

Woodbridge Board of Education
Woodbridge Board of Education Regular
Meeting
Tuesday, May 19, 2009 6:30 PM

Woodbridge Board of Education Regular
Meeting May 19, 2009 Library Media Center
Beecher Road School

Agenda

- I. **Preliminary Business**
 - A. Call to Order
 - B. Salute to the Flag
 - C. Correspondence
 - D. Public Comment - Agenda Items
- II. **Consent Agenda**
 - A. Approval of Meeting Minutes
 1. March 16, 2009 Regular Meeting Minutes
 2. April 27, 2009 Regular Meeting Minutes
- III. **Reports**
 - A. Superintendent's Report
 1. BRS Update
 - a. Town Meeting Update
 - b. Update on Kucinkas Loop
 - c. Tri-State Visit Update
 - d. Monthly Enrollment Report
 - B. PTO Update
 - C. Facilities Committee Report
 - D. Policy Committee
 1. Accept Policies 9110 (Number of Members, Terms of Office, Election of Members) 9120 (Officers of the Board), 9122 (Vice Chairperson), 9222 (Resignation/Removal from Office/Censure), 9321 (Time, Place, Notification of Meetings) 6114.8 (Pandemic/Epidemic Emergencies) for 30-Day Review
 - E. CABA Liaison Report
 - F. ACES Liaison Report
- IV. **New Business**
 - A. 6th Grade Party at the Woodbridge Club
 - B. Act on 2010 IDEA Grant for Submission to the Connecticut State Department of Education
 - C. Act on Healthy Food Certification 2009/10
- V. **Finance**
 - A. Approval of Financial Reports from Finance Committee
 1. Monthly Summary Financial Report Ending April 30, 2009
 2. Monthly Detail Financial Report Ending April 30, 2009
 3. Combining Financial Statements
 4. Monthly Cafeteria Report April 2009
 5. Extended Day 2009/10 Budget Proposal

6. SEP/LA 2009/10 Budget Proposal
7. School Lunch 2009/10 Program Budget

VI. **Old Business**

- A. Ratify the Transportation Contract 2010-2014 with the Owner/Operators

VII. **Receive and File**

VIII. **Other**

- A. Public Comment
- B. Executive Session, in accordance with State Statute

IX. **Adjournment**

PROPER LEVELS OF SERVICE

We the undersigned hereby petition the appropriate authorities of the Beecher Road School to maintain the current staffing levels for the school's food services. The food services staff members are already at marginal levels and working hard to provide quality meals in a timely fashion. This provides students sufficient time to be served and to eat their lunches before having to return to their classrooms. We feel that any reduction in personnel would adversely affect the ability of the staff to prepare meals of this quality and it would reduce the speed of service, thus resulting in inferior meals and inadequate time for all the children to receive proper nourishment during their lunch period.

Marie Spore	5-18-09	Miriam Edberg
Nancy Ulf		Barbara Ahren
Jayne Shiner		Deanne Knudsen
Valeria Zderki		Lynn Lucas
Patricia McEnrython		Josanne Mundy
Carolyn G. Healey		Lola John
Stan Hershonik		Doreen Merrell
Holowick		Karen Zelen
Patricia Anderson		Claudia Dykes
Monique Osborn		Ben Trajeski
Kathleen Holowick		Wito Espino
Eva Hoff		Alvora Roman
Marina Distante		Elizabeth Behre
Mat. Tamasz		Sean O'Connell
Krista Demarck		Anthony Ametel
Uma Aheson		Janice Cooper
Judy Map		Carol Appalack
Dawn Loda		Patricia Long

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Sandy Ucella	Loren Skerff
Wendy Purdy	Pammy [unclear]
Stephen Wynn	Rick Wood
Kate Rignataro	Naomi Reinfeld
Jean Most	Deigh Muel
Vicki [unclear]	Dori [unclear]
Joanne Giagainto	Tan Brown
Peter Hagan	Sandra Semawitz
Margie McDonald	Anthony Taddai ☺
Carmel Carrine	Jodie Bennett
Michelle Thalberg	[unclear]
Shirley [unclear]	Teresa Nakouzi ^{Wetter}
Dee [unclear]	Rich Barnes
Mark [unclear]	Larise Golden
Step [unclear]	Musechufa
Bar Russo	Carmel Gallego
Mary Kelly-Maier	[unclear]
Nancy Sell	[unclear]
Ann H. Echnung	[unclear]

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Daniela Sorodi

Lanuel Garrett

Lummi Tenore

Cathy LaRavera

Addie Kigoris

Lisa Brown

MaryAnn Corso

Elizabeth Nelson

Lue Kelly

Mera Stiker

Kikiis

Jane Roddy

Elena Lurgie

Jill Coleman

Jill Brostrom

Jebbie Taylor

Jen Wynd

Nancy Smuckanec

Sharon Blinstrubas

John Brennan

Danell Proto

Ann

Marce Sepin

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Greg DeGroot (Turn)

John Larson

Bob Evenden

Kimberly Casarulo

Ed Stockman

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Steve Katzen
J. J. Row
Caron Steinger
J. J. Row
K. McCollom
J. J. Row

MINUTES OF THE BOARD OF EDUCATION REGULAR MEETING

Monday, March 16, 2009

Library Media Center, Beecher Road School

CALL TO ORDER: Sheila McCreven, Chair called the meeting to order at 7:06 PM.

BOARD MEMBERS PRESENT: Ms. Sheila McCreven, Chair; Mr. David Barkin, Vice Chair; Mr. Michael Ewing, Secretary; Ms. Susan Kelley (7:10 PM), Mr. Carl Linskog, Mr. Mark Livesay, and Ms. Debby Pines.

STAFF: Dr. Guy Stella, Superintendent; Chuck Zettergren, Business Manager; Carol Bequary, Primary Grades Principal; MaryLou Torre, Intermediate Grades Principal; and Marsha DeGennaro, Clerk of the Board.

MEMBERS OF THE PUBLIC: Joseph Holowienko, WEA; James Crawford, Bill Letsch, Rick Wood, Teachers; Margaret Hamilton, PTO; Mark Dutka, Maria Dutka, Lucy Lin, Nathan Lin and Steven Fleischman, community.

BOARD CORRESPONDENCE

Acknowledgement of a petition received from Andrea Fleischman with additional 59 signatures regarding the Math Curriculum.

PUBLIC COMMENT

Margaret Hamilton asked that consideration be given to adding "PTO Representative" to Policy 7551 (Naming of Facility).

Mr. Linskog indicated it was his understanding the March Board meeting would include a Performance Review of the Superintendent in conjunction with BOE Goals. This would then allow for goal setting to occur at the April meeting. The March agenda does not reflect those items. Ms. McCreven noted that last year the Executive Leadership Committee was convened to accomplish this task. This was an Ad Hoc committee and has not been convened this year. If the Board agrees, this Committee could meet in the coming weeks and the applicable follow-up items would then be placed on the April agenda.

CONSENT AGENDA

Minutes

MOTION #1 – MINUTES, FEBRUARY 23, 2009 MEETING

Move that we approve the minutes of the February 23, 2009 Meeting.

Ms. Pines

Second by Mr. Barkin

UNANIMOUS

REPORTS

Board Member Appreciation – Superintendent Stella presented each Board member with a copy of *Six Secrets of Change*, by Michael Fullan. He extended his heartfelt thanks to each member for their dedication and commitment on behalf of the children of Beecher Road School.

Superintendent's Report

- *Beecher Road School Update* – Superintendent Stella apprised the Board he recently accepted a donation in memory of Bunny Yesner of a Storytelling Rocking Chair, which will be housed in the Storytelling Room in the Library Media Center. Another donation of an inscribed rock to be located outside the 5th grade pod area is under consideration and will be reviewed by the Facilities Committee at their April meeting.
- *Student Recognition* – Superintendent Stella recognized recent student achievements at the CEMA Music Festival. Four students, Danny Giebisch, Eli Baum, Nathan Lin and Mark Dutka, represented Beecher Road School at the

Connecticut Music Educators Association (CMEA) Southern Regional Festival at Naugatuck High School. Nathan Lin and Mark Dutka gave a brief solo performance.

- Sister School Trip – James Crawford and Rick Wood gave a presentation on their upcoming trip to our Sister Schools in China --- *Building Global Communication Bridges Among Students*. A blog has been created that will allow all community members as well as students throughout the State to participate vicariously in this travel experience. A link will be available shortly on our web site.
- Last Day of School – Superintendent Stella proposed adjusting the last day for students to be Monday, June 22 to allow for a professional development day for staff on Tuesday, June 23. The Columbia Reader’s Workshop Institute at BRS is scheduled for Tuesday, June 23 to Friday, June 26. Our calendar provides 182 days of student instruction, 2 days over the state requirement of 180 days.

MOTION #2 – 2008/09 CALENDAR ADJUSTMENT

Move that we accept the Superintendent’s recommendation and change the last day for students in 2008/09 to June 22, 2009.

Mr. Ewing
Second by Mr. Lindskog
UNANIMOUS

PTO Update: Ms. Hamilton provided each Board member with a gift on behalf of Board Member Appreciation. She noted the Cookbook has been forwarded to the publisher, support for the recently held Kindergarten registration and plans for a non-fundraising social evening.

Facilities Committee: Ms. Pines reviewed the March 6 meeting. Review of the boiler system has been referred to the Town Building Committee. A subcommittee, with Caron Stebinger and Rich Burness as members, was formed in support of ground improvements and planting configurations. While it may be possible to remove the storage trailers, room will have to found within Beecher to house the Recreation equipment. The STEAP Grant was approved but will be resubmitted in hopes of attaining additional funding to address traffic concerns in the BRS North Parking lot.

Curriculum Committee: –Ms. McCreven reviewed the March 10 Curriculum Committee meeting, which focused on a comprehensive review of the Math Curriculum and a petition presented to the Board. Discussion ensued regarding data assessment and analysis, the effectiveness of resources, the alignment of our curriculum to the Middle School, and whether BRS are prepared for Grades 7-12. Board members were urged to attend the upcoming Superintendent’s Parent Curriculum Academy on March 26, which will focus on the Math Program.

Policy Committee: – Mr. Ewing presented policies, currently under 30-day review, for adoption.

MOTION #3 – POLICY 5113.1

Move that we adopt Policy 5113.1 (Attendance Regulations).

Mr. Ewing
Second by Ms. Pines
UNANIMOUS

MOTION #4 – POLICY 9110

Move that we adopt Policy 9110 (Number of Members, Terms of Office).

Mr. Ewing
Second by Ms. Pines
UNANIMOUS

MOTION #5 – POLICY 9120

Move that we adopt Policy 9120 (Officers of the Board).

Mr. Ewing
Second by Ms. Pines
UNANIMOUS

MOTION #6 – POLICY 9121

Move that we adopt Policy 9121 (Chairperson).

Mr. Ewing
Second by Ms. Pines
UNANIMOUS

MOTION #7 – POLICY 9123

Move that we adopt Policy 9123 (Secretary of the Board).

Mr. Ewing
Second by Ms. Pines
UNANIMOUS

It was agreed that PTO Representative(s) would be added as part of the “Committee” in Paragraph 3 before community member(s).

MOTION #8 – POLICY 7551

Move that we amend Policy 7551 (Naming of Facilities) and add “PTO Representative” as part of the “Committee” in Paragraph 3 before community member(s).

Ms. Pines
Second by Ms. McCreven
UNANIMOUS

MOTION #9 – POLICY 7551

Move that we adopt Policy 7551 (Naming of Facilities) as amended.

Mr. Ewing
Second by Ms. Pines
UNANIMOUS

CABE Liaison Report – Ms. McCreven noted that Board members were receiving information from CABE directly and there was no need for a formal report this evening.

ACES Liaison Report – Ms. Pines reviewed the 40th Anniversary of ACES, the commitment from state legislators in support of magnet school funding and a collaborative alternative to education initiative.

Mr. Ewing left the meeting (9:30 PM).

NEW BUSINESS

Non-renewal of Non-tenured Staff – Superintendent Stella presented the non-renewal of contracts for two certified staff members who may not have a position in the coming year. This recommendation is made in accordance with Connecticut General Statute 10-151. The notification of a non-renewal recommendation is perfunctory in nature and followed by districts throughout the state. The determination and selection of individuals is based on seniority and endorsement area. The procedure is generally predicated on a "last in, first out" premise.

MOTION #10 –NON-RENEWAL NON-TENURED STAFF

Move that pursuant to Connecticut General Statute 10-151, we accept the Superintendent’s recommendation to non-renew the teaching contracts of Allison Schulze and Jennifer Schnitzer at the end of the 2008/09 school year. Further, move that the Superintendent be directed to communicate this action of the Board in writing to each and further, that the Superintendent be authorized to respond on behalf of the Board of Education to any requests which may be forthcoming from each and/or their representative pursuant to Connecticut General Statute 10-151.

Ms. Pines
Second by Mr. Lindskog
UNANIMOUS

Ms. Pines requested consideration of naming the Beecher Road School Library Media Center in honor of Bunny Yesner. As the policy for naming facilities was just adopted this evening, this request was tabled to the April meeting to allow administration to develop procedures.

FINANCE

Mr. Barkin reviewed the March 9 Finance Committee meeting and presented the Financial Reports.

MOTION #11 – 2008/09 BOARD OF EDUCATION MONTHLY SUMMARY FINANCIAL REPORT

Move that we accept the BOE Monthly Summary Financial Report, F1, submitted by the Business Manager for the period ending February 28, 2009.

Mr. Barkin
Second by Mr. Linskog
UNANIMOUS

MOTION #12 – 2008/09 BOARD OF EDUCATION MONTHLY DETAIL FINANCIAL REPORT

Move that we approve the 2008/09 BOE Monthly Detail Financial Report, F2-5, submitted by the Business Manager for the period ending February 28, 2009.

Mr. Barkin
Second by Mr. Linskog
UNANIMOUS

MOTION #13 – 2008/09 COMBINED FINANCIAL STATEMENTS

Move that we approve the 2008/09 BOE Combined Financial Statements, F6-7, submitted by the Business Manager for the period ending February 28, 2009.

Mr. Barkin
Second by Mr. Linskog
UNANIMOUS

RECEIVE & FILE – None

OLD BUSINESS – None

PUBLIC COMMENT – None

MOTION TO ADJOURN: (9:50 PM)
Mr. Linskog
Second by Ms. Pines
UNANIMOUS

Recorded by Marsha DeGennaro, Clerk of the Board

MINUTES OF THE BOARD OF EDUCATION REGULAR MEETING

Monday, April 27, 2009

Library Media Center, Beecher Road School

CALL TO ORDER: Sheila McCreven, Chair called the meeting to order at 7:03 PM.

BOARD MEMBERS PRESENT: Ms. Sheila McCreven, Chair; Mr. David Barkin, Vice Chair; Mr. Michael Ewing, Secretary; Dr. Thomas Handler, Ms. Susan Kelley, Mr. Carl Lindskog, Ms. Debby Pines and Ms. Carolyn Wolff.

STAFF: Dr. Guy Stella, Superintendent; Chuck Zettergren, Business Manager; Carol Bequary, Primary Grades Principal; MaryLou Torre, Intermediate Grades Principal; and Marsha DeGennaro, Clerk of the Board.

MEMBERS OF THE PUBLIC: Joseph Holowienko, WEA; Sandy Stein, Board of Selectmen; Margaret Hamilton, PTO; Alydon Hynes and Steven Fleischman, community.

BOARD CORRESPONDENCE - None

PUBLIC COMMENT - None

CONSENT AGENDA

Minutes

MOTION #1 – MINUTES, MARCH 16, 2009 MEETING

Move that we approve the minutes of the March 16, 2009 Meeting.

Mr. Barkin

Second by Mr. Ewing

As the minutes were not posted, this motion was withdrawn.

WITHDRAWN

REPORTS

Superintendent's Report

- *Beecher Road School Update* – Superintendent Stella highlighted the recent visit of 6th grade students from China, his presentation at Unilever on the cultural aspects of China in a global learning exchange of student learning and release of the salmon into the Connecticut River. An Intergenerational Spelling Bee was held with the 6th Graders and seniors at the Senior Center earlier in the day.
- *Loop Update* – Superintendent Stella apprised the Board of the recent bid submissions. Unfortunately, all bids were over budget. It was agreed the bids would be further analyzed, and discussions held with First Selectman Sheehy and Matt Giglietti to gather additional information and guidance from the Town. It was also suggested that reference checks be conducted on several of the low bidders to provide additional background information.

PTO Update: Ms. Hamilton informed the Board that approximately \$31,000 has been raised by the PTO in support of the Loop. This has been a true community effort by students, staff, parents and the community-at-large. The recently held Book Fair was a success and Teacher Appreciation Day will be held on Tuesday, May 5.

Facilities Committee: Ms. Pines reviewed the April 3 meeting. The committee discussed suggestions to claim areas in the building for a joint building cleanliness project with staff and students. The donation of a scoreboard was reviewed and accepted. The Recreation Department will coordinate the installation of the scoreboard in the South Gym. Spring maintenance around the BRS grounds and garden areas will commence in the coming weeks.

Curriculum Committee: – No Report.

Policy Committee: – Mr. Ewing noted that Policies 9122 and 9222 would be referred back to Committee for further review regarding discrepancies in the requirements of Vice Chair. Further, Policy 9321 should also be reviewed for conflicts with Vice Chair responsibilities. It was noted that Policy 1111 was being presented this evening for full Board discussion. It was suggested that Policy 1111 be reviewed in a joint meeting with Amity.

MOTION #2 – POLICY 9110

Move that we adopt Policy 9110 (Number of Members, Terms of Office).

Mr. Ewing
Second by Ms. Pines

It was noted that Policy 9110 also referenced Vice Chair specifics and should be referred back to Committee. There was discussion as to whether or not this Board should have a Vice Chair designation as it is not required in statute.

WITHDRAWN

CABE Liaison Report – Ms. McCreven noted that Board members were receiving information directly from CABE and there was no need for a formal report.

ACES Liaison Report – Ms. Pines stated the employee daycare center has been phased out, Meriden has become an official partner in the Wintergreen Magnet School, the drivers/aides are in binding arbitration and ACES hopes to become a state-approved inspection site in October.

NEW BUSINESS

Certified Staff Retirement – Superintendent Stella informed the Board he had received the retirement of Michale Thalberg at the end of the 2008/09 school year.

MOTION #3 –CERTIFIED STAFF RETIREMENT (THALBERG)

Move that we accept the retirement of Michale Thalberg at the end of the 2008/09 school year with regret.

Ms. Pines
Second by Mr. Ewing
UNANIMOUS

Certified Staff Leave of Absence

Superintendent Stella presented two leave of absence requests for the 2009/10 school year. It was his recommendation that both requests be granted.

MOTION #4- CERTIFIED STAFF LEAVE OF ABSENCE (BUZZARD)

Move that we grant Arianne Buzzard a leave of absence for the 2009/10 school year.

Mr. Barkin
Second by Mr. Lindskog
UNANIMOUS

MOTION #5 - CERTIFIED STAFF LEAVE OF ABSENCE (HALSEY)

Move that we grant Grace Halsey a leave of absence for the 2009/10 school year.

Dr. Handler
Second by Mr. Lindskog
UNANIMOUS

FINANCE

Mr. Lindskog reviewed the April 21 Finance Committee meeting and presented the Financial Reports.

MOTION #6 – 2008/09 BOARD OF EDUCATION MONTHLY FINANCIAL REPORTS

Move that we accept the data recorded on F1-F7 for the period ending March 31, 2009.

Mr. Linskog
Second by Mr. Ewing
UNANIMOUS

Mr. Zettergren noted that the projected variance for the subsidy of the Cafeteria account will be provided next month.

Budget Transfer– Superintendent Stella explained the request for a transfer to support the Columbia Reader’s Workshop Institute at BRS is scheduled for Tuesday, June 23 to Friday, June 26.

MOTION #7 – 2008/09 BOARD OF EDUCATION TRANSFER REQUEST

Move that we authorize administration to transfer funds as documented in the data on F11 and presented by the Business Manager.

Mr. Linskog
Second by Dr. Handler
UNANIMOUS

Transportation Contract Extension

Superintendent Stella presented the Transportation Contract extension with the Owner/Operators. This contract extension has been ratified by Amity as well as Orange and Bethany.

MOTION #8 - TRANSPORTATION CONTRACT EXTENSION

Move that we enter into a new transportation contract with our Owner/Contractors from July 1, 2010 through June 30, 2014 with a 2% increase per school year.

Mr. Linskog
Second by Ms. Pines

Discussion ensued as to whether buses had been retrofitted with clean air enhancements as requested during previous contract negotiations. The Board requested information be submitted on the age of the fleet and the number of retrofitted buses prior to ratification of this contract extension.

WITHDRAWN

RECEIVE & FILE – None

OLD BUSINESS – None

PUBLIC COMMENT – None

MOTION #9 - EXECUTIVE SESSION

Move that we go into Executive Session for discussion of a Board Self-Evaluation (8:33 PM).

Ms. McCreven
Second by Ms. Kelley
UNANIMOUS

CALL TO ORDER: Sheila McCreven, Chair called the Executive Session to order (8:39 PM).

BOARD MEMBERS PRESENT: Ms. Sheila McCreven, Chair; Mr. David Barkin, Vice Chair; Mr. Michael Ewing, Secretary; Dr. Thomas Handler, Ms. Susan Kelley, Mr. Carl Linskog, Ms. Debby Pines and Ms. Carolyn Wolff.

STAFF: Dr. Guy Stella, Superintendent.

The Board reviewed and discussed a Board Self Evaluation.

Mr. Linskog and Mr. Ewing left the meeting (8:55 PM).

MOTION #10 - RETURN TO PUBLIC SESSION

Move to return to Public Session (9:23 PM).

Dr. Handler
Second by Ms. Pines
UNANIMOUS

MOTION TO ADJOURN: (9:23 PM)
Ms. Pines
Second by Dr. Handler
UNANIMOUS

Recorded by Marsha DeGennaro, Clerk of the Board



WOODBIDGE SCHOOL DISTRICT

40 Beecher Road - South
Woodbridge, Connecticut 06525
www.woodbridge.k12.ct.us

MEMORANDUM

TO: Boards of Selectmen and Finance
FROM: Gaeton F. Stella, Ph.D. (G.F.S.)
DATE: May 13, 2009
RE: ¼ MILE LOOP FUNDING UPDATE

The Boards of Selectmen and Finance have previously approved expenditures of \$51,000 for the construction of an Exercise Loop (Track) on the grounds of Beecher Road School. The \$51,000 represented the sum of the following figures: (1) \$10,000 from a state grant; (2) \$15,000 from PTO donations; and, (3) an appropriation of \$26,000, on an as needed basis, from unexpended capital budget funds for the Board of Education. The agreement was that the PTO would undertake additional fundraising with the hope of contributing additional dollars to defray project costs. To date, the following steps have been taken:

1. The project was sent out for bids based on specifications developed by an architectural consulting firm. Bids came in at higher than expected levels.
2. We rebid the process, looking for cost saving steps in the proposal that would not jeopardize the integrity of the project. We advertised the bid in three newspapers and on several web sites.
3. The lowest bid based on an 8' track constructed with stone dust came in at \$60,000, which was still higher than anticipated.
4. We worked with the lowest bidder to reduce his bid to \$51,000 without sacrificing the integrity of the project.
5. In early May, the PTO finished their multiple fundraisers and were able to contribute an additional \$20,000.

In summary, relevant financial details for construction of the Loop (track) were analyzed and discussed at the last Board of Education meeting and at the monthly meeting that the School Board's Chair and I have with the First Selectman and Chairman of the Finance Committee.

As a follow-up to these discussions, and after careful analysis of current financial factors, I am requesting, on behalf of the Woodbridge School District, that the Boards of Selectmen and Finance approve expenditures of up to \$71,000 for the construction of the Loop (Track). The following financial factors are embedded in the \$71,000 request: (1) the PTO has raised a total of \$35,000 in funds for the Loop; (2) there is a state grant for \$10,000; (3) the Board of Finance, based on the promise of PTO contributing funds, already has voted to allocate up to \$26,000 of unspent Capital Budget funds toward the project; (4) the low bid construction firm has reduced their price from \$60,780 to \$51,000, and, (5) there is a \$10,000 contingency fund that is built into the \$71,000 amount. If there is not a need to use any of the contingency money, the actual amount needed from the internal accounts would be reduced.

Needless to say, we are extremely grateful to the PTO for having undertaken such a comprehensive Town-wide series of fundraisers to help defray costs for the Loop (Track). With your support, our intent is to complete construction of an Exercise Loop on the grounds of Beecher Road School by the end of June 2009. The children of Beecher Road School and the citizens of Woodbridge will be the beneficiaries of this project.

Thank you for your consideration. Do not hesitate to contact me if you are in need of additional information.

Beecher Road School
Woodbridge School District
 Student Enrollment As of May 5, 2009

Gr./Teacher	Boys	Girls	Total
PRE-K			
DePalma	12	6	18
KINDERGARTEN			
Belisle	11	8	19
Coleman	10	10	20
Dempsey	11	9	20
Salindardi	10	9	19
Wyman-Anctil	11	9	20
TOTAL			98

GRADE 1			
Cioffi	9	7	16
Hutchinson	9	7	16
Navudu	8	7	15
Piascyk	8	8	16
Regan	9	7	16
TOTAL			79

GRADE 2			
Echeverry	10	7	17
Krawec	11	6	17
Crespi	8	9	17
Nakouzi	10	7	17
Schulze	9	8	17
TOTAL			85

GRADE 3			
Don	11	7	18
Halsey	11	6	17
Lavigne	8	8	16
MacDonald	11	8	19
Reizfeld	9	9	18
TOTAL			88

O.O.D. 5

MAGNET 3

Gr./Teacher	Boys	Girls	Total
GRADE 4			
Eleck	9	9	18
Hines	7	11	18
Russo	10	9	19
Vincitorio	9	8	17
TOTAL			72

GRADE 5			
Blinstrubas	11	8	19
McCullom(Bruch)	8	12	20
Chase	9	13	22
Mumford	8	11	19
Ngov	12	9	21
Rourke	10	9	19
TOTAL			120

GRADE 6			
Holowienko	13	9	22
Katzen	9	8	17
Osborn	11	11	22
Smerekanicz	11	12	23
Waldron	14	8	22
White	9	12	21
TOTAL			127

MULTI-AGE			
Sanders(yr 1)	6	5	11
Burness(Yr.2)	6	10	16
Golden(Yr.3)	10	11	21
Ahern(yr 4)	8	8	16
TOTAL			64

ENROLLMENT DATA			733	18
B.R.S	751	(K-6:733/PreK:18)		
Other	8			
TOTAL	759			

COMPARISON TOTALS - BRS May 1, 2008		
B.R.S	778	(K-6:754/Pre-K:23)
Other	8	
TOTAL	786	

MINUTES OF THE BOARD OF EDUCATION POLICY COMMITTEE
Wednesday, May 13, 2009
District Office Conference Room - Beecher Road School South

CALL TO ORDER: Chair Ewing called the meeting to order at 6:34 PM.

IN ATTENDANCE: Mr. Mike Ewing, Mr. Mark Livesay, Board of Education Members; Dr. Guy Stella, Superintendent; Mary Hill, PTO Liaison; Stacey Katz, Nursing Supervisor; MaryLou Torre, Principal and Marsha DeGennaro, Clerk.

As requested at the April 27 Board of Education Meeting, the Committee discussed the retention of the position of Vice Chair as an Officer of the Board. The Committee agreed the position of Vice Chair should remain as an Officer of the Board.

The Committee reviewed the following policies:

1. 9110 Number of Members, Terms of Office
2. 9120 Officers of the Board
3. 9122 Vice-Chairperson
4. 9222 Resignation/Removal From Office/Censure
5. 9321 Time, Place, Notification of Meetings
6. 6114.8 Pandemic/Epidemic Emergencies (New)

The Committee reviewed each policy. Minor language modifications were made in Policies 9110, 9122 and 9321. Policy 6114.8 was presented by Ms. Katz and Ms. Torre. All policies will be forwarded to the Board of Education for 30-Day Review at their May 19 meeting

MOTION TO ADJOURN: (7:37 PM)
Mr. Ewing
Second by Mr. Livesay
UNANIMOUS

Bylaws of the Board

Number of Members, Terms of Office, Election of Members

The Board of Education shall consist of nine members. Their terms of office shall be four years in length in accordance with the Woodbridge Town Charter and any other governing laws. Before entering upon their official duties, members of the Board of Education shall take the oath of office before the Town Clerk or their designee.

No more than five nor less than four members of the Board of Education shall be elected to each serve for a four year term at each regular town election.

The Board of Education shall elect from its members at the organizational meeting, a Chairperson, Vice-Chairperson and a Secretary. The organizational meeting shall be called to order by the current Board Chairperson who will preside until a Chair Person is elected. In the absence of the Chairperson, the Vice-Chairperson or Secretary in that order shall preside until a new Chairperson is elected. Election of officers shall be in writing and the vote of each member shall be made available for public inspection within forty-eight hours and recorded in the minutes of the meeting. If a Chairperson and/or Secretary are not chosen within one month, because of a tie vote of the members, Town Selectmen shall choose such officers from the Board membership.

Legal Reference:

Connecticut General Statute 10-218 Officers. Meetings

(cf. 9321 Time, Place, Notification of Meetings)

Adopted by the Board: 11/05/79; Revised 1993; Approved 3/29/93; Revised 4/26/05;
Revised

Bylaws of the Board

Officers of the Board

The officers of the Board of Education shall consist of the Chairperson, the Vice-Chairperson and the Secretary.

Legal Reference Connecticut General Statutes
10-218 Officers. Meetings

Adopted by the Board: 11/05/79; Revised 1993; Approved 3/29/93; Revised 3/21/05;
Revised

Bylaws of the Board

Vice-Chairperson

A Vice-Chairperson of the Woodbridge Board of Education shall be elected by a majority of the members of the Board bi-annually at the July organizational meeting of the Board. ~~The Vice-Chairperson shall assume the duties of the Chairperson for the unexpired term in the event of a vacancy in that office and a new Vice-Chairperson shall be elected by a majority of all Board members to serve for the unexpired term.~~

The Vice-Chairperson shall preside at Board meetings and shall perform such other duties of the Chairperson as necessary due to the absence or inability of the chairperson. ~~The Vice-Chairperson is authorized to release checks for payment of Board of Education accounts, in the absence of the Chairperson.~~

A Vice-Chairperson of the Board of Education may be removed from their position as Vice-Chairperson by the affirmative vote of six (6) members of the Board, and in case the office of the Vice-Chairperson becomes vacant the Board shall, within 30 days thereafter, fill the vacancy for the unexpired term (see also #9121, and #9122).

Legal Reference: Connecticut General Statutes
 10-218 Officers. Meetings.
 10-224 Duties of the Secretary.
 10-225 Salaries of Secretary and Attendance Officers.

(cf. 9324 Meeting Conduct and Parliamentary Procedure)
 (cf. 9121 Chairperson)
 (cf. 9321 Time, Place, Notification of Meetings)

Adopted by the Board: 11/05/79; Revised 1993; Approved 3/29/93; Revised 1/17/06

Bylaws of the Board

Resignation/Removal From Office/Censure

A prospective Board member should realize that there is a great deal of investment in time, effort and dedication expected of each member of the Board. Before he/she seeks an appointment, this should be made clear to the candidate and that it is expected that he/she will serve a full four-year term of office.

However, if for reasons of health, change in domicile, or any other compelling reason a member does decide to terminate service, the Board requests earliest possible notification of intent to resign so that the Board may plan appropriately for this exigency.

Whenever a member of the Board of Education shall cease to be a bona fide resident of the Town of Woodbridge, membership in the Board shall immediately cease. Any member who fails to attend three consecutive meetings of the Board without good cause may be removed by it.

A Chairperson or Vice-Chairperson of the Board of Education may be removed from their position as Chairperson/Vice-Chairperson by the affirmative vote of six (6) members of the Board, and in case the office of the Chairperson or Vice-Chairperson shall become vacant the Board shall, within 30 days thereafter, fill the vacancy for the unexpired term ~~(see also #9121, and #9122).~~

The Board may vote to censure or reprimand a member by a two-thirds vote of the membership of the whole Board.

Legal Reference: Connecticut General Statutes

7-103 Resignation of Municipal Officers

(cf. 9324 Meeting Conduct and Parliamentary Procedure)

(cf. 9120 Officers of the Board)

(cf. 9121 Chairperson)

(cf. 9122 Vice-Chairperson)

Adopted By the Board: 11/92; Revised 1993; Approved 3/29/93; Revised 11/21/05

Bylaws of the Board

Time, Place, Notification of Meetings

Organizational Meeting

The Board of Education shall conduct its organizational meeting at its first meeting in July following Board elections, and at this meeting Board officers shall be elected — Chairperson, Vice-Chairperson and Secretary. The organizational meeting shall be called to order by the current Chairperson who will preside until his/her successor is chosen by a majority vote of the Board. In the absence of the Chairperson, the Vice-Chairperson or Secretary in that order shall preside until a new Chairperson is elected.

Election of officers shall be in writing and the vote of each member shall be made available for public inspection within forty-eight hours and recorded in the minutes of the meeting. If a Chairperson, ~~Vice-Chairperson~~ and/or Secretary are not chosen within one month, ~~the Town~~ Selectmen shall choose such officers from the Board membership.

Upon his/her election the Chairperson shall assume the chair and proceed with the election of the Board Vice Chairperson and Secretary.

If the office of Chairperson, Vice Chairperson or Secretary becomes vacant between organizational meetings, *the Board shall, within 30 days thereafter, fill the vacancy for the unexpired term* ~~the vacancy shall be filled~~ by a majority of the members of the Board present, at a meeting warned for that purpose, ~~until the subsequent organizational meeting.~~

Regular Meetings

There shall be a regular meeting of the Board each month unless canceled by special action of the Board. The Woodbridge Board of Education shall file with the Woodbridge Town Clerk, not later than January 31st of each year, the schedule of the regular meetings of the Board of Education, for that year. No regular meeting shall be held sooner than thirty (30) days after such filing. The schedule will include the date, time, and location of each meeting.

All regular meetings shall be open to the public and the press. Changes of regular meetings from normal dates shall be filed with the Town Clerk and publicized in accordance with requirements of the Freedom of Information Commission. Only items on the regular meeting agenda may be taken up by the Board unless a two-thirds vote of the Board approves additions to a regular meeting agenda.

Special Meetings

Special meetings may be called by the Chair or Vice-Chairperson when the Vice-chairperson is acting as Chairperson whenever he/she deems it necessary and must call a special meeting when requested to do so by three members of the Board. The Vice Chairperson shall, in the absence of the Chairperson or in his/her inability to act, have the powers of the Chairperson to call special meetings as outlined herein.

Bylaws of the BoardTime, Place, Notification of MeetingsSpecial Meetings (Cont.)

Notice of each special meeting of the Woodbridge Board of Education shall be given at least twenty-four hours in advance of the meeting by filing a notice of the time, place and business to be conducted in the Office of the Town Clerk; however, in case of emergency, any such special meeting may be held without complying with the foregoing requirement for the filing of notice, but a copy of the minutes of any such special meeting adequately setting forth the nature of the emergency and the proceedings occurring at such meeting shall be filed with the Town Clerk not later than 72 hours following the holding of such meeting. No other business shall be considered by the Board at that special meeting. In addition, such written notice delivered to the Town Clerk less than 24 hours in advance of the meeting must also be delivered to the residence of each Board member, unless at, or prior to, the time the special meeting convenes a Board member files with the Town Clerk or Clerk of the Board of Education a written waiver of such notice.

In determining the time within which or by when a notice is required to be given, made available, posted or filed, Saturdays, Sundays, legal holidays, and any other day when the Town Clerk's office is closed shall be excluded.

Legal Reference

- (cf. 1331 Smoke Free Environment)
- (cf. 9121 Board of Education Officers)
- (cf. 9323 Agenda Construction)
- (cf. 9325 Meeting Conduct & Parliamentary Procedures)
- (cf. 9325.1 Quorum)
- (cf. 9325.2 Order of Business)
- (cf. 9326 Minutes)

Connecticut General Statutes

1-200 Definitions. ("Public Agency")

1-225 Meetings of government agencies to be public. Recording of votes. Schedule and agenda of meetings to be filed. Notice of special meetings. Executive sessions (as amended by P.A. 83-148 requiring "filing" of notice instead of "posting" with clerk; Saturdays, Sundays, holidays or days when office is closed are excluded from time element)

Adopted by the Board: 11/05/79; Revised 1993; Approved 3/29/93; Revised 10/17/05;
Revised

Instruction

Emergencies and Disaster Preparedness

Pandemic/Epidemic Emergencies

The Board recognizes that a pandemic/epidemic outbreak is a serious threat that stands to affect students, staff, and the community as a whole. With this consideration in mind, the Board establishes this policy in the event the town/municipality and/or school district is affected by a pandemic/epidemic outbreak. At all times the health, safety and welfare of the students shall be the first priority.

Planning and Coordination

The Superintendent shall designate one or more staff members to serve as a liaison between the school district and local and state health officials. This designee is responsible for connecting with health officials to identify local hazards, determine what crisis plans exist in the school district and community, and to establish procedures to account for student well-being and safety during such a crisis. The designee shall work with local health officials to coordinate their pandemic/epidemic plans with that of the school district.

The Principal and/or school nurse or other designee shall develop a curriculum component to health classes that is designed to teach students about preventing or limiting the spread of communicable diseases such as the common cold and flu.

The Superintendent shall develop procedures and plans for the transportation of students in the event of an evacuation.

Response

In the event anyone within the school is discovered or suspected to have a communicable disease that may result in an epidemic/pandemic, that person shall be immediately quarantined pending further medical examination. The person's family, local and state health officials shall be notified immediately.

In conjunction with local and state health officials, the Superintendent shall ascertain whether an evacuation, lockdown, or shelter-in-place needs to be established. As soon as such a decision has been made, the school district shall attempt to notify the parents of all students.

Instruction

Emergencies and Disaster Preparedness

Pandemic/Epidemic Emergencies

Response (Cont.)

In the event of an evacuation, the Superintendent, in consultation with local and state health officials is charged with determining when the school shall re-open. In the event of a lockdown or shelter-in-place, the Superintendent shall notify all proper authorities and relief agencies to seek their assistance for the duration of the lockdown or shelter-in-place.

Infection Control

Any student or staff member found to be infected with a communicable disease that bears risk of pandemic/epidemic will not be allowed to attend school until medical clearance is provided by that individual's primary care physician or other medical personnel indicating that person does not bear the risk of transmitting the communicable disease.

Students with excessive absences due to a communicable disease shall be given a reprieve from other Board policies relative to excessive student absences. Efforts will be made by the staff to determine what, if any, school work the student can complete while absent.

Staff members who are forced to miss excessive days of work shall first use any leave entitled to them through the Family and Medical Leave Act and/or accrued sick leave. If a staff member has still not received medical clearance to resume his/her work duties, absences in excess of a staff member's allotted leave will not affect the employees right to continued employment.

Continuance of Education

The Superintendent shall develop a plan of alternate means of educating students in the event of prolonged school closings and/or extended absences. Such a plan may include providing students with assignments via mail, local access cable television, or the school district's website.

Instruction

Emergencies and Disaster Preparedness

Pandemic/Epidemic Emergencies

The Superintendent is authorized to amend the traditional class schedule and schedule of days. Such a plan may include extending the school day, having school days held on Saturdays, the use of previously scheduled vacation days, and/or extend the school year beyond the previously established end of school year, within applicable statutory requirements.

Legal Reference: Connecticut General Statutes

10-154a Professional communications between teacher or nurse and student.

10-207 Duties of medical advisors.

10-209 Records not to be public.

10-210 Notice of disease to be given parent or guardian.

10-221 Boards of education to prescribe rules.

19a-221 Quarantine of certain persons.

52-557b Immunity from liability for emergency medical assistance, first aid or medication by injection. School personnel not required to administer or render.

The Family Educational Rights and Privacy Act of 1974, (FERPA), 20 U.S.C. 1232g, 45 C.F.R. 99.

(cf. 5141.22 – Communicable/Infectious Diseases)

(cf. 5141.6 – Crisis Management Plan)

(cf. 6114 – Emergencies and Disaster Preparedness)

(cf. 6114.6 – Emergency Closings)

From: Veronica Martinez-Ellis <cabe@boardsolutions.com>
Subject: Upcoming CAFE Professional Development
Date: May 11, 2009 3:34:23 PM EDT
To: "Ms. Sheila McCreven" <sheila.mccreven@yale.edu>
Reply-To: vmartinez@cabe.org

Sheila,



Collective Bargaining in Today's Economy
May 20, 2009
2:00 - 5:00 pm
Rocky Hill Marriott, Rocky Hill

Join your fellow board members and colleagues for a timely and important program about collective bargaining in the current economic climate. Participants can expect to learn about collective bargaining laws, planning and procedures, as well as the impact school districts are facing with today's tough economy and how to effectively and efficiently negotiate. Participants will also explore employee benefits with special emphasis on cost saving measures, critical health plan changes and employee wellness.

[Click here for more information](#)

[Click here to register](#)

Organizing Your District's Curriculum Committee
May 28, 2009
4:00 - 6:00 pm
Rovins Conference Room, CABE Office

PA 08-153 specifically requires that boards of education "establish a school district curriculum committee that must recommend, develop, review, and approve all curriculum for the district." While many districts already have curriculum committees doing just this, some do not.

This session will provide an overview, appropriate for those with existing committees and those who are just starting, of what the board's role in curriculum is. What sort of things should the board be considering?
What sort of things should staff be considering?

The Connecticut State Department of Education has developed curriculum guidelines. How should your board and staff be using this information? What constitutes a "quality" curriculum?

[Click here for more information](#)

[Click here to register](#)

81 Wolcott Hill Road, Wethersfield, CT 06109

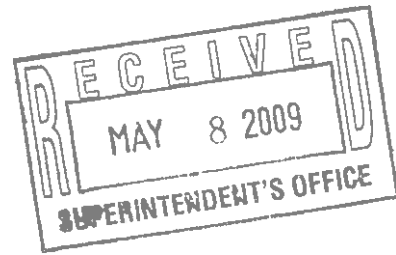
Phone: (860) 571-7446 Fax: (860) 571-7452

Email Website Staff: ncaruso@cabe.org

cc:cz

May 9, 2009

Board of Education
Beecher Road School
40 Beecher Road
Woodbridge, CT 06525



Dear Members of the Board:

As a representative of the Beecher Road School PTO and Co-Chair of the Sixth Grade Graduation Committee, I am submitting this letter to request permission for the Sixth Grade Graduation Celebration to be held at the Woodbridge Club on Monday, June 22nd, 2009 from 1:00pm to 5:00pm including set-up and clean-up.

The festivities will include swimming, entertainment provided by Boppers Entertainment and food to be provided by the Beecher Road School PTO. Parents will be on hand to chaperone all activities.

The club's address is: 10 Milhaven Rd; Woodbridge, CT.

Thank you for your time and attention.

Respectfully,

Michelle Fraser, PTO Representative

REV 3/2009

P.L.108-446

CONNECTICUT STATE DEPARTMENT OF EDUCATION
Division of Family and Student Support Services



SPECIAL EDUCATION GRANT PROGRAMS

GRANT PERIOD

July 1, 2009 to June 30, 2011

GRANT COVER PAGE

To Be Completed and Submitted with the Grant Application

<p><u>Applicant</u> Woodbridge Board of Education 40 Beecher Road / South Woodbridge, CT 06525 203/387-6631 203/397-0724 (fax) gstella@woodbridge.k12.ct.us</p>	<p><u>Program Funding Dates</u> From July 1, 2009 to June 30, 2011</p> <p><u>Preliminary Funding Amount</u></p> <p>IDEA Special Education Assistance (611 funds) = <u>\$167,814</u></p> <p>IDEA Preschool Education (619 funds) = <u>\$11,433</u></p>
<p><u>Contact Person</u> Sheila Haverkamp Director of Special Services Beecher Road School 40 Beecher Rd. Woodbridge, CT 06525 203/389 6598 203/389-8164 (fax) shaverkamp@woodbridge.k12.ct.us</p>	<p><u>Check if Consolidated Application</u></p> <p><input type="checkbox"/> For IDEA, Section 611 Participating Districts: <i>(list districts)</i></p> <p><input type="checkbox"/> For IDEA, Section 619 Participating Districts: <i>(list districts)</i> *Please attach list of districts, if needed.</p>

I, Gaeton Stella, the undersigned authorized chief administrative official, submit this proposal on behalf of the applicant agency, attest to the appropriateness and accuracy of the information contained herein, and certify that this proposal, if funded, will comply with all relevant requirements of the state and federal laws and regulations.

In addition, funds obtained through this source will be used solely to support the purpose, goals and objectives as stated herein.

Signature (Superintendent):

Gaeton Stella

Date:

5/11/09

Name (typed):

Dr. Gaeton Stella

5/8/09

School District/Agency:

Woodbridge School District

5/8/09

GOALS AND RELATED ACTIVITIES
IDEA, SECTION 611
Special Education and Related Services (Ages 3-21)

District Goal # 1 :

Prepare every child to be a highly successful and independent reader, writer, critical thinker and problem solver.

School District Planned Special Education Activities:

1. Provide professional development and consultation to staff to support student access to general education curriculum in LRE.
2. Provide professional development and consultation to staff to continue to improve academic outcomes for students with diverse special needs.
3. Continue to improve student outcomes with direct instruction from and collaboration among Special Education teachers, SLP, teacher assistants and occupational therapist.
4. Continue to support student progress and participation through use of alternate materials, and assistive technology.

District Goal # 2 :

Build the foundations of character and wellness that are essential for responsible participation as a local, national and global citizen.

School District Planned Special Education Activities:

1. Promote student growth in social skills and pragmatic language through direct instruction from and collaboration among Special Education teacher, school counselor, SLP, teacher assistants and occupational therapist.

Prepare as many pages of the Goals and Related Activities Form as necessary to describe your school district's goals and activities that ensures positive student outcomes.

GOALS AND RELATED ACTIVITIES
IDEA, SECTION 619
Preschool Special Education (Ages 3-5)

District Goal # 1 :

Prepare every child to be a highly successful and independent reader, writer, critical thinker and problem solver.

School District Planned Special Education Activities:

1. Continue to improve outcomes for preschoolers with disabilities through multisensory activities, use of assistive technology, total communication strategies and visual supports based on communication goals, and the Preschool Curriculum Frameworks.

District Goal # 2 :

Build the foundations of character and wellness that are essential for responsible participation as a local, national and global citizen

School District Planned Special Education Activities:

1. Promote student growth in social skills and pragmatic language through direct instruction from and collaboration among Special Education, teacher assistants and occupational therapist.

Prepare as many pages of the Goals and Related Activities Form as necessary to describe your school district's goals and activities that ensures positive student outcomes.

GRANTEE NAME: Woodbridge School District
TOWN CODE: 167

GRANT TITLE: IDEA, PART B, SECTION 611
PROJECT TITLE: IDEA, PART B, Section 611 ENTITLEMENT GRANT
CORE-CT CLASSIFICATION:
FUND: 12060 SPID: 20977 PROGRAM: 82032
BUDGET REFERENCE: 2010 CHARTFIELD1: 170002
CHARTFIELD2:

GRANT PERIOD: 7/01/09 - 6/30/11 AUTHORIZED AMOUNT:\$

AUTHORIZED AMOUNT by SOURCE: CURRENT DUE:\$
LOCAL BALANCE:\$ CARRY-OVER DUE:\$

CODES	DESCRIPTIONS	PUBLIC	NON PUBLIC	TOTAL
111A	ADMINISTRATOR/SUPERVISOR SALARIES	13,832		13,832
111B	TEACHERS	36,985		36,985
112A	EDUCATION AIDES	47,208		47,208
112B	CLERICAL			
119	OTHERS			
200	PERSONAL SERVICES-EMPLOYEE BENEFITS			
321	TUTORS	2500	8710	11,210
322	IN SERVICE	2000		2000
323	PUPIL SERVICES	50,000		50,000
324	FIELD TRIPS			
325	PARENT ACTIVITIES			
330	OTHER PROFESSIONAL/TECHNICAL SERVICES			
331	AUDIT			
400	PURCHASED PROPERTY SERVICES			
510	PUPIL TRANSPORTATION			
530	COMMUNICATIONS			
560	TUITION			
580	TRAVEL	200		200
590	OTHER PURCHASED SERVICES			
611	INSTRUCTIONAL SUPPLIES			
612	ADMINISTRATIVE SUPPLIES			
690	OTHER SUPPLIES			
700	PROPERTY			
890	OTHER OBJECTS	6379		6379
940	INDIRECT COSTS			
	TOTAL	159,104	8710	167,814

GRANTEE NAME: Woodbridge School District
TOWN CODE: 167

GRANT TITLE: IDEA, PART B, SECTION 619
PROJECT TITLE: IDEA, PART B, Section 619 Preschool Entitlement
CORE-CT CLASSIFICATION:
FUND: 12060 SPID: 20983 PROGRAM: 82032
BUDGET REFERENCE: 2010 CHARTFIELD1: 170002
CHARTFIELD2:

GRANT PERIOD: 7/01/09 - 6/30/11

AUTHORIZED AMOUNT:\$

AUTHORIZED AMOUNT by SOURCE: CURRENT DUE:\$

LOCAL BALANCE:\$

CARRY-OVER DUE:\$

CODES	DESCRIPTIONS	PUBLIC	NON PUBLIC	TOTAL
111A	ADMINISTRATOR/SUPERVISOR SALARIES			
111B	TEACHERS	3000		3000
112A	EDUCATION AIDES	6900		6900
112B	CLERICAL			
119	OTHERS			
200	PERSONAL SERVICES-EMPLOYEE BENEFITS			
321	TUTORS			
322	IN SERVICE			
323	PUPIL SERVICES			
324	FIELD TRIPS			
325	PARENT ACTIVITIES			
330	OTHER PROFESSIONAL TECHNICAL SERVICES			
331	AUDIT			
510	PUPIL TRANSPORTATION			
530	COMMUNICATIONS			
560	TUITION			
580	TRAVEL			
600	SUPPLIES	1533		1533
700	PROPERTY			
940	INDIRECT COSTS	11433		11433
	TOTAL			

Section 3 – Exemption Statement

► *To be completed only by districts opting for the healthy food certification*

Pursuant to section 10-215f of the Connecticut General Statutes, I hereby acknowledge that the board of education or governing authority, (*select appropriate box*)

will

will not

exclude from certification food items that do not meet the Connecticut Nutrition Standards, provided that (1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store.

Section 4 – Amendment to Agreement for Child Nutrition Programs (ED-099)

► *To be completed only by districts opting for the healthy food certification*

Pursuant to section 10-215f of the Connecticut General Statutes, the Agreement for Child Nutrition Programs (ED-099) with

(Name of the Board of Education or Governing Authority)

is hereby amended to include the above certification statement of compliance with the Connecticut Nutrition Standards and application for funding related to those standards. This addendum covers the period from **July 1, 2009 through June 30, 2010**.

**Local or Regional Board of Education or
Governing Authority**

Signature: _____

(Signature of the Authorized Representative)

(Printed Name of the Authorized Representative)

Title (Superintendent of Schools, President or Chairperson of the Board)

Date of Authorization

FOR STATE USE ONLY • DO NOT SIGN BELOW THIS LINE

Connecticut State Department of Education

Signature: _____

(Signature of State Agency Representative)

Brian Mahoney

(Printed Name of State Agency Representative)

Chief Financial Officer

Title

Date

The State of Connecticut Department of Education is committed to a policy of equal opportunity/affirmative action for all qualified persons and does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, national origin, sex, disability, age, religion or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. Inquiries regarding the Department of Education's nondiscrimination policies should be directed to the Equal Employment Opportunity Manager, State of Connecticut Department of Education, 25 Industrial Park Road, Middletown, Connecticut, 06457, (860) 807-2101.

**Connecticut State Department of Education
Addendum to Agreement for Child Nutrition Programs (ED-099)
Healthy Food Certification Statement**

Section 1 – Background

Section 10-215e of the Connecticut General Statutes directs the Connecticut State Department of Education (CSDE) to develop and publish nutrition standards for food items offered for sale to students at school separately from reimbursable meals sold as part of the National School Lunch Program and School Breakfast Program. Section 10-215f requires that participants in the National School Lunch Program, including each local and regional board of education, the Connecticut Technical High School System and the governing authority for each state charter school, interdistrict magnet school and endowed academy, must certify each year in its annual application to the CSDE whether all food items made available for sale to students will meet the nutrition standards. Section 10-215b further provides additional funding to National School Lunch Program participants who annually certify compliance with the Connecticut Nutrition Standards.

Section 2 – Certification Statement

► ***Must be completed by all Connecticut public school districts that participate in the National School Lunch Program***

On behalf of the _____ and
(Name of the Board of Education or Governing Authority)

pursuant to section 10-215f of the Connecticut General Statutes, I hereby certify that all food items offered for sale to students in the school(s) under our jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, *(select appropriate box)*

will *(must complete Sections 3 and 4 on page 2)*

will not *(sign below and return form)*

meet said standards during the period of **July 1, 2009 through June 30, 2010**. Such certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises, whether or not school sponsored.

**Local or Regional Board of Education or
Governing Authority**

Signature: _____
(Signature of the Authorized Representative) *(Printed Name of the Authorized Representative)*

Title (Superintendent of Schools, President or Chairperson of the Board) *Date of Authorization*

FINANCE COMMITTEE

WOODBRIIDGE BOARD OF EDUCATION

The Finance Committee held a meeting on Monday, May 11, 2009, in the Superintendent's Conference Room in Beecher Road School South. Carl Lindskog, and David Barkin, members of the Committee were present. Dr. Guy Stella, Superintendent, and Charles Zettergren, Business Manager, and Sandy Stein, Tony Schaffer and Larry Hurwitz – the representatives from the Woodbridge Board of Selectmen, Woodbridge Board of Finance, and Extended Day Program, respectively - attended as well.

The meeting was called to order by the Chairman, Mr. Lindskog, at 6:00 p.m.

The Committee reviewed and discussed the report of budgeted versus actual expenditures for the ten months ending 4/30/09, pages F1-F5. It was noted that favorable variances had occurred that offset about \$40,000 in unanticipated expenses for the cafeteria and the Readers' Workshop.

The Committee reviewed the Combining Balance Sheets as of 4/30/09 and the Combining Statement of Revenues and Expenditures as of 4/30/09, pages F7-F8, and the breakdown of cafeteria expenses on page F9. There was a lengthy discussion of the desirability of getting a look at what kinds of proposals outside vendors would make to operate the cafeteria. Dr. Stella reported on his conversations on this topic with are Superintendents. There are a variety of approaches being used. It was a sense of the meeting that the RFP should go out in January, 2010.

Dr. Stella then requested that an additional \$30,000 be allocated from the projected surplus in faculty salaries to provide additional funding for the Readers' Workshop. He reported that the demand for space in the upcoming workshop has exceeded expectations. There has been a ground swell of support on the part of the faculty in both the primary and intermediate schools for this important piece of personal professional development. Attendance at the workshops is not mandatory, intrudes on the free time of the participants, and is uncompensated. The expenditure includes books for the classrooms that will have repetitive use.

The Committee then reviewed and discussed the proposed budget for Extended Day, for Summer Enrichment, and for the cafeteria. In each case, a breakeven outcome is projected. It was noted that the faculty in Extended Day and in Summer Enrichment have voluntarily foregone a salary increase in the new budgets, a reflection of the difficult economic conditions confronting the subscribers to these programs. In the cafeteria, one employee will be let go to offset the need for an increased subsidy from the WBOE. It was a sense of the meeting that the budgets should be approved.

The Committee then reviewed and discussed the report by Mr. Zettergren of Proposed Budget Adjustments, reflecting current information on 7 line items. There is a reduction of \$50,650, producing a new budget of \$11,891,711. It was a sense of the meeting that the proposed revised budget should be approved.

The Committee then discussed the current status of the bus drivers' contract.

There being no Old Business and no New Business, the meeting was adjourned at 7:10 p.m.

CWL

**WOODBRIAGE BOARD OF EDUCATION
MONTHLY SUMMARY FINANCIAL REPORT
For 10 Months Ended April 30, 2009**

OBJ #	DESCRIPTION	Adopted Annual Budget w/Transfers	Monthly Budget	Monthly Actual	\$ Variance (Over) Under	Year To Date Budget	Year To Date Actual	Year To Date \$ Variance (Over)Under
100	TOTAL SALARIES	6,857,211	550,351	545,360	4,991	5,178,482	5,127,942	50,540
200	TOTAL BENEFITS	2,250,809	182,769	158,215	24,554	1,840,978	1,718,103	122,875
300	TOTAL PROFESSIONAL SERVICES	323,424	20,298	10,626	9,672	278,946	236,676	42,270
400	TOTAL PROPERTY SERVICES	632,209	67,033	54,507	12,526	516,151	480,197	35,954
500	TOTAL OTHER PURCHASED SERVICES	1,190,887	86,441	51,863	34,578	1,018,000	811,597	206,403
600	TOTAL SUPPLIES & MATERIALS	350,215	27,764	12,752	15,012	280,635	251,225	29,410
700	TOTAL PROPERTY	39,840	-	5,776	(5,776)	39,840	35,614	4,226
800	TOTAL DUES AND FEES	82,138	1,125	4,396	(3,271)	77,620	78,914	(1,294)
	TOTAL ADOPTED BUDGET	11,726,733	935,781	843,496	92,286	9,230,652	8,740,268	490,384

COMMENTS

1. Anticipated savings \$45,688, misc salary timing differences \$4,852
2. Timing differrence on GASB 45 funding \$106,469, anticipated savings \$14,296, timing of other benefits \$2,110
3. OT/PT timing diff \$29,860, subs under budget \$5,775, Legal under budget \$6,635
4. Utilities \$33,309, oil (\$5,343), lease & rentals \$3,371, Bldg Imp \$6,683 purch services (\$2,066).
5. Tuition savings/timing \$124,568, insurance savings \$15,637, transportation savings/timing \$24,308, telephone \$3,375, interns timing diff \$36,060, postage \$2,455
6. Timing difference on supply invoices.
7. Timing difference on property purchases is causing variance.
8. Timing difference on dues & fees and deficit in unemployment.

SPECIAL EDUCATION BREAKOUT

OBJ #	DESCRIPTION	Adopted Annual Budget	Monthly Budget	Monthly Actual	\$ Variance (Over) Under	Year To Date Budget	Year To Date Actual	Year To Date Variance (Over)Under
390	OT/PT SERVICES	37,500	3,750	56	3,694	32,500	2,539	29,961
3901	CONSULTANTS	18,000	1,800	0	1,800	14,400	5,976	8,424
510	TRANSPORTATION	124,581	11,404	11,710	(307)	112,320	97,982	14,338
560	TUITION	308,575	28,630	16,361	12,269	251,314	138,378	112,936
	TOTALS	488,656	45,584	28,127	17,457	410,534	244,875	165,659

**WOODBRIIDGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 10 Months Ended: April 30, 2009

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
110	Administrators	553,106	-	476,948	85,343	102%	(9,185)	-	(9,185)
120	Teachers - Regular	3,957,454	(30,000)	2,829,695	1,036,277	98%	61,482	12,287	49,195
120	Teachers - Special Education	734,003		541,251	175,658	98%	17,094	-	17,094
1201	Psychologist	137,358		105,871	31,487	100%	-	-	-
1203	Counselor	30,288		21,033	9,219	100%	36	-	36
		-		-	-		-	-	-
	Sub-Total Certified Salaries	5,412,209	(30,000)	3,974,798	1,337,984	99%	69,427	12,287	57,140
1303	Custodians	362,230	-	284,881	48,919	92%	28,430	13,000	15,430
140	Nurses	111,882	-	89,668	24,160	102%	(1,946)	-	(1,946)
150	Secretaries, Clerical	299,059	-	246,892	47,588	98%	4,579	-	4,579
160	Paraprofessionals	387,091	-	278,824	106,743	100%	1,524	-	1,524
1601	Special Education Paraprofess.	269,470	-	222,206	68,248	108%	(20,984)	4,000	(24,984)
190	Salaries, Miscellaneous	45,270	-	30,673	3,992	77%	10,605	5,237	5,368
		-		-	-		-	-	-
	Sub-Total Non-Certified Salaries	1,475,002	-	1,153,144	299,650	98%	22,208	22,237	(29)
		-		-	-		-	-	-
	TOTAL SALARIES	6,887,211	(30,000)	5,127,942	1,637,634	99%	91,635	34,524	57,111
1906	Retirement - Sick Pay-Out	38,550		20,000	-	52%	18,550	18,550	-
220	FICA	188,191		135,307	-	72%	52,884	45,800	7,084
230	Merf	112,222		88,730	-	79%	23,492	23,492	-
270	Medical Insurance	1,870,388		1,447,451	-	77%	422,937	418,000	4,937
280	Life Insurance	16,758		15,112	-	90%	1,646	3,000	(1,354)
2902	Other Employee Benefits	24,700		11,503	3,109	59%	10,088	3,600	6,488
		-		-	-		-	-	-
	TOTAL BENEFITS	2,250,809	-	1,718,103	3,109	76%	529,597	512,442	17,155

**WOODBRIIDGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 10 Months Ended: April 30, 2009

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
320	Professional Development	69,782	4,500	54,820	14,863	94%	4,599	4,599	-
330	Legal Fees	46,500		27,955	11,989	86%	6,556	6,556	-
340	Software Support	6,600		5,754	581	96%	265	265	-
350	Substitutes	31,500	-	19,425	5,290	78%	6,785	-	6,785
390/01	OT/PT/Consultant Services	55,500		14,534	54,140	124%	(13,174)	-	(13,174)
3902	Financial Audit	13,991		13,470	-	96%	521	-	521
390	Other Prof/Tech. Services	90,551	4,500	100,718	1,500	108%	(7,167)	8,500	(15,667)
	TOTAL PROFESSIONAL SERVICES	314,424	9,000	236,676	88,363	100%	(1,615)	19,920	(21,535)
410/01	Utilities - Electric and Water	259,440		159,571	66,195	87%	33,674	6,000	27,674
420	Heating Oil	174,785		163,629	14,000	102%	(2,844)	-	(2,844)
430	Repairs and Maintenance	36,000	-	27,745	2,304	83%	5,951	5,951	-
450	Leases and Rentals	50,383		38,614	12,316	101%	(547)	-	(547)
4501	Building Improvements	44,500	-	30,399	4,280	78%	9,821	9,821	-
490	Other Purchased Services	23,100	-	17,567	4,716	96%	817	817	-
4901	Service Contracts	44,001	-	42,672	2,265	102%	(936)	-	(936)
	TOTAL PROPERTY SERVICES	632,209	-	480,197	106,076	93%	45,936	22,589	23,347
510	Pupil Transportation-Regular	419,572	(4,500)	324,093	66,301	94%	24,678	5,700	18,978
510	Pupil Transportation-Spec. Educ.	124,581		90,334	25,873	93%	8,374	-	8,374
520	Insurance-General Liability	87,311		77,798	-	89%	9,513	-	9,513
5201	Worker's Compensation	77,690	-	71,566	-	92%	6,124	-	6,124
530	Telephone Services	18,901		12,376	7,362	104%	(837)	-	(837)
535	Internet	10,890	-	8,554	801	86%	1,535	-	1,535
537	Postage	6,900		3,104	8	45%	3,788	3,788	-
540	Advertising	2,600	-	1,256	-	48%	1,344	1,344	-
550	Interns	106,000	(4,500)	65,440	-	64%	36,060	36,060	-
560	Tuition	337,172	-	151,370	48,595	59%	137,207	-	137,207
590	Other Purchased Services	8,270	-	5,706	1,233	84%	1,331	1,331	-
	TOTAL OTHER PURCH SERVICES	1,199,887	(9,000)	811,597	150,173	81%	229,117	48,223	180,894

**WOODBRIAGE BOARD OF EDUCATION
MONTHLY DETAIL FINANCIAL REPORT**

For 10 Months Ended: April 30, 2009

Object Code	Descriptions	Adopted Budget	Budget Transfers	Expended to Date	Encumbered to Date	% Used	Available Balance	Estimated Additional	Projected Year-End Balance
610	Instructional Supplies	165,250	36,800	137,385	19,466	78%	45,199	45,199	-
620	Computer Software	49,140	-	37,523	2,159	81%	9,458	9,458	-
625	Supplies Nurses	1,800	-	976	676	92%	148	148	-
630	Supplies Custodial	40,500	-	33,307	6,315	98%	878	878	-
635	Supplies Office	15,100	-	14,760	744	103%	(404)	500	(904)
640	Books and Audio Visual	18,500	-	11,904	5,901	96%	695	695	-
645	Subscriptions	9,075	-	5,200	1,300	72%	2,575	2,575	-
650	Testing	13,800	(2,500)	8,538	382	79%	2,380	500	1,880
690	Misc. Supplies	2,750	-	1,632	-	59%	1,118	1,118	-
	TOTAL SUPPLIES & MATERIALS	315,915	34,300	251,225	36,943	82%	62,047	61,071	976
730	Equipment - Office	8,500	-	10,410	-	122%	(1,910)	-	(1,910)
732	Computer Hardware	13,940	-	10,788	1,501	0%	1,651	1,651	-
735	Equipment - Teaching	13,300	(2,300)	8,130	1,137	84%	1,733	1,733	-
740	Equipment - Building	3,650	-	5,831	126	163%	(2,307)	-	(2,307)
745	Furniture	2,750	-	455	171	23%	2,124	2,124	-
	TOTAL PROPERTY	42,140	(2,300)	35,614	2,935	97%	1,291	5,508	(4,217)
810	Dues and Fees	24,799	(2,000)	17,463	214	78%	5,122	5,122	-
825	Unemployment	9,300	-	10,892	-	117%	(1,592)	12,800	(14,392)
900	Other Fees	50,039	-	50,559	1,146	103%	(1,666)	10,000	(11,666)
	TOTAL DUES AND FEES	84,138	(2,000)	78,914	1,360	98%	1,864	27,922	(26,058)
	TOTAL ADOPTED BUDGET	11,726,733	-	8,740,268	2,026,593	92%	959,872	732,199	227,673

Woodbridge Board of Education
Expenditures by Object
Financial Analysis
For Fiscal Year 2008-2009

April 2009

OBJECT- 110 - SALARIES ADMINISTRATORS

The projected deficit is due to negotiated salary increases after budget finalization.

OBJECT 120 – SALARIES TEACHERS-REGULAR & SPECIAL EDUCATION

These projected surpluses are a result of cost saving initiatives put in place such as the early retirement incentive and other staffing changes after budget finalization.

OBJECT- 1303 - SALARIES CUSTODIANS

The projected surplus is due to staffing changes that have occurred.

OBJECT 1601 – SALARIES SPECIAL EDUCATION PARAPROFESS

The projected deficit is due to the hiring of an additional mandated one-on-one paraprofessional for special education needs.

OBJECT 390 – OTHER PROF/TECH SERVICES

This projected deficit is a result of increased costs associated with our technology staffing agreement with ACES.

OBJECT 390/01 – OT/PT CONSULTING SERVICES

This projected deficit is a result of increased costs associated with our special needs students.

OBJECT 410/01 – UTILITIES ELECTRIC AND WATER

This projected surplus is based upon our electricity usage being below what was anticipated. The lighting retrofit project we had completed the prior year appears to be having a positive impact on our usage.

OBJECT 420 – HEATING OIL

This line item is in deficit due to budgeting oil at \$2.75 per gallon and locking in pricing \$3.48 per gallon. The deficit has been reduced based upon anticipated grant reimbursement from the state for energy assistance.

OBJECT 510 – PUPIL TRANSPORTATION-REGULAR

We are projecting a surplus in this line item due to a lower than anticipated diesel fuel prices and savings on received on transportation runs.

OBJECT 510 – PUPIL TRANSPORTATION-SPEC EDUC.

We are projecting a surplus in this line item due to a reduction in the outplacement of special education children.

OBJECT 520 - INSURANCE-GENERAL LIABILITY

We are experiencing a surplus in this account due to favorable pricing being obtained on our insurance bid.

OBJECT 5201 – WORKER'S COMPENSATION

We are experiencing a surplus in this account due to favorable pricing being obtained on our insurance bid.

OBJECT 560 - TUITION

We are projecting a surplus in this line item due to a reduction in the outplacement of special education children.

OBJECT 825 - UNEMPLOYMENT

We are projecting a deficit in this account due to recent claims incurred on behalf of previous employees for which we are responsible.

OBJECT 900 – OTHER FEES

We are projecting a deficit in this account primarily due to the loss we are projecting to incur in the lunch program. We are anticipating requesting a \$10,000 transfer from the BOE to the lunch program to cover this loss.

Woodbridge Board of Education
Combining Balance Sheets as of 04/30/09 (Unaudited)

	Total	Café	Special Revenue			Agency
			Extended Day	Field Trips	Expendable Trust/SEP	Activity Fund
Assets:						
Cash	\$ 70,085	\$ 9,787	\$ 38,458	\$ 2,275	\$ 17,118	\$ 2,447
Prepaid Expenses	-		-			
Accounts receivable	2,939	1,017	225	\$ 1,425	\$ 272	
Intergovt Receivable	4,430	4,430		-		
Inventory	8,039	8,039				
Total Assets	85,493	23,273	38,683	3,700	17,390	2,447
Liabilities and Fund Balance						
Liabilities:						
Amounts held as agent	10,112	9,131	981		-	-
Accounts payable	6,351	2,100	876	3,375	-	-
Deferred revenue	10,200		10,200			
Wages payable	-					
Total Liabilities	26,663	11,231	12,057	3,375	-	-
Fund Balance	58,830	12,042	26,626	325	17,390	2,447
Total Liabilities and Fund Balance	\$ 85,493	\$ 23,273	\$ 38,683	\$ 3,700	\$ 17,390	\$ 2,447
Activity Fund:						
Administrative Fund						\$ -
Technology						292
Orange Drug & Alcohol Prevention						459
PTO						927
Drama Club						\$ 769
Total						\$ 2,447

Woodbridge Board of Education
Combining Statement of Revenues & Expenditures
for the 10 Months Ended 04/30/09 (Unaudited)

	Special Revenue						Agency Activity Fund
	Total	Café	Extended Day	Field Trips	Summer Programs	Expendable Trust	
Revenues:							
Charges for services	\$ 549,859	\$ 145,928	\$ 279,144	\$ 29,998	\$ 93,007	\$ 1,782	\$ -
Intergovernmental	24,154	24,154					
Donations	3,899						3,899
Other income	22	13	9				
Additions	-						-
Total revenues/additions	577,934	170,095	279,153	29,998	93,007	1,782	3,899
Expenditures:							
Wages, FICA, MERF	381,305	81,271	219,168		80,866		
Medical Insurance	18,673	18,673					
Cost of food sold	68,387	68,387					
Equipment	919	919	-				
Other Expenses	101,683	9,178	44,981	30,995	8,911	4,225	3,393
Deductions	-						
Total expenditures/deductions	570,967	178,428	264,149	30,995	89,777	4,225	\$ 3,393
Excess (deficiency) of revenues over expenditures before operating transfer in	6,461	(8,333)	15,004	(997)	3,230	(2,443)	
Operating transfer in	13,000	13,000	-		-		
Excess (deficiency) of revenues over expenditures after operating transfer in	19,461	4,667	15,004	(997)	3,230	(2,443)	
Fund Balance, ending	\$ 56,383	\$ 12,042	\$ 26,626	\$ 325	\$ 12,983	\$ 4,407	

Woodbridge School District
School Cafeteria Financial

	APRIL 2009			FISCAL YEAR TO DATE		
	Budget	Actual	Variance	Budget	Actual	Variance
<u>Sales Revenue</u>						
Sales	16,738	16,185	(553)	155,874	145,928	(9,946)
Government Grants	2,404	3,360	956	22,387	24,154	1,767
Other Income	2	2	(0)	20	13	(7)
Total Operating Revenue	19,144	19,547	403	178,282	170,095	(8,187)
<u>Cost of Food</u>	7,909	6,000	1,909	73,656	68,387	5,269
Gross Profit	11,235	13,547	2,312	104,626	101,708	(2,918)
<u>Labor Costs</u>						
Salaries/Taxes/Retirement	8,924	9,131	(207)	80,316	81,271	(955)
Medical Insurance	2,121	1,100	1,021	19,087	18,673	414
Total Labor Cost	11,045	10,231	814	99,403	99,944	(541)
Other Expenses	651	744	(93)	6,058	10,097	(4,039)
Total Expenses	19,605	16,975	2,630	179,117	178,428	689
Income (Loss) from Operations	(460)	2,572	3,032	(835)	(8,333)	(7,498)
Board Subsidy	0	0	0	13,000	13,000	0
Total Net Income (Loss)	(460)	2,572	3,032	12,165	4,667	(7,498)
<u># Meals</u>						
Free	208	274	66	1,940	2,068	128
Reduced	86	90	4	805	731	(74)
Total Meals	4,393	4,684	291	40,906	42,160	1,254

Woodbridge School District
Cafeteria Budget Proposal Summary
2009-2010

	2006-2007 Actual	2007-2008 Actual	2008-2009 Projected	2009-2010 Request	\$ Increase (Decrease)	% Inc (Dec)
Sales Revenue:						
Food Sales	\$ 161,285	\$ 161,589	\$ 183,165	\$ 177,008	\$ (6,157)	(3.81)%
Government grants	23,938	26,481	28,458	25,960	(2,498)	(9.43)%
Other income	14	47	-	25	25	53.19%
Total revenue	185,237	188,117	211,623	202,993	(8,630)	(4.59)%
Cost of food sold						
Cost of food sold	73,942	82,878	85,837	81,030	(4,807)	(5.80)%
Gross margin on sales	111,295	105,239	125,786	121,963	(3,823)	(3.63)%
% Gross margin on sales	60.1%	55.9%	59.4%	60.1%		
Operating expenses:						
Salaries	85,704	88,662	92,351	84,898	(7,453)	(8.41)%
Substitutes	2,989	2,464	5,725	3,700	(2,025)	(82.18)%
FICA	6,738	6,903	7,110	6,543	(567)	(8.21)%
MERF	5,937	6,310	6,770	6,367	(403)	(6.39)%
Medical Insurance	19,685	22,218	23,329	25,079	1,750	7.88%
Supplies & repairs	6,239	7,100	11,523	8,376	(3,147)	(44.32)%
Equipment	1,018	224	1,154	1,000	(154)	(68.75)%
Unemployment	-	-	-	-	0	0.00%
Other	25	39	-	-	0	0.00%
Total operating expenses	128,335	133,920	147,962	135,963	(11,999)	(8.96)%
Net loss before subsidy	(17,040)	(28,681)	(22,176)	(14,000)	(11,641)	
Board of Education subsidy****	12,000	26,000	23,000	14,000	14,000	
Net income (loss) after subsidy	(5,040)	(2,681)	824	-	\$ 2,359	
Fund Balance @ Beginning of Year	11,891	6,851	4,170	4,994		
Fund Balance @ End of Year	\$ 6,851	\$ 4,170	\$ 4,994	\$ 4,994		
NOTES:**						

1. Revenues assume state reimbursement will not be cut from .10 to .05 per Type A meal for health snack initiative
2. Revenues reflect decreasing student population.
3. Salaries and payroll taxes reflect one less cafeteria employee.

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
Medical Insurance	13,711	17,836	19,685	22,218	23,329	25,147
Subsidy	10,000	12,000	12,000	12,000	13,000	14,000
Difference	3,711	5,836	7,685	10,218	10,329	11,147
F 12						

