

Woodbridge Board of Education
Woodbridge Board of Education Regular
Meeting
Monday, July 20, 2009 6:30 PM

Woodbridge Board of Education Regular
Meeting May 19, 2009 Library Media Center
Beecher Road School

Agenda

- I. **Preliminary Business**
 - A. Call to Order
 - B. Salute to the Flag
 - C. Correspondence
 - D. Public Comment - Agenda Items
 - E. Nomination of Officers
 1. Election of Chair
 2. Election of Vice Chair
 3. Election of Secretary
- II. **Consent Agenda**
 - A. Approval of June 15, 2009 Regular Meeting Minutes
- III. **Reports**
 - A. Superintendent's Report
 1. BRS Update
 - B. PTO Update
 - C. BRS Town Building Committee Report
 - D. CABE Liaison Report
- IV. **New Business**
 - A. Ratify Certified Staff Appointment
 - B. Act on IDEA Supplemental ARRA Grant Application
- V. **Finance**
 - A. Approval of Financial Reports
 1. Monthly Summary Financial Report Ending June 30, 2009 (Preliminary)
 2. Monthly Detail Financial Report Ending June 30, 2009 (Preliminary)
 3. Combining Financial Statements through June 30, 2009 (Preliminary)
 4. Monthly Cafeteria Report June 2009
- VI. **Old Business**
- VII. **Receive and File**
- VIII. **Other**
 - A. Public Comment
 - B. Executive Session, in accordance with State Statute
 1. Conduct Board Self-Evaluation
- IX. **Adjournment**

Bylaws of the Board

Number of Members, Terms of Office, Election of Members

The Board of Education shall consist of nine members. Their terms of office shall be four years in length in accordance with the Woodbridge Town Charter and any other governing laws. Before entering upon their official duties, members of the Board of Education shall take the oath of office before the Town Clerk or their designee.

No more than five nor less than four members of the Board of Education shall be elected to each serve for a four year term at each regular town election.

The Board of Education shall elect from its members at the organizational meeting, a Chairperson, Vice-Chairperson and a Secretary. The organizational meeting shall be called to order by the current Board Chairperson who will preside until a Chairperson is elected. In the absence of the Chairperson, the Vice-Chairperson or Secretary in that order shall preside until a new Chairperson is elected. Election of officers shall be in writing and the vote of each member shall be made available for public inspection within forty-eight hours and recorded in the minutes of the meeting. If a Chairperson and/or Secretary are not chosen within one month, because of a tie vote of the members, Town Selectmen shall choose such officers from the Board membership.

Legal Reference:

Connecticut General Statute 10-218 Officers. Meetings

(cf. 9321 Time, Place, Notification of Meetings)

Adopted by the Board: 11/05/79; Revised 1993; Approved 3/29/93; Revised 4/26/05;
Revised 6/15/09

Bylaws of the Board

Officers of the Board

The officers of the Board of Education shall consist of the Chairperson, the Vice-Chairperson and the Secretary.

Legal Reference Connecticut General Statutes
10-218 Officers. Meetings

Adopted by the Board: 11/05/79; Revised 1993; Approved 3/29/93; Revised 3/21/05;
Revised 6/15/09

Bylaws of the Board

Chairperson

A chairperson of the Woodbridge Board of Education shall be elected by a majority of the members of the Board bi-annually at the July organizational meeting of the Board. There is no restriction on the number of terms a Board member may serve as chairperson.

The chairperson shall preside at all meetings of the Board, appoint committees, sign financial and other records of the Board, and perform such other duties as may be prescribed by law, State Department of Education regulations, or the action of the Board.

In carrying out these responsibilities, the Chairperson shall:

1. Sign the instruments, acts, and orders necessary to carry out state requirements and the will of the Board.
2. Consult with the Superintendent in the planning of the Board's agendas.
3. Confer with the Superintendent on crucial matters which may occur between Board meetings.
4. Appoint Board committees, subject to Board approval.
5. Call special meetings of the Board as necessary.
6. Be public spokesperson for the Board at all times except as this responsibility is specifically delegated to others.
7. Be responsible for the orderly conduct of all Board meetings.

As presiding officer at all meetings of the Board, the Chairperson shall:

1. Call the meeting to order at the appointed time.
2. Announce the business to come before the Board in its proper order.
3. Enforce the Board's policies relating to the order of business and the conduct of the meetings.
4. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference.
5. Explain what the effect of a motion would be if it is not clear to every member.
6. Restrict discussion to the question when a motion is before the Board.
7. Answer all parliamentary inquiries, referring questions of legality to the Board attorney.
8. Put motions to a vote, stating definitely and clearly the vote and result thereof.
9. Declare the meeting adjourned.

Bylaws of the Board

Chairperson

The Chairperson shall have the right, as other Board members have, to offer resolutions, discuss questions, and to vote.

The chairperson of the Board may be removed as chairperson by the affirmative vote of six (6) members taken at a duly constituted meeting for which the matter appeared as an agenda item.

(cf. 9324 Meeting Conduct and Parliamentary Procedure)
9121(c) Bylaws of the Board of Education Officers

Legal Reference: Connecticut General Statutes
 10-218 Officers. Meetings.
 10-224 Duties of the Secretary.
 10-225 Salaries of Secretary and Attendance Officers.

Adopted by the Board: 11/05/79; Revised 1993; Approved 3/29/93; Revised 1/17/06;
Revised 3/16/09

Bylaws of the Board

Vice-Chairperson

A Vice-Chairperson of the Woodbridge Board of Education shall be elected by a majority of the members of the Board bi-annually at the July organizational meeting of the Board.

The Vice-Chairperson shall preside at Board meetings and shall perform such other duties of the Chairperson as necessary due to the absence or inability of the chairperson.

Legal Reference: Connecticut General Statutes
10-218 Officers. Meetings.
10-224 Duties of the Secretary.
10-225 Salaries of Secretary and Attendance Officers.

(cf. 9324 Meeting Conduct and Parliamentary Procedure)
(cf. 9121 Chairperson)
(cf. 9321 *Time, Place, Notification of Meetings*)

Adopted by the Board: 11/05/79; Revised 1993; Approved 3/29/93; Revised 1/17/06;
Revised 6/15/09

Bylaws of the Board

Secretary of the Board

A Secretary of the Board of Education shall be selected by a majority of the members of the Board bi-annually at the July organizational meeting of the Board.

In the absence of the Clerk of the Board, the Secretary shall record and maintain a record of all meetings and proceedings of the Board.

(cf. 9324 Meeting Conduct and Parliamentary Procedure)
9121(c) Bylaws of the Board of Education Officers

Legal Reference: Connecticut General Statutes
10-218 Officers. Meetings.
10-224 Duties of the Secretary.
10-225 Salaries of Secretary and Attendance Officers.

Adopted by the Board: 11/05/79; Revised 1993; Approved 3/29/93; Revised 1/17/06;
Revised 3/16/09

MINUTES OF THE BOARD OF EDUCATION REGULAR MEETING

Monday, June 15, 2009

Library Media Center, Beecher Road School

CALL TO ORDER: Sheila McCreven, Chair called the meeting to order at 7:04 PM.

BOARD MEMBERS PRESENT: Ms. Sheila McCreven, Chair; Mr. David Barkin, Vice Chair; Mr. Michael Ewing, Secretary; Dr. Thomas Handler, Ms. Susan Kelley, Mr. Carl Lindskog, Mr. Mark Livesay, Ms. Debby Pines and Ms. Carolyn Wolff.

STAFF: Dr. Guy Stella, Superintendent; Chuck Zettergren, Business Manager; Carol Bequary, Primary Grades Principal; MaryLou Torre, Intermediate Grades Principal; and Marsha DeGennaro, Clerk of the Board.

MEMBERS OF THE PUBLIC: Sandy Stein, Board of Selectmen; Joe Holowienko, WEA; Stacey Katz, Nursing Supervisor; Larry Hurwitz, Rick Wood, Technology Teachers; Margaret Hamilton, Jeanette Glicksman PTO; Jacques LeFrancois, Jane Roddy, Philomena (Mena) Steiber, CILU Members; Brad Cohen, Chris Sorensen community.

BOARD CORRESPONDENCE – Mr. Ewing acknowledged the expression of sympathy note received from Dr. Stella.

PUBLIC COMMENT – None

CONSENT AGENDA

Ms. McCreven requested two changes in the agenda.

MOTION #1 – CHANGE OF AGENDA

Move that we modify tonight’s agenda moving Item 2.1 (Board Recognition) to after Public Comment the end of the meeting, (becomes Item 8.2) and eliminate Item 3.6 BRS Town Building Report as it is a duplicate of Item 3.4.

Ms. McCreven
Second by Mr. Ewing
UNANIMOUS

Minutes

MOTION #2 – MINUTES, MAY 19, 2009 MEETING

Move that we approve the minutes of the May 19, 2009 Regular Meeting.

Mr. Barkin
Second by Ms. Pines

Ms. McCreven requested a correction on Page 4, Motion #9, the votes were recorded correctly, however, the *In Favor* and *Against* were transposed.

MOTION #2A – MINUTES, MAY 19, 2009 MEETING

Move that we approve the minutes of the May 19, 2009 Regular Meeting as amended.

Mr. Barkin
Second by Ms. Pines

IN FAVOR: Mr. Barkin, Ms. Kelley, Mr. Lindskog, Mr. Livesay, Ms. McCreven and Ms. Wolff
ABSTAIN: Mr. Ewing, Dr. Handler and Ms. Pines

MOTION PASSES 6-3

REPORTS

Superintendent’s Report

- Beecher Road School Update – Superintendent Stella highlighted the Student Recognition Ceremony held earlier in the evening honoring the CAPSS Superintendent/Student Award recipients, Safety Patrol members and the SCASA Superintendent/Student Awards; Artsweek, and the Columbia Reader’s Workshop scheduled for June 23-26. He

apprised the Board of recent developments with the H1N1 Flu and outlined the procedures districts are currently following.

- Digital Story-Telling – Dr. Stella indicated this presentation will be given at a later date.
- Technology Plan – Rick Wood presented the Technology Plan for July 1, 2009 – June 30, 2012. This plan will focus on the integration of technology to improve student learning. The plan details enhancements to broaden communication between home, school and community; expand the use of interactive instructional systems (SmartBoards); engage staff in professional growth activities on the use of digital tools and resources to improve learning; and create a learning environment for students to become global learners. The CSDE requires each school district to submit a Technology Plan.

MOTION #3 - TECHNOLOGY PLAN

Move that we approve the Technology Plan, July 1, 2009 - June 30, 2012, for submission to the Connecticut State Department of Education as presented by administration.

Dr. Handler

Second by Ms. Pines

Mr. Barkin suggested a friendly amendment “that administration carefully review the document for typographical errors and consistency in the “bullet” formatting before publishing it to the CSDE”. Dr. Handler agreed to the friendly amendment.

MOTION #3A - TECHNOLOGY PLAN

Move that we approve the Technology Plan, July 1, 2009 - June 30, 2012, for submission to the Connecticut State Department of Education as presented by administration and that the administration carefully review the document for typographical errors and consistency in the “bullet” formatting before publishing it to the CSDE.

Mr. Barkin

Second by Dr. Handler

UNANIMOUS

Wellness Committee Update: Ms. Bequary noted that a small Task Force will be formed next year to target nutrition and physical activities in correlation to the Health Curriculum. The Task Force will be comprised of representatives from physical education, food service, administration, nursing staff, classroom teachers and parents.

PTO Update: Ms. Hamilton provided an end-of-the-year report detailing the various activities of the PTO as well as their fund raising efforts. Over \$35,000 was raised in support of the Loop. The 2009/10 Slate of Officers for the PTO was also shared with the Board.

Facilities Committee: Ms. Pines reviewed the June 5 meeting. It is anticipated the Class of 2008/09 will present their gift of a Pioneer Elm Tree in the fall. Construction on the loop has begun with completion slated for mid-summer. Consideration will be given to soliciting a grad student from the Yale School of Forestry to conduct a landscape audit. Beecher security and access doors were reviewed and a full audit should be performed. One storage trailer remains, which hopefully, will be removed by the end of the summer.

BRS Town Building Committee: – Mr. Barkin highlighted meetings to date. The QBS process has been reviewed as well as the merits of Performance Based Contracting. The Committee is in the process of developing the “Scope of Work” and the Board will be kept apprised on the work on this Committee.

Policy Committee: – Mr. Ewing presented the policies for adoption. Dr. Stella noted that Policy 6114.8 would be referred back Committee for language modification based on recent events.

MOTION #4 – POLICY 9110 (ADOPTION)

Move that we adopt Policy 9110 (Number of Members, Terms of Office, Election of Members).

Mr. Ewing

Second by Ms. Pines

UNANIMOUS

MOTION #5 – POLICY 9120 (ADOPTION)

Move that we adopt Policy 9120 (Officers of the Board).

Mr. Ewing
Second by Ms. Pines

Ms. Kelley questioned the need for a Vice Chairperson as it is not required by statute. Mr. Ewing noted that a lengthy discussion had occurred at the Committee. The Committee agreed the position of Vice Chairperson should remain as an officer.

IN FAVOR: Mr. Barkin, Mr. Ewing, Dr. Handler, Mr. Lindskog, Mr. Livesay, Ms. McCreven,
Ms. Pines and Ms. Wolff

AGAINST: Ms. Kelley

MOTION PASSES 8-1

MOTION #6 – POLICY 9122 (ADOPTION)

Move that we adopt Policy 9122 (Vice-Chairperson).

Mr. Ewing
Second by Ms. Pines

Mr. Barkin questioned the need for additional language in the last paragraph as the same language appears in 9222. A friendly amendment was made to strike the last paragraph. Mr. Ewing agreed to the amendment.

MOTION #6A – POLICY 9122 (ADOPTION)

Move that we adopt Policy 9122 (Vice-Chairperson) as amended.

Mr. Ewing
Second by Mr. Barkin

IN FAVOR: Mr. Barkin, Mr. Ewing, Dr. Handle, Ms. Kelley, Mr. Lindskog, Ms. McCreven,
Ms. Pines and Ms. Wolff

AGAINST: Mr. Livesay

MOTION PASSES 8-1

MOTION #7 – POLICY 9222 (ADOPTION)

Move that we adopt Policy 9222 (Resignation/Removal From Office/Censure).

Mr. Ewing
Second by Ms. Pines
UNANIMOUS

MOTION #8 – POLICY 9321 (ADOPTION)

Move that we adopt Policy 9321 (Time, Place, Notification of Meetings)

Mr. Ewing
Second by Ms. Pines

Mr. Barkin questioned the removal of “Vice Chairperson in the second paragraph, second sentence. It was noted that by removing “Vice Chairperson” the language mirrors statute and Town Charter.

UNANIMOUS

CABE Liaison Report – Ms. McCreven urged Board members to sign-up early for the CABE/CAPSS Convention in November to ensure cost savings on registration.

ACES Liaison Report – Ms. Pines noted that Meriden has joined the Wintergreen Magnet School consortium. The ACES Technology Plan was accepted by the CSDE. Upgrades and enhancements in the Munis software will provide greater efficiencies in employee paperwork. In the coming year, the Sleeping Giant Book Store will be working with school districts to produce Book Fairs.

NEW BUSINESS – None

FINANCE

Mr. Barkin reviewed the June 8 Finance Committee meeting. He noted that the Owner/Operators agreed to revise the contract language regarding emissions and replacement of buses to provide consistency with the BOWA districts. Replacement buses will be 2000 or newer. Mr. Barkin presented the Financial Reports.

MOTION #9 – 2008/09 BOARD OF EDUCATION MONTHLY SUMMARY FINANCIAL REPORT

Move that we accept the BOE Monthly Summary Financial Report, F1, submitted by the Business Manager for the period ending May 31, 2009.

Mr. Barkin
Second by Mr. Linskog
UNANIMOUS

MOTION #10 – 2008/09 BOARD OF EDUCATION MONTHLY DETAIL FINANCIAL REPORT

Move that we approve the 2008/09 BOE Monthly Detail Financial Report, F2-6, submitted by the Business Manager for the period ending May 31, 2009.

Mr. Barkin
Second by Mr. Linskog
UNANIMOUS

MOTION #11 – 2008/09 COMBINED FINANCIAL STATEMENTS

Move that we approve the 2008/09 BOE Combined Financial Statements, F7-8, submitted by the Business Manager for the period ending May 31, 2009.

Mr. Barkin
Second by Mr. Linskog
UNANIMOUS

2009/10 Budget Adjustments

Mr. Zettergren presented adjustments in the 2009/10 Budget based on actions by the Boards of Selectmen and Finance.

MOTION #12 – 2009/10 BUDGET ADJUSTMENTS

Move that we approve adjustments to the 2009/10 Operating Budget, F11, as submitted by the Business Manager.

Mr. Barkin
Second by Mr. Linskog
UNANIMOUS

2009/10 Cafeteria Budget

Dr. Stella noted that after significant discussion, action on the proposed reduction in staff for the Cafeteria in 2009/10 would be deferred until November. Caution was expressed as the 2009/10 Cafeteria budget contains a \$16,000 deficit for the start of the year, which could increase as the year progresses. It was noted that there are conflicting opinions regarding which line items should be included within this budget. The 2009/10 budget presented on F12 does not include a reduction in staff.

MOTION #13 - 2009/10 CAFETERIA BUDGET

Move that we approve the proposed 2009/10 Cafeteria Budget, F12-13, as submitted by the Business Manager.

Mr. Linskog
Second by Mr. Barkin
IN FAVOR: Mr. Barkin, Mr. Ewing, Dr. Handler, Mr. Linskog, Mr. Livesay, Ms. McCreven,
Ms. Pines and Ms. Wolff
AGAINST: Ms. Kelley

MOTION PASSES 8-1

Mr. Zettergren presented transfers in the 2008/09 budget.

MOTION #14 – 2008/09 BUDGET ADJUSTMENTS

Move that we approve transfers in the 2008/09 Operating Budget, F14, as submitted by the Business Manager.

Mr. Ewing
Second by Mr. Linskog
UNANIMOUS

RECEIVE & FILE – None

OLD BUSINESS

Transportation Contract Extension

Mr. Zettergren presented the Transportation Contract extension with the Owner/Operators. Issues raised regarding the age of the buses, retrofitting clean air enhancements and the legality of the Owner/Operator structure have been addressed. It was suggested that consideration be given to bidding transportation as a BOWA consortium similar to the “oil/gas” bid. A request was also made that negotiations occur with each of BOWA districts at the same time.

MOTION #15 – TRANSPORTATION CONTRACT EXTENSION

Move that we enter into a new transportation contract with our Owner/Contractors from July 1, 2010 through June 30, 2014 with a 2% increase per school year.

Ms. Pines

Second by Mr. Lindskog

Ms. Kelley suggested a friendly amendment that the language in the contract be modified to reflect “all buses will be replaced with 2000 or newer buses”.

MOTION #15A – TRANSPORTATION CONTRACT EXTENSION

Move that we enter into a new transportation contract, as amended, with our Owner/Contractors from July 1, 2010 through June 30, 2014 with a 2% increase per school year.

Ms. Kelley

Second by Ms. Pines

UNANIMOUS

Healthy Food Certification

Mr. Zettergren presented the Healthy Food Participation Program. He indicated action on the proposed legislation to reduce the reimbursement from 10 cents on each lunch served to 5 cents still has not occurred. This reduction could further impact the subsidy provided to the Cafeteria. Concern was also expressed for maintaining the standards cited in the Healthy Food Program should a decision be made not to participate.

MOTION #16 – HEALTHY FOOD CERTIFICATION

Move that the Woodbridge School District participate in the National School Lunch Program for the 2009/10 School year.

Ms. McCreven

Second by Ms. Pines

UNANIMOUS

PUBLIC COMMENT – None

BOARD MEMBER RECOGNITION

Ms. McCreven thanked Board members, Kelley, Pines and Wolff for their years of service to the children of Beecher. Each was presented with a parting gift on behalf of the Board of Education.

Ms. Kelley extended her thanks to Ms. McCreven for her leadership as Chair and to Dr. Stella for his candor and willingness to listening to all view points. She felt this Board did not use time as well as they could have. She wished the new Board well in their endeavors.

Ms. Pines thanked her children and husband for the many hours spent away from home. Many people will be missed and have been helpful through the years. She also hoped that the Beecher song would be reinstated. *(For record retention purposes, the Beecher Song, is included in its entirety as presented.)*

To this school we pledge our honor through this song we sing each day. For it's you we'll long remember after we have gone away. Beecher Road it's here we're learning all the joy that knowledge brings. And it's here that we discover many wonderful things. To Beecher School, our Beecher School, we pledge to thee this way. From this bright site we read and write and sing and play each day. Days of learning we will cherish through the paths that lie ahead. And it's you we'll long remember as our fountainhead.

Ms. Wolff noted the changes at Beecher over the last four years. She recognized the addition of Dr. Stella. The Board was encouraged to take advantage of the uniqueness of Woodbridge and to write its own rules. While collaboration in decisions did exist, respect for the process and committee decisions proved challenging. Perhaps consideration could be given to develop policies to better guide the process of decision-making or eliminate committees entirely. Board members come from varied backgrounds and professions, which enhances the synergy of the Board. Every Board has its differences, and in her opinion, personality differences derailed the forward movement of this Board by its own membership not working together. Personality conflicts can be counterproductive and fog the Board's goals. Thanks were extended to teachers and administration for their tireless effort on behalf of Beecher children. Ms. McCreven was acknowledged for her leadership. The Board, administration and staff were wished the best of luck in the future. She also thanked her husband and family for their support.

MOTION TO ADJOURN: (8:49 PM)
Ms. Pines
Second by Ms. Wolff
UNANIMOUS

Recorded by Marsha DeGennaro, Clerk of the Board

CONNECTICUT STATE DEPARTMENT OF EDUCATION

DIVISION OF FAMILY AND STUDENT SUPPORT SERVICES

BUREAU OF SPECIAL EDUCATION

SPECIAL EDUCATION GRANT PROGRAMS

FY 2009/2010

Application Grant For:

***Two Entitlement Grant Programs under the Individuals with Disabilities Education Act
(IDEA)***

***Assistance for Education of all Children with Disabilities
and Preschool Grants for Children with Disabilities***

Supplemental Application for:

AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (ARRA)

Legislative Authority

Individuals with Disabilities Education Act

20 U.S.C. Sections 1411 and 1419

(hereinafter referenced as Sections 611 and 619 of Public Law 108-466)

CONNECTICUT STATE DEPARTMENT OF EDUCATION





SPECIAL EDUCATION GRANT PROGRAMS
SUPPLEMENTAL APPLICATION FOR USE OF ARRA FUNDS

GRANT PERIOD

February 17, 2009 to June 30, 2011

GRANT COVER PAGE

To Be Completed and Submitted with the Grant Application

<p><u>Applicant</u> <i>(Name, Address, Telephone, Fax, E-Mail)</i> Woodbridge Board of Education Dr. Gaeton Stella, Superintendent 40 Beecher Road Woodbridge, CT 06525 203-387-6631 203- 397-0724 gstella@woodbridge.k12.ct.us</p>	<p><u>Program Funding Dates</u> From February 17, 2009 to June 30, 2011</p> <p><u>Preliminary Funding Amount (ARRA)</u></p> <p>IDEA Special Education Assistance (611 funds) = \$ <u>172,011</u></p> <p>IDEA Preschool Education (619 funds) = \$ <u>6,881</u></p>
<p><u>Contact Person</u> <i>(Name, Address, Telephone, Fax, E-Mail)</i> Sheila Haverkampf Special Services Director Beecher Road School 40 Beecher Road Woodbridge, CT 06525 203-389-6598 203-389-8164(fax) shaverkampf@woodbridge.k12.ct.us</p>	<p><u>Check if Consolidated Application</u></p> <p><input type="checkbox"/> For IDEA, Section 611 Participating Districts: <i>(list districts)</i></p> <p><input type="checkbox"/> For IDEA, Section 619 Participating Districts: <i>(list districts)</i> *Please attach list of districts, if needed.</p>

I, Gaeton Stella, the undersigned authorized chief administrative official, submit this proposal on behalf of the applicant agency, attest to the appropriateness and accuracy of the information contained herein, and certify that this proposal, if funded, will comply with all relevant requirements of the state and federal laws and regulations.

In addition, funds obtained through this source will be used solely to support the purpose, goals and objectives as stated herein.

Signature (Superintendent):

Date:

Name (typed):

Gaeton Stella

6/26/2009

School District/Agency:

Woodbridge School District

<p>ARRA FUNDS GOALS AND RELATED ACTIVITIES IDEA, SECTION 611 <i>Special Education and Related Services (Ages 3-21)</i></p>
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District Goal # 1 :

Prepare every child to be an independent reader, writer, critical thinker and problem solver

School District Planned Special Education Activities:

1. Expand learning time of students with disabilities, in LRE, through expanded instruction in Language Arts/and or Math July 2009, July 2010 , and through afterschool programs.
2. Provide consultation and professional development to special education teachers and colleagues for meaningful inclusion of students with autism and developmental disabilities in general education classrooms
3. Provide professional development in differentiated instruction and/ or team teaching
4. Provide professional development to special services staff and CST members regarding progress monitoring
5. Provide professional development to teachers / teacher assistants in accommodations, modifications, differentiated instruction and /or assistive technology
6. Provide increased supports to students through support of teacher assistant
7. Provide assistive technology to students with disabilities
8. Provide instructional technology to special services staff and professional development for application of technology (activities 7,8)

District Goal # 2 :

Build foundations of character that are essential for participation as a global citizen

School District Planned Special Education Activities:

1. Provide professional development to Special Services staff and colleagues in character development, school-wide behavioral supports and /or individualized accommodations

Prepare as many pages of the Goals and Related Activities Form as necessary to describe your school district's goals and activities that ensures positive student outcomes.

<p>ARRA FUNDS GOALS AND RELATED ACTIVITIES IDEA, SECTION 619 <i>Preschool Special Education (Ages 3-5)</i></p>
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District Goal # 1 :

Prepare student for successful participation in general education through quality preschool instruction

School District Planned Special Education Activities:

1. Provide professional development to teachers, SLP and teacher assistants and/or parents that is disability specific

Provide professional development to teacher, SLP and teacher assistants and/or parents in communication strategies and/or assistive technology

2. Provide students with disabilities with assistive technology

District Goal # _____ :

School District Planned Special Education Activities:

1.

2.

3.

Prepare as many pages of the Goals and Related Activities Fas necessary to describe your school district's goals and activities that ensures positive student outcomes

ED114 FISCAL YEAR 2009

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME: Woodbridge Board of Education
TOWN CODE: 167

GRANT TITLE: IDEA, PART B, SECTION 611, ARRA FUNDS
PROJECT TITLE: IDEA, PART B, Section 611 ENTITLEMENT GRANT
CORE-CT CLASSIFICATION:
FUND: 12060 SPID: 29011 PROGRAM: 82032
BUDGET REFERENCE: 2009 CHARTFIELD1: 170002
CHARTFIELD2:

GRANT PERIOD: 2/17/09 - 6/30/11 AUTHORIZED AMOUNT: \$172,011.00

AUTHORIZED AMOUNT by SOURCE: CURRENT DUE:\$
LOCAL BALANCE:\$ CARRY-OVER DUE:\$

CODES	DESCRIPTIONS	PUBLIC	NON PUBLIC	TOTAL
111A	ADMINISTRATOR/SUPERVISOR SALARIES			
111B	TEACHERS	36,000		36,000
112A	EDUCATION AIDES	46,000		46,000
112B	CLERICAL			
119	OTHERS			
200	PERSONAL SERVICES-EMPLOYEE BENEFITS	16,000		16,000
321	TUTORS			
322	IN SERVICE	49,300	8927.37	58,227.37
323	PUPIL SERVICES			
324	FIELD TRIPS			
325	PARENT ACTIVITIES			
330	OTHER PROFESSIONAL TECHNICAL SERVICES			
331	AUDIT			
400	PURCHASED PROPERTY SERVICES			
510	PUPIL TRANSPORTATION			
530	COMMUNICATIONS			
560	TUITION			
580	TRAVEL			
590	OTHER PURCHASED SERVICES			
611	INSTRUCTIONAL SUPPLIES			
612	ADMINISTRATIVE SUPPLIES	1600		1600
690	OTHER SUPPLIES	11,183.63		11,183.63
700	PROPERTY	2000		2000
890	OTHER OBJECTS	1000		1000
940	INDIRECT COSTS			
	TOTAL	163083.63	8927.37	172011

ED114 FISCAL YEAR 2009

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME: Woodbridge Board of Education
TOWN CODE: 167

GRANT TITLE: IDEA, PART B, SECTION 619, ARRA FUNDS
PROJECT TITLE: IDEA, PART B, Section 619 Preschool Entitlement
CORE-CT CLASSIFICATION:
FUND: 12060 SPID: 20912 PROGRAM: 82032
BUDGET REFERENCE: 2009 CHARTFIELD1: 170002
CHARTFIELD2:

GRANT PERIOD: 2/17/09 - 6/30/11 AUTHORIZED AMOUNT:\$6881.00

AUTHORIZED AMOUNT by SOURCE: CURRENT DUE:\$
LOCAL BALANCE:\$ CARRY-OVER DUE:\$

CODES	DESCRIPTIONS	PUBLIC	NON PUBLIC	TOTAL
111A	ADMINISTRATOR/SUPERVISOR SALARIES			
111B	TEACHERS			
112A	EDUCATION AIDES			
112B	CLERICAL			
119	OTHERS			
200	PERSONAL SERVICES-EMPLOYEE BENEFITS			
321	TUTORS			
322	IN SERVICE	5281		5281
323	PUPIL SERVICES			
324	FIELD TRIPS			
325	PARENT ACTIVITIES			
330	OTHER PROFESSIONAL TECHNICAL SERVICES			
331	AUDIT			
510	PUPIL TRANSPORTATION			
530	COMMUNICATIONS			
560	TUITION			
580	TRAVEL			
600	SUPPLIES			
700	PROPERTY	1600		1600
940	INDIRECT COSTS			
	TOTAL	6881		6881

**WOODBRIAGE BOARD OF EDUCATION
WOODBRIAGE, CONNECTICUT**

July 20, 2009

FINANCIAL REPORT

(Green Section)

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**WOODBRIAGE BOARD OF EDUCATION
MONTHLY SUMMARY FINANCIAL REPORT
For 12 Months Ended June 30, 2009**

OBJ #	DESCRIPTION	Adopted Annual Budget w/Transfers	Monthly Budget	Monthly Actual	\$ Variance (Over) Under	Year To Date Budget	Year To Date Actual	Year To Date \$ Variance (Over)Under
100	TOTAL SALARIES	6,847,211	1,128,378	1,103,420	24,958	6,847,211	6,782,087	65,124
200	TOTAL BENEFITS	2,252,309	225,783	334,907	(109,124)	2,252,309	2,229,887	22,422
300	TOTAL PROFESSIONAL SERVICES	354,424	24,178	51,244	(27,066)	354,424	302,989	51,435
400	TOTAL PROPERTY SERVICES	648,209	77,857	51,376	26,481	648,209	558,781	89,428
500	TOTAL OTHER PURCHASED SERVICES	1,107,887	86,446	90,737	(4,291)	1,107,887	1,008,030	99,857
600	TOTAL SUPPLIES & MATERIALS	361,215	20,616	28,494	(7,878)	361,215	293,032	68,183
700	TOTAL PROPERTY	44,340	-	4,793	(4,793)	44,340	40,620	3,720
800	TOTAL DUES AND FEES	111,138	2,068	22,715	(20,647)	111,138	102,063	9,075
	TOTAL ADOPTED BUDGET	11,726,733	1,565,325	1,687,686	(122,361)	11,726,733	11,317,489	409,244

COMMENTS	
1.	Estimated Savings \$61,524 & Encumbrances
2.	Estimated Savings \$16,543 & Encumbrances \$5,879
3.	Estimated Savings \$18,264 & Encumbrances \$33,171
4.	Estimated Savings \$48,084 Encubrances \$41,344
5.	Estimated Savings \$95,247 Encumbrances \$4,610
6.	Estimated Savings \$1,682 Encubrances \$66,501
7.	Estimated Savings \$1,433 Encumbrances \$2,287
8.	Estimated Savings \$2,995 Encumbrances \$6,080

SPECIAL EDUCATION BREAKOUT

OBJ #	DESCRIPTION	Adopted Annual Budget	Monthly Budget	Monthly Actual	\$ Variance (Over) Under	Year To Date Budget	Year To Date Actual	Year To Date Variance (Over)Under
390	OT/PT SERVICES	37,500	3,750	25,404	(21,654)	36,250	37,654	(1,404)
3901	CONSULTANTS	18,000	1,800	6,345	(4,545)	16,200	13,559	2,641
510	TRANSPORTATION	124,581	11,404	17,240	(5,837)	123,724	117,324	6,400
560	TUITION	308,575	28,630	27,614	1,016	279,945	180,696	99,249
	TOTALS	488,656	45,584	76,603	(31,019)	456,118	349,233	106,885

**WOODBRIIDGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 12 Months Ended: June 30, 2009

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	Available Balance	Estimated Additional	Projected Year-End Balance
110	Administrators	553,106	10,000	562,292	-	814	-	814
120	Teachers - Regular	3,957,454	(70,000)	3,876,796	3,600	7,058	-	7,058
120	Teachers - Special Education	734,003	(10,000)	717,397	-	6,606	-	6,606
1201	Psychologist	137,358	-	137,358	-	-	-	-
1203	Counselor	30,288	-	30,252	-	36	-	36
	Sub-Total Certified Salaries	5,412,209	(70,000)	5,324,095	3,600	14,514	-	14,514
1303	Custodians	362,230	-	338,319	-	23,911	-	23,911
140	Nurses	111,882	4,000	112,643	-	3,239	-	3,239
150	Secretaries, Clerical	299,059	-	293,291	-	5,768	-	5,768
160	Paraprofessionals	387,091	-	384,482	-	2,609	-	2,609
1601	Special Education Paraprofess.	269,470	26,000	294,599	-	871	-	871
190	Salaries, Miscellaneous	45,270	-	34,658	-	10,612	-	10,612
	Sub-Total Non-Certified Salaries	1,475,002	30,000	1,457,992	-	47,010	-	47,010
	TOTAL SALARIES	6,887,211	(40,000)	6,782,087	3,600	61,524	-	61,524
1906	Retirement - Sick Pay-Out	38,550	-	38,365	-	185	-	185
220	FICA	188,191	(5,000)	175,769	-	7,422	-	7,422
230	Merf	112,222	-	108,316	-	3,906	-	3,906
270	Medical Insurance	1,870,388	5,000	1,875,310	-	78	-	78
280	Life Insurance	16,758	1,500	18,116	-	142	-	142
2902	Other Employee Benefits	24,700	-	14,011	5,879	4,810	-	4,810
	TOTAL BENEFITS	2,250,809	1,500	2,229,887	5,879	16,543	-	16,543

**WOODBIDGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 12 Months Ended: June 30, 2009

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	Available Balance	Estimated Additional	Projected Year-End Balance
320	Professional Development	69,782	4,500	66,261	7,929	92	-	92
330	Legal Fees	46,500		29,918	6,000	10,582	-	10,582
340	Software Support	6,600		5,813	-	787	-	787
350	Substitutes	31,500	-	25,653	-	5,847	-	5,847
390/01	OT/PT/Consultant Services	55,500	15,000	51,213	19,242	45	-	45
3902	Financial Audit	13,991		13,470		521	-	521
390	Other Prof/Tech. Services	90,551	20,500	110,661	-	390	-	390
	TOTAL PROFESSIONAL SERVICES	314,424	40,000	302,989	33,171	18,264	-	18,264
410/01	Utilities - Electric and Water	259,440	-	194,828	20,934	43,678	-	43,678
420	Heating Oil	174,785	2,500	174,537	-	2,748	-	2,748
430	Repairs and Maintenance	36,000	7,500	37,928	4,900	672	-	672
450	Leases and Rentals	50,383	1,500	46,937	4,190	756	-	756
4501	Building Improvements	44,500	-	36,735	7,753	12	-	12
490	Other Purchased Services	23,100	2,500	22,126	3,313	161	-	161
4901	Service Contracts	44,001	2,000	45,690	254	57	-	57
	TOTAL PROPERTY SERVICES	632,209	16,000	558,781	41,344	48,084	-	48,084
510	Pupil Transportation-Regular	419,572	(4,500)	398,890	-	16,182	-	16,182
510	Pupil Transportation-Spec. Educ.	124,581	-	117,324	-	7,257	-	7,257
520	Insurance-General Liability	87,311		77,798	-	9,513	-	9,513
5201	Worker's Compensation	77,690	-	71,178	-	6,512	-	6,512
530	Telephone Services	18,901	1,000	15,838	1,752	2,311	-	2,311
535	Internet	10,890	-	9,352	-	1,538	-	1,538
537	Postage	6,900		4,422	2,000	478	-	478
540	Advertising	2,600	-	2,347	-	253	-	253
550	Interns	106,000	(4,500)	101,432	-	68	-	68
560	Tuition	337,172	(84,000)	202,131	549	50,492	-	50,492
590	Other Purchased Services	8,270	-	7,318	309	643	-	643
	TOTAL OTHER PURCH SERVICES	1,199,887	(92,000)	1,008,030	4,610	95,247	-	95,247

**WOODBRIIDGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 12 Months Ended: June 30, 2009

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	Available Balance	Estimated Additional	Projected Year-End Balance
610	Instructional Supplies	165,250	40,800	154,344	51,459	247	-	247
620	Computer Software	49,140	-	42,625	6,463	52	-	52
625	Supplies Nurses	1,800	-	1,442	83	275	-	275
630	Supplies Custodial	40,500	1,000	41,368	46	86	-	86
635	Supplies Office	15,100	3,000	17,082	700	318	-	318
640	Books and Audio Visual	18,500	-	17,404	1,007	89	-	89
645	Subscriptions	9,075	(300)	7,406	894	475	-	475
650	Testing	13,800	500	8,975	5,280	45	-	45
690	Misc. Supplies	2,750	300	2,386	569	95	-	95
	TOTAL SUPPLIES & MATERIALS	315,915	45,300	293,032	66,501	1,682	-	1,682
730	Equipment - Office	8,500	2,000	10,410	-	90	-	90
732	Computer Hardware	13,940	-	13,939	-	1	-	1
735	Equipment - Teaching	13,300	(2,300)	9,772	287	941	-	941
740	Equipment - Building	3,650	2,500	6,044	-	106	-	106
745	Furniture	2,750	-	455	2,000	295	-	295
	TOTAL PROPERTY	42,140	2,200	40,620	2,287	1,433	-	1,433
810	Dues and Fees	24,799	(2,000)	22,692	80	27	-	27
825	Unemployment	9,300	16,000	16,493	6,000	2,807	-	2,807
900	Other Fees	50,039	13,000	62,878	-	161	-	161
	TOTAL DUES AND FEES	84,138	27,000	102,063	6,080	2,995	-	2,995
	TOTAL ADOPTED BUDGET	11,726,733	-	11,317,489	163,472	245,772	-	245,772

Woodbridge Board of Education
Expenditures by Object
Financial Analysis
For Fiscal Year 2008-2009
(The Narrative Reflects Accounts Prior To Budget Transfers)
June 2009

OBJECT- 110 - SALARIES ADMINISTRATORS

The projected deficit is due to negotiated salary increases after budget finalization.

OBJECT 120 – SALARIES TEACHERS-REGULAR & SPECIAL EDUCATION

These projected surpluses are a result of cost saving initiatives put in place such as the early retirement incentive and other staffing changes after budget finalization.

OBJECT- 1303 - SALARIES CUSTODIANS

The projected surplus is due to staffing changes that have occurred throughout the year.

OBJECT 1601 – SALARIES SPECIAL EDUCATION PARAPROFESS

The projected deficit is due to the hiring of an additional mandated one-on-one paraprofessional for special education needs.

OBJECT 390 – OTHER PROF/TECH SERVICES

This projected deficit is a result of increased costs associated with our technology staffing agreement with ACES.

OBJECT 390/01 – OT/PT CONSULTING SERVICES

This projected deficit is a result of increased costs associated with our special needs students.

OBJECT 410/01 – UTILITIES ELECTRIC AND WATER

This projected surplus is based upon our electricity usage being below what was anticipated. The lighting retrofit project we had completed the prior year appears to be having a positive impact on our usage.

OBJECT 420 – HEATING OIL

This line would have been in deficit due to budgeting oil at \$2.75 per gallon and locking in pricing \$3.48 per gallon if it were not for a grant reimbursement from the state for energy assistance in amount of \$9,700.

OBJECT 510 – PUPIL TRANSPORTATION-REGULAR

We are projecting a surplus in this line item due to a lower than anticipated diesel fuel prices and savings on received on transportation runs.

OBJECT 510 – PUPIL TRANSPORTATION-SPEC EDUC.

We are projecting a surplus in this line item due to a reduction in the outplacement of special education children.

OBJECT 520 - INSURANCE-GENERAL LIABILITY

We are experiencing a surplus in this account due to favorable pricing being obtained on our insurance bid.

OBJECT 5201 – WORKER'S COMPENSATION

We are experiencing a surplus in this account due to favorable pricing being obtained on our insurance bid.

OBJECT 560 - TUITION

We are projecting a surplus in this line item due to a reduction in the outplacement of special education children.

OBJECT 825 - UNEMPLOYMENT

We are projecting a deficit in this account due to recent claims incurred on behalf of previous employees for which we are responsible.

OBJECT 900 – OTHER FEES

We are projecting a deficit in this account primarily due to the loss we are projecting to incur in the lunch program. We are anticipating requesting a \$10,000 transfer from the BOE to the lunch program to cover this loss.

Woodbridge Board of Education
Combining Balance Sheets as of 06/30/09 (Unaudited)

	Total	Special Revenue				Agency Activity Fund
		Café	Extended Day	Field Trips	Expendable Trust/SEP	
Assets:						
Cash	\$ 136,504	\$ 6,597	\$ 74,321	\$ 6,383	\$ 46,780	\$ 2,423
Prepaid Expenses	-		-			
Accounts receivable	31,593	142	255	\$ 429	\$ 30,767	
Intergovt Receivable	3,933	3,933		-		
Inventory	6,114	6,114				
Total Assets	178,144	16,786	74,576	6,812	77,547	2,423
Liabilities and Fund Balance						
Liabilities:						
Amounts held as agent	39,590	9,035	30,555		-	-
Accounts payable	8,297	-	1,275	5,091	1,931	-
Deferred revenue	82,172		24,737		57,435	
Wages payable	-					
Total Liabilities	130,059	9,035	56,567	5,091	59,366	-
Fund Balance	48,085	7,751	18,009	1,721	18,181	2,423
Total Liabilities and Fund Balance	\$ 178,144	\$ 16,786	\$ 74,576	\$ 6,812	\$ 77,547	\$ 2,423
Activity Fund:						
Administrative Fund						\$ -
Technology						292
Orange Drug & Alcohol Prevention						459
PTO						927
Drama Club						745
Total						\$ 2,423

Woodbridge Board of Education
Combining Statement of Revenues & Expenditures
for the 12 Months Ended 06/30/09 (Unaudited)

	Total	Special Revenue				Expendable Trust	Agency Activity Fund
		Café	Extended Day	Field Trips	Summer Programs		
Revenues:							
Charges for services	\$ 653,839	\$ 178,078	\$ 333,713	\$ 43,653	\$ 92,353	\$ 6,042	\$ -
Intergovernmental	28,087	28,087					
Donations	3,900						3,900
Other income	23	14	9				
Additions	-		-				-
Total revenues/additions	685,849	206,179	333,722	43,653	92,353	6,042	3,900
Expenditures:							
Wages, FICA, MERF	460,678	108,620	271,192		80,866		
Medical Insurance	22,365	22,365					
Cost of food sold	87,300	87,300					
Equipment	919	919	-				
Other Expenses	128,364	9,599	56,143	43,254	11,103	4,848	3,417
Deductions	-						
Total expenditures/deductions	699,626	228,803	327,335	43,254	91,969	4,848	\$ 3,417
Excess (deficiency) of revenues over expenditures before operating transfer in	(14,260)	(22,624)	6,387	399	384	1,194	
Operating transfer in	23,000	23,000	-		-		
Excess (deficiency) of revenues over expenditures after operating transfer in	8,740	376	6,387	399	384	1,194	
Fund Balance, ending	\$ 45,662	\$ 7,751	\$ 18,009	\$ 1,721	\$ 10,137	\$ 8,044	

Woodbridge School District
School Cafeteria Financial

	JUNE 2009			FISCAL YEAR TO DATE		
	Budget	Actual	Variance	Budget	Actual	Variance
<u>Sales Revenue</u>						
Sales	13,600	13,059	(541)	190,397	178,078	(12,319)
Government Grants	1,953	1,588	(365)	27,346	28,087	741
Other Income	2	1	(1)	25	14	(11)
Total Operating Revenue	15,555	14,648	(907)	217,768	206,179	(11,589)
<u>Cost of Food</u>	6,426	6,441	(15)	89,969	87,300	2,669
Gross Profit	9,128	8,207	(921)	127,799	118,879	(8,920)
<u>Labor Costs</u>						
Salaries/Taxes/Retirement	18,096	18,144	(48)	107,336	108,620	(1,284)
Medical Insurance	2,121	1,846	275	23,329	22,365	964
Total Labor Cost	20,217	19,990	227	130,665	130,985	(320)
Other Expenses	529	272	257	7,400	10,518	(3,118)
Total Expenses	27,172	26,703	469	228,034	228,803	(769)
Income (Loss) from Operations	(11,617)	(12,055)	(438)	(10,266)	(22,624)	(12,358)
Board Subsidy	0	10,000	(10,000)	13,000	23,000	10,000
Total Net Income (Loss)	(11,617)	(2,055)	(10,438)	2,734	376	(2,358)
<u># Meals</u>						
Free	169	201	32	2,370	2,602	232
Reduced	70	75	5	983	919	(64)
Total Meals	3,569	4,061	492	49,966	51,850	1,884