

Somers Board of Education Meeting.
Monday, December 13, 2021 7:00 PM
Somers High School Media Center, 5 Vision Boulevard, Somers, CT 06071

All visitors to Somers Public Schools must wear a mask.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES**
 1. Draft Minutes of November 22, 2021 2
Board to review and approve the minutes of November 22, 2021.
4. **OPPORTUNITY TO ADD/DELETE AGENDA ITEMS**
5. **CONSENT AGENDA**
 1. Warrant of December 13, 2021 8
The Board will review and consent the warrant of December 13, 2021.
 2. Approval of new Honors Civics/AP US History course at Somers High School for the 15
school year 2022-2023
2nd Warning for new Honors Civics/AP US History course at Somers High School for the school
year 2022-2023
 3. Approval of new Multimedia Communications course at Somers High School for school year 2022-
2023
2nd Warning of new Multimedia Communications course at Somers High School for school year
2022-2023.
 4. Approval of new Introduction to the Skilled Construction Trades at Somers High School for the
school year 2022-2023
2nd warning of new Introduction to the Skilled Construction Trades at Somers High School for the
school year 2022-2023.
 5. Retirement of Somers High School teacher at the end of the school year.
Mr. Michael Mayo, Business Teacher at Somers High School, will retire in June at the end of this
school year after 30 years teaching in Somers.
6. **OLD BUSINESS**
 1. Approval of Revised Policy DBS 5113-Student Attendance. 28
The Board to approve the revised Policy DBS 5113-Student Attendance.
7. **ADMINISTRATIVE REPORTS**
 1. Superintendent Update
The Superintendent will update the Board on events at Somers Public Schools.
 2. Freedom of Information (FOI) Presentation
Mr. Nick Caruso from CABA will be here to give the Board members a presentation on FOI.
 3. Discussion of 2021-22 CIAC Mask Guidance
The Board will discuss the 2021-22 CIAC mask guidance.
8. **COMMITTEE REPORTS**
 1. Curriculum
 2. Policy Committee
 3. Planning Committee
 4. Salary & Negotiations Committee
9. **CREC UPDATE**
10. **AUDIENCE TO CITIZENS/STAFF/STUDENTS**
11. **ADJOURNMENT**

**Somers Board of Education Meeting
Somers High School Media Center
November 22, 2021
7 PM**

Present BOE Members: Marissa Marks, Ed DePeau, Jan Martin, Mike Briggs, Krista Cherry, Anne Kirkpatrick, Kim Radziewicz, Carl Stebbins, Chris Thiesing

Others: Brian Czapla, Stephanie Levin, Dina Senecal, Rob Wilson, Jenna Turner, Joe Radziewicz, Dorothy Ruggiero, Pat Soucy, Ashley DePeau, Jim Formica, Tom Chilicki, Erin Maynard, Tenley Stoltz, Dana Gall, Emma Martinik, Brianna Charette, Ben Fawthrop, Jenna Turner, Kaya Donah, Jade Breton, Lyndsey Hale, Emma Ciciarella, Maddy Hinkley, Bianca Ryder, Isabella Nolasco

Ann Logan, Somers Town Clerk, swore in the newly-elected BOE members prior to the BOE meeting (Ed DePeau, Jan Martin, Mike Briggs, Kim Radziewicz, Carl Stebbins, Chris Thiesing).

1. CALL TO ORDER

The regular BOE meeting was called to order at 7:00 p.m. by Superintendent Czapla in the SHS Media Center.

2. PLEDGE OF ALLEGIANCE

3. ELECTION OF OFFICERS

Superintendent Czapla opened motions for nominations for Chairman of the BOE. Jan Martin nominated Marissa Marks for Chairwoman. Anne Kirkpatrick seconded the motion. Chris Thiesing nominated Carl Stebbins for Chairman. Kim Radziewicz seconded the motion. Jan Martin moved to close the nomination for Chairman. Krista Cherry seconded the motion. Those in favor of Marissa Marks for Chairwoman, 5-0. Those in favor of Carl Stebbins for Chairman, 4-0. Motion carries as Marissa Marks nominated as Chairwoman, 5-4.

Chairwoman Marks opened motions for nominations for Vice Chairman of the BOE. Jan Martin nominated Ed DePeau for Vice Chairman. Anne Kirkpatrick seconded the motion. Chris Thiesing nominated Carl Stebbins for Vice Chairman. Mike Briggs seconded the motion. Chairwoman Marks closed the nomination for Vice Chairman. Those in favor of Ed Depeau for Vice Chairman, 5-0. Those in favor of Carl Stebbins for Vice Chairman, 4-0. Motion carries as Ed Depeau nominated as Vice Chairman, 5-4.

Chairwoman Marks opened motions for nominations for Secretary of the BOE. Anne Kirkpatrick nominated Jan Martin for Secretary. Chris Thiesing seconded the motion. Those in favor of Jan Martin for Secretary, 9-0.

4. RECOGNITIONS

4.1. Project Invent at Somers High School

Rationale: Mrs. Tenley Stoltz will be here to talk to the Board about Project Invent.

Discussion: Superintendent Czapla introduced Mrs. Tenley Stoltz, SHS Library Media Specialist, to discuss Project Invent. Tenley Stoltz, Erin Maynard, SHS Physics Teacher, and students updated the BOE on Project Invent where students work as a team and identify an issue to solve. Through design and technology, students create an invention to alleviate or eliminate an issue. Project Invent was funded through an SEF grant. SHS is one of three schools in the state, and the only public school, to offer the Project Invent curriculum. SHS Project Invent consists of two teams. Dana Gall, SHS Senior, shared her experiences with congenital glaucoma and difficulties with her sight. She wants to continue to pursue her passions for art, sewing, and science, but she struggles with straining over a project. Also, her rigorous honors courses require a lot of reading and writing. She stated that it is hard to see the board at times. Team 1 had the task of figuring out how Dana could see her art better and developed three ideas. Once they figured out which idea would be best for Dana, they needed to work with coding software and SolidWorks in order to develop a physical prototype. Team 2 had the task of figuring out how to help Dana in her day-to-day activities. They came up with two ideas. They are currently deciding on features with a prototype to follow. The next step of Project Invent is to submit their ideas. They will participate in an Idea Review on 12/11/21. The prototypes will be presented on 4/5/22. If chosen regionally, they would then proceed to the national level in California. Superintendent Czapla stated that this project epitomizes the skill sets for life that the Somers Public Schools cultivate including academic skills, critical thinking, science, technology, mathematics, career exploration, teamwork, etc. Discussion ensued.

5. APPROVAL OF MINUTES

5.1. Draft Minutes of November 8, 2021 for Board to review and approve.

Rationale: The Board will review and approve the minutes of November 8, 2021.

Motion to approve the 11/8/21 Draft Minutes. This motion, made by Chris Thiesing and seconded by Krista Cherry, Carried. **Yea: 9, Nay: 0**

6. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7. CONSENT AGENDA

Motion to approve Consent Agenda as presented. This motion, made by Ed DePeau and seconded by Chris Thiesing.

Motion to amend the main motion to postpone approval of Consent Agenda item 7.3 until the next Board of Education meeting and refer DBS Policy 5113 the policy committee for review. This motion, made by Anne Kirkpatrick and seconded by Jan Martin. Discussion ensued.

Motion to approve the amendment to the motion to postpone approval of Consent Agenda item 7.3 until the next Board of Education meeting and refer DBS Policy 5113 the policy committee for review. This motion, made by Jan Martin and seconded by Mike Briggs, Passed.

Motion to approve the Consent Agenda as amended. This motion, made by Krista Cherry and seconded by Carl Stebbins, Carried. **Yea: 9, Nay: 0**

7.1. Warrant of November 22, 2021

Rationale: The Board will review and consent to the Warrant of November 22, 2021.

7.2. 2nd Warning on Somers DBS Policy 1110.1 – Communications

Rationale: The Board will review and consent to the 2nd Warning on Somers DBS Policy 1110.1 – Communications.

7.3. 2nd Warning on Somers DBS Policy 5113 - Student Attendance

Rationale: The Board will review and approve the 2nd Warning on Somers DBS Policy 5113 – Student Attendance.

7.4. 2nd Warning on Somers DBS Policy 9325.2 - Board Bylaws

Rationale: The Board will review and approve the 2nd Warning on Somers DBS Policy 9325.2 – Board Bylaws.

7.5. Somers Public School Staff Changes

Resignations:

- MBA School Psychologist – Emma Nissenbaum – 12/15/21
- SHS Math Tutor – Lynda Shea – 11/23/21

Maternity/CRL:

- Megan Schneider – K Teacher – March 1, 2022 to end of school year
- Emily Galloway – 1st Teacher – March 15, 2022 to end of school year

8. NEW BUSINESS

8.1. 1st Warning of Three New Somers High School Courses

Rationale: Mrs. Dina Senecal will be there to answer any questions about the three new Somers High Courses.

1. Honors Civics/AP United States History
2. Multimedia Communications
3. Introduction to The Skilled Construction Trades

Discussion: Superintendent Czapla explained the process of 1st Warnings to the new BOE members. Dina Senecal, Director of Curriculum, updated the BOE on the three new SHS courses. Multimedia Communications will be run by Mrs. Tenley Stoltz, SHS Library Media Specialist, as an elective course. It will be an introduction in fields incorporating multimedia production such as sporting events, advertising, radio, etc. Introduction to the Skilled Construction Trades is an exploratory course in manufacturing and will include plumbing, electrician, carpentry, etc. The Honors Civics/AP United States History course will focus on preparing students for the AP US History. Discussion ensued among BOE members and Mrs. Senecal regarding AP teacher certification and course curriculum. Mrs. Senecal will revisit questions raised regarding the Skilled Construction Trades course.

9. OLD BUSINESS

10. ADMINISTRATIVE REPORTS

10.1. Textbook Long-Range Plan

Rationale: Mrs. Dina Senecal will be there to discuss the Textbook Long-Range Plan.

Discussion: Dina Senecal, Director of Curriculum, provided the BOE with context regarding the 5-year plan to replace textbooks, etc. She stated that traditional textbooks also include digital access which may be upgraded more frequently. New textbooks are reviewed by the Curriculum Committee. An attachment was provided for the BOE. The 2022-2023 estimated budget request is \$141,000. Discussion ensued.

10.2. Technology Five-Year Plan

Rationale: Mr. Rob Wilson will be there to discuss the Technology Five-Year Plan.

Discussion: Rob Wilson, Director of Technology and Information Services, provided the BOE with an outline of the technology five-year replenishment plan. He stated that he tries to maintain a budget line that is as flat as possible, but last year \$50,000 was removed from the technology budget. A major focus for the next fiscal year is to update the infrastructure which is about 7-8 years old. The five-year plan served SPS well when Covid hit because technology was already up-to-date. Discussion ensued.

10.3. District Grant Updates

Rationale: Mrs. Stephanie Levin will be there to discuss the District Grant Updates.

Discussion: Stephanie Levin, Director of Business Services, updated the BOE on the grants that are currently in the district. She stated that most run multi-year. SPS is using Covid Recovery grants as well as some single-year grants that are renewable. A breakdown of the grants was provided in the

attachment. Grants are intended to supplement the operational budget. Discussion ensued.

10.4. Superintendent Updates

Rationale: The Superintendent will be there to update the Board of events at Somers Public Schools.

Discussion: Superintendent Czapla updated the BOE on recent events. He stated that the red folders are provided to the BOE members prior to each meeting and include any supplemental information, monthly enrollment reports, etc. He requested that folders be returned to him at the end of BOE meetings. He stated that new BOE members will be contacted by Mrs. Linda Ford, Administrative Assistant to the Superintendent, with credentials and training to access BoardBook. An FOI workshop will be provided for the new BOE members on 12/13/21.

January is dedicated to the budget. The Superintendent will present the proposed budget during the first BOE meeting in January. The budget is approved some time in February.

Covid positive rates continue to climb. The comparison from last year at this time to this year is very concerning, with an 87% increase in positivity rates. There may be a variety of reasons for this. There was a significant spike last year after Thanksgiving and Christmas. Discussion ensued regarding mandating vaccines. Superintendent Czapla has not heard anything about mandating vaccines. He has not seen any in-school transmissions. The locker discussion will be revisited two weeks after Christmas vacation.

11. COMMITTEE REPORTS

11.1. Curriculum

Discussion: No report.

11.2. Policy Committee

Discussion: Anne Kirkpatrick stated that the committee is on hold. A meeting date will be set once information is back from CABE.

11.3. Planning Committee

Discussion: Superintendent Czapla stated that the committee is shut down until more is known regarding the HVAC study.

11.4. Salary & Negotiations Committee

Discussion: Superintendent Czapla stated that there were no updates. There will be three negotiations next year.

12. CREC UPDATE

Discussion: Krista Cherry stated that she was nominated to the Legislative Committee of CREC. Two issues were discussed:

- The Teacher Residency Program assigns mentors, and people getting certified will receive salary.
- There was discussion regarding the increase in Magnet school tuition in the future. Krista Cherry stated that she will obtain the percentage.

Chairwoman Marks asked that the new BOE members email her with their subcommittee preferences.

13. AUDIENCE TO CITIZENS/STAFF/STUDENTS

Dorothy Ruggiero voiced her concern regarding the weight of backpacks and encouraged locker usage. She stated that PPT meetings being held over the telephone versus in-person is not the best way to advocate for students and questioned when masked parents will be allowed back into the schools for these meetings.

14. ADJOURNMENT

Motion to adjourn the BOE meeting at 8:19 p.m. This motion, made by Jan Martin and seconded by Carl Stebbins, Carried. **Yea: 9, Nay: 0**

Jan Martin, BOE Secretary Date

Shannin Burns, BOE Recording Secretary

Somers Board of Education General Budget Treasury Warrant

Report # 71816

Check Batch: 47279
 Check Header: (N/A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP GB
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:  Date: 12/19/21
 Stephanie Levin, Director of Business Services

47279	20948	12/13/2021	V01035	A W Gifford, Inc.	0.00	221.18
	20949	12/13/2021	V62704	A&D Portable Rentals	0.00	90.00
	20950	12/13/2021	V58674	Administrator, Unemployment Compensation	0.00	1.00
	20951	12/13/2021	V60790	Alternative Access Assistive Technology	0.00	2,202.50
	20952	12/13/2021	V52670	SYNCB/AMAZON	0.00	8,121.66
	20956	12/13/2021	V60040	Anthem Life Insurance Company	0.00	2,541.06
	20957	12/13/2021	V61684	Aramark Uniform Service	0.00	427.08
	20958	12/13/2021	V61672	Best Plumbing Specialties	0.00	189.20
	20959	12/13/2021	V00121	CABE	0.00	658.35
	20960	12/13/2021	V61550	CareerStaff Unlimited	0.00	1,249.80
	20961	12/13/2021	V60025	CCP Industries	0.00	416.22
	20962	12/13/2021	V53390	CIRMA	0.00	48,906.53
	20963	12/13/2021	V60574	CLG Electric LLC	0.00	788.00
	20964	12/13/2021	E00928	Cofa, Lindsey	0.00	15.25
	20965	12/13/2021	E00076	Cotzin, Gary	0.00	59.36
	20966	12/13/2021	V61473	COX Business	0.00	1,018.23
	20967	12/13/2021	V00204	CREC	0.00	112,454.91
	20968	12/13/2021	V60390	Cummins Sales and Service	0.00	1,386.00
	20969	12/13/2021	V60709	DBS Financial Services LLC	0.00	1,488.97
	20970	12/13/2021	V60416	DG Graphics	0.00	164.65

Somers Board of Education General Budget Treasury Warrant

Report # 71816

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	20971	12/13/2021	V60089	Dime Oil Company LLC	0.00	2,717.71
	20972	12/13/2021	V53119	Discount School Supply	0.00	164.48
	20973	12/13/2021	V53027	Electrathon America	0.00	60.00
	20974	12/13/2021	V00605	Electrical Wholesalers	0.00	189.48
	20975	12/13/2021	V00743	Enfield Board of Education	0.00	26,568.10
	20976	12/13/2021	V61230	ENGIE Resources	0.00	9,209.13
	20977	12/13/2021	V00159	Eversource Energy	0.00	7,700.58
	20978	12/13/2021	V54168	First Student, Inc	0.00	2,113.50
	20979	12/13/2021	V54184	Geissler's Supermarket, Inc	0.00	65.68
	20980	12/13/2021	V02758	Gengras Center	0.00	11,250.00
	20981	12/13/2021	V02603	Gopher Sport	0.00	358.74
	20982	12/13/2021	V54081	Graduate Pest Solutions, Inc.	0.00	251.00
	20983	12/13/2021	V00511	Grainger	0.00	7.82
	20984	12/13/2021	V51232	Hartford HealthCare/Grace-Webb School	0.00	7,650.00
	20985	12/13/2021	V62746	Hegerty	0.00	87.99
	20986	12/13/2021	V01790	Heinemann	0.00	144.38
	20987	12/13/2021	V60090	High Grade Gas Service, Inc	0.00	3,903.99
	20988	12/13/2021	V00564	Hillyard-New England	0.00	199.05
	20989	12/13/2021	V21177	Home Depot CRC	0.00	228.00
	20990	12/13/2021	V52848	Intensive Education Academy, Inc.	0.00	7,067.01
	20991	12/13/2021	V60043	IVEY Industries	0.00	241.43
	20992	12/13/2021	V00999	J. W. Pepper & Son, Inc.	0.00	29.99
	20993	12/13/2021	V60548	Johnson Memorial Hospital	0.00	10,000.00
	20994	12/13/2021	V02625	K & S Distributors	0.00	1,226.33
	20995	12/13/2021	V61604	Kelly Refrigeration & Freezer	0.00	575.00
	20996	12/13/2021	V00665	Kelly-Fradet Lumber	0.00	369.87
	20997	12/13/2021	V00039	Leonards Auto Parts Co.	0.00	60.43
	20998	12/13/2021	V02898	MagnaKleen Services	0.00	96.67
	20999	12/13/2021	V60777	May Institute	0.00	20,116.10
	21000	12/13/2021	V60053	Microbac Laboratories, Inc	0.00	165.00
	21001	12/13/2021	V61444	Morgan Stanley	0.00	49,534.00
	21002	12/13/2021	V61444	Morgan Stanley	0.00	16,150.00
	21003	12/13/2021	V61186	Music People Inc., The	0.00	20.85
	21004	12/13/2021	V60104	Nixon Company Inc., The	0.00	303.75
	21005	12/13/2021	V60983	OMNI Group, The	0.00	14.00
	21006	12/13/2021	V52089	Pasco Scientific	0.00	149.00
	21007	12/13/2021	V53849	NCS Pearson, Inc.	0.00	471.28

Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	21008	12/13/2021	V61576	Pioneer Valley Books	0.00	284.90
	21009	12/13/2021	V53914	Pitney Bowes, Inc.	0.00	105.00
	21010	12/13/2021	V00582	Pitco Education, LLC	0.00	25.30
	21011	12/13/2021	V52686	Plimpton & Hills	0.00	175.40
	21012	12/13/2021	V60803	Prestwick House, Inc	0.00	485.10
	21013	12/13/2021	V53811	RJ Mase, LLC	0.00	112.00
	21014	12/13/2021	V01292	School Specialty, LLC	0.00	93.66
	21015	12/13/2021	V51324	Sherwin-Williams Co., The	0.00	130.12
	21016	12/13/2021	V60616	Somers Public Schools	0.00	11,313.78
	21017	12/13/2021	V61373	Somers Star Hardware	0.00	379.06
	21019	12/13/2021	V01591	Town of Somers	0.00	4,267.87
	21020	12/13/2021	V53987	U.S. Bank Equipment Finance, Inc	0.00	2,592.91
	21021	12/13/2021	V61635	United Ag & TurfNE	0.00	227.18
	21022	12/13/2021	V62722	United Healthcare Insurance Company	0.00	195,891.39
	21023	12/13/2021	V00548	USA Waste and Recycling	0.00	1,442.02
	21024	12/13/2021	V61140	Van Pool Transportation LLC	0.00	16,063.00
	21025	12/13/2021	V54059	Verizon Wireless	0.00	448.46
	21026	12/13/2021	V53413	W.B. Mason Co., Inc.	0.00	375.58
	21027	12/13/2021	V52399	W.R. Robinson Lumber	0.00	45.00
	21028	12/13/2021	E00342	Walker, Alan	0.00	453.83
	21029	12/13/2021	V61410	Cardmember Service	0.00	1,521.36
	21030	12/13/2021	V60012	Week Magazine, The	0.00	603.72
	21031	12/13/2021	V51162	Wilson Language Training Corp.	0.00	328.20
	21032	12/13/2021	V60943	Zoro Tools Inc	0.00	729.90
Totals:					<u>0.00</u>	<u>\$599,955.03</u>

81 Checks Listed.

Somers Board of Education General Journal Register

Report # 71820
Batch: 47199
Transaction: N/A
Show Summary Only: Yes

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
47199	\$599,955.03	Posted	Ibergamini	12/03/2021	Ibergamini	12/09/2021

General Ledger Distribution Summary

Period, Fiscal Year Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
December, 2022					
Generated Distributions					
10-000-0-0-00-000-241-00-0-00000	ENCUMBRANCE CONTROL			571,406.44	0.00
10-000-0-0-00-000-241-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	571,406.44
	Total Generated Distributions			\$571,406.44	\$571,406.44
User-Entered Distributions					
10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			397.59	0.00
10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	600,352.62
10-000-1-9-99-999-000-00-5-01695	COVID-19		Yes	575.00	0.00
10-100-2-2-02-242-611-01-5-00161	K-5 - ART SUPPLIES			164.48	0.00
10-100-2-2-14-241-611-01-5-00155	K-5 - GENERAL SUPPLIES			484.51	0.00
10-100-2-2-14-242-611-01-5-00652	K-5 - KINDERGARTEN SUPPLIES			87.99	0.00
10-100-2-2-18-242-611-01-5-00187	K-5 - MATH SUPPLIES		Yes	93.66	0.00
10-100-2-2-18-242-611-01-5-01149	K-5 INTERVENTION - MATH			66.52	0.00
10-100-2-2-20-242-611-01-5-00169	K-5 - MUSIC SUPPLIES			90.96	0.00
10-100-2-2-27-242-611-01-5-00904	K-5 - REMEDIAL READING SUPPLY			720.58	0.00
10-100-2-2-28-242-611-01-5-00202	K-5 - SCIENCE/HEALTH SUPPLIES			36.94	0.00
10-100-2-3-08-242-611-01-5-00816	MA - FOREIGN LANGUAGE SUPPLIES			53.36	0.00
10-100-2-3-12-242-611-01-5-00182	MA - TECHNOLOGY ED SUPPLIES			25.30	0.00
10-100-2-3-16-242-611-01-5-00184	MA - LANGUAGE ARTS SUPPLIES			1,340.10	0.00
10-100-2-3-18-242-611-01-5-00189	MA - MATH SUPPLIES			66.52	0.00
10-100-2-3-27-242-611-01-5-01682	MA - REMEDIAL READING SUPPLIES			63.03	0.00
10-100-2-3-30-242-611-01-5-00210	MA - SOCIAL STUDIES SUPPLIES			152.09	0.00
10-100-2-3-48-242-611-01-5-01218	MA - HEALTH & LIFE SKILLS			31.99	0.00
10-100-2-3-48-242-611-01-5-01218	MA - HEALTH & LIFE SKILLS			0.00	31.99
10-100-2-4-04-242-611-01-5-00176	HS - BUSINESS ED SUPPLIES			639.89	0.00
10-100-2-4-04-242-611-01-5-00176	HS - BUSINESS ED SUPPLIES			0.00	102.98
10-100-2-4-08-242-611-01-5-00175	HS - FOREIGN LANGUAGE SUPPLIES			93.24	0.00
10-100-2-4-12-242-611-01-5-00183	HS - TECHNOLOGY ED SUPPLIES			156.53	0.00
10-100-2-4-14-241-611-01-5-00159	HS - GENERAL SUPPLIES			91.20	0.00
10-100-2-4-18-242-611-01-5-00191	HS - MATH SUPPLIES			312.42	0.00
10-100-2-4-20-242-611-01-5-00168	HS - BAND SUPPLIES			29.99	0.00

Somers Board of Education General Journal Register

Report # 71820

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
47199	\$599,955.03	Posted	Ibergamini	12/03/2021	Ibergamini	12/09/2021
10-100-2-4-22-242-611-01-5-00195	358.74	HS - PHYSICAL ED SUPPLIES				0.00
10-100-2-4-26-242-611-01-5-01070	559.98	HS - ENGLISH SUPPLIES				0.00
10-100-2-4-28-242-611-01-5-00206	1,000.61	HS - SCIENCE SUPPLIES				0.00
10-100-2-4-30-242-611-01-5-01644	603.72	HS - SOCIAL STUDIES SUPPLIES				0.00
10-100-2-4-46-242-611-01-5-00229	60.00	HS - SCHOOL TO CAREER SUPPLIES				0.00
10-100-2-4-48-242-611-01-5-00721	43.18	HS - HEALTH ED SUPPLIES				0.00
10-100-2-5-14-241-611-01-5-00873	459.13	SW - GENERAL COMPUTER SUPPLIES				0.00
10-100-2-5-44-242-611-03-5-00222	1,343.20	SW - A.V. SUPPLIES				0.00
10-100-8-4-66-910-730-01-5-006607	647.97	HS CAPITAL OUTLAY				0.00
10-120-9-9-88-955-500-14-5-01708	546.25	SP ED - OOD OCC THERAPY SERV				0.00
10-120-9-9-88-955-500-14-5-01709	327.75	SP ED - OOD PHY THERAPY SERV				0.00
10-120-9-9-98-242-611-01-5-00212	36.90	SP ED - K-5 SUPPLIES				0.00
10-120-9-9-98-243-611-01-5-01002	471.28	SP ED - TESTING				0.00
10-120-9-9-98-242-611-01-5-01674	2,202.50	SP ED - CONTRACTED SERVICES				0.00
10-210-2-4-32-242-611-01-5-01677	212.37	HS - PBIS SUPPLIES				0.00
10-210-2-4-32-242-611-01-5-01677	0.00	HS - PBIS SUPPLIES				87.94
10-210-2-9-32-242-611-02-5-00225	161.90	SW - SOCIAL WORK SUPPLIES				0.00
10-212-2-3-46-242-611-02-5-00224	94.22	MA - GUIDANCE INSTRUCT. SUPPLY				0.00
10-212-2-4-46-242-611-02-5-00178	65.68	HS - GUIDANCE SUPPLY				0.00
10-212-2-4-46-242-611-02-5-00178	0.00	HS - GUIDANCE SUPPLY				0.57
10-213-3-4-48-421-323-02-5-01146	531.48	SW HEALTH SUPPLIES				0.00
10-213-3-4-48-421-323-02-5-01146	0.00	SW HEALTH SUPPLIES				31.73
10-213-3-5-48-412-112-02-5-00319	1,249.80	SW - NURSE SUBSTITUTE				0.00
10-221-1-4-50-251-580-05-5-00267	406.00	HS - TRAVEL/IN-SERVICE				0.00
10-221-1-5-72-231-690-05-5-00284	159.27	CO - PROFESSIONAL LIBRARY				0.00
10-231-1-5-74-134-330-10-5-00045	672.35	B.O.E. - OTHER PROF. SERVICES				0.00
10-231-1-5-74-134-590-10-5-00050	86.72	B.O.E. - PUBLICATIONS				0.00
10-231-1-5-74-134-690-10-5-00047	175.03	B.O.E. - SUPPLIES				0.00
10-232-1-5-72-258-690-04-5-00042	121.88	CO - OFFICE SUPPLIES				0.00
10-232-6-5-66-830-440-04-5-00525	648.23	CO - COPIER RENTAL				0.00
10-232-6-5-66-830-440-04-5-00526	105.00	CO - POSTAGE METER				0.00
10-232-8-5-66-910-730-04-5-00614	951.44	CO - CAPITAL OUTLAY EQUIPMENT				0.00
10-240-1-2-40-258-690-04-5-00301	175.63	K-5 - OFFICE SUPPLIES				0.00
10-240-1-2-40-258-690-04-5-00301	0.00	K-5 - OFFICE SUPPLIES				128.93
10-240-1-4-40-258-690-04-5-00304	13.45	HS - OFFICE SUPPLIES				0.00
10-240-1-4-40-258-690-04-5-00304	0.00	HS - OFFICE SUPPLIES				13.45
10-240-6-2-66-830-440-04-5-00523	648.22	K-5 - COPIER RENTAL				0.00
10-240-6-3-66-830-440-03-5-00527	648.23	MA - COPIER RENTAL				0.00

Somers Board of Education General Journal Register

Report # 71820

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
47199	\$599,955.03	Posted	Ibergamini	12/03/2021	Ibergamini	12/09/2021
10-240-6-4-66-830-440-04-5-00763		HS - COPIER RENTAL			648.23	0.00
10-259-1-2-40-123-590-04-5-00015		K-5 - FORMS & PRINTING			15.25	0.00
10-260-2-5-66-730-730-01-5-00472		SW - A.V. EQUIP REPLACEMENT			556.49	0.00
10-260-5-2-62-722-430-08-5-01141		K-5 BUILDING REPAIRS			291.00	0.00
10-260-5-2-64-642-530-04-5-00363		K-5 - TELEPHONE			266.51	0.00
10-260-5-3-12-722-430-01-5-00387		MA - TECHNOLOGY ED MAINTENANCE			303.87	0.00
10-260-5-3-64-642-530-04-5-00365		MA - TELEPHONE			375.66	0.00
10-260-5-4-12-722-430-01-5-00395		HS - TECHNOLOGY ED MAINTENANCE			241.43	0.00
10-260-5-4-38-722-430-01-5-00393		HS - QUANTITY FOODS MAINT.			539.08	0.00
10-260-5-4-64-642-530-04-5-00366		HS - TELEPHONE			340.52	0.00
10-260-5-5-64-642-530-04-5-00367		CO - TELEPHONE			484.00	0.00
10-260-5-6-44-722-430-03-5-00404		SW - A.V. MAINTENANCE			20.85	0.00
10-260-5-6-62-650-613-05-5-00377		SW - CUSTODIAL SUPPLIES			1,441.84	0.00
10-260-5-6-62-722-430-08-5-00430		MA - BUILDING MAINTENANCE			220.00	0.00
10-260-5-6-62-722-430-08-5-00439		HS - BUILDING MAINTENANCE			2,053.20	0.00
10-260-5-6-62-722-430-08-5-00440		SW - EQUIPMENT REPAIR			1,453.51	0.00
10-260-5-6-62-722-430-08-5-00444		SW - RUBBISH REMOVAL			1,442.02	0.00
10-260-5-6-62-722-430-08-5-00445		SW - TOOL SUPPLY			228.00	0.00
10-260-5-6-62-722-430-08-5-00447		SW - GENERAL REPAIR			624.13	0.00
10-260-5-6-62-722-430-08-5-00467		SW - GENERAL PAINT			130.12	0.00
10-260-5-6-62-722-430-08-5-00801		SW - EXTERMINATING			251.00	0.00
10-260-5-6-62-722-430-08-5-00885		SW - ELECTRICAL SUPPLIES			189.48	0.00
10-260-5-6-62-722-430-08-5-00886		SW - PLUMBING SUPPLIES			296.80	0.00
10-260-5-6-64-630-620-05-5-00354		K-5 - FUEL #2			2,717.71	0.00
10-260-5-6-64-641-620-05-5-00358		K-5 - ELECTRICITY			3,985.64	0.00
10-260-5-6-64-641-620-05-5-00360		MA - ELECTRICITY			9,359.39	0.00
10-260-5-6-64-641-620-05-5-00361		HS - ELECTRICITY			4,977.96	0.00
10-260-5-6-64-641-620-05-5-00362		MAINTENANCE - ELECTRICITY			75.69	0.00
10-260-5-6-64-643-690-05-5-00369		K-5 - PROPANE GAS			1,360.03	0.00
10-260-5-6-64-643-690-05-5-00371		MA - PROPANE GAS			1,222.86	0.00
10-260-5-6-64-643-690-05-5-00372		HS - PROPANE GAS			1,321.10	0.00
10-260-6-5-62-722-430-04-5-00452		SW - MAINTENANCE CONTRACTS			165.00	0.00
10-260-6-5-82-820-520-13-5-00515		PROPERTY/LIABILITY INSURANCE			24,158.17	0.00
10-270-4-5-84-521-627-12-5-00327		BUS FUEL			3,729.57	0.00
10-270-9-9-84-522-510-12-5-00332		SP ED - ADDITIONAL MILEAGE			16,063.00	0.00
10-279-4-3-42-530-580-06-5-00336		MA - ATHLETIC TRIPS			661.50	0.00
10-279-4-4-42-530-580-06-5-00337		HS - ATHLETIC TRIPS			1,452.00	0.00
10-279-4-5-84-722-627-12-5-00341		SW - GASOLINE SCHOOL VEHICLES			538.30	0.00

Somers Board of Education General Journal Register

Report # 71820


Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
47199	\$599,955.03	Posted	Ibergamini	12/03/2021	Ibergamini	12/09/2021
10-280-6-5-82-820-200-13-5-00512		LIFE AND AD&D INSURANCE			2,541.06	0.00
10-280-6-5-82-820-200-13-5-00516		WORKERS COMPENSATION			24,748.36	0.00
10-280-6-5-82-820-200-13-5-00517		UNEMPLOYMENT INSURANCE			1.00	0.00
10-280-6-5-82-820-200-13-5-00855		PENSION			49,534.00	0.00
10-280-6-5-82-820-200-13-5-01228		SW - HEALTH SAVINGS ACCOUNT			195,891.39	0.00
10-280-6-5-82-820-200-13-5-01690		OPFB - OTHER POST EMPLOY BENEFITS		Yes	16,150.00	0.00
10-320-7-3-42-880-690-06-5-00600		MA - ATHLETIC AWARDS			50.15	0.00
10-320-7-4-42-860-590-06-5-01006		HS - ATHLETIC TRAINER			10,000.00	0.00
10-320-7-4-42-880-590-06-5-00597		HS - OFFICIALS			11,313.78	0.00
10-320-7-4-42-880-690-06-5-00601		HS - ATHLETIC AWARDS			525.44	0.00
10-611-6-5-88-945-560-14-5-01231		TUITION-NON SPECIAL EDUCATION		Yes	97,266.45	0.00
10-613-9-9-88-955-561-14-5-00622		SPEED - CREC RIVER STREET		Yes	14,314.46	0.00
10-613-9-9-88-955-561-14-5-00673		SP ED - TUITION			72,651.21	0.00
Total User-Entered Distributions						<u>\$600,750.21</u>
Total for December, 2022						<u>\$1,172,156.65</u>
Grand Total for Batch # 47199						<u>\$1,172,156.65</u>
						<u>\$1,172,156.65</u>

448 Transactions Listed.

semester, this course will adopt the curriculum from the College board and cover Units 1-3 (pre-1492 to 1800), which is currently being taught in AP / ECE US History (junior year). As a result, the AP / ECE US History will begin with Unit 4 (1800-1848). With this approach students will have more time with the AP based assessments as well as the content material in order to be more successful on the AP exam that they will take in their Junior year.

- (j) **How will student learning be assessed?** The first semester will use the current Civics curriculum. However, students will begin to develop skills to approach the Document Based Question (DBQ), Short Answer Question (SAQ) and Long Essay Question (LEQ) through the civics content. In other words, the content for the state required part of the course will remain the same, but the assessments will contain more rigor than the regular course. In the second semester, students will build on those skills and begin to work with the content from the AP College Board curriculum. They will be introduced to AP version of Multiple choice and use of primary and secondary source material.
- (k) **What instructional resources are necessary to teach the course? List all books, software, equipment, and materials with rationale and cost.** The district will need to purchase American Pageant books for the second semester. The current civics book will work for the first semester. The district recently bought 45 copies of this book. We may need an additional 10 copies for students, depending on enrollment. This will cost approximately \$2100.00

(Attach minutes from team meetings in which the course was developed and a budget worksheet.)



Course Budget Sheet

Estimate the cost of the proposed elective for a three-year period assuming a maximum student enrollment of 25.

Proposed Title: Honors Civics / AP United States History

Submitted by: Phil Goduti

Date: 10/12/21

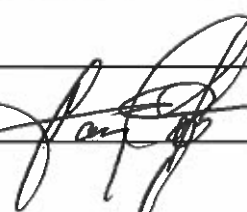
	First Year	Second Year	Third Year
Staff (if new staff must be hired)	\$	\$	\$
Professional Development	\$	\$	\$
Additional Space	\$	\$	\$
Contracted Services/Licensing	\$	\$	\$
Textbooks	\$	\$	\$
Consumable Books	\$	\$	\$
Resources/Support Materials	\$	\$	\$
Teacher Resource Books	\$2100.00	\$	\$
Journals/Magazines	\$	\$	\$
Consumable Supplies	\$	\$	\$
Equipment under \$200	\$	\$	\$
Software	\$	\$	\$
Field Trips	\$	\$	\$
Speakers	\$	\$	\$
Other:	\$	\$	\$
Other:	\$	\$	\$
20% shipping/handling materials & books	\$	\$	\$
TOTAL	\$2100.00	\$	\$

Signatures of person(s) submitting this proposal:

Name  Date 10-15-21

Phil Goduti

Name _____ Date _____

Signature of Principal  Date 10/15/21

Print out this proposal and submit to the Curriculum Council, c/o the Director of Curriculum.

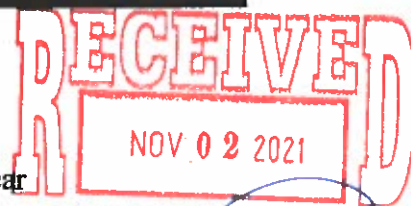
Course Proposal Form

Date: 10/28/21

Proposed Title: **Multimedia Communications**

Content Area: Multiple Content Areas

Semester(s): Full Year



(a) What need(s) does this course address?

By: _____

The Multimedia Communications course will be an introduction for students interested in pursuing careers in fields that incorporate multimedia production, such as news and sports reporting, advertising, corporate communication, and public relations. It will strengthen students' 21st Century Learning skills of collaboration, communication, and creativity/innovation. The purpose of this course is to provide students with an overview of multimedia skills and equip them to develop digital tools and content for a variety of purposes in multiple mediums. Students will apply and use skills taught in this course to create and edit videos, and design content present in websites and digital applications. Students will be responsible for creating morning announcement videos, managing and updating the student launch page, and producing content and running the scoreboard during home games.

(b) How was the need identified? What data was considered?

Previously the morning announcements were read live by a group of students. This has not been done since COVID, and technology capabilities and media requirements have developed since then. A media club was created to address this, but students are unable to meet on a daily basis, or even weekly during a shared timeframe. A common planning/work time and training is needed to successfully produce content daily.

(c) Who was involved in determining the need?

Curriculum director, SHS principal, SHS media specialist

(d) Who designed the course?

Tenley Stoltz, SHS Library Media Specialist

(e) What implications does this course have on staffing, other curricular areas, and/or space?

Will not impinge on other curricular areas. Classes can be held in the media center AV room.

(f) What special background, if any, would the teacher need to have to teach this elective successfully?

Knowledge of graphic design, video recording and editing, and web design. Should be familiar with (or willing to learn) how the scoreboard works and be comfortable using it during games to share content and promote school spirit.

(g) This course is designed for: (circle any or all choices)

Freshmen Sophomore Juniors Seniors Middle School

(h) What prerequisites must the student fulfill to take this course?

None

(i) Insert curriculum standards this course will address:

Somers High School 21st Century Learning Expectations

- Communication- Demonstrate the skills necessary to effectively communicate through writing and/or speaking.
- Technology- Demonstrate appropriate use of technology to support communication, collaboration, creativity, and critical thinking.
- Creative Expression- Create, perform, and respond to the arts with understanding and recognize the role of the arts in expressing and communicating the human experience.
- Civic and Social- Demonstrate positive citizenship to the school community characterized by respect, responsibility, integrity and kindness.

ISTE Standards for Students

- 1. ISTE for Students: Empowered Learner
 - 1c. Students use technology to seek feedback that informs and improves their practice and to demonstrate their learning in a variety of ways.
- 6. ISTE for Students: Creative Communicator
 - 6a. Students chose the appropriate platforms and tools for meeting the desired objectives of their creation or communication.
- 7. ISTE for Students: Global Collaborator
 - 7a. Students use digital tools to connect with learners from a variety of backgrounds and cultures, engaging with them in ways that broaden mutual understanding and learning.
 - 7c. Students contribute constructively to project teams, assuming various roles and responsibilities to work effectively toward a common goal.

Common Core State Standards

- CCSS.ELA-LITERACY.W.9-10.6
 - Use technology, including the Internet, to produce, publish, and update individual or shared writing products, taking advantage of technology's capacity to link to other information and to display information flexibly and dynamically.

(j) How will student learning be assessed?

The class will be graded as a pass/fail. Success will be scored on content created on a daily basis, as well as a daily reflection that students will use to self-evaluate effort and learning growth.

(k) What instructional resources are necessary to teach the course? List all books, software, equipment, and materials with rationale and cost.

- **WeVideo**- \$299/year for a classroom, video production/editing, can be used on Chromebooks with multiple users on the same project
- **Canva**- free student seats with teacher subscription, graphic design editing



Course Budget Sheet

Estimate the cost of the proposed elective for a three-year period assuming a maximum student enrollment of 25.

Proposed Title: Multimedia Communication

Submitted by:

Date

	First Year	Second Year	Third Year
Staff (if new staff must be hired)	\$	\$	\$
Professional Development	\$	\$	\$
Additional Space	\$	\$	\$
Contracted Services/Licensing	\$	\$	\$
Textbooks	\$	\$	\$
Consumable Books	\$	\$	\$
Resources/Support Materials	\$	\$	\$
Teacher Resource Books	\$	\$	\$
Journals/Magazines	\$	\$	\$
Consumable Supplies	\$	\$	\$
Equipment under \$200	\$	\$	\$
Software	\$299.00*	\$299.00	\$299.00
Field Trips	\$	\$	\$
Speakers	\$	\$	\$
Other:	\$	\$	\$
Other:	\$	\$	\$
20% shipping/handling materials & books	\$	\$	\$
TOTAL	\$299.00*	\$299.00	\$299.00

* Cost may increase slightly due to yearly inflation.

Signatures of person(s) submitting this proposal:

Name Terley Stoltz

Date 10/28/21

Name

Date

Signature of Principal

Date

10/31/21

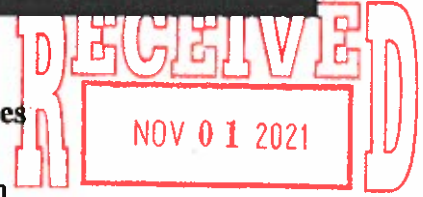
Print out this proposal and submit to the Curriculum Council, c/o the Director of Curriculum.

Course Proposal Form

Date: 10/28/21

Proposed Title: Introduction to the Skilled Construction Trades

Content Area: Technology Education Career Technical Education
Semester(s): Half Year (Fall or Spring)



By: _____

(a) What need(s) does this course address?

This Course will introduce students to the world of the skilled construction trades. Including but not limited to plumbing, electrical, carpentry, framing, drywall, welding, and some simple automation.

(b) How was the need identified? What data was considered?

Who was involved in determining the need?

The need for this course is coming from a national surge of students graduating college without a clear career path and large amounts of student debt. Currently, the number of skilled trade jobs in the USA is far outpacing the supply of qualified workers to fill them (*Business wire 3/18/21*)

There are also a slew of large companies nationwide who are pushing, asking, pleading and infusing monies into creating technically skilled tradespeople.

This course will also serve as a means for any individual who will eventually own a home. Many homeowners have little to no knowledge in how to fix the systems in their homes. This course would provide a solid foundation for these individuals.

(c) Who designed the course?

Nicholas Kosloski in conjunction with other Technology Innovation Design and Engineering Teachers.

(d) What implications does this course have on staffing, other curricular areas, and/or space?

This course would not impact staffing as at the time of course enrollment, courses with less enrollment would not run for the year, if other courses have higher enrollment. Most of this course would run out of current Technology Education rooms at SHS. The exception would be a larger framing unit that could either take place outside or in the courtyard of SHS (weather permitting)

(e) What special background, if any, would the teacher need to have to teach this elective successfully?

Current 047 Certifications (technology education certification) would suffice to teach this course, Prior experience working within the construction trades would be a plus and or benefit for the teacher.

(f) This course is designed for: (circle any or all choices)

Juniors Seniors

(g) What prerequisites must the student fulfill to take this course?

This would be an introduction course, as such, NO prerequisites would be required to take this course.

(h) Insert curriculum standards this course will address:

CTE STANDARDS

A. Safety: Describe and demonstrate the procedures related to workplace and job-site safety, including personal protective equipment, machine safety, and material handling practices.

1. Demonstrate knowledge of proper use, storage, and disposal of hazardous materials following OSHA's proper safety practices for a woodworking facility.
2. Demonstrate and explain knowledge of workplace safety procedures.
3. Demonstrate and explain knowledge of personal safety practices pertaining to eye wear, footwear, clothing, and personal protective equipment (PPE) used in wood technology.
4. Describe safety practices for the following machines: table saw, drill press, stationary sander, router table, and miter saw.
5. Demonstrate and explain knowledge of proper use and storage of basic hand tools.
6. Demonstrate and explain knowledge of proper use and storage of portable power tools.
7. Explain safe proper use, disposal, and storage of chemicals following OSHA standards.

B. Safety: Describe and apply safe practices in the lab environment.

5. Explain and demonstrate the proper use of personal protective equipment (PPE).
6. Describe and demonstrate the proper use of engineering laboratory equipment.

C. Design, Measurement, and Layout: Interpret technical drawings, rough drawings and sketches, and the use fractional measurement.

13. Describe and identify fractional measurements from a basic plan and assembly drawings.
14. Describe and prepare rough drawings and sketches.
15. Explain and prepare a cut list or bill of material from a basic plan and assembly drawing.
16. Measure accurately to a sixteenth of an inch.
17. Identify the difference between both nominal and actual dimensions.

18. Estimate material quantities in both board feet and linear feet.

D. Electrical/Electronic Systems: Identify and describe the various components of electrical/electronic systems.

16. Differentiate between series and parallel circuits.

17. Define volts, amperes, and resistance.

18. Perform simple calculations for volts, amperes, and resistance using Ohm's Law.

(i) How will student learning be assessed?

Most learning in this course will be assessed by means of project based learning. While there will be some quizzes and or tests on specific content, the majority of this class would follow real world examples where students will perform skills to prove their mastery of content.

(j) What instructional resources are necessary to teach the course? List all books, software, equipment, and materials with rationale and cost.

The majority of this course will come from project based content and real world learning examples. The predominant text book that will be used for this course is "Modern Carpentry." This book covers "essential skills for the building trades." We are currently in possession of the 11th edition of this book. Although this is not the latest and greatest of this book, this textbook will work for this class. This course would need to be considered within the realm of a normal textbook updating procedure.

The seed funding for this course has been written into a grant (submitted 10/31/21 and is expected to have an outcome be announced by 12-31-21)

The annual running costs of this course will be incorporated into our already existing TECH Ed line items. The rationale is that we will not be adding an additional course, but rather replacing a lower enrolled course to run this course. As such, the money usually spent to run that course will be used to fund this course on a year to year basis. The majority of the items purchased to teach this course are not consumables and can be used from year to year.

NOTE: Statutory compliance with PA 21-46 effective July 1, 2021

Students

Attendance/Excuses/Dismissal

Attendance

Connecticut state law requires parents to cause their children, ages five through eighteen inclusive, to attend school regularly during the hours and terms the public school is in session. Parents or persons having control of a child five years of age have the option of not sending the child to school until ages six or seven. Mandatory attendance terminates upon graduation or withdrawal with written parent/guardian consent at age seventeen.

A student is considered to be "in attendance" if present at his/her assigned school, or an activity sponsored by the school (e.g., field trip), for at least half of the regular school day. A student who is serving an out-of-school suspension or expulsion should always be considered absent. A student not meeting the definition of "in attendance" shall be considered absent.

Classroom learning experiences are the basis for public school education. Time lost from class is lost instructional opportunity. The Board of Education requires that accurate records be kept of the attendance of each child, and students should not be absent from school without parental knowledge and consent.

Definitions (related to chronic absenteeism)

Chronically absent child: An enrolled student whose total number of absences at any time during a school year is equal to or greater than ten percent of the total number of days that such student has been enrolled at such school during such school year.

Absence: An excused absence, unexcused absence or disciplinary absence, as those terms are defined by the State Board of Education or an in-school suspension that is greater than or equal to one-half of a school day.

District chronic absenteeism rate: The total number of chronically absent children in the previous school year divided by the total number of children under the jurisdiction of the Board of Education for such school year.

School chronic absenteeism rate: The total number of chronically absent children for a school in the previous school year divided by the total number of children enrolled in such school for such school year.

A student's absence from school shall be considered "excused" if written documentation of the reason for such absence has been submitted within ten (10) school days of the student's return to school and meets the following criteria:

- A. For absences one through nine, a student's absences from school are considered "excused" when the student's parent/guardian approves such absence and submits appropriate documentation to school officials.

B. A student's engagement in remote classes, remote meetings, activities on timed-logged electronic systems, and completion and submission of assignments, is such that engagement accounts for not less than one-half of the school day during remote learning is excluded from definitions of "excused absence" and "unexcused absence."

C. Absence resulting from a student enrolled in grades K-12, taking two mental health days during the school year. Such absence is to permit the student to attend to his/her emotional and psychological well-being in lieu of attending school

The student shall ~~not~~ be required to present ~~documentation or~~ parental/guardian consent. For purposes of school year limitation, such absences shall be identified in the student's attendance records. A student cannot take these mental health days during consecutive school days.

D. For the tenth absence and all absences thereafter, a student's absences from school are considered excused for the following reasons:

1. Student illness (must be verified by a licensed medical professional to be deemed excused, regardless of the length of the absence);
2. Student's observance of a religious holiday;
3. Death in the student's family or other emergency beyond the control of the student's family;
4. Mandated court appearances (documentation required);
5. The lack of transportation that is normally provided by a district other than the one the student attends (no parental documentation required);
6. Extraordinary educational opportunities pre-approved by District administration and to be in accordance with Connecticut State Department of Education guidance.

E. A student's absence from school shall be considered unexcused unless:

1. The absence meets the definition of an excused absence and meets the documentation requirements; or
2. The absence meets the definition of a disciplinary absence, which is the result of school or District disciplinary action and are excluded from these State Board of Education approved definitions.

When the school in which a child is enrolled receives no notification from a parent or other person having control of the child is aware of the child's absence, a reasonable effort shall be made by school personnel or volunteers under the direction of school personnel to notify by telephone and by mail such parent or other person having control of the child.

Attendance/Excuses/Dismissal

Responsibility for completion of missed classwork lies with the student, not the teacher. Unless a student has an extended illness, all make-up work will be completed in the same number of days they were absent. With extended illness, with medical documentation,

a makeup schedule will be developed with teachers and parent(s) approved by the administration.

Excused Absences for Children of Service Members

An enrolled student, age five to eighteen, inclusive, whose parent or legal guardian is an active duty member of the armed forces, as defined in section [27-103](#), and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat support posting, shall be granted ten days of excused absences in any school year and, at the discretion of the Board of Education, additional excused absences to visit such child's parent or legal guardian with respect to such leave or deployment of the parent or legal guardian. In the case of such excused absences such child and parent or legal guardian shall be responsible to obtaining assignments from the student's teacher prior to any period of excused absence, and for ensuring that such assignments are completed by such child prior to his or her return to school from such period of excused absence.

Chronic Absenteeism

The Board of Education, in compliance with statute, requires the establishment of attendance review teams when chronic absenteeism rates in the District or at individual schools in the District meet the following circumstances:

1. A team for the District must be established when the District chronic absenteeism rate is 10 percent or higher.
2. A team for the school must be established when the school chronic absenteeism rate is 15 percent or higher.
3. A team for either the District or each school must be established when (a) more than one school in the District has a school chronic absenteeism rate of 15 percent or higher or (b) a District has a District chronic absenteeism rate of 10 percent or higher and one or more schools in the District have a school chronic absenteeism rate of 15 percent or higher.

The membership of attendance review teams may consist of school administrators, guidance counselors, school social workers, teachers, chronically absent children, parents or guardians of chronically absent children, and representatives from community-based programs who address issues related to student attendance by providing programs and services to truants.

Each attendance review team shall be responsible for reviewing the cases of truants and chronically absent children, discussing school interventions and community referrals for such truants and chronically absent children and making any additional recommendations for such truants and chronically absent children and their parents or guardians. Each established attendance review team shall meet at least monthly.

The District shall utilize the chronic absenteeism prevention and intervention plan developed by the State Department of Education when it becomes available.

The District shall annually include in information for the strategic school profile report for each school and the District that is submitted to the Commissioner of Education, data pertaining to truancy and chronically absent children.

The Principal or his/her designee of any elementary or middle school located in a town/city designated as an alliance district may refer to the children's truancy clinic established by the

Probate Court serving the town/city, a parent/guardian with a child defined as a truant or who is at risk of becoming a truant. (An attendance officer or a police officer shall deliver the citation and summons and a copy of the referral to the parent/guardian.)

(cf. 5142 - Student Safety)

(cf. [5113.2](#) - Truancy)

(cf. 6113 - Released Time)

Legal Reference Connecticut General Statutes

[10-220\(c\)](#) Duties of boards of education (as amended by PA 15-225)

[10-184](#) Duties of parents (as amended by PA 98-243 and PA 00-157)

[10-185](#) Penalty

[10-198a](#) Policies and procedures concerning truants (as amended by PA11-136, An Act Concerning Minor Revisions to the Education Statutes and PA 14-198, An Act Concerning Excused Absences from School for Children of Service Members, and PA 16-147, An Act Concerning the Recommendations of the Juvenile Justice Policy and Oversight Committee)

[10-98b](#) State Board of Education to define "excused absence," "unexcused absence," and "disciplinary absence" as amended by PA 21-26, section 19)

[45a-8c](#) Truancy clinic. Administration. Policies and procedures. Report. (as amended by PA 15-225)

PA 15-225 An Act Concerning Chronic Absenteeism

[10-199](#) through [10-202](#) Attendance, truancy - in general

Action taken by State Board of Education on January 2, 2008, to define "attendance." Revised

Action taken by State Board of Education on June 27, 2012, to define "excused" and "unexcused" absences.

Adopted: March 10, 1986

Revised: July 11, 1988

Revised: September 13, 1993

June 28, 1999

July 9, 2009

September 9, 2013

March 9, 2015

November 9, 2015

February 13, 2017