

**Windsor Board of Education
Regular Meeting**

Wednesday, January 22, 2025 6:30 PM

BOE Regular Meeting, Hybrid via Zoom and In-Person Please click the link below to join the webinar:
<https://us06web.zoom.us/j/84956464351> Or Telephone: +1 301 715 8592 +1 646 558 8656 Webinar ID: 849
5646 4351

601 Matianuck Avenue
Windsor, CT 06095

1. Call to Order, Pledge to the Flag, Moment of Silence
Speaker(s): D. Furie
2. Superintendent Presents 2025-2026 Budget Proposal
Speaker(s): T. Hill
3. Public Forum on 2025-2026 Budget (Limited to maximum of 30 minutes)
Speaker(s): D. Furie
4. THE REGULAR MEETING WILL CONTINUE IMMEDIATELY FOLLOWING THE PUBLIC FORUM AND A 5 MINUTE RECESS
Speaker(s): D. Furie
5. Recognitions/Acknowledgements
Speaker(s): D. Furie
 - 5.a. Recognition - Victor Montilla, BOE Student Representative
Speaker(s): D. Furie
6. Audience to Visitors
Speaker(s): D. Furie
7. Consent Agenda
Speaker(s): D. Furie
 - 7.a. Financial Report
Speaker(s): D. Batchelder
 - 7.b. Enrollment Report
Speaker(s): D. Batchelder
 - 7.c. Food Service Report
Speaker(s): D. Batchelder
 - 7.d. Human Resources Report
Speaker(s): D. Batchelder
8. Approval of Minutes
Speaker(s): L. Lockhart
 - 8.a. December 17, 2024 Special Meeting
Speaker(s): L. Lockhart
 - 8.b. December 17, 2024 Regular Meeting
Speaker(s): L. Lockhart
9. Student Representative Report
Speaker(s): V. Montilla
10. Board of Education
Speaker(s): D. Furie
 - 10.a. President's Report
Speaker(s): D. Furie
 - 10.b. Technical Correction of Board/Superintendent Contract
Speaker(s): D. Furie
 - 10.c. School Liaison Reports
Speaker(s): D. Furie
 - 10.c.1. Windsor High School
Speaker(s): A. Taylor/N. Wolliston
 - 10.c.2. Sage Park Middle School
Speaker(s): A. King/P. Panos
 - 10.c.3. Clover Street School
Speaker(s): J. Madison
 - 10.c.4. John F. Kennedy School
Speaker(s): J. Canter
 - 10.c.5. Oliver Ellsworth School
Speaker(s): L. Lockhart
 - 10.c.6. Poquonock School

Speaker(s): J. Halek

11. Superintendent's Report

Speaker(s): T. Hill

12. Committee Reports

Speaker(s): D. Furie

13. Other Matters/Announcements/Regular BOE Meetings

Speaker(s): D. Furie

- 13.a. BOE Public Forum and Finance Committee Meeting is Tuesday, January 28, 2025, 6:00 PM, LPW, Board Room

Speaker(s): D. Furie

- 13.b. BOE Public Forum and Finance Committee Meeting is Wednesday, February 5, 2025, 6:00 PM, LPW, Board Room

Speaker(s): D. Furie

- 13.c. BOE Public Forum and Finance Committee Meeting is Tuesday, February 11, 2025 6:00 PM, LPW, Board Room

Speaker(s): D. Furie

- 13.d. BOE Finance Committee Meeting is Thursday, February 13, 2024, 6:30 PM, LPW, Board Room (if needed)

Speaker(s): D. Furie

- 13.e. Next BOE Regular Meeting is Wednesday, February 19, 2025, 7:00 PM, LPW, Board Room

Speaker(s): D. Furie

14. Audience to Visitors

Speaker(s): D. Furie

15. Adjournment

Speaker(s): D. Furie

WINDSOR BOARD OF EDUCATION AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 22, 2025

Prepared By: Terrell M. Hill, PhD

Presented By: David Furie

Attachments: N/A

Subject: Public Forum on 2025-2026 Budget

Background:

The Board of Education will provide an opportunity for the general public to provide comments on the Superintendent of Schools' 2025-2026 recommended education budget.

Status:

This Public Forum will be held immediately following the presentation of the Superintendent of Schools' recommendation.

Recommendation:

1. The purpose of the Public Forum is to provide the community the opportunity to provide comments to the Board prior to the adoption of the 2025-2026 budget.
2. Each speaker is allowed 3 minutes. The Public Forum on Wednesday, January 22, 2025 is limited to a total of 30 minutes.

Zoom Instructions

Dialing in by Phone Only:

1. Please call: 1-646-558-8656 or 1-301-715-8592
2. When prompted for participant or meeting ID, enter: 849 5646 4351 and then press #
3. You will then enter the meeting muted. During "Audience to Visitors", if you wish to speak, press *9 to raise your hand. Please give you name and address prior to voicing your comments.

Joining in by Computer:

1. Please go to the following link: <https://us06web.zoom.us/j/84956464351>
When prompted for participant or meeting ID, enter 849 5646 4351
2. Only if your computer has a microphone for two-way communication, then during "Audience to Visitors", if you wish to speak, press **Raise Hand** in the webinar control. If you do not have a microphone, you will need to call in on a phone in order to speak. Please give you name and address prior to voicing your comments.
3. During "Audience to Visitors," if you do not wish to speak, you may type your comments into the Q&A feature as follows: name, address, comments.

3. Future opportunities for speakers to address this topic will be provided at Public Forums on Tuesday, January 28, 2025 at 6:00 PM, Wednesday, February 5, 2025 at 6:00 PM, and Tuesday, February 11, 2025 at 6:00 PM as well as during the "Audience to Visitors" portion of each Finance Committee Meeting on January 28, 2025 following the Public Forum, February 5, 2025 following the Public Forum, February 11, 2025 following the Public Forum in the L.P. Wilson Board Room and on Thursday, February 13, 2025 at 6:30 PM (if meeting is needed) in the L.P. Wilson Community Center, Board Room.
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Recommended by the Superintendent: TH/SB

Agenda Item # 3

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 22, 2025

PREPARED BY: Danielle Batchelder

PRESENTED BY: Danielle Batchelder,
Chief of Operations

ATTACHMENTS: December 31, 2024 Financial Report

SUBJECT: Financial Report

BACKGROUND:

A report of operating expenditures is prepared monthly for the Board of Education. The report details monthly and year-to-date expenditures for each site within Windsor Public Schools.

STATUS:

The attached report is for the month of December 2024

There were no inter-site transfers during the month.


RECOMMENDATION:

No action is necessary. The report is for information only.

The Secretary of the Board of Education should include the following in the minutes of this Board of Education meeting:

Expenditures for December 31, 2024	\$ 7,747,351
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Expenditures & Encumbrances through December 31, 2024	\$39,217,511
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Reviewed by: 

Recommended by the Superintendent: 

Agenda Item # 7.a.

Windsor Public Schools
Financial Report
December 31, 2024

	2024-2025 Budget	Expenditures YTD 12/31/24	Encumbrance	Balance 6/30/2025	% Balance
<u>Instructional Services</u>					
Clover Street School	50,170	21,510	2,589	26,071	52%
John F. Kennedy School	71,950	28,834	888	42,228	59%
Oliver Ellsworth School	74,230	37,096	6,725	30,409	41%
Poquonock School	56,800	38,994	1,841	15,965	28%
Sage Park Middle School	184,935	96,951	21,689	66,295	36%
Windsor High School	355,145	132,849	20,805	201,491	57%
Windsor High School Interscholastic Sports	260,000	208,869	48,698	2,433	1%
Athletic Coaches	320,000	142,499	0	177,501	55%
WHS Career & Technical Education	59,745	15,764	13,836	30,145	50%
Continuing Education	70,400	25,680	9,655	35,065	50%
Instructional Mgt. & Curriculum Development	288,488	39,384	6,495	242,609	84%
Magnet School Tuition	1,860,600	938,456	644	921,500	50%
Technology	1,443,725	1,072,235	117,981	253,509	18%
Total Instructional Services	5,096,188	2,799,121	251,846	2,045,221	40%

<u>Education Support Services</u>					
Pupil Personnel Services	384,250	189,660	26,062	168,528	44%
Special Education	96,400	35,854	5,081	55,465	58%
Special Education Tuition	6,779,140	2,056,905	212,562	4,509,673	67%
Policy & Planning	133,386	72,036	15,171	46,179	35%
Employee Personnel Services	152,000	121,206	6,735	24,059	16%
Financial Management	270,840	146,757	76,584	47,499	18%
Financial Services	38,500	33,498	2,599	2,403	6%
Pupil Transportation & Safety	3,408,754	967,512	0	2,441,242	72%
Special Education Transportation	2,622,200	1,258,291	166,995	1,196,914	46%
Physical Plant Services	2,693,517	1,350,507	1,262,748	80,262	3%
Major Maintenance	423,000	86,497	25,048	311,455	74%
L.P. Wilson Center	272,900	120,560	107,530	44,810	16%
Benefits	12,596,761	5,345,584	187,657	7,063,520	56%
Certified Salaries	36,373,508	16,007,395	0	20,366,113	56%
Non-Certified Salaries	11,251,856	5,477,863	0	5,773,993	51%
Regular Ed Tutor Salaries	364,352	208,326	0	156,026	43%
Special Ed Tutor Salaries	507,000	225,902	0	281,098	55%
Substitute Salaries	792,788	341,443	0	451,345	57%
FRC & SEL	56,000	22,564	3,412	30,024	54%
Total Education Support Services	79,217,152	34,068,360	2,098,184	43,050,608	54%

Total All Sites	\$84,313,340	\$36,867,481	\$2,350,030	\$45,095,829	53%
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WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 22, 2025

PREPARED BY: Jen Clarke,
Registration Coordinator

PRESENTED BY: Danielle Batchelder,
Chief of Operations

ATTACHMENTS: Student Enrollment Report & Recap

SUBJECT: Student Enrollment as of January 1, 2025

BACKGROUND:

Attached are the enrollment figures as of January 1, 2025. Mrs. Batchelder will answer any questions.

STATUS:

In prior BOE enrollment reports, the enrollment report grouped all students into one category labeled "Outside Placement/Private Placement (SPED)". Beginning in September 2016, the Out Placement/Private Placement (SPED) line was separated into two categories:

1. *Out of District Placement-Special Education students*
2. *Private Placement Special Education students*

Out of District - Special Education: Those students who are placed at a Connecticut State Department of Education (CSDE) approved private special education program as recommended by a planning and placement team (PPT) as part of a student's individualized education program (IEP). Additionally, this category may include a family who moves into Windsor with a child who has a disability who has already been placed in a private special education program and/or children who are placed in Windsor foster home(s) by the Department of Children and Families (DCF) and are already enrolled in a private special education program.

Private Placement - Special Education: Those students who have been identified special education through the planning and placement team (PPT) process that have been parentally placed at a non-public school located in Windsor (i.e., St. Gabriel, Trinity Christian, Madina Academy, Praise Power & Prayer, etc.).

RECOMMENDATION:

Informational

Reviewed by: NOB

Recommended by the Superintendent: TH/RO

Agenda Item # 7.b.

**Windsor Public Schools
Student Enrollment Report
January 1, 2025**

Enrollment in Windsor Public Schools

Grades PreK - 5	1,404
Grades 6-8	716
Grades 9-12	1,124
Total District Enrollment	3,244

Windsor Students not in District Schools

Out of District Placements (SPED)	30
Private Schools (St.Gabriels, Trinity Christian, Medina Academy; Praise, Power&Prayer)	34
CREC Montessori Hartford	7
CREC Metropolitan Learning Center (MLC)	41
CREC Miscellaneous Magnet Schools	238
Hartford Host Magnet Schools	195
Miscellaneous Magnet Schools (LEARN, Goodwin College & Global Experience)	20
A.I. Prince Technical High School	17
Howard Cheney Technical High School	14
	596
Total Students	3,840

**Windsor Public Schools
Student Enrollment Report
January 1, 2025**

GRADE	Poquonock School	Clover Street School	Oliver Ellsworth School	John F. Kennedy School	Total
PreK	65		38		103
K	70		102		172
1	86		129		215
2	107		115		222
3		97		142	239
4		84		136	220
5		96		137	233
Subtotal K-5					1,301
Total	328	277	384	415	1,404

GRADE	Sage Park Middle School
6	233
7	242
8	241
Total	716

GRADE	Windsor High School
9	298
10	278
11	280
12	268
Total	1,124

District Wide Enrollment	3,244
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ENROLLMENT REPORT 2024-2025
POQUONOCK SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Kindergarten													
23 B. Brown				11	12	11	11	10					
2 R. Brown				12	12	13	13	13					
24 Kowalchik				11	11	11	11	12					
22 Roche				11	12	11	11	11					
3 Scott				14	13	12	12	12					
26 Scerra				10	12	12	12	12					
Total			84	69	72	70	70	70	0	0	0	0	0
Grade 1													
1 Kowalski				18	18	18	18	18					
12 Alzamora				17	16	16	16	16					
15 McCann				19	18	18	18	18					
16 Stoll				16	17	16	16	17					
18 Velez				18	18	18	17	17					
Total			103	88	87	86	85	86	0	0	0	0	0
Grade 2													
14 Achim				22	21	21	22	22					
11 Delskey				21	21	21	21	21					
8 Harrison				22	22	22	22	22					
4 Parker				21	23	22	22	21					
9 Tweeddale				22	21	21	21	21					
Total			108	108	108	107	108	107	0	0	0	0	0
PK Smart Start													
				48	48	47	47	49					
Sped & Peer													
				10	14	14	14	16					
Total			101	58	62	61	61	65	0	0	0	0	0
Poquonock Totals			396	323	329	324	324	328	0	0	0	0	0

ENROLLMENT REPORT 2024-2025
 OLIVER ELLSWORTH SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Kindergarten													
19	Allen			12	12	12	12	12	11	11			
20	Klasczeski			12	12	12	12	12	12	12			
21	Moreno			12	12	12	12	12	13	13			
22	Bishop			13	13	13	13	13	13	13			
23	Heacock			12	12	13	13	13	13	12			
24	Stevens			13	13	13	13	14	14	14			
25	Chapple			13	13	13	13	13	13	13			
26	Nash			13	13	13	13	13	13	13			
Total			131	100	100	102	100	100	0	0	0	0	0
Grade 1													
10	Strickland			19	19	19	18	18	18	18			
12	Butterick			19	18	17	18	18	18	18			
13	Fleury Barton			19	17	17	18	18	18	18			
14	Och			18	19	20	19	18	17	17			
15	Adamski			19	18	19	17	17	19	19			
16	Lawrence			18	19	19	19	19	19	19			
17	Cook			19	20	18	17	17	17	17			
Total			135	131	130	129	126	125	0	0	0	0	0
Grade 2													
1	Mayo			16	15	15	16	16	16	16			
2	Billington			17	17	17	17	17	17	17			
3	McDonald			18	18	18	18	18	18	18			
6	Verdone			16	16	16	16	16	16	16			
7	Gonzalez			16	16	16	16	16	16	16			
8	Ozenne			15	16	16	16	16	16	16			
11	Montesione			16	16	16	16	16	16	16			
Total			123	114	114	114	115	115	0	0	0	0	0
4 Kochol (ABA)*													
							6	6					
Sped & Peers													
Total			46	33	34	38	38	38	0	0	0	0	0
Oliver Ellsworth			435	378	378	383	385	384	0	0	0	0	0

* Enrollment number does not reflect the number of students on the teachers case load

ENROLLMENT REPORT 2024-2025
Clover Street School

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 3													
25	Darrell			20	19	19	19	19					
8	Driscoll			19	19	19	19	19					
10	Rivers			20	20	20	20	20					
11	Sanchez			20	19	19	19	19					
27	Alzamora			20	19	19	19	20					
Total			82	99	96	96	96	97	0	0	0	0	0
Grade 4													
24	Comer			21	21	22	21	22					
21	Junious			21	21	23	23	23					
16	Murray			21	21	21	20	20					
21	Sumner			21	22	21	20	19					
Total			105	84	85	87	84	84	0	0	0	0	0
Grade 5													
12	Burnham			16	16	16	14	14					
15	Grimes			16	17	16	16	16					
14	Jerram			16	16	16	17	17					
17	Nowusch			15	15	15	15	15					
13	Steele			15	15	16	16	16					
19	Williams			15	16	17	18	18					
Total			90	93	95	96	96	96	0	0	0	0	0
Clover		Totals	277	276	276	279	276	277	0	0	0	0	0

ENROLLMENT REPORT 2024-2025
JF KENNEDY SCHOOL

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 3													
1	Stout			19	19	19	18	18					
2	Nguyen			21	21	20	21	20					
3	Lamouroux			22	22	22	22	22					
4	Pierce			20	20	19	19	19					
5	May			20	20	21	21	22					
6	Schultz			20	20	20	20	20					
8	Freitas			19	18	18	19	19					
Total			130	141	140	139	140	140	0	0	0	0	0
Grade 4													
7	Gilligan			23	23	23	22	22					
9	Jones			23	23	23	23	23					
10	Estelle			22	23	23	21	21					
12	Kingsley			23	22	23	23	23					
14	Feliciano			23	23	23	23	23					
16	DaCosta			20	22	22	23	23					
Total			120	134	136	137	135	135	0	0	0	0	0
Grade 5													
19	Johnson			22	22	23	23	23					
20	Carpenter			23	23	23	23	23					
24	Lam			23	23	23	23	21					
25	Mitchell			22	22	23	23	23					
27	Bell			23	23	23	23	23					
28	Everett			21	22	22	23	24					
Total			121	134	135	137	138	137	0	0	0	0	0
22 Rodriguez (ABA)*						3	3	3					
John F. Kennedy		Totals	371	409	411	416	416	415	0	0	0	0	0

* Enrollment number does not reflect the number of students on the teachers case load

ENROLLMENT REPORT 2024-2025
Sage Park Middle School

	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 6											
House 1		109	113	114	114	114					
House 2		118	120	119	119	119					
Total	210	227	233	233	233	233	0	0	0	0	0
Grade 7											
House 3		118	118	117	115	115					
House 4		127	128	128	127	127					
Total	228	245	246	245	242	242	0	0	0	0	0
Grade 8											
House 5		116	118	118	120	120					
House 6		120	122	120	121	121					
Total	261	236	240	238	241	241	0	0	0	0	0
Sage Park											
Totals	699	708	719	716	716	716	0	0	0	0	0

ENROLLMENT REPORT 2024-2025
Windsor High School

	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 9	302	294	299	298	299	298					
Grade 10	283	276	279	280	278	278					
Grade 11	292	278	280	280	280	280					
Grade 12	270	270	267	267	268	268					
Windsor High Total	1,147	1,118	1,125	1,125	1,125	1,124	0	0	0	0	0

**WINDSOR BOARD OF EDUCATION
AGENDA ITEM**

For Consideration by the Board of Education at the Meeting of: Wednesday, January 22, 2025

Prepared By: Patricia Patton

Presented By: Danielle Batchelder

Attachments: Cafeteria Operations – December, 2024

Subject: Food Service Financial Report

Background: The Windsor School Food Service participates in the National School Lunch Program at each of our school facilities. We also participate in the National School Breakfast Program at our four elementary schools, Sage Park Middle School and Windsor High School. We operated our Summer Food Service Program at John Fitch Park and Sharshon Park during summer break serving lunch. We are complying with the Healthy Food Certification again this year to send a consistent message to our students in keeping with our wellness policies.

Our annual goal is to operate with a small reserve account to offset unanticipated needs and to increase participation from students and staff in all our programs.

A monthly financial report is presented to the Board of Education. This report includes sales and financial information for the current period.

Status: Financial Report for December, 2024

Recommendation: Informational Only

Reviewed by: NOB **Recommended by the Superintendent:** TH/ED
Agenda Item # 7.C.

Windsor School Food Service
Financial Statement
December 2024

REVENUE	December 2024	7/1/24 - YTD	December 2023	7/1/23- YTD
SALES	\$57,976.50	\$303,084.89	\$29,627.35	\$219,993.17
REIMBURSEMENTS - STATE	0.00	0.00		139,439.20
REIMBURSEMENTS - FEDERAL	93,696.73	525,014.10	104,968.52	521,682.35
CLOC	0.00	125,806.00		105,865.00
MISC. (Rebates, Grants)	0.00	4,753.79	240.00	
9 CENTS Certification	2,478.15	13,863.33	2,607.04	12,840.16
REVENUE TOTALS	\$154,151.38	\$972,522.11	\$137,442.91	\$999,819.88
REFUND	0.00	0.00		920.18
REVENUE TOTALS	\$154,151.38	\$972,522.11		\$998,899.70
EXPENSES				
WAGES	\$75,500.02	\$338,693.99	\$69,465.14	\$322,225.09
PAYROLL TAXES	7,678.15	27,812.48	5,314.09	24,889.10
BENEFITS	7,672.13	46,778.65	6,689.84	37,812.95
FOOD/MILK/ICE CREAM	93,818.91	551,483.52	91,975.90	555,174.29
PAPER	4,978.79	13,831.84	3,115.97	20,596.49
TRUCK	170.24	683.91	1,156.18	2,216.32
SUPPLIES	1,677.24	18,824.19	0.00	4,340.01
EQUIPMENT	0.00	159,121.41	5,382.92	138,602.38
SERVICES	10,822.60	26,678.60	274.50	1,509.84
EXPENSE TOTALS	\$202,318.08	\$1,183,908.59	\$183,374.54	\$1,107,366.47
NET INCOME	-\$48,166.70	-\$211,386.48	-\$45,931.63	-\$107,546.59
INVENTORY	\$23,841.21			\$15,214.34
OPENING BALANCE 7/1	\$1,985,269.08		\$1,836,198.52	
COMPUTED OPERATING POSITION	\$1,937,102.38	\$1,773,882.60	\$1,790,266.89	

**WINDSOR BOARD OF EDUCATION
AGENDA ITEM**

For Consideration by the Board of Education at the Meeting of: January 22, 2025

Prepared By: Katherine Zager,
Human Resources Manager **Presented By:** Danielle Batchelder,
Chief of Operations

Attachments: Human Resources Report

Subject: Human Resources Report for December 1, 2024 – December 31, 2024

NEW HIRES / REAPPOINTMENTS

First Name	Last Name	Position	Location
Louise	Nelson	STEM Instructional Coach	Clover
Benjamin	Belancik	Special Education Teacher	John F. Kennedy
Kira	Farrell	Classroom Teacher (First Grade)	Oliver Ellsworth
Yolanda	Vega	Special Education Teacher	Poquonock
Corey	Pace	Science Teacher	Sage Park
Stacey	Waller	School Social Worker (0.6 FTE)	L.P. Wilson
Alan	Cheyney	Paraeducator	John F. Kennedy
MaryJo	Lamas	Nurse	John F. Kennedy
Spencer	Tierinni	Paraeducator	Oliver Ellsworth
James	Stoll	Paraeducator	Oliver Ellsworth
Marcus	Wilson	Paraeducator	Poquonock
Anjali	Sooden	Building Substitute	Poquonock
Donna	Shropshire	Part-Time Food Gen. Service Worker	Poquonock
Melvin	Haynes	Freshman Boys Basketball Coach	Windsor High
Damon	Slocumb	Senior Network Specialist	L.P. Wilson
Joshua	Gilmore	Part-time Adult Ed. Career Navigator	L.P. Wilson
Lynn	Metz	Part-Time NEDP Advisor/Assessor	L.P. Wilson

RESIGNATIONS / SEPARATIONS / RETIREMENTS

First Name	Last Name	Position	Location
Lisa	Gruber	Special Education Teacher	John F. Kennedy
Andrew	Giza	Special Education Teacher	Sage Park
Elizabeth	Hanlon	Adult Education Teacher	L.P. Wilson
Brianna	Velthouse	Nurse	John F. Kennedy
Sarah	Oberg	Part-Time Lunch Monitor	John F. Kennedy

Christine	Powers	Full-Time Cook	Poquonock
Miguel	Rosario	Custodian II (Evenings)	Windsor High
Edward	Mack	Freshman Boys Basketball Coach	Windsor High
Carolyn	Martin	Building Substitute	Windsor High

Reviewed by: NQB

Recommended by the Superintendent: TH/PD

Agenda Item # 7.d.

Windsor Board of Education
Special Meeting with Public Forum – Hybrid via Zoom and In-Person
Unapproved Minutes

Tuesday, December 17, 2024 6:30 PM
Special Meeting with Public Forum
L.P. Wilson Community Center, Board Room
601 Matianuck Avenue
Windsor, CT 06095

The following are the unapproved minutes of the Tuesday, December 17, 2024 Special Meeting with Public Forum. Any additions or corrections will be made at a future meeting.

Ms. Jill Canter: Present
Mr. David Furie: Present
Mr. Jeremy Halek: Present
Mr. Anthony King: Absent
Mr. Leonard Lockhart: Present
Mr. James Madison: Absent
Mr. Paul Panos: Present
Ms. Ayana Taylor: Present
Mr. Nathan Wolliston: Present
Mr. Anthony King: Present
Mr. James Madison: Present

There were no virtual board members for this meeting. Mr. Madison and Mr. King arrived at 6:41 PM.

1. Call to Order, Pledge to the Flag, Moment of Silence

The meeting was called to order at 6:35 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance was Superintendent of Schools Dr. Terrell Hill, Chief of Operations Danielle Batchelder, Assistant Superintendent for Instructional Services Dr. Noha Abdel-Hady, and Director of Pupil and Special Education Services Mary Cristofaro.

2. Public Forum (concentration on 2025-2026 Budget Process) (limited to 7:00 PM --The Board welcomes public participation and asks that speakers please limit their comments to 5 minutes.)

Eric Weiner, 130 Palisado Avenue - He spoke about looking at long-term district financial goals and setting up a plan to build on current progress.

3. Adjournment

Move to adjourn at 6:43 PM. This motion, made by Ms. Ayana Taylor and seconded by Mr. Paul Panos, Passed.

Yes: 9, No: 0

Leonard O. Lockhart, Secretary
Windsor Board of Education

**Windsor Board of Education
Regular Meeting – Hybrid
Unapproved Minutes**

Tuesday, December 17, 2024 7:00 PM
L.P. Wilson Community Center, Board Room
601 Matianuck Avenue
Windsor, CT 06095

The following are the unapproved minutes of the Tuesday, December 17, 2024 Regular Meeting. Any additions or corrections will be made at a future meeting.

- Ms. Jill Canter: Present
- Mr. David Furie: Present
- Mr. Jeremy Halek: Present
- Mr. Anthony King: Present
- Mr. Leonard Lockhart: Present
- Mr. James Madison: Present
- Mr. Paul Panos: Present
- Ms. Ayana Taylor: Present
- Mr. Nathan Wolliston: Present

There were no virtual board members.

1. Call to Order, Pledge to the Flag, Moment of Silence

The meeting was called to order at 7:00 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance was Superintendent of Schools Dr. Terrell Hill, Chief of Operations Danielle Batchelder, Assistant Superintendent for Instructional Services Dr. Noha Abdel-Hady, and Director of Pupil and Special Education Services Mary Cristofaro.

2. Recognitions/Acknowledgements

On behalf of the Community Based Transition Academy and SPARK students, the board members were presented with laser engraved ornaments made by the students.

3. Audience to Visitors

There were no speakers.

4. Consent Agenda

a. Financial Report

Expenditures for November 30, 2024 \$7,111,276

Expenditures and encombrances through November 30, 2024 \$31,470,351

b. Enrollment Report

c. Food Service Report

d. Human Resources Report

Move the Board of Education approve consent agenda items 4.a. Financial Report, 4.b. Enrollment Report, 4.c. Food Service Report, 4.d. Human Resources Report. This motion, made by Ms. Ayana Taylor and seconded by Mr. Paul Panos, Passed.

Yes: 9, No: 0

5. Approval of Minutes

a. November 19, 2024 Regular Meeting

The paper copy of these minutes lacked the motion wording for agenda item 8.b. regarding the motion to put the subsidiary motion to a vote. This was accurately recorded in Board Book, but missed in the reformatting of the paper copy of the minutes. This will be corrected in the approved minutes.

Move the Board of Education approve the minutes of the November 19, 2024 Regular Meeting. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Yes: 9, No: 0

b. December 3, 2024 Ad Hoc Cell Phone Policy Committee

Move the Board of Education approve the minutes of the December 3, 2024 Ad Hoc Cell Phone Policy Committee Meeting. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Yes: 9, No: 0

6. Student Representative Report

Mr. Montilla reported on recent and upcoming events and activities at the high school.

7. Board of Education

a. President's Report

Mr. Furie noted the district functions he recently attended. There were additional community events and CABA meetings he attended as well.

b. School Liaison Reports

1. Windsor High School

Ms. Taylor mentioned cap and gown availability and that students are beginning to commit to universities.

Mr. Wolliston congratulated the football team on a well fought game.

2. Sage Park Middle School

Mr. King reported a successful snack drive for the FRC.

Mr. Panos spoke about upcoming concerts and SEL day.

3. Clover Street School

Mr. Madison shared the success of the Scholastic Book Fair and the K-Kids winter clothing drive as well as upcoming events.

4. John F. Kennedy School

Ms. Canter shared recent and upcoming event dates.

5. Oliver Ellsworth School

Mr. Lockhart gave the dates of upcoming events and said that additional HVAC work would be done during the winter break.

6. Poquonock School

Mr. Halek shared details of the upcoming PTO meeting and ticket sales for Disney on Ice.

8. Superintendent's Report

Dr. Hill gave the date of the next Coffee Talk at L. P. Wilson. He also shared details of the January Community Forum on Education to be held at WHS, and facilitated by Senator Douglas McCrory and Commissioner of Education Charlene Russell-Tucker. He also wished the community a restful winter break.

a. Budget Assumptions, 2nd Reading

There was discussion on insurance claim rates.

Move the Board of Education accept for a 2nd Reading the Budget Assumptions for FY 2025-2026. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Yes: 9, No: 0

9. Committee Reports

Mr. Wolliston presented an overview of the discussion of the Ad Hoc Cell Phone Policy Committee meeting. There was further discussion on the current administrative regulation and policy compared to other districts and the state guidelines.

Mr. Lockhart reviewed the upcoming Finance Committee schedule.

10. Other Matters/Announcements/BOE Meetings

a. Next BOE Regular Meeting is Wednesday, January 22, 2025, 6:30 PM (Superintendent Presents Budget, Public Forum, Regular Meeting) LPW, Board Room

Mr. King had no announcement.

Mr. Madison suggested addressing the sound issues in the board room.

Mr. Wolliston wished everyone a Merry Christmas and Happy Holidays.

Ms. Canter agreed that sound is an issue in the board room. She also wished the community happy holidays.

Mr. Lockhart wished that everyone stay safe and healthy.

Mr. Halek wished the community happy holidays.

Ms. Taylor suggested the community find ways to assist with Project Graduation at WHS. She wished everyone Happy Holidays.

Mr. Panos offered Season's Greetings.

Mr. Furie thanked the WHS music department for all their hard work.

11. Audience to Visitors

There were no speakers.

12. Discussion and possible action regarding collective bargaining agreement between the Board of Education and the Windsor Education Association (Executive Session Anticipated)

Move that the Board of Education move into executive session for the purpose of discussing collective bargaining between the Board of Education and the Windsor Education Association. We invite Superintendent Dr. Hill, Chief of Operations Danielle Batchelder, and Assistant Superintendent of Instructional Services Dr. Abdel-Hady into executive session. This motion, made by Ms. Ayana Taylor and seconded by Mr. Paul Panos, Passed.

Yes: 9, No: 0

The board entered into executive session at 8:50 PM and returned to open session at 9:31 PM.

Move that the Board of Education vote to ratify the Agreement between the Windsor Board of Education and the Windsor Education Association covering July 1, 2025 through June 30, 2028. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Mr. David Furie: Abstain (With Conflict), Ms. Jill Canter: Yes, Mr. Jeremy Halek: Yes, Mr. Anthony King: Yes, Mr. Leonard Lockhart: Yes, Mr. James Madison: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 8, No: 0, Abstain (With Conflict): 1

13. Adjournment

Move to adjourn the meeting at 9:32 PM. This motion, made by Ms. Ayana Taylor and seconded by Mr. Paul Panos, Passed.

Yes: 9, No: 0

Leonard O. Lockhart, Secretary
Windsor Board of Education

**WINDSOR BOARD OF EDUCATION
AGENDA ITEM**

For Consideration by the Board of Education at the Meeting of: January 22, 2025

Prepared By: Danielle Batchelder

Presented By: Danielle Batchelder,
Chief of Operations

Attachments: None

Subject: Technical Correction of Board/Superintendent Contract

Background:

The PhD Stipend should have originally been in Section 4(A) – Base Salary, not Section 5(I) – Fringe Benefits.

Status:

Move Section 5. FRINGE BENEFITS - (I)

The Board shall provide a \$3,000 doctoral stipend to be paid annually in July.

To Section 4. BASE SALARY – (A)

The Board shall provide a \$3,000 doctoral stipend to be paid annually in July.

Recommendation:

Move that the Board of Education votes that the Board/Superintendent contract be corrected to include the payment for the PhD Stipend in annual base salary.

Reviewed by: *DB*

Recommended by the Superintendent: *JH/DB*

Agenda Item # 10.b.