

**Somers Board of Education Meeting**

**Monday, January 22, 2024 7:00 PM**

Somers Board of Education Chambers, 1 Vision Boulevard, Somers, CT 06071

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES**
  1. Approval of the January 8, 2024 BOE Minutes 2  
The Board to review and approve the BOE minutes from January 8, 2024.
4. **ADMINISTRATIVE REPORTS**
  1. Superintendent Update
  2. SHS Student Representatives' Report  
Dara Salka and Mara Butler, SHS students, will update the BOE on SHS events.
  3. Presentation of Proposed SPS 2024-2025 Budget  
Dr. Galloway will present the proposed SPS 2024-2025 budget to the BOE.
5. **OPPORTUNITY TO ADD/DELETE AGENDA ITEMS**
6. **CONSENT AGENDA**
  1. Warrant of January 22, 2024 6  
The Board to review and consent to the warrant of January 22, 2024.
  2. 2nd Posting of 2024-2025 Somers Public Schools Calendar 11  
The BOE to approve the 2024-2025 Somers Public Schools Calendar.
  3. FY24 Budget Transfers 13  
The Board to approve the FY24 budget transfers.
  4. Resignation  
Abigail McNamara, Grade 3 Teacher, will be resigning effective January 19, 2024.
7. **OLD BUSINESS**
8. **NEW BUSINESS**
  1. First Posting DBS Code 3541.32 - Transportation: Special Transportation for School-Related Trips. 14
9. **COMMITTEE REPORTS**
  1. Curriculum
  2. Policy
  3. Planning/Finance
  4. Salary & Negotiations
10. **CABE/CREC/State Dept. of Ed./SEF**
11. **AUDIENCE TO CITIZENS/STAFF/STUDENTS**
12. **EXECUTIVE SESSION**

The Board to enter into Executive Session and invite Dr. Galloway into Executive Session to discuss the Superintendent's mid-year evaluation.
13. **ADJOURNMENT**

**Somers Board of Education Regular Meeting**  
**Somers Board of Education Chambers**  
**Monday, January 8, 2024**  
**7:00 PM**

*(The recorded livestream may be viewed on SPS' YouTube channel on the school website)*

Present BOE Members: Anne Kirkpatrick, Mike Briggs, Dr. Ed DePeau, JT Galloway, Shane Manning, Jan Martin, Kim Radziewicz, Carl Stebbins, Derek Zelek

Others: Dr. Sam Galloway, Ava DePeau

Prior to the official start of the meeting, Chair Kirkpatrick led a moment of silence to honor the two families affected by a recent house fire in the community.

**1. CALL TO ORDER**

The regular Board of Education meeting was called to order by Chair Kirkpatrick at 7:02 p.m. in the Board of Education Chambers.

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF MINUTES**

**3.1. Approval of the December 11, 2023 BOE Minutes**

**Rationale:** The Board to review and approve the BOE minutes from December 11, 2023.

**Motion** to approve the minutes of 12/11 Board of Education Meeting, noting that item # 5 under the consent agenda, which is Policy 3541.332- Special Transportation for school-related trips, was removed for further discussion. This motion, made by Jan Martin and seconded by Kim Radziewicz, Carried. **Yea: 9, Nay: 0**

**4. ADMINISTRATIVE REPORTS**

**4.1. Superintendent Update**

Superintendent Galloway expressed heartfelt condolences to the family who has experienced a sudden and tragic loss. The Somers community is deeply affected by the loss of Archer, Benjamin, Genevieve and Lukas. He thanked Chief Roache and the heroic firefighters who responded to the tragic fire last week. The Crisis Response Team, made up of school leaders, counselors, and psychologists, has been working to coordinate support at all schools. There has been a tremendous amount of support from districts near and far. Superintendent Galloway thanked the towns of Enfield, East Windsor, Ellington, Coventry, Vernon, East Granby, Windsor, Stafford, Tolland, and Windsor Locks for their support. Therapy dogs from Wolcott, Groton, Stafford, Simsbury, the State Police, and Fidelco were sent to help. Superintendent Galloway commended the teachers and staff at all schools for being present for students. The district will close on Friday, January

12th in order to provide support to families and staff members who may be struggling with what has happened. Superintendent Galloway will meet with the family to discuss any future support that may be needed. Chair Kirkpatrick expressed appreciation on behalf of the Board for the support, leadership, patience, and presence exhibited by Superintendent Galloway throughout the last week.

#### **4.2. Monthly Budget Report**

**Rationale:** Stephanie Levin, Director of Business Services, will update the Board on the monthly budget.

**Discussion:** Questions regarding the monthly budget report may be directed to Stephanie Levin.

### **5. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS**

#### **6. CONSENT AGENDA**

**Motion** to approve Consent Agenda. This motion, made by Carl Stebbins and seconded by Derek Zelek, Carried. **Yea: 9, Nay: 0**

##### **6.1. Warrant of January 8, 2024**

**Rationale:** The Board to review and consent to the warrant of January 8, 2024.

##### **6.2. 2nd Posting K-5 Reading Program BOE**

**Discussion:** Board members shared their support of the K-5 Reading Program that will be used next year. Board members stated that the program looks strong and will benefit young learners. The plan is progressive from Kindergarten through grade 5. The program includes notes that can be sent home for each unit to explain how parents can support students at home. Grammar and writing elements are included in the upper elementary grades. The district will continue to use elements of current programs, such as Foundations, to supplement the new program. The new program is one of five programs approved for use by the State of Connecticut for the 2024-25 school year.

#### **7. OLD BUSINESS**

#### **8. NEW BUSINESS**

##### **8.1. 1st Posting of 2024-2025 Somers Public Schools Calendar**

**Rationale:** The Board to review the Somers Public Schools 2024-2025 calendar.

**Discussion:** A discussion ensued about the 2024-25 calendar. Professional Development days remain on Fridays. Spring vacation is scheduled for the second week of April. Schools will not open for students until after Labor Day. According to the SEA contract, professional development cannot begin before August 25th. This pushes the opening of school for students until after Labor Day.

#### **9. COMMITTEE REPORTS**

### 9.1. Curriculum

This committee will meet on 2/12/24 at 6:00 p.m.

### 9.2. Policy

The Policy Committee met on 1/8/24. A waiver has been put together to allow for exceptions for transportation, as related to Policy 3541.32. The committee will prepare a posting for the Special Transportation for school-related trips (Policy 3541.32) for the next BOE meeting. The next Policy Committee meeting will be held on 2/26/24 at 6:30 p.m.

### 9.3. Planning/Finance

The committee will meet on 1/22/24 at 5:30 p.m. The meeting will be the third review of the 2024-25 fiscal budget.

### 9.4. Salary & Negotiations

On hold.

## 10. CABE/CREC/State Dept. of Ed./SEF

**Discussion:** The CREC Finance and Audit Committee will meet on 1/10/24. Carl Stebbins is serving as the district CREC representative. He offered Board members a summary of CREC services and will continue to review the CREC Annual Report. Somers currently has 16 students attending various CREC magnet schools. This number has been steady over the years.

The SEF committee will meet this week. The SEF Fundraiser will take place on 4/27/24.

Capstone Projects will be displayed on 1/9/24 in the SHS gymnasium. Board members are encouraged to attend.

### 10.1. CABE Legislative Breakfast

**Rationale:** The CABE Legislative Breakfast will be held on 1/31/24 from 8:00 - 9:15 a.m. at Somers High School.

**Discussion:** Somers will host the CABE Legislative Breakfast on 1/31/24 in the SHS Media Center. Discussions about CABE initiatives will take place with members of local Boards of Education and legislators.

## 11. AUDIENCE TO CITIZENS/STAFF/STUDENTS

**Discussion:** SHS Student Ava DePeau noted that last Friday, SHS students wore red and white to school. It signified the community coming together in the wake of the tragedy.

Superintendent Galloway highlighted efforts of the Central Office Team over the last week. Caroline Hargraves has been stationed at SES to coordinate support

resources, make calls home, and support struggling services. Dina Senecal has also provided support at SES. Lori Caron coordinated therapy dog visits. Stephanie Levin coordinated food and operational needs. Jessica Wood has added a pop-up to the website for the Angel Fund to support affected families. It was proven that the CO team in Somers is strong.

Caroline Hargraves noted the remarkable support that Somers has received. Building administrators have stepped up in a significant way for staff and students while dealing with their own grief.

**12. EXECUTIVE SESSION**

**Rationale:** The Board to enter into Executive Session and invite Dr. Galloway into Executive Session to discuss the Superintendent evaluation format.

**Motion** to enter Executive Session to discuss Superintendent evaluation format and invite Dr. Galloway into the Executive Session. This motion, made by Kim Radziewicz and seconded by JT Galloway, Carried. **Yea: 9, Nay: 0**

**Discussion:** The Board entered Executive Session at 7:25 p.m. The Board exited Executive Session at 7:39 p.m.

**13. ADJOURNMENT**

**Motion** to adjourn the meeting at 7:40 p.m. This motion, made by Jan Martin and seconded by Shane Manning, Carried. **Yea: 9, Nay: 0**

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Jan Martin, BOE Secretary                      Date  
Jenna McDermott, BOE Recording Secretary

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# SOMERS BOARD OF EDUCATION VOUCHER

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Voucher No: 1121

Voucher Date: 01/22/2024

Prepared By:



Printed: 01/18/2024 10:01:07 AM

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SOMERS BOARD OF EDUCATION is hereby authorized to draw warrants against SOMERS BOARD OF EDUCATION funds for the sum of \$270,516.43 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

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Stephanie Levin

Director of Business Services

SOMERS BOARD OF EDUCATION

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Fund	Amount
10 GENERAL FUND	\$270,516.43
	<hr/> <b>\$270,516.43</b>

**Somers Board of Education**

**Check Listing**

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** BOE AP CASH 1918032563

**From Date:** 1/22/2024  
**From Check:** 24399  
**From Voucher:** 1121

**To Date:** 1/22/2024  
**To Check:** 24439  
**To Voucher:** 1121

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
24399	01/22/2024	Adelbrook Inc	\$17,290.75	1121	Printed	Expense	<input type="checkbox"/>		
24400	01/22/2024	Alternative Access Assistive Technology	\$1,988.00	1121	Printed	Expense	<input type="checkbox"/>		
24401	01/22/2024	Amazon Capital Services	\$464.11	1121	Printed	Expense	<input type="checkbox"/>		
24402	01/22/2024	Angeloni Refrigeration, LLC	\$841.29	1121	Printed	Expense	<input type="checkbox"/>		
24403	01/22/2024	Apple Inc.	\$4,206.70	1121	Printed	Expense	<input type="checkbox"/>		
24404	01/22/2024	CABE	\$20.00	1121	Printed	Expense	<input type="checkbox"/>		
24405	01/22/2024	Chief Architect Software	\$900.00	1121	Printed	Expense	<input type="checkbox"/>		
24406	01/22/2024	CIRMA	\$371.00	1121	Printed	Expense	<input type="checkbox"/>		
24407	01/22/2024	Connecticut Water Company	\$4,499.43	1121	Printed	Expense	<input type="checkbox"/>		
24408	01/22/2024	CREC	\$300.00	1121	Printed	Expense	<input type="checkbox"/>		
24409	01/22/2024	CT Pediatric Neuropsychology Associates	\$2,925.00	1121	Printed	Expense	<input type="checkbox"/>		
24410	01/22/2024	Dime Oil Company LLC	\$21,908.04	1121	Printed	Expense	<input type="checkbox"/>		
24411	01/22/2024	Dr Ross Porter MD	\$1,500.00	1121	Printed	Expense	<input type="checkbox"/>		
24412	01/22/2024	ECA Science Kit Services	\$2,816.80	1121	Printed	Expense	<input type="checkbox"/>		
24413	01/22/2024	First Student, Inc	\$108,296.85	1121	Printed	Expense	<input type="checkbox"/>		
24414	01/22/2024	Frontier Communications	\$672.24	1121	Printed	Expense	<input type="checkbox"/>		
24415	01/22/2024	Geissler's Supermarket, Inc	\$19.95	1121	Printed	Expense	<input type="checkbox"/>		
24416	01/22/2024	Gengras Center	\$12,600.00	1121	Printed	Expense	<input type="checkbox"/>		
24417	01/22/2024	Graduate Pest Solutions, Inc.	\$210.32	1121	Printed	Expense	<input type="checkbox"/>		
24418	01/22/2024	Group Dynamic	\$66.60	1121	Printed	Expense	<input type="checkbox"/>		
24419	01/22/2024	Hartford HealthCare Corporation SBO	\$6,976.00	1121	Printed	Expense	<input type="checkbox"/>		
24420	01/22/2024	Howies Athletic Tape	\$88.57	1121	Printed	Expense	<input type="checkbox"/>		
24421	01/22/2024	ImPACT Applications Inc	\$730.00	1121	Printed	Expense	<input type="checkbox"/>		

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24422	01/22/2024	Integrated Rehabilitation Services	\$10,000.00	1121	Printed	Expense	<input type="checkbox"/>		
24423	01/22/2024	Intensive Education Academy, Inc.	\$13,377.38	1121	Printed	Expense	<input type="checkbox"/>		
24424	01/22/2024	J.W. Pepper & Son, Inc.	\$30.99	1121	Printed	Expense	<input type="checkbox"/>		
24425	01/22/2024	Jostens, Inc.	\$2,441.60	1121	Printed	Expense	<input type="checkbox"/>		
24426	01/22/2024	K&S Distributors	\$732.50	1121	Printed	Expense	<input type="checkbox"/>		
24427	01/22/2024	MagnaKleen Services	\$108.61	1121	Printed	Expense	<input type="checkbox"/>		
24428	01/22/2024	Pitney Bowes, Inc.	\$240.48	1121	Printed	Expense	<input type="checkbox"/>		
24429	01/22/2024	Pullman & Comley, LLC	\$1,878.50	1121	Printed	Expense	<input type="checkbox"/>		
24430	01/22/2024	Reclamations & Creations Woodworking	\$120.00	1121	Printed	Expense	<input type="checkbox"/>		
24431	01/22/2024	School Specialty, LLC	\$29.76	1121	Printed	Expense	<input type="checkbox"/>		
24432	01/22/2024	Somers Star Hardware	\$477.01	1121	Printed	Expense	<input type="checkbox"/>		
24433	01/22/2024	The Home Depot Pro	\$3,441.60	1121	Printed	Expense	<input type="checkbox"/>		
24434	01/22/2024	The OMNI Group_V60983	\$22.00	1121	Printed	Expense	<input type="checkbox"/>		
24435	01/22/2024	Tyler Technologies, Inc.	\$1,947.41	1121	Printed	Expense	<input type="checkbox"/>		
24436	01/22/2024	Valley Educational Services	\$7,390.32	1121	Printed	Expense	<input type="checkbox"/>		
24437	01/22/2024	Van Pool Transportation LLC	\$33,724.00	1121	Printed	Expense	<input type="checkbox"/>		
24438	01/22/2024	Willie Ross School of the Deaf	\$760.00	1121	Printed	Expense	<input type="checkbox"/>		
24439	01/22/2024	Xerox Corporation	\$4,102.62	1121	Printed	Expense	<input type="checkbox"/>		

Total Amount: \$270,516.43

End of Report

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Total Amount: \$270,516.43

**End of Report**



**Board of Education  
Administrative Report**

Title of Report: 24/25 SPS Calendar

Board Meeting Date: January 8, 2024

Action       Report       Information       Discussion

Submitted by: Dr. Galloway

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***Executive Summary***

Attached is the 24/25 SPS Draft Calendar the following is general information about the draft calendar:

- Five Professional Development Days before the start of school
- The first day of school for students is after Labor Day (Sept. 3rd).
- November conferences for the district during the same timeframe (Nov. 6-8)
- 9 early release PD Days
- A vacation day is attached to President's Day.
- April Vacation includes the "Good Friday" holiday.
- The last day of school (without inclement weather make-up days) is June 10th

# DRAFT 2024-25 SOMERS PUBLIC SCHOOLS CALENDAR

AUGUST '24						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**26-30** Full Day PD

FEBRUARY '25						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

14 Early Release - PD  
17 Presidents' Day  
18 No School  
28 Early Release - PD

SEPTEMBER '24						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2 Labor Day  
3 **FIRST DAY OF SCHOOL**  
20 Early Release - PD

MARCH '25						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

6-7 SES Early Release - PC  
21 Early Release - PD

OCTOBER '24						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

11 Full Day PD  
14 Columbus Day  
25 Early Release - PD

APRIL '25						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

14-18 Spring Vacation  
18 Good Friday

NOVEMBER '24						
S	M	T	W	Th	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

6-8 SES Early Release - PC  
6&8 MBA Early Release - PC  
7 SHS Early Release - PC  
11 Veterans Day  
27 Early Release  
28-29 Thanksgiving

MAY '25						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

9 Early Release - PD  
23 Early Release - PD  
26 Memorial Day

DECEMBER '24						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

20 Early Release  
23-31 Winter Vacation

JUNE '25						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

10 **Early Release: LAST DAY OF SCHOOL** (tentative)  
11 Full Day PD  
19 Juneteenth

JANUARY '25						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1 Holiday NY Day  
17 Early Release - PD  
20 M.L. King Day  
31 Early Release - PD

**Yellow Shade** = No School  
**Green Shade** = Early Release/Half-Day PD  
**Orange Shade** = PC (Parent Conferences, Early Release)  
**Blue Shade** = Full-Day PD (Professional Development)  
**Pink Shade** = Early Release/Not PD

**NOTE:** Early release days may be canceled if school is on a delayed opening. Schools will have their normal dismissals.

BOE Approval:

**DRAFT - 12/11/23 3 PM**

Somers Board of Education  
 Transfer Request 2023-2024 Budget  
 January 22, 2024

FROM		TO			
Account #	Description	Amount	Account #	Description	Amount
10.990.1000.112.50.5.01219.215.1.01	Clerical - Technology Specialists	\$47,656.00	10.720.1000.111.50.5.00011.110.1.04	Administrator - Director of Technology	\$29,606.00
10.620.2600.112.60.5.00346.610.5.04	Maintenance - Custodians SHS	\$15,000.00	10.920.1000.111.20.5.00060.213.2.01	Teacher - Classroom Instructional Staff SES	\$42,000.00
10.980.1200.111.90.5.00067.213.9.01	Teacher - Special Education Elementary	\$20,000.00	10.920.1000.111.40.5.00064.213.2.01	Teacher - Classroom Instructional Staff SHS	\$10,000.00
10.420.3200.111.40.5.01138.860.7.06	Coach - Tennis SHS	\$4,311.00	10.810.1000.111.50.5.00822.213.2.02	Teacher - Intervention Coach	\$10,000.00
10.820.2800.200.50.5.00512.820.6.13	Benefits - Life/AD&D Insurance	\$5,000.00	10.420.3200.130.40.5.00557.860.7.06	Coach - Indoor Track SHS	\$4,311.00
10.820.2800.200.50.5.00513.820.6.13	Benefits - Long Term Disability	\$5,000.00	10.940.2150.111.90.5.00069.213.9.02	Related Services - Speech SW	\$6,700.00
10.820.2800.200.50.5.01228.820.6.13	Benefits - Health Insurance	\$48,894.00	10.500.2210.111.50.5.00659.214.2.05	Prof Development - Wages	\$7,500.00
10.880.6110.560.50.5.01231.945.6.14	Tuition-General Education	\$13,000.00	10.540.3200.111.20.5.01105.875.7.07	Advisor - Band SES	\$2,487.00
10.160.1000.641.30.5.00895.220.2.01	Textbooks - Language Arts MBA	\$10,000.00	10.880.6110.560.50.5.00621.950.6.14	Tuition - Vo Ag	\$7,042.00
			10.740.2310.330.50.5.00045.134.1.10	Professional Services - BOE	\$22,000.00
			10.140.2220.611.50.5.00150.233.2.03	Supplies - Educational Software	\$7,000.00
			10.160.1000.611.20.5.00240.243.2.01	Workbooks - Language Arts SES	\$2,100.00
			10.720.2320.200.50.5.00271.251.1.04	Benefits - Superintendent Travel	\$3,500.00
			10.820.2800.200.50.5.00517.820.6.13	Benefits - Unemployment	\$11,365.00
			10.820.2800.200.50.5.01187.820.6.13	Benefits - Insurance Waiver	\$3,250.00
		\$168,861.00			\$168,861.00

Transportation:

Special Transportation for School Related Trips:

Transportation for athletic contests shall be provided. The fees for transportation for educational trips and other activities will be the responsibility of the student unless otherwise established within the school budget.

Private cars, driven by parents or students, to school-related trips may be driven if the transportation waiver form is completed. The waiver form is located in the form reports section in PowerSchool. ~~by permission by the building principal.~~ Overnight or out of state trips must have prior approval by the Board of Education. ~~If a teacher or parent is carrying student(s) in his/her personal car on an officially approved field trip and the automobile is involved in an accident, the insurance covering the vehicle is primary (i.e. any claims would be placed against the vehicle's insurance).~~

**Adopted: November 27, 2000**

**Revised: May 24, 2010**

**ADMIN.REG: 3541.32**

NON-INSTRUCTIONAL OPERATIONS:

Transportation:

Special Transportation for School Related Trips:

Privately Owned Vehicles:

Transporting Students in Private Cars:

~~Occasionally, especially on the Senior High School level, teachers transport students to school-sponsored activities in their own cars and sometimes parents are used in providing this type of transportation.~~

~~If a teacher or parent is carrying student(s) in his/her personal car on an officially approved field trip and the teacher's automobile is involved in an accident, the insurance covering the vehicle is primary (i.e. any claims initially would be placed against the vehicle's insurance).~~

~~Teachers and parents may transport students on officially approved field trips provided the following criteria are met:~~

- ~~1. Trip is approved by the Principal in advance.~~
- ~~2. Use of private automobiles is approved by Principal.~~

~~3. There are to be no more people in a car than the driver and passenger members as listed by the design of the vehicle.~~

~~4. The driver produces evidence of insurance coverage.~~

~~5. The principal will maintain a file on trips taken when private cars are needed.~~

~~6. Parental permission slips indicating knowledge of the conditions listed within this policy are obtained.~~

**Adopted: May 24, 1982**

**Reviewed: July 12, 2001**

**November 4, 2002**

**Revised: May 24, 2010**