

Woodbridge Board of Education
Woodbridge Board of Education Regular
Meeting
Monday, March 15, 2010 7:00 PM

Woodbridge Board of Education March 16,
2009 Regular Meeting Library Media Center
Beecher Road Sc

Agenda

- I. **Preliminary Business**
 - A. Call to Order
 - B. Salute to the Flag
 - C. Correspondence
 - D. Public Comment
- II. **Reports**
 - A. Superintendent's Report
 1. Board Member Recognition
 2. BRS Update
 - a. BRS Monthly Enrollment Report
 3. Math Curriculum Update
 - B. PTO Update
 - C. Facilities Committee Report
 - D. BRS Building Committee
 - E. Policy Committee
 - F. Ad Hoc SSP Committee
 - G. CABE Liaison Report
 - H. ACES Liaison Report
- III. **New Business**
 - A. Act on Leave of Absence Request
 - B. Act on Non-Renewal of Certified Staff
- IV. **Finance**
 - A. Approval of Financial Reports from Finance Committee
 1. Monthly Summary Financial Report Ending February 28, 2010
 2. Monthly Detail Financial Report Ending February 28, 2010
 3. Combining Financial Statements Ending February 28, 2010
- V. **Other**
 - A. Public Comment
 - B. Executive Session, in accordance with State Statute
- VI. **Adjournment**



March 15, 2010

WHEREAS, an excellent public school system is vital to the quality of life in this community and fundamental to preserving a strong democratic society now and in the future; and

WHEREAS, public schools are being held to higher standards of accountability than ever before at both the state and federal levels; and

WHEREAS, the Woodbridge Board of Education represents an invaluable resource in this community as local decision-makers, responding to the challenge of assuring our school meets these higher standards; and

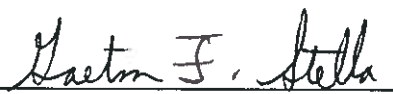
WHEREAS, these school board members must formulate policies to assure that all children learn to their fullest potential and these Board members continually strive for improvement and progress with an understanding of the need for commitment to the highest standards of student achievement; and

WHEREAS, these school board members are working diligently to assure our young people are educated and prepared for the future; and

WHEREAS, the men and women elected to these positions deserve recognition and thanks for their countless hours of volunteer, unpaid service to public education and the children of our community;

NOW THEREFORE, the Woodbridge Board of Selectmen and the Woodbridge School District thank all members of the Woodbridge Board of Education for their tireless and devoted service to our children, our schools and our community and urge all residents of our community to join us in expressing appreciation to these exemplary public servants and hereby designate March 15, 2010 as School Board Member Day.


Edward Maum Sheehy, First Selectman


Dr. Gaeton F. Stella, Superintendent

Beecher Road School
Woodbridge School District
 Student Enrollment As of March 5, 2010

Gr./Teacher	Boys	Girls	Total
PRE-K			
DePalma	11	9	20

KINDERGARTEN			
Belisle	9	11	20
Coleman	7	12	19
Dempsey	7	12	19
Salindardi	8	11	19
Wyman-Anctil	7	12	19
TOTAL			96

GRADE 1			
Chick	10	6	16
Hutchinson	8	8	16
Navudu	9	7	16
Piascyk	8	8	16
Regan	9	6	15
TOTAL			79

GRADE 2			
Echeverry	12	7	19
Krawec	10	10	20
Crespi	7	9	16
Nakouzi	10	8	18
TOTAL			73

GRADE 3			
Don	10	7	17
Halsey	10	8	18
Lavigne	10	8	18
Crawford	11	6	17
Reizfeld	11	8	19
TOTAL			89

O.O.D. 5

MAGNET 3

Gr./Teacher	Boys	Girls	Total
GRADE 4			
Eleck	10	7	17
Concilio	9	9	18
Russo	9	9	18
Vincitorio	10	9	19
Rourke	10	10	20
TOTAL			92

GRADE 5			
Blinstrubas	8	11	19
McCollom	8	10	18
Chase	10	8	18
Mumford	9	10	19
Ngov	11	7	18
TOTAL			92

GRADE 6			
Holowienko	13	8	21
Katzen	9	10	19
Osborn	8	12	20
Smerekanicz	10	11	21
Waldron	11	7	18
White	10	13	23
TOTAL			122

MULTI-AGE			
Sanders(yr 1)	10	10	20
Burness(Yr.2)	8	6	14
Golden(Yr.3)	6	10	16
Ahern(yr 4)	11	10	21
TOTAL			71

ENROLLMENT DATA			
B.R.S	733	(K-6:713/PreK:20)	
Other	8		
TOTAL	741		

COMPARISON TOTALS -March 4, 2009			
B.R.S	750	(K-6:732/Pre-K:18)	
Other	8		
TOTAL	758		

**WOODBRIAGE BOARD OF EDUCATION
MONTHLY SUMMARY FINANCIAL REPORT
For 8 Months Ended February 28, 2010**

OBJ #	DESCRIPTION	Adopted Annual Budget w/Transfers	Monthly Budget	Monthly Actual	\$ Variance (Over) Under	Year To Date Budget	Year To Date Actual	Year To Date \$ Variance (Over)Under
100	TOTAL SALARIES	7,097,649	572,447	549,117	23,330	4,191,831	4,103,489	88,342
200	TOTAL BENEFITS	2,392,934	184,337	203,983	(19,646)	1,471,086	1,478,135	(7,049)
300	TOTAL PROFESSIONAL SERVICES	356,794	28,324	18,320	10,004	257,441	235,727	21,714
400	TOTAL PROPERTY SERVICES	569,401	54,089	68,258	(14,169)	350,828	338,186	12,642
500	TOTAL OTHER PURCHASED SERVICES	975,781	104,724	67,113	37,611	670,243	663,276	6,967
600	TOTAL SUPPLIES & MATERIALS	353,297	23,783	14,901	8,882	257,872	210,989	46,883
700	TOTAL PROPERTY	57,290	2,530	2,139	391	48,880	25,952	22,928
800	TOTAL DUES AND FEES	88,565	2,603	1,311	1,292	77,706	53,738	23,968
	TOTAL ADOPTED BUDGET	11,891,711	972,837	925,142	47,695	7,325,887	7,109,492	216,395

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COMMENTS

1. Expected Savings \$76,609, Timing Diff \$11,733
2. Expected Savings \$15,352, Health Insurance reimbursements not yet received (\$9,901), Ret/Sick timing diff (\$12,500).
3. Other Prof timing (\$8,704), Prof Dev \$7,181, legal under budget \$5,564 subs savings \$7,601, OT/PT timing \$4,462, Software Supp timing \$5,610
4. Elec. savings \$22,773, Elec/Water timing \$5,099 leases timing \$2,312, serv. contracts timing (\$20,839) Bldg Imp. timing \$4,881, Other Purch Srvs timing (\$1,584)
5. Gen liab. & workers comp ins over budget (\$6,944), tuition timing/deficit \$11,094, transp. Timing/deficit (\$14,176), phone timing diff \$2,659, other purch srvs timing diff \$10,207, misc timing \$4,127
6. Timing diff on supply invoices \$46,883
7. Timing diff on property invoices \$22,928
8. Savings \$16,410, other \$7,558

SPECIAL EDUCATION BREAKOUT

OBJ #	DESCRIPTION	Adopted Annual Budget	Monthly Budget	Monthly Actual	\$ Variance (Over) Under	Year To Date Budget	Year To Date Actual	Year To Date Variance (Over)Under
390	OT/PT SERVICES	37,500	3,750	0	3,750	18,750	23,734	(4,984)
3901	CONSULTANTS	18,000	1,800	760	1,040	9,000	5,104	3,896
510	TRANSPORTATION	67,200	5,840	10,102	(4,262)	43,840	78,910	(35,070)
560	TUITION	116,800	11,000	7,586	3,414	61,800	67,169	(5,369)
	TOTALS	239,500	22,390	18,448	3,942	133,390	174,917	(41,527)

**WOODBRIIDGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 8 Months Ended: February 28, 2010

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
110	Administrators	577,996	-	402,361	178,420	100%	(2,785)	-	(2,785)
120	Teachers - Regular	4,064,734	-	2,274,995	1,726,764	98%	62,975	14,626	48,349
120	Teachers - Special Education	763,299	-	457,566	323,153	102%	(17,420)	-	(17,420)
1201	Psychologist	143,771	-	86,382	57,389	100%	-	-	-
1203	Counselor	32,490	-	17,583	14,907	100%	-	-	-
	Sub-Total Certified Salaries	5,582,290	-	3,238,887	2,300,633	99%	42,770	14,626	28,144
1303	Custodians	362,230	-	196,689	41,107	66%	124,434	52,874	71,560
140	Nurses	117,528	-	63,111	40,381	88%	14,036	6,000	8,036
150	Secretaries, Clerical	299,059	-	210,230	97,718	103%	(8,889)	-	(8,889)
160	Paraprofessionals	395,132	-	222,753	169,361	99%	3,018	-	3,018
1601	Special Education Paraprofess.	288,421	-	160,752	108,512	93%	19,157	-	19,157
190	Salaries, Miscellaneous	52,989	-	11,067	7,513	35%	34,409	32,409	2,000
	Sub-Total Non-Certified Salaries	1,515,359	-	864,602	464,592	88%	186,165	91,283	94,882
	TOTAL SALARIES	7,097,649	-	4,103,489	2,765,225	97%	228,935	105,909	123,026
1906	Retirement - Sick Pay-Out	38,903	-	19,000	-	49%	19,903	19,903	-
220	FICA	196,864	-	107,929	-	55%	88,935	84,935	4,000
230	Merf	125,753	-	77,143	-	61%	48,610	46,610	2,000
270	Medical Insurance	1,983,412	-	1,243,963	-	63%	739,449	702,449	37,000
280	Life Insurance	28,302	-	18,286	-	65%	10,016	10,016	-
2902	Other Employee Benefits	19,700	-	11,814	5,914	90%	1,972	1,972	-
	TOTAL BENEFITS	2,392,934	-	1,478,135	5,914	62%	908,885	865,885	43,000

**WOODBIDGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 8 Months Ended: February 28, 2010

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
320	Professional Development	79,400	-	44,159	29,204	92%	6,037	6,037	-
330	Legal Fees	34,300	-	14,442	15,557	87%	4,301	4,301	-
340	Software Support	11,750	-	2,955	-	25%	8,795	8,795	-
350	Substitutes	31,800	-	10,689	-	34%	21,111	15,000	6,111
390/01	OT/PT/Consultant Services	55,500	-	28,838	53,781	149%	(27,119)	-	(27,119)
3902	Financial Audit	14,144	-	14,940	-	106%	(796)	-	(796)
390	Other Prof/Tech. Services	129,900	-	119,704	9,000	99%	1,196	1,196	-
	TOTAL PROFESSIONAL SERVICES	356,794	-	235,727	107,542	96%	13,525	35,329	(21,804)
410/01	Utilities - Electric and Water	267,403	-	124,538	110,564	88%	32,301	-	32,301
420	Heating Oil	117,212	-	74,518	38,709	97%	3,985	-	3,985
430	Repairs and Maintenance	36,800	-	24,387	3,640	76%	8,773	8,773	-
450	Leases and Rentals	48,453	-	29,992	18,190	99%	271	-	271
4501	Building Improvements	28,000	-	13,619	3,453	61%	10,928	10,928	-
490	Other Purchased Services	23,200	-	17,048	6,018	99%	134	134	-
4901	Service Contracts	48,333	-	54,084	15,169	143%	(20,920)	11,000	(31,920)
	TOTAL PROPERTY SERVICES	569,401	-	338,186	195,743	94%	35,472	30,835	4,637
510	Pupil Transportation-Regular	430,916	-	237,658	153,115	91%	40,143	11,000	29,143
510	Pupil Transportation-Spec. Educ.	67,200	-	78,910	62,088	210%	(73,798)	-	(73,798)
520	Insurance-General Liability	80,152	-	89,221	-	111%	(9,069)	-	(9,069)
5201	Worker's Compensation	87,785	-	85,660	-	98%	2,125	-	2,125
530	Telephone Services	17,943	-	9,301	8,075	97%	567	567	-
535	Internet	12,975	-	6,907	-	53%	6,068	6,068	-
537	Postage	6,900	-	3,765	68	56%	3,067	3,067	-
540	Advertising	2,800	-	671	-	24%	2,129	2,129	-
550	Interns	113,363	-	75,211	38,089	100%	63	-	63
560	Tuition	139,307	-	75,219	150,153	162%	(86,065)	-	(86,065)
590	Other Purchased Services	16,440	-	753	300	6%	15,387	15,387	-
	TOTAL OTHER PURCH SERVICES	975,781	-	663,276	411,888	110%	(99,383)	38,218	(137,601)

**WOODBRIAGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 8 Months Ended: February 28, 2010

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
610	Instructional Supplies	191,450	300	120,770	22,597	75%	48,383	48,383	-
620	Computer Software	63,412	-	44,079	1,748	72%	17,585	17,585	-
625	Supplies Nurses	2,000	-	1,651	-	83%	349	349	-
630	Supplies Custodial	42,500	-	21,679	3,127	58%	17,694	17,694	-
635	Supplies Office	14,100	-	9,279	3,942	94%	879	879	-
640	Books and Audio Visual	19,500	-	209	15,687	82%	3,604	3,604	-
645	Subscriptions	10,535	-	9,082	525	91%	928	928	-
650	Testing	5,800	-	2,137	-	37%	3,663	3,663	-
690	Misc. Supplies	3,700	-	2,103	-	57%	1,597	1,597	-
	TOTAL SUPPLIES & MATERIALS	352,997	300	210,989	47,626	73%	94,682	94,682	-
730	Equipment - Office	-	-	-	-	0%	-	-	-
732	Computer Hardware	17,510	-	9,285	-	0%	8,225	8,225	-
735	Equipment - Teaching	20,450	(1,000)	6,040	2,723	45%	10,687	10,687	-
740	Equipment - Building	5,350	-	200	1,200	26%	3,950	3,950	-
745	Furniture	14,280	700	10,427	582	73%	3,971	3,971	-
	TOTAL PROPERTY	57,590	(300)	25,952	4,505	53%	26,833	26,833	-
810	Dues and Fees	24,835	-	16,103	-	65%	8,732	8,732	-
825	Unemployment	9,300	-	3,941	691	50%	4,668	4,668	-
900	Other Fees	54,430	-	33,694	-	62%	20,736	3,869	16,867
	TOTAL DUES AND FEES	88,565	-	53,738	691	61%	34,136	17,269	16,867
	TOTAL ADOPTED BUDGET	11,891,711	-	7,109,492	3,539,134	90%	1,243,085	1,214,960	28,125

Woodbridge Board of Education
Expenditures by Object
Financial Analysis
For Fiscal Year 2009-2010

February 2010

OBJECT 110 – ADMINISTRATORS

The projected deficit is due to negotiated salary increases after budget finalization. The Superintendent is giving back his 2% salary increase for the year. That money will be used to support professional development for teachers and/or instructional resources for children.

OBJECT 120 – SALARIES TEACHERS-REGULAR & SPECIAL EDUCATION

These projected surplus' are a result of staffing changes after budget finalization.

OBJECT 1303 – CUSTODIANS

This surplus is a result of staffing changes and the use of a service contractor during the transition period required to hire new staff.

OBJECT 160/1601 – PARAPROFESSIONALS- REGULAR & SPECIAL EDUCATION

These changes are a result of staffing changes after budget finalization.

OBJECT 270 – MEDICAL INSURANCE

We are currently projecting a surplus in this account due to staffing changes and individuals changing plan options.

OBJECT 350 – SUBSTITUTES

We are currently projecting a surplus in this account due to lower than anticipated usage through usage of attendance tracking and efficient use of the intern model.

OBJECT 390/01 – OT/PT CONSULTANT SERVICES

The deficit in this account is due to additional children with special needs requiring these types of services.

OBJECT 410/01 – UTILITIES – ELECTRIC & WATER

The projected surplus in this account is due to electricity usage tracking better than budget and favorable rates obtained through the bidding process.

OBJECT 4901 – SERVICE CONTRACTS

The projected deficit is the result of using a service contractor for custodial services during the transition period required to hire new staff. The surplus in custodial salaries more than offsets the deficit in this account.

OBJECT 510 – PUPIL TRANSPORTATION

The net deficit in the transportation line item is due to higher than anticipated transportation costs associated with special needs students.

OBJECT 520 - INSURANCE-GENERAL LIABILITY

We are experiencing a deficit in this account due to higher than anticipated insurance premiums.

OBJECT 560 - TUITION

The anticipated deficit in this line item is due to additional outplacements of special needs students unknown at time of budget development.

OBJECT 900 – OTHER FEES

We are projecting a surplus in this account due to utilizing grant money to offset some of the costs associated with EZRA nursing expenses. Also the funding for the second half of the cafeteria subsidy in the amount of \$7,000 will not be made due to accounting changes initiated by the Board.

Woodbridge Board of Education
Combining Balance Sheets as of 02/28/10 (Unaudited)

	Total	Café	Special Revenue			Agency
			Extended Day	Field Trips	Expendable Trust/SEP	Activity Fund
Assets:						
Cash	\$ 73,547	\$ 11,228	\$ 47,874	\$ 610	\$ 12,352	\$ 1,483
Prepaid expenses	-					
Accounts receivable	5,443	3,065	490	\$ 1,616	\$ 272	
Intergovt Receivable	6,400	6,400		-		
Inventory	6,114	6,114				
Total Assets	91,504	26,807	48,364	2,226	12,624	1,483
Liabilities and Fund Balance						
Liabilities:						
Amounts held as agent	9,311	8,914	397		-	-
Accounts payable	3,896	1,671	561	765	899	-
Deferred revenue	6,559		6,559			
Wages payable	-					
Total Liabilities	19,766	10,585	7,517	765	899	-
Fund Balance	71,738	16,222	40,847	1,461	11,725	1,483
Total Liabilities and Fund Balance	\$ 91,504	\$ 26,807	\$ 48,364	\$ 2,226	\$ 12,624	\$ 1,483
Activity Fund:						
Administrative Fund						\$ -
Drama						745
ODAC						459
PTO						276
Technology						\$ 3
Total						\$ 1,483

Woodbridge Board of Education
 Combining Statement of Revenues & Expenditures
 for the 8 Months Ended 02/28/10 (Unaudited)

	Special Revenue						Agency Activity Fund
	Total	Café	Extended Day	Field Trips	Summer Programs	Expendable Trust	
Revenues:							
Charges for services	\$ 435,755	\$ 109,951	\$ 227,969	\$ 22,971	\$ 69,475	\$ 5,389	\$ -
Intergovernmental	19,191	19,191					
Donations	-						
Other income	5	5					
Additions	-						-
Total revenues/additions	454,951	129,147	227,969	22,971	69,475	5,389	-
Expenditures:							
Wages, FICA, MERF	301,703	60,438	170,095		71,170		
Medical Insurance	9,977	9,977					
Cost of food sold	50,762	50,762					
Equipment	-	-	-				
Other Expenses	75,865	6,480	35,004	23,290	6,387	3,763	941
Deductions	-						
Total expenditures/deductions	438,307	127,657	205,099	23,290	77,557	3,763	\$ 941
Excess (deficiency) of revenues over expenditures before operating transfer in	17,585	1,490	22,870	(319)	(8,082)	1,626	
Operating transfer in	7,000	7,000	-		-		
Excess (deficiency) of revenues over expenditures after operating transfer in	24,585	8,490	22,870	(319)	(8,082)	1,626	
Fund Balance, ending	\$ 70,255	\$ 16,222	\$ 40,847	\$ 1,461	\$ 2,055	\$ 9,670	