

**Somers Board of Education Meeting**  
**Monday, September 25, 2023 7:00 PM**

Somers Board of Education Chambers, 1 Vision Boulevard, Somers, CT 06071

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES**
  1. Approval of the September 5, 2023 BOE Special Meeting Minutes 2  
The Board to review and approve the minutes from the September 5, 2023 Special BOE meeting.
  2. Approval of the September 11, 2023 BOE Meeting Minutes 3  
The Board to review and approve the minutes from the September 11, 2023 meeting.
4. **ADMINISTRATIVE REPORTS**
  1. Superintendent Update
  2. Presentation of Leadership Coherence Framework  
The administrators from each school will present their Leadership Coherence Framework to the BOE.
5. **OPPORTUNITY TO ADD/DELETE AGENDA ITEMS**
6. **CONSENT AGENDA**
  1. Warrant of September 25, 2023 7  
The Board to review and consent to the warrant of September 25, 2023.
  2. Resignations
    - Rob Wilson, Director of Technology and Information Systems, will resign with his last day effective September 22, 2023, after 10 years of service at SPS.
    - Matthew Sarantakis, SES Head Custodian, will resign with his last day effective October 6, 2023, after 16 years of service at SPS.
7. **OLD BUSINESS**
8. **NEW BUSINESS**
  1. Somers High School Oil Tank 13  
The Board to approve to enter into a contract for the SHS oil tank.
  2. 1st Warning 2024 Board of Education Meeting Schedule 18  
The Board to review the meeting schedule for 2024.
  3. Board to Approve SES Cafeteria Worker  
The Board to review and approve the hiring of Devon Dalessio, SES Cafeteria Worker, per DBS Code 4112.8/4212.8 - Nepotism.
9. **COMMITTEE REPORTS**
  1. Curriculum
  2. Policy
  3. Planning/Finance
  4. Salary & Negotiations
10. **CABE/CREC/State Dept. of Ed.**
11. **AUDIENCE TO CITIZENS/STAFF/STUDENTS**
12. **EXECUTIVE SESSION**

The Board to enter into Executive Session and invite Dr. Galloway into Executive Session to discuss negotiation updates.
13. **ADJOURNMENT**

SOMERS BOARD OF EDUCATION  
MINUTES OF SPECIAL MEETING SEPTEMBER 5, 2023

The Somers Board of Education (the “Board”) convened a special meeting on September 5, 2023 to hear the recommendation of the Superintendent of Schools (the “Superintendent”) that a student be expelled from the Somers Public Schools. The following Board members were in attendance at the meeting: Chairman Anne Kirkpatrick, Kim Radziewicz and Carl Stebbins.

Chairman Kirkpatrick called the meeting to order at 3:00 p.m.

At 3:01 p.m. Kim Radziewicz moved that the Board enter into executive session for the purpose of conducting a student expulsion hearing, during which matters of personal privacy of one or more students enrolled in the Somers Public Schools were likely to be discussed, by name, and during which educational records not subject to disclosure under the Family Education Rights and Privacy Act were likely to be discussed, and further moved that the Board invite Superintendent of Schools Dr. Sam Galloway, Director of Pupil Services Caroline Hargraves, and Attorney Zachary D. Schurin, procedural advisor to the Board into the executive session.

The motion was seconded by Anne Kirkpatrick. The motion carried 3-0.

The Board returned to public session at approximately 3:24 p.m. At that time Kim Radziewicz moved that the Board of Education approve the Stipulated Expulsion Agreement submitted by the parties in executive session and hereby expel the Student discussed in executive session for the term of one calendar year, as specified in the Stipulated Expulsion Agreement, and that the disciplinary consequences and other terms set forth in the Stipulated Expulsion Agreement be adopted.

The motion was seconded by Anne Kirkpatrick. The motion carried 3-0.

Carl Stebbins then moved that the parties’ Stipulation be adopted in total as the Board’s expulsion decision and that a letter be sent to both parties by the Board’s procedural advisor reiterating this decision.

The motion was seconded by Anne Kirkpatrick. The motion carried 3-0.

Anne Kirkpatrick then moved to adjourn.

The motion was seconded by Carl Stebbins. The motion carried 3-0.

The meeting adjourned at 3:26 p.m.

**Somers Board of Education Regular Meeting**  
**Somers Board of Education Chambers**  
**Monday, September 11, 2023**  
**7:00 PM**

*(The recorded livestream may be viewed on SPS' YouTube channel on the school website)*

Present BOE Members: Anne Kirkpatrick, Dr. Ed DePeau, JT Galloway, Shane Manning, Jan Martin, Kim Radziewicz, Carl Stebbins

Absent BOE Members: Mike Briggs, Krista Cherry

Others: Dr. Galloway, Stephanie Levin, Caroline Hargraves, Dina Senecal, Rob Wilson, Daniel Clement, Gina Olearczyk, Alicia White

**1. CALL TO ORDER**

The regular Board of Education meeting was called to order by Chair Kirkpatrick at 7:02 p.m. in the Board of Education Chambers.

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF MINUTES**

**3.1. Approval of the August 28, 2023 BOE Meeting Minutes**

**Rationale:** The Board to review and approve the minutes from the August 28, 2023 BOE meeting.

**Motion** to approve minutes of 8/28 Board of Education Meeting. This motion, made by Ed DePeau and seconded by JT Galloway, Carried. **Yea: 6, Nay: 0, Absent: 2 (Mike Briggs, Krista Cherry), Abstain: 1 (Jan Martin)**

**4. ADMINISTRATIVE REPORTS**

**4.1. Superintendent Update**

**4.2. Monthly Budget Report**

**Rationale:** Stephanie Levin, Director of Business Services, will update the BOE on the monthly budget.

**Discussion:** Stephanie Levin presented the first budget report of the school year, which included July and August. She noted several changes, including adjustments that were discussed at the August Board Meeting. She also noted a positive variance in the salary line, explained by vacant positions within Special Education, Administrative Assistant positions at SES and SHS, and custodial positions. The district is also waiting on two contracts for student out placements.

Stephanie also explained that a freeze on purchasing instructional supplies has ended and purchase orders may now be submitted using the new online system.

The new accounting system is streamlining processes in the Business Office and staff members have been receptive to the changes.

#### 4.3. Presentation of Leadership Coherence Framework

**Rationale:** District staff will present the coherence framework.

**Discussion:** Superintendent Galloway introduced the District Coherence Framework, which was adapted from the Harvard University Public Education Leadership Project. Presentations on the framework will take place over the course of several Board meetings. Superintendent Galloway has met with the over 270 faculty and staff members in Somers to adapt this framework to move the district forward into the exceptional category. The Coherence Framework communicates benchmarks of success and how work within the district is aligned. Superintendent Galloway credited Dan Clement for creating the presentation used during the meeting.

Superintendent Galloway reported on the actions necessary within the district that will result in an increase in student engagement, growth and performance. The district's integrated systems were discussed, which include Professional Learning, Talent Management, Pupil Services, Resource and Operations Management, Stakeholder Engagement and Communication, and Continuous Improvement. Superintendent Galloway, along with members of the Central Office Team reported on many areas of the Coherence Framework. Presentations by Dr. Galloway, Dina Senecal, Stephanie Levin, Caroline Hargraves, and Alicia White highlighted themes such as continuous improvement within teaching and learning, increased efficiency with various systems and processes, improved recruitment, hiring and onboarding processes, and coherent programming across all three schools.

Superintendent Galloway hoped the presentation made clear how the team would approach the year and thanked Central Office Staff for their leadership in the work and presentation. Building Principals will present to the Board in future meetings. Superintendent Galloway welcomed questions from the Board over the next few weeks that can be addressed at the next meeting.

#### 5. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

#### 6. CONSENT AGENDA

**Motion** to approve consent agenda. This motion, made by Ed DePeau and seconded by Jan Martin, Carried. **Yea: 7, Nay: 0, Absent: 2 (Mike Briggs, Krista Cherry), Abstain: 0**

##### 6.1. Warrant of September 11, 2023

**Rationale:** The Board to review and consent to the warrant of September 11, 2023.

##### 6.2. Resignation

**Rationale:** Jennifer Williams, 10-Month Secretary at Somers High School, will resign effective September 30, 2023, after two years of service.

**6.3. 2nd Posting DBS Code 6162.51 - Survey of Students (Student Privacy)**

**6.4. 2nd Posting DBS Code 6172.1 - Gifted and Talented Students Program**

**6.5. 2nd Posting DBS Code 7230.2 - Indoor Air Quality**

**6.6. 2nd Posting Superintendent Job Description**

**7. OLD BUSINESS**

**8. NEW BUSINESS**

**9. COMMITTEE REPORTS**

**9.1. Curriculum**

**Discussion:** The Curriculum Committee met on 9/11/23. The discussion covered district, state, and legislative updates and work done over the summer. The next meeting is October 10th at 6pm.

**9.2. Policy**

**Discussion:** The next meeting will take place on September 25th at 6pm.

**9.3. Planning/Finance**

**Discussion:** This committee is on hold.

**9.4. Salary & Negotiations**

**Discussion:** The next meeting will take place on September 13th at 6pm with the Teachers' group. The committee will meet with administrators on September 18th at 5pm.

**10. CABA/CREC/State Dept. of Ed.**

**Discussion:** The CABA Conference will take place in November. Board members have an opportunity to attend.

**11. AUDIENCE TO CITIZENS/STAFF/STUDENTS**

**12. EXECUTIVE SESSION**

**Rationale:** The Board to enter into Executive Session and invite Dr. Galloway into Executive Session to:

1. Discuss the Superintendent Evaluation format
2. Discuss negotiation updates

**Motion** to go into Executive Session to discuss the Superintendent evaluation format and negotiations update and invite Dr, Galloway into the Executive Session. This motion, made by Kim Radziewicz and seconded by Ed DePeau, Carried. **Yea: 7, Nay: 0, Absent: 2 (Mike Briggs, Krista Cherry)**

The Board entered Executive Session. Open session resumed at 8:06 p.m.

**13. ADJOURNMENT**

**Motion** to adjourn the meeting at 8:06 p.m. This motion, made by Kim Radziewicz and seconded by Jan Martin, Carried. **Yea: 7, Nay: 0, Absent: 2 (Mike Briggs, Krista Cherry)**

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Krista Cherry, BOE Secretary                      Date

Jenna McDermott, BOE Recording Secretary

# Somers Board of Education General Budget Treasury Warrant

Report # 82721

Check Batch: 54225  
 Check Header: (N / A)  
 Check Numbers: (First) - (Last)  
 Check Dates: (Earliest) - (Latest)  
 Cash Account Numbers: (First) - (Last)  
 Bank Account Code: (N/A)  
 Check Authorization Code: AP GB  
 Minimum Check Amount: \$0.00  
 Sorted By:  
 Include Payable Information: No  
 Include Payable Dist Information: No  
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
<p>Approved by: <u>Stephanie Levin</u> Date: <u>9/20/23</u>            Stephanie Levin, Director of Business Services</p>						
54225	23606	09/25/2023	V62704	A&D Portable Rentals	0.00	190.00
	23607	09/25/2023	V60790	Alternative Access Assistive Technology	0.00	2,291.00
	23608	09/25/2023	V52670	Amazon Capital Services	0.00	272.29
	23609	09/25/2023	V60064	Angeloni Refrigeration, LLC	0.00	1,585.45
	23610	09/25/2023	V62918	Athletic Emblem & Letting Company	0.00	429.20
	23611	09/25/2023	V51714	Benchmark Education Co.	0.00	3,729.00
	23612	09/25/2023	E00708	Burns, Shannin	0.00	106.02
	23613	09/25/2023	V53547	CASPA	0.00	300.00
	23614	09/25/2023	V54308	Gale/CENGAGE Learning	0.00	7,392.00
	23615	09/25/2023	V53390	CIRMA	0.00	47,896.41
	23616	09/25/2023	V62812	Clear Water Industries	0.00	233.33
	23617	09/25/2023	V00218	Curriculum Associates, Inc.	0.00	32,498.40
	23618	09/25/2023	V60709	DBS Financial Services LLC	0.00	2,773.55
	23619	09/25/2023	V02751	Dependable Ductwork Cleaning	0.00	2,325.00
	23620	09/25/2023	V60416	DG Graphics	0.00	4,089.25
	23621	09/25/2023	V00264	EastConn	0.00	9,000.00
	23622	09/25/2023	V00159	Eversource Energy	0.00	12,416.49
	23623	09/25/2023	V61448	FireTech	0.00	1,197.50
	23624	09/25/2023	V62842	Flyleaf Publishing	0.00	3,145.00
	23625	09/25/2023	V61017	Frontier Communications	0.00	748.47

# Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	23626	09/25/2023	V54081	Graduate Pest Solutions, Inc.	0.00	210.32
	23627	09/25/2023	V00511	Grainger	0.00	330.24
	23628	09/25/2023	E00126	Grenier, Lisa	0.00	49.78
	23629	09/25/2023	V21219	Hartford Sprinkler Co., Inc	0.00	2,550.00
	23630	09/25/2023	V62833	Home Depot Pro, The	0.00	10.98
	23631	09/25/2023	V01790	Heinemann	0.00	1,422.74
	23632	09/25/2023	V00564	Hillyard-New England	0.00	764.45
	23633	09/25/2023	V21177	Home Depot Credit Services	0.00	25.00
	23634	09/25/2023	V62913	Integrated Rehabilitation Services	0.00	10,000.00
	23635	09/25/2023	V52848	Intensive Education Academy, Inc.	0.00	12,762.66
	23636	09/25/2023	V02682	Junior Library Guild	0.00	2,601.28
	23637	09/25/2023	V61604	Kelly Refrigeration & Freezer	0.00	100.00
	23638	09/25/2023	V62922	Larson, Dr David H.	0.00	1,000.00
	23639	09/25/2023	V62785	MAB Plumbing and Heating	0.00	906.11
	23640	09/25/2023	V02898	MagnaKleen Services	0.00	217.22
	23641	09/25/2023	V62832	Marketing Graphics	0.00	276.25
	23642	09/25/2023	V01370	McGraw-Hill School Education Holdings, L	0.00	8,764.50
	23643	09/25/2023	V01013	NASCO Fort Atkinson	0.00	114.92
	23644	09/25/2023	V62848	Nuso, LLC	0.00	10.02
	23645	09/25/2023	V61634	Savvas Learning Company LLC	0.00	2,989.18
	23646	09/25/2023	V01292	School Specialty, LLC	0.00	3,312.36
	23647	09/25/2023	V51324	Sherwin-Williams Co., The	0.00	213.95
	23648	09/25/2023	V60940	Sid Harvey Industries, Inc	0.00	589.47
	23649	09/25/2023	V61658	SiteOne Landscaping Supply, LLC	0.00	139.00
	23650	09/25/2023	V61373	Somers Star Hardware	0.00	452.11
	23651	09/25/2023	V00290	Town of Enfield	0.00	15,735.00
	23652	09/25/2023	V60356	TPC Associates, Inc	0.00	1,943.00
	23653	09/25/2023	V00548	USA Waste and Recycling	0.00	1,964.00
	23654	09/25/2023	V62920	Villodas, Archer	0.00	1,750.00
	23655	09/25/2023	V62920	Villodas, Archer	0.00	750.00
	23656	09/25/2023	V61404	Voice New England	0.00	3,475.00
	23657	09/25/2023	V53413	W.B. Mason Co., Inc.	0.00	60.71
	23658	09/25/2023	V60641	William H Sadlier, Inc.	0.00	7,573.06
	23659	09/25/2023	V02738	William V. MacGill & Co.	0.00	1,316.63
	23660	09/25/2023	V61445	Willie Ross School of the Deaf, The	0.00	456.00
	23661	09/25/2023	V62810	Xerox Corporation	0.00	2,292.86
<b>Totals:</b>					0.00	\$219,747.16

**Somers Board of Education  
General Budget Treasury Warrant**

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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56 Checks Listed.

# Somers Board of Education General Journal Register

Report # 82720  
Batch: 54214  
Transaction: N/A  
Show Summary Only: Yes

<b>Batch #</b>	<b>Control Total</b>	<b>Status</b>	<b>Created By</b>	<b>Created On</b>	<b>Last Updated By</b>	<b>Last Updated On</b>
54214	\$219,747.16	Posted	Lbergamini	09/15/2023	Lbergamini	09/20/2023

General Ledger Distribution Summary						
Period, Fiscal Year	Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
<b>September, 2024</b>						
<b>Generated Distributions</b>						
	10-000-0000-710-00-0-00000-000-0-00	ENCUMBRANCE CONTROL			220,048.76	0.00
	10-000-0000-720-00-0-00000-000-0-00	RESERVE FOR ENCUMBRANCE			0.00	220,048.76
		Total Generated Distributions			<b>\$220,048.76</b>	<b>\$220,048.76</b>
<b>User-Entered Distributions</b>						
	10-000-0000-241-00-0-00000-000-0-00	ACCOUNTS PAYABLE			2,709.53	0.00
	10-000-0000-241-00-0-00000-000-0-00	ACCOUNTS PAYABLE			0.00	222,456.69
	10-020-1000-611-20-5-00161-242-2-01	K-5 - ART SUPPLIES			114.92	0.00
	10-020-1000-611-30-5-00164-242-2-01	MA - ART SUPPLIES			555.08	0.00
	10-020-1000-611-40-5-00165-242-2-01	HS - ART SUPPLIES			2,757.28	0.00
	10-040-1000-641-40-5-00850-220-2-01	HS - BUSINESS ED TEXT			7,392.00	0.00
	10-140-1000-611-20-5-00155-241-2-01	K-5 - GENERAL SUPPLIES			60.71	0.00
	10-140-1000-611-30-5-00157-241-2-01	MA - GENERAL SUPPLIES			26.59	0.00
	10-160-1000-611-20-5-00240-243-2-01	K-5 - LANGUAGE ARTS WORKBOOKS		Yes	4,411.92	0.00
	10-160-1000-611-30-5-00246-243-2-01	MA - ENGLISH WORKBOOKS			4,000.00	0.00
	10-160-1000-611-40-5-01710-243-2-01	HS - ENGLISH WORKBOOKS			3,573.06	0.00
	10-160-1000-641-30-5-00895-220-2-01	MA - LANGUAGE ARTS TEXTBOOK			245.70	0.00
	10-180-1000-641-30-5-00109-220-2-01	MA - MATH NEW TEXT			16,498.40	0.00
	10-260-1000-641-20-5-00105-220-2-01	K-5 - LANGUAGE ARTS TEXTBOOK			6,874.00	0.00
	10-300-1000-641-40-5-00125-220-2-01	HS - SOCIAL STUDIES TEXTBOOKS			11,179.50	0.00
	10-300-1000-641-40-5-00125-220-2-01	HS - SOCIAL STUDIES TEXTBOOKS			0.00	2,415.00
	10-420-2600-430-40-5-00394-722-5-06	HS - ATHLETICS MAINTENANCE			329.00	0.00
	10-420-3200-590-40-5-01006-860-7-06	HS - ATHLETIC TRAINER			10,000.00	0.00
	10-420-3200-690-40-5-00595-880-7-06	HS - ATHLETIC SUPPLIES			705.45	0.00
	10-460-2120-611-50-5-00252-243-2-02	SW - TESTING			25,000.00	0.00
	10-480-2130-323-40-5-01146-421-3-02	SW HEALTH SUPPLIES			1,316.63	0.00
	10-500-2210-322-50-5-00297-251-1-05	CO - ADMINISTRATION WORKSHOP			1,000.00	0.00
	10-500-2210-580-40-5-00267-251-1-05	HS - TRAVEL/IN-SERVICE			49.78	0.00
	10-500-2320-810-50-5-00057-137-1-05	CO - INSTITUTIONAL DUES			300.00	0.00
	10-520-2220-642-30-5-00138-231-2-03	MA - LIBRARY BOOKS			1,752.52	0.00
	10-520-2220-642-40-5-00139-231-2-03	HS - LIBRARY BOOKS			848.76	0.00

## Somers Board of Education General Journal Register

Report # 82720

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
54214	\$219,747.16	Posted	Lbergamini	09/15/2023	Lbergamini	09/20/2023
					49.03	0.00
					0.00	13.05
					6,891.33	0.00
					589.47	0.00
					7,541.56	0.00
					0.00	0.00
					1,964.00	0.00
					38.50	0.00
					543.51	0.00
					213.95	0.00
					1,197.50	0.00
					210.32	0.00
					0.00	0.00
					0.00	0.00
					5,208.76	0.00
					224.59	0.00
					2.51	0.00
					433.91	0.00
					97.48	0.00
					1,085.00	0.00
					5,649.88	0.00
					47.36	0.00
					9,257.39	0.00
					235.41	0.00
					564.79	0.00
					737.92	0.00
					391.48	0.00
					880.15	0.00
					0.00	281.48
					100.00	0.00
					62.50	0.00
					106.02	0.00
					25,210.89	0.00
					22,685.52	0.00
					1,423.86	0.00
				Yes	340.34	0.00
				Yes	694.60	0.00
					15,735.00	0.00

## Somers Board of Education General Journal Register

Report # 82720

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
54214	\$219,747.16	Posted	Lbergamini	09/15/2023	Lbergamini	09/20/2023
		SP ED - TUITION			10,303.86	0.00
		SPED - CONSULTANT FEES			456.00	0.00
		SP ED - CONTRACTED SERVICES			2,291.00	0.00
				Total User-Entered Distributions	<u>\$225,166.22</u>	<u>\$225,166.22</u>
				Total for September, 2024	<u>\$445,214.98</u>	<u>\$445,214.98</u>
				<b>Grand Total for Batch # 54214</b>	<u><b>\$445,214.98</b></u>	<u><b>\$445,214.98</b></u>

195 Transactions Listed.

**SOMERS HIGH SCHOOL  
FUEL OIL TANK INSTALLATION**

**BASE BID:**

\$ Two hundred twenty thousand <sup>00</sup> dollars (\$ 220,000.<sup>00</sup>)  
(in words) (in numbers)

**All Bidders Must Complete This Section**

Bidder is a: (Check One)

- Sole Proprietor       Partnership  
 Corporation       Other

If Corporation, State in Which Incorporated CT  
And Affix Corporate Seal



- Check here if bid is being submitted by Agent  
And Attach Power of Attorney

Bidder's Name: Service Station Equipment Inc.  
(If Company, Company Name)

Address: 20 Murphy Rd.  
North Franklin, CT 06254

Telephone: 860 848 2278 Fax: ( )  
Ext. 113

Signature: [Handwritten Signature] Date: 9/6/2023

Printed or Typed  
Name of Person Signing

**SOMERS HIGH SCHOOL  
FUEL OIL TANK INSTALLATION**

(ACKNOWLEDGEMENT OF PRINCIPAL, IF A CORPORATION)

STATE OF CT ) ss Franklin  
COUNTY OF New London )

Martin D. McKinley ON THIS 6<sup>th</sup> DAY OF September 2023 BEFORE ME PERSONALLY CAME AND APPEARED TO ME KNOWN, WHO, BEING BY ME DULY SWORN, DID DEPOSE AND SAY THAT HE RESIDES AT 8 Totem Lane, Griswold AND THAT HE IS THE President OF Service Station Equipment THE CORPORATION DESCRIBED IN AND WHICH EXECUTED THE FOREGOING INSTRUMENT THAT HE KNOWS THE SEAL OF SAID CORPORATION - THAT ONE OF THE IMPRESSIONS AFFIXED TO SAID INSTRUMENT IS AN IMPRESSION OF SUCH SEAL - THAT IT WAS SO AFFIXED BY ORDER OF THE DIRECTORS OF SAID CORPORATION, AND THAT HE SIGNED HIS NAME THERETO BY ANNAMARIE COTE LIKE ORDER.

(SEAL)

NOTARY PUBLIC  
State of Connecticut  
My Commission Expires  
March 31, 2027

\_\_\_\_\_  
(NOTARY PUBLIC)

(ACKNOWLEDGEMENT OF PRINCIPAL, IF A PARTNERSHIP)

STATE OF \_\_\_\_\_ ) ss  
COUNTY OF \_\_\_\_\_ )

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BEFORE ME PERSONALLY CAME AND APPEARED \_\_\_\_\_, TO ME KNOWN AND KNOWN TO ME TO BE ONE OF THE MEMBERS OF THE FIRM OF \_\_\_\_\_ DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND HE ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME AS AND FOR THE ACT AND DEED OF SAID FIRM.

(SEAL)

\_\_\_\_\_  
(NOTARY PUBLIC)

(ACKNOWLEDGMENT OF PRINCIPAL, IF AN INDIVIDUAL)

STATE OF \_\_\_\_\_ ) ss  
COUNTY OF \_\_\_\_\_ )

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BEFORE ME PERSONALLY CAME AND APPEARED \_\_\_\_\_, TO ME KNOWN AND KNOWN TO ME TO BE THE PERSON DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THAT HE EXECUTED THE SAME.

(SEAL)

\_\_\_\_\_  
(NOTARY PUBLIC)

END OF FORM OF PROPOSAL

FORM OF PROPOSAL



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/14/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Shoff Darby Companies 488 Main Avenue 3rd Floor Norwalk CT 06851	CONTACT NAME: Suzi Quinn	
	PHONE (A/C No. Ext): (203) 445-2136	FAX (A/C No.): (203) 354-6400
	E-MAIL ADDRESS: quinn@shoffdarby.com	
INSURED Service Station Equipment, Inc. Irish Springs Pool Water, LLC; Service Station Environmental, Inc. 20 Murphy Road North Franklin CT 06254-1805	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Imperium Insurance Co	NAIC # 35408
	INSURER B: Houston Specialty Ins Co	12936
	INSURER C:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: 22-23 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GENL. AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COM/OP AGG \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS CA9948 <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS <input checked="" type="checkbox"/> MCS 90		ECAP211CCAP0009703	11/18/2022	11/18/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		ECAP211CCAP0009703	11/18/2022	11/18/2023	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 Ovr Autos and WC only \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N N/A	ECAP211CCAP0009703	11/18/2022	11/18/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER EL EACH ACCIDENT \$ 1,000,000 EL DISEASE - EA EMPLOYEE \$ 1,000,000 EL DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 For Informational/Bid/Permit Purposes

**CERTIFICATE HOLDER****CANCELLATION**

Service Station Equipment Inc  
 For Informational/Bid/Permit Purposes  
 20 Murphy Road  
 North Franklin, CT 06254

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Suzi Quinn/SUZIQ

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SERV04

OP ID: CC

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
01/06/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Monroe & Monroe Insurance Agency, Ltd. 2821 Galleria Dr., Suite 102 Arlington, TX 76011 Chris Monroe, CIC 817-640-5035	<b>CONTACT</b> Chris Monroe, CIC PHONE (A/C No. Ext) 817-640-5035 FAX (A/C No.) 817-640-0131 EMAIL ADDRESS: cmonroe@monroe-monroe.com	
	<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: Mid-Continent Casualty Co. NAIC# 23418 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

**INSURED**  
 Service Station Equipment, Inc  
 Service Station Env. Inc  
 dba McKinney Mobile Mix  
 Shelby Transport, Inc  
 Irish Springs Pool Water LLC  
 20 Murphy Rd  
 North Franklin, CT 06254

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

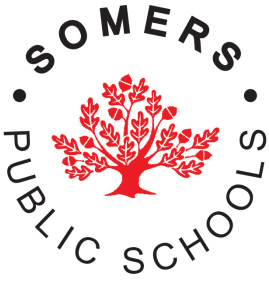
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAO CLAIMS.

INBR / LTR	TYPE OF INSURANCE	ADDITIONAL SUBROGATION	POLICY NUMBER	POLICY EFF DATE	POLICY EXP DATE	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		04GL1052951	01/07/2021	01/07/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000
A	<input checked="" type="checkbox"/> Pollution Liab		04GL1052951	01/07/2021	01/07/2022	MED EXP (Any one person) \$ 0
A	<input checked="" type="checkbox"/> Professional Liab		04GL1052951	01/07/2021	01/07/2022	PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/DP AGG \$ 3,000,000
GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJ <input type="checkbox"/> LOC OTHER:						
<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE		04XS218014	01/07/2021	01/07/2022	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED* (Mandatory in WA) Y/N N/A If yes, describe under DESCRIPTION OF OPERATIONS below						
A	Installation Pit		04CIM17625	01/07/2021	01/07/2022	Per Loc \$ 250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  SAMPLE COPY For bid purposes only	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 





**DRAFT**

**Somers Board of Education**  
One Vision Boulevard  
Somers, Connecticut 06071  
*www.somers.k12.ct.us*

## **2024 MEETING SCHEDULE**

Monday, January 8, 2024  
Monday, January 22, 2024

Monday, February 12, 2024  
Monday, February 26, 2024

Monday, March 11, 2024  
Monday, March 25, 2024

Monday, April 22, 2024

Monday, May 13, 2024  
Tuesday, May 28, 2024

Monday, June 10, 2024  
Monday, June 24, 2024

Monday, July 8, 2024

Monday, August 26, 2024

Monday, September 9, 2024  
Monday, September 23, 2024

Tuesday, October 15, 2024  
Monday, October 28, 2024

Monday, November 11, 2024  
Monday, November 25, 2024

Monday, December 9, 2024

Meetings are held at 7:00 p.m. in the Somers Board of Education Chambers in Central Office unless specified otherwise on the meeting agenda.