

Board of Education Meeting

Monday, March 11, 2019 7:00 PM

Somers Elementary School, [Address], [City], CT [Zip]

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. AWARDS AND RECOGNITIONS

1. Board of Education will honor Mr. Philip Goduti

4. APPROVAL OF MINUTES

1. Board of Education Draft Minutes from February 11, 2019

5. AUDIENCE TO CITIZENS/STAFF/STUDENTS

6. CORRESPONDENCE

7. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

8. CONSENT AGENDA

1. Warrant of March 11, 2019
2. Warrant of February 28, 2019
3. Retirement
4. Retirement

5. Resignation

9. NEW BUSINESS

1. 1st Warning of Somers DBS 5131.81 - Students Electronic Devices
2. 1st Warning of Somers Policy DBS 9325.2 - Board ByLaws Meeting
3. 1st Warning on Somers Policy DBS 4112 (4212) Personnel - Employment
4. 1st Warning on Textbook for Somers High School English
5. Field Trip - Overnight Field Trip for the Art Department at Somers High School.

10. OLD BUSINESS

1. 2019-2020 Budget Approval

11. ADMINISTRATIVE REPORTS

1. MBA Technology
2. Superintendent Update

12. **COMMITTEE REPORTS**

1. CURRICULUM

2. POLICY

3. SALARY & NEGOTIATION

4. PLANNING

13. **CREC UPDATE**

14. **ADJOURNMENT**

**Somers Board of Education Meeting
Board of Education Room
February 11, 2019
7:00 PM**

Attendance Taken at 7:00 PM:

Present Board Members: David Palmer, Rick Lees, Barbara Capuano, Sarah Bollinger, Jeremy Anderson, Anne Kirkpatrick, Jan Martin, Kate McLellan

Absent Board Members: Bruce Devlin

Others: Brian Czapla, Bill Boutwell, Dr. Irene Zytka, Jackie Nappo

1. CALL TO ORDER

The regular meeting of the Board of Education was called to order by Vice Chairman, David Palmer, at 7:00 p.m. in the Mabelle B. Avery School Board of Education meeting room.

2. PLEDGE OF ALLEGIANCE

3. AWARDS AND RECOGNITIONS

4. APPROVAL OF MINUTES

4.1. Board of Education Minutes of January 28, 2019

Rationale: Board of Education to approve the minutes of January 28, 2019

Motion Passed: Motion to approve minutes from the 1/28/19 Board of Education meeting passed with a motion by Barbara Capuano and a second by Sarah Bollinger. **8 Yeas - 0 Nays.**

5. AUDIENCE TO CITIZENS/STAFF/STUDENTS

6. CORRESPONDENCE

7. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

8. CONSENT AGENDA

Motion Passed: Motion to approve the entire consent agenda as presented passed with a motion by Anne Kirkpatrick and a second by Jan Martin. **8 Yeas - 0 Nays.**

8.1. Warrant of February 11, 2019

Rationale: The Board of Education is to review the warrant of February 11, 2019 in the amount of \$343,971.16 and give consent.

9. NEW BUSINESS

10. OLD BUSINESS

10.1. Superintendent's 2019-2020 Proposed Budget Approval

Rationale: Board to approve the Superintendent's 2019-2020 proposed budget.

Motion Passed: Motion to move Superintendent's 2019-2020 proposed budget to Public Hearing on March 11, 2019 passed with a motion by Jan Martin and a second by Anne Kirkpatrick. **8 Yeas - 0 Nays.**

11. ADMINISTRATIVE REPORTS

11.1. Curriculum Report on Art and Foods

Rationale: Dr. Irene Zytka will present the Board of Education reports on the Art Department in Somers Public Schools and the Food Service and Management Program at Somers High School.

Discussion: Dr. Irene Zytka, Director of Curriculum, updated the BOE on the Art and Food Service and Management curricula. A major focus of the Food Service and Management program includes utilizing academic vocabulary (math, science, language arts) and determining how it can be used within the food program (i.e. volume, weight, proportions, sustainability, etc.). The Foods classes provide breakfast items for the Career and Technical Education Advisory Council. These meetings are held four times a year and are a requirement of the Perkins Grant focusing on curriculum of the various classes.

A major focus of the Art curriculum involves inserting art standards into Atlas and creating projects through an interdisciplinary approach. At SHS, murals are being designed for the HS cafeteria and central offices; seventh graders are designing 3D buildings incorporating math terminology; Kindergarten students are making connections between lines and shapes while learning letters and numbers; and, Grade 2 students are designing their own mini sleds in which they have to research and analyze the speed, weight, cost, and marketability. This project involves science, math, language arts, and technology.

11.2. Superintendent's Update

Rationale: The Superintendent will update the Board.

Discussion: Superintendent Czapla reported that the focus has primarily been on the budget and preparing for the BOF meeting. There has been a lot of legislation that he is continuously monitoring with discussion among various groups. There has been a modification of the BOE meeting agenda. Agenda item 13, CREC Update, has been added in order for Anne Kirkpatrick to provide a report as necessary.

12. COMMITTEE REPORTS

12.1. CURRICULUM

Discussion: No report.

12.2. POLICY

Discussion: Anne Kirkpatrick stated that the committee met prior to the BOE meeting on 2/11/19. There will be three policies to warn at the next meeting. The next committee meeting will be held in April or May.

12.3. SALARY & NEGOTIATION

Discussion: No report.

12.4. PLANNING

Discussion: Superintendent Czapla reported that there will be a meeting with SMRT Wednesday, 2/20/19. He will report back to the BOE.

13. CREC UPDATE

Discussion: No report.

14. ADJOURNMENT

Motion Passed: Motion to adjourn at 7:18 p.m. passed with a motion by Jan Martin and a second by Sarah Bollinger. **8 Yeas - 0 Nays.**

Rick Lees, Board of Education Secretary Date


Shannin Burns, BOE Recording Secretary

Somers Board of Education
General Budget Treasury Warrant

Report # 56885

Check Batch: 22497
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP GB
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:  Date: 3/6/19
William B. Boutwell, Director of Business Services

22497	16533	03/11/2019	V02129	Alarm New England LLC	0.00	195.00
	16534	03/11/2019	V61397	All-Phase Electric Supply Co.	0.00	47.34
	16535	03/11/2019	V52404	Allstate Fire Equipment	0.00	690.00
	16536	03/11/2019	V60790	Alternative Access Assistive Technology	0.00	3,311.25
	16537	03/11/2019	V52306	AmeriPride Services, Inc	0.00	916.38
	16538	03/11/2019	V60064	Angeloni Refrigeration, Inc.	0.00	338.53
	16539	03/11/2019	V02141	Apple Inc.	0.00	17,976.00
	16540	03/11/2019	V54164	Auto Tek LLC	0.00	723.99
	16541	03/11/2019	V51604	Awards & More	0.00	234.20
	16542	03/11/2019	V52478	Bart Truck Equipment LLC.	0.00	871.82
	16543	03/11/2019	V54166	Bell/Simons Co., The	0.00	372.89
	16544	03/11/2019	M52866	CAPP USA	0.00	370.14
	16545	03/11/2019	V61455	ConnectiCare, Inc	0.00	165,461.48
	16546	03/11/2019	V02474	Connecticut Radio, Inc	0.00	1,494.00
	16547	03/11/2019	V60390	Cummins Power Systems, LLC	0.00	871.50
	16548	03/11/2019	V02469	Datco, Inc.	0.00	214.29
	16549	03/11/2019	V60709	DBS Financial Services LLC	0.00	1,307.57
	16550	03/11/2019	V60416	DG Graphics	0.00	1,898.73
	16551	03/11/2019	V60089	Dime Oil Company LLC	0.00	25,960.63
	16552	03/11/2019	E00096	Duffy, Margaret	0.00	52.20

Somers Board of Education

General Budget Treasury Warrant

Report # 56885

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	16553	03/11/2019	V53643	East Coast Sign & Supply, Inc.	0.00	50.00
	16554	03/11/2019	V00605	Electrical Wholesalers	0.00	475.77
	16555	03/11/2019	V60181	Ellington HS Activity Fund	0.00	16,500.00
	16556	03/11/2019	V00159	Eversource Energy	0.00	3,087.18
	16557	03/11/2019	V54168	First Student, Inc	0.00	84,983.16
	16560	03/11/2019	V61509	First Team, Inc	0.00	539.60
	16561	03/11/2019	V60968	Fletcher Sewer & Drain, Inc	0.00	145.00
	16562	03/11/2019	V02186	Film Scientific, Inc.	0.00	164.65
	16563	03/11/2019	V61257	Garsal Industries	0.00	199.86
	16564	03/11/2019	V61236	Gateway Enterprise Corporation	0.00	128.00
	16565	03/11/2019	V01830	Gerry's Music Shop, Inc.	0.00	619.25
	16566	03/11/2019	V61161	GraceNotes LLC	0.00	34.99
	16567	03/11/2019	V54081	Graduate Pest Solutions, Inc.	0.00	166.00
	16568	03/11/2019	V00511	Granger	0.00	205.32
	16569	03/11/2019	V53439	Group Dynamic	0.00	27.75
	16570	03/11/2019	E00129	Gustafson, Cheryl	0.00	85.84
	16571	03/11/2019	V60090	High Grade Gas Service, Inc	0.00	654.02
	16572	03/11/2019	V00564	Hillyard-New England	0.00	1,165.85
	16573	03/11/2019	V21177	Home Depot CRC	0.00	38.92
	16574	03/11/2019	V61403	Hooker & Holcombe, Inc	0.00	5,112.00
	16575	03/11/2019	V54063	HSABank	0.00	162.75
	16576	03/11/2019	V61504	Indeco	0.00	557.02
	16577	03/11/2019	V02625	K & S Distributors	0.00	994.40
	16578	03/11/2019	V00665	Kelly-Fradet Lumber	0.00	97.70
	16579	03/11/2019	V60890	LEARN	0.00	5,464.50
	16580	03/11/2019	V00039	Leonards Auto Parts Co.	0.00	253.27
	16581	03/11/2019	V02898	MagnaKleen Services	0.00	193.34
	16582	03/11/2019	E00726	Martin, Sarah	0.00	55.00
	16583	03/11/2019	E00221	McDonnell, Michael	0.00	31.32
	16584	03/11/2019	E00370	Mucci, Melissa	0.00	26.56
	16585	03/11/2019	V61506	Music is Elementary	0.00	35.95
	16586	03/11/2019	V01013	NASCO Fort Atkinson	0.00	78.10
	16587	03/11/2019	V61496	National Business Institute	0.00	349.00
	16588	03/11/2019	V60983	OMNI Group, The	0.00	22.00
	16589	03/11/2019	V60560	Oriental Trading Company, Inc.	0.00	728.72
	16590	03/11/2019	V53914	Pitney Bowes, Inc.	0.00	105.00
	16591	03/11/2019	V61248	PSAT 8/9	0.00	1,040.00

Somers Board of Education General Budget Treasury Warrant

Report # 56885

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	16592	03/11/2019	V60093	PSAT/NMSQT	0.00	2,909.00
	16593	03/11/2019	V60864	Pullman & Comley, LLC	0.00	2,665.00
	16594	03/11/2019	V60925	ReadyNurse Staffing Services	0.00	378.00
	16595	03/11/2019	V53593	ReadyRefresh by Nestle	0.00	67.89
	16596	03/11/2019	V52074	Really Good Stuff, Inc.	0.00	255.37
	16597	03/11/2019	E00783	Remington, Sharon	0.00	71.69
	16598	03/11/2019	V51134	Richco Products, Inc.	0.00	81.00
	16599	03/11/2019	V61503	RubberStamp.net	0.00	38.95
	16600	03/11/2019	V61382	Rugby Holdings, LLC	0.00	1,859.00
	16601	03/11/2019	V00615	Scholastic Inc	0.00	1,620.86
	16602	03/11/2019	V01292	School Specialty, Inc.	0.00	1,559.43
	16603	03/11/2019	V61387	Shipman & Goodman, LLP	0.00	2,330.00
	16604	03/11/2019	V60067	Silkton Roofing	0.00	803.46
	16605	03/11/2019	V00486	Somers High School	0.00	25.00
	16606	03/11/2019	V00886	Somers Lunch Program	0.00	14.85
	16607	03/11/2019	V60616	Somers Public Schools	0.00	13,780.04
	16608	03/11/2019	V01591	Town of Somers	0.00	5,974.43
	16609	03/11/2019	V61098	Squirrels, LLC	0.00	600.00
	16610	03/11/2019	V60394	SWAN Associates Inc	0.00	193.23
	16611	03/11/2019	M02015	T. J. Conway Company	0.00	747.27
	16612	03/11/2019	V61076	Teachers Synergy, LLC	0.00	58.99
	16613	03/11/2019	V60218	TouchMath LLC	0.00	164.16
	16614	03/11/2019	V60407	Trane U.S. Inc	0.00	823.54
	16615	03/11/2019	V60044	Troxell Communications	0.00	1,288.00
	16616	03/11/2019	M53099	Tull Brothers, Inc.	0.00	160.00
	16617	03/11/2019	V53987	U.S. Bank Equipment Finance, Inc	0.00	2,438.10
	16618	03/11/2019	V00548	USA Waste and Recycling	0.00	1,189.70
	16619	03/11/2019	V61140	Van Pool Transportation LLC	0.00	787.50
	16620	03/11/2019	V54059	Verizon Wireless	0.00	635.96
	16621	03/11/2019	V61404	Voice New England	0.00	195.00
	16622	03/11/2019	V53413	W. B. Mason Co., Inc.	0.00	1,012.45
	16623	03/11/2019	V52399	W.R. Robinson Lumber	0.00	50.00
	16624	03/11/2019	V61410	Cardmember Service	0.00	1,596.97
	16625	03/11/2019	V01752	Western Psychological Services	0.00	66.00
	16626	03/11/2019	V02738	William V. MacGill & Co.	0.00	292.86
	16627	03/11/2019	V61445	Willie Ross School of the Deaf, The	0.00	115.00
Totals:					0.00	\$394,734.43

Somers Board of Education General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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93 Checks Listed.

Somers Board of Education General Journal Register

Report # 56884
Batch: 22478
Transaction: N/A
Show Summary Only: Yes

Batch # 22478	Control Total \$394,734.43	Status Posted	Created By Lbergamini	Created On 03/04/2019	Last Updated By Lbergamini	Last Updated On 03/06/2019
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General Ledger Distribution Summary

Period, Fiscal Year Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
March, 2019					
Generated Distributions					
10-000-0-0-00-000-710-00-0-00000	ENCUMBRANCE CONTROL			364,937.32	0.00
10-000-0-0-00-000-720-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	364,937.32
	Total Generated Distributions			\$364,937.32	\$364,937.32
User-Entered Distributions					
10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	394,734.43
10-100-2-2-14-241-611-01-5-00155	K-5 - GENERAL SUPPLIES			1,164.51	0.00
10-100-2-2-16-242-611-01-5-00722	K-5 - LANGUAGE ARTS SUPPLIES			354.95	0.00
10-100-2-2-18-242-611-01-5-00187	K-5 - MATH SUPPLIES			534.00	0.00
10-100-2-2-18-242-611-01-5-01149	K-5 INTERVENTION - MATH			305.17	0.00
10-100-2-2-20-242-611-01-5-00169	K-5 - MUSIC SUPPLIES			35.95	0.00
10-100-2-3-12-242-611-01-5-00182	MA - TECHNOLOGY ED SUPPLIES			50.00	0.00
10-100-2-3-14-241-611-01-5-00157	MA - GENERAL SUPPLIES			9.84	0.00
10-100-2-3-16-242-611-01-5-00184	MA - LANGUAGE ARTS SUPPLIES			1,307.69	0.00
10-100-2-3-20-242-611-01-5-00172	MA - MUSIC SUPPLIES			619.25	0.00
10-100-2-3-27-242-611-01-5-01682	MA - REMEDIAL READING SUPPLIES			71.69	0.00
10-100-2-3-48-242-611-01-5-01218	MA - HEALTH & LIFE SKILLS			313.17	0.00
10-100-2-4-02-242-611-01-5-00165	HS - ART SUPPLIES			1,253.63	0.00
10-100-2-4-12-242-611-01-5-00183	HS - TECHNOLOGY ED SUPPLIES			1,859.00	0.00
10-100-2-4-14-241-611-01-5-00159	HS - GENERAL SUPPLIES			40.40	0.00
10-100-2-4-20-243-611-01-5-00247	HS - MUSIC WORKBOOKS			34.99	0.00
10-100-2-4-28-242-611-01-5-00206	HS - SCIENCE SUPPLIES			164.65	0.00
10-100-2-4-99-242-611-01-5-00180	HS - SAT PREP		Yes	3,949.00	0.00
10-100-8-5-66-910-730-04-5-00843	SW - CAPITAL OUTLAY TECHNOLOGY			19,264.00	0.00
10-120-9-9-98-243-611-01-5-01002	SP ED - TESTING			66.00	0.00
10-120-9-9-98-910-730-04-5-00748	SPEC. ED. - OFF. CAP. OUTLAY			214.29	0.00
10-120-9-9-98-955-330-02-5-01142	SPEED - CONSULTANT FEES			115.00	0.00
10-120-9-9-98-955-330-02-5-01674	SP ED - CONTRACTED SERVICES			3,311.25	0.00
10-210-2-4-32-242-611-01-5-01677	HS - PBIS SUPPLIES			25.00	0.00
10-210-2-5-32-242-611-01-5-01681	SW - PBIS SUPPLIES			728.72	0.00
10-213-3-4-48-421-323-02-5-01146	SW HEALTH SUPPLIES			1,355.83	0.00

Somers Board of Education General Journal Register

Report # 56884

Batch #	Control Total	Status	Created By	Created On	Last Updated By	Last Updated On
22478	\$394,734.43	Posted	Lbergamini	03/04/2019	Lbergamini	03/06/2019
10-213-3-5-48-412-112-02-5-00319		SW - NURSE SUBSTITUTE			378.00	0.00
10-221-1-2-50-251-580-05-5-00260		K-5 - PRINCIPAL'S TRAVEL			26.56	0.00
10-221-1-4-50-251-580-05-5-00267		HS - TRAVEL/IN-SERVICE			52.20	0.00
10-221-1-4-50-251-580-05-5-00269		HS - PRINCIPAL'S TRAVEL			484.84	0.00
10-221-2-5-50-214-111-05-5-00659		SW - PROF DEVELOPMENT/CEU			31.32	0.00
10-231-1-5-74-134-330-10-5-00045		B.O.E. - OTHER PROF. SERVICES			10,079.00	0.00
10-231-1-5-74-134-530-10-5-00048		B.O.E. - PUBLICATION POSTAGE			762.27	0.00
10-231-1-5-74-134-590-10-5-00049		B.O.E. - PRINTING			1,136.46	0.00
10-231-1-5-74-134-590-10-5-00648		B.O.E. - COMMUNITY RELATIONS			234.20	0.00
10-231-1-5-72-134-690-10-5-00047		B.O.E. - SUPPLIES			14.85	0.00
10-232-1-5-72-134-690-04-5-00031		CO - PETTY CASH			67.89	0.00
10-232-6-5-66-830-440-04-5-00525		CO - COPIER RENTAL			609.53	0.00
10-232-6-5-66-830-440-04-5-00526		CO - POSTAGE METER			105.00	0.00
10-240-6-2-66-830-440-04-5-00523		K-5 - COPIER RENTAL			609.51	0.00
10-240-6-3-66-830-440-03-5-00527		MA - COPIER RENTAL			609.53	0.00
10-240-6-4-66-830-440-04-5-00763		HS - COPIER RENTAL			609.53	0.00
10-259-1-2-40-123-590-04-5-00015		K-5 - FORMS & PRINTING			93.95	0.00
10-260-1-5-64-642-530-04-5-01217		SW - COMMUNICATION SUPPLIES			950.00	0.00
10-260-1-6-40-258-690-04-5-00306		MAINTENANCE - OFFICE SUPPLIES			54.08	0.00
10-260-5-2-62-722-430-08-5-01141		K-5 BUILDING REPAIRS			698.65	0.00
10-260-5-2-64-642-530-04-5-00363		K-5 - TELEPHONE			102.72	0.00
10-260-5-3-64-642-530-04-5-00365		MA - TELEPHONE			112.72	0.00
10-260-5-4-38-722-430-01-5-00393		HS - QUANTITY FOODS MAINT.			916.38	0.00
10-260-5-4-64-642-530-04-5-00366		HS - TELEPHONE			103.71	0.00
10-260-5-5-64-642-530-04-5-00367		CO - TELEPHONE			316.81	0.00
10-260-5-6-62-650-613-05-5-00377		SW - CUSTODIAL SUPPLIES			370.24	0.00
10-260-5-6-62-722-430-08-5-00430		MA - BUILDING MAINTENANCE			1,964.39	0.00
10-260-5-6-62-722-430-08-5-00435		SW - THERMOSTAT/CONTROLS			1,117.41	0.00
10-260-5-6-62-722-430-08-5-00439		HS - BUILDING MAINTENANCE			2,853.09	0.00
10-260-5-6-62-722-430-08-5-00440		SW - EQUIPMENT REPAIR			1,941.38	0.00
10-260-5-6-62-722-430-08-5-00442		SW - GROUNDS KEEP			945.50	0.00
10-260-5-6-62-722-430-08-5-00443		SW - ROOF REPAIR			803.46	0.00
10-260-5-6-62-722-430-08-5-00444		SW - RUBBISH REMOVAL			1,189.70	0.00
10-260-5-6-62-722-430-08-5-00445		SW - TOOL SUPPLY			401.75	0.00
10-260-5-6-62-722-430-08-5-00447		SW - GENERAL REPAIR			238.78	0.00
10-260-5-6-62-722-430-08-5-00801		SW - EXTERMINATING			166.00	0.00
10-260-5-6-62-722-430-08-5-00885		SW - ELECTRICAL SUPPLIES			255.03	0.00
10-260-5-6-62-722-430-08-5-01646		SW - SECURITY			739.00	0.00

Somers Board of Education General Journal Register

Report # 56884

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22478	\$394,734.43	Posted	Lbergamini	03/04/2019	Lbergamini	03/06/2019	
10-260-5-6-64-630-620-05-5-00354		K-5 - FUEL #2			9,459.57	0.00	
10-260-5-6-64-630-620-05-5-00356		HS - FUEL #2			15,439.43	0.00	
10-260-5-6-64-630-620-05-5-00357		MAINTENANCE - FUEL #2			658.07	0.00	
10-260-5-6-64-641-620-05-5-00358		K-5 - ELECTRICITY			4,394.75	0.00	
10-260-5-6-64-643-690-05-5-00371		MA - PROPANE GAS			654.02	0.00	
10-260-6-5-62-722-430-04-5-00452		SW - MAINTENANCE CONTRACTS			690.00	0.00	
10-260-6-9-62-722-590-08-5-00453		SW - SOFTWARE MAINT CONTRACTS			600.00	0.00	
10-270-4-5-84-521-510-12-5-00325		TRANSPORTATION - ELEMENTARY			24,574.56	0.00	
10-270-4-5-84-521-510-12-5-00326		TRANSPORTATION - SECONDARY			29,518.99	0.00	
10-270-4-5-84-521-510-12-5-00328		ADDITIONAL TRANSPORTATION			787.50	0.00	
10-270-4-5-84-521-627-12-5-00327		BUS FUEL			5,495.85	0.00	
10-270-9-9-84-522-510-12-5-00329		SP ED - VANS		Yes	19,703.93	0.00	
10-279-4-4-42-530-580-06-5-00337		HS - ATHLETIC TRIPS			11,185.68	0.00	
10-279-4-5-84-722-627-12-5-00341		SW - GASOLINE SCHOOL VEHICLES			882.14	0.00	
10-280-6-5-82-820-200-13-5-00509		SW - FLEXIBLE SPENDING ACCT			27.75	0.00	
10-280-6-5-82-820-200-13-5-01228		SW - HEALTH SAVINGS ACCOUNT			165,624.23	0.00	
10-320-7-4-42-880-112-06-5-01583		HS - CO-OP SPORTS		Yes	16,500.00	0.00	
10-320-7-4-42-880-590-06-5-00597		HS - OFFICIALS			13,780.04	0.00	
10-613-9-9-88-955-561-14-5-00673		SP ED - TUITION			5,464.50	0.00	
Total User-Entered Distributions						<u>\$394,734.43</u>	<u>\$394,734.43</u>
Total for March, 2019						<u>\$759,671.75</u>	<u>\$759,671.75</u>
Grand Total for Batch # 22478						<u>\$759,671.75</u>	<u>\$759,671.75</u>

349 Transactions Listed.

Somers Board of Education General Budget Treasury Warrant

Report # 56751

Check Batch: 22424
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP GB
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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Approved by:



Date:

2/28/19

William B. Boutwell, Director of Business Services

22424	16513	02/28/2019	V58674	Administrator, Unemployment Compensation		
	16514	02/28/2019	V52670	SYNCB/AMAZON	0.00	2,473.32
	16516	02/28/2019	V60040	Anthem Life Insurance Company	0.00	2,796.50
	16517	02/28/2019	V00129	Carolina Biological Supply Co.	0.00	2,273.47
	16518	02/28/2019	V61473	COX Business	0.00	378.10
	16519	02/28/2019	V00204	CREC	0.00	894.63
	16520	02/28/2019	E00874	Czapla, Brian P	0.00	20,673.28
	16521	02/28/2019	V52317	Ellington Board of Education	0.00	3,719.41
	16522	02/28/2019	V61230	ENGINE Resources	0.00	14,337.94
	16523	02/28/2019	V00159	Eversource Energy	0.00	17,752.49
	16524	02/28/2019	V61017	Frontier Communications	0.00	25,352.29
	16525	02/28/2019	V52848	Intensive Education Acadamy, Inc.	0.00	299.38
	16526	02/28/2019	V61483	Maplebrook School Inc.	0.00	12,435.54
	16527	02/28/2019	V61024	Personnel Concepts	0.00	7,900.00
	16528	02/28/2019	V61373	Somers Star Hardware	0.00	30.70
	16530	02/28/2019	V61333	Speech Academy, The	0.00	316.78
	16531	02/28/2019	V02758	University of Saint Joseph	0.00	4,806.76
	16532	02/28/2019	V21164	Unum Life Insurance Company of America	0.00	6,120.00

Totals: 0.00 \$126,199.73

Somers Board of Education
General Budget Treasury Warrant

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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18 Checks Listed.

Somers Board of Education General Journal Register

Report # 56750
Batch: 22419
Transaction: N/A
Show Summary Only: Yes

Batch # 22419	Control Total \$126,199.73	Status Posted	Created By Lbergamini	Created On 02/28/2019	Last Updated By Lbergamini	Last Updated On 02/28/2019
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General Ledger Distribution Summary

Period, Fiscal Year Account Number	Account Description	DTF Base	Over Budget	Debits	Credits
February, 2019					
Generated Distributions					
10-000-0-0-00-000-241-00-0-00000	ENCUMBRANCE CONTROL			122,856.65	0.00
10-000-0-0-00-000-710-00-0-00000	RESERVE FOR ENCUMBRANCE			0.00	122,856.65
	Total Generated Distributions			\$122,856.65	\$122,856.65
User-Entered Distributions					
10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			73.14	0.00
10-000-0-0-00-000-241-00-0-00000	ACCOUNTS PAYABLE			0.00	126,272.87
10-100-2-2-16-242-611-01-5-00722	K-5 - LANGUAGE ARTS SUPPLIES			71.35	0.00
10-100-2-2-20-242-611-01-5-00169	K-5 - MUSIC SUPPLIES			690.27	0.00
10-100-2-2-20-242-611-01-5-00169	K-5 - MUSIC SUPPLIES			0.00	0.94
10-100-2-2-27-242-611-01-5-00904	K-5 - REMEDIAL READING SUPPLY			55.71	0.00
10-100-2-3-14-241-611-01-5-00157	MA - GENERAL SUPPLIES			297.64	0.00
10-100-2-3-14-241-611-01-5-00157	MA - GENERAL SUPPLIES			0.00	72.20
10-100-2-4-04-242-611-01-5-00176	HS - BUSINESS ED SUPPLIES			220.22	0.00
10-100-2-4-12-242-611-01-5-00183	HS - TECHNOLOGY ED SUPPLIES			84.77	0.00
10-100-2-4-12-242-611-01-5-00183	HS - TECHNOLOGY ED SUPPLIES			378.10	0.00
10-100-2-4-28-242-611-01-5-00206	HS - SCIENCE SUPPLIES			73.37	0.00
10-100-2-4-46-242-611-01-5-00229	HS - SCHOOL TO CAREER SUPPLIES			555.00	0.00
10-213-3-4-48-421-323-02-5-01146	SW HEALTH SUPPLIES			30.70	0.00
10-230-1-5-40-123-590-04-5-01063	SW - FORMS & PRINTING			3,719.41	0.00
10-232-1-5-72-251-580-05-5-00271	CO - TRAVEL/IN-SERVICE		Yes	43.05	0.00
10-232-1-5-72-258-690-04-5-00042	CO - OFFICE SUPPLIES			284.99	0.00
10-260-5-2-64-642-530-04-5-00363	K-5 - TELEPHONE		Yes	279.81	0.00
10-260-5-3-64-642-530-04-5-00365	MA - TELEPHONE		Yes	362.92	0.00
10-260-5-4-64-642-530-04-5-00366	HS - TELEPHONE		Yes	266.29	0.00
10-260-5-5-64-642-530-04-5-00367	CO - TELEPHONE		Yes	863.03	0.00
10-260-5-6-62-722-430-01-5-01077	SW - COMPUTER MAINTENANCE			232.01	0.00
10-260-5-6-62-722-430-08-5-00447	SW - GENERAL REPAIR			5,436.53	0.00
10-260-5-6-64-641-620-05-5-00358	K-5 - ELECTRICITY			27,659.14	0.00
10-260-5-6-64-641-620-05-5-00360	MA - ELECTRICITY			9,762.27	0.00
10-260-5-6-64-641-620-05-5-00361	HS - ELECTRICITY			246.84	0.00
10-260-5-6-64-641-620-05-5-00362	MAINTENANCE - ELECTRICITY				

STUDENTS

Use of Electronic ~~Portable Communication~~ Devices

~~All cell phones and/or electronic devices not used for instructional purposes must be turned off during class time.~~

~~The building administration reserves the right to limit the use of cell phones in the building wherever they deem appropriate.~~

During instructional time, from the official school start time to end of the day school dismissal, which includes class periods, lunch period (elementary schools), and other specified times as determined by administration, electronic communication devices must be kept powered-off and out-of-sight unless:

- a. Permission is granted by an administrator, teacher or school staff member;
- b. Use of the device is provided in a student's Individualized Education Program (IEP) or 504 education plan; or
- c. It is needed in an emergency that threatens the safety of students, staff, or other individuals.

Phones and/or electronic communication devices, and accessories (i.e. earbuds, headphones, etc.), should remain concealed and be turned off unless in use pursuant to this policy. Such phones and other electronic communication devices may be used in compliance with the individual school's guidelines for usage. This time of usage may include before/after school as well as during the student's lunch time and in designated locations.

The building administration reserves the right to limit the use of cell phones in the building wherever they deem appropriate.

Unauthorized Use of Devices

A student's possession, display or use of a cellular telephone and other wireless communication devices on school property contrary to the provisions of this policy shall be viewed as the unauthorized use of the cellular phone or other wireless communication devices when such possession, display or use of such devices results in conduct which includes, but is not limited to:

- a. Interference with or disruption of the instructional or educational environment.
- b. Use which violates academic integrity, as the reproduction of images of tests, communication of test or examination contents or answers, to provide access to unauthorized school information, or assistance to students in any aspect of their instructional program in a manner that violates school Board policy or the Student Code of Conduct.

- c. The communication of the marks or grades assigned to students resulting from evaluation or the actual contents, or parts thereof, of any evaluation activity being completed by an individual(s).
- d. Use to commit a crime, under federal or state law.
- e. Violation of a student's or other person's reasonable expectation of privacy, by using such devices with photographic capabilities in student locker-rooms, restrooms, any other student changing areas, or the classroom, whether such use occurs during the instructional school day or on school property. Cellular telephones and other wireless communication devices may not be utilized to take "photographs" or "videos" while on school property, while on school-sponsored transportation or while a student is engaged in school-sponsored activities.
- f. Use in a manner that is profane, indecent, obscene, threatening, discriminatory, bullying or harassing language, pictures or gestures. Cellular telephones and other wireless communication devices which have the capability to take "photographs" or "moving pictures" shall not be used for such purposes while on school property, while on school-sponsored transportation or while a student is engaged in school-sponsored activities.

Unauthorized use of these devices is grounds for confiscation by school officials, including classroom teachers. Repeated unauthorized use of such devices may lead to disciplinary action.

Responsibility/Liability

Any student who chooses to bring a cellular telephone or other wireless communication device to school shall do so at his or her own risk and shall be personally responsible for the security of his or her cellular phone or wireless communication device. Neither the school personnel or Board will assume any responsibility or liability for loss, theft, damage or vandalism to a cellular phone or other wireless communication device brought onto school property, or for the unauthorized use of any such device.

Legal Reference: PA 95-304 An Act Concerning School Safety

PA 96-108 An Act Concerning Student Use of Telecommunication Devices and the Establishment of Graduation Dates

PA 99-256 An Act Concerning AAC Laser Pointers

Connecticut General Statutes

10-233j Student possession and use of telecommunications devices
Eisner v. Stamford Board of Education, 440 F. 2d 803 (2nd Cir 1971)

Trachtman v. Anker, 563 F. 2d 512 (2nd Cir. 1977) cert. denied, 435 U.S. 925 (1978)

Hazelwood School District v. Ruhlmeir, 484 U.S. 260, 108 S Ct 562 (1988)

Bethel School District v. Fraser, 478 US 675 (1986)

Adopted: July 13, 2009

Revised: July 12, 2010

ADMIN. REG. 5131.81

STUDENTS

Electronic Devices

Use of beepers, Paging Devices, Cellular Telephones

While certain electronic communication devices are allowed in school, the following regulations apply:

- ~~“Walkie Talkies,” portable CB radios, portable “HAM” radios, portable scanning devices, or portable games or toys that transmit a signal more than 20 feet or through walls, shall not be allowed in the schools in any circumstances unless specific permission has been granted by the building Principal or Superintendent.~~
- ~~Cell phones, pagers/beepers shall be turned off during school hours and at any school sponsored events where there is a reasonable expectation of quiet attentiveness or where use of the device would cause any disruption unless there is a bona fide health or safety emergency or sanctioned educational purpose.~~
- ~~Devices operated in violation of this rule shall be confiscated and not returned until, where appropriate, a parent/guardian conference has been held.~~
- ~~Students found to be using any electronic communications device to in any way send or receive personal messages, data, or information that would contribute to or constitute cheating on tests or examinations shall be subject to discipline and the device shall be confiscated and not returned until a parent conference has been held. Students violating this rule will be disallowed from carrying any personal communication device following the incident unless a bona fide health emergency exists.~~
- ~~Students found to be using any unauthorized electronic communications device will be in violation of these rules and shall be subject to disciplinary action.~~

~~Approved: July 13, 2009~~

BYLAWS OF THE BOARD

Time, Place, Notification of Meetings:

Meeting Conduct, Order of Business:

The regular order of business shall include, but not be limited to, all of the following, in the order given:

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
4. Audience to Citizens/Staff/Students
- ~~5. Correspondence~~
6. Opportunity to Add/Delete Agenda Item
7. Consent Agenda
8. New Business
9. Old Business
10. Reports
- ~~11. Other~~
12. Adjournment

Upon the affirmative vote of two-thirds of the members, any subsequent business not included in the filed agenda may be added under section 6 and acted upon at the meeting.

Adopted: March 23, 1981

Revised: February 22 1982

February 24, 1992

November 22, 1999

November 26, 2001

PERSONNELCertificated/Non-Certificated:Appointment and Conditions of Employment:

Administrative or specialized personnel, with the exception of the position of Superintendent of Schools, are nominated by the Superintendent for election by the Somers Board of Education. ~~The Superintendent shall recommend a minimum of two finalists to the Board for interviews and a selection decision. The Superintendent may request that the Board interview only a single candidate because he/she appears markedly superior to other candidates. If the Board does not agree with this request, the Superintendent shall recommend two to four candidates for interviews and selection as outlined above. The Board may reject any and all nominations.~~

All other personnel, certificated and non-certificated, may be hired by the Superintendent under authority granted by the Board of Education. Within guidelines of any existing provisions in negotiated agreements, the Superintendent shall be responsible for placement of all appointed employees on the salary schedule.

A notice of new positions shall clearly set forth the job descriptions and qualifications required of candidates. The method and time limit of making applications shall be specified in the notice.

The Superintendent shall ensure that all certificated personnel employed or recommended to the Board meet state certification requirements for the position, including required fingerprinting and other criminal record checks. If the superintendent receives a notice of a criminal conviction by a person holding a certificate, authorization, or permit, the superintendent will notify the State Board of Education.

Legal Reference: Connecticut General Statutes

[10-151](#) Employment of teachers. Definitions. Notice and hearing on failure to renew or termination of contract. Appeal.

[10-153](#) Discrimination on account of marital status

[10-155f](#) Residency requirement prohibited

[46a-60](#) Discriminatory employment practices prohibited

Title VII, Civil Rights Act as amended by Title IX, Equal Employment
Opportunity

Adopted: March 23, 1981

Revised: February 26, 1996

May 29, 2001

September 24, 2001

July 9, 2009

Textbook Proposal Form

Use this form to propose the purchase of new textbooks, software, or other major instructional resources for a new course, grade, or multiple grades.

Date: February 9, 2019

Person(s) submitting: Erik Serrell-Dube

Content Area: English **Grade(s)** 12 **Course:** Academic English 12

Recommended Purchase: 15 copies of *The Things They Carried*

Title or Name of Resource:

Type of Resource: Novel

ISBN#

978-0-618-70641-9

Copyright: 1990 Vendor: Houghton Mifflin

Address: Boston New York

1. Does the text address the content of the curriculum at the appropriate grade level?

Yes

No

Process used to select this curriculum resource:

The Things They Carried is a commonly taught text in many other districts, commonly taught in 12th grade. It is a popular book with students for its high-interest narrative style. The text was a finalist for Pulitzer Prize and fits the need for a complex, high-interest text. This book also introduces the metafiction genre to students and allows for substantial integration of nonfiction texts to support the reading of the book. With a Lexile of 880, the text is accessible for Academic 12 students.

Is this the only curriculum resource for this course? No If not, what other resource(s) will be used?

All other Academic 12 English units will remain the same.

How was this resource evaluated in terms of providing adequate instructional support for the curriculum?

Erik Serrell-Dube has experience teaching the novel two other districts with great success. The novel was discussed with Alicia Simoes and Mindy Lageunesse for its integration into the Academic 12 curriculum. It was agreed the text would be a great option for the course due to its high interest themes and narrative style.

Attach a standard budget sheet to detail the purchase costs.

The cost would be: \$270 for 15 copies from Amazon

FIELD TRIP REQUEST

(All Overnight trips are subject to Superintendent and Board of Education Approval)

School: Somers High School Date: 2-5-19

Requested by: Mary Curran Department: ART

Destination: New York City AA Museums Date of trip: 5-3+5-4-19

Departure time: 7AM on 5/3 Approx. time of return: 8 pm on 5-4

Number of students involved: 4

Number of chaperones: 2

Teachers attending:

Mary Curran
Sarah Burda

Substitute needed:

Yes No

Yes No

Yes No

**If a substitute is needed, please fill out a PD-4 Form
(Professional Day and Expenditure Request Form)**

Type of transportation: Public bus (Peter Pan or Grayhound), foot, subway in NYC

Expense to students: Apx \$200.00 * Expense to school system: 0 (except for sub)

Specific Content/Unit(s) the field trip supports: Independent AA Concentration work self +

Describe how student learning will be assessed: individual class presentation s/ teacher, peer assessment

Standards addressed (list by number and code - ex. CCSS:MP1):

* price dependent on fundraiser sales - may go down!

Written Objectives/Relationship to curriculum: See Attached

If approved, both the field trip activity and assessment need to be put into Atlas.

Approved by: [Signature]
Principal's Signature

Approved by: _____
Director of Curriculum

CENTRAL OFFICE USE ONLY

Approved Disapproved

[Signature]
Superintendent or Designee's Signature

2/19/19
Date

RECEIVED
FEB 19 2019

Honors/AP Art
NYC Field Trip
May 3,4, 2019

Student Itinerary

Friday, 5-3:

Parents will drive students to the Union Station in Springfield, MA to meet no later than 7:45 for an 8:15 AM bus departure. Early arrival will ensure partner seating on the bus. Students may NOT drive themselves, as per district policy.

We will arrive at Port Authority Bus Station in NYC at 11:30 AM. We will walk through Times Square to the POD 51 Hotel, 230 East 51st St. NYC. We will drop off bags in temporary storage at the hotel (rooms will not be ready yet) and walk/take a subway ride to the Museum of Modern Art, beginning our visit at 2:30 PM. Although we will travel in a group, students will ALWAYS be with a partner (at a minimum) at the museums, NO EXCEPTIONS.

After our visit to the MOMA, we will head back to the hotel for check in and some rest. IF the weather is cooperative, we will take a short subway ride and start walking the Highline into Chelsea. Our plan is to take our time with that, watch the sunset, see the art installations, maybe walk through Chelsea market and eat pizza for dinner. Then we'll take a subway/walk back to the hotel.

IF the weather is bad, there are several restaurant choices nearby the hotel or we can head over to Grand Central Station and use that very cool food court area.

Saturday: 5-4

There is a little breakfast café at the hotel, so we can eat something there. We will then check out of the hotel, then walk/take subway to the Metropolitan Museum of Art to be there at 10:30 AM. We will take ALL our luggage with us, to be stored in the group locker while we are at the Met.

We will have "check ins" every 2 hours with chaperones in the same location at the Met. It is a huge museum, and will take a great deal of time to see. Students and partner(s) will decide on a plan based on the map of the museum, and the previous research they have done about the collections and shows currently there.

We will leave the museum promptly at 3:15 PM, taking ALL of our luggage and by walking and subway, head to Penn Station for a 4:30 bus departure. We will arrive in Springfield at 7:50 PM.

**NYC Field Trip
Honors Art**

**Mary Curran, Art Teacher
Somers High School**

Summary and Objectives

The students in the full year Honors Art class are creating art at a sophisticated, advanced level. Students are encouraged to explore art and artists, both historic and contemporary, at all times. Much of this exploration is done online, which is wonderful, but viewing art in person is essential.

For instance, a painting that students have only seen in a power point presentation, will take on special significance when the actual scale and true colors are seen for the first time. To discover that an iconic painting is actually quite small, or that a sculpture that a student has only seen in a 2-dimensional photograph actually has a fascinating alternative side, are things that can only happen in real time, looking at and responding to original works of art.

New York City has some of the finest art museums in the world and on this trip students will visit the Metropolitan Museum of Art and the Museum of Modern Art. If time and weather permitting, we will walk the Highline, viewing many contemporary art installations that dot this trail. Through this, students will be able to experience art firsthand, in person.

Artists in Honors Art and AP Art will be planning their itinerary ahead of time for their museum visits. They will research what exhibits (permanent or featured) they wish to spend time with at the museums. In keeping with their development of independence as artists, they will design their assignment and implement method to communicate what they learned to the larger group. The assignments might take the form of drawn studies, written responses or inquiries into the artist's intention and historical context, or a biography of an artist. Students will be encouraged to create the kind of response and presentation they feel most suits the work itself and their own learning and artistic style.

ADMIN. REG.: 6153
FIELD TRIP PERMISSION FORM

Date of Trip: 5-3-19 → 5-4-19

Destination: New York City

Time of Departure: 7AM 5-3-19

Place of Departure: Springfield Bus terminal

Time of Return: 8pm 5-4-19

Place of Return: Springfield, MA, bus term.

The Group will be traveling by: BUS, foot, subway (in NYC)

(Bus/Foot/Car)

Lunch will will not be provided.

Activities: Annual Honors Art Trip to NYC museums (MOMA + Met.)

Parent Comment/Concerns: _____

Supervising Teacher(s): M. Curran + Sarah Burda

Date of Trip: 5-3-19 to 5-4-19

Destination: New York City (Art museums)

Parent/guardian contact information:

Home: _____ Work: _____ Cell: _____

Alternate contact and phone number: _____

List any known allergic reactions: _____

Will student be taking any medication on this trip that has been prescribed by a physician: _____

If yes, what is that medication: _____

What was the date of the student's last tetanus shot: _____

Insurance Company: _____ Policy Number: _____

Family Doctor: _____ Phone number: _____

Name any other medical concerns: _____

I give my permission for the Somers Public Schools staff members to seek medical assistance for my child in the case of any injury or illness incurred while participating in this school-sponsored activity. If I cannot be reached to give my consent to medical personnel, this form will serve to give my permission to carry out necessary treatment. I understand that this trip begins and ends at school. I also understand that I must make provisions for the transportation of my child, from the school to our home, at the end of any educational trip that terminates after the regular school day.

Student's Name _____

M. Curran
Teacher

Parent/Guardian Signature _____ Date _____

Somers High - Senior (12)
School/Grade



Somers Board of Education Administrative Report

Title of Report: ***Technology Education at MBA--Preparation for the Future***

Board Meeting Date: March 11, 2019

Action

Report

Information

Discussion

Submitted by: Clay Krevolin, Principal

Executive Summary

The evolution from industrial arts to technology education is critical in preparing students for success in the future. Having students well versed in **Science, Technology, Engineering, and Mathematics** concepts will give them a competitive edge as they further their education, solve problems and learn to think critically. At MBA, students are learning how to CODE and program robots to perform simple and more complex tasks. Mr. Keener and students from MBA will be demonstrating what they are learning about coding for games, programming robots to perform specific tasks and applying engineering principles. These things are carried out in technology education classes and at the very popular Robotics Club that meets after school.

Report

Mr. Keener and students from MBA will be present at the BOE meeting to demonstrate what they are learning in Technology Education and after school at the very popular Robotics Club. We look forward to competing in some State-wide competitions. All students at MBA spend one-third of the school year in Technology Education. Students will show how they are using SCRATCH to code for games that they are creating, and how they are using Modkit software to program VEXIQ Robots.

In grade 7, students work with more intricate programming and add components to their robots. The more sophisticated robots are able to carry out more complex operations. In grade 8, students construct their own robots and then program them to perform specific tasks. Through projects, students apply STEM principles, learn about Space Exploration, Manufacturing, and additional automated applications.