

Somers Board of Education Meeting

Monday, June 12, 2023 7:00 PM

Somers Board of Education Chambers, 1 Vision Boulevard, Somers, CT 06071

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **AWARDS AND RECOGNITIONS**
 1. Recognition of Retirements
The Board to recognize the following retirements:
 - Linda Ford - 35 years of service
 - Holly Boutwell - 9 1/2 years of service
 - Diane Czyzniak - 22 years of service
 - Dana Levesque - 22 years of service
 - Lynn Tracy - 16 years of service
 - Donna Duhrels - 24 years of service
 - Gary Cotzin - 17 years of service
4. **APPROVAL OF MINUTES**
 1. Approval of the May 19, 2023 Special BOE Minutes 3
The Board to review and approve the minutes from the Special Meeting on May 19, 2023.
 2. Approval of the May 22, 2023 BOE Draft Minutes 5
The Board to review and approve the draft minutes from the Board meeting on May 22, 2023.
 3. Approval of the June 5, 2023 Special BOE Meeting Minutes 8
The Board to review and approve the minutes from the Special BOE Meeting on June 5, 2023.
5. **ADMINISTRATIVE REPORTS**
 1. Superintendent Update
 2. Monthly Budget Report 10
Stephanie Levin, Director of Business Services, will update the BOE on the budget.
6. **OPPORTUNITY TO ADD/DELETE AGENDA ITEMS**
7. **CONSENT AGENDA**
 1. Warrant of June 12, 2023 11
The Board to review and consent to the warrant of June 12, 2023.
 2. Resignations
 - Miranda Wilson, Grade 7 Language Arts Teacher, is resigning with her last day effective June 12, 2023.
 - Jill Wright, SES Speech and Language Pathologist, is resigning effective June 13, 2023.
 - Traci Fasano, SHS Paraeducator, is resigning effective June 9, 2023.
8. **OLD BUSINESS**
9. **NEW BUSINESS**
 1. Contract Extension of Dr. Galloway
This 90-day extension will put the contract in line with all Administrators' contracts. There is no salary adjustment.
 2. Renewal of Whitsons Contract 18
The Board to approve the extension of the Whitsons contract for one year.
10. **COMMITTEE REPORTS**
 1. Curriculum
 2. Policy
 3. Planning/Finance
 4. Salary & Negotiations
11. **CABE/CREC/State Dept. of Ed.**
12. **AUDIENCE TO CITIZENS/STAFF/STUDENTS**

13. ADJOURNMENT

SOMERS BOARD OF EDUCATION
MINUTES OF SPECIAL MEETING MAY 19, 2023

The Somers Board of Education (the “Board”) convened a special meeting on May 19, 2023 to hear the recommendation of the Superintendent of Schools (the “Superintendent”) that a student be expelled from the Somers Public Schools. The following Board members were in attendance at the meeting: Chairman Anne Kirkpatrick, Kim Radziewicz and Ed Depeau.

Chairman Kirkpatrick called the meeting to order at 3:05 p.m.

At 3:06 p.m. Ed Depeau moved that the Board enter into executive session for the purpose of conducting a student expulsion hearing, during which matters of personal privacy of one or more students enrolled in the Somers Public Schools were likely to be discussed, by name, and during which educational records not subject to disclosure under the Family Education Rights and Privacy Act were likely to be discussed, and further moved that the Board invite Superintendent of Schools Dr. Sam Galloway, Director of Pupil Services Caroline Hargraves, Somers High School Principal Gary Cotzin, Somers High School Asst. Principal Michael Szafir and Attorney Zachary D. Schurin, procedural advisor to the Board into the executive session.

The motion was seconded by Kim Radziewicz. The motion carried 3-0.

The Board returned to public session at approximately 3:53 p.m. At that time Kim Radziewicz. moved that the Board of Education adopt the findings of fact discussed in executive session regarding the student who was the subject of the expulsion hearing.

The motion was seconded by Ed Depeau. The motion carried 3-0.

Anne Kirkpatrick then moved that as a consequence of the factual findings and conclusions of law adopted by the Board of Education, that the student who was the subject of this expulsion hearing be expelled from the Somers Public Schools and from all school-sponsored activities, either curricular or extra-curricular, either on school grounds or at another location for one calendar year, effective May 8, 2023, and that the student shall be offered an alternative educational opportunity determined by the Superintendent of Schools during the period of expulsion.

Notwithstanding the foregoing, the student may apply for readmission to school at the commencement of the third quarter of the 2023-24 school year if he satisfies and/or continuously satisfies the following conditions during the period of expulsion:

1. Full and adequate participation in any offered alternative educational opportunity, including but not limited to no unexcused absences;
2. No violations of the law or conduct that would constitute grounds for suspension or expulsion under publicized Board policies;
3. Attendance and participation in drug counseling to the satisfaction of the Administration which shall be provided at the parent’s expense. Documentation attesting to the student’s

good faith participation in such counseling sessions must be submitted prior to probationary readmission;

4. Attendance and participation in anger management counseling to the satisfaction of the Administration which shall be provided at the parent's expense. Documentation attesting to the student's good faith participation in such counseling sessions must be submitted prior to probationary readmission;
5. The production of evidence to the Superintendent of a passing test for controlled substances to the satisfaction of the Administration which shall be provided at the parent's expense prior to probationary readmission;

The determination as to whether the student has met the above conditions shall be at the sole discretion of the Superintendent of Schools with the stipulation that if the student is readmitted early, the student must continue to satisfy all applicable conditions set forth above, and if the student fails to satisfy these conditions the Superintendent may reinstate any unserved period of expulsion without the need to convene a hearing or otherwise commence new disciplinary proceedings.

The motion was seconded by Kim Radziewicz. The motion carried 3-0.

Ed Depeau then moved that the Board of Education authorize its procedural advisor to send the parties a letter setting forth the board's decision as discussed in executive session.

The motion was seconded by Kim Radziewicz. The motion carried 3-0.

Kim Radziewicz then moved to adjourn.

The motion was seconded by Ed Depeau. The motion carried 3-0.

The meeting adjourned at 3:55 p.m.

Somers Board of Education Regular Meeting
Somers Board of Education Chambers
May 22, 2023
7:00 PM

(The recorded livestream may be viewed on SPS' YouTube channel on the school website)

Present BOE Members: Anne Kirkpatrick, Mike Briggs, Krista Cherry, Dr. Ed DePeau, Shane Manning, Jan Martin, Kim Radziewicz, Carl Stebbins

Absent BOE Member: Marissa Marks

Others: Dr. Sam Galloway

1. CALL TO ORDER

The regular Board of Education meeting was called to order by Chair Kirkpatrick at 7:00 p.m. in the Board of Education Chambers.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

3.1. Approval of the May 8, 2023 BOE Draft Minutes

Rationale: The Board to review and approve the draft minutes from the Board meeting on May 8, 2023.

Motion to approve the minutes of the May 8, 2023 regular Board of Education Meeting. This motion, made by Jan Martin and seconded by Ed DePeau, Carried. **Yea: 8, Nay: 0, Absent: 1 (Marissa Marks)**

4. ADMINISTRATIVE REPORTS

4.1. Superintendent Update

Superintendent Galloway reported that the district will be entering into contract negotiations for teachers, paraeducators, secretaries and administrators in the Fall 2023.

Superintendent Galloway met with all elementary and middle school staff. He is in the process of meeting with all high school staff. He has met with all SHS students to introduce himself and speak to them about the Spartan mindset. He is looking to identify student representatives to report to the Board of Education next year.

All student testing (SBAC, NGSS, SAT, AP) has been completed at this time, aside from some NGSS makeup assessments.

The Department of Environmental Protection reported that the oil tank at SHS must be replaced. The tank is at the end of its life after 30 years. A 5,000 gallon skid tank has been brought in, and all oil from the old tank has been removed and relocated to the elementary school tank. The district is waiting on cost estimates for the removal of the

old tank and a replacement tank. The Finance Board is aware of the situation and further discussions regarding the oil tank replacement will take place on 5/23/23. There has been no impact on school operations. All project deadlines are currently being met.

5. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

Motion to add item 6.2 on Consent Agenda: Resignation. Gary Cotzin, Principal of Somers High School effective July 31,2023. This motion, made by Kim Radziewicz and seconded by Krista Cherry, Carried. **Yea: 8, Nay: 0, Absent: 1 (Marissa Marks)**

6. CONSENT AGENDA

Motion to approve Consent Agenda. This motion, made by Ed DePeau and seconded by Jan Martin, Carried. **Yea: 8, Nay: 0, Absent: 1 (Marissa Marks)**

6.1. Warrant of May 22, 2023

Rationale: The Board to review and consent to the warrant of May 22, 2023.

7. OLD BUSINESS

8. NEW BUSINESS

8.1. First Warning of new text, "GoOpenCT Model Science Curriculum," for grades 6, 7, and 8 Science (<https://goopenct.org>)

Discussion: Board members discussed the GoOpenCT Model Science Curriculum that will be used in grades 6-8. Board members were encouraged to view the curriculum and resources on the website, which includes teacher materials. Each unit is led by a guiding question, and students will apply principles of science to understand and answer the question throughout each unit. There GoOpenCT Curriculum is provided by the State of CT, therefore there is no charge for the curriculum. Materials needed to implement the curriculum have been ordered.

9. COMMITTEE REPORTS

9.1. Curriculum

Discussion: The next meeting will be held on June 12, 2023.

9.2. Policy

Discussion: No report.

9.3. Planning/Finance

Discussion No report.

9.4. Salary & Negotiations

Discussion: The next Salary & Negotiations meeting will be held on June 5, 2023. There are three contracts to negotiate in the fall. A calendar containing deadlines for negotiations was provided to the Board. Board members are encouraged to review the three contracts that are up for negotiation prior to the June 5th meeting.

10. CABE/CREC/State Dept. of Ed.

Discussion: Two board members and Superintendent Galloway attended the recent CABE conference regarding Collective Bargaining. Resources from the conference were shared.

11. AUDIENCE TO CITIZENS/STAFF/STUDENTS

12. EXECUTIVE SESSION

Rationale: The Board will go into Executive Session to discuss the Non-Union staff wage adjustments for the 23-24 school year. The Board will invite the Superintendent into Executive Session.

Motion to go into Executive Session at 7:18 p.m. to discuss the Non- Union staff wage adjustments for the 23-24 school year and to invite Superintendent Galloway into the Executive Session. This motion made by Krista Cherry and seconded by Carl Stebbins, Carried. **Yea: 8, Nay: 0, Absent: 1 (Marissa Marks)**

The BOE exited Executive Session at 7:31 p.m.

Motion to accept the recommendation of the Superintendent of Schools for the non-union staff wage adjustments for the 23-24 school year. This motion made by Krista Cherry and seconded by Shane Manning, Carried. **Yea: 8, Nay: 0, Absent: 1 (Marissa Marks)**

13. ADJOURNMENT

Motion to adjourn the BOE meeting at 7:32 p.m. This motion, made by Krista Cherry and seconded by Jan Martin, Carried. **Yea: 8, Nay: 0, Absent: 1 (Marissa Marks)**

Krista Cherry, BOE Secretary Date
Jenna McDermott, BOE Recording Secretary

Somers Board of Education Special Meeting
Somers Board of Education Chambers
June 5th, 2023
7:00 PM

Present BOE Members: Anne Kirkpatrick, Mike Briggs, Krista Cherry, Shane Manning, Jan Martin, Kim Radziewicz, Carl Stebbins

Absent BOE Member: Dr. Ed DePeau

Others: JT Galloway, Dr. Sam Galloway (joined meeting at 7:39 p.m.), Jessica Ritter (joined meeting at 7:39 p.m.)

1. CALL TO ORDER

The Board of Education special meeting was called to order by Chair Kirkpatrick at 7:00 p.m. in the Board of Education Chambers.

2. PLEDGE OF ALLEGIANCE

3. INTERVIEW OF BOE CANDIDATE

Rationale: The Board to interview JT (James Thomas) Galloway, prospective candidate for the Board of Education vacancy of Marissa Marks.

Motion to appoint JT (James Thomas) Galloway to the Somers Board of Education to replace Marissa Marks who resigned on May 22, 2023. This motion, made by Carl Stebbins and seconded by Jan Martin, Carried. **Yea: 7, Nay: 0, Absent: 1 (Ed DePeau)**

Discussion: Chair Kirkpatrick welcomed guest, JT Galloway. Mr. Galloway is a prospective candidate for the Board of Education to fill the vacancy of Marissa Marks. Introductions between Board members and JT Galloway were exchanged.

Conversation ensued regarding how to best help JT Galloway transition into a role on the Board. The Board will focus on mentoring new members to help them understand their role and provide a channel for them to ask questions.

The oath of office will be given to JT by Dave Marti, Town Clerk before the Board of Education regular meeting on June 12, 2023. JT Galloway will serve on the Curriculum Committee. Chair Kirkpatrick invited JT to attend the next Curriculum Committee meeting on June 12, 2023.

4. BOARD PROTOCOLS WORKSHOP

Rationale: The Board to engage in a workshop titled "Practical Tips on How to Become a More Informed Board Member", presented by Jessica Ritter.

Discussion: Superintendent Galloway and Chair Kirkpatrick welcomed Jessica Ritter to the meeting for her presentation titled "Practical Tips on How to Become a More Informed Board Member".

Jessica Ritter introduced herself as an employee of Shipman and Goodwin. Her presentation focused on the roles and responsibilities of Board members. She defined these responsibilities and provided examples of how board members might be involved with topics such as policy-making, Superintendent evaluations, confidential student/parent matters, and budgeting. The presentation also reviewed the applications of the Freedom of Information Act (FOIA). Jessica Ritter welcomed questions from the Board and encouraged the Board to review the additional materials provided.

5. ADJOURNMENT

Motion to adjourn the meeting at 8:34 p.m. This motion, made by Krista Cherry and seconded by Jan Martin, Carried. **Yea: 7, Nay: 0, Absent: 1 (Ed DePeau)**

Krista Cherry, BOE Secretary Date

Jenna McDermott, BOE Recording Secretary

2022-2023

Monthly Report

(Through 5/31/2023)

CATEGORY	ITEM	FY22 Expenditures	Approved Budget	Actual Expenditures	Encumbered	Total Projection	Variance	% + / -
Salaries	Teachers	10,952,607	11,216,622	8,863,030	2,136,430	10,999,459	217,163	1.94%
	Secretaries/Paraprofessionals	2,014,051	2,043,495	1,892,043	169,221	2,061,264	(17,769)	-0.87%
	Administrators	1,628,490	1,637,426	1,567,177	174,375	1,741,551	(104,125)	-6.36%
	Custodians/Maintainers	889,071	916,864	821,839	64,775	886,614	30,250	3.30%
	Other Instructional	601,010	558,193	517,468	62,945	580,412	(22,219)	-3.98%
	Nurses	272,140	270,533	230,398	43,859	274,256	(3,723)	-1.38%
	Medical Advisor	1,500	1,500	1,500	0	1,500	-	0.00%
	SUBTOTAL	16,358,868	16,644,633	13,893,453	2,651,604	16,545,057	99,576	0.60%
Insurance & Benefits	Health Insurance	2,952,933	3,509,640	2,845,217	476,440	3,321,657	187,983	5.36%
	Social Security	529,987	518,200	501,645	83,439	585,084	(66,884)	-12.91%
	Pension	205,303	205,938	157,907	47,483	205,390	548	0.27%
	Worker's Comp	98,993	106,000	95,523	0	95,523	10,477	9.88%
	Property / Liability	95,233	110,025	95,965	0	95,965	14,060	12.78%
	Long Term Disability	46,693	46,000	43,238	5,300	48,538	(2,538)	-5.52%
	Life Insurance	31,569	30,000	28,998	4,100	33,098	(3,098)	-10.33%
	School Board Legal	10,000	10,000	10,000	0	10,000	-	0.00%
	Unemployment	35	15,000	3,313	0	3,313	11,687	77.91%
	OPEB	32,300	25,902	25,902	0	25,902	-	0.00%
SUBTOTAL	4,003,046	4,576,705	3,807,708	616,762	4,424,470	152,235	3.33%	
Tuition	Special Education	735,529	1,119,469	756,949	197,688	954,638	164,831	14.72%
	Non-Special Education	153,825	162,450	115,956	0	115,956	46,494	28.62%
	SUBTOTAL	889,355	1,281,919	872,905	197,688	1,070,594	211,325	16.49%
Transportation	Regular Transportation	931,387	813,046	775,985	208,855	984,840	(171,794)	-21.13%
	Special Education Transportation	314,267	375,300	351,808	55,282	407,089	(31,789)	-8.47%
	Athletics/Field Trips	50,719	40,350	32,229	4,725	36,955	3,395	8.41%
	SUBTOTAL	1,296,372	1,228,696	1,160,023	268,862	1,428,884	(200,188)	-16.29%
Utilities	Electricity	547,952	418,000	456,609	60,817	517,426	(99,426)	-23.79%
	Fuel	156,148	130,635	174,161	8,938	183,098	(52,463)	-40.16%
	Telephones	33,339	44,000	34,567	6,173	40,739	3,261	7.41%
	SUBTOTAL	737,440	592,635	665,337	75,928	741,264	(148,629)	-25.08%
Maintenance	General/Dept Maint	752,480	588,585	498,592	30,305	528,897	59,688	10.14%
	Custodial Supplies	42,519	32,000	53,290	222	53,512	(21,512)	-67.22%
	SUBTOTAL	794,999	620,585	551,882	30,527	582,409	38,176	6.15%
Instructional Resources	Books, Textbooks, Workbooks	113,082	131,960	178,129	9,194	187,323	(55,363)	-41.95%
	Technology AV Materials	112,324	94,360	102,892	435	103,327	(8,967)	-9.50%
	General & Dept Supplies	127,096	172,070	144,032	17,893	161,925	10,145	5.90%
	SUBTOTAL	352,502	398,390	425,054	27,522	452,576	(54,186)	-13.60%
Extracurricular	Coaches	184,453	196,253	158,865	35,000	193,865	2,388	1.22%
	Activity Advisors	41,587	62,971	824	48,608	49,432	13,540	21.50%
	Athletic/Academic Act	89,454	90,300	73,817	8,862	82,679	7,621	8.44%
	SUBTOTAL	315,494	349,524	233,506	92,469	325,975	23,549	6.74%
Equipment	New and Replacement	295,824	380,990	294,692	59,372	354,064	26,926	7.07%
Admin Overhead	Postage, Dues, Travel, BOE Exp., Office Supplies, etc.	156,056	196,695	127,596	56,653	184,248	12,447	6.33%
COVID	Pandemic-related supplies	27,682	0	0	0	0	-	-%
GRAND TOTAL		25,227,638	26,270,772	22,032,155	4,077,385	26,109,541	161,231	0.61%

As of 6/1/2023

Somers Board of Education General Budget Treasury Warrant

Report # 80942

Check Batch: 52555
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP GB
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by: Stephanie Ferns Date: 6/8/23
 Stephanie Levin, Director of Business Services

52555	23099	06/12/2023	V62704	A&D Portable Rentals	0.00	475.00
	23100	06/12/2023	V62885	AASPA	0.00	154.00
	23101	06/12/2023	V62892	AbleNet	0.00	1,155.00
	23102	06/12/2023	V60790	Alternative Access Assistive Technology	0.00	3,557.00
	23103	06/12/2023	V52670	Amazon Capital Services	0.00	4,399.12
	23104	06/12/2023	V000035	Amsden, Laurie	0.00	75.00
	23105	06/12/2023	V60040	Anthem Life Insurance Company	0.00	2,722.50
	23106	06/12/2023	V02141	Apple Inc.	0.00	89.95
	23107	06/12/2023	V00884	Avery Septic Service	0.00	100.00
	23108	06/12/2023	V51604	Awards & More	0.00	327.50
	23109	06/12/2023	V000027	Barakat, Eric	0.00	400.00
	23110	06/12/2023	V61601	Brown Small Engine Repair	0.00	416.36
	23111	06/12/2023	E00708	Burns, Shannin	0.00	61.60
	23112	06/12/2023	V00121	CABE	0.00	12,915.00
	23113	06/12/2023	V61550	CareerStaff Unlimited	0.00	378.00
	23114	06/12/2023	E00930	Caron, Lori	0.00	89.34
	23115	06/12/2023	V00052	CAS Inc.	0.00	6,075.00
	23116	06/12/2023	V62900	Ceramic Shop, The	0.00	395.00
	23117	06/12/2023	V60574	CLG Electric LLC	0.00	320.00
	23118	06/12/2023	V60057	Community Child Guidance Clinic, Inc.	0.00	15,228.75

Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	23119	06/12/2023	V51942	Connecticut Business System LLC	0.00	3,779.88
	23121	06/12/2023	V60437	Connecticut Historical Society, The	0.00	400.00
	23122	06/12/2023	V61473	COX Business	0.00	1,002.76
	23123	06/12/2023	V00204	CREC	0.00	426.25
	23124	06/12/2023	V60334	CREC-HVSA	0.00	150.00
	23125	06/12/2023	V60709	DBS Financial Services LLC	0.00	3,790.13
	23126	06/12/2023	V62797	DDR Properties	0.00	770.00
	23127	06/12/2023	V000026	DeDominicis, Anthony	0.00	1,350.00
	23128	06/12/2023	V60416	DG Graphics	0.00	157.50
	23129	06/12/2023	V60089	Dime Oil Company LLC	0.00	562.14
	23130	06/12/2023	V00264	EastConn	0.00	8,250.00
	23131	06/12/2023	V52317	Ellington Board of Education	0.00	12,024.75
	23132	06/12/2023	V00159	Eversource Energy	0.00	5,420.74
	23133	06/12/2023	V54168	First Student, Inc	0.00	8,115.60
	23135	06/12/2023	V61017	Frontier Communications	0.00	226.03
	23136	06/12/2023	V61015	Frontline Technologies Group, LLC	0.00	9,154.00
	23137	06/12/2023	V61236	Gateway Enterprise Corporation	0.00	510.00
	23138	06/12/2023	V01830	Gerry's Music Shop, Inc.	0.00	2,155.00
	23139	06/12/2023	V62884	GMH Fence Co.	0.00	985.00
	23140	06/12/2023	V53439	Group Dynamic	0.00	875.00
	23141	06/12/2023	V62838	Hartford HealthCare Corporation SBO	0.00	5,810.00
	23142	06/12/2023	V60090	High Grade Gas Service, Inc	0.00	644.86
	23143	06/12/2023	V21177	Home Depot Credit Services	0.00	469.52
	23144	06/12/2023	V60923	Hugh's Mechanical Equipment, LLC	0.00	12,110.00
	23145	06/12/2023	V00999	J.W. Pepper & Son, Inc.	0.00	142.99
	23146	06/12/2023	V60548	Johnson Memorial Hospital	0.00	10,000.00
	23147	06/12/2023	V61543	JP Maguire Associates, Inc	0.00	750.00
	23148	06/12/2023	V61615	Kajiet Inc	0.00	1,359.59
	23149	06/12/2023	V61604	Kelly Refrigeration & Freezer	0.00	575.00
	23150	06/12/2023	E01225	Levin, Stephanie	0.00	816.52
	23151	06/12/2023	V60467	MFAC, LLC	0.00	284.00
	23152	06/12/2023	V02898	Magnakleen Services	0.00	108.61
	23153	06/12/2023	V61642	MB Tractor & Equipment	0.00	37.71
	23154	06/12/2023	V60053	Microbac Laboratories, Inc	0.00	204.25
	23155	06/12/2023	V000005	Migliore, Joseph	0.00	100.00
	23156	06/12/2023	V61444	Morgan Stanley	0.00	46,108.00
	23157	06/12/2023	V62848	Nuso, LLC	0.00	3.56

Somers Board of Education General Budget Treasury Warrant

Report # 80942

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	23158	06/12/2023	V60983	OMNI Group, The	0.00	18.00
	23159	06/12/2023	V62729	Pioneer Athletics	0.00	222.97
	23160	06/12/2023	V53914	Pitney Bowes, Inc.	0.00	105.00
	23161	06/12/2023	V000025	Plot, Philip	0.00	1,550.00
	23162	06/12/2023	V61646	Riptide Technologies	0.00	725.20
	23163	06/12/2023	V60538	School Outfitters	0.00	627.96
	23164	06/12/2023	E00301	Senecal, Dina	0.00	88.64
	23165	06/12/2023	V61387	Shipman & Goodman, LLP	0.00	790.00
	23166	06/12/2023	V00886	Somers Lunch Program	0.00	400.00
	23167	06/12/2023	V61373	Somers Star Hardware	0.00	118.80
	23168	06/12/2023	V01591	Town of Somers	0.00	8,869.31
	23169	06/12/2023	V61292	State of Connecticut-Treasurer	0.00	2,205.00
	23170	06/12/2023	V62844	Stepping Stones Group LLC, The	0.00	275.72
	23171	06/12/2023	V53987	U.S. Bank Equipment Finance, Inc	0.00	2,592.91
	23172	06/12/2023	V62722	United Healthcare Insurance Company	0.00	209,402.32
	23173	06/12/2023	V62828	Valley Educational Services	0.00	4,939.20
	23174	06/12/2023	V61140	Van Pool Transportation LLC	0.00	14,577.73
	23175	06/12/2023	V62819	Vector Solutions	0.00	7,252.70
	23176	06/12/2023	V62851	Ventris Learning, LLC	0.00	301.00
	23177	06/12/2023	V54059	Verizon Wireless	0.00	225.41
	23178	06/12/2023	V60464	VEX Robotics Inc	0.00	552.82
	23179	06/12/2023	V61404	Voice New England	0.00	196.00
	23180	06/12/2023	V61410	Elan Financial Services	0.00	3,762.84
	23181	06/12/2023	V61689	West Hartford Lock Co. LLC	0.00	1,384.00
	23182	06/12/2023	V00039	NAPA	0.00	131.88
	23183	06/12/2023	E00897	Willemain, Monica	0.00	110.00
	23184	06/12/2023	R01026	Zapolski, Lauren	0.00	93.74
Totals:					0.00	\$450,482.66

84 Checks Listed.

Somers Board of Education General Journal Register

Report # 80939
Batch: 52515
Transaction: N/A
Show Summary Only: Yes

Batch # 52515	Control Total \$450,482.66	Status Posted	Created By Ibergamini	Created On 06/05/2023	Last Updated By Ibergamini	Last Updated On 06/08/2023
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General Ledger Distribution Summary

Period, Fiscal Year Account Number	Account Description	DTF Base Budget	Over Budget	Debits	Credits
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June, 2023

Generated Distributions

10-000-0000-710-00-0-00000-000-0-00	ENCUMBRANCE CONTROL			417,107.11	0.00
10-000-0000-720-00-0-00000-000-0-00	RESERVE FOR ENCUMBRANCE			0.00	417,107.11
				Total Generated Distributions	\$417,107.11

User-Entered Distributions

10-000-0000-241-00-0-00000-000-0-00	ACCOUNTS PAYABLE			696.50	0.00
10-000-0000-241-00-0-00000-000-0-00	ACCOUNTS PAYABLE			0.00	451,179.16
10-000-1000-611-20-5-01182-242-2-01	K-5 - FOURTH GRADE SUPPLIES		Yes	400.00	0.00
10-080-1000-611-40-5-00175-242-2-01	HS - FOREIGN LANGUAGE SUPPLIES		Yes	83.99	0.00
10-120-1000-611-30-5-00182-242-2-01	MA - TECHNOLOGY ED SUPPLIES		Yes	80.01	0.00
10-120-1000-611-40-5-00183-242-2-01	HS - TECHNOLOGY ED SUPPLIES		Yes	159.28	0.00
10-120-2600-430-40-5-00395-722-5-01	HS - TECHNOLOGY ED MAINTENANCE		Yes	552.82	0.00
10-140-1000-611-50-5-00873-241-2-01	SW - GENERAL COMPUTER SUPPLIES		Yes	2,160.72	0.00
10-160-1000-611-20-5-00722-242-2-01	K-5 - LANGUAGE ARTS SUPPLIES		Yes	301.00	0.00
10-200-1000-112-30-5-01706-214-2-01	MA - MUSIC INST COACHES		Yes	3,375.00	0.00
10-200-1000-611-30-5-00172-242-2-01	MA - MUSIC SUPPLIES		Yes	142.99	0.00
10-200-2600-430-30-5-00382-722-5-01	MA - MUSIC MAINTENANCE		Yes	100.00	0.00
10-200-2790-580-40-5-00268-530-7-07	HS - BAND TRAVEL		Yes	1,018.19	0.00
10-280-1000-611-30-5-00204-242-2-01	MA - SCIENCE SUPPLIES		Yes	85.40	0.00
10-280-1000-611-40-5-00206-242-2-01	HS - SCIENCE SUPPLIES		Yes	20.66	0.00
10-400-2600-690-60-5-00306-258-1-04	MAINTENANCE - OFFICE SUPPLIES		Yes	149.44	0.00
10-420-2600-430-40-5-00394-722-5-06	HS - ATHLETICS MAINTENANCE		Yes	475.00	0.00
10-420-2790-580-40-5-00337-530-4-06	HS - ATHLETIC TRIPS		Yes	7,097.41	0.00
10-420-3200-590-40-5-01006-860-7-06	HS - ATHLETIC TRAINER		Yes	10,000.00	0.00
10-420-3200-690-40-5-00595-880-7-06	HS - ATHLETIC SUPPLIES		Yes	284.00	0.00
10-440-2220-611-50-5-00149-233-2-03	SW - A.V. MATERIALS		Yes	435.00	0.00
10-440-2600-430-60-5-00404-722-5-03	SW - A.V. MAINTENANCE		Yes	1,028.35	0.00
10-460-2120-611-50-5-00252-243-2-02	SW - TESTING		Yes	8,250.00	0.00
10-480-2130-112-50-5-00319-412-3-02	SW - NURSE SUBSTITUTE		Yes	378.00	0.00
10-500-2190-690-50-5-00875-134-1-05	SW - PROF DEVELOPMENT SUPPLIES		Yes	7,452.70	0.00
10-500-2210-322-50-5-00297-251-1-05	CO - ADMINISTRATION WORKSHOP		Yes	656.70	0.00

Somers Board of Education General Journal Register

Report # 80939

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
52515	\$450,482.66	Posted	Ibergamini	06/05/2023	Ibergamini	06/08/2023
10-500-2310-810-50-5-00058-137-1-10		B.O.E. - INSTITUTIONAL DUES			12,915.00	0.00
10-500-2320-810-50-5-00057-137-1-05		CO - INSTITUTIONAL DUES			450.00	0.00
10-500-2400-810-20-5-00053-137-1-05		K-5 - INSTITUTIONAL DUES			200.00	0.00
10-500-2400-810-30-5-00055-137-1-05		MA - INSTITUTIONAL DUES			675.00	0.00
10-500-2400-810-40-5-00056-137-1-05		HS - INSTITUTIONAL DUES			5,310.00	0.00
10-540-2400-690-40-5-00274-880-7-07		HS - GRADUATION			227.54	0.00
10-540-3200-690-30-5-00849-880-2-07		MA - ACADEMIC AWARDS			157.50	0.00
10-540-3200-690-40-5-00602-880-2-07		HS - ACADEMIC AWARDS			765.21	0.00
10-620-2600-430-20-5-01141-722-5-08		K-5 - BUILDING REPAIRS			1,790.00	0.00
10-620-2600-430-50-5-00452-722-6-04		SW - MAINTENANCE CONTRACTS			204.25	0.00
10-620-2600-430-60-5-00422-722-5-08		K-5 - SEPTIC TANK			100.00	0.00
10-620-2600-430-60-5-00430-722-5-08		MA - BUILDING MAINTENANCE			974.00	0.00
10-620-2600-430-60-5-00431-722-5-08		MA - SEPTIC TANK			0.00	0.00
10-620-2600-430-60-5-00438-722-5-08		HS - SEPTIC TANK			0.00	0.00
10-620-2600-430-60-5-00439-722-5-08		HS - BUILDING MAINTENANCE			12,110.00	0.00
10-620-2600-430-60-5-00440-722-5-08		SW - EQUIPMENT REPAIR			169.59	0.00
10-620-2600-430-60-5-00445-722-5-08		SW - TOOL SUPPLY			199.00	0.00
10-620-2600-430-60-5-00447-722-5-08		SW - GENERAL REPAIR			864.18	0.00
10-620-2600-430-60-5-00447-722-5-08		SW - GENERAL REPAIR			0.00	6.50
10-620-2600-430-60-5-00451-722-5-08		SW - MOWER MAINTENANCE			416.36	0.00
10-620-2600-430-60-5-00467-722-5-08		SW - GENERAL PAINT			222.97	0.00
10-620-2600-430-60-5-00801-722-5-08		SW - EXTERMINATING			42.35	0.00
10-620-2600-430-60-5-00885-722-5-08		SW - ELECTRICAL SUPPLIES			320.00	0.00
10-620-2600-430-60-5-01646-722-5-08		SW - SECURITY			1,359.59	0.00
10-620-2600-590-90-5-00453-722-6-08		SW - SOFTWARE MAINT CONTRACTS			9,154.00	0.00
10-620-2600-613-60-5-00377-650-5-05		SW - CUSTODIAL SUPPLIES			618.61	0.00
10-640-2600-530-20-5-00363-642-5-04		K-5 - TELEPHONE			490.11	0.00
10-640-2600-530-30-5-00365-642-5-04		MA - TELEPHONE			371.62	0.00
10-640-2600-530-40-5-00366-642-5-04		HS - TELEPHONE			377.49	0.00
10-640-2600-530-50-5-00367-642-5-04		CO - TELEPHONE			214.98	0.00
10-640-2600-530-50-5-01217-642-1-04		SW - COMMUNICATION SUPPLIES			199.56	0.00
10-640-2600-530-50-5-01679-642-5-04		SW - INTERNET			2,205.00	0.00
10-640-2600-620-60-5-00358-641-5-05		K-5 - ELECTRICITY			4,006.96	0.00
10-640-2600-620-60-5-00360-641-5-05		MA - ELECTRICITY			4,206.49	0.00
10-640-2600-620-60-5-00361-641-5-05		HS - ELECTRICITY			997.42	0.00
10-640-2600-690-60-5-00372-643-5-05		HS - PROPANE GAS			644.86	0.00
10-660-1000-730-30-5-01335-910-8-01		MA - TECH ED CAPITAL OUTLAY			319.98	0.00
10-660-1000-730-40-5-00616-730-2-01		HS - TECH ED REPLACEMENT			145.86	0.00

Somers Board of Education General Journal Register

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
52515	\$450,482.66	Posted	lbergamini	06/05/2023	lbergamini	06/08/2023
10-660-1000-730-50-5-00843-910-8-04		SW - CAPITAL OUTLAY TECHNOLOGY			815.15	0.00
10-660-2320-430-50-5-00454-830-5-04		CO - COPIER MAINTENANCE			979.58	0.00
10-660-2320-440-50-5-00525-830-6-04		CO - COPIER RENTAL			648.23	0.00
10-660-2320-440-50-5-00526-830-6-04		CO - POSTAGE METER			105.00	0.00
10-660-2400-440-20-5-00523-830-6-04		K-5 - COPIER RENTAL			648.22	0.00
10-660-2400-440-20-5-01011-830-6-04		K-5 - COPIER MAINTENANCE			1,443.14	0.00
10-660-2400-440-30-5-00527-830-6-03		MA - COPIER RENTAL			648.23	0.00
10-660-2400-440-30-5-01013-830-6-04		MA - COPIER MAINTENANCE			698.06	0.00
10-660-2400-440-40-5-00763-830-6-04		HS - COPIER RENTAL			648.23	0.00
10-660-2400-440-40-5-01015-830-6-04		HS - COPIER MAINTENANCE			659.10	0.00
10-660-2600-730-50-5-00840-722-6-08		SW - TRAILER RENTAL			1,345.00	0.00
10-660-2600-730-50-5-00472-730-2-01		SW - A.V. EQUIP REPLACEMENT			595.15	0.00
10-660-2600-730-50-5-00477-730-5-03		SW - REPLACEMENT			2,155.00	0.00
10-720-2210-690-50-5-00284-231-1-05		CO - PROFESSIONAL LIBRARY			154.00	0.00
10-720-2320-540-50-5-00025-134-1-04		CO - ADVERTISING			15.96	0.00
10-720-2320-580-50-5-00271-251-1-05		CO - TRAVEL/IN-SERVICE			337.80	0.00
10-720-2320-690-50-5-00031-134-1-04		CO - PETTY CASH			61.60	0.00
10-740-2310-330-50-5-00045-134-1-10		B.O.E. - OTHER PROF. SERVICES			808.00	0.00
10-820-2800-200-50-5-00509-820-6-13		SW - FLEXIBLE SPENDING ACCT			875.00	0.00
10-820-2800-200-50-5-00512-820-6-13		LIFE AND AD&D INSURANCE			2,722.50	0.00
10-820-2800-200-50-5-00855-820-6-13		PENSION			46,108.00	0.00
10-820-2800-200-50-5-01228-820-6-13		SW - HEALTH SAVINGS ACCOUNT			209,402.32	0.00
10-840-2700-510-90-5-00329-522-9-12		SP ED - VANS			14,577.73	0.00
10-840-2700-627-50-5-00327-521-4-12		BUS FUEL			8,085.84	0.00
10-840-2790-627-50-5-00341-722-4-12		SW - GASOLINE SCHOOL VEHICLES			1,345.61	0.00
10-880-1200-500-90-5-01707-955-9-14		SP ED - OOD SPEECHLGE SERV			275.72	0.00
10-880-1200-500-90-5-01708-955-9-14		SP ED - OOD OCC THERAPY SERV			0.00	0.00
10-880-1200-500-90-5-01711-955-9-14		SP ED - OOD COUNSELLING SERV			599.95	0.00
10-880-6110-560-50-5-01231-945-6-14		TUITION-NON SPECIAL EDUCATION			1,116.25	0.00
10-880-6130-561-90-5-00673-955-9-14		SP ED - TUITION			37,402.75	0.00
10-880-6130-561-90-5-00673-955-9-14		SP ED - TUITION			0.00	690.00
10-980-1200-330-90-5-01142-955-9-02		SPED - CONSULTANT FEES			0.00	0.00
10-980-1200-330-90-5-01674-955-9-02		SP ED - CONTRACTED SERVICES			3,557.00	0.00
10-980-1200-580-90-5-00272-251-9-05		SP ED - TRAVEL/IN-SERVICE			200.00	0.00
10-980-1200-611-90-5-01332-242-9-01		OCC. THERAPY SUPPLIES			1,155.00	0.00
10-980-1200-611-90-5-01333-242-9-01		PHYSICAL THERAPY SUPPLIES			2,877.90	0.00
Total User-Entered Distributions						\$451,875.66
						\$451,875.66

Somers Board of Education General Journal Register

Report # 80939

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
52515	\$450,482.66	Posted	Ibergamini	06/05/2023	Ibergamini	06/08/2023
				Total for June, 2023	\$868,982.77	\$868,982.77
				Grand Total for Batch # 52515	<u>\$868,982.77</u>	<u>\$868,982.77</u>

339 Transactions Listed.



**Board of Education
Administrative Report**

Title of Report: Whitsons Contract - Renewal

Board Meeting Date: 6/12/2023

Action Report Information Discussion

Submitted by: Stephanie Levin

Historical Information:

At the Board of Education meeting a year ago, on June 13, 2022, the Board was presented with the option to enter into a contract with Whitsons. The length of the contract was 1 year minimum with the option to renew annually. The final terms of the contract included the following language:

SECTION 3. COMMENCEMENT & TERMINATION

3.1 Commencement and Term. The term of this Agreement shall be for one (1) year beginning on July 1, 2022 and continuing until June 30, 2023 (the “**Initial Term**”) unless terminated by either Party as hereinafter provided. The Parties may by mutual agreement renew this Agreement for up to four (4) successive one (1) year renewal periods (each a “**Renewal Term**”) and, collectively with the Initial Term, the “**Term**”). SFA will endeavor (but will not be obligated) to give FSMC written notice at least sixty (60) days prior to expiration of the Term of its intent to renew or not renew this Agreement for a Renewal Term.

On January 30, 2023, Whitsons presented their mid-year review of the program and following this meeting, the interim Superintendent, Dr. Paul Gagliarducci, instructed me to have a discussion with Whitsons about entering into a 3 year agreement. It is my recommendation to continue with the current contract that we have in place, with the option to renew annually up to a total of 4 times. The current contract allows us to continue the partnership and gives us flexibility should we need to terminate the agreement for any reason.



Board of Education Administrative Report

Current & Future Information

The partnership with Whitsons has improved the Somers Lunch Program in numerous ways. Our students are being exposed to more options than they have in the past. The offerings of fruits and vegetables to students across all grades is increased and along with those healthy options, we are educating students on what an entire healthy meal looks like. Total meals served through April 2023 for the school year was 72,931. Catering was provided to numerous administrative meetings, superintendent meetings, staff appreciation, and field days.

The cafeteria team members were offered the opportunity to be Serve Safe certified. We had 5 team members go through the full day training and exam and all passed. Every school now has at least 2 team members that are certified. The next trainings to be offered will involve further HACCP (Hazard Analysis and Critical Control Points) in order to address the New Food Code that will be going into effect.

The program goals for the coming year are to build the community partnerships by developing the local farm relationships, expand the catering offerings to town entities such as the senior center, assist with the consumer science and culinary arts program at the Somers High School, and to offer catering services to events such as the sports and awards banquets.

During Summer 2023, new equipment will be installed at both the high school and the elementary school. This will improve our serving capabilities at both schools and replace items that either are not functioning or do not provide adequate serving space. We will also explore the possibility of expanding the food offerings to breakfast. This will be done in collaboration with administration to determine the best approach.