deemed “at-risk” contact is made with the parents to apprise them of the issue. An action plan will be developed. Training will be provided to staff, the bus drivers and the cafeteria staff. We will continue to use this data to inform our decision-making as we review and refine implementation of responsive classroom. Concern was expressed as it does not seem that responsive classroom is enough. What can be done outside of responsive classroom to work on bullying to identify where and when bullying is happening. Ultimately, we want to raise citizens who do not do it. A lot of behavior is learned at home, and to be effective in reducing the problem, you have to reduce the cause. It was suggested that the result data be shared with parents before the summer break. Perhaps Responsive Classroom mantra's can be reviewed so parents may use similar language at home during the summer.
- *Tri-State*- Approximately, 14-16 educators from Connecticut and New York conducted the program evaluation at BRS May 5-7. Feedback from staff has been positive. The full report will be shared either at the June Board meeting or at the beginning of the 2010/11 school year.

- Race to the Top – Superintendent Stella asked the Board for their endorsement to participate in the Connecticut State Department of Education *Race to the Top* grant initiative on comprehensive school reform.

MOTION #2 - RACE TO THE TOP

Move that we endorse participation in the *Race to the Top* grant initiative and that the Memorandum of Understanding be submitted to the CSDE.

Dr. Handler
Second by Dr. Dudley-Smith
UNANIMOUS

PTO Update – Ms. Glicksman, on behalf of the PTO, extended thanks to Mr. Ewing for his service to the Board of Education and welcomed Ms. Hamilton to the Board. Highlighted activities included the parent survey, teacher appreciation week, brick sales for the Kucinskas Loop, upcoming Book Swap, Artsweek, school-wide end-of-the-year picnic, field day on May 28 and the 6th grade graduation on June 22.

Facilities Report – No Report.

BRS Building Committee – Mr. Barkin indicated this Committee would be meeting tomorrow to develop multiple cost scenarios – low, medium, high. An informal presentation will be given on June 7 to Messrs. Sheehy and Giglietti. Depending on the feedback given, it is anticipated that formal presentations will be given to the Boards of Education, Finance and Selectmen in the coming months.

Policy Committee – No Report.

Ad Hoc SSP Committee – This committee met following the Finance Committee meeting on May 10. The next meeting will be scheduled July/August.

CABE – Ms. McCreven will be attending the BOE Chairs Roundtable Discussion on what other districts are doing with regard to budget reductions/development, layoffs and Race to the Top.

ACES – No Report

NEW BUSINESS

Superintendent Stella announced the resignation of certified staff member, Beverly Russo.

MOTION #3 - CERTIFIED STAFF RESIGNATION (RUSSO)

Move that we accept the resignation of Beverly Russo, effective June 30, 2010, with regret.

Dr. Handler
Second by Dr. Fleischman
UNANIMOUS

The annual 6th Grade Party Request was presented with a change of venue from the Woodbridge Club to the Country Club of Woodbridge.

MOTION #4 - 6th GRADE PARTY REQUEST

Move that we approve the 6th Grade Graduation Party at the Country Club of Woodbridge on June 23, 2010 as presented by the PTO.

Dr. Handler
Second by Dr. Dudley-Smith
IN FAVOR: Messrs. Barkin, Livesay, Drs. Dudley-Smith, Fleischman, Handler and Wu;
Ms. McCreven
ABSTAIN: Ms. Hamilton

MOTION PASSES 7-0-1

Superintendent Stella presented the IDEA Grant for submission to the Connecticut State Department of Education. This supplementary grant supports students with disabilities and does not supplant Board funding.

MOTION #5 IDEA GRANT

Move that we approve the 2010/12 IDEA Grant for submission to the CSDE.

Dr. Handler
Second by Dr. Fleischman
UNANIMOUS

Dr. Handler reviewed the May 10 Finance Committee meeting. Dr. Fleishman noted he was not in attendance at the meeting and asked that his name be removed from the minutes. It was noted the Point-of-Service program would be piloted in June with a full rollout slated for September 2010.

Mr. Zettergren reviewed the Financial Reports presented at the May 10 Finance Committee meeting.

MOTION #6 – BOARD OF EDUCATION 2009/10 MONTHLY SUMMARY FINANCIAL REPORT

Move that we accept the 2009/10 BOE Monthly Summary Financial Report, F1, submitted by the Business Manager for the period ending April 30, 2010.

Dr. Handler
Second by Dr. Fleischman
UNANIMOUS

Mr. Zettergren noted that there may be a slight change in legal fees as we are currently in negotiations with CSEA and have pending grievances with the CILU unions.

MOTION #7 – BOARD OF EDUCATION 2009/10 MONTHLY DETAIL FINANCIAL REPORT

Move that we approve the 2009/10 BOE Monthly Detail Financial Report, F2-6, submitted by the Business Manager for the period ending April 30, 2010.

Dr. Handler
Second by Dr. Fleischman
UNANIMOUS

MOTION #8 – BOARD OF EDUCATION 2010/11 COMBINED FINANCIAL STATEMENTS

Move that we approve the 2010/11 BOE Combined Financial Statements, F7-8, submitted by the Business Manager for the period ending April 30, 2010.

Dr. Handler
Second by Dr. Fleischman
UNANIMOUS

OLD BUSINESS

Wintergreen Magnet School Contract – this item was tabled until the June meeting as it was not clear whether requested changes were made.

PUBLIC COMMENT – None

The Board entered Executive Session for a Board Self-Evaluation (8:50 PM)

MOTION #9 – EXECUTIVE SESSION

Move that we enter Executive Session to conduct a Board Self-Evaluation.

Dr. Handler
Second by Dr. Fleischman
IN FAVOR: Drs. Dudley-Smith, Fleischman, Handler and Wu, Ms. Hamilton and Ms. McCreven
AGAINST: Mr. Barkin
ABSTAIN: Mr. Livesay

MOTION PASSES 6-1-1

CALL TO ORDER: Ms. McCreven, Chair called the Executive Session to order at 8:54 PM.

BOARD MEMBERS PRESENT: Ms. Sheila McCreven, Chair; Mr. David Barkin, Dr. Clotilde Dudley-Smith, Dr. Steve Fleischman, Secretary; Ms. Margaret Hamilton, Dr. Thomas Handler, Vice Chair; Mr. Mark Livesay and Dr. YanYun Wu.

STAFF: Dr. Guy Stella, Superintendent.

The Board conducted a Board Self-Evaluation.

MOTION TO ADJOURN: (9:19 PM)
Dr. Handler
Second by Ms. McCreven
UNANIMOUS

MINUTES OF THE SPECIAL BOARD OF EDUCATION MEETING

Thursday, June 3, 2010

Library Media Center, Beecher Road School

CALL TO ORDER: Sheila McCreven, Chair called the meeting to order at 6:37 PM.

BOARD MEMBERS PRESENT: Ms. Sheila McCreven, Chair; Mr. David Barkin, Dr. Steve Fleischman, Secretary; Dr. Thomas Handler, Vice Chair, Ms. Margaret Hamilton, Mr. Mark Livesay and Dr. YanYun Wu.

STAFF: Dr. Guy Stella, Superintendent; Chuck Zettergren, Business Manager; and Marsha DeGennaro, Clerk of the Board.

MEMBERS OF THE PUBLIC: Floyd Dugas, Board Counsel.

The entered Executive Session to receive an update regarding personnel staffing issues from Dr. Stella and Board Counsel, Floyd Dugas.

MOTION #1 – EXECUTIVE SESSION

Move that we go into Executive Session (6:37 PM).

Dr. Fleischman
Second by Dr. Handler
UNANIMOUS

Attorney Dugas left the meeting (7:17 PM). Mr. Alfred Pullo was invited to join the Board (7:17 PM).

MOTION #2 - RETURN TO PUBLIC SESSION

Move to return to Public Session (7:29 PM).

Dr. Fleischman
Second by Dr. Handler
UNANIMOUS

CALL TO ORDER: Sheila McCreven, Chair called the Public Session back to order (7:53 PM).

BOARD MEMBERS PRESENT: Ms. Sheila McCreven, Chair; Mr. David Barkin, Dr. Steve Fleischman, Secretary; Dr. Thomas Handler, Vice Chair, Ms. Margaret Hamilton, Mr. Mark Livesay and Dr. YanYun Wu.

STAFF: Dr. Guy Stella, Superintendent; Chuck Zettergren, Business Manager; and Marsha DeGennaro, Clerk of the Board.

MEMBERS OF THE PUBLIC: Joe Holowienko, WEA; Alfred Pullo, Jr., Ellen and Jimmie Tolliver, community.

2010/11 Budget Reconciliation

Administration presented the reconciliation of line items for the 2010/11 Budget. Reconciliation is required as a result of reductions to the 2010/11 Budget by the Boards of Selectmen and Finance. Below are the proposed reductions.

	<i>INCREASES</i>	<i>DECREASES</i>
OPEB		\$124,862
Salary Savings due to Staffing Changes		40,374
Wintergreen Tuition Savings		4,500
Furniture		6,500
Testing		3,000

Teaching Equipment		4,000
Library Books		5,000
Dues & Fees		4,234
Custodian Savings		20,000
Keep .5 Secretary Position	20,000	
TOTAL		<u>\$193,186</u>
Health Insurance Savings		75,556
MERF Increase	32,256	
SpEd Tuition Increase	<u>106,254</u>	
NET TOTAL	<u>\$62,954</u>	

It was noted that these adjustments result in an unbalanced budget for the start of the 2010/11 school year, which is against State statute. A discussion will be held with the Boards of Selectmen and Finance to assess their preference on addressing the increase of \$62,954 to the 2010/11 Budget. Administration remains hopeful that the \$62,954 will be offset as fluctuations occur in the 2010/11 school year. As there is a projected surplus in the 2009/10 budget, it may also be possible to pre-purchase for the 2010/11 school year to address the \$62,954 anticipated shortfall. It was requested that detailed information on salary savings, associated with the retirement incentive, be shared with the Board. It was agreed this would be discussed at the June 14 Finance Committee meeting.

MOTION #1 –2010/11 BUDGET APPROVAL

Move that we approve adjustments the 2010/11 budget as presented by administration.

Dr. Fleischman
 Second by Dr. Handler
 UNANIMOUS

Appointment of Business Manager

Superintendent Stella outlined the search process conducted for the Business Manager vacancy. The recommended candidate is Alfred Pullo, Jr.

MOTION #2 – BUSINESS MANAGER APPOINTMENT (PULLO)

Move that we appoint Alfred Pullo, Jr. as the Director of Business Services and Operations effective July 1, 2010 at a salary of \$100,000 for the 2010/11 school year.

Dr. Fleischman
 Second by Dr. Handler
 UNANIMOUS

Mr. Pullo thanked the Board for the opportunity and looks forward to the start of his new position on July 1.

MOTION TO ADJOURN:

(7:57 PM)
 Dr. Fleischman
 Second by Dr. Handler
 UNANIMOUS

Beecher Road School
Woodbridge School District
 Student Enrollment As of June 2, 2010

Gr./Teacher	Boys	Girls	Total
PRE-K			
DePalma	12	9	21
KINDERGARTEN			
Belisle	9	11	20
Coleman	8	12	20
Dempsey	7	12	19
Salindardi	8	11	19
Wyman-Anctil	7	12	19
TOTAL			96

GRADE 1			
Chick	10	6	16
Hutchinson	8	8	16
Navudu	9	7	16
Piascyk	8	8	16
Regan	9	7	16
TOTAL			80

GRADE 2			
Echeverry	12	7	19
Krawec	10	10	20
Crespi	7	9	16
Nakouzi	9	8	17
TOTAL			72

GRADE 3			
Don	10	7	17
Halsey	10	8	18
Lavigne	10	8	18
Crawford	11	6	17
Reizfeld	11	8	19
TOTAL			89

O.O.D. 5

MAGNET 3

Gr./Teacher	Boys	Girls	Total
GRADE 4			
Eleck	10	7	17
Concilio	9	9	18
Russo	9	9	18
Vincitorio	11	9	20
Rourke	10	10	20
TOTAL			93

GRADE 5			
Blinstrubas	8	11	19
McCollom	8	10	18
Chase	10	8	18
Mumford	9	10	19
Ngov	11	7	18
TOTAL			92

GRADE 6			
Holowienko	13	8	21
Katzen	9	10	19
Osborn	8	12	20
Smerekanicz	10	11	21
Waldron	12	7	19
White	10	13	23
TOTAL			123

MULTI-AGE			
Sanders(yr 1)	10	10	20
Burness(Yr.2)	9	6	15
Golden(Yr.3)	6	10	16
Ahern(yr 4)	11	10	21
TOTAL			72

ENROLLMENT DATA			
B.R.S	738	(K-6:717/PreK:21)	
Other	8		
TOTAL	746		

COMPARISON TOTALS -June 2, 2009			
B.R.S	753	(K-6:733/Pre-K:20)	
Other	8		
TOTAL	761		

**Connecticut State Department of Education
Addendum to Agreement for Child Nutrition Programs (ED-099)
Healthy Food Certification Statement**

Section 1 – Background

Section 10-215e of the Connecticut General Statutes directs the Connecticut State Department of Education (CSDE) to develop and publish nutrition standards for food items offered for sale to students at school separately from reimbursable meals sold as part of the National School Lunch Program and School Breakfast Program. Section 10-215f requires that participants in the National School Lunch Program, including each local and regional board of education, regional educational service center, the Connecticut Technical High School System and the governing authority for each state charter school, interdistrict magnet school and endowed academy, must certify each year in its annual application to the CSDE whether all food items made available for sale to students will meet the nutrition standards. Section 10-215b further provides additional funding to National School Lunch Program participants who annually certify compliance with the Connecticut Nutrition Standards.

Section 2 – Certification Statement

► ***Must be completed by all Connecticut public school districts that participate in the National School Lunch Program.***

On behalf of the Woodbridge School District and
(Name of the Board of Education or Governing Authority)

pursuant to section 10-215f of the Connecticut General Statutes, I hereby certify that all food items offered for sale to students in the school(s) under our jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, *(select appropriate box)*

will *(must complete Sections 3 and 4 on page 2)*

will not *(sign below and return form)*

meet said standards during the period of **July 1, 2010 through June 30, 2011**. Such certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises, whether or not school sponsored.

**Local or Regional Board of Education or
Governing Authority**

Signature: _____ Gaeton F. Stella, Ph.D.
(Signature of the Authorized Representative) *(Printed Name of the Authorized Representative)*

Superintendent June 21, 2010
(Title (Superintendent of Schools, President or Chairperson of the Board)) *(Date of Authorization)*

Section 3 – Exemption Statement

► *To be completed only by districts opting for the healthy food certification, i.e., those districts that checked “will” in Section 2.*

Pursuant to section 10-215f of the Connecticut General Statutes, I hereby acknowledge that the board of education or governing authority, *(select appropriate box)*

will

will not

exclude from certification food items that do not meet the Connecticut Nutrition Standards, provided that (1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store.

Section 4 – Amendment to Agreement for Child Nutrition Programs (ED-099)

► *To be completed only by districts opting for the healthy food certification, i.e., those districts that checked “will” in Section 2.*

Pursuant to section 10-215f of the Connecticut General Statutes, the Agreement for Child Nutrition Programs (ED-099) with

Woodbridge School District

(Name of the Board of Education or Governing Authority)

is hereby amended to include the above certification statement of compliance with the Connecticut Nutrition Standards and application for funding related to those standards. This addendum covers the period from **July 1, 2010 through June 30, 2011.**

**Local or Regional Board of Education or
Governing Authority**

Signature: _____ Gaeton F. Stella, Ph.D.
(Signature of the Authorized Representative) *(Printed Name of the Authorized Representative)*

Superintendent June 21, 2010
Title (Superintendent of Schools, President or Chairperson of the Board) *Date of Authorization*

FOR STATE USE ONLY • DO NOT SIGN BELOW THIS LINE

Connecticut State Department of Education

Signature: _____ Brian Mahoney
(Signature of State Agency Representative) *(Printed Name of State Agency Representative)*

Chief Financial Officer _____
Title *Date*

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**WOODBRIAGE BOARD OF EDUCATION
MONTHLY SUMMARY FINANCIAL REPORT
For 11 Months Ended May 31, 2010**

OBJ #	DESCRIPTION	Adopted Annual Budget w/Transfers	Monthly Budget	Monthly Actual	\$ Variance (Over) Under	Year To Date Budget	Year To Date Actual	Year To Date \$ Variance (Over)Under
100	TOTAL SALARIES	7,097,649	572,448	460,786	111,662	5,890,706	5,652,506	238,200
200	TOTAL BENEFITS	2,392,934	184,337	274,037	(89,700)	2,023,276	2,099,007	(75,731)
300	TOTAL PROFESSIONAL SERVICES	356,794	20,324	27,451	(7,127)	328,612	315,197	13,415
400	TOTAL PROPERTY SERVICES	569,401	36,396	57,380	(20,984)	498,261	485,662	12,599
500	TOTAL OTHER PURCHASED SERVICES	975,781	66,937	114,368	(47,431)	871,055	942,605	(71,550)
600	TOTAL SUPPLIES & MATERIALS	353,297	23,783	15,220	8,563	329,222	276,625	52,597
700	TOTAL PROPERTY	57,290	2,250	3,237	(987)	55,630	33,107	22,523
800	TOTAL DUES AND FEES	88,565	2,603	2,339	264	85,515	57,868	27,647
	TOTAL ADOPTED BUDGET	11,891,711	909,078		(45,740)	10,082,277	9,862,577	219,700

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COMMENTS

1. Expected Savings \$156,883, AARA Grant Charge \$77,187 Timing Diff \$4,130
2. Expected Savings \$84,137, Health Ins reimb. not yet received (\$22,506), Ret/Sick timing diff (\$12,500), GASB funding timing (\$124,862)
3. Legal under budget \$10,300 subs savings \$1,719, financial audit(\$4,106)
OT/PT timing (\$2,503), Software Supp timing \$8,005
4. Elec/Water savings/timing \$40,223 leases timing \$3,102, serv. contracts timing proj. deficit (\$47,232)
Bldg Imp. timing \$9,889 Other Purch Svcs timing (\$1,903), Heating Oil timing \$8,520
5. Gen liab. & workers comp ins over budget (\$8,659), tuition timing/deficit (\$28,645), transp. Timing/deficit (\$15,640),
phone timing diff \$4,124, other purch svcs timing diff (\$12,776), misc timing \$9,954
6. Timing diff on supply invoices \$52,597
7. Timing diff on property invoices \$22,523
8. Savings \$16,410, other \$11,237

SPECIAL EDUCATION BREAKOUT

OBJ #	DESCRIPTION	Adopted Annual Budget	Monthly Budget	Monthly Actual	\$ Variance (Over) Under	Year To Date Budget	Year To Date Actual	Year To Date Variance (Over)Under
390	OT/PT SERVICES	37,500	3,750	15,840	(12,090)	33,750	45,425	(11,675)
3901	CONSULTANTS	18,000	1,800	1,353	447	16,200	6,932	9,268
510	TRANSPORTATION	67,200	5,840	10,956	(5,116)	61,360	103,979	(42,619)
560	TUITION	116,800	11,000	46,882	(35,882)	105,800	146,651	(40,851)
	TOTALS	239,500	22,390	75,031	(52,641)	217,110	302,987	(85,877)

**WOODBIDGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 11 Months Ended: May 31, 2010

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
110	Administrators	577,996	-	536,176	44,605	100%	(2,785)	7,500	(10,285)
120	Teachers - Regular	4,064,734	-	3,239,633	757,749	98%	67,352	10,620	56,732
120	Teachers - Special Education	763,299	-	647,842	136,286	103%	(20,829)	-	(20,829)
1201	Psychologist	143,771	-	122,761	21,010	100%	-	-	-
1203	Counselor	32,490	-	25,118	7,372	100%	-	-	-
	Sub-Total Certified Salaries	5,582,290	-	4,571,530	967,022	99%	43,738	18,120	25,618
1303	Custodians	362,230	-	235,462	9,877	68%	116,891	4,100	112,791
140	Nurses	117,528	-	92,112	12,145	89%	13,271	500	12,771
150	Secretaries, Clerical	299,059	-	281,223	25,835	103%	(7,999)	-	(7,999)
160	Paraprofessionals	395,132	-	316,772	75,401	99%	2,959	-	2,959
1601	Special Education Paraprofess.	288,421	-	215,852	46,143	91%	26,426	-	26,426
190	Salaries, Miscellaneous	52,989	-	16,742	2,556	36%	33,691	33,691	-
	Sub-Total Non-Certified Salaries	1,515,359	-	1,158,163	171,957	88%	185,239	38,291	146,948
	TOTAL SALARIES	7,097,649	-	5,729,693	1,138,979	97%	228,977	56,411	172,566
1906	Retirement - Sick Pay-Out	38,903	-	19,000	-	49%	19,903	19,903	-
220	FICA	196,864	-	148,011	-	75%	48,853	30,000	18,853
230	Merf	125,753	-	101,209	-	80%	24,544	10,000	14,544
270	Medical Insurance	1,983,412	-	1,789,099	-	90%	194,313	138,000	56,313
280	Life Insurance	28,302	-	25,171	-	89%	3,131	2,300	831
2902	Other Employee Benefits	19,700	-	16,517	1,938	94%	1,245	-	1,245
	TOTAL BENEFITS	2,392,934	-	2,099,007	1,938	88%	291,989	200,203	91,786

**WOODBRIAGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 11 Months Ended: May 31, 2010

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
320	Professional Development	79,400	-	71,785	6,571	99%	1,044	1,044	-
330	Legal Fees	34,300		18,220	10,000	82%	6,080	-	6,080
340	Software Support	11,750		2,955	-	25%	8,795	8,795	-
350	Substitutes	31,800	-	26,505	-	83%	5,295	2,500	2,795
390/01	OT/PT/Consultant Services	55,500		52,452	32,188	153%	(29,140)	3,000	(32,140)
3902	Financial Audit	14,144		18,250	-	129%	(4,106)	-	(4,106)
390	Other Prof/Tech. Services	129,900	-	125,030	3,674	99%	1,196	1,196	-
	TOTAL PROFESSIONAL SERVICES	356,794	-	315,197	52,433	103%	(10,836)	16,535	(27,371)
410/01	Utilities - Electric and Water	267,403		181,657	43,992	84%	41,754	-	41,754
420	Heating Oil	117,212		97,638	12,625	94%	6,949	-	6,949
430	Repairs and Maintenance	36,800	-	33,153	2,313	96%	1,334	1,334	-
450	Leases and Rentals	48,453		41,313	9,720	105%	(2,580)	-	(2,580)
4501	Building Improvements	28,000	-	16,611	4,975	77%	6,414	6,414	-
490	Other Purchased Services	23,200	-	23,753	3,213	116%	(3,766)	-	(3,766)
4901	Service Contracts	48,333	-	91,537	19,679	230%	(62,883)	-	(62,883)
	TOTAL PROPERTY SERVICES	569,401	-	485,662	96,517	102%	(12,778)	7,748	(20,526)
510	Pupil Transportation-Regular	430,916		360,838	40,482	93%	29,596	1,358	28,238
510	Pupil Transportation-Spec. Educ.	67,200		103,980	36,157	209%	(72,937)	-	(72,937)
520	Insurance-General Liability	80,152		89,221	-	111%	(9,069)	-	(9,069)
5201	Worker's Compensation	87,785	-	87,155	21,930	124%	(21,300)	-	(21,300)
530	Telephone Services	17,943		12,324	3,175	86%	2,444	-	2,444
535	Internet	12,975	-	11,968	939	99%	68	-	68
537	Postage	6,900		4,570	43	67%	2,287	2,287	-
540	Advertising	2,800	-	2,577	-	92%	223	500	(277)
550	Interns	113,363	-	112,977	-	100%	386	-	386
560	Tuition	139,307		154,701	72,940	163%	(88,334)	-	(88,334)
590	Other Purchased Services	16,440	-	2,294	6,500	53%	7,646	7,646	-
	TOTAL OTHER PURCH SERVICES	975,781	-	942,605	182,166	115%	(148,990)	11,791	(160,781)

**WOODBRIIDGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 11 Months Ended: May 31, 2010

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
610	Instructional Supplies	191,450	300	153,779	10,645	86%	27,326	27,326	-
620	Computer Software	63,412	-	54,509	3,188	91%	5,715	5,715	-
625	Supplies Nurses	2,000	-	1,872	-	94%	128	128	-
630	Supplies Custodial	42,500	-	28,876	4,652	79%	8,972	8,972	-
635	Supplies Office	14,100	-	11,340	1,510	91%	1,250	1,250	-
640	Books and Audio Visual	19,500	-	12,068	7,432	100%	-	-	-
645	Subscriptions	10,535	-	9,642	-	92%	893	893	-
650	Testing	5,800	-	2,137	-	37%	3,663	4,700	(1,037)
690	Misc. Supplies	3,700	-	2,402	-	65%	1,298	1,298	-
	TOTAL SUPPLIES & MATERIALS	352,997	300	276,625	27,427	86%	49,245	50,282	(1,037)
730	Equipment - Office	-	-	-	-	0%	-	-	-
732	Computer Hardware	17,510	-	9,665	5,333	86%	2,512	2,512	-
735	Equipment - Teaching	20,450	(1,000)	7,591	2,842	54%	9,017	9,017	-
740	Equipment - Building	5,350	-	4,808	300	95%	242	-	242
745	Furniture	14,280	700	11,043	679	78%	3,258	3,258	-
	TOTAL PROPERTY	57,590	(300)	33,107	9,154	74%	15,029	14,787	242
810	Dues and Fees	24,835	-	16,178	-	65%	8,657	8,657	-
825	Unemployment	9,300	-	5,690	-	61%	3,610	2,400	1,210
900	Other Fees	54,430	-	36,000	158	66%	18,272	2,768	15,504
	TOTAL DUES AND FEES	88,565	-	57,868	158	66%	30,539	13,825	16,714
	AARA Fund Reduction	(102,914)		(77,187)	0	100%	(25,727)	(25,727)	0
	TOTAL ADOPTED BUDGET	11,788,797	-	9,862,577	1,508,772	96%	417,448	345,855	71,593

Woodbridge Board of Education
Expenditures by Object
Financial Analysis
For Fiscal Year 2009-2010

May 2010

OBJECT 110 – ADMINISTRATORS

The projected deficit is due to negotiated salary increases after budget finalization and payout of accumulated vacation days. The Superintendent is giving back his 2% salary increase for the year. That money will be used to support professional development for teachers and/or instructional resources for children.

OBJECT 120 – SALARIES TEACHERS-REGULAR & SPECIAL EDUCATION

These projected surplus' are a result of staffing changes after budget finalization.

OBJECT 1303 – CUSTODIANS

This surplus is a result of staffing changes and the use of a service contractor during the transition period required to hire new staff.

OBJECT 160/1601 – PARAPROFESSIONALS- REGULAR & SPECIAL EDUCATION

These changes are a result of staffing changes after budget finalization.

OBJECT 220,230 – FICA & MERF

This surplus in these accounts is a result of custodial staffing changes and the use of a service contractor during the transition period required to hire new staff.

OBJECT 270 – MEDICAL INSURANCE

We are currently projecting a surplus in this account due to staffing changes and individuals changing plan options.

OBJECT 330 – LEGAL FEES

We are currently projecting a surplus in this account due to lower than anticipated legal advice/issues.

OBJECT 350 – SUBSTITUTES

We are currently projecting a surplus in this account due to lower than anticipated usage through usage of attendance tracking and efficient use of the intern model.

OBJECT 390/01 – OT/PT CONSULTANT SERVICES

The deficit in this account is due to additional children with special needs requiring these types of services.

OBJECT 390/02 – FINANCIAL AUDIT

The projected deficit in this account is due to a higher than anticipated fee structure.

OBJECT 410/01 – UTILITIES – ELECTRIC & WATER

The projected surplus in this account is due to electricity usage tracking better than budget and favorable rates obtained through consortium purchasing.

OBJECT 4901 – SERVICE CONTRACTS

The projected deficit is the result of using a service contractor for custodial services during the transition period required to hire new staff. The surplus in custodial salaries more than offsets the deficit in this account.

OBJECT 510 – PUPIL TRANSPORTATION

The net deficit in the transportation line item is due to higher than anticipated transportation costs associated with special needs students.

OBJECT 520 - INSURANCE-GENERAL LIABILITY

We are experiencing a deficit in this account due to higher than anticipated insurance premiums.

OBJECT 520 – WORKER’S COMPENSATION

We are anticipating a \$20,000 assessment from MIRMA based upon prior worker’s compensation experience.

OBJECT 560 - TUITION

The anticipated deficit in this line item is due to additional outplacements of special needs students unknown at time of budget development.

OBJECT 900 – OTHER FEES

We are projecting a surplus in this account due to utilizing grant money to offset some of the costs associated with EZRA nursing expenses. Also the funding for the second half of the cafeteria subsidy in the amount of \$7,000 will not be made due to accounting changes initiated by the Board.

Woodbridge Board of Education
Combining Balance Sheets as of 05/31/10 (Unaudited)

	Total	Special Revenue				Agency
		Café	Extended Day	Field Trips	Expendable Trust/SEP	Activity Fund
Assets:						
Cash	\$ 122,194	\$ 20,069	\$ 81,561	\$ 4,076	\$ 15,005	\$ 1,483
Prepaid expenses	-					
Accounts receivable	22,834	1,313	1,360	\$ 1,259	\$ 18,902	
Intergovt Receivable	5,321	5,321		-		
Inventory	6,114	6,114				
Total Assets	156,463	32,817	82,921	5,335	33,907	1,483
Liabilities and Fund Balance						
Liabilities:						
Amounts held as agent	19,314	-	19,314		-	-
Accounts payable	13,598	9,634	1,831	2,133	-	-
Deferred revenue	37,970		13,950		24,020	
Wages payable	-					
Total Liabilities	70,882	9,634	35,095	2,133	24,020	-
Fund Balance	85,581	23,183	47,826	3,202	9,887	1,483
Total Liabilities and Fund Balance	\$ 156,463	\$ 32,817	\$ 82,921	\$ 5,335	\$ 33,907	\$ 1,483
Activity Fund:						
Administrative Fund						\$ -
Drama						745
ODAC						459
PTO						276
Technology						\$ 3
Total						\$ 1,483

Woodbridge Board of Education
 Combining Statement of Revenues & Expenditures
 for the 11 Months Ended 05/31/10 (Unaudited)

	Special Revenue						Agency Activity Fund
	Total	Café	Extended Day	Field Trips	Summer Programs	Expendable Trust	
Revenues:							
Charges for services	\$ 600,459	\$ 166,716	\$ 323,929	\$ 34,950	\$ 69,475	\$ 5,389	\$ -
Intergovernmental	29,615	29,615					
Donations	-						
Other income	72	72					
Additions	-						-
Total revenues/additions	630,146	196,403	323,929	34,950	69,475	5,389	-
Expenditures:							
Wages, FICA, MERF	399,064	86,645	241,218		71,201		
Medical Insurance	9,977	9,977					
Cost of food sold	78,323	78,323					
Equipment	5,300	5,300	-				
Other Expenses	106,995	7,707	52,862	33,528	6,935	5,022	941
Deductions	-						
Total expenditures/deductions	599,659	187,952	294,080	33,528	78,136	5,022	\$ 941
Excess (deficiency) of revenues over expenditures before operating transfer in	31,428	8,451	29,849	1,422	(8,661)	367	
Operating transfer in	7,000	7,000	-		-		
Excess (deficiency) of revenues over expenditures after operating transfer in	38,428	15,451	29,849	1,422	(8,661)	367	
Fund Balance, ending	\$ 84,098	\$ 23,183	\$ 47,826	\$ 3,202	\$ 1,476	\$ 8,411	

WOODBIDGE BOARD OF EDUCATION
Additional Transfer Request for Board Discussion
As of June 30, 2010

<u>Object</u>	<u>Description</u>	<u>From</u>	<u>To</u>
140	Nurses	\$5,000	
220	FICA	\$4,000	
410/01	Utilitiies-Electric & Water	\$3,000	
510	Pupil Transportaion-Regular	\$3,000	
640	Books & Audio Visual		\$5,000
732	Computer-Hardware		\$10,000
		<hr/>	
		\$15,000	\$15,000
		<hr/> <hr/>	

WOODBIDGE BOARD OF EDUCATION
 RECOMMENDED BUDGET TRANSFERS
 AS OF June 30, 2010

Object	Description	From	To
120	Teachers- Regular	\$53,000	
1303	Custodian Salaries	\$107,000	
140	Nurses	\$7,000	
1601	Special Education Paras	\$23,000	
220	FICA	\$15,000	
230	MERF	\$10,000	
270	Medical Insurance	\$52,000	
330	Legal	\$5,000	
410/01	Utilities-Electric & Water	\$37,400	
420	Heating Oil	\$5,000	
510	Pupil Transportaion-Regular	\$20,000	
900	Other Fees	\$12,000	
110	Administrator Salaries		\$11,000
120	Teachers Special Education		\$22,000
150	Secretries-Clerical		\$9,000
3902	Financial Audit		\$4,500
390/01	OT/PT Consultant Services		\$33,000
450	Leases & Rentals		\$4,000
490	Other Purchased Services		\$4,500
4901	Service Contracts		\$64,000
510	Pupil Transportation-Spec Ed		\$73,500
520	Insurance-General Liability		\$9,100
5201	Workers Compensation		\$21,500
540	Advertising		\$500
560	Tuition		\$88,000
625	Supplies-Nurses		\$300
650	Testing		\$1,500
		\$346,400	\$346,400

AARA Fund Account Reduction

120	Teaching Salaries-Regular	(\$102,914)
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Woodbridge School District
Copier Lease Update
June 14, 2010

CURRENT

Vendor	IKON	IKON	IKON	Various	
Where	Nurse	SPED Office	Copy Center	Tech Lab	TOTAL
Copies/YR	144,000	134,000	750,000	176,000	1,204,000
Monthly Cost	343	314	752	826	2,235
Annual Cost	4,116	3,768	9,024	9,912	26,820
Cost/Copy (Cents)					0.0223

PROPOSED

Vendor	XEROX	XEROX	XEROX	XEROX	
Where	Nurse	SPED Office	Copy Center	Tech Lab	TOTAL
Copies/YR	144,000	134,000	750,000	176,000	1,204,000
Monthly Cost	243	243	652	610	1,748
Annual Cost	2,916	2,916	7,824	7,320	20,976
Cost/Copy (Cents)					0.0174
Annual Savings					<u>5,844</u>

BENEFITS:

1. Increased Productivity
2. Scan to E-Mail Capability.
3. Network Printing Capability
4. Improved Technology (Print Quality)
5. Reduced Costs

FEATURES OF LEASE/PURCHASE:

1. Use of State Peppm Contract for Pricing and Procurement
2. 60 month lease term with fixed pricing.
3. Lease may be terminated after first year if funding is not made available with 30 days written notice prior to beginning of fiscal year.