

**Windsor Board of Education
Regular Meeting**

Wednesday, February 19, 2025 7:00 PM

BOE Regular Meeting, Hybrid via Zoom and In-Person Please click the link below to join the webinar:
<https://us06web.zoom.us/j/89215142307> Or Telephone: +1 646 558 8656 +1 301 715 8592 Webinar ID: 892
1514 2307

601 Matianuck Avenue
Windsor, CT 06095

1. Call to Order, Pledge to the Flag, Moment of Silence
Speaker(s): D. Furie
2. Recognitions/Acknowledgements
Speaker(s): D. Furie
 - 2.a. Recognition - New BOE Student Representative - Wareesha Khan
Speaker(s): T. Hill/B. Parker
3. Audience to Visitors
Speaker(s): D. Furie
4. Consent Agenda
Speaker(s): D. Furie
 - 4.a. Financial Report
Speaker(s): D. Batchelder
 - 4.b. Enrollment Report
Speaker(s): D. Batchelder
 - 4.c. Food Service Report
Speaker(s): D. Batchelder
 - 4.d. Human Resources Report
Speaker(s): D. Batchelder
5. Approval of Minutes
Speaker(s): L. Lockhart
 - 5.a. January 22, 2025 Regular Meeting
Speaker(s): L. Lockhart
 - 5.b. January 28, 2025 Public Forum with Finance Committee
Speaker(s): L. Lockhart
 - 5.c. February 5, 2025 Public Forum with Finance Committee
Speaker(s): L. Lockhart
 - 5.d. February 11, 2025 Public Forum with Finance Committee
Speaker(s): L. Lockhart
6. Student Representative Report
Speaker(s): W. Khan
7. Board of Education
Speaker(s): D. Furie
 - 7.a. President's Report
Speaker(s): D. Furie
 - 7.b. Finance Committee's Recommendation regarding the 2025-2026 Financial Plan and Adoption of the 2025-2026 Financial Plan (Anticipated Action)
Speaker(s): L. Lockhart
 - 7.c. School Liaison Reports
Speaker(s): D. Furie
 - 7.c.1. Windsor High School
Speaker(s): A. Taylor/N. Wolliston
 - 7.c.2. Sage Park Middle School
Speaker(s): A. King/P. Panos
 - 7.c.3. Clover Street School
Speaker(s): J. Madison
 - 7.c.4. John F. Kennedy School
Speaker(s): J. Canter
 - 7.c.5. Oliver Ellsworth School
Speaker(s): L. Lockhart
 - 7.c.6. Poquonock School
Speaker(s): J. Halek
8. Superintendent's Report

- Speaker(s):** T. Hill
9. Committee Reports
Speaker(s): D. Furie
10. Other Matters/Announcements/Regular BOE Meetings
Speaker(s): D. Furie
- 10.a. Next BOE Regular Meeting is Tuesday, March 18, 2025, 7:00 PM, LPW, Board Room
Speaker(s): D. Furie
11. Audience to Visitors
Speaker(s): D. Furie
12. Executive Session - 1. Discussion on Security Cameras at School Locations
2. Discussion on District Software Contracts
3. Discussion on Insurance Claim Numbers
Speaker(s): D. Furie
13. Adjournment
Speaker(s): D. Furie

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: February 19, 2025

PREPARED BY: Danielle Batchelder

PRESENTED BY: Danielle Batchelder,
Chief of Operations

ATTACHMENTS: January 31, 2025 Financial Report

SUBJECT: Financial Report

BACKGROUND:

A report of operating expenditures is prepared monthly for the Board of Education. The report details monthly and year-to-date expenditures for each site within Windsor Public Schools.

STATUS:

The attached report is for the month of January 2025

There were no inter-site transfers during the month.

RECOMMENDATION:

No action is necessary. The report is for information only.

The Secretary of the Board of Education should include the following in the minutes of this Board of Education meeting:

Expenditures for January 31, 2025	\$ 5,362,952
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Expenditures & Encumbrances through January 31, 2025	\$44,580,463
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Reviewed by: DB

Recommended by the Superintendent: TH/sb

Agenda Item # 4.a.

Windsor Public Schools
Financial Report
1/31/2025

	2024-2025 Budget	Expenditures YTD 1/31/25	Encumbrance	Balance 6/30/2025	% Balance
<u>Instructional Services</u>					
Clover Street School	50,170	22,807	2,611	24,752	49%
John F. Kennedy School	71,950	31,294	6,276	34,380	48%
Oliver Ellsworth School	74,230	40,428	7,780	26,022	35%
Poquonock School	56,800	40,351	1,946	14,503	26%
Sage Park Middle School	184,935	103,886	20,592	60,457	33%
Windsor High School	355,145	142,055	21,738	191,352	54%
Windsor High School Interscholastic Sports	260,000	217,410	42,077	513	0%
Athletic Coaches	320,000	142,499	0	177,501	55%
WHS Career & Technical Education	59,745	19,234	15,394	25,117	42%
Continuing Education	70,400	35,960	1,233	33,207	47%
Instructional Mgt. & Curriculum Development	288,488	41,284	9,312	237,892	82%
Magnet School Tuition	1,860,600	939,760	0	920,840	49%
Technology	1,443,725	1,078,935	126,376	238,414	17%
Total Instructional Services	5,096,188	2,855,903	255,335	1,984,950	39%

<u>Education Support Services</u>					
Pupil Personnel Services	384,250	203,809	28,691	151,750	39%
Special Education	96,400	37,408	5,519	53,473	55%
Special Education Tuition	6,779,140	2,697,972	254,510	3,826,658	56%
Policy & Planning	133,386	79,603	6,858	46,925	35%
Employee Personnel Services	152,000	141,948	5,250	4,802	3%
Financial Management	270,840	148,811	75,405	46,624	17%
Financial Services	38,500	37,498	902	100	0%
Pupil Transportation & Safety	3,408,754	967,539	0	2,441,215	72%
Special Education Transportation	2,622,200	1,425,286	0	1,196,914	46%
Physical Plant Services	2,693,517	1,542,314	1,071,959	79,244	3%
Major Maintenance	423,000	94,770	17,915	310,315	73%
L.P. Wilson Center	272,900	128,169	117,862	26,869	10%
Benefits	12,596,761	5,898,302	115,717	6,582,742	52%
Certified Salaries	35,989,599	19,092,772	0	16,896,827	47%
Non-Certified Salaries	11,393,721	6,341,143	0	5,052,578	44%
Regular Ed Tutor Salaries	606,395	258,014	0	348,381	57%
Special Ed Tutor Salaries	507,000	250,675	0	256,325	51%
Substitute Salaries	792,788	399,180	0	393,608	50%
FRC & SEL	56,000	20,446	2,978	32,576	58%
Total Education Support Services	79,217,151	39,765,659	1,703,566	37,747,926	48%

Total All Sites	\$84,313,339	\$42,621,562	\$1,958,901	\$39,732,876	47%
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WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: February 19, 2025

PREPARED BY: Jen Clarke,
Registration Coordinator

PRESENTED BY: Danielle Batchelder,
Chief of Operations

ATTACHMENTS: Student Enrollment Report & Recap

SUBJECT: Student Enrollment as of February 1, 2025

BACKGROUND:

Attached are the enrollment figures as of February 1, 2025. Mrs. Batchelder will answer any questions.

STATUS:

In prior BOE enrollment reports, the enrollment report grouped all students into one category labeled "Outside Placement/Private Placement (SPED)". Beginning in September 2016, the Out Placement/Private Placement (SPED) line was separated into two categories:

1. *Out of District Placement-Special Education students*
2. *Private Placement Special Education students*

Out of District - Special Education: Those students who are placed at a Connecticut State Department of Education (CSDE) approved private special education program as recommended by a planning and placement team (PPT) as part of a student's individualized education program (IEP). Additionally, this category may include a family who moves into Windsor with a child who has a disability who has already been placed in a private special education program and/or children who are placed in Windsor foster home(s) by the Department of Children and Families (DCF) and are already enrolled in a private special education program.

Private Placement - Special Education: Those students who have been identified special education through the planning and placement team (PPT) process that have been parentally placed at a non-public school located in Windsor (i.e., St. Gabriel, Trinity Christian, Madina Academy, Praise Power & Prayer, etc.).

RECOMMENDATION:

Informational

Reviewed by: 

Recommended by the Superintendent: 

Agenda Item # 4.6.

**Windsor Public Schools
Student Enrollment Report
February 1, 2025**

Enrollment in Windsor Public Schools

Grades PreK - 5	1,415
Grades 6-8	718
Grades 9-12	1,122
Total District Enrollment	3,255

Windsor Students not in District Schools

Out of District Placements (SPED)	31
Private Schools (St.Gabriels, Trinity Christian, Medina Academy; Praise, Power&Prayer)	34
CREC Montessori Hartford	7
CREC Metropolitan Learning Center (MLC)	41
CREC Miscellaneous Magnet Schools	246
Hartford Host Magnet Schools	195
Miscellaneous Magnet Schools (LEARN, Goodwin College & Global Experience)	20
A.I. Prince Technical High School	18
Howard Cheney Technical High School	14
	606
Total Students	3,861

**Windsor Public Schools
Student Enrollment Report
February 1, 2025**

GRADE	Poquonock School	Clover Street School	Oliver Ellsworth School	John F. Kennedy School	Total
PreK	70		39		109
K	71		103		174
1	86		130		216
2	108		115		223
3		97		143	240
4		84		134	218
5		95		140	235
Subtotal K-5					1,306
Total	335	276	387	417	1,415

GRADE	Sage Park Middle School
6	235
7	240
8	243
Total	718

GRADE	Windsor High School
9	275
10	285
11	278
12	284
Total	1,122

District Wide Enrollment	3,255
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**ENROLLMENT REPORT 2024-2025
POQUONOCK SCHOOL**

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Kindergarten													
	23 B. Brown			11	12	11	11	10	11				
	2 R. Brown			12	12	13	13	13	13				
	24 Kowalchik			11	11	11	11	12	11				
	22 Roche			11	12	11	11	11	12				
	3 Scott			14	13	12	12	12	12				
	26 Scerra			10	12	12	12	12	12				
	Total		84	69	72	70	70	70	71	0	0	0	0
Grade 1													
	1 Kowalski			18	18	18	18	18	18				
	12 Alzamora			17	16	16	16	16	17				
	15 McCann			19	18	18	18	18	18				
	16 Stoll			16	17	16	16	17	17				
	18 Velez			18	18	18	17	17	16				
	Total		103	88	87	86	85	86	86	0	0	0	0
Grade 2													
	14 Achim			22	21	21	22	22	22				
	11 Delskey			21	21	21	21	21	21				
	8 Harrison			22	22	22	22	22	21				
	4 Parker			21	23	22	22	21	22				
	9 Tweeddale			22	21	21	21	21	22				
	Total		108	108	108	107	108	107	108	0	0	0	0
	PK Smart Start			48	48	47	47	49	46				
	Sped & Peer			10	14	14	14	16	24				
	Total		101	58	62	61	61	65	70	0	0	0	0
	Poquonock Totals		396	323	329	324	324	328	335	0	0	0	0

**ENROLLMENT REPORT 2024-2025
OLIVER ELLSWORTH SCHOOL**

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Kindergarten													
19	Allen			12	12	12	12	12	12				
20	Klescezeski			12	12	12	11	11	12				
21	Moreno			12	12	12	12	12	12				
22	Bishop			13	13	13	12	13	13				
23	Heacock			12	12	13	13	13	13				
24	Stevens			13	13	13	13	12	12				
25	Chapple			13	13	14	14	14	14				
26	Nash			13	13	13	13	13	13				
	Total		131	100	100	102	100	100	101	0	0	0	0
Grade 1													
10	Strickland			19	19	19	18	18	18				
12	Butterick			19	18	17	18	18	18				
13	Fleury Barton			19	17	17	18	18	19				
14	Och			18	19	20	19	18	18				
15	Adamski			19	18	19	17	17	17				
16	Lawrence			18	19	19	19	19	19				
17	Cook			19	20	18	17	17	17				
	Total		135	131	130	129	126	125	126	0	0	0	0
Grade 2													
1	Mayo			16	15	15	16	16	16				
2	Billington			17	17	17	17	17	17				
3	McDonald			18	18	18	18	18	18				
6	Verdone			16	16	16	16	16	16				
7	Gonzalez			16	16	16	16	16	16				
8	Ozerne			15	16	16	16	16	16				
11	Montesione			16	16	16	16	16	16				
	Total		123	114	114	114	115	115	115	0	0	0	0
4	Kochol (ABA)*						6	6	6				
Sped & Peers				33	34	38	38	38	39				
	Total		46	33	34	38	38	38	39	0	0	0	0
Totals				378	378	383	385	384	387	0	0	0	0

* Enrollment number does not reflect the number of students on the teachers case load

ENROLLMENT REPORT 2024-2025
Clover Street School

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 3													
25	Darrell			20	19	19	19	19	19				
8	Driscoll			19	19	19	19	19	18				
10	Rivers			20	20	20	20	20	20				
11	Sanchez			20	19	19	19	19	20				
27	Alzamora			20	19	19	19	20	20				
	Total		82	99	96	96	96	97	97	0	0	0	0
Grade 4													
24	Comer			21	21	22	21	22	21				
21	Junious			21	21	23	23	23	23				
16	Murray			21	21	21	20	20	20				
21	Sumner			21	22	21	20	19	20				
	Total		105	84	85	87	84	84	84	0	0	0	0
Grade 5													
12	Burnham			16	16	16	14	14	14				
15	Grimes			16	17	16	16	16	15				
14	Jerram			16	16	16	17	17	17				
17	Nowusch			15	15	15	15	15	15				
13	Steele			15	15	16	16	16	16				
19	Williams			15	16	17	18	18	18				
	Total		90	93	95	96	96	96	95	0	0	0	0
	Totals		277	276	276	279	276	277	276	0	0	0	0

**ENROLLMENT REPORT 2024-2025
JF KENNEDY SCHOOL**

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 3													
	1 Stout			19	19	19	18	18	20				
	2 Nguyen			21	21	20	21	20	20				
	3 Lamoureux			22	22	22	22	22	22				
	4 Pierce			20	20	19	19	19	20				
	5 May			20	20	21	21	22	21				
	6 Schultz			20	20	20	20	20	21				
	8 Freitas			19	18	18	19	19	17				
	Total		130	141	140	139	140	140	141	0	0	0	0
Grade 4													
	7 Gilligan			23	23	23	22	22	22				
	9 Jones			23	23	23	23	23	22				
	10 Estelle			22	23	23	21	21	22				
	12 Kingsley			23	22	23	23	23	22				
	14 Feliciano			23	23	23	23	23	23				
	16 DaCosta			20	22	22	23	23	22				
	Total		120	134	136	137	135	135	133	0	0	0	0
Grade 5													
	19 Johnson			22	22	23	23	23	23				
	20 Carpenter			23	23	23	23	23	23				
	24 Lam			23	23	23	23	21	23				
	25 Mitchell			22	22	23	23	23	24				
	27 Bell			23	23	23	23	23	23				
	28 Everett			21	22	22	23	24	24				
	Total		121	134	135	137	138	137	140	0	0	0	0
	22 Rodriguez (ABA)*					3	3	3	3				
	Totals		371	409	411	416	416	415	417	0	0	0	0

* Enrollment number does not reflect the number of students on the teachers case load

ENROLLMENT REPORT 2024-2025
Sage Park Middle School

	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 6											
House 1		109	113	114	114	114	114				
House 2		118	120	119	119	119	121				
Total	210	227	233	233	233	233	235	0	0	0	0
Grade 7											
House 3		118	118	117	115	115	114				
House 4		127	128	128	127	127	126				
Total	228	245	246	245	242	242	240	0	0	0	0
Grade 8											
House 5		116	118	118	120	120	121				
House 6		120	122	120	121	121	122				
Total	261	236	240	238	241	241	243	0	0	0	0
Sage Park Totals	699	708	719	716	716	716	718	0	0	0	0

ENROLLMENT REPORT 2024-2025
Windsor High School

	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 9	302	294	299	298	299	298	275				
Grade 10	283	276	279	280	278	278	285				
Grade 11	292	278	280	280	280	280	278				
Grade 12	270	270	267	267	268	268	284				
Windsor High Total	1,147	1,118	1,125	1,125	1,125	1,124	1,122	0	0	0	0

**WINDSOR BOARD OF EDUCATION
AGENDA ITEM**

For Consideration by the Board of Education at the Meeting of: Wednesday, February 19, 2025

Prepared By: Patricia Patton

Presented By: Danielle Batchelder

Attachments: Cafeteria Operations – January, 2025

Subject: Food Service Financial Report

Background: The Windsor School Food Service participates in the National School Lunch Program at each of our school facilities. We also participate in the National School Breakfast Program at our four elementary schools, Sage Park Middle School and Windsor High School. We operated our Summer Food Service Program at John Fitch Park and Sharshon Park during summer break serving lunch. We are complying with the Healthy Food Certification again this year to send a consistent message to our students in keeping with our wellness policies.

Our annual goal is to operate with a small reserve account to offset unanticipated needs and to increase participation from students and staff in all our programs.

A monthly financial report is presented to the Board of Education. This report includes sales and financial information for the current period.

Status: Financial Report for January, 2025

Recommendation: Informational Only

Reviewed by: DB **Recommended by the Superintendent:** TH/sb

Agenda Item # 4.c.

**Windsor School Food Service
Financial Statement
January 2025**

REVENUE	January 2025	7/1/24 - YTD	January 2024	7/1/23-YTD
SALES	\$81,186.75	\$384,271.64	\$29,784.65	\$249,759.82
REIMBURSEMENTS - STATE	0.00	0.00		9,291.15
Federal Reimbursement	136,097.67	661,111.77	122,449.96	644,132.31
CLOC	0.00	92,677.98		105,865.00
MISC. (Rebates & Grants)	676.20	5,429.99		132,008.97
8 CENTS Certification	3,519.45	17,382.78	3,179.92	16,020.08
REVENUE TOTALS	\$221,480.07	\$1,160,874.16	\$155,414.53	1,157,077.33
Refund				
Total Revenue	\$221,480.07	\$1,160,874.16		
 EXPENSES				
WAGES	\$96,518.65	\$435,212.64	\$59,279.91	\$381,505.00
PAYROLL TAXES	13,367.84	41,180.32	4,534.91	29,424.01
BENEFITS	7,672.13	54,450.78	7,105.40	44,918.35
FOOD/MILK/ICE CREAM	122,093.21	637,576.73	134,771.91	689,946.20
PAPER	3,649.67	17,481.51	4,671.97	25,268.46
TRUCK	0.00	683.91	62.61	2,278.93
MISC. SUPPLIES(UNIFORMS/OFFICE	0.00	18,824.19	125.76	4,668.51
EQUIPMENT	35,896.09	195,017.50	50,380.28	187,390.39
SERVICES	18,063.68	36,127.36	40.00	1,571.10
EXPENSE TOTALS	\$297,261.27	\$1,436,554.94	\$260,972.75	\$1,366,970.95
 NET INCOME	 -\$75,781.20	 -\$275,680.78	 (\$105,558.22)	 (\$209,893.62)
 INVENTORY	 \$18,746.26			 \$29,784.15
 OPENING BALANCE 7/1	 \$1,985,269.08			 \$1,836,198.52
 COMPUTED OPERATING POSITION		 \$1,709,588.30		 \$1,656,089.05

Evelyn Vegas
Kemalo Williams
Paul Broxterman

Custodian II (Evenings)
Custodian II (Evenings)
Building Substitute

Windsor High
Windsor High
Windsor High

RESIGNATIONS / SEPARATIONS

Name	Position	Location
Raquel Husman	Part-Time Lunchroom Monitor	Clover Street
Keilah La Rubia	School Social Worker	Clover Street
Jenny Rodriguez	Special Education Teacher	John F. Kennedy
Sufia Nazma	Paraprofessional	John F. Kennedy
Sadia Santana	Program Assistant for OFCP	L.P. Wilson
Ananda Burnard	Building Substitute (Temporary)	Oliver Ellsworth
Ananda Burnard	Part-Time Treehouse Group Leader	Oliver Ellsworth
Donna Shropshire	Part-Time Gen. Food Service Worker	Poquonock
Tylr Freeman	Paraprofessional	Poquonock
Brittany Clarke	Part-Time Gen. Food Service Worker	Poquonock
Caroline Glass	General Music Teacher Grades 6-8	Sage Park
James Iovanna	Technology Education Teacher	Sage Park
Richelle Anderson	Head Outdoor Track & Field Coach	Sage Park
Garrett Connolly	Assistant Softball Coach	Sage Park
Molly Shannon	JV/Assistant Girls Lacrosse Coach	Windsor High

Reviewed by: NOB

Recommended by the Superintendent: TH/sb
Agenda Item # 4.d.

Windsor Board of Education
Regular Meeting, Hybrid via Zoom and In-Person
Unapproved Minutes

Wednesday, January 22, 2025 6:30 PM
L.P. Wilson Community Center, Board Room
601 Matianuck Avenue
Windsor, CT 06095

The following are the unapproved minutes of the Wednesday, January 22, 2025 Regular Meeting. Any additions or corrections will be made at a future meeting.

Ms. Jill Canter: Present
Mr. David Furie: Present
Mr. Jeremy Halek: Present
Mr. Anthony King: Present
Mr. Leonard Lockhart: Present
Mr. James Madison: Present
Mr. Paul Panos: Present
Ms. Ayana Taylor: Present
Mr. Nathan Wolliston: Present
Ms. Canter attended virtually.

1. Call to Order, Pledge to the Flag, Moment of Silence

The meeting was called to order at 6:35 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance was Superintendent of Schools Dr. Terrell Hill, Chief of Operations Danielle Batchelder, Assistant Superintendent for Instructional Services Dr. Noha Abdel-Hady, and Director of Pupil and Special Education Services Mary Cristofaro.

2. Superintendent Presents 2025-2026 Budget Proposal

Dr. Hill presented the 2025-2026 Windsor Public Schools Budget Proposal. He reviewed the purpose, process, and schedule for the upcoming meetings. Several board members asked questions.

3. Public Forum on 2025-2026 Budget (Limited to maximum of 30 minutes)

There were no speakers during the public forum.

The meeting recess began at 7:02 PM.

4. THE REGULAR MEETING WILL CONTINUE IMMEDIATELY FOLLOWING THE PUBLIC FORUM AND A 5 MINUTE RECESS

5. Recognitions/Acknowledgements

Following some technical difficulties with the Zoom audio, the meeting resumed at 7:26 PM.

Mr. Lockhart left the meeting prior to the completion of the recess.

a. Recognition - Victor Montilla, BOE Student Representative

Mr. Montilla was recognized for his in-depth reports as the Student Representative for the Fall term.

6. Audience to Visitors

Tracy Zotter, 28 Spring Street - Ms. Zotter spoke about the compost initiative that JFK has put in place this school year. She requested an opportunity for the students to present this project to the board.

7. Consent Agenda

- a. Financial Report
- b. Enrollment Report
- c. Food Service Report
- d. Human Resources Report

Move the Board of Education approve consent agenda items 7.a. Financial Report, 7.b. Enrollment Report, 7.c. Food Service Report, 7.d. Human Resources Report. This motion, made by Ms. Ayana Taylor and seconded by Mr. Paul Panos, Passed.

Yes: 8, No: 0

8. Approval of Minutes

- a. December 17, 2024 Special Meeting
- b. December 17, 2024 Regular Meeting

Move the Board of Education approve the minutes of the December 17, 2024 Special Meeting and the December 17, 2024 Regular Meeting. This motion, made by Ms. Ayana Taylor and seconded by Mr. Paul Panos, Passed.

Yes: 8, No: 0

9. Student Representative Report

Mr. Montilla reviewed the Alumni Panel, the MLK Jr. celebration at Town Hall, and winter sports accomplishments. Several board members commended him for his attention to detail and organization.

Mr. Lockhart returned to the meeting at 7:39 PM.

10. Board of Education

a. President's Report

Mr. Furie spoke highly of attending a Bookworms pilot program class, the Community Forum on Education held at WHS, the MLK Jr. event at Town Hall, among others. He also spoke about upcoming events.

b. Technical Correction of Board/Superintendent Contract

Mr. Batchelder explained that this correction does not add additional cost to the district.

Move that the Board of Education votes that the Board/Superintendent contract be corrected to include the payment for the PhD Stipend in annual base salary. This motion, made by Ms. Ayana Taylor and seconded by Mr. Paul Panos, Passed.

Yes: 9, No: 0

c. School Liaison Reports

1. Windsor High School

Ms. Taylor spoke about an upcoming choir event at Loomis Chaffee School, Girl's Basketball Senior Night, and Indoor Track accomplishments.

Mr. Wolliston spoke about the School Governance Council's wellness initiative and a push for attendance engagement.

2. Sage Park Middle School
Mr. King said that iReady testing was complete, and the third quarter had begun.

Mr. Panos announced the next PTO meeting.
3. Clover Street School
Mr. Madison spoke about multiple school events.
4. John F. Kennedy School
Ms. Canter spoke about recent and upcoming JFK School events.
5. Oliver Ellsworth School
Mr. Lockhart said that the HVAC project was near completion.
6. Poquonock School
Mr. Halek spoke about recent and upcoming events. He congratulated Principal Mihalko for being a finalist for 2025 Connecticut Elementary Principal of the Year.

11. Superintendent's Report
Dr. Hill thanked Kevin Hannigan, of the Dollar Tree distribution center here in town, for the generous donation of paper.

The next Coffee Talk is January 28, 2025.

12. Committee Reports
Mr. Lockhart reviewed the expectations of the board for the upcoming budget meetings.

Mr. Wollilston stated that there would be an Ad Hoc Cell Phone Policy Committee before the end of the year.

13. Other Matters/Announcements/Regular BOE Meetings
 - a. BOE Public Forum and Finance Committee Meeting is Tuesday, January 28, 2025, 6:00 PM, LPW, Board Room
 - b. BOE Public Forum and Finance Committee Meeting is Wednesday, February 5, 2025, 6:00 PM, LPW, Board Room
 - c. BOE Public Forum and Finance Committee Meeting is Tuesday, February 11, 2025 6:00 PM, LPW, Board Room
 - d. BOE Finance Committee Meeting is Thursday, February 13, 2024, 6:30 PM, LPW, Board Room (if needed)
 - e. Next BOE Regular Meeting is Wednesday, February 19, 2025, 7:00 PM, LPW, Board Room

Mr. Lockhart said that in the coming weeks, he would be on Capitol Hill speaking about education in Connecticut.

Mr. Furie requested that JFK present their compost initiative at an upcoming meeting.

14. Audience to Visitors
There were no speakers.

15. Adjournment
Move to adjourn at 8:24 PM. This motion, made by Ms. Ayana Taylor and seconded by Mr. Paul Panos, Passed.

Yes: 9, No: 0

Leonard O. Lockhart, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting/Public Forum with Finance Committee Immediately
Following – Hybrid Meeting via Zoom and In-Person
Unapproved Minutes

Tuesday, January 28, 2025 6:00 PM
L.P. Wilson Community Center, Board Room
601 Matianuck Avenue
Windsor, CT 06095

The following are the unapproved minutes of the Tuesday, January 28, 2025 Special Meeting/Public Forum with Finance Committee Meeting. Any additions or corrections will be made at a future meeting.

Ms. Jill Canter:	Present
Mr. David Furie:	Present
Mr. Jeremy Halek:	Present
Mr. Anthony King:	Present
Mr. Leonard Lockhart:	Present
Mr. James Madison:	Present
Mr. Paul Panos:	Present
Ms. Ayana Taylor:	Absent
Mr. Nathan Wolliston:	Present

Mr. Halek, Mr. King, and Mr. Wolliston participated virtually.

Mr. Nathan Wolliston:	Absent
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Mr. Wolliston did not have an audio response for the adjournment, so he was marked absent.

1. Call to Order, Pledge to the Flag and Moment of Silence

Mr. Furie called the public forum to order at 6:15 PM.

2. Public Forum on Superintendent of School's Proposed 2025-2026 Budget (limited to 30 minutes)

There were no speakers during the public forum.

3. Adjournment

Move to adjourn the public forum at 6:16 PM. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Yes: 8, No: 0

4. A MEETING OF THE BOE FINANCE COMMITTEE WILL IMMEDIATELY FOLLOW THE ADJOURNMENT OF THE PUBLIC FORUM

5. Finance Committee Meeting

6. Call to Order, Pledge of Allegiance, Moment of Silence

Mr. Lockhart called the committee meeting to order at 6:16 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance was Superintendent of Schools Dr. Terrell Hill, Chief of Operations Danielle Batchelder, Assistant Superintendent for Instructional Services Dr. Noha Abdel-Hady, and Director of Pupil and Special Education Services Mary Cristofaro.

7. Audience to Visitors

No audience members spoke.

8. Discussion of the 2025-2026 Budget Proposal

Mr. Lockhart reviewed the expectations of the meeting. Questions that were made available prior to the meeting were answered and reviewed. Additional questions may be asked, but individual presentations will not be made.

Principal Mihalko and Principal Gruber answered questions for Poquonock School and Oliver Ellsworth School.

Principal Gagne and Principal Lee answered questions for John F. Kennedy School and Clover Street School.

Principal Jorgensen answered questions for Sage Park Middle School, Site 53.

Principal Parker answered questions for Windsor High School, Site 61.

Mr. King, experiencing technical difficulties, left the meeting at 6:47 PM and returned, virtually, at 6:56 PM.

Assistant Principal Fangiullo answered questions for CTE (Career and Technical Education), Site 63.

Athletic Director Fulton answered questions for the Athletic Department, Site 62.

Adult Education Coordinator Mayela Aguirre was present for Continuing Education, Site 71. She reviewed the program highlights with the board

Superintendent Dr. Terrell Hill answered questions for Site 40, District Policy and Planning.

Chief of Operations Danielle Batchelder addressed questions about Site 44, Employee Personnel Services.

Chief of Operations Danielle Batchelder answered questions about Sites 77 and 79, Fiscal Management and Fiscal Services, and Site 80, Transportation.

The introductory pages will be addressed at a future meeting.

9. Adjournment

Move to adjourn at 7:38 PM. This motion, made by Mr. Paul Panos and seconded by Mr. David Furie, Passed.

Yes: 7, No: 0

There was no audio response from Mr. Wolliston at the time of adjournment.

Leonard O. Lockhart, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting/Public Forum with Finance Committee Immediately
Following – Hybrid Meeting via Zoom and In-Person
Unapproved Minutes

Wednesday, February 5, 2025 6:00 PM
L.P. Wilson Community Center, Board Room
601 Matianuck Avenue
Windsor, CT 06095

The following are the unapproved minutes of the Wednesday, February 5, 2025 Special Meeting/Public Forum with Finance Committee Immediately Following. Any additions or corrections will be made at a future meeting.

Ms. Jill Canter:	Present
Mr. David Furie:	Present
Mr. Jeremy Halek:	Present
Mr. Anthony King:	Present
Mr. Leonard Lockhart:	Present
Mr. James Madison:	Present
Mr. Paul Panos:	Present
Ms. Ayana Taylor:	Present
Mr. Nathan Wolliston:	Absent

1. Call to Order, Pledge to the Flag and Moment of Silence
Mr. Furie called the public forum to order.

2. Public Forum
There were no speakers during the public forum.

3. Adjournment
Move to adjourn the public forum at 6:10 PM. This motion, made by Ms. Ayana Taylor and seconded by Mr. Paul Panos, Passed.

Yes: 8, No: 0

4. A MEETING OF THE BOE FINANCE COMMITTEE WILL IMMEDIATELY FOLLOW THE
ADJOURNMENT OF THE PUBLIC FORUM

5. Finance Committee Meeting

6. Call to Order, Pledge of Allegiance, Moment of Silence
Mr. Lockhart called the committee meeting to order at 6:16 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance was Superintendent of Schools Dr. Terrell Hill, Chief of Operations Danielle Batchelder, Assistant Superintendent for Instructional Services Dr. Noha Abdel-Hady, and Director of Pupil and Special Education Services Mary Cristofaro. Dr. Abdel-Hady participated virtually.

7. Audience to Visitors
There were no speakers.

8. Discussion of the 2025-2026 Budget Proposal

Mr. Lockhart addressed an email communication from Mr. Panos regarding the request for answers to budget questions be sent to Dr. Hill, Mr. Lockhart, and Ms. Brown by Friday afternoon prior to the next budget meeting. There was discussion regarding expectations and authority.

Dr. Hill addressed a clerical error regarding the Technology budget. The total of contracted services was miscalculated. The correct budget dollar amount is now \$1,277,356.00 which in turn drops the total budget increase from 7.55% to 6.88%.

The board provided questions prior to the meeting. Dr. Abdel-Hady and Ms. Cristofaro answered each question for their departments.

Site 41 was addressed by Assistant Superintendent for Instructional Services Dr. Noha Abdel-Hady, Secondary Curriculum Director Bonnie Fineman, and Elementary Curriculum Director Michelle Williams.

Site 76, Technology questions were answered by Assistant Superintendent for Instructional Services Dr. Noha Abdel-Hady.

Site 73, Pupil Personnel Services and Site 74, Special Education Services were discussed by Director of Pupil and Special Education Services Mary Cristofaro.

Site 82, Physical Plant Services, was presented by Chief of Operations Danielle Batchelder and Physical Plant Manager Carlos Rosario.

Mr. Madison left the meeting from 8:00 PM and returned at 8:06 PM.

Site 83, LP Wilson, was addressed by Chief of Operations Danielle Batchelder.

Any additional questions regarding Physical Plant or L.P. Wilson will be addressed at the next meeting.

9. Adjournment

Move to adjourn at 8:23 PM. This motion, made by Ms. Ayana Taylor and seconded by Mr. Paul Panos, Passed.

Yes: 8, No: 0

Leonard O. Lockhart, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting/Public Forum with Finance Committee Immediately
Following – Hybrid via Zoom and In-Person
Unapproved Minutes

Tuesday, February 11, 2025 6:00 PM
L.P. Wilson Community Center, Board Room
601 Matianuck Avenue
Windsor, CT 06095

The following are the unapproved minutes of the Tuesday, February 11, 2025 Special Meeting/Public Forum with Finance Committee Immediately Following. Any additions or corrections will be made at a future meeting.

Ms. Jill Canter: Absent
Mr. David Furie: Present
Mr. Jeremy Halek: Present
Mr. Anthony King: Absent
Mr. Leonard Lockhart: Present
Mr. James Madison: Present
Mr. Paul Panos: Present
Ms. Ayana Taylor: Present
Mr. Nathan Wolliston: Present

Mr. Anthony King: Present

Mr. Wolliston attended the meeting virtually. Mr. King also attended virtually at 6:27 PM.

1. Call to Order, Pledge to the Flag and Moment of Silence
Mr. Furie called the public forum to order at 6:12 PM.

2. Public Forum
There were no speakers.

3. Adjournment
Move to adjourn the public forum at 6:16 PM. This motion, made by Ms. Ayana Taylor and seconded by Mr. Paul Panos, Passed.

Yes: 7, No: 0

4. A MEETING OF THE BOE FINANCE COMMITTEE WILL IMMEDIATELY FOLLOW THE
ADJOURNMENT OF THE PUBLIC FORUM

5. Finance Committee Meeting

6. Call to Order, Pledge of Allegiance, Moment of Silence
Mr. Lockhart called the committee meeting to order at 6:27 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance was Superintendent of Schools Dr. Terrell Hill, Chief of Operations Danielle Batchelder, Assistant Superintendent for Instructional Services Dr. Noha Abdel-Hady, and Director of Pupil and Special Education Services Mary Cristofaro.

7. Audience to Visitors
There were no speakers.

8. Discussion of the 2025-2026 Budget Proposal

The board provided questions were answered at the beginning of the discussion.

Site 90, Salaries, was addressed by Chief of Operations Danielle Batchelder.

Site 91, Employee Benefits, was presented by Chief of Operations Danielle Batchelder.

The Appendices were reviewed..

There will be no additional Finance Committee meeting on Thursday, February 13, 2025.

Each board member was given the opportunity to speak about the proposed budget.

The budget was turned over to the board at 7:37 PM.

The budget will be added to the Wednesday, February 19, 2025 Regular Meeting agenda.

9. Adjournment

Move to adjourn at 7:39 PM. This motion, made by Ms. Ayana Taylor and seconded by Mr. Paul Panos, Passed.

Yes: 8, No: 0

Leonard O. Lockhart, Secretary
Windsor Board of Education

**WINDSOR BOARD OF EDUCATION
AGENDA ITEM**

For Consideration by the Board of Education at the Meeting of: February 19, 2025

Prepared By: Terrell M. Hill

Presented By: Leonard Lockhart, BOE Finance Chair

Attachments: N/A

Subject: Finance Committee's Recommendation Regarding the 2025-2026 Financial Plan and Adoption of the 2025-2026 Financial Plan (Anticipated Action)

BACKGROUND:

The Board of Education held a public forum on the budget process in December 2024 and one in January 2025. The Board of Education's Finance Committee held three separate meetings in January and February 2025 to review the budget in addition to holding three public forums prior to those committee meetings.

STATUS:

N/A

RECOMMENDATION:

Possible motion:

Move the Board of Education accept the proposed 2025-2026 budget submitted to the Board by Superintendent Dr. Terrell Hill with a 6.88% increase over the current year's budget.

Recommended by the Superintendent: TH/sb

Agenda Item # 7.b.

**WINDSOR BOARD OF EDUCATION
AGENDA ITEM**

For Consideration by the Board of Education at the Meeting of: February 19, 2025

Prepared By: Terrell M. Hill, PhD

Presented By: David Furie

Attachments: N/A

Subject: Executive Session – 1. Discussion on Security Cameras at School Locations
2. Discussion on District Software Contracts
3. Discussion on Insurance Claim Numbers

Background:

At their finance committee meeting on February 5, 2025, the Board decided they would discuss security cameras at school locations and district software contracts in executive session at their February 19, 2025 regular meeting. In addition, at their February 11, 2025 finance committee meeting, the Board decided to discuss insurance claim numbers in executive session at their February 19, 2025 regular meeting.

Status:

Under BOE BL 9322 Public and Executive Sessions, the public may be excluded from meetings of the Board of Education which are declared to be executive sessions. An executive session may be held for matters concerning:

3. Matters concerning security strategy or the deployment of security personnel, or devices affecting public security;
5. Discussion on any matter which would result in the disclosure of public records or the information therein described in Connecticut General Statutes, Section 1-210.

Recommendation:

No action will be taken on this agenda item – for discussion only.

Move the Board of Education enter into executive session for the purpose of discussing security cameras at school locations as well as a discussion on district software contracts and on insurance claim numbers. They will invite Superintendent Dr. Terrell Hill, Assistant Superintendent for Instructional Services Dr. Noha Abdel-Hady and Chief of Operations Danielle Batchelder to be part of the discussion.

Recommended by the Superintendent: TH/SB

Agenda Item # 12.