

Woodbridge Board of Education BOE  
Finance Committee Meeting  
Thursday, April 8, 2010 7:00 PM

BOE Finance Committee Meeting April 8, 2010  
7:00 PM District Office Conference Room

## **Agenda**

- I. **Call to Order**
- II. **Items for Discussion**
  - A. Annual Audit Update
  - B. Monthly Summary Financial Report through March 31, 2010
  - C. Monthly Detail Financial Report through March 31, 2010
  - D. Combining Financial Statements through March 31, 2010
  - E. Monthly Cafeteria Financial Report
  - F. Summer Enrichment Budget Proposal 2010
  - G. Extended Day Budget Proposal 2010
  - H. Cafeteria Budget Proposal 2010/11
  - I. Cafeteria Point of Service Update
  - J. GASB 43/45 July 1, 2009 Actuarial Valuation
  - K. 2009/2010 Budget Adjustment
- III. **Old Business**
- IV. **New Business**
- V. **Adjourn**

# Woodbridge Board of Education

## FINANCE COMMITTEE

### DISTRICT OFFICE CONFERENCE ROOM- SOUTH

Thursday, April 8, 2010; 7:00 PM

## AGENDA

### CALL TO ORDER

### ITEMS FOR DISCUSSION:

	<u>Page</u>
1. Annual Audit Update (See Attached Separate Report).....	
2. Monthly Summary Financial Report through March 31, 2010.....	F1
3. Monthly Detail Financial Report through March 31, 2010.....	F2
4. Combining Financial Statements through March 31, 2010.....	F7
5. Monthly Detail Cafeteria Report.....	F9
6. Summer Enrichment Budget Proposal.....	F10
7. Extended Day Budget Proposal.....	F11
8. Cafeteria Budget Proposal.....	F12
9. Cafeteria POS Update (Separate Attached Documents).....	
10. GASB 43/45 July 1, 2009 Actuarial Valuation (Separate Attached Document)....	
11. 2009/2010 Budget Adjustment .....	
12. Old Business.....	
13. New Business.....	

*Please Note: Public Comment is reserved for the end of the meeting. Thank you.*

### ADJOURN



# McGladrey & Pullen

Certified Public Accountants

## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Finance  
Town of Woodbridge, Connecticut

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Woodbridge, Connecticut as of and for the year ended June 30, 2009, which collectively comprise the Town of Woodbridge, Connecticut's basic financial statements, and have issued our report thereon dated December 28, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in "Government Auditing Standards," issued by the Comptroller General of the United States.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Town of Woodbridge, Connecticut's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the basic financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Woodbridge, Connecticut's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Town of Woodbridge, Connecticut's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Town of Woodbridge, Connecticut's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Town of Woodbridge, Connecticut's financial statements that is more than inconsequential will not be prevented or detected by the Town of Woodbridge, Connecticut's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Town of Woodbridge's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Town of Woodbridge, Connecticut's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under "Government Auditing Standards."

This report is intended solely for the information and use of the Board of Finance, the management of the Town of Woodbridge, Connecticut and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

*McGladrey & Pullen, LLP*

New Haven, Connecticut  
December 28, 2009

# McGladrey & Pullen

Certified Public Accountants

## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH THE STATE SINGLE AUDIT ACT AND ON THE SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE

To the Board of Finance  
Town of Woodbridge, Connecticut

### Compliance

We have audited the compliance of the Town of Woodbridge, Connecticut with the types of compliance requirements described in the "Office of Policy and Management Compliance Supplement" that are applicable to each of its major state programs for the year ended June 30, 2009. The major state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major state programs is the responsibility of the Town of Woodbridge, Connecticut's management. Our responsibility is to express an opinion on compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in "Government Auditing Standards," issued by the Comptroller General of the United States; and the State Single Audit Act (C.G.S. Sections 4-230 to 4-236). Those standards and the State Single Audit Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the Town of Woodbridge, Connecticut's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Town of Woodbridge, Connecticut's compliance with those requirements.

In our opinion, the Town of Woodbridge, Connecticut complied, in all material respects, with the requirements referred to above that are applicable to each of its major state programs for the year ended June 30, 2009.

### **Internal Control Over Compliance**

The management of the Town of Woodbridge, Connecticut is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to state programs. In planning and performing our audit, we considered the internal control over compliance with requirements that could have a direct and material effect on a major state program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance but, not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Town of Woodbridge, Connecticut's internal control over compliance.

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a state program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Town of Woodbridge, Connecticut's ability to administer a state program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a state program that is more than inconsequential will not be prevented or detected by the Town of Woodbridge, Connecticut's internal control.

A material weakness is a significant deficiency or a combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a state program will not be prevented or detected by the Town of Woodbridge, Connecticut's internal control.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

### **Schedule of Expenditures of State Financial Assistance**

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Woodbridge, Connecticut as of and for the year ended June 30, 2009, and have issued our report thereon dated December 28, 2009. Our audit was performed for the purpose of forming our opinion on the financial statements that collectively comprise the Town of Woodbridge, Connecticut's basic financial statements. The accompanying schedule of expenditures of state financial assistance is presented for purposes of additional analysis as required by the State Single Audit Act and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of management, the Board of Finance, the Office of Policy and Management, and state awarding agencies and is not intended to be and should not be used by anyone other than these specified parties.

*McGladrey & Pullen, LLP*

New Haven, Connecticut  
December 28, 2009

TOWN OF WOODBRIDGE, CONNECTICUT

SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE  
For the Year Ended June 30, 2009

State Grantor/Pass Through Grantor Program Title	State Grant Program CORE-CT Number	Expenditures
<b>DEPARTMENT OF EDUCATION</b>		
Child Nutrition Program	11000-SDE64370-16072	\$ 7,700
Nonpublic Health Service	11000-SDE64370-17034	6,019
Youth Service Bureaus	11000-SDE64370-17052	14,000
Open Choice	11000-SDE64370-17053	27,500
Primary Mental Health	11000-SDE64370-12198	24,000
Magnet School Transportation	11000-SDE64370-17057	3,900
Preschool Grant	12060-SDE64370-20983	14,432
Youth Service Bureau-Enhancement	11000-SDE64370-16201	5,000
Tech Literacy Challenge Fund	11000-SDE64370-20826	236
<b>Total Department of Education</b>		<u>102,787</u>
<b>OFFICE OF POLICY AND MANAGEMENT</b>		
Property Tax Relief for Elderly and Totally Disabled Homeowners	11000-OPM20600-17018	47,134
Property Tax Relief for Veterans	11000-OPM20600-17024	5,673
Property Tax Relief for Manufacturing Machinery and Equipment	11000-OPM20600-17031	35,679
LOCIP	12050-OPM20600-40254	67,162
Property Tax Reimbursement - Disability Exemption	11000-OPM20600-17011	863
Contingency Needs	11000-OPM20100-12336	21,305
Contingency Needs	11000-OPM20100-13001	22,000
Heating Assistance Schools	11000-OPM20600-17096	9,387
<b>Total Office of Policy and Management</b>		<u>209,203</u>
<b>CONNECTICUT STATE LIBRARY</b>		
State Grants to Public Libraries	11000-CSL66051-17003	1,570
Connecticard Payments	11000-CSL66051-17010	14,894
Historical Documents Preservation	12060-CSL66094-35150	50,000
<b>Total Connecticut State Library</b>		<u>66,464</u>
<b>DEPARTMENT OF TRANSPORTATION</b>		
Town Aid Road Grants - Transportation Fund	12001-DOT57000-17036	<u>122,261</u>
<b>DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT</b>		
Small Town Economic Assistance Program (STEAP)	12052-ECD46000-42411-149	<u>500,000</u>

(Continued)

TOWN OF WOODBRIDGE, CONNECTICUT

SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE, Continued  
 For the Year Ended June 30, 2009

State Grantor/Pass Through Grantor Program Title	State Grant Program CORE-CT Number	Expenditures
<b>DEPARTMENT OF SOCIAL SERVICES</b>		
Elderly Services Grant	11000-DSS60782-16123	8,450
<b>DEPARTMENT OF PUBLIC SAFETY</b>		
State Asset Forfeiture Revolving Fund	12060-DPS32155-35142	1,638
<b>JUDICIAL BRANCH</b>		
Fines	34001-JUD95162-40001	10,620
<b>STATE COMPTROLLER</b>		
Boal Grant	12027-OSC15910-40211	6,173
Payment in Lieu of Taxes (PILOT) on State Owned Property	11000-OSC15910-17004	23,524
Private Tax-Exempt Property	11000-OSC15910-17006	4,207
Mashantucket Pequot/Mohegan Fund	12009-OSC15910-17005	35,526
<b>Total State Comptroller</b>		<u>69,430</u>
<b>Total State Financial Assistance Before Exempt Programs</b>		<u>1,090,853</u>
<b>EXEMPT PROGRAMS</b>		
<b>DEPARTMENT OF EDUCATION</b>		
Education Cost-Sharing	11000-SDE64370-17041	722,059
Commitments on School Construction - Interest	13009-SDE64370-40896	22,090
Transportation of School Children - Public	11000-SDE64370-17027	8,164
Special Education - Excess Cost	11000-SDE64370-17047	78,511
School Construction Projects - Principal	13010-SDE64370-40901	79,647
Transportation of School Children - Nonpublic	11000-SDE64370-17049	818
<b>Total Exempt Programs</b>		<u>911,289</u>
<b>Total State Financial Assistance</b>		<u>\$ 2,002,142</u>

See Note to Schedule.

TOWN OF WOODBRIDGE, CONNECTICUT

NOTE TO SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE  
For the Year Ended June 30, 2009

---

Various departments and agencies of the State of Connecticut have provided financial assistance to the Town of Woodbridge, Connecticut through grants and other authorizations in accordance with the General Statutes of the State of Connecticut.

1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the Town of Woodbridge, Connecticut conform to accounting principles generally accepted in the United States of America as applicable to governments. The following is a summary of the more significant policies relating to the aforementioned grant programs.

***Basis of Accounting***

The financial statements for the governmental fund types contained in the Town of Woodbridge, Connecticut's annual audit report are prepared on the modified accrual basis of accounting.

The Schedule of Expenditures of State Financial Assistance, contained in this report, is also prepared on the modified accrual basis of accounting, and on regulations established by the State of Connecticut Office of Policy and Management. In accordance with these regulations (Section 4-236-22), certain grants are not dependent on expenditure activity, and accordingly, are considered to be expended in the fiscal year of receipt. These grant program receipts are reflected in the expenditures column of the Schedule of Expenditures of State Financial Assistance.

As a result, certain classifications of revenues and expenditures under accounting principles generally accepted in the United States of America differ from classifications utilized for the Schedule of Expenditures of State Financial Assistance.

**WOODBRIAGE BOARD OF EDUCATION  
MONTHLY SUMMARY FINANCIAL REPORT  
For 9 Months Ended March 31, 2010**

OBJ #	DESCRIPTION	Adopted Annual Budget w/Transfers	Monthly Budget	Monthly Actual	\$ Variance (Over) Under	Year To Date Budget	Year To Date Actual	Year To Date \$ Variance (Over)Under
100	TOTAL SALARIES	7,097,649	563,214	544,556	18,658	4,755,045	4,648,045	107,000
200	TOTAL BENEFITS	2,392,934	183,927	181,263	2,664	1,655,012	1,659,398	(4,386)
300	TOTAL PROFESSIONAL SERVICES	356,794	26,474	19,315	7,159	283,914	255,042	28,872
400	TOTAL PROPERTY SERVICES	569,401	54,089	47,340	6,749	404,917	385,526	19,391
500	TOTAL OTHER PURCHASED SERVICES	975,781	66,937	85,112	(18,175)	737,181	748,388	(11,207)
600	TOTAL SUPPLIES & MATERIALS	353,297	23,783	29,509	(5,726)	281,655	240,498	41,157
700	TOTAL PROPERTY	57,290	2,250	2,794	(544)	51,130	28,746	22,384
800	TOTAL DUES AND FEES	88,565	2,603	1,475	1,128	80,309	55,213	25,096
	<b>TOTAL ADOPTED BUDGET</b>	<b>11,891,711</b>	<b>923,276</b>	<b>911,364</b>	<b>11,912</b>	<b>8,249,163</b>	<b>8,020,856</b>	<b>228,307</b>

**COMMENTS**

1. Expected Savings \$96,040, Timing Diff \$10,960
2. Expected Savings \$15,352, Health Insurance reimbursements not yet received (\$7,238), Ret/Sick timing diff (\$12,500).
3. Other Prof timing (\$10,025), Prof Dev \$14,096, legal under budget \$6,882 subs savings \$8,623, OT/PT timing \$3,686, Software Supp timing \$5,610
4. Elec. savings \$24,281, Elec/Water timing \$7,423 leases timing \$3,811, serv. contracts timing proj. deficit (\$24,015) Bldg Imp. timing \$7,191 Other Purch Srvs timing (\$1,983), Heating Oil timing \$2683
5. Gen liab. & workers comp ins over budget (\$8,878), tuition timing/deficit (\$8,262), transp. Timing/deficit (\$15,288), phone timing diff \$3,697, other purch srvs timing diff \$11,577, misc timing \$5,947
6. Timing diff on supply invoices \$41,157
7. Timing diff on property invoices \$22,384
8. Savings \$16,410, other \$8,686

**SPECIAL EDUCATION BREAKOUT**

OBJ #	DESCRIPTION	Adopted Annual Budget	Monthly Budget	Monthly Actual	\$ Variance (Over) Under	Year To Date Budget	Year To Date Actual	Year To Date Variance (Over)Under
390	OT/PT SERVICES	37,500	3,750	5,851	(2,101)	26,250	29,585	(3,335)
3901	CONSULTANTS	18,000	1,800	475	1,325	12,600	5,579	7,021
510	TRANSPORTATION	67,200	5,840	14,113	(8,273)	49,680	93,023	(43,343)
560	TUITION	116,800	11,000	32,600	(21,600)	83,800	99,769	(15,969)
	<b>TOTALS</b>	<b>239,500</b>	<b>22,390</b>	<b>53,039</b>	<b>(30,649)</b>	<b>172,330</b>	<b>227,956</b>	<b>(55,626)</b>

**WOODBRIAGE BOARD OF EDUCATION  
MONTHLY DETAIL FINANCIAL REPORT**

For 9 Months Ended: March 31, 2010

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
110	Administrators	577,996	-	446,590	134,191	100%	(2,785)	-	(2,785)
120	Teachers - Regular	4,064,734	-	2,596,056	1,405,870	98%	62,808	6,620	56,188
120	Teachers - Special Education	763,299	-	520,992	259,764	102%	(17,457)	-	(17,457)
1201	Psychologist	143,771	-	98,508	45,263	100%	-	-	-
1203	Counselor	32,490	-	20,095	12,395	100%	-	-	-
	<b>Sub-Total Certified Salaries</b>	<b>5,582,290</b>	<b>-</b>	<b>3,682,241</b>	<b>1,857,483</b>	<b>99%</b>	<b>42,566</b>	<b>6,620</b>	<b>35,946</b>
1303	Custodians	362,230	-	210,795	30,830	67%	120,605	36,773	83,832
140	Nurses	117,528	-	72,710	30,781	88%	14,037	2,000	12,037
150	Secretaries, Clerical	299,059	-	233,852	73,708	103%	(8,501)	-	(8,501)
160	Paraprofessionals	395,132	-	254,126	137,989	99%	3,017	-	3,017
1601	Special Education Paraprofess.	288,421	-	181,515	87,749	93%	19,157	-	19,157
190	Salaries, Miscellaneous	52,989	-	12,806	5,894	35%	34,289	32,288	2,001
	<b>Sub-Total Non-Certified Salaries</b>	<b>1,515,359</b>	<b>-</b>	<b>965,804</b>	<b>366,951</b>	<b>88%</b>	<b>182,604</b>	<b>71,061</b>	<b>111,543</b>
	<b>TOTAL SALARIES</b>	<b>7,097,649</b>	<b>-</b>	<b>4,648,045</b>	<b>2,224,434</b>	<b>97%</b>	<b>225,170</b>	<b>77,681</b>	<b>147,489</b>
1906	Retirement - Sick Pay-Out	38,903	-	19,000	-	49%	19,903	19,903	-
220	FICA	196,864	-	121,304	-	62%	75,560	61,000	14,560
230	Merf	125,753	-	85,179	-	68%	40,574	37,574	3,000
270	Medical Insurance	1,983,412	-	1,398,217	-	70%	585,195	548,000	37,195
280	Life Insurance	28,302	-	20,581	-	73%	7,721	6,700	1,021
2902	Other Employee Benefits	19,700	-	15,117	2,934	92%	1,649	1,649	-
	<b>TOTAL BENEFITS</b>	<b>2,392,934</b>	<b>-</b>	<b>1,659,398</b>	<b>2,934</b>	<b>69%</b>	<b>730,602</b>	<b>674,826</b>	<b>55,776</b>

**WOODBRIAGE BOARD OF EDUCATION  
MONTHLY DETAIL FINANCIAL REPORT**

For 9 Months Ended: March 31, 2010

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
320	Professional Development	79,400	-	47,334	26,000	92%	6,066	6,066	-
330	Legal Fees	34,300		15,982	14,017	87%	4,301	-	4,301
340	Software Support	11,750		2,955	-	25%	8,795	8,795	-
350	Substitutes	31,800	-	13,637	-	43%	18,163	15,000	3,163
390/01	OT/PT/Consultant Services	55,500		35,164	46,976	148%	(26,640)	-	(26,640)
3902	Financial Audit	14,144		14,940	-	106%	(796)	-	(796)
390	Other Prof/Tech. Services	129,900	-	125,030	3,674	99%	1,196	1,196	-
	<b>TOTAL PROFESSIONAL SERVICES</b>	<b>356,794</b>	<b>-</b>	<b>255,042</b>	<b>90,667</b>	<b>97%</b>	<b>11,085</b>	<b>31,057</b>	<b>(19,972)</b>
410/01	Utilities - Electric and Water	267,403		141,796	87,324	86%	38,283	-	38,283
420	Heating Oil	117,212		85,782	27,064	96%	4,366	-	4,366
430	Repairs and Maintenance	36,800	-	28,714	4,088	89%	3,998	3,998	-
450	Leases and Rentals	48,453		32,531	15,651	99%	271	-	271
4501	Building Improvements	28,000	-	15,309	-	55%	12,691	12,691	-
490	Other Purchased Services	23,200	-	19,560	3,506	99%	134	134	-
4901	Service Contracts	48,333	-	61,834	12,347	153%	(25,848)	17,550	(43,398)
	<b>TOTAL PROPERTY SERVICES</b>	<b>569,401</b>	<b>-</b>	<b>385,526</b>	<b>149,980</b>	<b>94%</b>	<b>33,895</b>	<b>34,373</b>	<b>(478)</b>
510	Pupil Transportation-Regular	430,916		273,589	117,185	91%	40,142	8,270	31,872
510	Pupil Transportation-Spec. Educ.	67,200		93,023	47,975	210%	(73,798)	-	(73,798)
520	Insurance-General Liability	80,152		89,221	-	111%	(9,069)	-	(9,069)
5201	Worker's Compensation	87,785	-	87,594	-	100%	191	-	191
530	Telephone Services	17,943		9,758	7,634	97%	551	551	-
535	Internet	12,975	-	6,907	-	53%	6,068	6,068	-
537	Postage	6,900		3,842	421	62%	2,637	2,637	-
540	Advertising	2,800	-	671	-	24%	2,129	2,129	-
550	Interns	113,363	-	75,211	38,089	100%	63	-	63
560	Tuition	139,307		107,819	119,193	163%	(87,705)	-	(87,705)
590	Other Purchased Services	16,440	-	753	160	6%	15,527	15,527	-
	<b>TOTAL OTHER PURCH SERVICES</b>	<b>975,781</b>	<b>-</b>	<b>748,388</b>	<b>330,657</b>	<b>111%</b>	<b>(103,264)</b>	<b>35,182</b>	<b>(138,446)</b>

**WOODBRIAGE BOARD OF EDUCATION  
MONTHLY DETAIL FINANCIAL REPORT**

For 9 Months Ended: March 31, 2010

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
610	Instructional Supplies	191,450	300	141,888	13,655	81%	36,207	36,207	-
620	Computer Software	63,412	-	44,519	4,633	78%	14,260	14,260	-
625	Supplies Nurses	2,000	-	1,651	223	94%	126	126	-
630	Supplies Custodial	42,500	-	23,090	2,681	61%	16,729	16,729	-
635	Supplies Office	14,100	-	10,387	1,260	83%	2,453	2,453	-
640	Books and Audio Visual	19,500	-	5,516	13,875	99%	109	109	-
645	Subscriptions	10,535	-	9,207	400	91%	928	928	-
650	Testing	5,800	-	2,137	-	37%	3,663	3,663	-
690	Misc. Supplies	3,700	-	2,103	-	57%	1,597	1,597	-
	<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>352,997</b>	<b>300</b>	<b>240,498</b>	<b>36,727</b>	<b>78%</b>	<b>76,072</b>	<b>76,072</b>	<b>-</b>
730	Equipment - Office	-	-	-	-	0%	-	-	-
732	Computer Hardware	17,510	-	9,285	380	55%	7,845	7,845	-
735	Equipment - Teaching	20,450	(1,000)	6,610	838	38%	12,002	12,002	-
740	Equipment - Building	5,350	-	1,808	300	39%	3,242	3,242	-
745	Furniture	14,280	700	11,043	679	78%	3,258	3,258	-
	<b>TOTAL PROPERTY</b>	<b>57,590</b>	<b>(300)</b>	<b>28,746</b>	<b>2,197</b>	<b>54%</b>	<b>26,347</b>	<b>26,347</b>	<b>-</b>
810	Dues and Fees	24,835	-	16,103	-	65%	8,732	8,732	-
825	Unemployment	9,300	-	4,896	-	53%	4,404	4,404	-
900	Other Fees	54,430	-	34,214	448	64%	19,768	3,768	16,000
	<b>TOTAL DUES AND FEES</b>	<b>88,565</b>	<b>-</b>	<b>55,213</b>	<b>448</b>	<b>63%</b>	<b>32,904</b>	<b>16,904</b>	<b>16,000</b>
	<b>TOTAL ADOPTED BUDGET</b>	<b>11,891,711</b>	<b>-</b>	<b>8,020,856</b>	<b>2,838,044</b>	<b>91%</b>	<b>1,032,811</b>	<b>972,442</b>	<b>60,369</b>

Woodbridge Board of Education  
Expenditures by Object  
Financial Analysis  
For Fiscal Year 2009-2010

March 2010

**OBJECT 110 – ADMINISTRATORS**

The projected deficit is due to negotiated salary increases after budget finalization. The Superintendent is giving back his 2% salary increase for the year. That money will be used to support professional development for teachers and/or instructional resources for children.

**OBJECT 120 – SALARIES TEACHERS-REGULAR & SPECIAL EDUCATION**

These projected surplus' are a result of staffing changes after budget finalization.

**OBJECT 1303 – CUSTODIANS**

This surplus is a result of staffing changes and the use of a service contractor during the transition period required to hire new staff.

**OBJECT 160/1601 – PARAPROFESSIONALS- REGULAR & SPECIAL EDUCATION**

These changes are a result of staffing changes after budget finalization.

**OBJECT 220,230 – FICA & MERF**

This surplus in these accounts is a result of custodial staffing changes and the use of a service contractor during the transition period required to hire new staff.

**OBJECT 270 – MEDICAL INSURANCE**

We are currently projecting a surplus in this account due to staffing changes and individuals changing plan options.

**OBJECT 350 – SUBSTITUTES**

We are currently projecting a surplus in this account due to lower than anticipated usage through usage of attendance tracking and efficient use of the intern model.

**OBJECT 390/01 – OT/PT CONSULTANT SERVICES**

The deficit in this account is due to additional children with special needs requiring these types of services.

**OBJECT 410/01 – UTILITIES – ELECTRIC & WATER**

The projected surplus in this account is due to electricity usage tracking better than budget and favorable rates obtained through consortium purchasing.

**OBJECT 4901 – SERVICE CONTRACTS**

The projected deficit is the result of using a service contractor for custodial services during the transition period required to hire new staff. The surplus in custodial salaries more than offsets the deficit in this account.

**OBJECT 510 – PUPIL TRANSPORTATION**

The net deficit in the transportation line item is due to higher than anticipated transportation costs associated with special needs students.

**OBJECT 520 - INSURANCE-GENERAL LIABILITY**

We are experiencing a deficit in this account due to higher than anticipated insurance premiums.

**OBJECT 560 - TUITION**

The anticipated deficit in this line item is due to additional outplacements of special needs students unknown at time of budget development.

**OBJECT 900 – OTHER FEES**

We are projecting a surplus in this account due to utilizing grant money to offset some of the costs associated with EZRA nursing expenses. Also the funding for the second half of the cafeteria subsidy in the amount of \$7,000 will not be made due to accounting changes initiated by the Board.

Woodbridge Board of Education  
Combining Balance Sheets as of 03/31/10 (Unaudited)

	Total	Café	Special Revenue			Agency
			Extended Day	Field Trips	Expendable Trust/SEP	Activity Fund
<b>Assets:</b>						
Cash	\$ 75,021	\$ 6,119	\$ 54,089	\$ 2,319	\$ 11,011	\$ 1,483
Prepaid expenses	-					
Accounts receivable	4,649	3,426	514	\$ 437	\$ 272	
Intergovt Receivable	7,743	7,743		-		
Inventory	6,114	6,114				
<b>Total Assets</b>	<b>93,527</b>	<b>23,402</b>	<b>54,603</b>	<b>2,756</b>	<b>11,283</b>	<b>1,483</b>
<b>Liabilities and Fund Balance</b>						
<b>Liabilities:</b>						
Amounts held as agent	703	-	703		-	-
Accounts payable	5,904	3,238	2,341	325	-	-
Deferred revenue	11,922		11,922			
Wages payable	-					
<b>Total Liabilities</b>	<b>18,529</b>	<b>3,238</b>	<b>14,966</b>	<b>325</b>	<b>-</b>	<b>-</b>
<b>Fund Balance</b>	<b>74,998</b>	<b>20,164</b>	<b>39,637</b>	<b>2,431</b>	<b>11,283</b>	<b>1,483</b>
<b>Total Liabilities and Fund Balance</b>	<b>\$ 93,527</b>	<b>\$ 23,402</b>	<b>\$ 54,603</b>	<b>\$ 2,756</b>	<b>\$ 11,283</b>	<b>\$ 1,483</b>
<b>Activity Fund:</b>						
Administrative Fund						\$ -
Drama						745
ODAC						459
PTO						276
Technology						\$ 3
<b>Total</b>						<b>\$ 1,483</b>

Woodbridge Board of Education  
 Combining Statement of Revenues & Expenditures  
 for the 9 Months Ended 03/31/10 (Unaudited)

	Special Revenue						Agency
	Total	Café	Extended Day	Field Trips	Summer Programs	Expendable Trust	Activity Fund
<b>Revenues:</b>							
Charges for services	\$ 489,052	\$ 131,692	\$ 257,703	\$ 24,793	\$ 69,475	\$ 5,389	\$ -
Intergovernmental	22,502	22,502					
Donations	-						
Other income	72	72					
Additions	-						-
<b>Total revenues/additions</b>	<b>511,626</b>	<b>154,266</b>	<b>257,703</b>	<b>24,793</b>	<b>69,475</b>	<b>5,389</b>	<b>-</b>
<b>Expenditures:</b>							
Wages, FICA, MERF	333,658	69,198	193,290		71,170		
Medical Insurance	9,977	9,977					
Cost of food sold	62,031	62,031					
Equipment	300	300	-				
Other Expenses	85,756	7,328	42,753	24,142	6,552	4,040	941
Deductions	-						
<b>Total expenditures/deductions</b>	<b>491,722</b>	<b>148,834</b>	<b>236,043</b>	<b>24,142</b>	<b>77,722</b>	<b>4,040</b>	<b>\$ 941</b>
Excess (deficiency) of revenues over expenditures before operating transfer in	20,845	5,432	21,660	651	(8,247)	1,349	
Operating transfer in	7,000	7,000	-		-		
Excess (deficiency) of revenues over expenditures after operating transfer in	27,845	12,432	21,660	651	(8,247)	1,349	
<b>Fund Balance, ending</b>	<b>\$ 73,515</b>	<b>\$ 20,164</b>	<b>\$ 39,637</b>	<b>\$ 2,431</b>	<b>\$ 1,890</b>	<b>\$ 9,393</b>	

Woodbridge School District  
School Cafeteria Financial

	MARCH 2010			FISCAL YEAR TO DATE		
	Budget	Actual	Variance	Budget	Actual	Variance
<b><u>Sales Revenue</u></b>						
Sales	21,979	21,741	(238)	126,143	131,692	5,549
Government Grants	3,670	3,311	(359)	21,065	22,502	1,437
Other Income	3	67	64	18	72	54
<b>Total Operating Revenue</b>	<b>25,653</b>	<b>25,119</b>	<b>(534)</b>	<b>147,226</b>	<b>154,266</b>	<b>7,040</b>
<b><u>Cost of Food</u></b>	<b>10,240</b>	<b>11,269</b>	<b>(1,029)</b>	<b>58,769</b>	<b>62,031</b>	<b>(3,262)</b>
<b>Gross Profit</b>	<b>15,413</b>	<b>13,850</b>	<b>(1,563)</b>	<b>88,457</b>	<b>92,235</b>	<b>3,778</b>
<b><u>Labor Costs</u></b>						
Salaries/Taxes/Retirement	9,386	8,760	626	75,088	69,198	5,890
Medical Insurance	2,280	0	2,280	18,239	9,977	8,262
<b>Total Labor Cost</b>	<b>11,666</b>	<b>8,760</b>	<b>2,906</b>	<b>93,327</b>	<b>79,175</b>	<b>14,152</b>
Other Expenses	1,185	1,148	37	6,800	7,628	(828)
<b>Total Expenses</b>	<b>23,091</b>	<b>21,177</b>	<b>1,914</b>	<b>158,896</b>	<b>148,834</b>	<b>10,062</b>
<b>Income (Loss) from Operations</b>	<b>2,562</b>	<b>3,942</b>	<b>1,380</b>	<b>(11,670)</b>	<b>5,432</b>	<b>17,102</b>
<b>Board Subsidy</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,000</b>	<b>7,000</b>	<b>(7,000)</b>
<b>Total Net Income (Loss)</b>	<b>2,562</b>	<b>3,942</b>	<b>1,380</b>	<b>2,330</b>	<b>12,432</b>	<b>10,102</b>
<b><u># Meals</u></b>						
Free	357	541	184	2,050	2,614	564
Reduced	121	136	15	693	671	(22)
<b>Total Meals</b>	<b>6,177</b>	<b>6,688</b>	<b>511</b>	<b>35,453</b>	<b>36,000</b>	<b>547</b>







Woodbridge School District  
Cafeteria POS Bid Results  
February 10, 2010

Description	Qty	Horizon	Nutrikids
<b>Hardware:</b> Terminals, Pin Pads, Cash Drawer	3	\$5,480	\$5,895
<b>Network Connections</b>		\$0	\$0
<b>Software</b>		\$6,165	\$4,740
<b>Training-</b> Travel Costs Separate		\$3,870	\$1,250
Totals		\$15,515	\$11,885
Server Cost ( If Required)		\$1,230	\$0
Annual Maintenance Fees		\$863	\$665

**Committee Comments**

1. Horizon ability to separate ala carte items from base lunch a positive feature.
2. Amity Middle and High School use Horizon
3. Horizon Technology Superior
  - a. Terminals and integration process superior with Horizon
  - b. Nutrikids using older technology concept
  - c. With Horizon we get all required software and can turn different modules on as required.
  - d. Could utilize Mealpay Plus for field trips, extended day, summer enrichment, etc.
4. Horizon more comprehensive training.
5. Horizon more comprehensive menu planning and nutrition analysis.
6. Horizon has healthy vending possibility.

## **CAFETERIA POS ADVANTAGES**

### **Menu Planner/Nutritional Analysis**

- \* Costs automatically calculated and displayed by system as you build menu.
- \* Plan menu for entire week using weighted average if desired.
- \* Perform nutritional analysis with ease. System checks for compliance
- \* Print/post menus with or without nutrition information.

### **Point of Service**

- \* Cashier views student photo for identification
- \* Cashier views timely messages for allergy warnings, spending limits, account balance etc.
- \* Increased line speed with use of photo and pin pad
- \* Process payments quickly and efficiently. Add change due to account or return to customer.
- \* Color coded menu grid for efficiency and convenience
- \* Export data to other applications
- \* Eliminate students having to come to the cafeteria to purchase tickets in the morning.
- \* Utilization of staff in more efficient manner.

### **MealpayPlus**

- \* Reduce cash handling and possible shrinkage
- \* Increase participation and revenue
- \* Improve line speed due to pre-paid accounts
- \* Minimize possibility of students missing lunch due to lack of funds.
- \* Enhance wellness programs through parental monitoring features.

- \* Horizon marketing assistance to parents
- \* Parents able to access system 24/7
- \* Make payments via credit cards, e-checks, and cash
- \* Ability to use auto account replenish feature or low-balance email reminder
- \* Child will no longer have lost lunch money

### **ROI**

With projected revenue of \$211,423 for fiscal year an 8% increase in sales due to marketing, ease of use, increased line speed, and participation increase would pay for the cost of the system in one year.



HOOKER & HOLCOMBE, INC.  
Benefit Consultants and Actuaries

65 LaSalle Road | West Hartford, CT 06107-2397 | Founded in 1956

Confidential

March 23, 2010

Mr. Anthony F. Genovese  
Director of Finance  
Town of Woodbridge  
11 Meetinghouse Road  
Department of Finance  
Woodbridge, CT 06525

**Re: July 1, 2009 GASB 43/45 Actuarial Valuation  
Annual Required Contribution (ARC) for the  
2009 – 2010, 2010 – 2011, and 2011 – 2012 Fiscal Years**

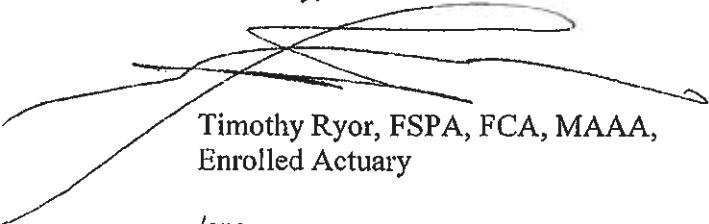
Dear Tony:

Enclosed are 2 copies of the July 1, 2009 Actuarial Valuation of the Post-Retirement Medical Plan for the Town and Board of Education. Please let us know if you need additional copies.

A separate accounting report will need to be prepared in accordance with GASB 43/45 once the claims and retiree cost share information are available for the year ending June 30, 2010.

Please let me know if you have any questions.

Sincerely,



Timothy Ryor, FSPA, FCA, MAAA,  
Enrolled Actuary

/aps  
Enclosure

N:\Woodbridge\OPEB\2009\09 OPEB Val Cover letter.doc



**65 LaSalle Road  
West Hartford, CT 06107-2397  
860-521-8400 tel  
860-521-3742 fax  
www.hhconsultants.com**

**Town of  
Woodbridge  
OPEB Valuation  
as of July 1, 2009**

**Town and Board of  
Education**

Timothy Ryor, FSPA, FCA,  
MAAA, EA

Sharad Arora  
Actuarial Specialist

March 23, 2010

## Table of Contents

- Actuarial Certification .....1
- Executive Summary .....2
- Actuarial Accrued Liability .....3
- Annual Required Contribution (ARC) for Fiscal Year Ending June 30, 2010,  
June 30, 2011 and June 30, 2012 .....4
- Participant Counts and Average Age.....5
- Projected Benefit Payments .....6
- Summary of Principal Plan Provisions Valued.....7
- Actuarial Assumptions.....9
- Actuarial Cost Method .....16

## Actuarial Certification

This report presents the results, as of July 1, 2009, of the actuarial valuation of The Town of Woodbridge's post-retirement benefits other than pension (OPEB) for Town and Board of Education Employees. The valuation has been performed in accordance with generally accepted actuarial principles and practices.

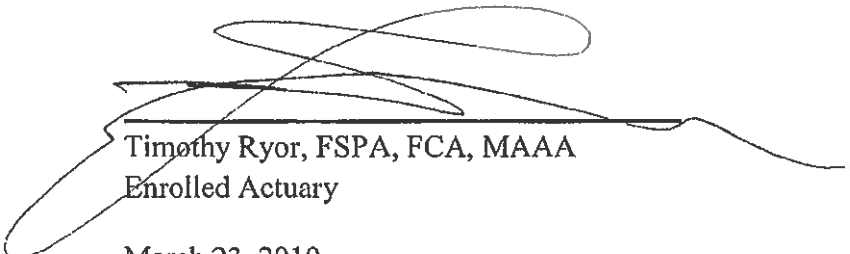
In preparing this valuation, we have relied on employee data provided by the Town and Board of Education. We have not audited the employee data, although we have reviewed it for reasonableness.

The results in this valuation report are based on the Plan as summarized in the Plan Provisions section of this report.

In my opinion, this valuation fairly reflects the actuarial position of The Town of Woodbridge's OPEB liabilities. I certify that the funding methods (as approved by the Plan Sponsor) and assumptions that are the basis of this valuation are reasonable, and that the assumptions, represent my best estimate of anticipated experience under the Plan.

The liabilities developed in this report were used to compute the Annual Required Contribution for the fiscal years ending June 30, 2010, June 30, 2011 and June 30, 2012. The projected liabilities may be used as long as there are no significant plan or demographic changes.

I am a member of the American Academy of Actuaries and meet its Qualification Standards to render the actuarial opinion contained herein.



Timothy Ryor, FSPA, FCA, MAAA  
Enrolled Actuary

March 23, 2010

## Executive Summary

Liabilities were valued as of July 1, 2009. The July 1, 2009 liabilities were then projected to determine the annual required contribution for the fiscal year ending June 30, 2010, June 30, 2011 and June 30, 2012.

After the close of the June 30, 2010 fiscal year, the Town will need to provide the items listed below for the period July 1, 2009 through June 30, 2010.

- Retiree medical claims paid
- Retiree premiums paid
- Town Trust contribution

With the new GASB 45 requirements, the Town will need to track retiree medical claims and retiree medical premiums paid separately from medical expense for active employees.

The Net OPEB Obligation (NOO) as of June 30, 2009 was \$743,837. Based upon the retiree claims, retiree premiums, and Town contributions to the OPEB trust, the NOO as of June 30, 2010 will then be developed.

A schedule of plan liabilities is below. These liabilities are based on a 7.5% discount rate and assumes that the contribution deposited to the Trust combined with the benefit payments paid by the Town/BOE will increase over time to achieve 100% ARC funding.

Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liabilities (AAL)	Unfunded AAL	Funded Ratio	Covered Payroll	UAAL as a Percentage of Covered Payroll
July 1, 2007	\$0	\$16,339,046	\$16,339,046	0%	\$10,928,626	150%
July 1, 2009	\$277,660	\$15,683,305	\$15,405,615	2%	To be provided	TBD

For disclosure purposes, covered payroll will be needed.

## Actuarial Accrued Liability

Actuarial Accrued Liability 7/1/2009	<u>Police</u>	<u>Other Town</u>	<u>BOE Certified</u>	<u>Grand Total</u>
Actives	2,001,654	2,805,940	2,429,836	7,237,430
Retirees	<u>3,796,318</u>	<u>2,467,203</u>	<u>2,182,354</u>	<u>8,445,875</u>
<b>Total</b>	<b>5,797,972</b>	<b>5,273,143</b>	<b>4,612,190</b>	<b>15,683,305</b>
 Assets 7/1/2009	 <u>78,501</u>	 <u>71,396</u>	 <u>127,763</u>	 <u>277,660</u>
 Unfunded Actuarial Accrued Liability (UAAAL) 7/1/2009	 <b>5,719,471</b>	 <b>5,201,747</b>	 <b>4,484,427</b>	 <b>15,405,645</b>

**Annual Required Contribution (ARC)  
For Fiscal Years Ending June 30, 2010, June 30, 2011 and June 30, 2012**

<b>Annual Required Contribution (ARC) 2009 / 2010 Fiscal Year</b>	<b>Police</b>	<b>Other Town</b>	<b>BOE Certified</b>	<b>Grand Total</b>
Normal Cost	142,180	159,365	147,938	449,483
30 Year Amortization of UAAL	<u>450,488</u>	<u>409,710</u>	<u>353,211</u>	<u>1,213,409</u>
<b>Total ARC 2009 / 2010</b>	<b>592,668</b>	<b>569,075</b>	<b>501,149</b>	<b>1,662,892</b>
Expected Benefit Payments 2009 / 2010	271,516	273,219	143,915	<u>688,651</u>
<b>ARC minus EBP 2009 / 2010</b>	<b>321,152</b>	<b>295,856</b>	<b>357,234</b>	<b>974,241</b>
<b>Annual Required Contribution (ARC) 2010 / 2011 Fiscal Year</b>	<b>Police</b>	<b>Other Town</b>	<b>BOE Certified</b>	<b>Grand Total</b>
Normal Cost	152,844	171,317	159,033	483,194
30 Year Amortization of UAAL	<u>450,488</u>	<u>409,710</u>	<u>353,211</u>	<u>1,213,409</u>
<b>Total ARC 2010 / 2011</b>	<b>603,332</b>	<b>581,027</b>	<b>512,244</b>	<b>1,696,603</b>
Expected Benefit Payments 2010 / 2011	302,268	307,480	156,607	<u>766,354</u>
<b>ARC minus EBP 2010 / 2011</b>	<b>301,064</b>	<b>273,548</b>	<b>355,638</b>	<b>930,249</b>
<b>Annual Required Contribution (ARC) 2011 / 2012 Fiscal Year</b>	<b>Police</b>	<b>Other Town</b>	<b>BOE Certified</b>	<b>Grand Total</b>
Normal Cost	164,307	184,166	170,961	519,434
30 Year Amortization of UAAL	<u>450,488</u>	<u>409,710</u>	<u>353,211</u>	<u>1,213,409</u>
<b>Total ARC 2011 / 2012</b>	<b>614,795</b>	<b>593,876</b>	<b>524,172</b>	<b>1,732,843</b>
Expected Benefit Payments 2011 / 2012	320,153	344,022	178,647	<u>842,822</u>
<b>ARC minus EBP 2011 / 2012</b>	<b>294,642</b>	<b>249,854</b>	<b>345,524</b>	<b>890,020</b>

**Participant Counts and Average Age  
As of July 1, 2009**

<u>Group</u>	<u>Actives</u>	<u>Retirees</u>	<u>Total</u>
BOE Certified	73	30	103
Police	21	16	37
Town	<u>56</u>	<u>29</u>	<u>85</u>
Total	150	75	225

<u>Group</u>	<u>Actives</u>	<u>Retirees</u>
BOE Certified	47.7	72.4
Police	41.4	58.6
Town	52.9	74.6

## Projected Benefit Payments

<u>July 1</u>	<u>Current Actives</u>	<u>Current Retirees</u>	<u>Total</u>
2009	58,610	630,041	688,651
2010	114,679	651,675	766,354
2011	179,373	663,449	842,822
2012	250,835	681,112	931,947
2013	320,203	665,274	985,478
2014	405,387	666,558	1,071,945
2015	501,550	673,130	1,174,680
2016	580,907	657,980	1,238,887
2017	657,496	666,634	1,324,129
2018	727,145	642,704	1,369,849
2019	818,726	661,611	1,480,337
2020	868,441	663,195	1,531,636
2021	923,717	662,612	1,586,329
2022	971,096	677,965	1,649,061
2023	1,033,661	672,799	1,706,460

## Summary of Plan Provisions

*This summary is provided for valuation purposes only. It outlines the major features of the Plan and does not give full details.*

### Town Employees

Eligibility for Medical and Dental Coverage	Age 55 with 5 years of service, or 25 years of service. Employees hired after July 1, 2000 must have 25 years of service.
Retiree/Spouse Cost of Coverage	No cost to the retiree or spouse.
Plan of Coverage	Various Anthem pre-65, Medicare supplement post-65.
Life Insurance Benefit	None.

### Police

Eligibility for Medical and Dental Coverage	Age 55 with 5 years of service, or 25 years of service.
Retiree/Spouse Cost of Coverage	No cost to the retiree or spouse.
Plan of Coverage	Various Anthem pre-65, Medicare supplement post-65.
Life Insurance Benefit	None.

## Summary of Plan Provisions (cont.)

### Board of Education Certified Employees

Eligibility for Medical and Dental Coverage	Age 50 with 25 years of service, age 55 with 20 years of service or age 60 with 10 years of service.
Retiree/Spouse Cost of Coverage	<p>The retiree must pay 100% of the cost for medical coverage up to age 65.</p> <p>No cost to retiree or spouse after age 65, if Medicare eligible and enrolled in the CT TRB Medicare Supplement Plan.</p> <p>If retiree is ineligible for Medicare, retiree pays the difference between Anthem Plan and CT TRB Plan.</p>
Plan of Coverage	<p>Various Anthem medical plans, dependent on whether under or over age 65 and whether eligible for Medicare.</p> <p>Retirees eligible for Medicare have coverage through the CT TRB Medicare Supplement Plan.</p>
Life Insurance Benefit	None.

**Actuarial Assumptions  
Town Employees**

The actuarial assumptions used in the determination of costs and liabilities are as follows:

Interest: 7.5% per annum.

Mortality: Pre-65 mortality per table below:

<u>Age</u>	<u>Rate of mortality</u>
20	.01%
25	.01
30	.01
35	.02
40	.02
45	.03
50	.05
55	.08
60	.12

Post-retirement : RP 2000 Combined, set forward one year for males and set back one year for females, fully projected.

Retirement: Pcr table below (shown as sample rates):

<u>Age</u>	<u>Rate of Retirement</u>
45	15%
50	15
55	7
60	10
65	20
70	15
75	100

Withdrawal rates: Annual rates of withdrawal per table below (shown at sample ages):

<u>Age</u>	<u>Male</u>	<u>Female</u>
20	18.0%	20.0%
30	12.0	15.0
40	7.5	10.0
50	5.0	5.0
60	5.0	5.0

## Actuarial Assumptions

### Town Employees (cont.)

Additional Assumptions: 70% of males and 60% of females assumed married with wives assumed to be three years younger than their husbands.

Medical inflation: 8.0% for 2009, decreasing 1% per year, to an ultimate rate of 5.0% for 2012 and later.

Aging Rates effect on Medical Costs:	<u>Age</u>	<u>%/Yr. Increase</u>
	20 – 24	1.5%
	25 – 29	1.8
	30 – 34	2.1
	35 – 39	2.4
	40 – 44	2.7
	45 – 49	3.0
	50 – 54	3.3
	55 – 59	3.6
	60 – 64	4.2
	65 – 69	3.0
	70 – 74	2.5
	75 – 79	2.0
	80 – 84	1.0
	85 – 89	0.5
	90 – 90	0.0

Percentage of Actives Eligible at Retirement who continue with Medical Coverage: 100%.

Medical premiums:		<u>Single</u>	<u>Employee Plus Spouse</u>
	Town Pre-65	\$704.22	\$1,482.99
	Town Post-65	380.25	760.50

## Actuarial Assumptions Police

The actuarial assumptions used in the determination of costs and liabilities are as follows:

Interest: 7.5% per annum.

Mortality: Pre-65 mortality per table below:

<u>Age</u>	<u>Rate of mortality</u>
20	.01%
25	.01
30	.01
35	.02
40	.02
45	.03
50	.05
55	.08
60	.12
65	.20

Post-retirement : RP 2000 Combined, set forward one year for males and set back one year for females, fully projected.

Disabled retirees: RP2000 Combined Disability Mortality.

Retirement: Per table below:

<u>Age</u>	<u>Rate of retirement</u>
45	25%
50	20
55	12
60	20
65	100

Withdrawal rates: Annual rates of withdrawal per table below (shown at sample ages):

<u>Age</u>	<u>Rate of withdrawal</u>
20	7.00%
30	5.00
40	2.00
50	0.00

**Actuarial Assumptions  
Police (cont.)**

Service-connected disability: Annual rates of withdrawal per table below (shown at sample ages):

<u>Age</u>	<u>Rate of disability</u>
20	.11%
30	.15
40	.32
50	1.11
60	6.88

Additional Assumptions: 70% of males and 60% of females are assumed married with wives assumed to be three years younger than their husbands.

Medical inflation: 8.0% for 2009, decreasing 1% per year, to an ultimate rate of 5.0% for 2012 and later.

Aging Rates effect on Medical Costs:

<u>Age</u>	<u>%/Yr. Increase</u>
20 – 24	1.5%
25 – 29	1.8
30 – 34	2.1
35 – 39	2.4
40 – 44	2.7
45 – 49	3.0
50 – 54	3.3
55 – 59	3.6
60 – 64	4.2
65 – 69	3.0
70 – 74	2.5
75 – 79	2.0
80 – 84	1.0
85 – 89	0.5
90 – 90	0.0

Percentage of Actives Eligible at Retirement who continue with Medical Coverage: 100%.

Medical premiums:

	<u>Single</u>	<u>Employee Plus Spouse</u>
Police Pre-65	\$704.22	\$1,482.99
Police Post-65	380.25	760.50

## Actuarial Assumptions

### Teachers

The actuarial assumptions used in the determination of costs and liabilities are as follows:

Interest: 7.5% per annum.

Mortality: Sample rates or mortality as follows:

<u>Age</u>	<u>Male</u>	<u>Female</u>
20	.0164%	.0108%
30	.0268	.0640
40	.0645	.0343
50	.1027	.0761
60	.2911	.2675
70	.5744	.5215

Assumed Rates of Retirement:  
(from CT State TRS 2008 Retiree Healthcare  
Plan Actuarial Valuation)

<u>Age</u>	Eligible for Normal (Unreduced) Retirement Age 60 and 20 Yrs. Svc. or 35 Yrs. Svc.		Eligible for Early (Reduced) Retirement Age 55 and 20 Yrs. Svc. or 25 Yrs. Svc.	
	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>
50-51	27.5%	15.0%	2.0%	2.0%
52	27.5	15.0	3.0	4.0
53	27.5	15.0	3.0	4.5
54	27.5	15.0	5.0	5.5
55	38.5	30.0	5.0	7.5
56	38.5	30.0	7.0	8.5
57	38.5	30.0	10.0	9.5
58	38.5	30.0	11.0	10.0
59	38.5	30.0	12.0	10.0
60	22.0	20.0		
61-62	25.3	22.5		
63-64	27.5	22.5		
65	36.3	30.0		
66-69	27.5	30.0		
70-79	100.0	40.0		
80	100.0	100.0		

**Actuarial Assumptions  
Teachers (cont.)**

Service-Based Withdrawal Rates: (from CT State TRS 2008 Retiree Healthcare Plan Actuarial Valuation)		Male	Female
	<u>Service</u>	<u>Rate</u>	<u>Rate</u>
	0-1	.1400	.1200
	1-2	.0850	.0900
	2-3	.0550	.0700
	3-4	.0450	.0600
	4-5	.0350	.0550
	5-6	.0250	.0500
	6-7	.0240	.0450
	7-8	.0230	.0350
	8-9	.0220	.0300
	9-10	.0210	.0250
	10 +	use age-related rates until eligible to retire	

Sample Age-Based Withdrawal Rates: (from CT State TRS 2008 Retiree Healthcare Plan Actuarial Valuation)		Male	Female
	<u>Age</u>	<u>Rate</u>	<u>Rate</u>
	25-37	.0120	.0350
	40	.0120	.0230
	45	.0126	.0140
	50	.0196	.0125
	55	.0336	.0160
59+	.0400	.0190	

Non-service-connected disability:            No disability assumed

Additional Assumptions:                        85% of males and 75% of females assumed married with  
wives assumed to be three years younger than their husbands.

Medical inflation:                                8.0% for 2009, decreasing 1% per year, to an ultimate rate of  
5.0% for 2012 and later.

**Actuarial Assumptions**  
**Teachers (cont.)**

Aging Rates effect on Medical Costs:	<u>Age</u>	<u>%/Yr. Increase</u>
	20 – 24	1.5%
	25 – 29	1.8
	30 – 34	2.1
	35 – 39	2.4
	40 – 44	2.7
	45 – 49	3.0
	50 – 54	3.3
	55 – 59	3.6
	60 – 64	4.2
	65 – 69	3.0
	70 – 74	2.5
	75 – 79	2.0
	80 – 84	1.0
	85 – 89	0.5
	90 – 90	0.0

Percentage of Actives Eligible at Retirement  
who continue with Medical Coverage: 100%

Percentage of non-Medicare eligible  
Continuing after 65: 25%

Medical premiums:		<u>Single</u>	<u>Employee Plus Spouse</u>
	BOE Pre-65	\$745.40	\$1,618.23
	BOE Non-Medicare Eligible	745.40	1,618.23
	BOE Medicare Eligible (TRB Plan)*	259.00	518.00

\* Includes \$110 TRB subsidy.

## Actuarial Cost Method

**Actuarial Cost Method: Projected Unit Credit**

The Normal Cost is derived for each active participant as the actuarial present value of the projected benefits that are attributed to expected service in the current plan year. The Normal Cost for plan benefits is the total of the individual Normal Costs for active participants.

The Accrued Liability is equal to the portion of the present value of future benefits that is allocated to years of service before the valuation date.

**Amortization Method: 30 years, level dollar, open**

The Unfunded Accrued Liability is amortized each year over a constant 30 year period, as a level dollar amount.

**Asset Valuation Method: Market Value**

N:\Woodbridge\OPEB\2009\09 OPEB Val.doc