

**Windsor Board of Education
Regular Meeting**

Wednesday, January 17, 2024 6:30 PM

BOE Regular Meeting, In-Person and Zoom Please click the link below to join the webinar:
<https://us06web.zoom.us/j/84588232399> Or Telephone: +1 301 715 8592 +1 646 558 8656 Webinar ID: 845
8823 2399

601 Matianuck Avenue
Windsor, CT 06095

1. Call to Order, Pledge to the Flag, Moment of Silence
Speaker(s): D. Furie
2. Superintendent Presents 2024-2025 Budget Proposal
Speaker(s): T. Hill
3. Public Forum on 2024-2025 Budget (Limited to maximum of 30 minutes)
Speaker(s): D. Furie
4. THE REGULAR MEETING WILL CONTINUE IMMEDIATELY FOLLOWING THE PUBLIC FORUM AND A 5 MINUTE RECESS
Speaker(s): D. Furie
5. Audience to Visitors
Speaker(s): D. Furie
6. Recognitions/Acknowledgements
Speaker(s): D. Furie
 - 6.a. Recognition - Timothy Hoagland, BOE Student Representative
Speaker(s): D. Furie
7. Consent Agenda
Speaker(s): D. Furie
 - 7.a. Financial Report
Speaker(s): D. Batchelder
 - 7.b. Enrollment Report
Speaker(s): D. Batchelder
 - 7.c. Food Service Report
Speaker(s): D. Batchelder
 - 7.d. Human Resources Report
Speaker(s): D. Batchelder
8. Approval of Minutes
Speaker(s): L. Lockhart
 - 8.a. December 19, 2023 Special Meeting
Speaker(s): L. Lockhart
 - 8.b. December 19, 2023 Regular Meeting
Speaker(s): L. Lockhart
9. Student Representative Report
Speaker(s): T. Hoagland
10. Board of Education
Speaker(s): D. Furie
 - 10.a. President's Report
Speaker(s): D. Furie
 - 10.b. Policy Adoption, 2nd Reading
Speaker(s): D. Furie
 - 10.b.1. Revised P 5112 Age of Attendance
Speaker(s): N. Wolliston/N. Abdel-Hady
 - 10.b.2. Revised AR 5123.1 Promotion/Retention (WHS)
Speaker(s): N. Wolliston/N. Abdel-Hady
 - 10.b.3. Revised 6148 Policy to Improve Completion Rates of the Free Application for Federal Student Aid (FAFSA)
Speaker(s): N. Wolliston/N. Abdel-Hady
 - 10.b.4. Revised P 6200 Adult/Continuing Education
Speaker(s): N. Wolliston/N. Abdel-Hady
 - 10.c. School Liaison Reports
Speaker(s): D. Furie
 - 10.c.1. Windsor High School

- Speaker(s):** A. Taylor/N. Wolliston
- 10.c.2. Sage Park Middle School
- Speaker(s):** A. King/P. Panos
- 10.c.3. Clover Street School
- Speaker(s):** J. Madison
- 10.c.4. John F. Kennedy School
- Speaker(s):** J. Canter
- 10.c.5. Oliver Ellsworth School
- Speaker(s):** L. Lockhart
- 10.c.6. Poquonock School
- Speaker(s):** J. Halek
- 11. Superintendent's Report
- Speaker(s):** T. Hill
- 11.a. Revised 2024-2025 WHS Program of Studies
- Speaker(s):** N. Abdel-Hady/D. Fudge
- 11.b. School Calendars 2024-2025; 2025-2026, 2nd Reading
- Speaker(s):** D. Batchelder
- 12. Committee Reports
- Speaker(s):** D. Furie
- 13. Other Matters/Announcements/Regular BOE Meetings
- Speaker(s):** D. Furie
- 13.a. BOE Public Forum and Finance Committee Meeting is Tuesday, January 23, 2024, 6:00 PM, LPW, Board Room
- Speaker(s):** D. Furie
- 13.b. BOE Public Forum and Finance Committee Meeting is Tuesday, January 30, 2024, 6:00 PM, LPW, Board Room
- Speaker(s):** D. Furie
- 13.c. BOE Public Forum and Finance Committee Meeting is Tuesday, February 6, 2024 6:00 PM, LPW, Board Room
- Speaker(s):** D. Furie
- 13.d. BOE Finance Committee Meeting is Tuesday, February 13, 2024, 6:30 PM, LPW, Board Room (if needed)
- Speaker(s):** D. Furie
- 13.e. Next BOE Regular Meeting is Wednesday, February 21, 2024, 7:00 PM, LPW, Board Room
- Speaker(s):** D. Furie
- 14. Audience to Visitors
- Speaker(s):** D. Furie
- 15. Adjournment
- Speaker(s):** D. Furie

WINDSOR BOARD OF EDUCATION AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 17, 2024

Prepared By: Terrell M. Hill, PhD

Presented By: David Furie

Attachments: N/A

Subject: Public Forum on 2024-2025 Budget

Background:

The Board of Education will provide an opportunity for the general public to provide comments on the Superintendent of Schools' 2024-2025 recommended education budget.

Status:

This Public Forum will be held immediately following the presentation of the Superintendent of Schools' recommendation.

Recommendation:

1. The purpose of the Public Forum is to provide the community the opportunity to provide comments to the Board prior to the adoption of the 2024-2025 budget.
2. Each speaker is allowed 3 minutes. The Public Forum on Wednesday, January 17, 2024 is limited to a total of 30 minutes.

Dialing in by Phone Only:

Please call: 1-646-558-8656 or 1-301-715-8592

1. When prompted for participant or meeting ID, enter: 845 8823 2399 and then press #
2. You will then enter the meeting muted. During "Audience to Visitors", if you wish to speak, press *9 to raise your hand. Please give you name and address prior to voicing your comments.

Joining in by Computer:

1. Please go to the following link: <https://us06web.zoom.us/j/84588232399>
2. When prompted for participant or meeting ID, enter 845 8823 2399
3. Only if your computer has a microphone for two-way communication. then during "Audience to Visitors", if you wish to speak, press **Raise Hand** in the webinar control. If you do not have a microphone, you will need to call in on a phone in order to speak. Please give you name and address prior to voicing your comments.
4. During "Audience to Visitors", if you do not wish to speak, you may type your comments into the Q&A feature as follows: name, address, comments.

3. Future opportunities for speakers to address this topic will be provided at Public Forums on Tuesday, January 23, 2024 at 6:00 PM, Tuesday, January 30, 2024 at 6:00 PM, and Tuesday, February 6, 2024 at 6:00 PM as well as during the "Audience to Visitors" portion of each Finance Committee Meeting on January 30, 2024 following the Public Forum, January 20, 2024 following the Public Forum, February 6, 2024 following the Public Forum in the L.P. Wilson Board Room and on Tuesday, February 13, 2024 at 6:30 PM (if meeting is needed) in the L.P. Wilson Community Center, Board Room.

Recommended by the Superintendent:

TH/TD

Agenda Item #

3.

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 17, 2024

PREPARED BY: Danielle Batchelder

PRESENTED BY: Danielle Batchelder,
Director of Business Services & Human
Resources

ATTACHMENTS: December 31, 2023 Financial Report

SUBJECT: Financial Report

BACKGROUND:

A report of operating expenditures is prepared monthly for the Board of Education. The report details monthly and year-to-date expenditures for each site within Windsor Public Schools.

STATUS:

The attached report is for the month of December 2023

There were no inter-site transfers during the month.

RECOMMENDATION:

No action is necessary. The report is for information only.

The Secretary of the Board of Education should include the following in the minutes of this Board of Education meeting:

Expenditures for December 31, 2023	\$ 6,600,366
Expenditures & Encumbrances through December 31, 2023	\$36,134,937

Reviewed by: 

Recommended by the Superintendent: 

Agenda Item # 7.a.

Windsor Public Schools
Financial Report
December 31, 2023

	2023-2024 Budget	Expenditures YTD 12/31/23	Encumbrance	Balance 6/30/2024	% Balance
<u>Instructional Services</u>					
Clover Street School	63,170	21,419	1,127	40,624	64%
John F. Kennedy School	84,950	37,362	2,115	45,473	54%
Oliver Ellsworth School	86,730	33,607	3,441	49,682	57%
Poquonock School	69,300	33,307	809	35,184	51%
Sage Park Middle School	210,935	70,205	12,629	128,101	61%
Windsor High School	380,644	124,094	19,553	236,997	62%
Windsor High School Interscholastic Sports	207,000	161,605	45,302	93	0%
Athletic Coaches	299,000	124,988	0	174,012	58%
WHS Career & Technical Education	59,745	17,857	6,150	35,738	60%
Continuing Education	70,400	35,620	5,698	29,082	41%
Instructional Mgt. & Curriculum Development	181,985	31,188	5,208	145,589	80%
Magnet School Tuition	1,660,600	926,962	0	733,638	44%
Technology	1,773,660	1,216,709	36,534	520,417	29%
Total Instructional Services	5,148,119	2,834,923	138,566	2,174,630	42%

<u>Education Support Services</u>					
Pupil Personnel Services	410,350	160,275	26,196	223,879	55%
Special Education	97,200	26,016	12,209	58,975	61%
Special Education Tuition	6,779,140	2,071,055	110,413	4,597,672	68%
Policy & Planning	136,386	82,558	11,046	42,782	31%
Employee Personnel Services	148,400	112,058	5,159	31,183	21%
Financial Management	268,340	106,692	74,396	87,252	33%
Financial Services	38,500	30,053	7,598	849	2%
Pupil Transportation & Safety	3,289,198	932,669	220,919	2,135,610	65%
Special Education Transportation	2,519,650	1,160,830	232,381	1,126,439	45%
Physical Plant Services	2,486,800	1,153,907	847,136	485,757	20%
Major Maintenance	486,000	208,972	17,785	259,243	53%
L.P. Wilson Center	254,800	68,800	110,018	75,982	30%
Benefits	11,919,971	3,719,247	223,952	7,976,772	67%
Certified Salaries	34,319,520	15,658,322	0	18,661,198	54%
Non-Certified Salaries	10,449,816	5,107,736	0	5,342,080	51%
Regular Ed Tutor Salaries	362,737	116,647	0	246,090	68%
Special Ed Tutor Salaries	298,370	247,305	0	51,065	17%
Substitute Salaries	770,714	299,098	0	471,616	61%
***Treehouse Subsidy	0			0	
Total Education Support Services	75,035,892	31,262,240	1,899,208	41,874,444	56%

Total All Sites	\$80,184,011	\$34,097,163	\$2,037,774	\$44,049,074	55%
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WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: January 17, 2024

PREPARED BY: Danielle Batchelder
Director of Business Services
& Human Resources

PRESENTED BY: Danielle Batchelder

ATTACHMENTS: Student Enrollment Report & Recap

SUBJECT: Student Enrollment as of January 1, 2024

BACKGROUND:

Attached are the enrollment figures as of January 1, 2024. Mrs. Batchelder will answer any questions.

STATUS:

In prior BOE enrollment reports, the enrollment report grouped all students into one category labeled "Outside Placement/Private Placement (SPED)". Beginning in September 2016, the Out Placement/Private Placement (SPED) line was separated into two categories:

1. *Out of District Placement-Special Education students*
2. *Private Placement Special Education students*

Out of District - Special Education: Those students who are placed at a Connecticut State Department of Education (CSDE) approved private special education program as recommended by a planning and placement team (PPT) as part of a student's individualized education program (IEP). Additionally, this category may include a family who moves into Windsor with a child who has a disability who has already been placed in a private special education program and/or children who are placed in Windsor foster home(s) by the Department of Children and Families (DCF) and are already enrolled in a private special education program.

Private Placement - Special Education: Those students who have been identified special education through the planning and placement team (PPT) process that have been parentally placed at a non-public school located in Windsor (i.e., St. Gabriel, Trinity Christian, Madina Academy, Praise Power & Prayer, etc.).

RECOMMENDATION:

Informational

Reviewed by: 

Recommended by the Superintendent: 

Agenda Item # 7. b.

**Windsor Public Schools
Student Enrollment Report
January 1, 2024**

Enrollment in Windsor Public Schools

Grades PreK - 5	1,476
Grades 6-8	708
Grades 9-12	1,145
Total District Enrollment	3,329

Windsor Students not in District Schools

Out of District Placements (SPED)	35
Private Schools (St.Gabriels, Trinity Christian, Medina Academy; Praise, Power&Prayer)	58
CREC Montessori Hartford	3
CREC Metropolitan Learning Center (MLC)	56
CREC Miscellaneous Magnet Schools	229
Hartford Host Magnet Schools	195
Miscellaneous Magnet Schools (LEARN, Goodwin College & Global Experience)	28
A.I. Prince Technical High School	18
Howard Cheney Technical High School	15
	637
Total Students	3,966

**Windsor Public Schools
Student Enrollment Report
January 1, 2024**

GRADE	Poquonock School	Clover Street School	Oliver Ellsworth School	John F. Kennedy School	Total
PreK	103		38		141
K	82		127		209
1	100		114		214
2	110		139		249
3		79		135	214
4		88		134	222
5		106		121	227
Subtotal K-5					1,335
Total	395	273	418	390	1,476

GRADE	Sage Park Middle School
6	228
7	236
8	244
Total	708

GRADE	Windsor High School
9	300
10	292
11	270
12	283
Total	1,145

District Wide Enrollment	3,329
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**ENROLLMENT REPORT 2023-2024
POQUONOCK SCHOOL**

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
		Kindergarten											
	23 B. Brown			13	15	14	14	14					
	2 R. Brown			14	14	14	14	14					
	24 Eskenazi			14	13	13	13	13					
	22 Roche			14	14	14	14	14					
	3 Scott			14	14	13	13	13					
	26 Scerra			82	84	82	82	82	0	0	0	0	0
	Total		81										
		Grade 1											
	1 Kowalski			20	20	20	20	20					
	12 Alzamora			19	19	20	20	20					
	15 McCann			19	19	20	20	20					
	16 Harrison			19	19	20	20	20					
	18 Velez			20	20	20	20	20					
	Total		102	97	97	100	100	100	0	0	0	0	0
		Grade 2											
	14 Achim			22	22	23	23	23					
	11 Delskey			22	21	21	21	21					
	8 Parker			23	23	22	22	22					
	4 Stoll			23	23	22	22	22					
	9 Tweeddale			22	22	22	22	22					
	Total		100	112	111	110	110	110	0	0	0	0	0
		PK Smart Start											
		Sped & Peer											
		Total	70	64	38	102	103	103	0	0	0	0	0
	Poquonock Totals		353	0	393	394	395	395	0	0	0	0	0

**ENROLLMENT REPORT 2023-2024
OLIVER ELLSWORTH SCHOOL**

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Kindergarten													
19	Allen				13	13	14	14					
20	Klescezeski			16	16	16	16	16					
21	Moreno			15	15	15	15	15					
22	Bishop			15	16	16	16	17					
23	Heacock			16	17	17	17	17					
24	Stevens			16	16	16	16	16					
25	Chapple			16	16	16	16	16					
26	Nash			16	16	16	16	16					
	Total		130	123	125	126	127	127	0	0	0	0	0
Grade 1													
10	Strickland			17	17	17	18	18					
12	Butterick			16	16	16	16	16					
13	Fleury Barton			17	17	17	17	17					
14	Och			16	15	15	15	14					
15	Adamski			17	17	17	17	16					
16	Miller			17	17	17	17	17					
17	Cook			16	16	16	16	16					
	Total		135	116	115	116	114	114	0	0	0	0	0
Grade 2													
1	Mayo			21	21	21	21	21					
2	Billington			19	19	19	18	19					
3	McDonald			22	21	21	21	21					
6	Verdone			20	20	20	21	21					
7	Gonzalez			19	19	19	18	18					
8	Ozenne			18	18	18	19	20					
11	Montesione			15	16	16	18	19					
	Total		123	134	134	136	136	139	0	0	0	0	0
PK Smart Start													
Sped & Peers													
				36	36	37	38	38					
	Total		63	36	37	37	38	38	0	0	0	0	0
Oliver Ellsworth			Totals	0	409	411	416	418	0	0	0	0	0

ENROLLMENT REPORT 2023-2024
Clover Street School

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 3													
25	Darrell				18	18	18	18					
8	Voronchak				21	21	21	21					
27	Rivers				18	18	19	19					
8	Driscoll				20	20	20	21					
Total			82		77	77	78	79	0	0	0	0	0
Grade 4													
24	Comer				16	17	17	17					
18	Sumner				18	18	18	18					
16	Murray				17	17	17	17					
11	Sanchez				18	18	18	18					
26	Junious				18	18	18	18					
Total			105		87	88	88	88	0	0	0	0	0
Grade 5													
15	Grimes				18	18	16	16					
13	Steele				19	19	20	19					
17	Nowusch				17	16	16	16					
18	Michalic				18	18	18	18					
19	Williams				18	18	19	19					
12	Burnham				18	18	18	18					
Total			90		108	107	107	106	0	0	0	0	0
Totals	Clover		277	0	272	272	273	273	0	0	0	0	0

**ENROLLMENT REPORT 2023-2024
JF KENNEDY SCHOOL**

Room #	Teacher	Grade	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 3													
1	Stout				19	19	19	19					
2	Nguyen				19	19	19	19					
3	Lamoureux				19	19	20	19					
4	Filomeno				20	20	20	20					
5	May				19	19	19	20					
6	Schultz				18	19	19	19					
8	Estelle				20	19	19	19					
	Total		130		134	134	135	135	0	0	0	0	0
Grade 4													
7	Gilligan				21	23	23	23					
9	Jones				23	23	23	23					
10	Bell				22	22	22	22					
12	Kasavage				22	20	20	22					
14	Feliciano				22	23	23	22					
16	DaCosta				22	22	22	22					
	Total		120		132	133	133	134	0	0	0	0	0
Grade 5													
19	Johnson				19	20	20	20					
20	Carpenter				21	21	21	21					
24	Lam				20	20	20	20					
25	Mitchell				21	21	21	21					
27	Kingsley				19	19	19	19					
28	Everett				20	20	20	20					
	Total		121		120	121	121	121	0	0	0	0	0
Totals			371	0	386	388	389	390	0	0	0	0	0
John F. Kennedy													

ENROLLMENT REPORT 2023-2024
Sage Park Middle School

	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 6											
House 1			114	115	115	116					
House 2			110	110	111	112					
Total	210		224	225	226	228	0	0	0	0	0
Grade 7											
House 3			132	121	121	119					
House 4			102	117	118	117					
Total	228		234	238	239	236	0	0	0	0	0
Grade 8											
House 5			121	122	122	123					
House 6			120	120	121	121					
Total	261		241	242	243	244	0	0	0	0	0
Sage Park Totals	699	0	699	705	708	708	0	0	0	0	0

ENROLLMENT REPORT 2023-2024
Windsor High School

	Projected	1-Sept	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb	1-Mar	1-Apr	1-May	1-Jun
Grade 9	302		299	300	300	300					
Grade 10	283		291	291	289	292					
Grade 11	292		270	269	269	270					
Grade 12	270		286	283	285	283					
Windsor High Total	1,147	1,138	1,146	1,143	1,143	1,145	0	0	0	0	0

**WINDSOR BOARD OF EDUCATION
AGENDA ITEM**

For Consideration by the Board of Education at the Meeting of: Wednesday, January 17, 2024

Prepared By: Patricia Patton

Presented By: Danielle Batchelder

Attachments: Cafeteria Operations – December 2023

Subject: Food Service Financial Report

Background: The Windsor School Food Service participates in the National School Lunch Program at each of our school facilities. We also participate in the National School Breakfast Program at our four elementary schools, Sage Park Middle School and Windsor High School. We operated our Summer Food Service Program at John Fitch Park and Sharshon Park during summer break serving lunch. We are complying with the Healthy Food Certification again this year to send a consistent message to our students in keeping with our wellness policies.

Our annual goal is to operate with a small reserve account to offset unanticipated needs and to increase participation from students and staff in all our programs.

A monthly financial report is presented to the Board of Education. This report includes sales and financial information for the current period.

Status: Financial Report for December

Recommendation: Informational Only

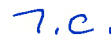
Reviewed by: _____



Recommended by the Superintendent: _____



Agenda Item # _____



Windsor School Food Service
Financial Statement
December 2023

REVENUE	December 2023	7/1/23 - YTD	December 2022	7/1/22 - YTD
SALES	\$29,627.35	\$219,993.17	\$45,023.48	\$117,164.95
REIMBURSEMENTS - STATE		139,439.20		
ACCOUNTS RECEIVABLES	104,968.52	521,682.35	110,063.82	760,007.35
CLOC		105,865.00		121,679.00
INTEREST/FEES				
MISC. (Rebates, Grants)	240.00		130,917.27	130,937.27
8 CENTS Certification	2,607.04	12,840.16	2,771.52	14,027.44
REVENUE TOTALS	\$137,442.91	\$999,819.88	\$288,776.09	\$1,143,816.01
REFUND		920.18		
REVENUE TOTALS		\$998,899.70		
EXPENSES				
WAGES	\$69,465.14	\$322,225.09	\$66,378.64	\$322,040.34
PAYROLL TAXES	5,314.09	24,889.10	5,077.97	24,636.08
BENEFITS	6,689.84	37,812.95	10,032.91	63,084.27
FOOD/MILK/ICE CREAM	91,975.90	555,174.29	86,896.32	478,299.00
PAPER	3,115.97	20,596.49	5,749.66	29,873.54
TRUCK	1,156.18	2,216.32	2,635.54	3,090.30
SUPPLIES	0.00	4,340.01	0.00	1,397.01
EQUIPMENT	5,382.92	138,602.38	2,231.06	44,341.64
SERVICES	274.50	1,509.84	234.50	1,263.80
EXPENSE TOTALS	\$183,374.54	\$1,107,366.47	\$179,236.60	\$968,025.98
NET INCOME	-\$45,931.63	-\$108,466.77	\$109,539.49	\$175,790.03
INVENTORY	\$15,214.34			\$38,921.50
OPENING BALANCE 7/1	\$1,995,808.62		\$1,836,198.52	\$209,503.15
COMPUTED OPERATING POSITION	\$1,949,876.99	\$1,887,341.85	\$1,945,738.01	\$424,214.68

**WINDSOR BOARD OF EDUCATION
AGENDA ITEM**

For Consideration by the Board of Education at the Meeting of: January 17, 2024

Prepared By: Katherine Zager

Presented By: Danielle Batchelder, Director of
Business Services & Human
Resources

Attachments: Human Resources Report

Subject: Human Resources Report for December 1, 2023 – December 31, 2023

NEW HIRES/REAPPOINTMENTS

First Name	Last Name	Position	Location
Kelly	Yeung	Temp. Building Sub	Oliver Ellsworth
Fantasia	Trotter	Paraprofessional	Poquonock
Jack	Waterfield	Custodian II	Sage Park
Merissa	Lopez	Cook	Windsor High
Ruben	Feliciano	Substitute Custodian	Districtwide
James	Bowman	Sub. Crossing Guard	Districtwide

REASSIGNMENTS/TRANSFERS

First Name	Last Name	Position	Location
Theresa	Lewis	Paraprofessional	John F. Kennedy
Britany	Buckland	Paraprofessional	John F. Kennedy

RESIGNATIONS/SEPARATIONS

First Name	Last Name	Position	Location
Tarah	Jacques	Speech Language Pathologist	Poquonock
Jenna	Collins	Social Studies Teacher	Sage Park
Connor	Masten	English Teacher	Windsor High
Brittany	Thomas	Paraprofessional	John F. Kennedy
Nyla	Ojeda	Building Substitute	Oliver Ellsworth
Frank	Latino	P/T Building Substitute	Windsor High
Leanne	Brookman	HR Specialist	L.P. Wilson
Katherine	Berry	Reading Teacher	Sage Park

Reviewed by: 

Recommended by the Superintendent: 

Agenda Item # 7.d.

Windsor Board of Education
BOE Special Meeting with Public Forum – Hybrid via Zoom and In-Person
Unapproved Minutes
Tuesday, December 19, 2023 6:30 PM
601 Matianuck Avenue
Windsor, CT 06095

The following are the unapproved minutes of the Tuesday, December 19, 2023 BOE Special Meeting with Public Forum. Any additions or corrections will be made at a future meeting.

Ms. Jill Canter: Present
Mr. David Furie: Present
Mr. Jeremy Halek: Present
Mr. Anthony King: Present
Mr. Leonard Lockhart: Present
Mr. James Madison: Present
Mr. Paul Panos: Absent
Ms. Ayana Taylor: Present
Mr. Nathan Wolliston: Absent

Ms. Taylor attended the meeting virtually.

Mr. Paul Panos: Present

Mr. Panos arrived at 6:36 PM.

1. Call to Order, Pledge to the Flag, Moment of Silence

Mr. Furie called the meeting to order at 6:34 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance were Superintendent of Schools Dr. Terrell Hill, Director of Business Services and Human Resources Danielle Batchelder, Assistant Superintendent for Instructional Services Dr. Noha Abdel-Hady, and Director of Pupil and Special Education Services Mary Cristofaro.

2. Public Forum (concentration on 2024-2025 Budget Process) (limited to 7:00 PM --The Board welcomes public participation and asks that speakers please limit their comments to 5 minutes.)

George Slate - He reviewed the budget voting and referendums from the past several years. He also spoke about the recent property re-evaluation and the planned tax increases. He suggests that the board reconsider retaining any surplus funds and spend what the town has in surplus instead.

3. Adjournment

Move to adjourn at 6:41 PM. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Mr. Jeremy Halek: Yes, Mr. Anthony King: Yes, Mr. Leonard Lockhart: Yes, Mr. James Madison: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes

Yes: 8, No: 0

The meeting adjourned at 6:41 PM.

Leonard O. Lockhart, Secretary
Windsor Board of Education

Windsor Board of Education
Regular Meeting – Hybrid Meeting via Zoom and In-Person
Unapproved Minutes

Tuesday, December 19, 2023 7:00 PM
601 Matianuck Avenue
Windsor, CT 06095

The following are the unapproved minutes of the Tuesday, December 19, 2023 Regular Meeting. Any additions or corrections will be made at a future meeting.

Ms. Jill Canter: Present
Mr. David Furie: Present
Mr. Jeremy Halek: Present
Mr. Anthony King: Present
Mr. Leonard Lockhart: Present
Mr. James Madison: Present
Mr. Paul Panos: Present
Ms. Ayana Taylor: Present
Mr. Nathan Wolliston: Present
Ms. Taylor attended virtually.

1. Call to Order, Pledge to the Flag, Moment of Silence

Mr. Furie called the meeting to order at 7:00 PM with the Pledge to the Flag and a Moment of Silence. Also in attendance were Superintendent of Schools Dr. Terrell Hill, Director of Business Services and Human Resources Danielle Batchelder, Assistant Superintendent for Instructional Services Dr. Noha Abdel-Hady, Director of Pupil and Special Education Services Mary Cristofaro, and Student Representative Timothy Hoagland.

2. Audience to Visitors

George Slate - He spoke about the revised FAFSA policy and mentioned the availability of funds to students through CHET and funds available through the state of Connecticut. He also spoke regarding the remediation efforts at Oliver Ellsworth School and that the board bypassed its own rules regarding the process.

Christine Chinni - She spoke as legal counsel for Dr. Hill, regarding agenda item 7.d. She mentioned the action that would be taken if the item was taken into executive session, as it was not for a legal reason, and also what action would be taken if there was defamation during the public portion of the meeting.

3. Recognitions/Acknowledgements

Mr. Furie opened this portion of the meeting before item 2. There were no recognitions.

4. Consent Agenda

a. Financial Report

Expenditures for November 30, 2023 \$5,604,735

Expenditures and Encumbrances through November 30, 2023 \$29,534,571

b. Enrollment Report

c. Food Service Report

d. Human Resources Report

Move the Board of Education approve consent agenda items 4.a. Financial Report, 4.b. Enrollment Report, 4.c. Food Service Report, 4.d. Human Resources Report. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Mr. Jeremy Halek: Yes, Mr. Anthony King: Yes, Mr. Leonard Lockhart: Yes, Mr. James Madison: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

5. Approval of Minutes

- a. November 21, 2023 Regular Meeting
- b. December 7, 2023 Policy Committee
- c. December 12, 2023 Long Range Planning Committee

Move the Board of Education approve the minutes of the November 21, 2023 7:00 PM Regular Meeting, the December 7, 2023 Policy Committee Meeting and the December 12, 2023 Long Range Planning Meeting. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Mr. Jeremy Halek: Yes, Mr. Anthony King: Yes, Mr. Leonard Lockhart: Yes, Mr. James Madison: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

6. Student Representative Report

Mr. Hoagland wished good luck to the winter sports teams. There have already been choral and orchestra performances with a band performance later in the week. There are several fundraising programs right now. He offered congratulations to everyone who ran for student council. He said good luck to students who would be taking upcoming exams. He hoped everyone enjoyed the winter break.

7. Board of Education

a. President's Report

Mr. Furie attended recent events including: Town Council meetings, CABE New Member/Leadership meeting, WHS music events, and Sage Park Cluster Showcase. He thanked the district staff and Dr. Hill for all their hard work. He hoped everyone enjoys their holiday time.

b. Policy Adoption, 1st Reading

- 1. Revised P 5112 Age of Attendance
- 2. Revised AR 5123.1 Promotion/Retention (WHS)
- 3. Revised 6148 Policy to Improve Completion Rates of the Free Application for Federal Student Aid (FAFSA)
- 4. Revised P 6200 Adult/Continuing Education

Move the Board of Education approve P 5112 Age of Attendance, AR 5123.1 Promotion/Retention, P 6148 Policy to Improve Completion Rates of the Free Application for Federal Student Aid (FAFSA), and P 6200 Adult/Continuing Education as a 1st Reading. This motion, made by Mr. Nathan Wolliston and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Mr. Jeremy Halek: Yes, Mr. Anthony King: Yes, Mr. Leonard Lockhart: Yes, Mr. James Madison: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

c. School Liaison Reports

1. Windsor High School

Mr. Wolliston said that winter sports tickets are available on the GOFAN app, with a link on the district website.

2. Sage Park Middle School

Mr. Panos attended the cluster showcase and the PTO meeting.

Mr. King added that the PTO is still looking for volunteers.

3. Clover Street School

Mr. Madison said that there is an upcoming PTO meeting.

4. John F. Kennedy School

Ms. Canter spoke about art classes decorating a tree, filling a canoe for the Food and Fuel Bank, and that the school store will reopen in January. She expressed her holiday spirit by mentioning many holiday celebrations.

5. Oliver Ellsworth School

Mr. Lockhart said he has been to Oliver Ellsworth School two days a week to show the staff and families that they are being heard and supported.

6. Poquonock School

Mr. Halek toured the school and spoke about the rapport that Principal Mihalko has with the staff and students. The school celebrated the season with Spirit Week and a visit from Santa. Winter break runs from Christmas Day through January 1st. There will be a PTO meeting in January and a professional development session for staff as well. He wished the community Happy Holidays and Season's Greetings.

d. Discussion and possible action on parent concern (discussion proposed for executive session)

Move the Board of Education place agenda item 7.d. after item 9. This motion, made by Mr. Paul Panos and seconded by Mr. Leonard Lockhart, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Mr. Jeremy Halek: Yes, Mr. Anthony King: Yes, Mr. Leonard Lockhart: Yes, Mr. James Madison: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

This agenda item was addressed after item 9. Committee Reports.

Mr. Panos moved to discuss a parent concern, with a second from Mr. Halek

Mr. Lockhart immediately objected to the discussion as inappropriate content for the meeting.

Move to consider the motion of discussing and possible action on a parent concern. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Nathan Wolliston, Failed.

Mr. David Furie: No, Mr. Anthony King: No, Mr. Leonard Lockhart: No, Mr. James Madison: No, Ms. Ayana Taylor: No, Mr. Nathan Wolliston: No, Ms. Jill Canter: Yes, Mr. Jeremy Halek: Yes, Mr. Paul Panos: Yes

Yes: 3, No: 6

The vote was done by roll call:

Jill Canter - yes

David Furie - no

Jeremy Halek - yes

Anthony King - no

Leonard Lockhart - no

James Madison - no

Paul Panos - yes

Ayana Taylor - no
Nathan Wolliston - no

3 yes, 6 no

The topic was not discussed.

Mr. Panos reserved the right to broach the topic at a later time, after review of the interpretation of Robert's Rules.

8. Superintendent's Report

Dr. Hill reviewed the timeline of the budget assessment. He held his Coffee Talk earlier in the day with a focus on the new enrollment requirements for 5-year-olds. Ms. Cristofaro also attended and reviewed her role in the district. He said that during the upcoming vacation that people unplug.

a. Budget Assumptions, 2nd Reading

Mr. Lockhart gave an overview of his meeting with Dr. Hill regarding the budget.

Move the Board of Education accept for a 2nd Reading the Budget Assumptions for FY 2024-2025. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Mr. Jeremy Halek: Yes, Mr. Anthony King: Yes, Mr. Leonard Lockhart: Yes, Mr. James Madison: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

b. Update on OE Mold/Buses

Ms. Batchelder said that there had not been any additional news about Oliver Ellsworth School and there had been no recent bus issues.

c. School Calendars 2024-2025; 2025-2026, 1st Reading

Move the Board of Education accept the proposed 2024-2025 and the 2025-2026 school calendar for a 1st Reading. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Mr. Jeremy Halek: Yes, Mr. Anthony King: Yes, Mr. Leonard Lockhart: Yes, Mr. James Madison: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

9. Committee Reports

Mr. King said that the Long Range Planning Committee met regarding vocational schooling, which was referred to the Curriculum Committee. They also discussed a 5-10 year plan for buildings.

Mr. Wolliston said that the Policy Committee held an efficient meeting where they updated existing policies and administrative regulations that were outdated.

Mr. Lockhart said that the Finance Committee timeline would be review in January, a vote to approve in February, and moving the budget to the Town Council in April. He said that he had asked Dr. Hill to provide a 1% wishlist of things the district needs that otherwise wouldn't be covered.

Mr. Panos requested that the Cabinet also provide a 1% list of things that they could cut from the budget but didn't plan on cutting out.

10. Announcements

a. Next BOE Regular Meeting is Wednesday, January 17, 2024, 6:30 PM (Superintendent Presents Budget, Public Forum, Regular Meeting) LPW, Board Room

Mr. Madison had no comments.

Mr. King wished everyone a nice holiday.

Ms. Canter said Happy Holidays.

Mr. Wolliston wished everyone a blessed and lovely holiday.

Mr. Halek wished Happy Holidays.

Mr. Lockhart wished that everyone stay safe and have a happy holiday.

Mr. Panos wished a Merry Christmas and Happy Holidays.

Ms. Taylor wished everyone Happy Holidays and a Happy New Year.

Mr. Furie wished everyone Happy Holidays.

11. Audience to Visitors

There were no speakers.

12. Adjournment

Move to adjourn the meeting at. This motion, made by Mr. Leonard Lockhart and seconded by Mr. Paul Panos, Passed.

Ms. Jill Canter: Yes, Mr. David Furie: Yes, Mr. Jeremy Halek: Yes, Mr. Anthony King: Yes, Mr. Leonard Lockhart: Yes, Mr. James Madison: Yes, Mr. Paul Panos: Yes, Ms. Ayana Taylor: Yes, Mr. Nathan Wolliston: Yes

Yes: 9, No: 0

The meeting adjourned at 7:58 PM.

Leonard O. Lockhart, Secretary
Windsor Board of Education

**WINDSOR BOARD OF EDUCATION
AGENDA ITEM**

For Consideration by the Board of Education at the Meeting of: January 17, 2024

Prepared By: Terrell M. Hill, PhD

Presented By: Nathan Wolliston/Dr. Noha Abdel-Hady

Attachments: See electronic documents attached to the January 17, 2024 agenda

Subject: Policy Adoption, 2nd Reading

BACKGROUND:

The updates to the following policies and regulations were presented at the BOE meeting on December 19, 2023 for a 1st reading. The listed regulations are for notification.

1. Revised P 5112 Age of Attendance
2. Revised AR 5123.1 Promotion/Retention (WHS)
3. Revised P/AR 6148 Policy to Improve Completion Rates of the Free Application for Federal Student Aid (FAFSA)
4. Revised P 6200 Adult/Continuing Education

RECOMMENDATION:

Regulations are for information only.

Move the Board of Education approve P 5112 Age of Attendance, P 6148 Policy to Improve Completion Rates of the Free Application for Federal Student Aid (FAFSA), and P 6200 Adult/Continuing Education as a 2nd Reading.

Recommended by the Superintendent: TH/ND

Agenda Item # 10.b.



Rational for Revised Policy

P 5112 Age of Attendance

Under current law, boards of education are required to cause each child five years of age and over and under eighteen years of age who is not a high school graduate and is residing within the district to attend school in accordance with state law. In addition, current law requires children to be at least five years old on or before January 1 of the school year in order to enroll in the public schools. Beginning July 1, 2024, children must turn five years old on or before September 1 of the school year in order for that child's parent or guardian to enroll the child in kindergarten. The new law further provides, effective July 1, 2024, that a child who is not five years old on or before September 1 of the school year may be admitted to public school (1) upon written request by the child's parent or guardian to the school principal and (2) after the principal and an appropriate certified staff member conduct an assessment of the child to ensure that admitting the child is developmentally appropriate. In light of the new statutory requirements, we drafted a new policy to address admission to the public schools. We will continue to monitor whether additional guidance will be provided by the State Department of Education as related to the new statutory provisions.

AGE OF ATTENDANCE

The Windsor Public Schools shall provide education for all persons between the age of five and twenty years inclusive who have not graduated from a high school or vocational school, except as provided in Section 10-233c and d.

Parents or other persons having control of a child five years of age and/or under eighteen years of age shall cause such child to attend school regularly. Children entering Kindergarten must be five years of age on or before September 1. For children who will not reach the age of five on or before the first day of September of the school year, AND turning five before December 31st of that year, the child's parent or guardian may submit a written request to the principal of the school seeking early admission using the district approved waiver form (attached). Upon receipt of such written request, the principal and an appropriate certified staff member shall assess such child to determine whether admitting the child is developmentally appropriate. For decisions relating to early admissions to the District, the decision of the principal and appropriate certified staff shall be final.

Parents or persons having control of a child may withhold their child from formal education program at age five for one year and then again at age six for one year under the following "opt-out" process:

1. The parent or person having control of the child must personally appear at the registration office;
2. The registration office shall provide the parent or person with information on the educational opportunities in the school system; and
3. The parent or person having control of the child must sign an option form exempting their child from attendance at the public school.

Note: Acknowledgement of Option to Exempt Attendance of Child Five or Six Years of Age from School form attached hereto. Waiver form for early admission request attached.

Legal Reference: Connecticut General Statutes
10-15 Towns to maintain schools
10-15c Discrimination in public schools prohibited. School attendance by five-year-olds
10-76a – 10-76g re special education
10-184 Duties of parents (re mandatory schooling for children ages five to sixteen, inclusive
10-186 Duties of local and regional boards of education re school attendance. Hearings. Appeals to State Board. Establishment of hearing board
10-233a – 10-233f Inclusive; re: suspend, expel, removal of pupils
10-233c Suspension of pupils
10-233d Expulsion of pupils
State Board of Education Regulations
10-76a-1 General definitions (c) (d) (q) (t)
Public Act 23-208, "An Act Making Certain Revisions to the Education Statutes."

Policy approved: September 18, 2007
Policy revised: December 20, 2022
Policy revised:

Windsor Public Schools
Windsor, CT

12/1/23 NAH



Board of Education
601 Matianuck Avenue - Windsor, CT 06095
TEL | 860-687-2000 EXT 1236 FAX | 860-687-2009
WWW.WINDSORCT.ORG

SCHOOL ATTENDANCE/KINDERGARTEN OPTION FORM
(CHILDREN AGE 5 OR 6)

Name of Child: _____ Date of Birth: _____

Address of Child: _____

Name of Parent(s): _____

Address of Parent(s) (if different from child): _____

In accordance with Connecticut General Statutes Section 10-184, the parent or person having control of a child five (5) years of age or older and under age eighteen (18) is required to ensure that such child attends school. Section 10-184 further provides that a parent or person having control of a child age five (5) shall have the option of not sending the child to school until age six (6), and a parent or person having control of a child age six (6) shall have the option of not sending the child to school until age seven (7). A parent or person having control of such child who is seeking to elect this option must appear in person at the school district offices and sign this option form.

I, _____, am the parent or person having control of, _____,
Name of parent or person Name of child
a child who is age five/six (circle appropriate age), and I elect not to send my child to school until the age of six/seven (circle appropriate age). I understand that this option is effective for only one (1) school year. By signing, I understand that, if my child is currently age five (5), and I wish to elect next school year not to send my child to school, I must reappear at the school next year to elect this option. I further understand that, if my child is currently age six (6), I am required by Section 10-184 to send my child to the public school, or demonstrate that the child is "elsewhere receiving equivalent instruction in the studies taught in the public schools," when the child turns seven (7).

Signature: _____ Date: _____

School Personnel Use Only

€ Parent/person in control of child appeared in person and has been provided with information on the educational opportunities in the school system.

F 5112



Board of Education
601 Matianuck Avenue - Windsor, CT 06095

TEL | 860-687-2000 EXT 1236 FAX | 860-687-2009
WWW.WINDSORCT.ORG

WAIVER FORM FOR CHILDREN TURNING FIVE BETWEEN SEPTEMBER 2ND AND DECEMBER 31ST

The Connecticut Legislature recently changed the birthdate cutoff to start Kindergarten from turning 5 on or before January 1 to turning 5 on or before September 1 in the year a child starts Kindergarten. This change goes into effect starting with the 2024-2025 school year.

A child who does not meet the age cutoff may still be admitted to Kindergarten pursuant to Public Act No. 23-208 upon (1) a written request from the parent or guardian and (2) an assessment completed by the school that determines admitting the child to kindergarten would be developmentally appropriate.

Completing this form will serve as your official written request to the Windsor Public Schools Administration to consider your child for entry to Kindergarten in Fall 2024.

Please complete this form to the best of your knowledge.

Parent completing the form: First Name: _____

Parent completing the form: Last Name: _____

Parent completing the form: Email address: _____

Parent completing the form: Mailing Address: _____

Parent completing the form: Best phone number to reach you: _____

Parent completing the form: Relationship to Student

Parent

Grandparent

Legal Guardian

Translator, on behalf of a parent

Other: _____

Which PreK-2 school will your child be assigned to?

Oliver Ellsworth

Poquonock School

I am not sure (We will look up your address)

Address Lookup to determine Kindergarten School

What is the Home (street) Address for your child? _____

Student Information

Student First Name: _____

Student Last Name: _____

Student Date of Birth: _____

Is the student currently attending a PreK program?

Yes, attending half day at Windsor Public Schools

Yes, attending full day at Windsor Public Schools

Yes, attends a non-WPS half day program

Yes, attends a non-WPS full day program

No, not attending any daycare or PreK program

In this section you will be providing the school system with information about your child to determine his/her readiness for Kindergarten. Please be as detailed as possible.

Does your child have any previous school or daycare experience?

What are your educational goals for your child?

Does your child play well with other children or does your child prefer to play independently?

What kind of hobbies, sports, special interests, or unique capabilities or talents does your child have?

Does your child/family receive services from community providers? If so, please list the providers.

What are your child's strengths / weaknesses?

How does your child communicate his/her needs?

Please tell us anything else you think we should know.



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Completing this form will serve as your official written request to the Windsor Public Schools Administration to consider your child for entry to Kindergarten in Fall 2024.

Please complete this form to the best of your knowledge.

Parent completing the form: First Name: _____

Parent completing the form: Last Name: _____

Parent completing the form: Email address: _____

Parent completing the form: Mailing Address: _____

Parent completing the form: Best phone number to reach you: _____

Parent completing the form: Relationship to Student

Parent

Grandparent

Legal Guardian

Translator, on behalf of a parent

Other: _____

Which PreK-2 school will your child be assigned to?

Oliver Ellsworth

Poquonock School

I am not sure (We will look up your address)

Address Lookup to determine Kindergarten School

What is the Home (street) Address for your child? _____

Student Information

Student First Name: _____

Student Last Name: _____

Student Date of Birth: _____

Is the student currently attending a PreK program?

Yes, attending half day at Windsor Public Schools

Yes, attending full day at Windsor Public Schools

Yes, attends a non-WPS half day program

Yes, attends a non-WPS full day program

No, not attending any daycare or PreK program

In this section you will be providing the school system with information about your child to determine his/her readiness for Kindergarten. Please be as detailed as possible.

Does your child have any previous school or daycare experience?

What are your educational goals for your child?

Does your child play well with other children or does your child prefer to play independently?

What kind of hobbies, sports, special interests, or unique capabilities or talents does your child have?

Does your child/family receive services from community providers? If so, please list the providers.

What are your child's strengths / weaknesses?

How does your child communicate his/her needs?

Please tell us anything else you think we should know.



SHIPMAN & GOODWIN LLP
COUNSELORS AT LAW

Rational for Revised Regulation

AR 5123.1 Promotion/Retention (WHS)

Under prior law, students graduating in 2024 and beyond were required to complete a one-credit mastery-based diploma assessment to graduate high school. Public Act No. 23-204 amends this requirement to afford boards of education discretion whether to require this one-credit mastery-based diploma assessment as a graduation requirement, and this policy has been updated to reflect this change. This revised policy also includes the new requirement that students graduating in 2027 and beyond complete one-half credit in Personal Financial Management which may be counted toward the humanities or as an elective credit, in order to graduate. In addition, we revised this model policy to address the new FAFSA graduation requirements detailed in the summary concerning the revisions made to the Policy to Improve Completion Rates of the FAFSA. Lastly, we made other technical revisions to this policy, including the elimination of outdated policy language.

PROMOTION / RETENTION

Windsor High School Graduation Requirements

I. Introduction

For classes graduating in 2023 and thereafter, a student must earn a minimum of 25 credits, meet the credit distribution requirements listed below and complete 20 hours of verified community service to graduate from Windsor High School. Students must also meet performance standards in literacy, mathematics and science.

II. Credit Distribution Requirement

10 Credits in Humanities Including:	
English	4 credits
Social Studies <i>-1 credit of U.S. History required</i> <i>-1/2 credit of Civics required</i> <i>-1 credit of Modern Global Studies required in Grade 9 or 10</i>	3.5 credits
Fine Arts <i>Music, visual arts, dance or drama</i>	1 credit
World Language	1 credit
Humanities Elective <i>Electives include English and social studies</i>	.5 credits
9 Credits in Science, Technology, Engineering and Mathematics Including:	
Math	3 credits
Science <i>-1 credit of Integrated Science required in Grade 9</i> <i>-1 credit of Biology required</i>	3 credits
Science, Technology, Engineering and Mathematics Electives <i>Electives include Career and Technical Education (CTE), and JROTC</i>	3 credits

6 Credits in College, Career and Life Skills Including:	
Physical Education and Wellness	1 credit
Health and Safety	1 credit
Personal Finance	.5 credits
Any Elective Course	3.5 credits
Grand Total of Credits	25 credits
Citizenship	
Community Service <i>Students will evidence the ability to be a contributing member of the school and local community, and demonstrate knowledge and skills in career activities by satisfactory completion of 20 learning through service hours over 4 years. Prorated at 5 hours per year for students entering Windsor High School in a grade level other than 9th grade.</i>	20 hours

High school graduation credit will be granted to students for Algebra I, Geometry and World Language courses successfully completed in Grades six, seven or eight given that the curriculum and assessment aligns with said classes at the high school. Class grades in six, seven and eight do not count towards high school GPA. High school graduation credit will be granted to students for coursework completed during the school year or summer months at an institution accredited by the Board of Regents for Higher Education or Office of Higher Education or regionally accredited at a maximum of six credits. One three-credit semester course, or its equivalent, at such an institution shall equal one credit for purposes of this policy (Exceptions may apply- see the Program of Studies for more information.)

III. Promotion and Retention

The promotion and retention of students is based on earned academic credits. Promotion from grade 9 to grade 12 is determined by the following credit standards:

Grade 9 to 10	6.0 credits
Grade 10 to 11	12.0 credits
Grade 11 to 12	18.5 credits

IV. Performance Standards: Reading, Writing, Mathematics and Science

Windsor High School students must have basic skills in reading/writing, mathematics and science before graduation. To demonstrate their competency in these areas students must meet the district's performance standards.

All students, as part of the mandated State testing program, must take the Next Generation Science Standards (NGSS) Assessment and the Connecticut SAT School Day in Grade 11.

Step 1: Standardized Assessments

Students meet the district performance standard if they have met any of the following requirements in the area specified:

Reading/Writing

- A. Achieve a score on the Connecticut SAT School Day in Evidence Based Reading and Writing which meets the College and Career Readiness Benchmark or similar designation as determined by the State of Connecticut.
- B. Achieve a minimum composite score of 20 on the ACT.
- C. Achieve a grade of C- or better in courses totaling two credits of WPS English courses

Mathematics

- A. Achieve a score on the Connecticut SAT School Day in Mathematics which meets the College and Career Readiness Benchmark or similar designation as determined by the State of Connecticut.
- B. Achieve a minimum composite score of 20 on the ACT.
- C. Achieve a grade of C- or better in courses totaling two credits of WPS math courses

Science

- A. Achieve a score on the Connecticut Next Generation Science Standards (NGSS) Assessment which meets the achievement standard, e.g., level 3, or similar designation as determined by the State of Connecticut.
- B. Achieve a grade of C- or better in courses totaling two credits of WPS science courses

Step 2: District Performance Assessments

Reading/Writing

The District Performance Assessment in Reading/Writing will be administered quarterly during a student's senior year to those students who did not meet the achievement standard on the Connecticut SAT School Day in Evidence Based Reading and Writing. Students who score at least a 70% have met the reading and writing graduation requirement.

Mathematics

The District Performance Assessment in Mathematics will be administered quarterly during a student's senior year to those students who did not meet the achievement standard on the Connecticut SAT School Day in mathematics. Students who score at least 70% have met the mathematics graduation requirement.

Science

The District Performance Assessment in Science will be administered quarterly beginning in a student's junior year to those students who did not meet the achievement standard on the Grade 11 Connecticut Next Generation Science Standards (NGSS) Assessment. Students who score at least 70% have met the science graduation requirement.

Step 3: Options If Performance Standards Are Not Met

A. Seniors who have earned the necessary 25 credits to graduate but have not met the district performance standard on one or more of the reading/writing, mathematics, and science performance assessments must:

1. Enroll in summer school courses that, if successfully completed, would meet the standard.

OR

2. Sit for a retake of the district performance assessment during the summer, the date of administration to be determined by the school system.

B. Seniors who are short .5 to 2.0 credits for graduation must:

1. Enroll in summer school courses that, if successfully completed, would meet the standard.

OR

36

2. If the student does not meet all necessary credit requirements for graduation through summer school, s/he can return to WHS in September but only to make-up those courses needed to graduate. [The student may not carry a

full load of courses, and will be permitted on campus only during the time s/he is in class.]

OR

3. Attend Adult Education or community college to earn the necessary credits for graduation.

C. Seniors who are short 2.5 or more credits toward graduation may return to Windsor High and carry a full load of courses.

Note: Any seniors returning for another year of school must meet the graduation standard of the students' original graduating class, which is based on the year they entered high school.

Notification: The counseling department will notify students and parents/guardians in writing at the beginning of senior year if they have not yet met the reading/writing, mathematics or science graduation requirement.

Transfers: If a student transfers into Windsor High School after completing at least three years in a high school in another district, s/he must have met the goal on the test from the sending district or state in order to be exempt from Windsor's performance standard requirement for graduation.

Special Needs: The performance standard requirement for graduation for a student with special needs may be modified if so indicated on the student's Individualized Education Program (IEP).

V. Residency Requirement:

To receive a Windsor High School diploma, students must have earned a minimum of 5.50 credits while attending Windsor High School. Of the 5.50 credits earned at Windsor High School, 2.50 credits must be earned during the senior year. Students transferring to Windsor High School and planning to graduate in June of the school year in which they transferred, must be enrolled at the school no later than February 1st of that same school year to receive a Windsor High School diploma.

VI. FAFSA Requirement for Classes Graduating in 2025 and Thereafter

Students graduating in 2025 and beyond are required to have satisfied one of the following prior to graduation:

1. Completed a Free Application for Federal Student Aid "FAFSA"
2. For students without legal immigration status, completed and submitted to a public institution of higher education an application for institutional financial aid; or
3. completed a waiver of completion of the FAFSA and/or financial aid application, as applicable, on a form prescribed by the commissioner of Education, signed by the student's parent or guardian or signed by the student if the student is eighteen or older.

On and after March 15 of each school year, a principal, school counselor, teacher, or other certified educator may complete the waiver on behalf of any student who has not satisfied the above requirements if such principal, school counselor, teacher, or other certified educator affirms that they have made a good faith effort to contact the parent/guardian or student about completion of such applications.

Reference:

P-0200 - Goals for the School District

P-6146.1 - Reporting to Parents

AR-6146.1 - Reporting to Parents, Marking System

P-6146 - Graduation Requirements, Standards of Proficiency

Legal Reference - Connecticut General Statutes:

PA 17-42: An Act Concerning Revisions to the High School Graduation Requirements

10-5c

10-14n

10-16b

10-221a

10-223a

Public Act No. 23-21, "An Act Concerning Financial Literacy Instruction"

Public Act No. 23-204, "An Act Concerning the State Budget for the Biennium Ending June 30, 2025, and Making Appropriations Therefor, and Provisions Related to Revenue and Other Items Implementing the State Budget"

Public Act No. 23-167, "An Act Concerning Transparency in Education"

Regulation Approved: April 20, 2021

Regulation Revised:

Terrell M. Hill, PhD
Superintendent of Schools

Windsor Public Schools
Windsor, CT

11/30/23 NAH



SHIPMAN & GOODWIN^{LLP}

COUNSELORS AT LAW

Rational for Revised Policy/Administrative Regulation

**P/AR 6148 Policy to Improve Completion Rates of the Free Application for
Federal Student Aid (FAFSA)**

We revised this policy to include the new Free Application for Federal Student Aid (“FAFSA”) graduation requirements for students graduating in 2025 and beyond. Students in these graduating classes are now required to satisfy one of the following before graduation: (1) complete a FAFSA; (2) for students without legal immigration status, complete and submit to a public institution of higher education an application for institutional financial aid; or (3) complete a waiver of completion of the FAFSA and/or financial aid application. We further revised this policy to identify that certain certified educators may complete a waiver on behalf of any graduating student, under specific circumstances. In addition, we have made technical revisions for clarity.

**POLICY TO IMPROVE COMPLETION RATES OF THE FREE APPLICATION FOR
FEDERAL STUDENT AID (FAFSA)**

The Windsor Board of Education (the “Board”) understands that completion of the Free Application for Federal Student Aid (“FAFSA”) is an important step in the path to postsecondary education and is associated with higher rates of college enrollment. The Board is committed to improving the completion rates of the FAFSA for students enrolled in the Windsor Public Schools (the “District”).

In order to improve the completion rates of the FAFSA by students enrolled in grade twelve in the District, and students enrolled in the District’s adult education program, the District shall develop a systematic program through which such students are educated about the purpose and content of the FAFSA, encouraged to complete the FAFSA, and assisted in the completion of the FAFSA, as may be necessary and appropriate. The Board directs the Superintendent or designee to develop administrative regulations in furtherance of this policy. The Board further directs the Superintendent or designee to conduct periodic assessments of such regulations, at least annually, to determine effectiveness in improving completion rates of the FAFSA.

Any information contained in a FAFSA, held by the Board, shall not be a public record for purposes of the Freedom of Information Act and thus shall not be subject to disclosure under the provisions of section 1-210 of the Connecticut General Statutes.

Each year, the Superintendent or designee will report to the Board the FAFSA completion rate for each high school in the District and for the District’s adult education program.

The Board may accept gifts, grants and donations, including in-kind donations, to implement the provisions of this policy.

Legal Reference:

Conn. Gen. Stat. § 10a-11i

Conn. Gen. Stat. § 10-223m

Policy Adopted: December 20, 2022

Windsor Public Schools
Windsor, CT

**ADMINISTRATIVE REGULATIONS ADDRESSING IMPROVING THE
COMPLETION RATES OF FAFSA**

In order to improve the completion rates of the Free Application for Federal Student Aid (“FAFSA”) by students enrolled in the Windsor Public Schools (the “District”) and students enrolled in the District’s adult education program, the District will:

- Develop a FAFSA Task Force to identify challenges, successes, and next steps in improving the completion rates of the FAFSA among students in grade twelve and students enrolled in the District’s adult education program.
- Track data from such students regarding FAFSA completion, including date of completion.
- Identify FAFSA coaches who will be assigned a caseload of students to assist students in completing the FAFSA and monitor their completion rates.
- Provide incentives to students who have completed the FAFSA, which may include but are not limited to, spirit days and giveaways, if funding permits.
- Conduct annual presentations to students about the purpose and importance of the FAFSA and the District’s resources available to help students in completing the FAFSA.
- Provide professional development to identified District staff regarding the FAFSA and best practices for supporting students in completing the FAFSA.

Legal Reference:

Conn. Gen. Stat. § 10-223m

Regulation Approved: December 20, 2022

Terrell M. Hill, PhD
Superintendent of Schools

Windsor Public Schools
Windsor, CT

POLICY TO IMPROVE COMPLETION RATES OF THE FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA)

The Windsor Board of Education (the "Board") understands that completion of the Free Application for Federal Student Aid ("FAFSA") is an important step in the path to postsecondary education and is associated with higher rates of college enrollment. The Board is committed to improving the completion rates of the FAFSA for students enrolled in the Windsor Public Schools (the "District").

Program to Improve FAFSA Completion Rates

In order to improve the completion rates of the FAFSA by students enrolled in grade twelve in the District and students enrolled in the District's adult education program, the District shall develop a systematic program through which students are educated about the purpose and content of the FAFSA, encouraged to complete the FAFSA, and assisted in the completion of the FAFSA, as may be necessary and appropriate. The Board directs the Superintendent or designee to develop administrative regulations in furtherance of this policy. The Board further directs the Superintendent or designee to conduct periodic assessments of such regulations, at least annually, to determine the effectiveness of such regulations in improving completion rates of the FAFSA.

FAFSA Graduation Requirements

Students graduating in 2025 and beyond are required to have satisfied one of the following prior to graduation:

- (1) completed a FAFSA;
- (2) for students without legal immigration status, completed and submitted to a public institution of higher education an application for institutional financial aid; or
- (3) completed a waiver of completion of the FAFSA and/or financial aid application, as applicable, on a form prescribed by the Commissioner of Education, signed by the student's parent or guardian or signed by the student if the student is eighteen or older.

On and after March 15 of each school year, a principal, school counselor, teacher, or other certified educator may complete the waiver on behalf of any student who has not satisfied the above requirements if such principal, school counselor, teacher, or other certified educator affirms that they have made a good faith effort to contact the parent/guardian or student about completion of such applications.

Confidentiality of FAFSA

Any information contained in a FAFSA held by the Board shall not be a public record for purposes of the Freedom of Information Act and thus shall not be subject to disclosure under the provisions of section 1-210 of the Connecticut General Statutes.

Reporting of FAFSA Completion Rates

Each year, the Superintendent or designee will report to the Board the FASFA completion rate for each high school in the District and for the District's adult education program.

Gifts, Grants and Donations to Implement Policy

The Board may accept gifts, grants and donations, including in-kind donations, to implement the provisions of this policy.

Legal References:

Conn. Gen. Stat. § 10a-11i

Conn. Gen. Stat. § 10-223m

Public Act No. 23-204, "An Act Concerning the State Budget for the Biennium Ending June 30, 2025, and Making Appropriations Therefor, and Provisions Related to Revenue and Other Items Implementing the State Budget"

ADOPTED: _____

REVISED: _____

**ADMINISTRATIVE REGULATIONS ADDRESSING IMPROVING THE
COMPLETION RATES OF FAFSA**

In order to improve the completion rates of the Free Application for Federal Student Aid (“FAFSA”) by students enrolled in the Windsor Public Schools (the “District”) and students enrolled in the District’s adult education program, the District will:

- Develop a FAFSA Task Force to identify challenges, successes, and next steps in improving the completion rates of the FAFSA among students in grade twelve and students enrolled in the District’s adult education program.
- Track data from such students regarding FAFSA completion, including date of completion.
- Identify FAFSA coaches who will be assigned a caseload of students to assist students in completing the FAFSA and monitor their completion rates.
- Provide incentives to students who have completed the FAFSA, which may include but are not limited to, spirit days and giveaways, if funding permits.
- Conduct annual presentations to students about the purpose and importance of the FAFSA and the District’s resources available to help students in completing the FAFSA.
- Provide professional development to identified District staff regarding the FAFSA and best practices for supporting students in completing the FAFSA.

Legal References:

Conn. Gen. Stat. § 10-223m

Public Act No. 23-204, “An Act Concerning the State Budget for the Biennium Ending June 30, 2025, and Making Appropriations Therefor, and Provisions Related to Revenue and Other Items Implementing the State Budget”

Administrative Regulation approved:

Superintendent of Schools



Rational for Revised Policy

P 6200 Adult/Continuing Education

We are revising this policy so that the policy is more in align with our current practices in the Adult Education office. We are using the CABE model policy as there is no current Shipman and Goodwin policy. In addition, previously, a public school student who was “under seventeen years of age and a mother” could request permission from the board of education to attend adult education classes. Section 4 of Public Act 23-160 replaces the term “mother” with “parent,” thereby extending eligibility to request such permission to any parent under age seventeen.

Instruction

Adult/Continuing Education

1. The Windsor Adult Education Program shall each year offer a diversified group of courses planned to meet the interests and needs of adults in the community. Some of the subject categories may be elementary level instruction, business education areas, home economics, communication skills, foreign languages, mathematics, art, finance, vocational-technical skills and other community interests.

2. For those students who are in need of a high school diploma, a high school equivalency program, with a review of English, social studies, science and mathematics shall be included yearly.

Policy adopted: April 14, 1981

Instruction

Adult/Continuing Education

The Board recognizes that education is a lifelong process. Therefore, the Board of Education shall establish and maintain a program of adult education classes. (or shall provide for participation in a program of adult classes for its adult residents through a cooperative arrangement with another school district or with a cooperating eligible entity or with a regional service center.) The adult education program shall be open to all residents over age 17, not attending any public or private elementary, middle or senior high school. A student who is under age 17 and a parent may attend adult education classes if their request is approved by the Board. The program shall offer a variety of subjects to serve civic, cultural, vocational, and avocational needs of the community. Course offerings shall be determined by response to courses previously given and by newly arising needs and interests, subject to limitations of the plant, personnel and equipment.

The District, as permitted by statute, shall determine the minimum number of weeks per semester the adult education program will operate. Certified counseling staff shall be provided to assist adult education program students with educational and career counseling.

A student enrolled in a District public school in a full-time program of study may enroll in an adult education activity provided the student receives the approval of the Principal of the school in which he/she is enrolled in a full-time program or such student is enrolled in an adult education activity as part of an alternative educational opportunity during a period of expulsion.

Classes shall be made available at fees to be established by the Board of Education. No tuition shall be charged for residents who enroll in adult classes for elementary (basic skills) and high school completion, Americanization and United States citizenship and English for adults with limited English proficiency. Other courses may be provided in any subject included in District schools, including adult literacy, parenting skills, and vocational education and any other subject or activity only when the number of interested adults is sufficient to form a class of proper size, and when a qualified teacher, adequate facilities and appropriate supervision can be made available.

In addition, college preparatory classes may be offered for adults who have earned a high school diploma or its equivalent and require postsecondary developmental education that will enable such adults to enroll directly in a program of higher education, as defined in C.G.S. 10a-34, at an institution of higher education upon completion of such classes. A fee may/shall be charged for these classes.

The District shall grant an adult education diploma to those adult education program participants who have satisfactorily completed a minimum of twenty (20) adult education credits, of which not fewer than four shall be in English; not fewer than three in mathematics; not fewer than three in social studies, including one in American History and at least one-half credit course in civics and American government; not fewer than two in science; and not fewer than one in the arts or vocational education.

The District, in determining the satisfactory completion of needed credits for an adult education diploma, shall award, subject to any State Board of Education regulations:

1. Credit for experiential learning, including:
 - a. Not more than two non-required credits for military experience, including training;

- b. Not more than one vocational education non-required and one required or not more than two non-required credits for occupational experience, including training; and
 - c. Not more than one non-required credit for community service or avocational skills.
2. Credit for successful completion of courses taken for credit at state-accredited institutions, including public and private community colleges, technical colleges, community-technical colleges, four-year colleges and universities and approved public and private high schools and technical high schools;
 3. Up to six credits for satisfactory performance on subject matter tests demonstrating prior learning competencies; and
 4. Up to three credits for independent study projects, provided no more than one such credit shall be applied to each required subject area.

(cf. 5134 - Married/Pregnant Students)

(cf. 5114 - Suspension and Expulsion/Due Process)

Legal Reference: Connecticut General Statutes

10-67 Adult education-definitions

10-69 Adult education (as amended by PA 03-100 and PA 11-126)

10-71 State grants for adult education programs.

10-73a Adult education

10-73b Grants for adult education services of programs conforming to state plan.

10-73c Basic adult education programs.

10-233d Expulsion of students

P.A. 96-244 An Act Concerning Technical Revision to the Education Statutes

P.A. 97-290 An Act Enhancing Choices and Opportunities

P.A. 03-102 An Act Concerning Adult Education and Workforce Development

P.A. 13-121 An Act Concerning Adult Education and Transition to College

Title II - Workforce Investment Act (WIA), Public Law 105-220

Policy adopted:

**WINDSOR BOARD OF EDUCATION
AGENDA ITEM**

For Consideration by the Board of Education at the Meeting of: January 17, 2024

Prepared By: Dana Fudge

Presented By: Dana Fudge/Dr. Noha Abdel-Hady

Attachments: N/A

Subject: Revised 2024-2025 WHS Program of Studies

BACKGROUND:

The proposed addition of the Firefighter 2 course in the 2024-2025 WHS Program of Studies is in response to the overwhelming success and positive reception of the Firefighter 1 course within both the student body and the broader Windsor community. The details of Firefighter Course 2 are as follows:


Firefighter 2

0.5 Credits. Prerequisite: Firefighter 1. This course is designed to work in conjunction with the knowledge and skills taught in Firefighter 1. Students will continue to participate in the classroom and hands-on practical situations that become more difficult, and model situations that would be similar to those as a new recruit in the firefighting academy. Students will continue their studies on fire behavior, building construction, hose lines, entries, and further develop their leadership skills. Students will get their CPR/AED certification, as well as make valuable connections within the community with the Windsor Volunteer Fire Department and EMS. Students will have hands-on experience from experienced firefighters and first responders in the field.

It is important to note that we are seeking approval to add this course to our program of studies with the understanding that as any other course the running of the actual course is contingent upon three things: Student requests, available teaching staff, and the master schedule constraints.

RECOMMENDATION:

Move the Board of Education to approve the Revised 2024-2025 WHS Program of Studies for a 1st reading, and waiving the 2nd reading.

Reviewed by: 

Recommended by the Superintendent: 

Agenda Item # 11.a.

**WINDSOR BOARD OF EDUCATION
AGENDA ITEM**

For Consideration by the Board of Education at the Meeting of: January 17, 2024

Prepared By: Danielle Batchelder **Presented By:** Danielle Batchelder
Director of Business Services & Human Resources

Attachments: Draft 2024-2025 and 2025-2026 School Calendar

Subject: Proposed Draft 2024-2025 and 2025-2026 School Calendar, 2nd Reading

Background:

Each year the calendar for the next school year is brought to the Board of Education for approval. Input is sought from the Windsor Education Association (WEA) and administrators. Principals, Cabinet members and the Superintendent review the input and make appropriate changes.

Status:


The calendars for 2024-2025 and 2025-2026 are being recommended. For the 2024-2025 the teacher work year would begin on August 20th with opening day. The student school year would begin on August 26th. The last day of school would be tentatively scheduled for June 5th and would include 8 potential snow days. There would be no February vacation. There would be an April vacation, April 10 – April 18.

For the 2025-2026, the teacher work year would begin on August 19th with opening day. The student school year would begin on August 25th. The last day of school would be tentatively scheduled for June 8th and would include 8 potential snow days. There would be no February vacation. There would be an April vacation, April 6 – April 10.

The calendar includes 187 teacher work days and 181 instructional days. The calendar also includes 7 student early release days for the purpose of conducting teacher professional activities. The calendar also includes the traditional vacations and holidays.

Recommendation:

That the Board of Education accept the proposed 2024-2025 and the 2025-2026 school calendar for a 2nd Reading.

Reviewed by: 

Recommended by the Superintendent: TH/Sb

Agenda Item # 11.b.



Windsor Public Schools 2024-2025 School Calendar



AUGUST (5)				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
25	27	28	29	30

SEPTEMBER (21)				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

OCTOBER (22)				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

NOVEMBER (17)				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

DECEMBER (15)				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

JANUARY (21)				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

August 2024
 Aug. 14-16 New Teacher Orientation, NO SCHOOL
 Aug. 20 Opening Day for Staff, NO SCHOOL
 Aug. 21-23 Teacher PD, NO SCHOOL
Aug. 26 FIRST DAY OF SCHOOL - FULL DAY

September 2024
 Sep. 2 Labor Day, NO SCHOOL
 Sep. 17 Teacher PD (Early Dismissal)

October 2024
 Oct. 14 Indigenous Peoples Day, NO SCHOOL
 Oct. 15 Teacher PD (Early Dismissal)
 Oct. 17 (Early Dismissal) WHS Only (Parent Teacher Conferences)
 Oct. 23-25 (Early Dismissal) Sage Park MS Only (Parent Teacher Conferences)

November 2024
 Nov. 5 Election Day, Teacher PD, NO SCHOOL
 Nov. 27-29 Thanksgiving Break, NO SCHOOL

December 2024
 Dec. 4-6 (Early Dismissal) PK-5 Only (Parent Teacher Conferences)
 Dec. 23-31 Winter Break, NO SCHOOL

January 2025
 Jan. 1 New Year's Day, NO SCHOOL
 Jan. 14 Teacher PD (Early Dismissal)
 Jan. 13-17 (Early Dismissal) WHS Only (Semester 1 Exams)
 Jan. 20 Martin Luther King, Jr. Day, NO SCHOOL

February 2025
 Feb. 11 Teacher PD, NO SCHOOL
 Feb. 17-18 Presidents' Day Break, NO SCHOOL

March 2025
 Mar. 4 Teacher PD (Early Dismissal)
 Mar. 6 (Early Dismissal) WHS Only (Parent Teacher Conferences)
 Mar. 12-14 (Early Dismissal) PK-5 Only (Parent Teacher Conferences)
 Mar. 19-21 (Early Dismissal) Sage Park MS Only (Parent Teacher Conferences)

April 2025
 Apr. 14-17 Spring Break, NO SCHOOL
 Apr. 18 Good Friday, NO SCHOOL

May 2025
 May 6 Teacher PD (Early Dismissal)
 May 26 Memorial Day, NO SCHOOL
 May 30 (Early Dismissal) WHS Only (Semester 2 Exams)

June 2025
 June 2-5 (Early Dismissal) WHS Only (Semester 2 Exams)
June 5 LAST DAY OF SCHOOL (Early Dismissal) Pending Snow Days
 June 17 Potential Last Day of School

SCHOOL HOURS			
	Hours	Early Dismissal	2 Hour Delay
High School	7:35am-2:20pm	7:35am-12:25pm	9:35am-2:20pm
Middle School	8:05am-2:50pm	8:05am-12:55pm	10:05am-2:50pm
Elementary	8:40am-3:25pm	8:40am-1:30pm	10:40am-3:25pm
Full Day PreK	9:00am-3:00pm	9:00am-1:30pm	11:00am-3:00pm
PreK AM	8:40am-11:35am	8:40am-10:50am	No AM PreK
PreK PM	12:30pm-3:25pm	11:25am-1:30pm	12:30pm-3:25pm

FEBRUARY (17)				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

MARCH (21)				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

APRIL (17)				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

MAY (21)				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

JUNE (4)				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

For School Delay and Closing Information

Download Our Free Mobile App!



www.windsorct.org,
860-687-2000 x 1180 Local radio and television stations

 No School
 Teacher PD, No School
 First/Last Day of School
 Teacher PD, Early Dismissal
 Early Dismissal

Student Days 181
Teacher Days 187

Board Approved:

Windsor Public Schools 2024-2025 School Calendar Windsor, CT

August 2024

14-15 New Teacher Orientation, NO SCHOOL
20 Opening Day for Staff, NO SCHOOL
21-23 Teacher PD, NO SCHOOL
26 FIRST DAY OF SCHOOL - FULL DAY

September 2024

2 Labor Day, NO SCHOOL
17 Teacher PD (Early Dismissal)

October 2024

14 Indigenous Peoples Day, NO SCHOOL
15 Teacher PD (Early Dismissal)
17 (Early Dismissal) WHS Only (Parent Teacher Conferences)
23-25 (Early Dismissal) Sage Park MS Only (Parent Teacher Conferences)

November 2024

5 Election Day, Teacher PD, NO SCHOOL
27-29 Thanksgiving Break, NO SCHOOL

December 2024

4-6 (Early Dismissal) PK-5 Only (Parent Teacher Conferences)
23-31 Winter Break, NO SCHOOL

January 2025

1 New Year's Day, NO SCHOOL
14 Teacher PD (Early Dismissal)
20 Martin Luther King, Jr. Day, NO SCHOOL
13-17 (Early Dismissal) WHS Only (Semester 1 Exams)

February 2025

11 Teacher PD, NO SCHOOL
17-18 Presidents' Day Break, NO SCHOOL

March 2025

4 Teacher PD (Early Dismissal)
6 (Early Dismissal) WHS Only (Parent Teacher Conferences)
12-14 (Early Dismissal) PK-5 Only (Parent Teacher Conferences)
19-21 (Early Dismissal) Sage Park MS Only (Parent Teacher Conferences)

April 2025

14-17 Spring Break, NO SCHOOL
18 Good Friday, NO SCHOOL

May 2025

6 Teacher PD (Early Dismissal)
26 Memorial Day, NO SCHOOL
30 (Early Dismissal) WHS Only (Semester 2 Exams)

June 2025

2-5 (Early Dismissal) WHS Only (Semester 2 Exams)
5 LAST DAY OF SCHOOL (Early Dismissal) Pending Snow Days
17 Potential Last Day of School

School Delay and Closing Information www.windsorct.org,
860-687-2000 x 1180 Local radio and television stations

Student Days 181, Teacher Days 187

Board Approved:



Windsor Public Schools 2025-2026 School Calendar



August 2025

Aug. 13-15 New Teacher Orientation, NO SCHOOL

Aug. 19 Opening Day for Staff, NO SCHOOL

Aug. 20-22 Teacher PD, NO SCHOOL

Aug 25. FIRST DAY OF SCHOOL - FULL DAY

September 2025

Sep. 1 Labor Day, NO SCHOOL

Sep. 16 Teacher PD (Early Dismissal)

October 2025

Oct. 13 Indigenous Peoples Day, NO SCHOOL

Oct. 14 Teacher PD (Early Dismissal)

Oct. 16 (Early Dismissal) WHS Only (Parent Teacher Conferences)

Oct. 22-24 (Early Dismissal) Sage Park MS Only (Parent Teacher Conferences)

November 2025

Nov. 4 Election Day, Teacher PD, NO SCHOOL

Nov. 18 Teacher PD (Early Dismissal)

Nov. 26-28 Thanksgiving Break, NO SCHOOL

December 2025

Dec. 3-5 (Early Dismissal) PK-5 Only (Parent Teacher Conferences)

Dec. 24- Dec 31 Winter Break NO SCHOOL

January 2026

Jan. 1 - 2 New Year's Day/ Winter Break NO SCHOOL

Jan. 13 Teacher PD (Early Dismissal)

Jan. 19 Martin Luther King, Jr. Day, NO SCHOOL

Jan. 20-23 (Early Dismissal) WHS Only (Semester 1 Exams)

February 2026

Feb. 10 Teacher PD NO SCHOOL

Feb. 16-17 Presidents' Day Break, NO SCHOOL

March 2026

Mar. 3 Teacher PD (Early Dismissal)

Mar. 12 (Early Dismissal) WHS Only (Parent Teacher Conferences)

Mar. 18-20 (Early Dismissal) PK-5 Only (Parent Teacher Conferences)

Mar. 25-27 (Early Dismissal) Sage Park MS Only (Parent Teacher Conferences)

April 2026

Apr. 3 Good Friday, NO SCHOOL

Apr. 6-10 Spring Break, NO SCHOOL

May 2026

May 5 Teacher PD (Early Dismissal)

May 25 Memorial Day, NO SCHOOL

June 2026

June 1-5 (Early Dismissal) WHS Only (Semester 2 Exams)

June 8 LAST DAY OF SCHOOL (Early Dismissal) Pending Snow Days

18 June Potential Last Day of School

AUGUST (5)				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

SEPTEMBER (21)				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

OCTOBER (22)				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

NOVEMBER (16)				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

DECEMBER (17)				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

JANUARY (19)				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

FEBRUARY (17)				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

MARCH (22)				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

APRIL (16)				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

MAY (20)				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

JUNE (6)				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

SCHOOL HOURS			
	Hours	Early Dismissal	2 Hour Delay
High School	7:35am-2:20pm	7:35am-12:25pm	9:35am-2:20pm
Middle School	8:05am-2:50pm	8:05am-12:55pm	10:05am-2:50pm
Elementary	8:40am-3:25pm	8:40am-1:30pm	10:40am-3:25pm
Full Day PreK	9:00am-3:00pm	9:00am-1:30pm	11:00am-3:00pm
PreK AM	8:40am-11:35am	8:40am-10:50am	No AM PreK
PreK PIM	12:30pm-3:25pm	11:25am-1:30pm	12:30pm-3:25pm

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860-687-2000 x 1180 Local radio and television stations

No School
 Teacher PD, No School
 First/Last Day of School
 Teacher PD, Early Dismissal
 Early Dismissal

Windsor Public Schools 2025-2026 School Calendar Windsor, CT

August 2025

13-15 New Teacher Orientation, NO SCHOOL
19 Opening Day for Staff, NO SCHOOL
20-22 Teacher PD, NO SCHOOL
25 FIRST DAY OF SCHOOL - FULL DAY

September 2025

1 Labor Day, NO SCHOOL
16 Teacher PD (Early Dismissal)

October 2025

13 Indigenous Peoples Day, NO SCHOOL
14 Teacher PD (Early Dismissal)
16 (Early Dismissal) WHS Only (Parent Teacher Conferences)
22-24 (Early Dismissal) Sage Park MS Only (Parent Teacher Conferences)

November 2025

4 Election Day, Teacher PD, NO SCHOOL
18 Teacher PD (Early Dismissal)
26-28 Thanksgiving Break, NO SCHOOL

December 2025

3-5 (Early Dismissal) PK-5 Only (Parent Teacher Conferences)
24-31 Winter Break NO SCHOOL

January 2026

1-2 *New Year's Day/Winter Break NO SCHOOL*
13 Teacher PD (Early Dismissal)
19 Martin Luther King, Jr. Day, NO SCHOOL
20-23 (Early Dismissal) WHS Only (Semester 1 Exams)

February 2026

10 Teacher PD NO SCHOOL
16-17 Presidents' Day Break, NO SCHOOL

March 2026

3 Teacher PD (Early Dismissal)
12 (Early Dismissal) WHS Only (Parent Teacher Conferences)
18-20 (Early Dismissal) PK-5 Only (Parent Teacher Conferences)
25-27 (Early Dismissal) Sage Park MS Only (Parent Teacher Conferences)

April 2026

3 *Good Friday*, NO SCHOOL
6-10 Spring Break, NO SCHOOL

May 2026

5 Teacher PD (Early Dismissal)
25 Memorial Day, NO SCHOOL

June 2026

1-5 (Early Dismissal) WHS Only (Semester 2 Exams)
8 (Early Dismissal) Last Day of School
Potential Last Day of School

School Delay and Closing Information www.windsorct.org,
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Student Days 181, Teacher Days 187

Board Approved: