

**Windsor Board of Education
Regular Meeting**

Tuesday, April 8, 2025 7:00 PM

BOE Regular Meeting, Hybrid via Zoom and In-Person Please click the link below to join the webinar:
<https://us06web.zoom.us/j/83112630645> Or Telephone: +1 646 558 8656 +1 301 715 8592 Webinar ID: 831
1263 0645

601 Matianuck Avenue
Windsor, CT 06095

1. Call to Order, Pledge to the Flag, Moment of Silence
Speaker(s): D. Furie
2. Recognitions/Acknowledgements
Speaker(s): D. Furie
 - 2.a. Proclamation--Teacher Appreciation Week, May 5-9
Speaker(s): D. Furie
 - 2.b. JFK Student Presentation on Composting
Speaker(s): D. Gagne
3. Audience to Visitors
Speaker(s): D. Furie
4. Replacement for Board of Education Member, Anthony King
Speaker(s): D. Furie
5. Consent Agenda
Speaker(s): D. Furie
 - 5.a. Financial Report
Speaker(s): D. Batchelder
 - 5.b. Enrollment Report
Speaker(s): D. Batchelder
 - 5.c. Food Service Report
Speaker(s): D. Batchelder
 - 5.d. Human Resources Report
Speaker(s): D. Batchelder
6. Approval of Minutes
Speaker(s): L. Lockhart
 - 6.a. March 18, 2025 Regular Meeting
Speaker(s): L. Lockhart
7. Student Representative Report
Speaker(s): W. Khan
8. Board of Education
Speaker(s): D. Furie
 - 8.a. President's Report
Speaker(s): D. Furie
 - 8.b. School Liaison Reports
Speaker(s): D. Furie
 - 8.b.1. Windsor High School
Speaker(s): A. Taylor/N. Wolliston
 - 8.b.2. Sage Park Middle School
Speaker(s): P. Panos
 - 8.b.3. Clover Street School
Speaker(s): J. Madison
 - 8.b.4. John F. Kennedy School
Speaker(s): J. Canter
 - 8.b.5. Oliver Ellsworth School
Speaker(s): L. Lockhart
 - 8.b.6. Poquonock School
Speaker(s): J. Halek
 - 8.c. Set Last Day of School for 2024-2025
Speaker(s): D. Batchelder
 - 8.d. Healthy Food Certification
Speaker(s): D. Batchelder
 - 8.e. Residency Report
Speaker(s): D. Batchelder/K. Kears

9. Superintendent's Report
Speaker(s): T. Hill
10. Committee Reports
Speaker(s): D. Furie
11. Other Matters/Announcements/Regular BOE Meetings
Speaker(s): D. Furie
 - 11.a. BOE Curriculum Committee Meeting, Tuesday, April 29, 2025, 4:30 PM, Virtual
Speaker(s): D. Furie
 - 11.b. BOE Curriculum Committee Meeting, Tuesday, May 13, 2025, 4:30 PM, Virtual
Speaker(s): D. Furie
 - 11.c. Next BOE Regular Meeting is Tuesday, May 20, 2025, 7:00 PM, LPW, Board Room
Speaker(s): D. Furie
12. Audience to Visitors
Speaker(s): D. Furie
13. Executive Session on Employee Personnel Matter -- It is proposed the Board move into executive session to discuss contract non-renewals before taking possible action in the regular meeting.
Speaker(s): D. Batchelder
14. Adjournment
Speaker(s): D. Furie

Proclamation Commemorating
Windsor Teacher Appreciation Week
May 5 through May 9, 2025



Let it be known by all citizens of Windsor, that

Whereas, Windsor’s teachers work to open minds to new ideas, knowledge, and dreams;

Whereas, teachers fill many roles, as listeners, explorers, role models, motivators, and mentors;

Whereas, Windsor’s teachers should be accorded high public esteem, reflecting the value the community places on public education;

Whereas, teachers leave a lasting influence on us long after our school days are only memories;

Whereas, the Windsor Board of Education recognizes that through their dedicated efforts to ensure our children learn the knowledge and skills needed to be successful in college, careers, and life, Windsor teachers are vital in building the future;

Now, therefore, be it proclaimed on this the 8th day of April 2025...

That, the Windsor Board of Education hereby declares our appreciation to our teaching staff and proclaims the week of May 5th through May 9th as Windsor Teacher Appreciation Week.

Windsor Board of Education

Ayana K. Taylor, Vice President
Paul J. Panos, Minority Leader
Jeremy C. Halek
Nathan G. Wolliston

Leonard O. Lockhart, Secretary
Jill A. Canter
James A. Madison

David J. Furie
President

Terrell M. Hill, PhD
Superintendent of Schools

**WINDSOR BOARD OF EDUCATION
AGENDA ITEM**

For Consideration by the Board of Education at the Meeting of: April 8, 2025

Prepared By: Terrell M. Hill, PhD

Presented By: Dana Gagne

Attachments: N/A

Subject: JFK Student Presentation on Blue Earth Composting

Background:

The board had requested a presentation on this initiative at John F. Kennedy School.

From Acting Assistant Principal Kristin Blume:

We are excited to report on the ongoing success of the Blue Earth Composting Program at John F. Kennedy Elementary School, made possible through a generous grant received by our JFK PTO. This initiative was a collaborative effort involving the JFK PTO, WPS Food Services, the JFK custodial staff, administration, teachers, lunch monitors, and, of course, our students. From the outset, all students have fully embraced the program and participate daily. Their immediate buy-in has been incredible, and they are actively involved in every aspect of the cafeteria composting process. Thanks to their engagement, our school has already made significant strides in waste reduction. We have drastically limited the amount of trash sent to landfills, switched to specially designed compostable trays, and effectively separated liquids that were previously discarded as waste.

Additionally, some of the composted materials that have been processed will be returned to JFK to enrich our future pollinator garden in the courtyard, further promoting sustainability and hands-on learning. This collective effort has not only streamlined our waste management but also instilled an ongoing sense of environmental responsibility within the JFK community.

We look forward to sharing current statistics and program specifics at the April 8th Board of Education meeting. JFK Students will be present to share exciting updates and highlight their contributions to the program.

Recommendation:

Presentation for information only.

Recommended by the Superintendent: TH / DG

Agenda Item # 2.b.

**WINDSOR BOARD OF EDUCATION
AGENDA ITEM**

For Consideration by the Board of Education at the Meeting of: April 8, 2025

Prepared By: Terrell M. Hill

Presented By: David Furie

Attachments: BL 9222

Subject: Replacement for Board of Education Member, Anthony King

Background:

The Board accepted the resignation of Anthony King at their March 18, 2025 regular meeting. Board of Education Bylaw 9222 indicates the remaining members of the Board shall fill the vacancy by election of any one of the nominees proposed by the members of the Board from the same political party as the person whose position is vacant. Mr. King was a member of the Democratic Party.

Status:

Bylaw 9222 has a 21-day restriction for the election of new members after the vacancy occurs. The election of a new member shall be made by a majority vote of the remaining members of the Board of Education. The elected replacement will complete the vacated term.

Recommendation:

Move the Board of Education elect Tracey Zotter to serve the remaining term of Anthony King or until the next general town election for members of the Board of Education.

Recommended by the Superintendent: TH/PD

Agenda Item # 4.

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 8, 2025

PREPARED BY: Danielle Batchelder

PRESENTED BY: Danielle Batchelder,
Chief of Operations

ATTACHMENTS: March 31, 2025 Financial Report

SUBJECT: Financial Report

BACKGROUND:

A report of operating expenditures is prepared monthly for the Board of Education. The report details monthly and year-to-date expenditures for each site within Windsor Public Schools.

STATUS:

The attached report is for the month of March 2025

There were no inter-site transfers during the month.

RECOMMENDATION:

No action is necessary. The report is for information only.

The Secretary of the Board of Education should include the following in the minutes of this Board of Education meeting:

Expenditures for March 31, 2025	\$ 5,727,446
Expenditures & Encumbrances through March 31, 2025	\$59,188,655

Reviewed by: DOB

Recommended by the Superintendent: _____

Agenda Item # 5.a.

Windsor Public Schools
Financial Report
March 31, 2025

	2024-2025 Budget	Expenditures YTD 3/31/25	Encumbrance	Projected Expense	Balance 6/30/2025	% Balance
<u>Instructional Services</u>						
Clover Street School	50,170	27,504	3,225	7,000	12,441	25%
John F. Kennedy School	71,950	46,893	3,382	12,000	9,675	13%
Oliver Ellsworth School	74,230	53,105	5,001	8,000	8,124	11%
Poquonock School	56,800	42,845	3,751	4,000	6,204	11%
Sage Park Middle School	184,935	122,013	18,700	15,000	29,222	16%
Windsor High School	355,145	182,906	27,306	90,000	54,933	15%
Windsor High School Interscholastic Sports	260,000	228,952	30,077	971	0	0%
Athletic Coaches	320,000	233,159	0	86,841	0	0%
WHS Career & Technical Education	59,745	36,938	4,860	8,000	9,947	17%
Continuing Education	70,400	48,530	2,388	19,482	0	0%
Instructional Mgt. & Curriculum Development	288,488	41,180	10,645	236,663	0	0%
Magnet School Tuition	1,860,600	1,139,659	0	35,000	685,941	37%
Technology	1,443,725	1,248,705	142,369	52,651	0	0%
Total Instructional Services	5,096,188	3,452,389	251,704	575,608	816,487	16%

<u>Education Support Services</u>						
Pupil Personnel Services	384,250	217,954	23,710	140,000	2,586	1%
Special Education	96,400	55,969	4,319	35,000	1,112	1%
Special Education Tuition	6,779,140	3,724,182	19,197	3,035,761	0	0%
Policy & Planning	133,386	84,893	7,556	32,000	8,937	7%
Employee Personnel Services	152,000	148,740	1,622	1,000	638	0%
Financial Management	270,840	133,936	98,141	31,000	7,763	3%
Financial Services	38,500	37,694	620	0	186	0%
Pupil Transportation & Safety	3,408,754	1,734,386	0	1,398,896	275,472	8%
Special Education Transportation	2,622,200	2,100,823	5,628	755,521	(239,772)	-9%
Physical Plant Services	2,693,517	2,232,276	937,235	0	(475,994)	-18%
Major Maintenance	423,000	98,618	16,017	308,365	0	0%
L.P. Wilson Center	272,900	168,900	83,590	20,410	0	0%
Benefits	12,596,761	8,584,825	80,231	4,950,600	(1,018,895)	-8%
Certified Salaries	36,373,508	25,297,141	0	10,551,858	524,509	1%
Non-Certified Salaries	11,009,813	8,264,680	0	2,713,249	31,884	0%
Regular Ed Tutor Salaries*	606,395	396,041	0	206,000	4,354	1%
Special Ed Tutor Salaries	507,000	325,305	0	116,500	65,195	13%
Substitute Salaries	792,788	557,638	0	240,718	(5,568)	-1%
FRC & SEL	56,000	38,691	4,004	10,000	3,305	6%
Total Education Support Services	79,217,152	54,202,692	1,281,870	24,546,878	(814,288)	-1%
Total All Sites	\$84,313,340	\$57,655,081	\$1,533,574	\$25,122,486	\$2,199	0%

*As of the March BOE Meeting, the Full Time Tutor budget allocation and expense has been moved FROM Non-Certified Salaries TO Regular Ed Tutor Salary line item.

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 8, 2025

PREPARED BY: Jen Clarke,
Registration Coordinator

PRESENTED BY: Danielle Batchelder,
Chief of Operations

ATTACHMENTS: Student Enrollment Report & Recap

SUBJECT: Student Enrollment as of April 1, 2025

BACKGROUND:

Attached are the enrollment figures as of April 1, 2025. Mrs. Batchelder will answer any questions.

STATUS:

In prior BOE enrollment reports, the enrollment report grouped all students into one category labeled "Outside Placement/Private Placement (SPED)". Beginning in September 2016, the Out Placement/Private Placement (SPED) line was separated into two categories:

1. *Out of District Placement-Special Education students*
2. *Private Placement Special Education students*

Out of District - Special Education: Those students who are placed at a Connecticut State Department of Education (CSDE) approved private special education program as recommended by a planning and placement team (PPT) as part of a student's individualized education program (IEP). Additionally, this category may include a family who moves into Windsor with a child who has a disability who has already been placed in a private special education program and/or children who are placed in Windsor foster home(s) by the Department of Children and Families (DCF) and are already enrolled in a private special education program.

Private Placement - Special Education: Those students who have been identified special education through the planning and placement team (PPT) process that have been parentally placed at a non-public school located in Windsor (i.e., St. Gabriel, Trinity Christian, Madina Academy, Praise Power & Prayer, etc.).

RECOMMENDATION:

Informational

Reviewed by: DB

Recommended by the Superintendent:

JH/RD

Agenda Item # S.b.

**Windsor Public Schools
Student Enrollment Report
April 1, 2025**

GRADE	Poquonock School	Clover Street School	Oliver Ellsworth School	John F. Kennedy School	Total
PreK	70		38		108
K	71		104		175
1	86		130		216
2	108		116		224
3		96		142	238
4		83		134	217
5		94		140	234
Subtotal K-5					1,304
Total	335	273	388	416	1,412

GRADE	Sage Park Middle School
6	232
7	242
8	243
Total	717

GRADE	Windsor High School
9	271
10	291
11	275
12	287
Total	1,124

District Wide Enrollment	3,253
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**Windsor Public Schools
Student Enrollment Report
April 1, 2025**

Enrollment in Windsor Public Schools

Grades PreK - 5	1,412
Grades 6-8	717
Grades 9-12	1,124
Total District Enrollment	3,253

Windsor Students not in District Schools

Out of District Placements (SPED)	29
Private Schools (St.Gabriels, Trinity Christian, Medina Academy; Praise, Power&Prayer)	34
CREC Montessori Hartford	7
CREC Metropolitan Learning Center (MLC)	42
CREC Miscellaneous Magnet Schools	253
Hartford Host Magnet Schools	197
Miscellaneous Magnet Schools (LEARN, Goodwin College & Global Experience)	20
A.I. Prince Technical High School	18
Howard Cheney Technical High School	15
	615
Total Students	3,868

**ENROLLMENT REPORT 2024-2025
POQUONOCK SCHOOL**

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Kindergarten													
	23 B. Brown			11	12	11	11	10	11	11	11		
	2 R. Brown			12	12	13	13	13	13	13	13		
	24 Kowalchik			11	11	11	11	12	11	11	11		
	22 Roche			11	12	11	11	11	12	12	12		
	3 Scott			14	13	12	12	12	12	12	12		
	26 Scerra			10	12	12	12	12	12	12	12		
	Total		84	69	72	70	70	70	71	71	71	0	0
Grade 1													
	1 Kowalski			18	18	18	18	18	18	18	18		
	12 Alzamora			17	16	16	16	16	17	17	17		
	15 McCann			19	18	18	18	18	18	18	18		
	16 Stoll			16	17	16	16	17	17	17	17		
	18 Velez			18	18	18	17	17	16	16	16		
	Total		103	88	87	86	85	86	86	86	86	0	0
Grade 2													
	14 Achim			22	21	21	22	22	22	22	22		
	11 Delskey			21	21	21	21	21	21	21	21		
	8 Harrison			22	22	22	22	22	21	21	21		
	4 Parker			21	23	22	22	21	22	22	22		
	9 Tweeddale			22	21	21	21	21	22	22	22		
	Total		108	108	108	107	108	107	108	108	108	0	0
PK Smart Start													
	PK Smart Start			48	48	47	47	49	46	46	46		
	Sped & Peer			10	14	14	14	16	24	24	24		
	Total		101	58	62	61	61	65	70	70	70	0	0
Poquonock Totals			396	323	329	324	324	328	335	335	335	0	0

**ENROLLMENT REPORT 2024-2025
OLIVER ELLSWORTH SCHOOL**

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Kindergarten													
19	Allen			12	12	12	12	12	12	12	12	12	12
20	Kleszezeski			12	12	12	11	11	12	13	13	13	13
21	Moreno			12	12	12	12	12	12	12	12	12	12
22	Bishop			13	13	13	12	13	13	13	13	13	13
23	Heacock			12	12	13	13	13	13	13	13	13	13
24	Stevens			13	13	13	13	12	12	12	12	12	12
25	Chapple			13	13	14	14	14	14	14	14	14	14
26	Nash			13	13	13	13	13	13	13	13	13	13
Total			131	100	100	102	100	100	101	102	102	0	0
Grade 1													
10	Strickland			19	19	19	18	18	18	18	18	18	18
12	Butterick			19	18	17	18	18	18	18	18	18	18
13	Fleury Barton			19	17	17	18	18	19	19	19	19	19
14	Och			18	19	20	19	18	18	17	18	17	18
15	Adamski			19	18	19	17	17	17	17	17	17	17
16	Lawrence			18	19	19	19	19	19	18	18	18	18
17	Cook			19	20	18	17	17	17	18	18	18	18
Total			135	131	130	129	126	125	126	125	126	0	0
Grade 2													
1	Mayo			16	15	15	16	16	16	16	17	17	17
2	Billington			17	17	17	17	17	17	17	17	17	17
3	McDonald			18	18	18	18	18	18	17	17	17	17
6	Verdone			16	16	16	16	16	16	16	16	16	16
7	Gonzalez			16	16	16	16	16	16	16	16	16	16
8	Ozenne			15	16	16	16	16	16	16	17	17	17
11	Montesione			16	16	16	16	16	16	16	16	16	16
Total			123	114	114	114	115	115	115	114	116	0	0
4	Kochol (ABA)*						6	6	6	6	6	6	6
Sped & Peers				33	34	38	38	38	39	39	38	0	0
Total			46	33	34	38	38	38	39	39	38	0	0
Totals			435	378	378	383	385	384	387	386	388	0	0

* Enrollment number does not reflect the number of students on the teachers case load

ENROLLMENT REPORT 2024-2025
Clover Street School

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 3													
25	Darrell			20	19	19	19	19	19	19	19		
8	Driscoll			19	19	19	19	19	18	18	18		
10	Rivers			20	20	20	20	20	20	20	20		
11	Sanchez			20	19	19	19	19	20	20	19		
27	Alzamora			20	19	19	19	20	20	20	20		
	Total		82	99	96	96	96	97	97	97	96	0	0
Grade 4													
24	Comer			21	21	22	21	22	21	21	21		
21	Junious			21	21	23	23	23	23	23	23		
16	Murray			21	21	21	20	20	20	20	20		
21	Sumner			21	22	21	20	19	20	20	19		
	Total		105	84	85	87	84	84	84	84	83	0	0
Grade 5													
12	Burnham			16	16	16	14	14	14	14	14		
15	Grimes			16	17	16	16	16	15	15	15		
14	Jerram			16	16	16	17	17	17	17	17		
17	Nowusch			15	15	15	15	15	15	15	15		
13	Steele			15	15	16	16	16	16	16	16		
19	Williams			15	16	17	18	18	18	17	17		
	Total		90	93	95	96	96	96	95	94	94	0	0
	Totals		277	276	276	279	276	277	276	275	273	0	0

**ENROLLMENT REPORT 2024-2025
JF KENNEDY SCHOOL**

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 3													
1	Stout			19	19	19	18	18	20	20	20		
2	Nguyen			21	21	20	21	20	20	21	21		
3	Lamoureux			22	22	22	22	22	22	22	22		
4	Pierce			20	20	19	19	19	20	20	20		
5	May			20	20	21	21	22	21	20	20		
6	Schultz			20	20	20	20	20	21	20	20		
8	Freitas			19	18	18	19	19	17	17	17		
	Total		130	141	140	139	140	140	141	140	140	0	0
Grade 4													
7	Gilligan			23	23	23	22	22	22	22	22		
9	Jones			23	23	23	23	23	22	22	22		
10	Estelle			22	23	23	21	21	22	21	21		
12	Kingsley			23	22	23	23	23	22	24	24		
14	Feliciano			23	23	23	23	23	23	23	23		
16	DaCosta			20	22	22	23	23	22	22	22		
	Total		120	134	136	137	135	135	133	134	134	0	0
Grade 5													
19	Johnson			22	22	23	23	23	23	23	24		
20	Carpenter			23	23	23	23	23	23	23	23		
24	Lam			23	23	23	23	21	23	23	23		
25	Mitchell			22	22	23	23	23	24	24	24		
27	Bell			23	23	23	23	23	23	23	23		
28	Everett			21	22	22	23	24	24	24	23		
	Total		121	134	135	137	138	137	140	140	140	0	0
22	Rodriguez (ABA)*					3	3	3	3	2	2		
	Totals		371	409	411	416	416	415	417	416	416	0	0

* Enrollment number does not reflect the number of students on the teachers case load

ENROLLMENT REPORT 2024-2025
Sage Park Middle School

	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 6											
House 1		109	113	114	114	114	114	112	112		
House 2		118	120	119	119	119	121	120	120		
Total	210	227	233	233	233	233	235	232	232	0	0
Grade 7											
House 3		118	118	117	115	115	114	115	115		
House 4		127	128	128	127	127	126	126	127		
Total	228	245	246	245	242	242	240	241	242	0	0
Grade 8											
House 5 ⁿ		116	118	118	120	120	121	122	122		
House 6		120	122	120	121	121	122	121	121		
Total	261	236	240	238	241	241	243	243	243	0	0
Sage Park Totals	699	708	719	716	716	716	718	716	717	0	0

ENROLLMENT REPORT 2024-2025
Windsor High School

	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 9	302	294	299	298	299	298	275	273	271		
Grade 10	283	276	279	280	278	278	285	288	291		
Grade 11	292	278	280	280	280	280	278	281	275		
Grade 12	270	270	267	267	268	268	284	283	287		
Windsor High Total	1,147	1,118	1,125	1,125	1,125	1,124	1,122	1,125	1,124	0	0

**WINDSOR BOARD OF EDUCATION
AGENDA ITEM**

For Consideration by the Board of Education at the Meeting of: Tuesday, April 8, 2025

Prepared By: Patricia Patton

Presented By: Danielle Batchelder

Attachments: Cafeteria Operations – March, 2025

Subject: Food Service Financial Report

Background: The Windsor School Food Service participates in the National School Lunch Program at each of our school facilities. We also participate in the National School Breakfast Program at our four elementary schools, Sage Park Middle School and Windsor High School. We operated our Summer Food Service Program at John Fitch Park and Sharshon Park during summer break serving lunch. We are complying with the Healthy Food Certification again this year to send a consistent message to our students in keeping with our wellness policies.

Our annual goal is to operate with a small reserve account to offset unanticipated needs and to increase participation from students and staff in all our programs.

A monthly financial report is presented to the Board of Education. This report includes sales and financial information for the current period.

Status: Financial Report for March, 2025

Recommendation: Informational Only

Reviewed by: DB **Recommended by the Superintendent:** TH / RD
Agenda Item # 5.C.

WINDSOR SCHOOL FOOD SERVICE
FINANCIAL STATEMENT
MARCH 2025

REVENUE	March 2025	7/1/24 - YTD	March 2024	7/1/23-YTD
SALES	\$84,369.50	\$533,038.89	\$39,436.85	\$321,888.24
REIMBURSEMENTS - STATE	16,736.00	24,841.00		9,291.15
Federal Reimbursenment	142,390.45	909,411.10	130,010.65	886,008.91
CLOC	10,908.00	155,824.00		105,865.00
MISC. (Rebates & Grants)	0.00	5,429.99		132,008.97
9 Cents Certification	3,665.70	23,856.39	3,254.08	22,088.88
REVENUE TOTALS	\$258,069.65	\$1,652,401.37	\$172,701.58	\$1,477,151.15
Refunds				\$2,919.60
TOTAL REVENUE	\$247,161.65	\$1,652,401.37	\$172,701.58	\$1,474,231.55
EXPENSES				
WAGES	\$73,731.41	\$578,898.72	\$103,312.71	\$553,854.40
PAYROLL TAXES	5,640.45	52,172.30	7,903.42	42,608.74
BENEFITS	10,664.06	72,792.99	7,535.61	59,989.57
FOOD/MILK/ICE CREAM	134,870.12	870,782.28	129,978.51	928,168.55
PAPER	6,420.74	28,017.67	2,236.27	34,425.32
TRUCK	258.00	1,147.02	0.00	2,278.93
SUPPLIES	9,645.60	12,945.90	16,156.61	20,768.24
EQUIPMENT	70,776.81	376,296.36	2,144.60	200,966.97
SERVICES	9,163.40	144,749.25	750.00	2,173.98
EXPENSE TOTALS	\$321,170.59	\$2,137,802.49	\$270,017.73	\$1,845,234.70
Net other income				
NET INCOME	-\$63,100.94	-\$485,401.12	(\$97,316.15)	-\$368,083.55
INVENTORY	\$10,145.89			\$37,489.12
OPENING BALANCE 7/1	\$1,985,269.08			\$1,836,198.52
COMPUTED OPERATING POSITION		\$1,510,013.85		\$1,505,604.09

**WINDSOR BOARD OF EDUCATION
AGENDA ITEM**

For Consideration by the Board of Education at the Meeting of: April 8, 2025

Prepared By: Katherine Zager, Human Resources Manager **Presented By:** Danielle Batchelder, Chief of Operations

Attachments: Human Resources Report

Subject: Human Resources Report for March 1, 2025 – March 31, 2025

Please note the following correction: The previous Human Resources Report erroneously listed Tyra Anderson under "New Hires/Reappointments." That entry should have been listed under "Resignations/Separations"

NEW HIRES / REAPPOINTMENTS

Name	Position	Location
Samantha Konopka	Limited Special Education Teacher	Oliver Ellsworth
Richard Roberts	Technology Education Teacher	Sage Park
Derek Duval	Technology Education Teacher	Sage Park
Cynthia Williams	Part-Time Math Tutor	Clover Street
Ronald Vaughn	Paraeducator	John F. Kennedy
Shanell Banks	Paraeducator	Oliver Ellsworth
Jennifer Clavette	Part-Time General Food Service Worker	Poquonock
Benjamin Oster	Assistant Baseball Coach	Sage Park
Timothy Gardner-Russaw	Paraeducator	Sage Park
Vincent Cianfarani	Assistant Varsity Girls Tennis Coach	Windsor High
Nevin Picard	Varsity Girls Lacrosse Coach	Windsor High
Amy Cunningham	JV/Assistant Girls Lacrosse Coach	Windsor High
Jennelle Joseph	Temporary Paraeducator	Windsor High
Amy Hoffman	Part-Time Integrated Eng. Literacy & Civics Teacher	L.P. Wilson (Adult Ed.)
Shamere Christobal	Substitute Custodian	Districtwide
Fernando Medina Garcia	Substitute Custodian	Districtwide

REASSIGNMENTS / TRANSFERS

Name	Position	Location
Richard Roberts	General Music Teacher	Sage Park
Lisa Williamson	Full-Time Safety Assistant	L.P. Wilson
Joseph Russell	Full-Time Safety Assistant	Windsor High

RESIGNATIONS / SEPARATIONS / RETIREMENTS

Name	Position	Location
Paula Carroll	Paraeducator	John F. Kennedy
Ophir Bullock	Assistant Track & Field Coach	Sage Park
Lisa McCarthy	Part-Time Integrated Eng. Literacy & Civics Teacher	L.P. Wilson (Adult Ed.)

Reviewed by: DB

Recommended by the Superintendent: TH / RD

Agenda Item # 5.d.

Windsor Board of Education
Regular Meeting – Hybrid via Zoom and In-Person
Unapproved Minutes

Tuesday, March 18, 2025 7:00 PM
L.P Wilson Community Center, Board Room
601 Matianuck Avenue
Windsor, CT 06095

The following are the unapproved minutes of the Tuesday, March 18, 2025 Regular Meeting. Any additions or corrections will be made at a future meeting.

Attendance at 7:03 PM.

Ms. Jill Canter:	Present
Mr. David Furie:	Present
Mr. Jeremy Halek:	Present
Mr. Leonard Lockhart:	Present
Mr. James Madison:	Present
Mr. Paul Panos:	Present
Ms. Ayana Taylor:	Present
Mr. Nathan Wolliston:	Present

All board members were present in the board room.

1. Call to Order, Pledge to the Flag, Moment of Silence

The meeting was called to order at 7:03 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance was Superintendent of Schools Dr. Terrell Hill, Chief of Operations Danielle Batchelder, Assistant Superintendent for Instructional Services Dr. Noha Abdel-Hady, and Director of Pupil and Special Education Services Mary Cristofaro.

2. Recognitions/Acknowledgments

a. Recognition—Windsor Education Foundation

Director of SEL and the Office of Family and Community Partnerships Dr. Michael Mallery introduced Windsor Education Foundation President Daniell Hynes. Ms. Hynes described some of the projects that the WEF grants would be funding this year. A check was presented to the district totaling over \$14,000.00. Board members had the opportunity to ask questions about specific proposals. Mr. Wolliston explained the process of grant approvals by WEF.

3. Audience to Visitors

Linnea Carroll, 45 Portman Street - She thanked the board for their support of the robotics team Blazing Spirits as they prepare to compete in Houston. Donations are being accepted to offset costs.

Julii Denigris, 26 Circle Drive, Enfield - She spoke on behalf of the nursing staff and the expectations and responsibilities in the district. She requested that the nursing staff not be decreased with any budget cuts.

Abdaleh Mohamoud, 202 Macktown Road - He requested more information regarding the cut to Pre-K in the upcoming budget.

John Cassarino, 48 Arrowbrook Road - He suggested the board review the statistics of medical trends from the last several years.

4. Vote to Accept Resignation of BOE Member Anthony King

Several board members offered well-wishes as Mr. King joins the Town Council.

Mr. Panos requested clarification on the 21 day waiting period to accept a replacement board member.

Move the Board of Education accept, with regret, the resignation of Board member Anthony King and express appreciation to him for his service to the Windsor Board of Education. This motion, made by Ms. Ayana Taylor and seconded by Mr. Paul Panos, Passed.

Yes: 8, No: 0

- 5. Consent Agenda
- b. Enrollment Report
- c. Food Service Report
- d. Human Resources Report

Move the Board of Education approve consent agenda items 5.b. Enrollment Report, 5.c. Food Service Report, and 5.d. Human Resources Report. This motion, made by Ms. Ayana Taylor and seconded by Mr. Paul Panos, Passed.

Yes: 8, No: 0

- a. Financial Report

Expenditures for February 28, 2025 \$8,880,746

Expenditures & Encumbrances through February 28, 2025 \$53,461,209

Mr. Panos suggested adding a column to the report for impending encumbrances.

Mr. Madison left the meeting at 7:45 PM and returned at 7:49 PM.

Move the Board of Education approve consent agenda item 5.a. Financial Report. This motion, made by Ms. Ayana Taylor and seconded by Mr. Paul Panos, Passed.

Yes: 8, No: 0

- 6. Approval of Minutes

- a. February 19, 2025 Regular Meeting

Ms. Taylor suggested reformatting the attendance section of the minutes to be more clear.

Mr. Lockhart will work with Ms. Daly on the adjusted format.

Mr. Wolliston left the meeting at 7:58 PM and returned at 8:01 PM.

Move the Board of Education approve the minutes of the February 19, 2025 Regular Meeting. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Ms. Ayana Taylor: Abstain (Without Conflict), Ms. Jill Canter: Yes, Mr. David Furie: Yes, Mr. Jeremy Halek: Yes, Mr. Leonard Lockhart: Yes, Mr. James Madison: Yes, Mr. Paul Panos: Yes, Mr. Nathan Wolliston: Yes

Yes: 7, No: 0, Abstain (Without Conflict: 1)

- 7. Student Representative Report

Ms. Khan recapped the success of the winter sports teams. She shared recent events as well as upcoming important dates. Spring sports begin on March 22.

Mr. Halek left the meeting at 8:09 PM and returned at 8:15 PM.

- 8. Board of Education

- a. President's Report

Mr. Furie shared his experience at CABE Day on the Hill, which he attended with several WHS students as well as Dr. Hill. He also commended both Team Paragon and Blazing Spirits for their recent competition successes.

b. Discussion on Artificial Intelligence Policy

Dr. Mallery and Sage Park Middle School Principal Liana Jorgensen shared the Artificial Intelligence Task Force initiative. Ms. Jorgensen gave an overview of the task force timeline. Dr. Mallery explained the goals and expectations. Several board members asked questions.

Mr. Lockhart left the meeting at 8:26 PM and returned at 8:30 PM.

c. Review of Policy and Practice of How School Announcements are Checked for Accuracy and Impartiality

This agenda item was added due to an episode of the WHS "Dub Hub" broadcast where inaccurate information was shared as true. When the broadcast aired, Mr. Panos brought this to the attention of Dr. Hill, who immediately moved to have it resolved. During the meeting, discussion involved students' right to free speech, staff oversight, accuracy in reporting, and negative influences.

Point of order was called several times as there were incidents of speaking out of turn.

Mr. Furie called an end to the discussion when a return to decorum was needed.

d. School Liaison Reports

1. Windsor High School

Ms. Taylor expressed how proud she was of the WHS students. She said that Project Graduation is seeking donations and volunteers.

Mr. Wolliston had no updates.

2. Sage Park Middle School

Mr. Panos reviewed current and upcoming events at Sage Park. He also said that additional parents are needed to participate in Career Day.

3. Clover Street School

Mr. Madison spoke about a recent visit by Curtis Nelson, a retired Secret Service Agent. He also shared information about upcoming events.

4. John F. Kennedy School

Ms. Canter shared details of recent and upcoming school events.

5. Oliver Ellsworth School

Mr. Lockhart expressed his gratitude to the community men who have been involved at Oliver Ellsworth. He said that nearly all the ventilation work has been completed.

6. Poquonock School

Mr. Halek shared the information on events that will be held at Poquonock this month. He congratulated Principal Mihalko on being selected as a semi-finalist for State Principal of the Year.

9. Superintendent's Report

Dr. Hill acknowledged the board for Board Member Appreciation Month. Gifts were created by No Limits, a student-run business of the CBTA and SPARK programs. Livingstone College President Dr. Davis awarded several full-ride and additional partial academic scholarships to numerous WHS seniors. Treehouse and school registrations recently opened and are ongoing. The next board meeting will be April 8 due to Spring Break the following week. Offices will be open the week of Spring Break, except for Friday, April 18. The next Coffee Talk will be held on April 23 at 5:30 PM in the Board Room.

10. Committee Reports

There were no committee reports.

11. Other Matters/Announcements/Regular BOE Meetings

a. Next BOE Regular Meeting is Tuesday, April 8, 2025, 7:00 PM, LPW, Board Room

Ms. Taylor requested that volunteers for Project Graduation email the main office for information.

Mr. Furie expressed gratitude for the Board gifts. He recognized Dr. Abdel-Hady and Clover Principal Lee as honored as Phenomenal Women of 2025 by the Windsor Human Relations Commission.

12. Audience to Visitors

There were no speakers.

13. Adjournment

Move to adjourn at 10:03 PM. This motion, made by Ms. Ayana Taylor and seconded by Mr. Paul Panos, Passed.

Yes: 8, No: 0

Leonard O. Lockhart, Secretary
Windsor Board of Education

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 8, 2025

PREPARED BY: Danielle Batchelder

PRESENTED BY: Danielle Batchelder,
Chief of Operations

ATTACHMENTS: N/A

SUBJECT: Last Day of School for 2024-2025

BACKGROUND:

Each year the Board of Education communicates the last day of school. Per the Board approved calendar, Friday, June 6, 2025 was the original 181st student day and the 187th teacher day of Windsor's school year. There were 2 snow days during the 2024/2025 school year. The State Department of Education requires all Connecticut public schools to hold 180 student days. Thus, there is one day for which the board has discretion and can implement local control.

It is proposed that the last day of school for Pre-Kindergarten through Grade 11 be scheduled for Monday, June 9, 2025 (180th student day) with an early release for students. On the afternoon of June 9th, staff would have a staff meeting with their principal to conclude the year.

Tuesday, June 10th would be a professional development day for staff, which would be an early release after checking out their classrooms with the principal.

Graduation has been scheduled for Tuesday, June 10, 2025

RECOMMENDATION:

Move the Board of Education approve a change to their approved 2024-2025 calendar setting Monday, June 9, 2025 as the last day of school for students in grades Pre-Kindergarten to Grade 11 and the last day for teachers would be Tuesday, June 10, 2025.

Reviewed by: DB

Recommended by the Superintendent: TH | RD

**WINDSOR BOARD OF EDUCATION
AGENDA ITEM**

For Consideration by the Board of Education at the Meeting of: April 8, 2025

Prepared By: Danielle Batchelder

Presented by: Danielle Batchelder,
Chief of Operations

Attachments: CSDE Operational Memorandum No. 05-19

Subject: Healthy Food Certification (Section 10-215f of the CT General Statutes)

BACKGROUND:

Public Act 06-63* *An Act Concerning Healthy Food and Beverages in Schools* became effective July 1, 2006. Compliance with Section 1, "Requirement for Beverages," is required. Section 3, "Optional Healthy Food Certification," is optional. The Windsor Public Schools chose to comply with Section. 3. Compliance with the Optional Healthy Food Certification enabled the District to receive an additional ten cents per student meal from the state. The BOE had to have adopted a Wellness Policy, which it has.

STATUS:

The Windsor Public Schools has successfully completed seventeen years of the Healthy Food Certification. In order to receive the supplemental meal (10 cents) reimbursement for the 2025-2026 school year, the Board of Education is required to certify compliance with the Act.

RECOMMENDATION:

That the Board of Education accepts the Healthy Food Certification program (Section 10-215f of the Connecticut General Statutes). The following motions are needed:

Motion 1:

Pursuant to C.G.S. Section 10-215F, the Windsor Public School's board of education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2025 through June 30, 2026. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by non-school organization and groups.

Motion 2:

Food and beverage exemptions: The Windsor Board of Education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met:

1. The sale is in connection with an event occurring after the end of the regular school day or on the weekend;
 2. The sale is at the location of the event; and
 3. The food and beverage items are not sold from a vending machine or school store.
- An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity.
 - The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day.
 - “Location” means where the event is being held and must be the same place as the food and beverage sales.

Reviewed by: DB

Recommended by the Superintendent: TH/RD

Agenda Item # 8.d

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 8, 2025

PREPARED BY: Terrell Hill

PRESENTED BY: Danielle Batchelder
Kelvan Kearse

ATTACHMENTS: Residency Report

SUBJECT: Residency Report

BACKGROUND:

The Executive Committee requested this agenda item be added to the April agenda along with additional information on the district's residency efforts.

STATUS:

N/A

RECOMMENDATION:

For informational purposes only.

Recommended by the Superintendent: TH / RD

Agenda Item # 8.e.

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: April 8, 2025

PREPARED BY: Danielle Batchelder

PRESENTED BY: Terrell M. Hill, PhD
Danielle Batchelder

ATTACHMENTS: None

SUBJECT: Recommended Non-Renewal of Teachers

BACKGROUND: In accordance with Section 10-151(c) of the Connecticut General Statutes and the advice of legal counsel, the Superintendent of Schools will recommend the non-renewal of non-tenured teachers at the regular April 8, 2025 meeting of the Board of Education.

STATUS: The teaching contracts for the teachers listed below are being recommended for non-renewal.

First Name	Last Name	Position	School
Brian	Burghoff	English Teacher	Windsor High
Derek	Duval	Technology Education Teacher (Limited)	Sage Park
Erin	Gentile	School Counselor (Limited)	Windsor High
Deborah	Kelley	English Teacher (Limited)	Windsor High
Samantha	Konopka	Special Education Teacher (Limited)	Oliver Ellsworth
Colleen	Malehorn	Math Interventionist (Limited)	Poquonock
Corey	Pace	Science Teacher (Limited)	Sage Park
Kim	Simmons	Grade 3 Humanities (Limited)	Clover Street
Stephanie	Sullivan	English Teacher (Limited)	Windsor High
Kristine	Vincent	Business Teacher (Limited)	Windsor High
Stacey	Waller	School Social Worker (Limited)	L. P. Wilson

RECOMMENDATION:

“Move that the contract of employment of ‘employees listed in the Superintendent’s Human Resources Report – Addendum’ not be renewed for the following year upon its expiration at the end of the 2024-2025 school year and that the Superintendent of Schools is directed to advise such persons in writing of this action.”

Reviewed by: DB Recommended by the Superintendent: JH / DB

Agenda Item # 13.