

Board of Education Meeting

Monday, September 9, 2019 7:00 PM

Board of Education Room, [Address], [City], CT [Zip]

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. AWARDS AND RECOGNITIONS

1. Recognition of Paraeducator of the Year
2. Recognition of 2020 Teacher of the Year

4. APPROVAL OF MINUTES

1. Draft of the August 26, 2019 Board of Education Meeting.

5. AUDIENCE TO CITIZENS/STAFF/STUDENTS

6. CORRESPONDENCE

7. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

8. CONSENT AGENDA

1. Warrant of September 9, 2019

9. NEW BUSINESS

1. 1st Warning for Board of Education Meetings for 2020.
2. 1st Warning for Grade 7 ELA Book - Unbroken
3. 1st Warning on Grade 8 book - Woods Runner
4. 1st Warning on Somers High School Course: Robotics 2

10. OLD BUSINESS

11. ADMINISTRATIVE REPORTS

1. Transportation Report from First Student
2. Professional Development Calendar for 2019-20
3. 2019-20 Long Range Facilities Plan Update
4. Superintendent's District Improvement Plan
5. Superintendent's Update

12. COMMITTEE REPORTS

1. CURRICULUM

2. POLICY

3. SALARY & NEGOTIATION

4. PLANNING

13. **CREC UPDATE**

14. **ADJOURNMENT**

DRAFT

**Somers Board of Education Meeting
Board of Education Meeting Room
August 26, 2019
7:00 PM**

Attendance Taken at 7:00 PM:

Present Board Members: Jan Martin, Sarah Bollinger, Barbara Capuano, David Palmer, Bruce Devlin, Rick Lees, Jeremy Anderson, Kate McLellan, Anne Kirkpatrick

Others: Brian Czapla, Bill Boutwell, Margot Martello, Michael McDonnell, Jackie Nappo, Patrick Soucy

Updated Attendance:

Kate McLellan was updated to present at 7:04 PM

1. CALL TO ORDER

The regular meeting of the Board of Education was called to order by Chairman Devlin at 7:02 p.m. in the Mabelle B. Avery Board of Education meeting room.

2. PLEDGE OF ALLEGIANCE

3. RECOGNITION

3.1. New Assistant Principal at Mabelle B. Avery School

Rationale: Mr. Michael McDonnell is the new Assistant Principal at Mabelle B. Avery School.

Discussion: Superintendent Czapla introduced Mrs. Margot Martello, MBA Principal, to the BOE. Mrs. Martello introduced Mr. Michael McDonnell, MBA Assistant Principal, to the BOE. She stated that he comes to MBA from SES where he taught as a reading interventionist as well as a Grade 4 teacher for 16 years. Mrs. Martello congratulated Mr. McDonnell and stated that his love of learning, patience, work ethic, and sense of humor will be an asset to MBA. Mr. McDonnell thanked Mrs. Martello and the BOE. He stated that he is excited and looks forward to serving the district.

4. APPROVAL OF MINUTES

4.1. Draft Board of Education Minutes of June 24, 2019

Rationale: The Board will review and approve the June 24, 2019 Board of Education minutes.

Discussion: Jeremy Anderson noted that Superintendent Czapla presented, not Mr. Krevolin, under agenda item 9.2.

Motion Passed: Motion to approve minutes from the 6/24/19 Board of Education meeting passed with a motion by Barbara Capuano and a second by Kate McLellan. **9 Yeas - 0 Nays.**

4.2. Approval of Minutes from Special Board of Education Meeting on July 25, 2019

Rationale: The Board will review and approve minutes from the Special Board of Education Meeting on July 25, 2019.

Motion Passed: Motion to approve minutes from the 7/25/19 Special Board of Education meeting passed with a motion by Jan Martin and a second by Kate McLellan. **9 Yeas - 0 Nays.**

5. AUDIENCE TO CITIZENS/STAFF/STUDENTS

6. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7. CONSENT AGENDA

Motion Passed: Motion to approve the Consent Agenda in its entirety passed with a motion by David Palmer and a second by Jeremy Anderson. **9 Yeas - 0 Nays.**

7.1. Warrant of July 8, 2019

Rationale: The Board will review and consent to the July 8, 2019 warrant in the amount of \$110,127.83.

7.2. Warrant of July 19, 2019

Rationale: The Board will review and consent to the July 19, 2019 warrant in the amount of \$155,594.37.

7.3. Warrant of July 26, 2019

Rationale: The Board will review and consent to the July 26, 2019 warrant in the amount of \$306,804.33.

7.4. Warrant of July 31, 2019

Rationale: The Board will review and consent to the July 31, 2019 warrant in the amount of \$17,929.48.

7.5. Warrant of August 12, 2019

Rationale: The Board will review and consent to the August 12, 2019 warrant in the amount of \$334,295.40.

7.6. Warrant of August 26, 2019

Rationale: The Board will review and consent to the August 26, 2019 warrant in the amount of \$309,296.35.

7.7. Retirement of MBA Grade 6 Math Teacher

Rationale: Mrs. Mariella Luginbuhl, MBA Grade 6 Math Teacher, handed in her

retirement for June 30, 2019. She has been at Somers Public Schools for 20 years.

7.8. Resignation of Somers High School PE/Health Teacher

Rationale: Mr. Rob Hanover, PE/Health teacher at Somers High, has handed in his resignation and will be teaching overseas.

7.9. Resignation of MBA Tutor

Rationale: Mrs. Agnieszka Banas, Math Tutor at MBA, has handed in her resignation on July 31, 2019.

7.10. Resignation of Occupational Therapist at Somers Elementary School

Rationale: Mrs. Shawna Frazer, Occupational Therapist, has handed in her resignation as of August 9, 2019.

7.11. Resignation of ParaEducator at MBA

Rationale: Mrs. Melinda Roberge, ParaEducator at MBA, handed in her resignation as of August 21, 2019.

7.12. Retirement of Media/ParaEducator at MBA

Rationale: Ms. Jean Mandirola, Media/ParaEducator at MBA, handed in her retirement letter On August 2, 2019 after 17 years in Somers Public Schools.

8. NEW BUSINESS

8.1. Approval of 2018-2019 Budget Transfers

Rationale: The Board will review and approve the 2018-19 Budget Transfers.

Discussion: Mr. Bill Boutwell, Director of Business Services, answered questions from Jeremy Anderson regarding the salary lines and from Anne Kirkpatrick regarding electricity.

Motion Passed: Motion to approve the 2018-2019 budget transfers as presented passed with a motion by David Palmer and a second by Anne Kirkpatrick.

9 Yeas - 0 Nays.

8.2. BOE Workshop

Rationale: The Board will discuss and approve the Board of Education Candidate Workshop for September 26, 2019.

Discussion: Superintendent Czapla asked the BOE to consider the September 23, 2019 BOE meeting to be converted to a workshop for the new candidates running for the BOE in November. He presented a draft of the agenda which will be completely facilitated by each one of the BOE members. A representative from CAFE has been contacted to discuss role and responsibilities. Items to be discussed include leadership profile, Board responsibilities, policies, curriculum instruction, budgeting, long-range facility plan, strategic plan, security improvements, organizational efficiencies, and special education programs. Each BOE member will discuss a topic. Superintendent Czapla would also like to bring

in a student to discuss their perspective over the last two years. Documents and packets will be created to distribute to the candidates. Superintendent Czapla will meet with each Board member to discuss the topics.

Motion Passed: Motion to approve the Board of Education Candidate Workshop for September 26, 2019 passed with a motion by David Palmer and a second by Jeremy Anderson. **9 Yeas - 0 Nays.**

9. OLD BUSINESS

10. ADMINISTRATIVE REPORTS

10.1. Activity Account Report

Rationale: Mr. Boutwell will be present for any questions the Board might have on the 2018-19 Activity Fund Report.

Discussion: Mr. Bill Boutwell, Director of Business Services, provided the BOE with the 2018-19 Activity Fund Report. SPS has approximately 100 different activity fund accounts that run through the Business Office. Mr. Boutwell stated that money left over from grants that were completed was returned to SEF. As far as SHS class accounts, Mr. Cotzin, SHS Principal, works with the advisors who then contact class officers to determine how they want to use the balance.

10.2. Superintendent Update

Discussion: Superintendent Czapla provided BOE members with a staffing report including transfers and new hires. There has been a spike of enrollment of at least 25 students at SES. SPS is hiring an additional Grade 5 teacher which will bring student numbers to 20-21 per class. This will be in line with SPS's Strategic Plan providing staff and students with the best possible educational environment to ensure success.

Another new development involves crossing guards to be posted at dismissal time at the intersection between MBA and the library. The school has been working with American Legion to provide the school with people for this position. The police will provide them with training.

Convocation was a huge success. Superintendent Czapla thanked the BOE members who were able to attend. He stated that it was good to see all the staff back and that there is a high level of energy. The new leadership team at MBA got off to an incredible start.

The track project has begun. The plan is to have 95% of the work done in the fall. They will be installing turf, bleachers, lighting system, and the track foundation. They will not be able to lay the coating down for the track due to the time of year. That will be done in April. Coaches have been made aware. Mr. Alan Walker already started the athletic scheduling process back in the spring for the fall sports and continues to work on the schedule for the spring sports. David Palmer asked for a schedule to be made in case the public has any questions.

11. COMMITTEE REPORTS

11.1. CURRICULUM

Discussion: No report.

11.2. POLICY

Discussion: Anne Kirkpatrick reported that the committee just received a new packet and are on hold.

11.3. SALARY & NEGOTIATION

Discussion: David Palmer reported that they will commence with teachers in October. There will be a discussion before then to discuss direction for the Board.

11.4. PLANNING

Discussion: No report.

12. CREC UPDATE

Discussion: Anne Kirkpatrick provided a handout to the BOE members. She is now on the Board of Directors as well as the CREC Council. She reported that there was much confusion during the year as to how the CREC Council is like and unlike the BOE. There have been many people on the CREC Council for a number of years which has changed and developed as schools have been added. There will be new Board members as three officers will be leaving. She will be meeting with Greg Florio, Executive Director, in two weeks. There have been many good things happening including the distribution of 1200 backpacks to children. A reminder will be sent out to parents regarding the date of the first day of school. Bus schedule changes have been made, and bus routes have been posted on the school website.

13. ADJOURNMENT

Motion Passed: Motion to adjourn the Board of Education meeting at 7:48 p.m. passed with a motion by Jan Martin and a second by Sarah Bollinger. **9 Yeas - 0 Nays.**

Rick Lees, Board of Education Secretary Date

Shannin Burns, BOE Recording Secretary

Somers Board of Education


General Budget Treasury Warrant

Report # 59900

Check Batch: 27792
 Check Header: (N/A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP GB
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:



Date:

9/5/19

William B. Boutwell, Director of Business Services

27792	17449	09/09/2019	V01035	A W Gifford, Inc.	0.00	87.63
	17450	09/09/2019	V61552	Advanced Lighting & Sound Solutions	0.00	2,754.18
	17451	09/09/2019	V61143	Air Equipment, LLC	0.00	48.86
	17452	09/09/2019	V02129	Alarm New England LLC	0.00	195.00
	17453	09/09/2019	V61397	All-Phase Electric Supply Co.	0.00	38.91
	17454	09/09/2019	V02185	Allston Supply Co. Inc.	0.00	53.18
	17455	09/09/2019	V52670	SYNCB/AMAZON	0.00	7,196.23
	17458	09/09/2019	V60446	Anderson, Kenneth W	0.00	780.00
	17459	09/09/2019	V60064	Angeloni Refrigeration, Inc.	0.00	729.50
	17460	09/09/2019	V60040	Anthem Life Insurance Company	0.00	2,270.37
	17461	09/09/2019	V02141	Apple Inc.	0.00	250.00
	17462	09/09/2019	V54164	Auto Tek LLC	0.00	25.00
	17463	09/09/2019	V61093	Bad Ass Tools LLC	0.00	6,450.00
	17464	09/09/2019	V00129	Carolina Biological Supply Co.	0.00	64.80
	17465	09/09/2019	V61309	PC Parts Plus LLC	0.00	6,694.31
	17466	09/09/2019	V61455	ConnectiCare, Inc	0.00	222,266.25
	17467	09/09/2019	V61473	COX Business	0.00	741.50
	17468	09/09/2019	V00204	CREC	0.00	7,903.56
	17469	09/09/2019	V60390	Cummins Sales and Service	0.00	1,335.81
	17470	09/09/2019	V60390	Cummins Sales and Service	0.00	1,934.00

Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	17471	09/09/2019	V61030	Daigles Diversified Welding SE	0.00	827.25
	17472	09/09/2019	V60416	DG Graphics	0.00	96.00
	17473	09/09/2019	V60089	Dime Oil Company LLC	0.00	3,004.20
	17474	09/09/2019	V53643	East Coast Sign & Supply, Inc.	0.00	840.00
	17475	09/09/2019	V00605	Electrical Wholesalers	0.00	288.90
	17476	09/09/2019	V61230	ENGINE Resources	0.00	2,903.62
	17477	09/09/2019	V00159	Eversource Energy	0.00	29,233.99
	17478	09/09/2019	V60951	Follett School Solutions, Inc	0.00	5,800.53
	17479	09/09/2019	V61236	Gateway Enterprise Corporation	0.00	3,252.00
	17480	09/09/2019	V61560	Glastonbury Hill Country Club	0.00	738.52
	17481	09/09/2019	V60920	Global Equipment Company	0.00	175.07
	17482	09/09/2019	V00511	Granger	0.00	87.15
	17483	09/09/2019	V01790	Heinemann	0.00	3,600.00
	17484	09/09/2019	V00564	Hillyard-New England	0.00	715.72
	17485	09/09/2019	V21177	Home Depot CRC	0.00	418.58
	17486	09/09/2019	V00891	Houghton Mifflin Harcourt Publishing Co.	0.00	1,639.70
	17487	09/09/2019	V61110	Laminex Inc	0.00	320.00
	17488	09/09/2019	V02625	K & S Distributors	0.00	1,546.81
	17489	09/09/2019	V61572	L&W Supply Corporation	0.00	500.74
	17490	09/09/2019	E00856	LaVallee, Kathryn	0.00	36.27
	17491	09/09/2019	V02898	MagnaKleen Services	0.00	96.67
	17492	09/09/2019	E00845	Maurice, Kelly	0.00	110.00
	17493	09/09/2019	V54159	Vernon Printing Co, Inc.	0.00	391.75
	17494	09/09/2019	V01013	NASCO Fort Atkinson	0.00	183.28
	17495	09/09/2019	V53914	Pitney Bowes, Inc.	0.00	580.96
	17496	09/09/2019	V61237	PowerSchool Group LLC	0.00	21,789.40
	17497	09/09/2019	V01292	School Specialty, Inc.	0.00	269.37
	17498	09/09/2019	V51324	Sherwin-Williams Co., The	0.00	627.80
	17499	09/09/2019	V01591	Town of Somers	0.00	1,332.06
	17500	09/09/2019	V00251	State of Connecticut	0.00	80.00
	17501	09/09/2019	V60731	Supertech	0.00	125.00
	17502	09/09/2019	V61076	Teachers Synergy, LLC	0.00	384.47
	17503	09/09/2019	M53099	Tull Brothers, Inc.	0.00	463.50
	17504	09/09/2019	V53987	U.S. Bank Equipment Finance, Inc	0.00	2,438.10
	17505	09/09/2019	V60776	UCONN-Teaching&Learning w/iPads, chromeb	0.00	115.00
	17506	09/09/2019	V53413	W. B. Mason Co., Inc.	0.00	35.48
	17507	09/09/2019	V61410	Cardmember Service	0.00	644.96

Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	17508	09/09/2019	E00571	Wilson, Robert	0.00	290.88
	17509	09/09/2019	E00233	Zytka, Dr. Irene	0.00	227.00
Totals:					0.00	\$348,029.82

59 Checks Listed.

Somers Board of Education General Journal Register

Report # 59899
Batch: 27761
Transaction: N/A
Show Summary Only: Yes

Batch # 27761	Control Total \$348,029.82	Status Posted	Created By Ibergamini	Created On 09/03/2019	Last Updated By Ibergamini	Last Updated On 09/05/2019
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General Ledger Distribution Summary

Period, Fiscal Year Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
September, 2020					
Generated Distributions					
10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			341,119.38	0.00
10-000-0-0-00-000-241-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	341,119.38
	Total Generated Distributions			\$341,119.38	\$341,119.38
User-Entered Distributions					
10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			219.36	0.00
10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	348,249.18
10-100-2-2-02-242-611-01-5-00161	K-5 - ART SUPPLIES			183.28	0.00
10-100-2-2-16-242-611-01-5-00722	K-5 - LANGUAGE ARTS SUPPLIES			36.27	0.00
10-100-2-2-16-242-611-01-5-00169	K-5 - MUSIC SUPPLIES			312.48	0.00
10-100-2-2-20-242-611-01-5-00130	HS - FOREIGN LANGUAGE TEXTBOOK		Yes	2,459.70	0.00
10-100-2-4-08-220-641-01-5-00130	HS - FOREIGN LANGUAGE TEXTBOOK			269.37	0.00
10-100-2-4-14-241-611-01-5-00159	HS - GENERAL SUPPLIES		Yes	1,506.34	0.00
10-100-2-4-16-220-641-01-5-00120	HS - ENGLISH TEXTBOOKS		Yes	0.00	219.36
10-100-2-4-16-220-641-01-5-00120	HS - ENGLISH TEXTBOOKS			215.43	0.00
10-100-2-4-22-242-611-01-5-00195	HS - PHYSICAL ED SUPPLIES			94.18	0.00
10-100-2-4-22-242-611-01-5-00206	HS - SCIENCE SUPPLIES			300.00	0.00
10-100-2-4-28-242-611-01-5-00809	HS - RENAISSANCE PROGRAM			2,562.35	0.00
10-100-2-4-99-242-611-01-5-00809	HS - GENERAL COMPUTER SUPPLIES			320.00	0.00
10-100-2-5-14-241-611-01-5-00873	SW - A.V. SUPPLIES			146.73	0.00
10-100-2-5-14-241-611-01-5-00222	K-5 CAPITAL OUTLAY			625.76	0.00
10-100-2-5-44-242-611-03-5-00222	HS CAPITAL OUTLAY			71.99	0.00
10-100-8-2-66-910-730-01-5-00603	SW - PBIS SUPPLIES			258.09	0.00
10-100-8-4-66-910-730-01-5-00607	HS - GUIDANCE SUPPLY			110.00	0.00
10-210-2-5-32-242-611-01-5-01681	SW - NURSE PROF DEV			284.27	0.00
10-212-2-4-46-242-611-02-5-00178	SW - PROF DEVELOPMENT SUPPLIES			738.52	0.00
10-213-3-5-50-251-322-02-5-01693	CO - ADMINISTRATION WORKSHOP			3,827.00	0.00
10-219-1-5-50-134-690-05-5-00875	SW - PROF DEVELOPMENT/CEU			115.00	0.00
10-221-1-5-50-251-322-05-5-00297	SW - TECH PROF DEV			75.00	0.00
10-221-2-5-50-214-1111-05-5-00659	B.O.E. - COMMUNITY RELATIONS			609.51	0.00
10-221-2-5-50-251-322-01-5-01689	CO - COPIER RENTAL			580.96	0.00
10-231-1-5-74-134-590-10-5-00648	CO - POSTAGE METER		Yes		
10-232-6-5-66-830-440-04-5-00525					
10-232-6-5-66-830-440-04-5-00526					

Somers Board of Education General Journal Register

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On	
27761	\$348,029.82	Posted	lbergamini	09/03/2019	lbergamini	09/05/2019	
10-240-1-4-40-258-690-04-5-00304		HS - OFFICE SUPPLIES			197.11	0.00	
10-240-6-2-66-830-440-04-5-00523		K-5 - COPIER RENTAL			609.53	0.00	
10-240-6-3-66-830-440-03-5-00527		MA - COPIER RENTAL			609.53	0.00	
10-240-6-4-66-830-440-04-5-00763		HS - COPIER RENTAL			391.75	0.00	
10-259-1-2-40-123-590-04-5-00015		K-5 - FORMS & PRINTING			96.00	0.00	
10-259-1-3-40-123-590-04-5-00017		MA - FORMS & PRINTING			2,183.12	0.00	
10-260-5-2-62-722-430-08-5-01141		K-5 BUILDING REPAIRS			143.00	0.00	
10-260-5-2-62-722-430-08-5-00363		K-5 - TELEPHONE			257.69	0.00	
10-260-5-3-64-642-530-04-5-00365		MA - TELEPHONE			119.09	0.00	
10-260-5-3-64-642-530-04-5-00395		HS - TECHNOLOGY ED MAINTENANCE			197.43	0.00	
10-260-5-4-12-722-430-01-5-00395		HS - TELEPHONE		Yes	143.38	0.00	
10-260-5-4-64-642-530-04-5-00366		CO - TELEPHONE			5,139.23	0.00	
10-260-5-5-64-642-530-04-5-00367		SW - CUSTODIAL SUPPLIES			7,365.10	0.00	
10-260-5-6-62-650-613-05-5-00377		SW - COMPUTER MAINTENANCE			8,878.41	0.00	
10-260-5-6-62-722-430-01-5-01077		MA - BUILDING MAINTENANCE			48.86	0.00	
10-260-5-6-62-722-430-08-5-00430		SW - THERMOSTAT/CONTROLS			1,203.23	0.00	
10-260-5-6-62-722-430-08-5-00435		HS - BUILDING MAINTENANCE			1,457.58	0.00	
10-260-5-6-62-722-430-08-5-00439		HS - EQUIPMENT REPAIR			375.41	0.00	
10-260-5-6-62-722-430-08-5-00440		SW - EQUIPMENT REPAIR			770.00	0.00	
10-260-5-6-62-722-430-08-5-00445		SW - TOOL SUPPLY			627.80	0.00	
10-260-5-6-62-722-430-08-5-00447		SW - GENERAL REPAIR			3,004.20	0.00	
10-260-5-6-62-722-430-08-5-00467		SW - GENERAL PAINT			7,788.86	0.00	
10-260-5-6-62-722-430-08-5-00354		K-5 - FUEL #2			16,273.05	0.00	
10-260-5-6-64-641-620-05-5-00358		K-5 - ELECTRICITY			8,075.70	0.00	
10-260-5-6-64-641-620-05-5-00360		MA - ELECTRICITY			4,079.31	0.00	
10-260-5-6-64-641-620-05-5-00361		HS - ELECTRICITY			28,130.81	0.00	
10-260-5-6-62-722-430-04-5-00452		SW - MAINTENANCE CONTRACTS			1,159.79	0.00	
10-260-6-9-62-722-590-08-5-00453		SW - SOFTWARE MAINT CONTRACTS			172.27	0.00	
10-270-4-5-84-521-627-12-5-00327		BUS FUEL			2,270.37	0.00	
10-279-4-5-84-722-627-12-5-00341		SW - GASOLINE SCHOOL VEHICLES			222,266.25	0.00	
10-280-6-5-82-820-200-13-5-00512		LIFE AND AD&D INSURANCE			7,903.56	0.00	
10-280-6-5-82-820-200-13-5-01228		SW - HEALTH SAVINGS ACCOUNT					
10-613-9-9-88-955-561-14-5-00622		SPED - CREC RIVER STREET					
Total User-Entered Distributions						\$348,468.54	\$348,468.54
Total for September, 2020						\$689,587.92	\$689,587.92
Grand Total for Batch # 27761						\$689,587.92	\$689,587.92

**Somers Board of Education
General Journal Register**

Report # 59899

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
27761	\$348,029.82	Posted	Ibergamini	09/03/2019	Ibergamini	09/05/2019

276 Transactions Listed.

Instructional Resource Proposal Form

Use this form to propose the purchase of new textbooks, software, or other major instructional resources for a new course, grade, or multiple grades.

Date: 6/21/19

Person(s) submitting: **Jacqueline Rivard**

Content Area: **7th Grade Language Arts** Grade(s): **7** Course: **7th grade ELA**

Recommended Purchase:

Title or Name of Resource: *Unbroken (The Young Adult Adaptation): An Olympian's Journey from Airman to Castaway to Captive* By Laura Hillenbrand

Type of Resource: Novel ISBN# 978-0-375-99062-5

Copyright: 2010 Vendor: New York Random House

Address: 1745 Broadway, New York, NY 10019

Background: (Why this purchase is being proposed?)

The first unit of study in 7th grade focuses on fictional characters, modern individuals, and historical figures who have overcome adversity. This novel would tie into the theme of overcoming adversity and allow for further study of resilience and its role in facing and overcoming personal challenges.

Process used to select this curriculum resource:

Our first unit needs a strong mentor text. This novel focuses on the true story of Louis Zamperini, an Olympic athlete who faced extreme personal struggles throughout his childhood and adolescence, and found a purpose and drive in running. Later in his life, Louis fought in World War II against the Japanese, survived a plane crash and over a month at sea in a failing lifeboat, only to be abused and nearly killed several times over as a prisoner of war in a Japanese camp. While previewing this novel, I recognized several situations with which 7th grade students would be able to connect, and found numerous opportunities for students to analyze the resilience needed for Louis to overcome every obstacle he faced. The text is appropriately rigorous and gives opportunities to teach reading and vocabulary strategies, as well as comparisons to historical events. This novel would make a rich and meaningful addition to this unit.

Is this the only curriculum resource for this course? If not, what other resource(s) will be used?

This text will be supplemented with articles from Newsela, a Scholastic article about Jackie Robinson, and other non-fiction resources which will give students background knowledge that will enhance understanding of the historical time period. Newsela

articles and Scholastic articles will also provide further opportunity for examination of adversity and resilience in literature and real life.

How was this resource evaluated in terms of providing adequate instructional support for the curriculum?

Currently, our first unit mainly covers citing and explaining appropriate text evidence in order to support open-ended writing throughout the year. This novel would allow for an expansion into comparing historical events and their portrayal in novels, analyzing points of view, and conduction of rich conversations about conflict and its impact on plot. This novel would allow students to practice skills that will follow them throughout their seventh grade year and into their 8th grade year. This novel also creates opportunities for extensions into 7th grade World Regions.

Attach a standard budget sheet to detail the purchase costs.

Instructional Resource Proposal Form

Use this form to propose the purchase of new textbooks, software, or other major instructional resources for a new course, grade, or multiple grades.

Date: May 31, 2019

Person(s) submitting: Miranda Wilson

Content Area: Language Arts **Grade(s)** Eighth **Course:** General Education

Recommended Purchase:

Title or Name of Resource: *Woods Runner* by Gary Paulsen

Type of Resource: Mentor Text ISBN# 978-0-385-73884-2 (#41798)

Copyright: 2010 Vendor: Perma-Bound

Address: <https://www.perma-bound.com/Search/JBgmWurcPv77xk5A5Bnp8g>

Background: (Why this purchase is being proposed?)

Based on a review of the 2017-2018 school year, it has been determined that Johnny Tremain no longer holds student interest or cohesively fits into the current curriculum model. As the unit progressed, it was evident students lacked connection with the plot of the novels which made it a struggle to process the book. Furthermore, the novel took over two months to complete due to length and complexity.

Process used to select this curriculum resource:

Gary Paulsen is a celebrated author with more than two hundred published adolescent and adult novels. Many of his works are already a part of our elementary curriculum, such as Hatchet. In addition, the novel *Woods Runner* won the 2011 ALA Best Fiction for Young Adults and the IRA Teachers' Choices 2011 for Advanced Readers. This novel directly connects to the social studies curriculum. The unit will provide instruction and monitoring of the core skills necessary to enhance student performance. Furthermore, the novel will strengthen the alignment of the social studies curriculum to the literature/concepts presented in language arts.

Is this the only curriculum resource for this course? yes If not, what other resource(s) will be used?

How was this resource evaluated in terms of providing adequate instructional support for the curriculum?

The novel has been chosen because it provides rigor and aligns with the eighth grade standards, while maintaining a level of content appropriate for middle level students.

Enduring Understandings –By the end of the unit, students will understand that...

- readers have an emotional attachment to words.
- figurative language enhances the reader's experience.
- word choice contributes to the tone of the piece.
- allusion lends credit to historical figures; but also taints our perspective of history.
- the structure and style of the piece contributes to the overall meaning.
- characters change over time.
- irony and suspense are connected.
- the author controls the reader's experience through point of view.

Attach a standard budget sheet to detail the purchase costs.

- Cost per hardcover book- \$13.12- asking for 60 books= \$787.20
- Cost per softcover book- \$5.59- asking for 60 books= \$341.40

Course Proposal Form

Date: June 18, 2019

Proposed Title: Robotics 2

Content Area: Technology Education

Semester(s): 1 Semester

(a) What need(s) does this course address?

This course will be a continuation of robotics 1. Students taking robotics 1 often express a desire to continue to study the subject area. This course would enable students to explore much deeper into the field of robotics. In addition, coding will be taught at a much greater depth.

(b) How was the need identified? What data was considered?

The need for students to study coding has been expressed at both a state and national level while also being discussed by members of industry at our districts vocational council meetings.

(c) Who was involved in determining the need?

Members of the vocational council as well members of the technology education department.

(d) Who designed the course?

Course was co-designed by: Michael Niziolek, Nicholas Kosloski, and Roy Slater with additional input from Carnegie Melon Robotics curriculum, Vex Robotics curriculum, and Vex Robotics STEM Labs.

(e) What implications does this course have on staffing, other curricular areas, and/or space?

This course would be a part of the Technology Education course offerings. One of the tech ed staff members would teach the course when enrollment requires it. No additional staff will be necessary. Room 136 is already set up for Robotics 1. Robotics 2 would function out of this space. No additional space requirements at this time.

(f) What special background, if any, would the teacher need to have to teach this elective successfully?

Tech Ed certification and knowledge of Vex Robotics and Vex coding studio.

(g) This course is designed for: (circle any or all choices)

Freshmen

Sophomore

Juniors

Seniors

(h) What prerequisites must the student fulfill to take this course?

Successful completion with a C or better of Robotics 1.

(i) Insert curriculum standards this course will address:

See atlas curriculum for full standards report.

(j) How will student learning be assessed?

Student learning will be assessed through tests and quizzes, however, performance tasks in which students demonstrate their knowledge of the course content will be the primary method for assessing students. In addition, reflections will be used give students the opportunity to self assess how they have performed on a given assignment.

(k) What instructional resources are necessary to teach the course? List all books, software, equipment, and materials with rationale and cost.

This course will utilize the same hardware and software as Robotics 1 additional kits and materials have already been acquired. At this time additional budgetary requirements are not needed.

(Attach minutes from team meetings in which the course was developed and a budget worksheet.)



Course Department Sign-Off

Proposed Title: Robotics 2

Signatures of content area members indicate that the proposal has been discussed and feedback has been elicited on the proposal prior to its completion. Interdisciplinary unit proposals require the signatures of members of all involved content areas/departments.

<i>NAME</i>	<i>CONTENT AREA</i>	<i>DATE</i>
Michael Niziolek	Technology Education	6/18/19
Nicholas Kosloski	Technology Education	6/18/19
Roy Slater	Technology Education	6/18/19

Course Budget Sheet

Estimate the cost of the proposed elective for a three-year period assuming a maximum student enrollment of 25.

Proposed Title: Robotics

Submitted by: Niziolek **Date:** 6/18/19

	First Year	Second Year	Third Year
Staff (if new staff must be hired)	\$0	\$0	\$0
Professional Development	\$0	\$0	\$0
Additional Space	\$0	\$0	\$0
Contracted Services/Licensing	\$0	\$0	\$0
Textbooks	\$0	\$0	\$0
Consumable Books	\$0	\$0	\$0
Resources/Support Materials	\$0	\$0	\$0
Teacher Resource Books	\$0	\$0	\$0
Journals/Magazines	\$0	\$0	\$0
Consumable Supplies	\$0	\$0	\$0
Equipment under \$200	\$0	\$0	\$0
Software	\$0	\$0	\$0
Field Trips	\$0	\$0	\$0
Speakers	\$0	\$0	\$0
Other:	\$0	\$0	\$0
Other:	\$0	\$0	\$0
20 % shipping/handling materials & books	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0

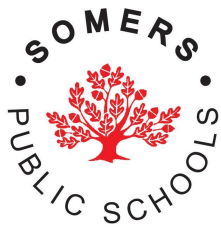
Signatures of person(s) submitting this proposal:

Name Michael Niziolek **Date** 6/18/19

Name _____ **Date** _____

Signature of Principal _____ **Date** _____

Print out this proposal and submit to the Curriculum Council, c/o the Director of Curriculum.



**Board of Education
Administrative Report**

Title of Report: Professional Development 2019-2020

Board Meeting Date: September 9, 2019

Action

Report

Information

Discussion

Submitted by: Irene Zytka

Executive Summary

Professional development for the 2019-20 school year will be primarily focused on the training of the Fountas and Pinnell curriculum for elementary school and critical thinking for the district as part of our strategic plan. Outside presenters from Fountas and Pinnell and EdLeader21 have been scheduled to present the trainings. Additional follow-up sessions both on future professional development days and during curriculum meetings have been scheduled to implement the training and guide discussions. In addition, the high school will continue their work on equity and diversity training.

Attached is the calendar for this school year.

Report

		activities
SHS	See district agenda	Faculty Meeting/Mandated Training/Classroom Time

August 27

	AM	PM
District	<p>SES, MBA and SHS Clinicians / Related Providers / Counselors (meet at your own schools unless your prefer CO space)</p> <ul style="list-style-type: none"> • MBA/ SHS to participate with MBA/ SHS staff in Critical Thinking PD until approx 10:15 first break) • IEP Triennial Evaluation review, planning and scheduling • 504 caseload review and scheduling • Service caseload review • Implementation Webinar on 504/ IEPDirect on Document Repository 	<p>SES, MBA and SHS Clinicians / Related Providers / Counselors (meet at your own schools unless your prefer CO space)</p> <ul style="list-style-type: none"> • MBA/ SHS to participate with MBA/ SHS staff in Critical Thinking PD until approx 10:15 first break) • IEP Triennial Evaluation review, planning and scheduling • 504 caseload review and scheduling • Service caseload review • Implementation Webinar on 504/ IEPDirect on Document Repository
SES	<p>Classroom teachers and special education teachers: F & P Classrooms: Interactive Read Alouds (outside presenter)</p> <p>Specialists: team collaboration to create grade level specials groups</p> <p>Related service providers: Verbalization & Visualization SLP/SLPA's</p> <p>PreK- Foundations & SEL Curriculum Mapping</p>	<p>Classroom teachers and special education teacher: F & P Classrooms: Interactive Read Alouds (outside presenters)</p> <p>Specialists Mtg. with Mrs. Devlin, Dr. Meier & Ms. Thompson (to discuss students) & Specialists "Team Time"</p>
MBA	<p>Critical thinking (Outside Presenter) SHS Media Center Please bring laptops fully charged</p>	<p>Critical thinking (Outside Presenter) SHS Media Center Please bring laptops fully charged</p>

SHS	<i>Critical thinking (Outside Presenter) SHS Media Center Please bring laptops fully charged</i>	<i>Critical thinking (Outside Presenter) SHS Media Center Please bring laptops fully charged</i>
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August 28

	AM	PM
District	<p><i>Atlas Proposals</i></p> <p>11:00 - 12:00 Lunch 11:00 - 12:00 Pupil Services Luncheon for all Paras and Pupil Services Staff @ CO BOE Room</p> <p>Paraprofessional only 8-10 (mandated trainings) ALL paras at SES Media Center 10 -11 building based activities 11-12 Pupil Services Sponsored Luncheon / Grab and Go (paras, SpEd teachers / case-managers, related providers) @ CO BOE room</p>	<p><i>Atlas Proposals</i></p> <p>Paraprofessional only 12 - 3 Building based activities (see below for each school)</p>
SES	<p>Time to plan and pace Interactive Read Alouds (classroom teachers and Special Educ. teachers)</p> <p>Related service providers visit grade-level collaborations to discuss service times.</p> <p>Paraprofessional Mandated training (with custodians & cafeteria workers) 8:00-10:00</p>	<p>Meet and Greet (all staff) 1:30-2:30</p>

MBA	<p>8:00 - 10:00 Paraprofessionals, Custodians, Cafeteria Staff meet with Denise Messina and Melissa Mucci to complete Mandated Training</p> <p>8:00 - 9:00 Faculty Meeting * TEval 5% and 10% goals</p> <p>9:00 - 11:00 Team Meetings (10:15, Paraprofessionals will join) * School Culture and Climate Survey and SBAC scores (review data to identify trends and propose school goals) * Special Education teachers discuss IEP goals and accommodations and teachers review 504 plans</p> <p>11:00 - 12:00 Lunch 11:00 - 12:00 Pupil Services Luncheon for all Pupil Services Staff</p>	<p>12:00 - 1:30 6th Grade Orientation * All teachers and staff involved</p> <p>1:30 - 3:00 Team Meeting * Final preparations for WOW! First Day Activities</p> <p>1:30 - 3:00 Spec. Educ. Teachers and Paraprofessionals * Discuss IEP accommodations and goals</p>
SHS	<p>8:00 - 10:00 Paraeducators, Custodians, Cafeteria Staff meet with Denise Messina and Melissa Mucci to complete Mandated Training</p> <p>8-9:30 AM Tier 1 Behavior Strategies (Irene)/MTSS review (Cheryl/Pasquale) SHS Media Center</p> <p>9:30 - 11 AM Restorative Practice in the classroom (Cheryl & Suzy)</p> <p>10-11AM Paraeducators and special education teachers meet</p>	<p>12:00 - 2:00 NEASC 2 Year Report</p> <p>2-3PM Data Analysis in preparation for goals.</p>

October 25

	AM	PM
District	<p><i>Atlas Proposals</i></p> <p>Arts/Music staff- Webinars on</p>	<p><i>Atlas Proposals</i></p> <p>Arts/Music staff- Webinars on</p>

	embedding the Arts standards into curriculum Chrome Infused Classroom (Carlos)	embedding the Arts standards into curriculum Chrome Infused classroom (Carlos)
SES	Critical thinking (Outside Presenter) SES Media Center Please bring laptops fully charged	Critical thinking (Outside Presenter) SES Media Center Please bring laptops fully charged
MBA	Unpacking the critical thinking rubric (Follow-up discussion based on previous PD)	Unpacking the critical thinking rubric (Follow-up discussion based on previous PD if needed)
SHS	Equity training	Equity Training

February 18

	AM	PM
District	<i>Atlas Proposals</i>	<i>Atlas Proposals</i>
SES	F and P presentation; Reading Mini-Lessons (All Special Educ. and Regular Educ teachers grade K-5)	F and P presentation; Reading Mini-Lessons (All Special Educ. and Regular Educ teachers grade K-5)
MBA	Continuation of Critical Thinking * In the Content Area Departments <i>What does Critical Thinking look like in our classrooms? How do we offer a progression of development from 6th to 8th grade?</i> * In Teams <i>What does Critical Thinking look like across our team? How are we consistently reinforcing critical thinking across the curricular experience for our students?</i>	Culture and Climate * Take the pulse on school goal progress * Program for School Community * Program for Parent Community * PBIS practices in the classroom * Minor, minor, major disaggregation * ISS program considerations
SHS	Unpacking the Critical Thinking Rubric	Continuation of Critical Thinking: <ul style="list-style-type: none"> ● CT In the Classroom ● CT by Departments

		<ul style="list-style-type: none"> Finalizing the rubric
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March 27

	AM	PM
District	Atlas Proposals	Atlas Proposals PDEC Committee meeting; Preview Survey data (includes staff from all schools)
SES	5th/6th grade transition Grade level curriculum writing- planning/pacing ELA- Foundations & IRL/Reading Mini lessons	Unpacking the Critical thinking rubric (Grades 3-5) Finalizing the rubric
MBA	5th/6th Transition 6th Grade Teachers will work with 5th Grade Teachers to discuss the transition to MBA. <i>* Maybe collaboratively develop "Step Up Day" program</i> 7th and 8th Grade Teachers * Culture and Climate * Needs Assessment for training in the next year * Parent/Student Program	Continuation of Critical Thinking/Finalizing the rubric * Take the vertical and horizontal work that was completed in the February PD and apply it to unpacking the rubrics to see how it may be seen in 6, 7, 8 and assessed on the rubric by each team

SHS	8th/9th grade transition alignment discussion and curriculum alignment discussion with subject areas.	Rigor/Assessment/Instruction- discussion of accomplishments and next steps. Both whole school and by department. (Depending on the need for additional Critical thinking discussion, this slot could also be for Atlas and Proposals.)
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2019-20 Long Range Facilities Plan Update

September 9, 2019

“A growing body of research has found that school facilities can have a profound impact on both teacher and student outcomes. With respect to teachers, school facilities affect teacher recruitment, retention, commitment, and effort. With respect to students, school facilities affect health, behavior, engagement, learning, and growth in achievement. Thus, researchers generally conclude that without adequate facilities and resources, it is extremely difficult to serve large numbers of children with complex needs.”

*Penn State University
College of Education
Center for Evaluation and Education Policy Analysis*

Overview

The Town and Board of Education engaged the services of *Tecton Architects* in 2015-16 to conduct a comprehensive study of all the Somers Public School’s facilities. The intent was to determine the extent of needed repairs in order to develop a fiscal plan. Tecton conducted thorough inspections of the schools and developed a report with its recommendations. In the summer of 2017, Somers Public Schools met with Tecton to better understand the report. During the fall of 2017, members of the Somers Public Schools Leadership Team met frequently to identify other projects not included in the Tecton Facilities Report, prioritize all projects, discuss financial impacts and possible funding .

The team reviewed and prioritized the projects into four categories. These priority categories have flexibility as they span years instead of being locked into a specific year. The team will re-prioritize items each year based on numerous factors. These will then be presented to the Board of Education and Board of Finance for consideration.

Since the initial report in December of 2017, significant progress has been made. This update highlights projects completed, re-prioritized items, and estimated times of completion.

Priority Descriptions

Priority 1 – there is an immediate need for these projects. Many of these projects, if not addressed, could pose compliance, safety and/or business continuity issues.

Priority 2 – these projects should be implemented within a 2-3 year timeframe.

Priority 3 – these projects should be implemented within a 4-5 year timeframe.

Priority 4 – these projects can be implemented at any time and need to be re-evaluated on an annual basis.

Facilities Projects Identified by Somers Public Schools ("Not Listed" in the Tecton Report)

Somers Elementary School Oil Tank Replacement

Est. Cost: \$194,000

Priority: 1

The underground heating oil tank at SES will be 30 years old in 2019. State law mandates a life expectancy of no more than 30 years. This project would remove the existing tank and replace it with a new tank meeting current code requirements. This project is in the Tecton Report but also included here due to high priority associated with deadline.

2018-19 UPDATE

The \$194,000 estimate is for the removal of the current oil tank. We are working with the town to get better estimates to remove the oil tank and place a temporary propane bridge until we can connect to the gas line.

2019-20 UPDATE

Project scheduled for completion in the fall of 2019

District Phone System Upgrade

Est. Cost: \$76,000

Priority: 1

The current system is 15 years old and experiencing significant issues at an increased rate. The underlying system is degrading and becoming corrupt.

The issues include:

- Phone calls dropped
- Incoming calls not routed properly
- Pre-programmed buttons losing their configuration
- Indicator lights not functioning
- Phones do not ring for incoming calls
- Voicemail inoperable for certain extensions

The system is managed by a PC running Windows XP which is no longer supported by Microsoft. Due to this security risk, the system is not allowed on the network which greatly decreases our flexibility for managing the system.

2018-19 UPDATE - Completed

Video Security System (upgrade and expansion)

Est. Cost: \$50,000

Priority: 1

In the fall of 2017, local law enforcement conducted an assessment of the closed circuit surveillance cameras and noted that all three public schools have gaps in coverage. The elementary school has several areas of mass gatherings that are not monitored. This includes the gymnasium, cafeteria and auditorium. In addition the pre-school hallway with an exterior door was identified as vulnerable with no coverage. Expansion at the elementary schools should include these areas as well as the 5th grade and the Main Office hallways.

The middle school has some “alarming gaps” in the exterior of the school. It was recommended this coverage be listed as a high priority. It includes the area outside the gymnasium (including the two sets of fire doors) and the area outside the band and chorus rooms. In the interior of the middle school there are high priority gaps identified in the gymnasium and the main lobby entrance. There are also lower priority gaps identified in the upper level, 300 and 200 block hallways.

The high school has high priority gaps on the north exterior near the student entrance and the east exterior near the shop entrance. In addition, there are high priority gaps in the areas of mass gathering (cafeteria, gymnasium and auditorium). There are also gaps in the cafeteria hallway, the hallway leading past the nurse’s office and the main hallway near the school office.

2018-19 UPDATE – Partially completed. Approximately \$50,000 needed to fully complete project.

2019-20 UPDATE – Partially completed (summer 2019). Per bond, \$75,000 allocated for this project. Additional \$50,000 of installations identified by Somers Police Department. Possible inclusion in CIP requests for 2020-21.

Kitchen Facilities (all schools)

Est. Cost: \$70,000
Priority: various

A representative from Kittredge Equipment Company conducted an assessment of the kitchen facilities at each school as well as the high school quantity foods program. The recommendations for equipment are identified below. Some equipment currently used in the high school kitchen could be relocated to quantity foods, where the equipment would align with the program needs.

Somers Elementary School

- Convection oven, burner range.....\$20,000; Priority 2 **(Partially completed)**

Mabelle B Avery

- Dishwasher booster heater, water softener conditioner.....\$6,000; Priority 1 **(Completed 2017-18)**
- Convection oven.....\$15,000; Priority 2

Somers High School

- Water softener conditioner.....\$3,000; Priority 1 **(Completed 2017-18)**
- Convection oven, oven steamer.....\$26,000; Priority 2

Somers High School Auditorium Lighting Upgrade

Est. Cost: \$150,000
Priority: 2

The current lighting system in the auditorium is more than 20 years old. It is past its life expectancy and is suffering from multiple failures that require “work-arounds” as replacement parts do not exist or are hard to find.

Additionally, it cannot be expanded to accommodate the lighting needs of modern day productions. The system will be converted to a highly efficient system, reducing energy and maintenance costs.

2019-20 UPDATE: Completed August 2019.

Somers High School Baseball Outfield & Fence

Est. Cost: \$41,300

Priority: 2

The baseball outfield is more than 25 years old. During this time the condition of the outfield has degraded to the point it may become unplayable in the near future. The temporary outfield fence was donated to the school. This project would re-grade the outfield and install a permanent fence.

Maintenance Building Roof, Generator & Boiler

Est. Cost: \$32,000

Priority: 2

The maintenance building roof and boiler are more than 25 years old. The building does not have a generator. These projects would replace the roof and boiler as well as install a 15Kwh generator. The generator would ensure a number of district wide systems housed in the maintenance building would remain online 24/7/365.

2018-19 UPDATE: Partially completed. Roof remains outstanding.

Somers Elementary School Auditorium Carpet Replacement

Est. Cost: \$21,260

Priority: 2

The auditorium carpet is 22 years old and in poor condition. We duct tape the seams to keep them from fraying/zippering which was causing a tripping hazard. This is the last section of the school to have the original carpet.

Maintenance Storage Building

Est. Cost: \$348,000

Priority: 2

This project would construct a second storage building allowing all maintenance equipment and vehicles to be under cover. The building would also provide much needed storage for items currently stored in the school buildings and commercial storage facilities.

Mabelle B. Avery Roof Restoration

Est. Cost: \$660,000

Priority: 3

The roof at MBA is 18 years old (excluding the Central Office addition in 2004). This project would restore the roof to a useful life of 20 years.

Somers Elementary School Playground Resurfacing

Est. Cost: \$45,000
Priority: 3

The playground areas are more than 20 years old. This project would resurface and repaint the two areas. There are numerous cracks and uneven surfaces that pose safety risks to students, staff and the community.

Somers High School Parking Lot Repaving

Est. Cost: \$279,400
Priority: 4

The parking lots and sidewalks are more than 20 years old (excluding the 2004 addition). This project would repave and reline the three staff (and visitor) parking areas, driveways and sidewalks. The project would also include the student parking lot. All areas would be repainted as appropriate (parking, fire lanes, crosswalks, etc.)

Somers Elementary School Parking Lot Repaving

Est. Cost: \$277,500
Priority: 4

The parking lots and sidewalks are more than 20 years old. This project would repave and reline the four staff (and visitor) parking areas, driveways and sidewalks. All areas would be repainted as appropriate (parking, fire lanes, crosswalks, etc.). It would also increase parking spaces to accommodate the volume of cars for after-hours programs.

Mabelle B. Avery Parking Lot Repaving

Est. Cost: \$279,400
Priority: 4

The parking lots and sidewalks are more than 20 years old. This project would repave and reline the two staff (and visitor) parking areas, driveways and sidewalks. All areas would be repainted as appropriate (parking, fire lanes, crosswalks, etc.)

Mabelle B. Avery Parking Lot Expansion

Est. Cost: \$61,700
Priority: 4

This project proposes the conversion of the abandoned tennis courts to a parking lot, addressing two concerns. First, it would provide additional campus parking for staff, parents and families during evening events. Second, it would allow us to reconfigure the MBA traffic pattern for student drop offs and pickups while also designating dedicated drop off and pick up zones. These changes will enhance safety, accommodate more vehicles and reduce traffic congestion on Vision Boulevard.

2018-19 UPDATE: Completed Summer 2019. No cost to the district (courtesy of Somers DPW).

Maintenance Equipment & Vehicles

Est. Cost: \$236,000

Priority: various

- Pick up truck.....\$42,500; Priority 2
- Dump truck.....\$80,000; Priority 3
- Pick up truck.....\$42,500; Priority 3
- Wide mower.....\$18,500; Priority 4 **(Completed 2017-18)**
- Ventrac snow maintenance.....\$35,500; Priority 4

Facilities Projects Details by School

The tables below show line item projects and costs for each school. Details can be found in the excerpts from the Tecton Facilities Report (see tabs for each school). The tables include the page number where the details can be found as well as the bullet point (BP) on that page. Items noted as “Not Listed” are projects identified by Somers Staff but not included in the Tecton Report.

Somers Elementary School

Page	BP	Description	Priority	School Budget	CIP / Bonding	Status
349	3	Gym doors & canopy ***	1		\$52,000	in-progress
349	4	C5 door to soffit	1	\$1,500		completed
349	5	Perimeter joint between brick wall and sidewalk.	1	\$500		
349	6	Column base at the oil tank vent (fill in with concrete)	1	\$100		completed
349	7	Window - brick and CMU repair	1	\$720		
350	1	Roof - scuppers in the white/1995 section (part of roof project).	1		\$27,000	bond
350	5	Courtyard - rusting door hardware	1	\$2,000		
354	10	Auditorium damaged ceiling tiles	1	\$1,800		in-progress
354	12	Media center damaged floor defuser	1	\$800		completed
358	n/a	Oil tank replacement (to be completed by 2019)	1		\$194,223	in-progress
366	n/a	Scupper sumps & reflective coating: roof project	1	page 350, BP 1		bond
Not Listed		Kitchen facilities (convection burner completed, range still outstanding)	2		\$20,000	partially completed
348	1	Exterior columns	2		\$412,000	bond
349	2	Damaged EIFS soffit by gym ##	2	\$10,980		bond
350	7	Mortar repairs	2		\$100,000	bond
350	8	Courtyard - horizontal transition from EIFS to brick ##	2	\$11,280		bond
353	1	Cabinets & counter tops, sinks & painting	2		\$175,000	bond
353	7	Secure gym floor angle	2	\$2,000		completed
354	4	VCT tiles - replace in all the hallways	2		\$87,668	bond
361	n/a	Media Center AHU - 40 years old	2		\$30,000	bond
369	n/a	Repairs to building exterior columns ***	2	page 348, BP 1		bond
Not Listed		New carpet in the auditorium	2		\$21,260	bond
349	8	Roof - white coating replacement	3		\$495,000	bond
349	8	Solar panel removal	3		\$30,000	bond
349	9	Roof - flashing in the white/1995 section.	3	page 349, BP 8		bond
350	6	Media Center – lintel repair **	3		\$25,526	bond
353	3	Replace folding partitions	3		\$60,300	bond
353	6	Gym floor - refinish	3		\$24,310	bond
354	3	Restroom partitions school wide	3	\$38,400		bond
361	n/a	Vestibule and hallway cabinet unit	3	\$18,000		bond
361	n/a	Main Office AHU	3	\$9,000		CIP (18-19)
372	n/a	A/C all classrooms (54 Rooms, Gym & Aud.)	3		\$832,331	
Not Listed		Re-surface and paint playgrounds	3		\$45,000	future bond
Not Listed		Reclaim, pave & re-line parking lots & sidewalks	4		\$270,000	future bond
Not Listed		Add additional parking - 5th grade wing	4	\$7,500		

** items are part of a larger lintel project

items are part of a larger EIFS/column repair project

*** items are part of a larger canopy project

project for consideration if municipal gas lines get installed.

Mabelle B. Avery Middle School

Page	BP	Description	Priority	School Budget	CIP / Bonding	Status
412	1	Main entry canopy (exposed foam insulation)	1	\$50		completed
412	2	Vertical expansion joint right of main entry	1	\$1,500		completed
413	1	Gym entry - paint soffit & repair light fixture	1	\$250		completed
413	2	Lower mulch in landscape beds (covering weep holes)	1	\$120		completed
413	5	Caulk soft joints around the perimeter between wall & sidewalk	1	\$2,000		
413	7	Cracked bricks at lintels in several areas **	1		\$8,640	summer 2020
414	1	Weeps at the east side of the school are packed solid with mortar	1	\$200		completed
414	2	Bus canopy, paint is peeling	1	\$350		completed
414	3	Band/chorus rooms railing & nosing (concrete, paint)	1	\$500		completed
414	5	Horizontal crack in the face of the brick along the chorus & band room	1	\$4,500		Target 2020-21
414	6	Roof blister over band room.	1	\$1,200		completed
417	1	Room 202 wall expansion crack (caulk)	1	\$50		completed
417	5	Science & Art room lintels repair **	1		\$20,500	Summer 2020
417	7	Courtyard - ADA accessibility	1	\$9,500		completed
417	9	Courtyard hardware, exit devices not exterior grade (plus 3 canopies)	1		\$15,000	
428	n/a	Lintel repairs, repointing & re-caulking **	1	page 413, BP 7 page 414, BP 5		Summer 2020
430	n/a	Tech Ed ventilation & dust collection	1		\$26,544	on-hold
Not Listed		Kitchen facilities (dishwasher booster heater, water softener conditioner)	1	\$6,000		completed
Not Listed		Kitchen facilities (convection oven)	2		\$15,000	bond
413	3	Door C1 entry, install flashing & drip edge (also repair & paint soffit)	2		\$12,000	bond
413	6	Service entry & ext. restroom - rusting door frames, install canopy *** (part of system canopy project)	2	SES page 349, BP 3		
417	2	Some counter top repairs	2	\$500		completed
417	8	Courtyard in need of pointing and repair some damaged bricks (MBA general repair)	2		\$8,000	bond
429	n/a	AHU Replacement	2		\$344,210	future bond
417	4	Restroom partitions rusting (replace with solid composite)	3		\$36,000	future bond
418	5	Gym wall cracks due to minimal expansion joints	3	\$3,150		
Not Listed		Roof restoration (18 years)	3		\$660,000	future bond
414	4	Parking lot expansion (tennis courts)	4		\$0	completed
418	2	Wood shop finishing rooms need to be painted	4	\$750		
Not Listed		Reclaim, pave & re-line parking lots (also sidewalks)	4		\$279,400	future bond

** items are part of a larger lintel project

*** items are part of a larger canopy project

Somers High School

Page	BP	Description	Priority	School Budget	CIP / Bonding	Status
485	4	Exterior doors sweeps - 31 doors	1	\$3,100		completed
485	8	Handicap hand held shower spray unit	1	\$250		completed
486	8	Concession room damaged ceiling tiles & sheetrock soffit	1	\$150		completed
486	9	Storage room by concessions, add a door serrated low ceiling	1	\$50		completed
486	10	Auditorium carpet repair	1	\$300		completed
487	6	Food service rusted door frame bottoms (sand & paint)	1	\$100		completed
488	4	Paint door mullion at the student entry	1	\$50		completed
488	6	Wrestling storage room (6"crack in the CMU on right side of window)	1	\$50		completed
502	n/a	Track - removal of existing & installation of a new 1/4 mile track	1		\$620,034	In-progress
Not Listed		Kitchen facilities (water softener conditioner)	1	\$3,000		completed
Not Listed		Kitchen facilities (convection oven, oven steamer)	2		\$26,000	bond
Not Listed		Auditorium/stage lighting system upgrade	2		\$150,000	CIP (19-20)
486	3	Gym bleacher repairs	2	\$12,000		in-progress
486	7	Concession room, sink counter not handicap accessible	2	\$2,000		**
486	12	Art rooms, repairs to casework (sinks not handicap accessible)	2	\$4,500		**
487	4	School wide window shades	2	\$16,000		completed
487	9	Room 138, add trim to exposed block wall on the short counter	2	\$100		completed
488	2	Millwork in the shop areas are damaged	2	\$1,000		**
500	n/a	Replace existing boilers (heat & domestic)	2		\$235,739	bond
Not Listed		Outfield replace/re-grade (baseball)	2		\$30,000	bond
Not Listed		Outfield fence (baseball)	2		\$11,300	bond
485	1	Stained atrium soffits	3	\$900		Summer2019
485	11	Repair millwork in the trainers room	3	\$3,000		Summer2019
486	6	Paint the floor in the gym equipment storage room	3	\$250		Summer2019
488	8	Some areas on the 2nd floor have open joints on the VCT	3	\$2,000		
501	n/a	A/C all classrooms (49 Rooms, Caf� & Gym)	3		\$623,136	
Not Listed		Reclaim, pave & re-line parking lots (also sidewalks)	4		\$279,400	
485	10	Paint walls & floor in the trainers room	4	\$1,200		Summer2019
486	5	Gym teachers' restroom (women's & men's) not proper clearances for ADA compliance. Also missing swing up grab bars in the handicap stalls	4		\$75,000	
487	8	Nurses restroom flush valve is to high	4	\$50		completed

** Needs to be re-prioritized

District

Page	BP	Description	Priority	School Budget	CIP / Bonding	Status
Not Listed		Upgrade/expand video security system (all schools)	1		\$127,000	partially completed
Not Listed		Phone system upgrade	1		\$76,000	completed
Not Listed		Storage building	2		\$348,000	
Not Listed		Maintenance building roof, generator, boiler (roof only remaining item)	2		\$32,000	partially completed, target summer 2020
Not Listed		Maint. equip/vehicle: pick up truck (replace 2003 Ford)	2		\$42,500	CIP
Not Listed		Maint. equip/vehicle: dump truck (replace 1998 GMC Sierra)	3		\$80,000	CIP
Not Listed		Maint. equip/vehicle: pick up truck (replace 2009 Ford)	3		\$42,500	CIP
Not Listed		Maint. equip/vehicle: 11' wide mower (replaces Range Wing)	4		\$18,500	completed
Not Listed		Maint. equip/vehicle: Ventrac snow removal	4		\$35,500	CIP



Superintendent's District Improvement Plan 2019-20

Vision:

The Somers Public Schools strives to be an exceptional and innovative educational community.

Mission:

The mission of the Somers Public Schools is to prepare each student to contribute and succeed in an ever-changing global society

Strategic Plan Goals



Goal 1: Student Achievement

Develop and implement instructional, digital, and assessment systems that support high student achievement, preparation for post-secondary school life, and the Somers Student Success Skills.

- A. Assess learning environments and current practices, and prioritize Somers Student Success Skills for the purpose of sequencing the work to be done.
- B. Build a common understanding of the selected skills.
- C. Create Somers Student Success Skills rubrics for grades 5, 8, & 12.
- D. Continue curriculum development and vertical articulation for all content areas.
- E. Develop K-12 interdisciplinary information literacy curriculum and programming.
- F. Continually assess, update, and implement the five-year technology replacement plan.
- G. Utilize instructional coaches to support the effective use of technology/media in instruction and provide embedded professional development to teachers.
- H. Develop and implement STEM courses at Somers Elementary School, Mabelle B. Avery, and Somers High School.
- I. Assess the current practices and philosophy of homework, assessment, personalized learning, mastery learning, and the purpose of grades.



Goal 2: Professional Learning

Develop and implement meaningful and personalized professional development programming that support best practices, high student achievement, preparation for post-secondary school life, and the Somers Student Success Skills.

- A. Develop staff understanding of Somers Student Success Skills.
- B. Conduct an analysis to determine which skills and capacities are required to support the staff's implementation of Student Achievement Goals.
- C. Identify gaps in current teacher knowledge and practice at each grade and content level, and create a professional learning plan to address the identified gaps.
- D. Implement professional development for each of the identified gaps tailored to needs across the district.
- E. Provide personalized professional development opportunities to support curriculum development.
- F. Provide professional development opportunities to support the development and implementation of STEM courses at Somers Elementary School, Mabelle B. Avery, and Somers High School.
- G. Utilize instructional coaches to provide embedded professional development opportunities.
- H. Institute an *Instructional Think Tank* to develop district philosophy of assessment and practices that allows students to demonstrate mastery more authentically.



Goal 3: Accountability

Develop and implement goal setting and accountability systems that support best instructional practices, high student achievement, preparation for post-secondary school life, and the Somers Student Success Skills.

- A. Revise the teacher and administrator evaluation systems to assure that high leverage student skills are embedded in goal setting and observations.
- B. Develop and implement administrator professional development for teacher evaluation utilizing a calibrated protocol with a targeted emphasis on instructional practices.
- C. Develop alternative means to gather evidence of teacher practice and student achievement.
- D. Develop and implement professional development regarding the teacher evaluation process (and its connection to professional development and high leverage skills).
- E. Develop a capstone project for the transition years of 5th, 8th, and 12th-grade students.

District Improvement Plans

Strategic Plan Goal: Student Achievement		Focus Area of Improvement: Math and Language Arts		
Goal: <ol style="list-style-type: none"> 1. Increase language arts content mastery in grades K-5 2. Select a grade 1-5 mathematics program for implementation in school year 2020-21 3. Assess student critical thinking skills 4. Assess learning needs at MBA Metric: <ol style="list-style-type: none"> 1. Various grade level assessments (NWEA MAP, F& P BAS, SBAC) 2. Recommendation from SES Principal based on research 3. Critical thinking rubrics 4. Recommendations from MBA Principal 				
Action Plan to Accomplish Goal				
Strategies	Staff Responsible	Resources & Learning Needed	Timeline	Intended Outcomes
Goal 1 <ul style="list-style-type: none"> • Provide necessary resources and training to staff in implementation of F&P 	<ul style="list-style-type: none"> • SES Principal • Director of Curriculum and Instruction • Reading Consultant • Classroom Teachers 	<ul style="list-style-type: none"> • Purchase of appropriate F&P resources • Professional development funding for onsite F&P consultants 	SY 2019-20	<ul style="list-style-type: none"> • Increase student achievement in various language arts components in the elementary schools
Goal 2 <ul style="list-style-type: none"> • Conduct pilots of leading mathematics programs 	<ul style="list-style-type: none"> • SES Principal • Classroom Teachers 	<ul style="list-style-type: none"> • Time 	Sept – Dec, 2019	<ul style="list-style-type: none"> • Recommendation to the BOE for inclusion in 2020-21 budget
Goal 3 <ul style="list-style-type: none"> • Provide staff training during the school year • Develop systemwide rubric to assess critical thinking skills 	<ul style="list-style-type: none"> • Director of Curriculum and Instruction • Building Principals • Classroom Teachers 	<ul style="list-style-type: none"> • Time • EdLeader21 partnership • Utilization of professional development days 	SY 2019-20	<ul style="list-style-type: none"> • Increase student critical thinking skills • Increase staff capacity to enhance and embed critical thinking activities into instruction • Students begin to be assessed on critical thinking skills

<p>Goal 4</p> <ul style="list-style-type: none"> Conduct needs assessment of resources & strategies to increase achievement at MBA 	<ul style="list-style-type: none"> MBA Principal 	<ul style="list-style-type: none"> Time 	<p>SY 2019-20</p>	<ul style="list-style-type: none"> Recommendations of staffing, resources and organizational needs to be included in future BOE budgets
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District Improvement Plans

Strategic Plan Goal: Professional Learning		Focus Area of Improvement: Staff development programming		
<p>Goal: Assess current professional development format and programming for future changes to better meet the district professional growth needs.</p>				
<p>Metric: Recommendation from the district professional development committee.</p>				
Action Plan to Accomplish Goal				
Strategies	Staff Responsible	Resources & Learning Needed	Timeline	Intended Outcomes
<ul style="list-style-type: none"> Convene district-wide PD Committee to assess current practices 	<ul style="list-style-type: none"> Director of Curriculum and Instruction 	<ul style="list-style-type: none"> Time to meet 	<p>September 2019 – February 2020</p>	<ul style="list-style-type: none"> Make recommendations for professional development formats and programming
<ul style="list-style-type: none"> Implement a year-long administrator professional development program 	<ul style="list-style-type: none"> Superintendent Director of Curriculum and Instruction 	<ul style="list-style-type: none"> Time to meet as a leadership team Outside speakers depending on topics 	<p>August 2019 – June 2020</p>	<ul style="list-style-type: none"> Administrator will increase professional knowledge on related topics and strategic plan goals

School Improvement Plans

Strategic Plan Goal: Accountability		Focus Area of Improvement: Teacher Evaluation & Student Assessment		
<p>Goal:</p> <ol style="list-style-type: none"> 1. Review and revise teacher evaluation plan to better reflect SPS goals and beliefs 2. Evaluate student assessment methodologies to implement best practices for meaningful assessment (multi-year process) <p>Metric:</p> <ol style="list-style-type: none"> 1. CSDE approval of update teacher evaluation plan 2. Report and recommendations from committee(s) assigned to the task 				
Action Plan to Accomplish Goal				
Strategies	Staff Responsible	Resources & Learning Needed	Timeline	Intended Outcomes
<p>Goal 1</p> <ul style="list-style-type: none"> • Convene teacher evaluation committee to review and update teacher evaluation plan 	<ul style="list-style-type: none"> • Director of Curriculum and Instruction • Teacher evaluation committee 	<ul style="list-style-type: none"> • Time 	SY 2019-20	<ul style="list-style-type: none"> • Revision to the teacher evaluation program that aligns to state mandates and SPS criteria
<p>Goal 2</p> <ul style="list-style-type: none"> • Convene Instructional Thinktank to evaluate current assessment practices and make recommendation 	<ul style="list-style-type: none"> • Director of Curriculum and Instruction • Instructional Thinktank members 	<ul style="list-style-type: none"> • Time 	SY 2019-20	<ul style="list-style-type: none"> • Recommendation for revisions to current assessment programs